



Shire of Mt Marshall

— THE SANDALWOOD SHIRE —

6 November 2017

POSITION VACANT

Community Development Officer

Applications are sought from suitably qualified/experienced persons to undertake the position of Community Development Officer. The position is a contract position through to the end of January 2019.

The position will require the successful incumbent working in consultation with the community to co-ordinate the community development needs of the Shire particularly working with families and youth groups. A committed team and consultative approach is sought to work in a rural community environment and be dedicated to community social capacity building.

A negotiated Base Salary for the position will be within Level 6 to 8 of the Local Government Industry Award dependent on qualifications and experience. Relocation expenses to be negotiated.

A Position Description together with information on the Shire can be obtained by contacting Ms Nadine Richmond on (08) 9685 1202 during office hours or via e-mail admin@mtmarshall.wa.gov.au.

Applications addressing the selection criteria and marked 'Private & Confidential' are sought from interested persons and are to be addressed to the undersigned by 4pm, 17 November 2017.

John Nuttall
Chief Executive Officer
ceo@mtmarshall.wa.gov.au
PO Box 20
BENCUBBIN WA 6477

CONTACT US



80 Monger Street, Bencubbin WA 6477 | Phone: 08 9685 1202 | Fax: 08 9685 1299
Email: admin@mtmarshall.wa.gov.au | www.mtmarshall.wa.gov.au

DIARY DATES

14 November 2017

Recycling Collection

21 November 2017

Ordinary Meeting of Council @
6.45pm in Beacon CWA Building

COUNCILLORS

Cr Tony Sachse

President

P: 9685 1257

crsachse@mtmarshall.wa.gov.au

Cr Nick Gillett

Deputy President

P: 9686 2007

crgillett@mtmarshall.wa.gov.au

Cr Stuart Faulkner

P: 9686 1050

crfaulkner@mtmarshall.wa.gov.au

Cr Leeanne Gobbart

P: 9684 8042

Cr Rachel Kirby

P: 9686 1160

crkirby@mtmarshall.wa.gov.au

Cr Stuart Putt

P: 9686 2078

Cr Ian Sanders

P: 9685 1213



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POSITION VACANT

Works Supervisor

The Shire of Mt Marshall is seeking a Works Supervisor to be responsible for all works related matter within the Shire. The Shire of Mt Marshall is over 10,000sq klms with a road network consisting of 1440klms of unsealed roads and 307klms of sealed roads.

Only 3hrs drive from Perth, the successful applicant will be based in the town site of Bencubbin, where the Shire offices are also located. The area offers a great lifestyle in a safe, vibrant, close knit country community with exceptional facilities, various special interest groups and clubs.

The Shire has a year round road construction and maintenance program, mechanical services and a busy parks & gardens program.

Base salary negotiated up to \$130,000, including:

- Relocation allowance of up to \$4,000.
- Shire provided house with subsidised rent
- Limited private vehicle usage
- 9 Day fortnight
- Up to 14.5% superannuation
- Cash salary range \$80,000—\$85,000

Applications addressing the selection criteria will be accepted until 4:00pm on Friday 24 November 2017. Applications are to be marked Private and Confidential. Please contact Nadine on 08 9685 1202 or admin@mtmarshall.wa.gov.au to obtain the position description and selection criteria.

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Shire of Mt Marshall Bush Fire Act 1954 Prohibited Burning Time

All burning is prohibited in the Shire of Mt Marshall from Wednesday 1st November 2017 to Wednesday 31st January 2018. The Restricted Burning time will then continue to Thursday 15th March 2018.

Burning which may be done during the prohibited burning time.

BURNING TO PROTECT A DWELLING/HOUSE

Throughout the whole of the prohibited burning times, a fire break may be burnt to protect a dwelling house or other building, or a stack of produce. All the conditions of section 18 of the Bush Fires Act must be complied with including obtaining a permit for the burning. The burning may be carried out only between the hours of 4 o'clock in the afternoon and midnight of the same day as is specified in the permit, and within two plough or spade breaks of which the outer break is not more than 100 metres from the property to be protected.

BURNING OF GARDEN REFUSE AND RUBBISH

Garden refuse and rubbish may be burnt at any time, day or night, in a properly constructed incinerator designed to prevent the escape of sparks or burning material.

Garden refuse and rubbish burnt on the ground may be burnt only between the hours of 6 o'clock in the evening and 11 o'clock of the same day and must be completely extinguished no later than midnight on that day.

FIREBREAKS

All landholders are reminded of the requirements relating to the provision of firebreaks. If your firebreaks do not comply with the Shire's "Fire Break Order" it may affect your insurance. Town site residents who have not complied please expect a letter from the Shire very shortly.

If you require any further information please contact the Shire Office or your local Bush Fire Control Officer.

TAKE CARE AND HELP TO PREVENT BUSH FIRES





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Bush Fire Information 2017

Harvest Ban Information

The Shire of Mt Marshall has received notification from the ABC that they will once again broadcast harvest ban information, but only at certain times.

There will be three announcements on weekdays — 10.05am, 12.35pm and 2.05pm, and two announcements on weekends - 12.35pm and 2.05pm.

There will be just one simple announcement saying: “ **Due to the risk of fire the following local governments have imposed a ban on harvesting and the use of any equipment that could potentially start a fire**” followed by the names of the local authorities. Although it will not include “ **movement of machinery in paddocks ban**” please note that all bans in the Shire of Mt Marshall will be “ **Harvest and Movement of Machinery in Paddocks Bans**”. Triple M will provide a similar service.

No radio station will broadcast the lifting of a harvest ban, it will be up to individual shires to use their own methods.

The Shire will have besides radio, three other avenues to announce harvest bans:

SMS - if you are not registered for this service please contact the shire office on 96851202, or if you have had new staff commence work for harvest please have them register also.

Harvest Ban Hotline – please note that the new message-bank phone number is **9487 0671**.

Facebook

Harvest Ban Advice

Please note that the SMS will be the first point of contact with farmers advising of a ban, followed by the radio and then the message bank hotline, please give staff time to set up the necessary services before seeking further information.

Timing of Harvest Bans

To avoid any unnecessary phone calls the Shire has implemented the following procedure regarding the lifting of Harvest Bans. If the ban has been in place before 11.00am it will be reviewed at 3.00pm (not lifted), if the ban has been in place after 11.00am it will be lifted at 6.00pm unless conditions deteriorate.

Although local authorities are responsible for the placing of harvest bans, due to the vast area of the shire, farmers must also take some responsibility to ensure they carry out their harvesting operations in a safe and timely manner.

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Total Fire Bans

Total Fire Bans are declared by DFES when there is the potential of extreme fire weather or when widespread fires are seriously stretching resources.

When a Total Fire Ban is declared it prohibits the lighting of any fires in the open air and any activity that may start a fire – including the use of equipment and tools such as welders, grinders, torches or gas cutters.

You can continue farming activities during a Total Fire Ban as long as your local authority has not imposed a Harvest and Movement of Machinery in Paddocks Ban. Total Fire Bans are usually in place for twenty four (24) hours.

Fire Suppression Equipment

Farmers and harvesting contractors are required to comply with the Bush Fire Regulations of 1954 and in particular the key points below relating to harvesting activities:

Section 38 – A person shall not operate any harvesting machine or header in any crop during the prohibited burning times or the restricted burning times unless a fire extinguisher is carried on the machine.

Section 38A(4) – A person shall when required by a local government, provide a plough or other specified machine, appliance or firefighting equipment in or in the vicinity of any land or paddock where harvesting operations are being conducted.

As a minimum requirement the shire requests that you have on site the following firefighting equipment serviced and readily available at all times during harvest:

A mobile operational farm firefighting unit comprising of a tank with a minimum capacity of 400 litres, a powered pump, reel hose and nozzle. Keep this unit parked on bare ground, in or near the harvesting area for quick access.

Other Equipment

PPE – if you have not been issued with proban treated overalls through your brigade, the minimum acceptable dress on the fire ground is long sleeved shirt, long trousers, sturdy boots, gloves and a hat. **(No singlets, shorts and thongs)**

Attendance at Fires

If you are required to attend a fire please report (by CB, Channel 5) or in person to the officer in charge and wear the appropriate PPE. If you do not have the appropriate PPE you will be asked to leave the fire ground by the officer in charge or given an alternative job. The officer in charge of the fire is responsible for every ones safety as soon as they step on the fire ground and if someone gets injured or even worse, fatally injured, it is he that is answerable to all questions asked in subsequent investigations.

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Firebreaks

All ratepayers receive a Firebreak Order with their rate notice, to ensure everyone is doing the right thing Shire staff will be carrying out inspections.

Agriculture Land – clear a firebreak consisting of **mineral earth**, to a width of no less than 3 metres, as close as practical, inside the external boundaries of the property. They must also provide a vertical clearance of 3.5 meters

Town sites – all town site lots within the Shire of Mt Marshall shall be cleared of all debris of an inflammable nature and be maintained free of such material.

During a recent inspection of the towns it soon became apparent that the same people need to be reminded each year to clean up their blocks. If you need help to clean up your block ask for it, rather than waiting until the weeds are out of control.

Further Information

If you require any further information please contact the shire office, your local Bush Fire Control Officer or visit the DFES website.

Jack Walker
Bush Fire Control Officer



LICENSING UNAVAILABLE - THURSDAY 9 NOVEMBER

Please be advised that licensing services at the Shire office will be unavailable on Thursday 9 November due to staff shortages.

Services will resume at 9am Friday 10 November.

We apologise for any inconvenience.

CEO'S NEXT FORUM IN BEACON

Beacon residents who wish to discuss anything with CEO, John Nuttall are advised that he will be available prior to the November Council Meeting on 21 November at the Beacon CWA Building. The meeting is scheduled to begin at 6.45pm and John will be available to meet with community members from 6pm. No appointments are necessary.





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POSITIONS VACANT

The Shire has the following positions vacant . A position description for either position can be obtained by contacting Nadine Richmond—admin@mtmarshall.wa.gov.au or 08 9685 1202. Applications addressing the selection criteria are to be marked 'Private and Confidential' and be accompanied with the names of two recent employment referees.

Economic Development Officer

Applications are sought from suitably qualified/experienced persons to undertake the position of Economic Development Officer. This position is offered as 0.4 Full Time Equivalent.

The position will require the successful incumbent working to develop and facilitate a range of strategies designed to support economic growth, encourage new investment and facilitate development of existing businesses. The role, which is responsible to the CEO involves a high level of administration and would suit someone capable at networking with a variety of people including local business owners and community members, as well as State and Federal organisations.

A committed team and consultative approach is sought to work in a rural community environment and be dedicated to promoting the Shire as somewhere to work, live and invest. Remuneration will be in accordance with Level 6 - 8 (pro-rata) of the Local Government Industry Award dependent on qualifications and experience.

Applications addressed to the undersigned are to be received by 4pm, 17 November 2017.

Customer Service Officer

A fantastic opportunity currently exists for an enthusiastic and conscientious person to join our administrative team in the role of Customer Service Officer. This is a part time position with the successful applicant working 5 days per fortnight, job sharing with our current Customer Service Officer.

The successful applicant will be reliable and have an excellent telephone manner. Most importantly, they will have a real desire to provide excellent service to our customers. Computer literacy is essential and good knowledge of the Microsoft Office suite is expected.

Applications addressed to the undersigned are to be received by 4pm, Friday 24 November 2017.

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