



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that an Ordinary Meeting of Council was held on Tuesday 15 September 2015, in Council Chambers, 80 Monger Street, Bencubbin commencing at 3:42pm.

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intentionally**

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Dirk Sellenger
Chief Executive Officer

Chairman Initial

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1.0	Declaration of Opening / Announcement of Visitors
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The Presiding Member declared the meeting open at 3:42pm, welcomed the members of the public present in the gallery.

2.0	Record of Attendance / Apologies / Approved Leave of Absence
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In Attendance

Cr RN Breakell	President / Presiding Member	
Cr IC Sanders	Deputy President	
Cr PA Gillett	Councillor	
Cr WJ Beagley	Councillor	
Mr Dirk Sellenger	Chief Executive Officer	
Miss Loren Northover	Customer Service Officer	
Mr Jack Walker	Finance and Administration Manager	
Miss Sally Morgan	Community and Development Officer	
Mr Brandon Lancaster	Member of the public	
Mrs Marian Kirby	Member of the public	
Mr Noel Miguel	Member of the public	
Mr Stuart Faulkner	Member of the public	
Mrs Rachel Kirby	Member of the public	
Mr Grant Whyte	Member of the public	
Mrs Tanya Gibson	Member of the public	
Mr Andrew Gibson	Member of the public	
Miss Tamara Linaker	Member of the public	
Mrs Helen Shemeld	Member of the public	
Mr John O'Neil	Member of the public	3.42 – 4.07pm
Mr Laurie O'Neil	Member of the public	3.53 – 4.06pm

Apologies

Mr John Dunne	Member of the public
Mr David Dunne	Member of the public
Mr Andrew Dunne	Member of the public

3.0	Standing Orders
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2015/109 COUNCIL DECISION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr PA Gillett

Seconded Cr WJ Beagley

Carried 4/0

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4.0 Public Question Time

Public Question Time opened at 3.44pm

4.1 Public Questions Taken on Notice

4.1.1 Summary of Question from Mrs Rachel Kirby:

Can you please clarify the statement that only half the normal FAGs was received in 2013/2014? In which financial year was the other half of 2013/2014 FAGs money received or was it not received at all?

Summary of Response from the Presiding Member:

The other 50% of the 2013/14 FAGS was received in June 2013. All FAGS allocated to the Shire of Mt Marshall have been received.

The impact on the calculation of ratios is that in terms of the Income and Expenditure Statement, only those FAGS received in the year in question (2013/14) can be included in income for that year (which determines the calculation of the ratios) – in accordance with the Australian Accounting Standards as they apply to the preparation of Annual Financial Statements for Local Government. As a result, ratios calculated for 2013/14 are “skewed”. The ratios impacted are Debt Service Ratio and Operating Surplus Ratio.

4.1.2 Summary of Question from Mrs Rachel Kirby:

Can you please outline what the Debt Service Cover Ratio, Operating Surplus Ratio, Own Source Coverage Ratio and Asset Sustainability Ratio will be at June 2016 based on figures in the approved budget?

Summary of Response from the Presiding Member:

The results for 30th June 2016 in accordance with the Budget will be similarly “skewed” because of the receipt of 50% of 2015/16 FAGS in June 2015 which the Federal Government only usually announce one or two days prior to the end of the year so it is impossible at this stage to know if, like this year, and several years in the past if 50% of the 2016/2017 year will be paid on 30th June 2016 (2015/2016 year) or in the year it relates to, being 2016/2017 year which from an Accounting perspective is essential when comparing financial ratios year on year. There are so many variables including what the actual depreciation charge is likely to be in relation to Roads Infrastructure as a result of the introduction of Fair Value for roads infrastructure to 30th June 2015 as required by the Department of Local Government. While Talis Consulting have given us a replacement value of in excess of \$183 million, we need to do a more work on this as an individual Shire and also as the Local Government Industry via WALGA (depreciation expense being charged on other long lived assets – buildings) before the Shire and Industry determines what the annual depreciation for those assets should be.

4.1.3 Summary of Question from Mrs Rachel Kirby:

In regards to the Sport and Recreation Master Plan, have all Councillors read all of the public submissions in order to gain a full appreciation of the wide range of complex feedback to aid them in consideration of this motion?

Summary of Response from the Presiding Member:

Yes the President is led to believe that each Councillor has read the public submissions received.

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4.1.4 Summary of Question from Mrs Rachel Kirby:

Will the public submissions remain part of the Sport and Recreation Master Plan for reference by future Councils who may be implementing aspects of this plan?

Summary of Response from the Presiding Member:

Yes, the feedback via the public submission period will remain an important part of the Sport Recreation Master Plan for future reference by future Councils.

The Presiding Member advised that further public questions will be taken on notice and the following questions were provided in writing to be addressed at the October Ordinary Meeting of Council:

4.1.5 Summary of Question from Mr Stuart Faulkner:

Could you please describe the exact developments which relate to Stage 1 of the Bencubbin Recreation Complex Redevelopment and indicate what stage 2-3 will encompass.

4.1.6 Summary of Question from Mrs Tanya Gibson:

The Beacon Sporting Complex, Beacon Resource Centre and Beacon Silver Chain House have all attracted Specified Area Rates levied against them in the past? Will the proposed new Bencubbin Complex have Specified Area Rates raised to re-pay the \$1m Loan?

4.1.7 Summary of Question from Mrs Tanya Gibson:

Does Council have a plan to try to rectify the split which has been created between the two communities over the proposed development of the Bencubbin Complex Extension and if so what would this plan be?

4.1.8 Summary of Question from Mrs Tanya Gibson:

What is each of the individual Councillors opinion of the development of the Bencubbin Recreation Complex, and your understanding of the Shire's capacity to fund something that will never provide an income for the Shire.

4.1.9 Summary of Question from Mrs Tanya Gibson:

As we try to encourage voters to our electorate, what was your reason for an owner / occupier enrolment, whom contributes \$30,000 in rates, which was two days late, being denied? As per our phone call, Mr Sellenger, you stated up that enrolments were at the "The CEO's discretion" could you explain to fellow ratepayers and Councillors that are present at this meeting what methodology you have used in this case.

4.1.10 Summary of Question from Mrs Tanya Gibson:

What evidence is there to support the Council seeking ratepayer's approval to go ahead with the Bencubbin Complex Redevelopment.

4.1.11 Summary of Question from Mrs Tanya Gibson:

If the proposed New Bencubbin Complex and Swimming Pool and synthetic hockey field goes ahead will the Beacon Community receive similar facility upgrades as your proposed plan in the next 10 years as we foresee community growth.

4.1.12 Summary of Question from Mrs Tanya Gibson:

Are we able to have a copy of the 'History of Wialki' presented to Council by Laurie O'Neil displayed at the Beacon CRC?

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4.1.13 Summary of Question from Mrs Tanya Gibson:

Can I have a copy of the minutes from the Special Electors Meeting held on 10 September.

4.1.14 Summary of Question from Mrs Tanya Gibson:

Where is the proof of a 100% mail out for responses to the Shire's Strategic Community Plan?

4.1.15 Summary of Question from Miss Tamara Linaker:

How will a building like the redeveloped Bencubbin Recreation Complex that won't be situated on the main street of town make the town more vibrant as stated by Cr Breakell at the Special Electors Meeting?

4.1.16 Summary of Question from Miss Tamara Linaker:

My generation will be paying this proposed \$1 million loan, how will kindy children pay this loan when they will not be ratepayers by the end of it?

Public Question time closed at 3.52pm.

5.0 Applications for Leave Of Absence
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Nil

6.0 Declarations of Interest

Nil

7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Wednesday 26 August 2015

2015/110 COUNCIL DECISION / OFFICER RECOMMENDATION:
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That the Minutes of the Ordinary Meeting of Council held on Wednesday 26 August be confirmed as a true and correct record of proceedings.

Moved Cr PA Gillett

Seconded Cr IC Sanders

Carried 4/0

8.0 Announcements by Presiding Person Without Discussion

President Breakell mentioned the current Syrian Refugee crisis. Humanitarian crises like this on a global scale, put our own issues into perspective and on behalf of Council the President sends his thoughts and best wishes to all those affected.

9.0 Petitions / Deputations / Presentations / Submissions
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Mr Laurie O'Neil gave a presentation to the meeting about the early history of land ownership in the Wialki area, and presented Council with a framed informative board to be displayed.

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10.0 Reports of Committees

Nil

11.0 Reports of Officers

11.1 Environmental Health Officer / Building Surveyor
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11.1.4 Application for Planning Approval – CBH

LOCATION/ADDRESS:	Lot 272 on P43382 C/T Volume 2652 Folio 917 Watson Ct., Bencubbin
NAME OF APPLICANT:	Tim Dolling on behalf of CBH
FILE REFERENCE:	TP1/1
AUTHOR:	Bill Hardy – Principal Environmental Health Officer
DISCLOSURE OF INTEREST:	No interest to disclose
DATE:	8 September 2015
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Planning Scheme No 3
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2015/111 OFFICERS RECOMMENDATION / COUNCIL DECISION:

That Council endorses the Shire's Principal Environmental Health Officer arranging the issue of a planning approval for the proposed development as proposed in the current application for Lot 272.

Note to Applicant:

The details of the proposed works will be subject to a building license.

Moved Cr RN Breakell

Seconded Cr PA Gillett

Carried 4/0

BACKGROUND:

Co-Operative Bulk Handling (CBH) has applied for planning approval for the development of a weighbridge and hut at the CBH facility in Bencubbin.

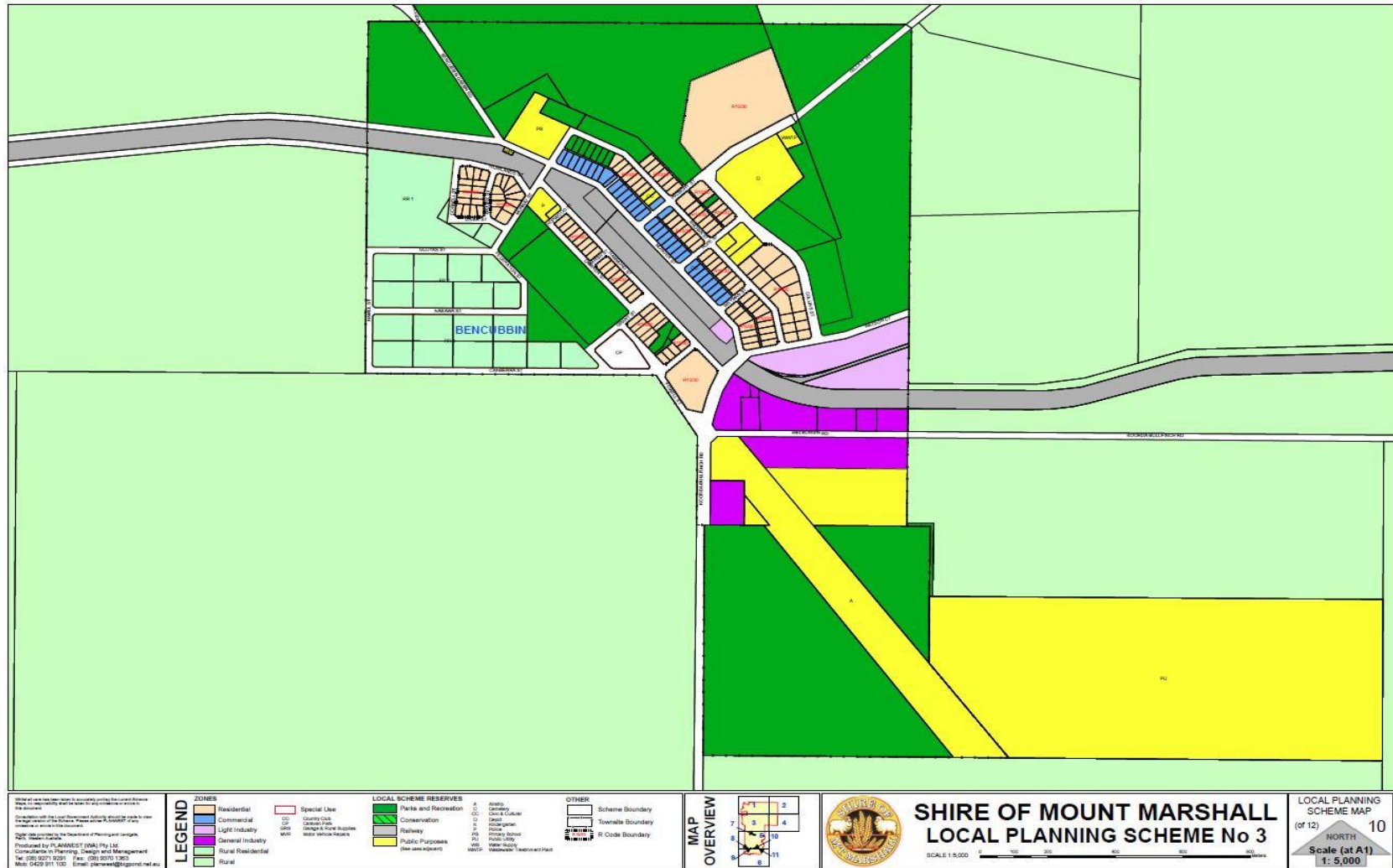
The existing CBH property is located on the eastern end of the town site. The lot (Lot 272) is currently developed with typical CBH infrastructure including the wheat bulkheads and sampling platform.

Figure 1 shows an aerial photograph of the existing development on the site.

The proposed development includes the construction of a weighbridge and hut on the northern side of the northernmost wheat bin. The current seven point three metre

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FIGURE 3 – EXTRACT FROM MT MARSHALL LOCAL PLANNING SCHEME NO. 3



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COMMENT:

Lot 272 abuts rural land on its eastern boundary and Watson Ct is to the north where there are residential lots and land set aside for recreational purposes. The southern boundary abuts the railway line.

The new weighbridge will ensure processing will be quicker and simplified for vehicles up to 27m in length allowing vehicles to remain stationary once engaged, rather than weighing occurring in stages (end for end weighing) as it is now. Some questions regarding the accuracy of the current method have been identified previously by local farmers and CBH.

There does not appear to be any likelihood of a dramatic change in the use of the facility that might adversely affect the nearby residents due to the larger weighbridge.

The proposed use appears to conform with the Light Industry Zoning and this is a permissible use in the Shire's Town Planning Scheme.

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11.2 Community and Recreation Development Officer

11.2.5 Sport & Recreation Master Plan – Public Submissions

LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A6/18a
AUTHOR:	Sally Morgan - Community Development Officer
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	7 September 2015
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Dirk Sellenger – Chief Executive Officer Tredwell Management Services
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION:

That Council formally adopt the Sport & Recreation Master Plan as presented.

Moved Cr

Seconded Cr

Carried

2015/112 COUNCIL DECISION:

That agenda item 11.2.5 lay on the table to allow Council further consideration of public submissions on the Sport and Recreation Master Plan.

Moved Cr RN Breakell

Seconded Cr PA Gillett

Carried 4/0

Reason Council decision is different from Officer Recommendation: The Presiding Member believed that due to the large number of public submissions received on the Draft Sport and Recreation Plan that it would be preferable to allow Elected Members more time to familiarise themselves with the information in the submissions.

BACKGROUND:

Tredwell Management, a specialist sport, recreation and open space planning and management firm, were engaged in February 2015 to produce a Sport & Recreation Master Plan for the Shire of Mt Marshall. The development of the plan was inclusive of all towns and locations within the shire, to ensure all the needs and wants of clubs and associations were heard and considered in the development of the plan.

Tredwell delivered a Draft Sport & Recreation Master Plan for Council to review prior to the July 2015 Ordinary Meeting of Council. At the July Ordinary Meeting, Council resolved the following:

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2015/089 OFFICER RECOMMENDATION / COUNCIL DECISION:

That Council:

- 1. endorse the Draft Shire of Mt Marshall Sport and Recreation Master Plan;**
- 2. advertise the draft plan publically, calling for public submissions and;**
- 3. consider any submissions received with the intention of finalising the plan and formally adopting the plan at the August 2015 Ordinary Meeting of Council.**

Moved Cr IC Sanders

Seconded Cr PA Gillett

Carried 6/0

The Draft Sport & Recreation Master Plan was released to the public on 30 July 2015, calling for Public Submissions on the plan due by 4pm on Friday 21 August 2015. The Shire received 113 submissions which were collated and circulated to Councillors on Monday 24 August 2015.

Due to the substantial amount of submissions received and the limited time between submissions closing and the August Council Meeting, Council resolved the following at the August meeting:

2015/101 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council endorse Shire staff reviewing the numerous submissions received and providing a recommendation to the September 2015 Ordinary Meeting of Council.

Moved Cr PA Gillett

Seconded Cr WJ Beagley

Carried 5/0

COMMENT:

The Shire received a substantial number of submissions from the public regarding the Draft Sport & Recreation Master Plan. Some submissions questioned the process and development of the plan by Tredwell. As a result, the key themes from the submissions were compiled and forwarded to Tredwell to comment. A copy of Tredwell's response follows these comments.

Following a review of all submissions and Tredwell's response to comments, it is recommended that the Draft Plan is formally adopted at the September 2015 Ordinary Meeting of Council. The Plan will provide the Shire with a strategic vision for the future of sport & recreation facilities, providing priorities and actions for staff to undertake to reach this vision.

TMS response to feedback received during the draft strategy community consultation process:

87% of respondents believe our facilities are satisfactory or better - why has this resulted in a recommendation to develop the Bencubbin Complex into a Regional Hub when so many users have rated is well?

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- All the individual strategies and actions recommended in the draft Strategy are informed by a range of considerations, including the community consultation processes. Other key considerations include analysis of demographics, sport and recreation participation trends, best practice approaches to sport and recreation facility provision, and the current condition/functionality of existing facilities (both perceived and actual).
- The nature of a community survey is subjective, and relies to an extent on the knowledge and understanding of the survey respondent and how they personally use a particular facility. The intention of such an 'open' question is to gauge the overall perception of the community in relation to how they rate the current facilities. It is just one indicator that is used by TMS to establish the condition and overall functionality of existing facilities and whether or not they are 'fit for purpose'.
- As summarised in the report (Appendix 6, Q10): 'Broadly speaking, existing sporting facilities are valued and considered to be fit for purpose (particularly the sports playing surfaces e.g. ovals, courts, pitches), with 74% rating current facilities either excellent, very good or good. However, supporting infrastructure, such as changerooms, spectator areas, children's playgrounds and the overall functionality of sporting complexes are identified as being in need of attention. The swimming pool is also identified as a facility requiring refurbishment. Ongoing maintenance of existing facilities is also noted as a key issue to be addressed.'
- Whilst 87% of respondents to the club survey believe that, overall, facilities are 'satisfactory or better' it is also clear that there are some significant items/gaps in current provision that require address, particularly in relation to community/sports facility supporting infrastructure, such as inadequate provision of a single indoor community facility to accommodate larger community events/functions/gatherings, inclusive access compliance, poor condition of visitor changeroom and gym building and an ageing swimming pool.

It is considered that the key proposed components of the hub complex specifically address these issues.

There is no definitive statement from Tredwell outlining the reasons why they have recommended the development to the Bencubbin Recreation Complex.

Section 13 of the draft Strategy summarises the key components and reasoning behind the development proposals for the Bencubbin Recreation Complex.

All Sports groups, Councillors and community workshops identified that population decline is a major concern. Isn't it then irresponsible to commit to developing a Regional Hub in Bencubbin? There is no guarantee it will attract people to the community.

Section 13 of the draft Strategy summarises the key components and reasoning behind the development proposals for the Bencubbin Recreation Complex. Essentially the proposals include the development of:

- Multi-function space, kitchen, bar, new visitor changerooms and gym – to meet provision gap in the Shire for a larger, flexible community/event space
- New swimming facility – existing facility is ageing and requires replacement (relocation supported by recent condition report)
- New multi-use synthetic surface – minimising duplication/maximising shared use of sports surfaces and supporting infrastructure - see below

It is considered that such facilities would have the potential to attract users from around the region (including Beacon, Mukinbudin and Trayning and surrounds) including the potential to host one-off sporting events. That said, the primary intent of the recommended development proposals is to provide fit for purpose, sustainable sport/recreation and community facilities for the Shire's community, in line with best practice facility provision, whilst minimising duplication of facilities as far as possible (noting that Beacon will retain all of its existing facilities to serve its local community needs).

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The Welbungin Tennis club were not supportive of moving to the Bencubbin Rec Complex – what is the reasoning for this strategy been developed?

It is acknowledged that the Welbungin Tennis Club have stated they would prefer to remain at their current facilities. In the longer term, a strategic approach that minimises duplication of sports facilities (sports surfaces and supporting infrastructure) is advocated, in line with the development a community sporting hub concept.

The draft Strategy recommends a multi-use synthetic surface suitable for both hockey and tennis (and a range of other formal/informal sports and activities). Such an arrangement would enable the shared use of all other supporting infrastructure (clubrooms, changerooms, toilets, flood lighting), which would of course also be utilised by the football, netball and bowling clubs and potentially be used by swimming pool users. Should membership of the tennis club continue to grow there is also scope for provision of additional courts.

The Beacon Gun Club, Theatre Arts Group & Mens Shed were originally left off the list of Shire Sport & Rec Clubs. When this occurred, how did Tredwell further investigate to ensure that all information presented by the Shire was true & correct?

- *Baseline data provided by the Shire at the outset of the project included the following:*
 - *Council Strategic Policy documents (eg Strategic Community Plan, Corporate Business Plan 2013, Local Recreation Plan 2013)*
 - *Bencubbin Recreation Complex Feasibility Study*
 - *Locality Maps*
 - *Facility photographs*
 - *Stakeholder List*
- *TMS utilised desktop research/literature review, site visits/appraisals and the community workshops and engagement processes to verify information provided.*
- *The Shire have promoted the development of this Strategy widely, which has enabled the capture of the views and opinions of a significant proportion of the community and we believe that a reasonable and pragmatic approach has been taken to engage with as many individual members and groups within the community as possible*
- *It is noted that we have received consultation responses from the Beacon Gun Club, Theatre Arts Group and Men's Shed and that their views and opinions are captured within the report.*
- *Identification of 'gaps' in the baseline data gathering process for projects such as this (involving multiple user groups) is a normal part of the process.*

Access to the survey was poor – glitch meant only 1 person could complete survey online on each device, this was rectified after time. Not enough hardcopy surveys were distributed.

- *There was no 'glitch' in the online survey. Restricting the ability to respond to the online survey to one response per computer/IP address is common practice for such surveys in an attempt to reduce the potential for multiple responses from any one individual, thereby skewing the results and subsequent analysis findings.*
- *182 individuals responded to the community survey (online or via hard copy) – this would suggest that access to the survey was not poor, and indeed captures the views of a significant proportion of the Shire's population. In addition, 16 individual sports/recreation clubs in the Shire responded to the online club survey.*
- *It should also be noted that hard copy responses to the survey received were manually inputted into the online survey results and are therefore captured in the analysis of all responses to the survey.*
- *Every PO Box in the Shire also received a hard copy survey by the Shire of Mount Marshall staff.*

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Community consultation was flawed – we did not understand the Beacon Community workshop and very little advice or time was given to the attendees to complete the exercises. Why was their not a brainstorming session or a more clear purpose to the evening?

- *Tredwell have utilised such consultation techniques for many years over many similar projects for local and state government throughout Australia, in small and large communities. People are normally very appreciative of the exercises and opportunities to provide input in this manner. The exercises are designed to capture views from all participants whilst limiting the opportunity for individuals or small sections of the community to dominate the process and as such produce a balanced view on key issues and opportunities.*
- *From the responses received during the workshops, online surveys, interviews and community consultation period on the draft Strategy, it is considered that all members of the community have been provided ample opportunity to contribute to the process, and this is well documented throughout the draft Strategy.*

Reference to the 'Melbourne Sports Hub' & Port Augusta facility is totally irrelevant and farcical to compare our Shire to.

- *Several examples of community/sports hubs were included in the report to demonstrate that the principles of the development of community/sports hubs work at a wide range of levels, from regional Shires with relatively low population numbers (such as the Shire of Mount Marshall) to metropolitan areas serving a significantly higher number of residents (such as the Melbourne Sports Hub).*
- *In the report direct reference and comparison is made to the hub complex at Nungarin (Shire population approx.230) - refer page 69 and Appendix 3.*

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11.3 Finance and Administration Manager
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11.3.25 Statement of Financial Activity to 31 August 2015
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LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/4
AUTHOR:	Jack Walker - Finance and Administration Manager
DISCLOSURE OF INTEREST:	Nil
DATE:	9 September 2015
ATTACHMENT NUMBER:	11.3.25 – Statement of Financial Activity to 31 August 2015
CONSULTATION:	Sue Voloczi – Accounting Contractor Dirk Sellenger – Chief Executive Officer
STATUTORY ENVIRONMENT:	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	The statement presented to Council is the most up to date information on its current financial position.
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2015/113 OFFICER RECOMMENDATION / COUNCIL DECISION:
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That Council endorse the Statement of Financial Activity for the month ending 31 August 2015.
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Moved Cr PA Gillett

Seconded Cr IC Sanders

Carried 4/0

BACKGROUND:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

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11.3.26 Accounts Paid – 22 July – 31 July 2015

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Sandy Wyatt – Administration Officer
DISCLOSURE OF INTEREST: Nil
DATE: 7 September 2015
CONSULTATION: Jack Walker – Finance and Administration Manager
STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2015/114 OFFICER RECOMMENDATION / COUNCIL DECISION:

That the Accounts Listed

Municipal Fund	\$ 298,417.36	EFT 10029-10069 Chq's 18598-18602
Trust Fund	\$ 0.00	EFT
Mastercard	\$ 14,616.43	Detailed statement provided in Council Information.
Total	\$ 313,033.79	

Be endorsed.

Moved Cr WJ Beagley

Seconded Cr RN Breakell

Carried 4/0

BACKGROUND:

At the August Ordinary Meeting of Council discrepancies were found in agenda item 11.3.22, with some transactions listed in the item that had previously been endorsed by Council at the July Ordinary Meeting of Council. As a result Cr Robert Breakell moved a motion to leave the item on the table as follows for further investigation by Shire staff:

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2015/104 COUNCIL DECISION:

That the Item 11.3.22 – Accounts Paid lay on the table to allow staff to further investigate some payments appearing to be duplicated from the July 2015 Agenda.

Moved Cr RN Breakell

Seconded Cr PA Gillett

Carried 5/0

The duplicated transactions have now been removed and following is a List of Accounts submitted to Council on Tuesday 15 September 2015 for the Municipal Fund and Mastercard for the period 22 July 2015 to 31 July 2015. There were no Trust Fund transactions during this period.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
EFT10029	22/07/2015	COURIER AUSTRALIA	FREIGHT-JULY'15	29.24
EFT10030	22/07/2015	LGIS INSURANCE BROKING	MOTOR VEHICLE INSURANCE	32835.21
EFT10031	22/07/2015	DIELECTRIC SECURITY SERVICES	MONITORING FEES 1/8/15-31/10/15	101.20
EFT10032	22/07/2015	STAR TRACK EXPRESS	FREIGHT-JULY'15	74.38
EFT10033	22/07/2015	LGIS PROPERTY	PROPERTY INSURANCE	60921.88
EFT10034	27/07/2015	BENCUBBIN NEWS & POST	EXPRESS POST-BANKWEST	178.10
EFT10035	27/07/2015	AUSTRALIAN TAXATION OFFICE	BAS-JUNE'15	17148.00
EFT10036	27/07/2015	LOCAL GOVERNMENT MANAGERS AUSTRALIA - WA	MEMBERSHIP SUBSCRIPTION 2015/16	505.00
EFT10037	27/07/2015	ICS CARPENTRY	VARIOUS REPAIRS-JULY'15	10954.30
EFT10038	27/07/2015	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	EMPLOYEE RELATIONS SUBSCRIPTION 2015/16	2266.00
EFT10039	27/07/2015	FLEETWOOD PTY LTD	KITCHEN/DINER-WORKERS CAMP	69850.00
EFT10040	27/07/2015	NORTHAM CARPETS PTY LTD	CARPET-BEACON COMPLEX	4400.00
EFT10041	27/07/2015	COUNTRYWIDE HOUSE TRANSPORTERS & ERECTORS	RELOCATE TRANSPORTABLE ACCOMMODATION	14500.00
EFT10042	27/07/2015	BMB HAULAGE	SEA CONTAINER	4500.00
EFT10043	27/07/2015	GREAT BEGINNINGS FAMILY DAY CARE SERVICE	ANNUAL MEMBERSHIP 2015/16	230.00
EFT10044	28/07/2015	TWO DOGS HOME HARDWARE	SAND	643.20

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EFT10045	28/07/2015	GREAT EASTERN COUNTRY ZONE WALGA	ANNUAL SUBSCRIPTION 2015/16	4675.00
EFT10046	28/07/2015	PURE AIR FILTERS	VARIOUS PARTS-JULY'15	277.20
EFT10047	28/07/2015	KTY ELECTRICAL SERVICES	VARIOUS REPAIRS-JULY'15	2224.92
EFT10048	28/07/2015	SHIRE OF TRAYNING	DOCTORS VEHICLE & MEDICAL PRACTICE EXPENSES-JUNE'15-25% SHARE	1122.43
EFT10049	28/07/2015	RN COLLINS	REPAIRS-JULY'15	154.00
EFT10050	28/07/2015	WA HINO SALES & SERVICE	VARIOUS PARTS-JULY'15	525.80
EFT10051	28/07/2015	WA TREASURY CORPORATION	LOAN 115 & LOAN 117 FIXED COMPONENT	29646.64
EFT10052	28/07/2015	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	51.60
EFT10053	28/07/2015	LGRCEU	PAYROLL DEDUCTIONS	38.80
EFT10054	28/07/2015	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	11870.31
EFT10055	28/07/2015	ICS CARPENTRY	VARIOUS REPAIRS-JULY'15	162.25
EFT10056	28/07/2015	STAR TRACK EXPRESS	FREIGHT-JULY'15	470.28
EFT10057	28/07/2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	319.58
EFT10058	28/07/2015	RURAL WATER COUNCIL OF WA INC	MEMBERSHIP SUBSCRIPTION 2015	150.00
EFT10059	28/07/2015	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	STAFF TRAINING-J.WALKER	522.50
EFT10060	28/07/2015	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	362.44
EFT10061	28/07/2015	5RIVERS PLUMBING AND GAS	VARIOUS REPAIRS-JULY'15	923.90
EFT10062	28/07/2015	IT VISION USER GROUP INC	ANNUAL SUBS MEMBERSHIP 2015/16	715.00
EFT10063	28/07/2015	KUNUNOPPIN MEDICAL PRACTICE	PRE EMPLOYMENT MEDICAL-M.KETT	143.00
EFT10064	28/07/2015	WALLIS COMPUTER SOLUTIONS	TECHNICAL SERVICES-JULY15	2286.90
EFT10065	28/07/2015	KC SALES	VARIOUS GOODS-JULY'15	934.37
EFT10066	28/07/2015	DL SELLENGER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	2662.64
EFT10067	28/07/2015	ECOWATER SERVICES	MAINTENANCE BIOMAX SYSTEM-229 MURRAY ST	157.40
EFT10068	28/07/2015	SUE VOLOCZI	VARIOUS ACCOUNTING SUPPORT 1/7/15-11/7/15	8056.95
EFT10069	28/07/2015	TASPLAN	SUPERANNUATION CONTRIBUTIONS	487.92
18598	27/07/2015	WATER CORPORATION	UTILITY CHARGES 8/5/15-9/7/15	8960.58
18599	27/07/2015	WHEATBELT AGCARE COMMUNITY SUPPORT SERVICES INC	CONTRIBUTION TO RURAL FAMILY COUNSELLING SERVICE 2015/16	550.00
18600	28/07/2015	TELSTRA	SATELLITE PHONES 16/7/15-15/8/15	70.00

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Chq/EFT	Date	Name	Description	Amount
18601	28/07/2015	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	449.82
18602	28/07/2015	COLONIAL FIRST STATE INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	308.62
				\$298,417.36

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3. Mastercard

Details	Amount
ACCOM.J.WALKER	320.00
FOXTEL-229 MURRAY ST	134.00
INSURANCE-LITTLE BEES	541.00
FULL DETAIL-MM332	300.00
ANNUAL FEE-N.RICHMOND	39.00
SUBSCRIPTION-SAFETY AUDIT	5.50
BLANKETS & PILLOWS-LITTLE BEES	25.00
BEDDING,TOWELS,SAFETY EQUIP ETC FOR LITTLE BEE'S	701.09
ART & CRAFT SUPPLIES-LITTLE BEES	335.95
PLATES/BOWLS/TUMBLERS-LITTLE BEE'S	24.29
KEYS-LITTLE BEE'S	17.50
REFRESHMENTS-COUNCIL	39.18
THAT SUGAR FILM DVD	41.94
AIR CON LICENCE-W.GRACIE	137.00
SHELVING-SEA CONTAINER	1570.62
WASHING MACHINE	1,299.00
DISHWASHER & DRYER	1038.00
WOKS X 2	38.00
S&P SHAKERS	24.00
LINEN,TOWELS,BINS,DUSTPAN	448.00
CROCKERY,TOWELS,UTENSILS	257.00
UTENSILS,PANS,CROCKERY	601.75
CROCKERY,LINEN	209.00
20LITRE COMMERCIAL URN	280.00
CROCKERY,LINEN	198.00
UTENSILS,PANS,CROCKERY, MANCHESTER	522.50
CROCKERY,MANCHESTER,PANS	1518.00
LINEN	98.00
LINEN	458.81
UTENSILS,SANDWICH TOASTER,KETTLE	551.50
MANCHESTER,KITCHEN	198.00

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Details	Amount
BBQ & GAS BOTTLE,O/DOOR SETTING	826.75
WALL HOOKS	6.30
TV-LITTLE BEES	333.07
KITCHEN GOODS & CUTLERY	130.00
LINEN	44.00
TEA TOWELS,PAPER TOWEL & PLATES	19.00
MOP & BUCKET	47.90
PARKING-LOCAL GOVERN.CONFERENCE	156.10
BROOMS & BATTERIES	162.52
ROOM NUMBERS	64.50
OIL HEATERS	297.00
OUTER MIRROR	77.00
ACCOM.S.MORGAN-LIWA CONF	230.41
FUEL & OIL FILTERS	250.25
	\$14,616.43

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **15 September 2015**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

Dirk Sellenger
Chief Executive Officer

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11.3.27. Accounts Paid – 1 August to 31 August 2015

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Sandy Wyatt – Administration Officer
DISCLOSURE OF INTEREST: Nil
DATE: 8 September 2015
CONSULTATION: Jack Walker – Finance and Administration Manager
STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2015/115 OFFICER RECOMMENDATION / COUNCIL DECISION:

That the Accounts Listed

Municipal Fund	\$ 491,964.13	EFT 10070-10205 Chq's 18603-18611
Trust Fund	\$ 18,660.67	EFT 10105-10158
Mastercard	\$ <u>3,840.63</u>	Detailed statement provided in Council Information.
Total	\$ 514,465.43	

Be endorsed.

Moved Cr PA Gillett

Seconded Cr IC Sanders

Carried 4/0

BACKGROUND:

Following is a List of Accounts submitted to Council on Tuesday 15 September 2015 for the Municipal Fund, Trust Fund and Mastercard.

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1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
EFT10070	03/08/2015	CJD EQUIPMENT PTY LTD	VARIOUS PARTS-JULY'15	1442.85
EFT10071	03/08/2015	KTY ELECTRICAL SERVICES	VARIOUS ELECTRICAL-JULY'15	32373.50
EFT10072	03/08/2015	EDGECOMBE'S JEWELLERS	VARIOUS GOODS-JULY'15	640.00
EFT10073	03/08/2015	BENCUBBIN NEWS & POST	POSTAGE 21/7/15-24/7/15	14.00
EFT10074	03/08/2015	MOBILE MASTERS	REPAIRS-JULY'15	38.50
EFT10075	03/08/2015	SIGMA CHEMICALS	SERVICE & PARTS-AUTOVAC FOR POOL	3312.34
EFT10076	03/08/2015	STAPLES AUSTRALIA	STATIONERY-JULY'15	139.50
EFT10077	03/08/2015	BURGESS RAWSON (WA) PTY LTD	UTILITY CHARGES 11/5/15-9/7/15	2.27
EFT10078	03/08/2015	ICS CARPENTRY	VARIOUS REPAIRS-JULY'15	5032.50
EFT10079	03/08/2015	ALL-WAYS FOODS	VARIOUS GOODS-JULY'15	1901.93
EFT10080	03/08/2015	CR PA GILLET	MEETING FEES & ALLOWANCES 29.7.15	533.18
EFT10081	03/08/2015	CLIFF HAINES TYRES	TYRES	1260.00
EFT10082	03/08/2015	LEISURE INSTITUTE OF WA AQUATICS (INC)	ANNUAL CONFERENCE & MEMBERSHIP 2015/16	365.00
EFT10083	03/08/2015	COLAS WA	SEALING WORKS	42169.60
EFT10084	03/08/2015	IT VISION	ANNUAL LICENCE FEES	22313.50
EFT10085	03/08/2015	JR & A HERSEY	VARIOUS GOODS-JULY'15	569.03
EFT10086	03/08/2015	CR RN BREAKELL	MEETING FEES & ALLOWANCES 22.7.15 & 29.7.15	1815.90
EFT10087	03/08/2015	CR DA MIGUEL	MEETING FEES & ALLOWANCES 29.7.15	557.18
EFT10088	03/08/2015	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA MEMBERSHIP SUBSCRIPTION 2015/16	8259.74
EFT10089	03/08/2015	HM & NE BATES	REPAIRS-JULY'15	889.90
EFT10090	03/08/2015	MERREDIN GLAZING SERVICE	VARIOUS REPAIRS-JULY'15	683.32
EFT10091	03/08/2015	5RIVERS PLUMBING AND GAS	VARIOUS REPAIRS-JULY'15	49.50
EFT10092	03/08/2015	BENNY MART	VARIOUS GOODS-JULY'15	89.05
EFT10093	03/08/2015	JENNI BUNCE - CLEANING	VARIOUS CLEANING-BEACON 1/7/15-15/7/15	1767.50
EFT10094	03/08/2015	ORBIT HEALTH & FITNESS SOLUTIONS	VARIOUS PARTS-JULY'15	60.00
EFT10095	03/08/2015	CR WJ BEAGLEY	MEETING FEES & ALLOWANCES 29.7.15	515.18
EFT10096	03/08/2015	CR IC SANDERS	MEETING FEES & ALLOWANCES 29.7.15	612.50
EFT10097	03/08/2015	CR JW MUNNS	MEETING FEES & ALLOWANCES 29.7.15	623.18

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Chq/EFT	Date	Name	Description	Amount
EFT10098	03/08/2015	WURTH AUSTRALIA PTY LTD	VARIOUS GOODS-JULY'15	302.93
EFT10099	03/08/2015	WA CONTRACT RANGER SERVICES	RANGER SERVICES 2/7/15 & 14/7/15	514.25
EFT10100	03/08/2015	STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	200.00
EFT10101	03/08/2015	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE- INSTALLATION FEE	1255.38
EFT10102	03/08/2015	SOURCE MY PARTS PTY LTD	VARIOUS PARTS-JULY'15	304.43
EFT10103	03/08/2015	MELISSA KETT	REIMBURSEMENT-REGISTRATION	84.90
EFT10104	03/08/2015	WESTERN GLOBAL AUSTRALIA PTY LTD	VARIOUS GOODS-JULY'15	1614.80
EFT10110	13/08/2015	COVS	VARIOUS PARTS-JULY'15	208.71
EFT10112	13/08/2015	AVON WASTE	RUBBISH COLLECTION-JULY'15	5044.17
EFT10113	13/08/2015	BOC GASES	GAS CYLINDERS-JULY'15	72.13
EFT10114	13/08/2015	COURIER AUSTRALIA	FREIGHT-JULY'15	129.88
EFT10115	13/08/2015	STATE LIBRARY OF WA	BETTER BEGINNINGS PROGRAM	55.00
EFT10116	13/08/2015	MUKA TYRE MART	VARIOUS-JULY'15	60.00
EFT10117	13/08/2015	ST JOHN AMBULANCE AUSTRALIA	STAFF TRAINING	160.00
EFT10118	13/08/2015	NINGHAN SPRAYING & AG SERVICES	VARIOUS GOODS-JULY'15	443.54
EFT10119	13/08/2015	KTY ELECTRICAL SERVICES	ELECTRICAL-WORKERS CAMP	24178.68
EFT10120	13/08/2015	JASON SIGNMAKERS	VARIOUS SIGNS-JULY'15	665.50
EFT10121	13/08/2015	SHIRE OF TRAYNING	ADVERTISING-JULY'15	20.00
EFT10122	13/08/2015	BENCUBBIN NEWS & POST	POSTAGE 27/7/15-31/7/15	15.40
EFT10123	13/08/2015	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	VARIOUS GOODS-JULY'15	24.20
EFT10124	13/08/2015	WA TREASURY CORPORATION	LOAN 119 FIXED COMPONENT-BENNY MART	1080.82
EFT10125	13/08/2015	BEACON CO-OPERATIVE LTD	CARAVAN PARK VOUCHERS	130.00
EFT10126	13/08/2015	ICS CARPENTRY	VARIOUS REPAIRS-JULY'15	335.50
EFT10127	13/08/2015	STAR TRACK EXPRESS	FREIGHT-JULY'15	615.53
EFT10128	13/08/2015	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPY CHARGES-JULY'15	341.81
EFT10129	13/08/2015	HEMPFIELD SMALL MOTORS	VARIOUS PARTS-JULY'15	186.70
EFT10130	13/08/2015	IT VISION	TECHNICAL SERVICES-JULY'15	4075.50
EFT10131	13/08/2015	LANDGATE	LAND ENQUIRY'JULY'15	197.50
EFT10132	13/08/2015	CUTTING EDGES EQUIPMENT PARTS	VARIOUS PARTS-JULY'15	1451.34
EFT10133	13/08/2015	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ROMAN 11 SUBSCRIPTION 2015/16	11841.38

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Chq/EFT	Date	Name	Description	Amount
EFT10134	13/08/2015	BENCUBBIN AG SUPPLIES	VARIOUS GOODS-JULY'15	111.63
EFT10135	13/08/2015	RADIOWEST BROADCASTERS PTY LTD	ADVERTISING-JULY'15	66.00
EFT10136	13/08/2015	GERALDTON FUEL	FUEL-JULY'15	376.25
EFT10137	13/08/2015	5RIVERS PLUMBING AND GAS	PLUMBING-WORKERS CAMP	43089.35
EFT10138	13/08/2015	BENNY MART	VOUCHER	238.70
EFT10139	13/08/2015	DEPARTMENT OF LANDS	LEASE FOR FUEL DEPOT-JULY-DEC	715.00
EFT10140	13/08/2015	NORTHAM CARPETS PTY LTD	CARPET-87 DUNNE ST BEACON	3176.60
EFT10141	13/08/2015	TUTT BRYANT EQUIPMENT	VARIOUS GOODS-JULY'15	321.95
EFT10142	13/08/2015	GREAT SOUTHERN FUELS	FUEL-JULY'15	19960.76
EFT10143	13/08/2015	DYLAN COPELAND	PROVISION OF NATURAL RESOURCE MANAGEMENT OFFICER-JULY'15	2200.00
EFT10144	13/08/2015	KC SALES	VOUCHERS-JULY'15	332.70
EFT10145	13/08/2015	WURTH AUSTRALIA PTY LTD	TAPE	3.98
EFT10146	13/08/2015	SUE VOLOCZI	VARIOUS ACCOUNTING SUPPORT-JULY'15	6905.25
EFT10147	13/08/2015	MARKET CREATIONS	STATIONERY-JULY'15	572.00
EFT10148	13/08/2015	TREDWELL MANAGEMENT SERVICES	DEVELOP.OF SPORTING & RECREATION MASTER PLAN-COMPLETION OF STAGE 3&4- FINALISATION	4829.00
EFT10149	13/08/2015	PK & JS GERAGHTY & SONS	GRAVEL	110.00
EFT10150	13/08/2015	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11/8/15- 10/9/15	570.63
EFT10151	13/08/2015	WHEATBELT COMMUNITY DEVELOPMENT SERVICE	TRANSCRIPTS-HISTORY WORKING GROUP	506.10
EFT10152	13/08/2015	ALLIGHTSYKES PTY LTD	GENERATOR	31068.40
EFT10153	13/08/2015	JOHN WARD	REFUND OF HOUSING BOND	520.00
EFT10154	13/08/2015	BANKWEST CORPORATE MASTERCARD	VARIOUS ITEMS 1/7/15-30/7/15	5047.94
EFT10156	18/08/2015	SALLY MORGAN	UNIFORM	176.40
EFT10157	18/08/2015	LOREN NORTHOVER	VARIOUS GOODS	64.57
EFT10159	27/08/2015	COVS	VARIOUS GOODS-AUGUST'15	383.09
EFT10160	27/08/2015	CJD EQUIPMENT PTY LTD	VARIOUS GOODS-AUGUST'15	110.21
EFT10161	27/08/2015	COURIER AUSTRALIA	FREIGHT-AUGUST'15	24.85
EFT10162	27/08/2015	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	ANALYTICAL SERVICES 2015/2016	385.00

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EFT10163	27/08/2015	NINGHAN SPRAYING & AG SERVICES	PLANT & PROPERTY MAINTENANCE VOUCHER	100.00
EFT10164	27/08/2015	KTY ELECTRICAL SERVICES	VARIOUS REPAIRS-AUGUST'15	2791.03
EFT10165	27/08/2015	JASON SIGNMAKERS	PLANT STICKERS	1200.65
EFT10166	27/08/2015	SHIRE OF TRAYNING	DOCTORS VEHICLE & MEDICAL PRACTICE EXPENSES-JULY'15-25% SHARE	3025.25
EFT10167	27/08/2015	BENCUBBIN NEWS & POST	EXPRESS POST-BANKWEST	146.60
EFT10168	27/08/2015	BEACON CO-OPERATIVE LTD	VARIOUS GOODS-AUGUST'15	38.15
EFT10169	27/08/2015	STAPLES AUSTRALIA	VARIOUS GOODS-AUGUST'15	1069.39
EFT10170	27/08/2015	ICS CARPENTRY	VARIOUS-JULY'15	49683.68
EFT10171	27/08/2015	STAR TRACK EXPRESS	FREIGHT-AUGUST'15	311.80
EFT10172	27/08/2015	ALL-WAYS FOODS	VARIOUS GOODS-AUGUST'15	470.36
EFT10173	27/08/2015	CR PA GILLET	MEETING FEES & ALLOWANCES 26.8.15	533.18
EFT10174	27/08/2015	HEMPFIELD SMALL MOTORS	VARIOUS PARTS-AUGUST'15	224.68
EFT10175	27/08/2015	BENCUBBIN TRUCK N AUTO'S	VARIOUS PARTS-JULY'15	23.80
EFT10176	27/08/2015	CLIFF HAINES TYRES	VARIOUS-AUGUST'15	105.00
EFT10177	27/08/2015	D & D TRANSPORT	FREIGHT-JULY'15	203.59
EFT10178	27/08/2015	CR RN BREAKELL	MEETING FEES & ALLOWANCES 26.8.15	1615.90
EFT10179	27/08/2015	CR DA MIGUEL	MEETING FEES & ALLOWANCES	638.18
EFT10180	27/08/2015	LANDGATE	LAND ENQUIRY-AUGUST'15	156.85
EFT10181	27/08/2015	CUTTING EDGES EQUIPMENT PARTS	VARIOUS PARTS-JULY'15	2140.71
EFT10182	27/08/2015	HM & NE BATES	TESTING & TAGGING	259.60
EFT10183	27/08/2015	BENCUBBIN AG SUPPLIES	VARIOUS GOODS-AUGUST'15	1277.25
EFT10184	27/08/2015	5RIVERS PLUMBING AND GAS	VARIOUS REPAIRS-AUGUST'15	466.12
EFT10185	27/08/2015	BENNY MART	VARIOUS GOODS-JULY'15	68.60
EFT10186	27/08/2015	T-QUIP	VARIOUS PARTS-AUGUST'15	124.45
EFT10187	27/08/2015	CR WJ BEAGLEY	MEETING FEES & ALLOWANCES 26.8.15	515.18
EFT10188	27/08/2015	CR IC SANDERS	MEETING FEES & ALLOWANCES 26.8.15	612.50
EFT10189	27/08/2015	NADINE RICHMOND	UNIFORM	382.85
EFT10190	27/08/2015	WALLIS COMPUTER SOLUTIONS	COMPUTERS-AO & SFO	6268.52
EFT10191	27/08/2015	PETE'S SHED	KEY CUTTING	12.00
EFT10192	27/08/2015	KEVIN SMITH	BEACON PUBLIC TOILET-FINAL INSTALMENT	4180.00
EFT10193	27/08/2015	WA CONTRACT RANGER SERVICES	RANGER SERVICES 27/7/15-11/8/15	537.62

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Chq/EFT	Date	Name	Description	Amount
EFT10194	27/08/2015	SUE VOLOCZI	VARIOUS ACCOUNTING SUPPORT-27/7/15 TO 14/8/15	6645.38
EFT10195	27/08/2015	TALIS CONSULTANTS PTY LTD	INFRASTRUCTURE VALUATION 2015/16	66662.20
EFT10196	27/08/2015	SUPREME SHADES PTY LTD	SHADE SAIL	2695.00
EFT10198	28/08/2015	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	51.60
EFT10199	28/08/2015	LGRCEU	PAYROLL DEDUCTIONS	38.80
EFT10200	28/08/2015	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	11984.75
EFT10201	28/08/2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	319.58
EFT10202	28/08/2015	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	362.44
EFT10203	28/08/2015	DL SELLENGER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	2690.76
EFT10204	28/08/2015	STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	210.00
EFT10205	28/08/2015	TASPLAN	SUPERANNUATION CONTRIBUTIONS	870.96
18603	03/08/2015	WATER CORPORATION	UTILITY CHARGES 14/5/15-15/7/15	690.18
18604	13/08/2015	WATER CORPORATION	UTILITY CHARGES 25/5/15-22/7/15	172.06
18605	13/08/2015	SYNERGY	STREETLIGHTS 25/6/15-24/7/15	2076.05
18606	13/08/2015	SHIRE OF MT MARSHALL	PETTY CASH-JUNE/JULY'15	188.30
18607	18/08/2015	LIONS CLUB OF BENCUBBIN & DISTRICTS	DONATION	250.00
18608	27/08/2015	TELSTRA	UTILITY CHARGES-AUGUST'15	1915.17
18609	27/08/2015	SYNERGY	UTILITY CHARGES 11.6.15-10.8.15	8748.60
18610	28/08/2015	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	393.20
18611	28/08/2015	COLONIAL FIRST STATE INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	308.62
				\$491,964.13

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2. Trust

Chq/EFT	Date	Name	Description	Amount
EFT10105	06/08/2015	DEPARTMENT OF TRANSPORT	MMSO29150727	10145.10
EFT10106	10/08/2015	BENCUBBIN SPORTS CLUB INC.	SOCIAL CLUB REFRESHMENTS	92.00
EFT10107	10/08/2015	DIRK SELLENGER	REIMBURSE SOCIAL CLUB PURCHASES	491.84
EFT10109	12/08/2015	DEPARTMENT OF TRANSPORT	MMSO20150728	838.65
EFT10155	14/08/2015	DEPARTMENT OF TRANSPORT	MMSO20150711	6029.28
EFT10158	19/08/2015	DEPARTMENT OF TRANSPORT	MMSO20150814	1063.80
				\$18,660.67

3. Mastercard

Details	Amount
FAREWELL GIFT N.COLLINS	307.88
TABLE-BEACON CARAVAN PARK	838.00
SUBSCRIPTION-AGE FRIENDLY/SAFETY	5.50
FOXTEL-229 MURRAY ST	134.00
WALL MOUNT FOR TV	25.00
KEY CABINET	464.00
WASHING MACHINE	1595.00
TAGS-BOTANICAL GARDEN	74.25
MANCHESTER & SAUCEPANS	323.00
UTENSILS,DISHES,PANS	74.00
	\$3,840.63

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 September 2015

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **15 September 2015**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

Dirk Sellenger
Chief Executive Officer

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 September 2015

11.4 Chief Executive Officer

11.4.29 Department of Local Government Query

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/2, A5/4
AUTHOR: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil
DATE: 9 September 2015
ATTACHMENT NUMBER: 11.4.29 – Proposed response to Department of Local Government
CONSULTATION: Cr Robert Breakell – Shire President
Vern McKay – Department of Local Government
Sue Voloczi – Contract Accountant
STATUTORY ENVIRONMENT: **Local Government Act 1995**

7.3. *Appointment of auditors*

- (1) A local government is to, from time to time whenever such an appointment is necessary or expedient, appoint* a person, on the recommendation of the audit committee, to be its auditor.

** Absolute majority required.*

- (2) The local government may appoint one or more persons as its auditor.
- (3) The local government's auditor is to be a person who is —
- (a) a registered company auditor; or
 - (b) an approved auditor.

[Section 7.3 amended by No. 49 of 2004 s. 6.]

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: The period in question from the Department of Local Government is for the period 1st July 2013 to 30th June 2014 during which time the Shire's financial ratios worsened for various reasons as explained in the response.

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENT: Simple Majority

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 September 2015

2015/116 OFFICER RECOMMENDATION / COUNCIL DECISION:

That Council endorse the below response to the Department of Local Government:



IN REPLY PLEASE QUOTE: DS15-
ENQUIRIES TO: Mr Dirk Sellenger

FILE:

PO Box 20, Bencubbin WA 6477

Phone: (08) 9685 1202

Facsimile: (08) 9685 1299

Email: admin@mtmarshall.wa.gov.au

10 September 2015

Ms Jennifer Matthews
Director General
Department of Local Government and Communities
GPO Box R1250
PERTH WA 6844

Dear Ms Matthews

FINANCIAL AND ASSET SUSTAINABILITY

Your letter dated 22 July 2015 raises a number of issues with regard to Financial and Asset Sustainability as measured by the ratios prescribed in the Local Government (Financial Management) Regulations 1996.

In the sections below we have listed the ratios already reported together with the estimated ratios for June 2015 (awaiting Audit). For each ratio where a query has been raised, figures reported for the 3 years to 30 June 2014 are compared with the estimated ratio as at 30 June 2015.

1. Debt Service Cover Ratio

Annual Operating Surplus BEFORE Interest and Depreciation divided by Principal and Interest

Target	June 2015 – Excluding prepayment of 2015/16 FAGS	June 2015	June 2014	June 2013	June 2012
2.0	6.85	14.96	(1.59)	8.25	8.24

The annual operating surplus for 2013/14 was impacted by only receiving half of the normal Financial Assistance Grant (FAGS) grant in that year. This challenge arises because accounting standards applying to local government do not allow accrual of income from non-restricted grants to the year they actually relate to. In June 2015, Shires received half of the FAGS for 2015/16. This practice significantly reduces the usefulness of comparing ratios year on year. We acknowledge that grants had been prepaid in previous years but June 2014 was the first year for some time that did not receive something approaching a full year of FAGS income. FAGS generally comprises approximately 40% of the Shire's operating income so a departure from the usual pattern of distribution has a considerable impact.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 September 2015



Own Source Revenue Coverage

PO Box 20, Bencubbin WA 6477

Phone: (08) 9685 1202

Facsimile: (08) 9685 1299

Email: admin@mtmarshall.wa.gov.au

Own Source Revenue divided by Operating Expenses

Target	June 2015	June 2014	June 2013	June 2012
0.4 to 0.6	0.28	0.29	0.31	0.29

Small rural shires are heavily dependent on grant income and generally have a relatively small rate base. The Shire has worked hard to develop alternative sources of income but the opportunities are limited.

In June 2015, the Water Corporation advised the Shire of Mt Marshall that two major projects (Waddouring and Barbalin) would be commencing close to Bencubbin in the next few months, scheduled for completion by December 2016. The Shire identified an opportunity to develop a Workers Camp to provide accommodation for the Water Corporation. This camp opened for business in August 2015.

Water Corp recently also announced \$32 million over 3 years replacing pipes and joins throughout the Wheatbelt. The town site of Bencubbin is centrally located and an ideal location for the crews to carry out work in this area. Minister Mia Davies will be visiting the Shire of Mt Marshall and will personally inspect the Workers Camp Facility on 25 September 2015.

The Shire believes these projects will significantly add to economic activity in the area and provide a source of alternative income for the Shire of Mt Marshall for years to come.

2. Operating Surplus Ratio

Operating Revenue minus Operating Expense divided by Own Source Operating Revenue

Target	June 2015 – Excluding prepayment of 2015/16 FAGS	June 2015	June 2014	June 2013	June 2012
0.1 to 0.15	(1.12)	(0.45)	(1.72)	(0.75)	(0.74)

The comments above also apply to the Operating Surplus Ratio. The Shire is working hard to develop alternative sources of income to improve its financial position.

The Operating Surplus Ratio has also been impacted by the reduction in FAGS received in 2013/14.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 September 2015



3. Asset Sustainability Ratio
Capital Renewal Expenditure divided by Depreciation Expense

PO Box 20, Bencubbin WA 6477

Phone: (08) 9685 1202

Facsimile: (08) 9685 1299

Email: admin@mtmarshall.wa.gov.au

Target	June 2015	June 2014	June 2013	June 2012
0.9	0.55	0.82	0.74	0.74

Small rural shires are, in general, limited to external funding to invest in capital expenditure. The significant increase in Roads to Recovery Funds for 2015/16 will assist with vital road renewal works in the coming year. The fact remains that the Shire can only spend the funds that it has. At all levels of government, there is a significant shortfall in the asset maintenance and renewal.

Investing in the Community

Regional shires invest in social as well as physical infrastructure. Projects which create spaces where communities can meet and connect, perhaps play sports etc. and may not necessarily result in the Shire owning more assets. They do, however help create vibrant communities.

In 2014 the Shire provided ATM facilities to the community to offset the lack of banking facilities available in Bencubbin, and to provide tourists with access to cash to spend locally.

The results of these investments will be stronger and more cohesive communities but such results are not reflected in the financial ratios. The Shire now understands and recognises the need to ensure that assets developed remain in the asset base of the Shire. This has not always been the case in the past which resulted in what was effectively capital expenditure being expensed as operating for accounting purposes. The Shire will ensure that future asset investment, where possible, remain the property of the Shire so that operating expenditure is not unduly impacted by what is effectively capital expenditure.

Reserve Balances

Following is the Reserve Account Balance at the Shire of Mt Marshall from 2009.

Year	Reserve Balance
2009	1,107,072
2010	1,333,613
2011	1,179,511
2012	1,175,581
2013	1,561,413
2014	1,790,000
2015	2,097,019

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 September 2015



PO Box 20, Bencubbin WA 6477

Phone: (08) 9685 1202

Facsimile: (08) 9685 1299

Email: admin@mtmarshall.wa.gov.au

Since 2012 the Shire of Mt Marshall has increased its reserve account balance by \$921,438, this represents an increase of 78.4% whilst at the same time charging less rates than neighbouring Shires whilst in some cases maintaining double the infrastructure. Council are aware of ageing infrastructure which will require significant expenditure on repairs or replacement in the near future, eg public swimming pool and efforts have been made to increase appropriate reserves accordingly.

Audit Report & Management Report Issues

The two items addressed in the Audit Report with regards to the Budget not being submitted to the department within 30 days of adoption and the 2012/13 Annual Financial Report not submitted to the department within 30 days are both directly attributed to the fact that like most rural Local Governments throughout WA, the Shire of Mt Marshall had considerable problems attracting and retaining a suitably qualified and experienced CEO with an unenviable number of six (6) individuals holding the position of either CEO or Acting CEO during the 2013/2014 year. In October 2014 Mr Dirk Sellenger commenced at the Shire of Mt Marshall as CEO and has brought immediate improvements to the operations of the Shire, including compliance matters and I am very confident these issues will not be repeated on this year's Audit Report and Audit Management Report.

Finally with regards to the deficit Budget of \$225,616 this can be attributed to the sudden resignation of the CEO, Mr Ian Bodill and the recently appointed Deputy CEO who immediately upon commencement was appointed as Acting CEO until Mr Sellenger's commencement in October 2015. This required the newly appointed Deputy CEO who was Acting CEO to prepare a Budget for a Shire he had only just commenced at and was not familiar with. To rectify this Budget deficit Council made a number of changes at the Budget Review in early 2015, the most significant reducing the previously budgeted transfer to the Public Amenities and Building Reserve of \$276,605. This amount was reduced to zero to cover the shortfall of \$225,616 identified by the Auditors as well as to allow for other minor Budget corrections to be made.

The Shire remains committed to responsibly managing its funds and obligations to the community. Should you have any further queries please don't hesitate to discuss them with myself or CEO, Dirk Sellenger.

Yours faithfully

Cr Robert Breakell
Shire President

Moved Cr RN Breakell

Seconded Cr PA Gillett

Carried 4/0

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 September 2015

BACKGROUND:

Council received the following correspondence from the Department of Local Government with regards to financial ratios for the period 1 July 2013 to 30 June 2014 during which time the financial ratios of the Shire worsened, triggering the query from the Department of Local Government.

When the 2013/2014 Audit Report was handed down to Council this included an in person address by the Shire's Auditor to go through the report and discuss any issues or concerns Councillors might have. This was the first meeting of this kind and was very beneficial to both Councillors and the Auditor. The CEO will arrange for these in person meetings including an address to Councillors to continue in the future.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 September 2015



Government of Western Australia
Department of Local Government and Communities

Our Ref: 286-15, MM3-3#05, E1523013

Cr Robert Breakell
Shire President
Shire of Mount Marshall
PO Box 20
BENCUBBIN WA 6477

SHIRE OF MT MARSHALL	
Received	
27 JUL 2015	
File No:	F1/2
Officer:	PRES.
Copy:	

Dear Cr Breakell

As part of the Department's *Compliance Framework* and monitoring role, various statutory reports prepared by local governments together with audit reports and management letters are reviewed to identify whether there are compliance issues, or financial management weaknesses that should be addressed.

This monitoring process has identified financial management and compliance issues as well as issues identified by the auditor in his audit report and audit management report which we draw to your attention. The matters identified are detailed in the schedule attached to this letter.

The purpose of this letter is to request that the Council review the various matters identified and to consider strategies to ensure that the Shire returns to a strong financial position and improves its statutory compliance practices. It is requested that the Council advise what action is proposed to be taken on the matters identified, to achieve this. Your response by 31 August 2015 is requested.

Should you wish to discuss any aspect of this, please contact Mr Vern McKay, Manager Sector Monitoring on 6552 1513 or email vern.mckay@dlg.wa.gov.au.

Yours sincerely

Mary Adam
A/EXECUTIVE DIRECTOR SECTOR REGULATION AND SUPPORT

22 July 2015

Minutes of the Ordinary Meeting of Council
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SHIRE OF MOUNT MARSHALL

Financial and Asset Management Sustainability

Financial sustainability is measured by four ratios, and asset management sustainability by three ratios prescribed in the *Local Government (Financial Management) Regulations 1996*. These are:

Ratio	Measures
Current Ratio	This is a modified commercial ratio designed to focus on the liquidity position of a local government that has arisen from past year's transactions.
Debt Service Cover Ratio	Measures a local government's ability to repay its debt including lease payments.
Own Source Revenue Coverage Ratio	Measures a local government's ability to cover its costs through its own revenue efforts.
Operating Surplus Ratio	This is a key indicator of a local government's financial sustainability. It measures a local government's ability to cover its operational costs and have revenues available for capital funding or other purposes.
Asset Consumption Ratio	Measures the extent to which depreciable assets have been consumed by comparing their written-down value to their replacement cost.
Asset Sustainability Ratio	Indicates whether a local government is replacing or renewing existing assets at the same rate that its overall stock of assets is wearing out.
Asset Renewal Funding Ratio	Measures the ability of a local government to fund its projected asset renewal / replacement in the future.

In analysing ratios, trends over time provide a more accurate assessment than a single year's results. The Shire has reported the following ratios compared with industry benchmarks. Several ratios are below benchmarks:

Sustainability Ratios	Bench mark	2013/2014	2012/2013	2011/2012
Current Ratio	> 1.0	1.06	2.69	5.95
Debt Service Cover Ratio	> 2.0	(1.59)	8.25	8.24
Own Source Revenue Coverage Ratio	> 0.4	0.29	0.31	0.29
Operating Surplus Ratio	> 0.01	(1.72)	(0.75)	(0.74)
Asset Sustainability Ratio	> 0.9	0.82	0.74	0.74
Asset Consumption Ratio	> 0.5	0.54	0.62	N/A
Asset Renewal Funding Ratio	> 0.75	1.02	0.93	N/A

The current ratio has been above industry benchmark for each of the past three years. This indicates that the Shire's liquidity is at an acceptable level. The Department also measures a former ratio – untied cash to unpaid trade creditors ratio – and this too was above benchmark and confirms that liquidity was not an issue at 30 June 2014.

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The debt service cover ratio fell below benchmark in 2013/14 and indicates that the Shire has limited capacity to borrow. This ratio is affected by an increase in expenditures without a corresponding increase in operating revenues and the Shire should monitor future trends in this ratio.

The own source revenue coverage ratio has been below the base benchmark of 0.4 (40%) for each of the past years indicating that the Shire raises limited funds from its own taxing efforts. It is however acknowledged that the Shire has limited ability to raise its own revenues other than through rates and fees and charges.

The operating surplus ratio indicates that the Shire has experienced operating deficits for each of the past three years and the trend is worsening. This ratio too is affected by increased expenditures without a corresponding increase in revenues. Depreciation expense is the largest item of expenditure and the Shire should review useful lives and rates of depreciation for all assets to confirm that the depreciation charge is valid.

Over the past three years the asset sustainability ratio has been below benchmark. This may not necessarily indicate an issue given the long lives of many assets, however trends over longer periods should be monitored to ensure that the Shire is renewing or replacing assets as they are consumed.

Audit Report and Audit Management Report

A clear audit report was issued for 2013/14 however the auditor noted the following non-compliance matters:

- A copy of the 2014 budget review was not submitted to the Department within 30 days of adoption.
- The annual financial report for 2012/13 was not submitted to the Department within 30 days of the audit report becoming available.

It is noted that the audit report was issued on 11 February 2014 and the annual financial report adopted by Council on 19 February 2014 before being submitted to the Department on 28 March 2014. The annual financial report does not have to be adopted by Council and should be submitted to the Department no later than 30 days after the auditor's report becomes available.

The auditor also advised that following completion of the audit of the 2013/14 annual financial statements the actual surplus available to be brought forward into the 2014/15 annual budget was \$225,616 less than expected to fund expenditure in 2014/15. Advice on the effect of this on the Shire's 2014/15 financial operations is requested.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 September 2015



IN REPLY PLEASE QUOTE: DS15-
ENQUIRIES TO: Mr Dirk Sellenger

FILE:

PO Box 20, Bencubbin WA 6477
Phone: (08) 9685 1202
Facsimile: (08) 9685 1299
Email: admin@mtmarshall.wa.gov.au

10 September 2015

Ms Jennifer Matthews
Director General
Department of Local Government and Communities
GPO Box R1250
PERTH WA 6844

Dear Ms Matthews

FINANCIAL AND ASSET SUSTAINABILITY

Your letter dated 22 July 2015 raises a number of issues with regard to Financial and Asset Sustainability as measured by the ratios prescribed in the Local Government (Financial Management) Regulations 1996.

In the sections below we have listed the ratios already reported together with the estimated ratios for June 2015 (awaiting Audit). For each ratio where a query has been raised, figures reported for the 3 years to 30 June 2014 are compared with the estimated ratio as at 30 June 2015.

1. Debt Service Cover Ratio

Annual Operating Surplus BEFORE Interest and Depreciation divided by Principal and Interest

Target	June 2015 – Excluding prepayment of 2015/16 FAGS	June 2015	June 2014	June 2013	June 2012
2.0	6.85	14.96	(1.59)	8.25	8.24

The annual operating surplus for 2013/14 was impacted by only receiving half of the normal Financial Assistance Grant (FAGS) grant in that year. This challenge arises because accounting standards applying to local government do not allow accrual of income from non-restricted grants to the year they actually relate to. In June 2015, Shires received half of the FAGS for 2015/16. This practice significantly reduces the usefulness of comparing ratios year on year. We acknowledge that grants had been prepaid in previous years but June 2014 was the first year for some time that did not receive something approaching a full year of FAGS income. FAGS generally comprises approximately 40% of the Shire's operating income so a departure from the usual pattern of distribution has a considerable impact.

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held on Tuesday 15 September 2015



Shire of Mt Marshall

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Phone: (08) 9685 1202

Facsimile: (08) 9685 1299

Email: admin@mtmarshall.wa.gov.au

Own Source Revenue Coverage

Own Source Revenue divided by Operating Expenses

Target	June 2015	June 2014	June 2013	June 2012
0.4 to 0.6	0.28	0.29	0.31	0.29

Small rural shires are heavily dependent on grant income and generally have a relatively small rate base. The Shire has worked hard to develop alternative sources of income but the opportunities are limited.

In June 2015, the Water Corporation advised the Shire of Mt Marshall that two major projects (Waddouring and Barbalin) would be commencing close to Bencubbin in the next few months, scheduled for completion by December 2016. The Shire identified an opportunity to develop a Workers Camp to provide accommodation for the Water Corporation. This camp opened for business in August 2015.

Water Corp recently also announced \$32 million over 3 years replacing pipes and joins throughout the Wheatbelt. The town site of Bencubbin is centrally located and an ideal location for the crews to carry out work in this area. Minister Mia Davies will be visiting the Shire of Mt Marshall and will personally inspect the Workers Camp Facility on 25 September 2015.

The Shire believes these projects will significantly add to economic activity in the area and provide a source of alternative income for the Shire of Mt Marshall for years to come.

2. Operating Surplus Ratio

Operating Revenue minus Operating Expense divided by Own Source Operating Revenue

Target	June 2015 – Excluding prepayment of 2015/16 FAGS	June 2015	June 2014	June 2013	June 2012
0.1 to 0.15	(1.12)	(0.45)	(1.72)	(0.75)	(0.74)

The comments above also apply to the Operating Surplus Ratio. The Shire is working hard to develop alternative sources of income to improve its financial position.

The Operating Surplus Ratio has also been impacted by the reduction in FAGS received in 2013/14.

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held on Tuesday 15 September 2015



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3. Asset Sustainability Ratio

Capital Renewal Expenditure divided by Depreciation Expense

Target	June 2015	June 2014	June 2013	June 2012
0.9	0.55	0.82	0.74	0.74

Small rural shires are, in general, limited to external funding to invest in capital expenditure. The significant increase in Roads to Recovery Funds for 2015/16 will assist with vital road renewal works in the coming year. The fact remains that the Shire can only spend the funds that it has. At all levels of government, there is a significant shortfall in the asset maintenance and renewal.

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Regional shires invest in social as well as physical infrastructure. Projects which create spaces where communities can meet and connect, perhaps play sports etc. and may not necessarily result in the Shire owning more assets. They do, however help create vibrant communities.

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The results of these investments will be stronger and more cohesive communities but such results are not reflected in the financial ratios. The Shire now understands and recognises the need to ensure that assets developed remain in the asset base of the Shire. This has not always been the case in the past which resulted in what was effectively capital expenditure being expensed as operating for accounting purposes. The Shire will ensure that future asset investment, where possible, remain the property of the Shire so that operating expenditure is not unduly impacted by what is effectively capital expenditure.

Reserve Balances

Following is the Reserve Account Balance at the Shire of Mt Marshall from 2009.

Year	Reserve Balance
2009	1,107,072
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Email: admin@mtmarshall.wa.gov.au

Since 2012 the Shire of Mt Marshall has increased its reserve account balance by \$921,438, this represents an increase of 78.4% whilst at the same time charging less rates than neighbouring Shires whilst in some cases maintaining double the infrastructure. Council are aware of ageing infrastructure which will require significant expenditure on repairs or replacement in the near future, eg public swimming pool and efforts have been made to increase appropriate reserves accordingly.

Audit Report & Management Report Issues

The two items addressed in the Audit Report with regards to the Budget not being submitted to the department within 30 days of adoption and the 2012/13 Annual Financial Report not submitted to the department within 30 days are both directly attributed to the fact that like most rural Local Governments throughout WA, the Shire of Mt Marshall had considerable problems attracting and retaining a suitably qualified and experienced CEO with an unenviable number of six (6) individuals holding the position of either CEO or Acting CEO during the 2013/2014 year. In October 2014 Mr Dirk Sellenger commenced at the Shire of Mt Marshall as CEO and has brought immediate improvements to the operations of the Shire, including compliance matters and I am very confident these issues will not be repeated on this year's Audit Report and Audit Management Report.

Finally with regards to the deficit Budget of \$225,616 this can be attributed to the sudden resignation of the CEO, Mr Ian Bodill and the recently appointed Deputy CEO who immediately upon commencement was appointed as Acting CEO until Mr Sellenger's commencement in October 2015. This required the newly appointed Deputy CEO who was Acting CEO to prepare a Budget for a Shire he had only just commenced at and was not familiar with. To rectify this Budget deficit Council made a number of changes at the Budget Review in early 2015, the most significant reducing the previously budgeted transfer to the Public Amenities and Building Reserve of \$276,605. This amount was reduced to zero to cover the shortfall of \$225,616 identified by the Auditors as well as to allow for other minor Budget corrections to be made.

The Shire remains committed to responsibly managing its funds and obligations to the community. Should you have any further queries please don't hesitate to discuss them with myself or CEO, Dirk Sellenger.

Yours faithfully

Cr Robert Breakell
Shire President

Minutes of the Ordinary Meeting of Council
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11.4.30 Industrial Shed – Lot 39 Monger Street, Bencubbin
--

LOCATION/ADDRESS:	Lot 39 Monger Street, Bencubbin
NAME OF APPLICANT:	N/A
FILE REFERENCE:	B2/19
AUTHOR:	Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	9 September 2015
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	<p>The Shire of Mt Marshall has made an allowance of \$90,000 in the 2015/2016 Budget as proceeds from sale of the Industrial Shed situated in Monger Street Bencubbin.</p> <p>The Shire has also made an allowance of \$5,000 in the 2015/2016 Budget from proceeds from the sale of the Septic Tank Pump as the Shire has made clear this is not something the Shire will be involved with in the future.</p> <p>The Shire has made no allowance in the 2015/2016 Budget for income associated with either the Industrial Shed or the Septic Tank Pump.</p> <p>In the event the entire shed is rented for the remainder of the year (from 1st November 2015) this would equate to rental income of approximately \$10,200 and a further \$5,100 for the Septic Tank rental income.</p>
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

Minutes of the Ordinary Meeting of Council
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2015/117 OFFICER RECOMMENDATION / COUNCIL DECISION:

That Council:

1. endorse renting the front portion (first bay and offices) of the industrial shed to Mt Marshall Plumbing and Gas for a 12 month period for an amount of \$150.00 (one hundred and fifty dollars) per week;
2. endorse renting the suction tank to Mt Marshall Plumbing and Gas for a 12 month period for an amount of \$150.00 (one hundred and fifty dollars) per week, irrespective of use. Servicing and repairs of the tank during the hire period will be the responsibility of the hirer;
3. delegate authority to the CEO to advertise and rent the remaining rear portion of the Industrial Shed in Monger street for an amount of not less than \$150.00 (one hundred and fifty dollars) per week and;
4. acknowledge the changes this arrangement will have to the Budget document and that formal amendments be made to reflect these changes during the Budget review being carried out in early 2016 in accordance with the Local Government Act 1995.

Moved Cr PA Gillett

Seconded Cr WJ Beagley

**Carried 4/0
Absolute Majority**

BACKGROUND:

Yilgarn Plumbing and Gas have been in regular discussions with the CEO regarding establishing a plumbing business in Bencubbin, utilising the Shire owned Industrial Shed situated at Lot 39 Monger Street, Bencubbin, which has remained vacant for several years. Council had budgeted to dispose of the shed and the septic tank pump, in the current financial year as septic pump outs are no longer a service provided by the Shire. Given the recent agreement between the CEO and Yilgarn Plumbing the CEO believes it would be more advantageous for the Shire to keep the shed and the septic tank pump and rent these both to the plumbing business accordingly as per the officers recommendation.

Following is an email extract confirming the desire to establish a plumbing business based in Bencubbin:

To: Dirk Sellenger <ceo@mtmarshall.wa.gov.au>

Subject: Re: Matt Woodhouse

Hello Dirk,

I can agree to this and I appreciate the opportunity the Shire and yourself are giving us to setup in Mt Marshall Shire.

If we can secure a dump point in the Shire that would be great. I have contacted the Department of Environment and we have set wheels in motion to get licensed as a Controlled Waste Carrier. At this stage we have no firm date of start but I would like in to happen within the next 30 days Tony has to give notice on his current property. For the mean time we are still able to offer a plumbing and gas service to the Shire till Tony

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 September 2015

arrives in town. I can come from Southern Cross if needed. We will be using the name Mt Marshall Plumbing & Gas once we are setup in town. Again thanks for the opportunity to allow us setup.

*Matt Woodhouse
Yilgarn*

COMMENT:

The Shire of Mt Marshall would have no alliance or have any operational involvement with Mt Marshall Plumbing and Gas with the exception of an ordinary rental arrangement. In the event Council agrees to the rental agreement, the CEO believes it is appropriate to establish two licensed liquid waste facilities within the Shire of Mt Marshall in close proximities to the townsites of Bencubbin and Beacon. Currently licensed liquid waste facilities exist within the Shires of Koorda and Trayning which can increase the cost associated with liquid waste disposal considerably.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 September 2015

11.4.31 Policy and Procedure Manual – RAV.2.8 Heavy Vehicle Access

LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A2/24
AUTHOR:	Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	10 September 2015
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Council allocates a considerable portion of its budget each year on roadworks (Capital and Operating)
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2015/118 OFFICER RECOMMENDATION / COUNCIL DECISION:

That Council amend the existing Heavy Vehicle Policy RAV.2.8 Heavy Vehicle Access to be replaced by the following:

This Policy has been developed to align with the MRWA Permit Network System, to ensure that only permitted Restricted Access Vehicles (RAV's) use Council's Road Network, to the conditions specified. The MRWA Permit Network system can be accessed by logging onto the MRWA website at: www.mainroads.wa.gov.au and clicking on "Heavy Vehicles" in the left hand menu. Operators are responsible for ensuring their vehicles meets the access conditions imposed by MRWA and the Shire of Mt Marshall.

This Policy applies to all RAV's (or Heavy Vehicles) to a maximum width of 2.5m and a maximum height of 4.3m.

Approval is to be sought from MRWA's Heavy Vehicle Operations (HVO) section, to use any RAV on Councils Road Network, that is greater than 2.5m in width, or greater than 4.3m in height, as these RAV's are not covered in this Policy.

The following conditions apply:

Conditions

- 1. The Shire of Mt Marshall agree with the road network detailed on the MRWA Mapping Application and has been agreed by the Shire.**
- 2. General conditions of operation on Shire of Mt Marshall roads are-**
 - a) There will be no operation on unsealed road segments when visibly wet.**
 - b) School buses operate on many Local Authority roads. Operators must show all courtesy to school buses as well as all other road users.**
 - c) Speed limit for permit vehicles is:**
 - (i) open unsealed road – 80kmh**
 - (ii) built up areas 50kmh or 10kmh under zone limit, whichever is lesser.**

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d) Council may review operation and add or remove roads from the approved list, subject to Commissioner of Main Roads discretion.

Moved Cr RN Breakell

Seconded Cr WJ Beagley

**Carried 4/0
Absolute Majority**

BACKGROUND:

The CEO believes that the need for the Shire to have a section of the Policy Manual dedicated to heavy vehicles is not necessary. RAV ratings are determined between the Shire and require ultimate approval from Main Roads. The Shire of Mt Marshall is not in the position to enforce or check heavy vehicle permits as this is a responsibility of the state.

COMMENT:

The Commissioner of Main Roads issues permits under the Vehicle Standards Regulation 1977, in consultation with local governments.

The Shire of Mt Marshall has a number of different RAV ratings throughout the Shire. With the introduction of this policy the responsibility lies with the operator to familiarise themselves with various RAV Codes prior to travelling on any road within the Shire to ensure the vehicle combination is in accordance with the allocated RAV Rating.

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11.5 Executive Assistant

11.5.7 Change of Ordinary Council Meeting Dates

LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A2/13
AUTHOR:	Nadine Richmond – Executive Assistant
DISCLOSURE OF INTEREST:	Nil
DATE:	9 September 2015
ATTACHMENT NUMBER:	11.5.7 – Amended Meeting Dates - Council and Committees 2015-2016 as of 15 Sept 2015
CONSULTATION:	Dirk Sellenger – Chief Executive Officer
STATUTORY ENVIRONMENT:	Local Government Act 1995, s1.7 (2)(a)(b)
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Meeting Attendance Fees
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2015/119 OFFICER RECOMMENDATION / COUNCIL DECISION:

That the attached notice specifying the remaining meeting dates for 2015/16:

27 October 2015	22 March 2016
24 November 2015	26 April 2016
15 December 2015	24 May 2016
Recess – January 2016	28 June 2016
23 February 2016	

be approved for advertisement in the Gimlet Newspaper, the Beacon Bulletin, Council notice boards, and the Shire's website and social media sites.

Moved Cr RN Breakell

Seconded Cr IC Sanders

Carried 4/0

BACKGROUND:

Ordinary Meetings of Council are typically held on the third Tuesday afternoon of each month commencing at 3:00pm with the exception of the May and November meetings which are held in the evenings.

Council is required to provide local public notice, at least once each year, of its meetings in accordance with *the Local Government Act 1995*, s1.7 (2)(a)(b). These were advertised as required after the dates were endorsed by Council at the April 2015 Ordinary Meeting:

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OFFICER RECOMMENDATION:

That the attached notice specifying the following meeting dates for 2015/16:

21 July 2015	Recess – January 2016
18 August 2015	16 February 2016
15 September 2015	15 March 2016
20 October 2015	19 April 2016
17 November 2015	17 May 2016
15 December 2015	21 June 2016

be approved for advertisement in the Gimlet Newspaper, the Beacon Bulletin, Council notice boards, and the Shire's website and social media sites.

Moved Cr

Seconded Cr

Carried

COMMENT:

The availability of Agenda's for Ordinary Meetings for Elected Members and the public are also to be in accordance with the *Local Government Act 1995* stipulated timeframes.

When producing the meeting's agenda, gathering financial information from banking providers for agenda items in a timely manner can be difficult. This in turn delays the agenda production.

Staff and the CEO believe changing the scheduled dates of Ordinary Meetings of Council to the fourth Tuesday of every month (with the exception of December) would ease this issue.

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12.0	Elected Members Motions of Which Previous Notice Has Been Given
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Nil

13.0	New Business of an Urgent Nature Introduced by Decision of the Meeting
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2015/120 COUNCIL DECISION:

That the late item 13.1 be considered as presented.

Moved Cr PA Gillett

Seconded Cr IC Sanders

Carried 4/0

13.1	Special Electors Meeting – Thursday 10 September 2015
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LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A6/18a
AUTHOR:	Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	14 September 2015
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Cr Robert Breakell Cr Ian Sanders WALGA – Procurement Division
STATUTORY ENVIRONMENT:	<i>Division 2 — Annual budget</i>

6.2. Local government to prepare annual budget

- (1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

** Absolute majority required.*

- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and to prepare a detailed estimate for the current year of —
- (a) the expenditure by the local government; and
 - (b) the revenue and income, independent of general rates, of the local government; and

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- (c) the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.
- (4) The annual budget is to incorporate —
 - (a) particulars of the estimated expenditure proposed to be incurred by the local government; and
 - (b) detailed information relating to the rates and service charges which will apply to land within the district including —
 - (i) the amount it is estimated will be yielded by the general rate; and

5.31. *Procedure for electors' meetings*

The procedure to be followed at, and in respect of, electors' meetings and the methods of voting at electors' meetings are to be in accordance with regulations.

5.32. *Minutes of electors' meetings*

The CEO is to —

- (a) cause minutes of the proceedings at an electors' meeting to be kept and preserved; and
- (b) ensure that copies of the minutes are made available for inspection by members of the public before the council meeting at which decisions made at the electors' meeting are first considered.

5.33. *Decisions made at electors' meetings*

- (1) All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable —
 - (a) at the first ordinary council meeting after that meeting; or
 - (b) at a special meeting called for that purpose,

whichever happens first.

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- (2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Council has already adopted its 2015/2016 Budget in accordance with Section 6.2 of the Local Government Act 1995. Any decision of Council to alter the scale of the project will have direct and significant financial implications.

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENT: Absolute Majority

2015/121 OFFICER RECOMMENDATION/COUNCIL DECISION:

That:

1. the scale of the Bencubbin Complex Redevelopment project be staged to limit expenditure of Stage 1. to a maximum of \$1,990,000 including the \$990,000 NSRF funding (down from the previous amount of \$2,797,000). That the NSRF funding body be advised of the Shire's desire to reduce the scale of the project and the 2015/2016 Budget be amended as follows:

As Per 2015/2016 Adopted Budget

Bencubbin Rec Council Self Supporting Loan	\$ 300,000
Shire Loan	\$ 1,000,000
NSRF Grant / Donation	\$ 990,000
Reserve Funds	\$ 407,000
2015/16 Budget Allocation	<u>\$ 100,000</u>
Total Project Budget	<u>\$ 2,797,000</u>

Proposed Amended Project Budget

Bencubbin Rec Council Self Supporting Loan	\$ 250,000
Shire Loan	\$ 400,000
NSRF Grant / Donation	\$ 990,000
Reserve Funds – Public Amenities	\$ 243,000
Reserve Funds – Bencubbin Rec Complex	\$ 7,000
2015/16 Budget Allocation	<u>\$ 100,000</u>
Total Project Budget	<u>\$ 1,990,000</u>

2. the Bencubbin Recreation Complex Redevelopment project budget be amended to reduce the draw on reserves from the Public Amenities Reserve

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of \$407,000 (as per 2015/16 Budget) to \$250,000 and the Budget be amended accordingly, as per the proposed budget amendment.

3. the CEO prepare a detailed breakup of the proposed reduced Budget, including rate comparison with neighbouring Shires, total interest payable on the loan, and advertise the updated financial implications accordingly by way of conventional means (Newsletters, Social Media, and 1098 Radio).
4. the Shire continue to provide thorough and effective communication via Social Media (Facebook and Twitter), Shire Webpage, Newsletters in The Beacon Bulletin and The Gimlet along with staff continuing to provide fortnightly updates on 1098 Radiowest.
5. Shire staff make every possible effort to procure grants and external financial assistance towards projects included within the Sporting and Recreation Master Plan.
6. the Bencubbin Recreation Complex Redevelopment proceed with the reduction in the 2015/2016 Budget accordingly:

Proposed Amended Project Budget

Bencubbin Rec Council Self Supporting Loan	\$	250,000
Shire Loan	\$	400,000
NSRF Grant / Donation	\$	990,000
Reserve Funds – Public Amenities	\$	243,000
Reserve Funds – Bencubbin Rec Complex	\$	7,000
2015/16 Budget Allocation		\$100,000
Total Project Budget	\$	<u>1,990,000</u>

Moved Cr RN Breakell

Seconded IC Sanders

Carried 4/0
Absolute Majority

BACKGROUND:

Council received a petition at the August Ordinary Meeting of Council and resolved as follows:

2015/099 RECOMMENDATION/COUNCIL DECISION:

That in accordance with section 5.28 of the Local Government Act 1995, a Special Meeting of Electors be held at the Bencubbin Sporting Complex at 6.30pm on Thursday 10th September 2015 for the purpose of discussing the building and operational costs of the new Bencubbin multipurpose centre.

Moved Cr RN Breakell

Seconded Cr IC Sanders

Carried 5/0

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COMMENT:

The Special meeting of Electors was held at 6.30pm on Thursday 10 September 2015 as resolved and the following seven motions carried on the evening from the Unconfirmed Meeting Minutes:

2015/001 ELECTOR MOTION:

Further consultation and clearer communication by the Shire of Mt Marshall occur with regards to the proposed redevelopment of the Bencubbin Recreation Complex by means of a personally addressed survey of all the ratepayers and residents of the Mt Marshall Shire, stating clearly the financial implications of a project this size on our current and future finances, shire rates and our ability to consider other potential projects that may benefit the whole or other parts of the Shire and then ask the following:

A. Do you support the development of the Bencubbin Multipurpose Complex in its current form?

B. Do you support the funding plan which Council has adopted in the 2015/2016 budget for the Bencubbin Recreation Complex Redevelopment?

Moved Mr Stuart Faulkner

Seconded Mrs Rachel Kirby

Carried

The CEO believes that adequate consultation dating back to the development of the 2013 Corporate Business Plan and Integrated Planning Workshops which included Public Meetings in both communities of Bencubbin and Beacon, both which clearly identify the "Major upgrade to the Bencubbin Sporting Complex 2017/2018" and the associated draw on reserve funding of approximately \$600,000, and the associated loan funds of almost \$1 million. This document was carried unanimously at the June 2013 Ordinary Council Meeting. This unanimous vote indicates to the CEO that the Council was happy with the plan and process used for the development of the plan, including public consultation and community feedback.

2015/002 ELECTOR MOTION:

That the Bencubbin Recreation Complex Redevelopment be put on hold until all financial and social implications all financial and social implications can be properly considered and an appropriate amount of consultation with all stakeholders has occurred in line with the Shire of Mt Marshall's Corporate Plan, Business Plan and Asset Management Plan.

Moved Mr Stuart Faulkner

Seconded Mr Tom Grant

Carried

As the major redevelopment of the Bencubbin Complex are included in and part of the Strategic Community Plan and other Intergrated Planning documents the CEO does not believe postponing the project is warranted.

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2015/003 ELECTOR MOTION:

The Shire of Mt Marshall raise a specified area rate to be applied to an area representative of the main users of the Bencubbin Recreation Complex, EG. South of Andrews Tank Road and excluding Eastern and Western ratepayers within approximately 8 klm of the Shire boundary, to fund the repayment of loans established for the proposed project.

Moved Mr Noel Miguel

Seconded Mrs Jenni Bunce

Carried

Specified area rates for sporting facilities are generally unpopular and only divides the community. The CEO hears often of Andrews Tank Road as the divide in the Shire between north and south. Staff and Councilors only consider the Shire of Mt Marshall as an entire district and Councillors represent this district in accordance with Section 2.10 of the Local Government Act 1995.

2015/004 ELECTOR MOTION:

That the scale of the Bencubbin Recreation Complex Redevelopment project be staged to limit the expenditure development of Stage 1. to a maximum of \$1,980,000 including the \$990,000 NSRF funding. This meets the minimum requirement of the NSRF funding whole of Shire funded loan.

The matching dollar for dollar funding must come from sources other than a whole of Shire funded loan.

Moved Mrs Rachel Kirby

Seconded Mrs Megan Beagley

Carried

The Shire President and Deputy President requested a meeting with the CEO following the Special Electors Meeting and requested I recommend to Council that the project be scaled back from the original project cost to an amount similar to that included in Elector Motion 2015/004. The CEO has recommended accordingly.

2015/005 ELECTOR MOTION:

That any further development of the Bencubbin Recreation Complex (such as that which is proposed in the Draft Sport and Recreation Master Plan) is to be carried out with thorough and effective communication and community consultation prior to any commitment of Shire funds, and that every possible effort is made to procure grants and external financial assistance towards this project before it can occur

Moved Mrs Megan Beagley

Seconded Mr Noel Miguel

Carried

Council will continue with proven methods of communication which include, Social Media, Newsletters and Radio interviews on 1098 Radiowest. The Council is elected to represent the community and the need for Council to consult with the community prior to any commitment of Shire funds when a thorough and detailed plan has been developed is contradictory of the local government structure. If the community has any concerns or questions about Shire projects the Elected Representative should be made aware of these.

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2015/006 ELECTOR MOTION:

That the Bencubbin Recreation Complex Redevelopment project budget be amended to use a maximum of \$291,000 reserve funds, including \$7000 from the Bencubbin Recreation Complex Reserve.

Moved Mrs Rachel Kirby

Seconded Mr Stuart Faulkner

Carried

The scaling down of the project would also reduce the draw on reserve funds, in this instance to an amount less than the amount resolved at the Electors Meeting.

2015/007 ELECTOR MOTION:

That the Mt Marshall Shire supply clear information which outlines the impact of the Bencubbin Recreation Complex Redevelopment on ratepayers. The rate increases, the rate comparisons and the total interest and maintenance costs to individual ratepayers before the project is to continue.

Moved Mrs Jenni Bunce

Seconded Mr Stuart Faulkner

Carried

Council adopts its Budget annually and whilst documents such as Corporate Business plans and Strategic Documents provide Council with a direction, Council reserves the right to adjust to take advantage of opportunities and changes to community needs on an as required basis, these decisions can have an impact on budgets and possibly individual ratepayers year on year. Council has the right to increase and decrease rates each and every year when setting the Annual Budget.

The opportunity recently to establish the workers camp in Bencubbin which was as a direct result of an opportunity caused by a State Government decision to committ funds to two large capital infustructure projects within the area is an example of the need for Council to make changes and take advantage of opportunities when they present themselves.

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14.0	Next Meeting – Tuesday 27 October 2015 commencing at 3:00pm in Council Chambers, 80 Monger St, Bencubbin
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15.0	Closure of Meeting
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The Presiding Member wished all the candidates in the October Local Government Ordinary Elections good luck and declared the meeting closed at 4.41pm.

These Minutes were confirmed by the Council at its Ordinary Meeting held on

Date

Cr RN Breakell

President