



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that an Ordinary Meeting of Council was held on Wednesday 4 November 2015, in Council Chambers, 80 Monger Street, Bencubbin commencing at 3:00pm.

Cr RM Kirby

President

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intentionally**

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Dirk Sellenger
Chief Executive Officer

Chairman Initial

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1.0	Declaration of Opening / Announcement of Visitors
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As the Election of President was yet to take place Chief Executive Officer, Mr Dirk Sellenger declared the meeting open at 3:00pm and welcomed all those present.

2.0	Record of Attendance / Apologies / Approved Leave of Absence
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In Attendance

Cr PA Gillett	Councillor
Cr WJ Beagley	Councillor
Mrs RM Kirby	Councillor Elect
Mr ARC Sachse	Councillor Elect
Mrs HJ Shemeld	Councillor Elect
Mr CT Lumsden	Councillor Elect
Mr SE Faulkner	Councillor Elect
Mr Dirk Sellenger	Chief Executive Officer
Ms Nadine Richmond	Executive Assistant
Miss Sally Morgan	Community Development Officer
Mrs Tryphena Gillett	Member of the public
Mr Ian Sanders	Member of the public
Ms Tanika McLennan	Member of the public
Mrs Jenni Bunce	Member of the public
Mrs Jean Cashmore	Member of the public
Mr Martin Grant	Member of the public
Mrs Karley Dunne	Member of the public
Mrs Michelle Faulkner	Member of the public
Mrs Vicki Miguel	Member of the public
Mrs Tanya Gibson	Member of the public
Mr Len Cargeeg	Member of the public

Apologies

Nil

3.0	Declaration of Office by Elected Members
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The Chief Executive Officer invited Councillor Elect Rachel Kirby to make her Declaration of Office.

Councillor Elect Rachel Kirby made her Declaration of Office and assumed her seat in the meeting.

The Chief Executive Officer invited Councillor Elect Tony Sachse to make his Declaration of Office.

Councillor Elect Tony Sachse made his declaration and assumed his seat in the meeting.

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The Chief Executive Officer invited Councillor Elect Helen Shemeld to make her Declaration of Office.

Councillor Elect Helen Shemeld made her declaration and assumed her seat in the meeting.

The Chief Executive Officer invited Councillor Elect Callum Lumsden to make his Declaration of Office.

Councillor Elect Callum Lumsden made his declaration and assumed his seat in the meeting.

The Chief Executive Officer invited Councillor Elect Stuart Faulkner to make his Declaration of Office.

Councillor Elect Stuart Faulkner made his declaration and assumed his seat in the meeting.

4.0	Election of President and Deputy President
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4.1	Election of President
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Written nominations for President were received by the CEO for Cr Rachel Kirby.

There being no further nominations, Cr Rachel Kirby was elected unopposed for the position of President, made her Declaration of Office and assumed the chair.

4.2	Election of Deputy President
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Written nominations for Deputy President were received by the President for Cr ARC Sachse and Cr SE Faulkner.

Elected Members were provided with voting slips.

The Chief Executive Officer advised the outcome of the vote as follows:

Cr Tony Sachse -	3 votes
Cr Stuart Faulkner -	4 votes

The Presiding Member declared Cr Stuart Faulkner as Deputy President of the Shire of Mt Marshall.

Cr Stuart Faulkner made his declaration of Office and assumed the Deputy President's chair.

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5.0	Standing Orders
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2015/122 COUNCIL DECISION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr PA Gillett

Seconded Cr WJ Beagley

Carried 7/0

6.0	Public Questions
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6.1	Response to Public Questions Taken on Notice
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6.1.1 Summary of Question from Mr Stuart Faulkner at the September 2015 Ordinary Meeting of Council:

Could you please describe the exact developments which relate to Stage 1 of the Bencubbin Recreation Complex Redevelopment and indicate what stage 2-3 will encompass.

Summary of Response from the Former Presiding Member through email correspondence on 24 September:

WALGA Procurement have been advised that the available Budget for this project has been reduced by \$807,000 as resolved at the September 2015 Ordinary Meeting of Council and Tenderers will need to scale back their Tenders accordingly to allow them to be considered by Council. Any Stage 2-3 works will be decisions for Council and are not considered or included in the 2015/2016 Budget which I am tasked as CEO to deliver for the Council.

6.1.2 Summary of Question from Mrs Tanya Gibson:

The Beacon Sporting Complex, Beacon Resource Centre and Beacon Silver Chain House have all attracted Specified Area Rates levied against them in the past? Will the proposed new Bencubbin Complex have Specified Area Rates raised to re-pay the \$1m Loan?

Summary of Response from the Former Presiding Member through email correspondence on 24 September:

Council will not apply specified area rates to the Bencubbin Complex Plan. Council recently resolved to reduce the loan amount from \$1million to \$400,000.

6.1.3 Summary of Question from Mrs Tanya Gibson:

Does Council have a plan to try to rectify the split which has been created between the two communities over the proposed development of the Bencubbin Complex Extension and if so what would this plan be?

Summary of Response from the Former Presiding Member through email correspondence on 24 September:

By modernising and expanding the Bencubbin Complex the Shire of Mt Marshall is only doing what most Shire's throughout the Region have done, or are planning to do, it is unfortunate that a split has been created between two communities within the Shire.

6.1.4 Summary of Question from Mrs Tanya Gibson:

What is each of the individual Councillors opinion of the development of the Bencubbin Recreation Complex, and your understanding of the Shire's capacity to fund something that will never provide an income for the Shire.

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Summary of Response from the Former Presiding Member through email correspondence on 24 September:

Council has voted on the project and the decision made by Council to proceed with the project in a democratic way used by most civilised governments throughout the world. As each Councillor understands this democratic process they understand and fully support and respect the decision of "The Council" as a group, whether they voted in favour or not for the particular motion.

6.1.5 Summary of Question from Mrs Tanya Gibson:

As we try to encourage voters to our electorate, what was your reason for an owner / occupier enrolment, whom contributes \$30,000 in rates, which was two days late, being denied? As per our phone call, Mr Sellenger, you stated up that enrolments were at the "The CEO's discretion" could you explain to fellow ratepayers and Councillors that are present at this meeting what methodology you have used in this case.

Summary of Response from the Former Presiding Member through email correspondence on 24 September:

The roll closed at 5.00pm on Friday 28th August 2015. The forms you speak of were not received on time and were rejected accordingly, as was each and every form received after the close of the roll.

With regards to CEO discretion comment, the owners and occupiers roll is the responsibility of the CEO to prepare and it is the CEO's responsibility to be satisfied that everyone on the owners and occupiers roll are legitimate owners or occupiers. The CEO has very clear and structured powers under the Local Government Act 1995 and accepting an enrolment received after the close of the roll is unlawful. This is the reason the applications you speak of were rejected by me. It should be noted the WA Electoral Commission came to the same determination as the CEO with regards to this matter.

6.1.6 Summary of Question from Mrs Tanya Gibson:

What evidence is there to support the Council seeking ratepayer's approval to go ahead with the Bencubbin Complex Redevelopment.

Summary of Response from the Former Presiding Member through email correspondence on 24 September:

The 2013 Community Strategic Plan states "Major development of the Bencubbin Sporting Complex" this document was compiled as a result of community feedback and public meetings and Council adopted the plan accordingly once this process was completed in 2013. Council is elected to make decisions of behalf of the Community for all sorts of services and facilities throughout the Shire. Just as Council has allocated funds towards the Development of the Bencubbin Complex it has also committed millions of dollars in the current year's budget to other areas of the Shire. Council doesn't require the approval of the ratepayers to commit funding as part of the Budget process.

6.1.7 Summary of Question from Mrs Tanya Gibson:

If the proposed new Bencubbin Complex and swimming pool and synthetic hockey field goes ahead will the Beacon community receive similar facility upgrades as your proposed plan in the next 10 years as we foresee community growth?

Summary of Response from the Former Presiding Member through email correspondence on 24 September:

Based on the outcomes of the public meetings for the Tredwell Sport and Recreation Master Plan, the Beacon Community believe the facilities to be generally in good overall condition and the duplication of infrastructure including swimming pool and synthetic

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hockey field is not recommended or included in the Draft Tredwell Plan which is to be formally considered by Council at the October 2015 ordinary meeting of Council.

6.1.8 Summary of Question from Mrs Tanya Gibson:

Are we able to have a copy of the 'History of Wialki' presented to Council by Laurie O'Neil displayed at the Beacon CRC?

Summary of Response from the Former Presiding Member through email correspondence on 24 September:

Staff will check with Laurie however I do not expect this to be a problem.

6.1.9 Summary of Question from Mrs Tanya Gibson:

Can I have a copy of the minutes from the Special Electors Meeting held on 10 September?

Summary of Response from the Former Presiding Member through email correspondence on 24 September:

All meeting minutes are available on the Shire's Website free of charge, alternatively hard copies are available from the Shire office for the relevant fees as set out in the fees and charges document.

6.1.10 Summary of Question from Mrs Tanya Gibson:

Where is the proof of a 100% mail out for responses to the Shire's Strategic Community Plan?

Summary of Response from the Former Presiding Member through email correspondence on 24 September:

The current CEO wasn't employed by the Shire of Mt Marshall during this period however a 100% mail out, which is assumed everyone in the Shire received a mail out would be a very unusual way to conduct a review of the Strategic Community Plan document if this was in fact the process used.

6.1.11 Summary of Question from Miss Tamara Linaker:

How will a building like the redeveloped Bencubbin Recreation Complex that won't be situated on the main street of town make the town more vibrant as stated by Cr Breakell at the Special Electors Meeting?

Summary of Response from the Former Presiding Member through email correspondence on 24 September:

The Shire doesn't consider that only buildings built in the main street of town contribute towards making a town more vibrant.

6.1.12 Summary of Question from Miss Tamara Linaker:

My generation will be paying this proposed \$1 million loan, how will kindy children pay this loan when they will not be ratepayers by the end of it?

Summary of Response from the Former Presiding Member through email correspondence on 24 September:

The loan amount was reduced from \$1million to \$400,000 at the September 2015 Council meeting. The comments about kindy children not being ratepayers by the end of it is not a clear statement or question as it is not possible to determine if someone who is attending kindy in the Shire of Mt Marshall will or will not be a ratepayer within the Shire of Mt Marshall in two decades time.

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6.2 Public Question Time

Public Question Time opened at 3.19pm

Public Question time closed at 3.19pm

7.0 Applications for Leave Of Absence

Nil

8.0 Declarations of Interest

Nil

9.0 Confirmation of Minutes of Previous Meetings

9.1 Minutes of the Ordinary Meeting held on Tuesday 15 September 2015

2015/123 OFFICER RECOMMENDATION / COUNCIL DECISION:

That the Minutes of the Ordinary Meeting of Council held on Tuesday 15 September 2015 be confirmed as a true and correct record of proceedings subject to the addition of the word 'and' in resolution 2015/118 as shown below:

Conditions

1. The Shire of Mt Marshall agree with the road network detailed on the MRWA Mapping Application *and* has been agreed by the Shire.

in item 11.4.31.

Moved Cr WJ Beagley

Seconded Cr HJ Shemeld

Carried 7/0

10.0 Announcements by Presiding Person Without Discussion

President Kirby addressed the meeting in relation to the manner in which she will preside at Council meetings. She made mention of her experience as a member of the public in previous Council meetings presided by former Councillor, Mr Robert Breakell and will be guided by processes she observed.

President Kirby made mention of the recent funerals held in the Shire and passed on Council's condolences to the families of Mr Vin Millar and Mrs Margaret Hegarty.

11.0 Petitions / Deputations / Presentations / Submissions

Nil

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12.0 Reports of Committees

12.1.1 Minutes of Mt Marshall Bush Fire Advisory Committee Meeting held 9 October 2015

LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A6/6
AUTHOR:	Nadine Richmond – Executive Assistant
DISCLOSURE OF INTEREST:	Nil
DATE:	21 October 2015
ATTACHMENT NUMBER:	12.1.1 Minutes of Mt Marshall Bush Fire Advisory Committee Meeting
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2015/ OFFICER RECOMMENDATION:

That Council:

1. receive the minutes of the Mt Marshall Bush Fire Advisory Committee meeting held on Friday 9 October 2015; and
2. endorse the appointment of Mr Damian Tomas as Chief Bush Fire Control Officer.

Moved Cr

Seconded Cr

Carried

2015/124 COUNCIL DECISION:

That Council:

1. receive the minutes of the Mt Marshall Bush Fire Advisory Committee meeting held on Friday 9 October 2015;
2. endorse the appointment of Mr Damian Tomas as Chief Bush Fire Control Officer; and
3. acknowledge the service of former Chief Bush Fire Control Officer, Mr Alan Gracie by way of written correspondence.

Moved Cr PA Gillett

Seconded Cr CT Lumsden

Carried 7/0

Reason Council decision different from recommendation: Council wished to acknowledge Mr Allan Gracie's long term service as Chief Bush Fire Control Officer.

BACKGROUND:

Nil

COMMENT:

The minutes of the Mt Marshall Bush Fire Advisory Committee meeting held on Friday 9 October 2015 are submitted for council information.

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With Mr Allan Gracie informing the meeting he is no longer available to perform the role of Chief Bush Fire Control Officer, Mr Damian Tomas was appointed.

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13.0 Reports of Officers

13.1 Environmental Health Officer / Building Surveyor
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Nil

13.2 Community and Recreation Development Officer
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13.2.6 Sport & Recreation Master Plan – Public Submissions

LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A6/18a
AUTHOR:	Sally Morgan - Community Development Officer
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	21 October 2015
ATTACHMENT NUMBER:	13.2.6 – Draft Sport and Recreation Master Plan
CONSULTATION:	Dirk Sellenger – Chief Executive Officer Tredwell Management Services
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION:

That Council formally adopt the Shire of Mt Marshall Sport & Recreation Master Plan as presented.

Moved Cr

Seconded Cr

Carried

2015/125 COUNCIL DECISION:

That the adoption of the Shire of Mt Marshall Sport and Recreation Master Plan be postponed for Council to collate any modifications and adjustments as considered necessary.

Moved Cr ARC Sachse

Seconded Cr SE Faulkner

Carried 7/0

Reason Council decision different from recommendation: To allow the newly elected Councillors time to read the draft plan and suggest any modifications they consider appropriate.

BACKGROUND:

At the June 2013 Ordinary Meeting of Council, Council adopted the Shire of Mt Marshall Strategic Community Plan and Corporate Business Plan.

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2013/078 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the ten year Shire of Mt Marshall Strategic Community Plan be adopted.

**Moved Cr Miguel
Absolute Majority**

Seconded Cr Sanders

Carried 7/0

2013/076 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the four year Shire of Mt Marshall Corporate Business Plan be adopted.

**Moved Cr Hogan
Absolute Majority**

Seconded Cr Gillett

Carried 7/0

The Corporate Business Plan set strategies for the short, medium and long term relating to various functional activities of the Shire. The following Key Performance Measure was set under the Recreation & Culture section.

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Recreation and Culture

RECREATION & CULTURE

Chief Executive Officer

Functions

Administration, provision and operation of multipurpose venues such as public halls etc.

Administration/operation of the swimming pool. Administration/maintenance of recreational facilities and services such as facilities for both active and passive recreation, playgrounds, barbecue areas, showgrounds etc. Includes recreation programs, donations, subsidies, contributions etc. Operation of facilities to receive and rebroadcast radio and television signals. Administration/operation of public libraries including books, tapes, records and audio-visual aids. Administration/operation of museums, art and craft centres, art galleries, presentation of festivals, anniversary, etc.

Strategic Community Plan references

S 4 SOCIAL - Provide active and passive recreation facilities and services

S 4.1 Develop a broad recreation master plan for the Shire

S 4.2 Develop, maintain and support appropriate recreation facilities throughout the Shire (ongoing)

S 4.3 Partner with stakeholders to achieve greater community participation in recreational facilities and services (medium term)

B 1 BUILT ENVIRONMENT - Build a sense of place through public infrastructure and facilities

B 1.3 Develop and maintain sustainable assets and infrastructure (medium term)

B 1.4 Protect significant heritage buildings and sites (ongoing)

E 2 ECONOMIC - Facilitate the development of local and regional tourism

E 2.4 Facilitate the development of local tourism activities associated with the Shire's diverse natural, social and built heritage (ongoing)

	2013/14	2014/15	2015/16	2016/17
FTE's	5.4	5.4	5.4	5.4
	\$'000	\$'000	\$'000	\$'000
Operating revenues	25	25	26	26
Operating outlays	(540)	(553)	(568)	(583)
NOTE - Operating revenues and expenses exclude the following: Revenue Profit on asset disposals Expenditure Depreciation Loss on asset disposals Interest				
Capital income and Outlays	\$'000	\$'000	\$'000	\$'000
Non-operating grants/contributions	0	0	0	431
Capital Outlays	(35)	0	0	(1,400)
Key Performance Measures				
S 4.1 - prepare and adopt master plan, complete strategies/tasks by 2016				
S 4.2 - maintain service levels, major upgrade to Bencubbin Sporting complex 2017/18				
S 4.3 - maintain service levels, increased community Involvement in recreation facilities, complete strategies/tasks by 2018				
B 1.3 - maintain service levels, lobbying to maintain funding for improvements, asset consumption ratio for asset class >70%				
B 1.4 - heritage sites retained, lobbying to maintain existing heritage sites				
E 2.4 - heritage sites retained, increase in tourist numbers				

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At the December 2014 Ordinary Meeting of Council, Council allocated \$25,000 of funds from the 2014/15 budget towards the development of a Shire of Mt Marshall Sport & Recreation Master Plan.

2014/177 OFFICER RECOMMENDATION / COUNCIL DECISION:

That Council utilise \$18,750 (eighteen thousand seven hundred and fifty dollars) from the Bencubbin Recreation Complex Reserve (being 75% of total Budget) and the remaining amount of \$6,250 (six thousand two hundred and fifty dollars) from the Beacon bowling green surplus (job 8459) for a total Budget of \$25,000 (twenty five thousand dollars) for the development of a Shire of Mt Marshall Sporting and Recreational Master Plan, inclusive of all towns and locations within the Shire, to be commenced in early 2015.

**Moved Cr Gillett
Absolute Majority**

Seconded Cr Sanders

Carried 5/0

Various independent sport & recreation planning consultants were contacted in January 2015 to provide a proposal to produce a Sport & Recreation Master Plan for the Shire of Mt Marshall. Tredwell Management Services, a specialist sport, recreation and open space planning and management firm, were successful in their proposal and engaged in February 2015 by the Chief Executive Officer and Community Development Officer.

The development of the plan was inclusive of all towns and locations within the Shire, to ensure all the needs and wants of clubs and associations were heard and considered in the development of the plan. Tredwell staff visited the Shire on three occasions to visit sport facilities, meet with clubs/associations and facilitate community workshops to gather as much information as possible. Tredwell also produced a survey for residents within the Shire and a club specific survey for all sporting and recreation groups.

Tredwell delivered a Draft Sport & Recreation Master Plan for Council to review prior to the July 2015 Ordinary Meeting of Council. At the July Ordinary Meeting, Council resolved the following:

2015/089 OFFICER RECOMMENDATION / COUNCIL DECISION:

That Council:

- 1. endorse the Draft Shire of Mt Marshall Sport and Recreation Master Plan;**
- 2. advertise the draft plan publically, calling for public submissions and;**
- 3. consider any submissions received with the intention of finalising the plan and formally adopting the plan at the August 2015 Ordinary Meeting of Council.**

Moved Cr IC Sanders

Seconded Cr PA Gillett

Carried 6/0

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The Draft Sport & Recreation Master Plan was released to the public on 30 July 2015 and the public submission period was open for 3 (three) weeks. The Shire received 113 submissions which were collated and circulated to Councillors and released to the public.

Due to the substantial amount of submissions received and the limited time between submissions closing and the August Council Meeting, Council resolved the following at the August meeting:

2015/101 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council endorse Shire staff reviewing the numerous submissions received and providing a recommendation to the September 2015 Ordinary Meeting of Council.

Moved Cr PA Gillett

Seconded Cr WJ Beagley

Carried 5/0

Through the staff review of public submissions, it was noted a substantial number of submissions questioned the process and development of the plan by Tredwell. The key themes of issues from the submissions were compiled and forwarded to Tredwell for comment. A copy of Tredwell's response is as follows:

TMS response to feedback received during the draft strategy community consultation process:

87% of respondents believe our facilities are satisfactory or better - why has this resulted in a recommendation to develop the Bencubbin Complex into a Regional Hub when so many users have rated is well?

- *All the individual strategies and actions recommended in the draft Strategy are informed by a range of considerations, including the community consultation processes. Other key considerations include analysis of demographics, sport and recreation participation trends, best practice approaches to sport and recreation facility provision, and the current condition/functionality of existing facilities (both perceived and actual).*
- *The nature of a community survey is subjective, and relies to an extent on the knowledge and understanding of the survey respondent and how they personally use a particular facility. The intention of such an 'open' question is to gauge the overall perception of the community in relation to how they rate the current facilities. It is just one indicator that is used by TMS to establish the condition and overall functionality of existing facilities and whether or not they are 'fit for purpose'.*
- *As summarised in the report (Appendix 6, Q10): 'Broadly speaking, existing sporting facilities are valued and considered to be fit for purpose (particularly the sports playing surfaces e.g. ovals, courts, pitches), with 74% rating current facilities either excellent, very good or good. However, supporting infrastructure, such as changerooms, spectator areas, children's playgrounds and the overall functionality of sporting complexes are identified as being in need of attention. The swimming pool is also identified as a facility requiring refurbishment. Ongoing maintenance of existing facilities is also noted as a key issue to be addressed.'*
- *Whilst 87% of respondents to the club survey believe that, overall, facilities are 'satisfactory or better' it is also clear that there are some significant items/gaps in current provision that require address, particularly in relation to community/sports facility supporting infrastructure, such as inadequate provision of a single indoor community facility to accommodate larger community events/functions/gatherings, inclusive access compliance, poor condition of visitor changeroom and gym building and an ageing swimming pool.*

It is considered that the key proposed components of the hub complex specifically address these issues.

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/There is no definitive statement from Tredwell outlining the reasons why they have recommended the development to the Bencubbin Recreation Complex.

Section 13 of the draft Strategy summarises the key components and reasoning behind the development proposals for the Bencubbin Recreation Complex.

All Sports groups, Councillors and community workshops identified that population decline is a major concern. Isn't it then irresponsible to commit to developing a Regional Hub in Bencubbin? There is no guarantee it will attract people to the community.

Section 13 of the draft Strategy summarises the key components and reasoning behind the development proposals for the Bencubbin Recreation Complex. Essentially the proposals include the development of:

- Multi-function space, kitchen, bar, new visitor changerooms and gym – to meet provision gap in the Shire for a larger, flexible community/event space
- New swimming facility – existing facility is ageing and requires replacement (relocation supported by recent condition report)
- New multi-use synthetic surface – minimising duplication/maximising shared use of sports surfaces and supporting infrastructure - see below

It is considered that such facilities would have the potential to attract users from around the region (including Beacon, Mukinbudin and Trayning and surrounds) including the potential to host one-off sporting events. That said, the primary intent of the recommended development proposals is to provide fit for purpose, sustainable sport/recreation and community facilities for the Shire's community, in line with best practice facility provision, whilst minimising duplication of facilities as far as possible (noting that Beacon will retain all of its existing facilities to serve its local community needs).

The Welbungin Tennis club were not supportive of moving to the Bencubbin Rec Complex – what is the reasoning for this strategy been developed?

It is acknowledged that the Welbungin Tennis Club have stated they would prefer to remain at their current facilities. In the longer term, a strategic approach that minimises duplication of sports facilities (sports surfaces and supporting infrastructure) is advocated, in line with the development a community sporting hub concept.

The draft Strategy recommends a multi-use synthetic surface suitable for both hockey and tennis (and a range of other formal/informal sports and activities). Such an arrangement would enable the shared use of all other supporting infrastructure (clubrooms, changerooms, toilets, flood lighting), which would of course also be utilised by the football, netball and bowling clubs and potentially be used by swimming pool users. Should membership of the tennis club continue to grow there is also scope for provision of additional courts.

/The Beacon Gun Club, Theatre Arts Group & Mens Shed were originally left off the list of Shire Sport & Rec Clubs. When this occurred, how did Tredwell further investigate to ensure that all information presented by the Shire was true & correct?

- Baseline data provided by the Shire at the outset of the project included the following:
 - Council Strategic Policy documents (eg Strategic Community Plan, Corporate Business Plan 2013, Local Recreation Plan 2013)
 - Bencubbin Recreation Complex Feasibility Study
 - Locality Maps
 - Facility photographs
 - Stakeholder List
- TMS utilised desktop research/literature review, site visits/appraisals and the community workshops and engagement processes to verify information provided.
- The Shire have promoted the development of this Strategy widely, which has enabled the capture of the views and opinions of a significant proportion of the community and we believe that a reasonable and pragmatic approach has been taken to engage with as many individual members and groups within the community as possible
- It is noted that we have received consultation responses from the Beacon Gun Club, Theatre Arts Group and Men's Shed and that their views and opinions are captured within the report.
- Identification of 'gaps' in the baseline data gathering process for projects such as this (involving multiple user groups) is a normal part of the process.

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Access to the survey was poor – glitch meant only 1 person could complete survey online on each device, this was rectified after time. Not enough hardcopy surveys were distributed.

- *There was no 'glitch' in the online survey. Restricting the ability to respond to the online survey to one response per computer/IP address is common practice for such surveys in an attempt to reduce the potential for multiple responses from any one individual, thereby skewing the results and subsequent analysis findings.*
- *182 individuals responded to the community survey (online or via hard copy) – this would suggest that access to the survey was not poor, and indeed captures the views of a significant proportion of the Shire's population. In addition, 16 individual sports/recreation clubs in the Shire responded to the online club survey.*
- *It should also be noted that hard copy responses to the survey received were manually inputted into the online survey results and are therefore captured in the analysis of all responses to the survey.*
- *Every PO Box in the Shire also received a hard copy survey by the Shire of Mount Marshall staff.*

Community consultation was flawed – we did not understand the Beacon Community workshop and very little advice or time was given to the attendees to complete the exercises. Why was their not a brainstorming session or a more clear purpose to the evening?

- *Tredwell have utilised such consultation techniques for many years over many similar projects for local and state government throughout Australia, in small and large communities. People are normally very appreciative of the exercises and opportunities to provide input in this manner. The exercises are designed to capture views from all participants whilst limiting the opportunity for individuals or small sections of the community to dominate the process and as such produce a balanced view on key issues and opportunities.*
- *From the responses received during the workshops, online surveys, interviews and community consultation period on the draft Strategy, it is considered that all members of the community have been provided ample opportunity to contribute to the process, and this is well documented throughout the draft Strategy.*

Reference to the 'Melbourne Sports Hub' & Port Augusta facility is totally irrelevant and farcical to compare our Shire to.

- *Several examples of community/sports hubs were included in the report to demonstrate that the principles of the development of community/sports hubs work at a wide range of levels, from regional Shires with relatively low population numbers (such as the Shire of Mount Marshall) to metropolitan areas serving a significantly higher number of residents (such as the Melbourne Sports Hub).*
- *In the report direct reference and comparison is made to the hub complex at Nungarin (Shire population approx.230) - refer page 69 and Appendix 3.*

At the September Ordinary Meeting of Council, the following was resolved:

2015/112 COUNCIL DECISION:

That agenda item 11.2.5 lay on the table to allow Council further consideration of public submissions on the Sport and Recreation Master Plan.

Moved Cr RN Breakell

Seconded Cr PA Gillett

Carried 4/0

Reason Council decision is different from Officer Recommendation: The Presiding Member believed that due to the large number of public submissions received on the Draft Sport and Recreation Plan that it would be preferable to allow Elected Members more time to familiarise themselves with the information in the submissions.

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COMMENT:

It is recommended that the Draft Sport and Plan is formally adopted at the October 2015 Ordinary Meeting of Council. The Plan will provide the Shire with a strategic vision for the future of sport & recreation facilities, providing priorities and actions for staff to undertake to reach this vision.

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13.3	Finance and Administration Manager
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13.3.28	Statement of Financial Activity to 30 September 2015
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LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/4
AUTHOR:	Jack Walker - Finance and Administration Manager
DISCLOSURE OF INTEREST:	Nil
DATE:	21 October 2015
ATTACHMENT NUMBER:	13.3.28 – Statement of Financial Activity to 30 September 2015
CONSULTATION:	Sue Voloczi – Accounting Contractor Dirk Sellenger – Chief Executive Officer
STATUTORY ENVIRONMENT:	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	The statement presented to Council is the most up to date information on its current financial position.
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2015/126 OFFICER RECOMMENDATION / COUNCIL DECISION:
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That Council endorse the Statement of Financial Activity for the month ending 30 September 2015.

Moved Cr ARC Sachse

Seconded Cr WJ Beagley

Carried 7/0

BACKGROUND:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

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13.3.29 Accounts Paid

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Sandy Wyatt – Administration Officer
DISCLOSURE OF INTEREST: Nil
DATE: 21 October 2015
CONSULTATION: Jack Walker – Finance and Administration Manager
STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2015/127 OFFICER RECOMMENDATION / COUNCIL DECISION:

That the Accounts Listed

Municipal Fund	\$ 509,166.04	EFT 10207-10326 Chq's 18613-18621
Trust Fund	\$ 2,233.38	EFT 10206/10300/10301
Mastercard	\$ <u>1,392.31</u>	Detailed statement provided in Cr Information
Total	\$ 512,791.73	

Be endorsed.

Moved Cr PA Gillett

Seconded Cr WJ Beagley

Carried 7/0

BACKGROUND:

Following is a List of Accounts submitted to Council on Tuesday 27 October 2015 for the Municipal Fund, Trust Fund and Mastercard.

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1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
EFT10207	11/09/2015	COVS	FREIGHT-JULY'15	22.00
EFT10208	11/09/2015	CJD EQUIPMENT PTY LTD	VARIOUS GOODS-AUGUST'15	2272.67
EFT10209	11/09/2015	WA LIBRARY SUPPLIES	BEACON LIBRARY EQUIPMENT-JULY'15	209.25
EFT10210	11/09/2015	NINGHAN SPRAYING & AG SERVICES	VARIOUS GOODS-AUGUST'15	1201.88
EFT10211	11/09/2015	BEACON THEATRE ARTS CLUB	DONATION-BEACON THEATRE ARTS SHOW-AUGUST'15	3000.00
EFT10212	11/09/2015	KTY ELECTRICAL SERVICES	VARIOUS REPAIRS-AUGUST'15	1697.85
EFT10213	11/09/2015	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS-AUGUST'15	55.50
EFT10214	11/09/2015	BENCUBBIN NEWS & POST	PLANT & PROPERTY MAINTENANCE VOUCHER	253.10
EFT10215	11/09/2015	BEACON CO-OPERATIVE LTD	VOUCHERS-AUGUST'15	470.00
EFT10216	11/09/2015	STAPLES AUSTRALIA	VARIOUS GOODS-AUGUST'15	235.55
EFT10217	11/09/2015	ICS CARPENTRY	VARIOUS REPAIRS-AUGUST'15	5948.25
EFT10218	11/09/2015	STAR TRACK EXPRESS	FREIGHT-AUGUST'15	357.60
EFT10219	11/09/2015	BENCUBBIN COMMUNITY RESOURCE CENTRE	CARAVAN PARK VOUCHERS	26.00
EFT10220	11/09/2015	PORKY'S ENTERPRISES	HIRE OF EXCAVATOR-AUGUST'15	595.00
EFT10221	11/09/2015	AG IMPLEMENTS MUKINBUDIN	VARIOUS GOODS-AUGUST'15	559.14
EFT10222	11/09/2015	D & D TRANSPORT	FREIGHT-AUGUST'15	293.09
EFT10223	11/09/2015	COLAS WA	EMULSION SUPPLY-AUGUST'15	473.00
EFT10224	11/09/2015	LANDGATE	LAND ENQUIRY-AUGUST'15	116.50
EFT10225	11/09/2015	BENCUBBIN AG SUPPLIES	VOUCHER	100.00
EFT10226	11/09/2015	ADVANCED AUTOLOGIC PTY LTD	VARIOUS GOODS-AUGUST'15	161.00
EFT10227	11/09/2015	GERALDTON FUEL	FUEL-AUGUST'15	1691.81
EFT10228	11/09/2015	JENNI BUNCE - CLEANING	VARIOUS CLEANING-BEACON 30.7.15-12.8.15	3605.00
EFT10229	11/09/2015	DEPARTMENT OF LANDS	INTEREST-AUGUST'15	5.05
EFT10230	11/09/2015	ORBIT HEALTH & FITNESS SOLUTIONS	GYM EQUIPMENT-AUGUST'15	152.00
EFT10231	11/09/2015	KOTT GUNNING	LEGAL ADVICE-AUGUST'15	4562.03
EFT10232	11/09/2015	KOORDA COMMUNITY RESOURCE CENTRE	ADVERTISING-JULY'15	75.00
EFT10233	11/09/2015	MW GRANT	DOZER HIRE-AUGUST'15	4642.00
EFT10234	11/09/2015	KC SALES	VOUCHERS	306.50
EFT10235	11/09/2015	SUE VOLOCZI	VARIOUS ACCOUNTING SUPPORT 18-31/8/15	6609.90

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Chq/EFT	Date	Name	Description	Amount
EFT10236	11/09/2015	MARKET CREATIONS	BUSINESS CARDS	272.25
EFT10237	11/09/2015	LB'S GARDEN & HANDYMAN SERVICE	TOWN BEAUTIFICATION	1100.00
EFT10238	11/09/2015	POWERVAC PTY LTD	VARIOUS GOODS-AUGUST'15	247.39
EFT10239	11/09/2015	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11.9.15-10.10.15	570.63
EFT10240	16/09/2015	WA HINO SALES & SERVICE	REPAIRS-AUGUST'15	8788.30
EFT10241	16/09/2015	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ELSB 1ST QTR CONTRIBUTION-AUGUST'15	10057.20
EFT10242	16/09/2015	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WA LOCAL GOVERNMENT CONVENTION 2015	7456.03
EFT10243	16/09/2015	5RIVERS PLUMBING AND GAS	COMPLETION OF UNISEX TOILET & SULLAGE-BEACON	20505.18
EFT10244	16/09/2015	GREAT SOUTHERN FUELS	FUEL-AUGUST'15	13664.71
EFT10245	16/09/2015	SUPERSEALING PTY LTD	CRACK SEALING-AUGUST'15	37576.00
EFT10246	16/09/2015	BANKWEST CORPORATE MASTERCARD	VARIOUS ITEMS 9.7.15-11.8.15	14577.53
EFT10247	17/09/2015	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	51.60
EFT10248	17/09/2015	LGRCEU	PAYROLL DEDUCTIONS	38.80
EFT10249	17/09/2015	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	11018.89
EFT10250	17/09/2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	319.58
EFT10251	17/09/2015	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	362.44
EFT10252	17/09/2015	DL SELLENGER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	2754.88
EFT10253	17/09/2015	STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	210.00
EFT10254	17/09/2015	TASPLAN	SUPERANNUATION CONTRIBUTIONS	412.68
EFT10255	23/09/2015	AVON WASTE	RUBBISH COLLECTION-AUGUST'15	6060.71
EFT10256	23/09/2015	BOC GASES	GAS CYLINDERS-AUGUST'15	72.13
EFT10257	23/09/2015	TWO DOGS HOME HARDWARE	VARIOUS GOODS-SEPTEMBER'15	502.42
EFT10258	23/09/2015	CJD EQUIPMENT PTY LTD	VARIOUS GOODS-SEPTEMBER'15	2895.06
EFT10259	23/09/2015	COURIER AUSTRALIA	FREIGHT-AUGUST'15	13.94
EFT10260	23/09/2015	BEACON BULLETIN	ADVERTISING SUBSCRIPTION 2015-16	1700.00
EFT10261	23/09/2015	WESFARMERS KLEENHEAT GAS P/L	ANNUAL FACILITY FEE	68.20
EFT10262	23/09/2015	KTY ELECTRICAL SERVICES	VARIOUS REPAIRS-SEPTEMBER'15	372.17
EFT10263	23/09/2015	JASON SIGNMAKERS	VARIOUS GOODS-SEPTEMBER'15	88.00

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Chq/EFT	Date	Name	Description	Amount
EFT10264	23/09/2015	SHIRE OF TRAYNING	DOCTORS VEHICLE & MEDICAL PRACTICE EXPENSES-AUGUST'15-25% SHARE	3289.23
EFT10265	23/09/2015	BENCUBBIN NEWS & POST	POSTAGE 10.9.15	287.95
EFT10266	23/09/2015	MOBILE MASTERS	VARIOUS GOODS-SEPTEMBER'15	217.25
EFT10267	23/09/2015	WA TREASURY CORPORATION	LOAN 119 FIXED COMPONENT-BENNY MART	975.84
EFT10268	23/09/2015	BEACON CO-OPERATIVE LTD	CARAVAN PARK VOUCHERS	400.00
EFT10269	23/09/2015	MOORE STEPHENS (WA) PTY LTD	PROVISION OF RATIO COMPARISON REPORT	880.00
EFT10270	23/09/2015	BURGESS RAWSON (WA) PTY LTD	UTILITY CHARGES 9.7.15-8.9.15	24.38
EFT10271	23/09/2015	ICS CARPENTRY	VARIOUS REPAIRS-SEPTEMBER'15	654.50
EFT10272	23/09/2015	STAR TRACK EXPRESS	FREIGHT-SEPTEMBER'15	171.23
EFT10273	23/09/2015	ALL-WAYS FOODS	VARIOUS GOODS-SEPTEMBER'15	433.37
EFT10274	23/09/2015	AG IMPLEMENTS MUKINBUDIN	VARIOUS PARTS-SEPTEMBER'15	201.48
EFT10275	23/09/2015	HEMPFIELD SMALL MOTORS	VARIOUS PARTS-SEPTEMBER'15	985.00
EFT10276	23/09/2015	BENCUBBIN TRUCK N AUTO'S	VARIOUS GOODS-SEPTEMBER'15	1397.00
EFT10277	23/09/2015	PLANWEST (WA) PTY LTD	PLANNING SERVICES 2ND HOUSES ON RURAL LOTS-AUGUST'15	1045.00
EFT10278	23/09/2015	NAUGHTY BUGS PEST CONTROL	VARIOUS PEST CONTROL-BEACON-SEPTEMBER'15	627.00
EFT10279	23/09/2015	JR & A HERSEY	PROTECTIVE CLOTHING-SEPTEMBER'15	198.00
EFT10280	23/09/2015	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	LICENCE TO PLAY COPYRIGHT MUSIC1.10.15-30.9.16	68.54
EFT10281	23/09/2015	HM & NE BATES	REPAIRS-SEPTEMBER'15	1089.00
EFT10282	23/09/2015	RADIOWEST BROADCASTERS PTY LTD	ADVERTISING-AUGUST'15	66.00
EFT10283	23/09/2015	5RIVERS PLUMBING AND GAS	VARIOUS REPAIRS-SEPTEMBER'15	7012.92
EFT10284	23/09/2015	BENNY MART	PLANT & PROPERTY MAINTENANCE VOUCHER	207.84
EFT10285	23/09/2015	JENNI BUNCE - CLEANING	VARIOUS CLEANING-BEACON 28.8.15-9.9.15	2388.75
EFT10286	23/09/2015	PUBLIC LIBRARIES WA INC	PLWA MEMBERSHIP 2015/16	108.00
EFT10287	23/09/2015	GREAT SOUTHERN FUELS	FUEL-AUGUST'15	7064.63
EFT10288	23/09/2015	ASTRO ALLOYS	VARIOUS GOODS-SEPTEMBER'15	897.10
EFT10289	23/09/2015	NEWTONS HOME FURNISHINGS	FURNITURE	2309.00
EFT10290	23/09/2015	FOLEY ADMIN SERVICES	PLANT & PROPERTY MAINTENANCE VOUCHER	100.00

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Chq/EFT	Date	Name	Description	Amount
EFT10291	23/09/2015	KC SALES	VARIOUS GOODS-SEPTEMBER'15	1263.10
EFT10292	23/09/2015	SALLY MORGAN	UNIFORM	102.90
EFT10293	23/09/2015	DIRK SELLENGER	UNIFORM	337.59
EFT10294	23/09/2015	WA CONTRACT RANGER SERVICES	RANGER SERVICES 25.8.-15-8.9.15	524.25
EFT10295	23/09/2015	WHEATBELT COMMUNITY DEVELOPMENT SERVICE	INDEXING-HISTORY WORKING GROUP	387.45
EFT10296	23/09/2015	DONOVAN PAYNE ARCHITECTS PTY LTD	VISIT & COMMENTARY REPORT-POOL	5500.00
EFT10297	23/09/2015	MICHAEL LANOUE	CUSTOM STEEL FABRICATION	1500.00
EFT10298	23/09/2015	ANTIQUE MAHOGANY	TABLES-BEACON CARAVAN PARK	1100.00
EFT10299	23/09/2015	DAIMLER TRUCKS PERTH	FUSO CANTER 2015	86659.05
EFT10302	24/09/2015	SHIRE OF MT MARSHALL	RATES & RUBBISH-SHIRE PROPERTIES	33087.70
EFT10303	30/09/2015	COVS	VARIOUS GOODS-SEPTEMBER'15	87.46
EFT10304	30/09/2015	CJD EQUIPMENT PTY LTD	VARIOUS GOODS-SEPTEMBER'15	213.83
EFT10305	30/09/2015	COURIER AUSTRALIA	FREIGHT-SEPTEMBER'15	112.61
EFT10306	30/09/2015	THE ROYAL LIFE SAVING SOCIETY	LIFEGUARD REQUAL COURSE	650.00
EFT10307	30/09/2015	BENCUBBIN NEWS & POST	POSTAGE 22.9.15-25.9.15	16.80
EFT10308	30/09/2015	BEACON COUNTRY CLUB INC.	CARAVAN PARK VOUCHERS	570.00
EFT10309	30/09/2015	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	VARIOUS GOODS-AUGUST'15	10.50
EFT10310	30/09/2015	STAR TRACK EXPRESS	FREIGHT-SEPTEMBER'15	120.22
EFT10311	30/09/2015	ALL-WAYS FOODS	VARIOUS GOODS-SEPTEMBER'15	163.73
EFT10312	30/09/2015	BENCUBBIN COMMUNITY RESOURCE CENTRE	STAFF TRAINING-SEPTEMBER'15	200.00
EFT10313	30/09/2015	PAUL SACHSE	BENCUBBIN REFUSE SITE LEASE 2015/16	3230.70
EFT10314	30/09/2015	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPY CHARGES-AUGUST'15	572.95
EFT10315	30/09/2015	LEISURE INSTITUTE OF WA AQUATICS (INC)	ANNUAL COUNTRY POOL MANAGERS SEMINAR 2015	680.00
EFT10316	30/09/2015	ADINA APARTMENT HOTEL	ACCOMMODATION & MEALS-LOCAL GOVERNMENT CONVENTION	7198.05
EFT10317	30/09/2015	THE WEST AUSTRALIAN	ADVERTISING-SEPTEMBER'15	440.00
EFT10318	30/09/2015	JENNI BUNCE - CLEANING	VARIOUS CLEANING-BEACON 9.9.15-23.9.15	2380.00
EFT10319	30/09/2015	FLEETWOOD PTY LTD	CABINS	75900.00
EFT10320	30/09/2015	WALLIS COMPUTER SOLUTIONS	TECHNICAL SERVICES-SEPTEMBER'15	20026.69

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Chq/EFT	Date	Name	Description	Amount
EFT10321	30/09/2015	DYLAN COPELAND	PROVISION OF NATURAL RESOURCE MANAGEMENT-AUGUST'15	797.50
EFT10322	30/09/2015	MATT GIRAUDO	VARIOUS WATER PROJECTS	8274.75
EFT10323	30/09/2015	SUE VOLOCZI	VARIOUS ACCOUNTING SUPPORT 18-31.8.15	4343.63
EFT10324	30/09/2015	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11.10.15-10.11.15	570.63
EFT10325	30/09/2015	SPORTS SURFACES	VARIOUS GOODS-SEPTEMBER'15	352.00
EFT10326	30/09/2015	GOLDY SUZUKI	2015 SUZUKI APV 1.6LT MANUAL VAN	18553.00
18612	08/09/2015	SYNERGY	UTILITY CHARGES 7.5.15-19.7.15	377.10
18613	17/09/2015	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	393.20
18614	17/09/2015	COLONIAL FIRST STATE INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	308.62
18615	23/09/2015	WATER CORPORATION	UTILITY CHARGES 1.7.15-7.9.15	5635.47
18616	23/09/2015	SYNERGY	STREETLIGHTS 25.7.15-24.8.15	1953.95
18617	23/09/2015	THE GIMLET NEWSPAPER INC	ADVERTISING SUBSCRIPTION 2015-16	1700.00
18618	23/09/2015	RN & JB WHYTE	DOZER HIRE-SEPTEMBER'15	4444.00
18619	30/09/2015	TELSTRA	UTILITY CHARGES-SEPTEMBER'15	2736.30
18620	30/09/2015	WATER CORPORATION	UTILITY CHARGES 14.7.15-15.9.15	1008.41
18621	30/09/2015	SYNERGY	UTILITY CHARGES 7.7.15-14.9.15	129.50
				509,166.04

2. Trust

Chq/EFT	Date	Name	Description	Amount
EFT10206	02/09/2015	DEPARTMENT OF TRANSPORT	MMSO20150825	2135.40
EFT10300	23/09/2015	BENNY MART	VARIOUS GOODS-SOCIAL CLUB	22.98
EFT10301	23/09/2015	NADINE RICHMOND	REIMBURSE SOCIAL CLUB PURCHASES	75.00
				2,233.38

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3. Mastercard

Details	Amount
POSTAGE-RATES NOTICES	46.40
PRIZES FOR REGATTA	65.00
PRIZES FOR REGATTA	146.00
MIRROR-BEACON & PRIZES-REGATTA	50.00
CHANGE OF PLATES	49.40
FOXTEL-229 MURRAY ST	134.00
SYMPATHY CARDS	115.97
SUBSCRIPTION-AGE FRIENDLY/SAFETY	5.50
ROBOFORM SUBSCRIPTION	27.66
UPGRADE TO DROPBOX	129.00
PRIZES FOR REGATTA	69.98
VACUUM & BAGS	372.95
A4 MANILLA FOLDERS	7.00
LEARNERS PERMIT/LICENCE-S.MORGAN	74.10
HEAVY VEHICLE-D.SELLENGER	18.90
BALLOONS	25.00
BEVERAGES	55.45
	1,392.31

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **27 October 2015**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

Dirk Sellenger
Chief Executive Officer

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13.3.30 Amendment to the Schedule of Fees and Charges 2015/2016

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/3
AUTHOR:	Jack Walker – Finance and Administration Manager
DISCLOSURE OF INTEREST:	No interest to disclose
DATE:	20 September 2015
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Dirk Sellenger – Chief Executive Officer
STATUTORY ENVIRONMENT:	Local Government Act 1995

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

 ** Absolute majority required.*
- (2) A fee or charge may be imposed for the following —
 - (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;
 - (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
 - (a) imposed* during a financial year; and
 - (b) amended* from time to time during a financial year.

** Absolute majority required.*

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POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Income received as a result of fees and charges adopted in the 2015/2016 Budget
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2015/128 OFFICERS RECOMMENDATION:

That Council endorse amending the Schedule of Fees and Charges to state a \$10.00 (ten dollar) administration charge on each payment of municipal rates in instalments as per Council resolution 2015/105.

Moved Cr HJ Shemeld

Seconded Cr SE Faulkner

**Carried 7/0
Absolute Majority**

BACKGROUND:

A local authority is required to submit a copy of the adopted Annual Budget to the Department of Local Government within 30 (thirty) days of Council adoption.

COMMENT:

During the examination of the 2015/2016 Annual Budget, the department found a discrepancy in the administration fee on municipal rates payments by instalment contained in the Schedule of Fees and Charges document and the amount adopted by Council in resolution 2015/105. The Fees and Charges document listed this fee at \$15.00 (fifteen dollars), however Council had adopted a \$10.00 (ten dollar) fee in resolution 2015/105. The Department requested that the minor discrepancy be corrected.

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13.4 Chief Executive Officer

13.4.32 Bencubbin Sporting Complex Redevelopment

LOCATION/ADDRESS:	Bencubbin Recreation Complex																										
NAME OF APPLICANT:	N/A																										
FILE REFERENCE:	A6/18a																										
AUTHOR:	Dirk Sellenger- Chief Executive Officer																										
DISCLOSURE OF INTEREST:	Nil																										
DATE:	21 October 2015																										
ATTACHMENT NUMBER:	Nil																										
CONSULTATION:	National Stronger Regions Staff Sally Morgan – Community Development Officer																										
STATUTORY ENVIRONMENT:	Local Government Act 1995																										
POLICY IMPLICATIONS:	Nil																										
FINANCIAL IMPLICATIONS:	Council has allowed the following in the 2015/2016 Budget: <table><tr><td>Bencubbin Rec Council Self Supporting Loan</td><td>\$300,000</td></tr><tr><td>Shire Loan</td><td>\$1,000,000</td></tr><tr><td>NSRF Grant / Donation</td><td>\$990,000</td></tr><tr><td>Reserve Funds</td><td>\$407,000</td></tr><tr><td>2015/16 Budget Allocation</td><td><u>\$100,000</u></td></tr><tr><td>Total Project Budget</td><td>\$2,797,000</td></tr></table> <p>Amended at the September 2015 Council meeting as follows:</p> <table><tr><td>Bencubbin Rec Council Self Supporting Loan</td><td>\$250,000</td></tr><tr><td>Shire Loan</td><td>\$400,000</td></tr><tr><td>NSRF Grant / Donation</td><td>\$990,000</td></tr><tr><td>Reserve Funds – Public Amenities</td><td>\$243,000</td></tr><tr><td>Reserve Funds – Bencubbin Rec Complex</td><td>\$7,000</td></tr><tr><td>2015/16 Budget Allocation</td><td><u>\$100,000</u></td></tr><tr><td>Total Project Budget</td><td>\$1,990,000</td></tr></table> <p>We have since been advised by National Stronger Regions Funding that the Grant / Donation of \$990,000 will be reduced on a pro-rata basis should Council wish to proceed with the scaling back of the project.</p>	Bencubbin Rec Council Self Supporting Loan	\$300,000	Shire Loan	\$1,000,000	NSRF Grant / Donation	\$990,000	Reserve Funds	\$407,000	2015/16 Budget Allocation	<u>\$100,000</u>	Total Project Budget	\$2,797,000	Bencubbin Rec Council Self Supporting Loan	\$250,000	Shire Loan	\$400,000	NSRF Grant / Donation	\$990,000	Reserve Funds – Public Amenities	\$243,000	Reserve Funds – Bencubbin Rec Complex	\$7,000	2015/16 Budget Allocation	<u>\$100,000</u>	Total Project Budget	\$1,990,000
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2015/16 Budget Allocation	<u>\$100,000</u>																										
Total Project Budget	\$1,990,000																										
STRATEGIC IMPLICATIONS:	Nil																										
VOTING REQUIREMENT:	Absolute Majority																										

OFFICER RECOMMENDATION:

For Council consideration.

Moved Cr

Seconded Cr

Carried

Minutes of the Ordinary Meeting of Council
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2015/129 COUNCIL DECISION:

That Council endorse the CEO investigating acquiring further grant funding in relation to the redevelopment of the Bencubbin Sport and Recreation Complex and arranging a teleconference with National Stronger Regions Funding and Elected Members prior to the November Council Meeting.

Moved Cr ARC Sachse

Seconded Cr PA Gillett

**Carried 7/0
Absolute Majority**

Reason Council decision different from recommendation: Council would like the option of more grant funding investigated. They would also like the opportunity to ask National Stronger Regions Funding what the implications would be if more grant funding was acquired or the scale of the Bencubbin Sport and Recreation Complex project was altered.

BACKGROUND:

The following is a detailed history of events which led to the proposed redevelopment of the Bencubbin Recreation Complex.

Highly respected local government accountant and consultant, Mr Ron Back, trading as RJ Back was appointed by the Shire of Mt Marshall in 2013 to undertake a thorough review of a number of the Shire future plans including:

- Strategic Community Plan
- Long Term Financial Plan
- Asset Management Plan

Mr Back was also responsible for the review of the Plan in 2011 and will be approached to carry out the next review in 2016 to ensure continuity with regards to this matter.

The cost of carrying out these reviews in 2013 as charged by Mr Back was \$84,728 inc GST.

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An extract from the 2013 Corporate Business Plan follows:

	2013/14	2014/15	2015/16	2016/17
FTE's	5.4	5.4	5.4	5.4
	\$'000	\$'000	\$'000	\$'000
Operating revenues	25	25	26	26
Operating outlays	(540)	(553)	(568)	(583)
NOTE - Operating revenues and expenses exclude the following: Revenue Profit on asset disposals Expenditure Depreciation Loss on asset disposals Interest				
Capital income and Outlays	\$'000	\$'000	\$'000	\$'000
Non-operating grants/contributions	0	0	0	431
Capital Outlays	(35)	0	0	(1,400)
Key Performance Measures				
S 4.1 - prepare and adopt master plan, complete strategies/tasks by 2016				
S 4.2 - maintain service levels, major upgrade to Bencubbin Sporting complex 2017/18				
S 4.3 - maintain service levels, increased community involvement in recreation facilities, complete strategies/tasks by 2018				
B 1.3 - maintain service levels, lobbying to maintain funding for improvements, asset consumption ratio for asset class >70%				
B 1.4 - heritage sites retained, lobbying to maintain existing heritage sites				
E 2.4 - heritage sites retained, increase in tourist numbers				

Corporate Business Plan

Page 20

2013

The Corporate Business Plan was considered by Council and adopted in June 2013 as follows:

2013/078 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the ten year Shire of Mt Marshall Strategic Community Plan be adopted.

Moved Cr Miguel
Absolute Majority

Seconded Cr Sanders

Carried 7/0

Funding is allocated by Council at the April 2014 ordinary meeting of Council for the development of plans and costings for the extension of the Bencubbin Recreation Complex, as per the 2013 Community Strategic Plan.

2014/057 COUNCIL DECISION / OFFICER RECOMMENDATION:

That;

- 1. Council commits the required \$30,000 from 2014/15 financial year budget to engage an architect to develop plans and costing's for the extensions to the Bencubbin Recreation Complex.**
- 2. The Chief Executive Officer be given authority to engage the services of the Architect immediately.**

Moved Cr PA Gillett

Seconded Cr IC Sanders

Carried 5/2

Council is then provided with a detailed summary of information at the September 2014 Council meeting including the following:

**Minutes of the Ordinary Meeting of Council
held on Wednesday 4 November 2015**

**Minutes of the Ordinary Meeting of Council
held on Tuesday 23 September 2014**

11.2	Community and Recreation Development Officer
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11.2.6	Bencubbin Recreation Complex – CSRFF Application
---------------	---

LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	Bencubbin Community Recreation Council
FILE REFERENCE:	B2/11, F1/16
AUTHOR:	Sally Morgan - Community and Recreation Development Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	17 September 2014
ATTACHMENT NUMBER:	11.2.6a – CSRFF Application Form 11.2.6b – Needs Assessment 11.2.6c – Feasibility Study 11.2.6d – Draft Management Plan 11.2.6e – Lifecycle Cost Analysis 11.2.6f – Concept Plan A 11.2.6g – Concept Plan B 11.2.6h – Concept Plan C 11.2.6i – Order of Magnitude Estimate 11.2.6j – Income & Expenditure

An extract from the information as provided to Councillors and voted on 7/0 follows, note the funds committed by the Shire (stated as Local Government) in the funding application which are in accordance with the Community Strategic Plan and the Long Term Financial Plan, as prepared by Mr Ron Back in 2013:

Minutes of the Ordinary Meeting of Council
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PROJECT FUNDING

Source of funding	\$Amount ex GST	\$ Amount inc ST	
Local government	1,790,775	1,969,853	L
Bencubbin Community Recreation Council	20,000	22,000	O
Volunteer labour	30,725		C L
Donated materials	0		C L
Other State Government funding	0	0	
Federal Government funding	0	0	
Other funding – to be listed			L
CSRFF requested	920,000	1,012,000	u
Development Bonus	0	0	U
b) Total project funding	2,761,500	3,003,853	
*Note: If the funding approved is less than funding requested for this project funds be sourced from? By the Shire of Mt Marshall and forward contracts.			

GST

Grant payments are payable to the applicant/grantee only. This may have this can be obtained from the Australian Taxation Office (ATO). Please ensure organisation be registered for GST. If the applicant is registered for GST

FINANCIAL SUMMARY

a) Total project expenditure (ex GST)	2,761,500
b) Total project funding (ex GST)	2,761,500
c) Project variance*	0

Below is an extract from the 2013 Long Term Financial Plan clearly demonstrating draw on reserve funds and increased borrowings as per the funding application submitted and agreed by Council at the September 2014 Council meeting.

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held on Wednesday 4 November 2015

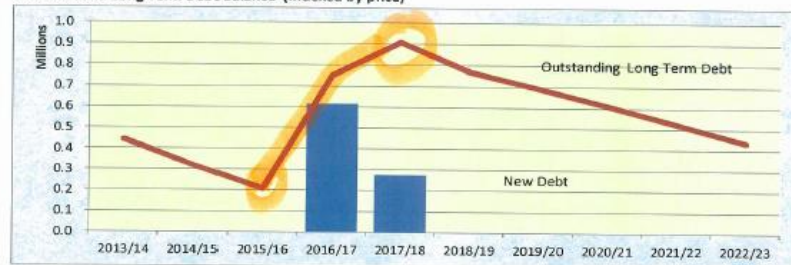
Reserves and Debt

Reserve accounts - transfers and balances



Information Source : Long Term Financial Plan forecasts

New Debt and Long Term Debt balance (Indexed by price)



Information Source : Long Term Financial Plan forecasts

Resolution from September 2014's meeting of Council:

2014/125 COUNCIL DECISION / OFFICER RECOMMENDATION:

That;

- i. The upgrade to the Bencubbin Recreation Complex be ranked as the number one Community Sport and Recreation priority project for the Shire of Mt Marshall, and
- ii. That the Community Sport and Recreation Facilities Funding application for upgrades to the Bencubbin Recreation Complex be approved for submission to the Department of Sport and Recreation, substantially in the form as presented to the 23 September 2014 Ordinary Meeting of Council,

Moved Cr Gillett

Seconded Cr Sanders

Carried 7/0

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October 2014, CEO Dirk Sellenger is appointed and familiarises himself with various Council documents including the Strategic Community Plan and the Long Term Financial Plan, both of which are in accordance and reflect with the item presented to the September 2014 Council meeting.

The CEO sees the need to prepare and adopt a master plan, complete strategies by 2016 and discussions with the recently appointed Community Development Officer indicate that no allowance has been made in the already adopted 2014/2015 Annual Budget prior to the current CEO's appointment.

	2013/14	2014/15	2015/16	2016/17
FTE's	5.4	5.4	5.4	5.4
	\$'000	\$'000	\$'000	\$'000
Operating revenues	25	25	26	26
Operating outlays	(540)	(553)	(568)	(583)
NOTE - Operating revenues and expenses exclude the following: Revenue: Profit on asset disposals Expenditure: Depreciation Loss on asset disposals Interest				
Capital income and Outlays	\$'000	\$'000	\$'000	\$'000
Non-operating grants/contributions	0	0	0	431
Capital Outlays	(35)	0	0	(1,400)
Key Performance Measures				
S 4.1 - prepare and adopt master plan, complete strategies/tasks by 2016				
S 4.2 - maintain service levels, major upgrade to Bencubbin Sporting complex 2017/18				
S 4.3 - maintain service levels, increased community involvement in recreation facilities, complete strategies/tasks by 2018				
B 1.3 - maintain service levels, lobbying to maintain funding for improvements, asset consumption ratio for asset class >70%				
B 1.4 - heritage sites retained, lobbying to maintain existing heritage sites				
E 2.4 - heritage sites retained, increase in tourist numbers				

Corporate Business Plan Page 20

2013

In accordance with the Corporate Business Plan the CEO requests funds from Council to allow for this project to take place. An extract from the December 2014 Ordinary Meeting of Council Minutes follow:

2014/177 OFFICER RECOMMENDATION / COUNCIL DECISION:

That Council utilise \$18,750 (eighteen thousand seven hundred and fifty dollars) from the Bencubbin Recreation Complex Reserve (being 75% of total Budget) and the remaining amount of \$6,250 (six thousand two hundred and fifty dollars) from the Beacon bowling green surplus (job 8459) for a total Budget of \$25,000 (twenty five thousand dollars) for the development of a Shire of Mt Marshall Sporting and Recreational Master Plan, inclusive of all towns and locations within the Shire, to be commenced in early 2015.

Moved Cr Gillett
Absolute Majority

Seconded Cr Sanders

Carried 5/0

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The CEO and CDO appointed Tredwell Management Services, an independent and very well credentialed business who specialise in preparing these master plan type documents for local government throughout Western Australia.

The CEO's job is to deliver Council projects on behalf of the Council, utilising the staff and other available resources he/she deems necessary.

The Shire became aware of the fact that the funding application for \$920,000 as agreed by Council at the September 2014 Council meeting and voted on 7/0 was unsuccessful. As this project is clearly identified in the Minutes from the September Council meeting as the number one sporting and recreation project it is very easy for the CEO to understand Council's direction and an application was prepared for the National Stronger Regions Funding. The CEO increased the grant funding request from \$920,000 as agreed by Council at the September 2014 meeting to \$990,000 for the National Stronger Regions Funding to further reduce the draw on the Shire's own resources.

A community petition regarding the project was forthcoming resulting in a Special Meeting of Electors being held in Bencubbin on 10 September 2015. Council considered the outcomes of this Special Meeting of Electors at the September 2015 Ordinary Council meeting and resolved as follows:

2015/121 OFFICER RECOMMENDATION/COUNCIL DECISION:

That:

- 1. the scale of the Bencubbin Complex Redevelopment project be staged to limit expenditure of Stage 1. to a maximum of \$1,990,000 including the \$990,000 NSRF funding (down from the previous amount of \$2,797,000). That the NSRF funding body be advised of the Shire's desire to reduce the scale of the project and the 2015/2016 Budget be amended as follows:**

As Per 2015/2016 Adopted Budget

Bencubbin Rec Council Self Supporting Loan	\$ 300,000
Shire Loan	\$ 1,000,000
NSRF Grant / Donation	\$ 990,000
Reserve Funds	\$ 407,000
2015/16 Budget Allocation	<u>\$ 100,000</u>

Total Project Budget	<u>\$ 2,797,000</u>
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Proposed Amended Project Budget

Bencubbin Rec Council Self Supporting Loan	\$ 250,000
Shire Loan	\$ 400,000
NSRF Grant / Donation	\$ 990,000
Reserve Funds – Public Amenities	\$ 243,000
Reserve Funds – Bencubbin Rec Complex	\$ 7,000
2015/16 Budget Allocation	<u>\$ 100,000</u>

Total Project Budget	<u>\$ 1,990,000</u>
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2. the Bencubbin Recreation Complex Redevelopment project budget be amended to reduce the draw on reserves from the Public Amenities Reserve of \$407,000 (as per 2015/16 Budget) to \$250,000 and the Budget be amended accordingly, as per the proposed budget amendment.
3. the CEO prepare a detailed breakup of the proposed reduced Budget, including rate comparison with neighbouring Shires, total interest payable on the loan, and advertise the updated financial implications accordingly by way of conventional means (Newsletters, Social Media, and 1098 Radio).
4. the Shire continue to provide thorough and effective communication via Social Media (Facebook and Twitter), Shire Webpage, Newsletters in The Beacon Bulletin and The Gimlet along with staff continuing to provide fortnightly updates on 1098 Radiowest.
5. Shire staff make every possible effort to procure grants and external financial assistance towards projects included within the Sporting and Recreation Master Plan.
6. the Bencubbin Recreation Complex Redevelopment proceed with the reduction in the 2015/2016 Budget accordingly:

Proposed Amended Project Budget

Bencubbin Rec Council Self Supporting Loan	\$	250,000
Shire Loan	\$	400,000
NSRF Grant / Donation	\$	990,000
Reserve Funds – Public Amenities	\$	243,000
Reserve Funds – Bencubbin Rec Complex	\$	7,000
2015/16 Budget Allocation		\$100,000

Total Project Budget **\$ 1,990,000**

Moved Cr RN Breakell

Seconded IC Sanders

**Carried 4/0
Absolute Majority**

In accordance with resolution 2015/121 from the September 2015 meeting, the CEO contacted the National Stronger Regions Funding Office in Canberra to explain that Council has a desire to scale back the project as per the motion.

The following response was received from NSRF:

Good Morning Dirk

Thank you very much for your email dated 30 September 2015 providing the Department with information on the outcomes of the Special Electors Meeting and the Council's decision for a proposed scale back for Development of the Bencubbin Multipurpose Complex project.

We understand the difficult situation that the Council faces. However, should the Council decide to scale down the scope of work and project cost as originally stated in the

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application the Australian Government contribution under the NSRF funding would be reduced accordingly on a prorata basis.

We look forward to receiving your formal advice as to how Council is proceeding with the project.

Regards

*Teresa Curtin
Community Programmes
Regional Programmes Branch
Infrastructure Investment Division*

The following is the reduced budget from the September 2015 Council meeting. The resolution resulted in a request to reduce the project from an amount of \$2,797,000 to an amount of \$1,990,000, this represents a decrease in the project of \$807,000 which equates to 28.85%. A reduction of the National Stronger Regions Funding of this same percentage would equate to a loss of \$285,615 (being 28.85% of \$990,000) to the Shire of Mt Marshall.

Proposed Amended Project Budget

Bencubbin Rec Council Self Supporting Loan	\$	250,000
Shire Loan	\$	400,000
NSRF Grant / Donation	\$	990,000
Reserve Funds – Public Amenities	\$	243,000
Reserve Funds – Bencubbin Rec Complex	\$	7,000
2015/16 Budget Allocation	\$	<u>100,000</u>
Total Project Budget	\$	1,990,000

COMMENT:

With this information available to Council it is necessary for it to decide how it wishes to deal with this project from this point.

The CEO and his staff have been subjected to much public criticism for securing \$990,000 of funding and attempting to deliver a project which not only Council (being the CEO's employer) endorses and supports but is also in accordance with the Corporate Business Plan and the Long Term Financial Plan dating back to 2013. After receiving this criticism the CEO is reluctant to make any recommendation with regards to this matter, instead seeks direction from Council hence no recommendation is provided. In accordance with the structure of local government, the CEO and his staff will then deliver the project with support and without question.

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13.5 Executive Assistant

13.5.8 Auditor Attendance at Audit Committee Meeting

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	Moore Stephens
FILE REFERENCE:	F1/2
AUTHOR:	Nadine Richmond – Executive Assistant
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	16 October 2015
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Jack Walker – Finance and Administration Manager Dirk Sellenger – Chief Executive Officer
STATUTORY ENVIRONMENT:	Local Government (Admin. Regulation 14A)
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Saving in Audit travel costs and time
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2015/130 OFFICER RECOMMENDATION / COUNCIL DECISION:
--

That Council's auditor be authorised to attend the February 2016 Audit Committee Meeting by way of telephone communication.
--

Moved Cr ARC Sachse

Seconded Cr WJ Beagley

Carried 7/0 Absolute Majority
--

BACKGROUND:

Mr Greg Godwin from Moore Stephens, the Shire's auditing firm, attended the 2015 Audit Committee Meeting in person. In the past this has not been common practice and instead the meetings have been attended by teleconference. However, having Mr Godwin attend and speak at length with the Councillors proved valuable. The practice of the auditor's attendance by teleconference is more convenient for the auditor and results in savings for the Shire.

COMMENT:

The Local Government (Administration) Regulations require that Council approves of a person attending a meeting by the means of telephone communication with each member present.

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13.5.9 Appointment of Elected Members to Committee, Working Groups and External Organisations
--

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: Committees
AUTHOR: Nadine Richmond – Executive Assistant
DISCLOSURE OF INTEREST: Nil
DATE: 21 October 2015
ATTACHMENT NUMBER: 13.5.9 – Draft Committee Booklet
CONSULTATION: Dirk Sellenger – Chief Executive Officer
STATUTORY ENVIRONMENT: Local Government Act 1995

5.10. Committee members, appointment of

- (1) A committee is to have as its members —
- (a) persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and
 - (b) persons who are appointed to be members of the committee under subsection (4) or (5).

** Absolute majority required.*

- (2) At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.
- (3) Section 52 of the *Interpretation Act 1984* applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the local government.
- (4) If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.
- (5) If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish —
- (a) to be a member of the committee; or
 - (b) that a representative of the CEO be a member of the committee,

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the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.

5.11A. Deputy committee members

- (1) The local government may appoint* a person to be a deputy of a member of a committee and may terminate such an appointment* at any time.

** Absolute majority required.*

- (2) A person who is appointed as a deputy of a member of a committee is to be —
- (a) if the member of the committee is a council member — a council member; or
 - (b) if the member of the committee is an employee — an employee; or
 - (c) if the member of the committee is not a council member or an employee — a person who is not a council member or an employee; or
 - (d) if the member of the committee is a person appointed under section 5.10(5) — a person nominated by the CEO.
- (3) A deputy of a member of a committee may perform the functions of the member when the member is unable to do so by reason of illness, absence or other cause.
- (4) A deputy of a member of a committee, while acting as a member, has all the functions of and all the protection given to a member.

[Section 5.11A inserted by No. 17 of 2009 s. 20.]

5.11. Committee membership, tenure of

- (1) Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —
- (a) the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be; or
 - (b) the person resigns from membership of the committee; or
 - (c) the committee is disbanded; or
 - (d) the next ordinary elections day,
- whichever happens first.
- (2) Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —
- (a) the term of the person's appointment as a committee member expires; or
 - (b) the local government removes the person from the office of committee member or the

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office of committee member otherwise
becomes vacant; or

(c) the committee is disbanded; or

(d) the next ordinary elections day,
whichever happens first.

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Meeting and Travel Allowances are included in the
2015/2016 Budget

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENT: Absolute Majority

OFFICER RECOMMENDATION:

That:

1. Council endorse dissolving the following committees and working groups:
 - Natural Resource Management Committee
 - Beacon Lifestyle Retirement Units Working Group;
2. Council endorse the removal of Elected Member representation on the following working groups:
 - History Working Group
 - Off –Road Racing Working Group
3. Councillor and staff representatives be elected to the current and relevant Council committees, working groups and external organisations; and
4. Where community positions exist:
 - a. Current members be approached inviting them to continue their membership;
 - b. Where vacancies exist/occur, advertising take place seeking expressions of interest.

Moved Cr

Seconded Cr

Carried

2015/131 COUNCIL DECISION:

That:

1. **Councillor and staff representatives be elected to the following Council committees, Working Groups and External Organisations:**
 - i. Kununoppin Medical Practice Management Committee*
Cr HJ Shemeld
Cr ARC Sachse (Deputy)
Chief Executive Officer
 - ii. Wheatbelt North Sub-Regional Road Group*
Cr CT Lumsden
Chief Executive Officer
Cr SE Faulkner

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- iii. Great Eastern Country Zone – WALGA**
President
Deputy President
Chief Executive Officer
 - iv. North Eastern Wheatbelt Regional Organisation of Councils (NEWROC)**
President
Deputy President
Chief Executive Officer
 - v. North Eastern Wheatbelt Health Group Scheme (NEWHealth)**
President
Deputy President
Chief Executive Officer (CEO has no voting rights)
 - vi. Kununoppin Hospital Local Health Advisory Committee (LHAG)**
Cr HJ Shemeld
 - vii. Rural Water Council**
Cr ARC Sachse
Cr PA Gillett (Deputy)
 - viii. Bushfire Advisory Committee**
Cr ARC Sachse
Cr PA Gillett (Deputy)
 - ix. Mt Marshall Local Emergency Management Committee**
Cr RM Kirby (Chairman)
Cr SE Faulkner
 - x. Mt Marshall Land Conservation District Committee (LCDC)**
Cr ARC Sachse
Cr HJ Shemeld
 - xi. Wheatbelt Development Assessment Panel**
Cr RM Kirby
Cr SE Faulkner
Cr CT Lumsden (Alternate)
Cr WJ Beagley (Alternate)
- 2. Council endorse dissolving the following committees and working groups:**
- Natural Resource Management Committee
 - Beacon Lifestyle Retirement Units Working Group;
- 3. Council endorse the removal of Elected Member representation on the following working groups:**
- History Working Group
 - Off –Road Racing Working Group; and

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- Junior Council

- 4. Where community positions exist:**
- a. Current members be approached inviting them to continue their membership;**
 - b. Where vacancies exist/occur, advertising take place seeking expressions of interest.**

Moved Cr PA Gillett

Seconded Cr SE Faulkner

**Carried 7/0
Absolute Majority**

Reason Council decision different from recommendation: The decision needs to reflect the Elected Members new roles on committees and working groups.

BACKGROUND:

Membership on all Council committees, working groups and representatives to external organisations are generally re-established at the first Council meeting after local government elections.

Section 5.10 provides for the appointment of committee members. A decision to appoint committee members requires an absolute majority decision of Council.

At any given time each Council member is entitled to be a member of at least one (1) committee that comprises Council members only, or Council members and employees. If a Council member nominates him/herself to be a member of such committee/s, the Council is to include that Council member to at least one of those committees as the Council determines.

If the Council is to make an appointment to a committee that has, or could have a Council member as a member and the President informs Council of his/her wish to be a member of the committee, the Council is to appoint the President to be a member of the committee. If the Council is to make an appointment to a committee that has or will have an employee as a member and the Chief Executive Officer informs the Council of his/her wish:

- a. to be a member of the committee; or
- b. that a representative of the Chief Executive Officer be a member of the committee,

the Council is to appoint the Chief Executive Officer or the Chief Executive Officer's representative, as the case may be, to be a member of the committee.

COMMENT:

The author and CEO have recently reviewed the Shire's committees and have found some committees or working groups have been inactive for a period of time. We have also identified some committees or working groups being listed as requiring Elected Member representation, however, feel this is no longer necessary. In some of these cases a Council representative has not attended a meeting of these groups for a lengthy period.

I have recorded below a summary of Council's committees, working groups and external organisations and the number of Elected Member positions currently vacant on each.

Also in the summary below I have noted any recommended amendments.

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Committees of Council

Natural Resource Management Committee

- Recommend dissolving this committee. Dylan Copeland is the Shire's contract Natural Resource Management Officer and can report and recommend to Council via the CEO on any landcare related opportunities and initiatives. This committee has not been actively meeting in over 12 months.

Audit Committee

- No changes have been made to this committee. As required by the Local Government Act 1995 and associated regulations, the Audit committee consists of the full Council.
- No staff are to be appointed to an Audit Committee.

Bush Fire Advisory Committee

- One Elected Member vacancy; and
- One Deputy Elected Member vacancy.

Mt Marshall Local Emergency Management Committee

- Two Elected Member vacancies, one being the Chairman.

Council Working Groups

History Working Group

- The Shire's Community Development Officer (CDO) is responsible for this working group and the recommendation is for the removal of the two Elected Members representation. The CDO will report or recommend to Council if the need arises.

Beacon Lifestyle Retirement Units Working Group

- Recommending to dissolve this working group. The CEO believes decisions on the selection of applicants for tenancy of Shire owned vacant units is an operational issue.

Off-Road Racing Working Group

- Recommending to remove Council's representation from this working group. The Shire's Community Development Officer (CDO) meets with this group in the lead up to the WAORRA event, usually held in June each year. In the event a decision from Council is required the CDO provides a recommendation to Council via the agenda. The CDO's participation in this working group is simply an operational requirement of her position.

Junior Council

- The Shire's Community Development Officer (CDO) is responsible for this working group and the recommendation is for the removal of two elected members representing on this working group. The CDO reports all decisions to Council following each meeting of the Junior Council.

Representation on External Organisations

Where representation is by Office no updates have been proposed.

Minutes of the Ordinary Meeting of Council
held on Wednesday 4 November 2015

Great Eastern Country Zone - WALGA

- President
- Deputy President
- Chief Executive Officer

North Eastern Wheatbelt Regional Organisation of Council

- President
- Chief Executive Officer
- Deputy President (Deputy)

North Eastern Wheatbelt Health Group Scheme (NEWHealth)

- President
- Deputy President
- Chief Executive Officer (CEO has no voting rights)

Rural Water Council

- One Elected Member vacancy; and
- One Deputy Elected Member vacancy.

Kununoppin Hospital Medical Practice Management Committee

- Two Elected Member vacancies.

Kununoppin Hospital Local Health Advisory Committee (LHAG)

- One Elected Member vacancy.

Wheatbelt North Sub-Regional Road Group

- Two Elected Member vacancies.

Mt Marshall Land Conservation District Committee (LCDC)

- Two Elected Member vacancies.

Wheatbelt Development Assessment Panel

- Two Elected Member vacancies
- Two alternate Elected Member vacancies

Minutes of the Ordinary Meeting of Council
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14.0	Elected Members Motions of Which Previous Notice Has Been Given
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Nil

15.0	New Business of an Urgent Nature Introduced by Decision of the Meeting
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Nil

16.0	Next Meeting – Tuesday 24 November 2015 commencing at 6:45pm in Council Chambers, 80 Monger St, Bencubbin
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17.0	Closure of Meeting
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The Presiding Member thanked the Elected Members, staff and members of the public for attending and declared the meeting closed at 4:22pm

These Minutes were confirmed by the Council at its Ordinary Meeting held on

Date

Cr RM Kirby

President