



SHIRE OF MT MARSHALL

MINUTES

**Notice is hereby given that a Meeting
of the Bencubbin Multipurpose
Complex Steering Committee was
held on Friday 21 April 2017, in
Council Chambers, 80 Monger Street,
Bencubbin commencing at 2:05pm.**

Attachment 11.1.1a

Chairperson

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John Nuttall
Chief Executive Officer

Chairperson Initial

**Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on
Friday 21 April 2017**

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10. Meeting Closure

Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Friday 21 April 2017

1.0 Declaration of Opening / Announcement of Visitors

The Chairperson declared the meeting open at 2:05pm.

2.0 Record of Attendance / Apologies

In Attendance

Cr ARC Sachse	Committee Member/Chairperson
Cr RM Kirby	Committee Member
Cr CT Lumsden	Committee Member
Mr Peter Waters	Committee Member
Mr Ian Sanders	Committee Member
Mrs Deanne Breakell	Committee Member

Mr John Nuttall	Chief Executive Officer	
Mrs Sally Putt	Community Development Officer	2:05 – 3:13pm
Mr Stephen Hart	Site Architecture	2:40 – 3:21pm

Apologies

Nil

3.0 Confirmation of Minutes of Previous Meetings

3.1 Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Wednesday 11 May 2016

2017/BMCSC001 RECOMMENDATION/COMMITTEE DECISION:

That the Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Wednesday 11 May 2016 be confirmed as a true and correct record of proceedings.

Moved Cr CT Lumsden

Seconded Cr RM Kirby

Carried 6/0

4.0 Roles, Responsibilities, Confidentiality

2017/BMCSC002 COMMITTEE DECISION:

That subject to section 5.23(2)(c) of the Local Government Act 1995 the meeting move behind closed doors due to discussion of a contract which may be entered into by the Shire.

Moved Mr P Waters

Seconded Mr I Sanders

Carried 6/0

Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Friday 21 April 2017

Mr John Nuttall gave an overview of the committee members roles, responsibilities and confidentiality required.

5.0 Project and Tender Update

CEO, Mr John Nuttall provided a brief update of the tender process and its progress.

WALGA were engaged to conduct the Tender process for the construction component with received Tenders being evaluated on 14 March 2017.

At the March ordinary meeting of Council it was resolved to direct the CEO to undertake negotiations with the preferred tenderer to reduce construction costs.

6.0 Architect

Mr Stephen Hart entered the meeting via teleconference at 2.40pm.

General discussion took place.

The committee expressed they were content with potential changes to air conditioning, windows and verandah. No or little change to the bar and kitchen area is preferred.

Mrs Sally Putt left the meeting at 3.13pm.

Mr Stephen Hart left the meeting at 3.21pm

7.0 General Business

CEO, Mr John Nuttall and Site Architecture to meet with preferred tenderer again to further discuss bringing the tendered amount within budget and any proposed structural changes are to be referred back to the Bencubbin Multipurpose Complex Steering Committee.

8.0 Formal Recommendations to Council (if appropriate)

Nil

9.0 Next Meeting

To be confirmed.

10.0 Meeting Closure

There being no further business the Chairperson declared the meeting closed at 3:44pm.

**Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on
Friday 21 April 2017**

These Minutes were confirmed by the Committee at its Meeting held on

Date

Chairperson



SHIRE OF MT MARSHALL

MINUTES

**Notice is hereby given that a Meeting
of the Bencubbin Multipurpose
Complex Steering Committee was
held on Friday 5 May 2017, in Council
Chambers, 80 Monger Street,
Bencubbin commencing at 8:40am.**

Attachment 11.1.1b

Chairperson

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John Nuttall
Chief Executive Officer

Chairperson Initial

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8. Meeting Closure

Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Friday 5 May 2017

1.0 Declaration of Opening / Announcement of Visitors

The Chairperson declared the meeting open at 8.40am.

2.0 Record of Attendance / Apologies

In Attendance

Cr ARC Sachse	Committee Member/Chairperson
Cr RM Kirby	Committee Member
Mr Peter Waters	Committee Member
Mr Ian Sanders	Committee Member
Mrs Deanne Breakell	Committee Member

Mr John Nuttall	Chief Executive Officer	
Mr Stephen Hart	Site Architecture	8:50 – 10:54am

Apologies

Cr CT Lumsden	Committee Member
Mrs Sally Putt	Community Development Officer

3.0 Confirmation of Minutes of Previous Meetings

3.1 Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Wednesday 11 May 2016

2017/BMCSC003 RECOMMENDATION/COMMITTEE DECISION:

That the Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Friday 21 April 2017 be confirmed as a true and correct record of proceedings.

Moved Mr Ian Sanders Seconded Mr Peter Waters Carried 5/0

4.0 Project Update

2017/BMCSC004 RECOMMENDATION/COMMITTEE DECISION:

That subject to section 5.23(2)(c) of the Local Government Act 1995 the meeting move behind closed doors due to discussion of a contract which may be entered into by the Shire.

Moved Mr Peter Waters Seconded Cr Rachel Kirby Carried 5/0

See General Discussion – All dealt with as one item

5.0 Architect

Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Friday 5 May 2017

Mr Stephen Hart entered the meeting via teleconference at 8:50am.

See General Discussion – All dealt with as one item

6.0 General Discussion

- Explanation and discussion regarding the amended plan prepared.
- Explanation of meeting between builders and architect/CEO.
- Discussions regarding approvals and rejection of changes. In brief these changes incorporate: air-conditioning; kitchen; change room; umpires room; function room entrance; outside servery area; concrete to rear; gym area.
- New plan to be prepared and circulated regarding agreed changes.
- Further changes that may have to be considered if still not in budget discussed.
- Q. Can the group be provided with a rough sq/m cost for any future discussions to assist deliberations?
- Q. Can CEO check that all quotes include the discounted accommodation rates?

Following the discussions there was consensus that the changes as discussed, and to be drawn by Site, were agreed for the builders to re-quote against.

Mr Stephen Hart left the meeting at 10:54am.

2017/BMSC005 RECOMMENDATION/COMMITTEE DECISION:

That the meeting comes out from behind closed doors.

Moved Mr Ian Sanders

Seconded Mr Peter Waters

Carried 5/0

7.0 Next Meeting

To be confirmed.

8.0 Meeting Closure

There being no further business the Chairperson declared the meeting closed at 11:08am.

These Minutes were confirmed by the Committee at its Meeting held on

Date

Chairperson



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that a Meeting of the Bencubbin Multipurpose Complex Steering Committee was held on Tuesday 23 May 2017, in Council Chambers, 80 Monger Street, Bencubbin commencing at 9:11am.

Attachment 11.1.1c

Chairperson

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John Nuttall
Chief Executive Officer

Chairperson Initial

**Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on
Tuesday 23 May 2017**

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6. Next Meeting
7. Meeting Closure

**Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on
Tuesday 23 May 2017**

1.0 Declaration of Opening / Announcement of Visitors

The Chairperson declared the meeting open at 9.11am.

2.0 Record of Attendance / Apologies

In Attendance

Cr ARC Sachse	Committee Member/Chairperson
Cr RM Kirby	Committee Member
Cr Callum Lumsden	Committee Member
Mr Peter Waters	Committee Member
Mr Ian Sanders	Committee Member
Mrs Deanne Breakell	Committee Member

Mr John Nuttall	Chief Executive Officer
Mrs Sally Putt	Community Development Officer

Apologies

Nil

3.0 Confirmation of Minutes of Previous Meetings

3.1 Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Tuesday 5 May 2017

2017/BMCSC006 RECOMMENDATION/COMMITTEE DECISION:

That the Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Tuesday 5 May 2017 be confirmed as a true and correct record of proceedings.

Moved Mr Ian Sanders Seconded Cr Callum Lumsden Carried 6/0

4.0 Project Update

2017/BMCSC007 RECOMMENDATION/COMMITTEE DECISION:

That subject to section 5.23(2)(c) of the Local Government Act 1995 the meeting move behind closed doors due to discussion of a contract which may be entered into by the Shire.

Moved Cr Rachel Kirby Seconded Mrs Deanne Breakell Carried 6/0

5.0 General Discussion

**Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on
Tuesday 23 May 2017**

The purpose of the general discussion was to address the inclusion of a contingency amount in the project budget.

Discussion was held regarding further amendments which will hopefully result in cost savings. CEO, John Nuttall to take these to Site Architecture

At 9.44am the Chairman granted a recess.

At 9.59am the Chairman reconvened the meeting with all being present as previously minuted.

2017/BMSC008 RECOMMENDATION/COMMITTEE DECISION:

That the meeting comes out from behind closed doors.

Moved Mr Ian Sanders

Seconded Cr Rachel Kirby

Carried 6/0

6.0 Next Meeting

To be confirmed.

7.0 Meeting Closure

There being no further business the Chairperson declared the meeting closed at 10.53am.

These Minutes were confirmed by the Committee at its Meeting held on

Date

Chairperson



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that a Meeting of the Bencubbin Multipurpose Complex Steering Committee was held on Monday 12 June 2017, in Council Chambers, 80 Monger Street, Bencubbin commencing at 2.32pm.

Attachment 11.1.1d

Chairperson

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John Nuttall
Chief Executive Officer

Chairperson Initial

**Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on
Monday 12 May 2017**

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7. Next Meeting
8. Meeting Closure

**Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on
Monday 12 May 2017**

1.0 Declaration of Opening

The Chairperson declared the meeting open at 2.32pm.

2.0 Record of Attendance and Apologies

In Attendance

Cr ARC Sachse	Committee Member/Chairperson
Cr RM Kirby	Committee Member
Cr CT Lumsden	Committee Member
Mr Peter Waters	Committee Member
Mr Ian Sanders	Committee Member
Mrs Deanne Breakell	Committee Member

Mr John Nuttall	Chief Executive Officer
Mrs Sally Putt	Community Development Officer

Apologies

Nil.

3.0 Confirmation of Minutes of Previous Meetings

3.1 Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Tuesday 23 May 2017

RECOMMENDATION / COMMITTEE DECISION:

That the Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Tuesday 23 May 2017 be confirmed as a true and correct record of proceedings.

Moved Cr Callum Lumsden Seconded Cr Rachel Kirby Carried 6/0

4.0 Project Update

RECOMMENDATION / COMMITTEE DECISION:

That subject to section 5.23(2)(c) of the Local Government Act 1995 the meeting move behind closed doors due to discussion of a contract which may be entered into by the Shire.

Moved Mr Ian Sanders Seconded Mr Peter Waters Carried 6/0

5.0 General Discussion

Chairperson Initial

**Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on
Monday 12 May 2017**

The purpose of the general discussion was to review the drawings and costings for Site Architects Revision 3 and Revision 4 drawings. Discussion was held regarding the cost savings relative to the changes that had occurred in the drawings.

COMMITTEE DECISION:

That the meeting adjourn for a short recess at 3.09pm

Moved Mr Ian Sanders

Seconded Mrs Deanne Breakell

Carried 6/0

COMMITTEE DECISION:

That the meeting resume at 3.16pm

Moved Mr Cr Rachel Kirby

Seconded Mr Peter Waters

Carried 6/0

All that were present when the meeting adjourned were present when resumed.

Site Architects Revision 3 drawings were identified as the preferred option which comes in under budget but only leaving a contingency amount of around \$24,000. Discussion occurred regarding the desired contingency amount which the general agreement was more suited at around \$100,000. Potential savings will be made from the revision 3 drawings with the removal of the umpire's change room and/or the removal of the glazed windows in the gym. It was proposed the Bencubbin Community Recreation Council make a cash payment towards the project of the outstanding amount to then reach a contingency of \$100,000.

6.0 Formal Recommendations to Council

COMMITTEE DECISION:

That the Bencubbin Multipurpose Complex Steering Committee recommend to Council that it accept Revision 3 Site Architecture sketch, quoted by Devyln (verbally) at \$2,320,000. This recommendation be subject to written confirmation to the CEO by 2pm 15th June 2017 that the Bencubbin Community Recreation Council will provide cash payment of up to \$75,000 to be held as contingency. The total contingency would then be \$99,258.

Moved Mr Peter Waters

Seconded Cr Rachel Kirby

Carried 6/0

**Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on
Monday 12 May 2017**

COMMITTEE DECISION:

That if the written confirmation is not received or the Bencubbin Community Recreation Council confirm they cannot meet the cash payment a further steering committee meeting be held as soon as possible.

Moved Mr Ian Sanders

Seconded Mr Peter Waters

Carried 6/0

COMMITTEE DECISION:

That the Bencubbin Multipurpose Complex Steering Committee agree to the 2 revised plans and financial information being provided at a Bencubbin Community Recreation Council meeting for the purpose of discussing the contingency payment.

Moved Mrs Deanne Breakell

Seconded Mr Peter Waters

Carried 6/0

RECOMMENDATION / COMMITTEE DECISION:

That the meeting comes out from behind closed doors.

Moved Mr Ian Sanders

Seconded Cr Callum Lumsden

Carried 6/0

7.0 Next Meeting

To be confirmed.

8.0 Meeting Closure

There being no further business the meeting closed at 3.59pm.

These Minutes were confirmed by the Committee at its Meeting held on





















Date

















Chairperson

CORPORATE BUSINESS PLAN 2013 - 2017																
Term	Action	2013/14	2014/15	2015/16	2016/17	Officer	Funding	Cost	Schedule	Resource	Project Standing	Comments				
CATEGORY ONE: SOCIAL																
Strategy 1: Maintain a strong sense of local community																
Short	S1.1 Advocate for enhanced service provision from government agencies to ensure these support services are available to local families and individuals	X	X			CDO	Recurrent Operating Budget Item	On Budget					Greater clarity as to what government services need to be advocated for to be identified in new Strategic Community Plan.			
Short	S1.2 Partner with the community to support the creation of community driven activity centres such as playgroups and community centres		X	X		CDO	Recurrent Operating Budget Item	On budget		On Schedule		Sufficient Resource		Above average		Land and financial support (\$10,000) provided for Beacon Men's Shed Project. \$12,000 for the Club Support Fund. \$10,000 annual donation to the Beacon Community Resource Centre. Free use of the Sturt Pea building for the Bencubbin Playgroup. Engaged the Mens Shed for small construction projects through the year.
Short	S1.3 Advocate and strengthen Bencubbin an administrative centre for local government services for the district		X	X	X	CEO							Poor			No longer a priority with the amalgamation debate off the State Government's agenda. Likely to be removed from the new Strategic Community Plan/Corporate Business Plan
Strategy 2: Create an environment that provides for a caring and healthy community																
Ongoing	S2.1 Advocate and lobby for appropriate and accessible health services throughout the Shire					CEO	Recurrent Operating Budget Item	On budget		On Schedule		Sufficient Resource		Above average		Wheatbelt Development Commission grant to NEWROC of \$19,420 to develop a health strategy. Partnered with Nungarin, Trayning and Mukinbudun Shires to fund and provide medical services (\$60,000 annually). Housing provided for Silverchain nurse in Beacon including upkeep of gardens at Beacon and Bencubbin nursng centres.
Medium	S2.2 Facilitate provision of infrastructure for aged persons and people with disabilities			X		CEO	Funded - \$21,600 for CEACA project	On budget		On Schedule		Sufficient Resource		Excellent		Working with CEACA to deliver 3 independent living units into Mt Marshall Successful in obtaining a Aged Friendly Community Grant of \$40,000 in 2015. Improved footpath access in both Beacon and Bencubbin. Aged Friendly community audit undertaken in 2015. NEWROC Aged Friendly Communities Strategic Plan completed in 2015. Housing in Baxter St Bencubbin built to Independent Living standards to cater for wheelchair access.
Medium	S2.3 Provide an environment that enhances the growth, development and retention of youth			X		CDO	Recurrent Operating Budget Item	On budget		On Schedule		Sufficient Resource		Average		Developed a youth friendly space in Bencubbin including skate park and basketball and netball rings. Resurfaced Beacon basketball court for junior association. CDO runs Junior Council twice annually and holds activities for youth throughout the year. Free events held during the year.
Ongoing	S2.4 Advocate for the provision of education services within the community					CEO	Recurrent Operating Budget Item	On budget			5					Relates to the loss of Year 7 at the Beacon and Bencubbin Primary Schools which comes into effect in 2018. Council provided recent support for 'The Right Stage'
Medium	S2.5 Facilitate community provision of appropriate playgroup facilities					CDO	Recurrent Operating Budget Item	On budget		On Schedule		Sufficient Resource		Above average		Child care audit was undertaken of both centres in Bencubbin and Beacon. Upgrades completed to Sturt Pea building in 2014/2015. Beacon Playgroup to received new airconditioning and furnishings in 2016/2017. Council have resolved to continue this service.
Ongoing	S2.6 Provide to the community quality regulatory services					RO	Recurrent Operating Budget Item	On budget		On Schedule		Sufficient Resource		Average		Dedicated Regulatory Officer now in place. Service gap exists for building services. EHO resigned - New EHO now recruited WA Contract Ranger Services contracted to manage animal control, firebreaks etc.
Strategy 3: Provide services and processes to enhance public safety																
Ongoing	S3.1 Support provision of emergency services such as bush fire brigades, ambulance and LEMC					RO	Recurrent Operating Budget Item	On budget		On Schedule		Sufficient Resource		Above average		Administrative and limited financial support provided by the Shire for LEMC, Bushfire brigades and St Johns. Shire staff are actively involved in volunteer services. Future recruitment of volunteers a concern.
Short	S3.2 Lobby to maintain adequate police services					CEO	Recurrent Operating Budget Item	On budget		On Schedule		Sufficient Resource		Average		Completed. Bencubbin based Police Officers now working as a unit with Mukinbudin, Trayning and Koorda Police Officers
Strategy 4: Provide active and passive recreation facilities and services																
Short	S4.1 Develop a broad recreation master plan for the Shire	X	X	X		CDO	Delivery of Plan subject to inclusion in Strategic Financial Plan	Complete		Complete		Complete		Excellent		Completed April 2016
Ongoing	S4.2 Develop, maintain and support appropriate recreation facilities throughout the Shire					CDO	Delivery of Plan subject to inclusion in Strategic Financial Plan									See Sport & Recreation Master Plan
Medium	S4.3 Partner with stakeholders to achieve greater community participation in recreational facilities and services					CDO	Delivery of Plan subject to inclusion in Strategic Financial Plan									See Sport & Recreation Master Plan

CORPORATE BUSINESS PLAN 2013 - 2017																
Term	Action	2013/14	2014/15	2015/16	2016/17	Officer	Funding	Cost	Schedule	Resource	Project Standing	Comments				
CATEGORY TWO: ECONOMIC																
Strategy 5: Actively support and develop local and new business																
Ongoing	E1.1 Develop a local economic development strategy					CEO	Unfunded	No budget		No Schedule		Insufficient resource		Poor		Economic Development Officer not replaced. Budget item for 17/18 to recruit for this position. NEWROC do not wish to partner up with this position.
Ongoing	E1.2 Lobby for the technological infrastructure (such as mobile telephone) necessary to support commercial and business growth					CEO	Recurrent Operating Budget Item	On budget		On Schedule		Sufficient resource		Average		Telstra mobile telephone tower (4GX) in Bencubbin commissioned in 2013/14. Construction of 60m Telstra mobile tower for Beacon scheduled now for 3rd quarter 2017 . A further round of Commonwealth telecommunications funding in Feb 2017 may provide another tower north of Beacon, depending on coverage review of new tower
Ongoing	E1.3 Lobby for the provision of reliable electricity supply from government agencies with respect to both headworks charges and reliability					CEO	Recurrent Operating Budget Item	On budget		On Schedule		Sufficient Resource		Average		Ongoing
Short	E1.4 Support processes that will enhance local business access to professional services and advice					CEO	Unfunded	No budget		No Schedule		Insufficient resource		Poor		Economic Development Officer not replaced. However NEWROC Grant Application pending for <i>connectivity plan</i>
Medium	E1.5 Facilitate and create sustainable business and community partnerships					CEO	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Average		Vouchers available to caravan park visitors for spending at local businesses. Full review required of ability to attract and then house new business in both towns
Long	E1.6 Enhance the aesthetic environment to support business opportunities					CEO	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Average		Paved alfresco area established near sandalwood shops. Carpark and truckbay sealed at Beacon Co-op. Development of Beacon tourist information bay opposite Co-op. New signs located in Beacon (shop & CRC). Water feature installed at front of Beacon Co-op.
Medium	E1.7 Build the capacity to develop and implement communication and marketing initiatives					CEO	Unfunded	No budget		No Schedule		Insufficient resource		Poor		Economic Development Officer not replaced. See above re NEWROC Grant.
Strategy 6: Facilitate the development of local and regional tourism																
Ongoing	E2.1 Advocate, promote and market the Shire as a place to live, work and visit					CDO	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Average		NEWTravel updated Wheatbelt Way website being finalised and soon to be released in conjunction with the new Wheatbelt Way App. ETA July/Aug 2017. Familiarisation tour held in June for staff to visit tourism sites and facilities within our Shire.
Short	E2.2 Assist with the provision of relevant tourist information and marketing services					CDO	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Excellent		The Shire makes annual contributions to NEWTravel's marketing budget and Tourism Officer wages (\$8,000). The Shire contributes to funding of Bencubbin and Beacon Visitor Centre staff training. CDO attended the 2016 WA tourism conference. CDO creating updated Shire of Mt Marshall tourism brochure.
Medium	E2.3 Support a coordinated approach for regional tourism promotion and management					CDO	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Excellent		The CEO holds the tourism and economic development NEWROC portfolio. The Shire is actively involved in NEWTravel with Beacon and Bencubbin reps attending. The Shire is a member of the Central Wheatbelt Visitors Centre (Merredin).
Ongoing	E2.4 Facilitate the development of local tourism activities associated with the Shire's diverse natural, social and built heritage					CDO	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Above average		The Shire sponsors and promotes the West Australian Off Road Racing Assoc event annually. The Shire sponsors the annual Mt Marshall and Districts Show. Shire maintains numerous walking trails and facilities at identified tourism locations including Billiburning, Datjoin Rock, Marshall Rock and Pergandes.
Ongoing	E2.5 Develop partnerships to actively support visitor growth					CDO	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Average		The Shire is a member of NEWTravel and work with both the Beacon and Bencubbin CRC's. Beacon caravan park is under new management with the Beacon Co-op (Deb) managing the facility with the assistance of on-site caretakers. CDO currently looking to engage onsite caretakers for the Bencubbin caravan park to operate a similar service.
Strategy 7: Provide an effective and efficient transportation network																
Ongoing	E3.1 Plan for the provision and delivery of transport services and infrastructure in the Shire in close consultation with the State and Federal governments and the local community					CEO	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Above average		The Shire is a member of the Wheatbelt North Regional Road Group and the Wheatbelt North East Sub Regional Road Group. The Shire is a recipient and supporter of Roads to Recovery funding. The Shire's road construction programme is closely aligned with Restricted Access Vehicle needs. Note recent RAV details from Main Roads
Ongoing	E3.2 Maintain an efficient, safe and quality local road network					WS	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Above average		The Shire is well resourced for construction and maintenance of local roads with 3 maintenance graders in operation all year round. Elected Members carry out an annual road inspection. School bus routes receive priority maintenance.
Ongoing	E3.3 Advocate for improvement and provision of appropriate regional transport links, including rail, air and bus services					CEO	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Above average		The Shire participated in Wheatbelt Freight Plan workshops. Mt Marshall is a member of the Rail Retention Alliance. Through NEWROC the Shire has supported trial bus services in the NEWROC area.
CATEGORY THREE: ENVIRONMENTAL																
Strategy 8: NATURAL ENVIRONMENT - Enhance the health and integrity of the natural environment																
Short	N1.1 Identify vulnerable environments or areas in need of protection					CEO	Unfunded	No budget		No Schedule		Insufficient resource		Poor		Await new SCP to determine budgeting requirements
Ongoing	N1.2 Perform sustainable resource use and land management practices					CEO	Capital Budget Item	On budget		On schedule		Sufficient resource		Above average		The Shire is participating in sustainable water harvesting projects. This will reduce reliance on scheme water for recreation grounds.

CORPORATE BUSINESS PLAN 2013 - 2017																
Term	Action	2013/14	2014/15	2015/16	2016/17	Officer	Funding	Cost		Schedule		Resource		Project Standing		Comments
Medium	N1.3 Support protection of existing and remnant vegetation					CEO	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Above average		Works Supervisor to attend Roadside Vegetation Management Conference. Identified areas of rare and endangered flora marked along road verges. Vegetation Clearing Permits obtained for road widening/re-alignment projects. The Shire participates in and provides support for the regional project, Connecting Biodiversity Across the Wheatbelt of WA.
Medium	N1.4 Encourage and support community awareness and participation in environmental projects					CEO	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Average		Shire's CDO runs gravel pit rehabilitation/tree planting days with local schools. When there are projects available these are advertised in the local newspapers. There is no regularly scheduled information dispersal.
Ongoing	N1.5 Provide leadership for energy conservation projects and initiatives					CEO	Unfunded	No budget		No Schedule		Insufficient resource		Poor		Solar panels installed at the Shire office. Recent presentation to NEWROC indicated potential of future investment into solar generation. NEWROC are considering a solar farm project.
Medium	N1.6(a)Encourage the consideration of renewable energy generation technologies in the Shire					CEO	Unfunded	No budget		No Schedule		Insufficient resource		Poor		As above.
Ongoing	N1.6(b) Encourage property owners (residential and commercial) to install water recovery and recycling systems					CEO	Unfunded	No budget		No Schedule		Insufficient resource		Poor		Await new SCP to determine budgeting requirements. Shire has recently achieved WATERWISE status
Ongoing	N1.7Encourage the use of recycled materials and create a zero waste culture amongst the community					CEO	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Average		The Shire provides a fortnightly recycling service. Shire policy allows for recycled transportable housing.
STRATEGY 9: BUILT ENVIRONMENT - Build a sense of place through public infrastructure and facilities																
Ongoing	B1.1 Align land use and infrastructure planning					CEO	Unfunded	No budget		On schedule		Sufficient resource		Average		Council in February dealt with 2 scheme reviews. Requests for re-zoning of areas of Beacon received, and to be dealt with in next financial year
Medium	B1.2 Provide commercial and industrial land aligned to economic need and growth					CEO	Unfunded	No budget		On schedule		Sufficient resource		Average		Good supply of commercial land in Bencubbin. Development of Beacon commercial lots in Kirby St is stalled. Perceived demand for large lots on eastern side of Beacon town site. Awaiting advice from Beacon Progress Association on suitability of vacant unallocated crown land.
Medium	B1.3 Develop and maintain sustainable assets and infrastructure					CEO	Recurrent Operating Budget Item	No budget for disposal and renewal of housing stocks		On schedule		Sufficient resource		Average		Dependant on Asset Management Plan and Strategic Financial Plan. Shire housing stocks needs reviewing. Review of staff housing needs also required. Asset Management Plan due to be dealt with in 1st quarter 2017/18.
Ongoing	B1.4 Protect significant heritage buildings and sites					RO	Unfunded	No budget		No Schedule		Insufficient resource		Poor		Existing Municipal Heritage Inventory provides no protection. Item for budget review for 17/18 year
CATEGORY FOUR: CIVIC LEADERSHIP																
STRATEGY 10: Provide accountable and transparent leadership																
Ongoing	C1.1 Enhance open and interactive communication between Council and the community					EA	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Above average		Social media is generally well received and provides real time feed back, both positive and negative. New website has been cited as a good example for other local governments. Agenda attachments now available online. The Shire publishes a regular newsletter and Shire documents are available in various mediums. Revised Social Media Policy adopted Oct 2016.
Medium	C1.2 Promote and support community members participation in the Shire's governance					CEO	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Poor		Revised Community Consultation Policy adopted Oct 2016. SCP consultation undertaken over last couple of months. SCP due to be adopted late July/early August 2017
Ongoing	C1.3 Lobby other levels of government where State services may be threatened or withdrawn					CEO	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Average		Left over from State Government's structural reform agenda.
STRATEGY 11: Improve the Shire's capability and capacity																
Short	C2.1 Increase capacity through the application of the integrated strategic planning processes					CEO	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Average		Development of new Strategic Community Plan underway. Quarterly reporting on Corporate Business Plan adopted by Council in Sept 2016. New SCP due late July/early August 2017.
Ongoing	C2.2 Promote a culture of continuous improvement processes					CEO	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Poor		Review of Staff Skills and Training Needs to be undertaken to inform this item
Medium	C2.3 Facilitate resource sharing on a regional basis					CEO	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Above average		Amongst others the Shire works with the following organisations: NEWROC NEWHealth NEWTravel CEACA Kununoppin Medical Practice Committee Great Eastern Country Zone of WALGA Regional Road Groups DFES WALGA LGIS Eastern Wheatbelt Biodiversity Group Wheatbelt Development Commission and Australia's Golden Outback

CORPORATE BUSINESS PLAN 2013 - 2017																
Term	Action	2013/14	2014/15	2015/16	2016/17	Officer	Funding	Cost	Schedule		Resource		Project Standing		Comments	
Ongoing	C3.1 Provide responsive high level customer service					FAM	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Average		Licensing services can be problematic from time to time.
Short	C3.2 Enhance the capacity and effectiveness of administrative processes					FAM	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Average		Ongoing
Short	C3.3 Provide reporting processes in a transparent, accountable and timely manner					FAM	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Average		Ongoing
Ongoing	C3.4 Recruit, retain and develop suitably qualified, experienced and skilled staff					CEO	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Average		A number of factors make recruiting and retaining difficult including location, schooling, reputation, quality of housing and industry shortages.
Ongoing	C3.5 Provide flexible and attractive work conditions in a supportive work environment					CEO	Recurrent Operating Budget Item	On budget		On schedule		Sufficient resource		Average		Rewards, recognition and performance review mechanisms lacking for a permanent CEO. Councillors have undertaken training relating to CEO performance

Sport and Recreation Master Plan April 2016															
Ref	Action	2015/16	2016/17	2017/18	Officer	Funding	Cost	Schedule		Resource	Project Standing		Comments		
THEME: COMMUNITY SPORTING HUBS															
STRATEGY 1: Continue to develop Bencubbin Recreation Complex as a district level community sports and recreation facility															
1.1	Refine plan/design for 'community hall extension' development at existing recreation complex.				CEO	Funded	On budget		On Schedule		Shire Site Architects		Above average		Completed
1.2	Implement 'community hall extension' development				CEO	Funded	On budget		On Schedule		Shire Funding Bodies User Groups Community		Average		Tenders to Construct the Bencubbin Multipurpose Complex project are currently under negotiation - June 2017.
1.4	Explore opportunities to enhance community access to facilities to allow for unstructured use and individualised pursuits of fitness				CDO	Funded	On budget		On Schedule		Sufficient Resources		Average		Bencubbin Recreation Grounds are maintained throughout the year and accessible by the community. The Bencubbin Gym has been temporarily relocated to 87 Monger Street for the duration of the Bencubbin Multipurpose Complex extension project. Bencubbin Youth Precinct established in 2015/16 includes a skate park and basketball & netball goal which enables the community to play at their own leisure without having to book the complex.
STRATEGY 2: Continue to maintain and enhance Beacon Recreation Complex as a district-level community sports and recreation facility															
2.3	Explore opportunities to enhance community access to facilities to allow for unstructured use and individualised pursuits of fitness				CDO	Funded	On budget		On Schedule		Sufficient Resources		Average		Beacon Recreation Grounds are maintained throughout the year and accessible by the community. The Beacon Gyms is accessible 24/7 by members, the court was resurfaced in 2015 and lines repainted in late 2016. The mobile skate park is now permanently located in Beacon. Lights installed over the Beacon Hockey Turf to enable players to practice into the evenings. Improvements made to the tennis courts to increase life expectancy of surface.
THEME: AQUATIC FACILITIES															
STRATEGY 3: Identify best value options for the future sustainable and equitable provision of aquatic facilities for the Shire															
3.1	Commission an engineering report for the existing Mt Marshall Swimming Pool to clearly establish the best value option for the sustainable future of the facility, considering repair, comprehensive redevelopment and/or relocation.				CEO	Funded	On budget		On Schedule		Sufficient Resources		Above average		Douglas Partners have undertaken a geotechnical investigation of potential sites within the Shire, including the existing Pool location. ABV Consultants engaged to undertake a Needs Assessment & Feasibility Study on our aquatic facilities, community consultation will be held in July 2017.
3.2	Act on the recommendations of the engineering report to ensure a suitable and sustainable aquatic facility is developed for the Shire of Mt Marshall.				CEO/CDO	Subject to the outcome of the Engineering report and Feasibility Study	No budget		No Schedule		Sufficient Resources		Average		Douglas Partners report has been provided to ABV Consultants for consideration when undertaking the Needs Assessment & Feasibility Study.
3.3	Consult with the community on plans for a new pool				CDO	Subject to the outcome of the Engineering report	No budget		No Schedule		Sufficient Resources		Average		ABV Consultants engaged to undertake a Needs Assessment & Feasibility Study on our aquatic facilities, community consultation will be held in July 2017.
THEME: ACTIVITY SPECIFIC FACILITIES/PRECINCTS															
STRATEGY 4: Establish the Shire of Mt Marshall as a noisy and hard-to-locate sports/activities destination															
4.1	Upgrade and maintain Beacon Gun Club to a district level facility. Investigate and consider the following facility upgrades: - Installation of electronic targets - Installation of new skeet range - Upgrade and maintain clubhouse facility to functional standard				CDO	Not funded	No budget		No Schedule		Insufficient resource		Poor		The Beacon Gun Club were successful with their Club Support Fund application in 2015 to install a tank and running water at the facility. No action undertaken since this installation. Beacon Gun Club were notified of 2017 Club Support Fund but advised they would sit this round out and look at applying next year if it goes ahead.

Sport and Recreation Master Plan April 2016															
Ref	Action	2015/16	2016/17	2017/18	Officer	Funding	Cost		Schedule		Resource		Project Standing		Comments
STRATEGY 5: Investigate and develop the concept of Youth Precints in both Beacon and Bencubbin															
5.1	Investigate the feasibility of upgrading existing 'skate park' sites to support additional youth features. Examples of potential facility developments include: - Shelter - water bubbler - half court basketball (publicly accessible) - play equipment designed for older children - solar powered lighting				CDO	Not funded	No budget		No Schedule		Sufficient Resources		Average		Youth Precint in Bencubbin established in 2015/16. New skatepark, basketball/netball goal and fence installed. No further plans for the area budgeted. Potential to investigate options to improve the youth precinct in Beacon, currently not envisaged as a priority against other projects due to limited resources.
5.2	Investigate the feasibility of purchasing an additional transportable youth feature (e.g transportable pump track)				CDO	Not funded	No budget		No Schedule		Insufficient resource		Poor		No action undertaken due to other projects taking priority.
STRATEGY 6: Investigate and develop the concept of a Golf Precinct in Bencubbin															
6.1	Investigate the feasibilty of maintaining a portion (possibly 1/2) of the disused bowling green as a putting surface and driving range space (2 driving nets)				CDO	Not funded	No budget		No Schedule		Insufficient resource		Poor		Disused bowling green is owned by the Bencubbin Sports Club. Would require discussions with the Sports Club & Golf Club. No action undertaken due to other projects taking priority.
THEME: TRAIL DEVELOPMENT															
STRATEGY 8: Support and enhance the provision of shared use trails and trail based experiences throughout the Shire of Mt Marshall															
8.1	Enhance promotion of existing trail offerings: - Increase roadside marketing/signage of trails - Provide additional online information (trail maps)				CDO	Funded	On budget		On Schedule		Sufficient Resources		Average		\$2000 budgeted for Tourism and recreation signage to increase marketing and signage. CDO to look into creating a digital copy of local trail maps to go online and be used in print materials. Bencubbin Heritage Trail inspected and maintained quarterly for walkers/runners.
8.2	Explore enhancement opportunities for existing trails: - Investigate provision of improved wayfinding signage - Investigate enhanced provision of seating/ rest points - Investigate upgrading trails to support multiple uses - Explore opportunityies for development of additional loop trails that offer variety (distance/route) from original trail				CDO	Not funded	No budget		No Schedule		Insufficient resource		Poor		Department of Sport & Recreation offer Trails development funding annually, potential to use to enhance existing trails. No action undertaken due to insufficient resources.



Bencubbin Community Recreation Council Inc.

PO Box 76

BENCUBBIN WA 6477

13th June 2017

Stuart Putt moved a MOTION that the Bencubbin Community Recreation Council in consultation with the Steering Committee Representatives agree to commit a maximum of \$75,000.00 for the contingency for the Bencubbin Muti Purpose Complex redevelopment. To be held in a separate bank account.

Seconded by: Leeanne Gobbart

Carried: 11/0

Attachment 12.1.22c

President
Stuart Putt
P O Box 9
BENCUBBIN
WA 6477

V/President
Leeanne Gobbart
P O Box 186
BENCUBBIN
WA 6477

Secretary
Tracy Tranter
P O Box 76
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WA 6477

Treasurer
Bencubbin Community Resource Centre
P O Box 103
BENCUBBIN
WA 6477

REF JPM/PTAWA/ L6588

Wednesday, 17 May 2017

Mr John Nuttall (CEO)
Shire of Mt Marshall
PO Box 20
BENCUBBIN WA 6472

Burgess Rawson (WA) Pty Ltd
ABN 74 172 857 543 ACN 009 109 648
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Dear John

Re **PTAWA L6588 Beacon Barracks – Early Termination - Proposed Demolition**

*As per clause 14 of the additional terms in Licence to Occupy L6588 Beacon PTA (as Licensor) hereby gives Shire of Mt Marshall (as Licensee) a formal **TERMINATION NOTICE** confirming that Vacant Possession of the Barracks Site is required by **no later than 30th June 2018** as the PTA proposes to demolish the barracks*

However, should the Shire of Mt Marshall wish to seek care, control and management responsibility for the land and improvements then that Body may apply directly to the Department of Lands with this request (not to PTA).

Should the Shire of Mt Marshall be interested in applying for management of the land (through D o L) the PTA would be prepared to organise a draft survey/plan of subdivision and creation of titles.

The leased area is not within rail corridor but does not have direct road access, so excision of this land from the Rail Reserve may not be possible.

However, the PTA first requires the Shire of Mt Marshall to approach Department of Lands for the transfer of the control, at which time PTA will investigate the possibility of the land being excised out of the railway reserve and subsequently then seek PTA's approval for transfer.

Prior approval for the disposal will not be obtained by PTA.

Please do not hesitate to contact this office should you have any queries

Yours faithfully,



Jim Mullins
Senior Property Manager
PTAWA

E-MAIL jmullins@burgessrawson.com.au

cc Shire of Mt Marshall Jack Walker

Attachment 12.1.25

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2017/05-6 May 2017	That Council: <ol style="list-style-type: none"> 1. Noting the amendments from the 2016 register, and subject to S5.46 Local Government Act 1995, endorse the Delegation Register as attached at Attachment 12.1.18b. (Absolute Majority Required) 2. Noting the amendments from the 2016 register, receive the Sub-Delegation Register as attached at Attachment 12.1.18d. 	Complete		Complete
2017/05-5 May 2017	That Council: <ol style="list-style-type: none"> 1. Direct the CEO to write a letter in support of the right stage group campaign, to be sent on behalf of the whole of Council to the Education Minister. 2. Direct the Chief Executive Officer to request Mr Dunne keep the Shire advised of any progress being made regarding the campaign, and any further political backing that the Council can provide to the group. 	Complete		Complete

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2017/04-18 April 2017	<p>That Council;</p> <ol style="list-style-type: none"> 1. Direct the CEO to include the sum of \$35,000 for operating the Little Bees Family Day Care Service in the budget deliberations for the 2017/18 financial year. 2. Resolve to maintain the provision of the Family Day Care as a community service offered by the Shire of Mt Marshall. 3. Review operative costs of running the service during the budget process on an annual basis. 		Will be included in budget deliberations.	July 2017
2017/04-11 April 2017	<p>That Council:</p> <ol style="list-style-type: none"> 1. Resolve, subject to S6.12 Local Government Act 1995, that the unrecovered debt to Kununoppin Medical Practice Committee totalling \$366 be written-off 2. Resolve that the Kununoppin Medical Practice Committee purchase a new Toyota Prado through the Shire of Trayning, with 30% of the asset to be allocated to the Shire of Mt Marshall 3. Resolve that the vehicle in resolution 2 be purchased using the outstanding balance held by the Kununoppin Medical Practice Committee. 	Complete	Will be communicated to KMPC when they next meet to deal with the vehicle purchase and the debt write-off	Complete

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2017/04-10 April 2017	<p>That Council:</p> <ol style="list-style-type: none"> 1. Subject to funding being provided by Water Corporation for essential works as indicated in attachment 12.1.15a accept the offer from Water Corporation of the transfer of ownership from the Water Corporation to the Shire of Mt Marshall of the following AA Dams: <ul style="list-style-type: none"> • Warkutting Tank • Gabbining Tank • Marindo Rocks • Beebeegnying Tank • Sand Soak Dam 2. Decline the offer from Water Corporation of the transfer of ownership from the Water Corporation to the Shire of Mt Marshall of the following AA Dams: <ul style="list-style-type: none"> • Wiacubbing Dam • Gabbin Dam • Snake Soak Dam 3. Direct the Chief Executive Officer to communicate the above resolution to the Water Corporation, and make the necessary arrangements for the transfer of the assets into the control of the Shire of Mt Marshall 		<p>Correspondence sent to Water Corporation advising them of the resolution, and asking to enter discussions regarding funding.</p> <p>Water Corp have agreed to pay \$5,000 per tank. Transfer of assets is underway.</p>	September 2017

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL												
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION								
2017/04-8 April 2017	<p>That Council:</p> <p>1. Accept the tendered amount of \$18,000, offered by Mr Brett Anthony Millar, for 168 Collins Street, Bencubbin.</p> <p>2. Authorise the Chief Executive Officer to communicate the above resolution to Mr Millar, and undertake the necessary processes to finalise the sale of the property to him.</p>	Complete	Tender result communicated to all parties. Sale process has commenced.	Complete								
2017/04-7 April 2017	<p>That Council pursuant to Section 5.42 of the Local Government Act, 1995 delegate authority to the Chief Executive Officer to award the Building Maintenance Services contract in accordance with the results of the tender evaluation process.</p> <table><tr><td>Relevant Experience</td><td>25%</td></tr><tr><td>Key Personnel</td><td>10%</td></tr><tr><td>Resources</td><td>10%</td></tr><tr><td>Demonstrated Understanding</td><td>15%</td></tr></table> <p>Price evaluation is to provide the criteria for the remaining 40% of the assessment.</p>	Relevant Experience	25%	Key Personnel	10%	Resources	10%	Demonstrated Understanding	15%	Complete	Tender has been let. Process will close early June. Will be finalised by the end of June. See item in June Agenda.	Complete
Relevant Experience	25%											
Key Personnel	10%											
Resources	10%											
Demonstrated Understanding	15%											
2017/04-6 April 2017	<p>That Council, pursuant to Section 3.57 of the Local Government Act, 1995 and Division 2 of the Local Government (Functions and General) Regulations, 1996 set the Qualitative Evaluation Criteria for RFT MM 03.16/17, as follows:</p>	Complete	As above	Complete								

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2017/04-5 April 2017	That Council, pursuant to Section 3.57 of the Local Government Act, 1995 and Division 2 of the Local Government (Functions and General) Regulations, 1996 call for Tender (RFT MM 03.16/17) for the provision of Building Maintenance Services for a period of three (3) years, with the option to extend for a further three (3) years at the Shire's discretion.	Complete	As above	Complete
2017/038 March 2017	<p>That Council:</p> <ol style="list-style-type: none"> 1. Authorise the Chief Executive Officer and Architect to meet with the preferred tenderer and enter discussions and negotiations with a view to bringing the tendered amount within budget. These initial negotiations shall not include major structural change to the redevelopment. 2. Should the negotiations in recommendation 1 not be successful, the Chief Executive Officer and Architect be authorised to immediately liaise with the Steering Committee to agree potential structural changes, and then negotiate with the preferred tenderer regarding those changes with a view to bringing the tendered amount within budget. 	Complete	<p>Meeting between CEO and preferred tenderer held 27 March.</p> <p>Steering Group committee met 21 April & 5 May. Negotiations with preferred tenderer ongoing</p> <p>See item in June Agenda</p>	Complete

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2017/022 February 2017	<p>That:</p> <ol style="list-style-type: none"> 1. Council Acknowledge an historic equity imbalance in the provision of facilities between the towns of Beacon and Bencubbin; 2. A desktop review be undertaken on proposed infrastructure upgrades for Beacon and that a further report be made to Council with a view to implementing a 5 year development program for the town; 3. That the Shire's Community Development Officer investigate and report on other local government models for the development and support of volunteers in both communities; and 4. That any agreed infrastructure development program and volunteer support program be incorporated into the Shire's Community Strategic Plan 	Ongoing	<p>This will be a 'work in progress' for some time.</p> <p>Initial conversations have taken place with CDO.</p> <p>This will link to the SCP which will be adopted by the end of the financial year</p>	
2017/019 February 2017	<p>That the Shire of Mt Marshall seek the freehold title of Reserves 22783 (43 Brown St, Bencubbin) and Reserve 23238 (16 Rowlands St, Beacon) to enable the freehold disposal of the land to the Central East Aged Care Alliance Inc for the purpose of "Aged Persons Accommodation".</p>	Ongoing	<p>This matter is progressing, firstly through Housing Authority and then to Dept. of Lands</p> <p>Housing Authority has responded and the matter now sits with the Dept. Of Lands.</p>	September 2017

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2017/016 February 2017	<p>That Council:-</p> <ol style="list-style-type: none"> 1. pursuant to Section 75 of the Planning and Development Act 2005, amend Shire of Mt Marshall Planning Scheme No.3 by: <i>(Please see Minutes for details)</i> 2. resolves, pursuant to the Regulation 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations), that Amendment 2 is a basic amendment in accordance with r.34(c) of the Regulations as it proposes to amend the Scheme text to delete provisions that have been superseded by the deemed provisions in Schedule 2 of the Regulations; 3. authorise Shire officers to prepare the scheme amendment documentation; 4. authorise the affixing of the common seal to and endorse the signing of the amendment documentation; 5. pursuant to Section 81 of the Planning and Development Act 2005, refers Amendment 2 to the Environmental Protection Authority; and 6. pursuant to r.58 of the Regulations, provides Amendment 2 to the Western Australian Planning Commission. 	Ongoing	<p>Required documents have been prepared and sent to the EPA. When they are returned they will be sent to Dept. of Planning as required. Advertising will be arranged.</p> <p>Both the EPA and WPC have responded and the matter is ongoing.</p>	

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2017/015 February 2017	<p>That Council:-</p> <ol style="list-style-type: none"> 1. pursuant to Section 75 of the Planning and Development Act 2005, amend Shire of Mt Marshall Planning Scheme No.3 by: <ol style="list-style-type: none"> 1) modifying Table 1 – Zoning Table to permit ‘Group Housing’ in a rural zone as a ‘D’ use, and 2) inserting provisions to outline conditions under which group housing may be approved in a rural zone. 2. submits the documents to the EPA for environmental clearance prior to forwarding the Amendment to the WA Planning Commission for approval to advertise. 	Ongoing	Currently advertised for public comment.	

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2016/193 December 2016	That: 1. subject to the approval of the Bencubbin Community Recreation Council, the Shire of Mt Marshall proceed with the letting of the tender for redevelopment of the Bencubbin Multi-purpose Complex; 4. in the event that the recommended tenderer's bid is such that the total cost for the project exceeds the \$2.6m budget, then acceptance of the tender bid be made conditional upon the Bencubbin Multi-purpose Complex Steering Committee and the Architect finding agreed cost savings to achieve the budget.	Ongoing Ongoing	Tender let via WALGA. Tender evaluation to take place 14 March. Ongoing – see REF 2017/038 March 2017 See item in June Agenda	April 2017
2016/120 Aug 2016	3. The Shire of Mt Marshall enter into a legal agreement with the Bencubbin Community Recreation Council for the repayment of the self-supporting loan of \$250,000.	Underway	Draft agreement received from McLeods. Needs amending to suit local circumstances pending award of construction contract. Draft annotated and served on BCRC for comment	July 2017
2015/012 February 2015	That Council request the Local Government Advisory Board undertake a Minor Boundary alteration between the Shire of Mt Marshall and Shire of Trayning...	Ongoing	Matter being considered by DLGC board March 2017. Awaiting response from the DLGC after board consideration. Response received 1 May that application has been accepted – will take effect after the next LG elections.	July 2017

ENVIRONMENTAL HEALTH OFFICER – PETER TOBOSS				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2016/104 July 2016	That Council endorse, in accordance with section 3.12 of <i>Local Government Act 1995</i> , the giving of 42 days state wide public notice of intention to make the <i>Shire of Mt Marshall Health Amendment Local Law 2016</i> .	Stalled	Needs serious reworking Await new EHO commencing to deal with this issue	July 2017

ENVIRONMENTAL HEALTH OFFICER - PETER TOBOSS

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2011/197 December 2011	<p>That Council:</p> <ol style="list-style-type: none"> 1. Proceed with legal action for failing to comply with the Notice served under the Health Act 1911 Part V Dwellings Division 1 Houses unfit for occupation Sec. 139 served to Mrs GM Trainor by registered post on the 14/10/2009. 2. That the dwelling located on Lot 10 Hammond Street Gabbin being of brick veneer, suspended timber floors and timber framed roof with clay tiles be declared condemned and that the dwelling is to be demolished and that a notice to that effect be issued with immediate effect and that the Land is to be cleaned up after removal of the dwelling pursuant to Health Act 1911 Part V Dwellings Division 1 Houses unfit for occupation Sec. 138 and that the demolition be completed within 82 days. 3. After 82 days from the serving of the demolition notice that the principal Environmental Health Officer/Building Surveyor inspect Lot 10 Hammond Street Gabbin to determine compliance with the demolition notice. 	To be reviewed	<p>Scoping document for McLeods to be written and submitted for legal opinion/advice to proceed or not.</p> <p>Letter received from Trainors builder asking for info about what required for a building permit. Inspection of dwelling imminent.</p> <p>Building license issued for renovations, Works progressing.</p> <p>At completion of 2 years from date issue of license will investigate if suitable progress has been made BL issued 30/3/2012 and will expire on the 30/3/2014</p> <p>Will investigate works undertaken at expiry of BL and review.</p> <p>Oct 2014 - Inspection done, unable to track down builder for a report of works completed. Letter sent to owners of house requesting update of progress and intent for house. Continued over page</p>	<p>Be reviewed early April (expiry of BL) Onsite inspection planned 17 June 2014 to determine extent of works, letter to be written to Builder & owners to say this will occur.</p>

ENVIRONMENTAL HEALTH OFFICER – PETER TOBOSS				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2011/197 December 2011 (continued)		Ongoing	House inspected on 10/8/2016 – House is in need of repairs. Owner has advised that the Shire withdrew its order to demolish after an appeal was lodged with the State Administrative Tribunal. The owner will be undertaking repairs in the next few weeks. Await new EHO commencing to deal with this issue	

ENVIRONMENTAL HEALTH OFFICER – PETER TOBOSS				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2009/081 April 2009	That the dwelling located on Lot 94, Lindsay St, Beacon being of weather board walls over wooden stud frames, suspended timber floors and timber framed iron clad roof be declared unfit for human habitation from immediate effect of date of notification and also the Council place a work order on the said dwelling to bring the dwelling up to a standard deemed by the Environmental Health Officer/Building Surveyor to be compliant with the Health Act 1911, Shire of Mt Marshall Health Local Laws 2007 and Local Government (Miscellaneous Provisions) 1960 and that a period of time being 90 days of notification of dwelling unfit for habitation to be allowed to do such works and in the event of works not commenced to bring the dwelling to the said standard that a demolition order be placed on the said dwelling.	Ongoing	<p>Works inspected by EHO/BS and are acceptable. House Unfit for habitation to stay in effect until rear plumbing is confirmed done. Discussions with Ruth DeJong said they were keen to fix plumbing so they could get workers into the house BUT were out on jobs Statewide. Works ongoing when workhands available.</p> <p>House inspected on 10/08/2016. The house remains unfit for habitation by the owner's workers. The owner has been informed that the house needs to be made good before the order can be lifted and used for habitation.</p> <p>Await new EHO commencing to deal with this issue</p>	Ongoing.

FINANCE & ADMINISTRATION MANAGER – TANIKA MCLENNAN				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2017/05-3 May 2017	That: 1. The quotation from Moore Stephens for audit services for the period 1 July 2017 to 30 June 2019 be accepted; 2. Messrs. DJ Tomasi, G Godwin and Wen-Shien Chai of Moore Stephens be appointed as the Shire's auditors for the contract period to 30 June 2019;	Complete	Quote accepted	Complete
2017/04-8 April 2017	That Council: 1. Accept the tendered amount of \$18,000, offered by Mr Brett Anthony Millar, for 168 Collins Street, Bencubbin. 2. Authorise the Chief Executive Officer to communicate the above resolution to Mr Millar, and undertake the necessary processes to finalise the sale of the property to him.	Complete Complete	Complete Property Settled	Complete Complete
2016/172 November 2016	That: 1) In accordance with section 6.71 of the Local Government Act 1995, ownership of Lots 45 and 46 Rowlands Street, Beacon (A6870 and A6871) be transferred to the Shire of Mt Marshall; 2) In accordance with section 6.8 of the Local Government Act 1995, expenditure of \$1,300.02 be approved to settle outstanding water rates on Lots 45 and 46 Rowlands Street, Beacon; and 3) In accordance with section 6.12 of the Local Government Act 1995, the following rates be written off: A6870 \$7,867.50 A6871 \$7,867.50		Transfer lodged, awaiting notification of completion. Document rejected for want of the Common Seal. Awaiting its return to affix Common Seal. Document resubmitted, awaiting confirmation of transfer	Complete Complete May 2017

REGULATORY OFFICER – JACK WALKER				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2017/029 February 2017	That:			
	<p>1. subject to Section 3.12(3) of the <i>Local Government Act 1995</i> the Shire of Mt Marshall advertise its intention to adopt the Shire of Collie Extractive Industries Local Law 2015 with the following amendments:</p> <p>(a) Delete “Shire of Collie” wherever it occurs and substitute “Shire of Mt Marshall”</p> <p>(b) Delete Clause 1.4 “Repeal” as the Shire of Mt Marshall does not have a current Extractive Industries Local Law to Repeal.</p> <p>(c) Delete “2015” and substitute with “2017”</p>	Completed	Council resolved not to proceed with Local Law	June 2017
	<p>2. the Shire of Mt Marshall notes that the purpose of the proposed Extractive Industries Local Law 2017 is to prohibit the carrying on of an extractive industry unless by authority of a licence issued by the local government; regulate the carrying on of the extractive industry in order to minimise damage to the environment, roads and other peoples’ health and property; and provide for the restoration and reinstatement of any excavation site.</p>	Complete		
	<p>3. that the Shire of Mt Marshall notes the effect of the proposed Extractive Industries Local Law 2017 is that any person wanting to carry on an extractive industry will need to be licensed and will need to comply with the provisions of the local law.</p>	Complete		

REGULATORY OFFICER – JACK WALKER				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2016/202 December 2016	<p>That:</p> <ol style="list-style-type: none"> the following Bush Fire Control Officers from the Shire of Trayning be appointed dual Bush Fire Control Officers with the Shire of Mt Marshall: <p>Mr Dylan Tarr Mr Marlon Hudson Mr Peter Barnes Mr Murray Leahy Mr Colin Smeeton Mr Neil Adkins;</p>	Completed	ID Cards have been issued	May 2017
2016/178 November 2016	<p>That:</p> <ol style="list-style-type: none"> an application be submitted to Main Roads WA to have Medlin Street, Calderwood Drive, Lindsay Street, Shemeld Street and Hamilton Street Beacon added to the RAV Network 4 and RAV Network 7; and an application be submitted to Main Roads WA seeking permission to install Give Way signs at the East end of Calderwood Drive, Beacon and the West end of the Beacon Grain Bin Road. 	<p>Ongoing</p> <p>Ongoing</p>	<p>Request has been submitted to have roads added to the RAV network</p> <p>Application to be submitted.</p>	<p>July 2017</p> <p>July 2017</p>

REGULATORY OFFICER – JACK WALKER				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2016/155 Oct 2016 Continued	h) Consent is given to the Department of Fire and Emergency Services to issue identity cards to Mt Marshall Fire Brigade members.	Ongoing	DFES require all volunteers to submit a photo, waiting for harvest and holidays to be completed before following up	August 2017
2016/110 July 2016	<p>That Council endorse the recommendation of the Wheatbelt North East Sub Regional Road Group in relation to the Wheatbelt Freight Plan as follows:</p> <p>That:</p> <p>a) The following “Collector” Routes within the WNE SRRG road network:</p> <ol style="list-style-type: none"> 1 Wyalkatchem to Southern Cross Route 2 Cunderdin to Wyalkatchem Route 3 Wongan Hills to Koorda Route 4 Hines Hill to Burakin Route 5 Kulja to Dalwallinu Route 6 Kellerberrin to Beacon Route 7 Warralakin to Burracoppin Route 8 Bruce Rock to Moorine Rock Route <p>be endorsed as our Wheatbelt Freight Plan routes.</p> <p>b) All of the 2030 roads within these eight (8) WFP “collector” routes be allocated a single RAV access level of Network 7.</p> <p>c) All of the 2030 roads within these eight (8) WFP “collector” routes be allocated an AMMS level of 2, except for the Mukinbudin / Wialki Rd within the Shire of Mukinbudin from SLK 0.0 – 25.00 (Mukinbudin – Bonnie Rock Rd intersection), which is to be kept at its current level 3.</p>	Ongoing	Awaiting confirmation that the Wheatbelt Freight Plan has been adopted.	August 2017

ENGINEERING ADMINISTRATION OFFICER – JACK WALKER				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2008/083 April 2008	<p>That the Shire of Mt Marshall Local Law Relating to Dogs be amended as follows:</p> <p>15 2) Remove (e) Beacon Recreation Reserve No 36172</p> <p>15 (2) Remove (f) Bencubbin Recreation Reserve No 21535</p> <p>15 (2) Amend (g) to be denoted (e)</p> <p>Insert 15 (3) Fouling of Streets and Public Places</p> <p>Any person liable for the control of a dog as defined in Section 3(1) of the Act, who permits the dog to excrete on any street or public place or on any land within the District without the consent of the occupier commits an offence unless the excreta is removed forthwith and disposed of either on private land with the consent of the occupier or in such other manner as the local government may approve.</p> <p>16 (2) Remove (a) All freehold land owned by the Shire of Mt Marshall.</p> <p>16 (2) Remove (b) All reserves owned by the Shire of Mt Marshall or under the care control and management of the Shire.</p> <p>Insert 16 (2) (a) Beacon Recreation Reserve No 36172 (outside the fenced oval area) providing there are no organised activities upon this reserve.</p> <p>Insert 16 (2) (b) Bencubbin Recreation Reserve No 29824.</p>	Ongoing	Proposed changes to be advertised.	September 2009

EXECUTIVE ASSISTANT – NADINE RICHMOND				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2016/122 Aug 2016	That Council authorise the President and Acting CEO to apply the Shire of Mt Marshall common seal in accordance with the Local Government Act 1995, Section 9:49A (3) to the Shire of Mt Marshall Health Amendment Local Law 2016.			

COMMUNITY DEVELOPMENT OFFICER – SALLY MORGAN				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2017/05-16 May 2017	That a contribution of \$3,000 be made towards the publication of the Beacon History Book.	Current	Marilyn Dunne was informed and the purchase order has been written for the contribution. Invoice will be sent shortly.	June 2017
2017/04-19 April 2017	That the following 2016/17 Club Support Fund Applications be approved for funding by Council; <div style="margin-left: 40px;"> Bencubbin Bowls Club \$1,500.00 Beacon Tennis Club \$4,600.00 Bencubbin Golf Club \$4,000.00 Beacon Netball Club \$2,818.00 </div>	Complete	Clubs advised of their successful applications. All items have been ordered, received and acquitted.	June 2017
2017/022 February 2017	That: <ol style="list-style-type: none"> 1. Council Acknowledge an historic equity imbalance in the provision of facilities between the towns of Beacon and Bencubbin; 2. A desktop review be undertaken on proposed infrastructure upgrades for Beacon and that a further report be made to Council with a view to implementing a 5 year development program for the town; 3. That the Shire's Community Development Officer investigate and report on other local government models for the development and support of volunteers in both communities; and 4. That any agreed infrastructure development program and volunteer support program be incorporated into the Shire's Community Strategic Plan 	Ongoing	CDO liaising with Volunteers WA Wheatbelt Hub to source information that will assist with the development of the report.	

COMMUNITY DEVELOPMENT OFFICER – SALLY MORGAN

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2016/190 December 2016	<p>That:</p> <ol style="list-style-type: none"> the Shire of Mt Marshall engage a consultant to undertake a Needs Assessment & Feasibility Study for a new Mt Marshall Aquatic Centre based on the methodology and deliverables outlined in the Needs Assessment & Feasibility Study Criteria; and for the purposes of the study, the site for any new aquatic facility be confined to the Beacon Recreation Complex site, the Bencubbin Recreation Complex site and the current aquatic centre site. 	Current	<p>CDO acquired quotes from consultants to undertake this work. Met with the CEO to discuss proposals and have contracted Darren Monument from ABV Leisure Consultants to undertake the project.</p> <p>ABV currently reviewing Shires strategic documents and pool history. Will undertake community consultation in July, dates to be confirmed.</p>	
2016/036 March 2016	That Council make an allowance of \$30,000 in the 2016/17 Budget for costs associated with a further 12 months of operation of the Little Bees Family Day Care Service.	Ongoing	Little Bees will continue to operate in 2016/17, 3 days in Bencubbin & 1 day in Beacon per week.	June 2017



Shire of Mt Marshall

Monthly Statement of Financial Activity

For the Period 1 July 2016 to 31 May 2017

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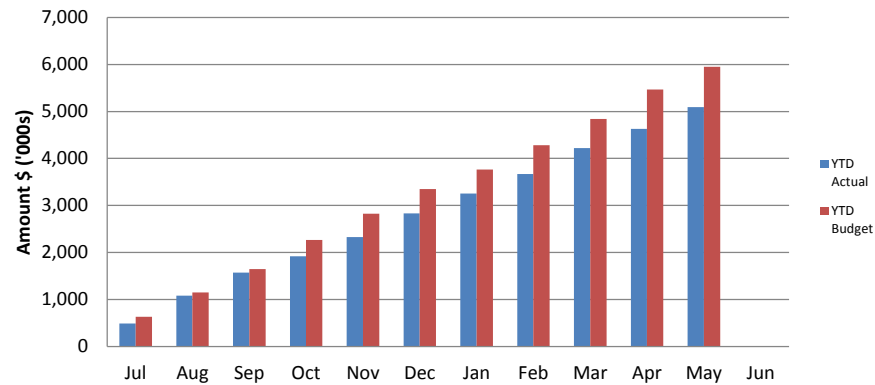
Shire of Mt Marshall
Statement of Financial Activity
For the period 1 July 2016 to 31 May 2017

		Actual YTD 2016/2017	Budget YTD 2016/2017	Original Full Year Budget 2016/2017	Variance Budget to Actual YTD	
	NOTE				%	\$
Operating Revenue						
Governance		44,264	8,459	9,249	423%	35,805
General Purpose Funding		2,327,491	2,296,520	2,304,085	1%	30,971
Law, Order & Public Safety		20,041	15,851	16,003	26%	4,190
Health		0	0	0		0
Education & Welfare		75,693	71,181	77,674	6%	4,512
Housing		154,838	149,402	163,020	4%	5,436
Community Amenities		97,652	90,080	90,890	8%	7,572
Recreation & Culture		58,162	1,025,262	1,127,323	(94%)	(967,100)
Transport		1,546,243	1,713,156	1,714,118	(10%)	(166,913)
Economic Services		182,630	193,911	204,163	(6%)	(11,281)
Other Property & Services		44,106	73,392	80,100	(40%)	(29,286)
		4,551,119	5,637,214	5,786,624		
Operating Expenses						
Governance		(330,212)	(364,980)	(387,232)	(10%)	34,768
General Purpose Funding		(91,049)	(59,147)	(64,551)	54%	(31,902)
Law, Order & Public Safety		(80,247)	(105,053)	(113,226)	(24%)	24,806
Health		(129,709)	(142,472)	(161,884)	(9%)	12,763
Education & Welfare		(200,635)	(211,621)	(230,311)	(5%)	10,986
Housing		(304,271)	(337,488)	(367,283)	(10%)	33,217
Community Amenities		(219,497)	(211,716)	(231,053)	4%	(7,781)
Recreation & Culture		(685,334)	(820,117)	(903,352)	(16%)	134,783
Transport		(2,542,250)	(2,479,816)	(2,711,490)	3%	(62,434)
Economic Services		(345,256)	(361,999)	(392,932)	(5%)	16,743
Other Property & Services		(57,919)	(41,843)	(41,225)	38%	(16,076)
		(4,986,380)	(5,136,252)	(5,604,538)		
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	2	21,509	76,396	76,396		
Employee benefit Provisions Cash Backed		1,903	(995)	(995)		
Depreciation on Assets		2,080,578	2,076,853	2,265,658		
Capital Revenue and (Expenditure)						
Purchase Property Plant & Equipment	1	(752,727)	(747,600)	(3,407,600)		
Purchase Infrastructure Assets	1	(1,419,318)	(2,456,569)	(2,456,604)		
Repayment of Debenture	3	(46,845)	(46,845)	(83,019)		
Proceeds from New Debenture	3	1,173,900	1,173,900	1,173,900		
Self-Supporting Loan Principal Income		9,450	9,450	10,332		
Proceeds from Disposal of Assets	2	114,273	115,000	115,000		
Reserves and Restricted Funds						
Transfers to Reserves	4	(280,841)	(280,841)	(228,086)		
Transfers from Reserves	4	15,000	15,000	345,300		
ADD Net Current Assets July 1 B/Fwd.	5	734,880	722,074	722,074		
LESS Net Current Assets Year to Date	5	(2,512,353)	(2,442,342)	0		
Amount Raised from Rates	6	(1,295,851)	(1,285,557)	(1,285,557)		

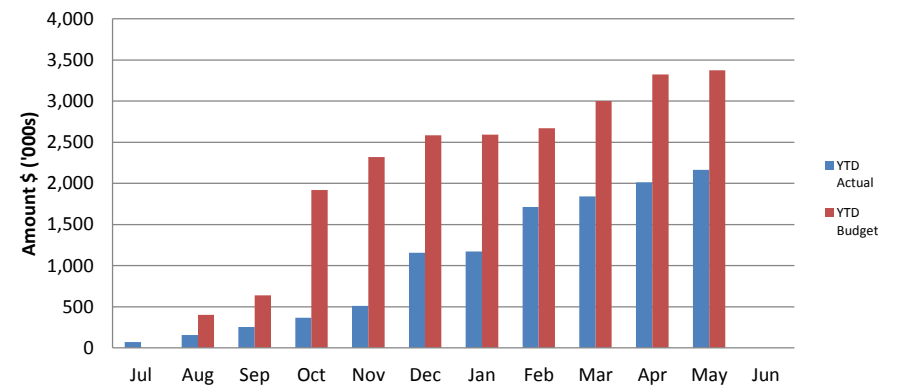
Shire of Mt Marshall

For the period 1 July 2016 to 31 May 2017

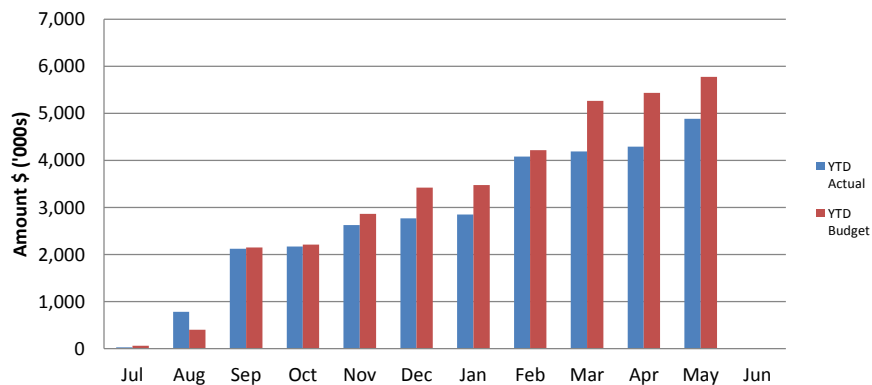
Operating Expenditure



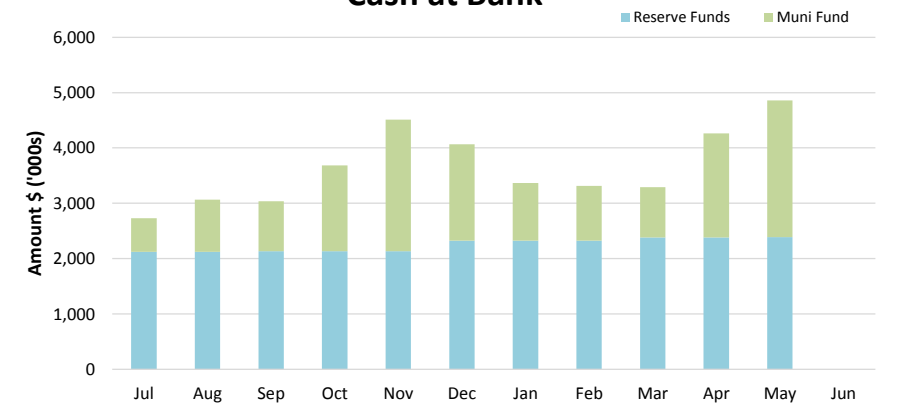
Capital Works & Equipment Purchases



Operating Income



Cash at Bank



Shire of Mt Marshall

Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2016 to 31 May 2017

	2016/17 Adopted Budget \$	31-May-17 Actual \$	31-May-17 Budget YDT \$
1. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Governance			
<i>Administration General</i>			
Purchase Vehicle - Admin	65,000	55,338	65,000
Education & Welfare			
<i>Aged & Disabled Welfare</i>			
Purchase Land & Buildings - Welfare Aged	21,600	34	21,600
Land & Buildings - Other Welfare	0	10,812	0
Community Amenities			
<i>Protection of the Environment</i>			
Land & Buildings - Community Amenities	5,000	0	0
<i>Other Community Ammenities</i>			
Beacon And Bencubbin Water Collection	149,190	18,974	149,178
Recreation and Culture			
<i>Sporting Facilities</i>			
Land & Buildings - Sporting Facilities	100,000	0	0
Infrastructure Other Purchases	135,100	84,335	135,100
Land & Buildings - Bencubbin Recreation	2,600,000	139,423	45,000
Transport			
<i>Construction - Roads, Bridges, Depots</i>			
Roads To Recovery Road Works	966,848	577,877	966,834
State Road Projects Grant	1,085,963	640,571	1,085,956
Municipal Road Construction	99,502	73,603	99,501
Footpath Construction	20,000	16,827	20,000
<i>Road Plant Purchases</i>			
Plant Purchases	570,000	511,587	570,000
Motor Vehicle Purchases	28,000	27,228	28,000
Economic Services			
<i>Tourism & Area Promotion</i>			
Purchase Land And Buildings	18,000	8,305	18,000
<i>Other Economic Services</i>			
Infrastructure Other	0	7,130	0
	<u>5,864,204</u>	<u>2,172,044</u>	<u>3,204,169</u>

Shire of Mt Marshall

Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2016 to 31 May 2017

	2016/17 Adopted Budget \$	31-May-17 Actual \$	31-May-17 Budget YDT \$
1. ACQUISITION OF ASSETS (Continued)			
The following assets have been acquired during the period under review:			
<u>By Class</u>			
Land Held for Resale - Current	0	0	0
Land Held for Resale - Non Current	0	0	0
Land	0	0	0
Land & Buildings	2,744,600	158,574	84,600
Furniture & Equipment	0	0	0
Motor Vehicles	93,000	82,566	93,000
Plant & Equipment	570,000	511,587	570,000
Infrastructure - Roads	2,152,313	1,292,051	2,152,291
Infrastructure - Footpaths	20,000	16,827	20,000
Infrastructure - Ovals & Parks	0	0	0
Infrastructure - Other	284,290	110,439	284,278
	<u>5,864,204</u>	<u>2,172,044</u>	<u>3,204,169</u>

Shire of Mt Marshall

Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2016 to 31 May 2017

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	2016/17 Budget \$	May 2016 Actual \$	2016/17 Budget \$	May 2016 Actual \$	2016/17 Budget \$	May 2016 Actual \$
Administration						
Admin Vehicle	20,000	22,329	20,000	20,000	0	(2,329)
Housing						
House Lot 168 Collin St Bencubbin	74,396		20,000		(54,396)	0
Transport						
Grader	102,000	105,388	80,000	67,000.00	(22,000)	(38,388)
Mitsubishi Triton MM170	12,000		10,000		(2,000)	0
Bomag Roller	3,000	8,679	5,000	27,272.73	2,000	18,594
4.5 Tonne Rotary Car Hoist	0	111	0	0	0	111
Effluent Tank	0	151	0	0.00	0	151
Vehicle Mounted Fogger	0	352	0	0.00		352
	211,396	137,011	135,000	114,273	(76,396)	(21,509)

<u>By Class of Asset</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	2016/17 Budget \$	May 2016 Actual \$	2016/17 Budget \$	May 2016 Actual \$	2016/17 Budget \$	May 2016 Actual \$
Motor Vehicles	32,000	22,329.32	30,000	20,000.00	(2,000)	(2,329)
Land & Buildings	74,396	0.00	20,000	0.00	(54,396)	0
Plant & Equipment	105,000	114,682	85,000	94,273	(20,000)	(19,179)
	211,396	137,011	135,000	114,273	(76,396)	(21,509)

Summary

Profit on Asset Disposals
Loss on Asset Disposals

2016/17 Adopted Budget \$	May 2016 Actual \$
2,000	19,208
(78,396)	(40,717)
<u>(76,396)</u>	<u>(21,509)</u>

Shire of Mt Marshall

Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2016 to 31 May 2017

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-16	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2016/17 Budget \$	2016/17 Actual \$	2016/17 Budget \$	2016/17 Actual \$	2016/17 Budget \$	2016/17 Actual \$	2016/17 Budget \$	2016/17 Actual \$
General Purpose Funding									
Loan 119 - Benny Mart *	29,831	0	0	10,332	9,450	19,499	20,381	1,378	1,267
Housing									
Loan 118 - Staff Housing	167,051	0	0	52,278	25,735	114,773	141,316	9,683	5,073
Recreation & Culture									
Loan 120 - Bencubbin Rec Complex Shire	0	432,600	432,600	4,096	0	428,504	0	2,920	0
Loan 121 - Bencubbin Rec SAR	0	491,300	491,300	4,652	0	486,648	0	3,316	0
Loan 122 - Bencubbin Rec Complex CRC*	0	250,000	250,000	0	0	250,000	0	0	0
<i>(Anticipated Lending Dates 2017/18)</i>									
Economic Services									
Loan 117 - Accommodation Units	11,661	0	0	11,661	11,661	0	0	353	64
	208,543	1,173,900	1,173,900	83,019	46,845	1,299,424	161,698	17,650	6,404

(*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

(b) New Debentures - 2015/16

Council is currently negotiating new debentures in relation to the Bencubbin Recreation Complex Redevelopment as above.

It is anticipated that the new debentures will be taken out in the 2017/18 financial year and no repayments will be made during the current financial year.

Shire of Mt Marshall

Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2016 to 31 May 2017

	2016/17 Adopted Budget \$	May 2016 Actual \$
4. CASH BACKED RESERVES		
(a) Plant Replacement Reserve		
Opening Balance	414,163	414,163
Amount Set Aside / Transfer to Reserve	10,354	8,631
Amount Used / Transfer from Reserve	0	0
	<u>424,517</u>	<u>422,794</u>
(b) Aged Care Units Reserve		
Opening Balance	66,563	66,563
Amount Set Aside / Transfer to Reserve	101,664	102,218
Amount Used / Transfer from Reserve	(21,600)	0
	<u>146,627</u>	<u>168,781</u>
(c) Community Housing Reserve		
Opening Balance	38,251	38,251
Amount Set Aside / Transfer to Reserve	956	797
Amount Used / Transfer from Reserve	0	0
	<u>39,207</u>	<u>39,048</u>
(d) Council Staff Housing Reserve		
Opening Balance	32,771	32,771
Amount Set Aside / Transfer to Reserve	819	683
Amount Used / Transfer from Reserve	0	0
	<u>33,590</u>	<u>33,454</u>
(e) Employee Entitlements Reserve		
Opening Balance	91,379	91,379
Amount Set Aside / Transfer to Reserve	2,284	1,903
Amount Used / Transfer from Reserve	0	0
	<u>93,663</u>	<u>93,282</u>
(f) Public Amenities & Buildings Reserve		
Opening Balance	539,974	539,974
Amount Set Aside / Transfer to Reserve	13,499	11,254
Amount Used / Transfer from Reserve	(308,700)	0
	<u>244,773</u>	<u>551,228</u>
(g) Bencubbin Aquatic Centre Development Reserve		
Opening Balance	740,929	740,929
Amount Set Aside / Transfer to Reserve	68,523	126,025
Amount Used / Transfer from Reserve	0	0
	<u>809,452</u>	<u>866,954</u>
(h) Community Bus Reserve		
Opening Balance	112,565	112,565
Amount Set Aside / Transfer to Reserve	2,814	2,346
Amount Used / Transfer from Reserve	0	0
	<u>115,379</u>	<u>114,911</u>

Shire of Mt Marshall

Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2016 to 31 May 2017

	2016/17 Adopted Budget \$	May 2016 Actual \$
4. RESERVES (Continued)		
(i) Bencubbin Recreation Complex Reserve		
Opening Balance	7,968	7,968
Amount Set Aside / Transfer to Reserve	199	168
Amount Used / Transfer from Reserve	0	0
	<u>8,167</u>	<u>8,136</u>
(j) Office Equipment Reserve		
Opening Balance	15,594	15,594
Amount Set Aside / Transfer to Reserve	390	324
Amount Used / Transfer from Reserve	0	0
	<u>15,984</u>	<u>15,918</u>
(k) Economic Development Reserve		
Opening Balance	4,156	4,156
Amount Set Aside / Transfer to Reserve	104	88
Amount Used / Transfer from Reserve	0	0
	<u>4,260</u>	<u>4,244</u>
(l) Integrated Planning/Financial Reporting Reserve		
Opening Balance	16,571	16,571
Amount Set Aside / Transfer to Reserve	414	304
Amount Used / Transfer from Reserve	(15,000)	(15,000)
	<u>1,985</u>	<u>1,875</u>
(m) Beacon Accommodation Reserve		
Opening Balance	42,639	42,639
Amount Set Aside / Transfer to Reserve	26,066	26,097
Amount Used / Transfer from Reserve	0	0
	<u>68,705</u>	<u>68,736</u>
Total Cash Backed Reserves	<u><u>2,006,309</u></u>	<u><u>2,389,361</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

Shire of Mt Marshall

Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2016 to 31 May 2017

	2016/17 Adopted Budget \$	May 2016 Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Plant Replacement Reserve	10,354	8,631
Aged Care Units Reserve	101,664	102,218
Community Housing Reserve	956	797
Council Staff Housing Reserve	819	683
Employee Entitlements Reserve	2,284	1,903
Public Amenities & Buildings Reserve	13,499	11,254
Bencubbin Aquatic Centre Development Reser	68,523	126,025
Community Bus Reserve	2,814	2,346
Bencubbin Recreation Complex Reserve	199	168
Office Equipment Reserve	390	324
Economic Development Reserve	104	88
Integrated Planning/Financial Reporting Reserv	414	304
Beacon Accommodation Reserve	26,066	26,097
	228,086	280,838
Transfers from Reserves		
Plant Replacement Reserve	0	0
Aged Care Units Reserve	(21,600)	0
Community Housing Reserve	0	0
Council Staff Housing Reserve	0	0
Employee Entitlements Reserve	0	0
Public Amenities & Buildings Reserve	(308,700)	0
Bencubbin Aquatic Centre Development Reser	0	0
Community Bus Reserve	0	0
Bencubbin Recreation Complex Reserve	0	0
Office Equipment Reserve	0	0
Economic Development Reserve	0	0
Integrated Planning/Financial Reporting Reserv	(15,000)	(15,000)
Beacon Accommodation Reserve	0	0
	(345,300)	(15,000)
Total Transfer to/(from) Reserves	(117,214)	265,838

Shire of Mt Marshall

Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2016 to 31 May 2017

4. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant Replacement Reserve

- To fund the purchase of plant which exceeds Council's capitalisation threshold, so as to avoid undue heavy burden in a single year

Aged Care Units Reserve

- To fund capital works on existing Aged Care Units or construction of new Aged Care Units.

Community Housing Reserve

- To fund the future maintenance of Homeswest Joint Venture/Community Housing projects

Council Staff Housing Reserve

- To fund the replacement of staff housing and any major maintenance

Employee Entitlement Reserve

- To be used to fund Long Service Leave requirement / other accrued leave

Public Amenities & Buildings

- To help fund future building maintenance requirements to the shire's buildings.

Bencubbin Aquatic Centre Development

- To finance future capital and maintenance upgrades for the Bencubbin Aquatic Centre

Community Bus Reserve

- To finance the replacement of the community bus

Bencubbin Recreation Complex

- To provide funding for future extensions to the Bencubbin Complex

Office Equipment

- To replace office equipment as required

Integrated Planning/Financial Reporting Reserve

- To set aside funds for expenditure on Council's integrated planning process.

Beacon Accommodation Reserve

- To set aside funds for the provision of transient accommodation in Beacon.

Economic Development Reserve

- To set aside funds for Economic Development initiatives.

Shire of Mt Marshall

Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2016 to 31 May 2017

	2016/17 B/Fwd Per Approved Budget \$	2015/16 B/Fwd Per Financial Report \$	May 2016 Actual \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	647,214	488,180	2,543,428
Cash - Restricted Unspent Grants	0	159,035	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	2,123,520	2,123,520	2,389,357
Rates Outstanding	542,679	120,451	131,858
Sundry Debtors	0	444,230	86,943
Provision for Doubtful Debts	0	(53,673)	(47,688)
Gst Receivable	0	171	16,527
Accrued Income/Payments In Advance	0	0	(2,379)
Loans - Clubs/Institutions	0	0	0
Inventories	19,388	19,388	13,778
	<u>3,332,801</u>	<u>3,301,302</u>	<u>5,131,824</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(362,961)	(283,929)	(79,342)
Accrued Interest On Loans	0	(479)	0
Accrued Salaries & Wages	0	(34,247)	0
Income In Advance	0	0	0
Gst Payable	0	(2)	(2,179)
Payroll Creditors	0	0	(26,251)
Accrued Expenses	0	0	0
FBT Liability	0	0	0
Current Employee Benefits Provision	(215,624)	(215,624)	(215,624)
Current Loan Liability	(74,272)	(74,272)	(27,427)
	<u>(652,857)</u>	<u>(608,553)</u>	<u>(350,823)</u>
NET CURRENT ASSET POSITION	2,679,944	2,692,749	4,781,001
Less: Cash - Reserves - Restricted	(2,123,521)	(2,123,520)	(2,389,357)
Less: Cash - Unspent Grants - Restricted	0	0	0
Less: Current Loans- Clubs / Institutions	0	0	0
Add Back : Component of Leave Liability not Required to be Funded	91,379	91,379	93,282
Add Back : Current Loan Liability	74,272	74,272	27,427
Adjustment for Trust Transactions Within Muni	0	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>722,074</u>	<u>734,880</u>	<u>2,512,353</u>

Shire of Mt Marshall

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

For the Period 1 July 2016 to 31 May 2017

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2016/17 Rate Revenue \$	2016/17 Interim Rates \$	2016/17 Back Rates \$	2016/17 Total Revenue \$	2016/17 Budget \$
General Rate								
GRV	0.118490	131	789,070	93,498			93,498	93,497
UV	0.020270	317	60,681,998	1,229,670	145		1,229,815	1,230,024
Mining	0.020270	1	38,801	786			786	786
Sub-Totals		449	61,509,869	1,323,954	145	0	1,324,099	1,324,307
Minimum Rates	Minimum \$							
GRV	380	42	30,635	15,960			15,960	15,960
UV	380	23	184,749	8,740			8,740	8,740
Mining	380	6	12,875	2,280			2,280	2,280
Sub-Totals		29	197,624	11,020	0	0	26,980	26,980
Discounts							1,351,079	1,351,287
Rates Written off							(47,747)	(75,000)
Total Amount of General Rates							(195)	(1,900)
Movement in Excess Rates							1,303,136	1,274,387
Ex Gratia Rates							(21,828)	(11,099)
Specified Area Rates							14,542	14,300
Total Rates							7,186	7,968
							1,295,850	1,285,556

All land except exempt land in the Shire of Mt Marshall is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

Shire of Mt Marshall

Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2016 to 31 May 2017

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-16 \$	Amounts Received \$	Amounts Paid (\$)	May 2016 Balance \$
Police Licensing	9,515	156,941	(166,393)	62
Aged Care Beautification	829	0	0	829
Unclaimed Monies	159	0	(100)	59
Nomination Deposits	0	160	(160)	0
Prepaid Rates	0	0	0	0
Tree Planting Nursery	1,000	0	0	1,000
Sundry Creditors	745	0	(745)	0
Housing Bonds	11,060	480	(2,060)	9,480
Staff Social Club	5,732	1,875	(4,698)	2,909
Newroc Advance Account	0	0	0	0
Portable Toilet Bonds	0	0	0	0
Deposit on Land	1,000	0	0	1,000
Emergency Services Levy	0	0	0	0
Building Levy	0	0	0	0
Mt Marshall LCDC	0	0	0	0
Benc - Beacon Tourist Committee	0	0	0	0
	<u>30,040</u>	<u>159,456</u>	<u>(174,156)</u>	<u>15,339</u>

Shire of Mt Marshall

Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2016 to 31 May 2017

8. OPERATING STATEMENT

	May 2016 Actual \$	2016/17 Adopted Budget \$	2015/16 Actual \$
OPERATING REVENUES			
Governance	44,264	9,249	25,212
General Purpose Funding	3,623,342	3,589,641	2,393,345
Law, Order, Public Safety	20,041	16,003	18,885
Health	0	0	0
Education and Welfare	75,693	77,674	62,202
Housing	154,838	163,020	161,945
Community Amenities	97,652	90,890	174,703
Recreation and Culture	58,162	1,127,323	73,967
Transport	1,546,243	1,714,118	1,873,111
Economic Services	182,630	204,163	376,163
Other Property and Services	44,106	80,100	111,874
TOTAL OPERATING REVENUE	5,846,971	7,072,180	5,271,406
OPERATING EXPENSES			
Governance	330,212	387,232	422,497
General Purpose Funding	91,049	64,551	103,828
Law, Order, Public Safety	80,247	113,226	51,728
Health	129,709	161,884	139,240
Education and Welfare	200,635	230,311	268,518
Housing	304,271	367,283	278,685
Community Amenities	219,497	231,053	279,094
Recreation & Culture	685,334	903,352	878,554
Transport	2,542,249	2,711,490	3,343,689
Economic Services	345,256	392,932	347,148
Other Property and Services	57,919	41,225	63,690
TOTAL OPERATING EXPENSE	4,986,378	5,604,538	6,176,670
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	860,593	1,467,642	(905,264)

Shire of Mt Marshall

Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2016 to 31 May 2017

9. BALANCE SHEET

	May 2016 Actual \$	2015/16 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	4,932,785	2,770,734
Trade and Other Receivables	183,000	518,367
Inventories	13,778	19,388
TOTAL CURRENT ASSETS	5,129,563	3,308,489
NON-CURRENT ASSETS		
Other Receivables	20,066	20,066
Inventories	0	0
Property, Plant and Equipment	14,223,845	14,048,255
Infrastructure	90,634,318	90,854,222
Work in Progress	0	0
TOTAL NON-CURRENT ASSETS	104,878,229	104,922,543
TOTAL ASSETS	110,007,792	108,231,032
CURRENT LIABILITIES		
Trade and Other Payables	107,772	318,657
Long Term Borrowings	27,427	74,272
Provisions	215,624	215,624
TOTAL CURRENT LIABILITIES	350,823	608,553
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	1,308,171	134,271
Provisions	15,745	15,745
TOTAL NON-CURRENT LIABILITIES	1,323,916	150,016
TOTAL LIABILITIES	1,674,739	758,569
NET ASSETS	108,333,053	107,472,463
EQUITY		
Trust Imbalance	0	0
Retained Surplus	77,889,210	77,294,457
Reserves - Cash Backed	2,389,357	2,123,520
Revaluation Surplus	28,054,486	28,054,486
TOTAL EQUITY	108,333,053	107,472,463

Shire of Mt Marshall

For the Period 1 July 2016 to 31 May 2017

Report on Significant Variances (greater than 10% and \$5,000)

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. grants were budgeted for but not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

The Materiality variances adopted by Council are:

Actual Variance to YTD Budget up to 5%:	Don't Report
Actual Variance exceeding 10% of YTD Budget	Use Management Discretion
Actual Variance exceeding 10% of YTD Budget and a value greater than \$5,000:	Must Report

Shire of Mt Marshall
Report on Significant Variances - Operating Income & Expenditure
For the Period 1 July 2016 to 31 May 2017

	31 May 2017 YTD Actual \$	YTD Budget \$	Budget to Actual YTD %	Budget to Actual YTD Favourable/ (Unfavourable) \$	Components of Variance Favourable/ (Unfavourable) \$	
Revenues/Sources						
Governance	44,264	8,459	423%	35,805	19,296	Recoup of LSL not budgeted
					12,079	Paid Parental Leave reimbursement not budgeted
					4,431	Minor Items
General Purpose Funding	2,327,491	2,296,520	1%	30,971	37,781	Rates debt collection income, offset by expenditure
					(7,171)	Interest on Investments under budget
					361	Minor Items
Law, Order, Public Safety	20,041	15,851	26%	4,190	4,003	DFES Qtly Grant - timing difference
					188	Minor Items
Health	-	-	0%	-	-	Minor Items
Education and Welfare	75,693	71,181	6%	4,512	3,283	Family Support Qtly Grant - timing difference
					1,228	Minor Items
Housing	154,838	149,402	4%	5,436	5,051	Rental income greater than budget
					385	Minor Items
Community Amenities	97,652	90,080	8%	7,572	3,200	Community Bus Charges greater than anticipated
					4,372	Minor Items
Recreation and Culture	58,162	1,025,262	(94%)	(967,100)	(32,000)	Swimming Pool Grant - Not eligible
					(16,774)	Welbungin Tennis Court Grant - Received less than budgetted
					(917,400)	NSRF Grant for Bencubbin Complex expected to have been received
					(927)	Minor Items
Transport	1,546,243	1,713,156	(10%)	(166,913)	(25,320)	Blackspot grant income - job to be carried forward to 2017/18
					(113,021)	Regional Road Group - expected to be complete/recouped by this time
					(43,557)	R2R Grant - expected to be complete/recouped by this time
					17,382	Profit on disposal of assets greater than budget
					(2,398)	Minor Items

Shire of Mt Marshall
Report on Significant Variances - Operating Income & Expenditure
For the Period 1 July 2016 to 31 May 2017

	31 May 2017 YTD Actual \$	YTD Budget \$	Budget to Actual YTD %	Budget to Actual YTD Favourable/ (Unfavourable) \$	Components of Variance Favourable/ (Unfavourable) \$	
Economic Services	182,630	193,911	(6%)	(11,281)	36,470	Caravan Parks income greater than budget
					12,837	Beacon Barracks income greater than budget
					(56,719)	Worker's Camp income less than budget
					(3,868)	Minor Items
Other Property and Services	44,106	73,392	(40%)	(29,286)	(32,138)	Private Works Income less than budget - offset by lower expenditure
					2,852	Minor Items
Total Revenues excl Rates	4,551,119	5,637,214	(19%)	(1,086,095)		
Amount Raised from Rates	1,295,851	1,285,557	1%	10,294	10,294	Minor Items

Shire of Mt Marshall
Report on Significant Variances - Operating Income & Expenditure
For the Period 1 July 2016 to 31 May 2017

	31 May 2017 YTD Actual \$	YTD Budget \$	Budget to Actual YTD %	Budget to Actual YTD Favourable/ (Unfavourable) \$	Components of Variance Favourable/ (Unfavourable) \$	
(Expenses)/(Applications)						
Governance	(330,212)	(364,980)	10%	34,768	(4,260)	Recruitment fees over budget
					(5,329)	Admin Salaries over budget - offset by maternity leave income
					(4,038)	Annual & LSL Accruals to be adjusted at 30/6/17
					(1,524)	Bank Fees Over Budget
					(2,329)	Loss on sale of asset over budget
					(2,465)	Depriation on P & E over budget
					(1,410)	Election expenses over budget
					18,055	Council Expenditure under budget
					23,449	Consultants under budget
					16,098	Audit Fees under budget
					(1,477)	Minor Items
General Purpose Funding	(91,049)	(59,147)	(54%)	(31,902)	(37,745)	Rates Debt Collection Exp - Offset by income
					7,077	Valuation Expenses under budget
					(1,235)	Minor Items
Law, Order, Public Safety	(80,247)	(105,053)	24%	24,806	2,064	Fire Insurance under budget
					7,170	Emergency Management Expenses under budget
					13,462	Admin Expenses - timing
					2,110	Minor Items
Health	(129,709)	(142,472)	9%	12,763	2,379	EHO Expenditure under budget - timing and reduced service
					3,267	Mosquito Control under budget
					8,808	Admin Expenses - timing
					(1,690)	Minor Items
Education and Welfare	(200,635)	(211,621)	5%	10,986	12,700	Little Bees Salaries under budget due to leave without pay
					(739)	Senior's Trip over budget
					(942)	Aged Care Units mtc over budget - timing. All building mtc jobs have been issued and are being worked through when time permits

Shire of Mt Marshall
Report on Significant Variances - Operating Income & Expenditure
For the Period 1 July 2016 to 31 May 2017

	31 May 2017 YTD Actual \$	YTD Budget \$	Budget to Actual YTD %	Budget to Actual YTD Favourable/ (Unfavourable) \$	Components of Variance Favourable/ (Unfavourable) \$	
					(33)	<i>Minor Items</i>
Housing	(304,271)	(337,488)	10%	33,217	(9,199)	Community Housing mtc over budget
					(23,984)	Other Housing mtc over budget
					9,166	Staff Housing mtc under budget
					54,396	Loss on disposal of assets under budget - Timing, not yet settled
					2,838	<i>Minor Items</i>
Community Amenities	(219,497)	(211,716)	(4%)	(7,781)	(5,313)	Refuse site maintenance over budget - timing
					(3,813)	Public Toilets - cleaning over budget
					1,345	<i>Minor Items</i>

Shire of Mt Marshall
Report on Significant Variances - Operating Income & Expenditure
For the Period 1 July 2016 to 31 May 2017

	31 May 2017 YTD Actual \$	YTD Budget \$	Budget to Actual YTD %	Budget to Actual YTD Favourable/ (Unfavourable) \$	Components of Variance Favourable/ (Unfavourable) \$	
Recreation & Culture	(685,334)	(820,117)	16%	134,783	88,643	Swimming Pool expenditure under budget - Pool not opening
					6,046	Parks and Gardens less than budget
					1,246	Other Culture under budget
					31,541	Recreation Ground mtc less than budget
					1,961	Other Rec Facilities and Projects under budget
					1,210	Libraries under budget
					4,135	Minor Items
Transport	(2,542,250)	(2,479,816)	(3%)	(62,434)	(39,980)	Road Maintenance over budget - timing
					(16,388)	Loss on disposal of assets over budget
					(6,066)	Minor Items
Economic Services	(345,256)	(361,999)	5%	16,743	11,514	Worker's Camp Expenditure under budget - offset by lower income
					5,229	Minor Items
Other Property and Services	(57,919)	(41,843)	(38%)	(16,076)	(15,293)	Workers Comp insurance, premium increase due to claims
					(782)	Minor Items
Total Expenses/Applications	(4,986,380)	(5,136,252)	(6%)	48,980		

Shire of Mt Marshall
Capital Expenditure Report on Significant Variances
For the Period 1 July 2016 to 31 May 2017

	Full Year Budget	31 May 2017 YTD Actual	YTD Budget	Budget to Actual YTD %	Budget to Actual YTD Favourable/ (Unfavourable)	Commentary
	\$	\$	\$	%	\$	
Capital Expenditure						
Governance						
Admin Vehicle	65,000	55,338	65,000	0%	9,662	Vehicle under budget
Education & Welfare						
Mens Shed Contribution	-	10,812	-	100%	(10,812)	Contribution to Beacon Men's Shed unbudgeted
CEACA Land	21,600	34	21,600	0%	21,566	Land Enquiry done, awaiting further information from CEACA
Community Amenities						
Land & Buildings	5,000	-	-	0%	-	Cemetery works not completed
Water Collection Projects	149,190	18,974	149,178	87%	130,204	Water collection projects not completed
Recreation & Culture						
Beacon Recreation Ground Power Upg	100,000	-	-	0%	-	Western Power application approved, job booked but likely to carry over to 2017/18
Other Infrastructure - Welbungin Tennis Courts, Beacon Oval Dam, Beacon Central & Hall Car Parks, Beacon Hockey Oval Lighting	135,100	84,335	135,100	38%	50,765	Beacon Hockey Lights and Welbungin Tennis Courts complete. Oval Dam Fence & Car Parks still to be completed
Bencubbin Rec Complex	2,600,000	139,423	45,000	(210%)	(94,423)	Timing of tender process
Transport						
Road Construction	2,152,313	1,292,051	2,152,291	40%	860,240	Bitumen Sealing scheduled for May 2017 - awaiting invoice
Footpath Construction	20,000	16,827	20,000	16%	3,173	Completed under budget
Plant Purchases	570,000	511,587	570,000	10%	58,413	All changeovers complete - under budget
Motor Vehicle Purchases	28,000	27,228	28,000	3%	772	
Economic Services						
Beacon Cabin C Upgrade	18,000	8,305	18,000	54%	9,696	Verandah completed - awaiting invoice
Purchase of Land in Beacon	-	7,130	-	100%	(7,130)	Purchase of land in Beacon unbudgeted
Total Capital Expenditure	5,864,204	2,172,044	3,204,169	32%	1,032,125	