



**SHIRE OF MT MARSHALL**

# **MINUTES**

**Notice is hereby given that a Meeting of the Bencubbin Multipurpose Complex Steering Committee was held on Monday 12 June 2017, in Council Chambers, 80 Monger Street, Bencubbin commencing at 2.32pm.**

---

Chairperson

This page has intentionally  
been left blank

## **DISCLAIMER**

### **MEMBERS OF THE PUBLIC ARE REQUESTED TO READ THROUGH AND FAMILIARISE THEMSELVES WITH THE DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Mt Marshall for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Mt Marshall disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

John Nuttall  
Chief Executive Officer

---

Chairperson Initial

**Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on  
Monday 12 June 2017**

**TABLE OF CONTENTS**

1. Declaration of Opening
2. Record of Attendance / Apologies / Approved Leave of Absence
3. Confirmation of Minutes of Previous Meetings
  - 3.1 Minutes of Meeting held 23 May 2017
4. Project Update
5. General Discussions
6. Formal Recommendations to Council (if appropriate)
7. Next Meeting
8. Meeting Closure

**Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on  
Monday 12 June 2017**

**1.0 Declaration of Opening**

The Chairperson declared the meeting open at 2.32pm.

**2.0 Record of Attendance and Apologies**

**In Attendance**

Cr ARC Sachse	Committee Member/Chairperson
Cr RM Kirby	Committee Member
Cr CT Lumsden	Committee Member
Mr Peter Waters	Committee Member
Mr Ian Sanders	Committee Member
Mrs Deanne Breakell	Committee Member

Mr John Nuttall	Chief Executive Officer
Mrs Sally Putt	Community Development Officer

**Apologies**

Nil.

**3.0 Confirmation of Minutes of Previous Meetings**

**3.1 Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Tuesday 23 May 2017**

**RECOMMENDATION / COMMITTEE DECISION:**

*That the Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Tuesday 23 May 2017 be confirmed as a true and correct record of proceedings.*

*Moved Cr Callum Lumsden      Seconded Cr Rachel Kirby      Carried 6/0*

**4.0 Project Update**

**RECOMMENDATION / COMMITTEE DECISION:**

*That subject to section 5.23(2)(c) of the Local Government Act 1995 the meeting move behind closed doors due to discussion of a contract which may be entered into by the Shire.*

*Moved Mr Ian Sanders      Seconded Mr Peter Waters      Carried 6/0*

**5.0 General Discussion**

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Monday 12 June 2017**

The purpose of the general discussion was to review the drawings and costings for Site Architects Revision 3 and Revision 4 drawings. Discussion was held regarding the cost savings relative to the changes that had occurred in the drawings.

**COMMITTEE DECISION:**

***That the meeting adjourn for a short recess at 3.09pm***

***Moved Mr Ian Sanders***

***Seconded Mrs Deanne Breakell***

***Carried 6/0***

**COMMITTEE DECISION:**

***That the meeting resume at 3.16pm***

***Moved Mr Cr Rachel Kirby***

***Seconded Mr Peter Waters***

***Carried 6/0***

All that were present when the meeting adjourned were present when resumed.

Site Architects Revision 3 drawings were identified as the preferred option which comes in under budget but only leaving a contingency amount of around \$24,000. Discussion occurred regarding the desired contingency amount which the general agreement was more suited at around \$100,000. Potential savings will be made from the revision 3 drawings with the removal of the umpire's change room and/or the removal of the glazed windows in the gym. It was proposed the Bencubbin Community Recreation Council make a cash payment towards the project of the outstanding amount to then reach a contingency of \$100,000.

**6.0 Formal Recommendations to Council**

**COMMITTEE DECISION:**

***That the Bencubbin Multipurpose Complex Steering Committee recommend to Council that it accept Revision 3 Site Architecture sketch, quoted by Devyln (verbally) at \$2,320,000. This recommendation be subject to written confirmation to the CEO by 2pm 15<sup>th</sup> June 2017 that the Bencubbin Community Recreation Council will provide cash payment of up to \$75,000 to be held as contingency. The total contingency would then be \$99,258.***

***Moved Mr Peter Waters***

***Seconded Cr Rachel Kirby***

***Carried 6/0***

**Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on  
Monday 12 June 2017**

**COMMITTEE DECISION:**

*That if the written confirmation is not received or the Bencubbin Community Recreation Council confirm they cannot meet the cash payment a further steering committee meeting be held as soon as possible.*

*Moved Mr Ian Sanders                      Seconded Mr Peter Waters                      Carried 6/0*

**COMMITTEE DECISION:**

*That the Bencubbin Multipurpose Complex Steering Committee agree to the 2 revised plans and financial information being provided at a Bencubbin Community Recreation Council meeting for the purpose of discussing the contingency payment.*

*Moved Mrs Deanne Breakell      Seconded Mr Peter Waters                      Carried 6/0*

**RECOMMENDATION / COMMITTEE DECISION:**

*That the meeting comes out from behind closed doors.*

*Moved Mr Ian Sanders                      Seconded Cr Callum Lumsden                      Carried 6/0*

**7.0      Next Meeting**

To be confirmed.

**8.0      Meeting Closure**

There being no further business the meeting closed at 3.59pm.

These Minutes were confirmed by the Committee at its Meeting held on

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairperson