



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that an Ordinary Meeting of Council was held on Tuesday 20 June 2017, at the Beacon Country Club, Lucas St, Beacon commencing at 3:00pm.

Cr RM Kirby

President

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intentionally**

DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

John Nuttall
Chief Executive Officer

Chairperson Initial

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1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 3:00pm.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr RM Kirby	President / Presiding Member	
Cr SE Faulkner	Deputy President	
Cr NR Gillett	Councillor	
Cr ARC Sachse	Councillor	
Cr HJ Shemeld	Councillor	
Cr WJ Beagley	Councillor	
Cr CT Lumsden	Councillor	
Mr John Nuttall	Chief Executive Officer	
Ms Nadine Richmond	Executive Assistant	
Ms Tanika McLennan	Finance & Administration Manager	
Mrs Sally Putt	Community Development Officer	
Mr Desmond Miguel	Member of the public	
Mr Hugh Morgan	Member of the public	
Mrs Sharon Kett	Member of the public	
Mr Ben Sachse	Member of the public	
Mr Stuart Putt	Member of the public	
Mr Peter Waters	Member of the public	
Mrs Tryphena Gillett	Member of the public	3:00 – 3:34pm
Mrs Tanya Gibson	Member of the public	
Mr Chris Kirby	Member of the public	3:01 – 3:41pm

Apologies

Nil

3.0 Standing Orders

2017/06-1 COUNCIL DECISION:

That Standing Order number 9.2 - Limitation of Number of Speeches be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr SE Faulkner

Seconded Cr ARC Sachse

Carried 7/0

4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

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Mr Chris Kirby entered the meeting at 3:01pm

4.2 Public Question Time

Public Question Time opened at 3.01pm

4.1.1 Summary of question from Mrs Tanya Gibson:

When considering the future of the Beacon Barracks could Council take into account that the Barracks are used for backpackers, tourists and contractors who may stay elsewhere if the Barracks are no longer available as well as the Barracks being considered as having historical value in Beacon?

Summary of response from the Presiding Member:

All factors will be considered in regards to the future of the Beacon Barracks. The simple essence of the agenda item 12.1.25 is to direct the CEO to prepare a report for Council consideration. The Public Transport Authority of WA have unfortunately put the Shire in a position where we need to find a solution and options will be considered in due course.

Public Question time closed at 3.02pm

5.0 Applications for Leave Of Absence

Nil

6.0 Declarations of Interest

Nil

7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Tuesday 16 May 2017

2017/06-2 OFFICER RECOMMENDATION / COUNCIL DECISION:

That the Minutes of the Ordinary Meeting of Council held on Tuesday 16 May 2017 be confirmed as a true and correct record of proceedings.

Moved Cr NR Gillett

Seconded Cr HJ Shemeld

Carried 7/0

8.0 Announcements by Presiding Person Without Discussion

The Presiding Member passed on Council's condolences to the family of Mr Jack Grylls who recently passed away.

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9.0 President's Report

Purpose:

This report is prepared by the President to provide Council and the community of Mt Marshall with information about activities undertaken.

Comment:

The President represented the Shire at the following meetings and training opportunities from 17 May to 20 June.

- 23 May - Bencubbin Multipurpose Steering Committee meeting with Cr Sachse
- 7 June - NEWHealth Committee Meeting, Nungarin with Cr Sachse and CEO John Nuttall
- 7 June - CEACA Executive Meeting, Merredin
- 7 June - CEACA Committee Meeting, Merredin with Cr Sachse and CEO John Nuttall
- 12 June - Bencubbin Multipurpose Steering Committee meeting with Cr Sachse and Cr Lumsden

10.0 Petitions / Deputations / Presentations / Submissions

Nil

11.0 Reports of Committees

11.1 Bencubbin Multipurpose Complex Steering Committee

11.1.1 Minutes of Bencubbin Multipurpose Complex Steering Committee Meetings

File No:	A1/3
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
	11.1.1a – Minutes – 21 April 2017
Attachments:	11.1.1b – Minutes – 5 May 2017
	11.1.1c – Minutes – 23 May 2017
	11.1.1d – Minutes – 12 June 2017
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Nil

Consultation:

Nil

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Statutory Environment:

Local Government Act 1995

Section 5.8. Establishment of committees

A local government may establish committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.*

** Absolute majority required.*

Relevant Plans and Policy:

N/A

Financial Implications:

Nil

Risk Assessment:

N/A

Community & Strategic Objectives:

N/A

Comment:

The attached minutes of the Bencubbin Multipurpose Complex Steering Committee are provided for receipt.

The minutes of the meeting held 12 June 2017 contain a recommendation to Council which will be considered later in the agenda at item 12.1.22.

2017/06-3 BENCUBBIN MULTIPURPOSE COMPLEX STEERING COMMITTEE
RECOMMENDATION / COUNCIL DECISION:

The minutes of the Bencubbin Multipurpose Complex Steering Committee meetings held on the following dates be received:

21 April 2017

5 May 2017

23 May 2017

12 June 2017

Moved Cr ARC Sachse

Seconded Cr SE Faulkner

Carried 7/0

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12.0 Reports of Officers

12.1 Chief Executive Officer

12.1.21 Corporate Business Plan and Sport and Recreation Master Plan Status Reports

File No:	A2/18
Location/Address:	Monger St, Bencubbin
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
	12.1.21a – Corporate Business Plan Status Report
Attachments:	12.1.21b – Sport and Recreation Master Plan Status Report
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	N/A

Background:

Council have resolved to receive an updated Corporate Business Plan status report on a quarterly basis. A critical accountability and transparency element is the reporting process that allows the local government to inform the community and statutory bodies on its progress in delivering services, projects and other operations to meet the community's short term, medium term and long term aspirations.

Consultation:

Nil

Statutory Environment:

Local Government (Administration) Regulations 1996

Reg. 19DA. Corporate business plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
- (3) A corporate business plan for a district is to —
 - (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and

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- (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
 - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.
- (4) A local government is to review the current corporate business plan for its district every year.
- (5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.
- (6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.
- *Absolute majority required.
- (7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

Relevant Plans and Policy:

Nil

Financial Implications:

There are no financial implications regarding this report, but the various projects reviewed within the report are linked to the annual budget.

Risk Assessment:

There is a risk that Council will be unaware of the status of projects without this report.

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide accountable and transparent leadership

C 1.1 Enhance open and interactive communication between Council and the community

CIVIC LEADERSHIP - Improve the Shire's capability and capacity

C 2.1 Increase capacity through the application of the integrated strategic planning processes

C 2.2 Promote a culture of continuous improvement processes

Comment:

At the September 2016 Council meeting, it was resolved to adopt the attached Corporate Business Plan spreadsheet and reporting format for quarterly reporting to the ordinary meetings of Council held in the months of September, December, March and June of each financial year. For further information the Sport and Recreation Master Plan status report has also been included.

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2017/06-4 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council note the Corporate Business Plan and Sport & Recreation Master Plan Status Reports for June 2017.

Moved Cr CT Lumsden

Seconded Cr HJ Shemeld

Carried 7/0

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12.1.22 Bencubbin Multipurpose Complex Redevelopment

File No:	A6/18a
Location/Address:	Marsh St, Bencubbin
Name of Applicant:	N/A
Name of Owner:	Shire of Mt Marshall
Author:	John Nuttall – Chief Executive Officer
	12.1.22a – Revision 3 – Bencubbin Complex Floor Plan
Attachments:	12.1.22b – Revision 4 – Bencubbin Complex Floor Plan
	12.1.22c – BCRC Motion from Meeting held 13 June 2017
Declaration of Interest:	Nil
Voting Requirements:	Officer Recommendations 1 & 2: Absolute Majority Officer Recommendations 3,4,5: Simple Majority Bencubbin Multipurpose Complex Steering Committee Recommendation: Simple Majority
Previously Considered:	December 2016 & March 2017

Background:

In December 2016 Council resolved to put the redevelopment of the multi-purpose complex out to tender through WALGA procurement services. That tender closed on 9 March and the tender panel met to discuss the received tenders on 14 March 2017. During those deliberations a preferred contractor was identified and recommended by the panel. The tendered amount was in excess of the budget.

Further resolved at the December meeting was that should the tender bids exceed the budget the steering committee and architect find agreed cost savings to achieve the budget.

Council will recall that in the Ordinary Council Meeting of 21 March 2017, the issue regarding the tender amount was discussed and the following resolved:

2017/038 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council:

- 1. Authorise the Chief Executive Officer and Architect to meet with the preferred tenderer and enter discussions and negotiations with a view to bringing the tendered amount within budget. These initial negotiations shall not include major structural change to the redevelopment.*
- 2. Should the negotiations in recommendation 1 not be successful, the Chief Executive Officer and Architect be authorised to immediately liaise with the Steering Committee to agree potential structural changes, and then negotiate with the preferred tenderer regarding those changes with a view to bringing the tendered amount within budget.*

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Moved Cr CT Lumsden

Seconded Cr ARC Sachse

Carried 7/0

Since the above resolution there have been ongoing negotiations with the preferred tenderer. There has also been a series of Bencubbin Multipurpose Complex Steering Committee (BMCSC) meetings as initial negotiations did not achieve the budget. During the course of those meetings various changes have been discussed and approved by the BMCSC. After each set of changes a new revision of the plan has been prepared by the architects for the preferred tenderer to be able to provide further tender quotations. The project is now at the position where this item recommends Council accept one of the tendered revisions.

Attached to this report are copies of Revision 3 (**Attachment 12.1.22a**) and Revision 4 (**Attachment 12.1.22b**), which are the revisions which were discussed in the most recent BMCSC meeting of 12 June 2017.

Consultation:

There has been substantial consultation involving Devlyn (the preferred tenderer) the project Architect (Mr Stephen Hart, Site Architecture), and the BMCSC.

Statutory Environment:

Local Government Act 1995

3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required.*

Relevant Plans and Policy:

Nil

Financial Implications:

There is currently a budget set for the whole project in the sum of \$2.6 million. Once the committed expenditure is removed from that total (ie Architect and associated fees, procurement costs and other expenditure) the actual money available for the building works is **\$2,344,258**. The verbally quoted build cost for Revision 3 is **\$2,320,000**, and the quoted cost for Revision 4 is **\$2,279,899**. It was felt by all members of the BMCSC that by far the best value of those two quotes is with Revision 3.

To be considered is that there is no contingency built into the above quoted amounts. Therefore, Revision 3 leaves a balance of **\$24,258** which could be used as contingency, and Revision 4 a balance of **\$64359**. It was considered by the BMCSC that a

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contingency around \$100,000 would be an appropriate amount for this project. Whilst this is lower than the 'usual' 5% of the building cost, it was felt that as Devlyn have costed the project several times (including working towards reducing costs, particularly sub-contractor costs) the risk of the need for contingency can be reduced.

This report seeks to increase the budget by \$75,000 in order to provide for a contingency of around \$100,000. The Bencubbin Community Recreation Council (BCRC) have agreed (**Attachment 12.1.22c**) to provide that \$75,000 in cash to be held as the contingency in order that there is not the need for Council to expend any more of its resources on the project over those already committed.

Risk Assessment:

There is always a risk associated with a large project. It is hoped that those risks have been mitigated somewhat by the number of times that Devlyn have worked through the costings for the project.

A contractual arrangement will be entered into if Council agree to accept the tender, which will offer legal protection against further issues. Finally, it is also intended that the Shire Contract insurance be increased for the purpose of this project to offer the community further protection, particularly against any risk of the chosen contractor being unable to fulfil their obligations.

Community & Strategic Objectives:

SOCIAL - Provide active and passive recreation facilities and services

S 4.2 Develop, maintain and support appropriate recreation facilities throughout the Shire (ongoing)

S 4.3 Partner with stakeholders to achieve greater community participation in recreational facilities and services

Comment:

The Bencubbin Recreation Centre upgrade building project has been through a long road to get to this point. A budget was previously set by Council and in December 2016 Council resolved to put the project out to tender, and much work has been undertaken over the last few months to allow a tender to be presented to Council which is within the budget. It is important to note that Devlyn, who are the preferred tenderer have a history of working on Government and Local Government projects, along with working in areas outside the city. They have been prepared to negotiate with Council representatives, and have both assisted with cost saving measures, and obtained as many sub-contractor quotes as possible to be able to reduce the overall cost of the project. They have also been prepared to re-cost the project for the various revisions that have been presented to them. It would be very unfortunate after they have undertaken all of that work if the project is not now awarded to them.

Council are asked to accept Revision 3 in this item. The BMCSC feel that this revision offers the best value for money project that falls within the Council budget. In order to offer the Shire protection and certainty, and in an attempt to avoid the need for further negotiations (which are unlikely to be entertained any longer), the BCRC are willing to put up a further \$75,000 cash in order that there will be a contingency amount of around \$100,000. The reasons why that contingency amount could be acceptable to Council are provided within the financial implications section of this report.

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The BMCSC have indicated that they would still be willing for the umpire's room and the glass window to the gym to be removed from Revision 3 for further cost saving measures. It is proposed that if Council resolve that Revision 3 is accepted that the Chief Executive Officer will approach Devlyn, indicate that Council have resolved for them to undertake the work, and ask for a final, written quote with those two items removed. That would then potentially allow the cash payment by the BCRC to be reduced by any saving achieved in removing those items. Effectively within this report Council are being asked to approve the project build and allow for a contingency of around \$100,000. The BCRC have committed to funding the balance of funds required to reach that contingency amount.

At this stage no timeframe for any building works to start can be presented, as the times provided within the original tender information are now substantially out of date. It is hoped however that all works would be completed prior to the commencement of next season's winter sports. It is acknowledged however that there may be some disruption to the summer bowling season whilst any works are ongoing.

Should Council not accept the presented tender there will have to be further direction provided by Council to the Chief Executive Officer regarding how they recommend the matter proceed from this point. It has been indicated by Mr Stephen Hart, project architect, that there is no further appetite by Devlyn to have to re-cost the project again, as this involves having to approach all of their sub-contractors on each occasion without any certainty that they will be given the project contract ultimately.

2017/06-5 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council:

- 1. subject to Section 6.8 (1) (b), increase the budget for the Bencubbin Recreation Complex Redevelopment capital expenditure account (8548) by \$75,000, to make a total of \$2,675,000.***

(Absolute Majority)
- 2. subject to Section 6.8 (1) (b), increase the income for the Bencubbin Recreation Complex Redevelopment by \$75,000, with that income being provided by the BCRC. That income is to be held in reserve as contingency monies and be used only for unforeseen and necessary works arising during the course of the building project.***

(Absolute Majority)
- 3. agree that the amount of contingency required for the project be \$99,258.***
- 4. agree that any unused contingency money, up to the value of \$75,000, be returned to the BCRC at the end of the building project.***
- 5. agree that should savings to the verbal quote be achieved during final negotiations with Devlyn, the BCRC contingency payment be reduced accordingly to achieve the contingency amount of \$99,258.***

***Moved Cr ARC Sachse
Absolute Majority***

Seconded Cr NR Gillett

Carried 6/1

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2017/06-6 BENCUBBIN MULTIPURPOSE COMPLEX STEERING COMMITTEE
RECOMMENDATION / COUNCIL DECISION:

Council accepts Revision 3 Site Architecture sketch, quoted by Devlyn (verbally) at \$2,320,000. This recommendation be subject to written confirmation to the CEO by 2pm 15 June 2017 that the BCRC will provide a cash payment of up to \$75,000 to be held as contingency. The total contingency for the project is to be \$99,258.

Moved Cr ARC Sachse

Seconded Cr SE Faulkner

Carried 6/1

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12.1.23 Tender MM03.16/17 - Building Maintenance Services

File No: Tender Register
Location/Address: N/A
Name of Applicant: Shire of Mt Marshall
Name of Owner: N/A
Author: John Nuttall – Chief Executive Officer
Attachments: Nil
Declaration of Interest: Nil
Voting Requirements: Simple Majority
Previously Considered: Nil

Background:

At the Ordinary Council Meeting of 19 April 2017, Council resolved to let a tender for Building Maintenance Services. The resolutions of Council are below:

2017/04-5 Officer's Recommendation 1 / Council Decision:

That Council, pursuant to Section 3.57 of the Local Government Act, 1995 and Division 2 of the Local Government (Functions and General) Regulations, 1996 call for Tender (RFT MM 03.16/17) for the provision of Building Maintenance Services for a period of three (3) years, with the option to extend for a further three (3) years at the Shire's discretion.

Moved Cr ARC Sachse Seconded Cr NR Gillett Carried 5/1

2017/04-6 Officer's Recommendation 2 / Council Decision:

That Council, pursuant to Section 3.57 of the Local Government Act, 1995 and Division 2 of the Local Government (Functions and General) Regulations, 1996 set the Qualitative Evaluation Criteria for RFT MM 03.16/17, as follows:

<i>Relevant Experience</i>	<i>25%</i>
<i>Key Personnel</i>	<i>10%</i>
<i>Resources</i>	<i>10%</i>
<i>Demonstrated Understanding</i>	<i>15%</i>

Price evaluation is to provide the criteria for the remaining 40% of the assessment.

Moved Cr SE Faulkner Seconded Cr HJ Shemeld Carried 6/0

2017/04-7 Officer's Recommendation 3 / Council Decision:

That Council pursuant to Section 5.42 of the Local Government Act, 1995 delegate authority to the Chief Executive Officer to award the Building Maintenance Services contract in accordance with the results of the tender evaluation process.
(Absolute Majority)

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Moved Cr SE Faulkner

Seconded Cr ARC Sachse

Carried 6/0

Absolute Majority

Since that resolution the tender has been advertised in accordance with legislation. The tender closed on 2 June 2017.

Consultation:

Nil

Statutory Environment:

The Council is able to call for tenders pursuant to Part 4 of the Local Government (Functions and General) Regulations, 1996. This is reflected in Regulation 14 (2a) and Regulation 11 (2) (ba) as follows:

14. Publicly inviting tenders, requirements for

(2a) "If a Local Government -

(a) is required to invite a Tender; or

(b) not being required to invite a Tender, decides to invite a Tender.

The Local Government must, before Tenders are publicly invited, determine in writing the criteria for deciding which Tender should be accepted."

11. When tenders have to be publicly invited

(2) Tenders do not have to be publicly invited according to the requirements of this Division if —

(ba) the local government intends to enter into a contract arrangement for the supply of goods or services where —

(i) the supplier is either —

(I) an individual whose last employer was the local government;

and

(ii) the contract —

(I) is the first contract of that nature with that individual or group;

and

(II) is not to operate for more than 3 years;

and

(iii) the goods or services are —

(I) goods or services of a type; or

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(II) (in the opinion of the local government) substantially similar to, or closely related to, goods or services of a type, that were provided by the individual (or persons) whilst employed by the local government;

Council may also afford delegation to the CEO to pursuant to Section 5.42 of the Local Government Act, 1995:

5.42. *Delegation of some powers and duties to CEO*

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
 - (a) this Act other than those referred to in section 5.43; or
 - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

** Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

Relevant Plans and Policy:

Shire Policy F&R 2.5 deals with purchasing and tenders.

Financial Implications:

The implication of this item is that a contract will be prepared with a set rate for the forthcoming 3 financial years.

Risk Assessment:

There is a risk that if a contract is not awarded following this tender that a breach of the purchasing regulations may follow.

Community & Strategic Objectives:

CIVIC LEADERSHIP - Improve the Shire's capability and capacity

C 2.4 Use resources efficiently and effectively

C 2.5 Operate in a financially sustainable manner

Comment:

Unfortunately only one tender submission was received. That tender (from ICS carpentry) has been assessed as being compliant with the required criteria. In relation to price assessment, the price tendered is the same as that currently being charged under the current agreement. Given that this was the only tender, it was a compliant tender, and the price was within the expected range, the Chief Executive Officer exercised his delegation to award the contract to ICS Carpentry. Should Council wish to view the tender and assessment documentation, a copy can be made available.

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2017/06-7 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council note that pursuant to Section 5.42 Local Government Act 1995, and under delegation granted by Resolution 2017/04-7, the Chief Executive Officer has awarded the contract for Building Maintenance Services to ICS Carpentry.

Moved Cr NR Gillett

Seconded Cr HJ Shemeld

Carried 7/0

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12.1.24 CEACA Building Fees

File No:	A5/15
Location/Address:	Brown St, Bencubbin & Rowlands St, Beacon
Name of Applicant:	CEACA
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Central East Care Alliance Committee Meeting – 7 th June 2017
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RESOLUTION: Moved: Ken Hooper Seconded: Gary Shadbolt

That CEACA requests Member Councils not to include the revenue from building fees associated with the CEACA Seniors Housing Project in their 2017/2018 budgets, with all Member Councils refunding the cost of lodging its building applications by way of a donation for the amount involved to the Shire of Merredin for transfer back to the CEACA account.

CARRIED

CEACA in preparing the Development Applications to Council didn't consider the Planning Fees and the payment thereof. It was however never finalised or adopted that each Council would charge the fee and provide a donation back to CEACA for the fees to enable those funds to be spent on the project.

However there was some backlash in regards to the funds not staying with Shires, therefore a special Executive Committee meeting followed by a Committee meeting was held where this was adopted that all Shires receive the planning fees as Income and no donation was expected.

During the discussion of the Planning Fees the Executive Committee recognised that there could be a similar issue with the Building Permit Fees.

There is three types of Building Fees of which two are statutory and not negotiable. Please find below the list.

1. Building Permit Fees - SHIRE
2. Building Services Levy - STATUTORY
3. BCITF – STATUTORY

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It has been suggested that the fees for the Shire (1) be receipted to each Shire and then a donation of that fee back to CEACA to enable the funds to be expended on the project instead of being an income to individual Shires.

Consultation:

With the CEACA committee. Cr Kirby and Cr Sachse are Council representatives on that committee.

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

The Shire will receive the following Building Fees as Identified above based on the construction figures provided by Access Housing:

- | | |
|---------------------------|-------------|
| 1. Building Permit Fees | \$ 1,399.21 |
| 2. Building Services Levy | \$ 1,668.47 |
| 3. BCITF | \$ 813.28 |

Items two and three as indicated above are statutory therefore will be required to be paid by CEACA and handed over to the relevant state government agencies.

The Shire orientated fee in item one is the only item Council is considering donating back to CEACA.

It could be said that there is no cost to the Shire as the funds will be coming in and then being paid back as a donation. However there will be some consulting costs from the Shire's consulting Building Surveyor. Being a Certified Application it would be suggested that this would be only a few hours to cross check and sign off.

Risk Assessment:

There is a slight risk that this 'donation' may set a precedent for this type of request, particularly relating to CEACA.

Community & Strategic Objectives:

SOCIAL - Create an environment that provides for a caring and healthy community

S 2.1 Advocate and lobby for appropriate and accessible health services throughout the Shire

S 2.2 Facilitate provision of infrastructure for aged persons and people with disabilities

Comment:

As Council will note above, there was an amount of disquiet from the majority of the representative Shire CEO's when it was suggested that the Shire should meet the cost of the planning fees. That matter was resolved by CEACA agreeing to meet those costs. At the last CEACA meeting on 7 June this issue of building fees being effectively waived was raised. There was a difference in opinion regarding how this matter should be dealt

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with, and so the meeting determined that the best way to deal with the issue would be for each Council to make a determination – with the need for all member Councils to agree to donate the fee back to CEACA or the resolution will fail.

It is fair to say that this is a difficult decision. The Shire have already committed substantial funds previously to the CEACA project, and have already resolved to a subscription of a further \$14,000 for next year. However, if Council resolve not to donate the fee back to CEACA then the fee will be paid by the CEACA organisation. As the building grant funds cannot be used, indirectly The Shire will be paying anyway from its contribution to the subscriptions.

Given all of the above then the recommendation would be to agree to the proposal to donate the non-statutory building fee back to CEACA.

2017/06-8 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council agrees to donate the received Building Permit Fees associated with the CEACA back to CEACA subject to all other CEACA Member Councils agreeing to the same undertaking.

Moved Cr ARC Sachse

Seconded Cr SE Faulkner

Carried 7/0

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12.1.25 Beacon Barracks – Public Transport Authority Licence Termination

File No:	B2/18
Location/Address:	Beacon Barracks, Lindsay St, Beacon
Name of Applicant:	Public Transport Authority WA
Name of Owner:	Public Transport Authority WA
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.25 – PTAWA Notice of Termination
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Council will be aware that Beacon Barracks are currently managed by the Shire under a licence to occupy from the Public Transport Authority WA (PTA). Unfortunately the Shire has been served with notice under that licence for early termination as the PTA are to demolish the Barracks. A copy of the formal notice is at (**Attachment 12.1.25**). The notice provides the Shire until June 2018 to vacate the premises. It does provide the possibility of the Shire taking over responsibility for the Barracks by application to the Department of Lands.

Consultation:

The Chief Executive Officer has consulted with PTA representatives.

Statutory Environment:

N/A

Relevant Plans and Policy:

Nil

Financial Implications:

Whilst it is likely that the Shire could take control of the Barracks from the Department of Lands for minimal outlay, it is ageing infrastructure in need of significant investment. PTA indicated to the CEO that they were due to spend over \$200,000 on dealing with the asbestos in the premises prior to this decision. Whilst they still intend to deal with some of the asbestos issues in the next few weeks, that would still mean the Shire potentially having to outlay significant funds to bring the Barracks up to an appropriate standard.

Risk Assessment:

There is a risk to businesses, particularly farms, in the community if there is no suitable and cost effective accommodation for workers in the town. It would also potentially mean that workers would stay elsewhere, which would be an unwanted loss of income to the town.

Community & Strategic Objectives:

ECONOMIC - Facilitate the development of local and regional tourism

E 2.1 Advocate, promote and market the Shire as a place to live, work and visit

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ECONOMIC - Actively support and develop local and new business

E 1.5 Facilitate and create sustainable business and community partnerships

Comment:

It is extremely unfortunate that this decision has been made by the PTA. The Barracks currently provide low cost accommodation for seasonal workers at minimal outlay by the Shire. Although the offer of taking over management of the site has been made, it is not felt at this stage that is necessarily a good option to take. Given the wide availability of excess accommodation from mine sites in the North of the State, it may be possible to provide suitable short stay workers accommodation elsewhere in Beacon at a fraction of the cost of repairing the Barracks. This report therefore seeks Council approval for staff to undertake a study, to include usage numbers, potential locations and accommodation building options to allow Council to make an informed decision regarding how best to deal with the loss of the Barracks licence.

OFFICER'S RECOMMENDATION:

That Council direct the Chief Executive Officer to research options for workers accommodation in Beacon and present a report containing this information to Council as soon as possible for a decision to be made regarding the future workers accommodation in Beacon.

2017/06-9 COUNCIL DECISION:

- 1. That Council direct the Chief Executive Officer to research options for workers accommodation in Beacon and present a report containing this information to Council as soon as possible for a decision to be made regarding the future workers accommodation in Beacon.***
- 2. That local community are consulted on their opinions prior to the report being finalised***

Moved Cr HJ Shemeld

Seconded Cr CT Lumsden

Carried 7/0

Reason Council decision is different to officer recommendation: To ensure the community are consulted during the research process.

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12.2 Works Supervisor

12.2.5 Works Report June 2017

File No:	N/A
Location/Address:	Mt Marshall District
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Andrew Johnson – Works Supervisor
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

In the interest of better communications the following report of activities and tasks carried out by the Shire's works department is provided to Council.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

ECONOMIC - Provide an effective and efficient transportation network

E 3.2 Maintain an efficient, safe and quality local road network

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

Roads

Reconstruction works on part one of the Mukinbudin/Wialki Road 2.6km have been completed. The final 3.4 km to the Mukinbudin boundary will be completed in the 2017/18 financial year.

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Widening and clearing of the S bends on Scotsman Road East of Bimbijy Road have been completed and we now have a 10m pavement width through the corners which should improve safety.



The asphaltting of the intersections on Monger Street, Bencubbin and the 2 intersections on Koorda/Bullfinch Road are scheduled to commence on the 21st June and will take about 3 days to complete.

Gravel sheeting on Mouroubra, Hogan and Beacon Back Roads have been completed. For the rest of the financial year we will be concentrating on hit and miss maintenance sheeting and drainage.

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Town Maintenance

The cooler weather has enabled us to cut back on our watering, but we still rely on scheme water for the Beacon oval as the dams are still below serviceable volumes.



The pump and electrical upgrades have been completed in Beacon and Bencubbin with the opportunity to relocate the existing irrigation pump for the Bencubbin oval to the new tank.



Materials have been purchased with grant money we received for the final piece in the project which is the syphoning of water from Beacon Rock catchment to the Beacon oval. The installation of the pipe will be carried out over the next couple of weeks and this will be commissioned when Watercorp have completed the construction of their new tanks to service the town and we take ownership of the old tank.

New fencing around the Beacon capture dam will be nearing completion in the coming week.

Waste Sites

Both waste sites are performing as expected and planning for additional waste is the most pressing issue we will be considering for our 10 year plan.

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Plant

Nil

2017/06-10 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the June report of the Works Supervisor be received.

Moved Cr ARC Sachse

Seconded Cr CT Lumsden

Carried 7/0

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12.3 Executive Assistant

12.3.11 Status Report – May 2017

File No:	N/A
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	12.3.11 – Status Report May 2017
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The status report is a register of Council resolutions that are allocated to Shire staff for actioning. When staff have progressed or completed any action in relation to Council's decision, comments are provided until the process is completed or superseded by more recent Council resolutions.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

In the interest of increased transparency and communication with the community, the status report is provided for information.

2017/06-11 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the Status Report for May 2017 be received.

Moved Cr HJ Shemeld

Seconded Cr WJ Beagley

Carried 7/0

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Mrs Tryphena Gillett left the meeting at 3:34pm

12.4 Finance and Administration Manager

12.4.18 Statement of Financial Activity to 31 May 2017

File No:	F1/4
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Tanika McLennan – Finance & Admin Manager
Attachments:	12.4.18 – Statement of Financial Activity to 31 May 2017
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

Relevant Plans and Policy:

Nil

Financial Implications:

The statement presented to Council is the most up to date information on its current financial position.

Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

Nil

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2017/06-12 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council endorse the Statement of Financial Activity for the month ending 31 May 2017.

Moved Cr SE Faulkner

Seconded Cr ARC Sachse

Carried 7/0

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12.4.19 Accounts Paid to 31 May 2017

File No: F1/4
Location/Address: N/A
Name of Applicant: Nil
Name of Owner: N/A
Author: Sandy Wyatt – Administration Officer
Attachments: Nil
Declaration of Interest: Nil
Voting Requirements: Simple Majority
Previously Considered: Nil

Background:

Following is a List of Accounts submitted to Council on Tuesday 20 June 2017 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
52	05/05/2017	SYNERGY	UTILITY CHARGES 8.2.17-8.4.17	2786.55
53	30/05/2017	TELSTRA	UTILITY CHARGES-MAY17	2286.82
54	30/05/2017	WATER CORPORATION	UTILITY CHARGES 3.3.17-9.5.17	16280.25
55	30/05/2017	SYNERGY	STREETLIGHTS 25.3.17-24.4.17	2333.90
56	30/05/2017	EARLSFERRY SCULPTURES	SCULPTURES	9900.00
EFT12352	01/05/2017	D I TOMAS CONTRACTING	FOOTPATH-BEACON	15053.50
EFT12358	08/05/2017	WESTRAC PTY LTD	MOBILISATION	1058.75
EFT12359	08/05/2017	COURIER AUSTRALIA	FREIGHT-APRIL17	10.30
EFT12360	08/05/2017	PURE AIR FILTERS	APRIL SUPPLIES	584.70
EFT12361	08/05/2017	KTY ELECTRICAL SERVICES	LIGHT-BEACON HOCKEY FIELD	18994.10

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Chq/EFT	Date	Name	Description	Amount
EFT12362	08/05/2017	BENCUBBIN NEWS & POST	POSTAGE 18.4.17-21.4.17	38.55
EFT12363	08/05/2017	BEACON CO-OPERATIVE LTD	CARAVAN PARK VOUCHERS	330.00
EFT12364	08/05/2017	BENCUBBIN BULK HAULIERS	HIRE OF SIDETIPPER & OPERATOR	9293.90
EFT12365	08/05/2017	STAPLES AUSTRALIA	APRIL SUPPLIES	75.09
EFT12366	08/05/2017	ICS CARPENTRY	APRIL REPAIRS	2145.00
EFT12367	08/05/2017	BENCUBBIN COMMUNITY RESOURCE CENTRE	PROJECTOR & SCREEN HIRE	36.00
EFT12368	08/05/2017	D I TOMAS CONTRACTING	GRADING	1270.50
EFT12369	08/05/2017	BENCUBBIN TRUCK N AUTO'S	APRIL SUPPLIES	487.50
EFT12370	08/05/2017	VERNON CONTRACTING	TRAFFIC LIGHTS	7975.00
EFT12371	08/05/2017	DALWALLINU CONCRETE PTY LTD TRADING AS DALLCON	HEADWALLS/PIPES	1240.80
EFT12372	08/05/2017	JR & A HERSEY	APRIL SUPPLIES	52.80
EFT12373	08/05/2017	CUTTING EDGES EQUIPMENT PARTS	GRADER BLADES	2353.01
EFT12374	08/05/2017	BENCUBBIN AG SUPPLIES	APRIL SUPPLIES	338.80
EFT12375	08/05/2017	REFUEL AUSTRALIA	FUEL-APRIL17 (CARDS ONLY)	25.52
EFT12376	08/05/2017	KUNUNOPPIN MEDICAL PRACTICE	PRE-EMPLOYMENT MEDICAL-P.RUSHE	143.00
EFT12377	08/05/2017	NORTHAM CARPETS PTY LTD	VINYL-87 DUNNE STREET	2512.00
EFT12378	08/05/2017	MERREDIN PANEL AND PAINT	APRIL REPAIRS	195.80
EFT12379	08/05/2017	CR WJ BEAGLEY	MEETING FEES & ALLOWANCES 19.4.17	493.18
EFT12380	08/05/2017	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY COSTS	660.38
EFT12381	08/05/2017	DYLAN COPELAND	PROVISION OF NATURAL RESOURCE MANAGEMENT-APRIL 17	1930.50
EFT12382	08/05/2017	KC SALES	UNIFORMS	3507.16
EFT12383	08/05/2017	ECOWATER SERVICES	MAINTENANCE BIOMAX SYSTEM-229 MURRAY ST	286.80
EFT12384	08/05/2017	MARKET CREATIONS	STATIONERY	134.75
EFT12385	08/05/2017	SPORTS SURFACES	MATCHPLAY TENNIS TURF-WELBUNGIN TENNIS	76268.50
EFT12386	08/05/2017	SARAH MARY MOUG	REIMBURSEMENT-UNIFORMS	243.20
EFT12387	10/05/2017	SHIRE OF MT MARSHALL	ACCOMMODATION-SPORTS SURFACES	1287.00
EFT12388	10/05/2017	AVON WASTE	RUBBISH COLLECTION-APRIL17	4961.14
EFT12389	10/05/2017	BOC GASES	GAS CYLINDERS-APRIL17	45.70
EFT12390	10/05/2017	COURIER AUSTRALIA	FREIGHT-APRIL17	11.77

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Chq/EFT	Date	Name	Description	Amount
EFT12391	10/05/2017	NINGHAN SPRAYING & AG SERVICES	APRIL SUPPLIES	558.51
EFT12392	10/05/2017	SHIRE OF TRAYNING	DOCTORS VEHICLE/MEDICAL PRACTICE EXPENSES PLUS DOCTORS RENT 26.2.17- 25.3.17	9593.59
EFT12393	10/05/2017	STAR TRACK EXPRESS	FREIGHT-APRIL17	123.41
EFT12394	10/05/2017	AG IMPLEMENTS	APRIL SUPPLIES	127.18
EFT12395	10/05/2017	PLANWEST (WA) PTY LTD	PLANNING SERVICES	3073.40
EFT12396	10/05/2017	JR & A HERSEY	MARCH SUPPLIES	1247.16
EFT12397	10/05/2017	LANDGATE	RURAL UV INTERIM VALUATION SHARED	159.80
EFT12398	10/05/2017	BENNY MART	APRIL SUPPLIES	179.30
EFT12399	10/05/2017	GREAT SOUTHERN FUELS	FUEL & OIL-APRIL17	10800.83
EFT12400	14/05/2017	BENDIGO BANK	APRIL SUPPLIES	899.59
EFT12402	19/05/2017	MUKA TYRE MART	REPAIRS TO TYRE	113.00
EFT12403	19/05/2017	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS	99.00
EFT12404	19/05/2017	BENCUBBIN NEWS & POST	NEWSPAPERS-APRIL17	55.50
EFT12405	19/05/2017	BEACON PROGRESS ASSOCIATION INC.	HIRE OF ROOM FOR LITTLE BEE'S BEACON- FEB/APRIL17	319.00
EFT12406	19/05/2017	D & D TRANSPORT	FREIGHT-APRIL17	130.33
EFT12407	19/05/2017	NORTHAM CARPETS PTY LTD	CARPET & VINYL-28 ROWLANDS ST BEACON	5639.00
EFT12408	19/05/2017	VARLEY TRANSPORT	HIRE OF DOUBLE SIDED TIPPER WITH OPERATOR	9801.00
EFT12409	19/05/2017	SOUTHERN CROSS AUSTereo PTY LTD	RADIO ADVERTISING	55.00
EFT12410	23/05/2017	AUSTRALIAN TAXATION OFFICE	BAS-APRIL17	1791.00
EFT12411	30/05/2017	TWO DOGS HOME HARDWARE	KEY CUTTING	46.68
EFT12412	30/05/2017	COURIER AUSTRALIA	FREIGHT-MAY17	30.28
EFT12413	30/05/2017	KTY ELECTRICAL SERVICES	MAY REPAIRS	8539.11
EFT12414	30/05/2017	BENCUBBIN SPORTS CLUB INC.	MORGANN'S FAREWELL	105.50
EFT12415	30/05/2017	BENCUBBIN NEWS & POST	POSTAGE 2.5.17-5.5.17	131.00

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Chq/EFT	Date	Name	Description	Amount
EFT12416	30/05/2017	BEACON PROGRESS ASSOCIATION INC.	CONTRIBUTION TO THE BEACON HISTORY BOOK	3650.00
EFT12417	30/05/2017	BEACON CO-OPERATIVE LTD	BOOKING AGENT FEE-MARCH & APRIL17	979.39
EFT12418	30/05/2017	STAPLES AUSTRALIA	MAY SUPPLIES	112.08
EFT12419	30/05/2017	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESLB 4TH QTR CONTRIBUTION	3493.20
EFT12420	30/05/2017	LIONS CLUB OF BENCUBBIN & DISTRICTS	PAINTING-MACHINES IN CARPARK OPPOSITE SILVER CHAIN/SHIRE	1450.00
EFT12421	30/05/2017	ICS CARPENTRY	MAY REPAIRS	1504.25
EFT12422	30/05/2017	ALL-WAYS FOODS	MAY SUPPLIES	489.93
EFT12423	30/05/2017	BENCUBBIN TRUCK N AUTO'S	MAY SUPPLIES	199.10
EFT12424	30/05/2017	D & D TRANSPORT	FREIGHT-APRIL17	257.87
EFT12425	30/05/2017	TWINKARRI	VERGE PRUNING AND MULCHING	19701.00
EFT12426	30/05/2017	PB & DM SACHSE	GRAVEL	2128.72
EFT12427	30/05/2017	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	ANNUAL LICENCE-MUSIC ON HOLD	155.75
EFT12428	30/05/2017	5RIVERS PLUMBING AND GAS	CLUB SUPPORT FUND-BEACON TENNIS CLUB	3212.88
EFT12429	30/05/2017	WREN OIL	OIL WASTE DISPOSAL	764.50
EFT12430	30/05/2017	BENCUBBIN BOWLING CLUB	CLUB SUPPORT FUNDING-BENCUBBIN BOWLING CLUB	1500.00
EFT12431	30/05/2017	CR WJ BEAGLEY	MEETING FEES & ALLOWANCES 16.5.17	515.18
EFT12432	30/05/2017	BENCUBBIN GOLF CLUB	CLUB SUPPORT FUNDING	4000.00
EFT12433	30/05/2017	MW GRANT	HIRE OF LOADER & GRADER PLUS OPERATOR	29197.94
EFT12434	30/05/2017	KC SALES	REPLACEMENT SWING-STURT PEA	80.00
EFT12435	30/05/2017	WURTH AUSTRALIA PTY LTD	MAY SUPPLIES	157.04
EFT12436	30/05/2017	WA CONTRACT RANGER SERVICES	RANGER SERVICES 21.4.17 & 4.5.17	748.00
EFT12437	30/05/2017	AUTOMOTIVE SERVICE SOLUTIONS WA	MAY SUPPLIES	291.50
EFT12438	30/05/2017	CONCEPT MEDIA	ADVERTISING-MAY17	539.55
EFT12439	30/05/2017	CR ARC SACHSE	MEETING FEES & ALLOWANCES 16.5.17	519.18
EFT12440	30/05/2017	CR RM KIRBY	MEETING FEES & ALLOWANCES 21.4.17-16.5.17	2420.90

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Chq/EFT	Date	Name	Description	Amount
EFT12441	30/05/2017	CR SE FAULKNER	MEETING FEES & ALLOWANCES 26.4.17-16.5.17	882.50
EFT12442	30/05/2017	CR HJ SHEMELD	MEETING FEES & ALLOWANCES 26.4.17-16.5.17	665.18
EFT12443	30/05/2017	WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPY CHARGES	678.95
EFT12444	30/05/2017	JOHN NUTTALL	REIMBURSEMENT FOR UNIFORM	100.00
EFT12445	30/05/2017	CR NICK GILLET	MEETING FEES & ALLOWANCES 16.5.17	512.18
EFT12446	30/05/2017	AMANDA JEAN SANDERS	REIMBURSEMENT FOR KM'S	617.58
EFT12447	30/05/2017	JMG BUILDING SURVEYORS	FIRE ENGINEERING SERVICES	1980.00
EFT12448	30/05/2017	FELTON INTERNATIONAL GROUP PTY LTD T/A FELTON INDUSTRIES	CLUB SUPPORT FUND	2530.91
EFT12449	30/05/2017	NILFISK PTY LTD	SERVICE ON NILFISK SCRUBBER	688.60
EFT12450	30/05/2017	CORRIEVALE PASTORAL CO PTY LTD	GRAVEL	7245.92
EFT12451	30/05/2017	K J LARKMAN	GRAVEL	5588.00
EFT12452	03/05/2017	TONY BUCHERT	RENT-GYM	100.00
EFT12453	10/05/2017	TONY BUCHERT	RENT-GYM	100.00
EFT12454	17/05/2017	TONY BUCHERT	RENT-GYM	100.00
EFT12455	24/05/2017	TONY BUCHERT	RENT-GYM	100.00
EFT12456	31/05/2017	TONY BUCHERT	RENT-GYM	100.00
EFT12457	29/05/2017	WA TREASURY CORPORATION	LOAN 119	975.84
EFT12458	30/05/2017	DC PAYMENTS AUSTRALASIA	ONGOING FEES FOR ATM-APRIL17	102.63
DD8735.1	10/05/2017	WALGS PLAN	PAYROLL DEDUCTIONS	6256.68
DD8735.2	10/05/2017	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	210.60
DD8735.3	10/05/2017	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	183.69
DD8735.4	10/05/2017	COLONIAL FIRST STATE INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	181.84
DD8735.5	10/05/2017	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	395.93
DD8735.6	10/05/2017	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	342.89
DD8735.7	10/05/2017	CARESUPER	SUPERANNUATION CONTRIBUTIONS	156.78
DD8735.8	10/05/2017	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	475.00
DD8735.9	10/05/2017	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	45.94
DD8746.1	24/05/2017	WALGS PLAN	PAYROLL DEDUCTIONS	6421.53
DD8746.2	24/05/2017	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	210.60

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Chq/EFT	Date	Name	Description	Amount
DD8746.3	24/05/2017	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	183.69
DD8746.4	24/05/2017	COLONIAL FIRST STATE INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	181.84
DD8746.5	24/05/2017	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	217.17
DD8746.6	24/05/2017	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	363.40
DD8746.7	24/05/2017	CARESUPER	SUPERANNUATION CONTRIBUTIONS	156.78
DD8746.8	24/05/2017	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	475.00
DD8746.9	24/05/2017	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	122.51
				358,968.51

2. Trust

Chq/EFT	Date	Name	Description	Amount
3	19/05/2017	SHIRE OF MT MARSHALL	SOCIAL CLUB FUNCTION 21.5.17	1200.00
EFT12356	03/05/2017	ROSE WARD	REFUND OF BOND MONEY	600.00
EFT12357	04/05/2017	WILHEMENA ANNE HOPE	REFUND OF BOND	300.00
EFT12401	19/05/2017	BENCUBBIN SPORTS CLUB INC.	INV521 SOCIAL CLUB PURCHASES	74.00
EFT12459	31/05/2017	DEPARTMENT OF TRANSPORT	MMSO20170516	19530.25
EFT12460	31/05/2017	DEPARTMENT OF TRANSPORT	MMSO20170531	41.80
				21,746.05

3. Mastercard

Details	Amount
Bank fees	4.00
Anzac Day Wreath-Beacon	80.00
Anzac Day Wreath-Bencubbin	80.00
Plate change	25.30
Snacks for Council	6.80
Bank Fees	4.00
Notice Board for Beacon	440.11
Uniforms – S Wyatt	174.40
Farewell gift – M Tranter	76.98

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Bank Fees	4.00
Bank Fees	4.00
	899.59

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **20 June 2017**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

John Nuttall
Chief Executive Officer

Consultation:

Tanika McLennan – Finance and Administration Manager

Statutory Environment:

Financial Management Regulations and the Local Government Act 1995

Relevant Plans and Policy:

Nil

Financial Implications:

An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.

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Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

Nil

2017/06-13 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the Accounts Listed

<i>Municipal Fund</i>	<i>\$ 358,968.51</i>	<i>Detailed statement provided in Councillor Information.</i>
<i>Trust Fund</i>	<i>\$ 21,746.05</i>	
<i>Mastercard</i>	<i>\$ <u>899.59</u></i>	
<i>Total</i>	<i>\$ 381,614.15</i>	

Be endorsed.

Moved Cr CT Lumsden

Seconded Cr ARC Sachse

Carried 7/0

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12.4.20 Unspent Specified Area Rate Funds – Bencubbin Multipurpose Complex Upgrade

File No: F1/3, F3/24
Location/Address: N/A
Name of Applicant: N/A
Name of Owner: N/A
Author: Tanika McLennan – Finance & Admin Manager
Attachments: Nil
Declaration of Interest: Nil
Voting Requirements: Absolute Majority
Previously Considered: Nil

Background:

Specified Area Rates to fund the repayments on Loan 121 for the Bencubbin Multipurpose Complex were raised, as per the 2016/17 Annual Budget.

Consultation:

Nil

Statutory Environment:

6.2. Local government to prepare annual budget

- (4) The annual budget is to incorporate —
 - (e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required.*

6.37. Specified area rates

- (1) A local government may impose a specified area rate on rateable land within a portion of its district for the purpose of meeting the cost of the provision by it of a specific work, service or facility if the local government considers that the ratepayers or residents within that area —
 - (a) have benefited or will benefit from; or
 - (b) have access to or will have access to; or

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- (c) have contributed or will contribute to the need for,
that work, service or facility.
- (2) A local government is required to —
- (a) use the money from a specified area rate for the purpose for which the rate is imposed in the financial year in which the rate is imposed; or
 - (b) to place it in a reserve account established under section 6.11 for that purpose.
- (3) Where money has been placed in a reserve account under subsection (2)(b), the local government is not to —
- (a) change the purpose of the reserve account; or
 - (b) use the money in the reserve account for a purpose other than the service for which the specified area rate was imposed,
- and section 6.11(2), (3) and (4) do not apply to such a reserve account.
- (4) A local government may only use the money raised from a specified area rate —
- (a) to meet the cost of providing the specific work, service or facility for which the rate was imposed; or
 - (b) to repay money borrowed for anything referred to in paragraph (a) and interest on that money.
- (5) If a local government receives more money than it requires from a specified area rate on any land or if the money received from the rate is no longer required for the work, service or facility the local government —
- (a) may, and if so requested by the owner of the land is required to, make a refund to that owner which is proportionate to the contributions received by the local government; or
 - (b) is required to allow a credit of an amount proportionate to the contribution received by the local government in relation to the land on which the rate was imposed against future liabilities for rates or service charges in respect of that land.
- (6) Where —
- (a) before the coming into operation of the *Local Government Amendment Act 2012* Part 2 Division 5, a specified area rate was imposed, or purportedly imposed, under this section by a local government for the purpose of the provision of underground electricity; and
 - (b) the underground electricity was not, or will not, be provided, or not wholly provided, by the local government,
- the rate is, and is taken always to have been, as validly imposed under this section as it would have been if, at the time of the imposition of the rate, the local government were to provide the underground electricity.

Relevant Plans and Policy:
Nil

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Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

Nil

Comment:

Although the loans have been drawn down for this project there will be no repayments required prior to 30 June 2017. As per section 6.37 (2) (b) these funds are required to be placed in a reserve account for the purpose in which they were raised.

OFFICER'S RECOMMENDATION:

That pursuant to section 6.37(2)(b) of the Local Government Act 1995 the sum of \$7,186.44, being the total Specified Area Rates raised in 2016/17 to fund the Bencubbin Multipurpose Complex Upgrade, including interim adjustments, be transferred to the Bencubbin Recreation Complex Reserve.

2017/06-14 COUNCIL DECISION:

- 1. That pursuant to section 6.37(2)(b) of the Local Government Act 1995 the sum of \$7,186.44, being the total Specified Area Rates raised in 2016/17 to fund the Bencubbin Multipurpose Complex Upgrade, including interim adjustments, be transferred to the Bencubbin Recreation Complex Reserve.***
- 2. That the sum above be considered in the forthcoming budget to be used to reduce the amount of SAR to be paid in the next financial year***

***Moved Cr CT Lumsden
Absolute Majority***

Seconded Cr ARC Sachse

Carried 7/0

Reason Council decision is different to officer recommendation: Council believed it was appropriate to quarantine the funds to reduce the SAR burden next financial year.

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12.5 Community Development Officer

Nil

12.6 Regulatory Officer

Nil

12.7 Development

Nil

13.0 Elected Members' Motions of Which Previous Notice Has Been Given

Nil

14.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

15.0 Next Meeting – Tuesday 18 July 2017 commencing at 3:00pm in Council Chambers, 80 Monger Street, Bencubbin

16.0 Closure of Meeting

The Presiding Member declared the meeting closed at 3.41pm

These Minutes were confirmed by the Council at its Ordinary Meeting held on

Date

Cr RM Kirby

President