

## Nadine Richmond

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**From:** John Nuttall  
**Sent:** Wednesday, 7 February 2018 10:20 AM  
**To:** Nadine Richmond  
**Subject:** FW: Bus Hire Invoice  
**Attachments:** 20180105143530246.pdf



**John Nuttall**  
Chief Executive Officer  
80 Monger Street  
PO Box 20 BENCUBBIN WA 6477  
T: (08) 9685 1202  
M: 0427 851 202 E: [ceo@mtmarshall.wa.gov.au](mailto:ceo@mtmarshall.wa.gov.au)



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**From:** GOBBART Leeanne [Bencubbin Primary School] [<mailto:leeanne.gobbart1@education.wa.edu.au>]  
**Sent:** Friday, 5 January 2018 2:39 PM  
**To:** John Nuttall <[ceo@mtmarshall.wa.gov.au](mailto:ceo@mtmarshall.wa.gov.au)>  
**Subject:** Bus Hire Invoice

Hi John,

I have attached the invoice sent to us for the hire of the bus to Trayning on Wednesday 13<sup>th</sup> December 2017. This was an excursion to the trayning pool as a end of year event for the students. This has been a traditional event for the Bencubbin Primary School for the students and teachers to have a bit of fun and a farewell to the leaving students each year.

I am asking if you would kindly waiver the fee of the bus hire to the school as if we had a local pool we would be walking across and having the same event.

I look forward to your reply.

I also hope you had a lovely xmas and wish you a happy 2018.

Kind Regards

Leeanne Gobbart  
Manager Corporate Services  
Monger Street,  
Bencubbin W.A 6477  
Ph: 08 96851228  
Fax: 08 96851378



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# Annual Report 2016/17



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# General Information

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## Administration Office

Office Hours: Monday – Friday, 9:00am – 4:00pm

### Street Address

80 Monger St  
BENCUBBIN WA 6477

### Postal Address

PO Box 20  
BENCUBBIN WA 6477

Tel: 08 9685 1202

Fax: 08 9685 1299

Email: [admin@mtmarshall.wa.gov.au](mailto:admin@mtmarshall.wa.gov.au)

Website: [www.mtmarshall.wa.gov.au](http://www.mtmarshall.wa.gov.au)

Facebook: [www.facebook.com/ShireMtMarshall](https://www.facebook.com/ShireMtMarshall)

Twitter: <https://twitter.com/MtMarshallShire>

## Localities

Bencubbin, Beacon, Cleary, Gabbin, Welbungin and Wialki.

## Economy

The economic activity of the Shire is dominated by agriculture, including the growing of wheat, lupins, barley, peas, oats, canola and the breeding of sheep, pigs and cattle.

Local industries include retail, shearing, grain cleaning and servicing of farm machinery.

## Significant Local Events

- Australia Day Community Breakfast and Shire Citizen of the Year presentation, held in Bencubbin;
- Australia Day Community BBQ held in Beacon;
- Mt Marshall & Districts Agricultural Show held annually in March.
- WAORRA Off Road Rally held annually on the June long weekend.

## Tourist Attractions

Marshall Rock; Pergandes Granite Sheep Yards; Datjoin Well; Billiburning Rock; Wildflower season (August – September); Heritage Walk Trail (Bencubbin), Sandalwood Interpretation Centre (Bencubbin).

## Statistics (2016/17)

Distance from Perth (km)	273
Area (sq km)	10,134
Length of Sealed Roads (km)	307
Length of Unsealed Roads (km)	1,440
Population	527
Number of Electors	402
Number of Dwellings	350
Total Rates Levied (\$)	1,351,288
Total Revenue (\$)	7,070,181
Number of Employees (FTE)	27

# Shire History

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## **The Sandalwood Shire**

In September and November 1836 the Surveyor General Captain John Septimus Roe led a forty-day expedition out to the unknown east of the settled districts of the Avon Valley. Mt Marshall and Lake McDermott were named after Captain Marshall McDermott, an early settler to the Swan River Colony. Captain Roe was loathe to give any native names as he considered them unpronounceable and impossible to spell.

In 1889 Surveyor HS King fixed Trigg Station at Mt Marshall. When the Wyalkatchem-Mt Marshall Railway Line was built, the siding was not named as there was already a Mt Marshall in Tasmania.

Sandalwooders and graziers were the early settlers in the Mt Marshall area. The first grazing lease was taken up in 1868. Sandalwood was removed from this area from the 1880's through to the 1920's. Permanent settlement and the development and clearing of the land for farms commenced around 1910.

The Mt Marshall Roads Board was formed in 1923.





# The Council

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The Shire of Mt Marshall Council has an elected body of seven Councillors. The Council: govern the affairs of the shire; is responsible for the performance of the shire's functions; oversee the allocation of the Shire's finances and resources; and determine the Shire's policies.

Council is committed to providing open and accountable government that meets the needs of the community and protects and improves the Shire's assets and resources.

The Chief Executive Officer has the responsibility for ensuring all decisions of Council comply with the Local Government Act, other relevant legislation and local laws. The Chief Executive Officer and staff undertake the tasks necessary to implement the decisions of the Council.

## Elections

Elections for Councillors are conducted in October every second year with the term of office being four years. Approximately one half of Council's membership vacates each election. The next election is to be held in October 2017.

The President is elected by the members following each Local Government election, for a two year term.

## President

Cr Rachel Kirby

## Deputy President

Cr Stuart Faulkner

## Elected Members

Name	Contact	Years of Service	Term Expires
Cr John BEAGLEY	T: 08 9685 1247 <a href="mailto:crbeagley@mtmarshall.wa.gov.au">crbeagley@mtmarshall.wa.gov.au</a>	6	2017
Cr Stuart FAULKNER	T : 08 9686 1050 <a href="mailto:crfaulkner@mtmarshall.wa.gov.au">crfaulkner@mtmarshall.wa.gov.au</a>	2	2019
Cr Paul GILLET	T: 08 9686 2055 <a href="mailto:crgillett@mtmarshall.wa.gov.au">crgillett@mtmarshall.wa.gov.au</a>	13	2017
Cr Rachel KIRBY	T: 08 9686 1160 <a href="mailto:crkirby@mtmarshall.wa.gov.au">crkirby@mtmarshall.wa.gov.au</a>	2	2019
Cr Callum LUMSDEN	T: 08 9686 1100 <a href="mailto:crlumsden@mtmarshall.wa.gov.au">crlumsden@mtmarshall.wa.gov.au</a>	2	2017
Cr Tony SACHSE	T: 08 9685 1257 <a href="mailto:crsachse@mtmarshall.wa.gov.au">crsachse@mtmarshall.wa.gov.au</a>	2	2019
Cr Helen SHEMELD	T: 08 9686 1054 <a href="mailto:crshemeld@mtmarshall.wa.gov.au">crshemeld@mtmarshall.wa.gov.au</a>	2	2017
Cr Nick GILLET	T: 08 9686 2007 <a href="mailto:crgillett@mtmarshall.wa.gov.au">crgillett@mtmarshall.wa.gov.au</a>	1	2017

**Wards**

The Shire of Mt Marshall does not operate a ward structure ensuring all Councillors represent the whole of the shire instead of any particular ward which is considered outdated in modern local government environment.

**Council Meetings**

Ordinary meetings of Council are held on the third Tuesday of every month except January, and these meetings are open to the public. Meetings commence at the advertised times (generally 3:00pm) with a period of 15 minutes at the start of the meeting being set aside as public question time as required by the Local Government Act 1995.

**Electors' General Meeting**

An Electors' General Meeting is held each financial year typically in February with notification being provided in the local newspapers, shire notice boards and libraries.

**Committees**

The Shire of Mt Marshall has two standing committees: The Mt Marshall Audit Committee as required by the Local Government Act; and the Local Emergency Management Committee as required by the Emergency Management Act.

The Council has formally resolved to establish the following committees and working groups: Mt Marshall Safety Committee; Bush Fire Advisory Committee; The Gimlet Newspaper Committee; Beacon Bulletin Committee; History Working Group and Junior Council.

**Representation on External Organisations**

There are a number of external organisations on which the shire is represented including: Great Eastern Zone of WALGA; North Eastern Wheatbelt Organisation of Councils (NEWROC); North Eastern Wheatbelt Health Group Scheme; Wheatbelt North East Sub Regional Road Group; Rural Water Council; Kununoppin Medical Practice; Kununoppin Local Health Advisory Group; Mt Marshall Land Conservation District Committee and Central East Aged Care Alliance (CEACA).



# President's Report

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I am proud to present the President's Report to acknowledge the achievements of the Shire for the financial year ending 30th June 2017.

## *Appointment of CEO*

Council were pleased to announce the appointment of CEO, John Nuttall who commenced in February 2017. John quickly settled into the role, took the lead on existing projects and responded well to challenges that arose throughout the year. It has been a pleasure to work with John throughout the past few months. I would also like to express my appreciation again to Stephen Tindale for the professionalism, experience and wisdom he offered during his time as Acting CEO.

## *Capital Works*

The major capital outlay for the Shire, representing approximately 50% of operating expenditure for the year, was the road capital works program. Major projects for the year included the first stage of seal widening for the remaining narrow section of Mukinbudin/Wialki Rd, reseal of sections of Bencubbin/Beacon Rd and Koorda/Bullfinch Rd, and widening and gravel sheeting of sections of Cleary/Gabbin Rd, Gabbin/Trayning Rd and Faulkner Rd. A number of smaller works projects were also completed. I would like to congratulate Andrew Johnston and all of the works crew on the efficient delivery of this year's transport program.

In addition to the road program, substantial progress has been made on major ongoing projects. The most significant of these is the Bencubbin Recreation Complex upgrade. After a long period of negotiation, Council awarded the tender to Devlyn and construction is due to commence in September 2017. Further progress was made on projects to improve the capture of storm water for use on sporting grounds in Beacon and Bencubbin, and the power upgrade to the Beacon Sporting Complex. In addition, the Shire have delivered several important minor capital projects this year including the Welbungin tennis court resurfacing, fencing of the Beacon oval dam, installation of additional lighting at the Beacon hockey oval and the construction of a verandah on cabin C at the Beacon Caravan Park.

## *Regional Collaboration*

The Shire has participated in regional collaboration to achieve some excellent outcomes. A federal funding application has been submitted for the NEWROC Telecommunications project which will enable the rollout of fixed wireless internet, delivering business grade internet service across the NEWROC Shires. There has also been significant progress in the CEACA project to delivering aged care units across the region.

## *Developing projects*

The decision was made to close the swimming pool this year and there is ongoing investigation into the feasibility of an aquatic facility within the Shire. Planning commenced on a project for accommodation to replace the Beacon Barracks following notice of lease termination by the Public Transport Authority and also on a project to upgrade the Beacon airstrip. Work on these projects will be ongoing.

*Staff, Council and Community*

Thank you to all of the Shire staff. I would like to express appreciation to the outside crew who have worked hard to deliver the road program and maintain our towns to a high standard. My gratitude also to the administration and other staff for their professional and competent delivery of services to the community.

I would like to sincerely thank my fellow councillors for their dedication and commitment to governing the Shire. In particular, thank you to my Deputy Cr Faulkner for your valuable input and advice. Thank you to retiring Cr Paul Gillett for your thirteen years of service, including six years as President and welcome to Cr Nick Gillett who was elected in a by-election on 10th December 2016.

Finally, thank you to the volunteers whose efforts enrich our communities. It is a great privilege to experience the community spirit of the small towns in our Shire. Passionate volunteers along with motivated and engaged community members are our greatest asset. I encourage all community members to engage with Council and provide feedback to assist the decision making process so that we can all work together to achieve outcomes that benefit the community as a whole.

Cr Rachel Kirby  
President

# CEO's Report

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This is my first report as Chief Executive Officer for Mt Marshall, having taken up the role during the financial year (in February). My sincere thanks go to the Councillors who have given me this opportunity.

Firstly my thanks go to Mr Stephen Tindale who provided a steady and experienced set of hands as acting Chief Executive Officer through the first half of the financial year, and provided me with an invaluable hand over.

As would be expected given the size and demographic of the Shire, a substantial amount of the annual budget was spent on the road capital works program. With both several major road projects, and many smaller projects being undertaken throughout the year, the road network stood up to the rigours of harvest and it continues to serve the community well. All of the works crew, led by Works Supervisor Andrew Johnson, have worked incredibly hard to deliver such results, and should be congratulated.

Another major project which has been long in the planning finally got off the ground this financial year. The upgrade to the Bencubbin Recreation Complex was (after lengthy negotiation) awarded to Devlyn. This project will be a great example of what can be achieved by Shire and Community collaboration (both concept and financial) and construction is due to be completed by the end of next financial year. Other sporting capital upgrades included resurfacing the Welbungin Tennis Courts and upgrading the lighting at Beacon Hockey Oval. Unfortunately, however, the swimming pool had to be closed for the season due to the poor condition of the facility.

The Shire continued to be involved in the NEWROC collaboration with our neighbours. This collaboration is very important as it will allow delivery of projects such as the proposed Telecommunications Upgrade, for which funding was sought (and subsequently granted). It is quite clear that this type of project would not be possible for our Shire alone, but with the strong collaborative ties we have with our neighbours such projects can come to fruition.

Finally, my acknowledgement to all of the staff and volunteers who have worked for and with the Shire throughout the year. You have all made me feel very welcome, and your knowledge, hard work and dedication are very much appreciated. I thank you all and wish us continued success in the future.

John Nuttall  
Chief Executive Officer

# Annual Financial Report

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## **SHIRE OF MT MARSHALL**

### **FINANCIAL REPORT**

**FOR THE YEAR ENDED 30TH JUNE 2017**

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Principal place of business:

80 Monger  
Street  
Bencubbin  
WA 6477

**SHIRE OF MT MARSHALL  
FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2017**

**LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

**STATEMENT BY CHIEF EXECUTIVE OFFICER**

The attached financial report of the Shire being the annual financial report and supporting notes and other information for the financial year ended 30 June 2017 are in my opinion properly drawn up to present fairly the financial position of the Shire at 30th June 2017 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards and comply with the provisions of the Local Government Act 1995 and the regulations under that Act.

Signed as authorisation of issue on the 14th day of December 2017



John Nuttall  
Chief Executive Officer

**SHIRE OF MOUNT MARSHALL**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE OR TYPE**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

	NOTE	2017 \$	2017 Budget \$	2016 \$
<b>Revenue</b>				
Rates	22	1,327,625	1,285,557	1,200,513
Operating grants, subsidies and	29	3,473,460	2,355,915	1,266,081
Fees and charges	28	524,373	552,246	706,713
Interest earnings	2(a)	81,775	90,488	114,262
Other revenue	2(a)	<u>193,429</u>	<u>37,777</u>	<u>113,222</u>
		5,600,662	4,321,983	3,400,791
<b>Expenses</b>				
Employee costs		(1,479,303)	(1,267,790)	(1,526,589)
Materials and contracts		(1,192,417)	(1,535,641)	(1,261,549)
Utility charges		(143,513)	(176,890)	(175,324)
Depreciation on non-current assets	2(a)	(2,946,659)	(2,265,658)	(2,857,711)
Interest expenses	2(a)	(18,989)	(17,650)	(16,575)
Insurance expenses		(145,905)	(150,069)	(155,338)
Other expenditure		<u>(172,018)</u>	<u>(112,444)</u>	<u>(162,138)</u>
		<u>(6,098,804)</u>	<u>(5,526,142)</u>	<u>(6,155,224)</u>
		(498,142)	(1,204,159)	(2,754,433)
Non-operating grants, subsidies and contributions	29	2,375,395	2,748,198	1,866,046
Profit on asset disposals	20	19,208	2,000	4,568
(Loss) on asset disposals	20	(235,242)	(78,396)	(21,623)
(Loss) on revaluation of motor vehicles	6(b)	0	0	(43,017)
Reversal of prior year loss on revaluation of plant and equipment	6(b)	<u>0</u>	<u>0</u>	<u>43,194</u>
<b>Net result</b>		<b>1,661,219</b>	<b>1,467,643</b>	<b>(905,265)</b>
<b>Other comprehensive income</b>				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes on revaluation of non-current assets	12	2,407,203	0	0
Reversal of Prior years revaluation of disposed Land and Buildings	12	<u>51,721</u>	<u>0</u>	<u>0</u>
<b>Total other comprehensive income</b>		<b><u>2,458,924</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
<b>Total comprehensive income</b>		<b><u>4,120,144</u></b>	<b><u>1,467,643</u></b>	<b><u>(905,265)</u></b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF MOUNT MARSHALL**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY PROGRAM**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

	NOTE	2017 \$	2017 Budget \$	2016 \$
<b>Revenue</b>	2(a)			
Governance		49,490	9,249	25,154
General purpose funding		4,836,924	3,589,641	2,393,345
Law, order, public safety		16,246	16,003	18,885
Education and welfare		80,434	77,674	62,202
Housing		172,430	163,020	161,945
Community amenities		134,683	90,890	174,703
Recreation and culture		45,688	56,523	73,967
Transport		6,753	34,720	2,555
Economic services		201,433	204,163	376,163
Other property and services		<u>56,581</u>	<u>80,100</u>	<u>111,872</u>
		5,600,662	4,321,983	3,400,791
<b>Expenses</b>	2(a)			
Governance		(354,798)	(387,232)	(422,497)
General purpose funding		(105,144)	(63,173)	(102,059)
Law, order, public safety		(90,872)	(113,226)	(51,728)
Health		(146,457)	(161,884)	(139,240)
Education and welfare		(219,609)	(230,311)	(268,518)
Housing		(326,167)	(303,204)	(265,235)
Community amenities		(249,870)	(231,053)	(279,094)
Recreation and culture		(761,292)	(897,116)	(878,554)
Transport		(3,431,45)	(2,687,490)	(3,322,066)
Economic services		(375,173)	(392,578)	(345,969)
Other property and services		<u>(18,975)</u>	<u>(41,225)</u>	<u>(63,689)</u>
		(6,079,81)	(5,508,492)	(6,138,649)
<b>Finance costs</b>	2(a)			
General purpose funding		(1,371)	(1,378)	(1,946)
Housing		(9,629)	(9,683)	(13,450)
Recreation and culture		(7,925)	(6,236)	0
Economic services		<u>(64)</u>	<u>(353)</u>	<u>(1,179)</u>
		<u>(18,989)</u>	<u>(17,650)</u>	<u>(16,575)</u>
		(498,142)	(1,204,159)	(2,754,433)
Non-operating grants, subsidies and contributions	29	2,375,395	2,748,198	1,866,046
Profit on disposal of assets	20	19,208	2,000	4,568
(Loss) on disposal of assets	20	(235,242)	(78,396)	(21,623)
(Loss) on revaluation of motor vehicles	6(b)	0	0	(43,017)
Reversal of prior year loss on revaluation of plant and equipment	6(b)	0	0	43,194
<b>Net result</b>		<b>1,661,219</b>	<b>1,467,643</b>	<b>(905,265)</b>
<b>Other comprehensive income</b>				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes on revaluation of non-current assets	12	2,407,203	0	0
Reversal of Prior years revaluation of disposed Land and Buildings	12	51,721		
<b>Total other comprehensive income</b>		<b>2,458,924</b>	<b>0</b>	<b>0</b>
<b>Total comprehensive income</b>		<b>4,120,144</b>	<b>1,467,643</b>	<b>(905,265)</b>

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF MOUNT MARSHALL**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 30TH JUNE 2017**

	NOTE	2017 \$	2016 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	5,971,278	2,770,734
Trade and other receivables	4	277,752	518,933
Inventories	5	21,963	19,388
<b>TOTAL CURRENT ASSETS</b>		<u>6,270,993</u>	<u>3,309,055</u>
<b>NON-CURRENT ASSETS</b>			
Other receivables	4	8,586	19,499
Property, plant and equipment	6	17,153,887	14,048,254
Infrastructure	7	90,476,261	90,854,221
<b>TOTAL NON-CURRENT ASSETS</b>		<u>107,638,734</u>	<u>104,921,974</u>
<b>TOTAL ASSETS</b>		<u>113,909,727</u>	<u>108,231,029</u>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	8	814,716	318,655
Current portion of long term borrowings	9	106,412	74,272
Provisions	10	228,574	215,624
<b>TOTAL CURRENT LIABILITIES</b>		<u>1,149,702</u>	<u>608,551</u>
<b>NON-CURRENT LIABILITIES</b>			
Long term borrowings	9	1,201,759	134,271
Provisions	10	17,382	15,745
<b>TOTAL NON-CURRENT LIABILITIES</b>		<u>1,219,141</u>	<u>150,016</u>
<b>TOTAL LIABILITIES</b>		<u>2,368,843</u>	<u>758,567</u>
<b>NET ASSETS</b>		<u>111,540,884</u>	<u>107,472,462</u>
<b>EQUITY</b>			
Retained surplus		77,607,676	77,294,455
Reserves - cash backed	11	3,523,240	2,123,521
Revaluation surplus	12	30,409,968	28,054,486
<b>TOTAL EQUITY</b>		<u>111,540,884</u>	<u>107,472,462</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF MOUNT MARSHALL  
STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 30TH JUNE 2017**

		<b>RESERVES</b>			
	<b>NOTE</b>	<b>RETAINED SURPLUS \$</b>	<b>CASH BACKED \$</b>	<b>REVALUATION SURPLUS \$</b>	<b>TOTAL EQUITY \$</b>
<b>Balance as at 1 July 2015</b>		<b>78,226,222</b>	<b>2,097,019</b>	<b>28,054,486</b>	<b>108,377,727</b>
Comprehensive income					
Net result		(905,265)	0	0	(905,265)
Changes on revaluation of assets	12	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total comprehensive income		(905,265)	0	0	(905,265)
Transfers from/(to) reserves		<u>(26,502)</u>	<u>26,502</u>	<u>0</u>	<u>0</u>
<b>Balance as at 30 June 2016</b>		<b>77,294,455</b>	<b>2,123,521</b>	<b>28,054,486</b>	<b>107,472,462</b>
Comprehensive income					
Net result		1,661,219	0	0	1,661,219.46
Changes on revaluation of assets	12	<u>51,721.00</u>	<u>0</u>	<u>2,355,482.00</u>	<u>2,407,203.00</u>
Total comprehensive income		1,712,940	0	2,355,482	4,068,422
Transfers from/(to) reserves		<u>(1,399,719)</u>	<u>1,399,719</u>	<u>0</u>	<u>0</u>
<b>Balance as at 30 June 2017</b>		<b>77,607,676</b>	<b>3,523,240</b>	<b>30,409,968</b>	<b>111,540,884</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF MOUNT MARSHALL**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

	NOTE	2017 Actual \$	2017 Budget \$	2016 Actual \$
<b>CASH FLOWS FROM OPERATING</b>				
<b>Receipts</b>				
Rates		1,316,911	1,291,705	1,168,494
Operating grants, subsidies and		3,725,766	2,544,826	
Fees and charges		524,373	552,246	992,631
Service charges		0	0	706,713
Interest earnings		81,775	90,488	116,727
Goods and services tax		0	16,461	0
Other revenue		193,429	37,777	73,552
		<u>5,842,254</u>	<u>4,533,503</u>	<u>3,058,117</u>
<b>Payments</b>				
Employee costs		(1,493,532)	(1,092,689)	(1,577,850)
Materials and contracts		(677,743)	(1,539,033)	(1,295,253)
Utility charges		(143,513)	(176,890)	(175,324)
Interest expenses		(11,413)	(16,129)	(17,868)
Insurance expenses		(145,905)	(150,069)	(155,338)
Goods and services tax		249	0	19,884
Other expenditure		(172,047)	(112,444)	(162,135)
		<u>(2,643,904)</u>	<u>(3,087,254)</u>	<u>(3,363,884)</u>
<b>Net cash provided by (used in) operating activities</b>	13(b)	<u>3,198,350</u>	<u>1,446,249</u>	<u>(305,767)</u>
<b>CASH FLOWS FROM INVESTING</b>				
Payments for purchase of property, plant & equipment		(1,590,699)	(3,407,600)	(824,417)
Payments for construction of infrastructure		(2,089,976)	(2,456,603)	(2,032,085)
Non-operating grants, subsidies and contributions		2,375,366	2,748,198	1,866,046
Proceeds from sale of fixed assets		197,542	115,000	77,937
<b>Net cash provided by (used in) investment activities</b>		<u>(1,107,767)</u>	<u>(3,001,005)</u>	<u>(912,519)</u>
<b>CASH FLOWS FROM FINANCING</b>				
Repayment of debentures		(74,272)	(83,019)	(113,145)
Proceeds from self supporting loans		10,333	(553)	12,926
Proceeds from new debentures		1,173,900	1,173,900	0
<b>Net cash provided by (used in) financing activities</b>		<u>1,109,961</u>	<u>1,090,328</u>	<u>(100,219)</u>
<b>Net increase (decrease) in cash held</b>		3,200,544	(464,428)	(1,318,505)
Cash at beginning of year		2,770,734	2,770,734	4,089,239
<b>Cash and cash equivalents at the end of the year</b>	13(a)	<u>5,971,278</u>	<u>2,306,306</u>	<u>2,770,734</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF MOUNT MARSHALL**  
**RATE SETTING STATEMENT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

	NOTE	2017 Actual \$	2017 Budget \$	2016 Actual \$
<b>Net current assets at start of financial year -</b>		<u>735,446</u>	<u>722,074</u>	<u>1,663,480</u>
		735,446	722,074	1,663,480
<b>Revenue from operating activities (excluding</b>				
Governance		49,490	9,249	25,154
General purpose funding		3,533,389	2,315,253	1,185,135
Law, order, public safety		16,246	16,003	18,885
Education and welfare		80,434	77,674	62,202
Housing		172,430	163,020	161,945
Community amenities		134,683	90,890	174,703
Recreation and culture		45,688	56,523	73,967
Transport		25,961	36,720	7,065
Economic services		201,433	204,163	376,163
Other property and services		<u>56,581</u>	<u>80,100</u>	<u>111,874</u>
		4,316,335	3,049,595	2,197,093
<b>Expenditure from operating activities</b>				
Governance		(357,127)	(387,232)	(422,497)
General purpose funding		(106,515)	(64,551)	(104,005)
Law, order, public safety		(132,004)	(113,226)	(51,728)
Health		(146,457)	(161,884)	(139,240)
Education and welfare		(219,609)	(230,311)	(268,518)
Housing		(389,369)	(367,283)	(278,685)
Community amenities		(249,870)	(231,053)	(279,094)
Recreation and culture		(869,037)	(903,352)	(878,554)
Transport		(3,469,846)	(2,711,490)	(3,343,689)
Economic services		(375,237)	(392,931)	(347,148)
Other property and services		<u>(18,977)</u>	<u>(41,225)</u>	<u>(63,690)</u>
		(6,334,048)	(5,604,538)	(6,176,848)
<b>Operating activities excluded from budget</b>				
(Profit) on disposal of assets	20	(19,208)	(2,000)	(4,568)
Loss on disposal of assets	20	235,242	78,396	21,623
Movement in employee benefit provisions (non-		1,607	(985)	7,985
Increased Employee Entitlements Reserve		2,035	0	0
Depreciation and amortisation on assets	2(a)	<u>2,946,659</u>	<u>2,265,658</u>	<u>2,857,711</u>
<b>Amount attributable to operating activities</b>		<u>1,884,068</u>	<u>508,200</u>	<u>566,476</u>
<b>INVESTING ACTIVITIES</b>				
Non-operating grants, subsidies and contributions		2,375,395	2,748,198	1,866,046
Proceeds from disposal of assets	20	197,542	115,000	77,937
Purchase of property, plant and equipment	6(b)	(1,590,699)	(3,407,600)	(824,417)
Purchase and construction of infrastructure	7(b)	<u>(2,089,976)</u>	<u>(2,456,603)</u>	<u>(2,032,085)</u>
<b>Amount attributable to investing activities</b>		<u>(1,107,738)</u>	<u>(3,001,005)</u>	<u>(912,519)</u>
<b>FINANCING ACTIVITIES</b>				
Repayment of debentures	21(a)	(74,272)	(83,019)	(113,145)
Proceeds from new debentures	21(a)	1,173,900	1,173,900	0
Proceeds from self supporting loans		10,333	10,322	12,926
Transfers to reserves (restricted assets)	11	(1,466,958)	(228,086)	(226,502)
Transfers from reserves (restricted assets)	11	<u>67,239</u>	<u>345,300</u>	<u>200,000</u>
<b>Amount attributable to financing activities</b>		<u>(289,758)</u>	<u>1,218,417</u>	<u>(126,721)</u>
<b>Surplus(deficiency) before general rates</b>		<u>486,572</u>	<u>(1,274,388)</u>	<u>(472,764)</u>
<b>Total amount raised from general rates</b>	22	<u>1,303,535</u>	<u>1,274,388</u>	<u>1,208,210</u>

**Net current assets at June 30 c/fwd -  
surplus/(deficit)**

23

1,790,107

0

735,446

This statement is to be read in conjunction with the  
accompanying notes.

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**BASIS OF PREPARATION**

The financial report comprises general purpose financial statements which have been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities),

Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this financial report are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances;

the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources.

Actual results may differ from these estimates.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 19 to these financial statements.

**(a) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(b) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement position.

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(c) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(d) Inventories**

***General***

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

***Land held for sale***

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs

until completion of development.

Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

**(e) Fixed Assets**

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

***Mandatory requirement to revalue non-current assets***

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

During the year ended 30 June 2013, the Shire commenced the process of adopting Fair Value in accordance with the Regulations.

Whilst the amendments initially allowed for a phasing in of fair value in relation to fixed assets over three years, as at 30 June 2015 all non-current assets were carried at Fair Value in accordance with the requirements.

Thereafter, each asset class must be revalued in accordance with the regulatory framework established and the Shire revalues its asset classes in accordance with this mandatory timetable.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial report as necessary.



**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(e) Fixed Assets (Continued)**

***Land under control***

In accordance with Local Government (Financial Management) Regulation 16(a)(ii), the Shire was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or Regional significance.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.

***Initial recognition and measurement between mandatory revaluation dates***

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition.

For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework detailed above.

***Revaluation***

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

***Land under roads***

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting

Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government(Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government(Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Shire.

**SHIRE OF MOUNT MARSHALL  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(e) Fixed Assets (Continued)**

***Depreciation***

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use.

Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

When an item of property, plant and equipment is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- a) Restated proportionately with the change in the gross carrying amount of the asset so that the carrying amount of the asset after revaluation equals its revalued amount; or
- b) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Major depreciation periods used for each class of depreciable asset are:

Buildings	30 to 50 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
formation	not depreciated
pavement	50 years
Formed roads (unsealed)	
formation	not depreciated
pavement	50 years
Footpaths - slab	20 years
Sewerage piping	100 years
Water supply piping and drainage systems	75 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount.

These gains and losses are included in the statement of comprehensive income in the period in which they arise.

***Capitalisation threshold***

Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(f) Fair Value of Assets and Liabilities**

When performing a revaluation, the Shire uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability.

The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

***Fair value hierarchy***

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

**Level 1**

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2**

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3**

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

***Valuation techniques***

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

**Market approach**

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(f) Fair Value of Assets and Liabilities (Continued)**

**Income approach**

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

**Cost approach**

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued in accordance with the regulatory framework.

**(g) Financial Instruments**

***Initial recognition and measurement***

Financial assets and financial liabilities are recognised when the Shire becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Shire commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

***Classification and subsequent measurement***

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or at cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

**SHIRE OF MOUNT  
MARSHALL  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(g) Financial Instruments (Continued)**

***Classification and subsequent measurement (continued)***

*(i) Financial assets at fair value through profit and loss*

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short-term profit taking. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss. Assets in this category are classified as current assets.

*(ii) Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

*(iii) Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Shire has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets, where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

*(iv) Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available-for-sale financial assets are reclassified as non-current.

*(v) Financial liabilities*

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

**SHIRE OF MOUNT MARSHALL  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(g) Financial Instruments (Continued)**

***Impairment***

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which will have an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately.

Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

***Derecognition***

Financial assets are derecognised where the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the Shire no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired.

The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

**(h) Impairment of Assets**

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

**(i) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**SHIRE OF MOUNT MARSHALL  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(j) Employee Benefits**

***Short-term employee benefits***

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

***Other long-term employee benefits***

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees.

Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**(k) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

**(l) Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(m) Leases**

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Shire, are classified as finance leases. Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred. Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.



**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(n) Investment in Associates**

An associate is an entity over which the Shire has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire's share of net assets of the associate.

In addition, the Shire's share of the profit or loss of the associate is included in the Shire's profit or loss. The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the Shire's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

Profits and losses resulting from transactions between the Shire and the associate are eliminated to the extent of the Shire's interest in the associate.

When the Shire's share of losses in an associate equals or exceeds its interest in the associate, the Shire discontinues recognising its share of further losses unless it has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the Shire will resume recognising its share of those profits once its share of the profits equals the share of the losses not recognised.

**(o) Interests in Joint Arrangements**

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(n) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements. Information about the joint ventures is set out in Note 16.

**(p) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in Note 2(c). That note also discloses the amount of contributions recognized as revenues in a previous reporting period which were obtained in respect of the local government's operations for the current reporting period.

**(q) Superannuation**

The Shire contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(r) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire's intentions to release for sale.

**(s) Rounding Off Figures**

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar.

**(t) Comparative Figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Shire applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statement, an additional (third) statement of financial position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

**(u) Budget Comparative Figures**

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL**  
**REPORT FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(v) New Accounting Standards and Interpretations for Application in Future Periods**

The AASB has issued a number of new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods, some of which are relevant to the Shire.

Management's assessment of the new and amended pronouncements that are relevant to the Shire, applicable to future reporting periods and which have not yet been adopted are set out as follows:

	<b>Title</b>	<b>Issued / Compiled</b>	<b>Applicable <sup>(1)</sup></b>	<b>Impact</b>
(i)	AASB 9 Financial Instruments (incorporating AASB 2014-7 and AASB 2014-8)	December 2014	1 January 2018	Nil – The objective of this Standard is to improve and approach for classification and measurement of financial assets compared with the requirements of AASB 139. Given the nature of the financial assets of the Shire, it is not anticipated the Standard will have any material effect.
(ii)	AASB 15 Revenue from Contracts with Customers	December 2014	1 January 2019	This Standard establishes principles for entities to apply to report Customers useful information to users of financial statements about the nature, amount, timing and uncertainty of revenue and cash flows arising from a contract with a customer. The effect of this Standard will depend upon the nature of future transactions the Shire has with those third parties it has dealings with. It may or may not be significant.
(iii)	AASB 16 Leases	February 2016	1 January 2019	Under AASB 16 there is no longer a distinction between finance and operating leases. Lessees will now bring to account a right-to-use asset and lease liability onto their statement of financial position for all leases. Effectively this means the vast majority of operating leases as defined by the current AASB 117 Leases which currently do not impact the statement of financial position will be required to be capitalised on the statement of financial position once AASB 16 is adopted. Currently, operating lease payments are expensed as incurred. This will cease and will be replaced by both depreciation and interest charges. Based on the current number of operating leases held by the Shire, the impact is not expected to be significant.

Notes:

<sup>(1)</sup> Applicable to reporting periods commencing on or after the given date.

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES**  
**(Continued)**

**(v) New Accounting Standards and Interpretations for Application in Future Periods (Continued)**

Title	Issued / Compiled	Applicable <sup>(1)</sup>	Impact
(iv) AASB 1058 Income of Not-for-Profit Entities (incorporating AASB 2016-7 and AASB 2016-8)	December 2016	1 January 2019	<p>These standards are likely to have a significant impact on the income recognition for NFP's. Key areas for consideration are:</p> <ul style="list-style-type: none"> <li>- Assets received below fair value;</li> <li>- Transfers received to acquire or construct non-financial assets;</li> <li>- Grants received;</li> <li>- Prepaid rates;</li> <li>- Leases entered into at below market rates; and</li> <li>- Volunteer services.</li> </ul> <p>Whilst it is not possible to quantify the financial impact (or if it is material) of these key areas until the details of future transactions are known, they will all have application to the Shire's operations.</p>

Notes: <sup>(1)</sup> Applicable to reporting periods commencing on or after the given date.

**(w) Adoption of New and Revised Accounting Standards**

During the current year, the Shire adopted all of the new and revised Australian Accounting Standards and Interpretations which were compiled, became mandatory and which were applicable to its operations.

Whilst many reflected consequential changes associate with the amendment of existing standards, the only new standard with material application is as follows:

(i) AASB 2015-6 Amendments to Australian Accounting Standards - Extending Related Party Disclosures to Not-for-Profit Public Sector Entities	The objective of this Standard was to extend the scope of AASB 124 <i>Related Party Disclosures</i> to include not-for-profit sector entities
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[AASB 10, 124 & 1049]

The Standard has had a significant disclosure impact on the financial report of the Shire as both Elected Members and Senior Management are deemed to be Key Management Personnel and resultant disclosures in accordance to AASB 124 have been necessary.

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

<b>2. REVENUE AND EXPENSES</b>	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
<b>(a) Net Result</b>		
The Net result includes:		
(i) Charging as an expense:		
<b>Auditors remuneration</b>		
- Audit of the Annual Financial Report	23,901	30,340
- Other services	3,062	11,290
<b>Depreciation</b>		
Buildings - non-specialised	91,912	90,095
Buildings - specialised	193,369	190,128
Furniture and equipment	8,027	9,273
Plant and equipment	154,030	204,079
Motor Vehicles	31,383	38,116
Infrastructure - Roads	2,347,796	2,205,349
Infrastructure - Footpaths	14,550	14,953
Infrastructure - parks and ovals	36,138	37,085
Playground Equipment	6,100	6,100
Airports	15,808	15,808
Infrastructure - other	47,546	46,725
	<u>2,946,659</u>	<u>2,857,711</u>
<b>Interest expenses (finance costs)</b>		
Debentures (refer Note 21 (a))	18,989	16,575
	<u>18,989</u>	<u>16,575</u>
(ii) Crediting as revenue:		
<b>Other revenue</b>		
Other	193,429	113,222
	<u>193,429</u>	<u>113,222</u>
	<b>2017</b>	<b>2017</b>
	<b>Actual</b>	<b>Budget</b>
	<b>\$</b>	<b>\$</b>
<b>Interest earnings</b>		<b>2016</b>
- Reserve funds	50,873	<b>Actual</b>
- Other funds	13,479	<b>\$</b>
Other interest revenue (refer note 27)	17,423	66,501
	<u>81,775</u>	30,217
		<u>17,544</u>
		<u>114,262</u>

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**2. REVENUE AND EXPENSES (Continued)**

**(b) Statement of Objective**

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

**COMMUNITY VISION**

The Shire of Mt Marshall is an active, safe and vibrant community that works together with honesty and is respectful of the values of all. We are committed to a progressive, diverse and profitable community that supports healthy lifestyles sustained by positive social values and engaged youth.

Our natural assets are valued, protected and enhanced for future generations.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE**

**Objective:** To provide a decision making process for the efficient allocation of scarce resources.

**Activities:**

Administration and operation of facilities and services to members of the Council.

Other costs that relate to the tasks of assisting elected members and ratepayers on matters

which are not directly related to specific Shire services.

**GENERAL PURPOSE FUNDING**

**Objective:** To collect revenue to allow for the provision of services.

**Activities:**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

**Objective:** To provide services to help ensure a safer community.

**Activities:**

Supervision of various by-laws, fire prevention, emergency services and animal control.

**HEALTH**

**Objective:** To provide an operational framework for good community health.

**Activities:**

Food and water quality, pest control, immunisation services, child health services and health education.

**EDUCATION AND WELFARE**

**Objective:** To meet the needs of the community in these areas.

**Activities:**

Management and support for families, children, youth and the aged within the community by providing Youth, Aged and Family Centres, Home and Community Aged Care Programs and assistance to schools.

**HOUSING**

**Objective:** To help ensure adequate housing.

**Activities:**

Provision of residential housing for council staff. Provision of housing for aged persons, low income families, government and semi government employees.



**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**2. REVENUE AND EXPENSES (Continued)**

**(b) Statement of Objective (Continued)**

**COMMUNITY AMENITIES**

**Objective:** Provide services required by the community.

**Activities:**

Rubbish collection services and disposal of waste, stormwater drainage, protection of environment, town planning & regional development and other community amenities (cemeteries and public toilets).

**RECREATION AND CULTURE**

**Objective:** To establish and manage efficiently infrastructure and resources which will help the social wellbeing of the community.

**Activities:**

Public halls, recreation and aquatic centres, parks and reserves, libraries, heritage and culture.

**TRANSPORT**

**Objective:** To provide effective and efficient transport services to the community.

**Activities:**

Construction and maintenance of roads, footpaths, bridges; street cleaning and lighting, road verges, streetscaping and depot maintenance.

**ECONOMIC SERVICES**

**Objective:** To help promote the Municipality and improve its economic wellbeing.

**Activities:**

The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and standpipes.

**OTHER PROPERTY AND SERVICES**

**Activities:**

Private works, public works overheads, plant and equipment operations, town planning schemes and activities not reported in the above programs.

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**2. REVENUE AND EXPENSES**  
**(Continued)**

**(c) Conditions Over Grants/Contributions**

	Opening Balance (1) 1/07/15 \$	Received (2) 2015/16 \$	Expended (3) 2015/16 \$	Closing Balance (1) 30/06/16 \$	Received (2) 2016/17 \$	Expended (3) 2016/17 \$	Closing Balance 30/06/17 \$
<b>Grant/Contribution</b>							
<b>Education and welfare</b>							
Department of Regional Development Aged Friendly Communities Grant	40,000	0	(40,000)	0	0	0	0
<b>Community amenities</b>							
Department of Water Water Collection Projects	53,825	99,598	(40,771)	112,652	33,000	(106,686)	38,966
<b>Transport</b>							
Federal Government - Roads to Recovery Funding	65,210	1,133,121	(1,115,825)	82,506	872,415	(784,123)	170,798
State Government - Blackspot Funding	0	16,880	0	16,880	0	0	16,880
<b>Total</b>	<b>159,035</b>	<b>1,249,599</b>	<b>(1,196,596)</b>	<b>212,038</b>	<b>905,415</b>	<b>(890,809)</b>	<b>226,644</b>

**Notes:**

**(1)** - Grants/contributions recognised as revenue in a previous reporting period which were not expended at the close of the previous reporting period.

**(2)** - New grants/contributions which were recognised as revenues during the reporting period and which had not yet been fully expended in the manner specified by the contributor

**(3)** - Grants/contributions which had been recognised as revenues in a previous reporting period or received in the current reporting period and which were expended in the current reporting period in the manner specified by the contributor.

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

	Note	2017 \$	2016 \$
<b>3. CASH AND CASH EQUIVALENTS</b>			
Unrestricted		2,221,394	435,175
Restricted		3,749,884	2,335,559
		<u>5,971,278</u>	<u>2,770,734</u>
The following restrictions have been imposed by regulations or other externally imposed requirements:			
Employee Entitlements Reserve	11	93,414	91,379
Plant Replacement Reserve	11	423,392	414,163
Aged Care Units Reserve	11	169,020	66,563
Community Housing Reserve	11	39,103	38,251
Council Staff Housing Reserve	11	33,500	32,771
Public Amentities & Bldgs Reserve	11	552,005	539,972
Bencubbin Aquatic Centre Development Reserve	11	868,179	740,929
Community Bus Reserve	11	115,072	112,565
Bencubbin Recreation Complex Reserve	11	1,138,653	7,968
Office Equipment Reserve	11	15,941	15,594
Integrated Plann/Financial Reporting Reserve	11	1,877	16,571
Beacon Barracks Replacement Reserve	11	68,834	42,639
Economic Development Reserve	11	4,250	4,156
Unspent grants	2(c)	226,644	212,038
Unspent loans (deposited in Bencubbin Recreation Complex Reserve)	21(c)	0	0
		<u>3,749,884</u>	<u>2,335,559</u>

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
<b>4. TRADE AND OTHER RECEIVABLES</b>		
<b>Current</b>		
Rates outstanding	132,257	121,543
Sundry debtors	201,159	443,705
Provision For Doubtful Debts	(63,433)	(53,673)
Loans receivable - clubs/institutions	7,769	7,189
GST receivable	0	169
	<u>277,752</u>	<u>518,933</u>
<b>Non-current</b>		
Loans receivable - clubs/institutions	<u>8,586</u>	<u>19,499</u>
	<u>8,586</u>	<u>19,499</u>
Information with respect the impairment or otherwise of the totals of rates outstanding and sundry debtors is as follows:		
<b>Rates outstanding</b>	<u>132,257</u>	<u>121,543</u>
Includes:		
Past due and not impaired	115,156	111,413
Impaired	<u>17,101</u>	<u>10,130</u>
<b>Sundry debtors</b>	<u>201,159</u>	<u>443,705</u>
Includes:		
Past due and not impaired	8,150	95,284
Impaired	<u>50,193</u>	<u>43,543</u>
<b>5. INVENTORIES</b>		
<b>Current</b>		
Stock On Hand - Fuel & Materials	<u>21,963</u>	<u>19,388</u>
	<u>21,963</u>	<u>19,388</u>

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
<b>6 (a). PROPERTY, PLANT AND EQUIPMENT</b>		
Land and buildings		
Land Fair Value - Independent Level 2	756,359	876,000
Land Fair Value - Independent Level 3	1,000	1,000
Land @ Cost	7,130	0
	<u>764,489</u>	<u>877,000</u>
Land - vested in and under the control of Council at:		
Land Fair Value - Independent Level 3	372,057	372,057
	<u>372,057</u>	<u>372,057</u>
	<u>1,136,546</u>	<u>1,249,057</u>
Buildings - non-specialised at:		
- Independent valuation 2017 - Level 2	2,336,000	2,418,000
- Additions after valuation - cost	0	148,479
Buildings - non-specialised - Less: accumulated depreciation	0	(172,399)
	<u>2,336,000</u>	<u>2,394,080</u>
Buildings - specialised at:		
- Independent valuation 2017 - Level 3	10,484,980	8,057,550
- Additions after valuation - cost	0	474,733
Buildings - specialised - Less: accumulated depreciation	0	(373,353)
	<u>10,484,980</u>	<u>8,158,930</u>
	<u>12,820,980</u>	<u>10,553,010</u>
Total land and buildings	<u>13,957,526</u>	<u>11,802,067</u>
Furniture and equipment at:		
Furniture & Equipment @ Cost	246,309	246,309
Less accumulated depreciation	(206,949)	(198,922)
	<u>39,360</u>	<u>47,387</u>
Plant and equipment at:		
FV Plant & Equipment - Independent Level 2	1,383,000	1,578,000
FV Plant & Equipment - Management Level 3	231,800	270,800
Plant & Equipment @ Cost	1,304,748	0
Less Prov Depc Plant & Equip	(141,401)	0
	<u>2,778,147</u>	<u>1,848,800</u>

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

	2017	2016
	\$	\$
<b>6 (a). PROPERTY, PLANT AND EQUIPMENT (Continued)</b>		
Motor Vehicles at:		
FV Motor Vehicles - Independent Level 2	327,000	350,000
Motor Vehicles @ Cost	82,566	0
User defined 1 - Less: accumulated depreciation	(30,712)	0
	<u>378,854</u>	<u>350,000</u>
	<u>17,153,887</u>	<u>14,048,254</u>

The fair value of property, plant and equipment is determined at least every three years in accordance with the regulatory framework. Additions since the date of valuation are shown as cost, given they were acquired at arms length and any accumulated depreciation reflects the usage of service potential, it is considered the recorded written down value approximates fair value. At the end of each intervening period the valuation is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with Local Government (Financial Management) Regulation 17A (2) which requires property, plant and equipment to be shown at fair value.

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**7. INFRASTRUCTURE**  
**(Continued)**

**(b) Movements in Carrying Amounts**

Movement in the carrying amounts of each class of infrastructure between the beginning and the end of the current financial year.

	Balance as at the Beginning of the Year	Additions	(Disposals)	Revaluation Increments/ (Decrements) Transferred to Revaluation	Revaluation (Loss)/ Reversal Transferred to Profit or Loss	Impairment (Losses)/ Reversals	Depreciation (Expense)	Transfers	Carrying Amount at the End of the Year
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Infrastructure - Roads	86,085,542	1,869,516	0	0	0	0	(2,347,796)	0	85,607,262
Infrastructure - Footpaths	585,184	20,623	0	0	0	0	(14,550)	0	591,258
Infrastructure - parks and ovals	1,012,915	0	0	0	0	0	(36,138)	0	976,777
Playground Equipment	47,301	0	0	0	0	0	(6,100)	0	41,201
Airports	774,192	0	0	0	0	0	(15,808)	0	758,384
Infrastructure - other	2,349,087	199,837	0	0	0	0	(47,546)	0	2,501,379
<b>Total infrastructure</b>	<b>90,854,221</b>	<b>2,089,976</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(2,467,938)</b>	<b>0</b>	<b>90,476,261</b>

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**7. INFRASTRUCTURE**  
**(Continued)**

**(c) Fair Value Measurements**

<b>Asset Class</b>	<b>Fair Value Hierarchy</b>	<b>Valuation Technique</b>	<b>Basis of valuation</b>	<b>Date of last Valuation</b>	<b>Inputs used</b>
<b>Infrastructure - Roads</b>	Level 3	Inventory and condition survey	Gross Replacement cost	30-Jun-15	Complete Roads pick up carried out by consultants, Talis, unit costs advised by Shire
<b>Infrastructure - Footpaths</b>	Level 3	Inventory and condition survey	Gross Replacement cost	30-Jun-15	Complete Roads pick up carried out by consultants, Talis, unit costs advised by Shire
<b>Infrastructure - parks and ovals</b>	Level 3	Inventory and condition survey	Replacement with New Value and Fair Value	30-Jun-15	Assets sighted by valuers, knowledge of industry average cost to replace
<b>Playground Equipment</b>	Level 3	Inventory and condition survey	Replacement with New Value and Fair Value	30-Jun-15	Assets sighted by valuers, knowledge of industry average cost to replace
<b>Airports</b>	Level 3	Inventory and condition survey	Replacement with New Value and Fair Value	30-Jun-15	Assets sighted by valuers, knowledge of industry average cost to replace
<b>Infrastructure - other</b>	Level 3	Inventory and condition survey	Replacement with New Value and Fair Value	30-Jun-15	Assets sighted by valuers, knowledge of industry average cost to replace

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.



**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
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	2017 \$	2016 \$
<b>8. TRADE AND OTHER PAYABLES</b>		
<b>Current</b>		
Sundry Creditors Control	801,178	283,929
Accrued Interest on Loans	8,055	479
Accrued Wages	4,823	34,247
GST Payable	80	0
Housing Bonds	580	0
	<u>814,716</u>	<u>318,655</u>

**9. LONG-TERM BORROWINGS**

<b>Current</b>		
Secured by floating charge Debentures	<u>106,412</u>	<u>74,272</u>
	<u>106,412</u>	<u>74,272</u>
<b>Non-current</b>		
Secured by floating charge Debentures	<u>1,201,759</u>	<u>134,271</u>
	<u>1,201,759</u>	<u>134,271</u>

Additional detail on borrowings is provided in Note 21.

**10. PROVISIONS**

	Provision for Annual Leave \$	Provision for Long Service Leave \$	Total \$
<b>Opening balance at 1 July 2016</b>			
Current provisions	108,905	106,719	215,624
Non-current provisions	<u>0</u>	<u>15,745</u>	<u>15,745</u>
	108,905	122,464	231,369
Additional provision	118,049	23,275	141,324
Amounts used	(114,513)	(7,806)	(122,319)
Increase in the discounted amount arising because of time and the effect of any change in the discounted rate	<u>0</u>	<u>(4,418)</u>	<u>(4,418)</u>
<b>Balance at 30 June 2017</b>	<u>112,441</u>	<u>133,515</u>	<u>245,956</u>
<b>Comprises</b>			
Current	112,441	116,133	228,574
Non-current	<u>0</u>	<u>17,382</u>	<u>17,382</u>
	<u>112,441</u>	<u>133,515</u>	<u>245,956</u>

**SHIRE OF MOUNT MARSHALL  
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**11. RESERVES - CASH BACKED**

	<b>Actual 2017 Opening Balance \$</b>	<b>Actual 2017 Transfer \$</b>	<b>Actual 2017 Transfer (from) \$</b>	<b>Actual 2017 Closing Balance \$</b>	<b>Budget 2017 Opening Balance \$</b>	<b>Budget 2017 Transfer \$</b>	<b>Budget 2017 Transfer (from) \$</b>	<b>Budget 2017 Closing Balance \$</b>	<b>Actual 2016 Opening Balance \$</b>	<b>Actual 2016 Transfer \$</b>	<b>Actual 2016 Transfer (from) \$</b>	<b>Actual 2016 Closing Balance \$</b>
Employee Entitlements Reserve	91,379	2,035		93,414	91,379	2,284	0	93,663	88,157	3,222	0	91,379
Plant Replacement Reserve	414,163	9,229		423,392	414,163	10,354	0	424,517	321,880	92,283	0	414,163
Aged Care Units Reserve	66,563	102,457		169,020	66,563	101,664	(21,600)	146,627	64,386	2,177	0	66,563
Community Housing Reserve	38,250	853		39,103	38,250	956	0	39,206	37,001	1,249	0	38,250
Council Staff Housing Reserve	32,771	729		33,500	32,771	819	0	33,590	31,158	1,613	0	32,771
Public Amentities & Bldgs Reserve	539,973	12,032		552,005	539,974	13,499	(308,700)	244,773	621,407	18,566	(100,000)	539,973
Bencubbin Aquatic Centre Devel	740,930	127,249		868,179	740,929	68,523	0	809,452	641,045	99,885	0	740,930
Community Bus Reserve	112,565	2,507		115,072	112,565	2,814	0	115,379	108,974	3,591	0	112,565
Bencubbin Recreation Complex	7,967	1,182,925	(52,239)	1,138,653	7,967	199	0	8,166	7,537	430	0	7,967
Office Equipment Reserve	15,594	347		15,941	15,594	390	0	15,984	15,085	509	0	15,594
Integrated Plann/Financial	16,571	306	(15,000)	1,877	16,571	414	(15,000)	1,985	16,029	542	0	16,571
Beacon Barracks Replacement	42,639	26,195		68,834	42,639	26,066	0	68,705	41,244	1,395	0	42,639
Economic Development Reserve	4,156	94		4,250	4,156	104	0	4,260	103,116	1,040	(100,000)	4,156
	<u>2,123,521</u>	<u>1,466,958</u>	<u>(67,239)</u>	<u>3,523,240</u>	<u>2,123,521</u>	<u>228,086</u>	<u>(345,300)</u>	<u>2,006,307</u>	<u>2,097,019</u>	<u>226,502</u>	<u>(200,000)</u>	<u>2,123,521</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

<b>Name of Reserve</b>	<b>Anticipated date of use</b>	<b>Purpose of the reserve</b>
Employee Entitlements Reserve	Note 1	to fund Long Service Leave required/other accrued leave.
Plant Replacement Reserve	Note 1	to fund the purchase of road construction plant, so as to avoid undue heavy burden in a single year.
Aged Care Units Reserve	Note 1	to be used for future maintenance costs (Funds of \$500 per unit per year).
Community Housing Reserve	Note 1	to fund future maintenance of Homeswest Joint Venture/Community Housing projects.
Council Staff Housing Reserve	Note 1	to fund the replacement of staff housing and any major maintenance.
Public Amentities & Bldgs Reserve	Note 1	to help fund future building maintenance requirements to the shire's buildings.
Bencubbin Aquatic Centre Devel Reserve	30/Jun/19	to finance future capital and maintenance upgrades for the Bencubbin Aquatic centre.

Community Bus Reserve	30/Jun/18	to finance the replacement of the community bus.
Bencubbin Recreation Complex Reserve	30/Jun/18	to provide funding for future extensions to the Bencubbin Complex.
Office Equipment Reserve	Note 1	to replace office equipment as required.
Integrated Plann/Financial Reporting Res	30/Jun/17	to set aside funds for expenditure on Council's integrated planning process.
Beacon Barracks Replacement Reserve	30/Jun/19	to set aside funds for reconstruction or major maintenance on the Beacon Barracks.
Economic Development Reserve	Note 1	to set aside funds for Economic Development initiatives.

All of the reserve accounts are supported by money held in financial institutions and match the amount shown as restricted cash in Note 3 to this financial report.

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**12. REVALUATION SURPLUS**

	2017 Opening Balance	2017 Revaluation Increment	2017 Revaluation (Decrement)	2017 Total Movement on Revaluation	2017 Closing Balance	2016 Opening Balance	2016 Revaluation Increment	2016 Revaluation (Decrement)	2016 Total Movement on Revaluation	2016 Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revaluation surplus - Land and buildings	4,429,176	2,407,203	(51,721)	2,355,482	6,784,658	4,429,175	0	0	0	4,429,176
Revaluation surplus - Infrastructure - Roads	20,756,279	0	0	0	20,756,279	20,756,279	0	0	0	20,756,279
Revaluation surplus - Infrastructure - Footpaths	196,272	0	0	0	196,272	196,272	0	0	0	196,272
Revaluation surplus - Infrastructure - Parks &	849,859	0	0	0	849,859	849,859	0	0	0	849,859
Revaluation surplus - Infrastructure - Playground	50,909	0	0	0	50,909	50,909	0	0	0	50,909
Revaluation surplus - Infrastructure - Airstrips	790,000	0	0	0	790,000	790,000	0	0	0	790,000
Revaluation surplus - Infrastructure – Infrastructure Other	981,992	0	0	0	981,992	981,992	0	0	0	981,992
	<u>28,054,486</u>	<u>2,407,203</u>	<u>(51,721)</u>	<u>2,355,482</u>	<u>30,409,968</u>	<u>28,054,485</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>28,054,486</u>

Movements on revaluation of fixed assets are not able to be reliably attributed to a program as the assets were revalued by class as provided for by AASB 116 Aus 40.1.

# SHIRE OF MOUNT MARSHALL

## NOTES TO AND FORMING PART OF THE FINANCIAL REPORT FOR THE YEAR ENDED 30TH JUNE 2017

### 13. NOTES TO THE STATEMENT OF CASH FLOWS

#### (a) Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

	2017	2017	2016
	\$	Budget	\$
		\$	
Cash and cash equivalents	5,971,278	2,306,306	<u>2,770,734</u>

#### (b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net result	1,661,219	1,467,643	(905,265)
Non-cash flows in Net result:			
Depreciation	2,946,659	2,265,658	2,857,711
(Profit)/Loss on sale of asset	216,033		17,055
	76,396	Fair value	(177)
adjustments to fixed assets			
at fair value through profit or loss	0	0	
(Increase)/Decrease in receivables	241,761	211,520	(283,120)
(Increase)/Decrease in inventories	(2,575)	0	(8,639)
Increase/(Decrease) in payables	496,061	4,466	(80,540)
Increase/(Decrease) in provisions	14,587	168,764	(36,746)
the development of assets	(2,375,395)	(2,748,198)	(1,866,046)
Net cash from operating activities	<u>3,198,350</u>	<u>1,446,249</u>	<u>(305,767)</u>

	2017	2016
	\$	\$
<b>(c) Undrawn Borrowing Facilities</b>		
<b>Credit Standby Arrangements</b>		
Bank overdraft limit (Pre Approved)	0	500,000
Bank overdraft at balance date	0	0
Credit card limit	20,000	20,000
Credit card balance at balance date	0	(690)
<b>Total amount of credit unused</b>	<u>20,000</u>	<u>519,310</u>
<b>Loan facilities</b>		
Loan facilities - current	106,412	74,272
Loan facilities - non-current	1,201,759	134,271
<b>Total facilities in use at balance date</b>	<u>1,308,171</u>	<u>208,543</u>
<b>Unused loan facilities at balance date</b>	<u>1,121,661</u>	<u>NIL</u>
(deposited in Bencubbin Recreation Complex cash backed Reserve refer note 11)		

**SHIRE OF MOUNT MARSHALL  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2017**

**14. CONTINGENT LIABILITIES**

The Shire is not aware of any contingent liabilities at 30 June 2017.

	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>

**15. CAPITAL AND LEASING COMMITMENTS**

The Shire did not have any future operating lease commitments at the reporting date.

**(b) Capital Expenditure Commitments**

Contracted for:

- capital expenditure projects	83,051	0
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Payable:

- not later than one year	83,051	0
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The Shire is conducting an upgrade of the Bencubbin Recreation Complex. This project is being funded through loans outlined in note 21, and a Federal Government grant.

As at 30 June, 2017, architectural services had been secured to design and manage the project.

The balance committed as at 30 June 2017 was \$83,051.

**SHIRE OF MOUNT MARSHALL  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
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**16. JOINT VENTURE ARRANGEMENTS**

The Shire of Mount Marshall is part of the NEW Health group which provides health services in the North East Wheatbelt. From 1 July 2017, the Shire of Mount Marshall is managing the income and expenditure for this arrangement.

The Shire of Mt Marshall participates in the following joint ventures:

1. NEW Health joint venture which employs an Environmental Health/Building Surveyor to provide regulatory health and building assessment services to the member shires: Wyalkatchem, Trayning, Mukinbudin, Koorda, Nungarin and Mount Marshall. Shire of Mount Marshall expenses in relation to this joint venture amounted to \$33,182 in 2016/17.
2. The Kununoppin Medical Practice employs a General Practitioner to provide medical consultation and accident and emergency services to the member shires: Mount Marshall, Trayning, Mukinbudin and Nungarin. Shire of Mount Marshall expenses in relation to this joint venture amounted to \$60,781 in 2016/17.

**17. TOTAL ASSETS CLASSIFIED BY FUNCTION AND ACTIVITY**

	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
Governance	1,183,318	787,775
General purpose funding	2,571,780	583,406
Law, order, public safety	1,172,007	435,357
Health	75,000	73,984
Education and welfare	1,505,123	1,267,086
Housing	1,962,000	2,276,088
Community amenities	641,107	1,105,283
Recreation and culture	12,280,612	8,944,123
Transport	87,192,580	85,536,963
Economic services	1,166,764	1,276,504
Other property and services	1,553,827	1,901,441
Unallocated	2,261,552	4,043,019
	<u>113,565,670</u>	<u>108,231,029</u>

**SHIRE OF MOUNT MARSHALL**  
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	2017	2016	2015
<b>18. FINANCIAL RATIOS</b>			
Current ratio	2.60	1.88	3.06
Asset sustainability ratio	1.18	0.96	0.58
Debt service cover ratio	24.14	0.79	14.54
Operating surplus ratio	(0.33)	(1.36)	(0.43)
Own source revenue coverage ratio	0.34	0.33	0.28
The above ratios are calculated as follows:			
Current ratio	current assets minus restricted assets current liabilities minus liabilities associated with restricted assets		
Asset sustainability ratio	capital renewal and replacement expenditure Depreciation expenses		
Debt service cover ratio	annual operating surplus before interest and depreciation		
	<hr/> principal and interest		
Operating surplus ratio	operating revenue minus operating expenses own source operating revenue		
Own source revenue coverage ratio	own source operating revenue		
	<hr/> operating expenses		

**Notes:**

Information relating to the **asset consumption ratio** and the **asset renewal funding ratio** can be found at Supplementary Ratio Information on Page 58 of this document.

Three of the 2017 ratios disclosed above were distorted by the early receipt of half of the allocation of the 2017-18 Financial Assistance Grant in June 2017.

The early payment of the grant increased operating revenue in 2017 by \$1,178,694.

Three of the 2016 and 2015 ratios disclosed above were distorted by the early receipt of half of the allocation of the 2015-16 Financial Assistance Grant on 30 June 2015.

The early payment of the grant increased operating revenue in 2015 and decreased operating revenue in 2016 by \$1,139,984.

If recognised in the year to which the allocation related, the calculations in the 2017, 2016 and 2015 columns above would be as follows:

	2017	2016	2015
Current ratio	1.49	No change	1.38
Debt service cover ratio	11.50	9.28	6.76
Operating surplus ratio	(0.88)	(0.08)	(1.11)



## 19. TRUST FUNDS

the financial statements are as follows:

	1 July 2016	Amounts Received	Amounts Paid	30 June 2017
	\$	\$	(\$)	\$
Police Licensing	9,515	207,424	(180,916)	36,023
Aged Care Beautification	829	0	0	829
Unclaimed Monies	159	0	(100)	59
Nomination Deposits	0	160	(160)	0
Tree Planting Nursery	1,000	0	0	1,000
Sundry Creditors	745	0	(745)	0
Housing Bonds	11,060	580	(2,060)	9,580
Staff Social Club	5,732	3,295	(4,747)	4,280
Deposit on Land	1,000	0	0	1,000
Rehabilitation Bonds	0	5,000	0	5,000
	<u>30,040</u>			<u>57,771</u>

## 20. DISPOSALS OF ASSETS - 2016/17 FINANCIAL YEAR

	Actual Net Book Value \$	Actual Sale Proceeds \$	Actual Profit \$	Actual Loss \$	Budget Net Book Value \$	Budget Sale Proceeds \$	Budget Profit \$	Budget Loss \$
<b>Property, Plant and Equipment</b>								
Governance								
Admin Vehicle	22,329	20,000	0	(2,329)	0	0	0	0
Law & Order -								
L'cruiser Fire Tender	44,765	22,954	0	(21,811)	0	0	0	0
Wellbungan								
L'cruiser Fire Tender Tampu	27,181	23,405	0	(3,776)	0	0	0	0
Hino 2.4 Fire Appliance	36,000	20,454	0	(15,546)	0	0	0	0
Housing								
Lot 168 Collin St Bencubbin	70,028	16,456	0	(53,572)	74,396	20,000	0	(54,396)
Recreation & Culture								
Change/Tea Rooms	99,320	0	0	(99,320)	0	0	0	0
Shearing Shed	500	0	0	(500)	0	0	0	0
Transport								
Grader	105,388	67,000	0	(38,388)	102,000	80,000	0	(22,000)
Mitsubishi Triton MM170	0	0	0	0	12,000	10,000	0	(2,000)
Bomag Roller	8,679	27,273	18,594	0	3,000	5,000	2,000	0
Sundry scrapped Items	(615)	0	615	0	0	0	0	0
	<u>413,573</u>	<u>197,542</u>	<u>19,208</u>	<u>(235,242)</u>	<u>191,396</u>	<u>115,000</u>	<u>2,000</u>	<u>(78,396)</u>

**SHIRE OF MOUNT MARSHALL**  
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**21. INFORMATION ON BORROWINGS**

(a) Repayments - Debentures

Particulars	Principal 1 July 2016 \$	New Loans \$	Principal Repayments Actual \$	Budget \$	Principal 30 June 2017 Actual \$	Budget \$	Interest Repayments Actual \$	Budget \$
<b>Housing</b>								
Loan 118 - Staff Housing	167,051	0	52,278	52,278	114,772	114,773	9,629	9,683
<b>Recreation and culture</b>								
Loan 120 - Bencubbin Rec Complex Shire	0	432,600	0	4,096	432,600	428,504	2,920	2,920
Loan 121 - Bencubbin Rec SAR	0	491,300	0	4,652	491,300	486,648	3,317	3,316
<b>Economic services</b>								
Loan 117 - Accommodation Units	11,661	0	11,661	11,661	0	0	64	353
	178,712	923,900	63,939	72,687	1,038,672	1,029,925	15,930	16,272
<b>Self Supporting Loans</b>								
<b>General purpose funding</b>								
Loan 119 - Benny Mart	29,831	0	10,332	10,332	19,499	19,499	1,371	1,378
<b>Recreation and culture</b>								
Loan 122 - Bencubbin Rec Complex CRC	0	250,000	0	0	250,000	250,000	1,688	0
	29,831	250,000	10,332	10,332	269,499	269,499	3,059	1,378
	208,543	1,173,900	74,271	83,019	1,308,171	1,299,424	18,989	17,650

Self supporting loans are financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

**SHIRE OF MOUNT MARSHALL**  
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**21. INFORMATION ON BORROWINGS (Continued)**

(b) New Debentures - 2016/17

Particulars/Purpose	Amount Borrowed		Institution	Loan Type	Term Years	Total	Interest Rate %	Amount Used		Balance Unspent
	Actual \$	Budget \$				Interest & Charges \$		Actual \$	Budget \$	
Loan 120 – Bencubbin Rec Complex Shire	432,600	432,600	WATC	Principal	20	624,270	3.85%	52,239	432,600	380,361
Loan 121 – Bencubbin Rec SAR	491,300	491,300	WATC	&	20	708,978	3.85%	0	491,300	491,300
Loan 122 – Bencubbin Rec Complex CRC	250,000	250,000	WATC	Interest	20	360,766	3.85%	0	250,000	250,000
	<u>1,173,900</u>	<u>1,173,900</u>				<u>1,694,014</u>		<u>52,239</u>	<u>1,173,900</u>	<u>1,121,661</u>

(c) Unspent Debentures

Particulars/Purpose	Date Borrowed	Balance	Borrowed	Expended	Balance
		1 July 16 \$	During Year \$	During Year \$	30 June 17 \$
Loan 120 – Bencubbin Rec Complex Shire	Apr 2017	0	432,600	52,239	380,361
Loan 121 – Bencubbin Rec SAR	Apr 2017	0	491,300	0	491,300
Loan 122 – Bencubbin Rec Complex CRC	Apr 2017	0	250,000	0	250,000
		<u>0</u>	<u>1,173,900</u>	<u>52,239</u>	<u>1,121,661</u>

(c) Overdraft

The Shire has a pre approved bank overdraft facility of \$500,000 throughout 2016/17. This facility was not used during 2016/17.

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT FOR THE**  
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**22. RATING INFORMATION - 2016/17 FINANCIAL YEAR**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>Rate Revenue \$</b>	<b>Interim Rates \$</b>	<b>Back Rates \$</b>	<b>Total Revenue \$</b>	<b>Budget Rate Revenue \$</b>
<b>General Rate</b>								
GRV	0.11849	131	789,070	93,497			93,497	93,497
UV	0.02027	317	60,681,998	1,229,670	250		1,229,920	1,230,025
Mining	0.02027	1	38,801	786	307		1,093	786
<b>Sub-Total</b>		449	61,509,869	1,323,953	557	0	1,324,510	1,324,308
<b>Minimum Rate</b>	<b>Minimum \$</b>	0						
GRV Residential	380	42	30,635	15,960			15,960	15,960
UV	380	23	184,749	8,740			8,740	8,740
Mining	380	6	12,875	2,280			2,280	2,280
<b>Sub-Total</b>		71	228,259	26,980	0	0	26,980	26,980
Discounts/concessions (refer note 26)							1,351,100 (47,747)	1,351,388 (75,000)
Rates Written off							(208)	(1,900)
<b>Total amount raised from general rate</b>							<b>1,303,535</b>	<b>1,274,388</b>
Movement in Excess Rates							2,347	(11,099)
Specified Area Rate (refer note 24)							7,186	7,968
Pensioner deferred Rates Interest Grant							15	0
Ex-gratia rates							14,542	14,300
<b>Total Rates Income</b>							<b>1,327,625</b>	<b>1,285,557</b>

**SHIRE OF MOUNT MARSHALL**  
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**23. NET CURRENT ASSETS**

Composition of net current assets

	<b>2017</b> <b>(30 June 2017</b> <b>Carried</b> <b>Forward)</b> <b>\$</b>	<b>2017</b> <b>(1 July 2016</b> <b>Brought</b> <b>Forward)</b> <b>\$</b>	<b>2016</b> <b>(30 June 2016</b> <b>Carried</b> <b>Forward)</b> <b>\$</b>
<b>Surplus/(Deficit) 1 July 16 brought forward</b>	1,790,107	735,446	735,446
<b>CURRENT ASSETS</b>			
Cash and cash equivalents			
Unrestricted	2,221,394	435,175	435,175
Restricted	3,749,884	2,335,559	2,335,559
Receivables			
Rates outstanding	132,257	121,543	121,543
Sundry debtors	137,726	390,032	390,032
GST receivable	0	169	169
Loans receivable - clubs/institutions	7,769	10,332	10,332
Inventories			
Stock On Hand - Fuel & Materials	21,963	19,388	19,388
<b>LESS: CURRENT LIABILITIES</b>			
Trade and other payables			
Sundry Creditors Control	(801,179)	(283,929)	(283,929)
Accrued Interest on Loans	(8,055)	(479)	(479)
Accrued Wages	(4,823)	(34,247)	(34,247)
GST Payable	(80)	0	0
Housing Bonds	(580)	0	0
Current portion of long term borrowings			
Secured by floating charge	(106,413)	(74,272)	(74,272)
Provisions			
Prov for Annual Leave	(112,441)	(108,905)	(108,905)
Prov Long Service Leave Current	(116,133)	(106,719)	(106,719)
<b>Unadjusted net current assets</b>	<b>5,121,289</b>	<b>2,703,647</b>	<b>2,703,647</b>
<b>Adjustments</b>			
Less: Reserves - restricted cash	(3,523,240)	(2,123,520)	(2,123,520)
Less: Loans receivable - clubs/institutions	(7,769)	(10,332)	(10,332)
Add: Current Portion of Long Term Borrowings	106,413	74,272	74,272
Add: Portion of leave provision funded by Employee Entitlements Reserve	93,414	91,379	91,379
<b>Adjusted net current assets - surplus/(deficit)</b>	<b>1,790,107</b>	<b>735,446</b>	<b>735,446</b>

**Difference**

There was no difference between the surplus/(deficit) 1 July 2016 brought forward position used in the 2017 audited financial report and the surplus/(deficit) carried forward position as disclosed in the 2016 audited financial report.

**SHIRE OF MOUNT MARSHALL  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2017**

**24. SPECIFIED AREA RATE - 2016/17 FINANCIAL YEAR**

<b>Specified Area Rate</b>	<b>Actual \$</b>	<b>Budget \$</b>
<b>(a)</b> Where the Specified Area Rate for the Bencubbin area is to apply, for all rateable properties with Gross Rental Valuations, a rate of 0.1309 cents, in the dollar.	627	627
<b>(b)</b> Where the Specified Area Rate for the Bencubbin area is to apply, for all rateable properties with Unimproved Valuations, a rate of .0222 cents in the dollar.	6,559	7,341
	7,186	7,968

**25. SERVICE CHARGES - 2016/17 FINANCIAL YEAR**

No service charges were imposed by the Shire during the year ended 2017.

**26. DISCOUNTS, INCENTIVES, CONCESSIONS, & WRITE-OFFS  
- 2016/17 FINANCIAL YEAR**

**Rates Discounts**

<b>Rate or Fee Discount Granted</b>	<b>Discount</b>	<b>Actual</b>	<b>Budget</b>
	<b>% or \$</b>	<b>\$</b>	<b>\$</b>
Discount	0	47,747	75,000
		47,747	75,000

**Waivers or Concessions**

There were no other waivers or concessions in relation to rates in 2016/17.

## 27. INTEREST CHARGES AND INSTALMENTS - 2016/17 FINANCIAL YEAR

	Date Due	Instalment Plan Admin Charge	Instalment Plan Interest Rate	Unpaid Rates Interest Rate
<b>Instalment Options</b>		\$	%	%
<b>Option One</b>				
Single full payment	14-Oct-16		0.00%	11.00%
<b>Option Two</b>				
First Instalment	14-Oct-16	0	0	11.00%
Second Instalment	16-Dec-16	11	0	11.00%
Third Instalment	17-Feb-17	11	0	11.00%
Fourth Instalment	21-Apr-17	11	0	11.00%
			<b>Revenue</b>	<b>Budgeted Revenue</b>
			\$	\$
Interest on unpaid rates			15,417	16,900
Interest on unpaid DFES Collections			497	500
Interest on instalment plan			1,509	0
Charges on instalment plan			1,155	0
			<hr/>	<hr/>
			18,578	17,400

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
<b>28. FEES &amp; CHARGES</b>		
Governance	1,807	870
General purpose funding	1,155	1,851
Law, order, public safety	1,446	1,226
Education and welfare	40,495	21,390
Housing	167,501	158,803
Community amenities	96,744	73,438
Recreation and culture	7,032	27,768
Economic services	201,147	375,763
Other property and services	7,046	45,604
	<u>524,373</u>	<u>706,713</u>

There were no changes during the year to the amount of the fees or charges detailed in the original budget.

**29. GRANT REVENUE**

Grants, subsidies and contributions are included as operating revenues in the Statement of Comprehensive Income:

**By Nature or Type:**

**Operating grants, subsidies and contributions**

	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
Governance	3,386,783	1,075,640
Law, order, public safety	14,303	17,031
Education and welfare	39,374	40,812
Community amenities	33,000	99,598
Recreation and culture	0	33,000
	<u>3,473,460</u>	<u>1,266,081</u>

**Non-operating grants, subsidies and contributions**

Law, order, public safety	726,348	0
Recreation and culture	15,206	0
Transport	1,633,841	1,866,046
	<u>2,375,395</u>	<u>1,866,046</u>
	<u>5,848,855</u>	<u>3,132,127</u>

**30. EMPLOYEE NUMBERS**

The number of full time equivalent employees at balance date

27	24
<u>27</u>	<u>24</u>

**31. ELECTED MEMBERS REMUNERATION**

The following fees, expenses and allowances were paid to Council members and/or the President.

	<b>2017</b>	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>Budget</b>	<b>\$</b>
Meeting Fees	31,821	33,000	30,515
President's allowance	5,250	5,250	5,250
Deputy President's allowance	1,313	1,313	1,313
Travelling expenses	12,157	14,000	8,071
Telecommunications allowance	11,903	16,600	11,128
	<u>62,444</u>	<u>70,163</u>	<u>56,277</u>



**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**32. RELATED PARTY TRANSACTIONS**

**Key Management Personnel (KMP) Compensation Disclosure**

	<b>2017</b>
	<b>\$</b>
The total of remuneration paid to KMP of the Shire during the year are as follows:	
Short-term employee benefits	426,984
Post-employment benefits	53,323
Other long-term benefits	5,090
	<u>485,397</u>

**Short-term employee benefits**

These amounts include all salary, paid leave, fringe benefits and cash bonuses awarded to KMP except for details in respect to fees and benefits paid to elected members which may be found at Note 31.

**Post-employment benefits**

These amounts are the current-year's estimated cost of providing for the Shire's superannuation contributions made during the year.

**Other long-term benefits**

These amounts represent long service benefits accruing during the year.

**Related Parties**

**The Shire's main related parties are as follows:**

*i. Key management personnel*

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any elected member, are considered key management personnel.

*ii. Entities subject to significant influence by the Shire*

An entity that has the power to participate in the financial and operating policy decisions of an entity, but does not have control over those policies, is an entity which holds significant influence.

Significant influence may be gained by share ownership, statute or agreement.

*iii. Joint venture entities accounted for under the equity method*

The Shire has interests as outlined in Note 16.

The joint venture entities are accounted for in these financial statements using the equity method of accounting. For details of interests held in joint venture entities, refer to Note 16.

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**32. RELATED PARTY TRANSACTIONS (Continued)**

**Transactions with related parties**

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

The following transactions occurred with related parties:

**2017**  
**\$**

**Associated companies/individuals:**

Purchase of goods and services	197,664
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Joint venture entities:	0
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Amounts outstanding from related parties:	0
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Amounts payable to related parties:	0
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Note: Transitional provisions contained within AASB 2015-6 do not require comparative related party disclosures to be presented in the period of initial application. As a consequence, only disclosures in relation to the current year have been presented.

**33. MAJOR LAND TRANSACTIONS**

The Shire did not participate in any major land transactions during the 2016/2017.

**34. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS**

The Shire did not participate in any trading undertakings or major trading undertakings during the 2016/2017 financial year.

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**35. FINANCIAL RISK MANAGEMENT**

The Shire's activities expose it to a variety of financial risks including price risk, credit risk, liquidity risk and interest rate risk. The Shire's overall risk management focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Shire.

The Shire does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council.

*The Shire held the following financial instruments at balance date:*

	<b>Carrying Value</b>		<b>Fair Value</b>	
	<b>2017</b>	<b>2016</b>	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Financial assets</b>				
Cash and cash equivalents	5,971,278	2,770,734	5,971,278	2,770,734
Receivables	<u>286,338</u>	<u>538,432</u>	<u>286,338</u>	<u>538,432</u>
	<u>6,257,616</u>	<u>3,309,166</u>	<u>6,257,616</u>	<u>3,309,166</u>
<b>Financial liabilities</b>				
Payables	814,716	318,655	814,716	318,655
Borrowings	<u>1,308,171</u>	<u>208,543</u>	<u>1,334,701</u>	<u>222,674</u>
	<u>2,122,887</u>	<u>527,198</u>	<u>2,149,417</u>	<u>541,329</u>

Fair value is determined as follows:

Cash and cash equivalents, receivables, payables - estimated to the carrying value which approximates net market value.

Borrowings, held to maturity investments, estimated future cash flows discounted by the current market interest rates applicable to assets and liabilities with similar risk profiles.

Financial assets at fair value through profit and loss, available for sale financial assets - based on quoted market prices at the reporting date or independent valuation.

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**35. FINANCIAL RISK MANAGEMENT (Continued)**

**(a) Cash and Cash Equivalents**

**Financial assets at fair value through profit and loss**

**Available-for-sale financial assets**

**Held-to-maturity investments**

The Shire's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital.

The finance area manages the cash and investments portfolio with the assistance of independent advisers (where applicable).

Council has an investment policy and the policy is subject to review by Council. An Investment Report is provided to Council on a monthly basis setting out the make-up and performance of the portfolio.

The major risk associated with investments is price risk - the risk that the capital value of investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments of their issuers or factors affecting similar instruments traded in a market.

Cash and investments are also subject to interest rate risk - the risk that movements in interest rates could affect returns.

Another risk associated with cash is credit risk – the risk that a contracting entity will not complete its obligations under a financial instrument resulting in a financial loss to the Shire.

The Shire manages these risks by diversifying its portfolio and only investing in investments authorized by *Local Government (Financial Management) Regulation 19C*. Council also seeks advice from independent advisers (where considered necessary) before placing any cash and investments.

	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
Impact of a 1% <sup>(1)</sup> movement in interest rates on cash		
- Equity	36,748	37,246
- Statement of Comprehensive Income	36,748	37,246

**Notes:**

- (1) Sensitivity percentages based on management's expectation of future possible market movements.

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**35. FINANCIAL RISK MANAGEMENT (Continued)**

**(b) Receivables**

The Shire's major receivables comprise rates and annual charges and user charges and fees. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid.

The Shire manages this risk by monitoring outstanding debt and employing debt recovery policies. It also encourages ratepayers to pay rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of the Shire to recover these debts as a secured charge over the land – that is, the land can be sold to recover the debt. The Shire is also able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

The Shire makes suitable provision for doubtful receivables as required and carries out credit checks on most non rate debtors.

There are no material receivables that have been subject to a re-negotiation of repayment terms.

The profile of the Shire's credit risk at balance date was:

	<b>2017</b>	<b>2016</b>
Percentage of rates and annual charges		
- Current	0%	0%
- Overdue	100%	100%
Percentage of other receivables		
- Current	71%	69%
- Overdue	29%	31%

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**35. FINANCIAL RISK MANAGEMENT (Continued)**

**(c) Payables**

**Borrowings**

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The Shire manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer.

Payment terms can be extended and overdraft facilities drawn upon if required.

The contractual undiscounted cash flows of the Shire's Payables and Borrowings are set out in the Liquidity Sensitivity Table below:

	<b>Due within 1 year</b>	<b>Due between 1 &amp; 5 years</b>	<b>Due after 5 years</b>	<b>Total contractual cash flows</b>	<b>Carrying values</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b><u>2017</u></b>					
Payables	814,716	0	0	814,716	814,716
Borrowings	158,371	338,803	1,270,511	1,767,685	1,308,171
	<u>973,087</u>	<u>338,803</u>	<u>1,270,511</u>	<u>2,582,401</u>	<u>2,122,887</u>
<b><u>2016</u></b>					
Payables	318,655	0	0	318,655	318,655
Borrowings	86,686	144,414	0	231,100	208,543
	<u>405,341</u>	<u>144,414</u>	<u>0</u>	<u>549,755</u>	<u>527,198</u>

**SHIRE OF MOUNT MARSHALL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**35. FINANCIAL RISK MANAGEMENT (Continued)**

**(c) Payables**

**Borrowings (continued)**

Borrowings are also subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs. The Shire manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation.

The following tables set out the carrying amount, by maturity, of the financial instruments exposed to interest rate risk:

	<1 year	>1<2 years	>2<3 years	>3<4 years	>4<5 years	>5 years	Total	Weighted Average Effective Interest Rate
	\$	\$	\$	\$	\$	\$	\$	%
<b>Year ended 30 June 2017</b>								
<b>Borrowings</b>								
<b>Fixed rate</b>								
Debentures	0	134,272	0	0	0	1,173,899	1,308,171	4.09%
Weighted average								
Effective interest rate		6.16%				3.85%		
<b>Year ended 30 June 2016</b>								
<b>Borrowings</b>								
<b>Fixed rate</b>								
Debentures	0	11,661	0	196,882	0	0	208,543	6.15%
Weighted average								
Effective interest rate		6.06%		6.16%				

**SHIRE OF MOUNT MARSHALL  
SUPPLEMENTARY RATIO INFORMATION  
FOR THE YEAR ENDED 30TH JUNE 2017**

**RATIO INFORMATION**

The following information relates to those ratios which only require attestation they have been checked and are supported by verifiable information. It does not form part of the audited financial report.

	<b>2017</b>	<b>2016</b>	<b>2015</b>
Asset consumption ratio	0.53	0.69	0.57
Asset renewal funding ratio	0.83	0.98	1.02

The above ratios are calculated as follows:

Asset consumption ratio	$\frac{\text{depreciated replacement costs of assets}}{\text{current replacement cost of depreciable assets}}$
Asset renewal funding ratio	$\frac{\text{NPV of planning capital renewal over 10 years}}{\text{NPV of required capital expenditure over 10 years}}$



# Auditor's Report



## MOORE STEPHENS

### INDEPENDENT AUDITOR'S REPORT TO THE ELECTORS OF THE SHIRE OF MT MARSHALL

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#### **Opinion on the Audit of the Financial Report**

We have audited the accompanying financial report of the Shire of Mt Marshall (the Shire), which comprises the statement of financial position as at 30 June 2017, statement of comprehensive income by nature or type, statement of comprehensive income by program, statement of changes in equity, statement of cash flows and the rate setting statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the statement by Chief Executive Officer.

In our opinion, the financial report of the Shire of Mt Marshall is in accordance with the *Local Government Act 1995 (as amended)* and the *Local Government (Financial Management) Regulations 1996 (as amended)*, including:

- a) giving a true and fair view of the Shire's financial position as at 30 June 2017 and of its financial performance and its cash flows for the year ended on that date; and
- b) complying with Australian Accounting Standards (including Australian Accounting Interpretations).

#### **Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the "Code") that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Report on Other Legal and Regulatory Requirements**

In accordance with the *Local Government (Audit) Regulations 1996*, we also report that:

- a) There are no matters that in our opinion indicate significant adverse trends in the financial position or the financial management practices of the Shire.
- b) No matters indicating non-compliance with Part 6 of the *Local Government Act 1995 (as amended)*, the *Local Government (Financial Management) Regulations 1996 (as amended)* or applicable financial controls of any other written law were noted during the course of our audit.
- c) In relation to the Supplementary Ratio Information presented at page 58 of this report, we have reviewed the calculations as presented and nothing has come to our attention to suggest it is not supported by:
  - i. verifiable information; and
  - ii. reasonable assumptions.
- d) All necessary information and explanations were obtained by us.
- e) All audit procedures were satisfactorily completed in conducting our audit

**INDEPENDENT AUDITOR'S REPORT  
TO THE ELECTORS OF THE SHIRE OF MT MARSHALL (CONTINUED)**

**MOORE STEPHENS**

***Other Information***

Management is responsible for the other information. The other information comprises the information included in the Shire's annual report for the year ended 30 June 2017 but does not include the financial report and our auditor's report thereon.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

***Responsibilities of Management and Council for the Financial Report***

Management is responsible for the preparation of this financial report that gives a true and fair view in accordance with Australian Accounting Standards, the *Local Government Act 1995 (as amended)* and the *Local Government (Financial Management) Regulations 1996 (as amended)* and for such internal control as management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Shire's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

The Council is responsible for overseeing the Shire's financial reporting process.

***Auditor's Responsibilities for the Audit of the Financial Report***

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: [http://www.auasb.gov.au/auditors\\_files/ar3.pdf](http://www.auasb.gov.au/auditors_files/ar3.pdf). This description forms part of our auditor's report.

MOORE STEPHENS  
CHARTERED ACCOUNTANTS

  
GREG GODWIN  
PARTNER

Date: 14 December 2017  
Perth, WA

# Notice of Meeting

## Annual General Meeting of Electors

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Notice is hereby given that the Annual General Meeting of Electors of the Shire of Mt Marshall will be held on Monday 12 February 2018, in the Council Chambers, Bencubbin, commencing at 6:00pm.

### Order of Business

1. Attendance and Apologies.
2. Confirmation of Minutes of the Annual General Meeting of electors held on Tuesday, 14 February 2017
3. Reading of the Auditors Report for 2016/2017.
4. Reading of the President's Report for the year ended 30 June 2017.
5. Receiving of the Annual Report for 2016/2017.
6. General Business as the President thinks fit or as the majority of the electors present may decide.

By order of Council

John Nuttall  
Chief Executive Officer

# Minutes of the Annual General Meeting of Electors

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## **SHIRE OF MT MARSHALL**



## **MINUTES**

## **Electors' General Meeting**

**Minutes of Annual General Meeting of Electors  
held on Tuesday 14 February 2017,  
in Council Chambers, 80 Monger Street,  
Bencubbin commencing at 6:02pm**

## **TABLE OF CONTENTS**

- 1. Declaration Of Opening**
- 2. Attendance and Apologies**
- 3. Confirmation of Minutes of the Electors' General Meeting held on Tuesday 22 March 2016**
- 4. Receiving of Annual Report for the year ending 30 June 2016**
- 5. General business as the President thinks fit or as the majority of the electors present may decide**
- 6. Closure of Meeting**

## **1.0 Declaration of Opening / Announcement of Visitors**

The Presiding Member declared the meeting open at 6:02pm

## **2.0 Record of Attendance / Apologies / Approved Leave of Absence**

### **In Attendance**

Cr RM Kirby	President / Presiding Member/Elector
Cr SE Faulkner	Deputy President/Elector
Cr ARC Sachse	Councillor/Elector
Cr WJ Beagley	Councillor/Elector
Cr NR Gillett	Councillor/Elector
Mr John Nuttall	Chief Executive Officer
Ms Nadine Richmond	Executive Assistant / Elector
Ms Tanika McLennan	Finance Administration Manager / Elector
Mr Desmond Miguel	Elector
Mrs Vicki Miguel	Elector
Mrs Tanya Gibson	Elector
Mrs Jenni Bunce	Elector
Mrs Michelle Kirby	Elector
Mrs Megan Beagley	Elector

### **Apologies**

Cr HJ Shemeld	Councillor/Elector
Cr CT Lumsden	Councillor/Elector
Mr Chris Kirby	Elector
Mr Noel Miguel	Elector

## **3.0 Confirmation of Minutes of Previous Electors' General Meeting**

### **3.1 Minutes of the Electors' General Meeting held 22 March 2016**

#### **2017/001 ELECTORS RESOLUTION:**

**That the Minutes of the Electors' General Meeting held on Tuesday 22 March 2016 be confirmed as a true and correct record of proceedings.**

**Moved Mrs Vicki Miguel                      Seconded Mrs Tanya Gibson                      Carried**

## **4.0 Receiving of Annual Report for the year ending 30 June 2016**

**2017/002 ELECTORS RESOLUTION:**

**That the Annual Report for the year ended 30 June 2016 as previously adopted by Council incorporating;**

- **The Financial Statements**
- **Auditors Report**
- **President's Report**
- **CEO's Report**

**Be received by the Electors of the Shire of Mt Marshall.**

**Moved Mrs Tanya Gibson**

**Seconded Mrs Megan Beagley**

**Carried**

**5.0 General business as the President thinks fit or as the majority of the Electors present may decide**

The Presiding Member allowed for general discussion amongst Council and Electors and took questions covering the following topics:

- Location of the future Telstra communications tower in Beacon; and
- Keeping health services in our communities.

**6.0 Closure of Meeting**

The Presiding Member thanked everyone for their attendance and declared the meeting closed at 6:21pm.

These Minutes were confirmed at the Electors' General Meeting held on

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Date

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President



# Freedom of Information Statement

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The Shire of Mt Marshall maintains records relating to each property within the Shire and also records relating to the function and administration of the Shire including minutes of meetings, a financial interests register, register of delegations, rates book, electoral roll, financial statements, and local laws. These documents amongst others, can be inspected (or copies of which may be made available for purchase) at the Shire Office, 80 Monger St, Bencubbin during business hours.

The Shire of Mt Marshall will provide information held by Council to people requesting it. Should a request not be met satisfactorily, then a more Freedom of Information Application can be lodged. Requests for information under the Freedom of Information Act can be lodged with the Freedom of Information Co-ordinator, Ms Nadine Richmond – Executive Assistant, Shire of Mt Marshall, 80 Monger St, Bencubbin.

Requests for changes to personal information must be made in writing.

The Shire's full Freedom of Information Statement may be found on the Shire's website [www.mtmarshall.wa.gov.au](http://www.mtmarshall.wa.gov.au) or a copy may be obtained by contacting the Shire Office by telephone on 08 9685 1202 or via email to [admin@mtmarshall.wa.gov.au](mailto:admin@mtmarshall.wa.gov.au)

During the year ended 30 June 2017, no Freedom of Information applications were received.



# National Competition Policy

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National Competition Policy (NCP) is designed to enhance the effectiveness of public sector agencies and lead to more efficient use of all economic resources. There are a number of specific requirements placed on local government in the areas of competitive neutrality, legislation review and structural reform.

## **1. Competitive Neutrality**

The principle of competitive neutrality is that government businesses should not enjoy a competitive advantage, or disadvantage, simply as a result of their public sector ownership. Measures should be introduced to effectively neutralise any net competitive advantage flowing from government ownership.

Competitive neutrality should apply to all business activities, which generate a users-pay income of over \$200,000 unless it can be shown it is not in the public interest. Public benefit tests are used to determine if competitive neutrality is in the public interest.

The Shire of Mt Marshall does not operate a business activity, which generates a user-pays income over \$200,000 per annum.

Consequently, the Shire of Mt Marshall is not required to implement competitive neutrality.

## **2. Legislation Review**

All local governments are required to assess which of their local laws might impact on competition and conduct a review of each to determine how any restrictive practices might be overcome.

Where necessary Clause 7 legislation review principles will be complied with and the Shire of Mt Marshall remains committed to reviewing its existing local laws, as well as proposed local laws.

## **3. Structural Reform**

Before local governments privatise a monopoly business or introduce competition into a sector dominated by a monopoly or near monopoly, the regulatory and commercial activities must be separated and a review undertaken.

The Shire of Mt Marshall did not privatise any activities in 2014/15, consequently there were no obligations for structural reform. Nevertheless, the Shire of Mt Marshall is committed to the principles of structural reform under National Competition Policy.

# Disability Access & Inclusion Plan

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The Shire of Mt Marshall Disability Plan has been in place since 1996. The Shire of Mt Marshall Disability Access & Inclusion Plan (DAIP) was adopted in June 2007. Review of the Plan commenced in mid 2012 leading to the adoption of the Shire of Mt Marshall Disability and Access Plan 2012-2017 in September 2012. A new plan will be formulated and lodged with the Disability Services Commission in 2017/2018.

All the Shire's functions, facilities and services are reviewed annually to ensure they meet the needs of people with disabilities.

The Shire of Mt Marshall is committed to ensuring that the community is an accessible community for people with disabilities, their families and carers.

The Shire of Mt Marshall believes that people with disabilities, their families and carers who live in country areas should be supported to remain in the community of their choice.

The Shire of Mt Marshall is committed to consulting with people with disabilities, their families and carers and where required, disability organizations to ensure that barriers to access are addressed appropriately.

The Shire of Mt Marshall aims to ensure that all new constructions are designed incorporating disability access.

The Shire of Mt Marshall is committed to achieving the following outcomes:

- Outcome 1: Existing functions, facilities and services are adapted to meet the needs of people with disabilities.
- Outcome 2: Access to buildings and facilities is improved.
- Outcome 3: Information about functions, facilities and services is provided in formats, which meet the communication requirements of people with disabilities.
- Outcome 4: Staff awareness of the needs of people with disabilities and skill in delivering advice and services are improved.
- Outcome 5: Opportunities for people with disabilities to participate in public consultation, grievance mechanisms and decision-making processes are provided.
- Outcome 6: People with disabilities have the same opportunities as other people to participate in any public consultation by the Shire of Mt Marshall.
- Outcome 7: People with disabilities have the same opportunities as other people to obtain and maintain employment with a public authority.

Copies of the Disability Services Plan and the Disability Access & Inclusion Plan (DAIP) are available upon request by contacting the Shire Office by telephone on 08 9685 1202 or via email to [admin@mtmarshall.wa.gov.au](mailto:admin@mtmarshall.wa.gov.au)

# Record Keeping Plan

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The State Records Act 2000 requires that the Shire maintains and disposes of all records in the prescribed manner. The Shire of Mt Marshall maintains a Record Keeping Plan, approved by the State Records Office until March 2018.

## **Evaluation**

Evaluation of the efficiency and effectiveness of the shire's record keeping plan is ongoing and considered each time a function is carried out. Internal performance indicators such as spot checks for accuracy of stored records are undertaken, and on the basis of response times the record keeping system is assessed as being appropriate.

The Shire's Record Keeping Plan underwent a full review in March 2013 and will be fully reviewed again before the current plan expires.

## **Staff Training**

Staff members responsible for the management of records receive external record keeping training with a focus on local government records, including the retention and disposal methods.

All administrative staff receive an introduction to record keeping and the shire's record keeping system as part of their induction program ensuring compliance with the record keeping plan. In addition, staff information sessions and presentations are conducted as required.

Internal performance indicators such as spot checks for accuracy of stored records are undertaken, and on the basis of response times the effectiveness of staff training is assessed as being appropriate.

# Employee Remuneration

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As per Section 19B of the Local Government (Administration) Regulations 1996, the annual report must contain information on the number of employees entitled to an annual salary of \$100,000 or more. It also must be reported the number of employees in each band of \$10,000 over \$100,000.

One employee received a salary between \$110,000 and \$120,000 during the year ended 30 June 2017.

Three employees received a salary between \$130,000 and \$140,000 during the year ended 30 June 2017.

# Complaints Register

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As per Section 5.53(2)(hb) of the Local Government Act 1995, the annual report must contain details of entries made under section 5.121 during the financial year in the register of complaints, including —

- (i) the number of complaints recorded in the register of complaints; and
- (ii) how the recorded complaints were dealt with.

During the year ended 30 June 2017, no complaints were recorded in the register of complaints.

<b>CHIEF EXECUTIVE OFFICER - JOHN NUTTALL</b>				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
<b>2017/12 – 5 December 2017</b>	<b>That the Chief Executive Officer, the Shire President and Deputy President attend and represent Council's best interests at the WALGA Zone Local Government Act Review meeting to be held on 1 March 2018.</b>	<b>Ongoing</b>		
2017/11 – 4 November 2017	<p>2.</p> <p>a) Endorse the recommendations (as detailed above) of the Economic Development Committee by making the following awards, which are subject to any requirements listed above:</p> <ul style="list-style-type: none"> <li>• Beacon Tennis Club \$3500</li> <li>• Welbungin Sports &amp; Progress Association Inc. \$0</li> <li>• Beacon Country Club \$3319</li> <li>• Bencubbin Truck N Auto's \$0</li> <li>• Beacon Gun Club SSAA WA \$4027</li> <li>• Gabbin Community Group \$3000</li> <li>• Bencubbin Community Resource Centre \$2855</li> <li>• Wild Orange Enterprises \$14,500</li> <li>• Beacon Progress Association \$10,000</li> <li>• Lake McDermott Catchment Group Inc. \$9052.45</li> </ul> <p>b) The Lake McDermott Catchment Group Inc award be subject to a recommendation that the soil sampler be hired out for the purpose of deep sampling only.</p>	Ongoing	All applicants informed and invoices requested	March 2018 for all acquittals

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL										
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION						
2017/10-8 October 2017	<p>Officer's Recommendation 1:</p> <p>That Council, pursuant to Section 3.57 of the Local Government Act, 1995 and Division 2 of the Local Government (Functions and General) Regulations, 1996 call for Tender (RFT MM02.17/18) for the purchase of a grader.</p> <p>Officer's Recommendation 2:</p> <p>That Council, pursuant to Section 3.57 of the Local Government Act, 1995 and Division 2 of the Local Government (Functions and General) Regulations, 1996 set the Qualitative Evaluation Criteria for RFT MM 02.17/18, as follows:</p> <table><tr><td>Price</td><td>50%</td></tr><tr><td>Servicing</td><td>25%</td></tr><tr><td>Reliability</td><td>25%</td></tr></table> <p>Officer's Recommendation 3:</p> <p>That Council pursuant to Section 5.42 of the Local Government Act, 1995 delegate authority to the Chief Executive Officer to award the grader purchase in accordance with the results of the tender evaluation process. (Absolute Majority)</p>	Price	50%	Servicing	25%	Reliability	25%	<b>Complete</b>	<p>Tender has been posted on WALGA E-quotes and closing 1 December 2017.</p> <p>Tenders received and being assessed.</p> <p><b>Supplier and machine selected (Komatsu). Order placed with supply due for May 2018.</b></p>	
Price	50%									
Servicing	25%									
Reliability	25%									

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2017/09-15 September 2017	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. resolve that new workers accommodation be constructed in Beacon to replace the Beacon Barracks accommodation;</li> <li>2. resolve that the new accommodation be sited to the West of the current Beacon Caravan Park;</li> <li>3. direct the Chief Executive Officer and obtain full costings for the new camp and present them to Council for a budget to be agreed as soon as possible; and</li> <li>4. direct the Chief Executive Officer to write to Public Transport Authority (WA) and request that one of the existing rooms be retained and gifted to the Shire to be preserved and used as a historical feature for the town.</li> </ol>	Ongoing	<p>Extension on the date of Beacon Barracks closure to December 2018.</p> <p>Clearing Application made</p> <p>Investigations into options underway.</p>	December 2018



CHIEF EXECUTIVE OFFICER - JOHN NUTTALL				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2017/07-4 July 2017	That Council, pursuant to section 58 Land Administration Act 1997 and clause 9 Land Administration Regulations 1998, endorse the closure of the section of Bencubbin-Kellerberrin Road as outlined in the sketch, and direct the Chief Executive Officer to request the Minister for Lands to take the necessary steps to permanently close that section of road.	Ongoing	A request has been sent to the Minister and awaiting their response.	February 2018
2017/07-3 July 2017	<p>That:</p> <ol style="list-style-type: none"> <li>1. Pursuant to Section 75 of the Planning and Development Act 2005, and following no submissions after advertisement, the Shire of Mt Marshall Planning Scheme No. 3 be amended by: <ol style="list-style-type: none"> <li>a) Modifying Table 1 – Zoning Table, to permit ‘Group Housing’ in a rural zone as a ‘D’ use; and</li> <li>b) Inserting provisions to outline conditions under which group housing may be approved in a rural zone.</li> </ol> </li> <li>2. required documentation be submitted to the WA Planning Commission for final approval.</li> </ol>	<b>Complete</b>	<p>Submitted documentation to the WA Planning Commission and await notification of completion.</p> <p>Further correspondence has been received from WAPC and response is being prepared.</p> <p>Response has been provided to WAPC addressing their required amendments.</p> <p><b>Minister approval received.</b></p>	<p><del>November 2017</del></p> <p>January 2018</p>

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2017/06-5 June 2017	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. subject to Section 6.8 (1) (b), increase the budget for the Bencubbin Recreation Complex Redevelopment capital expenditure account (8548) by \$75,000, to make a total of \$2,675,000. (Absolute Majority)</li> <li>2. subject to Section 6.8 (1) (b), increase the income for the Bencubbin Recreation Complex Redevelopment by \$75,000, with that income being provided by the BCRC. That income is to be held in reserve as contingency monies and be used only for unforeseen and necessary works arising during the course of the building project. (Absolute Majority)</li> <li>3. agree that the amount of contingency required for the project be \$99,258.</li> <li>4. agree that any unused contingency money, up to the value of \$75,000, be returned to the BCRC at the end of the building project.</li> <li>5. agree that should savings to the verbal quote be achieved during final negotiations with Devlyn, the BCRC contingency payment be reduced accordingly to achieve the contingency amount of \$99,258.</li> </ol>	Ongoing	<p>Written quote received. Engineering drawings being prepared.</p> <p>Contract currently being prepared. Awaiting for notification of start date.</p> <p>Builders on site from 18 September. Works are due to be completed mid-June 2018.</p>	June 2018

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2017/04-10 April 2017	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Subject to funding being provided by Water Corporation for essential works as indicated in attachment 12.1.15a accept the offer from Water Corporation of the transfer of ownership from the Water Corporation to the Shire of Mt Marshall of the following AA Dams: <ul style="list-style-type: none"> <li>• Warkutting Tank</li> <li>• Gabbining Tank</li> <li>• Marindo Rocks</li> <li>• Beebeegnying Tank</li> <li>• Sand Soak Dam</li> </ul> </li> <li>2. Decline the offer from Water Corporation of the transfer of ownership from the Water Corporation to the Shire of Mt Marshall of the following AA Dams: <ul style="list-style-type: none"> <li>• Wiacubbing Dam</li> <li>• Gabbin Dam</li> <li>• Snake Soak Dam</li> </ul> </li> <li>3. Direct the Chief Executive Officer to communicate the above resolution to the Water Corporation, and make the necessary arrangements for the transfer of the assets into the control of the Shire of Mt Marshall</li> </ol>	Ongoing	<p>Correspondence sent to Water Corporation advising them of the resolution, and asking to enter discussions regarding funding.</p> <p>Water Corp have agreed to pay \$5,000 per tank. Transfer of assets is underway.</p> <p>Matter sits with the Department of Lands.</p>	February 2018

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2017/022 February 2017	<p>That:</p> <ol style="list-style-type: none"> <li>1. Council Acknowledge an historic equity imbalance in the provision of facilities between the towns of Beacon and Bencubbin;</li> <li>2. A desktop review be undertaken on proposed infrastructure upgrades for Beacon and that a further report be made to Council with a view to implementing a 5 year development program for the town;</li> <li>3. That the Shire's Community Development Officer investigate and report on other local government models for the development and support of volunteers in both communities; and</li> <li>4. That any agreed infrastructure development program and volunteer support program be incorporated into the Shire's Community Strategic Plan</li> </ol>	Ongoing	<p>This will be a 'work in progress' for some time. Initial conversations have taken place with CDO. This will link to the SCP which will be adopted by the end of the financial year.</p> <p>The Strategic Community Plan is being presented to the August meeting, which is the starting point of the review.</p>	
2017/019 February 2017	That the Shire of Mt Marshall seek the freehold title of Reserves 22783 (43 Brown St, Bencubbin) and Reserve 23238 (16 Rowlands St, Beacon) to enable the freehold disposal of the land to the Central East Aged Care Alliance Inc for the purpose of "Aged Persons Accommodation".	Ongoing	<p>This matter is progressing, firstly through Housing Authority and then to Dept. of Lands</p> <p>Housing Authority has responded and the matter now sits with the Dept. Of Lands.</p>	<b>February 2018</b>

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2017/016 February 2017	<p>That Council:-</p> <ol style="list-style-type: none"> <li>1. pursuant to Section 75 of the Planning and Development Act 2005, amend Shire of Mt Marshall Planning Scheme No.3 by: <i>(Please see Minutes for details)</i></li> <li>2. resolves, pursuant to the Regulation 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations), that Amendment 2 is a basic amendment in accordance with r.34(c) of the Regulations as it proposes to amend the Scheme text to delete provisions that have been superseded by the deemed provisions in Schedule 2 of the Regulations;</li> <li>3. authorise Shire officers to prepare the scheme amendment documentation;</li> <li>4. authorise the affixing of the common seal to and endorse the signing of the amendment documentation;</li> <li>5. pursuant to Section 81 of the Planning and Development Act 2005, refers Amendment 2 to the Environmental Protection Authority; and</li> <li>6. pursuant to r.58 of the Regulations, provides Amendment 2 to the Western Australian Planning Commission.</li> </ol>	Ongoing	<p>Required documents have been prepared and sent to the EPA. When they are returned they will be sent to Dept. of Planning as required. Advertising will be arranged.</p> <p>Both the EPA and WPC have responded and the matter is ongoing.</p> <p>Finalised documentation has been sent to the WA Planning Commission.</p> <p>Awaiting approval from the WA Planning Commission.</p>	December 2017

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2016/120 Aug 2016	3. The Shire of Mt Marshall enter into a legal agreement with the Bencubbin Community Recreation Council for the repayment of the self-supporting loan of \$250,000.	Ongoing	<p>Draft agreement received from McLeods. Needs amending to suit local circumstances pending award of construction contract.</p> <p>Draft annotated and served on BCRC for comment.</p> <p>Following up the draft agreement with the BCRC.</p> <p>Negotiations ongoing with the BCRC.</p> <p>Matter followed up at last committee meeting</p>	<b>February 2018</b>

ENVIRONMENTAL HEALTH OFFICER – PETER TOBOSS				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2016/104 July 2016	That Council endorse, in accordance with section 3.12 of <i>Local Government Act 1995</i> , the giving of 42 days state wide public notice of intention to make the <i>Shire of Mt Marshall Health Amendment Local Law 2016</i> .	Stalled	Needs serious reworking	<b>July 2018</b>
		Reviewing	EHO is currently reviewing the Health Local Laws. Upon completion of the reviewing process, a draft Shire of Mt Marshall Health Local Laws 2018 will be produced. Changes to the Health Act 1911 and the new Public Health Act 2016 is step forward to review and amend the old Shire of Mt Marshall Health Local Laws.	

ENVIRONMENTAL HEALTH OFFICER - PETER TOBOSS				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2011/197 December 2011	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Proceed with legal action for failing to comply with the Notice served under the Health Act 1911 Part V Dwellings Division 1 Houses unfit for occupation Sec. 139 served to Mrs GM Trainor by registered post on the 14/10/2009.</li> <li>2. That the dwelling located on Lot 10 Hammond Street Gabbin being of brick veneer, suspended timber floors and timber framed roof with clay tiles be declared condemned and that the dwelling is to be demolished and that a notice to that effect be issued with immediate effect and that the Land is to be cleaned up after removal of the dwelling pursuant to Health Act 1911 Part V Dwellings Division 1 Houses unfit for occupation Sec. 138 and that the demolition be completed within 82 days.</li> <li>3. After 82 days from the serving of the demolition notice that the principal Environmental Health Officer/Building Surveyor inspect Lot 10 Hammond Street Gabbin to determine compliance with the demolition notice.</li> </ol>	To be reviewed	<p>Scoping document for McLeods to be written and submitted for legal opinion/advice to proceed or not.</p> <p>Letter received from Trainors builder asking for info about what required for a building permit. Inspection of dwelling imminent.</p> <p>Building license issued for renovations, Works progressing.</p> <p>At completion of 2 years from date issue of license will investigate if suitable progress has been made BL issued 30/3/2012 and will expire on the 30/3/2014</p> <p>Will investigate works undertaken at expiry of BL and review.</p> <p>Oct 2014 - Inspection done, unable to track down builder for a report of works completed. Letter sent to owners of house requesting update of progress and intent for house. Continued over page</p>	<p>Be reviewed early April (expiry of BL) Onsite inspection planned 17 June 2014 to determine extent of works, letter to be written to Builder &amp; owners to say this will occur.</p> <p><b>PEHO is yet to establish contact with the owner/owners to discuss their action plan. It is estimated to be completed by April 2018</b></p>



ENVIRONMENTAL HEALTH OFFICER – PETER TOBOSS				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2011/197 December 2011 (continued)		Ongoing	<p>House inspected on 10/8/2016 – House is in need of repairs. Owner has advised that the Shire withdrew its order to demolish after an appeal was lodged with the State Administrative Tribunal. The owner will be undertaking repairs in the next few weeks.</p> <p>Await new EHO commencing to deal with this issue</p> <p><b>November 2017 - PEHO conducted site inspection; property is vacant with no person living in it. PEHO is yet to establish contact with the owner/owners and discuss the Health Notice placed on the property.</b></p>	

ENVIRONMENTAL HEALTH OFFICER – PETER TOBOSS				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2009/081 April 2009	That the dwelling located on Lot 94, Lindsay St, Beacon being of weather board walls over wooden stud frames, suspended timber floors and timber framed iron clad roof be declared unfit for human habitation from immediate effect of date of notification and also the Council place a work order on the said dwelling to bring the dwelling up to a standard deemed by the Environmental Health Officer/Building Surveyor to be compliant with the Health Act 1911, Shire of Mt Marshall Health Local Laws 2007 and Local Government (Miscellaneous Provisions) 1960 and that a period of time being 90 days of notification of dwelling unfit for habitation to be allowed to do such works and in the event of works not commenced to bring the dwelling to the said standard that a demolition order be placed on the said dwelling.	Ongoing	<p>Works inspected by EHO/BS and are acceptable. House Unfit for habitation to stay in effect until rear plumbing is confirmed done. Discussions with Ruth DeJong said they were keen to fix plumbing so they could get workers into the house BUT were out on jobs Statewide. Works ongoing when workhands available.</p> <p>House inspected on 10/08/2016. The house remains unfit for habitation by the owner's workers. The owner has been informed that the house needs to be made good before the order can be lifted and used for habitation.</p> <p><b>November 2017 - PEHO conducted site inspection; property is vacant with no person living in it. Health Notice on the door at the time of inspection. PEHO is yet to establish contact with the owner/owners.</b></p>	Ongoing.

<b>FINANCE &amp; ADMINISTRATION MANAGER – TANIKA MCLENNAN</b>				
<b>REF</b>	<b>DECISION</b>	<b>STATUS</b>	<b>COMMENT</b>	<b>ESTIMATED COMPLETION</b>
<b>2017/12–12 December 2017</b>	<p><b>That:</b></p> <ol style="list-style-type: none"> <li><b>1. the Aflex Inflatable Obstacle course is made available to hire to surrounding Shires in accordance with the set terms and conditions in attachment 12.5.6; and</b></li> <li><b>2. subject to section 6.16 (3) (b) of the Local Government Act 1995, the fee charged for the hire of the Aflex Inflatable Obstacle Course be set as follows:</b> <p style="margin-left: 40px;"> <b>One day:                      \$100</b>  <b>Two consecutive days:    \$150</b>  <b>One Week:                    \$300</b> </p> </li> </ol>	<b>Complete</b>	<b>Public advertising has occurred.</b>	
<b>2017/12 –6 December 2017</b>	<p><b>That:</b></p> <ol style="list-style-type: none"> <li><b>1. Subject to section 6.12 (1) (b) of the Local Government Act 1995, the portion of the fee (relating to 94 kilometres) charged for the community bus to attend the Kalannie concert relating to the travel from Bencubbin to Beacon and return be waived.</b></li> <li><b>2. Subject to section 6.16 (3) (b) of the Local Government Act 1995, the fee charged for use of the community bus be amended by adding the words “Beacon Bus Service Subsidy – First 86 kms”</b></li> </ol>	<b>Complete</b>	<b>Public advertising has occurred.</b>	

FINANCE & ADMINISTRATION MANAGER – TANIKA MCLENNAN				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2016/172 November 2016	<p>That:</p> <ol style="list-style-type: none"> <li>1) In accordance with section 6.71 of the Local Government Act 1995, ownership of Lots 45 and 46 Rowlands Street, Beacon (A6870 and A6871) be transferred to the Shire of Mt Marshall;</li> <li>2) In accordance with section 6.8 of the Local Government Act 1995, expenditure of \$1,300.02 be approved to settle outstanding water rates on Lots 45 and 46 Rowlands Street, Beacon; and</li> <li>3) In accordance with section 6.12 of the Local Government Act 1995, the following rates be written off: <ul style="list-style-type: none"> <li>A6870 \$7,867.50</li> <li>A6871 \$7,867.50</li> </ul> </li> </ol>		<p>Transfer lodged, awaiting notification of completion.</p> <p>Document rejected for want of the Common Seal. Awaiting its return to affix Common Seal.</p> <p>Document resubmitted, awaiting confirmation of transfer</p> <p>Landgate advised that documents were still progressing through their legal team and could not give an estimated completion time.</p>	<p>Complete</p> <p>Complete</p> <p>December 2017</p>

REGULATORY OFFICER – JACK WALKER				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2017/12-13 December 2017	The Shire of Mt Marshall grants Development Approval (DA) for an extractive industry at Location 15114 (Volume 2006 Folio 569) Luckman and Barbalin-Koonkoobing Roads for Whitestone Quarries W.A. Pty Ltd for the purpose of extracting Feldspar and Quartz in accordance with the development application dated 28 November 2017, subject to the following conditions: <i>See Minutes for detailed conditions.</i>	Complete		
2017/05-18 May 2017	That: 1. Council resolve not to proceed with the Extractive Industries Local Law.  2. The Chief Executive Officer be directed to draw up and present to Council an Extractive Industries Local Planning Policy.	Completed  Current	Staff are in the process of drafting a policy	November 2017
2016/178 November 2016	That: 1. an application be submitted to Main Roads WA to have Medlin Street, Calderwood Drive, Lindsay Street, Shemeld Street and Hamilton Street Beacon added to the RAV Network 4 and RAV Network 7; and  2. an application be submitted to Main Roads WA seeking permission to install Give Way signs at the East end of Calderwood Drive, Beacon and the West end of the Beacon Grain Bin Road.	Completed  Ongoing	Advice from MRDWA is that the application was not successful. Reason given was that “MRD will not be adding RAV ACCESS at this point in time due to the regions Network Strategy”  Application to be submitted.	October 2017  <b>March 2018</b>

REGULATORY OFFICER – JACK WALKER				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2016/155 Oct 2016 Continued	h) Consent is given to the Department of Fire and Emergency Services to issue identity cards to Mt Marshall Fire Brigade members.	Ongoing	DFES require all volunteers to submit a photo, waiting for harvest and holidays to be completed before following up	February 2018
2016/110 July 2016	<p>That Council endorse the recommendation of the Wheatbelt North East Sub Regional Road Group in relation to the Wheatbelt Freight Plan as follows:</p> <p>That:</p> <p>a) The following “Collector” Routes within the WNE SRRG road network:</p> <ol style="list-style-type: none"> <li>1 Wyalkatchem to Southern Cross Route</li> <li>2 Cunderdin to Wyalkatchem Route</li> <li>3 Wongan Hills to Koorda Route</li> <li>4 Hines Hill to Burakin Route</li> <li>5 Kulja to Dalwallinu Route</li> <li>6 Kellerberrin to Beacon Route</li> <li>7 Warralakin to Burracoppin Route</li> <li>8 Bruce Rock to Moorine Rock Route</li> </ol> <p>be endorsed as our Wheatbelt Freight Plan routes.</p> <p>b) All of the 2030 roads within these eight (8) WFP “collector” routes be allocated a single RAV access level of Network 7.</p> <p>c) All of the 2030 roads within these eight (8) WFP “collector” routes be allocated an AMMS level of 2, except for the Mukinbudin / Wialki Rd within the Shire of Mukinbudin from SLK 0.0 – 25.00 (Mukinbudin – Bonnie Rock Rd intersection), which is to be kept at its current level 3.</p>	Ongoing	Awaiting confirmation that the Wheatbelt Freight Plan has been adopted.	December 2017

ENGINEERING ADMINISTRATION OFFICER – JACK WALKER				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2008/083 April 2008	<p>That the Shire of Mt Marshall Local Law Relating to Dogs be amended as follows:</p> <p>15    2)     Remove (e) Beacon Recreation Reserve No 36172</p> <p>15    (2)     Remove (f) Bencubbin Recreation Reserve No 21535</p> <p>15    (2)     Amend (g) to be denoted (e)</p> <p>Insert 15 (3) Fouling of Streets and Public Places</p> <p>Any person liable for the control of a dog as defined in Section 3(1) of the Act, who permits the dog to excrete on any street or public place or on any land within the District without the consent of the occupier commits an offence unless the excreta is removed forthwith and disposed of either on private land with the consent of the occupier or in such other manner as the local government may approve.</p> <p>16    (2)     Remove (a) All freehold land owned by the Shire of Mt Marshall.</p> <p>16    (2)     Remove (b) All reserves owned by the Shire of Mt Marshall or under the care control and management of the Shire.</p> <p>Insert 16 (2) (a) Beacon Recreation Reserve No 36172 (outside the fenced oval area) providing there are no organised activities upon this reserve.</p> <p>Insert 16 (2) (b) Bencubbin Recreation Reserve No 29824.</p>	Ongoing	Proposed changes to be advertised.	September 2009

<b>EXECUTIVE ASSISTANT – NADINE RICHMOND</b>				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
<b>2017/12 – 4 December 2017</b>	<b>That the attached draft policy Prop.1.4 Renewable Energy Installation on Shire Property be adopted.</b>	<b>Complete</b>	<b>Policy Manual updated</b>	
2017/10-16 October 2017	Where community positions exist: a. Current members be approached inviting them to continue their membership; b. Where vacancies exist/occur, advertising take place seeking expressions of interest.	Ongoing	Letters have been sent and awaiting replies	January 2018
2017/10-14 October 2017	That Council in accordance with Section 5.10 of the Local Government Act 1995, endorse the following committees, Working Groups and External Organisations with appointed Elected Member and Staff representation as listed below: Please see minutes for detailed resolution.	Ongoing	Will update the committee booklet and provide to Elected Members and staff once responses for working groups have been received from the community.	<b>February 2018</b>
2016/122 Aug 2016	That Council authorise the President and Acting CEO to apply the Shire of Mt Marshall common seal in accordance with the Local Government Act 1995, Section 9:49A (3) to the Shire of Mt Marshall Health Amendment Local Law 2016.			



COMMUNITY DEVELOPMENT OFFICER – OLIVIA GRANICH				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2017/12 – 12 December 2017	<p>That:</p> <ol style="list-style-type: none"> <li>1. the Aflex Inflatable Obstacle course is made available to hire to surrounding Shires in accordance with the set terms and conditions in attachment 12.5.6; and</li> <li>2. subject to section 6.16 (3) (b) of the Local Government Act 1995, the fee charged for the hire of the Aflex Inflatable Obstacle Course be set as follows:</li> </ol> <p>One day: \$100  Two consecutive days: \$150  One Week: \$300</p>	Ongoing	Trayning Pool have hired the inflatable obstacle course and it has been well received and the obstacle course has been returned in original condition.	Ongoing until decision is made on future plans for Shire of Mt Marshall Aquatic Centre.
2017/11 – 5 November 2017	<ol style="list-style-type: none"> <li>1. Resolve to fund the installation of a disability access ramp at Welbungin Hall, such funding to be taken from the general building maintenance budget.</li> </ol>	Complete	Community group notified that the Shire will undertake this as a Shire project. ICS Carpentry will have the work completed by the 17 <sup>th</sup> of December 2017.	Dec 2017

## COMMUNITY DEVELOPMENT OFFICER – OLIVIA GRANICH

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2017/022 February 2017	<p>That:</p> <ol style="list-style-type: none"> <li>1. Council Acknowledge an historic equity imbalance in the provision of facilities between the towns of Beacon and Bencubbin;</li> <li>2. A desktop review be undertaken on proposed infrastructure upgrades for Beacon and that a further report be made to Council with a view to implementing a 5 year development program for the town;</li> <li>3. That the Shire's Community Development Officer investigate and report on other local government models for the development and support of volunteers in both communities; and</li> <li>4. That any agreed infrastructure development program and volunteer support program be incorporated into the Shire's Community Strategic Plan</li> </ol>	Ongoing	CDO liaising with Volunteers WA Wheatbelt Hub to source information that will assist with the development of the report.	

## COMMUNITY DEVELOPMENT OFFICER – OLIVIA GRANICH

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2016/190 December 2016	<p>That:</p> <ol style="list-style-type: none"> <li>the Shire of Mt Marshall engage a consultant to undertake a Needs Assessment &amp; Feasibility Study for a new Mt Marshall Aquatic Centre based on the methodology and deliverables outlined in the Needs Assessment &amp; Feasibility Study Criteria; and</li> <li>for the purposes of the study, the site for any new aquatic facility be confined to the Beacon Recreation Complex site, the Bencubbin Recreation Complex site and the current aquatic centre site.</li> </ol>	Current	<p>CDO acquired quotes from consultants to undertake this work. ABV Leisure Consultants to undertake the project. ABV currently reviewing Shires strategic documents and pool history. Survey and public consultation complete. Draft Needs Assessment presented in September, provided to Council to review.</p> <p>ABV are currently working on the Feasibility Study and cost estimates for the recommended options from the Needs Analysis. <b>Draft report expected to be presented in Feb/March 18.</b></p>	



North Eastern Wheatbelt Regional Organisation of Councils

Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

# Council Meeting

Tuesday 17 October 2017

Meeting held at the Nungarin Recreation Centre  
28 Railway Avenue,  
NUNGARIN

## MINUTES

### ***NEWROC Vision Statement***

*NEWROC is a strong, cohesive regional leadership group that fosters economic prosperity of member Councils.*

Attachment 12.3.2a

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## ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul style="list-style-type: none"><li>Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year)</li><li>Council reviews NEWROC project priorities</li></ul>	Council
March	<ul style="list-style-type: none"><li>WDC attendance to respond to NEWROC project priorities</li><li>Submit priority projects to WDC, Regional Development and WA Planning</li></ul>	Executive
April	<ul style="list-style-type: none"><li>NEWROC Budget Preparation</li><li>Review NEWTRAVEL Tourism Officer Contract - expires June 2017</li></ul>	Council
May	<ul style="list-style-type: none"><li>NEWROC Draft Budget Presented</li><li>NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2019)</li><li>Local Government Week agenda to be discussed at Executive meeting to determine if EA should attend</li></ul>	Executive
June	<ul style="list-style-type: none"><li>NEWROC Budget Adopted</li></ul>	Council
July		Executive
August	<ul style="list-style-type: none"><li>Information for Councillors pre-election</li></ul>	Council
September		Executive
October	<ul style="list-style-type: none"><li>NEWROC CEO and President Handover</li></ul>	Council
November	<ul style="list-style-type: none"><li>NEWROC Induction of new Council representatives (every other year)</li><li>Review NEWROC MoU (every other year)</li></ul>	Executive
December	<ul style="list-style-type: none"><li>NEWROC Annual Dinner</li></ul>	Council

### **ONGOING ACTIVITIES**

Compliance

Media Releases

### **NEWROC Chair Rotation**

Shire of Mt Marshall

**Shire of Nungarin** (October 2015 – October 2017)

**Shire of Wyalkatchem** (November 2017 – November 2019)

Shire of Koorda

Shire of Mukinbudin

Shire of Trayning

**NEWROC PROJECTS - Activity Running Sheet**

<b>ACTIVITY</b>	<b>Progress as at October 2017</b>
1. NEWROC Incubator Business Project	Business Case developed – to be reviewed (December 2017)
2. Land development mapping exercise	WDC completing Land Assembly surveys in collaboration with LandCorp
3. Regional Road Construction Group	Ongoing discussions
4. Align waste contracts amongst members Regional Waste Site	Avon Waste presentations
5. Gap analysis of local government services amongst	
6. Youth Officer / Youth programs	Development of Youth Strategy – funding being explored
7. LG Skills Audit	
8. Universally designed accommodation Additional need for quality accommodation	NEWROC Accommodation Study completed CEACA Project underway
9. Art in the Wheatbelt (art on silo's and adding value to Wheatbelt Way)	Concept supported in Aug 2015, needs further progression with Wheatbelt Way
10. NRM	NRM Strategy reviewed in 2015 and aligned to Wheatbelt Blueprint
11. Childcare Services – mobile and permanent	Investigation 2016, childcare survey and Better Beginnings presentation Shire of Wyalkatchem and Koorda possibly working together (March 2017)
12. Telecommunications	Telecommunications Business Case completed 2016 SWW Project, BBRF Application Feb 2017 – successful August 2017 Meeting with RuralNet 12/7/2017 October 2017 –Shire of Nungarin Tender open, BBRF agreement executed.
13. Health	NEWROC Health Strategy completed, needs review by Executive
14. LEMC Regional Activities / Risk Management	Successful grant through the Shire of Wyalkatchem
15. Compliance IPR, Reg 17 Subsidiary / Governance	Compliance officer discussed 2016 Members took up the LGIS Reg 17 service Dept LG presentation Feb 2017 NEWROC EO and WALGA (T Brown) discussion regarding process June 2017 and presentation at Council meeting
16. Records Management and Disposal	Presentation by IT Vision at Sept Executive Solutions to be presented to CEO's for discussion
17. Plant equipment	CEO's providing feedback to Ian McCabe (March 2017)
18. Joint procurement	Responses still to be received (March 2017)
19. IT equipment	Responses still to be received
20. NEWROC Economic Development Officer Proposal	JDF drafted and presented at the May 2017 Executive Meeting Shire of Mt Marshall pursuing this on an individual basis at this stage Hon Darren West invited to a future NEWROC meeting to discuss Development Commission resourcing and economic development role
21. NEWROC Aged Friendly Community Plan review	Aged Friendly Community Plan will be reviewed at the July 2017 Executive Meeting
22. Kununoppin Bonded Medical Scholarship	Reviewed
23. NEWROC Building Services	
24. Group insurance	To be discussed in 2018

NEWROC Council Meeting 17 October 2017 - MINUTES

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25. NEWTravel	Contract and JDF reviewed 2015, 2016 Multiplier effect of tourism to be instigated Presentation at June Council meeting Discussion at August Council meeting – governance to be looked at
26. NEWROC Website	Complete and live Passwords re-sent 4/7/2017



## **NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS**

**Ordinary Meeting of Council held at the Shire of Nungarin, 28 Railway Avenue, Nungarin, on Tuesday 17 October 2017 commencing at 2:08pm.**

### **MINUTES**

#### **1. OPENING AND ANNOUNCEMENTS**

The Chair, Cr O'Connell declared the meeting open at 2:08pm and welcomed all the delegates and CEO's to the meeting.

#### **2. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

##### **2.1. Attendance**

###### **Elected Members**

Cr Eileen O'Connell	Delegate	NEWROC Chair, Shire of Nungarin
Cr Gary Shadbolt	Delegate	President, Shire of Mukinbudin
Cr Rachel Kirby	Delegate	President, Shire of Mt Marshall
Cr Freda Tarr	Delegate	President, Shire of Trayning
Cr Quentin Davies	Delegate	President, Shire of Wyalkatchem

###### **Chief Executive Officers**

John Nuttall	Director Economic Development and Tourism, Shire of Mt Marshall
Dirk Sellenger	Director, Transport and Infrastructure, Shire of Mukinbudin
Bill Fensome	Director Corporate Services, Shire of Nungarin
Graham Merrick	Director Environment, Shire of Trayning
Ian McCabe	Director Emergency Management and Health, Shire of Wyalkatchem

###### **Officers**

Caroline Robinson	NEWROC Executive Officer
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###### **Guests**

Anne Banks-McAllister	WALGA
Tony Brown	WALGA
Cr Bev Palmer	Shire of Nungarin

##### **2.2. Apologies**

Cr Ricky Storer	Delegate	President, Shire of Koorda
David Burton	Director Community Development and Regulatory Services, Shire of Koorda	
Cr Stuart Faulkner	Shire of Mt Marshall	

##### **2.3. Requests for Leave of Absence**

Nil

### **3. DECLARATIONS OF INTEREST AND DELEGATIONS REGISTER**

#### **3.1. Declarations of Interest**

Nil

#### **3.2. Delegations Register – August 2017**

Please find below a delegations register as per the new policy adopted in March 2017:

<b>Description of Delegations</b>	<b>Delegatee</b>	<b>Delegated to</b>	<b>Approval</b>
Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council 2016
Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council 2016
Bendigo Bank Signatory (Shire of Nungarin)	Council	CEO	Council 2016
Management of NEWTravel EO	CEO	NEWROC EO	Council
NEWROC Website	CEO	NEWROC EO	Council June 2017

### **4. PRESENTATIONS**

Nil

### **5. MINUTES OF MEETINGS**

#### **5.1. Minutes of Ordinary Meetings**

##### **5.1.1. Minutes of Ordinary Meeting of NEWROC Council – 22 August 2017**

Minutes of the meeting held 22 August 2017 have previously been circulated.

#### **RESOLUTION:**

**That the Minutes of the NEWROC Meeting of Council held on 22 August 2017 be confirmed as a true and correct record of proceedings.**

**Moved Cr Tarr**

**Seconded Cr Shadbolt**

**Carried 5/0**

**Note:** Amendments as noted in the June minutes have been undertaken.

##### **5.1.2. Business Arising from NEWROC Council meeting**

#### **5.2. NEWROC Events for Sport & Recreation**

Mitch Hardy, Manager of Regional Services and Jenifer Collins, Department of Local Government, Sport and Cultural Industries - Sport and Recreation attended the NEWROC Council meeting held 22 August.

The below action was agreed to be undertaken:

#### **ACTION:**

Executive Officer to collate a list of local events and supply to the Department.

The Executive Officer sent an email to CEO's and NEWROC CRC's requesting any events thought to benefit from support offered by the Department be sent through. Responses have been sent to the Department for their consideration

**RESOLUTION:**

**That the information be received.**

**Moved Cr Davies**

**Seconded Cr Kirby**

**Carried 5/0**

**5.3. Local Government Week Agenda**

The below action as discussed has been added to the Annual Calendar of events.

**ACTION:**

Local Government Week agenda to be discussed annually at an Executive Meeting to determine the relevancy of whether the NEWROC Executive Officer should attend or not.

**OFFICER RECOMMENDATION:**

**That the information be received.**

**Moved Cr Kirby**

**Seconded Cr Tarr**

**Carried 5/0**

**5.4. Minutes of Executive Committee Meetings**

**5.4.1. NEWROC Executive Committee Meeting – 26 September 2017**

Minutes of the NEWROC Executive Committee Meeting held on 26 September 2017 have been circulated.

**RESOLUTION:**

**That the Minutes of the NEWROC Executive Committee Meeting held on 26 September 2017, be received.**

**Moved Cr Tarr**

**Seconded Cr Kirby**

**Carried 5/0**

**5.4.2. Business Arising from the NEWROC Executive Meeting**

**5.4.2.1. NEWROC Health Strategy**

Cr Tarr requested an explanation as to why the NEWROC Health Strategy was included in the Executive Agenda but not the Council Agenda. The reason being that the Executive still needs to look at the Strategy as a whole (last meeting there were three CEO's present as opposed to six) to provide recommendations to Council.

## 6. FINANCIAL MATTERS

### 6.1. List of Income and Expenditure

**PORTFOLIO:** Corporate Capacity  
**FILE REFERENCE:** 42-2 Finance Audit and Compliance  
**REPORTING OFFICER:** Caroline Robinson, Executive Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 4 October 2017  
**ATTACHMENT NUMBER:** Nil  
**CONSULTATION:** Dannelle Foley  
**STATUTORY ENVIRONMENT:** Nil  
**VOTING REQUIREMENT:** Simple Majority

### COMMENTS

The below list outlines the income and expenditure from 1 September to 30 September 2017

### Account Transactions

#### NEWROC

For the period 1 September 2017 to 30 September 2017

Date	Description	Reference	Credit	Debit	Gross
<b>NEWROC Funds #5557</b>					
<b>Opening Balance</b>			<b>50,307.74</b>	<b>0.00</b>	<b>0.00</b>
01 Sep 2017	Payment: Digit Books Pty Ltd	D1G1T Monthly Subscription	0.00	50.00	(50.00)
01 Sep 2017	Bendigo Bank	Transaction Fees	0.00	2.40	(2.40)
01 Sep 2017	Bendigo Bank	Interest Received	6.89	0.00	6.89
14 Sep 2017	Bank Transfer from NEWROC Investment Account#6026 to NEWROC Funds #5557		321,540.48	0.00	321,540.48
15 Sep 2017	Payment: The West Australian	West Australian - Tender Advert	0.00	226.15	(226.15)
15 Sep 2017	Payment: Koorda Community Resource Centre	Koorda CRC - MoU Printing	0.00	56.55	(56.55)
15 Sep 2017	Payment: Solum Wheatbelt Business Solutions	Solum 246 - EO Services	0.00	3,299.80	(3,299.80)
15 Sep 2017	Payment: TechCloud Enterprises	TechCloud - User Manual Doc Centre	0.00	160.00	(160.00)
15 Sep 2017	Payment: Vernon Contracting	Vernon - TO Services	0.00	1,323.96	(1,323.96)
15 Sep 2017	Payment: Vernon Contracting	Vernon - TO Services Inv#1011	0.00	1,456.40	(1,456.40)
28 Sep 2017	Payment: Shire of Mount Marshall	Mt Marshall - LGW Dinner	493.57	0.00	493.57
29 Sep 2017	Payment: Shire of Koorda	Koorda - LGW Dinner	352.55	0.00	352.55
<b>Total NEWROC Funds #5557</b>			<b>322,393.49</b>	<b>6,575.26</b>	<b>315,818.23</b>
<b>Closing Balance</b>			<b>366,125.97</b>	<b>0.00</b>	<b>0.00</b>
<b>NEWROC Investment Account#6026</b>					
<b>Opening Balance</b>			<b>317,936.93</b>	<b>0.00</b>	<b>0.00</b>
10 Sep 2017	Bendigo Bank	Interest Received	3,526.05	0.00	3,526.05
14 Sep 2017	Bendigo Bank	Interest Received	77.50	0.00	77.50
14 Sep 2017	Bank Transfer from NEWROC Investment Account#6026 to NEWROC Funds #5557		0.00	321,540.48	(321,540.48)
<b>Total NEWROC Investment Account#6026</b>			<b>3,603.55</b>	<b>321,540.48</b>	<b>(317,936.93)</b>
<b>Closing Balance</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total</b>			<b>325,997.04</b>	<b>328,115.74</b>	<b>(2,118.70)</b>

**Note:** The investment account has received \$3526.05 interest on 10 September 2017.  
 Communication between the Executive Officer, Shire of Nungarin and Bendigo Bank has occurred and the term deposit has not been renewed to ensure adequate funds are available for the NEWROC Telecommunications Solution.

Profit and Loss Report to the 30 September 2017.

**Profit & Loss**  
**NEWROC**  
**Cash Basis**

	Sep-17	YTD
<b>Income</b>		
Interest Received	\$3,610.44	\$3,629.60
<b>Total Income</b>	<b>\$3,610.44</b>	<b>\$3,629.60</b>
<b>Gross Profit</b>	<b>\$3,610.44</b>	<b>\$3,629.60</b>
<b>Less Operating Expenses</b>		
Accounting/Audit fees	\$45.45	\$608.85
Advertising	\$205.59	\$205.59
Bank charges	\$2.40	\$6.80
Event / Ceremony Expenses	-\$769.20	\$647.16
Executive Officer Business Case/Project Work	\$0.00	\$37.27
Executive Officer Contract Services	\$2,695.00	\$5,145.00
Office Expenses	\$0.00	\$1,272.73
Printing and Stationery	\$51.41	\$51.41
Records Storage	\$0.00	\$5.00
Tourism Officer Contract Services	\$2,200.00	\$2,200.00
Travel Executive Officer	\$604.80	\$1,321.17
Travel Tourism Officer	\$327.60	\$327.60
Website and Database	\$145.45	\$145.45
<b>Total Operating Expenses</b>	<b>\$5,508.50</b>	<b>\$11,974.03</b>
<b>Net Profit</b>	<b>-\$1,898.06</b>	<b>-\$8,344.43</b>

**BUDGET v ACTUAL**

<b>Income</b>	<b>Budget</b>	<b>Actual</b>
Grants received (256)	737,393	
Interest Received (276)	7,120	3629.60
<b>Subscriptions Received (255)</b>		
NEWROC Subscriptions (6 x \$11,000)	66,000	
Business Case / Project Work (6 x \$2,000)	12,000	
Medical Enhancement Fund (\$6250 x 2 Koorda & Wyalkatchem)	12,500	
Tourism Officer (6 x \$2700)	16,200	
Wheatbelt Way Marketing (6 x \$500)	3,000	
BBRF - SWW Project (subject to funding)**	112,308	
Sundry Income (267)		
<b>Total Income</b>	<b>966,521</b>	<b>3629.60</b>

**Less Operating Expenses**

**Executive Officer**

Executive Officer Contract Services (412)	57,400	5145
Seminars/Conferences (408)	1,000	
Travel Executive Officer (477)	10,000	1321.17
Office Expenses (450)	3,000	1272.73
Travelling Expenses (Accom) (479)	1,000	
Executive Officer Business Case/Project Work (414)	20,000	37.27

**Governance / General Administration**

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Accounting/Audit fees (390)	5,455	608.85
Advertising (392)	0	205.59
Bank charges (398)	72	6.8
Consultancy Fees (409)	0	
Legal expenses (440)	1,000	
Events(447)	0	647.16
Printing and Stationery		51.41
Records Storage (393)	50	5
<b>Grant Funding</b>		
Grants distributed (433)	968,249	
<b>Medical Enhancement Fund</b>		
Health Project (474)	40,000	
<b>Natural Resource Management</b>		
Contractor/Services (411)	0	
<b>NewArts Literary Luncheon (860)</b>		
Subscriptions Distributed (474)	600	
<b>NEWROC Promotion</b>		
Website and Database (460)	2,000	145.45
<b>NEWTRAVEL Tourism Officer</b>		
Tourism Officer Contract Services (413)	13,200	2200
Travel Tourism Officer (478)	3,000	327.60
<b>Wheatbelt Way</b>		
WBW Infrastructure (501)	21,448	
WBW Marketing (500)	3,000	
WBW Signage (502) - <i>transferred to NEWTRAVEL</i>	0	
<b>Total Operating Expenses</b>	<b>1,058,073</b>	<b>11974.03</b>

**RESOLUTION:**

**That the income and expenditure, the profit and loss report and budget v actual as at 30 September 2017, as listed, be endorsed.**

**Moved Cr Kirby**

**Seconded Cr Shadbolt**

**Carried 5/0**

## **6.2. NEWROC Budget 2017 – 18 - Reserves**

<b>PORTFOLIO:</b>	Corporate Capacity
<b>FILE REFERENCE:</b>	42-2 Finance Audit and Compliance
<b>REPORTING OFFICER:</b>	Caroline Robinson, Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	14 September 2017
<b>ATTACHMENT NUMBER:</b>	#1 Reserves Policy
<b>CONSULTATION:</b>	Ian McCabe – Shire of Wyalkatchem Dannelle Foley
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

### **COMMENT:**

At the August NEWROC Council meeting, it was requested that the Executive review the Reserves Policy, the reserve descriptions and allocate amounts towards these reserves.

### **Discussion at the NEWROC Executive Meeting:**

- 👉 Reserve amounts be discussed at Council meeting in October
- 👉 The word 'renewable' removed from Energy and Waste description
- 👉 Interest is just pooled, rather than allocating to all reserves

### **OFFICER RECOMMENDATION:**

That;

- 1) The Reserves Policy be adopted;
- 2) The Reserve descriptions in the Reserves Policy be adopted; and
- 3) Amounts be allocated to each Reserve Description: \_\_\_\_\_

### **RESOLUTION:**

That;

- 1) **The Reserves Policy be adopted;**
- 2) **The Reserve descriptions in the Reserves Policy be adopted with the amendment to Contingency – Funds to be used towards NEWROC strategic projects**
- 3) **All current reserve amounts be allocated to telecommunications and reviewed in February 2018**

**Moved Cr Davies**

**Seconded Cr Tarr**

**Carried 5/0**

### **Discussion:**

- 👉 Reserves to be aligned with strategic projects of NEWROC
- 👉 NEWROC may have some strategic ideas however no timelines attached to it
- 👉 WALGA (Anne) has offered her help to do a strategic planning session
- 👉 Executive Officer to approach Perth Energy (Graham Merrick to supply information) to progress the energy project. Perth Energy was discussing end of line power inputs and possibly a discussion on solutions for the NEWROC. Plus also a discussion on power rates would be applicable

**ACTION:**

**Invite extended to Anne Banks-McAllister to conduct a strategic planning session with the NEWROC Council and Executive in February 2018.**



## 7. MATTERS FOR DECISION

### 7.1. NEWArts Literary Luncheon

PORTFOLIO:	Corporate Capacity
FILE REFERENCE:	116-2 NEWArts
REPORTING OFFICER:	Dannelle Foley
DISCLOSURE OF INTEREST:	Nil
DATE:	4 September 2017
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Caroline Robinson
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

#### COMMENT

The annual Literary Luncheon hosted by the KTY Book Club on Friday 18 August and the Trayning Sporting Club.

The event was very successful and extremely well supported by the local NEWROC Shires and also surrounding areas. 85 ladies attended to listen to guest speaker, author Natasha Lester, who currently has a book in the top 10 bestsellers.

Natasha Lester is an Australian author of historical fiction who has written four novels with [Her Mother's Secret](#), being published in March 2017. It's the second foray into historical fiction, previously publishing the bestseller [A Kiss from Mr Fitzgerald](#) in 2016. Previously, she's written literary fiction as well, including the award-winning *What is Left Over After* (2010) and *If I Should Lose You* (2012). *The Age* newspaper has described her as "a remarkable Australian talent."

The KTY Book Club extended their sincere thanks to the NEWROC via email on 28 August for *"their continued support of this wonderful event. It is a fantastic day that enables country residents to have a cultural experience in their local area, network and interact with like-minded people and encourages inclusiveness within our Shires."* Cr Melanie Brown

The Trayning Sporting Club was transformed into a 1920's style saloon, in keeping with one of Natasha's novels. The lunch was catered by Sonya Ralph catering from Dowerin, who produced an amazing meal. Local girls helped out with waitressing and providing a bar service.

Cr Eileen O'Connell attended in her capacity as NEWROC Chairperson. Cr O'Connell spoke to the attendees about the importance of the NEWROC group and their role in supporting this luncheon/workshop over the years.

#### RESOLUTION:

**That the information be received**

**Moved Cr Tarr**

**Seconded Cr Davies**

**Carried 5/0**



*Images from Cr Brown*

## **7.2. NEWTravel Update**

<b>PORTFOLIO:</b>	Economic Development and Tourism
<b>FILE REFERENCE:</b>	132-1 Tourism
<b>REPORTING OFFICER:</b>	Linda Vernon, Tourism Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	9 October 2017
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Caroline Robinson
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

### **BACKGROUND**

To provide NEWROC with an update of NEWTRAVEL activities to date and acknowledging the feedback received by NEWROC from their 18th August 2017 meeting regarding the late agenda item 7.1 NEWTRAVEL.

### **COMMENT:**

NEWTRAVEL held its General Meeting in July 2017. Resolutions to note are:

1. That NEWTRAVEL decline the request from the Wongan Hills Tourism Group to be included in the Wheatbelt Way Drive Trail but offer to liaise better with them to cross promote both our regions and include them on the Wheatbelt Way website Other Self Drive Trails page.
2. That the above 2017-2018 NEWTRAVEL Marketing budget be adopted as presented.
3. That a universal template be developed across NEWROC/NEWTRAVEL for the management of Wheatbelt Way sites.
4. NEWTRAVEL to write a letter of support to the Shire of Mt Marshall in support of the Shire securing an accommodation for Beacon wether it is the existing Beacon Barracks (noting its historical value, not to be undervalued) or a new facility that provides similar cost effective accommodation. NEWTRAVEL also to write a letter of support for the Wyalkatchem CRC solar panels funding application.

Updates on NEWTRAVEL and NEWROC Tourism Officer Activities for NEWROC to note are:

#### **1. Dowerin Field Days**

NEWTRAVEL for the fifth year had a stand in the Good Food and Getaway's Pavilion at the Dowerin Field Days. This year saw only a small number of volunteers come forward to man the stand; the Tourism Officer filled all the necessary gaps. The display utilised the new joint regional banner which includes NEWTRAVEL, WEROC and RoeTourism to create a new look as well as support the ageing Wheatbelt Way display. There was plenty of genuine interest and enquiries about the Wheatbelt Way with many visitors planning to head out to the Wheatbelt Way region after visiting Dowerin or stopped to tell us that they had visited the stand last year and had incorporated exploring the wider region into their visit to Dowerin this year.



## 2. Wheatbelt Way App

I am still disappointed to inform you that the App is still not available to download. There has been an issue with the developer who has given the following explanation *“Unfortunately, as I previously informed you, Apple has rejected the app. They have recently changed their policy and don’t allow to distribute Beta version on the App Store anymore”* After a week of liaising with the App designer and the Developer/Coder a new schedule has been provided with the iOS version of the App now planned for download from the Apple Store by the 30th September 2017.

## 3. NEWTRAVEL Governance and Constitution Update

The NEWROC Executive Officer and myself will make contact in late September to discuss improvements to the NEWROC and NEWTravel governance and relationship.

In line with the Department of Commerce changes to the Associations Act and also as NEWTRAVELs role and activities have evolved in recent years the NEWTRAVEL Constitution needs to be reviewed. It is anticipated that this process will take up to 12 months and that the NEWROC Tourism Officer will assist NEWTRAVEL with this activity as a part of the administration duties provided to NEWTRAVEL. A proposed action plan for this process is below. Please note that this action plan has not been provided to NEWTRAVEL therefore it is only a DRAFT plan from the NEWROC Tourism Officer. All current NEWTRAVEL members are actively encouraged to participate in this process. Hopefully this address any concerns raised at the August NEWROC meeting in regards to the governance of NEWTRAVEL.

Review Focus Area	Action Review Areas	Who	When
1. Review NEWTRAVEL Constitution	Workshop session at October AGM.	NEWTRAVEL	October 2017 AGM
a. a. Purpose of NEWTRAVEL	<ul style="list-style-type: none"> <li>The objects or purposes of the incorporated association.</li> </ul>		
b. b. Membership of NEWTRAVEL	<ul style="list-style-type: none"> <li>The qualifications for membership of the incorporated association and provision for when membership commences and when it ceases.</li> <li>The register of members of the incorporated association.</li> </ul>		
c. NEWTRAVEL Funds and Fees	<ul style="list-style-type: none"> <li>The entrance fees, subscriptions and other amounts to be paid by members of the incorporated association.</li> <li>The manner in which the funds of the association are controlled.</li> </ul>		

	<ul style="list-style-type: none"> <li>The day in each year on which the financial year of the incorporated association commences.</li> </ul>	
d. Structure of NEWTRAVEL	<ul style="list-style-type: none"> <li>The name, constitution, membership and powers of the management committee or other body having the management of the incorporated association and provision for the following:                             <ol style="list-style-type: none"> <li>The election or appointment of members of the committee;</li> <li>The terms of office of members of the committee;</li> <li>The grounds on which, or reasons for which, the office of a member of the committee shall become vacant;</li> <li>The filling of casual vacancies occurring on the committee;</li> <li>The quorum and procedure at meetings of the committee;</li> <li>The making and keeping of records of the proceedings at meetings of the committee;</li> <li>The circumstances (if any) in which payment may be made to a member of the committee out of the funds of the association.</li> </ol> </li> </ul>	
e. Committee and officer duties	Review Officer bearer roles and responsibilities,	
f. NEWTRAVEL Quorum and Meeting Procedure	<ul style="list-style-type: none"> <li>The quorum and procedure at general meetings of members of the incorporated association.</li> <li>The number of members, expressed as a percentage of membership, who may at any time require that a general meeting of the incorporated association can be convened.</li> </ul>	
g. Notifications and Voting	<ul style="list-style-type: none"> <li>The notification of members or classes of members of general meetings of the incorporated association and their rights to attend and vote at those meetings.</li> <li>The time within which, and manner in which, notices of general meetings and notices of motion are to be given, published or circulated.</li> </ul>	
h. Disputes	<ul style="list-style-type: none"> <li>A procedure for dealing with any dispute under or relating to the rules: a) between members; or b) between members and the incorporated association.</li> </ul>	
i. Winding Up the Association	<ul style="list-style-type: none"> <li>The manner in which surplus property of the incorporated association must be distributed or</li> </ul>	

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	dealt with if the association is wound up or its incorporation cancelled.		
2. Update and Adopt New Constitution	Resolution by NEWTRAVEL to update/change the constitution as presented to this meeting. Calling of meeting to include notice of special resolutions in relation to this.	NEWTRAVEL	February 2018
3. Lodge the Changes.	Lodge the Changes with the Associations Act.	NEWTRAVEL	March 2018

Since the September Executive meeting, the Executive Officer has discussed with the NEWTravel Executive Officer:

- 👉 Whether NEWROC continues to invoice Executive Officer and marketing annual subscriptions for NEWTravel – both the NEWROC Executive Officer and NEWTravel Executive Officer agreed NEWROC should continue this role as NEWROC's Tourism and Economic Development Portfolio manages the role
- 👉 Growing business memberships for NEWTravel
- 👉 Governance and constitution changes (general, not specific)

**RESOLUTION:**

**That the information be received.**

**Moved Cr Tarr**

**Seconded Cr Shadbolt**

**Carried 5/0**

**Discussion:**

- 👉 Wheatbelt Way app is still waiting to be uploaded to iTunes, delays due to the new requirements of iOS13
- 👉 Is it worth NEWTravel considering Android? NEWTravel meets at the end of the month, it will be discussed further then.

### 7.3. Wheatbelt Development Commission – Tourism Strategy

<b>PORTFOLIO:</b>	Economic Development and Tourism
<b>FILE REFERENCE:</b>	132 Tourism
<b>REPORTING OFFICER:</b>	Caroline Robinson, Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	9 October 2017
<b>ATTACHMENT NUMBER:</b>	#2 DRAFT Wheatbelt Tourism Strategy
<b>CONSULTATION:</b>	John Nuttall, CEO Shire of Mt Marshall Linda Vernon, Tourism Officer
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

#### COMMENT

Over recent years, the Wheatbelt Development Commission's economic planning including the Wheatbelt Blueprint and sub-regional economic strategies, has identified tourism as an emerging industry in the region. The WDC recognised the need for a strategy to grow the industry and initiated work surrounding this.

The purpose of the Wheatbelt Tourism Strategy is to:

1. Guide growth of tourism value across the Wheatbelt
2. Foster a collaborative approach to improve the profile of Wheatbelt tourism
3. Determine regional priorities for investment

Timeline:

- 👉 In March and April 2017 Commission staff travelled the Wheatbelt and met with various thought leaders and stakeholders in the tourism industry.
- 👉 A draft strategy was presented to the Wheatbelt Development Commission Board on Thursday, 8 June 2017.
- 👉 Key findings along with a draft vision, targets, outcomes and broad recommendations were presented back to tourism industry thought leaders and stakeholders at a presentation on Tuesday, 12 September 2017.

The draft Growing Wheatbelt Tourism Strategy is attached and is open for your comment. All comments, corrections and feedback on the draft Strategy will be appreciated.

Please consider the following when you read the draft. This will assist with the recommendations going forward for the WDC

1. Does the vision capture the way forward for the Wheatbelt tourism industry?
2. Are the industry targets appropriate?
3. Comments and ideas from industry stakeholders on how recommendations could be implemented will be appreciated.
4. Are there any second tier tourist attractions omitted in Appendix 1?
5. Are there any stakeholder organisations omitted in Appendix 2?

**Comment submission closes 5pm Friday, 27 October 2017. Please direct all comments attention to:** Anita Swift, WDC, [anita.swift@wheatbelt.wa.gov.au](mailto:anita.swift@wheatbelt.wa.gov.au), PO Box 250, Northam WA 6401 or 08 9622 7222.

**Discussion at the Executive Meeting:**

- 👉 4 icons have been identified for the region, those being New Norcia, Wave Rock, the Pinnacles and Wildflowers
- 👉 The Wheatbelt is a large geographical area and members felt it should be broken down into smaller areas with a focus on existing collaborating and working tourism groups
- 👉 Members were disappointed at the level of consultation

Email sent to NEWROC CEO's from the NEWROC Executive Officer regarding the Strategy on the 27 September:

- 👉 Agree with the digital focus of the Strategy
- 👉 Page 36 under Attract Private Investment and Page 43 Information Management – suggest we see some strategies about diversifying and demystifying the Visitor Profile so that all businesses recognise the value and their role in tourism which can in turn lead to investment. There is a significant need to have a detailed investigation and research into the visitor types and their preferences that are coming to the central eastern Wheatbelt so that services and facilities can be targeted, specific interest groups can be provided for and tourism businesses, such as accommodation providers, can make informed decisions for their product and service offering. Such research needs to be disseminated to accommodation providers so they can tailor their product and service offering and it needs to be ONGOING. Groups such as Roe Tourism and NewTravel can help tourism businesses capture such data and begin the process of detailed research into visitor types (like Linda already does but on a larger scale)
- 👉 Can the region do a MICE strategy to increase visitation and occupancy rates? In the Wheatbelt such a strategy would need to be innovative and flexible with a focus on regional centres or neighbouring towns that could accommodate a large number of visitors e.g. York, Merredin, Narrogin that would be attracted to the meetings sector
- 👉 There is not a lot in there about helping accommodation providers to lift their standards – and this is an area we constantly talk about

**RESOLUTION:**

**That;**

- i) The information is received; and**
- ii) NEWTRAVEL to provide points of feedback to the Wheatbelt Development Commission regarding their Tourism Strategy with input from individual local government members.**

**Moved Cr Tarr**

**Seconded Cr Davies**

**Carried 5/0**

**Discussion:**

- 👉 John Nuttall and Linda Vernon (NEWTravel) met to discuss the strategy. Linda has prepared a draft response with John and it will be presented at the next NEWTravel meeting on Thursday 26<sup>th</sup> October
- 👉 John has requested members provide feedback to him

**ACTION:**

**John Nuttall will send drafted response to all members prior to NEWTravel meeting on the 26<sup>th</sup> October.**

**ACTION:**

**Linda to send the Wheatbelt Tourism Strategy to all NEWROC CEO's and Presidents and encourage feedback to John Nuttall.**



#### **7.4. Telecommunications**

<b>PORTFOLIO:</b>	Transport and Infrastructure
<b>FILE REFERENCE:</b>	035-1 Grants General
<b>REPORTING OFFICER:</b>	Caroline Robinson, Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	9 October 2017
<b>ATTACHMENT NUMBER:</b>	#3 Media Release #4 Expression Of Interest #5 Telecommunications Solution Tender #6 FAA
<b>CONSULTATION:</b>	Bill Fensome, CEO Shire of Nungarin John Nuttall, CEO Shire of Mt Marshall David Burton, CEO Shire of Koorda Dannelle Foley WALGA Procurement
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

#### **COMMENT**

An update on the BBRF Telecommunications Project:

- 👉 The Telecommunications Sub Committee met prior to the NEWROC August Council meeting
- 👉 A media release to all members, CRC's, Farm Weekly, The West, Countryman, Avon Advocate and Merredin Phoenix has been issued
- 👉 An Expression of Interest (EOI) has been released to member Shires and we strongly encourage you to spread the word regarding these EOI's and encourage the community to complete them
- 👉 A meeting with the Shire of Merredin has occurred regarding their participation in the project
- 👉 The Executive Officer has submitted an application to the CBH Group Grass Roots Fund: Small Scale Infrastructure Round on 30 August 2017. The NEWROC has applied for \$16,000 to undertake the detailed scope (\$21,500) – unfortunately we were unsuccessful
- 👉 Phone meetings with AusIndustry regarding the FAA for the project – we have provided contact details, project scope information, timelines, milestones and budgets. A draft FAA will be presented to all members when it is provided by AusIndustry (hopefully prior to this meeting)
- 👉 A tender for the telecommunications solution was presented, discussed and released at the Shire of Nungarin September Council meeting. It will be open for 20 days and is in line with the Local Government (Functions and General) Regulations 1996. The Shire of Nungarin has published the tender state wide (The West 23/9/17) and will keep a register of applications. The successful tenderer will be announced at the Shire of Nungarin's October Council meeting.

#### **Actions since the September Executive Meeting:**

- 👉 Telecommunications Project Steering Committee has reviewed the FAA and the Shire of Nungarin has signed it, it is waiting with AusIndustry for execution

Additionally, an extract of contributions confirmed for the project which members should note:

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Contributor	Cash contribution \$ (GST excl)	In-kind contribution \$ (GST excl)	Nature of in-kind contribution	Due date
Shire of Nungarin	\$18,718	\$4000	Project management (24hrs x \$40 per hour) land provision (\$1000) site works (\$1500) building fee (\$540)	15/2/2018
Shire of Koorda	\$18,718	\$4000	Project management (24hrs x \$40 per hour) land provision (\$1000) site works (\$1500) building fee (\$540)	15/2/2018
Shire of Wyalkatchem	\$18,718	\$4000	Project management (24hrs x \$40 per hour) land provision (\$1000) site works (\$1500) building fee (\$540)	15/02/2018
Shire of Mukinbudin	\$18,718	\$4000	Project management (24hrs x \$40 per hour) land provision (\$1000) site works (\$1500) building fee (\$540)	15/02/2018

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<b>Contributor</b>	<b>Cash contribution \$ (GST excl)</b>	<b>In-kind contribution \$ (GST excl)</b>	<b>Nature of in-kind contribution</b>	<b>Due date</b>
Shire of Trayning	\$18,718	\$4000	Project management (24hrs x \$40 per hour) land provision (\$1000) site works (\$1500) building fee (\$540)	15/02/2018
Shire of Mt Marshall	\$18,718	\$4000	Project management (24hrs x \$40 per hour) land provision (\$1000) site works (\$1500) building fee (\$540)	15/02/2018
NEWROC Executive Committee	\$142,317	\$7,409	Project Management (72hrs x \$58.60 per hour) Project Coordination (48hrs x \$55 per hour) Advertising \$550 local and regional papers	05/01/2018
Mukinbudin Community Bank	\$2,000	\$0	NA	05/12/2017

On Thursday 5 October information was provided from nbn regarding the increase in monthly maximum wholesale data limits and increasing average peak download plans by up to 50% on the Sky Muster™ Satellite. Retail service providers are now selling these new Sky Muster™ plans.

nbn has spent the past six months resolving operational issues on the Sky Muster™ satellite service following feedback from the community and rural industry groups and is grateful for the patience of all those who have had a less than positive experience in our first year of operating the Sky Muster™ satellite service, we are pleased to report the changes made have resulted in positive feedback.

The full media release can be found here <https://www.nbnco.com.au/corporate-information/media-centre/media-releases/retailers-selling-sky-muster-plans.html>

nbn Sky Muster™ plans are still a long way short of the possible plans that will be offered under the proposed NEWROC solution. The information has been distributed to the steering committee, distribution of this type of information into the broader community directly from shires or NEWROC should be delayed until the current tender is closed and awarded (Tuesday 17 October).

**OFFICER RECOMMENDATION:**

**That;**





- i) the information be received;**
- ii) Members provide copies of the Expression of Interest to businesses and residents and encourage completion;**
- iii) The FAA with AusIndustry be entered into and signed by Bill Fensome, CEO, Shire of Nungarin on behalf of the NEWROC members; and**
- iv) David Burton, Bill Fensome, John Nuttall and Caroline Robinson will review the tenders and provide a recommendation to the Shire of Nungarin for their Council meeting on the 25 October 2017.**

**Moved Cr Shadbolt**

**Seconded Cr Tarr**

**Carried 5/0**

**Discussion:**

-  Locations for the towers were included in the FAA however these are not confirmed (detailed scope to be completed by successful tenderer). Discussion whether there would be payments to landowners – it is the intention that this does not occur and that towers are mobile
-  Tender closes 17<sup>th</sup> October, Telecommunications Sub Committee will meet to assess tenders and provide a recommendation to the Shire of Nungarin
-  Members are encouraged to send the EOI to their communities
-  Shire contributions to the project were discussed and members requested their invoices be sent as soon as possible

## **7.5. NEWROC – Strategic Projects - Governance**

<b>PORTFOLIO:</b>	Corporate Capacity
<b>FILE REFERENCE:</b>	041-5 Strategic and Future Planning
<b>REPORTING OFFICER:</b>	Caroline Robinson, Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	9 October 2017
<b>ATTACHMENT NUMBER:</b>	#7 Regional Subsidiary Project Plan #8 Communication Plan #9 Regional Subsidiary Cheat Sheet
<b>CONSULTATION:</b>	Anne Banks McAllistair, WALGA
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

### **COMMENT**

At the August Council meeting the following resolution was passed:

#### **RESOLUTION:**





The NEWROC Executive develop a draft model charter and work towards identifying elements of the draft business plan they can prepare for presentation to Council for discussion regarding the regional subsidiary legislation.

Moved Cr Tarr


Seconded Cr Storer

Carried 6/0

#### **Actions:**

-  DRAFT Project Plan developed by WALGA
-  DRAFT Communications Plan developed by the NEWROC EO
-  DRAFT Cheat Sheet developed by WALGA and a graphic summary by the EO
-  NEWROC CEO to contact GECZ Secretary raising the questions on the regional subsidiary legislation and borrowings – notice in advance.

#### **Discussion at the Executive Meeting:**

-  Members provided some input into the key communication points for the proposed communication strategy on the regional subsidiary process

#### **RESOLUTION:**

##### **That:**



- 1) the Regional Subsidiary Project Plan is adopted**
- 2) the Regional Subsidiary Communications Plan is adopted**
- 3) the Regional Subsidiary Cheat Sheet is adopted**

Moved Cr Tarr

Seconded Cr Kirby

Carried 5/0

#### **Discussion:**

-  Department of Local Government and the Minister have approved regional subsidiaries to be in phase one of the Local Government Act review. WALGA want a review of all subsidiary regulations. The financial regulations are quite onerous.
-  NEWROC need to look at strategic objectives and projects that we want to achieve in the future. What do we want the subsidiary to do for us? Or any other relevant governance structure?

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- 👉 There is time to still look at the regional subsidiary structure and the best options in light of regulations being discussed
- 👉 Zero Shires interested in the current regional subsidiary legislation and WALGA don't want to push NEWROC in this direction as currently the regulations are too onerous
- 👉 To amend: No personal names in the communications plan

**ACTION:**

**NEWROC write to the Department of Local Government and Communities regarding our interest in the regional subsidiary structure however identify the obstacles and impediments in the legislation and thus our delay in moving forward.**

**ACTION:**

**Strategic planning session in February 2018 conducted by Anne, to include consideration of key projects and a decision making criteria for a possible new structure in 2018.**

## 7.6. 2018-19 Regional Events Scheme

<b>PORTFOLIO:</b>	Economic Development and Tourism
<b>FILE REFERENCE:</b>	035-1 Grant General
<b>REPORTING OFFICER:</b>	Dannelle Foley
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	9 October 2017
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

### COMMENT

On the 3 October the Hon Paul Papalia CSC MLA, Minister for Tourism; Racing and Gaming; Small Business; Defence Issues; Citizenship and Multicultural Interests announced the latest round of the Regional Events Scheme (RES).

The scheme includes the new Regional Aboriginal Events Scheme, which will fund events that showcase Aboriginal experiences through leadership and participation of Aboriginal people. Both schemes are supported by Tourism Western Australia and Royalties for Regions and are open to events held between July 1, 2018 and June 30, 2019. Event holders can request funding of between \$5,000 and \$50,000

Applications close 5pm, Tuesday 12 December 2017.

The scheme is administered by Tourism WA and supports regional events in WA that:

- bring additional tourism income to regional communities by increasing visitor numbers and expenditure in the host community (economic impact);
- attract media coverage that will help raise the profile of the region as a tourist destination (media impact);
- involve and inspire the local community (social benefits);
- extend the length of the traditional tourist seasons and better utilise tourism facilities and services during off-peak or shoulder periods; and
- improve the vibrancy and vitality of the State.

More information can be found on the Tourism WA website

<http://www.tourism.wa.gov.au/events/Event-sponsorship/Pages/Regional-Events-Scheme.aspx>

NEWROC member shires considering submitting an application are encourage to seek letters of support from the NEWROC.

### RESOLUTION:

**That:**

- The information be received; and**
- Member local governments consider requesting letters of support from the NEWROC to assist with any applications.**

**Moved Cr Kirby**

**Seconded Cr Davies**

**Carried 5/0**

**8. EMERGING NEWROC ISSUES as notified, introduced by decision of the Meeting**

**8.1. Shire of Mukinbudin – Cr Shadbolt letter to the NEWROC**

- 👉 Cr Tarr has written a response to Cr Shadbolt. Shire of Trayning discussed the idea of having a NEWROC Chair and CEO that is skills based and interested in the NEWROC objectives, does it need to be rotated? As well as the role of portfolios – can they be allocated to who is interested in them and skilled in that area?
- 👉 Cr Shadbolt discussed the desire for greater collaboration on issues and areas that effect all member Shires e.g. common dog laws, EHO, so too the need for enthusiasm to do this and the direction that Council gives CEO's
- 👉 Discussion regarding the role of Councillors in the decision making of the NEWROC
- 👉 Shire of Wyalkatchem discussed their role in the NEWROC and that they believe the role of the NEWROC Council is strategic
- 👉 Cr O'Connell discussed NEWROC voting entitlements, the role of the Council and Executive and perhaps the desire to review the NEWROC MoU to reflect our needs more accurately
- 👉 Discussion regarding the receiving or reports at individual Council level
- 👉 Shire of Wyalkatchem discussed the evolution of strategic planning and being proactive particularly if NEWROC go down the regional subsidiary structure
- 👉 Discussion regarding the decision making framework / criteria and strategic direction of the NEWROC – choosing the right vehicle to achieve our goals, key approaches (short and long term)
- 👉 We need to reflect on what has worked well and what hasn't
- 👉 February 2018 meeting will start in the morning with strategic planning e.g. 10am, followed by lunch and a regular Council meeting

**RESOLUTION:**

**NEWROC develop a decision making framework and strategic objectives at a planning meeting in February 2018, facilitated by Anne Bank McAllister.**

**Moved Cr Shadbolt**

**Seconded Cr Tarr**

**Carried 5/0**

**9. WALGA ZONE ISSUES**

**9.1. Local Government Act Review**

- 👉 WALGA will send discussion paper to next Zone meeting. It will go out to all local governments and the public – anyone is entitled to put a submission in
- 👉 Department of Local Government will also have a discussion paper and it will come out in early November
- 👉 WALGA provided an update on the Shire of Traynings' question at the 2017 WALGA AGM regarding disclosures. This will go into the WALGA submission regarding the Local Government Act Review. Additionally the Shire of Trayning raised road funding issues at the AGM. WALGA will respond with some more information at the Zone meeting
- 👉 Shire of Mukinbudin requested that future WALGA events be a Friday or Monday to encourage regional participation



## 10. OTHER MATTERS

### 10.1. CEACA

- 👉 CEACA was discussed in State Parliament recently (refer to the Shire of Wyalkatchem sending a Hansard transcript to members)
- 👉 CEACA Executive has requested a meeting with the Minister for an update

## 11. MEETING SCHEDULE

### 11.1. 2017 Meeting Dates

28 November	Executive	Shire of Nungarin
12 December	Council (Christmas Function)	Shire of Mukinbudin <b>(Commence at 3pm)</b>

The 2018 meeting dates will be presented at the November Executive Meeting for consideration

## 12. CLOSURE OF MEETING

The Chair, thanked everyone for their attendance and support given to the Shire of Nungarin, Cr O'Connell wished the Shire of Wyalkatchem well in the role of NEWROC Chair.

Cr O'Connell thanked Bill Fensome for all his work, and his role instigating NEWROC Director portfolios.

The Chair closed the meeting at 4.03pm.

Additional information to support the agenda and meeting processes.

**Strategic Focus 2016-2021**

**What will be the core drivers to achieving our vision?**

**CORE DRIVER 1 - RETAINING AND GROWING OUR POPULATION**

Advocating, promoting and marketing our communities as a place to live,  
work and visit

Retain and attract populations

**CORE DRIVER 2 - POSITIVE GOVERNMENT RELATIONS AND  
ATTRACTING GOVERNMENT FUNDING**

Advocating on behalf of our communities

Having successful and collaborative partnerships

Promoting and engaging in civic leadership

Collaborating and sharing within our region

Maintain member identities while working with each other

**How will we achieve our vision?**

**Helping businesses be innovative, sophisticated and growing**

**Developing our people (human capital)**

**Investing in our youth**

**Being technologically ready and adaptable**

**Investing in our natural environment**

**Working together and sharing our resources**



North Eastern Wheatbelt Regional Organisation of Councils

Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

# Council Meeting

Tuesday 12 December 2017

Meeting held at the Mukinbudin Sports Complex  
Cruickshank Street,  
MUKINBUDIN

## MINUTES

### **NEWROC Vision Statement**

*NEWROC is a strong, cohesive regional leadership group that fosters economic prosperity of member Councils.*

Attachment 12.3.2b

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## ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul style="list-style-type: none"> <li>Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year)</li> <li>Council reviews NEWROC project priorities</li> </ul>	Council
March	<ul style="list-style-type: none"> <li>WDC attendance to respond to NEWROC project priorities</li> <li>Submit priority projects to WDC, Regional Development and WA Planning</li> </ul>	Executive
April	<ul style="list-style-type: none"> <li>NEWROC Budget Preparation</li> <li>Review NEWTRAVEL Tourism Officer Contract - expires June 2017</li> </ul>	Council
May	<ul style="list-style-type: none"> <li>NEWROC Draft Budget Presented</li> <li>NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2019)</li> <li>Local Government Week agenda to be discussed at Executive meeting to determine if EA should attend</li> </ul>	Executive
June	<ul style="list-style-type: none"> <li>NEWROC Budget Adopted</li> </ul>	Council
July		Executive
August	<ul style="list-style-type: none"> <li>Information for Councillors pre-election</li> </ul>	Council
September		Executive
October	<ul style="list-style-type: none"> <li>NEWROC CEO and President Handover</li> </ul>	Council
November	<ul style="list-style-type: none"> <li>NEWROC Induction of new Council representatives (every other year)</li> <li>Review NEWROC MoU (every other year)</li> </ul>	Executive
December	<ul style="list-style-type: none"> <li>NEWROC Annual Dinner</li> </ul>	Council

### **ONGOING ACTIVITIES**

Compliance

Media Releases

### **NEWROC Chair Rotation**

Shire of Mt Marshall

Shire of Nungarin

**Shire of Wyalkatchem (November 2017 – November 2019)**

Shire of Koorda

Shire of Mukinbudin

Shire of Trayning

## NEWROC PROJECTS - Activity Running Sheet

ACTIVITY	Progress as at November 2017
1. NEWROC Incubator Business Project	Business Case developed – to be reviewed (December 2017)
2. Regional Road Construction Group	Ongoing discussions
3. Align waste contracts amongst members Regional Waste Site	Avon Waste presentations completed, individual waste reports to members
4. Gap analysis of local government services	
5. Youth Officer / Youth programs	Development of Youth Strategy – funding being explored
6. LG Skills Audit	
7. Universally designed accommodation Additional need for quality accommodation	NEWROC Accommodation Study completed CEACA Project underway
8. Art in the Wheatbelt (art on silo's and adding value to Wheatbelt Way)	Concept supported in Aug 2015, needs further progression with Wheatbelt Way
9. NRM	NRM Strategy reviewed in 2015 and aligned to Wheatbelt Blueprint
10. Childcare Services – mobile and permanent	Investigation 2016, childcare survey and Better Beginnings presentation Shire of Wyalkatchem and Koorda possibly working together (March 2017)
11. Telecommunications	Telecommunications Business Case completed 2016 SWW Project, BBRF Application Feb 2017 – successful August 2017 Meeting with RuralNet 12/7/2017 October 2017 –Shire of Nungarin Tender open, BBRF agreement executed. SWW appointed November – SWW presented to Shire of Merredin
12. Health	NEWROC Health Strategy completed, currently under review for Feb 2018
13. LEMC Regional Activities / Risk Management	Successful grant through the Shire of Wyalkatchem
14. Compliance IPR, Reg 17 Subsidiary / Governance	Compliance officer discussed 2016 Members took up the LGIS Reg 17 service Dept LG presentation Feb 2017 NEWROC EO and WALGA (T Brown) discussion regarding process June 2017 and presentation at Council meeting
15. Records Management and Disposal	Presentation by IT Vision at Sept Executive Shire of Trayning to review proposal on behalf of NEWROC I McCabe looking at SharePoint for group
16. Plant equipment	CEO's providing feedback to Ian McCabe (March 2017)
17. Joint procurement	Responses still to be received (March 2017)
18. IT equipment	Responses still to be received
19. NEWROC Economic Development Officer Proposal	JDF drafted and presented at the May 2017 Executive Meeting Shire of Mt Marshall pursuing this on an individual basis at this stage – has been advertised Hon Darren West invited to a future NEWROC meeting to discuss Development Commission resourcing and economic development role – still awaiting response
20. NEWROC Aged Friendly Community Plan review	Integrated into NEWROC Health Strategy – will look at a group solution to implement local solutions and infrastructure
21. NEWROC Building Services	
22. Group insurance	To be discussed in 2018

NEWROC Council Meeting 12 December 2017 - MINUTES

23. NEWTravel	Multiplier effect of tourism to be instigated Constitution under review, so too memberships
24. NEWROC Website	Complete and live. Regular weekly updates Passwords re-sent 4/7/2017
25. NEWROC Engineer Trainee	Discussed at November Executive meeting – look to discuss at February Strategic session 2018

## NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Ordinary Meeting of Council held at the Mukinbudin Sports Complex, Cruickshank Street, Mukinbudin, on Tuesday 12 December 2017 commencing at 3:04pm.

### MINUTES

#### 1. OPENING AND ANNOUNCEMENTS

The Chair, Cr Davies declared the meeting open at 3:04pm

Thank you to the Shire of Nungarin for their leadership of NEWROC over the past 2 yrs. Welcome to new delegates

#### 2. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

##### 2.1. Attendance

###### Elected Members

Cr Quentin Davies	Delegate	NEWROC Chair, President, Shire of Wyalkatchem
Cr Gary Shadbolt	Delegate	President, Shire of Mukinbudin
Cr Sandie Ventris	Delegate	Deputy President, Shire of Mukinbudin
Cr Tony Sachse	Delegate	President, Shire of Mt Marshall
Cr Eileen O'Connell	Delegate	President, Shire of Nungarin
Cr Melanie Brown	Delegate	President, Shire of Trayning
Cr Marlon Hudson	Delegate	Deputy President, Shire of Trayning

###### Chief Executive Officers

David Burton	CEO, Shire of Koorda
John Nuttall	CEO, Shire of Mt Marshall
Dirk Sellenger	CEO, Shire of Mukinbudin
Bill Fensome	CEO, Shire of Nungarin
Graham Merrick	CEO, Shire of Trayning
Ian McCabe	CEO, Shire of Wyalkatchem

###### Officers

Caroline Robinson	NEWROC Executive Officer
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###### Guests

Wendy Newman	Wheatbelt Development Commission
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##### 2.2. Apologies

Cr Ricky Storer	Delegate	President, Shire of Koorda
Cr Pam McWha		Shire of Koorda
Cr Romina Nicoletti		Shire of Mukinbudin
Andrew Cann		Executive Director Technology Innovation/Chief Technology Officer, Office of Government
Joanne Keeling		Office of Government
Kevin Lee		Officer of Government
Anne Banks-McAllister		WALGA
Tony Brown		WALGA



## 2.3. Requests for Leave of Absence

Nil

## 3. DECLARATIONS OF INTEREST AND DELEGATIONS REGISTER

### 3.1. Declarations of Interest

Nil

### 3.2. Delegations Register – November 2017

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council 2016
Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council 2016
Bendigo Bank Signatory (Shire of Nungarin)	Council	CEO	Council 2016
Management of NEWTravel EO	CEO	NEWROC EO	Council
NEWROC Website	CEO	NEWROC EO	Council June 2017

## 4. PRESENTATIONS

### 4.1. Wendy Newman, CEO, Wheatbelt Development Commission

#### Discussion:

- 👉 Machinery of Government - 45 Departments into 21 Departments (has had an interim period and now all confirmed as of 11 December 2017)
- 👉 Unsure what the DPIRD regional service model will look like, however agriculture and regional development are now sitting in the same offices in Northam, Moora, Narrogin and Merredin – have already seen some synergies and positive economic development strategies developing
- 👉 Job intensity projects, jobs and growth is the theme for the State Government – Jobs intensive outcomes (supporting existing and attracting new)
- 👉 Local Procurement Officer at the Wheatbelt Development Commission to encourage businesses into local, state and federal contracts
- 👉 Royalties for Regions is no longer a funding program and there are no funds for the next two years available (has all been allocated to Cabinet approved projects)
- 👉 Maximising public and private investment into projects – WDC needs the intelligence and on the ground assistance to talk about what is happening
- 👉 Economic infrastructure planning is a key activity of the State Government and WDC
- 👉 Priority Services Review – 17 recommendations. One of the recommendations is that there is greater co-ordination for Director General's, across agencies on regional and state wide issues
- 👉 Questions raised regarding TAFE and CRC future. We need to look at using the Government language of technology and innovation in responding to issues
- 👉 Tourism Strategy – has had a public comment period. Wheatbelt Way has an excellent profile so too NEWTravel structure and networks. Tourism 2020 Strategy was recently reviewed by the

Auditor General and so the WDC will just wait until a response from Tourism WA is made, before the next step is taken

- 👉 We need to look at how to leverage off significant sites such as Wave Rock and the Pinnacles – we need to create a critical mass, collectively to benefit from tourism
- 👉 Suggestion that we engage the WDC in our February Strategy Day
- 👉 There was also a discussion about volunteer ambulance officers, health service delivery in the area including telehealth, role of the WACHS Board

## **5. MINUTES OF MEETINGS**

### **5.1. Minutes of Ordinary Meetings**

#### **5.1.1. Minutes of Ordinary Meeting of NEWROC Council – 17 October 2017**

Minutes of the meeting held 17 October 2017 have previously been circulated.

#### **RESOLUTION:**

**That the Minutes of the NEWROC Meeting of Council held on 17 October 2017 be confirmed as a true and correct record of proceedings.**

**Moved Cr O'Connell**

**Seconded Cr Shadbolt**

**Carried 6/0**

#### **5.1.2. Business Arising from NEWROC Council meeting**

Nil

### **5.2. Minutes of Executive Committee Meetings**

#### **5.2.1. NEWROC Executive Committee Meeting – 28 November 2017**

Minutes of the NEWROC Executive Committee Meeting held on 28 November 2017 have been circulated.

#### **RESOLUTION:**

**That the Minutes of the NEWROC Executive Committee Meeting held on 28 November 2017, be received.**

**Moved Cr O'Connell**

**Seconded Cr Shadbolt**

**Carried 6/0**

#### **5.2.2. Business Arising from the NEWROC Executive Meeting**

### **5.3. Wheatbelt AgCare Family Counselling**

Wheatbelt Agcare Family Counselling service which operates from Koorda to Yilgarn has been asked to tender for funding to deliver their services. They attended the NEWROC Executive meeting to discuss their current and future plans

#### **Discussion at the Executive Meeting:**

- 👉 26yrs in operation – previously supplied financial counselling (now delivered by the Rural Financial Counsellor network). Now provide only family counselling.

- 👉 Funding comes from the Department of Communities
- 👉 Supportive of any person or persons coming through the door, however directive from Northam Office to focus on Aboriginal and Torres Strait Islanders (current case load is approximately 5%)
- 👉 Mobile service with support from Shire of Nungarin (wages, staff housing at a reasonable rate)
- 👉 Department of Communities is a major contributor to the funding of the services, so too local governments
- 👉 Discussion regarding low number of Aboriginal and Torres Strait Islanders in the service delivery
- 👉 Discussion regarding State Government support for a local community organisation

**Action since the Executive Meeting:**

- 👉 Wheatbelt AgCare Counselling service has been advised that their funding has been extended with the Department of Communities until March 2019 (as opposed to March 2018)
- 👉 There is still an opportunity to assist the group in preparing for their future and the tender

**RESOLUTION:**

**NEWROC EO to liaise with Wheatbelt AgCare Family Counselling to discuss a strategic planning session with the Committee in preparation for their tender.**

**Moved Cr O'Connell**

**Seconded Cr Sasche**

**Carried 6/0**

**Discussion:**

- 👉 NEWROC Members (delegates from each Shire) are encouraged to attend the Wheatbelt AgCare Family Counselling meetings
- 👉 NEWROC encourages Wheatbelt AgCare Family Counselling to continue to increase their profile – Shire of Trayning has requested that Wheatbelt AgCare Family Counselling present to Council however they have not attended yet

**5.4. Records Management**

Following on from the presentation by Glenn Cameron of IT Vision at the September Executive Meeting, he has provided members with a quote for consideration (attachment #1).

**Discussion at the Executive Meeting:**

- 👉 The Shire of Wyalkatchem has been impacted by recent State Government funding cuts, they are doing some research on current providers (SharePoint) and will make a decision in March 2018
- 👉 Shire of Mt Marshall (money in current budget, they also need ALTUS) and Shire of Trayning (money in current budget) are interested, Shire of Nungarin are interested in progressing but not until next financial year
- 👉 Shire of Koorda is currently happy with their accounting system, however there might be a possibility to support the system in the next financial year
- 👉 Does records management stand alone – with SharePoint? Do we need to look at our respective IT systems as a whole

**ACTION:** Ian McCabe to investigate SharePoint and bring information back to the group

**ACTION:** Graham Merrick to pass the IT Vision quote onto a member of his staff, qualified in this area and respond to the group accordingly

**Action since the Executive Meeting:**

- 👤 The Shire of Mukinbudin has advised they will not be in a position to take the project on in the current financial year. They have a new member of staff commencing on 11th December and will work through until 30th June 2018 who will be focused largely on records during this period.

**RESOLUTION:**

**That the information is received.**

**Moved Cr Brown**

**Seconded Cr Sasche**

**Carried 6/0**

**Discussion:**

- 👤 The Shire of Trayning has spoken to Stuart Taylor (Shire of Wongan Hills) and Shire of Dowerin – Wongan Hills will host an information session for CEO's on their records management in near future

**6. FINANCIAL MATTERS****6.1. List of Income and Expenditure**

**PORTFOLIO:** Corporate Capacity  
**FILE REFERENCE:** 42-2 Finance Audit and Compliance  
**REPORTING OFFICER:** Caroline Robinson, Executive Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 4 December 2017  
**ATTACHMENT NUMBER:** Nil  
**CONSULTATION:** Dannelle Foley  
**STATUTORY ENVIRONMENT:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**COMMENTS**

The below list outlines the income and expenditure from 1 November to 30 November 2017

**Account Transactions**

North Eastern Wheatbelt Regional Organisation of Councils

For the period 1 November 2017 to 30 November 2017

Date	Description	Reference	Credit	Debit
<b>NEWROC Funds #5557</b>				
<b>Opening Balance</b>			<b>358,908.46</b>	<b>0.00</b>
01 Nov 2017	Bendigo Bank	Bank Charges	0.00	1.20
01 Nov 2017	Bendigo Bank	Interest Received	61.42	0.00
01 Nov 2017	Payment: Digit Books Pty Ltd	D1G1T	0.00	50.00
03 Nov 2017	Payment: Solum	Solum - EO Services	0.00	4,664.18
03 Nov 2017	Overpayment: Solum	Solum - EO Services	0.00	240.32
03 Nov 2017	Payment: Vernon Contracting	Vernon Contracting - TO Services	0.00	1,348.60
06 Nov 2017	Payment: South Western Wireless	SWW - Detailed Scope Pmt #1	0.00	10,000.00
07 Nov 2017	Payment: South Western Wireless	SWW-Detailed Scope Pmt#2	0.00	10,000.00
08 Nov 2017	Payment: South Western Wireless	SWW-Detailed Scope Pmt#3	0.00	3,650.00
10 Nov 2017	Payment: Shire of Mukinbudin	Shire of Mukinbudin - Subs	38,409.80	0.00
10 Nov 2017	Payment: South Western Wireless	SWW-First Instalment	0.00	320,000.00
17 Nov 2017	Payment: Shire of Nungarin	Shire of Nungarin - LGW Dinner	493.57	0.00
23 Nov 2017	Payment: Shire of Mt Marshall	Shire of MM Subs	38,409.80	0.00
30 Nov 2017	Payment: Shire of Trayning	Shire of Trayning Subs	38,409.80	0.00
<b>Total NEWROC Funds #5557</b>			<b>115,784.39</b>	<b>349,954.30</b>
<b>Closing Balance</b>			<b>124,738.55</b>	<b>0.00</b>
<b>Total</b>			<b>115,784.39</b>	<b>349,954.30</b>

Profit and Loss Report to the 30 November 2017.

<b>Profit &amp; Loss</b>	
<b>North Eastern Wheatbelt Regional Organisation of Councils</b>	
<b>1 November 2017 to 30 November 2017</b>	
	<b>30 Nov 17</b>
<b>Income</b>	
Interest Received	\$61.42
Medical Enhancement Fund Subs Rec.	\$6,250.00
NEWROC Business Case / Project Work Subs	\$8,000.00
NEWROC Subscriptions Received	\$44,000.00
Special Projects Subscriptions Rec.	\$93,590.00
Tourism Officer Subscriptions Rec.	\$10,800.00
Wheatbelt Way Marketing Subscription	\$2,000.00
<b>Total Income</b>	<b>\$164,701.42</b>
<b>Gross Profit</b>	<b>\$164,701.42</b>
<b>Less Operating Expenses</b>	
Accounting/Audit fees	\$45.45
Bank charges	\$1.20
Executive Officer Business Case/Project Work	\$1,740.00
Executive Officer Contract Services	\$2,694.68
Telecommunications Contractor/Services	\$401,500.00
Tourism Officer Contract Services	\$1,100.00
Travel Executive Officer	\$229.50
Travel Tourism Officer	\$126.00
<b>Total Operating Expenses</b>	<b>\$407,436.83</b>
<b>Net Profit</b>	<b>-\$242,735.41</b>

**RESOLUTION:**

That the income and expenditure and the profit and loss report as at 30 November 2017, as listed, be endorsed.

Moved Cr Shadbolt

Seconded Cr Sasche

Carried 6/0

## 7. MATTERS FOR DECISION

### 7.1. NEWROC Portfolios

<b>PORTFOLIO:</b>	Corporate Capacity
<b>FILE REFERENCE:</b>	
<b>REPORTING OFFICER:</b>	Caroline Robinson, Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	6 December 2017
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

#### COMMENT:

Each year, CEO's express their interest in leading a NEWROC portfolio. The purpose of the portfolio's has been for CEO's to share information and resources related to their portfolio's as well as topics for advocacy.

Portfolios were discussed at the Executive Meeting. With the following points raised:

- 👉 Rather than portfolio's could the members be responsible for specific NEWROC projects contained within our strategic plan
- 👉 Possible that each CEO and a Councillor take a project of interest. Discussion regarding project reports at Executive meetings and that the focus of projects needs to be on economic development
- 👉 Discussion regarding video conferencing for some Executive meetings (main issue is the productivity lost whilst travelling)

#### ACTION:

Graham Merrick will investigate Zoom and return some information to the group, with a view to bringing in project management meetings at the Executive level

#### RESOLUTION:

**That the NEWROC moves away from portfolios to projects aligned to our strategic plan (post February 2018).**

**Moved Cr O'Connell**

**Seconded Cr Brown**

**Carried 6/0**

#### Discussion:

- 👉 Project approach has greater accountability and responsibility
- 👉 Projects have a greater focus on our forward momentum – addresses Cr Shadbolt's concerns previously raised at Council

## 7.2. Banking Signatories

<b>PORTFOLIO:</b>	Corporate Capacity
<b>FILE REFERENCE:</b>	032-3 - Banking
<b>REPORTING OFFICER:</b>	Caroline Robinson, Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	19 November 2017
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Dannelle Foley
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

### COMMENT:

The NEWROC Bank accounts are currently held with the Mukinbudin Community Bank Branch. There is currently only one account operating as the term deposit has been closed to ensure there is sufficient cash flow to complete the NEWROC Telecommunications Solutions project. Funds received from the Federal Government are paid in arrears and at agreed milestones.

At the completion of the project the NEWROC CEO will reinvest the surplus NEWROC funds as per the NEWROC Investment Policy adopted December 2016.

Extracts from the policy are included below;

### **Surplus NEWROC Funds**

*Surplus NEWROC Funds to be deposited with any savings bank operating under the Banking Act 1959 (Commonwealth) section 5 in accordance with Trustees Act 1962 Part III as amended from time to time*

### **Delegation of Authority**

*Authority of the implementation of this policy is delegated by the NEWROC Council to the NEWROC Chief Executive Officer. The CEO may in turn delegate the day to day management of Council's investments to the NEWROC Executive Officer*

### **Reporting**

*A report on the investments will be included in the monthly financial statements presented to the NEWROC members. Documentary evidence will be held for each investment and details thereof maintained in an Investment Register. Certificates must be obtained from the financial institutions confirming the amounts of investments held on the Shire's behalf as at 30 June each year and reconciled in the Investment Register.*

### RESOLUTION:

That;

1. All signatories listed from the Shire of Nungarin (Bill Fensome and Kerry Thorniley) be removed from all NEWROC Bendigo Bank accounts;
2. Representatives from the Shire of Wyalkatchem (Ian McCabe) added as signatories and have online access to all NEWROC Bendigo Bank Accounts;
3. The Executive Officer, Caroline Robinson remain as a signatory and have online access to all NEWROC Bendigo Bank accounts for the purpose of viewing account and uploading payments; and
4. Commission be allocated to the Mukinbudin Bendigo Bank Agency

Moved Cr Shadbolt

Seconded Cr Sasche

Carried 6/0



### 7.3. Regional Subsidiary

<b>PORTFOLIO:</b>	Corporate Capacity
<b>FILE REFERENCE:</b>	041-5 Strategic and Future Planning
<b>REPORTING OFFICER:</b>	Caroline Robinson, Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	19 November 2017
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Anne Banks McAllistair, WALGA
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

#### COMMENT

At the last NEWROC meeting WALGA offered to provide NEWROC with some notes on the Regional Subsidiaries as part of their input into the Local Government Act Review process. For context, WALGA will be presenting a submission for Phase 1 (Modernising Local Government) based on WALGA's Discussion Paper. The Submission will include commentary about the Regional Subsidiaries and will be an agenda item on the November Zone meetings, and be considered by State Council in December.

WALGA will be advocating for legislative and regulatory amendments to:

- 👉 Allow Regional Subsidiaries to enter into land transactions so they can buy or lease properties in order to conduct business for the purposes outlined in a Regional Subsidiaries' Charter
- 👉 Undertake commercial activities for the purposes outlined in a Regional Subsidiaries' Charter
- 👉 Significantly amend the Regulations to provide for oversight by participating Local Governments via the Regional Subsidiaries' governing Charter as is consistent with the sector's original intent and based on the enabling approach of the South Australian legislation

NEWROC will be aware that the Department of Local Government, Sport and Cultural Industries has now released its own Discussion Paper with submissions due by Friday 9 February. Members may wish to prepare their own submissions, and/or a collective NEWROC submission, based on investigations into establishing a Regional Subsidiary.

NEWROC may wish to re-iterate WALGA's position plus include some specific commentary about NEWROC's initial decision to establish a Regional Subsidiary which progressed to the development of a Project Plan. As members are aware this is now being re-considered as the onerous requirements of the regulations have become clearer.

If a collective submission is made, members are asked to confirm whether NEWROC's position is that regulations should be minimal with the majority of governance and compliance on the subsidiary being located in the Charter, which the Minister approves (essentially it is NEWROC's view that accountability should sit with participating Local Governments and not the State Government). Additionally, if a single entity is pursued by the NEWROC e.g. Incorporated body, regional subsidiary – members are asked to consider whether the current meeting rotations and structure (Executive and Council) will be relevant.

#### RESOLUTION:

**That NEWROC submits a response to the Local Government Act Review alongside individual members submitting their response.**

**Moved Cr Brown**

**Seconded Cr O'Connell**

**Carried 6/0**

#### Discussion:

- 👉 Submission closing date has been moved to the 9 March 2018

#### 7.4. NEWTravel Update

<b>PORTFOLIO:</b>	Economic Development and Tourism
<b>FILE REFERENCE:</b>	132-1 Tourism
<b>REPORTING OFFICER:</b>	Caroline Robinson, Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	6 December 2017
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

#### COMMENT:

The NEWTravel AGM was held on the 26 October 2017. The Executive was appointed as below:

Chairman	Kim Storer
Deputy Chairman	Tony Clarke
Administration / Treasurer	Linda Vernon

The following action came from the AGM:

- 👉 A sub-committee of John Nuttall, Graham Merrick, Mary-Ann Summers, Wally Knott and Linda Vernon to work on a new draft NEWTRAVEL constitution to be presented back for feedback at the next NEWTRAVEL meeting.

Additionally, the NEWROC CEO is going to follow up with the Shires of Westonia and Dowerin for a financial contribution to NEWTravel.

The next general meeting of NEWTRAVEL will be at 10am on Thursday 1 March 2018 in Dowerin.

#### At Executive Meeting the following was discussed:

- 👉 Bill contacted the Shire of Westonia and Shire of Dowerin to discuss NEWTravel.
- 👉 Linda Vernon provided a summary of current financial contributions (marketing and NEWTravel EO)
- 👉 Discussion regarding the role of NEWROC funding the NEWTravel Executive Officer and ownership on the EO's direction and being accountable. Consideration towards NEWROC providing KPI's to the NEWTravel EO
- 👉 Tourism to be added to the February strategic planning meeting

#### Action since the Executive Meeting:

- 👉 Discussion with the NEWTravel Executive Officer regarding projects members would like to consider in the February strategic planning session for the NEWROC
  - Online accommodation booking system for accommodation providers in Wheatbelt Way.
  - Marketing Workshops for following: Business use of Social Media, #WheatbeltWeekends marketing initiative
  - Upgrading/value adding to specific Wheatbelt Way sites based on themes i.e. Koorda Flora Reserve – Birds of the Wheatbelt Interpretation, Billiburning Reserve – astrology/star gazing value adding/interpretation.
  - Improvement/value adding to existing Wheatbelt Way accommodation.
- 👉 The Wheatbelt Way App version 1 is now available for download from the App Store or from the Wheatbelt Way website. It is anticipated that it will be available on the android version by the end of December. It is planned that NEWTravel will now actively market the App for our

February and March Easter and April School holiday campaigns. An annual update is planned for next year, please forward any feedback, updated information or suggested improvements to Linda Vernon to collate for this update at anytime

**RESOLUTION:**

**That:**






- i) NEWROC write to the Shire of Dowerin and Shire of Westonia requesting a financial contribution of \$6000 each for the 2018/19 financial year**
- ii) Members download the app and provide comment to the NEWTravel Executive Officer; and**
- ii) The information be received.**

**Moved Cr O'Connell**

**Seconded Cr Sasche**

**Carried 6/0**

**Discussion:**

-  Proposed tied structure of membership: Level 1 (8 Shires, voting rights), Level 2 / Associates (businesses, no voting rights), Shires will have to nominate a delegate with voting rights
-  Long term view is that Shires step away and businesses drive NEWTravel, and that the member Shires might just contribute less financially in the future and business increases their financial contribution and thus voting power, spreading the investment and encouraging engagement
-  NEWTravel Executive Officer is employed by NEWROC however works for NEWTravel. Proposal for NEWTravel Executive Officer to be employed by NEWTravel in the future – this requires further discussion at both levels
-  Proposal that the NEWTravel Executive Officer is employed for a longer contract e.g. 3yrs (subject to budget)
-  Discussion regarding the role of the Shires investing in NEWTravel and this is an investment in their economic development

## 7.5. NEWROC Health Strategy

<b>PORTFOLIO:</b>	Emergency Management and Health
<b>FILE REFERENCE:</b>	071-1 Health General
<b>REPORTING OFFICER:</b>	Ian McCabe, CEO Shire of Wyalkatchem
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	6 December 2017
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Caroline Robinson
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

### COMMENT

Members are asked to review the NEWROC Better Health Plan and confirm the priorities identified in it, so too give direction to the NEWROC Executive Officer and Health Portfolio holder on priorities for Council to action.

In addition, a grant opportunity has arisen with the Federal Government – Department of Health. Rural Junior Doctor Training Innovation Fund - Round 2

This is an opportunity to apply for funding to provide rural based junior doctors with a training period in a rural primary care setting, such as a General Practice or an Aboriginal Medical Service. This opportunity, which builds on rural training networks funded by state and territories, will develop rural training capacity and strengthen the rural training pathway in rural areas. The accredited intern rotations must be delivered in primary care settings in Australian Statistical Geography Standard - Remoteness Areas (ASGS-RA) 2 to 5 locations. The Rural Junior Doctor Training Innovation Fund aims to foster the development of innovative rural junior doctor training within the larger rural training networks for interns, established within state and territory health systems.

This second round of funding aims to fund at least 36 FTE positions (around 160 rotations) into primary care settings to meet the target of 60 FTE positions for the program as a whole

Closing Date: 14 December 2017. Further information available here:

<http://www.grants.gov.au/?event=public.GO.show&GOUUID=5333EEAC-BC34-790B-781AA7A5081454A3>

Possible grant alignment to the NEWROC Better Health Plan:

### Recruitment and Retention

2.1 *ENGAGE with organisations across WA involved in recruitment and retention of health workforce in rural and regional areas, this includes WA Country Health Services, Rural Health West and the WA Primary Health Alliance.*

Suggestion to discuss the project with the Wyalkatchem and Kununoppin Doctors and WA Primary Health Alliance.

### Discussion at the Executive Meeting:

- 👉 Discussions about the overarching strategies – they are not detailed enough and do not provide enough direction
- 👉 Significant issues include the recruitment and retention of nurses, so too communication with WACHS
- 👉 Who is responsible for the delivery of the strategies in the Plan and the resources for them, the plan identifies the issues but does not identify the solutions

- 👉 Members wanted the NEWROC Health Strategy to move towards developing the Local Government Health Plans
- 👉 Breakdown the Health Strategy into further priorities and achievable with resources and years
- 👉 More details in the outcomes
- 👉 There is a NEWROC and a local government focus – what areas of influence can we have in each focus area

Since the Executive Meeting, the NEWROC CEO and EO have reviewed the Better Health Plan and have provided it to CEO's for comment.

**RESOLUTION:**

**That:**

- i) The information is received; and**
- ii) Members send feedback to the NEWROC EO regarding the plan and that members identify health priorities. NEWROC CEO and EO to review the plan in light of comments and discussed at the February 2018 meeting**

**Moved Cr O'Connell**

**Seconded Cr Brown**

**Carried 6/0**

**Discussion:**

- 👉 Strategic Plan still under development and members are to provide some feedback to the NEWROC CEO and EO in early 2018
- 👉 Suggestion for a traffic light system of health priorities for 2018 and onwards
- 👉 NEWROC EO to organise a phone hook up with CEO's in early February to discuss the plan
- 👉 GP's have their own plan and NEWROC needs to know what we want to achieve and how they fit together

## 7.6. NEWROC Telecommunications Project

<b>PORTFOLIO:</b>	Transport and Infrastructure
<b>FILE REFERENCE:</b>	035-1 Grants General
<b>REPORTING OFFICER:</b>	Caroline Robinson, Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	19 November 2017
<b>ATTACHMENT NUMBER:</b>	#1 Draft MoU SWW and NEWROC #2 Media Release
<b>CONSULTATION:</b>	Dannelle Foley Jeremy Devenish, SWW
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

### COMMENT

The NEWROC Telecommunications Sub Committee met to discuss the two tender applications received for the Shire of Nungarin's Telecommunications Solution (on behalf of the NEWROC)

The Shire of Nungarin awarded the Telecommunications Solution to South Western Wireless at its October Council meeting on to the value of (ex GST):

Site survey	\$23,650
Data Centre	\$306,350
11 Repeaters	\$726,000

A second media release was sent out on 2 November 2017, announcing SWW as the successful provider, this media release has been uploaded to the NEWROC website.

South Western Wireless has commenced its Site Survey and has held meetings with members.

South Western Wireless will be holding a meeting with the Shire of Merredin Councillors on 21 November to discuss the project and benefits to Merredin, as well as their support.

Discussion between the Telecommunications Sub Committee and South Western Wireless have occurred regarding an MoU and discussions are ongoing regarding the project implementation.

The first payment to SWW has been made by the Shire of Nungarin to SWW of \$320,000. NEWROC members have been invoiced their project contributions.

Interest regarding the NEWROC project has been received from a consortium of local governments and an eastern states telecommunications provider – applying for BBRF. They requested our grant application to BBRF as well as other planning documents which we declined to provide for a number of reasons.

### Discussion at the Executive Meeting:

- 👉 Access to the Data Centre is by local governments not SWW – MoU needs to reflect this
- 👉 One off payment for each local government accessing the data centre vs per tower to access the data centre
- 👉 Invitation to Andrew Cann, Executive Director Technology Innovation/Chief Technology Officer, Office of Government to attend the next NEWROC meeting
- 👉 Executive Officer has spoken to the Shire of Merredin regarding their participation. It will be formally decided upon at their December meeting
- 👉 Data Centre and towers are owned by Shires and SWW maintains them if we get 200 subscribers

**ACTION:**

Executive Officer to circulate an updated MoU for comment

**Action since the Executive Meeting:**

- 👉 MoU has been circulated to CEO's for comments
- 👉 Discussion with the Shire of Merredin and SWW regarding planning requirements for the Data Centre
- 👉 All EOI's for the project received from the community. 74 responses in total. Key point to note was that the EOI's show the lack of digital knowledge within the community and the need for education within the NEWROC region. This will be particularly important in the take up of the SWW plans
- 👉 Email to SWW regarding an education process for the community
- 👉 Email correspondence to AusIndustry regarding a February invitation to the Federal Minister to attend the "launch" of the project

**OFFICER RECOMMENDATION:**

That:

- i) Information is received
- ii) Members to provide the EO with a list of possible events and times in February that SWW could attend and promote the plans and hold an information session
- iii) Members stipulate the access fee to the data centre is \_\_\_\_\_; and
- iv) The MoU between the NEWROC and South Western Wireless be adopted

**RESOLUTION:**

That:

- i) **Information is received**
- ii) **Members to provide the EO with a list of possible events and times in February that SWW could attend and promote the plans and hold an information session**
- iii) **The NEWROC and South Western Wireless Agreement to not stipulate an access fee, rather for it to be determined upon each application and that a simple majority decide the fee**
- iii) **Replace local government with parties in the NEWROC and South Western Wireless Agreement**
- iii) **The NEWROC EO send the Agreement to a lawyer for review**
- iv) **The Agreement between the NEWROC and South Western Wireless be adopted (after input from a lawyer)**

**Moved Cr Sasche**

**Seconded Cr O'Connell**

**Carried 6/0**

**Discussion:**

- 👉 Discussion regarding the fee to access the data centre and that there needs a balance of encouraging access and the NEWROC developing the network in the areas that are deficient

- 👉 If residents are close to a Shire boundary (not participating in the project) the signal will be pushed towards the NEWROC population
- 👉 Discussion regarding the high degree of education needed in the NEWROC for plan uptake
- 👉 Private networks can be formed – plus bouncing it through additional networks
- 👉 NEWROC EO to confirm with SWW that the towers are owned by SWW and if we don't get 200 plans then what is the maintenance cost for this.

David Burton left the meeting at 3.42pm

Cr Brown left the meeting at 4.53pm



## 8. EMERGING NEWROC ISSUES as notified, introduced by decision of the Meeting

Nil

## 9. WALGA ZONE ISSUES

- 👉 Local Government Act review has been extended to 9 March. Members intend to discuss it at the March Zone meeting

## 10. OTHER MATTERS

### 10.1. CEACA

- 👉 CEACA members have received an email from the CEACA Executive regarding some information received by the Minister – but there were no specific details in the email

### 10.2. NEWROC Delegates

Nominated delegates for NEWROC in 2018/19 are:

Shire of Koorda	Cr Storer, Cr McWha
Shire of Mt Marshall	Cr Sachse, Cr Gillett
Shire of Mukinbudin	Cr Shadbolt, Cr Ventris
Shire of Nungarin	Cr O'Connell, Cr Coumbe and Cr Taylor
Shire of Trayning	Cr Brown, Cr Hudson
Shire of Wyalkatchem	Cr Davies and all other Councilors as proxies

### RESOLUTION:

The delegates for NEWROC in 2018/19 are:

Shire of Koorda	Cr Storer, Cr McWha
Shire of Mt Marshall	Cr Sachse, Cr Gillett
Shire of Mukinbudin	Cr Shadbolt, Cr Ventris
Shire of Nungarin	Cr O'Connell, Cr Coumbe and Cr Taylor
Shire of Trayning	Cr Brown, Cr Hudson
Shire of Wyalkatchem	Cr Davies and all other Councillors as proxies

Moved Cr Shadbolt

Seconded Cr Sasche

Carried 6/0

## 11. MEETING SCHEDULE

12 December	Council	Shire of Mukinbudin (3pm)
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2018 Meeting Dates

27 February	Council	Shire of Mukinbudin
		10am – Strategic Planning, 2pm – NEWROC Meeting
27 March	Executive	Shire of Nungarin
24 April	Council	Shire of Nungarin
22 May	Executive	Shire of Wyalkatchem
26 June	Council	Shire of Wyalkatchem
28 July	Executive	Shire of Koorda

28 August	Council	Shire of Koorda
25 September	Executive	Shire of Mt Marshall
23 October	Council	Shire of Mt Marshall
27 November	Executive	Shire of Trayning
18 December	Council	Shire of Trayning (Christmas Function)

**RESOLUTION:**

- i) Council meeting on 18 December to be advised**
- ii) The NEWROC 2018 meeting dates be adopted.**
- iii) Invitation be extended to all member Councillors to attend February strategy day and meeting**

**Moved Cr Sasche**

**Seconded Cr Shadbolt**

**Carried 6/0**

**12. CLOSURE OF MEETING**

Cr Davies thanked the Shire of Nungarin for their role as Chair and CEO previously and thanked all members for their input, with best wishes for Christmas and the New Year

Cr Davies closed the meeting at 5.05pm

Additional information to support the agenda and meeting processes.

## **Strategic Focus 2016-2021**

### **What will be the core drivers to achieving our vision?**

#### **CORE DRIVER 1 - RETAINING AND GROWING OUR POPULATION**

Advocating, promoting and marketing our communities as a place to live,  
work and visit

Retain and attract populations

#### **CORE DRIVER 2 - POSITIVE GOVERNMENT RELATIONS AND ATTRACTING GOVERNMENT FUNDING**

Advocating on behalf of our communities

Having successful and collaborative partnerships

Promoting and engaging in civic leadership

Collaborating and sharing within our region

Maintain member identities while working with each other

### **How will we achieve our vision?**

#### **Helping businesses be innovative, sophisticated and growing**

**Developing our people (human capital)**

**Investing in our youth**

**Being technologically ready and adaptable**

**Investing in our natural environment**

**Working together and sharing our resources**

# Bencubbin Community Recreation Council Inc.

PO Box 76, BENCUBBIN WA 6477

benreccouncil@gmail.com

SHIRE OF MT MARSHALL Received 6 DEC 2017 File No. <u>A1/3</u> Officer: <u>EA</u> Copy: _____
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6<sup>th</sup> December 2017

Ms Nadine Richmond  
Executive Assistant  
Shire of Mt Marshall  
PO Box 20  
Bencubbin  
WA 6477

Dear Nadine,

Thank you for your letter asking for three Bencubbin Community Recreation Council representatives to serve on the Bencubbin Multipurpose Complex Steering Committee.

I would like to put forward Peter Waters, Brett Millar and myself, Deanne Breakell as the nominees.

Yours Sincerely



Deanne Breakell  
President

Attachment 12.3.3

President  
Deanne Breakell  
P O Box 21  
BENCUBBIN  
WA 6477

V/President  
Peter Water  
P O Box 33  
BENCUBBIN  
WA 6477

Secretary  
Tracy Tranter  
P O Box 76  
BENCUBBIN  
WA 6477

Treasurer  
Bencubbin Community Resource Centre  
P O Box 103  
BENCUBBIN  
WA 6477



## **Shire of Mt Marshall**

### **Monthly Statement of Financial Activity**

**For the Period 1 July 2017 to 31 December 2017**

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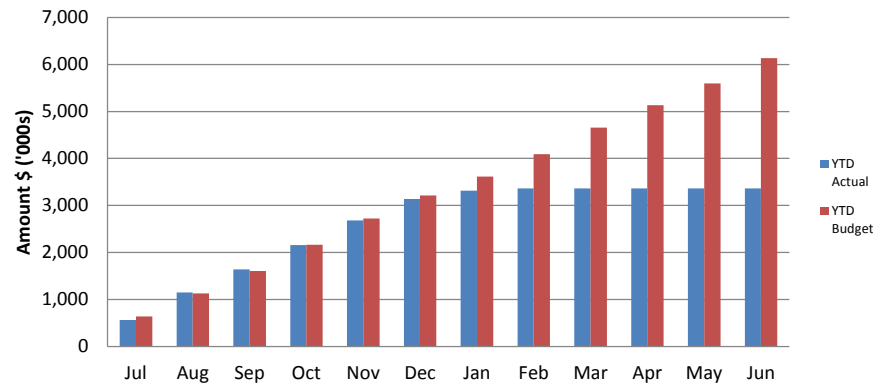
**Shire of Mt Marshall**  
**Statement of Financial Activity**  
**For the period 1 July 2017 to 31 December 2017**

	NOTE	Actual YTD 2017/2018	Budget YTD 2017/2018	Original Full Year Budget 2017/2018	Variance Budget to Actual YTD	
					%	\$
<b>Operating Revenue</b>						
Governance		36,194	20,680	28,399	75%	15,514
General Purpose Funding		610,772	677,450	1,322,909	(10%)	(66,678)
Law, Order & Public Safety		319,125	6,712	13,443	4655%	312,413
Health		93,388	65,400	130,800	43%	27,988
Education & Welfare		56,780	40,543	81,101	40%	16,237
Housing		79,972	85,398	170,820	(6%)	(5,426)
Community Amenities		107,661	135,139	139,899	(20%)	(27,478)
Recreation & Culture		16,275	17,010	1,051,449	(4%)	(735)
Transport		500,552	1,101,241	2,006,528	(55%)	(600,689)
Economic Services		83,927	120,550	221,935	(30%)	(36,623)
Other Property & Services		49,892	39,792	74,600	25%	10,100
		<b>1,954,538</b>	<b>2,309,914</b>	<b>5,241,882</b>		
<b>Operating Expenses</b>						
Governance		(276,417)	(349,750)	(431,176)	(21%)	73,333
General Purpose Funding		(32,929)	(34,680)	(69,371)	(5%)	1,751
Law, Order & Public Safety		(121,099)	(59,616)	(112,080)	103%	(61,483)
Health		(110,272)	(103,784)	(267,025)	6%	(6,488)
Education & Welfare		(117,536)	(122,518)	(243,435)	(4%)	4,982
Housing		(292,550)	(235,167)	(541,937)	24%	(57,383)
Community Amenities		(112,325)	(128,996)	(257,623)	(13%)	16,671
Recreation & Culture		(464,602)	(420,224)	(849,490)	11%	(44,378)
Transport		(1,350,250)	(1,444,158)	(2,771,956)	(7%)	93,908
Economic Services		(217,273)	(283,926)	(562,388)	(23%)	66,653
Other Property & Services		(44,629)	(31,850)	(24,981)	40%	(12,779)
		<b>(3,139,883)</b>	<b>(3,214,669)</b>	<b>(6,131,463)</b>		
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	2	32,401	60,000	60,000		
Employee benefit Provisions Cash Backed		577	4	4		
Depreciation on Assets		1,219,642	1,136,279	2,272,558		
<b>Capital Revenue and (Expenditure)</b>						
Purchase Property Plant & Equipment	1	(1,471,178)	(1,654,066)	(3,230,361)		
Purchase Infrastructure Assets	1	(802,957)	(1,409,769)	(2,679,978)		
Repayment of Debenture	3	(52,511)	(52,511)	(106,412)		
Proceeds from New Debenture	3	0	0	0		
Self-Supporting Loan Principal Income		5,382	5,382	19,407		
Proceeds from Disposal of Assets	2	122,777	122,777	260,000		
<b>Reserves and Restricted Funds</b>						
Transfers to Reserves	4	(421,360)	(421,360)	(486,659)		
Transfers from Reserves	4	39,103	39,103	1,633,127		
ADD Net Current Assets July 1 B/Fwd.	5	1,788,610	1,787,900	1,787,900		
LESS Net Current Assets Year to Date	5	(611,497)	(68,978)	0		
<b>Amount Raised from Rates</b>	6	<b>(1,336,357)</b>	<b>(1,359,995)</b>	<b>(1,359,995)</b>		

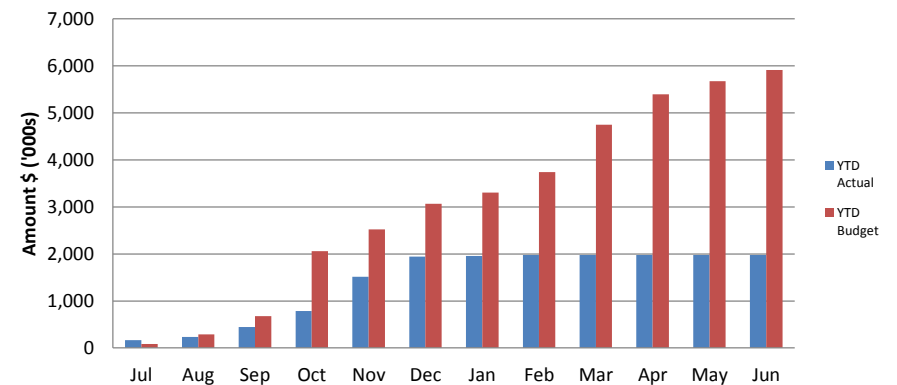
## Shire of Mt Marshall

For the period 1 July 2017 to 31 December 2017

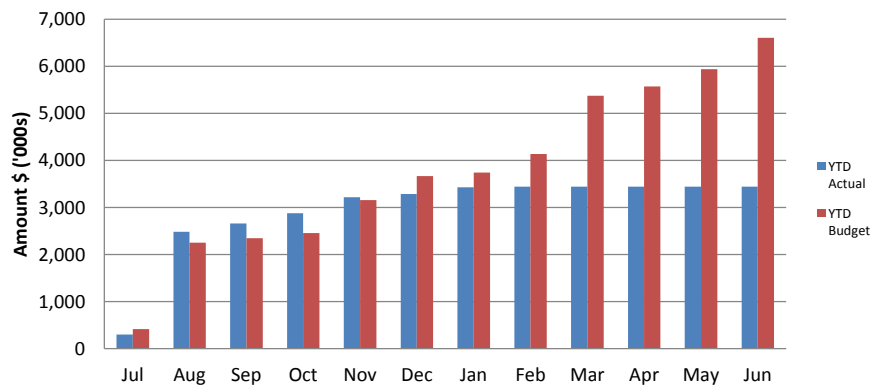
### Operating Expenditure



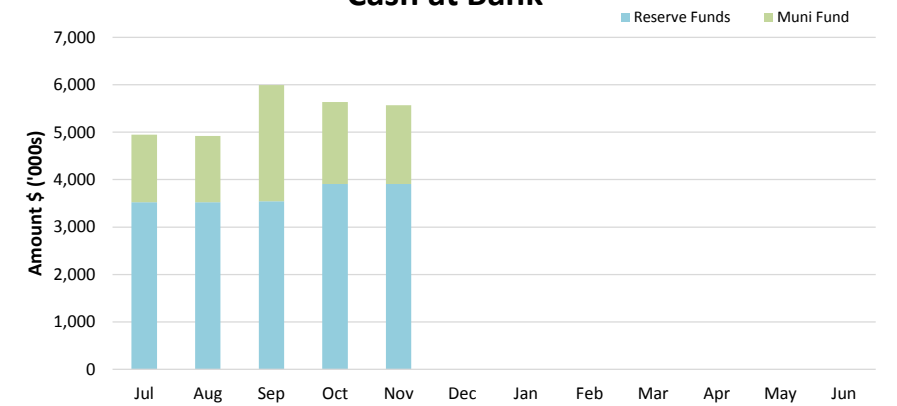
### Capital Works & Equipment Purchases



### Operating Income



### Cash at Bank



# Shire of Mt Marshall

## Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2017 to 31 December 2017

	2017/18 Adopted Budget \$	31-Dec-17 Actual \$	31-Dec-17 Budget YDT \$
<b>1. ACQUISITION OF ASSETS</b>			
The following assets have been acquired during the period under review:			
<b><u>By Program</u></b>			
<b>Governance</b>			
<i>Administration General</i>			
Purchase Vehicle - Admin	85,000	77,658	85,000
<b>Law Order &amp; Public Safety</b>			
<i>Fire Vehicles</i>			
Isuzu FSS600 Fire Tender	0	330,521	0
<b>Health</b>			
<i>NEW Health Vehicles</i>			
New Health Purchase Of Motor Vehicle	25,000	72,805	25,000
<b>Education &amp; Welfare</b>			
<i>Aged &amp; Disabled Welfare</i>			
Purchase Land & Buildings - Welfare Aged	81,600	81,600	81,600
Land & Buildings - Other Welfare	0	0	0
<b>Community Amenities</b>			
<i>Protection of the Environment</i>			
Land & Buildings - Community Amenities	5,000	0	0
<i>Other Community Ammenities</i>			
Beacon And Bencubbin Water Collection	57,750	22,788	28,872
Purchase Of Plant	12,000	12,463	12,000
<b>Recreation and Culture</b>			
<i>Sporting Facilities</i>			
Land & Buildings - Sporting Facilities	15,000	2,873	15,000
Infrastructure Other Purchases	30,000	0	30,000
Land & Buildings - Bencubbin Recreation	2,447,761	839,509	898,466
<b>Transport</b>			
<i>Construction - Roads, Bridges, Depots</i>			
Roads To Recovery Road Works	918,567	164,878	597,598
State Road Projects Grant	1,163,861	556,993	653,500
Municipal Road Construction	89,800	57,474	89,800
Footpath Construction	20,000	825	9,999
<i>Road Plant Purchases</i>			
Plant Purchases	440,000	0	440,000
Motor Vehicle Purchases	97,000	53,749	97,000
<i>Airstrips</i>			
Beacon Airstrip Upgrade	400,000	0	0
<b>Economic Services</b>			
<i>Tourism &amp; Area Promotion</i>			
Purchase Land And Buildings	22,000	0	0
<i>Other Economic Services</i>			
Infrastructure Other	0	0	0
	<u>5,910,339</u>	<u>2,274,135</u>	<u>3,063,835</u>



# Shire of Mt Marshall

## Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2017 to 31 December 2017

	2017/18 Adopted Budget \$	31-Dec-17 Actual \$	31-Dec-17 Budget YDT \$
<b>1. ACQUISITION OF ASSETS (Continued)</b>			
The following assets have been acquired during the period under review:			
<b><u>By Class</u></b>			
Land Held for Resale - Current	0	0	0
Land Held for Resale - Non Current	0	0	0
Land	0	0	0
Land & Buildings	2,571,361	923,982	995,066
Furniture & Equipment	0	0	0
Motor Vehicles	207,000	204,212	207,000
Plant & Equipment	452,000	342,984	452,000
Infrastructure - Roads	2,172,228	779,344	1,340,898
Infrastructure - Footpaths	20,000	825	9,999
Infrastructure - Ovals & Parks	0	0	0
Infrastructure - Other	487,750	22,788	58,872
	<u>5,910,339</u>	<u>2,274,135</u>	<u>3,063,835</u>

# Shire of Mt Marshall

## Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2017 to 31 December 2017

### 2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	2017/18 Budget \$	December 2017 Actual \$	2017/18 Budget \$	December 2017 Actual \$	2017/18 Budget \$	December 2017 Actual \$
<b>Administration</b>						
Admin Vehicle	47,000	46,445	60,000	52,727	13,000	6,282
<b>Law Order &amp; Public Safety</b>						
1998 Hino Fire Appliance	0	50,939	0	16,364	0	(34,576)
<b>Health</b>						
NEW Health Vehicles	0	35,504	60,000	35,504	60,000	0
<b>Housing</b>						
Lot 158 Brown St, Bencubbin	105,000	0	20,000	0	(85,000)	0
<b>Transport</b>						
Grader	110,000	0	70,000	0.00	(40,000)	0
UD Nissan 5 Tonne Mtc	22,000	0	20,000	0.00	(2,000)	0
Utility - MM276	13,000	13,041	10,000	9,090.91	(3,000)	(3,950)
Utility - MM136	13,000	0	10,000	0	(3,000)	0
Utility - MM170	10,000	9,248	10,000	9,090.91	0	(157)
	320,000	155,178	260,000	122,777	(60,000)	(32,401)

### By Class of Asset

	Written Down Value		Sale Proceeds		Profit(Loss)	
	2017/18 Budget \$	December 2017 Actual \$	2017/18 Budget \$	December 2017 Actual \$	2017/18 Budget \$	December 2017 Actual \$
Motor Vehicles	47,000	132,889	120,000	104,595	73,000	(28,294)
Land & Buildings	105,000	0	20,000	0	(85,000)	0
Plant & Equipment	168,000	22,289	120,000	18,182	(48,000)	(4,107)
	320,000	155,178	260,000	122,777	(60,000)	(32,401)

### Summary

Profit on Asset Disposals  
Loss on Asset Disposals

2017/18 Adopted Budget \$	December 2017 Actual \$
73,000	6,282
(133,000)	(38,683)
(60,000)	(32,401)

# Shire of Mt Marshall

## Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2017 to 31 December 2017

### 3. INFORMATION ON BORROWINGS

#### (a) Debenture Repayments

Particulars	Principal 1-Jul-17	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$
<b>General Purpose Funding</b>									
Loan 119 - Benny Mart *	29,831	0	0	10,913	5,382	18,918	24,449	797	461
<b>Housing</b>									
Loan 118 - Staff Housing	114,773	0	0	55,613	27,377	59,160	87,396	6,348	3,485
<b>Recreation &amp; Culture</b>									
Loan 120 - Bencubbin Rec Complex Shire	432,600	0	0	14,699	7,279	417,901	425,321	16,515	5,407
Loan 121 - Bencubbin Rec SAR	491,300	0	0	16,693	8,267	474,607	483,033	18,756	6,141
Loan 122 - Bencubbin Rec Complex CRC*	250,000	0	0	8,494	4,207	241,506	245,793	9,544	3,125
<i>(Anticipated Lending Dates 2017/18)</i>									
	1,318,504	0	0	106,412	52,511	1,212,092	1,265,993	51,960	18,620

(\*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

#### (b) New Debentures - 2016/17

Council is currently negotiating new debentures in relation to the Bencubbin Recreation Complex Redevelopment as above.

It is anticipated that the new debentures will be taken out in the 2017/18 financial year and no repayments will be made during the current financial year.

# Shire of Mt Marshall

## Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2017 to 31 December 2017

	2017/18 Adopted Budget \$	December 2017 Actual \$
<b>4. CASH BACKED RESERVES</b>		
<b>(a) Plant Replacement Reserve</b>		
Opening Balance	423,392	423,392
Amount Set Aside / Transfer to Reserve	10,585	2,615
Amount Used / Transfer from Reserve	(73,000)	0
	<u>360,977</u>	<u>426,007</u>
<b>(b) Aged Care Units Reserve</b>		
Opening Balance	169,020	169,020
Amount Set Aside / Transfer to Reserve	4,225	1,044
Amount Used / Transfer from Reserve	(81,600)	0
	<u>91,645</u>	<u>170,064</u>
<b>(c) Community Housing Reserve</b>		
Opening Balance	39,103	39,103
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	(39,103)	(39,103)
	<u>0</u>	<u>(0)</u>
<b>(d) Housing Reserve</b>		
Opening Balance	33,500	33,500
Amount Set Aside / Transfer to Reserve	214,941	214,551
Amount Used / Transfer from Reserve	0	0
	<u>248,441</u>	<u>248,051</u>
<b>(e) Employee Entitlements Reserve</b>		
Opening Balance	93,414	93,414
Amount Set Aside / Transfer to Reserve	2,335	577
Amount Used / Transfer from Reserve	0	0
	<u>95,749</u>	<u>93,991</u>
<b>(f) Public Amenities &amp; Buildings Reserve</b>		
Opening Balance	552,005	552,007
Amount Set Aside / Transfer to Reserve	13,800	3,409
Amount Used / Transfer from Reserve	(308,700)	0
	<u>257,105</u>	<u>555,416</u>
<b>(g) Mt Marshall Aquatic Centre Development Reserve</b>		
Opening Balance	868,179	868,179
Amount Set Aside / Transfer to Reserve	71,704	55,361
Amount Used / Transfer from Reserve	0	0
	<u>939,883</u>	<u>923,540</u>
<b>(h) Community Bus Reserve</b>		
Opening Balance	115,072	115,072
Amount Set Aside / Transfer to Reserve	2,877	711
Amount Used / Transfer from Reserve	0	0
	<u>117,949</u>	<u>115,783</u>

# Shire of Mt Marshall

## Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2017 to 31 December 2017

	2017/18 Adopted Budget \$	December 2017 Actual \$
<b>4. RESERVES (Continued)</b>		
<b>(i) Bencubbin Recreation Complex Reserve</b>		
Opening Balance	1,138,653	1,138,653
Amount Set Aside / Transfer to Reserve	28,466	7,032
Amount Used / Transfer from Reserve	(1,128,847)	0
	<u>38,272</u>	<u>1,145,685</u>
<b>(j) Office Equipment Reserve</b>		
Opening Balance	15,941	15,941
Amount Set Aside / Transfer to Reserve	399	98
Amount Used / Transfer from Reserve	0	0
	<u>16,340</u>	<u>16,039</u>
<b>(k) Economic Development Reserve</b>		
Opening Balance	4,250	4,250
Amount Set Aside / Transfer to Reserve	70,106	70,026
Amount Used / Transfer from Reserve	0	0
	<u>74,356</u>	<u>74,276</u>
<b>(l) Integrated Planning/Financial Reporting Reserve</b>		
Opening Balance	1,878	1,878
Amount Set Aside / Transfer to Reserve	0	11
Amount Used / Transfer from Reserve	(1,878)	0
	<u>0</u>	<u>1,889</u>
<b>(m) Beacon Accommodation Reserve</b>		
Opening Balance	68,834	68,834
Amount Set Aside / Transfer to Reserve	51,721	50,424
Amount Used / Transfer from Reserve	0	0
	<u>120,555</u>	<u>119,258</u>
<b>(n) Medical Enhancement Reserve</b>		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	7,500	7,500
Amount Used / Transfer from Reserve	0	0
	<u>7,500</u>	<u>7,500</u>
<b>(o) Bencubbin Community Resource Centre Reserve</b>		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	8,000	8,000
Amount Used / Transfer from Reserve	0	0
	<u>8,000</u>	<u>8,000</u>
<b>Total Cash Backed Reserves</b>	<u><u>2,376,772</u></u>	<u><u>3,905,500</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

# Shire of Mt Marshall

## Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2017 to 31 December 2017

	2017/18 Adopted Budget \$	December 2017 Actual \$
<b>4. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Plant Replacement Reserve	10,585	2,615
Aged Care Units Reserve	4,225	1,044
Community Housing Reserve	0	0
Housing Reserve	214,941	214,551
Employee Entitlements Reserve	2,335	577
Public Amenities & Buildings Reserve	13,800	3,409
Mt Marshall Aquatic Centre Development Rese	71,704	55,361
Community Bus Reserve	2,877	711
Bencubbin Recreation Complex Reserve	28,466	7,032
Office Equipment Reserve	399	98
Economic Development Reserve	70,106	70,026
Integrated Planning/Financial Reporting Reserv	0	11
Beacon Accommodation Reserve	51,721	50,424
Medical Enhancement Reserve	7,500	7,500
Bencubbin Community Resource Centre Reser	8,000	8,000
	<b>486,659</b>	<b>421,360</b>
<b>Transfers from Reserves</b>		
Plant Replacement Reserve	(73,000)	0
Aged Care Units Reserve	(81,600)	0
Community Housing Reserve	(39,103)	(39,103)
Housing Reserve	0	0
Employee Entitlements Reserve	0	0
Public Amenities & Buildings Reserve	(308,700)	0
Mt Marshall Aquatic Centre Development Rese	0	0
Community Bus Reserve	0	0
Bencubbin Recreation Complex Reserve	(1,128,847)	0
Office Equipment Reserve	0	0
Economic Development Reserve	0	0
Integrated Planning/Financial Reporting Reserv	(1,877)	0
Beacon Accommodation Reserve	0	0
Medical Enhancement Reserve	0	0
Bencubbin Community Resource Centre Reser	0	0
	<b>(1,633,127)</b>	<b>(39,103)</b>
<b>Total Transfer to/(from) Reserves</b>	<b>(1,146,468)</b>	<b>382,257</b>

## Shire of Mt Marshall

### Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2017 to 31 December 2017

#### 4. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Plant Replacement Reserve**

- To fund the purchase of plant which exceeds Council's capitalisation threshold, so as to avoid undue heavy burden in a single year

**Aged Care Units Reserve**

- To fund capital works on existing Aged Care Units or construction of new Aged Care Units.

**Community Housing Reserve**

- To fund the future maintenance of Homeswest Joint Venture/Community Housing projects

**Housing Reserve**

- To fund the replacement of housing and any major maintenance

**Employee Entitlement Reserve**

- To be used to fund Long Service Leave requirement / other accrued leave

**Public Amenities & Buildings**

- To help fund future building maintenance requirements to the shire's buildings.

**Mt Marshall Aquatic Centre Development**

- To finance future capital and maintenance upgrades for the Mt Marshall Aquatic Centre

**Community Bus Reserve**

- To finance the replacement of the community bus

**Bencubbin Recreation Complex**

- To provide funding for future extensions to the Bencubbin Complex

**Office Equipment**

- To replace office equipment as required

**Integrated Planning/Financial Reporting Reserve**

- To set aside funds for expenditure on Council's integrated planning process.

**Beacon Accommodation Reserve**

- To set aside funds for the provision of transient accommodation in Beacon.

**Economic Development Reserve**

- To set aside funds for Economic Development initiatives.

# Shire of Mt Marshall

## Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2017 to 31 December 2017

	2017/18 B/Fwd Per Approved Budget \$	2016/17 B/Fwd Per Financial Report \$	December 2017 Actual \$
<b>5. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	2,448,039	2,448,039	789,382
Cash - Restricted Unspent Grants	0	0	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	3,523,240	3,523,240	3,905,497
Rates Outstanding	129,874	129,874	227,400
Sundry Debtors	202,045	202,045	151,496
Provision for Doubtful Debts	(63,433)	(63,433)	(59,720)
Gst Receivable	(79)	79,237	1
Accrued Income/Payments In Advance	0	0	(1,090)
Loans - Clubs/Institutions	0	0	0
Inventories	21,963	21,963	21,963
	<u>6,261,649</u>	<u>6,340,965</u>	<u>5,034,929</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(801,179)	(801,179)	(382,801)
Accrued Interest On Loans	(8,055)	(8,055)	0
Accrued Salaries & Wages	(4,823)	(4,823)	91
Income In Advance	0	0	0
Gst Payable	(1)	(79,317)	(61)
Payroll Creditors	(1,291)	(581)	(581)
Accrued Expenses	0	0	0
FBT Liability	0	0	0
Current Employee Benefits Provision	(228,574)	(228,574)	(228,574)
Current Loan Liability	(1)	(106,413)	(53,902)
	<u>(1,043,924)</u>	<u>(1,228,942)</u>	<u>(665,828)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>5,217,725</b>	<b>5,112,023</b>	<b>4,369,101</b>
Less: Cash - Reserves - Restricted	(3,523,240)	(3,523,240)	(3,905,497)
Less: Cash - Unspent Grants - Restricted	0	0	0
Less: Current Loans- Clubs / Institutions	0	0	0
Add Back : Component of Leave Liability not Required to be Funded	93,414	93,414	93,991
Add Back : Current Loan Liability	1	106,413	53,902
Adjustment for Trust Transactions Within Muni	0	0	0
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<u><b>1,787,900</b></u>	<u><b>1,788,610</b></u>	<u><b>611,497</b></u>



# Shire of Mt Marshall

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

For the Period 1 July 2017 to 31 December 2017

### 6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2017/18 Rate Revenue \$	2017/18 Interim Rates \$	2017/18 Back Rates \$	2017/18 Total Revenue \$	2017/18 Budget \$
<b>General Rate</b>								
GRV	0.126380	131	765,707	96,770			96,770	96,770
UV	0.018321	310	69,319,494	1,270,002			1,270,002	1,270,002
Mining	0.018321	1	4,100	753			753	753
<b>Sub-Totals</b>		442	70,089,301	1,367,525	0	0	1,367,525	1,367,525
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV	395	42	194,853	16,590			16,590	16,590
UV	395	25	53,998	9,875			9,875	9,875
Mining	395	12	10,593	4,740			4,740	4,740
<b>Sub-Totals</b>		37	64,591	14,615	0	0	31,205	31,205
Discounts							1,398,730	1,398,730
Rates Written off							(53,979)	(50,000)
<b>Total Amount of General Rates</b>							(108)	(200)
Movement in Excess Rates							1,344,643	1,348,530
Ex Gratia Rates							(24,176)	(3,536)
Specified Area Rates							15,887	15,000
<b>Total Rates</b>							28,262	28,262
							1,336,355	1,388,256

All land except exempt land in the Shire of Mt Marshall is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

## Shire of Mt Marshall

### Notes to and forming part of the Statement of Financial Activity

**For the Period 1 July 2017 to 31 December 2017**

#### 7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-17 \$	Amounts Received \$	Amounts Paid (\$)	December 2017 Balance \$
Police Licensing	36,024	74,295	(110,319)	0
Aged Care Beautification	829	0	0	829
Unclaimed Monies	59	0	0	59
Nomination Deposits	0	560	(560)	0
Prepaid Rates	0	0	0	0
Tree Planting Nursery	1,000	0	0	1,000
Sundry Creditors	0	0	0	0
Housing Bonds	9,580	1,940	(1,460)	10,060
Staff Social Club	4,280	940	(3,425)	1,795
Newroc Advance Account	0	0	0	0
Portable Toilet Bonds	0	0	0	0
Deposit on Land	1,000	0	(1,000)	0
Emergency Services Levy	0	0	0	0
Building Levy	0	0	0	0
Mt Marshall LCDC	0	0	0	0
Benc - Beacon Tourist Committee	0	0	0	0
Rehabilitation Bonds	5,000	0	0	5,000
	<u>57,772</u>	<u>77,735</u>	<u>(116,764)</u>	<u>18,743</u>

# Shire of Mt Marshall

## Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2017 to 31 December 2017

### 8. OPERATING STATEMENT

	December 2017 Actual \$	2017/18 Adopted Budget \$	2016/17 Actual \$
<b>OPERATING REVENUES</b>			
Governance	36,194	28,399	49,490
General Purpose Funding	1,947,127	2,682,903	4,836,924
Law, Order, Public Safety	319,125	13,443	742,593
Health	93,388	130,800	0
Education and Welfare	56,780	81,101	80,434
Housing	79,972	170,820	172,430
Community Amenities	107,661	139,899	134,683
Recreation and Culture	16,275	1,051,449	60,894
Transport	500,551	2,006,528	1,659,802
Economic Services	83,927	221,935	201,433
Other Property and Services	49,892	74,600	56,581
<b>TOTAL OPERATING REVENUE</b>	<b>3,290,892</b>	<b>6,601,876</b>	<b>7,995,265</b>
<b>OPERATING EXPENSES</b>			
Governance	276,417	431,176	357,127
General Purpose Funding	32,929	69,371	54,794
Law, Order, Public Safety	121,099	112,080	132,004
Health	110,272	267,025	146,457
Education and Welfare	117,536	243,435	219,609
Housing	292,550	541,937	389,369
Community Amenities	112,325	257,623	249,870
Recreation & Culture	464,602	849,490	869,037
Transport	1,350,250	2,771,956	3,469,845
Economic Services	217,273	562,388	375,237
Other Property and Services	44,629	24,981	18,976
<b>TOTAL OPERATING EXPENSE</b>	<b>3,139,882</b>	<b>6,131,463</b>	<b>6,282,326</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b>151,010</b>	<b>470,413</b>	<b>1,712,939</b>

# Shire of Mt Marshall

## Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2017 to 31 December 2017

### 9. BALANCE SHEET

	December 2017 Actual \$	2016/17 Actual \$
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	4,694,879	5,971,279
Trade and Other Receivables	320,474	355,493
Inventories	21,963	21,963
<b>TOTAL CURRENT ASSETS</b>	<b>5,037,316</b>	<b>6,348,735</b>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	10,083	10,083
Inventories	0	0
Property, Plant and Equipment	18,183,987	17,153,888
Infrastructure	90,345,476	90,476,260
Work in Progress	0	0
<b>TOTAL NON-CURRENT ASSETS</b>	<b>108,539,546</b>	<b>107,640,231</b>
<b>TOTAL ASSETS</b>	<b>113,576,862</b>	<b>113,988,966</b>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	383,352	893,954
Long Term Borrowings	53,902	106,413
Provisions	228,574	228,574
<b>TOTAL CURRENT LIABILITIES</b>	<b>665,828</b>	<b>1,228,941</b>
<b>NON-CURRENT LIABILITIES</b>		
Trade and Other Payables	0	0
Long Term Borrowings	1,201,759	1,201,759
Provisions	17,382	17,382
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>1,219,141</b>	<b>1,219,141</b>
<b>TOTAL LIABILITIES</b>	<b>1,884,969</b>	<b>2,448,082</b>
<b>NET ASSETS</b>	<b>111,691,893</b>	<b>111,540,884</b>
<b>EQUITY</b>		
Trust Imbalance	0	0
Retained Surplus	77,376,428	77,607,676
Reserves - Cash Backed	3,905,497	3,523,240
Revaluation Surplus	30,409,968	30,409,968
<b>TOTAL EQUITY</b>	<b>111,691,893</b>	<b>111,540,884</b>

## Shire of Mt Marshall

For the Period 1 July 2017 to 31 December 2017

### Report on Significant Variances (greater than 10% and \$5,000)

#### Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. grants were budgeted for but not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

#### The Materiality variances adopted by Council are:

Actual Variance to YTD Budget up to 5%:	Don't Report
Actual Variance exceeding 10% of YTD Budget	Use Management Discretion
Actual Variance exceeding 10% of YTD Budget and a value greater than \$5,000:	Must Report

**Shire of Mt Marshall**  
**Report on Significant Variances - Operating Income & Expenditure**  
**For the Period 1 July 2017 to 31 December 2017**

	31 December 2017 YTD	Budget to Actual YTD	Budget to Actual YTD	Components of Variance	
	Actual	Budget	%	Favourable/ (Unfavourable)	Favourable/ (Unfavourable)
	\$	\$	%	\$	\$
<b>Revenues/Sources</b>					
Governance	36,194	20,680	75%	15,514	12,698 2,816 <i>Minor Items</i>
General Purpose Funding	610,772	677,450	(10%)	(66,678)	(3,979) (57,909) (4,790) <i>Minor Items</i>
Law, Order, Public Safety	319,125	6,712	4655%	312,413	314,158 (1,744) <i>Minor Items</i>
Health	93,388	65,400	0%	27,988	(7,517) 35,504 - <i>Minor Items</i>
Education and Welfare	56,780	40,543	40%	16,237	7,083 9,901 (746) <i>Minor Items</i>
Housing	79,972	85,398	(6%)	(5,426)	(6,763) 1,337 <i>Minor Items</i>
Community Amenities	107,661	135,139	(20%)	(27,478)	(28,875) 1,397 <i>Minor Items</i>
Recreation and Culture	16,275	17,010	(4%)	(735)	(735) <i>Minor Items</i>
Transport	500,552	1,101,241	(55%)	(600,689)	22,767   (513,152) (110,719) 415 <i>Minor Items</i>
Economic Services	83,927	120,550	(30%)	(36,623)	(25,000)  (11,315) (308) <i>Minor Items</i>
Other Property and Services	49,892	39,792	25%	10,100	24,866 (9,722) (5,044) <i>Minor Items</i>
<b>Total Revenues excl Rates</b>	<b>1,954,538</b>	<b>2,309,914</b>	<b>(15%)</b>	<b>(355,377)</b>	
<b>Amount Raised from Rates</b>	<b>1,336,357</b>	<b>1,359,995</b>	<b>(2%)</b>	<b>(23,638)</b>	(22,412) (1,227) <i>Minor Items</i>

**Shire of Mt Marshall**  
**Report on Significant Variances - Operating Income & Expenditure**  
**For the Period 1 July 2017 to 31 December 2017**

	31 December 2017		Budget to	Budget to	Components	
	YTD	YTD	Actual YTD	Actual YTD	of Variance	
	Actual	Budget		Favourable/ (Unfavourable)	Favourable/ (Unfavourable)	
(Expenses)/(Applications)	\$	\$	%	\$	\$	
Governance	(276,417)	(349,750)	21%	73,333	16,870	Subscriptions under budget
					11,697	Consultants under budget
					28,293	Records Management - not yet purchased
					9,561	Computer Support under budget
					7,998	Recruitment & Removal Exp under budget
					(1,086)	Minor Items
General Purpose Funding	(32,929)	(34,680)	5%	1,751	6,256	Valuation Expenses - Invoice not yet received for GRV reval
					(4,505)	Minor Items
Law, Order, Public Safety	(121,099)	(59,616)	(103%)	(61,483)	(34,576)	Loss on disposal of fire truck
					(28,521)	Depreciation on disposed fire truck
					1,614	Minor Items
Health	(110,272)	(103,784)	(6%)	(6,488)	(5,140)	Contract building surveyor over budget
					(1,348)	Minor Items
Education and Welfare	(117,536)	(122,518)	4%	4,982	12,137	Adged Care Units under budget - timing
					(3,729)	Little Bees Salaries over budget - timing of Leave
					(3,426)	Minor Items
Housing	(292,550)	(235,167)	(24%)	(57,383)	(60,209)	Community Housing mtc over budget - timing. All building mtc jobs have been issued and are being worked through when time permits
					2,826	Minor Items
Community Amenities	(112,325)	(128,996)	13%	16,671	4,430	Town Planning consultant under budget
					1,897	Cemeteries under budget
					6,076	Refuse collection under budget
					2,827	Public Toilets under budget
					1,440	Minor Items
Recreation & Culture	(464,602)	(420,224)	(11%)	(44,378)	(36,473)	Public Halls over budget - timing
					(10,728)	Parks and Gardens over budget (investigate allocation error)
					2,823	Minor Items
Transport	(1,350,250)	(1,444,158)	7%	93,908	70,962	Road Maintenance under budget
					2,003	Street Cleaning under budget - timing
					3,085	Street Lighting under budget
					7,446	Traffic signs under budget - timing
					43,893	Loss on disposal of grader - timing
					(36,599)	Infrastructure Depreciation under budget
					3,120	Minor Items
Economic Services	(217,273)	(283,926)	23%	66,653	39,154	Economic Development fund - portion not yet claimed
					12,492	Employment of Economic Development Officer - EDO started in December. 5 months wage allocation not used
					8,198	Beacon Barracks Exp under budget, offset by reduced income
					9,170	Standpipe water under budget - seasonal
					(2,361)	Minor Items
Other Property and Services	(44,629)	(31,850)	(40%)	(12,779)	(22,917)	Public Works Overheads over budget
					10,221	Depreciation allocated to jobs under budget
					(83)	Minor Items
<b>Total Expenses/Applications</b>	<b>(3,139,883)</b>	<b>(3,214,669)</b>	<b>(6%)</b>	<b>48,980</b>		

**Shire of Mt Marshall**  
**Capital Expenditure Report on Significant Variances**  
**For the Period 1 July 2017 to 31 December 2017**

	Full Year Budget	31 December 2017 YTD Actual	YTD Budget	Budget to Actual YTD %	Budget to Actual YTD Favourable/ (Unfavourable)	Commentary
	\$	\$	\$	%	\$	
<b>Capital Expenditure</b>						
<b>Governance</b>						
Purchase Vehicle - Admin	85,000	77,658	85,000	0%	7,342	Vehicle under budget, trade in also under budget
<b>Law Order &amp; Public Safety</b>						
Isuzu FSS600 Fire Tender	-	330,521	-	100%	(330,521)	Fully covered by DFES Grant
<b>Health</b>						
New Health Purchase Of Motor Vehicle	25,000	72,805	25,000	100%	(47,805)	Vehicle costs were unknown, NEW Health budget only included change over costs
<b>Education &amp; Welfare</b>						
Purchase Land & Buildings - Welfare Aged	81,600	81,600	81,600	0%	-	
<b>Community Amenities</b>						
Land & Buildings - Community Amenities	5,000	-	-	0%	-	
Water Collection Projects	57,750	22,788	28,872	21%	6,084	Project fallen behind
Portable Toiles	12,000	12,463	12,000	0%	(463)	
<b>Recreation &amp; Culture</b>						
Beacon Recreation Ground Power Upgrade	15,000	2,873	15,000	81%	12,127	Final cost under budget
Other Infrastructure - Beacon Central & Hall Car Parks	30,000	-	30,000	0%	30,000	Timing of project
Bencubbin Rec Complex	2,447,761	839,509	898,466	7%	58,957	Timing of project
<b>Transport</b>						
Road Construction	2,172,228	779,344	1,340,898	42%	561,554	Program behind
Footpath Construction	20,000	825	9,999	0%	9,174	Program behind
Plant Purchases	440,000	-	440,000	0%	440,000	Timing - Plant not yet changed over
Beacon Airstrip Upgrade	400,000	-	-	0%	-	
Motor Vehicle Purchases	97,000	53,749	97,000	45%	43,251	Timing - 1 x Ute and Truck still to come
<b>Economic Services</b>						
Sandalwood Shops Capital Works	22,000	-	-	0%	-	
<b>Total Capital Expenditure</b>	<b>5,910,339</b>	<b>2,274,135</b>	<b>3,063,835</b>	<b>26%</b>	<b>789,701</b>	



<b>SHIRE OF MT MARSHALL</b> <b>Summary Of Schedules - Schedule 2</b> <b>For Period Ended</b> <b>30 June 2018</b>							
	Sched No	2017/18 Budget		2017/18 YTD Actuals		2017/18 Year End Projection	
		Income	Expenditure	Income	Expenditure	Income	Expenditure
<b>OPERATING</b>							
General Purpose Funding	3	2,702,903	89,371	1,947,126	33,852	2,592,083	89,371
Governance	4	28,399	431,176	36,194	261,836	39,802	430,972
Law, Order & Public Safety	5	13,443	112,080	319,125	122,023	327,601	146,656
Health	7	190,800	327,025	93,388	110,878	226,304	327,025
Education & Welfare	8	81,101	243,435	56,780	117,911	81,101	243,435
Housing	9	170,820	541,937	79,972	293,041	170,820	541,937
Community Amenities	10	111,024	257,623	107,661	113,479	111,024	257,623
Recreation & Culture	11	34,049	849,490	12,069	466,593	34,049	863,055
Transport	12	2,006,528	2,771,955	500,552	1,352,356	2,006,528	2,771,956
Economic Services	13	221,935	562,388	83,927	219,924	206,535	519,452
Other Property & Services	14	74,600	24,981	49,892	47,990	98,566	14,839
<b>Total Operating</b>		<b>5,635,602</b>	<b>6,211,462</b>	<b>3,286,686</b>	<b>3,139,883</b>	<b>5,894,413</b>	<b>6,206,323</b>
<b>CAPITAL</b>							
General Purpose Funding	3	10,913	10,913	5,382	5,382	10,913	10,913
Governance	4	0	85,000	0	77,658	0	77,658
Law, Order & Public Safety	5	0	0	0	330,521	0	330,521
Health	7	0	25,000	0	72,805	0	72,805
Education & Welfare	8	0	81,600	0	81,600	0	81,600
Housing	9	0	55,613	0	27,377	0	55,613
Community Amenities	10	28,875	74,750	0	35,251	28,875	74,750
Recreation & Culture	11	1,025,894	2,532,647	4,207	862,135	1,025,894	2,532,647
Transport	12	0	3,129,228	0	833,918	0	3,129,228
Economic Services	13	0	22,000	0	0	0	22,000
Other Property & Services	14	0	0	0	0	0	0
<b>Total Capital</b>		<b>1,065,682</b>	<b>6,016,750</b>	<b>9,589</b>	<b>2,326,646</b>	<b>1,065,682</b>	<b>6,387,735</b>
<b>TOTAL INCOME &amp; EXPENDITURE</b>		<b>6,701,284</b>	<b>12,228,212</b>	<b>3,296,274</b>	<b>5,466,529</b>	<b>6,960,095</b>	<b>12,594,058</b>
<b>RESERVE MOVEMENTS/NEW LOANS</b>							
Transfer to Reserves			486,659		421,360		486,660
Proceeds of New Debentures		0		0		0	
Transfer from Reserves		1,633,128		39,103		1,633,128	
<b>Total Reserve Movements</b>		<b>1,633,128</b>	<b>486,659</b>	<b>39,103</b>	<b>421,360</b>	<b>1,633,128</b>	<b>486,660</b>
Less Depn For Year		2,272,558		1,219,642		2,272,558	
Plus Loss on Sale of Asset		133,000		32,401		133,000	
Less Profit on Sale of Asset			13,000				6,282
Movements in Accruals		0		577		0	
Plus value Of assets Sold		200,000		122,777		200,000	
		<b>10,939,970</b>	<b>12,727,872</b>	<b>4,710,774</b>	<b>5,887,889</b>	<b>11,198,781</b>	<b>13,086,999</b>
<b>Surplus July 1 B/Fwd</b>							
Muni Funds		1,787,902		1,788,610		1,788,610	
		<b>12,727,872</b>	<b>12,727,872</b>	<b>6,499,384</b>	<b>5,887,889</b>	<b>12,987,391</b>	<b>13,086,999</b>
<b>Balance Carried Forward</b>							
Muni Fund			0		0		0
		<b>12,727,872</b>	<b>12,727,872</b>	<b>6,499,384</b>	<b>5,887,889</b>	<b>12,987,391</b>	<b>13,086,999</b>
<b>Surplus/(Deficit)</b>			(0)		611,495		(99,609)
		<b>12,727,872</b>	<b>12,727,871</b>	<b>6,499,384</b>	<b>6,499,384</b>	<b>12,987,391</b>	<b>12,987,391</b>

# Budget 2017/18

## Shire of Mt Marshall

Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure

### 03 General Purpose Funding

#### 031 Rates Revenue

##### General Rates

0312001	Rates - UV			(1,270,002)		(1,270,002)		(1,270,002)	
	69,319,494	@	0.01832	310 Properties					
0312011	Rates - GRV			(96,770)		(96,770)		(96,770)	
	765,707	@	0.12638	131 Properties					
0312021	Rates Minimum - UV			(9,875)		(9,875)		(9,875)	
	194,853	@	\$395	25 Properties					
0312031	Rates Minimum - GRV			(16,590)		(16,590)		(16,590)	
	53,998	@	\$395	42 Properties					
0312040	Rates Minimum - Mining			(5,493)		(5,493)		(5,493)	
	41,090	@	0.01832	1 Properties					
	10,593	@	\$395	12 Properties					
				\$753					
				\$4,740					
<b>Total General Rates Levied</b>				<b>(1,398,730)</b>		<b>(1,398,730)</b>		<b>(1,398,730)</b>	
0311001	Rates Discount			50,000		53,979		50,000	
<b>Rates to be Raised</b>				<b>(1,348,730)</b>		<b>(1,344,751)</b>		<b>(1,348,730)</b>	

##### Other Income in Relation to Rates

0311011	Rates Written-off/Adjustments			200		108		200	
0312051	Rates Penalty			(15,400)		(7,029)		(15,400)	
0312151	CBH Contribution to Rates			(15,000)		(15,887)		(15,000)	
0312152	SAR - Bencubbin Recreation Complex Redevelopment Loan Servicing			(28,262)		(28,262)		(28,262)	
0312171	Rates - Back Rates			0		0		0	
0312181	Movement in Excess Rates			3,537		24,176		3,537	
0312191	Rates Debt Collection Income			(20,000)		(6,097)		(20,000)	
0332031	Rates Instalment Interest Fee			(1,500)		(1,145)		(1,500)	
0332041	Rates Administration Fee			(1,200)		(1,188)		(1,200)	
				<b>(77,625)</b>		<b>(35,325)</b>		<b>(77,625)</b>	

##### 031 Rates Revenue Expenses

0311021	Valuation Expenses				13,000		242		13,000
0311061	Rates Debt Collection Expense				20,000		6,097		20,000
0311552	Alloc Administration Expenses				55,574		27,052		55,574
<b>Total</b>					<b>88,574</b>		<b>33,391</b>		<b>88,574</b>

## Budget 2017/18 Shire of Mt Marshall

Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure

### 03 General Purpose Funding

#### 033 Other General Purpose Funding

##### Operating Income

0032203	Royalties 4 Regions - CLGF	0		0		0	
0322001	Federal - Financial Assistance Grant - General	(726,090)		(331,151)		(662,302)	
1222041	Federal - Financial Assistance Grant - Roads	(452,604)		(200,286)		(400,572)	
0332001	Pens Deferred Rates Int Grant	0		0		0	
0332005	Unclaimed funds LGA 6.9 (4)	0		(1,000)		0	
0332011	Interest on Investments	(10,000)		(12,383)		(15,000)	
0332021	Interest on Reserves	(87,056)		(21,757)		(87,056)	
0332091	Interest On Self Supporting Loan	(797)		(473)		(797)	
<b>Total</b>		<b>(1,276,548)</b>		<b>(567,050)</b>		<b>(1,165,728)</b>	

##### Operating Expenditure

0322090	Interest on Loan 119 - Self Supporting		797		461		797
<b>Total</b>			<b>797</b>		<b>461</b>		<b>797</b>

##### Capital Income

0334040	Loan Principal Receivable - Loan 119	(10,913)		(5,382)		(10,913)	
<b>Total</b>		<b>(10,913)</b>		<b>(5,382)</b>		<b>(10,913)</b>	

##### Capital Expenditure

0333001	Principal Repayment on Loan 119		10,913		5,382		10,913
0333050	Transfer of Interest to Reserves		0		0		0
<b>Total</b>			<b>10,913</b>		<b>5,382</b>		<b>10,913</b>

### 03 General Purpose Funding Totals

Total Operating Income	(2,702,903)	(1,947,126)	(2,592,083)
Total Operating Expenditure	89,371	33,852	89,371
Total Capital Income	(10,913)	(5,382)	(10,913)
Total Capital Expenditure	10,913	5,382	10,913

## Budget 2017/18

### Shire of Mt Marshall

0

Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure

#### 04 Governance

##### 041 Members of Council

##### Operating Income

0412001 Reimbursement - Members of Council

**Total**

0	(125)	0
0	(125)	0

##### Operating Expenditure

0411001	Travelling Expenses- Councillors	14,000	8,730	14,000
0411011	Conference Expenses - Councillors	22,500	29,650	29,650
0411021	Election Expenses	12,000	10,897	10,897
0411031	President's Allowance	5,250	2,907	5,250
0411041	Deputy President's Allowance	1,313	716	1,313
0411051	Refreshments & Receptions	11,000	2,472	11,000
0411061	Insurance - Councillors	4,050	3,975	4,050
0411071	Subscriptions	39,915	23,045	25,000
	WALGA	19,400		
	LG Professionals	500		
	Heartlands Western Australia inc	385		
	Great Eastern Country Zone WALGA	4,300		
	Rural Water Council	160		
	Beacon Central CRC Corporate Membership	70		
	CEACA	14,000		
	Eastern Wheatbelt Biodiversity Group	100		
	Other	1,000		
0411082	Other Minor Expenditure Members of Council	1,500	462	1,500
0411091	Telephone Subsidy - Councillors	15,500	6,508	15,500
0411092	Councillor iPad Expenses	5,000	1,570	5,000
0411101	Councillors Fees	33,000	17,446	33,000
0411121	Training - Elected Member	4,000	1,736	4,000
0411151	Maintenance - Council Chambers	1,500	135	1,500
0411161	Public Relations & Donations	12,500	1,498	12,500
	Lions Rates	450		
	Beacon Central Rates	1,100		
	Staff Retirement/Resignation Gift/Function	2,500		
	Promotional Materials	250		
	Ties	400		
	Councillor Retirement - Gift / Function	1,000		
	New Councillor Function	500		
	Framing Councillor Photos	300		
	West Australian Notices	300		
	Plaques/Engraving	200		
	Flowers	500		
	Other	2,000		
	Res2014/034 - CEO delegated authority	3,000		
0411171	Professional Advice & Support	0	0	0
0411400	Alloc Administration Expenses	177,143	86,194	177,143
<b>Total</b>		<b>360,171</b>	<b>197,942</b>	<b>351,303</b>

## Budget 2017/18

### Shire of Mt Marshall

0

Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure

## 04 Governance

### 042 Administration General

#### Operating Income

0422011	Profit on Disposal Of Asset	(13,000)		(6,282)		(6,282)	
0422021	Interest on Overdue Debtors	0		0		0	
0422023	Debt Collection Income	(5,000)		(1,923)		(5,000)	
0422041	Roundings Surplus/Deficit	1		(0)		1	
0422061	Photocopying & Secretarial	(200)		(126)		(200)	
0422062	Freedom of Information Fees	0		0		0	
0422071	Advertising Rebate and Other Administration Reimbursements	(5,000)		(10,423)		(10,423)	
0422072	Admin Reimbursement - Paid Parental Leave	0		0		0	
0422081	Rate Enquiry Fees	(500)		(165)		(500)	
0422091	ESL Administration Fee	(4,000)		(4,000)		(4,000)	
0422101	EFTPOS Charges	(700)		(452)		(700)	
<b>Total</b>		<b>(28,399)</b>		<b>(23,371)</b>		<b>(27,104)</b>	

#### Operating Expenditure

0411141	Depreciation - Land & Buildings		14,700		12,249		14,700
0421001	Workers Comp - Administration		16,500		16,500		16,500
0421011	Salaries - Administration		490,737		246,242		490,737
0421012	Removal Expenses		6,000		0		6,000
0421013	Recruitment fees		10,000		0		10,000
0421022	Accrued Annual & LSL - Administration Staff		0		0		0
0421031	Superannuation - Administration		68,032		27,893		68,032
0421051	Other Expenses - Administration		5,000		3,072		5,000
0421071	Office Equipment Maintenance - Admin		8,000		0		8,000
0421072	Records Management		29,000		707		29,000
0421081	Computer Equipment Maintenance - Admin		10,000		742		10,000
	3 x PC's	4,500					
	Computer equipment maintenance	5,500					
0421091	Telephone - Admin		17,000		6,867		17,000
0421101	Advertising - Administration		8,000		3,120		8,000
0421111	Photocopier Supplies		5,000		1,360		5,000
0421121	Postage		2,000		974		2,000
0421131	Bank Fees		5,000		7,037		5,000
0421141	Vehicle Expenses - Admin		16,000		6,929		16,000
0421151	Travel & Accommodation - Admin		4,500		2,428		4,500
0421161	Audit Fees		25,000		11,770		25,000
0421181	Legal Expenses		20,000		3,634		20,000
0421191	Electricity - Admin		5,000		2,380		5,000
0421211	Insurance - Admin Building		3,500		3,212		3,500
0421231	Training Expenses - Admin		7,000		1,604		7,000
0421251	Consultants - Admin		107,500		55,490		107,500
	Fringe Benefits Tax Return	2,500					
	Integrated Planning	35,000					
	Asset Management Plan	30,000					
	CEO Review	5,000					
	Community Consultation	5,000					
	Accounting Support	30,000					
0421261	Insurance - Admin		23,000		25,431		23,000
0421271	Loss on Sale of Asset - Admin		0		0		0
0421281	Depreciation - Admin Furniture & Equipment		0		0		0
0421282	Depreciation Admin Land & Buildings		0		439		0
0421283	Depreciation- Admin - Plant & Equipment		8,200		4,818		8,200
0421291	Printing & Stationery - Admin		10,000		2,917		10,000
0421301	Fringe Benefits Tax - Admin		7,500		0		7,500
0421321	Conference Expenses - Admin		8,000		4,877		8,000
0421331	Staff Uniform - Admin		3,000		1,316		3,000
0421351	Debt Write-off		5,000		0		5,000
0421361	Minor Office Equipment		2,000		0		2,000
0421371	Computer Support & Software Subscriptions		49,274		34,783		49,274
	Annual IT Vision Licence	22,184					
	SynergySoft Database & User Licence	1,690					
	IT Vision support	1,000					
	IT Vision User Group Subscription	650					
	WALGA Web Hosting	12,000					
	PCS Computer Support	10,000					
	Adobe	650					
	Indesign	600					
	Other	500					
0421381	Maintenance - Administration Building		29,573		12,680		29,573
	01 Wages	9,337					
	01 Wages Overheads	6,536					
	10 Materials	3,600					
	11 Contracts	8,000					
0421402	Administration Rental Subsidy - Exp		13,000		5,252		13,000
0421999	Less Admin Allocated		(1,042,016)		(506,722)		(1,042,016)
			<b>0</b>		<b>0</b>		<b>0</b>

## Budget 2017/18

### Shire of Mt Marshall

0

Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure

## 04 Governance

### 043 Other Governance

#### Operating Income

0432003 Community Event Grants & Contributions

**Total**

0		(12,698)		(12,698)	
0		(12,698)		(12,698)	

#### Operating Expenditure

0411401 Alloc Administration Expenses

0431001 NEWROC

Subscription

Telecommunications Grant

0431011 Junior Council

0431021 Community Events & Functions

0441021 RTG Expenditure

Return Unspent Grants

**Total**

	27,787		13,511		27,787
	32,718		31,718		32,718
14,000					
18,718					
	500		0		500
	10,000		18,665		18,665
	0		0		0
	71,005		63,894		79,670

#### Transfers from Reserves/Debenture Proceeds

0433051 Transfer from Integrated Plan/Financial Reporting Res

(1,878)		0		(1,878)	
(1,878)		0		(1,878)	

#### Other Capital Income

0422012 Proceeds On Disposal of Asset

0422022 Realisation On Disposal of Asset

(60,000)		(52,727)		(60,000)	
60,000		52,727		60,000	
0		0		0	

#### Capital Expenditure

0422030 Transfer to Employee Entitlements Reserve

0422040 Transfer to Office Equipment Reserve

0423031 Purchase Vehicle - Admin

0423021 Purchase Furniture & Equipment

0433050 Transfer to Integrated Plann/Fin Reporting Reserve

**Total**

	2,335		577		2,335
	399		98		399
	85,000		77,658		77,658
	0		0		0
	0		11		0
	87,734		78,344		80,392

## 04 Governance Totals

Total Operating Income

Total Operating Expenditure

Total Transfers from Reserves/Debenture Proceeds

Total Other Capital Income

Total Capital Expenditure

(28,399)	(36,194)	(39,802)	
431,176	261,836	430,972	
(1,878)	0	(1,878)	
0	0	0	
87,734	78,344	80,392	

## Budget 2017/18

### Shire of Mt Marshall

0	Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
	Income	Expenditure	Income	Expenditure	Income	Expenditure

## 05 Law, Order and Public Safety

### 051 Fire Prevention

#### Operating Income

0332061	FESA - CAT 5 Misc Penalty	(500)		(220)		(500)	
0512001	Reimbursements Fire Prevention	0		(10)		0	
0512010	DFES LGGs - Capital Grant Fire Vehicles	0		(314,158)		(314,158)	
0512011	Grant - FESA	(11,543)		(2,808)		(11,543)	
0512100	Proceeds from Disposal of asset	0		(16,364)		(16,364)	
0512200	Realisation on Disposal of Asset	0		16,364		16,364	
<b>Total</b>		<b>(12,043)</b>		<b>(317,196)</b>		<b>(326,201)</b>	

#### Operating Expenditure

0511001	Fire Insurance		5,790		6,780		5,790
0511011	Office Expenses - Advertising, Telephone, Sundry		400		0		400
0511021	Purchase of Minor Equipment - Protective Clothing		3,000		0		3,000
0511031	Communication Maintenance & Repairs		1,670		375		1,670
	05 Insurance	70					
	10 Telephone	1500					
	10 Other R&M	100					
0511041	Fire Equipment Maintenance		10,000		5,697		10,000
0511051	Fire Fighting		216		376		216
	01 Wages	127					
	01 Wages Overheads	89					
0511061	Fire Fighting - Training		2,000		0		2,000
0511071	Fire Sheds Maintenance		1,800		1,627		1,800
	07 Synergy	600					
	05 Insurance	400					
	10 ESL	200					
	10 R&M	600					
0511081	Protective Burning		200		653		200
0511091	Fire Breaks		1,731		2,827		1,731
	01 Wages	518					
	01 Wages Overheads	363					
	18 Plant	550					
	19 Depreciation	300					
0512020	Profit / Loss on Sale of Assets		0		34,576		34,576
0511400	Alloc Administration Expenses		31,260		15,179		31,260
0511401	Depreciation Fire Prevention Land & Bldgs		4,500		1,651		4,500
0511402	Depreciation Fire Prevention Plant & Equip.		15,200		36,117		15,200
0511404	Depreciation Fire Infra Other		300		171		300
<b>Total</b>			<b>78,067</b>		<b>106,028</b>		<b>112,643</b>

## Budget 2017/18

### Shire of Mt Marshall

0	Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
	Income	Expenditure	Income	Expenditure	Income	Expenditure

## 05 Law, Order and Public Safety

### 052 Animal Control

#### Operating Income

0522011	Pound Fees	0		0		0	
0522021	Dog Registration Fees	(1,400)		(1,929)		(1,400)	

#### Total

	(1,400)		(1,929)		(1,400)	
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#### Operating Expenditure

0521001	Pound Maintenance		500		0		500
0521011	Animal Destruction & Disposal		500		0		500
0521021	Animal Control Expenses - Other		200		360		200
0521022	Ranger Services		7,000		3,825		7,000
0521400	Alloc Administration Expenses		15,633		7,595		15,633
0522031	Depreciation Animal Control Land & Bldgs		0		0		0

#### Total

		23,833		11,780		23,833
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### 053 Other Law, Order and Public Safety

#### Operating Income

	0		0		0	
Total	0		0		0	

#### Operating Expenditure

0531001	Emergency Management Expenses		1,000		0		1,000
0531400	Alloc Administration Expenses		8,680		4,215		8,680
1481011	Vandalism Repairs		500		0		500

#### Total

		10,180		4,215		10,180
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#### Capital Income

	0		0		0	
Total	0		0		0	

#### Capital Expenditure

0513011	Purchase Plant		0		330,521		330,521
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#### Total

		0		330,521		330,521
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0 0 0

## 05 Law, Order and Public Safety Totals

Total Operating Income	(13,443)	(319,125)	(327,601)
Total Operating Expenditure	112,080	122,023	146,656
Total Capital Income	0	0	0
Total Capital Expenditure	0	330,521	330,521



## Budget 2017/18

### Shire of Mt Marshall

0

Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure

#### 07 Health

##### 073 Health Inspection & Admin

###### Operating Income

	0		0		0
<b>Total</b>	<b>0</b>		<b>0</b>		<b>0</b>

###### Operating Expenditure

0731001	EHO - Regional Health Group Scheme	36,000	8,109		36,000
0731400	Alloc Administration Expenses	13,894	3,392		13,894
<b>Total</b>		<b>49,894</b>	<b>11,500</b>		<b>49,894</b>

##### 074 Health - Pest Control

###### Operating Income

	0		0		0
<b>Total</b>	<b>0</b>		<b>0</b>		<b>0</b>

###### Operating Expenditure

0741001	Mosquito Control	4,224	0		4,224
01	Wages	2,191			
01	Wages Overheads	1,533			
10	Materials	500			
0741011	Alloc Administration Expenses	6,947	3,380		6,947
<b>Total</b>		<b>11,171</b>	<b>3,380</b>		<b>11,171</b>

##### 075 Health - Preventative Services Other

###### Operating Income

	0		0		0
<b>Total</b>	<b>0</b>		<b>0</b>		<b>0</b>

###### Operating Expenditure

0751001	Analytical Expenses	400	354		400
0751400	Alloc Administration Expenses	6,947	3,378		6,947
		<b>7,347</b>	<b>3,732</b>		<b>7,347</b>

##### 076 Other Health

###### Operating Income

	0		0		0
<b>Total</b>	<b>0</b>		<b>0</b>		<b>0</b>

###### Operating Expenditure

0760151	Bencubbin Silver Chain Garden Maintenance	2,500	1,200		2,500
0761001	Ambulance Services	300	141		300
0761002	Ambulance Sheds	200	0		200
0761011	Hospital	0	0		0
0761021	NEWROC Medical Fund Contribution	0	0		0
0761041	Silver Chain House - Beacon - Maintenance	6,080	2,309		6,080
06	Water	400			
05	Insurance	680			
10	R&M	4,000			
15	Rates	1,000			
0761061	Land & Buildings Depreciation - Other Health	3,100	1,327		3,100
0761062	Plant & Equipment Dep'n - Other Health	0	0		0
0761400	Alloc Administration Expenses	15,633	7,596		15,633
0761500	Medical Practice Expenses - 30% Share	60,000	16,021		60,000
0761550	Health - Legal Expenses	5,000	0		5,000
<b>Total</b>		<b>92,813</b>	<b>28,594</b>		<b>92,813</b>

###### Capital Expenditure

0763001	Transfer to Medical Enhancement Reserve	7,500	7,500		7,500
<b>Total</b>		<b>7,500</b>	<b>7,500</b>		<b>7,500</b>

## Budget 2017/18

### Shire of Mt Marshall

0

Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure

## 07 Health

### 077 NEW Health

#### Operating Income

0772001	NEW Health Reimbursements	(130,800)		(57,883)		(130,800)	
0772099	NEW Health Profit on Disposal of Asset	(60,000)		0		(60,000)	
0772002	NEW Health Grants & Contributions	0		(35,504)		(35,504)	
<b>Total</b>		<b>(190,800)</b>		<b>(93,388)</b>		<b>(226,304)</b>	

#### Operating Expenditure

0771001	NEW Health Wages		105,000		43,523		105,000
0771002	NEW Health Annual Leave		0		0		0
0771003	NEW Health Superannuation		16,500		5,796		16,500
0771004	NEW Health Telephone		3,500		0		3,500
0771005	NEW Health Rent		9,500		3,934		9,500
0771006	NEW Health Staff Training		3,000		1,820		3,000
0771007	NEW Health Administration and Insurance Expenses		7,800		387		7,800
0771008	NEW Health FBT		6,500		0		6,500
0771009	NEW Health Parts & Repairs		2,000		1,236		2,000
0771010	NEW Health Fuel & Oils		6,500		637		6,500
0771011	NEW Health Clothing Allowance		600		0		600
0771012	NEW Health Contract Building Surveyor		2,400		6,340		2,400
0771013	NEW Health Computer Equipment		2,500		0		2,500
0771098	NEW Health Depreciation of Motor Vehicle		0		0		0
0771099	NEW Health Loss on Disposal of Asset		0		0		0
<b>Total</b>			<b>165,800</b>		<b>63,672</b>		<b>165,800</b>

#### Capital Income

0774001	NEW Health Proceeds on Disposal of Asset	60,000		(35,504)		(60,000)	
0774002	NEW Health Realisation on Disposal of Asset	(60,000)		35,504		60,000	
		0		0		0	

#### Capital Expenditure

0773001	NEW Health Purchase of Motor Vehicle		25,000		72,805		72,805
			25,000		72,805		72,805

## 07 Health Totals

Total Operating Income	(190,800)	(93,388)	(226,304)
Total Operating Expenditure	327,025	110,878	327,025
Total Capital Income	0	0	0
Total Capital Expenditure	32,500	80,305	80,305

## Budget 2017/18

### Shire of Mt Marshall

0	Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
	Income	Expenditure	Income	Expenditure	Income	Expenditure

## 08 Education and Welfare

### 081 Other Education

#### Operating Income

0812001 Childcare Fees Charged

(20,000)		(17,079)		(20,000)	
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#### Total

(20,000)		(17,079)		(20,000)	
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#### Operating Expenditure

0811001 School Grounds

	600		1,738		600
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0811002 Little Bees Family Day Care Salaries

	54,974		31,209		54,974
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01 Wages

50,204

02 Superannuation

4,769

0811003 Little Bees Family Day Care Expenses

	5,000		2,898		5,000
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0811051 Depreciation Land & Buildings - Other Education

	14,500		8,252		14,500
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0811400 Alloc Administration Expenses

	8,680		4,223		8,680
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#### Total

	83,754		48,320		83,754
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### 082 Aged & Disabled Welfare

#### Operating Income

0822011 Reimbursement

0		0		0	
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0822021 Rent - Aged Care Units

(21,500)		(10,000)		(21,500)	
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0822032 Grant - Aged Friendly Communities

0		0		0	
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#### Total

(21,500)		(10,000)		(21,500)	
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#### Operating Expenditure

0821001 Senior Citizen's/Masonic Hall

	4,695		3,260		4,695
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06 Water

300

01 Labour

1,544

01 Labour Overheads

1,081

05 Insurance

600

10 R&M

420

07 Electricity

320

15 Rates

430

0821021 Annual Senior's Trip

	2,700		2,071		2,700
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0821031 Aged Care Units

	51,375		14,457		51,375
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01 Labour

7,568

01 Labour Overheads

5,297

05 Insurance

1,820

06 Water

3,000

10 R&M

30,000

07 Electricity

90

15 Rates

3,300

10 CRC Sec Services

300

0821421 Improvements for Seniors - Aged Care Grant

	0		0		0
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ACROD Parking

Improved footpaths/ paving in key access routes in Bencubbin

0821051 Depreciation - Welfare Aged Land & Bldgs.

	12,000		5,900		12,000
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0821400 Alloc Administration Expenses

	6,947		3,393		6,947
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#### Total

	77,718		29,081		77,718
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## Budget 2017/18

### Shire of Mt Marshall

0	Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
	Income	Expenditure	Income	Expenditure	Income	Expenditure

## 08 Education and Welfare

### 084 Other Welfare

#### Operating Income

0842002	Other Welfare - REIMBURSEMENT	0		0		0	
0842011	Reimbursement - Paid Parental Leave	0		0		0	
0842021	Family Support Grant	(39,601)		(29,701)		(39,601)	
<b>Total</b>		<b>(39,601)</b>		<b>(29,701)</b>		<b>(39,601)</b>	

#### Operating Expenditure

0841001	Family Support/Com. Dev. Officer - Salaries	61,614		31,532		61,614	
0841011	Family Support/Com. Dev. Officer - Superannuation	5,853		2,972		5,853	
0841021	Family Support/Com. Dev. Officer - Other	2,500		640		2,500	
0841031	Family Support/Com. Dev. Officer - LSL	0		0		0	
0841041	Family Support/Com. Dev. Officer - Annual Leave	0		0		0	
0841045	Accrued Annual and LSL - Family Support/Com. Dev. Officer	0		0		0	
0841051	Family Support/Com. Dev. Officer - Insurance	2,000		0		2,000	
0841061	Family Support/Com. Dev. Officer - Conference/Training	2,500		1,458		2,500	
0841111	Central Wheatbelt Agcare - Donation	550		500		550	
0841400	Alloc Administration Expenses	6,947		3,407		6,947	
<b>Total</b>		<b>81,964</b>		<b>40,510</b>		<b>81,964</b>	

#### Capital Income

0821039	Transfer from Aged Care Units Reserve	(81,600)		0		(81,600)	
<b>Total</b>		<b>(81,600)</b>		<b>0</b>		<b>(81,600)</b>	

#### Capital Expenditure

0821040	Transfer to Aged Care Units Reserve	4,225		1,044		4,225	
	<i>Interest</i>						
	<i>Resolution 2015/049 re CEACA</i>	0					
0823041	Purchase Land & Buildings - Welfare Aged	81,600		81,600		81,600	
	<i>CEACA Land Assembly</i>						
0843041	Land & Buildings - Other Welfare	0		0		0	
<b>Total</b>		<b>85,825</b>		<b>82,644</b>		<b>85,825</b>	

0 0 0

## 08 Education and Welfare Totals

Total Operating Income	(81,101)	(56,780)	(81,101)
Total Operating Expenditure	243,435	117,911	243,435
Total Capital Income	(81,600)	0	(81,600)
Total Capital Expenditure	85,825	82,644	85,825

## Budget 2017/18

### Shire of Mt Marshall

0	Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
	Income	Expenditure	Income	Expenditure	Income	Expenditure

## 09 Housing

### 091 Staff Housing

#### Operating Income Staff Housing

0422031	Admin Housing Rental Income	(4,400)		(4,560)		(4,400)	
0842001	Community Housing - Rent	(60,600)		(23,392)		(60,600)	
0912001	Engineering Housing Subsidy - Inc	(17,420)		(9,958)		(17,420)	
0912002	Administration Rental Subsidy - Inc	(13,000)		(5,252)		(13,000)	
1432001	Reimbursement Housing Expenses Engineering Staff	(3,400)		(4,059)		(3,400)	
1432011	Engineering Houses - Rent	(36,600)		(14,543)		(36,600)	
<b>Total</b>		<b>(135,420)</b>		<b>(61,764)</b>		<b>(135,420)</b>	

#### Operating Expenditure: Staff Housing

0421391	Interest on Loan 111		0		0		0
0841151	Depreciation - Staff Housing Land & Buildings		48,000		19,121		48,000
0901400	Allocation of Admin		29,521		14,348		29,521
0911204	Less Housing Expenses Allocated		0		0		0
0921281	Interest on Loan 118		6,348		3,485		6,348
1431211	Staff Housing Maintenance		0		0		0
1431251	Interest on Loan 115		0		0		0
9111001	Staff Housing Maintenance		159,185		82,453		159,185

Note: Refer separate Job Numbers for each house at end of this Schedule

01	Wages	1,315
01	Wages Overheads	920
05	Insurance	11,650
06	Water	12,000
07	Electricity	2,200
10	Materials	130,000
18	Plant	700
19	Depreciation	400

<b>Total</b>		<b>243,054</b>		<b>119,408</b>		<b>243,054</b>	
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### 093 Community Housing

#### Operating Income

0932001	Community Housing Reimbursements	0		(364)		0	
1362001	Rental Income - Housing Other	(35,400)		(17,845)		(35,400)	
<b>Total</b>		<b>(35,400)</b>		<b>(18,209)</b>		<b>(35,400)</b>	

#### Operating Expenditure: Public Housing

0841123	Community Housing Maintenance		176,775		151,103		176,775
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Note: Refer separate Job Numbers for each house at end of this Schedule

06	Water	8,000
01	Wages	1,315
01	Wages Overheads	920
05	Insurance	5,040
10	R&M	150,000
07	Electricity	2,600
15	Rates	8,900

1361041	Maintenance - Housing - Other		21,908		14,684		21,908
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Note: Refer separate Job Numbers for each house at end of this Schedule

01	Wages	534
01	Wages Overheads	374
06	Water	5,000
05	Insurance	2,500
10	R&M	10,000
15	Rates	3,500

0931010	Loss on Disposal of Sale of Housing		85,000		0		85,000
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Proceeds	(20,000)
Written down value	105,000

1361100	Depreciation Land & Buildings - Community Housing		15,200		7,846		15,200
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<b>Total</b>		<b>298,883</b>		<b>173,633</b>		<b>298,883</b>	
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## Budget 2017/18

### Shire of Mt Marshall

#### 09 Housing

##### Transfers from Reserves

0841129 Transfer from Community Housing Reserve

##### Total

##### Other Capital Income

0931110 Proceeds on Disposal of Housing Properties

0931120 Realisation on Disposal of Housing Properties

##### Total

##### Capital Expenditure

0913042 Transfer to Housing Reserve

0841130 Transfer to Community Housing Reserve

0913002 Principal Repayment on Loan 118

##### Total

Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure
(39,103)		(39,103)		(39,103)	
<b>(39,103)</b>		<b>(39,103)</b>		<b>(39,103)</b>	
(20,000)		0		(20,000)	
20,000		0		20,000	
<b>0</b>		<b>0</b>		<b>0</b>	
	214,941		214,551		214,941
	0		0		0
	55,613		27,377		55,613
	<b>270,553</b>		<b>241,928</b>		<b>270,553</b>

#### 09 Housing totals

Total Operating Income	(170,820)	(79,972)	(170,820)
Total Operating Expenditure	541,937	293,041	541,937
Total Transfers from Reserves	(39,103)	(39,103)	(39,103)
Total Other Capital Income	0	0	0
Total Capital Expenditure	270,553	241,928	270,553

#### Job Numbers for Housing Operating Costs

##### Job No Description

##### 9111001 Staff Housing Maintenance

9941 Lot 161 Brown St Bencubbin  
 9942 Lot 248 Brown St Bencubbin  
 9943 Lot 229 Murray St Bencubbin  
 9944 Lot 5 Hammond St Bencubbin  
 9945 Lot 77 Monger St Bencubbin  
 9946 Lot 19 Rowland St Beacon  
 9947 Lot 247 Brown St Bencubbin  
 9949 Lot 1/93 Monger St Bencubbin  
 9950 Lot 2/93 Monger St Bencubbin  
 9951 Lot 1/92 Monger St Bencubbin  
 9952 Lot 2/92 Monger St Bencubbin  
 9953 Lot 168 Collins St Bencubbin  
 9967 92/93 Monger St Bencubbin  
 9968 Lot 224 Rowlands St, Bencubbin  
 9969 Lot 1/800 Baxter St, Bencubbin  
 9970 Lot 2/800 Baxter St, Bencubbin

##### 0841123 Community Housing Maintenance

9957 Lot 101 Broadbent St, Beacon  
 9958 Lot 87 Dunne St Beacon  
 9959 Lot 30 Rowlands St Beacon  
 9960 Lot 86 Dunne St Beacon  
 9961 Lot 64 Brown St Bencubbin  
 9962 Lot 3 Hammond St, Bencubbin  
 9963 Lot 166 Collins St, Bencubbin  
 9964 Lot 167 Collins St, Bencubbin  
 9965 Lot 1/97 Monger St Bencubbin  
 9966 Lot 2/97 Monger St Bencubbin

##### 1361041 Maintenance - Housing - Other

9940 Lot 158 Brown St Bencubbin  
 9948 Lot 28 Rowlands St Beacon  
 9954 Lot 156 Brown St Bencubbin

## Budget 2017/18

### Shire of Mt Marshall

o	Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
	Income	Expenditure	Income	Expenditure	Income	Expenditure

## 10 Community Amenities

### 101 Sanitation - Household Refuse

#### Operating Income

1012001	Charges - Residential Rubbish Collection
1022021	Charges - Recycling Collection

(51,750)		(52,125)		(51,750)	
(32,087)		(32,300)		(32,087)	
<b>(83,837)</b>		<b>(84,425)</b>		<b>(83,837)</b>	

#### Total

#### Operating Expenditure

1011001	Domestic Collection		24,558		12,200		24,558
	Avon Waste						
1011002	Recycling Kerbside Collection		25,981		14,490		25,981
	Avon Waste						
1011011	Refuse Site Maintenance		43,279		15,932		43,279
	01 Wages	3,576					
	01 Wages Overheads	2,503					
	10 Materials	18,100					
	11 Contractors	10,000					
	18 Plant	5,900					
	19 Depreciation	3,200					
1011051	Depreciation - Land & Buildings		1,700		853		1,700
1011400	Alloc Administration Expenses		15,633		7,602		15,633
<b>Total</b>			<b>111,151</b>		<b>51,077</b>		<b>111,152</b>

### 102 Sanitation - Other

#### Operating Income

1022001	Charges - Commercial Refuse Removal
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(17,687)		(17,100)		(17,687)	
<b>(17,687)</b>		<b>(17,100)</b>		<b>(17,687)</b>	

#### Total

#### Operating Expenditure

1021001	Refuse Collection - Industrial & Commercial		12,701		5,579		12,701
	01 Wages	3,765					
	01 Wages Overheads	2,636					
	10 Materials	2,000					
	18 Plant	100					
	11 Contracts	4,200					
1021031	Clean-up Days		0		0		0
1021011	Refuse Collection - Street Bins		5,400		2,638		5,400
1021041	Waste & Recycling Education		0		0		0
1021052	Plant & Equipment Dep'n Sanitation		100		0		100
1021400	Alloc Administration Expenses		15,633		7,600		15,633
<b>Total</b>			<b>33,834</b>		<b>15,816</b>		<b>33,834</b>

## Budget 2017/18

### Shire of Mt Marshall

0	Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
	Income	Expenditure	Income	Expenditure	Income	Expenditure

## 10 Community Amenities

### 103 Sewerage

#### Operating Income

1032001	Septic Tank Pump Outs	0		0		0	
1032011	Other Septic Tank Fees	0		(236)		0	
<b>Total</b>		<b>0</b>		<b>(236)</b>		<b>0</b>	

#### Operating Expenditure

1031001	Septic Tank Pump Outs		0		0		0
	01 Wages						
1031011	Pressure Line Sewer Maintenance		1,000		0		1,000
1031051	Land & Buildings - Dep'n Sewerage		0		0		0
1031053	Sewage - Depreciation		600		302		600
1031400	Alloc Administration Expenses		6,947		4,230		6,947
<b>Total</b>			<b>8,547</b>		<b>4,532</b>		<b>8,547</b>

### 104 Protection of Environment

#### Operating Income

1042012	Reimbursement - Protection of Environment	(1,500)		0		(1,500)	
<b>Total</b>		<b>(1,500)</b>		<b>0</b>		<b>(1,500)</b>	

#### Operating Expenditure

1041081	Landcare Expenses - Other		15,000		9,653		15,000
1041091	Insurance		0		37		0
1041106	Motor Vehicle Expenses		0		0		0
1041111	Community Greenhouse Operation		200		239		200
	06 Water						
	05 Insurance						
1041151	Tree Planting/Gravel Pit Rehabilitation		3,000		0		3,000
1041155	Renewable Energy Scheme		0		0		0
1041160	Storm Water reuse		0		0		0
1041161	EEI Drainage		0		0		0
1041400	Alloc Administration Expense		10,420		5,077		10,420
1042061	Depreciation Prot. Environment Land & Bldgs.		2,600		739		2,600
1042062	Depreciation Prot. Environment Furn & Equip.		0		0		0
1042063	Depreciation Prot. Environment Plant & Equip.		6,400		2,654		6,400
<b>Total</b>			<b>37,620</b>		<b>18,398</b>		<b>37,620</b>

### 105 Town Planning

#### Operating Income

1052001	Town Planning Fees	(1,500)		(739)		(1,500)	
<b>Total</b>		<b>(1,500)</b>		<b>(739)</b>		<b>(1,500)</b>	

#### Operating Expenditure

1051001	Town Planning - External Consulting		9,300		220		9,300
1051400	Alloc Administration Expenses		8,680		4,227		8,680
<b>Total</b>			<b>17,980</b>		<b>4,447</b>		<b>17,980</b>



## Budget 2017/18

### Shire of Mt Marshall

0	Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
	Income	Expenditure	Income	Expenditure	Income	Expenditure

## 10 Community Amenities

### 106 Other Community Amenities

#### Operating Income

1062001	Cemetery Charges	(500)		(338)		(500)	
1062011	Portable Toilet Charges	(1,000)		0		(1,000)	
1062021	Community Bus Charges	(5,000)		(4,822)		(5,000)	
<b>Total</b>		<b>(6,500)</b>		<b>(5,161)</b>		<b>(6,500)</b>	

#### Operating Expenditure

1061001	Cemeteries		5,612		923		5,612
01	Wages	3,142					
01	Wages Overheads	2,199					
05	Insurance	30					
06	Water	240					
1061011	Portable Toilets		2,652		1,681		2,652
01	Wages	560					
01	Wages Overheads	392					
18	Automatic Plant Recovery	1,700					
1061021	Public Toilets		15,507		5,115		15,507
01	Wages	2,428					
01	Wages Overheads	1,699					
06	Water	600					
05	Insurance	400					
10	R&M	10,000					
07	Electricity	300					
15	Rates	80					
1061031	Community Bus		7,300		3,185		7,300
1061051	Depreciation Other Comm Amen.Land & Bldg		3,100		1,755		3,100
1061061	Depreciation Other Comm Amen. Plant & Equ.		3,100		1,008		3,100
1061062	Depreciation Other community Amen. Infra Other		800		467		800
1061400	Alloc Administration Expenses		10,420		5,075		10,420
<b>Total</b>			<b>48,491</b>		<b>19,209</b>		<b>48,491</b>

#### Capital Income

1042006	Grant - Water Projects	(28,875)		0		(28,875)	
<b>Total</b>		<b>(28,875)</b>		<b>0</b>		<b>(28,875)</b>	

#### Capital Expenditure

1043001	Land & Buildings - Community Amenities		5,000		0		5,000
8510	Unisex Toilet and Sullage - Beacon 2014/15 and 2015/16	0					
8549	Cemetery/Memorial Works	5,000					
1063009	Transfer to Community Bus Reserve		2,877		711		2,877
1064001	Beacon and Bencubbin Water Collection Projects		57,750		22,788		57,750
8541	Beacon Rock Project	57,750					
01	Wages	0					
01	Wages Overheads	0					
18	Plant	0					
19	Plant Depreciation	0					
10	Contractors/Materials	57,750					
1064002	Purchase of Plant		12,000		12,463		12,000
<b>Total</b>			<b>77,627</b>		<b>35,962</b>		<b>77,627</b>

## 10 Community Amenities Totals

Total Operating Income	(111,024)	(107,661)	(111,024)
Total Operating Expenditure	257,623	113,479	257,623
Total Capital Income	(28,875)	0	(28,875)
Total Capital Expenditure	77,627	35,962	77,627

# Budget 2017/18

## Shire of Mt Marshall

0

Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure

### 11 Recreation and Culture

#### 111 Public Halls & Civic Centres

76,898.1903

##### Operating Income

1112001	Bencubbin Hall - Shop Rental	(3,355)		(1,677)		(3,355)	
1112003	Public Halls Reimbursements	0		0		0	
1112011	Contributions to Sturt Pea House	0		(73)		0	
1112100	Child Care fees Charged	0		0		0	
<i>Moved to Schedule 8</i>							
<b>Total</b>		<b>(3,355)</b>		<b>(1,750)</b>		<b>(3,355)</b>	

##### Operating Expenditure

1111001	Bencubbin Hall		9,618		10,049		15,000
01	Wages	2,805					
01	Wages Overheads	1,963					
10	Materials	3,000					
06	Water	250					
05	Insurance	1,600					
1111011	Beacon Hall		17,397		11,148		17,397
01	Wages	1,586					
01	Wages Overheads	1,110					
10	Materials/Contracts	10,000					
06	Water	2,500					
07	Electricity	0					
05	Insurance	2,200					
1111021	Beacon Community Centre		0		0		0
1111031	Gabbin Hall		1,100		769		1,100
10	Materials	300					
06	Water	100					
07	Electricity	200					
05	Insurance	500					
1111041	Welbungin Hall		700		810		700
10	Materials	200					
05	Insurance	500					
1111051	Wialki Hall		1,250		675		1,250
10	Materials	500					
06	Water	100					
07	Electricity	200					
05	Insurance	450					
1111061	Sturt Pea House Expenses		6,046		5,466		6,046
01	Wages	1,498					
01	Wages Overheads	1,048					
10	Materials	1,000					
06	Water	600					
07	Electricity	1,200					
05	Insurance	700					
1111062	Sturt Pea House Child Care Worker		0		0		0
<i>Moved to Schedule 8</i>							
1111081	Beacon Central		0		0		0
1111091	Depreciation Halls Land & Buildings		58,000		58,071		58,000
1111092	Depreciation Halls Furniture & Equipment		300		151		300
1111093	Depreciation Halls Infra Other		50		20		50
1111400	Alloc Administration Expenses		17,367		8,448		17,367
<b>Total</b>			<b>111,828</b>		<b>95,607</b>		<b>117,210</b>

# Budget 2017/18

## Shire of Mt Marshall

0

Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure

### 11 Recreation and Culture

#### 112 Swimming Areas

##### Operating Income

1122001	Government Grant - Operational
1122011	Aquatic Centre Fees

0		0		0	
0		0		0	
0		0		0	

##### Total

##### Operating Expenditure

1121001	Aquatic Centre Salaries
1121011	Aquatic Centre - Superannuation
1121012	Accrued LSL - Acquatic Centre
1121021	Aquatic Centre - Water
1121031	Aquatic Centre - Electricity
1121041	Aquatic Centre - Chemicals
1121051	Aquatic Centre - Bus Subsidy
1121061	Aquatic Centre - Other
1121081	Aquatic Centre - Long Service Leave
1121101	Aquatic Centre Insurance W/Comp & Building
1121111	Aquatic Centre - Maintenance

0	0	0	0
0	0	0	0
0	0	0	0
2,000	0	2,000	0
1,000	381	1,000	0
0	0	0	0
10,000	11,718	10,000	0
45,000	29,573	45,000	0
0	0	0	0
2,100	2,040	2,100	0
1,645	180	1,645	0

01	Wages	703
01	Wages Overheads	492
18	Plant Op	300
19	Plant Depn	150
10	Materials	0

1121121	Aquatic Centre - Protective Clothing
1121131	Aquatic Centre Staff Training
1121151	Depreciation Swimming Areas Land & Bldgs
1121152	Depreciation Swimming Areas Plant & Equip
1121153	Depreciation Swimming Areas Furn & Equip
1121154	Depreciation Swimming Areas - Infra Other
1121400	Alloc Administration Expenses

250	0	250	0
0	0	0	0
5,100	2,758	5,100	0
0	0	0	0
2,400	1,154	2,400	0
17,000	8,298	17,000	0
19,100	11,823	19,100	0
105,595	67,924	105,595	0

#### 114 Libraries

##### Operating Income

1142001	Lost & Damaged Books - Charges
---------	--------------------------------

(200)		283		(200)	
(200)		283		(200)	

##### Total

##### Operating Expenditure

1141111	Library Maintenance
	<u>Job 1211 - Bencubbin Library</u>
10	Materials/Freight
	<u>Job 1212 - Beacon Library</u>
10	Materials/Freight
10	Rent
10	Beacon Central Maintenance Fund

17,000	12,326	17,000	
3,000			
3,600			
2,400			
8,000			
7,996	4,885	7,996	
36,474	17,735	36,474	
61,470	34,947	61,470	

1141112	Wages & Superannuation Library
1141400	Alloc Administration Expenses

##### Total

## Budget 2017/18

### Shire of Mt Marshall

Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure

## 11 Recreation and Culture

### 115 Other Culture

#### Operating Income

1152001 Charges - History Books

(50)		(624)		(50)	
<b>(50)</b>		<b>(624)</b>		<b>(50)</b>	

#### Total

#### Operating Expenditure

1151001	Agricultural Society		8,500		955		8,500
	10 Materials - Donation	8,000					
	05 Insurance	500					
1151011	Exhibition Pavillion & Showgrounds		0		91		0
1151021	Museums		3,070		520		3,070
	10 Modifications to Sea Container	2,000					
	10 Materials - Other	800					
	05 Insurance	270					
1151031	Mt Marshall History Working Group		3,000		2,500		3,000
1151032	Sandalwood Drays		0		58		0
1151061	Beacon Theatre Arts		3,000		0		3,000
1151062	Arts and Craft Competition		0		0		0
1151066	Pergandes Sheepyards		3,487		908		3,487
	01 Wages	581					
	01 Wages Overheads	407					
	10 Materials/Contractors	2,500					
1151400	Alloc Administration Expenses		8,680		4,228		8,680
<b>Total</b>			<b>29,737</b>		<b>9,262</b>		<b>29,737</b>

### 117 Other Recreation Facilities & Projects

#### Operating Income

1172021 Australia's Healthy Weight Week Funding

1172022 Donations to Mt Marshall Triathlon

1172023 Grant - Kids Sport

0		0		0	
0		0		0	
(1,000)		0		(1,000)	
<b>(1,000)</b>		<b>0</b>		<b>(1,000)</b>	

#### Total

#### Operating Expenditure

1171030	Kidsport Expenditure		1,740		0		1,740
1171031	Youth/Senior Activities		750		0		750
1171082	Car Rally Bencubbin 360		17,064		0		17,064
	01 Wages	937					
	01 Wages Overheads	656					
	10 Materials/Contracts	15,000					
	18 Plant op	350					
	19 Pant Depn	120					
1171083	Australia Day Celebrations		1,500		0		1,500
<b>Total</b>			<b>21,054</b>		<b>0</b>		<b>21,054</b>

# Budget 2017/18

## Shire of Mt Marshall

0

Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure

### 11 Recreation and Culture

#### 118 Parks & Gardens

#### Operating Income

#### Total

0		0		0	
0		0		0	

#### Operating Expenditure

1181001	Parks & Gardens - Bencubbin		59,612	33,246	59,612
01	Wages	24,477			
01	Wages Overheads	17,134			
10	Materials	8,000			
18	Plant op	4,000			
19	Pant Depn	500			
06	Water	5,000			
07	Electricity	500			
1181011	Parks & Gardens - Beacon		26,817	26,144	35,000
01	Wages	12,010			
01	Wages Overheads	8,407			
10	Materials	5,000			
18	Plant op	1,000			
19	Pant Depn	400			
1181021	Parks & Gardens - Admin Office		2,500	1,356	2,500
01	Wages	0			
01	Wages Overheads	0			
10	Materials	500			
06	Water	1,500			
07	Electricity	500			
1181041	Reserve - Marshall Rock		4,735	265	4,735
01	Wages	2,667			
01	Wages Overheads	1,867			
10	Materials	200			
1181042	Billiburning Rock Reserve		2,849	2,078	2,849
01	Wages	1,088			
01	Wages Overheads	761			
10	Materials	1,000			
1181061	Depreciation - Land & Buildings		200	0	200
1181063	Depreciation Infrastructure Other		100	30	100
<b>Total</b>			<b>96,812</b>	<b>63,120</b>	<b>104,996</b>

# Budget 2017/18

## Shire of Mt Marshall

0

Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure

## 11 Recreation and Culture

### 119 Sporting Facilities

#### Operating Income

1192001	Reimbursements - Sporting Facilities	(13,000)		(3,924)		(13,000)	
1192038	Interest received on Self Supporting Loan 122 BCRC	(9,544)		(4,813)		(9,544)	
1192034	Gymnasium Income	(6,900)		(1,241)		(6,900)	
<b>Total</b>		<b>(29,444)</b>		<b>(9,978)</b>		<b>(29,444)</b>	

#### Operating Expenditure

1191001	Recreation Ground - Bencubbin		90,030		47,227		90,030
01	Wages	15,018					
01	Wages Overheads	10,512					
10	Materials	35,000					
18	Plant	7,000					
19	Depreciation	4,000					
06	Water	3,000					
07	Electricity	10,000					
05	Insurance	5,500					
1191002	Loan 120 - Interest Bencubbin Recreation Centre Redevelopment		16,515		5,407		16,515
1191003	Loan 121 - Interest Bencubbin Recreation Centre Redevelopment (SAR)		18,756		6,141		18,756
1191004	Loan 122 Interest Repayment Bencubbin Recreation Complex		9,544		3,125		9,544
1191011	Recreation Ground - Beacon		90,847		40,801		90,847
01	Wages	14,616					
01	Wages Overheads	10,231					
10	Materials	35,000					
11	Contractors	10,000					
18	Plant	7,000					
19	Depreciation	4,000					
06	Water	3,000					
07	Electricity	3,000					
05	Insurance	4,000					
1191021	Welbungin Tennis Courts		1,000		343		1,000
1191031	Wialki Golf Course		600		480		600
10	Contractors	120					
07	Electricity	0					
05	Insurance	380					
1191034	Gymnasium Expense		8,500		2,842		8,500
01	Wages	1,120					
01	Wages Overheads	784					
10	Materials	6,595					
1191040	Bencubbin Golf Club Mowing		2,500		0		2,500
1191041	Land & Buildings Depn		67,400		39,026		67,400
1191051	Furniture & Equipment Depn Sporting Fac.		7,200		3,653		7,200
1191052	Plant & Equipment Depreciation Sporting Fac.		5,300		1,867		5,300
1191053	Ovals & Parks - Depreciation		33,800		17,062		33,800
1191054	Infrastructure Other - Depreciation		22,500		11,488		22,500
1191055	Sporting and Recreation Master Plan		0		0		0
1191061	Bencubbin Go Kart Track		1,000		232		1,000
	Labour, Plant costs						
1191099	Contribution to Central Wheatbelt Football League Executive Officer Position		2,500		0		2,500
1191100	Club Support Funding		12,000		0		12,000
1191400	Alloc Administration Expenses		33,002		16,038		33,002
<b>Total</b>			<b>422,994</b>		<b>195,733</b>		<b>422,994</b>

## Budget 2017/18

### Shire of Mt Marshall

Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure

## 11 Recreation and Culture

### Transfers from Reserves/Debenture Proceeds

1113042	Transfer from Bencubbin Recreation Complex Reserve	(1,128,847)		0		(1,128,847)	
	<i>Bencubbin Complex Redevelopment</i>						
	<i>SAR Collected in 2016/17 - reduces 17/18</i>	(1,121,661)					
		(7,186)					
1113043	Public Amenities & Buildings Reserve	(308,700)		0		(308,700)	
9400110	Self Supporting Loan - Bencubbin CRC	0		0		0	
	<i>Financed by community cropping program</i>					0	
9400110	Loan(s) WATC through Shire - draw down 2017/18	0		0		0	
		<b>(1,437,547)</b>		<b>0</b>		<b>(1,437,547)</b>	

### Other Capital Income

1192037	NSRF Grant Bencubbin Recreation Complex Redevelopment	(917,400)		0		(917,400)	
1194001	Bencubbin CRC Cash Contribution to Complex Redevelopment	(100,000)		0		(100,000)	
1194002	DSR Grant - Welbungin Tennis Court	0		0		0	
1194003	Welbungin Tennis Club Contribution - Court Resurface	0		0		0	
1194005	Loan Principal Receivable - Loan 122	(8,494)		(4,207)		(8,494)	
		<b>(1,025,894)</b>		<b>(4,207)</b>		<b>(1,025,894)</b>	

### Capital Expenditure

1063010	Transfer to Public Amenities/Bldg Reserve		13,800		3,409		13,800
1113040	Transfer to Bencubbin Recreation Complex Reserve		28,466		7,032		28,466
1113044	Sturt Pea House Improvements		0		0		0
1123055	Transfer to Bencubbin Aquatic Centre Reserve		71,704		55,361		71,704
1193039	Loan 120 Principal Repayment - Bencubbin Sporting Complex Redevelopment		14,699		7,279		14,699
1193040	Loan 121 - Principal Repayment Bencubbin Complex Redevelopment (SAR)		16,693		8,267		16,693
1193041	Land & Buildings - Sporting Facilities		15,000		2,873		15,000
	Beacon Rec Ground Power Upgrade						
1193045	Loan 122 Principal Repayment Bencubbin Recreation Complex		8,494		4,207		8,494
1193051	Infrastructure Other Purchases		30,000		0		30,000
	Beacon Central & Beacon Hall Car Parks	30,000					
1193043	Land & Buildings - Bencubbin Recreation Complex Redevelopment		2,447,761		839,509		2,447,761
Job#	8548 10 Contractors						
	Funded by:						
	<i>NSRF Grant</i>	917,400					
	<i>Bencubbin Recreation Complex Reserve (Includes Loan Funds)</i>	1,121,661					
	<i>Public Amenities &amp; Buildings Reserve</i>	308,700					
	<i>Cash Contribution - BCRC</i>	100,000					
<b>Total</b>			<b>2,646,618</b>		<b>927,937</b>		<b>2,646,618</b>

## 11 Recreation and Culture Totals

Total Operating Income	(34,049)	(12,069)	(34,049)
Total Operating Expenditure	849,490	466,593	863,055
Total Transfers from Reserves/Debenture Proceeds	(1,437,547)	0	(1,437,547)
Total Capital Income	(1,025,894)	(4,207)	(1,025,894)
Total Capital Expenditure	2,646,618	927,937	2,646,618

# Budget 2017/18

## Shire of Mt Marshall

0

Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure

## 12 Transport

### 122 Roads, Streets & Infrastructure

#### Operating Income

1222001 MRWA State Road Projects - Regional Road Group

1222011 MRWA Direct Grant

1222021 MRWA Black Spot Grant

1222031 Federal - Roads to Recovery Funding

(617,041)		(382,913)		(617,041)	
(91,061)		(113,828)		(91,061)	
(25,320)		0		(25,320)	
(1,026,306)		0		(1,026,306)	
<b>(1,759,728)</b>		<b>(496,741)</b>		<b>(1,759,728)</b>	

#### Operating Expenditure

1221001 Council Road Maintenance

Note: Road Maintenance Job Numbers at end of this Schedule

		720,807		322,194	720,807
01 Wages	213,614				
18 Plant	347,193				
10 Materials	60,000				
10 Sub Contractors	100,000				
1221021 Depot Maintenance		18,427		15,055	18,427
01 Wages	663				
01 Wages Overheads	464				
10 Materials	5,000				
18 Plant	2,000				
19 Depreciation	800				
06 Water	500				
07 Electricity	6,000				
05 Insurance	3,000				
1221031 Townscape - Council Works		0		0	0
1221045 Bencubbin Main Street Beautification		15,283		15,470	15,283
01 Wages	754				
01 Wages Overheads	528				
18 Plant	3,000				
19 Depreciation	1,000				
10 Materials	10,000				
1221055 Beacon Main Street Beautification		15,040		0	15,040
01 Wages	612				
01 Wages Overheads	428				
18 Plant	3,000				
19 Depreciation	1,000				
10 Materials	10,000				
1221061 Street Cleaning		51,384		17,733	51,384
01 Wages	10,226				
01 Wages Overheads	7,158				
10 Materials/Contracts	30,000				
18 Plant Op	3,000				
19 Plant Depn	1,000				
1221071 Street Trees		200		5,720	200
1221091 Traffic Signs & Control Equipment		15,000		55	15,000
01 Wages	0				
01 Wages Overheads	0				
10 Materials	15,000				
1221101 Street Lighting		25,600		9,713	25,600
07 Electricity	19,600				
10 Street light Brown St Bencubbin	3,000				
10 Street light Lindsay St Beacon	3,000				
1221161 Land & Buildings Depn		10,000		4,674	10,000
1221171 Plant & Equipment Depn		7,200		3,103	7,200
1221191 Infrastructure Depn		1,671,900		872,549	1,671,900
1221201 Drainage Depn		0		0	0
1221211 Footpaths & Kerbing Depn		15,000		7,379	15,000
1221400 Alloc Administration Expense		55,574		27,016	55,574
<b>Total</b>		<b>2,621,415</b>		<b>1,300,661</b>	<b>2,621,415</b>



## Budget 2017/18

### Shire of Mt Marshall

0

Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure

## 12 Transport

### Capital Expenditure

#### Roads 2014/15

1223055	Footpath Construction		20,000		825		20,000
1223001	MRWA Direct Grant		0		0		0
1223011	Federal Funded Road Construction		0		0		0
1223021	Roads to Recovery Road Works		918,567		164,878		918,567

#### Roads 2015/16 Carryover

R2R011	Monger St - Part of SLK 0.22 - 1.14 Crumbed Rubber Seal Project	9,536
	01 Wages + Overheads	0
	18 Plant	0
	10 Materials	0
	10 Subcontractors	9,536

#### 2017/18 Jobs

R2R017	Bencubbin Beacon/Burakin Wialki Intersection	95,000
	01 Wages + Overheads	17,166
	18 Plant	11,585
	10 Materials	2,594
	10 Subcontractors	63,655
R2R018	Mandiga Marindo Rd	177,000
	01 Wages + Overheads	61,382
	18 Plant	47,194
	19 Materials	13,274
	10 Subcontractors	55,150
R2R019	Wren Rd	61,500
	01 Wages + Overheads	23,025
	18 Plant	18,944
	10 Materials	4,306
	10 Subcontractors	15,225
R2R020	Boundary Rd	85,000
	01 Wages + Overheads	31,422
	18 Plant	27,679
	10 Materials	6,824
	10 Subcontractors	19,075
R2R021	White Rd	76,000
	01 Wages + Overheads	28,948
	18 Plant	24,139
	10 Materials	5,063
	10 Subcontractors	17,850
R2R022	Marshall Rock South Rd	45,000
	01 Wages + Overheads	16,512
	18 Plant	15,347
	10 Materials	2,991
	10 Subcontractors	10,150
R2R023	Andrews Tank Rd	81,500
	01 Wages + Overheads	29,178
	18 Plant	27,679
	10 Materials	5,568
	10 Subcontractors	19,075
R2R024	Scotsman Rd	100,031
	01 Wages + Overheads	32,704
	18 Plant	30,260
	10 Materials	6,492
	10 Subcontractors	30,575
R2R025	Shipway Dve - Rec Ground Entrance	15,000
	01 Wages + Overheads	6,423
	18 Plant	3,979
	10 Materials	219
	10 Subcontractors	4,379

## Budget 2017/18

### Shire of Mt Marshall

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Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure

## 12 Transport

R2R026	Padbury St	20,000					
	01 Wages + Overheads	4,307					
	18 Plant	2,111					
	10 Materials	336					
	10 Subcontractors	<u>13,246</u>					
R2R027	Weyman St	19,000					
	01 Wages + Overheads	4,307					
	18 Plant	2,111					
	10 Materials	305					
	10 Subcontractors	<u>12,277</u>					
R2R028	Brown St	9,100					
	01 Wages + Overheads	0					
	18 Plant	0					
	10 Materials	22					
	10 Subcontractors	<u>9,078</u>					
R2R029	Watson's Court	8,900					
	01 Wages + Overheads	0					
	18 Plant	0					
	10 Materials	26					
	10 Subcontractors	<u>8,874</u>					
R2R030	Scotsman Rd	116,000					
	01 Wages + Overheads	24,384					
	18 Plant	26,308					
	10 Materials	8,128					
	10 Subcontractors	<u>57,180</u>					

# Budget 2017/18

## Shire of Mt Marshall

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### 12 Transport

				Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
				Income	Expenditure	Income	Expenditure	Income	Expenditure
1223031	State Road Projects Grant				1,163,861		556,993		1,163,861
	<b>2016/17 Carry Over</b>								
	Koorda / Bullfinch Rd - SLK 31.73 - 32.13 (0.4 km)								
BS001	- Railway Crossing Blackspot - Shoulder Widening	238,300							
	01 Wages + Overheads	21,884							
	18 Plant	14,230							
	10 Materials	6,476							
	10 Subcontractors	195,710							
	Note: Funded by BS, RCC, R2R & carry over tied funding								
	<b>2017/18 Jobs</b>								
RRG005	Mukinbudin Wialki Rd	415,200							
	01 Wages + Overheads	78,933							
	18 Plant	69,723							
	10 Materials	13,524							
	10 Subcontractors	253,020							
RRG006	Bimbijy Rd	510,361							
	01 Wages + Overheads	109,996							
	18 Plant	95,037							
	10 Materials	19,791							
	10 Subcontractors	285,537							
1223051	Municipal Road Construction				89,800		57,474		89,800
	<b>2016/17 Jobs</b>								
RCC003	Cleary Gabbin Rd	20,400							
	01 Wages + Overheads	0							
	18 Plant	0							
	10 Materials	0							
	10 Subcontractors	20,400							
RCC004	Marsh St	1,730							
	01 Wages + Overheads	0							
	18 Plant	0							
	10 Materials	20							
	10 Subcontractors	1,710							
RCC005	Grant St	3,460							
	01 Wages + Overheads	0							
	18 Plant	0							
	10 Materials	40							
	10 Subcontractors	3,420							
RCC006	Jeffries St	3,210							
	01 Wages + Overheads	0							
	18 Plant	0							
	10 Materials	15							
	10 Subcontractors	3,195							
RCC007	Blight St	21,000							
	01 Wages + Overheads	7,551							
	18 Plant	5,386							
	10 Materials	1,343							
	10 Subcontractors	6,720							
RCC008	Lindsay St	40,000							
	01 Wages + Overheads	11,846							
	18 Plant	10,272							
	10 Materials	7,767							
	10 Subcontractors	10,115							
					2,192,228		780,169		2,192,228

## 12 Transport

123 Road Plant Purchases					
<b>Operating Income</b>					
1232001 Profit on Disposal of Assets					
	0	0	0	0	0
	0	0		0	
<b>Operating Expenditure</b>					
1231001 Loss on Disposal of Assets					
Mitsubishi Triton MM276	3,000	48,000		4,107	48,000
Proceeds	(10,000)				
Written Down Value	13,000				
Mitsubishi Triton MM136	3,000				
Proceeds	(10,000)				
Written Down Value	13,000				
Mitsubishi Triton MM170	0				
Proceeds	(10,000)				
Written Down Value	10,000				
Grader	40,000				
Proceeds	(70,000)				
Written Down Value	110,000				
UD Nissan 5 Tonne Mtc	2,000				
Proceeds	(20,000)				
Written Down Value	22,000				
<b>Total</b>		<b>48,000</b>		<b>4,107</b>	<b>48,000</b>
<b>Capital Income</b>					
1234001 Proceeds From Disposal of Asset		(120,000)		(18,182)	(120,000)
1234002 Realisation On Disposal of Asset		120,000		18,182	120,000
		0		0	0
<b>Transfers from Reserve</b>					
1234003 Transfer from Plant Replacement Reserve		(73,000)		0	(73,000)
		(73,000)		0	(73,000)
<b>Capital Expenditure</b>					
1223041 Plant Purchases		440,000		0	440,000
Grader	355,000				
UD Nissan 5 Tonne Mtc	85,000				
1223042 Motor Vehicle Purchases		97,000		53,749	97,000
Utility - MM276	30,000				
Utility - MM136	32,000				
Utility - MM170	35,000				
1233043 Transfer to Plant Replacement Reserve		10,585		2,615	10,585
1223200 Land & Buildings		0		0	0
<b>Total</b>		<b>547,585</b>		<b>56,364</b>	<b>547,585</b>

## Budget 2017/18

### Shire of Mt Marshall

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Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure

## 12 Transport

### 124 DPI Licensing

#### Operating Income

1242001 Charges - Vehicle Examinations  
1242021 Agent's Commission - Licensing  
1242031 Reimbursement - Licencing

0		0		0	
(6,800)		(3,314)		(6,800)	
0		(497)		0	
<b>(6,800)</b>		<b>(3,811)</b>		<b>(6,800)</b>	

#### Total

#### Operating Expenditure

1241001 Vehicle Examinations  
1241011 Licensing Online Agency  
1241021 Staff Training - Licensing  
1241400 Allocate Admin Expenses - Transport

	0		0		0
	1,000		385		1,000
	0		0		0
	62,520		30,403		62,520
<b>Total</b>	<b>63,520</b>		<b>30,787</b>		<b>63,520</b>

### 125 Aerodromes

#### Operating Income

1252001 Beacon Airstrip Grant

(240,000)		0		(240,000)	
<b>(240,000)</b>		<b>0</b>		<b>(240,000)</b>	

#### Total

#### Operating Expenditure

1251001 Airstrip Maintenance  
01 Wages 1,036  
01 Wages Overheads 725  
10 Materials/Contracts 12,000  
18 Plant Op 522  
19 Plant Depn 250  
1251300 Depreciation Airstrips  
1251400 Alloc Administration Expenses

	14,533		4,611		14,533
	15,808		7,969		15,808
	8,680		4,220		8,680
<b>Total</b>	<b>39,021</b>		<b>16,800</b>		<b>39,021</b>

#### Capital Expenditure

1253001 Beacon Airstrip Upgrade (Subject to grant funding)

	400,000		0		400,000
<b>Total</b>	<b>400,000</b>		<b>0</b>		<b>400,000</b>

## 12 Transport Totals

Total Operating Income	(2,006,528)	(500,552)	(2,006,528)	0
Total Operating Expenditure	2,771,956	1,352,356	2,771,956	
Transfers From Reserves	(73,000)		(73,000)	
Total Capital Income	0	0	0	
Total Capital Expenditure	3,139,813	836,533	3,139,813	

## Budget 2017/18

### Shire of Mt Marshall

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Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure

### 13 Economic Services

#### 131 Rural Services

##### Operating Income

##### Total

0		0		0	
0		0		0	

##### Operating Expenditure

1311001	Noxious Weed Control		6,199		6,947		6,199
	01 Wages	2,470					
	01 Wages Overheads	1,729					
	10 Materials	2,000					
1311011	Vermin Control expenses		200		0		200
1311400	Alloc Administration Expenses		6,947		3,385		6,947
<b>Total</b>			<b>13,346</b>		<b>10,332</b>		<b>13,346</b>

#### 132 Tourism

##### Operating Income

1322001	Tourism Reimbursement & Minor Income	0		(218)		0	
1322021	Fees received - Bencubbin Cabins	(32,400)		(9,602)		(32,400)	
1322031	Fees received - Beacon Cabins	(33,300)		(13,299)		(33,300)	
1322041	Fees received - Bencubbin Caravan Park	(1,400)		(2,277)		(1,400)	
1322051	Fees received - Beacon Caravan Park	(20,200)		(8,200)		(20,200)	
1322081	Grant - Lake McDermott Feasibility Study	0		0		0	
<b>Total</b>		<b>(87,300)</b>		<b>(33,596)</b>		<b>(87,300)</b>	

##### Operating Expenditure

1321001	Caravan Park - Bencubbin expenses		41,154		11,574		41,154
	01 Wages	4,208					
	01 Wages Overheads	2,946					
	10 Materials	6,600					
	11 Contracts	15,000					
	06 Water	2,200					
	07 Electricity	9,900					
	05 Insurance	300					
1321011	Caravan Park - Beacon		43,759		12,977		43,759
	01 Wages	19,270					
	01 Wages Overheads	13,489					
	10 Materials/Contracts	5,000					
	06 Water	2,000					
	07 Electricity	3,500					
	05 Insurance	500					
1321012	Caravan Park Vouchers		5,300		3,704		5,300
1321021	Caravan Park - Bencubbin Cabins expenses		7,705		8,115		7,705
	01 Wages	1,867					
	01 Wages Overheads	1,307					
	10 Materials	4,200					
	05 Insurance	330					
1321031	Caravan Park - Beacon Cabins expenses		10,450		15,000		15,000
	10 Materials	5,000					
	11 Contracts	5,000					
	05 Insurance	450					
1321041	Interest on Loan 117 - Bencubbin Cabins		0		0		0
1321051	Area Promotion		7,500		3,878		7,500
1321061	NEW Travel		8,000		6,992		8,000
1321071	Tourism Signs		500		535		500
1321081	Information Bays		1,200		2,043		1,200
1321085	Lake McDermott - Feasibility Study		0		0		0
1321101	Land & Buildings Depn		10,900		1,712		10,900
1321121	Furniture & Equipment Depn		700		0		700
1321400	Alloc Administration Expenses		26,053		12,660		26,053
1341571	Economic Development - Area Promotion		0		0		0
1341581	Economic Development Studies		0		0		0
<b>Total</b>			<b>163,221</b>		<b>79,189</b>		<b>167,771</b>

## Budget 2017/18

### Shire of Mt Marshall

0

Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure

### 13 Economic Services

#### 133 Building Control

##### Operating Income

1332001	Charges - Building Permits	(1,200)		(3,087)		(1,200)	
1332011	Charges - BCITF - Received	0		(640)		0	
1332031	Charges - BRB	(500)		(3,987)		(500)	
	<b>Total</b>	<b>(1,700)</b>		<b>(7,715)</b>		<b>(1,700)</b>	

##### Operating Expenditure

1331001	Control Expenses - Building		1,500		0		1,500
1331011	BCITF - Remittance		250		0		250
1331012	BRB Remittance		0		3,721		0
1331400	Alloc Administration Expenses		18,242		8,867		18,242
	<b>Total</b>		<b>19,992</b>		<b>12,587</b>		<b>19,992</b>

#### 135 Other Economic Services

##### Operating Income

1352001	Rent - Sandalwood Shops	(5,000)		(2,445)		(5,000)	
1352011	Reimbursements - Sandalwood Shops	(500)		(241)		(500)	
1352021	Beacon Barracks - Income	(30,400)		(3,883)		(15,000)	
1352033	STANDPIPE WATER REIMBURSEMENT	0		(92)		0	
1352034	AA Dams Grant	(25,000)		0		(25,000)	
1352051	Lease - Lot 39 Monger St	(6,240)		(2,727)		(6,240)	
1352052	Rent - Bencubbin CRC	(2,400)		0		(2,400)	
1352081	Grant - Installation of ATM	0		0		0	
1352091	Grant - Beacon Rock Water Catchment	0		0		0	
1372051	Lease - Geraldton Fuels	(3,395)		0		(3,395)	
1412021	BankWest Commission	0		0		0	
1412031	BankWest - Reimbursement	0		0		0	
	<b>Total</b>	<b>(72,935)</b>		<b>(9,388)</b>		<b>(57,535)</b>	

##### Operating Expenditure

1341501	Economic Development Officer - Salaries		22,379		599		13,427
1341511	Economic Development Officer - Superannuation		2,126		76		1,276
1341541	Economic Development Officer - Conferences & Training		500		0		500
1341561	Economic Development - Other Expenses		1,000		0		1,000
1341562	Economic Development Fund		120,000		20,846		120,000
1351001	Water Supply - Standpipes		40,000		10,828		20,000
1351011	Sandalwood Shops		7,150		3,634		7,150
	10 Materials & Contracts	5,000					
	06 Water	800					
	07 Electricity	500					
	05 Insurance	850					
	15 Rates	-					
1351021	Land & Buildings Depn		11,500		7,947		11,500
1351022	Plant & Equipment - Depreciation		300		151		300
1351024	Depreciation Infrastructure Other		1,900		917		1,900
1351031	Beacon Barracks - Expense		37,685		10,930		20,000
	01 Wages	13,756					
	01 Wages Overheads	9,629					
	10 Materials/Contracts	10,000					
	18 Plant	100					
	19 Depreciation	100					
	06 Water	500					
	07 Electricity	3,000					
	05 Insurance	600					
1351041	Bencubbin Townsite Dam		0		0		0
1351051	Beacon Co-operative Building		0		0		0
1351061	Bencubbin Community Resource Centre		1,400		1,508		1,400
	10 Materials	100					
	05 Insurance	1,300					
1351071	Industrial Shed - Lot 39 Monger St		2,600		2,208		2,600
	11 Contracts	2,000					
	05 Insurance	400					
	15 Rates	200					
1351081	Ongoing ATM Fees		1,500		829		1,500
1351400	Alloc Administration Expenses		26,053		12,660		26,053
1371001	Caltex Fuel Depot - Lot 3000		1,300		650		1,300
1411021	BankWest Super Agency		0		0		0
	<b>Total</b>		<b>277,392</b>		<b>73,783</b>		<b>229,906</b>

## Budget 2017/18

### Shire of Mt Marshall

0

Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
Income	Expenditure	Income	Expenditure	Income	Expenditure

### 13 Economic Services

#### Transfers from Reserves/Debenture Proceeds

1353004 Transfer from Economic Development Reserve Fund  
for Workers Camp

0		0		0	
0		0		0	

#### 137 Workers Camp Bencubbin

##### Operating Income

1372001 Workers Camp Rental Income

(60,000)		(33,228)		(60,000)	
(60,000)		(33,228)		(60,000)	

##### Total

##### Operating Expenditure

1371002 Cleaning Expenses - Workers Camp

Job # 8539 01 Wages

10,504

01 Wages Overheads

7,353

10 Materials/Contracts

6,000

1371004 Insurance Workers Camp

1371005 Repairs & Maintenance

1371101 Depreciation Workers Camp

1371102 Admin Allocation Workers Camp

##### Total

	23,857		14,966		23,857
	1,000		0		1,000
	15,000		5,400		15,000
	6,900		3,428		6,900
	41,680		20,239		41,680
	88,437		44,033		88,437

##### Capital Expenditure

1323001 Purchase Land and Buildings

Sandalwood Shops Painting & Repairs

22000

1343050 Transfer to Economic Development Reserve

1353040 Land

1353050 Transfer to Beacon Accommodation Reserve

1353052 Transfer to Bencubbin Community Resource Centre Reserve

##### Loan Repayments

1323003 Principal Repayment on Loan 117

##### Total

	22,000		0		22,000
	70,106		70,026		70,106
	0		0		0
	51,721		50,424		51,721
	8,000		8,000		8,000
	0		0		0
	151,827		128,450		151,827

### 13 Economic Services Totals

Total Operating Income	(221,935)	(83,927)	(206,535)
Total Operating Expenditure	562,388	219,924	519,451
Total Transfers from Reserves/Debenture Proceeds	0	0	0
Total Capital Income	0	0	0
Total Capital Expenditure	151,827	128,450	151,827



## Budget 2017/18

### Shire of Mt Marshall

o	Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
	Income	Expenditure	Income	Expenditure	Income	Expenditure

## 14 Other Property and Services

### 141 Private Works

#### Operating Income

1412001	Plant Hire	(3,000)		(1,055)		(3,000)	
1412041	Sale of Blue Metal, Sand & Gravel	(1,000)		(561)		(1,000)	
1412051	Private Works - Income	(20,000)		(274)		(20,000)	
<b>Total</b>		<b>(24,000)</b>		<b>(1,890)</b>		<b>(24,000)</b>	

#### Operating Expenditure

1411001	Private Works Expenses		9,561		728		9,561
01	Wages	1,036					
01	Wages Overheads	725					
10	Materials	5,000					
18	Plant Op	2,000					
19	Plant Depn	800					
1411400	Alloc Administration Expenses		10,420		7,598		10,420
<b>Total</b>			<b>19,981</b>		<b>8,326</b>		<b>19,981</b>

### 143 Public Works Overheads

#### Operating Income

1432021	Reimbursements from Engineering Staff	0		0		0	
<b>Total</b>		<b>0</b>		<b>0</b>		<b>0</b>	

#### Operating Expenditure

1431001	Works Supervision - Salaries		81,208		45,880		81,208
1431005	Engineering - Wages Accrual End of Year		0		20,856		0
1431011	Outside Staff - Superannuation		88,328		51,945		88,328
1431021	Engineering - Office & Other		15,800		11,936		15,800
	<i>Includes ROMAN II subscription</i>	6,300					0
1431027	Engineering Housing Subsidy - Exp		17,420		9,958		17,420
1431031	Engineering - Minor Plant & Equipment		0		0		0
1431041	Engineering - Insurance		750		750		750
1431051	Protective Clothing - Outside Staff		4,500		2,508		4,500
1431061	Engineering - Travel & Conference Exp		1,000		0		1,000
1431071	Engineering - FBT		22,000		13,436		22,000
1431081	Engineering - Long Service Leave		5,000		18,551		20,000
1431091	Occ Safety & Health		20,768		5,529		20,768
01	Wages	6,334					0
01	Wages Overheads	4,434					0
10	Materials	10,000					0
1431101	Workers Compensation Insurance		16,600		13,677		13,677
1431111	Public Holidays		34,200		3,240		34,200
1431121	Engineering - Sick Pay		20,900		13,730		20,900
1431131	Engineering - Staff Training		12,138		3,659		12,138
01	Wages	6,334					0
01	Wages Overheads	4,434					0
03	Other Employee Expenses	400					0
18	Plant Op	350					0
19	Plant Depn	120					0
10	Materials	500					0
1431151	Engineering - Annual Leave		79,400		45,955		79,400
1431155	Accrued Annual & LSL - Engineering Staff		0		0		0
1431161	Safety Incentive		0		8,499		8,499
1431171	Industry Allowance		21,500		10,785		21,500
1431181	Removal Expenses		3,000		0		3,000
1431191	Engineering Consultants		20,000		1,473		20,000
1431200	Depreciation Land & Bldgs PWO		6,900		3,101		6,900
1431231	Staff Housing Incentive		13,000		6,051		13,000
1431400	Alloc Administration Expenses		130,255		63,319		130,255
1431201	Less Overheads Alloc to Works		(614,667)		(318,485)		(614,667)
<b>Total</b>			<b>0</b>		<b>36,353</b>		<b>20,576</b>

## Budget 2017/18

### Shire of Mt Marshall

o	Budget 17/18		YTD Actual 17/18		Projected Actual 30/06/18	
	Income	Expenditure	Income	Expenditure	Income	Expenditure

## 14 Other Property and Services

### 144 Plant Operation Costs

#### Operating Income

1442001	Sale of Grader Blades/Scrap	(500)		0		(500)	
1442011	Reimbursement - Plant Operation Costs	(1,800)		(25,766)		(25,766)	
1442021	Diesel Fuel Rebate	(43,300)		(21,727)		(43,300)	
<b>Total</b>		<b>(45,600)</b>		<b>(47,493)</b>		<b>(69,566)</b>	

#### Operating Expenditure

1441001	Fuel & Oils		190,600		102,666		190,600
1441011	Tyres		10,500		16,359		20,000
1441021	Parts & Repairs		108,950		44,527		99,450
	10 Materials	99,400					
	18 Plant	9,300					
	05 Insurance	250					
1441031	Repairs - Wages & Overheads		100,159		50,741		100,159
	01 Wages	50,079					
	01 Wages Overheads	50,079					
1441041	Licences		37,400		51		1,000
1441051	Freight Parts		15,900		2,884		15,900
1441061	Expendable Tools		3,400		4,921		5,000
1441071	Insurance		15,000		19,083		19,083
1441091	Alloc Administration Expenses		61,656		27,408		61,656
1441111	Less Plant Op Alloc to Works		(543,565)		(255,618)		(543,565)
<b>Total</b>			<b>0</b>		<b>13,023</b>		<b>(30,717)</b>

### 145 Plant Depreciation

#### Operating Expenditure

1441120	Depreciation Plant & Equip. POC		140,100		57,389		140,100
1441121	Depreciation Allocated To Jobs		(140,100)		(67,610)		(140,100)
<b>Total</b>			<b>0</b>		<b>(10,221)</b>		<b>0</b>

### 147 Salaries & Wages - Works

#### Operating Income

1472001	Reimbursement - Workers Comp	(5,000)		(509)		(5,000)	
<b>Total</b>		<b>(5,000)</b>		<b>(509)</b>		<b>(5,000)</b>	

#### Operating Expenditure

1471001	Gross Salaries & Wages		1,569,306		828,306		1,569,306
1471011	Workers Compensation Paid to Employees		5,000		509		5,000
1471400	Less Sal & Wages Alloc to Works		(1,569,306)		(828,306)		(1,569,306)
<b>Total</b>			<b>5,000</b>		<b>509</b>		<b>5,000</b>

#### Capital Income

<b>Total</b>		0		0		0	
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#### Capital Expenditure

1463001	Fuel & Materials Stock Purchases		153,200		64,617		153,200
1463002	Fuel & Materials Stock Issues		(153,200)		(64,617)		(153,200)
<b>Total</b>			<b>0</b>		<b>0</b>		<b>0</b>

## Totals 14 Other Property and Services

Total Operating Income	(74,600)	(49,892)	(98,566)	
Total Operating Expenditure		24,981	47,990	14,839
Total Capital Income	0	0	0	0
Total Capital Expenditure		0	0	0



Department of Planning,  
Lands and Heritage

Regional & Metropolitan Services

Our ref: 00434-2017 (Job 172458)  
Enquiries: Mandy Chaffer  
Ph: (08) 6552 4452 Fax: (08) 6552 4417  
Email: [mandy.chaffer@lands.wa.gov.au](mailto:mandy.chaffer@lands.wa.gov.au)

Shire of Mount Marshall  
80 Monger Street  
(PO Box 20)  
BENCUBBIN WA 6477

**Attention: Jack Walker – Regulatory Officer**

**By email and by post: [admin@mtmarshall.wa.gov.au](mailto:admin@mtmarshall.wa.gov.au)**

Dear Sir

**Proposed permanent road closure of portion of Potts Road, Welbungin**

The Shire of Mount Marshall's (the Shire) request to close portion of Potts Road has now been investigated by the Department of Planning, Lands and Heritage (the Department).

Access to Lots 3029 and 3028 is obtained via Potts Road and should the road closure proceed as suggested, these lots would then have no legal access. The Department does therefore not support the current request for road closure. Furthermore, the Department would not consider the land being left as unallocated Crown land once the closure had been actioned.

It may be possible to close the portion of road shown hatched red on the attached SmartPlan as this would still allow for access to Lots 3029 and 3028. However, the land contained in the closed road would need to be purchased by an adjoining owner and amalgamated with existing freehold land.

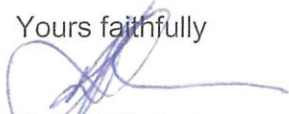
Should the Shire wish for the Department to investigate the road closure as shown on the attached SmartPlan, please include with the completed Crown Land Enquiry form evidence of fulfilment of the requirements of Part 2, Regulation 9 (a) to (f) of the *Land Regulations 1998* in order to comply with section 58 (2) and (3) of the *Land Administration Act 1997*.

Please confirm whether the Shire will be submitting a new road closure proposal. If no response is received within thirty (30) days of the date of this letter, the current job will be closed.

**Attachment 12.6.1a**

If you have any queries, please do not hesitate to contact State Land Officer, Mandy Chaffer, by email [mandy.chaffer@dplh.wa.gov.au](mailto:mandy.chaffer@dplh.wa.gov.au) or by telephone (08) 65524452.

Yours faithfully

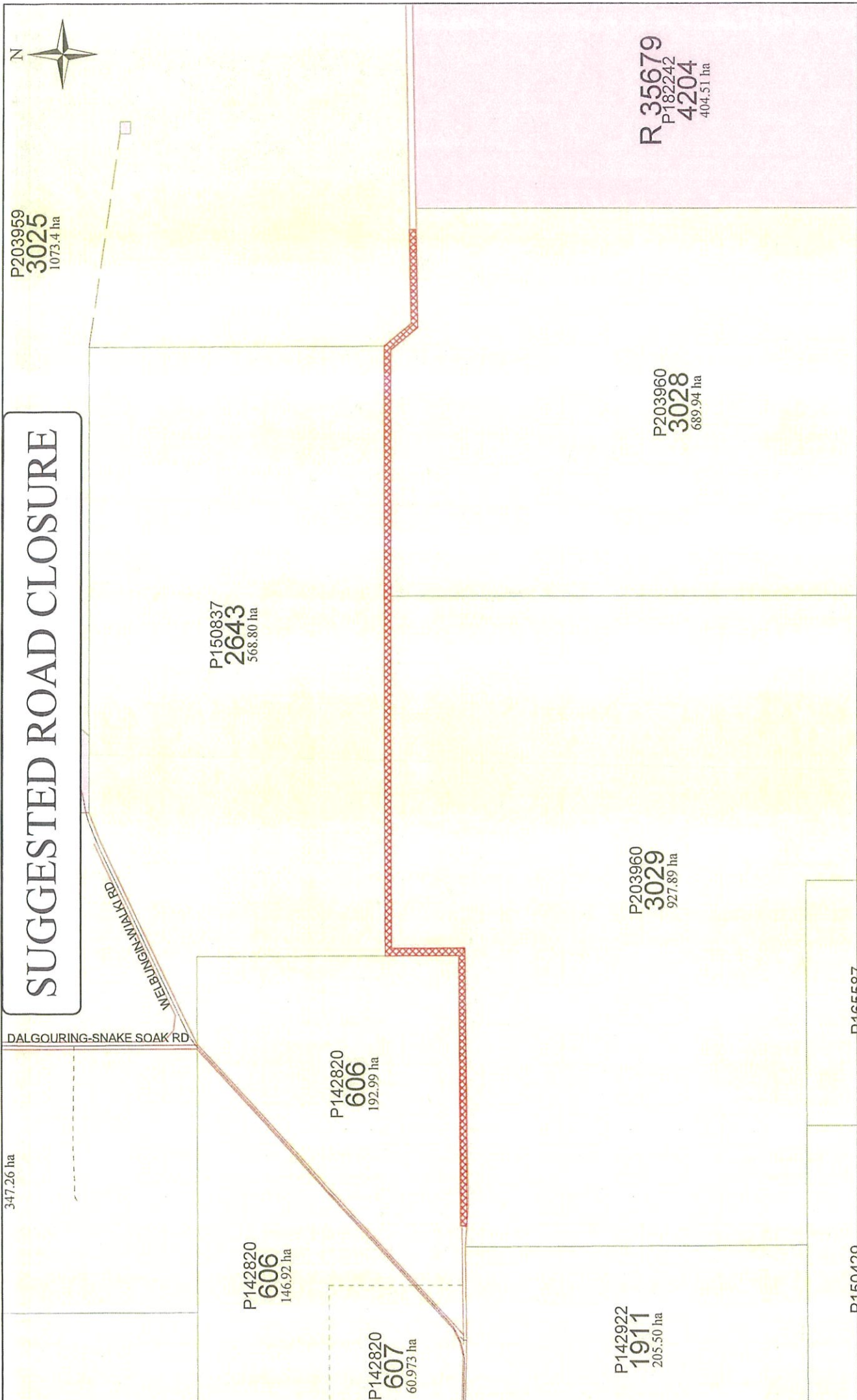


**Robert Baker**  
**Assistant Manager**  
**Case Management**  
**Goldfields Esperance Wheatbelt**

Dated: 20 November 2017



# SUGGESTED ROAD CLOSURE



347.26 ha

DALGOURING-SNAKE SOAK RD

WEILUNG-WALK RD

P142820  
606  
146.92 ha

P142820  
606  
192.99 ha

P142820  
607  
60.973 ha

P142922  
1911  
205.50 ha

P203960  
3029  
927.89 ha

P203960  
3028  
689.94 ha

R 35679  
P182242  
4204  
404.51 ha

D150420 D165507

Scale : 1:25758 (Geographical)  
MGA : SW=595404.4E,6612135.5N Zone 50 / NE=602883.3E,6617299.0N Zone 50  
Lat/Long : 117°59'43.439", -30°37'10.466" / 118°04'22.465", -30°34'20.521" H 176mm by W 289mm

Printed : 11:22 Mon 20/Nov/2017  
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This product is for information purposes only and is not guaranteed. The information may be out of date and should not be relied upon without further verification from the original documents. Where the information is being used for legal purposes then the original documents must be searched for all legal requirements.

Your Ref: JW17-269  
Our Ref: JT1 2014 09000 V01 - RC351248  
Enquiries: Ross Crockett  
Direct Tel: 9420 2013

5<sup>th</sup> December 2017

**Shire of Mount Marshall**  
**P.O. Box 20**  
**BENCUBBIN WA 6477**

Attention of: **Mr Jack Walker**

**Re: Road Closure Portion of Potts Road Wialki**

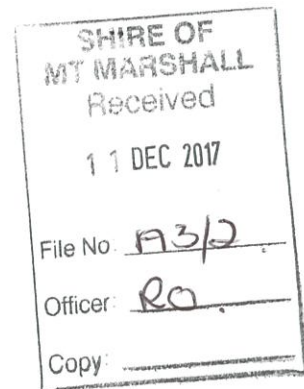
Thank you for your letter dated 29<sup>th</sup> November 2017.

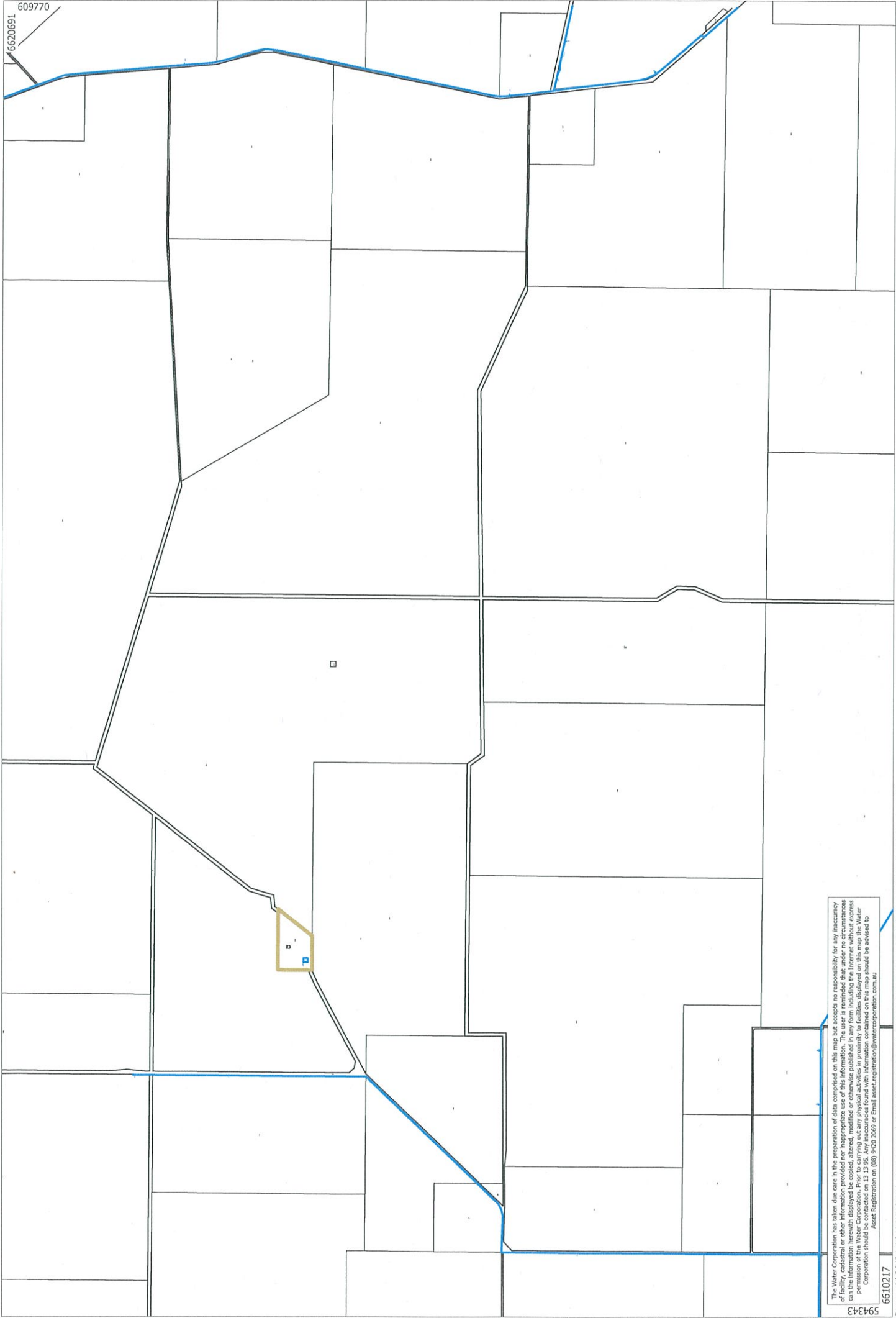
The Water Corporation has no infrastructure within the portion of Road that is proposed to be closed (see attached plan) therefore there will be no impact on the Water Corporation's infrastructure or operations.

Should you have any queries or require further clarification on any of the above issues, please do not hesitate to contact the Enquiries Officer.



Ross Crockett  
Development Planner  
Land Planning  
Assets Planning Group





The Water Corporation has taken due care in the preparation of data comprised on this map but accepts no responsibility for any inaccuracy of facility, cadastral or other information provided nor inappropriate use of this information. The user is reminded that under no circumstances can the information hereafter displayed be copied, altered, modified or otherwise published in any form including the Internet without express permission of the Water Corporation. Prior to carrying out any physical activities in proximity to facilities displayed on this map the Water Corporation should be consulted. For more information visit [www.watercorporation.com.au](http://www.watercorporation.com.au) or call 13 23 23. Asset Registration on (03) 9420 2009 or Email [asset.registration@watercorporation.com.au](mailto:asset.registration@watercorporation.com.au)

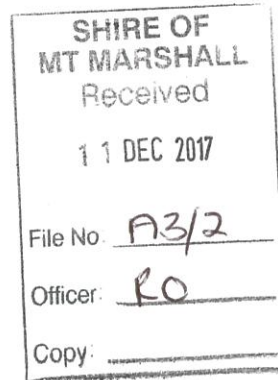
594343  
6610217



Our ref: 44254536  
Contact: Tasha Adams

6/12/2017

Shire of Mt Marshall  
Jack Walker  
80 Monger Street  
PO Box 20  
Bencubbin WA 6477



Dear Sir/ Madam

### **Proposed Road Closure - Portion of Potts Road, WIALKI**

Thank you for your letter regarding the proposed road closure. Western Power does not have any objection at this time to the above proposal.

We have identified that there are no assets in the scope of your working area.

This reply is only to the location requested. Where additional works are planned, that are not specified within this scope, Western Power requires that you send another enquiry.

### **Important Context**

Western Power does not retain any information related to the following assets

- Private cables that reside within a private property. Eg from Pillar (Green Dome) to you electric meter. A cable locating company will have to be contacted for on-site locations on you private property.
- Private cables belonging to Government Authorities Eg Main Roads, RailNet etc
- Private street light cables belonging to local Shires, private estates etc

### **Contacts**

Should you have any further enquiries please contact Western Powers Customer Service:  
13 10 87

Yours Sincerely



**Tasha Adams**  
**Data Quality Improvement Team**





**mainroads**  
WESTERN AUSTRALIA

Our Ref: 01/519  
Your Ref: JW17-266 A3/2

18 December 2017

Shire of Mt Marshall  
PO Box 20  
Bencubbin WA 6477

Dear Sir/Madam

**REQUEST FOR COMMENT – PROPOSE ROAD CLOSURE OF POTTS ROAD, WIALKI**

Further to your correspondence of the 29 November 2017 with attachments, Main Roads WA (MRWA) advises no objection to the proposal of closing a portion of Potts Road.

Yours sincerely

Janet Hartley-West  
NETWORK MANAGER



## Telstra Plan Services

Level 18, 275 George Street  
Brisbane, QLD 4000

Postal Address:  
Locked Bag 3820  
Brisbane, QLD 4000

Email: [F0501488@team.telstra.com](mailto:F0501488@team.telstra.com)

Date **15/12/2017**

Your Ref: JW 17-267  
Our Ref: **PF213023-1**

Jack Walker  
[admin@mtmarshall.wa.gov.au](mailto:admin@mtmarshall.wa.gov.au)

Dear Jack,

### **Re: Proposed Road Closure - Portion of Potts Road, Wialki**

Thank you for your communication dated **29/11/2017** in relation to the location specified above.

Telstra's plant records indicate that there are no Telstra assets within the area of the proposal. Subject to your compliance with the below conditions, **Telstra has NO OBJECTIONS** to the **Road Closure**.

We note that our plant records merely indicate the approximate location of the Telstra assets and should not be relied upon as depicting a true and accurate reflection of the exact location of the assets. Accordingly, we note that all individuals have a legal "Duty of Care" that must be observed when working in the vicinity of Telstra's communication plant. It is the constructor's/land owner's responsibility to anticipate and request the nominal location of Telstra plant via **Dial Before You Dig "1100" number** in advance of any construction activities in the vicinity of Telstra's assets.

**On receipt of plans, notwithstanding the recorded location of Telstra's plant, the constructor/land owner is responsible for obtaining a Telstra accredited Asset Plant Locator to perform cable location, potholing and physical exposure to confirm the actual location of the plant prior to the commencement of site civil work.** Telstra reserves all rights to recover compensation for loss or damage caused by interference to its cable network or other property.

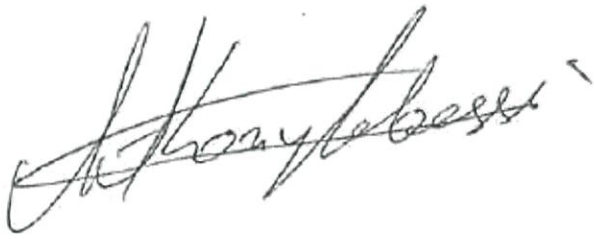
Telstra would also appreciate due confirmation when this proposed acquisition proceeds so as to update its Cadastre records. Information regarding acquisition of the land would be of benefit to us and should be directed to the following location:

#### **Western Australia**

Telstra - Cadastre Updates  
PO Box 102  
Toormina NSW 2452  
Attention: - Ross Robertson  
[F1103453@team.telstra.com](mailto:F1103453@team.telstra.com)  
[F1103452@team.telstra.com](mailto:F1103452@team.telstra.com)

Please pass all information contained in this communication to all parties involved in this proposed process. If you have any difficulties in meeting the above conditions or if you have any questions relating to them, please do not hesitate to contact us at [F0501488@team.telstra.com](mailto:F0501488@team.telstra.com).

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Anthony Lebessis', with a stylized flourish at the end.

**Anthony Lebessis**

**For**

Manager – Brian O'Shea

Telstra Plan Services

[F0501488@team.telstra.com](mailto:F0501488@team.telstra.com)



Chief Executive Officer  
Shire of Mount Marshall  
PO Box 20  
Bencubbin WA 6477

**Attention:** Mr Jack Walker

Dear Sir/Madam

**PROPOSED ROAD CLOSURE – PORTION OF POTTS ROAD WIALKI**

Thank you for your letter dated 29 November 2017 inviting comment on the above road closure.

The Geological Survey of Western Australia, on behalf of the Department of Mines, Industry Regulation and Safety (DMIRS), has assessed this proposal with respect to mineral and petroleum resources, geothermal energy, and basic raw materials.

DMIRS has determined that this proposal raises no significant issues with respect to mineral and petroleum resources, geothermal energy, and basic raw materials.

If you have any queries, please contact Elias Peiris, Senior Geologist, by telephone 08 9222 3533 or email [elias.peiris@dmirs.wa.gov.au](mailto:elias.peiris@dmirs.wa.gov.au).

Yours sincerely

*Per*  
**Rick Rogerson** | Executive Director  
GEOLOGICAL SURVEY OF WESTERN AUSTRALIA

8 December 2017