



SHIRE OF MT MARSHALL

**These Minutes were confirmed by
Council at the Ordinary Meeting of
Council held on
21 November 2007**



SHIRE OF MT MARSHALL

**Minutes of Meeting held on
Wednesday 24 October 2007, in
Council Chambers, Bencubbin
commencing at 1:31pm.**

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Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

1.0 Declaration of Opening / Announcement of Visitors

As the Election of President was yet to take place Eva Haydon, Chief Executive Officer declared the meeting open at 1:31pm and welcomed all those present.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

| | |
|-------------------|-------------------------------|
| Cr PA Gillett | President / Presiding Member |
| Cr LG Cargeeg | Deputy President |
| Cr IN Miguel | Councillor |
| Cr PB Sachse | Councillor |
| Cr MP Hogan | Councillor |
| Cr DA Miguel | Councillor |
| Cr RN Breakell | Councillor |
| Mrs Eva Haydon | Chief Executive Officer |
| Mr Rod Munns | Shire Engineer |
| Mrs Lauren Grylls | Executive Assistant |
| Mr Jack Walker | Senior Administration Officer |

Apologies

Nil

3.0 Swearing of the Oath of Allegiance and Declaration of Office

Eva Haydon, Chief Executive Officer invited newly elected Councillors to make their Oath of Allegiance and Declaration of Office in front of Cr LG Cargeeg, Justice of the Peace.

Cr Desmond Allan Miguel
Cr Robert Neil Breakell
Councillors assumed their seats in the meeting.

4.0 Election of President

The Chief Executive Officer reported that a written nomination had been received from Cr Paul Gillett.

There being no further nominations, Cr Paul Gillett was elected President.
Cr Gillett made his Declaration of Office and assumed the chair.

President Paul Gillett welcomed newly elected Cr.'s RN Breakell and DA Miguel to Council.

5.0 Election of Deputy President

Written nominations for Deputy President were received from Cr LG Cargeeg and Cr IN Miguel.

There being no further nominations, a ballot was held.

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Cr Miguel was elected Deputy President, 6/1, and made his Declaration of Office.

Deputy President IN Miguel thanked Council for their support, congratulated President Paul Gillett and welcomed the newly elected Councillors. Deputy President Miguel stated that he looked forward to his next four year term and working as a team with the other Members of Council.

6.0 Standing Orders

2007/202 COUNCIL DECISION:

That the following Standing Orders be suspended for the duration of the meeting;

- | | |
|--------------|--|
| 7.3 | The President to take part in Debates |
| 9.2 | Limitation to number of speeches |
| 10.3 | Order of Call in Debate |
| 10.4 | Order of Amendments |
| 13.15 | Method of Taking Vote |

Moved Cr MP Hogan

Seconded Cr PB Sachse

Carried 7/0

7.0 Public Questions

7.1 Response to Public Questions Taken on Notice

There were no questions from the public taken on notice.

7.2 Public Question Time

No public present.

8.0 Applications for Leave Of Absence

Nil

9.0 Confirmation of Minutes of Previous Meetings

9.1 Minutes of the Ordinary Meeting held on Wednesday 18 April 2007

2007/203 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on 19 September 2007 be confirmed as a true and correct record of proceedings.

Moved Cr PB Sachse

Seconded Cr IN Miguel

Carried 7/0

10.0 Announcements by Presiding Person Without Discussion

Nil

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11.0 Petitions / Deputations / Presentations / Submissions

Nil

12.0 Reports of Committees

Nil

13.0 Reports of Officers

13.1 Principal Environmental Health Officer / Building Surveyor

13.1.1 Lot 179 Hammond Street, Bencubbin – Proposed Staff Housing

LOCATION/ADDRESS: Lot 179 Hammond Street, Bencubbin
NAME OF APPLICANT: Mt Marshall Shire
FILE REFERENCE: B1/1 & B3/0
AUTHOR: Julian Goldacre – Environmental Health Officer/
Building Surveyor
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 16 October 2007
ATTACHMENT NUMBER: 13.1.1a – Site Plan
13.1.1b – Floor Plan & Artist's Impression

SUMMARY:

This report recommends that Council approve the future development of Lot 179 Hammond Street, Bencubbin, for a duplex development intended for Council staff housing.

BACKGROUND:

Council has budget provision for future staff housing needs.

COMMENT:

The property in question is a corner block of a quarter acre size and would be suitable for a duplex development subject to investigation of an appropriate Aerobic Treatment Unit (ATU).

A suitably sized building of 2 bedrooms + study has been drawn up and costs have been calculated as follows:

- Power connection \$ 2,500
- Surveyor \$ 2,000
- Fence \$ 6,000
- Power fitting \$ 3,000
- Plumbing \$ 5,000
- Watercorp \$ 5,000
- ATU \$ 16,000

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| | |
|-------------------|----------------------|
| • Two homes | \$260,000 |
| • AC dual cycle | \$ 8,000 (option 1) |
| • AC Evap/gas | \$ 14,200 (option 2) |
| • Carport/veranda | \$ 10,000 |
| • Driveway | \$ 3,200 |
| • Gardens | \$ 900 |
| | \$337,100 (option 1) |
| | \$339,300 (option 2) |

CONSULTATION: Eva Haydon – Chief Executive Officer
Rod Munns – Shire Engineer
Jack Walker – Senior Administration Officer

STATUTORY ENVIRONMENT: Shire of Mt Marshall Town Planning Scheme
No 2
BCA 2007
Building Regulations 1989
Health Act

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: \$337,100 (option 1); or
\$339,300 (option 2)
Budget provision of \$250,000 (Loan)

STRATEGIC IMPLICATIONS: Long term suitable housing for Council staff

VOTING REQUIREMENT: Absolute Majority

2007/204 COUNCIL DECISION / OFFICER RECOMMENDATION:

That:

- 1. Approval be granted for the future development of Lot 179 Hammond St, Bencubbin to construct a duplex intended for Council staff housing; and**
- 2. Staff advertise for submission of tenders for the development.**

Moved Cr PB Sachse

Seconded Cr MP Hogan

**Carried 7/0
Absolute Majority**

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13.1.2 Lot 37 Monger Street, Bencubbin – Building Application

| | |
|--------------------------------|---|
| LOCATION/ADDRESS: | Lot 37 Monger Street Bencubbin |
| NAME OF APPLICANT: | Mr Tom Rowling, Bencubbin Smash Repairs |
| FILE REFERENCE: | B1/1 |
| AUTHOR: | Julian Goldacre – Environmental Health Officer / Building Surveyor |
| DISCLOSURE OF INTEREST: | No interest to disclose |
| DATE: | 16 October 2007 |
| ATTACHMENT NUMBER: | 13.1.2a – Site & Shed Plan 13.1.2b – Letter from Mr & Mrs Rowling 13.1.2c – Application for Planning Approval |

SUMMARY:

This report recommends that Council approve the construction of a shed at 37 Monger Street, Bencubbin, with the existing transportable cabin to be situated within the shed, for storage of materials.

BACKGROUND:

Mr Rowling has submitted plans for a new shed to be built on the property with the existing transportable cabin to be located within, for the storage of materials and equipment. The cabin has already been placed on the property and a letter of explanation for this has been supplied.

COMMENT:

The cabin is in reasonable condition and will need some work done to it in order to make its appearance less obvious. Mr. Rowling has shown plans to cover the cabin with a shed adding to the working area of the business.

CONSULTATION: Mr N Flood – Semi-Retired Principal
Environmental Health Officer

STATUTORY ENVIRONMENT: Shire of Mt Marshall Town Planning Scheme
No 2
BCA 2007
Building Regulations 1989

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

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VOTING REQUIREMENT: Simple Majority

2007/205 COUNCIL DECISION / OFFICER RECOMMENDATION:

That approval be granted to Mr Tom Rowling for the construction of a shed on Lot 37 Monger Street, Bencubbin, with the existing transportable cabin to be situated within the shed for the storage of materials subject to the following conditions:

1. The cabin is made good in appearance; and
2. Building licence approval.

Moved Cr MP Hogan

Seconded Cr IN Miguel

Carried 7/0

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13.2 Community Development Officer

Nil

13.3 Natural Resource Management Officer

Cr LG Cargeeg declared a financial interest in items 13.3.1 and 13.3.2, and left the room at 1:47pm.

13.3.1 Bencubbin Botanic Gardens – Community Support Grant Account

| | |
|--------------------------------|---|
| LOCATION/ADDRESS: | Bencubbin |
| NAME OF APPLICANT: | N/A |
| FILE REFERENCE: | A3/2 |
| AUTHOR: | Paul Hodges – Natural Resource Management Officer |
| DISCLOSURE OF INTEREST: | No interest to disclose |
| DATE: | 3 October 2007 |

SUMMARY:

This report recommends that Council authorise the expenditure incurred (and subsequently reimbursed) on behalf of the Bencubbin and Districts Lions Club.

BACKGROUND:

The Bencubbin and Districts Lions Club were granted funding for the first stage of the Bencubbin Botanic Gardens Project under the Community Support Grant of \$4890.00. The grant money went into a Lions Club Bank Account.

As Natural Resource Management Officer (NRMO), the author was required to manage this project which included ordering various items, such as plants and labels. The author thought it was normal practice to use the Shire of Mt Marshall Purchase Order book to order the various items required. Thus the money was coming out of the Shire to buy the items and once all orders had been placed and invoices received the Lions Club were approached to write a cheque out to the Shire. This was done and the money paid to the Shire to cover expenditure.

The author's predecessor, Kevin Trustum, was secretary of the Lions Club as well as Landcare Officer. Although the Community Support Grant was a Lions Club project the file for it was held in the Landcare files. As Kevin was involved in both the Shire and the Lions Club it would have been within his scope to order items on behalf of the Lions Club.

COMMENT:

Separate account numbers were set up for this project for expenditure and income. This allowed me to order the items under an order number for this project and cover expenditure with the Lions Club grant, once orders were finalised and invoiced.

There has been no net cost to Council.

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| | |
|--------------------------------|--|
| CONSULTATION: | Eva Haydon – Chief Executive Officer Tanika McLennan – Senior Finance Officer |
| STATUTORY ENVIRONMENT: | Nil |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | Nil – (Unbudgeted expenditure balanced by income) |
| STRATEGIC IMPLICATIONS: | Nil |
| VOTING REQUIREMENT: | Absolute Majority |

2007/206 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the expenditure incurred (and subsequently reimbursed) for the Bencubbin Botanic Gardens project on behalf of the Bencubbin and Districts Lions Club, be authorised.

Moved Cr DA Miguel

Seconded Cr MP Hogan

**Carried 6/0
Absolute Majority**

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13.3.2 Bencubbin Botanic Gardens

Cr Sachse declared a financial interest in item 13.3.2 as his son stood to benefit from possible contract work, and left the room at 1:49pm.

LOCATION/ADDRESS: Monger Street, Bencubbin
NAME OF APPLICANT: N/A
FILE REFERENCE: A3/2
AUTHOR: Paul Hodges – Natural Resource Management Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 3 October 2007

SUMMARY:

This report recommends that:

- 1) The application for funding be resubmitted in the Shire of Mt Marshall name;
- 2) Expenditure for the project be authorised; and
- 3) Community organisations be approached to confirm their commitment to provide materials, labour and machinery for the project.

BACKGROUND:

The Bencubbin and Districts Lions Club were granted a Community Support Grant in 2006 to establish the first stages of the Bencubbin Botanic Gardens. In May 2007, the Lions Club sent an application to Lotterywest for funding to build on this project and broaden the scope to include a variety of themed garden sections, a landcare mural and an Early European Settlers Memorial Pond.

COMMENT:

The establishment of a Botanic Gardens and associated development will provide a visually pleasing streetscape, an informative community resource and a place where residents and visitors can go to relax.

The gardens will showcase plants native to the Wheatbelt region, including some rare and endangered species, thus providing landholders with an opportunity to view, and possibly select plants, that they can use on their properties and increase biodiversity in revegetation projects.

Lotterywest have made it clear that for the funding to be approved, the project must be run by the Shire.

CONSULTATION: Eva Haydon – CEO
Ron Collins – President, Lions Club
Jo Wilkie – Lotterywest

STATUTORY ENVIRONMENT: Nil

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POLICY IMPLICATIONS: Nil

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FINANCIAL IMPLICATIONS: Nil (Unbudgeted expenditure balanced by income)

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENT: Absolute Majority

2007/207 COUNCIL DECISION / OFFICER RECOMMENDATION:

That:

- 1) The application for funding for the Bencubbin Botanic Gardens Project be resubmitted in the Shire of Mt Marshall's name; and**
- 2) Expenditure for the Bencubbin Botanic Gardens project be authorised; and**
- 3) Community organisations be approached to confirm their commitment to provide materials, labour and machinery for the Bencubbin Botanic Gardens Project.**

Moved Cr RN Breakell

Seconded Cr MP Hogan

**Carried 5/0
Absolute Majority**

Cr.'s Cargeeg and Sachse returned to the room at 1:52pm.

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13.3.3 Nomination for Bob Huxley - WA Landcare Awards Tree Farmer of the Year

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: Shire of Mt Marshall
FILE REFERENCE: E1/5
AUTHOR: Paul Hodges – Natural Resource Management Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 16 October 2007

SUMMARY:

This report recommends that Mr Bob Huxley be nominated as Tree Farmer of the year in the 2007 WA Landcare Awards.

BACKGROUND:

Bob Huxley has been innovative and hard-working in his endeavours to promote the values of Sandalwood farming in our region. The Sandalwood Industry is now beginning to take off.

Many industry observers have said that sandalwood plantations were not viable in regions with our level of rainfall. Bob is actively proving these observers wrong and doing his best to promote sandalwood forestry within the Shire.

I would like the Shire to recognise Mr Huxley's efforts by supporting a nomination recommending him for 'Tree Farmer of the Year' in the 2007 WA Landcare Awards.

COMMENT:

Mr Huxley has been planting sandalwood trees and bio-diverse hosts on his Gabbin property for the past 8 years. In 2000 he planted his first sandalwood plantation, sowing 6000 seeds amongst hosts he had planted in 1999. Since then he has grown thousands of sandalwood trees on hundreds of hectares of land.

The environmental benefits of growing these trees cannot be underestimated. He was a founding member of the Australian Sandalwood Network. He has assisted a number of local landholders not only in setting up their own sandalwood plantations, but has also assisted with oil mallee plantations.

CONSULTATION: Eva Haydon – Chief Executive Officer
Mr Bob Huxley (Nominee)

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

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VOTING REQUIREMENT: Simple Majority

2007/208 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Mr Bob Huxley be nominated as Tree Farmer of the Year in the 2007 WA Landcare Awards.

Moved IN Miguel

Seconded Cr RN Breakell

Carried 7/0

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13.4 Chief Executive Officer

13.4.1 Fees - Beacon Barracks

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: N/A
FILE REFERENCE: B2/8, B2/10 & B2/18
AUTHOR: Lauren Grylls – Executive Assistant
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 9 October 2007

SUMMARY:

This report recommends that Council consider amending the fees and charges for accommodation at the Beacon Barracks.

BACKGROUND:

It was recently brought to my attention that it is cheaper to book two single rooms at the Beacon Barracks on a weekly basis than it is to book a shared room.

With the cleaning of two single rooms being more costly to Council than that of a single room, amending the charges to reflect this would be more cost effective.

COMMENT:

I have reviewed the fees and charges schedule as far back as the 04/05 budget and have found that the charges for the Barracks have not been increased since this time (possibly longer).

CONSULTATION: Eva Haydon – Chief Executive Officer
Tanika McLennan – Senior Finance Officer

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Increase in revenue

STRATEGIC IMPLICATIONS: Nil

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VOTING REQUIREMENT: Absolute Majority

2007/209 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the fees for the Beacon Barracks be set at the following fees be set:

- 1. Daily Single Person \$ 20 plus GST
Weekly Single Person \$100 plus GST; and**
- 2. Daily Shared (2 persons) \$ 30 plus GST
Weekly Shared (2 persons) \$150 plus GST; and**
- 3. Accounts rendered will incur an additional 10% charge.**

Moved Cr PB Sachse

Seconded Cr IN Miguel

**Carried 7/0
Absolute Majority**

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13.4.2 Land – Baxter Subdivision

LOCATION/ADDRESS: Lots 223 Rowland St, 235 and 233 Baxter St
Bencubbin
NAME OF APPLICANT: N/A
FILE REFERENCE: A3/4b
AUTHOR: Eva Haydon – Chief Executive Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 10 October 2007

SUMMARY:

This report recommends that the following land parcels be advertised for sale:

| | | |
|---|-------------------------------|----------|
| 1 | Lot 223 Rowlands St Bencubbin | \$10,000 |
| 2 | Lot 233 Baxter St Bencubbin | \$10,000 |
| 3 | Lot 235 Baxter St Bencubbin | \$20,000 |

BACKGROUND:

The Baxter subdivision was completed in 2006 and three of the lots have been sold. It was originally intended to build a staff house on the largest lot (Lot 235 Baxter St); however it may be advantageous to offer this lot for sale, as three of the owners of lots in this subdivision, have purchased two lots, thereby identifying a market for larger lots.

COMMENT:

Lots in this subdivision have been sold for \$5,000, however the current value is \$7,500 and will probably increase within the next six months.

CONSULTATION: Nil
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Unbudgeted expenditure for advertising and unbudgeted Income if land is sold.
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2007/210 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the following lots be advertised for sale:

| | | |
|----|--------------------------------|----------|
| 1. | Lot 223 Rowlands St, Bencubbin | \$10,000 |
| 2. | Lot 233 Baxter St, Bencubbin | \$10,000 |
| 3. | Lot 235 Baxter St, Bencubbin | \$20,000 |

Moved Cr MP Hogan

Seconded Cr DA Miguel

Carried 7/0
Absolute Majority

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13.4.3 Bencubbin Hall – Lease Extension and Rental Increase

LOCATION/ADDRESS: Monger St Bencubbin
NAME OF APPLICANT: T & L Gobbart
FILE REFERENCE: Lease Agreements Register
AUTHOR: Eva Haydon – Chief Executive Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 10 October 2007

SUMMARY:

This item recommends that:

- 1 The lease on Bencubbin Hall be extended for two years in order for Mr & Mrs Gobbart to ascertain whether the option to construct new premises is viable;
- 2 Rental be increased to \$200 per week from the anniversary date in December 2007; and
- 3 Rental be reviewed in December 2008 and December 2009.

BACKGROUND:

Council, at its November 2006 meeting, resolved to lease the hall to Mr & Mrs Gobbart for a two year period, with an option to renew, providing a formal undertaking regarding timeframes for building is received prior to the expiry of the original term.

COMMENT:

Mr & Mrs Gobbart have invested a considerable amount of capital during the setup of their business and do not expect to be in a position to contemplate building premises for at least two more years. More improvements are currently being considered and it would be reassuring for Mr & Mrs Gobbart to know that they have at least another 2-3 years to obtain some benefit from those improvements.

The hall was originally provided at a rental of \$140 per week, which was calculated to cover the costs of air-conditioning and minor maintenance items over the term of the lease. There was also a requirement that the toilets at the rear of the hall were to be cleaned on a regular basis.

It is recommended that Council staff carry out the cleaning of the toilets (as was done previous to this tenancy) as they are used by tourists and Council staff on occasion. This will ensure that the toilets are cleaned on a more regular basis.

CONSULTATION: Mr T & Mrs L Gobbart

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Council's policy provides for incentives to prospective businesses

FINANCIAL IMPLICATIONS: Potential income

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STRATEGIC IMPLICATIONS: Fostering new business

VOTING REQUIREMENT: Absolute Majority

2007/211 COUNCIL DECISION / OFFICER RECOMMENDATION:

That:

- 1. The lease on the Bencubbin Hall be extended for two years (to expire in December 2010) in order for Mr & Mrs Gobbart to ascertain whether the option to construct new premises is viable;**
- 2. Rental be increased to \$200 per week from the anniversary date in December 2007; and**
- 3. Rental be reviewed in December 2008 and December 2009.**

Moved Cr PB Sachse

Seconded Cr MP Hogan

**Carried 7/0
Absolute Majority**

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13.4.4 Request for Assistance to Mow Bowling Green

LOCATION/ADDRESS: Lot 144/145 Brown Street, Bencubbin
NAME OF APPLICANT: Bencubbin Bowling Club
FILE REFERENCE: F1/9
AUTHOR: Eva Haydon – Chief Executive Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 13 September 2007
ATTACHMENT NUMBER 13.4.4 – Letter from Bencubbin Bowling Club

SUMMARY:

This report recommends that Council provides assistance to the Bencubbin Bowling Club in the form of labour during the months of October to March to mow the bowling green.

BACKGROUND:

Correspondence has been received from the Bencubbin Bowling Club requesting assistance to mow the bowling green two days per week. A lot of work is carried out by retirees and farmers, unfortunately the retirees are not as spritely as they once were, and the farmers have less time to spend doing voluntary work. The majority of the membership has full time employment and can only spend a limited amount of time working on the green which is taken up with rolling, watering, spraying and maintaining the surrounds.

Over the last four years the Club has lost at least six regular bowlers, but has also gained a few new ones. In a few more years they hope there might be some cricketers retiring and taking up the game. Some people are reluctant to take on a sport if they know that their next job could be bowling green keeper.

The Bowling Club has a membership of 17 males and 8 females.

COMMENT:

My investigations have revealed that a number of Councils assist their local Bowling Clubs with financial assistance or provide maintenance. Trayning Shire's Parks & Gardens crew mow the bowling green and tennis courts.

Council approached the two bowling clubs several years ago with regard to synthetic surfaces, the response from the clubs was in the negative.

The Bencubbin Bowling Club has a bank balance of approximately \$7000.00 and would never be in a financial position to replace the lawn for a synthetic surface.

Council currently maintains two grassed ovals which are used for football, cricket and the odd school carnival. The cost to Council is \$80,000.00 per year. If the clubs had to maintain their own facilities they would not exist.

It is estimated that the mowing will take approximately 4 hours per week.

CONSULTATION: Jack Walker – Senior Administration Officer

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| | |
|--------------------------------|---|
| STATUTORY ENVIRONMENT: | Nil |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | Un-budgeted expenditure of approximately \$3,600.00 per annum |
| STRATEGIC IMPLICATIONS: | Nil |
| VOTING REQUIREMENT: | Absolute majority |

2007/212 COUNCIL DECISION / OFFICER RECOMMENDATION:

That assistance be provided to the Bencubbin Bowling Club by mowing the bowling green twice weekly during the months of October to March each year.

Moved Cr MP Hogan

Seconded Cr DA Miguel

**Carried 7/0
Absolute Majority**

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13.4.5 Tender MM04/08 Dwelling for Police Staff

LOCATION/ADDRESS: Bencubbin
NAME OF APPLICANT: N/A
FILE REFERENCE: A3/4b
AUTHOR: Eva Haydon – Chief Executive Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 15 October 2007

SUMMARY:

This item is for Council consideration.

BACKGROUND:

Provision of \$250,000 was made in the 2007/08 budget for a dwelling to be provided at Lot 224 Rowlands Street, Bencubbin for the additional police officer to be stationed in Bencubbin. Advertising for the supply and erection of a 4 bedroom / 2 bathroom dwelling to Government Regional Officers' Housing (GROH) specifications has resulted in only one tender being received (from Fleetwood) with a price of \$224,115.

COMMENT:

There would be additional costs to provide heating, landscaping, septic system, site works, fencing and floor coverings. These costs could be in the vicinity of \$45,000 making the total around \$269,000 which is over the budgeted sum.

The dwelling was to be funded from loan.

Council has several options available:

- 1 Accept the tender from Fleetwood.
- 2 Obtain quotes from interested builders for a dwelling built to GROH specifications.
- 3 Obtain quotes from interested builders for a kit home built to GROH specifications.

CONSULTATION: Rod Munns – Shire Engineer
Jack Walker – Senior Administration Officer

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Over budget expenditure

STRATEGIC IMPLICATIONS: Council's Plan for the Future includes the provision of staff housing

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VOTING REQUIREMENT: Dependent on decision

OFFICER RECOMMENDATION:

For Council consideration.

2007/213 COUNCIL DECISION:

That Staff

- 1. Obtain quotes from interested builders for a dwelling built to GROH specifications; and**
- 2. Obtain quotes from interested builders for a kit home built to GROH specifications.**

Moved Cr PB Sachse Seconded Cr MP Hogan Carried 7/0

2007/214 COUNCIL DECISION:

That the meeting adjourn for a short break at 2:22pm.

Moved Cr IN Miguel Seconded Cr PB Sachse Carried 7/0

2007/215 COUNCIL DECISION:

That the meeting resume at 2:34pm.

Moved Cr PB Sachse Seconded Cr MP Hogan Carried 7/0

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13.4.6 Committee Policy Booklet and Representation

LOCATION/ADDRESS: Shire of Mt Marshall
NAME OF APPLICANT: N/A
FILE REFERENCE: A1/3
AUTHOR: Eva Haydon -Chief Executive Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 17 October 2007
ATTACHMENT NUMBER: 13.4.6 – Proposed Committees/Representatives/
Working Groups Booklet

SUMMARY:

This report recommends the appointment of Council Committees, Working Groups and Representation on External Organisations as per the attached Committee Booklet.

BACKGROUND:

All Council committees, representatives to external organisations and working groups are re-established at the first Council meeting after local government elections.

COMMENT: Nil

CONSULTATION: Cr PA Gillett - President

STATUTORY ENVIRONMENT: Local Government Act 1995

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

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VOTING REQUIREMENT: Absolute Majority

OFFICER RECOMMENDATION:

That Councillor, staff and community representatives be elected to the relevant Council Committees, Working Groups and External Organisations as per the Committee Booklet.

2007/216 COUNCIL DECISION:

That Councillor, staff and community representatives be elected to the relevant Council Committees, Working Groups and External Organisations as per the Committee Booklet, with the inclusion of:

- 1. NEWROC Heritage Group
Drainage Reference Group
Wheatbelt Agcare
Bushfire Advisory; and**
- 2. Where community positions are vacant, advertising take place seeking expressions of interest.**

Moved Cr LG Cargeeg

Seconded Cr MP Hogan

**Carried 7/0
Absolute Majority**

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13.5 Shire Engineer

13.5.1 Council's 2008/09 State Government to Local Roads Funding Program

2007/217 COUNCIL DECISION:

That the meeting adjourn for a short break at 3:32pm.

Moved Cr MP Hogan Seconded Cr DA Miguel Carried 7/0

2007/218 COUNCIL DECISION:

That the meeting resume at 3:45pm.

Moved Cr IN Miguel Seconded Cr RN Breakell Carried 7/0

Cr PA Gillett declared a proximity interest in the item as he owns property adjoining the proposed road works to the Bencubbin / Beacon Road and left the room at 3:45pm.

Cr IN Miguel assumed the Chair.

LOCATION/ADDRESS: Shire of Mt Marshall
NAME OF APPLICANT: N/A
FILE REFERENCE: A5/17a
AUTHOR: Rod Munns – Shire Engineer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 11 October 2007

SUMMARY:

This report recommends that Council endorse the 2008/09 Road Program for State Government to Local Roads Funding that has already been forwarded and endorsed by the Wheatbelt North East SRRG.

BACKGROUND:

The last Wheatbelt North East SRRG (WNE SRRG) was held on Monday 3 September 2007, mainly to endorse each of the eight Council's State Government to Local Roads Funded programs for the 2008/09 financial year, that are located within our SRRG.

Council's program was submitted and endorsed at this meeting. As with the programs from the other seven (7) Council's in our WNE SRRG, this will now be submitted to the Wheatbelt North RRG, for further endorsement at the coming November 12th 2007 meeting. This program is normally endorsed by Council prior to being submitted to the WNE SRRG, but due to time constraints, this was not possible.

State Government to Local Roads funding is allocated via the Wheatbelt North RRG each year, and is to be spent on 2020 roads only, to bring these roads up to a specified standard.

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The 2020 roads in our Shire are:

- Koorda / Bullfinch Rd
 - Kellerberrin / Bencubbin Rd
 - Bencubbin / Beacon Rd
 - Burakin / Wialki Rd
 - Wialki / Mukinbudin Rd
 - Bimbijy Rd; and
- (To 9-10m wide carriageway and 6m wide seal)
- Mouroubra Rd
- (To gravel sheeting standard only)

The 2020 program is presently being upgraded into the 2025 program, and consequently the following roads have been added to this program:

- Ingleton Rd (from Beacon to Scotsman Rd only) (To 9 -10m wide carriageway and 6m wide seal)
- Mandiga Rd (To gravel sheeting standard only)
- Mandiga – Marindo Rd (To gravel sheeting standard only)

There are still some concerns with the Shire of Trayning, who have nominated the Bencubbin – Kununoppin Rd, and Gabbin – Trayning Rd in their Shire, whereas we have not in our Shire. This discrepancy still remains to be sorted out to finalise this 2025 program.

COMMENT:

The table below summarises nominated Council's 2008/09 Road Program for State Government to Local Roads Funding that has been submitted and thus far endorsed by the WNE SRRG. It has been summarised in this format, rather than by attaching the whole program documentation as it is very bulky.

| Road Name | Section | Project Description | MCA Score | Total Project Cost |
|--|---|--|-----------|--------------------|
| Bencubbin – Beacon Rd | 14.47 – 15.15 17.73 – 18.74 19.68 – 19.92 | Shoulder widening and primersealing (to 7.0m wide) of curves (3 sections totalling 1.93 km). | 59 | \$ 87,171 |
| Bencubbin – Beacon Rd | 32.25 – 32.71 | Shoulder widening and primersealing (to 7.0m wide) of curve (1 section totalling 0.46 km). | 65 | \$ 22,500 |
| Bencubbin – Beacon Rd | 0.98 – 2.05 | Shoulder reconditioning (to achieve 10m wide carriageway – 1 section totalling 1.07 km) | 86 | \$ 27,800 |
| Bencubbin – Beacon Rd | 8.06 – 9.50, 34.8 – 36.03 | Seal / Reseal with 14mm cutback bitumen seal (2 sections totalling 2.67 km) | 84 | \$ 59,000 |
| Bimbijy Rd | 5.75 – 8.0 19.15 – 23.65 | Seal / Reseal with 14mm cutback bitumen seal (2 sections totalling 6.75 km) | 63 | \$ 131,625 |
| Burakin – Wialki Rd | 4.6 – 8.95 19.7 – 21.5 | Seal / Reseal with 14mm cutback bitumen seal (2 sections totalling 6.15 km) | 104 | \$ 125,093 |
| Total Program Cost | | | | \$ 453,189 |
| Total of State Government to Local Roads Funding (RRG) – 2/3 component | | | | \$ 302,126 |
| Total of Municipal Monies – 1/3 component | | | | \$ 151,063 |

In the past, this funding has been allocated to the eight (8) Councils within the WNE SRRG as an “as of right” method and based on the Asset Preservation values of each Council's road network. However, with the new MCA Scoring system there is a

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mechanism to allocate the total funding for our SRRG (\$1,617,833 for the 2007/08 financial year) on a priority basis using the MCA scores achieved for projects submitted by each of the eight (8) Councils. In other words these Councils are now encouraged to bid on winning project funding by submitting more projects with a higher project cost than normal so that funding is directed to those road sections requiring the most urgent attention (i.e. those projects with the supposed highest MCA scores).

I have therefore nominated the 2008/09 projects based on:

- 1) Those projects I believe will give us the highest MCA scores to be competitive against the other seven (7) Councils within our SRRG;
- 2) Those projects that need completing urgently (otherwise it will cost Council considerably more in the near future to repair the pavement to a suitable standard – i.e. urgent sealing works); and
- 3) Consideration of the balance of Council's labour and plant resources to the total road funding available to Council.

The new MCA Scoring system (used to prioritise projects for funding) is weighted heavily on the road counts collected for road projects.

Since I have not collected "High Season" road counts for Mandiga / Marindo Rd or Mandiga Rd, I did not nominate a gravel sheeting project on either of these roads.

I did not nominate a shoulder primerseal widening project on Ingleton Rd since the gravel shoulders are considered in a safe enough state at present for Heavy Vehicle and general vehicular access, without having to primerseal them to make the seal width wider and safer at this stage.

I did not nominate a shoulder primerseal widening project on the Wialki / Mukinbudin Rd as Council have advised that this is not regarded as a priority at present.

Likewise, I did not nominate a gravel sheeting project on Mouroubra Rd, as this work is not regarded as a priority at present.

One of the problems with the new MCA scoring system is its rigidity compared to the previous system, in that "representative" road counts are now essential to obtain the MCA score. By "representative", I mean:

- At least one (1) count needs to be taken in the harvest period for either a 10 day period, or an 8 week period;
- That the road counts need to be taken on the road where the proposed future project is to be worked on – i.e. the counter needs located on the road between 2 road intersections where the future project is to be located; and
- Preferably that the road counts need to be from the most recent year and / or harvest period (or the year and / or harvest prior) – which obviously is then a problem to produce reasonable road counts when you have two (2) poor harvests in a row (and this issue has been addressed at SRRG level).

Since Council only has four (4) road counters, it is easy to understand with a normal 5-6 week harvest period these days, how few road counts we can collect for future RRG

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project nominations in one (1) harvest, and this is the rigidity mentioned above. It is now essential that Council starts planning its RRG funded work on the 2025 roads, more so than it has done in the past. It also means that it will now be difficult to change a program at the last minute, as it is more than likely that we may not have “representative” road counts to nominate a different project.

CONSULTATION: Cr Paul Gillett, Shire President

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENT: Simple Majority

2007/219 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the nominated State Government to Local Roads Funded Road Program for the 2008/09 financial year be endorsed.

Moved Cr PB Sachse

Seconded Cr MP Hogan

Carried 6/0

Cr Gillett returned to the room at 3:46pm and re-assumed the chair.

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13.5.2 Potential Purchase of Lot 139 Brown St, Bencubbin

| | |
|--------------------------------|---|
| LOCATION/ADDRESS: | Lot 139 Brown St, Bencubbin – Owned by Bencubbin Sports Club |
| NAME OF APPLICANT: | N/A |
| FILE REFERENCE: | A3/1 |
| AUTHOR: | Rod Munns – Shire Engineer |
| DISCLOSURE OF INTEREST: | No interest to disclose |
| DATE: | 17 October 2007 |
| ATTACHMENT NUMBER: | 13.5.2 – Letter to Bencubbin Sports Club and attached explanation note and plan |

SUMMARY:

This report is for Council to consider:

- 1) The purchase of Lot 139 Brown St, Bencubbin from the Bencubbin Sports Club at a fair valuation, to use partly as a drainage corridor, providing that the Bencubbin Sports Club advise that they are willing to sell this land, and if so;
- 2) Preparation of a lease agreement, to lease back the Lot to the Bencubbin Sports Club for parking purposes.

BACKGROUND:

Council is in the process of installing underground piped drainage along Brown St in Bencubbin as part of the Brown St Reconstruction Project from Padbury Street to the intersection of Monger and Murray Streets.

Due to a section of extremely hard rock along the drain alignment along Brown Street at the entrance to the Sports Club car park that we have been unsuccessful in breaking out with a rock breaker, and it being too risky to drill and blast, we have had no alternative but to realign the drainage. This now needs to run through the Sports Club car park to the back lane, and then along the back lane to the new drainage along Murray Street opposite the Primary School side entrance. A 2m wide drainage corridor will be necessary, and to preserve the remaining space on this Lot, it would be most ideal to run this drainage corridor along the east side of Lot 139 which is on the last car park Lot adjacent to Mr Cyril Lock's boundary fence.

Council need to ensure we have ongoing legal tenancy of this drainage corridor across the Sports Club car park. I have written to the Bencubbin Sports Club (letter attached) requesting their approval for Council to excise and purchase the proposed 2m wide drainage corridor off the east side of Lot 139. As can be seen from the explanation document attached to this letter, Council would be paying for the excision costs. Our Surveyor has indicated the costs to be somewhere between \$4,000 – \$4,500.

COMMENT:

The Bencubbin Sports Club held a Committee Meeting on Tuesday 16 October and considered my request.

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I have been verbally advised that the Sports Club are happy to allow the drain to be run down through the proposed drainage corridor, and allow the excision to occur to ensure we have legal tenancy of this land. They have also advised that they are happy to allow Council's Works Crew to install the underground drainage pipe through the proposed drainage corridor now, and allow us to sort out the legalities into the near future.

This decision is appreciated, as without it, it would virtually render the underground drainage that has been installed along Brown St to the east of the Sports Club car park, useless.

This underground drainage is an important part of this project, as it will:

- Prevent surface water run-off from running down through properties south of Brown Street between the Bencubbin Hardware and the Sports Club car park, for probably 90% of rainfall events; and
- Ensure that this water is concentrated underground and run to the main downstream drainage line to the Town Dam, to increase water harvested and significantly reduce the amount of recharge that would otherwise occur.

As an added bonus, the re-routing of the underground drainage down the back lane behind the Sports Club will allow us to pick up the surface water generated from the Sports Club car park, and prevent any further surface water run-off problems downstream, that have presented a problem in the past.

At the time of writing the request letter, I did not think that it may be more cost effective to purchase outright the whole of Lot 139 (providing the Bencubbin Sports Club were in agreement) to run the underground piped drain through, and then the expensive excision costs would not be required. I have not asked the Bencubbin Sports Club if they would be interested in this proposal, as it is normal to get Council approval prior to such a request.

If the Bencubbin Sports Club were in a position to sell this Lot to Council, I would assume that an approximate agreed value would be in line with other similar Lots within the Bencubbin townsite sold recently, around \$5,000 – \$7,500.

The Bencubbin Sports Club may be reluctant to give up this land for numerous reasons. If the Bencubbin Sports Club are concerned that it would limit the size of their car park (its current use), then Council may consider leasing back the 90% of the Lot that we would not be using for the drainage corridor at a "peppercorn" rental per year.

In the Brown Street Reconstruction Project budget I allowed a \$10,000 contingency for the removal of rock that we might have encountered whilst installing the underground drainage. I estimate that we will have expended approximately \$6000 trying to break through the hard rock with a hired rock breaker. This will leave approximately \$4000 to either excise the drainage corridor from Lot 139 and pay for it, or possibly purchase the whole of Lot 139 outright. If the subsequent cost exceeds \$4000, then we will need to find surplus monies at the 6 month budget review.

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I am intent on getting Council's Works Crew to continue on with the underground drainage via the new route, as soon as possible so that we can expedite the Brown St Reconstruction project. We are expecting to have all of the underground drainage installed by early next week so that we can start boxing out the existing pavement material.

| | |
|--------------------------------|--|
| CONSULTATION: | Eva Haydon – Chief Executive Officer Cr Paul Gillett – Shire President |
| STATUTORY ENVIRONMENT: | Local Government Act 1995 |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | Nil – would expect most of expenses to be covered in 2007/08 budget in the Brown St Reconstruction Works Project. If over expenditure – find surplus monies at 6 month budget review. |
| STRATEGIC IMPLICATIONS: | Nil |
| VOTING REQUIREMENT: | Absolute Majority |

2007/220 COUNCIL DECISION / OFFICER RECOMMENDATION:

That

- 1. An offer be made to the Bencubbin Sports Club to purchase Lot 139 Brown Street, Bencubbin at a fair valuation to allow Council to use part of the Lot as a drainage corridor; and subject to acceptance**
- 2. Whilst the Bencubbin Sports Club is operational, the remainder of Lot 139 Brown Street, Bencubbin, not being used for drainage purposes, be leased back to the Bencubbin Sports Club for \$1/year for use as a car park.**

Moved Cr PB Sachse

Seconded Cr IN Miguel

**Carried 7/0
Absolute Majority**

13.5.3 Revision of Heavy Vehicle Access Policy – 8/010

LOCATION/ADDRESS: Whole of Shire
NAME OF APPLICANT: N/A
FILE REFERENCE: A2/24
AUTHOR: Rod Munns – Engineer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 16 October 2007
ATTACHMENT NUMBER: 13.5.3 – Proposed Revised Heavy Vehicle Access Policy

SUMMARY:

This item recommends that Council adopt a revised Heavy Vehicle Access Policy.

BACKGROUND:

At its November 2006 ordinary meeting, Council considered an item in relation to proposed changes to its Heavy Vehicle Access Policy, and consequently resolved (resolution 2006/347):

“That

- 1) *The matter in item 13.7 lie on the table pending further information from MRWA; and*
- 2) *The Engineer write a letter to MRWA requesting a copy of Council’s Road Assessment Report.”*

The main reason this issue was laid on the table was that MRWA had assessed only approximately 60% of our Road Network and the results of the assessments were going to alter this Policy considerably. Also at this time we did not have any information on the outcome of the assessments completed.

Since this time, all of our Road Network has been assessed by a qualified MRWA assessor and myself, using the new guidelines recently established by MRWA for RAV Access suitability. Our Road Network assessments have been received, and MRWA have consequently updated their RAV Network Permit system on their website.

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COMMENT:

As can be seen from the attached revised Policy, the road assessments have been separated into five (5) road standard types that will be suitable for certain types of RAV access. These are as tabulated below, with the corresponding suitable RAV Permit Network:

| Road Standard | | Corresponding Suitable RAV Network |
|----------------------|--|--|
| 1 | Above standard Dual Lane roads | Permit Network 6 - General Endorsement |
| 2 | Just above standard Dual Lane roads | Permit Network 4 - General Endorsement |
| 3 | To standard Dual Lane, Low Volume Roads | Permit Network 4 – Low Volume Type “A”. |
| 4 | Single Lane , Low Volume Roads | Permit Network 4 – Low Volume Type “B” |
| 5 | Not suitable for any type of RAV access. | No RAV access. |

There are limiting conditions to apply to the use of RAV's on Permit 4 - Low Volume Type "A" and "B" roads. Apart from either a maximum 40 or 60 km/hr speed limit, these are mainly to do with maintaining UHF 2-way contact with other RAV operators and School Bus Operators on these roads. RAV Operators also need to have their lights on at all times, and are not allowed to operate out of daylight hours. Whilst these are fairly limiting conditions, it has allowed both MRWA and Council to open almost the whole of Shire Road Network to RAV access (to a maximum Category 6 RAV type).

Some conditions may apply to RAV's using the Permit Network 4 & 6 General Endorsement roads where stated.

Whilst the Policy appears very cumbersome and long winded, it is very self explanatory and simple to follow. It is my belief that RAV operators will get used to this system fairly quickly. This system and the subsequent Policy is required to have this level of depth to ensure that both MRWA and Council are legally covered in allowing RAV operators to use our Road Network.

CONSULTATION: Eva Haydon - CEO

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Heavy Vehicle Access – No. 8 / 010

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

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VOTING REQUIREMENT: Absolute Majority

2007/221 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the revised Heavy Vehicle Access Policy (8/010) as attached, be adopted.

Moved Cr PB Sachse

Seconded Cr MP Hogan

**Carried 7/0
Absolute Majority**

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13.6 Senior Administration Officer

13.6.1 Bush Fire Control Officers 2007/2008

Location/Address: Mt Marshall District
Name Of Applicant: Mt Marshall Bush Fire Advisory Committee
File Reference: A6/6
Author: Jack Walker – Senior Administration Officer
Disclosure Of Interest: No interest to disclose
Date: 21 September 2007

Summary

This report recommends that the following people be appointed Bush Fire Control Officers and Fire Weather Control Officers for the Shire of Mt Marshall

Background:

Section 38 (1) of the Bush Fires Act 1954 states that a local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purpose of this Act.

Comments:

The Advisory Committee has been advised that Mr Arthur Hele could be leaving the district and was therefore not available to continue in the role of bush fire control officer. Mr Hele indicated that he did not think it was necessary for the time being to appoint a replacement.

Chief Bush Fire Control Officer

Alan Gracie

Deputy Chief Bush Fire Control Officer

Bruce Ingleton

Bush Fire Control Officers

| | |
|-----------------|--|
| Terry Gobbart | Gabbin |
| Bill Clark | North Wialki |
| Len Beckingham | South Wialki |
| John Dunne | Beacon |
| Gary Huckstep | Tampu |
| Brad Whyte | Cleary |
| Berwyn Walker | Welbungin |
| Jack Walker | Shire of Mt Marshall |
| Tanika McLennan | Shire of Mt Marshall (Issuing of Permits Only) |

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Fire Weather Officers

| | |
|----------------|----------------------|
| Alan Gracie | South |
| Bruce Ingleton | North |
| Jack Walker | Shire of Mt Marshall |

Consultation: Mr AJ Gracie – Chief Bush Fire Control Officer

Statutory Environment: Bush Fires Act 1954 – Section 38

Policy Implications: N/A

Financial Implications: N/A

Strategic Implications: N/A

Voting Requirement: Simple Majority

2007/222 COUNCIL DECISION / OFFICER / COMMITTEE RECOMMENDATION:

That the following people be appointed Bush Fire Control Officers / Fire Weather Officers for the Shire of Mt Marshall and all previous appointments be cancelled.

Chief Bush Fire Control Officer: Alan Gracie

Deputy Chief Bush Fire Control Officer: Bruce Ingleton

Bush Fire Control Officers:

| | |
|-----------------|--|
| Terry Gobbart | Gabbin |
| Bill Clark | North Wialki |
| Len Beckingham | South Wialki |
| John Dunne | Beacon |
| Gary Huckstep | Tampu |
| Brad Whyte | Cleary |
| Berwyn Walker | Welbungin |
| Jack Walker | Shire of Mt Marshall |
| Tanika McLennan | Shire of Mt Marshall (Issue of Permits Only) |

Fire Weather Officers:

| | |
|----------------|----------------------|
| Alan Gracie | South |
| Bruce Ingleton | North |
| Jack Walker | Shire of Mt Marshall |

Moved Cr IN Miguel

Seconded Cr PB Sachse

Carried 7/0

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13.6.2 Standardisation of the Fire Index across the region

| | |
|--------------------------------|---|
| LOCATION/ADDRESS: | Mt Marshall District |
| NAME OF APPLICANT: | Mt Marshall Bush Fire Advisory Committee |
| FILE REFERENCE: | A6/6 |
| AUTHOR: | Jack Walker – Senior Administration Officer |
| DISCLOSURE OF INTEREST: | No interest to disclose |
| DATE: | 21 September 2007 |
| ATTACHMENT | 13.6.2 – FESA Final Report on Harvest & Vehicle Movement Bans |

SUMMARY:

This report recommends that Council adopts the final report on Harvest and Vehicle Movement Bans as presented by FESA and amends Bush Fire Policy FC3.1 to state that “**a harvest and vehicle movement ban in all paddocks be imposed when the fire danger index of the McArthur Grassland Fire Danger Meter registers 32**”.

BACKGROUND:

At the Merredin District Operations Advisory Committee meeting held in Merredin on Monday 12 March, 2007 a motion was carried that it be recommended that **ALL** Shires within the Merredin DOAC adopt the Final Report on Harvest and Vehicle Movement Bans as presented by FESA.

Included in this report were the following recommendations:

- (1) A harvest and movement of vehicle ban be applied when the McArthur Grasslands Meter registers 32 on the Fire Danger Index (very high).
- (2) All Local Governments use the Kestrel Weather Meter to measure the weather for determining harvest and vehicle movement bans.
- (3) All Local Government fire management teams adopt the following procedures when utilising the kestrel meter.
 - (a) Air Temperature - the meter must be held in the hand for a minimum of one minute and exposed to the sun.
 - (b) Wind direction & speed:- the meter must face the wind direction for at least a minute and an average wind speed must be obtained then multiplied by 1.5 i.e. average wind speed 20kph x 1.5 =30kph.
 - (c) Relative humidity: - the meter must be exposed to the weather for at least a minute to obtain a proper reading.

Comment:

For a number of years FESA has been requested to issue a Standard Operating Procedure to assist Fire Control Officers in the decision making process to implement a harvest ban.

By adopting the above report all shires will have a consistent methodology to implement a harvest and vehicle movement ban.

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| | |
|--------------------------------|----------------------|
| CONSULTATION: | Allan Gracie - CBFCO |
| STATUTORY ENVIRONMENT: | Bush Fires Act 1954 |
| POLICY IMPLICATIONS: | Amendment to Policy |
| FINANCIAL IMPLICATIONS: | Nil |
| STRATEGIC IMPLICATIONS: | Nil |
| VOTING REQUIREMENT: | Simple majority |

2007/223 COUNCIL DECISION / OFFICER RECOMMENDATION:

That

- 1. The recommendations made by FESA in the Final Report on Harvest and Vehicle Movement Bans be adopted and included in Council's Bush Fire policy; and**
- 2. The Bush Fire Policy No FC3.1 be amended to reflect that Harvest and Vehicle Movement Ban in all Paddocks be implemented when the Fire Danger Index registers 32.**

Moved Cr IN Miguel

Seconded Cr PB Sachse

Carried 7/0

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13.6.3 Provision of Accommodation for Relieving Silver Chain Nurse

LOCATION/ADDRESS: Aged Persons Unit 4/148 Brown Street - Bencubbin
NAME OF APPLICANT: Kary Sachse - RAN
FILE REFERENCE: H2/2
AUTHOR: Jack Walker – Senior Administration Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 5 October 2007

SUMMARY:

This report recommends that the single cabin be made available to the Silver Chain free of charge to accommodate a relieving remote area nurse.

BACKGROUND:

Kary Sachse, Bencubbin Silver Chain Nurse, has advised staff that she will be taking (6) weeks Annual Leave from 28 December 2007 to 7 February 2008. Kary has approached Council seeking assistance with accommodation for the relieving nurse.

In October 2005, Council made available a single unit in Monger Street at no charge to the Silver Chain Nursing Association whilst Kary was on sick leave. Unfortunately this unit is occupied and no longer available.

COMMENT: Nil

CONSULTATION: Eva Haydon - Chief Executive Officer

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENT: Absolute Majority

2007/224 COUNCIL DECISION / OFFICER RECOMMENDATION:

That for the duration of the current Silver Chain Nurse's absence on annual leave the single accommodation cabin be made available to the Silver Chain Nursing Association at no cost.

Moved Cr PB Sachse

Seconded Cr MP Hogan

**Carried 7/0
Absolute Majority**

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13.6.4 Used Oil Collection Services – Introduction of Service Charges

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: Nationwide Oil Pty Ltd
FILE REFERENCE: H1/3
AUTHOR: Jack Walker – Senior Administration Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 5 October 2007

SUMMARY:

This report is for Council consideration.

BACKGROUND:

Nationwide Oil Pty Ltd has written to advise that due to the glut of used oil in WA, it has become necessary to charge for the collection. As from the next collection it will cost Council \$0.15c per litre to dispose of the oil as well as a Controlled Waste permit fee from Department of Environment and Conservation of \$7.50. Nationwide Oil is in competition with Wren Oil.

COMMENT:

In 2002/2003 Council received a Federal Government grant for \$39,000.00 to establish waste oil facilities in Bencubbin and Beacon. Council also signed a five year agreement with Wren Oil to collect used oil at no cost to Council. The agreement expires 13 November 2007.

The facility has the capacity to store 4,500 litres of oil at each site. Since the facility has been operational, Wren Oil has no record of making a collection. Currently there is approximately 20,000 litres stored at the two sites, if picked up prior to 13 November 2007 it should be at no cost to Council. If collection is made after that date it will cost \$3015.00 to dispose of, which has not been budgeted for.

Now that a charge has been levied to collect the oil, does Council wish to continue with the facility?

CONSULTATION: Eva Haydon – Chief Executive Officer
Rod Munns – Shire Engineer
Julian Goldacre – Environmental Health Officer

STATUTORY ENVIRONMENT: Environmental Protection Act

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Possible un-budgeted expenditure of \$3015.00

STRATEGIC IMPLICATIONS: Nil

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

VOTING REQUIREMENT: Absolute majority

OFFICER RECOMMENDATION:

For Council consideration.

2007/225 COUNCIL DECISION:

That

- 1. That staff advertise a date for collection of used oil in the Beacon Bulletin and the Gimlet newspapers; and**
- 2. Photos of both used oil collection sites be taken and sent to the Federal Department of Environment (Hazardous Waste Precinct Plan), advising them that Council is considering closing the service.**

Moved Cr PA Gillett

Seconded Cr PB Sachse

Carried 7/0

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

13.6.5 Sale of Lot 136 Brown Street, Bencubbin

Item Withdrawn

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

13.7 Senior Finance Officer

13.7.1 Rates Write Off Request – Thomas Bone

LOCATION/ADDRESS: Gabbin
NAME OF APPLICANT: Thomas Bone
FILE REFERENCE: F2/2
AUTHOR: Tanika McLennan
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 27 September 2007
ATTACHMENTS: 13.7.1 – Email from Mr Thomas Bone

SUMMARY:

This report is for Council Consideration but recommends that discount not be given on Mr Bones rates as payment was received after 19 September 2007.

BACKGROUND:

Mr Bone telephoned me on 27 September 2007 as he had received my letter advising that his rates payment was received after the discount period had closed. It can be clearly seen on the receipts Mr Bone emailed to me that on 2 & 3 September 2007, he set up a post dated payment to be processed on the last day of the discount period, 19 September 2007, for each of his three assessments.

The three payments Mr Bone arranged did not appear on the Shire's bank statement until 20 September 2007 and were therefore processed without the discount.

COMMENT:

Mr Bone would like Council to consider writing off \$42.75, the amount he would have received as a discount on his rates as it was his understanding that his electronic payment would be deposited in the Shire's account on 19 September 2007.

Section 6.12 of the Local Government Act 1995, allows that a Local Government may, by absolute majority, write off any amount of money which is owed to it.

Council's rates notices clearly state that the discount will only be given if payment is received by 19 September 2007. If Council were to write off the discount in this instance it would set a precedent. As a result it would be more prudent to advise Mr Bone to contact his bank for reimbursement of his loss.

CONSULTATION: Eva Haydon – Chief Executive Officer

STATUTORY ENVIRONMENT: Section 6.12 – Local Government Act 1995

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

VOTING REQUIREMENT: Simple Majority

OFFICER RECOMMENDATION:

That Mr Thomas Bone be advised that:

1. The discount has not been allowed on assessments A6692, A6693 and A6689 as payment was not received by 19 September 2007; and
2. He should contact his bank for reimbursement of the lost discount as his payment was not processed as per his instructions.

2007/226 COUNCIL DECISION:

That

1. **Mr Thomas Bone's discount be allowed on this occasion; and**
2. **Mr Bone be advised that in future he ensure his payment is processed in time that it is received by Council by the discount date.**

Moved Cr LG Cargeeg

Seconded Cr PB Sachse

**Carried 4/3
Absolute Majority**

Note: Council decided to allow Mr Bone's discount on this occasion, but that staff advise him to communicate with his bank to ensure that in future his payment is processed in time that it reaches Council before the close of the discount period.

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

13.7.2 Rates Instalment Due Dates

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: N/A
FILE REFERENCE: F2/1
AUTHOR: Tanika McLennan – Senior Finance Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 24 September 2007

SUMMARY:

This report recommends the adoption of new due dates for rates instalments.

BACKGROUND:

The draft budget, including rates instalment due dates, was adopted at Council's ordinary meeting, 15 August 2007.

Section 6.50 (3) of the Local Government Act 1995 states:

Where a person elects to pay a rate or service charge by instalments the second and each subsequent instalment does not become due and payable at intervals of less than 2 months.

In the past the Shire of Mt Marshall has interpreted this as 8 weeks and calculated the due dates accordingly. However, SynergySoft, Council's accounting software provider, interprets this as 2 calendar months and the software will not allow the previously adopted dates to be entered.

COMMENT:

Council has resolved that the first rates instalment be due on 3 October 2007, it is therefore necessary to make the additional three instalments fall due at 2 month intervals from this date.

The Chief Executive Officer has advised that the correct procedure for rescinding a motion was not followed at the September ordinary meeting of Council and that it is therefore necessary to adopt the instalment dates in the correct manner.

CONSULTATION: Eva Haydon – Chief Executive Officer

STATUTORY ENVIRONMENT: Section 6.50 Local Government Act 1995

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

VOTING REQUIREMENT: Absolute Majority

2007/227 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Council consider revoking Council Decision 2007/173 h ii.

ii. Option 2

To pay the total amount of rates and charges by four (4) instalments, as detailed on the rate notice on or before the following anticipated due dates:

| | |
|--------------------------|-------------------------|
| First Instalment | 3 October 2007 |
| Second Instalment | 28 November 2007 |
| Third Instalment | 30 January 2008 |
| Fourth Instalment | 30 March 2008 |

Moved Cr PB Sachse

Seconded Cr IN Miguel

**Carried 7/0
Absolute Majority**

2007/228 COUNCIL DECISION / OFFICER RECOMMENDATION:

That:

- 1) Council Decision 2007/173 h ii be revoked; and**
- 2) Rates Payment Option 2, be adopted as follows:
To pay the total amount of rates and charges by four (4) instalments, as detailed on the rate notice on or before the following anticipated due dates:**

| | |
|--------------------------|------------------------|
| First Instalment | 3 October 2007 |
| Second Instalment | 3 December 2007 |
| Third Instalment | 3 February 2008 |
| Fourth Instalment | 3 April 2008 |

Moved Cr MP Hogan

Seconded Cr RN Breakell

**Carried 7/0
Absolute Majority**

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

13.7.3 Abbreviated Statement of Financial Position as at 28 September 2007

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Tanika McLennan – Senior Finance Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 10 September 2007
ATTACHMENTS: 13.7.3a – Municipal Fund Bank Statement
 13.7.3b – Trust Fund Bank Statement
 13.7.3c – Municipal Term Deposit 1
 13.7.3d – Trust Term Deposit (NEWROC)

BACKGROUND:

Abbreviated Statement of Financial Position As At 28 September 2007

| | MUNICIPAL | TRUST | RESERVE |
|------------------------------------|------------------|---------------|----------------|
| Balance as at 31/8/07 | \$ 875,357.95 | \$ 253,685.77 | \$ 962,192.69 |
| Plus Receipts 01/09/07 to 28/09/07 | \$ 802,312.51 | \$ 50,198.43 | |
| | <hr/> | <hr/> | |
| | \$ 1,677,670.46 | \$ 303,884.20 | \$ 962,192.69 |
| Less Payments 01/08/07 to 28/09/07 | \$ 159,368.39 | \$ 31,177.73 | |
| Balance as at 28/09/07 | <hr/> | <hr/> | |
| | \$ 1,518,302.07 | \$ 272,706.47 | \$ 962,192.69 |

This is represented by:

| | | | |
|--------------------------------|-----------------|---------------|---------------|
| Cash at bank | \$ 814,442.45 | \$ 171,603.72 | |
| Investments | \$ 703,859.62 | \$ 101,102.75 | \$ 962,192.69 |
| Housing Bonds Held by BankWest | | | |
| | <hr/> | <hr/> | |
| | \$ 1,518,302.07 | \$ 272,706.47 | \$ 962,192.69 |

RECONCILIATION AS AT 28 SEPTEMBER 2007

| | MUNICIPAL | TRUST | RESERVE |
|---------------------------------|------------------|---------------|----------------|
| Balance as per Bank Statement | \$ 798,005.79 | \$ 160,862.00 | |
| Balance of Term Deposits | \$ 703,859.62 | \$ 101,102.75 | \$ 962,192.69 |
| Balance of Housing Bonds (Bank) | | \$ 2,000.00 | |
| | <hr/> | <hr/> | |
| | \$ 1,501,865.41 | \$ 263,964.75 | \$ 962,192.69 |
| Plus Outstanding Deposits | \$ 29,591.94 | \$ 23,174.60 | |
| | <hr/> | <hr/> | |
| | \$ 1,531,457.35 | \$ 287,139.35 | \$ 962,192.69 |
| Less Outstanding Cheques | -\$ 13,155.28 | -\$ 14,432.88 | |
| | <hr/> | <hr/> | |
| | \$ 1,518,302.07 | \$ 272,706.47 | \$ 962,192.69 |

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

Balance of Reserve Funds as at 28 September 2007

| | |
|--------------------------------------|--------------|
| Plant Replacement | 342570.89 |
| Aged Care Units | 32000.23 |
| Doctor Recruitment | 37354.68 |
| Community Housing | 23751.65 |
| Council Staff Housing | 105622.36 |
| Employee Entitlements | 51883.19 |
| Landcare | 51631.76 |
| Townscape | 0.00 |
| Caravan Park Upgrades | 15529.36 |
| Beacon Community Centre | 0.00 |
| Public Amenities & Buildings | 105141.23 |
| Land & Road Development | 11275.08 |
| Television & Radio Rebroadcasting | 10020.06 |
| Bencubbin Aquatic Centre Development | 92146.02 |
| Community Bus | 7137.87 |
| Beacon Industrial Development | 38880.31 |
| Refuse Site Development | 0.00 |
| Bencubbin Recreation Complex | 32248.00 |
| Office Equipment | 5000.00 |
| | \$962,192.69 |
| | \$962,192.69 |

Investments as at the 28 September 2007

| FUND | INSTITUTION | TERM | RATE | AMOUNT | EXPIRY |
|-----------|-------------|----------|-------|--------------|----------|
| Reserve | BankWest | 3 Months | 6.37% | \$962,192.69 | 02/10/07 |
| Municipal | BankWest | 1 Month | 6.85% | \$703,859.62 | 03/10/07 |
| Trust | BankWest | 1 Month | 6.85% | \$101,102.75 | 03/10/07 |

COMMENT: Nil

CONSULTATION: Nil

STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENT: Simple Majority

2007/229 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Abbreviated Statement of Financial Position as at 28 September 2007 be accepted.

Moved Cr PB Sachse

Seconded Cr MP Hogan

Carried 7/0

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

13.7.4 Accounts Paid

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Tanika McLennan – Senior Finance Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 10 October 2007

BACKGROUND:

Following is a list of accounts submitted to Council on Wednesday 24 October 2007 for the Municipal Fund and Trust Fund

1. Municipal Fund

| Chq/EFT | Date | Name | Description | Amount |
|---------|------------|-------------------------------|---------------------------------|----------|
| EFT759 | 06/09/2007 | Bencubbin Hardware & Agencies | Hardware Supplies | -249.02 |
| EFT760 | 06/09/2007 | Benny Mart | Various Refreshments | -57.90 |
| EFT761 | 06/09/2007 | Bencubbin News & Post | Newspapers - July 07 | -203.50 |
| EFT762 | 06/09/2007 | Cr LG Cargeeg | Meeting Allowance - 15.08.07 | -282.39 |
| EFT763 | 06/09/2007 | D I Tomas Contracting | Supply And Lay Concrete | -2970.00 |
| EFT764 | 06/09/2007 | Cr Michael Hogan | Meeting Allowances - 15.08.07 | -218.86 |
| EFT765 | 06/09/2007 | Cr Peter B Sachse | Meeting Allowances - 15.08.07 | -205.99 |
| EFT766 | 06/09/2007 | Cr Ty Kirby | Meeting Allowances - 15.08.07 | -194.55 |
| EFT767 | 06/09/2007 | Cr Paul Gillett | Meeting Allowances - 15.08.07 | -719.02 |
| EFT768 | 06/09/2007 | Marie Lancaster | Cleaning - 02.08.07 To 15.08.07 | -2090.00 |
| EFT769 | 06/09/2007 | Eva Haydon | Fuel | -30.88 |
| EFT770 | 06/09/2007 | Daniel Van Den Ancker | Service Oven - Beacon Complex | -231.00 |
| EFT771 | 06/09/2007 | Hart Sport | Middle Classroom Kit | -54.86 |
| EFT772 | 06/09/2007 | Bakequip Pty Ltd | Thermostat | -143.00 |
| EFT773 | 12/09/2007 | Coventry's | Various Parts And Repairs | -481.13 |
| EFT774 | 12/09/2007 | Shire Of Wyalkatchem | PEHO Expenses 01.07.07-31.07.07 | -2653.05 |

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

| Chq/EFT | Date | Name | Description | Amount |
|---------|------------|--|---|----------|
| EFT775 | 12/09/2007 | Westrac Pty Ltd | 5000 Service - Mm3882 | -3725.32 |
| EFT776 | 12/09/2007 | KTY Electrical Services | Repairs To Stove At Hall | -121.00 |
| EFT777 | 12/09/2007 | Municipal Insurance Broking Services Of WA | Insurance | -1320.00 |
| EFT778 | 12/09/2007 | RN Collins | Bus Driving - Tree Planting 05.07.07 | -72.82 |
| EFT779 | 12/09/2007 | Office Works Business Direct | Refreshments | -8.68 |
| EFT780 | 12/09/2007 | Star Track Express | Freight July 07 | -374.55 |
| EFT781 | 12/09/2007 | Reliance Petroleum | Card Purchases | -3723.90 |
| EFT782 | 12/09/2007 | All-Ways Foods | Various Supplies | -68.02 |
| EFT783 | 12/09/2007 | WA Local Government Association | Local Government Convention | -4862.00 |
| EFT784 | 12/09/2007 | Hitachi | 2000hr Service - MM064 | -4275.67 |
| EFT786 | 12/09/2007 | Country Tarts | Catering | -1009.80 |
| EFT788 | 12/09/2007 | TSI Beacon | Bobcat And Truck Job - 30 Rowlands Street | -315.00 |
| EFT789 | 12/09/2007 | Goobie Landscapes & Garden Supplies | Supplied And Installed Colorbond Fencing | -2016.82 |
| EFT790 | 12/09/2007 | Kimseed International Pty Ltd | Kimseed Vacuum Separator & Stand | -3789.50 |
| EFT792 | 20/09/2007 | Bencubbin Hardware & Agencies | Various Hardware Materials | -1723.11 |
| EFT793 | 20/09/2007 | Westrac Pty Ltd | Element - Filt | -84.83 |
| EFT794 | 20/09/2007 | Avon Waste | Rubbish Collection - July 07 | -5158.18 |
| EFT795 | 20/09/2007 | BOC Gases | Cylinder Rental - 31.08.07 | -33.52 |
| EFT796 | 20/09/2007 | Two Dogs Home Hardware | Lattice | -801.75 |
| EFT797 | 20/09/2007 | Eastern Hills Saws & Mowers Pty Ltd | Various Materials | -233.00 |
| EFT798 | 20/09/2007 | Chadson Engineering Pty Ltd | Pump Basket | -22.00 |
| EFT799 | 20/09/2007 | Ningham Spraying Service | Various Materials | -903.60 |
| EFT800 | 20/09/2007 | Cargeeg Painting Supplies | Interior Painting | -7896.59 |
| EFT801 | 20/09/2007 | De Neefe Signs Pty Ltd | Various Signs | -2137.30 |
| EFT802 | 20/09/2007 | Edgecombe's Jewellers | Keys Cut | -70.00 |
| EFT803 | 20/09/2007 | Bencubbin News & Post | Rate Notices | -300.77 |
| EFT804 | 20/09/2007 | ROCLA Pipeline Products | Box Culvert Headwalls | -1331.00 |
| EFT805 | 20/09/2007 | Bencubbin Bulk Hauliers | Hire Of Side-tipper | -3526.88 |
| EFT806 | 20/09/2007 | FESA | 2007/2008 ESL Quarter One | -5836.80 |
| EFT807 | 20/09/2007 | Burgess Rawson (WA) Pty Ltd | Water Consumption - Beacon Barracks | -23.71 |

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| Chq/EFT | Date | Name | Description | Amount |
|----------------|-------------|---|-----------------------------------|---------------|
| EFT808 | 20/09/2007 | ICS Carpentry | Works Completed To Depot | -93.50 |
| EFT809 | 20/09/2007 | Reliance Petroleum | Fuel For August 07 | -4500.02 |
| EFT810 | 20/09/2007 | A & M Medical Services P/L | Service Oxy Viva And Supply Parts | -114.07 |
| EFT811 | 20/09/2007 | Burswood Entertainment Complex | Local Government Week 07 | -6589.25 |
| EFT812 | 20/09/2007 | Infovision Technology Pty Ltd | Amlib Software And Maintenance | -1506.48 |
| EFT813 | 20/09/2007 | Marie Lancaster | Cleaning 30.08.07 - 05.09.07 | -907.50 |
| EFT814 | 20/09/2007 | CH Brown Pty Ltd | Ebara Wet End And Freight | -2008.38 |
| EFT815 | 20/09/2007 | Rebecca Watson | Reimbursement For Meals | -69.79 |
| EFT816 | 20/09/2007 | Hempfield Small Motors | Blade Asphalt | -707.25 |
| EFT817 | 20/09/2007 | Road Safety Shop | Directional Marker | -1792.96 |
| EFT818 | 20/09/2007 | Bencubbin Truck N Auto's | Tyres | -663.00 |
| EFT820 | 20/09/2007 | A.P.R.A | Licence Fees - Hold Music | -56.08 |
| EFT821 | 20/09/2007 | Down To Earth Training & Assessing | Various Courses | -1500.90 |
| EFT822 | 20/09/2007 | Perfect Computer Solutions Pty Ltd | 6 x UPS's | -1350.00 |
| EFT823 | 20/09/2007 | Scott Van Den Anker | Installation Of Hot Water Unit | -825.00 |
| 144 | 03/09/2007 | Bank Fees - Bank Fees | Bank Fees | 5.00 |
| 144 | 03/09/2007 | Bank Fees - Bank Fees | OBB Payroll Fee | 28.00 |
| 144 | 03/09/2007 | Bank Fees - Bank Fees | OBB Transaction Fee | 17.25 |
| 17041 | 06/09/2007 | Bencubbin Hotel | Accommodation And Meals | -2090.00 |
| 17042 | 06/09/2007 | Noel Miguel | Meeting Allowances - 15.08.07 | -266.05 |
| 17043 | 06/09/2007 | Derek Clauson | Meeting Allowances - 15.08.07 | -224.58 |
| 17045 | 12/09/2007 | Telstra | Sat Phone | -28.00 |
| 17046 | 12/09/2007 | Water Corporation | Water Usage - 11.04.07-08.08.07 | -6046.30 |
| 17047 | 12/09/2007 | Synergy | Streetlight Charges | -629.55 |
| 17048 | 12/09/2007 | Beacon Country Club | Refreshments | -310.00 |
| 17049 | 12/09/2007 | Bencubbin Telecentre | A4 Size Laminating | -50.00 |
| 17050 | 12/09/2007 | Kenyon & Company Pty Ltd | Beacon Lights | -319.00 |
| 17051 | 12/09/2007 | Downeredi Works | 200 LITRES DRUMS OF EMULSION | -827.20 |
| 17052 | 12/09/2007 | Department Of Planning & Infrastructure | Local Authority Plates | -190.00 |
| 17053 | 13/09/2007 | Bencubbin Primary School | Donation Of Books | -96.47 |

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| Chq/EFT | Date | Name | Description | Amount |
|---------|------------|----------------------------------|--|----------------------|
| 17054 | 14/09/2007 | Shire Of Mt Marshall | Payroll | -4040.24 |
| 17055 | 17/09/2007 | Shire Of Mt Marshall | Petty Cash - 0707 | -77.30 |
| 17056 | 17/09/2007 | Shire Of Mt Marshall | Petty Cash - 0807 | -84.80 |
| 17057 | 18/09/2007 | Synergy | Electricity | -234.30 |
| 17058 | 19/09/2007 | Shire Of Mt Marshall | Rates on Council Property | -15831.22 |
| 17059 | 20/09/2007 | Bencubbin Hotel | Catering For Council Meeting 15.08.07 | -210.00 |
| 17060 | 20/09/2007 | Synergy | Electricity 26.07.07 - 17.08.07 | -291.80 |
| 17061 | 20/09/2007 | Conplant Australia | Parts | -963.56 |
| 17062 | 20/09/2007 | Australian Taxation Office | BAS August 07 | -30367.00 |
| 17063 | 26/09/2007 | Telstra | Telephone Usage - August 07 | -2335.82 |
| 17064 | 27/09/2007 | Australian Refrigeration Council | Application For Licence - William Gracie | -100.00 |
| 17065 | 28/09/2007 | Shire Of Mt Marshall | Payroll | -4570.00 |
| | | | | -\$159,368.39 |

2. Trust Fund

| Chq/EFT | Date | Name | Description | Amount |
|---------|------------|---|---------------------------|---------------------|
| EFT791 | 13/09/2007 | Chatfield's Enterprises Pty Ltd | NEWROC Oil Mallee Project | -1672.70 |
| 3294 | 13/09/2007 | Koorda Farm Trees | NEWROC Oil Mallee Project | -14432.88 |
| EFT758 | 31/08/2007 | Department Of Planning & Infrastructure | September Direct Debits | -15072.15 |
| | | | | -\$31,177.73 |

Certificate of Chief Executive Officer

This List of Accounts paid under Delegation 14 and covering vouchers and direct debits as above, was submitted to each Member of the Council for the Ordinary Meeting of **24 October 2007**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

Eva Haydon
Chief Executive Officer

| | |
|--------------------------------|---|
| COMMENTS: | Nil |
| CONSULTATION: | Nil |
| STATUTORY ENVIRONMENT: | Financial Management Regulations and the Local Government Act 1995. |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | Nil |
| STRATEGIC IMPLICATIONS: | Nil |

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

VOTING REQUIREMENT: Simple Majority

2007/230 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Accounts as listed

| | |
|-----------------------|----------------------------|
| Municipal Fund | \$ 159,368.39 |
| Trust Fund | <u>\$ 31,177.73</u> |
| | \$ 190,546.12 |

Be Endorsed

Moved Cr MP Hogan

Seconded Cr DA Miguel

Carried 7/0

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

13.7.5 Statement of Outstanding Debtors

LOCATION/ADDRESS N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Tanika McLennan – Senior Finance Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 10 October2007

BACKGROUND:

1. Rates

Rates, Specified Area & Rubbish Outstanding as at 30 September 2007.

| Asses | Total | Rates | | Services | | Area (ESL & SAR) | | Back | Interest | Excess |
|-------|---------|---------|---------|----------|---------|------------------|---------|-------|-----------|--------|
| | Balance | Current | Arrears | Current | Arrears | Current | Arrears | Rates | Surcharge | Rates |
| A6016 | 8753.21 | 4888.00 | 3559.30 | | 74.32 | 38.00 | 26.25 | | 167.34 | |
| A6019 | 7.44 | | | | | 7.44 | | | | |
| A6021 | 1667.85 | 893.00 | 646.52 | | 33.44 | 38.00 | 26.10 | | 30.79 | |
| A6022 | 465.00 | 190.00 | | 237.00 | | 38.00 | | | | |
| A6024 | 472.75 | 434.75 | | | | 38.00 | | | | |
| A6025 | 783.94 | 745.94 | | | | 38.00 | | | | |
| A6026 | 1520.75 | 1482.75 | | | | 38.00 | | | | |
| A6027 | 783.94 | 745.94 | | | | 38.00 | | | | |
| A6033 | 131.74 | 72.14 | | | | 59.60 | | | | |
| A6034 | 5927.91 | 5663.50 | 43.95 | | | 110.30 | | | 110.16 | |
| A6036 | 195.79 | 125.69 | | | | 70.10 | | | | |
| A6037 | 2775.00 | 2702.50 | -95.69 | | 1.70 | 72.50 | | | 93.99 | |
| A6038 | 376.91 | 277.71 | | | | 99.20 | | | | |

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

| Asses | Total | Rates | | Services | | Area (ESL & SAR) | | Back | Interest | Excess |
|-------|----------|---------|----------|----------|---------|------------------|---------|-------|-----------|--------|
| | Balance | Current | Arrears | Current | Arrears | Current | Arrears | Rates | Surcharge | Rates |
| A6039 | 3132.00 | 3055.00 | -57.45 | | 0.80 | 77.00 | | | 56.65 | |
| A6041 | 2367.75 | 2300.85 | | | | 66.90 | | | | |
| A6043 | 10937.05 | 2561.50 | 7475.88 | | 2.91 | 70.70 | 67.70 | | 758.36 | |
| A6044 | 1933.35 | 1873.65 | | | | 59.70 | | | | |
| A6046 | 4846.95 | 4738.95 | | | | 108.00 | | | | |
| A6047 | 18.00 | | | | | 18.00 | | | | |
| A6048 | 4291.50 | 4253.50 | | | | 38.00 | | | | |
| A6049 | 819.60 | 791.10 | | | | 28.50 | | | | |
| A6050 | 569.90 | 294.90 | | 237.00 | | 38.00 | | | | |
| A6051 | 1304.71 | 341.16 | 352.65 | 237.73 | 148.51 | 38.00 | 35.00 | | 151.66 | |
| A6052 | 228.00 | 190.00 | -71.70 | | 7.10 | 38.00 | 35.00 | | 29.60 | |
| A6053 | 228.00 | 190.00 | -71.70 | | 7.10 | 38.00 | 35.00 | | 29.60 | |
| A6054 | 643.03 | 318.03 | | 287.00 | | 38.00 | | | | |
| A6055 | 639.29 | 364.29 | | 237.00 | | 38.00 | | | | |
| A6056 | 4221.76 | 3035.76 | -1167.92 | 1148.00 | 567.10 | 38.00 | 35.00 | | 565.82 | |
| A6057 | 679.77 | 404.77 | | 228.26 | | 38.00 | 8.74 | | | |
| A6058 | 506.30 | 231.30 | | 237.00 | | 38.00 | | | | |
| A6059 | 918.32 | 283.34 | 160.41 | 237.00 | 142.91 | 38.00 | 35.00 | | 21.66 | |
| A6060 | 228.00 | 190.00 | | | | 38.00 | | | | |
| A6062 | 344.47 | 306.47 | | | | 38.00 | | | | |
| A6063 | 571.49 | 50.00 | 227.56 | 237.00 | | 38.00 | | | 18.93 | |
| A6064 | 685.55 | 410.55 | | 237.00 | | 38.00 | | | | |
| A6065 | -27.32 | | | | | | | | | 27.32 |
| A6066 | 855.24 | 271.77 | 249.78 | 97.00 | 142.91 | 38.00 | 35.00 | | 20.78 | |
| A6067 | 552.56 | 277.56 | | 237.00 | | 38.00 | | | | |
| A6069 | 679.01 | 237.08 | 140.26 | 237.00 | | 53.00 | | | 11.67 | |

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

| Asses | Total | Rates | | Services | | Area (ESL & SAR) | | Back | Interest | Excess |
|-------|---------|---------|---------|----------|---------|------------------|---------|-------|-----------|--------|
| | Balance | Current | Arrears | Current | Arrears | Current | Arrears | Rates | Surcharge | Rates |
| A6070 | 563.36 | 190.00 | | 320.36 | | 53.00 | | | | |
| A6071 | 530.00 | 190.00 | | 287.00 | | 53.00 | | | | |
| A6073 | 1157.73 | 335.38 | 308.24 | 237.00 | 142.91 | 55.07 | 52.07 | | 27.06 | |
| A6074 | 1029.87 | 341.16 | 313.56 | 97.00 | 142.91 | 55.36 | 52.36 | | 27.52 | |
| A6075 | 1121.28 | 318.03 | 292.30 | 237.00 | 142.91 | 54.19 | 51.19 | | 25.66 | |
| A6076 | 446.47 | 248.64 | 133.71 | | | 53.00 | | | 11.12 | |
| A6079 | 439.12 | 289.12 | | 97.00 | | 53.00 | | | | |
| A6081 | 518.49 | 190.00 | 299.49 | | | | | | 29.00 | |
| A6082 | 518.49 | 190.00 | 299.49 | | | | | | 29.00 | |
| A6083 | 518.49 | 190.00 | 299.49 | | | | | | 29.00 | |
| A6084 | 518.49 | 190.00 | 299.49 | | | | | | 29.00 | |
| A6085 | 18.08 | 18.08 | | | | | | | | |
| A6094 | 3584.20 | 3501.50 | | | | 82.70 | | | | |
| A6101 | 295.95 | 204.85 | | | | 91.10 | | | | |
| A6102 | 152.62 | 88.97 | | | | 63.65 | | | | |
| A6112 | -192.00 | | | | | | | | | 192.00 |
| A6114 | 2775.00 | 2702.50 | | | | 72.50 | | | | |
| A6116 | 5821.40 | 5710.50 | | | | 110.90 | | | | |
| A6128 | 7035.20 | 6909.00 | | | | 126.20 | | | | |
| A6146 | 5274.00 | 5170.00 | | | | 104.00 | | | | |
| A6154 | 2482.00 | 2444.00 | | | | 38.00 | | | | |
| A6174 | 1166.00 | 1128.00 | | | | 38.00 | | | | |
| A6175 | 3163.50 | 3125.50 | | | | 38.00 | | | | |
| A6178 | 2787.50 | 2749.50 | | | | 38.00 | | | | |
| A6180 | 2623.00 | 2585.00 | | | | 38.00 | | | | |
| A6181 | 3.00 | | | | | 3.00 | | | | |

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

| Asses | Total | Rates | | Services | | Area (ESL & SAR) | | Back | Interest | Excess |
|-------|---------|---------|---------|----------|---------|------------------|---------|-------|-----------|--------|
| | Balance | Current | Arrears | Current | Arrears | Current | Arrears | Rates | Surcharge | Rates |
| A6183 | 4291.50 | 4253.50 | | | | 38.00 | | | | |
| A6196 | 872.25 | 834.25 | | | | 38.00 | | | | |
| A6197 | 2482.00 | 2444.00 | | | | 38.00 | | | | |
| A6200 | 1271.75 | 1233.75 | | | | 38.00 | | | | |
| A6201 | 3069.50 | 3031.50 | | | | 38.00 | | | | |
| A6206 | 2070.75 | 2032.75 | | | | 38.00 | | | | |
| A6212 | 72.35 | | | 72.35 | | | | | | |
| A6213 | 72.35 | | | 72.35 | | | | | | |
| A6225 | 1236.50 | 1198.50 | | | | 38.00 | | | | |
| A6244 | 228.00 | 190.00 | | | | 38.00 | | | | |
| A6248 | 84.15 | 46.15 | | | | 38.00 | | | | |
| A6249 | 1283.50 | 1245.50 | | | | 38.00 | | | | |
| A6274 | 5208.00 | 5170.00 | | | | 38.00 | | | | |
| A6275 | 1142.50 | 1104.50 | | | | 38.00 | | | | |
| A6291 | 1533.43 | 1421.75 | | 73.68 | | 38.00 | | | | |
| A6319 | 361.65 | 323.65 | | | | 38.00 | | | | |
| A6323 | -23.75 | -23.75 | | | | | | | | |
| A6324 | -23.75 | -23.75 | | | | | | | | |
| A6333 | 379.16 | 341.16 | | | | 38.00 | | | | |
| A6337 | -38.00 | -35.15 | | | | -2.85 | | | | |
| A6338 | 581.47 | 306.47 | | 237.00 | | 38.00 | | | | |
| A6339 | 575.68 | 300.68 | | 237.00 | | 38.00 | | | | |
| A6345 | -38.00 | -35.15 | | | | -2.85 | | | | |
| A6347 | -38.00 | -35.15 | | | | -2.85 | | | | |
| A6350 | -38.00 | -35.15 | | 35.15 | | -38.00 | | | | |
| A6356 | 471.68 | 433.68 | | | | 38.00 | | | | |

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

| Asses | Total | Rates | | Services | | Area (ESL & SAR) | | Back | Interest | Excess |
|-------|---------|---------|---------|----------|---------|------------------|---------|-------|-----------|--------|
| | Balance | Current | Arrears | Current | Arrears | Current | Arrears | Rates | Surcharge | Rates |
| A6360 | -38.00 | -35.15 | | | | -2.85 | | | | |
| A6361 | -38.00 | -35.15 | | | | -2.85 | | | | |
| A6363 | 14.25 | | | | | 14.25 | | | | |
| A6366 | 396.51 | 358.51 | | | | 38.00 | | | | |
| A6368 | -38.00 | -35.15 | | | | -2.85 | | | | |
| A6374 | 104.65 | 66.65 | | | | 38.00 | | | | |
| A6382 | -38.00 | -35.15 | | | | -2.85 | | | | |
| A6383 | 228.00 | 190.00 | | | | 38.00 | | | | |
| A6388 | -38.00 | -35.15 | | | | -2.85 | | | | |
| A6389 | -38.00 | -35.15 | | | | -2.85 | | | | |
| A6390 | 190.00 | 190.00 | | | | | | | | |
| A6422 | 190.00 | 190.00 | | | | | | | | |
| A6426 | 478.48 | 445.23 | | | | 33.25 | | | | |
| A6429 | -22.99 | | | | | | | | | 22.99 |
| A6430 | 228.00 | 190.00 | | | | 38.00 | | | | |
| A6432 | -38.00 | -35.15 | | | | -2.85 | | | | |
| A6435 | 593.03 | 318.03 | | 237.00 | | 38.00 | | | | |
| A6438 | 576.12 | 289.12 | | 287.00 | | | | | | |
| A6439 | 1751.60 | 1692.00 | | | | 59.60 | | | | |
| A6442 | -38.00 | -35.15 | | | | -2.85 | | | | |
| A6444 | 2632.20 | 2561.50 | | | | 70.70 | | | | |
| A6450 | 228.00 | 190.00 | | | | 38.00 | | | | |
| A6458 | -38.00 | -35.15 | | | | -2.85 | | | | |
| A6475 | -45.80 | 2385.00 | | | | 69.20 | | | | 500.00 |
| A6490 | 228.00 | 190.00 | | | | 38.00 | | | | |
| A6491 | 598.81 | 323.81 | | 237.00 | | 38.00 | | | | |

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

| Asses | Total | Rates | | Services | | Area (ESL & SAR) | | Back | Interest | Excess |
|-------|---------|---------|---------|----------|---------|------------------|---------|-------|-----------|--------|
| | Balance | Current | Arrears | Current | Arrears | Current | Arrears | Rates | Surcharge | Rates |
| A6493 | 515.00 | 190.00 | | 287.00 | | 38.00 | | | | |
| A6501 | -38.00 | -35.15 | | | | -2.85 | | | | |
| A6507 | 287.00 | 258.50 | | | | 28.50 | | | | |
| A6526 | 2441.80 | 2373.50 | | | | 68.30 | | | | |
| A6532 | -38.00 | -35.15 | | | | -2.85 | | | | |
| A6534 | -38.00 | -35.15 | | | | -2.85 | | | | |
| A6540 | -38.00 | -38.00 | | | | | | | | |
| A6544 | -38.00 | | | | | -38.00 | | | | |
| A6545 | 491.50 | 491.50 | | | | | | | | |
| A6550 | 190.00 | 190.00 | | | | | | | | |
| A6551 | 465.00 | 190.00 | | 237.00 | | 38.00 | | | | |
| A6552 | 468.30 | 231.30 | | 237.00 | | | | | | |
| A6554 | 465.00 | 190.00 | | 237.00 | | 38.00 | | | | |
| A6566 | 601.29 | 364.29 | | 237.00 | | | | | | |
| A6568 | 15.38 | | | | | 15.38 | | | | |
| A6572 | 480.00 | 190.00 | | 237.00 | | 53.00 | | | | |
| A6573 | 427.00 | 190.00 | | 237.00 | | | | | | |
| A6574 | -25.98 | | | | | | | | | 25.98 |
| A6575 | 190.00 | 190.00 | | | | | | | | |
| A6585 | -13.08 | 24.92 | | | | -38.00 | | | | |
| A6587 | 243.00 | 190.00 | | | | 53.00 | | | | |
| A6588 | 427.00 | 190.00 | | 237.00 | | | | | | |
| A6599 | 153.26 | 150.31 | | | | 2.95 | | | | |
| A6607 | 427.00 | 190.00 | | 237.00 | | | | | | |
| A6612 | 427.00 | 190.00 | | 237.00 | | | | | | |
| A6618 | 243.00 | 190.00 | | | | 53.00 | | | | |

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

| Asses | Total | Rates | | Services | | Area (ESL & SAR) | | Back | Interest | Excess |
|-------|------------------|------------------|-----------------|-----------------|----------------|------------------|---------------|-------------|----------------|---------------|
| | Balance | Current | Arrears | Current | Arrears | Current | Arrears | Rates | Surcharge | Rates |
| A6621 | 190.00 | 190.00 | | | | | | | | |
| A6625 | 480.00 | 190.00 | | 237.00 | | 53.00 | | | | |
| A6626 | 243.00 | 190.00 | | | | 53.00 | | | | |
| A6635 | 202.38 | 202.38 | | | | | | | | |
| A6636 | 243.00 | 190.00 | | | | 53.00 | | | | |
| A6644 | 628.13 | 575.13 | | | | 53.00 | | | | |
| A6649 | 190.00 | 190.00 | | | | | | | | |
| A6652 | -14.25 | | | | | | | | | 14.25 |
| A6655 | 190.00 | 190.00 | | | | | | | | |
| A6668 | 786.57 | 786.57 | | | | | | | | |
| A6669 | 427.00 | 190.00 | | 237.00 | | | | | | |
| A6670 | 817.00 | 190.00 | | 574.00 | | 53.00 | | | | |
| A6672 | 427.00 | 190.00 | | 237.00 | | | | | | |
| A6676 | 180.40 | 121.70 | | | | 58.70 | | | | |
| A6689 | 14.25 | | | | | 14.25 | | | | |
| A6692 | 14.25 | | | | | 14.25 | | | | |
| A6693 | 14.25 | | | | | 14.25 | | | | |
| A6697 | 190.00 | 190.00 | | | | | | | | |
| A6704 | 190.00 | 190.00 | | | | | | | | |
| A6750 | 38.00 | 38.00 | | | | | | | | |
| A6751 | -38.00 | -38.00 | | | | | | | | |
| A6756 | 861.00 | | | 861.00 | | | | | | |
| A6757 | -38.00 | | | | | | | | | 38.00 |
| A6760 | -76.00 | -35.15 | | | | -40.85 | | | | |
| A6761 | -38.00 | -35.15 | | | | -2.85 | | | | |
| | 160353.73 | 128926.72 | 13637.62 | 11460.88 | 1557.53 | 4822.74 | 494.41 | 0.00 | 2274.37 | 820.54 |

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

2. Sundry Debtors: As at 30 September 2007.

| Debtor # | 90 Days | 60 Days | 30 Days | Current | Total |
|----------|------------------|-----------------|-----------------|-------------------|-------------------|
| 80003 | 180.00 | | | | 180.00 |
| 80072 | | | | 258,814.56 | 258,814.56 |
| 80075 | 500.00 | | 581.20 | | 1,081.20 |
| 80078 | | | | 7,862.74 | 7,862.74 |
| 80220 | | | | 300.00 | 300.00 |
| 80448 | | | | 75.00 | 75.00 |
| 80467 | 22.00 | | | | 22.00 |
| 80477 | | | | 748.00 | 748.00 |
| 80553 | | | | 225.00 | 225.00 |
| 80749 | 240.00 | | | | 240.00 |
| 80795 | 495.00 | | | | 495.00 |
| 80800 | 280.50 | | | | 280.50 |
| 80823 | 204.60 | | 15.50 | | 220.10 |
| 80824 | | | | 480.00 | 480.00 |
| 80832 | | 550.00 | | | 550.00 |
| 80843 | 180.00 | | | | 180.00 |
| 80847 | 913.30 | | | | 913.30 |
| 80848 | 478.50 | | | | 478.50 |
| 80863 | | | 384.00 | 992.65 | 1,376.65 |
| 80890 | | | 352.00 | | 352.00 |
| 80892 | | | | -75.00 | -75.00 |
| 80893 | | | | 325.00 | 325.00 |
| 80894 | | | | 150.00 | 150.00 |
| 80895 | | | | 196.26 | 196.26 |
| 80896 | | | | 290.00 | 290.00 |
| 80897 | | | | 225.00 | 225.00 |
| 80902 | 6,820.00 | | | | 6,820.00 |
| 80907 | 2,088.66 | | | | 2,088.66 |
| 80910 | | | | 600.00 | 600.00 |
| 80918 | | | | -80.00 | -80.00 |
| 80922 | 12.10 | | | | 12.10 |
| 80924 | | 5,500.00 | | | 5,500.00 |
| 80925 | 292.00 | | | | 292.00 |
| 80928 | | 3,160.35 | | | 3,160.35 |
| 80935 | | | 1,265.00 | | 1,265.00 |
| 80936 | | | 66.00 | | 66.00 |
| 80939 | | | | 33.00 | 33.00 |
| | 12,706.66 | 9,210.35 | 2,663.70 | 271,162.21 | 295,742.92 |

COMMENT: Nil

CONSULTATION: Nil

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

STATUTORY ENVIRONMENT: Local Government (Financial Management) Regulations 1996 Section 5(1) (a) efficient systems and procedures are to be established by the Chief Executive Officer for the proper collection of all money owing to the Local Government.

POLICY IMPLICATIONS: Policy Number 2/005

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENT: Simple Majority

2007/231 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Statement of Debtors be endorsed.

Moved Cr MP Hogan

Seconded Cr PB Sachse

Carried 7/0

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

13.7.5 Statement of Financial Activity

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Tanika McLennan – Senior Finance Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 16 October 2007

SUMMARY:

This report recommends the adoption of the September 2007 Statement of Financial Activity.

BACKGROUND:

Council has resolved that material variances greater than ten percent be reported and these have been listed in the notes on the statement.

For reporting purposes, under budget expenditure & income are shown as a negative figure, over budget exp & inc are shown as a positive figure

SHIRE OF MT MARSHALL STATEMENT OF FINANCIAL ACTIVITY for the period 1 July 2007 to 30 September 2007

| OPERATING ACTIVITIES | Note | Budget/ Amended Budget \$ | YTD Budget/ Amended Budget \$ | YTD Actual \$ | Variances Greater Than +/- 10% of YTD Budget |
|--------------------------------|------|------------------------------------|---|---------------------|--|
| Income | | | | | |
| Rates | | 928,756 | 928,756 | 894,132 | -3.73% |
| Grants and Other Contributions | | 944,473 | 236,118 | 243,688 | 3.21% |
| Total General Purpose Funding | | 1,873,229 | 1,164,874 | 1,137,820 | -2.32% |
| Governance | 4i | 8,000 | 2,000 | 8,443 | 322.15% |
| Law, Order and Public Safety | | 15,200 | 3,800 | 3,664 | -3.58% |
| Health | | 0 | 0 | 0 | 0.00% |
| Education and Welfare | | 361,820 | 12,793 | 13,804 | 7.91% |
| Community Amenities | | 80,821 | 50,205 | 52,476 | 4.52% |
| Recreation and Culture | | 75,922 | 3,400 | 3,063 | -9.91% |
| Transport | | 1,598,419 | 539,694 | 590,100 | 9.34% |
| Economic Services | | 63,550 | 15,888 | 16,066 | 1.12% |
| Other Property and Services | 13i | 44,900 | 11,225 | 14,821 | 32.04% |
| | | 4,121,861 | 1,803,878 | 1,840,257 | |
| Expenditure | | | | | |
| Rates | 3e | 53,027 | 10,782 | 1,979 | -81.64% |
| Grants & Other Contributions | | 24,700 | 6,175 | 6,131 | -0.71% |
| Governance | | 119,683 | 43,033 | 44,111 | 2.51% |
| Law, Order and Public Safety | 5e | 57,169 | 7,888 | 4,195 | -46.81% |
| Health | 7e | 84,357 | 11,161 | 5,983 | -46.39% |
| Education and Welfare | | 115,693 | 29,973 | 29,344 | -2.10% |
| Community Amenities | | 247,851 | 61,963 | 55,889 | -9.80% |
| Recreation and Culture | 11e | 438,858 | 81,178 | 71,577 | -11.83% |
| Transport | | 2,720,442 | 469,111 | 423,075 | -9.81% |

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

| | | | | | |
|--------------------------------------|-----|------------------|------------------|------------------|----------|
| Economic Services | 13e | 240,590 | 45,098 | 38,939 | -13.66% |
| Other Property and Services | | 43,500 | 10,875 | 11,512 | 5.86% |
| | | 4,145,870 | 777,235 | 692,735 | |
| Net Operating Profit/(Loss) | | -24,009 | 1,026,643 | 1,147,522 | |
| ADD NON CASH ITEMS | | | | | |
| Depreciation | | 2,082,870 | 347,145 | 0 | |
| Provisions/Other Accruals | | 0 | 0 | 0 | |
| Loss/(Profit) on Sale of Assets | | 119,093 | 19,849 | 0 | |
| | | 2,201,963 | 366,994 | 0 | |
| Net Operating Surplus/(Deficit) | | 2,177,954 | 1,393,637 | 1,147,522 | |
| LESS CAPITAL EXPENDITURE | | | | | |
| Land & Buildings | | 1,243,694 | 207,282 | | -100.00% |
| Plant & Machinery | | 573,491 | 95,582 | 108,649 | 13.67% |
| Furniture, Fittings & Equipment | | 27,860 | 4,643 | | -100.00% |
| Infrastructure - Roads | | 1,420,747 | 236,791 | 117,035 | -50.57% |
| Infrastructure - Other | | 146,426 | 24,404 | | -100.00% |
| | | - | | | |
| | | 1,234,264 | 824,934 | 921,838 | |
| LESS OTHER NON OPERATING | | | | | |
| Loan Principal Repayments | | 113,814 | 0 | 21,413 | |
| Transfer to Reserves | | 93,731 | 0 | 0 | |
| | | - | | | |
| Funding Required | | 1,441,809 | 824,934 | 900,425 | |
| FUNDED FROM | | | | | |
| Transfer from Reserves | | 23,800 | 0 | 0 | |
| Proceeds from New Loans | | 650,000 | 0 | 0 | |
| Proceeds on Sale of Assets | | 241,500 | 0 | 20,000 | |
| Restricted Cash to be used this year | | 319,122 | 0 | 0 | |
| Opening Funds | | 207,387 | 0 | 651,698 | |
| Closing Funds | | 0 | 824,934 | 1,572,123 | |

Notes

Income

| | |
|---|-----|
| Insurance Scheme Reimbursement - \$6181 | 4i |
| Reimbursement for Paul Hodges relocation expenses was not budgeted for - \$3400 | 13i |

Expenses

| | |
|---|-----|
| Administration Allocated - Computer calculation error corrected in October 2007 | 3e |
| Administration Allocated - Computer calculation error corrected in October 2007 | 5e |
| NEW Health invoice not yet received for August or September | 7e |
| Administration Allocated - Computer calculation error corrected in October 2007 | 11e |

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

Administration Allocated - Computer calculation
error corrected in October 2007 13e

Composition of Net Current Asset Position

Current Assets

| | |
|---------------------|-----------|
| Cash - Unrestricted | 1,518,302 |
| Cash - Restricted | 962,193 |
| Receivables | 462,292 |
| Inventories | 26,815 |

Less Current Liabilities

| | |
|------------------------------------|------------------|
| Payables & Provisions | -435,286 |
| Less: Cash Reserves - Restricted | -962,193 |
| Less: Cash Reserves - Unrestricted | 0 |
| | 1,572,123 |

COMMENT:

Please see statement notes (above) for an explanation of variances.

CONSULTATION: Nil

STATUTORY ENVIRONMENT: Local Government (Financial Management)
Regulations 1996

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENT: Simple Majority

2007/232 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Statement of Financial Activity for the period ending 30 September 2007 be endorsed.

Moved Cr PB Sachse

Seconded Cr MP Hogan

Carried 7/0

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

14.0 Reports of Elected Members

Cr PA Gillett left the room at 4:38pm.
Eva Haydon left the room at 4:39pm.
Cr PA Gillett returned to the room at 4:39pm.
Cr RN Breakell left the room at 4:40pm.
Eva Haydon returned to the room at 4:41pm.
Cr RN Breakell returned to the room at 4:42pm.
Cr MP Hogan left the room at 4:45pm.
Cr MP Hogan returned at 4:46pm.

Cr LG Cargeeg attended the following meetings / functions:

| | | |
|-----------------------|---------------------------------|----------------------|
| Fri 21 September 2007 | Mt Marshall Bush Fire Committee | Beacon |
| Wed 26 September 2007 | Beacon Telecentre AGM | Beacon |
| Sun 14 October 2007 | Back to Bencubbin Re-union | Perry Lakes |
| Wed 17 October 2007 | Sandalwood Field Day | Bencubbin/ Gabbin |
| Thurs 18 October 2007 | Bencubbin Silver Chain AGM | Bencubbin |
| | Beacon CRC AGM | Beacon |
| Sat 20 October | Hospital Fete | Bencubbin |
| | Shire of Mt Marshall Vote Count | Bencubbin |
| Sun 21 October 2007 | Welbungin Bush Fire Brigade | Welbungin |
| Mon 22 October 2007 | Bencubbin Football Club AGM | Bencubbin |
| Tue 23 October 2007 | Volvo Grader Receival & BBQ | Bencubbin |
| Wed 24 October 2007 | Road Inspection | Mt Marshall Shire |

Cr PB Sachse attended the following meetings / functions:

| | | |
|---------------------|---------------------------------|----------------------|
| Sat 20 October | Hospital Fete | Bencubbin |
| | Shire of Mt Marshall Vote Count | Bencubbin |
| Wed 24 October 2007 | Road Inspection | Mt Marshall Shire |
| Mon 22 October 2007 | Bencubbin Football Club AGM | Bencubbin |

Cr MP Hogan attended the following meetings / functions:

| | | |
|---------------------|----------------------|----------------------|
| Wed 17 October 2007 | Sandalwood Field Day | |
| | Benny/Gabbin | |
| Wed 24 October 2007 | Road Inspection | Mt Marshall Shire |

Cr DA Miguel attended the following meetings / functions:

| | | |
|---------------------|---------------------------------|----------------------|
| Sat 20 October 2007 | Shire of Mt Marshall Vote Count | Bencubbin |
| Wed 24 October 2007 | Road Inspection | Mt Marshall Shire |

Cr RN Breakell attended the following meetings / functions:

| | | |
|---------------------|-----------------------------|----------------------|
| Mon 22 October 2007 | Bencubbin Football Club AGM | Bencubbin |
| Wed 24 October 2007 | Road Inspection | Mt Marshall Shire |

Minutes for Ordinary Meeting of Council held on Wednesday 24 October 2007

Cr IN Miguel attended the following meetings / functions:

| | | |
|---------------------|--|----------------------|
| Wed 24 October 2007 | Road Inspection | Mt Marshall Shire |
| 21 | WAFF – Federal Minister for Agriculture Bush Fire Meeting | Morawa |

Cr PA Gillett attended the following meetings / functions:

| | | |
|-----------------------|---|------------------------|
| Wed 9 October 2007 | Bencubbin Sports Club Committee Meeting | Bencubbin |
| Wed 17 October 2007 | Sandalwood Field Day | Bencubbin/ Gabbin |
| Thurs 18 October 2007 | Bencubbin Silver Chain AGM Wheatbelt Area Consultative Committee & Wheatbelt Development Commission | Bencubbin Bencubbin |
| Sat 20 October | Hospital Fete Shire of Mt Marshall Vote Count | Bencubbin Bencubbin |
| Wed 24 October 2007 | Road Inspection | Mt Marshall Shire |

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15.0 Elected Members Motions of Which Previous Notice Has Been Given

Nil

16.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

2007/233 COUNCIL DECISION:

That late items 16.1, 16.2, 16.3 and 16.4 be considered as presented.

Moved Cr MP Hogan

Seconded Cr PB Sachse

Carried 7/0

16.1 Purchase of Lots 38 & 39 Monger Street - Bencubbin

LOCATION/ADDRESS: Bencubbin Townsite
NAME OF APPLICANT: N/A
FILE REFERENCE: A3/8
AUTHOR: Jack Walker – Senior Administration Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 22 October 2007

SUMMARY:

This report recommends that Council makes an offer of \$24,000 to Tyron Herron for the purchase of land and buildings situated at Lots 38 & 39 Monger Street, Bencubbin for commercial purposes.

BACKGROUND:

Mr Heron has left Bencubbin and is not likely to return. There is a possibility that the property could be purchased for the above amount.

COMMENT:

Council has allocated \$80,000 in the 2007/2008 budget for the purchase and development of industrial land. The property in question is currently zoned residential and would require re-zoning to commercial.

CONSULTATION: Eva Haydon – Chief Executive Officer

STATUTORY ENVIRONMENT: N/A

POLICY IMPLICATIONS: N/A

FINANCIAL IMPLICATIONS: Within budget

STRATEGIC IMPLICATIONS: N/A

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VOTING REQUIREMENT: Absolute Majority

OFFICER RECOMMENDATION:

That Lots 38 & 39 Monger Street, Bencubbin be purchased from Mr Tyron Heron for the sum of \$24,000 and the Lots be re-zoned commercial.

2007/234 COUNCIL DECISION:

That

- 1. Lots 38 & 39 Monger Street, Bencubbin be purchased from Mr Tyron Heron for the sum of \$24,000 and the Lots be re-zoned commercial; and**
- 2. Staff refer the item to Council to determine how the existing houses are to be dealt with.**

Moved Cr PB Sachse

Seconded Cr IN Miguel

**Carried 7/0
Absolute Majority**

Note: Although future action regarding Lots 38 & 39 Monger Street would be required to be referred to Council, Council felt it important that part 2 be recorded as an addition to the Officer's Recommendation.

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16.2. Development Lots 225 & 226 Rowlands St Bencubbin

LOCATION/ADDRESS: Lots 225 & 226 Rowlands St, Bencubbin
NAME OF APPLICANT: C Sachse & D Foley
FILE REFERENCE: A3/4a
AUTHOR: Eva Haydon – Chief Executive Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 23 October 2007
ATTACHMENT NUMBER: 16.2 – Letter from Craig Sachse & Dannelle Foley and attached plans

SUMMARY:

This item recommends that Council grant planning consent for the erection of a two storey Bluescope steel home on Lots 225 & 226 Rowlands St Bencubbin, providing building license conditions are met and no objections are received from neighbouring landowners.

BACKGROUND:

Council recently sold Lots 225 & 226 Rowlands St Bencubbin to Mr C Sachse and Ms D Foley.

COMMENT:

The proposed dwelling is clad in Bluescope steel which is a building material that is becoming more widely used throughout the state. The author has viewed several buildings which have all or some of the exterior clad in this material. They do not look out of keeping and indeed could be viewed as an improvement on some of the cladding used by builders of transportable dwellings.

Council's current Town Planning Scheme does not preclude the construction of a two story dwelling and the classification is more than adequate for this region.

There could be some privacy issues with neighbouring landowners and it would be prudent to allow a minimal consultation period to inform those landowners of the proposed development and allow them to comment.

CONSULTATION: Julian Goldacre – Environmental Health Officer

STATUTORY ENVIRONMENT: Town Planning Scheme 2 and Building Code

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

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VOTING REQUIREMENT: Simple Majority

2007/235 COUNCIL DECISION / OFFICER RECOMMENDATION:

That planning consent be granted for the erection of a two storey Bluescope steel home on Lots 225 & 226 Rowlands St Bencubbin, providing building license conditions are met and no objections are received from neighbouring landowners.

Moved Cr LG Cargeeg

Seconded Cr DA Miguel

Carried 7/0

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16.3 Purchase Lot 40 Monger St Bencubbin

LOCATION/ADDRESS: Lot 40 Monger St Bencubbin
NAME OF APPLICANT: C Peters
FILE REFERENCE: A3/5
AUTHOR: Eva Haydon – Chief Executive Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 23 October 2007

SUMMARY:

This item recommends that Council purchase Lot 40 Monger Street Bencubbin for the sum of \$25,000 providing that the owners agree to purchase Lot 136 Brown Street for the sum of \$25,000.

BACKGROUND:

Council has made budget provision for Industrial/Commercial land and the purchase of this lot, together with the purchase of lots 38 and 39 Monger Street, will provide valuable land for that purpose.

COMMENT:

The dwelling at Lot 136 Monger Street has been leased to Mrs Ann Reid for the past three years. Mrs Reid has been running craft activities in the premises. Mrs Reid is happy to relinquish the lease providing alternate premises can be made available. One of the Sandalwood Shops is still vacant, or alternatively, one of the rooms at the former Seventh Day Adventist Church could be used by the craft group.

CONSULTATION: Cr PA Gillett – Shire President

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Within Budget provision

STRATEGIC IMPLICATIONS: Provision made for purchase of land and for industrial land within Council's Plan for the Future

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VOTING REQUIREMENT: Simple Majority

OFFICER RECOMMENDATION:

That Lot 40 Monger Street, Bencubbin be purchased for the sum of \$25,000 providing that the owners agree to purchase Lot 136 Brown Street for the sum of \$25,000.

2007/236 COUNCIL DECISION:

That

- 1. Lot 40 Monger Street, Bencubbin be purchased for the sum of \$25,000 providing that the owners agree to purchase Lot 136 Brown Street for the sum of \$25,000; and**
- 2. Staff refer the item to Council to determine how the existing house is to be dealt with.**

Moved Cr LG Cargeeg

Seconded Cr PB Sachse

Carried 7/0

Note: Although future action regarding Lot 40 Monger Street would be required to be referred to Council, Council felt it important that part 2 be recorded as an addition to the Officer's Recommendation.

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16.4. Sale of Lot 136 Brown Street, Bencubbin

LOCATION/ADDRESS: Lot 136 Brown Street Bencubbin
NAME OF APPLICANT: Mr and Mrs C Peters
FILE REFERENCE: B3/11
AUTHOR: Eva Haydon – Chief Executive Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 23 October 2007

SUMMARY:

This item recommends that Council sells, for the sum of \$25,000, Lot 136 Brown Street Bencubbin to Mr and Mrs C Peters, providing they agree to the sale of Lot 40 Monger Street to the Shire of Mt Marshall for the sum of \$25,000.

BACKGROUND:

The dwelling at Lot 136 Monger Street has been leased to Mrs Ann Reid for the past three years. Mrs Reid has been running craft activities in the premises. Mrs Reid is happy to relinquish the lease providing alternate premises can be made available. One of the Sandalwood Shops is still vacant, or alternatively, one of the rooms at the former Seventh Day Adventist Church could be used by the craft group.

COMMENT:

The purchase of Lot 40 Monger Street Bencubbin has been addressed elsewhere in this agenda. The sale of this lot will facilitate this purchase and enable Council to achieve the development of an aesthetically pleasing commercial precinct in the main street.

CONSULTATION: Cr PA Gillett – Shire President
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil effect
STRATEGIC IMPLICATIONS: Complies with Council's Plan for the Future

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VOTING REQUIREMENT: Simple Majority

2007/237 COUNCIL DECISION / OFFICER RECOMMENDATION:

That:

- 1. Lot 136 Brown Street Bencubbin be sold to Mr and Mrs C Peters for the sum of \$25,000, providing they agree to sell Lot 40 Monger St Bencubbin to the Shire of Mt Marshall for the sum of \$25,000;**
- 2. Following a sworn valuation being obtained, the proposed sale be advertised for public comment; and**
- 3. If no objections are received, the CEO being delegated authority to complete the sale of Lot 136 Brown Street Bencubbin.**

Moved Cr PB Sachse

Seconded Cr MP Hogan

Carried 7/0

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| | |
|-------------|--|
| 17.0 | Next Meeting – Wednesday 21 November 2007, commencing at 6:45pm in Council Chambers, 80 Monger Street Bencubbin |
|-------------|--|

| | |
|-------------|---------------------------|
| 18.0 | Closure of Meeting |
|-------------|---------------------------|

The Presiding Member thanked all those present for their attendance and declared the meeting closed at 5:07pm.

These Minutes were confirmed by the Council at the Ordinary Meeting of Council held on 21 November 2007.

Date

Cr PA Gillett

President