



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that an Ordinary Meeting of Council was held on Tuesday 16 June 2020, in Council Chambers, 71 Monger St, Bencubbin, commencing at 4:00pm.

Cr ARC Sachse

President

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intentionally**

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

John Nuttall
Chief Executive Officer

Chairperson Initial

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 - 9.1 President

The President represented the Shire at the following meetings and training opportunities from 20 May to 16 June 2020.

20/05/2020	Kununoppin Medical Practice Committee Meeting, Zoom Electronic, with CEO John Nuttall.
21/05/2020	Mt Marshall Local Emergency Management Committee Meeting, Council Chambers, with Chief Executive Officer John Nuttall, Regulatory Officer/Executive Officer Jack Walker and Community Development Officer Rebecca Watson.
22/05/2020	WALGA COVID-19 Briefing Webinar with CEO John Nuttall
26/05/2020	Operational Area Support Group (OASG) Wheatbelt Electronic Meeting COVID-19
29/05/2020	WALGA COVID-19 Briefing Webinar
4/06/2020	Corporate Information Session, Council Chambers, with Deputy President Cr Nick Gillett, Cr Brendan Geraghty, Cr Tanya Gibson, Cr Leanne Gobbart, Cr Stuart Putt, Cr Ian Sanders and CEO John Nuttall
9/06/2020	Operational Area Support Group (OASG) Wheatbelt, Wheatbelt Interagency Exercise "Wheatbelt Outbreak COVID-19", Electronic Zoom
11/06/2020	Great Eastern Country Zone (GECZ) Executive Committee Meeting, Teleconference
16/06/2020	Project Aware Councillor Training, Video Conference Bencubbin Community Resource Centre with Deputy President Cr Nick Gillett, Cr Brendan Geraghty, Cr Tanya Gibson, Cr Leanne Gobbart, Cr Stuart Putt and Cr Ian Sanders
 - 9.2 Councillors

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11. **Reports of Committees**
 - 11.1 **Local Emergency Management Committee**
 - 11.1.1 **Minutes of the Local Emergency Management Committee Meeting held Thursday 21 May 2020**
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 - 12.1 **Chief Executive Officer**
 - 12.1.12 **AVONGRO – Request for Waiver of Charge**
 - 12.1.13 **NEWHealth Scheme**
 - 12.1.14 **COVID-19 Grant Schemes Feedback**
 - 12.1.15 **Offer to Purchase Vacant Land in Bencubbin**
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 - 12.4.14 **Statement of Financial Activity to 31 May 2020**
 - 12.5 **Community Development Officer**
 - 12.5.4 **Sturt Pea House – Commercial Hire Fee**
 - 12.6 **Regulatory Officer**
 - 12.7 **Development**
 - 12.8 **Environmental Health Officer**
13. **Elected Members’ Motions of Which Previous Notice Has Been Given**
14. **New Business of an Urgent Nature Introduced by Decision of the Meeting**
15. **Next Meeting – Tuesday 21 July 2020 commencing at 3:00pm in Council Chambers, Monger St, Bencubbin**
16. **Closure of Meeting**

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held on Tuesday 16 June 2020

1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 4.00pm and welcomed all those present.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr ARC Sachse	President	
Cr NR Gillett	Deputy President	
Cr LN Gobbart	Councillor	4.00-4.28, 4.47-5.00pm
Cr TM Gibson	Councillor	
Cr IC Sanders	Councillor	
Cr BC Geraghty	Councillor	
Cr SR Putt	Councillor	
Mr John Nuttall	Chief Executive Officer	
Ms Tanika McLennan	Finance and Administration Manager	
Ms Nadine Richmond	Executive Assistant	
Mrs Tracy Tranter	Member of the Public	4.00-4.57pm
Mr Len Cargeeg	Member of the Public	

Apologies

Nil

3.0 Standing Orders

2020/6-001 COUNCIL DECISION:

That Standing Order number 9.2 - Limitation of Number of Speeches be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr TM Gibson

Seconded Cr LN Gobbart

Carried 7/0

4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

The Presiding Member declared public question time open at 4:01pm and closed at 4:02pm.

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The Shire of Mt Marshall would like to extend our condolences to the family of Annette Gillett, who passed away suddenly on Friday, 12th June 2020. Annette lived with her family in Bencubbin for many years. Her husband David was a Councillor for the Shire of Mt Marshall, and her son Nick is currently Deputy President. Annette is remembered for her support of the Mt Marshall and Districts Agricultural Society and as an accomplished cook, crafts person and gardener. Rest in Peace.

9.0 Report's of Councillors

9.1 President's Report

Purpose:

This report is prepared by the President to provide Council and the community of Mt Marshall with information about activities undertaken.

Comment:

The President represented the Shire at the following meetings and training opportunities from 20 May to 16 June 2020:

- | | |
|------------|--|
| 20/05/2020 | Kununoppin Medical Practice Committee Meeting, Zoom Electronic, with CEO John Nuttall. |
| 21/05/2020 | Mt Marshall Local Emergency Management Committee Meeting, Council Chambers, with Chief Executive Officer John Nuttall, Regulatory Officer/Executive Officer Jack Walker and Community Development Officer Rebecca Watson. |
| 22/05/2020 | WALGA COVID-19 Briefing Webinar with CEO John Nuttall |
| 26/05/2020 | Operational Area Support Group (OASG) Wheatbelt Electronic Meeting COVID-19 |
| 29/05/2020 | WALGA COVID-19 Briefing Webinar |
| 4/06/2020 | Corporate Information Session, Council Chambers, with Deputy President Cr Nick Gillett, Cr Brendan Geraghty, Cr Tanya Gibson, Cr Leeanne Gobbart, Cr Stuart Putt, Cr Ian Sanders and CEO John Nuttall |
| 9/06/2020 | Operational Area Support Group (OASG) Wheatbelt, Wheatbelt Interagency Exercise "Wheatbelt Outbreak COVID-19", Electronic Zoom |
| 11/06/2020 | Great Eastern Country Zone (GECZ) Executive Committee Meeting, Teleconference |
| 16/06/2020 | Project Aware Councillor Training, Video Conference Bencubbin Community Resource Centre with Deputy President Cr Nick Gillett, Cr Brendan Geraghty, Cr Tanya Gibson, Cr Leeanne Gobbart, Cr Stuart Putt and Cr Ian Sanders |

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9.2 Councillors

Nil

10.0 Petitions / Deputations / Presentations / Submissions

Nil

11.0 Reports of Committees

11.1 Local Emergency Management Committee

11.1.1 Minutes of Local Emergency Management Committee Meeting held 21 May 2020

File No:	4.0071
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant 11.1.1 – Minutes of the Local Emergency Management Committee Meeting held Thursday 21 May 2020
Attachments:	
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	N/A

Background:

Nil

Consultation:

Nil

Statutory Environment:

Local Government Act (1995)

Section 5.8: Establishment of Committees

A local government may establish committees of three (3) or more persons to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

Relevant Plans and Policy:

Local Emergency Management Arrangements

Financial Implications:

Nil

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12.0 Reports of Officers

12.1 Chief Executive Officer

12.1.12 Avongro – Request for Waiver of Charge

File No:	4.0236
Location/Address:	Gabbin
Name of Applicant:	Avongro Inc
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.12 - Correspondence from Avongro Inc
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Correspondence has been received from Liz Kington, Deputy Chair Avongro Inc (copy attached) requesting that Council consider waiving the fees for the hire of two portable toilets for the weekend of 4 & 5 July when they are holding their annual tree planting festival.

The cost for hiring of two toilets for a weekend would be \$294 (GST inclusive). Arrangements for the collection and return of the toilets have already been made by the group so this would be the only cost involved.

Consultation:

Correspondence making this request has been received and is attached.

Statutory Environment:

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

(1) Subject to subsection (2) and any other written law, a local government may —

(a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money,
which is owed to the local government.

* Absolute majority required.

Relevant Plans and Policy:

Nil

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Financial Implications:

There would be a reduction of income to the Shire of \$294 for the hire of the toilets should this request be granted.

Risk Assessment:

As with any request of this nature it can create a precedent for the Shire when considering future similar applications.

Community & Strategic Objectives:

Outcome 3.1 Maintain and improve access and connectivity to our natural assets

3.1.1 Identify vulnerable environments or areas in need of protection

3.1.2 Encourage eco-tourism through the district

3.1.3 Support protection of existing and remnant vegetation

3.1.4 Encourage and support community awareness and participation in environmental projects

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

Comment:

Given the nature of the work that Avongro Inc are undertaking and the fact that they are a small not-for-profit organisation it is recommended that Council consider their request favourably. The loss of income involved is minimal and it will certainly assist the function to run in an appropriate manner especially considering the need to maintain good hygiene in the wake of the COVID-19 pandemic.

2020/6-005 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That Council, subject to section 6.12 Local Government Act 1995, waive the charge of \$294 to Avongro Inc. for the hire of two portable toilets for the weekend of 4 and 5 July 2020.

Moved Cr TM Gibson

Seconded Cr LN Gobbart

Carried 7/0

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12.1.13 NEWHealth Scheme

File No:	4.0240
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.13 - NEWHealth Memorandum of Understanding
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The NEWHealth scheme which provides Environmental Health Services to the NEWROC Shires is governed by a Memorandum of Understanding (MOU) signed by the parties involved in the scheme. The scheme employs an Environmental Health Officer (EHO) who provides health services to the Shires. Currently Mt Marshall administers the scheme.

The NEWROC Chief Executive Officer's (CEO's) have been made aware that the Shire of Mukinbudin intend to pull out of the scheme as they have made alternative arrangements for provision of health services with another shire. Additionally the Shire of Trayning have indicated that they wish to reduce the level of service that they currently receive.

Conversations have been held with the Shire of Dowerin CEO (given that they are now part of NEWROC) to determine if they would wish to be involved in the scheme. That decision will be taken by their Council shortly.

Consultation:

There have been discussions between the NEWROC CEO's regarding the current MOU, service agreement and delivery options. There have also been discussions with Mr Peter Toboss the NEWHealth EHO regarding the scheme and potential ways in which service delivery to the scheme could be improved.

Statutory Environment:

Whilst there is no statutory requirement to employ an EHO, the Shire does have several legislative requirements particularly regarding delivery of health assessments of food premises, aquatic facilities (including water quality testing) and other environmental health responsibilities.

Relevant Plans and Policy:

There is a current MOU (copy attached) which will need to be reviewed given the changes which will need to occur to the scheme.

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Financial Implications:

The scheme currently costs Mt Marshall in the region of \$36,000 per year. That figure may increase if the number of Shires involved reduces overall.

Risk Assessment:

Without an EHO provided as part of the scheme the Shire would have to contract the services mentioned above from elsewhere. Not only could this be more costly it would certainly reduce the service provision to the community.

Community & Strategic Objectives:

Outcome 4.2 Strong representation on behalf of the Community

4.2.3 Facilitate resource sharing and actively participate in partnerships on a regional basis

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.2 Provide sufficient resources to facilitate effective governance

4.3.3 Ensure compliance with all relevant legislation

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

Comment:

The Chief Executive Officer believes that the NEWHealth scheme is a valuable one and would recommend to Council that Mt Marshall remain part of the scheme. This will enable the Shire to undertake the legislative requirements placed upon it through the EHO employed by the scheme.

Whilst it is not possible to provide final costings of a revised scheme (as this will depend upon which other Shires are involved) indications are that the majority of the NEWROC Shires intend to remain part of the scheme which will mean that the cost is not increased dramatically. Should several of the NEWROC Shires decide to pull out at this stage, causing the cost of the scheme to increase substantially, then the matter would be brought back to Council to determine what other options are available and financially achievable.

It is intended, should Council vote in favour of the officer recommendation to continue in the scheme, that when a new MOU has been prepared and the associated scheme costings been finalised that the matter would come back to Council for final approval prior to the MOU being signed.

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2020/6-006 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That Council:

- 1. Confirm the 'in principal' commitment of the Shire of Mt Marshall to the NEWHealth Scheme***
- 2. Direct the Chief Executive Officer to liaise with the NEWROC Chief Executive Officers to prepare a revised NEWHealth Scheme Memorandum of Understanding***
- 3. Direct that the revised Memorandum of Understanding and NEWHealth scheme service provision cost be presented to Council for adoption prior to finalising the documents.***

Moved Cr SR Putt

Seconded Cr BC Geraghty

Carried 7/0

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12.1.14 COVID-19 Grant Schemes Feedback

File No:	N/A
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

At the Special Council Meeting held on 6 May 2020 the following resolution was passed:

That Council:

- 1. Endorse the Shire providing a grant scheme for community sporting groups and not for profit groups as outlined above up to a maximum of \$1500 per group*
- 2. Endorse the Shire providing Business on line presence funding as outlined above up to a maximum of \$1000 per business*
- 3. Resolve to refund facility hire costs invoiced to the Bencubbin winter sports groups (Bencubbin Football Club, Bencubbin Hockey Club and Bencubbin Netball Club) up to 30 June 2020*
- 4. Resolve to pay to the Beacon Community Recreation Council the power costs associated with the Beacon Recreation Centre for the period 1 April 2020 to 30 June 2020 on condition that those power costs are not passed onto the Beacon Winter Sports groups by the Beacon Community Recreation Council, or those groups are refunded the power costs should they already have been passed onto the sporting clubs*
- 5. Delegate authority to the Chief Executive Officer to assess and administer the above funding opportunities*

*Moved Cr TM Gibson
Absolute Majority*

Seconded Cr SR Putt

Carried 6/0

As a result of this resolution the schemes were advertised in the local papers and open for applications for two weeks. Applications closed on 29 May and were assessed and processed the following week.

Consultation:

Nil

Statutory Environment:

Nil

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Relevant Plans and Policy:

Nil

Financial Implications:

Council set a budget of \$85000 to deal with Covid-19 related issues including these grant schemes.

Risk Assessment:

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.2 Provide sufficient resources to facilitate effective governance

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

Community & Strategic Objectives:

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.2 Provide sufficient resources to facilitate effective governance

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

Comment:

The Shire provided the two grant schemes aimed at supporting local sporting and community groups to obtain goods or services from local businesses and aimed at assisting businesses with their online offerings. The schemes seemed to be well received in the community.

At the close of the grant rounds a number of applications had been received for both schemes. After the applications were assessed the following awards were made:

Community Sporting and Not-for-profit Grant Recipients

Beacon Playgroup	\$1500
Beacon Bowling Club	\$1500
Beacon Football Club	\$1500
Bencubbin Sports Club	\$1164
Beacon Progress	\$1500
Beacon Men's Shed	\$929.50
Welbungin Progress	\$1500
Lake McDermott Group	\$1500
Beacon Hockey Club	\$880
Bencubbin Netball Club	\$1300
Bencubbin Hockey Club	\$930
Total	\$14,203.50

Business Online Presence Grant Recipients

The Body Coach

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Table and Taste
Varley Transport
Beacon Bulletin
Vanessa Munns Music
Wild Orange Wellbeing
Beacon Central CRC
Luxe and Luna Linen
Bencubbin Truck N Auto
ICS Carpentry
Hands-On Therapeutic Massage
Fire and Slice Mobile Pizza

The online recipients will each receive up to \$1000 support for their chosen request, being either preparation of a new website, improvement of an existing website or other online assistance.

2020/6-007 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That Council receive the information.

Moved Cr TM Gibson

Seconded Cr SR Putt

Carried 7/0

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12.1.15 Offer to Purchase Vacant Land in Bencubbin

File No:	4.0059
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.15 - Correspondence from Mr Halaka
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The Shire owns various pieces of land suitable for residential property construction across both Bencubbin and Beacon. This land has been advertised as being available for purchase for several years through various channels, including on-line.

The administration was recently contacted by Mr Sameh Fathy Hafez Halaka with an offer to purchase Lot 233 Baxter Street Bencubbin. His correspondence is attached.

Mr Halaka has offered to pay \$2500 for the vacant land in question, and further has indicated that he will build on the block within the next two to three years

Consultation:

Nil

Statutory Environment:

Local Government Act 1995

3.58. Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

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- (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;
 - and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
 - (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

Relevant Plans and Policy:

Nil

Financial Implications:

Should Council be willing to accept the offer subject to the necessary advertising period then this sale will be budgeted in the 2020/21 budget which is currently being prepared.

Council needs to weigh up the potential economic benefit of selling the land, with the potential for construction on that land, against the potential to devalue other land and property within the town (and rest of the Shire) by selling for such a low amount as that offered.

Risk Assessment:

As mentioned in the financial implications section Council needs to balance the risk between a potential sale of land in Bencubbin at a lower amount than expected over any potential impact upon surrounding land values and future land sales.

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Cr LN Gobbart declared a proximity interest in item 12.1.16 being that she has an investment in a neighbouring property to the subject block.

Cr LN Gobbart left the meeting at 4.28pm.

12.1.16 Request for Land – Bencubbin Truck and Autos

File No:	4.0226
Location/Address:	40 Monger St, Bencubbin
Name of Applicant:	Bencubbin Truck and Autos
Name of Owner:	Shire of Mt Marshall
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.16 - Correspondence from Bencubbin Truck and Autos
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

An approach has been made to the Shire (correspondence attached) regarding the possibility of Bencubbin Truck N Autos being gifted the land at 40 Monger Street, Bencubbin which adjoins their current property. The request is made on the basis that the company intend to extend their current premises to allow for safe and sheltered mechanical work to be undertaken upon large vehicles. It will extend the capacity of the business and it is anticipated to lead to further employment opportunities in the town. As is raised within the correspondence the venture will also depend upon negotiations for access with Bencubbin Sports Club which are currently ongoing.

There is also a request that Council ‘roll over’ the Economic Development Funding (EDF) provided this current financial year for a shed at the back of the property to next financial year and allow that money to be used for this project.

Additionally, Benny Truck N Auto would also like the Shire to be able to provide labour assistance relating to works needed to be undertaken on the land should it be gifted to them.

Benny Truck N Auto intend to apply for the Regional Economic Development (RED’s) funding in the current round and would also require a letter of support for that application should Council be prepared to agree to their requests.

Consultation:

There have been some preliminary discussions regarding this proposal and correspondence regarding the detail is attached.

Statutory Environment:

Local Government Act 1995

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3.58. Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not; property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

(a) the names of all other parties concerned; and

(b) the consideration to be received by the local government for the disposition; and

(c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

Relevant Plans and Policy:

Nil

Financial Implications:

Whilst a valuation has not yet been carried out on the land (as required by legislation should Council resolve to gift it) it is anticipated that the value of the land is less than \$10,000.

Council have already agreed to provide EDF monies this financial year in the sum of \$9945.22. The request is that money be ringfenced from next year's EDF and it be increased to \$15,000 (the maximum award available from the fund).

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The cost of the additional works requested has not yet been calculated.

Risk Assessment:

There are risks apparent on both sides of this request:

- Restricting the opportunity for a local business to expand may lead them to consider their options regarding remaining in town. Should they leave it would be a major loss of an important business.
- Should the Shire gift the land there may be an expectation from other businesses and community members that the same would happen should they make a similar request.
- There is (albeit small) a direct financial loss to the Shire from granting this request. However, that may be counterbalanced by the fact that the Shire would in the future receive rate income from the land along with the possibility of increased employment.

Community & Strategic Objectives:

Outcome 2.1 Actively support and develop local and new business

2.1.6 Support opportunities for all businesses

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.3 Ensure compliance with all relevant legislation

4.3.4 Ensure that facilities are being maintained, developed/rationalised in line with the Asset Management Plan and Long Term Financial Plan

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

Comment:

It is anticipated that this will not be an easy decision for Council to make. Whilst it would be unusual for the Shire to consider giving away land that it owns, the economic development aspect of the proposal is such that may well lead Council to think that it would be an appropriate decision.

Legislation requires the following should Council be prepared to indicate that they support the idea in principal:

- Obtain a valuation of the land
- Advertise the intention to gift the land to Bencubbin Truck N Auto
- Provide the opportunity for comments to be lodged regarding the decision
- Make a final determination based upon the request, the land valuation and any submissions received

Given the process, which is required above, before a final decision can be made the recommendation in this report is for Council to indicate at this stage that they are prepared to consider the request and direct that a valuation be obtained and the proposal advertised for comment.

Chairperson Initial

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12.1.17 Disability Access and Inclusion Plan 2020-2025

File No:	4.0218
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	John Nuttall, Chief Executive Officer
Attachments:	12.1.17 - Responses to Draft DAIP 2020 – 2025 Community Consultation
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	May 2020

Background:

Under the *WA Disability Services Act 1993* (amended 2004), all public authorities are required to develop, implement and review a Disability Access Inclusion Plan (DAIP) every five years.

The Shire's DAIP 2012-2017 has been reviewed and a new DAIP 2020 - 2025 has been developed. That draft document was presented to Council at the Ordinary Council Meeting held in May. The following resolution was passed:

2020/5-016 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That Council:

- 1. endorses the Draft Disability Access and Inclusion Plan 2020 – 2025;*
- 2. Directs the Chief Executive Officer to obtain feedback from the community regarding the draft plan;*
- 3. Request community feedback be considered when a final DAIP is being prepared and presented to Council for adoption*

Moved Cr IC Sanders

Seconded Cr SR Putt

Carried 7/0

Consultation:

There has been (as directed) a period of advertised community consultation. Some feedback has been received and is attached to this item.

Statutory Environment:

Local Government Act 1995.

Disability Services Act 1993 (amended 2004);

WA Equal Opportunity Act 1984 (amended 1988);

Commonwealth Disability Discrimination (DDA) Act 1992.

Relevant Plans and Policy:

There is a current DAIP which has expired.

Chairperson Initial

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12.2 Works Supervisor

12.2.3 Works Report May 2020

File No:	N/A
Location/Address:	Mt Marshall District
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Aaron Wootton – Works Supervisor
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

In the interest of better communications the following report of activities and tasks carried out by the Shire's works department is provided to Council.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

ECONOMIC - Provide an effective and efficient transportation network

E 3.2 Maintain an efficient, safe and quality local road network

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

Roads/Streets

Mandiga-Marindo Rd -RCC- Gravel sheeting of the planned 2 kilometres of road will be completed by Friday 12 June.

Chairperson Initial

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12.3 Executive Assistant

12.3.7 Status Report – May 2020

File No:	N/A
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	12.3.7 – Status Report May 2020
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The status report is a register of Council resolutions that are allocated to Shire staff for actioning. When staff have progressed or completed any action in relation to Council's decision, comments are provided until the process is completed or superseded by more recent Council resolutions.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

In the interest of increased transparency and communication with the community, the status report is provided for information.

Chairperson Initial

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2020/6-011 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

The Status Report for May 2020 be received.

Moved Cr TM Gibson

Seconded Cr IC Sanders

Carried 7/0

Chairperson Initial

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12.3.8 Freedom of Information Statement Review 2020

File No:	4.0237
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	12.3.8 – DRAFT Freedom of Information Statement June 2020.
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Under the Freedom of Information Act 1992 the Shire of Mt Marshall is required to cause an up to date information statement to be published at intervals of no more than 12 months.

The statement must contain certain information including, amongst other things:

- a) The structure and functions of the agency;
- b) A description of the ways in which the functions of the agency affect members of the public;
- c) A description of the arrangements enabling the public to participate in the formulation of shire policies;
- d) The types of documents held by the agency;
- e) A description of the ways in which members of the public can access documents / information; and
- f) A description of the procedures for amending personal information.

The Shire is required to submit a statistical return annually, reporting any access applications and allowing the Office of the Information Commissioner to be appraised of where the Shire stands in relation to its obligations under sections 94 through to 97 of the Freedom of Information Act 1992.

A brief statement is published annually forming part of the Shire's Annual Report. The statement provided in the Annual Report refers to the Shire's full Freedom of Information Statement being available for viewing on our website or by request at the Shire office.

Consultation:

John Nuttall – Chief Executive Officer

Statutory Environment:

Freedom Of Information Act 1992 - Sect 96

Chairperson Initial

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12.4 Finance and Administration Manager

12.4.13 Accounts Paid to 31 May 2020

File No: 4.0042
Location/Address: N/A
Name of Applicant: Nil
Name of Owner: N/A
Author: Sandy Wyatt – Finance Officer
Attachments: Nil
Declaration of Interest: Nil
Voting Requirements: Simple Majority
Previously Considered: Nil

Background:

Following is a List of Accounts submitted to Council on Tuesday 16 June 2020 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
48	31/05/2020	BANK FEES - BANK FEES	BANK FEES	113.44
48	07/05/2020	BANK FEES - BANK FEES	BANK FEES	4.20
177	11/05/2020	WATER CORPORATION	LEGAL FEES-WADDOURING DAM LICENCE	2750.00
178	20/05/2020	TELSTRA	UTILITY CHARGES-APRIL20	1426.02
179	20/05/2020	WATER CORPORATION	UTILITY CHARGES 9.3.20-11.5.20	35098.29
EFT16176	01/05/2020	CRISP WIRELESS PTY LTD	BUSINESS LITE SUBSCRIPTION-INTERNET ACCESS	328.90
EFT16177	01/05/2020	SYNERGY	UTILITY CHARGES 11.3.20-7.4.20	1347.16

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Chq/EFT	Date	Name	Description	Amount
EFT16178	07/05/2020	SYNERGY	UTILITY CHARGES 19.3.20-15.4.20	484.59
EFT16179	08/05/2020	SYNERGY	UTILITY CHARGES 15.2.20-9.4.20	102.37
EFT16180	11/05/2020	SHIRE OF WYALKATCHEM	EHO RENT 14.4.20-11.5.20 & WATER 14.8.19-8.10.19 & 6.12.19-11.2.20	751.06
EFT16181	11/05/2020	WESTRAC PTY LTD	APRIL SUPPLIES	1019.04
EFT16182	11/05/2020	AVON WASTE	RUBBISH COLLECTION-APRIL20	6240.48
EFT16183	11/05/2020	BOC GASES	GAS CYLINDERS	41.38
EFT16184	11/05/2020	CJD EQUIPMENT PTY LTD	APRIL SUPPLIES	386.17
EFT16185	11/05/2020	NINGHAN SPRAYING & AG SERVICES	APRIL SUPPLIES	893.40
EFT16186	11/05/2020	KTY ELECTRICAL SERVICES	APRIL REPAIRS	6605.72
EFT16187	11/05/2020	BENCUBBIN NEWS & POST	POSTAGE 20.4.20-24.4.20	18.83
EFT16188	11/05/2020	WINC AUSTRALIA PTY LTD	APRIL SUPPLIES	168.17
EFT16189	11/05/2020	WA DISTRIBUTORS PTY LTD-ALL-WAYS FOODS	APRIL SUPPLIES	442.80
EFT16190	11/05/2020	AG IMPLEMENTS MUKINBUDIN	APRIL SUPPLIES	160.47
EFT16191	11/05/2020	BENCUBBIN TRUCK N AUTO'S	TYRES	1085.50
EFT16192	11/05/2020	CIVIC LEGAL	PROJECT AWARE GOVERNANCE PROGRAM	1650.00
EFT16193	11/05/2020	PB & DM SACHSE	GRAVEL PURCHASES	1768.80
EFT16194	11/05/2020	BENCUBBIN AG SUPPLIES	APRIL SUPPLIES	556.33
EFT16195	11/05/2020	REFUEL AUSTRALIA	FUEL-APRIL20	206.78
EFT16196	11/05/2020	KUNUNOPPIN MEDICAL PRACTICE	STAFF FLU VACCINATIONS	400.50
EFT16197	11/05/2020	MERREDIN PANEL & PAINT	INSURANCE EXCESS	300.00
EFT16198	11/05/2020	CR IC SANDERS	MEETING FEES & ALLOWANCES 18.3.20- 21.4.20	493.18
EFT16199	11/05/2020	GREAT SOUTHERN FUELS	FUEL-APRIL20	5530.60
EFT16200	11/05/2020	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY COSTS-1043	674.41
EFT16201	11/05/2020	WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD	MARCH SUPPLIES	164.95
EFT16202	11/05/2020	LO-GO APPOINTMENTS	CONTRACT SERVICES	3588.53
EFT16203	11/05/2020	WA CONTRACT RANGER SERVICES	RANGER SERVICES 7.4.20 & 23.4.20	654.50

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Chq/EFT	Date	Name	Description	Amount
EFT16204	11/05/2020	LOREN NORTHOVER	AQUATIC CENTRE REIMBURSEMENT SCHEME 2019/20	18.50
EFT16205	11/05/2020	MARKET CREATIONS	COMPUTER SERVICES	1880.16
EFT16206	11/05/2020	ZARABAR FARMS PTY LTD	GRAVEL	628.10
EFT16207	11/05/2020	CR ARC SACHSE	MEETING FEES & ALLOWANCES 18.3.20-21.4.20	1617.65
EFT16208	11/05/2020	MARKETFORCE PTY LTD	ADVERTISING	379.05
EFT16209	11/05/2020	CR STUART PUTT	MEETING FEES & ALLOWANCES 18.3.20-21.4.20	493.18
EFT16210	11/05/2020	CENTRAL REGIONAL TAFE	STUDY-LOCAL GOVERNMENT ADMINISTRATION-M.WYATT	97.60
EFT16211	11/05/2020	TOLL TRANSPORT PTY LTD	FREIGHT-APRIL20	100.49
EFT16212	11/05/2020	THE BENCUBBIN SHOP	INSECT SPRAY	8.69
EFT16213	11/05/2020	SCUD AG SUPPLIES	APRIL SUPPLIES	166.76
EFT16214	11/05/2020	AFGRI EQUIPMENT AUSTRALIA	MARCH SUPPLIES	1567.14
EFT16215	11/05/2020	DYNAMIC POOLS AUSTRALIA PTY LTD	MT MARSHALL AQUATIC CENTRE UPGRADE	119846.34
EFT16216	11/05/2020	WJ & J BEAGLEY	GRAVEL PURCHASES	3371.50
EFT16217	11/05/2020	INTERFIRE AGENCIES	HELMETS	12162.54
EFT16218	11/05/2020	EASISALARY	PAYROLL DEDUCTIONS	476.12
EFT16219	11/05/2020	WCCI PTY LTD TRADING AS AQUALOO T/A WEST COAST COMMERCIAL INDUSTRIES	MAY SUPPLIES	1491.60
EFT16220	12/05/2020	SYNERGY	UTILITY CHARGES 15.2.20-16.4.20	5176.19
EFT16221	13/05/2020	SYNERGY	UTILITY CHARGES 15.2.20-17.4.20	442.43
EFT16222	14/05/2020	BENDIGO BANK	APRIL SUPPLIES	689.15
EFT16223	14/05/2020	STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	675.00
EFT16224	14/05/2020	SHIRE OF MT MARSHALL	PAYROLL DEDUCTIONS	340.00
EFT16225	15/05/2020	SHIRE OF MT MARSHALL	NEW HEALTH RECOUP 31.3.20	2230.17
EFT16226	15/05/2020	SHIRE OF TRAYNING	DOCTORS HOUSE RENT & VEHICLE EXPENSES	1215.75
EFT16227	15/05/2020	BORAL CONSTRUCTION MATERIALS	BITUMEN SEALING	82707.57

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Chq/EFT	Date	Name	Description	Amount
EFT16228	15/05/2020	MODULAR WA	CONSTRUCTION & SITING EXECUTIVE HOUSE	109397.00
EFT16229	20/05/2020	WESTRAC PTY LTD	MAY SUPPLIES	356.16
EFT16230	20/05/2020	KTY ELECTRICAL SERVICES	MAY REPAIRS	816.53
EFT16231	20/05/2020	BENCUBBIN NEWS & POST	POSTAGE 11.5.20-15.5.20	156.81
EFT16232	20/05/2020	BEACON COUNTRY CLUB INC.	ECONOMIC DEVELOPMENT FUND	2443.30
EFT16233	20/05/2020	MOORE STEPHENS (WA) PTY LTD	FINANCIAL & MANAGEMENT REPORTING-T.MCLENNAN	2191.20
EFT16234	20/05/2020	WINC AUSTRALIA PTY LTD	MAY SUPPLIES	129.97
EFT16235	20/05/2020	ICS CARPENTRY	MAY REPAIRS	648.45
Eft16236		CANCELLED		
EFT16237	20/05/2020	REBECCA WATSON	REIMBURSEMENT FOR UNIFORM	308.16
EFT16238	20/05/2020	BENCUBBIN TRUCK N AUTO'S	APRIL REPAIRS	2296.30
EFT16239	20/05/2020	LANDGATE	RURAL UV GENERAL REVALUATION 2019/2020	6268.98
EFT16240	20/05/2020	BENCUBBIN AG SUPPLIES	MAY SUPPLIES	720.45
EFT16241	20/05/2020	LOCAL PEST CONTROL	PEST CONTROL	297.88
EFT16242	20/05/2020	CR IC SANDERS	MEETING FEES & ALLOWANCES 22.4.20-19.5.20	493.18
EFT16243	20/05/2020	GREAT SOUTHERN FUELS	FUEL-MAY20	8531.63
EFT16244	20/05/2020	NADINE RICHMOND	REIMBURSEMENT-UNIFORM	90.00
EFT16245	20/05/2020	KC SALES	MAY SUPPLIES	236.03
EFT16246	20/05/2020	LO-GO APPOINTMENTS	CONTRACT SERVICES	2114.07
EFT16247	20/05/2020	SANDRA WYATT	REIMBURSE-TRAVEL	60.29
EFT16248	20/05/2020	MERREDIN REFRIGERATION & AIR CONDITIONING	MAY REPAIRS	1037.74
EFT16249	20/05/2020	CR ARC SACHSE	MEETING FEES & ALLOWANCES 22.4.20-19.5.20	1633.52
EFT16250	20/05/2020	WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES	215.06
EFT16251	20/05/2020	ASPHALT IN A BAG	MAY SUPPLIES	1718.75
EFT16252	20/05/2020	CR NICK GILLETT	MEETING FEES & ALLOWANCES-FEBRUARY20	2666.87

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Chq/EFT	Date	Name	Description	Amount
EFT16253	20/05/2020	CR STUART PUTT	MEETING FEES & ALLOWANCES 22.4.20-19.5.20	493.18
EFT16254	20/05/2020	LEEANNE NOLA GOBBART	MEETING FEES & ALLOWANCES 22.4.20-19.5.20	523.75
EFT16255	20/05/2020	BEACON GUN CLUB SSAA INC	CLUB SUPPORT FUND 2019/20	5658.80
EFT16256	20/05/2020	AVON VALLEY TOYOTA	PURCHASE-UTE	33184.80
EFT16257	20/05/2020	MEG LEE WYATT	REIMBURSEMENT UNIFORM	90.00
EFT16258	20/05/2020	CR TM GIBSON	MEETING FEES & ALLOWANCES 22.4.20 TO 19.5.20	637.06
EFT16259	20/05/2020	CR B C GERAGHTY	MEETING FEES & ALLOWANCES 18.3.20-21.4.20	986.36
EFT16260	20/05/2020	ANDREW WILLIAM SCHMIDT	GRAVEL	2893.00
EFT16261	26/05/2020	EASISALARY	PAYROLL DEDUCTIONS	396.17
Eft16262		TRUST PAYMENT-SEE BELOW		
EFT16263	26/05/2020	SHIRE OF MT MARSHALL	NEW HEALTH RECOUP 30.4.20	2756.17
EFT16264	26/05/2020	AUSTRALIAN TAXATION OFFICE	BAS-APRIL20	10119.00
EFT16265	21/05/2020	SYNERGY	UTILITY CHARGES 15.2.20-30.4.20	136.30
EFT16266	26/05/2020	WA DISTRIBUTORS PTY LTD-ALL-WAYS FOODS	MAY SUPPLIES	137.30
Eft16267		TRUST PAYMENT-SEE BELOW		
EFT16268	25/05/2020	SYNERGY	STREETLIGHTS 25.3.20-24.4.20	1907.62
Eft16269		JUNE PAYMENT		
Eft16270		JUNE PAYMENT		
EFT16271	29/05/2020	CARDTRONICS AUSTRALASIA PTY LTD	ONGOING FEES FOR THE ATM-APRIL20	35.23
DD10029.1	06/05/2020	WALGS PLAN	PAYROLL DEDUCTIONS	7702.52
DD10029.2	06/05/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	781.05
DD10029.3	06/05/2020	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	253.47
DD10029.4	06/05/2020	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	207.77
DD10029.5	06/05/2020	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	43.62
DD10029.6	06/05/2020	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	584.60
DD10029.7	06/05/2020	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	188.46
DD10051.1	20/05/2020	WALGS PLAN	PAYROLL DEDUCTIONS	7891.77

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Chq/EFT	Date	Name	Description	Amount
DD10051.2	20/05/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	781.78
DD10051.3	20/05/2020	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	208.56
DD10051.4	20/05/2020	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	256.15
DD10051.5	20/05/2020	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	87.23
DD10051.6	20/05/2020	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	584.60
DD10051.7	20/05/2020	CHILD CARE SUPER	SUPERANNUATION CONTRIBUTIONS	176.68
DD10051.8	20/05/2020	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	188.46
				537,958.04

2. Trust

Chq/EFT	Date	Name	Description	Amount
EFT16262	21/05/2020	DONNA PUTT	REFUND OF GYM KEY DEPOSIT	10.00
EFT16267	27/05/2020	BENCUBBIN SPORTS CLUB INC.	SOCIAL CLUB PURCHASES-INV134	59.00
				69.00

3. Mastercard

Details	Amount
Little hotelier fees	81.95
Little hotelier fees	81.95
Zoom	23.09
Bank fees	4.00
Bank fees	4.00
Ink cartridges	127.95
Wireless usb adaptor	72.95
Nano usb adaptor	78.42
Support.Comm.during Covid-19	160.00
Bank fees	4.00
Postage-two way radio	27.89
Return of ppe	18.95
Bank fees	4.00
	689.15

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This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **16 June 2020**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

John Nuttall
Chief Executive Officer

Consultation:

Tanika McLennan – Finance and Administration Manager

Statutory Environment:

Financial Management Regulations and the Local Government Act 1995

Relevant Plans and Policy:

Nil

Financial Implications:

An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.

Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

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Comment:

Nil

2020/6-013 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That the Accounts Listed

<i>Municipal Fund</i>	\$ 537,958.04
<i>Trust Fund</i>	\$ 69.00
<i>Mastercard</i>	\$ <u>689.15</u>
<i>Total</i>	\$ 538,716.19

Be endorsed.

Moved Cr SR Putt

Seconded Cr BC Geraghty

Carried 7/0

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12.4.14 Statement of Financial Activity to 31 May 2020

File No:	4.0042
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Tanika McLennan – Finance & Admin Manager
Attachments:	12.4.14 – Statement of Financial Activity to 31 May 2020
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

Relevant Plans and Policy:

Nil

Financial Implications:

The statement presented to Council is the most up to date information on its current financial position.

Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

Nil

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2020/6-014 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

The Statement of Financial Activity for the month ending 31 May 2020 be endorsed.

Moved Cr TM Gibson

Seconded Cr LN Gobbart

Carried 7/0

Chairperson Initial

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Mrs Tracy Tranter left the meeting at 4.57pm.

12.5 Community Development Officer

12.5.4 Sturt Pea House – Commercial Hire Fee

File No:	4.0239
Location/Address:	Sturt Pea House, Monger St, Bencubbin
Name of Applicant:	Vanessa Munns
Name of Owner:	Shire of Mt Marshall
Author:	Rebecca Watson – Community Development Officer
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Previously Considered:	Nil

Background:

An approach has been made Vanessa Munns on 8 May 2020 in regard to hiring the Bencubbin Sturt Pea House for a weekly one-hour group music session with 0-4 year old children. Vanessa Munns operates a music business within the Shire providing an opportunity for local children to learn various forms of music including piano and guitar. Vanessa has been teaching music to school aged children within the Shire for approximately 16 years.

The Sturt Pea House venue has been used to deliver the Little Bees Day Care Service on a Monday, Tuesday & Wednesday each week for several years. The Bencubbin Playgroup ordinarily utilise the facility on a Friday morning for their weekly sessions, however, have not met for several months due to the COVID-19 pandemic.

Consultation:

Cheyenne Bland - Little Bees Educator

John Nuttall – Chief Executive Officer

Tanika McLennan – Finance Administration Manager

Sian Pladdy – Secretary of Bencubbin Playgroup

Statutory Environment:

Local Government Act 1995

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

** Absolute majority required.*

- (2) A fee or charge may be imposed for the following —

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- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;

Relevant Plans and Policy:

Nil

Financial Implications:

Hourly charge be set for commercial hire of the Sturt Pea House

Risk Assessment:

Vanessa Munns holds her own Public Indemnity/Liability insurance to deliver these sessions.

Community & Strategic Objectives:

Outcome 1.2 An environment that provides for a caring and healthy community

1.2.5 Advocate for the provision of education services within the community

Outcome 1.3 Active and passive recreation facilities and services

1.3.2 Partner with stakeholders to achieve greater community participation in recreation facilities and services

Outcome 2.1 Actively support and develop local and new business

2.1.6 Support opportunities for all businesses

Comment:

Vanessa has been teaching private music lessons to school aged students for approximately 16 years and has recently undertaken training to expand her skills to deliver music session to younger children. This training focused on being able to deliver music programs to children in the 0-4 year age bracket. Vanessa has been in contact with both the Bencubbin and Beacon communities about running group sessions once a week for parents to bring their children along to participate. She has had enough interest in Bencubbin to look at starting a weekly session in late June, early July and is seeking a suitable location.

As the Sturt Pea House has all the relevant facilities such as changing area, small toilets, various musical toys and equipment as well as a secure/fenced facility, it would be the most convenient place for Vanessa to hold the lessons.

The Shire does not have any fees and charges set for the Sturt Pea House as they themselves utilise the facility for Day Care and the only other user has been the Bencubbin Playgroup who have never been charged for usage. Given that Vanessa is a private business it is appropriate that the Shire set a commercial hire fee for the building to cover her usage.

Other local businesses that use Shire facilities are all charged a fee in some form, so Council needs to be consistent in setting a fee for this arrangement. Businesses using the facility would be responsible for leaving the premises as they found them so there will be no additional cleaning required by the Shire.

Chairperson Initial

Minutes of the Ordinary Meeting of Council
held on Tuesday 16 June 2020

12.6 Regulatory Officer

Nil

12.7 Development

Nil

12.8 Environmental Health Officer

Nil

13.0 Elected Members' Motions of Which Previous Notice Has Been Given

Nil

14.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

Nil

15.0 Next Meeting – Tuesday 21 July 2020 commencing at 3:00pm in Council Chambers, Monger St, Bencubbin.

16.0 Closure of Meeting

The Presiding Member thanked everyone for attending and declared the meeting closed at 5.00pm.

These Minutes were confirmed by Council at its Ordinary Meeting held on

Date

Cr ARC Sachse President