



**SHIRE OF MT MARSHALL**

# **MINUTES**

**Notice is hereby given that an Ordinary Meeting of Council was held on Tuesday 9 February 2021 in Council Chambers, Monger St, Bencubbin, commencing at 3:00pm.**

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Cr ARC Sachse

President

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intentionally**

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# DISCLAIMER

## MEMBERS OF THE PUBLIC ARE REQUESTED TO READ THROUGH AND FAMILIARISE THEMSELVES WITH THE DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Mt Marshall for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Mt Marshall disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

John Nuttall  
Chief Executive Officer

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**TABLE OF CONTENTS**

1. Declaration of Opening / Announcement of Visitors
2. Record of Attendance / Apologies / Approved Leave of Absence
3. Standing Orders
4. Public Questions
  - 4.1 Response to Previous Public Questions Taken On Notice
  - 4.2 Public Question Time
5. Applications for Leave of Absence
6. Declarations of Interest
7. Confirmation of Minutes of Previous Meetings
  - 7.1 Minutes of the Ordinary Meeting held on Tuesday 15 December 2020
8. Announcements by Presiding Person Without Discussion
9. Reports of Councillors
  - 9.1 President
  - 9.2 Councillors
10. Petitions / Deputations / Presentations / Submissions  
Presentation by Darren Lee – Managing Director, Market Creations
11. Reports of Committees
12. Reports of Officers
  - 12.1 Chief Executive Officer
    - 12.1.1 WALGA Quarterly Report – Quarter 4 2020
    - 12.1.2 Conduct of 2021 Ordinary Local Government Elections – WA Electoral Commissioner
    - 12.1.3 Delegation Register Review 2021
  - 12.2 Works Supervisor
  - 12.3 Executive Assistant
    - 12.3.1 Status Report December 2020
  - 12.3 Finance and Administration Manager
    - 12.4.1 Accounts Paid to 31 December 2020
    - 12.4.2 Accounts Paid to 31 January 2021
    - 12.4.3 Statement of Financial Activity Statement to 31 December 2020
  - 12.5 Community Development Officer
  - 12.6 Regulatory Officer
    - 12.6.1 Proposed New Bush Fire Brigade Facilities in Bencubbin and Welbungin
  - 12.7 Development
  - 12.8 Environmental Health Officer
13. Elected Members' Motions of Which Previous Notice Has Been Given

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Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

14. **New Business of an Urgent Nature Introduced by Decision of the Meeting**
15. **Next Meeting – Tuesday 16 March 2021 commencing at 3:00pm in Council Chambers, Monger St, Bencubbin**
16. **Closure of Meeting**

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Ordinary Meeting of Council  
held on Tuesday 9 February 2021**

**1.0 Declaration of Opening / Announcement of Visitors**

The Presiding Member declared the meeting open at 3.00pm and welcomed all those present.

**2.0 Record of Attendance / Apologies / Approved Leave of Absence**

**In Attendance**

Cr ARC Sachse	President
Cr NR Gillett	Deputy President
Cr LN Gobbart	Councillor
Cr TM Gibson	Councillor
Cr IC Sanders	Councillor
Cr SR Putt	Councillor
Mr John Nuttall	Chief Executive Officer
Ms Nadine Richmond	Executive Assistant
Mr Darren Lee	Managing Director of Market Creations 3.00 – 3.41pm
Mr Len Cargeeg	Member of the Public

**Apologies**

Nil

**3.0 Standing Orders**

**2020/1-001 COUNCIL DECISION:**

*That Standing Order number 9.2 - Limitation of Number of Speeches be suspended for the duration of the meeting to allow for greater debate on items in the agenda.*

*Moved Cr SR Putt*

*Seconded Cr TM Gibson*

*Carried 6/0*

**4.0 Public Questions**

**4.1 Response to Public Questions Taken on Notice**

Nil

**4.2 Public Question Time**

The Presiding Member declared public question time open and closed at 3.01pm

Chairperson Initial

Minutes of the Ordinary Meeting of Council  
held on Tuesday 9 February 2021

**5.0 Applications for Leave of Absence**

Nil

**6.0 Declarations of Interest**

Cr ARC Sachse declared an impartiality interest in item 12.6.1 being that he is a member and Captain of the Welbungin Bush Fire Brigade.

Cr SR Putt declared an impartiality interest in item 12.6.1 being that he is the President of the Welbungin Bush Fire Brigade.

Cr IC Sanders declared an impartiality interest in item 12.6.1 being that he is a member of the Bencubbin Bush Fire Brigade.

**7.0 Confirmation of Minutes of Previous Meetings**

**7.1 Minutes of the Ordinary Meeting held on Tuesday 15 December 2020**

**2020/1-002 OFFICER RECOMMENDATION/COUNCIL DECISION:**

***That the Minutes of the Ordinary Meeting of Council held on Tuesday 15 December 2020 be confirmed as a true and correct record of proceedings.***

***Moved Cr TM Gibson                      Seconded Cr IC Sanders                      Carried 6/0***

**8.0 Announcements by Presiding Person Without Discussion**

The Australia Day Breakfast was held at the Mt Marshall Aquatic Centre and the Australia Day Barbeque at the Beacon Recreation Complex in the evening. Both events were very well attended and went off very well. There was lots of fun entertainment for the children and a very relaxed setting for adults at the events. The Shire of Mt Marshall would like to thank the National Australia Day Council for supporting these events.

Thank you also to Shire of Mt Marshall staff for helping organise the Australia Day functions, especially Community Development Officer, Rebecca Watson. Thanks to the Bencubbin Lions Club for cooking an excellent breakfast, and to the Beacon Progress Association for helping organise and cook a wonderful evening meal. Thanks too to the Aquatic Centre manager Graeme Rulyancich for his work in making the Australia Day breakfast so successful.

The Shire of Mt Marshall would like to thank all those involved with Emergency Management, bushfires and volunteering during the summer holiday period. Special thanks to members of Shire of Mt Marshall brigades and DFES volunteers who attended the Red Gully fire in early January and the Wooroloo fire last week.

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Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**9.0 Report's of Councillors**

**9.1 President's Report**

Purpose:

This report is prepared by the President to provide Council and the community of Mt Marshall with information about activities undertaken.

Comment:

The President represented the Shire at the following meetings and training opportunities 16 December 2020 to 9 February 2021.

22/12/2020 Operational Area Support Group (OASG) Wheatbelt Meeting, Microsoft Teams

26/01/2021 Australia Day Breakfast, Shire of Mt Marshall Aquatic Facility, with Cr Gibson and Cr Gobbart

9/02/2021 CEO Annual Review, Council Chambers, with Deputy President Cr Nick Gillett, Cr Leeanne Gobbart, Cr Tanya Gibson, Cr Stuart Putt, Cr Ian Sanders and CEO John Nuttall.

**9.2 Councillors**

Nil

**10.0 Petitions / Deputations / Presentations / Submissions**

Darren Lee, Managing Director of Market Creations presented to Council regarding branding.

Darren Lee left the meeting at 3.41pm.

**11.0 Reports of Committees**

Nil

\_\_\_\_\_  
Chairperson Initial



**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**12.0 Reports of Officers**

**12.1 Chief Executive Officer**

**12.1.1 WALGA Quarterly Report – Quarter 4 2020**

<b>File No:</b>	Nil
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	Nil
<b>Name of Owner:</b>	Nil
<b>Author:</b>	John Nuttall – Chief Executive Officer
<b>Attachments:</b>	12.1.1 – WALGA Quarter 4 2020 Report
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	Nil

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**Background:**

WALGA produce a personalised document every quarter for each Council relating to services that they have provided to that Council in the last quarter. This document is provided to the Chief Executive Officer, with a request that it is formally presented to Council. Accordingly, attached to this item is a copy of the most recent quarterly report.

**Consultation:**

Nil

**Statutory Environment:**

Nil

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

Nil

**Risk Assessment:**

Nil, but WALGA request that the whole Council receives a copy of the document each time it is produced.

**Community & Strategic Objectives:**

*Governance and Leadership*

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

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Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**Comment:**

WALGA will provide information each quarter detailing which of their services have been utilised in the previous quarter.

**2021/1-003 OFFICER'S RECOMMENDATION / COUNCIL DECISION:**

***That Council receive the attached WALGA quarterly report, relating to quarter 4 2020.***

***Moved Cr TM Gibson***

***Seconded Cr SR Putt***

***Carried 6/0***

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**12.1.2 Conduct of 2021 Ordinary Local Government Elections – WA Electoral Commissioner**

<b>File No:</b>	4.0031, 4.0337
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	Nil
<b>Name of Owner:</b>	Nil
<b>Author:</b>	John Nuttall – Chief Executive Officer
<b>Attachments:</b>	12.1.2 – Letter from WA Electoral Commissioner
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Absolute Majority
<b>Previously Considered:</b>	Nil

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**Background:**

The next ordinary election for the Shire of Mt Marshall is to be held on 16 October 2021. In previous years Council has determined that the elections be conducted by the WA Electoral Commission. The Electoral Commissioner has again offered his services (**attachment 12.1.2**).

**Consultation:**

Nil

**Statutory Environment:**

*Local Government Act 1995*

4.20. CEO to be returning officer unless other arrangements made

(4) A local government may, having first obtained the written agreement of the Electoral Commissioner, declare\* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.

\* Absolute majority required.

4.61. Choice of methods of conducting election

(1) The election can be conducted as a —

postal election which is an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before election day; or

voting in person election which is an election at which the principal method of casting votes is by voting in person on election day but at which votes can also be cast in person before election day, or posted or delivered, in accordance with regulations.

(2) The local government may decide\* to conduct the election as a postal election.

\* Absolute majority required.

**Relevant Plans and Policy:**

Nil

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Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**Financial Implications:**

There is a quote in the attachment. Should Council resolve to use the WA Electoral Commission this amount would be budgeted in the 2021/22 annual budget. Please note that as there will be five (5) vacancies the budget will be increased to reflect this.

**Risk Assessment:**

Undertaking the election utilising the WA Electoral Commission alleviates a political and administrative burden on the CEO and staff of the Shire of Mt Marshall in the conduct of the election.

**Community & Strategic Objectives:**

*Governance and Leadership*

- Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community
- Implement systems and processes that meet our legal and audit obligations and the needs of the community.

**Comment:**

The conduct of the elections by the WA Electoral Commissioner is recommended to Council on the basis that election papers will be posted to every registered elector in the Shire, and it has been a successful way of conducting the elections in previous years.

**2021/1-004 OFFICER'S RECOMMENDATION / COUNCIL DECISION:**

***That Council:***

- 1. Declare in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2021 ordinary elections together with any other elections or polls that may be required; and***
- 2. Decide, in accordance with section 4.61(2) of the Local Government Act 1995 that the method of conducting the 2021 election will be as a postal election.***

***Moved Cr SR Putt***  
***Absolute Majority***

***Seconded Cr NR Gillett***

***Carried 6/0***

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Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**12.1.3 Delegation Register Review 2021**

<b>File No:</b>	4.0260
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	Nil
<b>Name of Owner:</b>	Nil
<b>Author:</b>	John Nuttall – Chief Executive Officer
<b>Attachments:</b>	12.1.3a - Proposed Delegation Register 2021 12.1.3b - Sub Delegation Register 2021
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Absolute Majority
<b>Previously Considered:</b>	Nil

**Background:**

Council is required, subject to Local Government Act 1995 Section 5.46(2), to review annually the register of delegations. The review was undertaken in July 2020 and is now due again to comply with legislation. A thorough review of the delegation register was undertaken in 2017 where several amendments were made. There were several reasons for these changes, which included:

- Legislation not authorising delegation or sub-delegation
- Incorrect legislation previously referenced
- Delegation not required (eg. Because it is an operational issue)

This report provides Council with an updated delegations register (**Attachment 12.1.3a**) for endorsing, and sub-delegation register for noting (**Attachment 12.1.3b**).

**Consultation:**

Nil

**Statutory Environment:**

*Local Government Act 1995*

*5.46. Register of, and records relevant to, delegations to CEO and employees*

- (1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
- (3) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

**Relevant Plans and Policy:**

Whilst there is no direct policy, there is a register maintained as required by legislation.

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**Financial Implications:**

Whilst there are no direct financial implications relating to endorsing the attached delegation register, several of the delegations relate to financial functions across the Shire administration.

**Risk Assessment:**

Should Council fail to review the delegation register as required by the Local Government Act, a breach of the act would be noted by the Auditors.

**Community & Strategic Objectives:**

*Governance and Leadership*

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community

**Comment:**

There are no changes to the delegations proposed for this year. Council should be aware, however, that some of the previous delegations have been removed. This is due to a change in legislation which has removed the need for Council to delegate the ability for the Chief Executive Officer to appoint 'Authorised' Officers. Legislation now allows for this to happen automatically without the need for Council to delegate the function.

Council are of course free to consider the delegations presented, and accept, reject or amend as deemed appropriate. For Council to make an informed decision, below is some background and explanation regarding delegations:

Delegations are the means by which decision making bodies can access the power to undertake certain statutory functions. A delegation is the conferral of the ability to exercise a power or duty under legislation, to a person or committee from a local authority that is vested with the responsibility to exercise that power or duty. When a person exercises delegated authority, they do so 'on behalf' of the delegator, and in doing so the person exercising delegated authority makes the decision 'on behalf' of the delegator.

*Local Government Guideline No17 – Delegations* says that a decision to delegate a power or duty should be made only after thorough consideration of whether the delegation will facilitate the effective operation of the local government. The principal consideration is whether the delegation will improve the efficiency of the local government's operations whilst ensuring that its policies are consistently implemented.

Accordingly, it is respectfully suggested that the delegation register as presented to Council with this report meets the guidelines above and it is recommended that it be endorsed.

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Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**2021/1-005 OFFICER'S RECOMMENDATION / COUNCIL DECISION:**

***That subject to S5.46 Local Government Act 1995, Council endorse the Delegation Register as attached (12.1.3a) and note the Sub-Delegation Register as attached (12.1.3b)***

***Moved Cr SR Putt  
Absolute Majority***

***Seconded Cr IC Sanders***

***Carried 6/0***

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**12.2 Works Supervisor**

Nil

**12.3 Executive Assistant**

**12.3.1 Status Report – December 2020**

<b>File No:</b>	N/A
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	Nil
<b>Name of Owner:</b>	N/A
<b>Author:</b>	Nadine Richmond – Executive Assistant
<b>Attachments:</b>	12.3.1 – Status Report December 2020
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	Nil

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**Background:**

The status report is a register of Council resolutions that are allocated to Shire staff for actioning. When staff have progressed or completed any action in relation to Council's decision, comments are provided until the process is completed or superseded by more recent Council resolutions.

**Consultation:**

Nil

**Statutory Environment:**

Nil

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

Nil

**Risk Assessment:**

Nil

**Community & Strategic Objectives:**

*Governance and Leadership*

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community

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Chairperson Initial



**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**Comment:**

In the interest of increased transparency and communication with the community, the status report is provided for information.

**2020/1-006 OFFICER'S RECOMMENDATION / COUNCIL DECISION:**

***The Status Report for December 2020 be received.***

***Moved Cr LN Gobbart***

***Seconded Cr SR Putt***

***Carried 6/0***

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**12.4 Finance and Administration Manager**

**12.4.1 Accounts Paid to 31 December 2020**

**File No:** 4.0042  
**Location/Address:** N/A  
**Name of Applicant:** Nil  
**Name of Owner:** N/A  
**Author:** Sandy Wyatt – Finance Officer  
**Attachments:** Nil  
**Declaration of Interest:** Nil  
**Voting Requirements:** Simple Majority  
**Previously Considered:** Nil

**Background:**

Following is a List of Accounts submitted to Council on Tuesday 9 February 2021 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

**1. Municipal Fund**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
197	09/12/2020	WATER CORPORATION	UTILITY CHARGES 10.9.20-23.11.20	227.64
198		CANCELLED		
199	21/12/2020	TELSTRA	UTILITY CHARGES-NOVEMBER20	1989.16
EFT16942		TRUST PAYMENT BELOW		
EFT16943	04/12/2020	STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	1055.00
EFT16944		NOVEMBER PAYMENT		

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT16945		NOVEMBER PAYMENT		
EFT16946	08/12/2020	SYNERGY	UTILITY CHARGES 15.10.20-11.11.20	862.40
EFT16947	09/12/2020	SHIRE OF WYALKATCHEM	EHO RENT 3.11.20-7.12.20	900.00
EFT16948	09/12/2020	SHIRE OF MT MARSHALL	NEW HEALTH RECOUP 30.9.20	5568.73
EFT16949	09/12/2020	AVON WASTE	RUBBISH COLLECTION-NOVEMBER20	5844.80
EFT16950	09/12/2020	BOC GASES	GAS CYLINDERS	30.30
EFT16951	09/12/2020	SHIRE OF MUKINBUDIN	SWIMMING POOL ENTRY	840.00
EFT16952	09/12/2020	KTY ELECTRICAL SERVICES	NOVEMBER REPAIRS	7835.30
EFT16953	09/12/2020	SHIRE OF TRAYNING	DOCTORS HOUSE RENT 1.11.20-28.11.20	768.00
EFT16954	09/12/2020	BENCUBBIN NEWS & POST	NEWSPAPERS-NOVEMBER20	99.38
EFT16955	09/12/2020	BEACON COUNTRY CLUB INC.	CARAVAN PARK VOUCHERS	170.00
EFT16956	09/12/2020	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	ANNUAL STATE CONFERENCE 2020-T.MCLENNAN	975.00
EFT16957	09/12/2020	BENCUBBIN BULK HAULIERS	MOVING ROLLERS	816.75
EFT16958	09/12/2020	ICS CARPENTRY	NOVEMBER REPAIRS	2156.00
EFT16959	09/12/2020	WA DISTRIBUTORS PTY LTD-ALL-WAYS FOODS	NOVEMBER SUPPLIES	351.20
EFT16960	09/12/2020	BENCUBBIN TRUCK N AUTO'S	OCTOBER REPAIRS	4203.00
EFT16961	09/12/2020	HILLS FIRE EQUIPMENT SERVICE	SERVICE FIRE EQUIPMENT	1357.40
EFT16962	09/12/2020	D & D TRANSPORT	FREIGHT-OCTOBER20	164.78
EFT16963		CANCELLED		
EFT16964	09/12/2020	JR & A HERSEY PTY LTD	NOVEMBER SUPPLIES	746.79
EFT16965	09/12/2020	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE 25.7.20-13.11.20	116.90
EFT16966	09/12/2020	BENCUBBIN AG SUPPLIES	NOVEMBER SUPPLIES	437.04
EFT16967	09/12/2020	REFUEL AUSTRALIA	FUEL-NOVEMBER20	31.90
EFT16968	09/12/2020	GREAT SOUTHERN FUELS	FUEL-NOVEMBER20	3208.68
EFT16969	09/12/2020	KC SALES	UNIFORMS	433.45
EFT16970	09/12/2020	WESTERN STABILISERS	WET MIXING	49563.20
EFT16971	09/12/2020	PALM PLUMBING	NOVEMBER REPAIRS	214.51
EFT16972	09/12/2020	MARKET CREATIONS	COMPUTER SERVICES	653.33

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT16973	09/12/2020	MARKETFORCE PTY LTD	ADVERTISING-NOVEMBER20	66.40
EFT16974	09/12/2020	CRISP WIRELESS PTY LTD	INSTALLATION-32 HAMMOND ST BENCUBBIN	447.00
EFT16975	09/12/2020	AUSTRALIA POST	POSTAGE-BEACON LIBRARY	24.40
EFT16976	09/12/2020	NOVUS AUTOGLASS	WINDSCREEN REPAIR	1495.71
EFT16977	09/12/2020	THE BENCUBBIN SHOP	CARAVAN PARK VOUCHERS	609.34
EFT16978	09/12/2020	SCUD AG SUPPLIES	NOVEMBER REPAIR	281.05
EFT16979	09/12/2020	CR TM GIBSON	MEETING FEES & ALLOWANCES 21.10.20- 17.11.20	533.31
EFT16980	09/12/2020	PETER J JACKSON FUNERAL DIRECTORS & MERREDIN MONUMENTAL WORKS	REIMBURSEMENT-GRANT OF RIGHT OF BURIAL-PAID TWICE	65.00
EFT16981	10/12/2020	EASISALARY	PAYROLL DEDUCTIONS	396.17
EFT16982	09/12/2020	SYNERGY	UTILITY CHARGES 10.9.20-17.11.20	324.03
EFT16983	01/12/2020	CRISP WIRELESS PTY LTD	BUSINESS LITE SUBSCRIPTION-INTERNET ACCESS	328.90
EFT16984	09/12/2020	PERKBOX AUSTRALIA	STANDARD L&W BUNDLE	198.00
EFT16985	10/12/2020	DEPARTMENT OF MINES,INDUSTRY REGULATION AND SAFETY (DMIRS)	BUILDING SERVICES LEVY	56.65
EFT16986	11/12/2020	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	ANNUAL STATE CONFERENCE 2020	975.00
EFT16987	11/12/2020	ICS CARPENTRY	NOVEMBER REPAIRS	5640.80
EFT16988	11/12/2020	HITACHI	HITACHI ZW180-5B WHEEL LOADER	274070.00
EFT16989	11/12/2020	DOWNER EDI WORKS PTY LTD	SUPPLY AND SPRAY BITUMEN	318997.58
EFT16990	11/12/2020	LAKE MCDERMOTT CATCHMENT GROUP INC	CLUB SUPPORT FUND 20/21-COMMUNITY SHADE UPGRADE	6318.90
EFT16991	11/12/2020	MARKET CREATIONS	COMPUTER SERVICES	1509.75
EFT16992	11/12/2020	JAMES BOYD	CLEANING & BOOKING AGENT FEE- NOVEMBER20	2790.20
EFT16993	11/12/2020	DYNAMIC POOLS AUSTRALIA PTY LTD	MT MARSHALL AQUATIC CENTRE UPGRADE	129477.53
EFT16994	11/12/2020	OASIS CORPORATION PTY LTD ATF OASIS UNIT TRUST	CONSTRUCTION OF LIMESTONE GARDEN	9318.10

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT16995	11/12/2020	WA HARDWOOD FLOORS PTY LTD	NOVEMBER REPAIRS	440.00
EFT16996		TRUST PAYMENT BELOW		
EFT16997		NOVEMBER PAYMENT		
EFT16998	14/12/2020	BENDIGO BANK	NOVEMBER SUPPLIES	3295.22
EFT16999	16/12/2020	SHIRE OF MT MARSHALL	NEW HEALTH RECOUP-30.11.20	4703.63
EFT17000	16/12/2020	STEWART & HEATON CLOTHING CO PTY LTD	PROTECTIVE CLOTHING	183.68
EFT17001	16/12/2020	NINGHAN SPRAYING & AG SERVICES	DECEMBER SUPPLIES	59.39
EFT17002	16/12/2020	KTY ELECTRICAL SERVICES	DECEMBER REPAIRS	18671.99
EFT17003	16/12/2020	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS-CHRISTMAS PARTY	722.00
EFT17004	16/12/2020	BENCUBBIN NEWS & POST	POSTAGE 30.11.20-4.12.20	48.84
EFT17005	16/12/2020	BEACON COUNTRY CLUB INC.	CARAVAN PARK VOUCHERS	40.00
EFT17006	16/12/2020	RN COLLINS	POLES FOR HERITAGE TRAIL SIGNS	1989.97
EFT17007	16/12/2020	BEACON CO-OPERATIVE LTD	CARAVAN PARK VOUCHERS	250.00
EFT17008	16/12/2020	HUTTON & NORTHEY MUKINBUDIN	DECEMBER SUPPLIES	85.95
EFT17009	16/12/2020	WINC AUSTRALIA PTY LTD	DECEMBER SUPPLIES	96.31
EFT17010	16/12/2020	LIONS CLUB OF BENCUBBIN & DISTRICTS	REFUND OF RATES	503.31
EFT17011	16/12/2020	ICS CARPENTRY	DECEMBER REPAIRS	7377.70
EFT17012	16/12/2020	WA DISTRIBUTORS PTY LTD-ALL-WAYS FOODS	DECEMBER SUPPLIES	571.35
EFT17013	16/12/2020	REBECCA WATSON	REIMBURSEMENT FOR FOOD-CHRISTMAS COVID EVENT	215.71
EFT17014	16/12/2020	BENCUBBIN AG SUPPLIES	DECEMBER SUPPLIES	1303.50
EFT17015	16/12/2020	NORTHAM CARPETS PTY LTD	DECEMBER SUPPLIES	5668.00
EFT17016	16/12/2020	LOCAL PEST CONTROL	PEST CONTROL	127.00
EFT17017	16/12/2020	CR IC SANDERS	MEETING FEES & ALLOWANCES 18.11.20-15.12.20	493.18
EFT17018	16/12/2020	GREAT SOUTHERN FUELS	FUEL-DECEMBER20	10327.88
EFT17019	16/12/2020	KC SALES	DECEMBER SUPPLIES	218.80
EFT17020	16/12/2020	WA CONTRACT RANGER SERVICES	RANGERS SERVICES 16.11.20 & 30.11.20	748.00
EFT17021	16/12/2020	SANDPRINTS	PHOTOS-LAKE MCDERMOTT	350.00

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT17022	16/12/2020	ECOWATER SERVICES	MAINTENANCE-BIOMAX SYSTEM-229 MURRAY STREET	150.40
EFT17023	16/12/2020	ZARABAR FARMS PTY LTD	GRAVEL	499.40
EFT17024	16/12/2020	MODUS AUSTRALIA	TOILET-WADDOURING DAM-FINAL	14622.08
EFT17025	16/12/2020	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11.1.21- 10.2.21	550.00
EFT17026	16/12/2020	QC ULTIMATE CLEAN	CARPET CLEANING	335.50
EFT17027	16/12/2020	CR ARC SACHSE	MEETING FEES & ALLOWANCES 18.11.20- 15.12.20	1673.66
EFT17028	16/12/2020	HANDS ON THERAPEUTIC MASSAGE	STAFF VOUCHERS	88.95
EFT17029	16/12/2020	HEAVY METAL WELDING & CUSTOM FABRICATION	CHRISTMAS THEMED METAL FRAMES	195.00
EFT17030	16/12/2020	WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES	166.76
EFT17031	16/12/2020	CR NICK GILLETT	MEETING FEES & ALLOWANCES 18.11.20- 15.12.20	1370.20
EFT17032	16/12/2020	CR STUART PUTT	MEETING FEES & ALLOWANCES 18.11.20- 15.12.20	493.18
EFT17033	16/12/2020	LEEANNE NOLA GOBBART	MEETING FEES & ALLOWANCES 18.11.20- 15.12.20	523.75
EFT17034	16/12/2020	TOLL TRANSPORT PTY LTD	FREIGHT-DECEMBER20	68.09
EFT17035	16/12/2020	THE BENCUBBIN SHOP	DECEMBER SUPPLIES	85.77
EFT17036	16/12/2020	FIRE & SLICE MOBILE PIZZA	CATERING-CHRISTMAS TREE EVENT	1380.00
EFT17037	16/12/2020	CR TM GIBSON	MEETING FEES & ALLOWANCES 18.11.20- 15.12.80	779.80
EFT17038	16/12/2020	PETCHELL MECHANICAL	DECEMBER REPAIRS	450.03
EFT17039	16/12/2020	DELIGHTFUL BAKES & CATERING	CATERING	1575.00
EFT17040	16/12/2020	OAKS CIVIL CONSTRUCTION PTY LTD	TRAFFIC CONTROL	97.90
EFT17041	16/12/2020	OASIS CORPORATION PTY LTD ATF OASIS UNIT TRUST	COLOURBOND FENCE AND LIMESTONE RETAINER WALL	21796.61
EFT17042	16/12/2020	SOUTHERN CROSS CRANE HIRE T/A BERRIDGE CRANE COMPANY PTY LTD	LIFT TOILET BLOCK	2772.00

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT17043	16/12/2020	DAVID WILLS AND ASSOCIATES	CIVIL DESIGN AND DOCUMENTATION	3217.50
EFT17044	16/12/2020	SYNERGY	UTILITY CHARGES 16.10.20-19.11.20	926.56
EFT17045	21/12/2020	BENCUBBIN SPORTS CLUB INC.	VOUCHERS	470.00
EFT17046	21/12/2020	BENCUBBIN NEWS & POST	POSTAGE 14.12.20-18.12.20	213.09
EFT17047	21/12/2020	NEWTRAVEL INC	COUNCIL CONTRIBUTION 2020/21	6500.00
EFT17048	21/12/2020	ICS CARPENTRY	DECEMBER REPAIRS	643.50
EFT17049	21/12/2020	BENCUBBIN TRUCK N AUTO'S	BBQ MOBILE	3015.40
EFT17050	21/12/2020	JR & A HERSEY PTY LTD	DECEMBER SUPPLIES	330.00
EFT17051	21/12/2020	BENCUBBIN AG SUPPLIES	NOVEMBER SUPPLIES	558.00
EFT17052	21/12/2020	PALM PLUMBING	DECEMBER REPAIRS	1264.33
EFT17053	21/12/2020	HANDS ON THERAPEUTIC MASSAGE	SHOP LOCAL VOUCHER	315.00
EFT17054	23/12/2020	SYNERGY	STREETLIGHTS 25.10.20-24.11.20	1969.03
EFT17055	31/12/2020	CARDTRONICS AUSTRALASIA PTY LTD	ONGOING FEES FOR THE ATM- NOVEMBER20	48.19
EFT17056- EFT17123		JANUARY PAYMENTS		
EFT17124		TRUST PAYMENT BELOW		
DD10284.1	02/12/2020	WALGS PLAN	PAYROLL DEDUCTIONS	6689.11
DD10284.2	02/12/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	763.19
DD10284.3	02/12/2020	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	213.02
DD10284.4	02/12/2020	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	260.60
DD10284.5	02/12/2020	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	90.21
DD10284.6	02/12/2020	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	584.60
DD10284.7	02/12/2020	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	195.06
DD10284.8	02/12/2020	ASGARD INFINITY EWRAP SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	136.25
DD10284.9	02/12/2020	IOOF	SUPERANNUATION CONTRIBUTIONS	177.18
DD10319.1	16/12/2020	AWARE SUPER	PAYROLL DEDUCTIONS	6752.23
DD10319.2	16/12/2020	IOOF	SUPERANNUATION CONTRIBUTIONS	177.18
DD10319.3	16/12/2020	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	213.02
DD10319.4	16/12/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	784.91

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Ordinary Meeting of Council  
held on Tuesday 9 February 2021**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
DD10319.5	16/12/2020	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	260.60
DD10319.6	16/12/2020	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	89.24
DD10319.7	16/12/2020	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	584.60
DD10319.8	16/12/2020	CHILD CARE SUPER	SUPERANNUATION CONTRIBUTIONS	85.16
DD10319.9	16/12/2020	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	195.06
DD10333.1	30/12/2020	AWARE SUPER	PAYROLL DEDUCTIONS	6832.61
DD10333.2	30/12/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	782.99
DD10333.3	30/12/2020	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	227.52
DD10333.4	30/12/2020	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	278.32
DD10333.5	30/12/2020	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	92.64
DD10333.6	30/12/2020	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	584.60
DD10333.7	30/12/2020	CHILD CARE SUPER	SUPERANNUATION CONTRIBUTIONS	28.39
DD10333.8	30/12/2020	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	195.07
DD10333.9	30/12/2020	IOOF	SUPERANNUATION CONTRIBUTIONS	177.18
DD10319.10	16/12/2020	ASGARD INFINITY EWRAP SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	68.88
				<b>1,000,699.97</b>

**2. Trust**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT16942	04/12/2020	BENCUBBIN SPORTS CLUB INC.	SOCIAL CLUB PURCHASES	114.00
EFT16996	11/12/2020	OLIVIA LEE PETERSON	REFUND-GYM KEY BOND	10.00
EFT17124	31/12/2020	DEPARTMENT OF TRANSPORT	MMSO20201217	17240.65
				<b>17,364.65</b>

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Chairperson Initial



**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**3. Mastercard**

<b>Details</b>	<b>Amount</b>
Accomm.J.Nuttall-LG Prof	340.03
Little hotelier	81.95
Little hotelier	81.95
Melville Toyota service	626.70
Convention parking	18.17
Zoom-November	23.09
Bank charges	4.00
Postage	1.10
Hearing test-A.Bauer	250.00
Bank charges	4.00
Postage-vouchers	9.90
Accomm.T.McLennan-LG Prof	566.21
Hearing test - D.Pierpoint	250.00
Bank charges	4.00
Accomm.L.Scari-Licensing course	1030.12
Bank charges	4.00
	<b>3295.22</b>

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **9 February 2021**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

\_\_\_\_\_  
 John Nuttall  
 Chief Executive Officer

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 Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**Consultation:**

Tanika McLennan – Finance and Administration Manager

**Statutory Environment:**

*Financial Management Regulations and the Local Government Act 1995*

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.

**Risk Assessment:**

Nil

**Community & Strategic Objectives:**

*Governance and Leadership*

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

**Comment:**

Nil

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Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**2021/1-007 OFFICER'S RECOMMENDATION / COUNCIL DECISION:**

***That the Accounts Listed***

<b><i>Municipal Fund</i></b>	<b>\$ 1,000,699.97</b>
<b><i>Trust Fund</i></b>	<b>\$ 17,364.65</b>
<b><i>Mastercard</i></b>	<b>\$ <u>3,295.22</u></b>
<b><i>Total</i></b>	<b>\$ 1,021,359.84</b>

***Be endorsed.***

***Moved Cr SR Putt***

***Seconded Cr LN Gobbart***

***Carried 6/0***

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**12.4.2 Accounts Paid to 31 January 2021**

**File No:** 4.0042  
**Location/Address:** N/A  
**Name of Applicant:** Nil  
**Name of Owner:** N/A  
**Author:** Sandy Wyatt – Finance Officer  
**Attachments:** Nil  
**Declaration of Interest:** Nil  
**Voting Requirements:** Simple Majority  
**Previously Considered:** Nil

**Background:**

Following is a List of Accounts submitted to Council on Tuesday 9 February 2021 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

**1. Municipal Fund**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
200	21/01/2021	TELSTRA	UTILITY CHARGES-DECEMBER20	2481.85
201	21/01/2021	WATER CORPORATION	UTILITY CHARGES 3.11.20-11.1.21	30391.77
EFT17056	08/01/2021	SYNERGY	UTILITY CHARGES 14.10.20-11.12.20	5417.42
EFT17057	11/01/2021	SYNERGY	UTILITY CHARGES 15.10.20-10.12.20	348.87
EFT17058		CANCELLED		
EFT17059	07/01/2021	SYNERGY	UTILITY CHARGES 17.10.20-14.12.20	171.70
EFT17060	19/01/2021	AVON WASTE	RUBBISH COLLECTION-DECEMBER20	5122.88
EFT17061	19/01/2021	CHADSON ENGINEERING PTY LTD	DECEMBER SUPPLIES	930.60
EFT17062	19/01/2021	NINGHAN SPRAYING & AG SERVICES	DECEMBER SUPPLIES	699.80

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT17063	19/01/2021	SHIRE OF TRAYNING	DOCTORS HOUSE RENT 29.11.20-2.1.21 & VEHICLE EXPENSES PLUS MEDICAL PRACTICE EXPENSES-DEC20	18170.70
EFT17064	19/01/2021	BENCUBBIN NEWS & POST	POSTAGE 21.12.20-23.12.20	28.17
EFT17065	19/01/2021	BEACON COUNTRY CLUB INC.	CARAVAN PARK VOUCHERS	110.00
EFT17066	19/01/2021	MT MARSHALL & DISTRICTS AGRICULTURAL SOCIETY	CONTRIBUTION TOWARDS PATHS & RAMP	51700.00
EFT17067	19/01/2021	BEACON CO-OPERATIVE LTD	VOUCHERS	115.00
EFT17068	19/01/2021	ICS CARPENTRY	DECEMBER REPAIRS	15059.00
EFT17069	19/01/2021	SHIRE OF KELLERBERRIN	LG CONFERENCE 2020-MEALS REIMBURSEMENT	88.84
EFT17070	19/01/2021	FAULKNER BROTHER HOLDINGS	GRAVEL	2853.92
EFT17071	19/01/2021	BENCUBBIN TRUCK N AUTO'S	DECEMBER REPAIRS	3501.77
EFT17072	19/01/2021	HILLVALE BUS CONTRACTORS	DRIVERS & BOOSTER SEATS FOR TRANSPORT OF BEACON STUDENTS-SWIMMING LESSONS NOV20	1408.00
EFT17073	19/01/2021	NAUGHTY BUGS PEST CONTROL	PEST CONTROL	7637.00
EFT17074	19/01/2021	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE 14.11.20-11.12.20	69.20
EFT17075	19/01/2021	RN & JB WHYTE	GRAVEL	39.41
EFT17076	19/01/2021	BENCUBBIN AG SUPPLIES	DECEMBER SUPPLIES	384.14
EFT17077	19/01/2021	REFUEL AUSTRALIA	FUEL-DECEMBER20	106.96
EFT17078	19/01/2021	KUNUNOPPIN MEDICAL PRACTICE	HEPATITIS VACCINE	816.40
EFT17079	19/01/2021	ECHELON AUSTRALIA PTY LTD	REGIONAL RISK CO-ORDINATOR PROGRAM 2020/21-1ST INSTALMENT	3113.77
EFT17080	19/01/2021	GREAT SOUTHERN FUELS	FUEL-DECEMBER20	3645.96
EFT17081	19/01/2021	BOB WADDELL & ASSOCIATES PTY LTD	VARIOUS ACCOUNTING SUPPORT	2640.00
EFT17082	19/01/2021	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY COSTS-1043	5531.85
EFT17083	19/01/2021	DYLAN COPELAND	PROVISION OF NATURAL RESOURCE MANAGEMENT-DECEMBER20	1144.00
EFT17084	19/01/2021	WA CONTRACT RANGER SERVICES	RANGER SERVICES 14.12.20	280.50
EFT17085	19/01/2021	MARKET CREATIONS	COMPUTER SERVICES	2680.16

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT17086	19/01/2021	HANDS ON THERAPEUTIC MASSAGE	VOUCHERS	115.00
EFT17087	19/01/2021	JAMES BOYD	CLEANING & BOOKING AGENT FEE- DECEMBER20	1005.00
EFT17088	19/01/2021	AUSTRALIA POST	POSTAGE-BEACON LIBRARY	72.40
EFT17089	19/01/2021	DYNAMIC POOLS AUSTRALIA PTY LTD	MT MARSHALL AQUATIC CENTRE UPGRADE	210080.63
EFT17090	19/01/2021	SHRED-X PTY LTD	RECORD DISPOSAL	259.26
EFT17091	19/01/2021	WJ & J BEAGLEY	GRAVEL	40.62
EFT17092	19/01/2021	BOSSHEALTH GROUP PTY LTD	ENVIRONMENTAL HEALTH SERVICES- JANUARY21	2475.00
EFT17093	04/01/2021	CRISP WIRELESS PTY LTD	BUSINESS LITE SUBSCRIPTION-INTERNET ACCESS	328.90
EFT17094	18/01/2021	SYNERGY	UTILITY CHARGES 20.11.20-17.12.20	940.75
EFT17095		TRUST PAYMENT BELOW		
EFT17096	14/01/2021	BENDIGO BANK	DECEMBER SUPPLIES	1923.99
EFT17097	11/01/2021	PERKBOX AUSTRALIA	STANDARD L&W BUNDLE	198.00
EFT17098	21/01/2021	BOC GASES	GAS CYLINDERS	31.31
EFT17099	21/01/2021	STEWART & HEATON CLOTHING CO PTY LTD	PROTECTIVE CLOTHING	326.13
EFT17100	21/01/2021	NINGHAN SPRAYING & AG SERVICES	DECEMBER SUPPLIES	900.56
EFT17101	21/01/2021	KTY ELECTRICAL SERVICES	JANUARY REPAIRS	2674.97
EFT17102	21/01/2021	BENCUBBIN NEWS & POST	POSTAGE 11.1.21-15.1.21	30.62
EFT17103	21/01/2021	DIELECTRIC SECURITY SERVICES	MONITORING FEES 1.2.21-30.4.21	101.20
EFT17104	21/01/2021	BENCUBBIN BULK HAULIERS	MOVE ROLLERS	742.50
EFT17105	21/01/2021	WINC AUSTRALIA PTY LTD	JANUARY SUPPLIES	195.28
EFT17106	21/01/2021	ICS CARPENTRY	DECEMBER REPAIRS	2645.50
EFT17107	21/01/2021	WA DISTRIBUTORS PTY LTD-ALL-WAYS FOODS	JANUARY SUPPLIES	86.30
EFT17108	21/01/2021	REBECCA WATSON	REIMBURSEMENT FOR FITTINGS-MT MARSHALL SWIMMING POOL	77.12
EFT17109	21/01/2021	BENCUBBIN TRUCK N AUTO'S	NOVEMBER REPAIRS	7221.00
EFT17110	21/01/2021	HILLS FIRE EQUIPMENT SERVICE	SERVICE FIRE EQUIPMENT	172.70
EFT17111	21/01/2021	DEPARTMENT OF PLANNING, LANDS & HERITAGE	LEASE FOR FUEL DEPOT 1.1.21-30.6.21	924.00

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT17112	21/01/2021	CORSIGN WA PTY LTD	SIGNS	5938.24
EFT17113	21/01/2021	KC SALES	VOUCHERS	365.00
EFT17114	21/01/2021	PALM PLUMBING	JANUARY REPAIRS	2991.63
EFT17115	21/01/2021	POWERVAC PTY LTD	JANUARY SUPPLIES	88.00
EFT17116	21/01/2021	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11.2.21-10.3.21	550.00
EFT17117	21/01/2021	HANDS ON THERAPEUTIC MASSAGE	VOUCHERS	95.00
EFT17118	21/01/2021	AVON VALLEY TOYOTA	PURCHASE 2020 TOYOTA PRADO	8050.00
EFT17119	21/01/2021	MEG LEE WYATT	REIMBURSEMENT-TRAVEL DFES REGIONAL OFFICE NORTHAM	216.84
EFT17120	21/01/2021	TOLL TRANSPORT PTY LTD	FREIGHT-DECEMBER20	373.74
EFT17121	21/01/2021	SCUD AG SUPPLIES	DECEMBER SUPPLIES	173.80
EFT17122	21/01/2021	BOSSHEALTH GROUP PTY LTD	WATER TESTING & SAMPLING 17.1.21	1650.00
EFT17123	21/01/2021	CHLOE JANE BELL	REIMBURSEMENT-TRAINING COURSES AND MEDICAL	261.00
EFT17124		DECEMBER TRUST PAYMENT		
EFT17125	21/01/2021	AUSTRALIAN TAXATION OFFICE	BAS-DECEMBER20	14241.00
EFT17126	22/01/2021	EASISALARY	PAYROLL DEDUCTIONS	1188.51
EFT17127	25/01/2021	SYNERGY	STREETLIGHTS 25.11.20-24.12.20	1905.52
EFT17128	28/01/2021	REBECCA WATSON	REIMBURSEMENT-DAYCARE ITEMS & AUSTRALIA DAY	182.42
EFT17129	28/01/2021	NADINE RICHMOND	REIMBURSEMENT-UNIFORM EXPENSES	89.00
EFT17130	28/01/2021	SANDRA WYATT	REIMBURSEMENT-KEYS CUT & ENGRAVING	65.95
EFT17131		TRUST PAYMENT BELOW		
EFT17132	28/01/2021	SYNERGY	UTILITY CHARGES 17.10.20-11.12.20	114.21
EFT17133	29/01/2021	CARDTRONICS AUSTRALASIA PTY LTD	ONGOING FEES FOR ATM-DECEMBER20	42.19
EFT17134	25/01/2021	WA TREASURY CORPORATION	GOVERNMENT GUARANTEE FEE FOR PERIOD ENDING 31.12.20	3675.94
EFT17135		TRUST PAYMENT BELOW		
DD10342.1	13/01/2021	AWARE SUPER	PAYROLL DEDUCTIONS	6975.13
DD10342.2	13/01/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	419.94
DD10342.3	13/01/2021	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	238.04

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
DD10342.4	13/01/2021	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	291.20
DD10342.5	13/01/2021	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	90.70
DD10342.6	13/01/2021	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	584.60
DD10342.7	13/01/2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	195.06
DD10342.8	13/01/2021	IOOF	SUPERANNUATION CONTRIBUTIONS	177.18
DD10355.1	27/01/2021	AWARE SUPER	PAYROLL DEDUCTIONS	6788.51
DD10355.2	27/01/2021	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	234.58
DD10355.3	27/01/2021	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	286.96
DD10355.4	27/01/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	182.89
DD10355.5	27/01/2021	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	92.64
DD10355.6	27/01/2021	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	584.60
DD10355.7	27/01/2021	CHILD CARE SUPER	SUPERANNUATION CONTRIBUTIONS	123.00
DD10355.8	27/01/2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	195.07
DD10355.9	27/01/2021	IOOF	SUPERANNUATION CONTRIBUTIONS	177.18
				<b>460,153.65</b>

**2. Trust**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
10	29/01/2021	SHIRE OF MT MARSHALL	SOCIAL CLUB DINNER 30.1.21	900.00
EFT17095	19/01/2021	TANIKA LOUISE McLENNAN	REIMBURSE FOR SOCIAL CLUB EXPENSES	210.00
EFT17131	28/01/2021	NADINE RICHMOND	REIMBURSEMENT-BALANCE OF BOWLING-SOCIAL CLUB	210.00
EFT17135	31/01/2021	DEPARTMENT OF TRANSPORT	MMSO20210114	2675.40
				<b>3,995.40</b>

\_\_\_\_\_  
Chairperson Initial



**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**3. Mastercard**

<b>Details</b>	<b>Amount</b>
New vehicle licence	84.05
Daycare membership-T.O'grady	203.25
Cable ties	30.00
Licensing-adjustment	99.40
Vehicle renewal	205.50
Council snacks	35.17
Police check-Credit to come	37.50
Credit for above	-37.50
Tafe course-C.Bland	49.70
Repair-drone	132.00
3pce settings	179.60
First aid course-C.Bell	140.00
Police check	37.50
Braille signs-showers	266.59
Smoke alarms	48.29
Bank fees	4.00
Mugs & teaspoons	36.00
A4 brochure holder	173.95
Bank fees	4.00
Bank fees	4.00
Little hotelier	81.95
Little hotelier	81.95
Zoom-December	23.09
Bank fees	4.00
	<b>1,923.99</b>

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **9 February 2021**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

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John Nuttall  
Chief Executive Officer

**Consultation:**

Tanika McLennan – Finance and Administration Manager

**Statutory Environment:**

*Financial Management Regulations and the Local Government Act 1995*

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.

**Risk Assessment:**

Nil

**Community & Strategic Objectives:**

*Governance and Leadership*

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

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Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**Comment:**

Nil

**2021/1-008 OFFICER'S RECOMMENDATION / COUNCIL DECISION:**

***That the Accounts Listed***

<b><i>Municipal Fund</i></b>	<b>\$ 460,153.65</b>
<b><i>Trust Fund</i></b>	<b>\$ 3,995.40</b>
<b><i>Mastercard</i></b>	<b>\$ <u>1,923.99</u></b>
<b><i>Total</i></b>	<b>\$ <u>466,073.04</u></b>

***Be endorsed.***

***Moved Cr SR Putt***

***Seconded Cr LN Gobbart***

***Carried 6/0***

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**12.4.3 Statement of Financial Activity to 31 December 2020**

<b>File No:</b>	4.0042
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	Nil
<b>Name of Owner:</b>	N/A
<b>Author:</b>	Tanika McLennan – Finance & Admin Manager
<b>Attachments:</b>	12.4.3 – Statement of Financial Activity to 31 December 2020
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	Nil

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**Background:**

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

**Consultation:**

Nil

**Statutory Environment:**

*Local Government Act 1995 and Local Government (Financial Management) Regulations 1996*

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

The statement presented to Council is the most up to date information on its current financial position.

**Risk Assessment:**

Nil

**Community & Strategic Objectives:**

*Governance and Leadership*

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

**Comment:**

Nil

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Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**2021/1-009 OFFICER'S RECOMMENDATION / COUNCIL DECISION:**

*The Statement of Financial Activity for the month ending 31 December 2020 be endorsed.*

*Moved Cr NR Gillett*

*Seconded Cr SR Putt*

*Carried 6/0*

\_\_\_\_\_  
Chairperson Initial

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**12.5 Community Development Officer**

Nil

**12.6 Regulatory Officer**

Cr ARC Sachse declared an impartiality interest in item 12.6.1 being that he is a member and Captain of the Welbungin Bush Fire Brigade.

Cr SR Putt declared an impartiality interest in item 12.6.1 being that he is the President of the Welbungin Bush Fire Brigade.

Cr IC Sanders declared an impartiality interest in item 12.6.1 being that he is a member of the Bencubbin Bush Fire Brigade.

**12.6.1 Proposed New Bush Fire Brigade Facilities in Bencubbin and Welbungin**

<b>File No:</b>	4.0338, 4.0339, 4.0265
<b>Location/Address:</b>	Various sites to be decided in Bencubbin and Welbungin
<b>Name of Applicant:</b>	Nil
<b>Name of Owner:</b>	Shire of Mt Marshall
<b>Author:</b>	Meg Wyatt – Regulatory Officer
<b>Attachments:</b>	12.6.1a – Proposed Shed Plan 12.6.1b - Suggested Shed Locations
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	Nil

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**Background:**

Over the past year the Department of Fire and Emergency Services has identified the need to upgrade the bush fire brigade facilities in Bencubbin and Welbungin. Currently the Bencubbin and Welbungin Bush Fire Brigades only have sheds to house their fire appliances which are outdated and too small for the everchanging fire appliances. Welbungin currently houses two fire appliances which only just fit in the current shed, while Bencubbin currently only houses one fire appliance, however has been approved to receive an additional appliance. These fire appliances continue to increase in size as they are updated, making it very difficult to fit inside sheds that were purpose built for the smaller previous models.

The new facilities will also include a training and meeting room, an office and communications room, a kitchen, two toilets and showers, a locker room, storeroom, a BA washroom for volunteers' personal protective equipment after a job, and an outdoor area. The Department of Fire and Emergency Services have identified that it is important that all

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

new facilities include these as it is important to prepare for the needs of future volunteers in communities instead of needing to upgrade the building later. Providing bush fire brigades with these facilities will give volunteers a place to conduct training and meet with each other to debrief and socialise. It will also provide them with a place to wash their PPE instead of having to take it home after each job. These new facilities will make it more comfortable for volunteers and could lead to new volunteers signing up.

This report requires Council approval for the new facilities along with financial contribution and identification of the best location for the facilities.

**Consultation:**

Department of Fire and Emergency Services Area Officer, Daniel Hendriksen has been consulted regarding the new facilities.

**Statutory Environment:**

Nil

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

Council will be required to budget around \$10,000 in the 2021/22 budget towards site works for the two buildings.

**Risk Assessment:**

There is a risk that volunteer numbers will reduce if the facilities are not of an appropriate standard.

**Community & Strategic Objectives:**

*Community*

- Support and maintain facilities that connect people, promote a healthy community and are appropriate for residents.
- Encourage and support volunteers and community groups to grow an active volunteer base that feels valued.

**Comment:**

Shire staff have assessed various locations and believe that the best location for the new facility in Bencubbin would be at the Bencubbin Multipurpose Complex on the site of the old tennis courts, behind the bowling green. The best location for the new facility in Welbungin would be the existing fire shed site which would require the removal of the current fire shed, this will be dependent upon community consultation.

Department of Fire and Emergency Services Area Officer, Daniel Hendriksen also noted that Council will need to agree to pay for some site works at each location, and suggested Council consider budgeting an amount of \$5,000.00 for each location for the site works in the 2021/22 financial year.

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

Once the buildings are complete the Shire will need to initially fund the project however this will be reimbursed by the Department of Fire and Emergency Services through the Local Government Grants Scheme.

**OFFICER'S RECOMMENDATION:**

*That Council:*

- 1. Resolve that the new Bencubbin Fire Shed be located at the Bencubbin Multipurpose Complex on the site of the old tennis courts.*
- 2. Resolve that the new Welbungin Fire Shed be located at the site of the existing Welbungin Fire Shed.*
- 3. Resolve that \$10,000 towards site works at the 2 new fire sheds be budgeted for in the Shire's 2021/2022 annual budget.*

**2021/1-010 COUNCILLOR MOTION / COUNCIL DECISION:**

*That Council:*

- 1. Resolve that the new Bencubbin Fire Shed be located at the Bencubbin Industrial Land Site***
- 2. Resolve that the purchase of a block of land at the Bencubbin Industrial Land Site be included in the 2021/22 annual budget for the purposes of building the new Bencubbin Fire Shed***
- 3. Resolve that the new Welbungin Fire Shed be located at the site of the existing Welbungin Fire Shed.***
- 4. Resolve that \$5,000 towards site works at the new Welbungin Fire Shed be budgeted for in the Shire's 2021/2022 annual budget.***

***Moved Cr IC Sanders***

***Seconded Cr LN Gobbart***

***Carried 6/0***

**Reason Council decision is different to officer recommendation:** Council preferred the Bencubbin Fire Shed be located on the Bencubbin industrial land on Koorda-Bullfinch Rd rather than at the Bencubbin Multipurpose Complex.



**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 9 February 2021**

**12.7 Development**

Nil

**12.8 Environmental Health Officer**

Nil

**13.0 Elected Members' Motions of Which Previous Notice Has Been Given**

Nil

**14.0 New Business of an Urgent Nature Introduced by Decision of the Meeting**

Nil

**15.0 Next Meeting – Tuesday 16 March 2021 commencing at 3:00pm in Council Chambers, Monger St, Bencubbin**

**16.0 Closure of Meeting**

The Presiding Member thanked everyone for attending and declared the meeting closed at 4.10pm.

These Minutes were confirmed by Council at its Ordinary Meeting held on

\_\_\_\_\_  
Date

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Cr ARC Sachse      President