



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that a Special Meeting of Council was held on Friday, 31 July 2020 in Council Chambers, 71 Monger St, Bencubbin commencing at 9:00am for the purpose of:

Consider the Annual Budget for 2020/2021

Cr ARC Sachse

President

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intentionally**

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

John Nuttall
Chief Executive Officer

Chairperson Initial

Minutes of the Special Meeting of Council
held on Friday 31 July 2020

TABLE OF CONTENTS

1. Purpose of Meeting
2. Declaration of Opening / Announcement of Visitors
3. Record of Attendance / Apologies
4. Standing Orders
5. Public Question Time
6. Reports of Officers
 - 6.1 Finance and Administration Manager
 - 6.1.1 Annual Budget 2020/2021
7. Closure of Meeting

Minutes of the Special Meeting of Council
held on Friday 31 July 2020

1.0 Purpose of Meeting

The purpose of the meeting was to consider the Annual Budget for 2020/2021.

2.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 9:00am and welcomed all those present.

3.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr ARC Sachse	President
Cr NR Gillett	Deputy President
Cr LN Gobbart	Councillor
Cr SR Putt	Councillor
Cr BC Geraghty	Councillor
Cr TM Gibson	Councillor
Cr IC Sanders	Councillor
Mr John Nuttall	Chief Executive Officer
Ms Nadine Richmond	Executive Assistant
Ms Tanika McLennan	Finance and Administration Manager

Apologies

Nil

4.0 Standing Orders

2020/7 - 014 COUNCIL DECISION:

That Standing Order number 9.2 - Limitation of Number of Speeches be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr TM Gibson

Seconded Cr NR Gillett

Carried 7/0

5.0 Public Questions

5.1 Response to Public Questions Taken on Notice

Nil

Minutes of the Special Meeting of Council
held on Friday 31 July 2020

5.2 Public Question Time

The Presiding Member declared Public Question Time open and closed at 9:01am

6.0 Reports of Officers

6.1 Finance and Administration Manager

6.1.1 Annual Budget 2020/2021

File No:	4.0265
Location/Address:	Shire of Mt Marshall
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Tanika McLennan – Finance and Administration Manager
Attachments:	6.1.1a - Fees and Charges 2020/21 6.1.1b - Statutory Budget 2020/21 6.1.1c - Budget by Schedule 2020/21
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Previously Considered:	Nil

Background:

The 2020/21 Annual Budget has been compiled based on the principles contained in the previously adopted Community Strategic Plan and Corporate Business Plan (Plan for the Future) and the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on Friday, 8 May 2020. The Ministerial Order modifies some provisions within Part 6 of the *Local Government Act 1995* principally to provide consideration and relief for persons experiencing financial hardship as a consequence of the COVID-19 pandemic. To this end, there has been no increase to Rates or Fees and Charges. Council also adopted Policy F&R.2.10 in relation to financial hardship as a result of COVID-19 at its ordinary meeting held on 21 April 2020.

A budget workshop took place on 21 July 2020 with all Councillors present and a further budget workshop took place on Tuesday 29 July 2020 with Cr Sachse, Cr Gibson and CEO, John Nuttall, present.

Consultation:

Shire of Mt Marshall Officers

Shire of Mt Marshall Councillors

Shire of Mt Marshall Community Groups

Contract Accountant – Bob Waddell and Associates

Minutes of the Special Meeting of Council
held on Friday 31 July 2020

Statutory Environment:

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Local Government (Administration) Regulations 1996

Rates and Charges (Rebates and Deferments) Act 1992

Relevant Plans and Policy:

Subject to Council policies

Financial Implications:

Budget adoption

Risk Assessment:

Risk of noncompliance with the Local Government Act 1995 if not adopted by 31 August.

Community & Strategic Objectives:

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.3 Ensure compliance with all relevant legislation

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

Comment:

The budget includes a rates increase of 0% for the 2020/21 financial year, in accordance with the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on Friday, 8 May 2020. It should be noted that whilst the total rates raised will not increase, individual property results may vary as a result of changes to valuations.

The *Local Government Act 1995* requires that the Annual Budget is prepared and adopted no later than 31 August each financial year.

The 2020/21 Annual Budget is presented for Council's adoption.

2020/7 - 015 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That:

- 1) ***Pursuant to the provisions of Section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996 and the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, Council adopt the attached Municipal Fund Budget for the Shire of Mt Marshall for the 2020/21 financial year, which includes the following:***
 - ***Statement of Comprehensive Income by Nature and Type***
 - ***Statement of Comprehensive Income by Program***
 - ***Statement of Cash Flows***

Minutes of the Special Meeting of Council
held on Friday 31 July 2020

- ***Rate Setting Statement***
- ***Notes to and Forming Part of the Budget***
- ***Budget Program Schedules***
- ***Transfers to and from Reserve Accounts***

2) ***For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at part 1) above, Council, pursuant to sections 6.32, 6.33, 6.34, 6.35 of the Local Government Act 1995 and the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, impose the following rate levels:***

- a) ***Where the General Rate is to apply, for all rateable properties with a Gross Rental Valuation a rate of 13.3328 cents in the dollar and a Minimum Rate of \$416.00 be applied.***
- b) ***Where the General Rate is to apply, for all the rateable properties with Unimproved Valuations a rate of 1.8350 cents in the dollar and a Minimum Rate of \$416.00 be applied.***
- c) ***Where the Specified Area Rate for the Bencubbin area is to apply, for all rateable properties with Gross Rental Valuations, a rate of 0.5759 cents, in the dollar be applied.***
- d) ***Where the Specified Area Rate for the Bencubbin area is to apply, for all rateable properties with Unimproved Valuations, a rate of .0959 cents in the dollar be applied.***
- e) ***Where the service charge for domestic refuse collection is to apply, a charge of \$390.00 be applied.***
- f) ***Where the service charge for commercial refuse collection is to apply, a charge of \$390.00 plus GST be applied.***
- g) ***Where the service charge for domestic recycling bin collection is to apply, a charge of \$225.00 be applied.***
- h) ***Where the service charge for commercial recycling bin collection is to apply, a charge of \$225.00 plus GST be applied.***

3) ***Pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996 and the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, Council nominates the following due dates for the payment in full by instalments:***

<i>Full Payment and/or First Instalment</i>	<i>4 September 2020</i>
<i>Second Instalment</i>	<i>4 November 2020</i>
<i>Third Instalment</i>	<i>4 February 2021</i>
<i>Fourth Instalment</i>	<i>4 April 2021</i>

Minutes of the Special Meeting of Council
held on Friday 31 July 2020

- 4) *Pursuant to Section 6.46 of the Local Government Act 1995 and the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, Council offers a discount of 5% to ratepayers who have paid their rates in full, including arrears, waste and service charges, within 21 days of the issue date of the rate notice.*
- 5) *Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996, Council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through and instalment option of \$12 for each instalment after the initial instalment is paid.*
- 6) *Pursuant to section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996 and the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, Council adopts an interest rate of 5% where the owner elected to pay rates and service charges through the instalment option.*
- 7) *Pursuant to section 6.51(1) and subject to section 5.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulation 1996 and the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, Council adopts an interest rate of 8% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable. This interest rate cannot be applied to an excluded person who has been determined to be suffering financial hardship, as defined by Council Policy F&R.2.10.*
- 8) *Pursuant to section 6.16 of the Local Government Act 1995 and the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, Council adopts the attached Fees and Charges schedule.*
- 9) *Pursuant to section 5.99 of the Local Government Act 1995 and regulation 34 of the Local Government (Administration) Regulations 1996 and the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, Council adopts the following individual meeting attendance fees:*

*President
Meeting Attendance \$954.54*

*Deputy President
Meeting Attendance \$334.09*

*Councillors
Meeting Attendance \$334.09*

Minutes of the Special Meeting of Council
held on Friday 31 July 2020

- 10) Pursuant to section 5.99A of the Local Government Act 1995 and regulations 34A and 34AA of the Local Government (Administration) Regulations 1996 and the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, Council adopts the following annual allowances for elected members:

Telecommunications Allowance \$1,750.00

Travel Allowance:

- 32.55 cents per kilometre for Motorcycle
- 56.69 cents per kilometre for engine displacement 1600cc & under
- 68.66 cents per kilometre for engine displacement 1600cc to 2600cc
- 95.54 cents per kilometre for engine displacement 2600cc & over

- 11) Pursuant to section 5.98 (5) of the Local Government Act 1995 and regulation 33 of the Local Government (Administration) Regulations 1996 and the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, Council adopts the following annual local government allowance to be paid in addition to the meeting attendance fee:

President \$5,250.00

- 12) Pursuant to section 5.98A of the Local Government Act 1995 and regulations 33A of the Local Government (Administration) Regulations 1996 and the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, Council adopts the following annual local government allowance to be paid in addition to the meeting attendance fee:

Deputy President \$1,312.50 (25% of President Allowance)

- 13) In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2020/21 for reporting material variances shall be 10% and \$10,000.

**Moved Cr TM Gibson
Absolute Majority**

Seconded Cr SR Putt

Carried 7/0

Minutes of the Special Meeting of Council
held on Friday 31 July 2020

7.0 Closure of Meeting

The Presiding Member declared the meeting closed at 9:14am.

These Minutes were confirmed by Council at its Ordinary Meeting held on

Date

Cr ARC Sachse President