



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that an Ordinary Meeting of Council was held on Tuesday 15 June 2021 in Council Chambers, Monger St, Bencubbin commencing at 3:00pm.

Cr ARC Sachse

President

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intentionally**

DISCLAIMER

MEMBERS OF THE PUBLIC ARE REQUESTED TO READ THROUGH AND FAMILIARISE THEMSELVES WITH THE DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Mt Marshall for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Mt Marshall disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

John Nuttall
Chief Executive Officer

Chairperson Initial

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- 16. Closure of Meeting**

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1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 3.00pm and welcomed all those present.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr ARC Sachse	President
Cr NR Gillett	Councillor
Cr LN Gobbart	Councillor
Cr IC Sanders	Councillor
Cr TM Gibson	Councillor
Mr John Nuttall	Chief Executive Officer
Ms Nadine Richmond	Executive Assistant
Ms Tanika McLennan	Finance and Administration Manager
Mr Len Cargeeg	Member of the Public
Mr David Tapscott	Member of the Public

Apologies

Cr SR Putt	Councillor
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3.0 Standing Orders

2021/5-001 COUNCIL DECISION:

That Standing Order number 9.2 - Limitation of Number of Speeches be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr TM Gibson

Seconded Cr LN Gobbart

Carried 5/0

4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

4.1.1 Summary of question from Mr Len Cargeeg:

What is the current policy/procedure in relation to acknowledging receipt of inwards correspondence?

Summary of response from the Presiding Member:

There is no formal policy or procedure in place regarding acknowledgement of correspondence. As a rule the CEO and all staff deal with correspondence

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as quickly as possible, and obviously have to prioritise some over others. Acknowledgement of receipt is regularly not required as the issue raised will be addressed and a response given. It is accepted in the course of a busy work day that on occasion some correspondence will not be addressed as quickly as the author of the correspondence would like. However simply acknowledging receipt is also not addressing the issue raised either. At this time it is not felt that a policy is required.

4.2 Public Question Time

The Presiding Member declared public question time open at 3.01pm and closed at 3.02pm.

5.0 Applications for Leave of Absence

Nil

6.0 Declarations of Interest

Nil

7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Tuesday 18 May 2021

2021/5-002 OFFICER RECOMMENDATION/COUNCIL DECISION:

That the Minutes of the Ordinary Meeting of Council held on Tuesday 18 May 2021 be confirmed as a true and correct record of proceedings.

Moved Cr TM Gibson

Seconded Cr IC Sanders

Carried 5/0

8.0 Announcements by Presiding Person Without Discussion

Nil

9.0 Report's of Councillors

9.1 President's Report

Purpose:

This report is prepared by the President to provide Council and the community of Mt Marshall with information about activities undertaken.

Comment:

The President represented the Shire at the following meetings and training opportunities from 19 May to 15 June 2021.

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- 20/5/2021 Grants Commission Hearing, Council Chambers with CEO John Nuttall and FAM Tanika McLennan
- 2/06/2021 Budget Discussions, Council Chambers, with Deputy President Cr Nick Gillett, Cr Tanya Gibson, Cr Leeanne Gobbart, Cr Ian Sanders, CEO John Nuttall, FAM Tanika McLennan and CDO Rebecca Watson.
- 8/06/2021 North Eastern Wheatbelt Regional Organisation of Councils (NEWROC) Special Meeting, Zoom Electronic, with CEO John Nuttall.

9.2 Councillors

Nil

10.0 Petitions / Deputations / Presentations / Submissions

Nil

11.0 Reports of Committees

11.1 Local Emergency Management Committee

11.1.1 Minutes of Local Emergency Management Committee Meeting held Tuesday 11 May 2021

File No: 4.0071
Location/Address: N/A
Name of Applicant: N/A
Name of Owner: N/A
Author: Nadine Richmond – Executive Assistant
11.1.1 – Minutes of the Local Emergency
Attachments: Management Committee Meeting held
11 May 2021
Declaration of Interest: Nil
Voting Requirements: Simple Majority
Previously Considered: N/A

Background:

Nil

Consultation:

Nil

Statutory Environment:

Local Government Act (1995)

Section 5.8: Establishment of Committees

A local government may establish committees of three (3) or more persons to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

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Relevant Plans and Policy:

Local Emergency Management Arrangements

Financial Implications:

Nil

Risk Assessment:

Emergency Management is a core responsibility of local government and failure to comply with the legislation would find it in breach of the *Local Government Act 1995*.

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

The minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 11 May 2021 are submitted for Council information.

2021/5-003 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 11 May 2021 be received.

Moved Cr LN Gobbart

Seconded Cr NR Gillett

Carried 5/0

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12.0 Reports of Officers

12.1 Chief Executive Officer

12.1.13 Amendment to E&E.2.2 Own Accommodation Allowance Policy

File No:	4.0203
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.13a - Current Policy - E&E.2.2 Own Accommodation Allowance 12.1.13b - DRAFT Policy – E&E.2.2 Own Accommodation Allowance
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Council currently has a policy (copy attached) regarding assistance provided to employees who own their own property. Currently that assistance is set in the policy at \$50 per week. That amount is not in line with the 'discount' provided to employees who are renting a Shire owned property – that is currently set at \$100 per week.

This item invites Council to amend the current policy so that the amount to be paid under the policy to those who own their own property will be set annually in the Fees and Charges schedule. This will allow any changes to current and future allowance amounts to be changed much more easily than by amending a policy.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

This item seeks to amend Policy E&E.2.2 Own Accommodation Allowance– a copy of that policy is attached.

Financial Implications:

There will be an increase in the amount paid to employees with their own properties subject to this amendment and then an increase in the amount in the fees and charges being adopted by Council.

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Risk Assessment:

There is a risk of unfairness of some employees receiving different allowance amounts to others.

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

Comment:

Council are invited to make a minor amendment to the policy. This amendment will however allow for any future changes to the amounts paid to be done through the Fees and Charges adoption rather than through a policy change.

2021/5-004 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council adopt the amended Policy E&E 2.2 Own Accommodation Allowance as attached (12.1.13b).

Moved Cr TM Gibson

Seconded Cr IC Sanders

Carried 5/0

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12.1.14 Avongro Inc – Request for Waiver of Charge

File No:	4.0236
Location/Address:	Gabbin
Name of Applicant:	Avongro Inc
Name of Owner:	N/A
Author:	John Nuttall, Chief Executive Officer
Attachments:	12.1.14 - Correspondence from Avongro Inc 12.1.14a - LATE ATTACHMENT - Correspondence from Activate the Wheatbelt
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Correspondence has been received from Liz Kington, Deputy Chair Avongro Inc (copy attached) thanking Council for previous fee waiver and requesting that council consider either a donation towards their event or again waiving the fees for the hire of two portable toilets for the weekend of 3 & 4 July 2021 when they are holding their annual tree planting festival.

The cost for hiring of two toilets for a weekend would be \$294 (GST inclusive). Arrangements for the collection and return of the toilets will have to be made by the group (as they have been previously) so this would be the only cost involved.

Consultation:

Correspondence making this request has been received and is attached.

Statutory Environment:

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

(1) Subject to subsection (2) and any other written law, a local government may —

(a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money,
which is owed to the local government.

* Absolute majority required.

Relevant Plans and Policy:

Nil

Financial Implications:

There would be a reduction of income to the Shire of \$294 for the hire of the toilets should this request be granted.

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Risk Assessment:

As with any request of this nature it can create a precedent for the Shire when considering future similar applications.

Community & Strategic Objectives:

Community

Encourage and support volunteers and community groups to grow an active volunteer base that feels valued.

Economy

Encourage, promote, and deliver activities and events that promote our region and have a positive economic and social benefit.

Comment:

Given the nature of the work that Avongro Inc are undertaking and the fact that they are a small not-for-profit organisation it is recommended that Council consider their request favourably. The loss of income involved is minimal and it will certainly assist the function to run in an appropriate manner.

OFFICER'S RECOMMENDATION:

That Council subject to section 6.12 Local Government Act 1995 waive the charge of \$294 to Avongro Inc. for the hire of two portable toilets for the weekend of 3 and 4 July 2021.

Moved Cr TM Gibson

Seconded Cr IC Sanders

AMENDMENT:

That Council subject to section 6.12 Local Government Act 1995 waive the charge of \$294 to Avongro Inc. for the hire of two portable toilets and grant a 10% discount on the community rate for the hire of the two community buses for the weekend of 3 and 4 July 2021.

Moved Cr LN Gobbart

Seconded Cr TM Gibson

Lost 2/3

2021/5-005 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council subject to section 6.12 Local Government Act 1995 waive the charge of \$294 to Avongro Inc. for the hire of two portable toilets for the weekend of 3 and 4 July 2021.

Moved Cr TM Gibson

Seconded Cr IC Sanders

Carried 5/0

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12.1.15 Shire of Mukinbudin Request to Change Road Name

File No:	4.0410
Location/Address:	Portion of Barbalin North Road
Name of Applicant:	Shire of Mukinbudin
Name of Owner:	Shire of Mukinbudin
Author:	John Nuttall, Chief Executive Officer
Attachments:	12.1.15 – Correspondence with Shire of Mukinbudin
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Correspondence has been received from the Shire of Mukinbudin (copies of emails attached) requesting the Shire of Mt Marshall council comment upon a proposal to rename a portion of Barbalin North Road to Seaby Road. The reasons for this proposed change of name are contained in the correspondence.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Failure to provide the Shire of Mukinbudin with a positive response to their request may impact upon their application to change the road name.

Community & Strategic Objectives:

Community

Deliver programs and services that engage with the wider community and engender community spirit.

Comment:

The Shire of Mukinbudin have undertaken various community consultation as required and as a result of that have determined there is support in a change of name. They have therefore requested any comment from Mt Marshall as we neighbour the road in question.

There appears to be no reason to object to the proposed road renaming.

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2021/5-006 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council direct the Chief Executive Officer to write to the Shire of Mukinbudin indicating that the Shire of Mt Marshall have no objection to the proposed renaming of a portion of Barbalin North Road to Seaby Road.

Moved Cr TM Gibson

Seconded Cr LN Gobbart

Carried 5/0

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12.2 Works Supervisor

12.2.3 Works Report June 2021

File No:	N/A
Location/Address:	Mt Marshall District
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Aaron Wootton – Works Supervisor
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

In the interest of better communications the following report of activities and tasks carried out by the Shire's works department is provided to Council.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

Comment:

Roads

Cleary-Gabbin Rd

Staff have completed both of the gravel sheeting jobs along Cleary-Gabbin Rd.

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Beacon Back Road

Staff have completed the works here with just a final trim to finish off the job, currently the grader is getting it's 4,000 hour service and that will be done by the end of the week.

Gardening

The gardeners have been busy with spraying, mowing, picking up trees and debris and raking leaves as to their individual maintenance schedules. The addition of a new Parks and Gardens staff member, although short lived, has enabled Dallas and Jim the chance to catch up with the works around both towns a little quicker.

Maintenance Works

Have been repairing and or replacing signs which came down in the cyclone and also picking up Branches cut up by the contractors.

Maintenance Grading

They are currently working in the following locations:

Stretch- Is working in the Ingleton Rd area.

Joanne (Logo Contract) and Alex are currently along the Gillett Rd area.

2021/5-007 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the June 2021 report of the Works Supervisor be received.

Moved Cr NR Gillett

Seconded Cr IC Sanders

Carried 5/0

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12.3 Executive Assistant

12.3.8 Status Report – May 2021

File No:	N/A
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	12.3.8 – Status Report May 2021
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The status report is a register of Council resolutions that are allocated to Shire staff for actioning. When staff have progressed or completed any action in relation to Council's decision, comments are provided until the process is completed or superseded by more recent Council resolutions.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

Comment:

In the interest of increased transparency and communication with the community, the status report is provided for information.

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2021/5-008 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

The Status Report for May 2021 be received.

Moved Cr IC Sanders

Seconded Cr NR Gillett

Carried 5/0

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12.3.9 Freedom of Information Statement Review 2021

File No:	4.0237
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	12.3.9 – DRAFT Freedom of Information Statement June 2021
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Under the Freedom of Information Act 1992 the Shire of Mt Marshall is required to cause an up to date information statement to be published at intervals of no more than 12 months.

The statement must contain certain information including, amongst other things:

- a) The structure and functions of the agency;
- b) A description of the ways in which the functions of the agency affect members of the public;
- c) A description of the arrangements enabling the public to participate in the formulation of shire policies;
- d) The types of documents held by the agency;
- e) A description of the ways in which members of the public can access documents / information; and
- f) A description of the procedures for amending personal information.

The Shire is required to submit a statistical return annually, reporting any access applications and allowing the Office of the Information Commissioner to be appraised of where the Shire stands in relation to its obligations under sections 94 through to 97 of the Freedom of Information Act 1992.

A brief statement is published annually forming part of the Shire's Annual Report. The statement provided in the Annual Report refers to the Shire's full Freedom of Information Statement being available for viewing on our website or by request at the Shire office.

Consultation:

John Nuttall – Chief Executive Officer

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Statutory Environment:

Freedom Of Information Act 1992 - Sect 96

96 . *Information statement, each agency to publish annually*

- (1) An agency (other than a Minister or an exempt agency) has to cause an up-to-date information statement about the agency to be published in a manner approved by the Minister administering this Act —
- (a) within 12 months after the commencement of this Act; and
 - (b) at subsequent intervals of not more than 12 months.

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Failing to cause an up to date Freedom of Information Statement will incur a breach of section 96 of the Freedom of Information Act 1992.

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

The Freedom of Information Statement was last reviewed in June 2020. The majority of the information contained in the 2020 information statement is still correct. Only minor changes were made as follows:

- An update to current Elected Members list after Cr Brendan Geraghty resigned.
- Addition of Economic Development Grant Fund Committee and Off Road Working Group to the list of current committees and working groups.
- Remove two roles from the organisational chart to reflect the Environmental Health Officer and Pool Operators now engaged as contractors, not employees.

2021/5-009 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the Shire of Mt Marshall Freedom of Information Statement 2021 as attached (12.3.9) be endorsed.

Moved Cr LN Gobbart

Seconded Cr IC Sanders

Carried 5/0

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12.4 Finance and Administration Manager

12.4.12 Accounts Paid to 31 May 2021

File No: 4.0042
Location/Address: N/A
Name of Applicant: Nil
Name of Owner: N/A
Author: Sandy Wyatt – Finance Officer
Attachments: Nil
Declaration of Interest: Nil
Voting Requirements: Simple Majority
Previously Considered: Nil

Background:

Following is a List of Accounts submitted to Council on Tuesday 15 June 2021 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
60	31/05/2021	BANK FEES - BANK FEES	BANK FEES	533.89
210	27/05/2021	WATER CORPORATION	UTILITY CHARGES 3.3.21-17.5.21	31249.54
EFT17432	04/05/2021	EASISALARY	PAYROLL DEDUCTIONS	396.17
Eft17433		APRIL PAYMENT		
EFT17434	05/05/2021	BOC GASES	GAS CYLINDERS	41.91
EFT17435	05/05/2021	STEWART & HEATON CLOTHING CO PTY LTD	PROTECTIVE CLOTHING	1139.60
EFT17436	05/05/2021	KTY ELECTRICAL SERVICES	APRIL REPAIRS	2246.51

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Chq/EFT	Date	Name	Description	Amount
EFT17437	05/05/2021	WHEATBELT SIGNS	SIGNS	418.00
EFT17438	05/05/2021	BENCUBBIN NEWS & POST	NEWSPAPERS-APRIL21	88.10
EFT17439	05/05/2021	BEACON COUNTRY CLUB INC.	CARAVAN PARK VOUCHERS	140.00
EFT17440	05/05/2021	A & B CANVAS AUSTRALIA	WINDSOCKS	938.96
EFT17441	05/05/2021	BEACON CO-OPERATIVE LTD	VOLUNTEER LUNCHESES-BIG BEACON BUSY BEE	480.00
EFT17442	05/05/2021	HUTTON & NORTHEY MUKINBUDIN	APRIL SUPPLIES	9025.12
EFT17443	05/05/2021	DIELECTRIC SECURITY SYSTEMS	MONITORING FEES 1.5.21-31.7.21	101.20
EFT17444	05/05/2021	WINC AUSTRALIA PTY LTD	APRIL SUPPLIES	15.60
EFT17445	05/05/2021	ICS CARPENTRY	APRIL REPAIRS	43012.75
EFT17446	05/05/2021	AG IMPLEMENTS MUKINBUDIN	APRIL SUPPLIES	137.60
EFT17447	05/05/2021	REBECCA WATSON	REIMBURSEMENT-NEW WREATH AND WREATH HANGER	93.64
EFT17448	05/05/2021	THE WORKWEAR GROUP PTY LTD	UNIFORMS-S.WYATT	498.00
EFT17449	05/05/2021	BENCUBBIN TRUCK N AUTO'S	APRIL REPAIRS	3339.30
EFT17450	05/05/2021	LANDGATE	MINING TENEMENTS CHARGEABLE 25.3.21-15.4.21	40.60
EFT17451	05/05/2021	BENCUBBIN AG SUPPLIES	APRIL SUPPLIES	884.40
EFT17452	05/05/2021	ADVANCED AUTOLOGIC PTY LTD	APRIL SUPPLIES	152.00
EFT17453	05/05/2021	REFUEL AUSTRALIA	MONTHLY CARD FEE	12.76
EFT17454	05/05/2021	IRIS CONSULTING GROUP PTY LTD	EBIZ PACKAGES-RECORDS MANAGEMENT CONSULTING	3080.00
EFT17455	05/05/2021	CORSIGN WA PTY LTD	SIGNS	3982.00
EFT17456	05/05/2021	ECHELON AUSTRALIA PTY LTD	OSH COURSE	1452.00
EFT17457	05/05/2021	GREAT SOUTHERN FUELS	FUEL-APRIL21	15878.72
EFT17458	05/05/2021	BOB WADDELL & ASSOCIATES PTY LTD	VARIOUS ACCOUNTING SUPPORT	3399.00
EFT17459	05/05/2021	KC SALES	APRIL SUPPLIES	273.24
EFT17460	05/05/2021	WA CONTRACT RANGER SERVICES	RANGER SERVICES 5.4.21 & 19.4.21	561.00
EFT17461	05/05/2021	PALM PLUMBING	APRIL REPAIRS	4786.86
EFT17462	05/05/2021	CR ARC SACHSE	MEETING FEES AND ALLOWANCES 17.3.21-28.4.21	1666.86

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Chq/EFT	Date	Name	Description	Amount
EFT17463	05/05/2021	MARKETFORCE PTY LTD	ADVERTISING	414.42
EFT17464	05/05/2021	AUSQ TRAINING	ACCOMMODATION & TRAVEL-ASSESSOR	913.00
EFT17465	05/05/2021	CR NICK GILLETT	MEETING FEES & ALLOWANCES 17.3.21-28.4.21	708.03
EFT17466	05/05/2021	CR STUART PUTT	MEETING FEES & ALLOWANCES 17.3.21-28.4.21	493.18
EFT17467	05/05/2021	LEEANNE NOLA GOBBART	MEETING FEES & ALLOWANCES 17.3.21-28.4.21	523.75
EFT17468	05/05/2021	JAMES BOYD	CLEANING & BOOKING AGENT FEE-MARCH21 (RECEIVED 4/5/21)	3135.10
EFT17469	05/05/2021	CENTRAL REGIONAL TAFE	STUDY-LOCAL GOVERNMENT ADMINISTRATION-M.WYATT	244.00
EFT17470	05/05/2021	MEG LEE WYATT	REIMBURSEMENT-UNIFORM	168.97
EFT17471	05/05/2021	TOLL TRANSPORT PTY LTD	FREIGHT-APRIL21	39.66
EFT17472	05/05/2021	SCUD AG SUPPLIES	APRIL SUPPLIES	561.00
EFT17473	05/05/2021	GDR CIVIL CONTRACTING PTY LTD	FOOTPATHS-COMPLEX-RETENTION MONEY	2519.00
EFT17474	05/05/2021	ITR WESTERN AUSTRALIA	GRADER BLADES	5412.00
EFT17475	05/05/2021	MCKAY PLUMBING & GAS PTY LTD	SEPTIC TANK	8534.35
EFT17476	05/05/2021	MURRAY BENNETT	HERITAGE TRAIL	4800.00
EFT17477	05/05/2021	FRONTLINE FIRE & RESCUE EQUIPMENT	PROTECTIVE CLOTHING-WELBUNGIN BFB	15207.98
EFT17478	06/05/2021	GN & AL WHYTE (ROTHIEMAY P/L)	RATES REFUND FOR ASSESSMENT A6421 LOT LUCKMAN RD WELBUNGIN 6478	7976.80
Eft17479		APRIL PAYMENT		
EFT17480	03/05/2021	CRISP WIRELESS PTY LTD	BUSINESS LITE SUBSCRIPTION-INTERNET ACCESS	328.90
EFT17481	05/05/2021	SYNERGY	UTILITY CHARGES 10.3.21-13.4.21	1119.61
Eft17482		TRUST PAYMENT BELOW		
EFT17483	06/05/2021	SYNERGY	UTILITY CHARGES 18.3.21-14.4.21	537.61
EFT17484	10/05/2021	EASISALARY	PAYROLL DEDUCTIONS	396.17
EFT17485	21/05/2021	AUSTRALIAN TAXATION OFFICE	BAS-APRIL21	5217.00
EFT17486	21/05/2021	WESTRAC PTY LTD	MAY SUPPLIES	276.09

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Chq/EFT	Date	Name	Description	Amount
EFT17487	21/05/2021	AVON WASTE	RUBBISH COLLECTION-APRIL21	5177.04
EFT17488	21/05/2021	STEWART & HEATON CLOTHING CO PTY LTD	NAME BADGE	41.97
EFT17489	21/05/2021	NINGHAN SPRAYING & AG SERVICES	MAY SUPPLIES	27.50
EFT17490	21/05/2021	KTY ELECTRICAL SERVICES	MAY REPAIRS	1908.89
EFT17491	21/05/2021	SHIRE OF TRAYNING	DOCTORS HOUSE RENT 4.4.21-1.5.21 & VEHICLE EXPENSES-APRIL21	862.45
EFT17492	21/05/2021	BENCUBBIN NEWS & POST	CARAVAN PARK VOUCHERS	61.52
EFT17493	21/05/2021	BEACON CO-OPERATIVE LTD	CARAVAN PARK VOUCHERS	170.00
EFT17494	21/05/2021	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	NETWORK FORUM 2021-J.NUTTALL 27.5.21	400.00
EFT17495	21/05/2021	BENCUBBIN BULK HAULIERS	HIRE SINGLE SIDE TIPPER	4677.75
EFT17496	21/05/2021	WINC AUSTRALIA PTY LTD	MAY SUPPLIES	227.14
EFT17497	21/05/2021	ICS CARPENTRY	MAY REPAIRS	5005.00
EFT17498	21/05/2021	WA DISTRIBUTORS PTY LTD-ALL-WAYS FOODS	MAY SUPPLIES	1085.25
EFT17499	21/05/2021	NEWROC	TICKETS-DOWERIN DO OVER 30.4.21	176.00
EFT17500	21/05/2021	FAULKNER BROTHER HOLDINGS	GRAVEL PURCHASED	2855.39
EFT17501	21/05/2021	REBECCA WATSON	REIMBURSEMENT FOR UNIFORMS	330.00
EFT17502	21/05/2021	BENCUBBIN TRUCK N AUTO'S	APRIL REPAIRS	2198.45
EFT17503	21/05/2021	PLANWEST (WA) PTY LTD	PLANNING SERVICES	1149.50
EFT17504	21/05/2021	CUTTING EDGES EQUIPMENT PARTS	MAY SUPPLIES	334.40
EFT17505	21/05/2021	BENCUBBIN AG SUPPLIES	APRIL SUPPLIES	212.08
EFT17506	21/05/2021	KUNUNOPPIN MEDICAL PRACTICE	FLUVAX FOR STAFF	400.50
EFT17507	21/05/2021	CR IC SANDERS	MEETING FEES & ALLOWANCES 10.2.21- 16.3.21	1479.54
EFT17508	21/05/2021	NADINE RICHMOND	REIMBURSEMENT FOR UNIFORMS	97.31
EFT17509	21/05/2021	BOB WADDELL & ASSOCIATES PTY LTD	VARIOUS ACCOUNTING SUPPORT	3630.00
EFT17510	21/05/2021	LO-GO APPOINTMENTS	CONTRACT SERVICES	2860.96
EFT17511	21/05/2021	PALM PLUMBING	MAY REPAIRS	4162.44
EFT17512	21/05/2021	MARKET CREATIONS	COMPUTER SERVICES	2394.21

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EFT17513	21/05/2021	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11.6.21-10.7.21	550.00
EFT17514	21/05/2021	DAIMLER TRUCKS PERTH	FILTERS FOR SERVICE	900.08
EFT17515	21/05/2021	CR ARC SACHSE	MEETING FEES & ALLOWANCES 29.4.21-18.5.21	1730.13
EFT17516	21/05/2021	SARAH MARY MOUG	REIMBURSEMENT FOR UNIFORM	154.55
EFT17517	21/05/2021	CR NICK GILLETT	MEETING FEES & ALLOWANCES 29.4.21-18.5.21	648.80
EFT17518	21/05/2021	CR STUART PUTT	MEETING FEES & ALLOWANCES 29.4.21-18.5.21	493.18
EFT17519	21/05/2021	LEEANNE NOLA GOBBART	MEETING FEES & ALLOWANCES 29.4.21-18.5.21	523.75
EFT17520	21/05/2021	KOMATSU AUSTRALIA PTY LTD	MAY SUPPLIES	406.19
EFT17521	21/05/2021	MEG LEE WYATT	REIMBURSE FOR UNIFORM PURCHASES	70.00
EFT17522	21/05/2021	COMFORT STYLE MERREDIN	CHAIRS	300.00
EFT17523	21/05/2021	TOLL TRANSPORT PTY LTD	FREIGHT-MAY21	328.41
EFT17524	21/05/2021	SCUD AG SUPPLIES	MAY SUPPLIES	570.57
EFT17525	21/05/2021	MINERAL CRUSHING SERVICES (WA) PTY LTD	AGGREGATE	3523.52
EFT17526	21/05/2021	INTERFIRE AGENCIES	PROTECTIVE CLOTHING	328.46
EFT17527	21/05/2021	MCKAY PLUMBING & GAS PTY LTD	MAY REPAIRS	6268.90
EFT17528	21/05/2021	BOSSHEALTH GROUP PTY LTD	ENVIRONMENTAL HEALTH SERVICE-MAY21	2475.00
EFT17529	21/05/2021	CONTRACT AQUATIC SERVICES	MONTHLY CONTRACT FEE-MARCH21 (INVOICE ONLY RECEIVED 12.5.21)	16500.00
EFT17530	21/05/2021	OFFICE OF THE AUDITOR GENERAL	FEE FOR AUDIT YEAR ENDED 30.6.20	55462.00
EFT17531	12/05/2021	SYNERGY	UTILITY CHARGES 10.3.21-13.4.21	660.17
EFT17532	14/05/2021	BENDIGO BANK	APRIL SUPPLIES	817.44
EFT17533	11/05/2021	PERKBOX AUSTRALIA	STANDARD L&W BUNDLE	198.00
EFT17534	13/05/2021	SYNERGY	UTILITY CHARGES 26.2.21-21.4.21	5112.42
EFT17535	24/05/2021	SYNERGY	STREETLIGHTS 25.3.21-24.4.21	1969.03
EFT17536	27/05/2021	CJD EQUIPMENT PTY LTD	MAY SUPPLIES	553.50

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Chq/EFT	Date	Name	Description	Amount
EFT17537	27/05/2021	EASTERN HILLS SAWS & MOWERS PTY LTD	MAY REPAIRS	76.50
EFT17538	27/05/2021	NINGHAN SPRAYING & AG SERVICES	APRIL SUPPLIES	154.00
EFT17539	27/05/2021	KTY ELECTRICAL SERVICES	MAY REPAIRS	2259.95
EFT17540	27/05/2021	BENCUBBIN NEWS & POST	POSTAGE 17.5.21-21.5.21	35.74
EFT17541	27/05/2021	BEACON COUNTRY CLUB INC.	CARAVAN PARK VOUCHERS	90.00
EFT17542	27/05/2021	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	CONTRIBUTION-POST COVID CHRISTMAS EVENT-BEACON	5500.00
EFT17543	27/05/2021	ICS CARPENTRY	MAY REPAIRS	955.13
EFT17544	27/05/2021	BENCUBBIN PRIMARY SCHOOL	ANNUAL SENIOR/YOUTH COOKING DAY	500.00
EFT17545	27/05/2021	PORKY'S ENTERPRISES	GRAVEL SHEETING	80520.00
EFT17546	27/05/2021	REBECCA WATSON	REIMBURSEMENT FOR UNIFORM AND DAYCARE ITEMS	162.05
EFT17547	27/05/2021	BENCUBBIN TRUCK N AUTO'S	MAY REPAIRS	1618.30
EFT17548	27/05/2021	BENCUBBIN AG SUPPLIES	MAY SUPPLIES	407.28
EFT17549	27/05/2021	KUNUNOPPIN MEDICAL PRACTICE	PRE-EMPLOYMENT MEDICAL-T.O'BRIEN	300.00
EFT17550	27/05/2021	CORSIGN WA PTY LTD	MAY SUPPLIES	1017.50
EFT17551	27/05/2021	GREAT SOUTHERN FUELS	FUEL-MAY21	5143.41
EFT17552	27/05/2021	MARTY GRANT BULLDOZING	PUSH GRAVEL	18755.00
EFT17553	27/05/2021	BOB WADDELL & ASSOCIATES PTY LTD	VARIOUS ACCOUNTING SUPPORT	1584.00
EFT17554	27/05/2021	KC SALES	UNIFORMS	1252.43
EFT17555	27/05/2021	PALM PLUMBING	MAY REPAIRS	2256.28
EFT17556	27/05/2021	MINT CIVIL PTY LTD T/A KALAMUNDA SWEEPING	STREET SWEEPING	1848.00
EFT17557	27/05/2021	TOLL TRANSPORT PTY LTD	FREIGHT-MAY21	34.60
EFT17558	27/05/2021	WAYNES DESIGN AND DRAFTING	DRAW & PROVIDE PLANS	836.00
EFT17559	31/05/2021	EASISALARY	PAYROLL DEDUCTIONS	396.17
EFT17560	31/05/2021	ICS CARPENTRY	MAY REPAIRS	29260.00
EFT17561	31/05/2021	CRISP WIRELESS PTY LTD	OUTDOOR/INDOOR WIFI DEVICE & SOLAR POWER UPGRADE	4620.00
EFT17562	31/05/2021	T & J BUNCE	REFUND-GYM MEMBERSHIP PAID IN ERROR	59.00
EFT17563		JUNE PAYMENT		

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Chq/EFT	Date	Name	Description	Amount
EFT17564		TRUST PAYMENT BELOW		
DD10492.1	05/05/2021	AWARE SUPER	PAYROLL DEDUCTIONS	6365.82
DD10492.2	05/05/2021	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	374.99
DD10492.3	05/05/2021	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	212.21
DD10492.4	05/05/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	555.47
DD10492.5	05/05/2021	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	90.09
DD10492.6	05/05/2021	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	593.77
DD10492.7	05/05/2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	195.06
DD10492.8	05/05/2021	IOOF	SUPERANNUATION CONTRIBUTIONS	177.18
DD10507.1	19/05/2021	AWARE SUPER	PAYROLL DEDUCTIONS	6616.04
DD10507.2	19/05/2021	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	376.42
DD10507.3	19/05/2021	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	235.84
DD10507.4	19/05/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	593.21
DD10507.5	19/05/2021	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	90.00
DD10507.6	19/05/2021	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	593.77
DD10507.7	19/05/2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	195.06
DD10507.8	19/05/2021	IOOF	SUPERANNUATION CONTRIBUTIONS	177.18
				509,144.79

2. Trust

Chq/EFT	Date	Name	Description	Amount
EFT17482	07/05/2021	NADINE RICHMOND	REIMBURSEMENT FOR SOCIAL CLUB PURCHASES	39.00
EFT17564	31/05/2021	DEPARTMENT OF TRANSPORT	MMSO20210505	1738.45
				1777.45

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3. Mastercard

Details	Amount
Little hotelier	81.95
Little hotelier	81.95
Advertising-facebook	21.59
Zoom-April	23.09
Bank fees	4.00
Farewell present-B.Hayman	70.00
Adobe illustrator	343.07
Council snacks	23.09
Bank fees	4.00
Uniden batteries	130.00
Bank fees	4.00
Accomm.L.Scari	110.00
Certificate of title	26.70
Credit-accomm.L.Scari	-110.00
Bank fees	4.00
	817.44

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **15 June 2021**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

 John Nuttall
 Chief Executive Officer

 Chairperson Initial

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Consultation:

Tanika McLennan – Finance and Administration Manager

Statutory Environment:

Financial Management Regulations and the Local Government Act 1995

Relevant Plans and Policy:

Nil

Financial Implications:

An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

Nil

Chairperson Initial

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2021/5-010 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the Accounts Listed

<i>Municipal Fund</i>	\$	509,144.79
<i>Trust Fund</i>	\$	1,777.45
<i>Mastercard</i>	\$	<u>817.44</u>
<i>Total</i>	\$	511,739.68

Be endorsed.

Moved Cr LN Gobbart

Seconded Cr IC Sanders

Carried 5/0

Chairperson Initial

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12.4.13 Statement of Financial Activity to 31 May 2021

File No:	4.0042
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Tanika McLennan – Finance & Admin Manager
Attachments:	12.4.13 – Statement of Financial Activity to 31 May 2021
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

Relevant Plans and Policy:

Nil

Financial Implications:

The statement presented to Council is the most up to date information on its current financial position.

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

Nil

Chairperson Initial

Minutes of the Ordinary Meeting of Council
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2021/5-011 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

The Statement of Financial Activity for the month ending 31 May 2021 be endorsed.

Moved Cr IC Sanders

Seconded Cr NR Gillett

Carried 5/0

Chairperson Initial

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12.4.14 Schedule of Fees and Charges 2021/2022

File No:	4.0275
Location/Address:	Mt Marshall District
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Tanika McLennan, Finance and Administration Manager
Attachments:	12.4.14 - DRAFT Schedule of Fees and Charges 2021/2022
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Previously Considered:	Nil

Background:

A budget workshop took place on 2 June 2021 with all Councillors except Cr Putt present. The meeting reviewed Council's Schedule of Fees & Charges, refuse charges, rates interest and instalment charges, Councillor meeting attendance fees and the reportable material variance, along with major projects for consideration in the 2021/22 Annual Budget.

Consultation:

Shire of Mt Marshall Officers
Shire of Mt Marshall Councillors

Statutory Environment:

Local Government Act 1995
Local Government (Financial Management) Regulations 1996
Local Government (Administration) Regulations 1996
Rates and Charges (Rebates and Deferments) Act 1992

Relevant Plans and Policy:

Subject to Council policies

Financial Implications:

Adoption of Fees & Charges

Risk Assessment:

Risk of noncompliance with the Local Government Act 1995 if not adopted by 31 August.

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

Chairperson Initial

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Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

The 2021/22 Schedule of Fees and Charges is presented for adoption.

2021/5-012 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That effective 1 July 2021:

- 1) ***Pursuant to sections 6.32, 6.33, 6.34, 6.35 of the Local Government Act 1995, the following charges be imposed:***
 - a) ***Where the service charge for domestic refuse collection is to apply, a charge of \$397.00 be applied.***
 - b) ***Where the service charge for commercial refuse collection is to apply, a charge of \$397.00 plus GST be applied.***
 - c) ***Where the service charge for domestic recycling bin collection is to apply, a charge of \$229.00 be applied.***
 - d) ***Where the service charge for commercial recycling bin collection is to apply, a charge of \$229.00 plus GST be applied.***
- 2) ***Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996, Council adopts an instalment administration charge, where the owner has elected to pay rates (and service charges) through an instalment option, of \$15 for each instalment after the initial instalment is paid.***
- 6) ***Pursuant to section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, Council adopts an interest rate of 5.5% where the owner elected to pay rates and service charges through the instalment option.***
- 7) ***Pursuant to section 6.51(1) and subject to section 5.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulation 1996 and the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, Council adopts an interest rate of 7% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable. This interest rate cannot be applied to an excluded person who has been determined to be suffering financial hardship, as defined by Council Policy F&R.2.10 COVID-19 Financial Hardship.***
- 8) ***Pursuant to section 6.16 of the Local Government Act 1995, Council adopts the attached Fees and Charges schedule.***

Chairperson Initial

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12.5 Community Development Officer

Nil

12.6 Regulatory Officer

Nil

12.7 Development

Nil

12.8 Environmental Health Officer

Nil

13.0 Elected Members' Motions of Which Previous Notice Has Been Given

Nil

14.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

Nil

15.0 Next Meeting – Tuesday 20 July 2021 commencing at 3:00pm in Council Chambers, 71 Monger St, Bencubbin

16.0 Closure of Meeting

The Presiding Member thanked everyone for attending and declared the meeting closed at 3.48pm.

These Minutes were confirmed by Council at its Ordinary Meeting held on

Date

Cr ARC Sachse President