

SHIRE OF MT MARSHALL



Local Emergency Management Committee

**Minutes of the Mt Marshall Local Emergency
Management Committee meeting held in Council
Chambers, 80 Monger St, Bencubbin on Tuesday 10
August 2021,
commencing at 4.00pm.**

Attachment 11.1.1

Cr ARC Sachse Chairman

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Minutes of the Mt Marshall Local Emergency Management Committee Meeting
held on Tuesday 10th August 2021

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**Minutes of the Mt Marshall Local Emergency Management Committee Meeting
held on Tuesday 10th August 2021**

1.0 Declaration of Opening / Announcement of Visitors

Cr Sachse welcomed committee members to the meeting and declared the meeting open at 4.00pm.

2.0 Record of Attendance / Apologies

In Attendance

Cr Anthony Sachse	Shire President/Chair
Mr John Nuttall	Chief Executive Officer
Mr Peter Geraghty	SJA Co-ordinator Kununoppin SC
Miss Meg Wyatt	Regulatory Officer
Mr Daniel Hendriksen	Area Officer DFES
Sgt David Tapscott	WAPOL
Mr Craig Lewington	Principal – Beacon PS
Miss Rebecca Watson	Community Development Officer
Ms Lisa Malatesta	Principal – Bencubbin PS
Ms Jo Spadaccini	DESO – Dept of Communities 4:00pm – 4:18pm
Ms Sue Scully	Bencubbin Silver Chain RAN
Ms Sandra Sutton	Clinical Nurse Consultant Manager
Mr Martin Eloury	Relief Beacon Silver Chain RAN

Apologies

Cr Ian Sanders	Councillor
Ms Karen Horsley	Operations Manager East WACHS
Mr Scott Rastall	SJA Community Paramedic
Snr Const Robert Duffey	Acting Deputy Chair/WAPOL
Mrs Yvette Grigg	DEM Advisor DFES
Mr Damian Tomas	Chief Bushfire Control Officer
Mr Noel Miguel	Captain Beacon VESU

3.0 Confirmation of Minutes

3.1 Minutes of the Mt Marshall Local Emergency Management Committee Meeting held Tuesday 11 May 2021 be confirmed as a true and correct record of proceedings

LEMC2021/003 OFFICER RECOMMENDATION / COMMITTEE DECISION:

That the minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 11th May 2021 be confirmed as a true and correct record of proceedings.

Moved: D Tapscott

Seconded: P Geraghty

Carried 13/0

4.0 Reports of Officers

4.1 Regulatory Officer

Regulatory Officer, Meg Wyatt to hold a debrief with the LEMC Committee regarding the annual exercise just completed on the 2nd August 2021.

Annual Exercise

Silver Chain: Clinical Nurse Consultant Manager, Sandra Sutton stated that the Silver Chain was not involved in the exercise and that they believe they should have been. Regulatory Officer, Meg Wyatt took on this feedback and explained that for the next exercise she will make sure they are included.

Bencubbin Police: Sergeant, David Tapscott explained that his role in the incident was to be the incident controller which means he gets all other agencies to co-ordinate together. All agencies worked well together. One issue that was identified was how close the traffic management was to the incident; traffic management needs to be moved out. The evacuation centre worked well for being the first time it has been practiced.

Department of Fire and Emergency Services: From a bushfire brigade perspective everything worked well. The volunteers handled the situation well and were able to speak about issues and risks they may face if an incident like this was to occur and come up with solutions.

St John Ambulance: Realism plays a big part in these exercises which can make it hard for the volunteers to imagine the situation. Lessons were learnt and it was good for the volunteers to brush up on skills. It would be good to have more agencies involved.

Department of Communities: Everything worked well in regards to the evacuation centre. It gave the Shire the opportunity to go through the evacuation kits and identify things that were needed. It also gave the opportunity to discuss procedures for different situations. Regulatory Officer, Meg Wyatt will go through the LEMA and update where necessary to give more information on evacuation centres.

Bencubbin Primary School: The timing was an issue for the school with getting kids to the evacuation centre and then back ready for home time. There was a lack of communication with the school to advise that the situation was completed and they could escort the students to the evacuation centre. Holes were found within the schools evacuation procedure which will be addressed. Regulatory Officer, Meg Wyatt will contact DEM Advisor, Yvette Grigg regarding evacuation procedures to help the school.

Welbungin Bushfire Brigade: The bushfire brigade didn't recognise that the victim needed to be moved, when it was recognised, they assisted the St John volunteers. There is a lack of communication between the agencies that needs to be addressed. It should have been communicated to the school the best route to take to get to the evacuation centre so that they were not walking through the incident.

Post Exercise Report attached.

Jo Spadaccini left the meeting.

DFES Area Officer, Daniel Hendriksen has requested that the lack of hydrants within the Beacon townsite be discussed at today's meeting. He has requested that the Shire

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write to Water Corp to install additional hydrants to address the risk around infrastructure such as the IGA, bowls club, recreation grounds and residential housing. There are currently only 3 existing hydrants in Beacon, one on Blight St, one on Cook St and one on Broadbent St. Regulatory Officer, Meg Wyatt has done up a letter for the committee to read, this letter has not been sent yet.

Map of existing 3 hydrants attached.
Letter to Water Corp attached.

The Presiding Member suggested the LEMC formally resolve that Regulatory Officer, Meg Wyatt send the letter addressing the lack of hydrants in Beacon to the Water Corporation.

Moved: S Sutton

Second: D Tapscott

Carried 12/0

4.1.2 Information for the Committee

Proposed meeting Dates:

Proposed meeting dates for the 2021/2022 financial year are as follows:

Tuesday 9th November 2021

Tuesday 15th February 2022

Tuesday 10th May 2022

Bush Fire Training:

Some bushfire volunteers have completed the Bushfire Awareness course and Bushfire Skills course. There are more courses that have been organised for this year which will go ahead if there are enough numbers. These include a First Aid on the 31st August 2021 for bushfire volunteers, a First Aid course on the 1st September 2021 for VFES volunteers and Structural Fire Fighting on the 16th and 17th October. These courses will be held at the Bencubbin Recreation Complex.

DFES Area Officer, Daniel Hendriksen advised that there has now been a change of venue and dates for the Structural Fire Fighting course, the course will now be on the 12th – 13th October at the Beacon Bowling Club. There will also be an additional First Aid course in Beacon on the 30th August, this is only open to DFES volunteers or bushfire volunteers. There may also be more Bushfire Skill courses coming but the dates are yet to be confirmed.

The Local Emergency Management Committee would like to welcome the new Principal of the Bencubbin Primary School, Lisa Malatesta.

5.0 Other Reports

5.1 Chief Bush Fire Control Officer

In the absence of Chief Bush Fire Control Officer, Damian Tomas, Cr Anthony Sachse noted that the fire season is likely to be later this year however there is a huge fire risk due to higher fuel loads.

5.2 St John Ambulance Services

There is going to be a shuffle of vans. St John Ambulance are in the process of putting corpuls defibrillators in all the vans, one has been installed in the Bencubbin van, they have installed 5 so far and have 4 to go. Beacon will be getting theirs installed towards the end due to having no personnel with qualifications. These defibrillators are quite confronting and full on.

St John Ambulance have been busy with transfers. There will be a new van arriving for Kununoppin in November and the old van will go to Beacon.

5.3 Department of Fire & Emergency Services

The new training courses that are available will be put up shortly for volunteers to apply. DFES are expecting the fire season to be later however there will be a higher fuel load. The Welbungin Bushfire Brigade will hopefully have there new 4.4 fire truck by the end of the month.

The Beacon fire shed opening is on Thursday 12th August 2021, Commissioner Darren Klemm will be in attendance and will also be doing a rural visit of all the towns affected by Cyclone Seroja.

5.3.1 Bushfires

Nil.

5.3.2 Emergency Management

Nil.

5.4 Department of Communities – Emergency Services Unit

Nil.

5.5 Bencubbin Police

Sergeant David Tapscott put in an early apology for the next meeting.

Senior Constable Robert Duffey should be back for the next meeting, he will be back in town next week and hopefully will be back at work either in September or October.

5.6 Acting Operations Manager Eastern WACHS

Nil.

5.7 Silver Chain Nursing Association

Bencubbin Silver Chain

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Both Silver Chains had their AGM today. There is an accreditation that will be coming through next week. The Silver Chain is still screening people for COVID before they attend an appointment, and the door is locked so people need to ring before they attend.

Beacon Silver Chain

Sandra Sutton explained that she has now moved into a different position, Clinical Nurse Consultation Manager for 12 months. No one has applied for the role in Beacon meaning they will fill the role between casual fill in nurses. There is a big nursing shortage at the moment due to lockdown.

The Silver Chain recommends that people get their vaccines, you are able to get the Pfizer vaccine at Kununoppin. The situation is constantly changing, and we need to be prepared for anything.

5.8 Education Department

Beacon Primary School

The Stand-Alone Bush Fire plan needs to be updated for the Beacon Primary School. DFES have completed mitigation works around the school.

Bencubbin Primary Work

The Bush Fire plan needs to be updated for the Bencubbin Primary School. The COVID plan has just been completed and will be sent out to parents shortly.

5.9 Community Development

There are no major events planned for the Shire over the next couple of months. Bencubbin is hosting the Central Wheatbelt Winter Sports Grand Final on the 28th August 2021.

We are experiencing large visitor numbers to our Shire during the Wildflower Season in the coming months.

An AED has been organised for the Beacon Caravan Park. Community Development Officer, Beck Watson is talking with SJA Co-ordinator, Peter Geraghty regarding this.

The WAORRA event was cancelled for a second time. The event will not be rescheduled at this stage and will be organised as normal for the WA Day Long Weekend 2022.

5.10 Beacon Volunteer Emergency Services Brigade

In the absence of Captain, Noel Miguel, DFES Area Officer, Daniel Hendriksen noted that he has just delivered AC Hot Sticks to the Beacon VESU, these detect 240 volts for structural fires and volunteers received training for them yesterday 9th August 2021.

6.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

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Nil.

7.0 Next Meeting – Tuesday 9 November 2021 commencing at 4.00pm in Council Chambers, 80 Monger Street, Bencubbin

8.0 Closure of Meeting

There being no further business the meeting closed at 5.08pm

These Minutes were confirmed at the Local Emergency Management Committee Meeting held on Tuesday 9 November 2021.

Date

Cr ARC Sachse

Chair



Mr John Nuttall
Chief Executive Officer
Shire of Mt. Marshall
PO Box 20
Bencubbin WA 6477

Dear Mr Nuttall,

**Shire of Mt. Marshall - Scope of Works Approved
Disaster Recovery Funding Arrangements Western Australia (DRFAWA)
AGRN 962 - Storm, Heavy Rain and Associated Flooding in the Mid West and South
West Land Division (1-5 March 2021)**

The scope of works submitted for AGRN962 for the reconstruction of essential public assets, has been reviewed by the DFES Disaster Recovery Funding Officers and Main Roads Western Australia.

The scope of works is confirmed as meeting the requirements of the DRFAWA, in reinstating the essential public assets to their pre-disaster function.

The Shire of Mt Marshall should now proceed with the applicable procurement processes to support the development of a cost estimate for the approved scope of works. This can be done through a range of options including:

- completing a competitive procurement processes across all elements that builds up the cost estimate; and/or
- benchmark pricing using actual costs information for undertaking similar works in the Shire; and/or
- existing panel contracts; and/or
- recent supplier quotes.

Pricing information obtained through the applicable procurement processes is to be entered into the Cost Estimate workbook, against the approved scope of works. The completed Cost Estimate workbook with all documentation that supports the pricing information is to be submitted to the DFES for assessment. On completion of the assessment process, approval of the cost estimate can be provided enabling the Shire to commence works.

The option of Asset Repair Working Capital (ARWC) is available once the cost estimate has been approved. Asset repair working capital is an advanced payment, which is 20% of the approved cost estimate. The Disaster Recovery Funding Officers will discuss the ARWC process with the Shire once the cost estimate has been approved.

If you require any further assistance, please contact the Disaster Recovery Funding Officers at drfawa@dfes.wa.gov.au.

Yours sincerely

Robbie Stainton
Manager Disaster Recovery Funding

Attachment 12.1.25

24-08-2021



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Strategic Challenges

Community

How do we adapt to changes in the way people live?

How do we attract and retain important health and wellbeing services?>

How do we ensure fair and equal access to services across the community?

How do we ensure that people feel valued and part of our community?

How do we involve and partner with community stakeholders to deliver events and programs that provide the best possible community benefit?

How do we protect, manage, and preserve our heritage?

How do we better encourage and support volunteers?

Economy

How do we grow our economy sustainably in the jobs of the future?

How do we improve local technology and communication platforms?

How do we ensure we buy local as much as possible?

How do we reduce the number of people leaving the region for work or study opportunities?

How do we capitalise on our location, assets and people to encourage business investment?

How do we attract more people to our region and get them to stay longer?

Environment (Built and Natural)

How do we sustainably manage the maintenance and renewal of Shire assets?

How do we increase investment in infrastructure from all levels of government?

How do we improve our transport network?

How do we reduce energy consumption and increase the use of renewable sources?

How do we balance providing access to our pristine natural environment while protecting it?

How do we reduce waste going to landfill and increase reuse and recycling?

How do we provide rental accommodation for workers and families to encourage people to experience our town?

Governance and Leadership

How do we balance the differing views and priorities within our community?

How do we ensure best value for money in everything we do?

How do we continually improve customer service?

How do we ensure that leaders and decision makers have the information they need to make good decisions?

How do we connect with people to explain decisions and the reasons for them?

Community Facilities

Community Facilities	Service Objective	Legislated
Caravan Parks	To provide a safe and inviting experience for visitors	N
Children's Playgrounds	To provide a safe and active space for children and families to enjoy	N
Libraries	To provide library services that engage the local community and encourage life-long learning	N
Public Toilets	To maintain public toilets so that they are seen as clean, tidy, and usable	N
Reserves & Public Open Space	To retain and maintain reserves relevant to current usage	N
Shire Offices	To provide a welcoming space that provides services and information that meets the needs of the local community	N
Sport & Recreation Facilities	To partner with local communities to manage and maintain facilities to an acceptable standard relevant to current usage	N
Streetscapes, Parks, & Gardens	To manage and maintain streetscapes parks, and gardens, so that they are attractive and well used	N
Town Halls	To provide a meeting places that are valued by the community and well used.	N
Community Infrastructure		
Roads	To plan, renew and maintain infrastructure to a safe operating standard in a manner that meets the needs of our community	Y
Footpaths		Y
Drainage & Stormwater		Y
Sewerage		Y

Community Services

Community Services	Service Objective	Legislated
Building Control	To ensure that legislative requirements and building standards are complied with	Y
Community Engagement	To keep the community informed through various communication platforms and to involve them in relevant issues, events, and projects	Y
Customer Service & Payments	To provide a high level of customer service and access to convenient payment options	Y
Economic Development	To promote the shire and region as an attractive place for business	N
Fire & Emergency	To partner with relevant agencies and volunteers to maintain a high standard of emergency planning and preparedness	Y
Finance, Governance & Advocacy	To deliver open and transparent systems and reporting that ensure the prudent use of funding streams	Y
Public Health	To provide health services and a public health plans to ensure the health and wellbeing of residents and visitors	Y
Infrastructure Maintenance	To schedule and deliver a works program in line with resource capacity that support reliable Infrastructure	Y
Natural Resource Management	To conserve, enhance, promote, and rehabilitate the natural environment to ensure appropriate management and use	N
Regional Co-operation	To support regional co-operation and share resources with other LG's	N
Tourism	To promote and develop tourism and maintain local attractions	N
Volunteer Support	To actively support community groups and volunteers to encourage community driven activities	N
Waste & Recycling	To provide waste services throughout the shire which are convenient to the community while meeting our legislative requirements	Y

Asset Management

Purpose	To protect and enhance our natural and built environment in an ever-changing environment and to construct, maintain and renew Shire assets in a financially sustainable manner
Guiding Principles	<ul style="list-style-type: none"> • Sustainable financial performance • Well informed investment decisions • Improved management of risk • Improved social responsibility • Demonstrated compliance • Enhanced community consultation
Key Inputs	<ul style="list-style-type: none"> • Asset Management Framework • Asset condition data • Community service level expectations • Technical service level requirements
How Reviewed	<ul style="list-style-type: none"> • Annually to update financial modelling from new data • Major review of the Policy and Framework every 4 years
How Reported	<ul style="list-style-type: none"> • Asset ratios • Works program progress reporting

Community Engagement

Purpose	To share information, gather views and opinions, develop options, build consensus, and make effective decisions that consider stakeholder input.
Guiding Principles	<p>Taken from iap2 seven drivers of contemporary engagement practice:</p> <ul style="list-style-type: none"> • Based on the belief that those who are affected by a decision have the right to be involved in the decision-making process. • Includes the promise that the public's contribution will influence the decision. • Promotes sustainable decisions by recognising and communicating the needs and interests of all participants including decision makers. • Seeks out and facilitates the involvement of those potentially affected by or interested in a decision • Seeks input from participants in designing how they participate. • Provides participants with the information they need to participate in a meaningful way. • Communicates to participants how their input affected the decision.
Key Inputs	<ul style="list-style-type: none"> • Community Engagement Toolkit • Various engagement techniques that are identified for each engagement activity such as Community and Stakeholder workshops, Surveys, Social Media, Face to Face Interviews, Submissions, Pop up engagement hubs.
How Reviewed	<ul style="list-style-type: none"> • By ensuring feedback received is used to inform the decision-making process.
How Reported	<ul style="list-style-type: none"> • Consultation section of OCM items • Summary of key engagement activities in the Annual Report.

Financial Management

Purpose	To allocate financial resources to maintain services, deliver and maintain infrastructure and determine the level of rates required to fund services and projects.
Guiding Principles	<p>Seek Long Term Financial Sustainability. The Shire seeks long term financial sustainability over the 10 Year Financial Plan. This is measured, and reported yearly, by various financial ratios.</p> <p>Maintain a Balanced Budget. Both the 10 Year Financial Plan and the Annual budget are prepared to be balanced meaning the Shire plans to deliver all services and infrastructure from available resources, and not operate at a deficit.</p> <p>Prudent Use of Borrowings. The Shire will be prudent in its use of long-term borrowings to fund asset and infrastructure projects.</p> <p>Prudent Use of Reserves. The Shire maintains a number of financial reserves to assist with maintaining a balanced budget and to support longer term financial planning.</p>
Key Inputs	<ul style="list-style-type: none"> • Strategic Community Plan • Corporate Business Plan • Works Program • Long Term Financial Plan • Annual Budget
How Reviewed	<ul style="list-style-type: none"> • Annually via the budget review process
How Reported	<ul style="list-style-type: none"> • Monthly via Officer Report to Council • Annually via the Annual Report

Risk Management

Purpose	To ensure that relevant risks and opportunities have been identified, assessed and mitigated as part of any decision or action
Guiding Principles	<ul style="list-style-type: none"> • Integral part of organisational processes • Informs decision making • Explicitly addresses uncertainty • Systematic, structured, and timely • Based on the best available information • Tailored to suit environment • Takes human and cultural factors into account • Transparent and inclusive • Facilitates continual improvement and enhancement of the organisation
Key Inputs	<ul style="list-style-type: none"> • Risk Reporting Framework • Governance Compliance Calendar • Officer Reports,
How Reviewed	<p>Risk Management and Governance falls on all levels of the organisation including Council, the Management Team, Staff and Persons who perform functions or deliver services on behalf of the Shire.</p> <ul style="list-style-type: none"> • Council is responsible for ensuring that Council strategy and operations are managed within an effective risk management framework. • The Audit & Risk Committee, working with the CEO is responsible for reviewing the: Risk exposure of the Council and recommending to Council the acceptable level of risk tolerance. • Regulation 17 review every 3 years
How Reported	<ul style="list-style-type: none"> • Risk section of OCM Items • Audit and Risk committee meeting minutes

Workforce Management

Purpose	To enhance the capacity of the workforce to meet community needs by ensuring the organisation has the required staff, capabilities, and resources to meet current and future service demands.
Guiding Principles	<ul style="list-style-type: none"> • Attract, reward, and retain the best talent • Develop people and build capability • Foster a culture of teamwork, safety, health, and wellbeing. • Connect with local people and local business • Network and resource share within the region and the LG sector
Key Inputs	<ul style="list-style-type: none"> • Employee and community demographics • Service delivery commitments • Current risks and opportunities • Budget and resources available
How Reviewed	<ul style="list-style-type: none"> • Monitored regularly by Management Team • Full review and update every 4 years.
How Reported	<ul style="list-style-type: none"> • Via the Quarterly Update Report

Shire Priorities-Community

#	Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Quarterly Update
1.1	Deliver programs and services that engage with the wider community and engender community spirit	1.1.1	Deliver civic events such as the Australia Day commemoration, and the Thank a Volunteer day	✓	✓	✓	✓		Budget provided, ongoing throughout the year
		1.1.2	Support community run events such as the annual Mt Marshall show in conjunction with the Mt Marshall Agricultural Society	✓	✓	✓	✓		Budget provided, show is in March
		1.1.3	Collaborate with community groups and schools to deliver activities that reflect the Shire's culture and heritage and enhance community spirit	✓	✓	✓	✓		Budget provided, ongoing during year
		1.1.4	Investigate funding options to celebrate the 2023 centenary of the Shire of Mt Marshall	✓					Not yet commenced, budget provided
1.2	Support and maintain facilities that connect people, promote a healthy community and are appropriate for residents	1.2.1	Provide facilities for local business to provide important services to the shire including the use of the town hall for the local store	✓	✓	✓	✓		Ongoing
		1.2.2	Support and promote the local CRC's to provide business support and help them to deliver business, healthcare and tourism services	✓	✓	✓	✓		Ongoing

#	Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Quarterly Update
1.3	Encourage and support volunteers and community groups to grow an active volunteer base that feels valued	1.3.1	Actively support local emergency service volunteers	✓	✓	✓	✓		RO Actively involved
		1.3.2	Actively support local volunteer groups by providing information and assistance to help them achieve their goals and deliverables.	✓	✓	✓	✓		RO Actively involved

Shire Priorities -Economy

#	Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Quarterly Update
2.1	Work with local business and other stakeholders to attract investment; create jobs and support business growth	2.1.1	Ongoing employment of an Economic Development Officer to support and grow local business	✓	✓	✓	✓		Ongoing
		2.1.2	Provide an annual economic development grant fund to support local business	✓	✓	✓	✓		Currently open for applications
		2.1.3	Work with local business to source relevant training and promote the buy local message	✓	✓	✓	✓		Ongoing
2.2	Encourage, promote, and deliver activities and events that promote our region and have a positive economic and social benefit	2.2.1	Work with regional partners to source events and programs that bring people into the Shire	✓	✓	✓	✓		Active engagement with NEWROC and Newtravel
		2.2.2	Continue to be an active member of New Travel with the aim of attracting visitors into the region.	✓	✓	✓	✓		Ongoing, attendance at meetings
		2.2.3	Find innovative ways to promote the Shire as a great place to visit to different demographic groups	✓	✓	✓	✓		Wildflowers, social media postings, Heritage Trail upgrade
2.3	Continue to work with regional partners to advocate for improved energy reliability and telecommunications coverage	2.3.1	Work with the NEWROC alliance to investigate energy reliability and telecommunication options	✓	✓	✓	✓		Ongoing
		2.3.2	Continue to the engage with the Federal Telecommunications Black Spot program to improve coverage for shire residents and visitors	✓	✓	✓	✓		Ongoing

Shire Priorities-Environment (Built and Natural)

#	Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Quarterly Update
3.1	Deliver sustainable long-term planning for infrastructure that meets the needs of the community	3.1.1	Carry out a comprehensive review of the Mt Marshall Local Planning Scheme	✓	✓	✓	✓		Planning consultants engaged, review commenced
		3.1.2	Manage water assets to maintain the Shire's Waterwise status	✓	✓	✓	✓		Ongoing
		3.1.3	Partner with local groups such as the Land, Conservation District Committee and Lake McDermott Catchment Group to support conservation activities and programs	✓	✓	✓	✓		Ongoing
3.2	Design, construct and maintain infrastructure in a manner that maximises its life, capacity, and function	3.2.1	Develop and adopt an Asset Management Framework that delivers a sustainable works program into the future	✓	✓				AM Consultant engaged, preparation of new AMP commenced
		3.2.2	Deliver the outcomes outlined in the Shires Disability, Access, and Inclusion Plan	✓	✓	✓	✓		No work in this area yet
3.3	Deliver a sustainable and progressive approach to waste management	3.3.1	Work with the NEWROC alliance to consider a regional waste facility	✓	✓				Recent engagement with consultants, engaged in process with NEWROC

Shire Priorities-Governance and Leadership

#	Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Quarterly Update
4.1	Work with groups from across the community to address their concerns regarding equity in facilities and services	4.1.1	Establish a Facilities and Services Working Group to address the outstanding Council item (Resolution 2017/022) and provide community members with input into priorities	✓					Committee set up by council. Members will be ratified at October OCM
		4.1.2	Conduct a survey to understand community satisfaction with Shire facilities and services	✓	✓		✓		To be undertaken in q3
4.2	Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community	4.2.1	Develop an Engagement Policy and Toolkit to provide a consistent approach to community engagement and consultation	✓					Will be undertaken in q4
		4.2.2	Investigate the improved use of technology to better engage and communicate	✓	✓	✓	✓		Ongoing
		4.2.3	Continue to develop and improve the Shire IPR Framework including the development of an Asset Management Framework and Long-Term Financial plan	✓	✓	✓	✓		Underway (AMP & LTFP)

#	Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Quarterly Update
4.3	Implement systems and processes that meet our legal and audit obligations and the needs of the community.	4.3.1	Continue the professional development of Elected Members through project aware and mentoring	✓	✓	✓	✓		Ongoing. Newly elected Council members will undertake the mandated training
		4.3.2	Develop a NEWROC Compliance Calendar to improve consistency across the region	✓					Not yet commenced

Shire Priorities-Potential Projects for Investigation (subject to viability and funding)

Potential Facility Upgrades and Service Level Changes	21 22	22 23	23 24	24 25	Status	Quarterly Update
Beacon Hall electrical and general upgrade						Review to commence with new council
Beacon Recreation Centre minor upgrade						" "
Beacon Streetscape upgrade						" "
Beacon Water Park feasibility study						" "
Bencubbin Hall roof replacement						" "
Bencubbin Main Street upgrade						" "
Bencubbin Museum feasibility study						" "
Caravan Parks upgrades						" "
Day-Care service level review						" "
Gabbin Hall internal upgrade						" "
Footpath network upgrade plan						" "
Waddouring Dam development						" "
Welbungin Hall upgrade						" "
Future of the Wialki Hall						" "
Mt Marshall Aquatic Facility Change Rooms & Kiosk						" "

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2021/7-005 August 2021	That Council: 1. Subject to section 3.58 Local Government Act 1995, and with regard to the lack of public submissions, resolve to dispose of the land at Lot 233 (7) Baxter Street Bencubbin by way of transfer to Sachse Farming Pty Ltd for the sum of \$8500. 2. Direct that the proceeds from the sale be transferred to the General Housing Reserve 3. Direct the Chief Executive Officer to arrange the necessary documentation to effect the transfer of Lot 233 (7) Baxter Street from the Shire of Mt Marshall to Sachse Farming Pty Ltd, and authorise that documentation be executed including use of the common seal as necessary	Ongoing		

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2021/7-003 August 2021	That Council: <ol style="list-style-type: none">1. Subject to Local Government Act 1995, Section 5.8 establish a new committee to be called ‘Facilities and Services Committee’2. Subject to Local Government Act 1995, Section 5.9 direct that the ‘Facilities and Services Committee’ has the following membership:<ul style="list-style-type: none">• Councillor Representative x2• Community Representative x43. Subject to Local Government Act 1995, Section 5.10 resolve that the Councillor representatives on the ‘Facilities and Services Working Group’ be as follows:<ul style="list-style-type: none">• Cr. ARC Sachse• Cr. TM Gibson4. Direct that the four community representatives at this time be chosen from the Beacon Community as the initial focus of the committee will be to fulfil Governance & Leadership Item 1 (Work with groups from across the community to address their concerns regarding equity in facilities and services) of the Corporate Business Plan5. Direct the Chief Executive Officer to present a recommendation to the next Ordinary Council Meeting of the names of Beacon community members to sit on the committee	Ongoing	Still determining possible community members and an item will go to the October Ordinary Meeting.	

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2020/3-009 March 2020	That Council: 1. Resolve that correspondence should be sent to Telstra head office expressing the displeasure of Council and the community at the telecommunication outages which continue to occur; 2. Resolve that correspondence be sent to Western Power inviting them to meet with the Shire President and Chief Executive Officer to discuss any potential solutions, such as the one installed at Perenjori for the town of Beacon which suffers the worst and longest lasting power outages; 3. Resolve that copies of the above correspondence be sent to appropriate State and Federal politicians with an invitation to them to assist with the issues; 4. Subject to the Local Government Act 1995, Section 6.8(1)(b) authorise non budgeted expenditure of \$4,000 to install battery back-up systems for the Crisp Wireless service at Bencubbin Multipurpose Complex and Beacon Town Hall; and 5. Subject to the Local Government Act 1995, Section 6.8(1)(b) reduce 1433001 Shed Gates Bencubbin Depot by \$4,000 to allow for the expenditure authorised in resolution 4 above.	Ongoing	Delayed due to COVID-19 crisis. Will undertake further work in the near future. Awaiting confirmation of a meeting date with Western Power. Meeting was held in August 2020 and potential solutions discussed.	
		Complete	Awaiting Western Power to provide further details.	

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2019/3-003 April 2019	<p>That Council:</p> <ol style="list-style-type: none"> 1. Direct the Chief Executive Officer to arrange for the preparation of an agreement between the Shire of Mt Marshall and the Bencubbin Golf Club for the use of the Bencubbin Golf Course. The agreement is to set the annual lease fee at \$1 payable on demand; and 2. Authorise the Chief Executive Officer to undertake the necessary arrangements to effect and complete the agreement, including the use of the Shire Common Seal if necessary. 	Ongoing	Discussions with lawyers are being had.	
2018/11-004 December 2018	<p>That Council accept the offer from Water Corporation of the transfer of ownership from the Water Corporation to the Shire of Mt Marshall of the following AA Dams:</p> <ul style="list-style-type: none"> • Warkutting Tank • Gabbining Tank • Marindo Rocks • Beebeegnying Tank • Sand Soak Dam • Snake Soak Dam 	Ongoing	<p>Application made to the Department of Lands regarding Snake Soak Dam.</p> <p>Awaiting Native Title Clearance</p>	

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2017/022 February 2017	<p>That:</p> <ol style="list-style-type: none">1. Council Acknowledge an historic equity imbalance in the provision of facilities between the towns of Beacon and Bencubbin;2. A desktop review be undertaken on proposed infrastructure upgrades for Beacon and that a further report be made to Council with a view to implementing a 5 year development program for the town;3. That the Shire's Community Development Officer investigate and report on other local government models for the development and support of volunteers in both communities; and4. That any agreed infrastructure development program and volunteer support program be incorporated into the Shire's Community Strategic Plan	Ongoing	Strategic Community Plan to be adopted in December and the Corporate Business Plan in 2021.	

ENVIRONMENTAL HEALTH OFFICER – PETER TOBOSS

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2009/081 April 2009	That the dwelling located on Lot 94, Lindsay St, Beacon being of weather board walls over wooden stud frames, suspended timber floors and timber framed iron clad roof be declared unfit for human habitation from immediate effect of date of notification and also the Council place a work order on the said dwelling to bring the dwelling up to a standard deemed by the Environmental Health Officer/Building Surveyor to be compliant with the Health Act 1911, Shire of Mt Marshall Health Local Laws 2007 and Local Government (Miscellaneous Provisions) 1960 and that a period of time being 90 days of notification of dwelling unfit for habitation to be allowed to do such works and in the event of works not commenced to bring the dwelling to the said standard that a demolition order be placed on the said dwelling.	Ongoing	<p>Works inspected by EHO/BS and are acceptable. House Unfit for habitation to stay in effect until rear plumbing is confirmed done. Discussions with Ruth DeJong said they were keen to fix plumbing so they could get workers into the house BUT were out on jobs Statewide. House inspected on 10/08/2016. The house remains unfit for habitation by the owner's workers. The owner has been informed that the house needs to be made good before the order can be lifted and used for habitation.</p> <p>November 2017 - PEHO conducted site inspection; property is vacant with no person living in it. Health Notice on the door at the time of inspection. PEHO is yet to establish contact with the owner/owners.</p> <p>Owner has been identified. Property remains unoccupied so no additional input from Officers at this time (Oct 2020). Will be monitored</p>	Ongoing.

FINANCE AND ADMINISTRATION MANAGER – TANIKA MCLENNAN																								
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION																				
2021/7-011 August 2021	<p>The Fees and Charges Schedule be amended as follows:</p> <table> <tr> <td>Beacon Hall Hire</td><td></td><td></td><td></td><td></td></tr> <tr> <td>General – per day</td><td>\$100</td><td>\$10</td><td>\$110</td><td></td></tr> <tr> <td>Beacon Primary School – per day/concert</td><td>\$100</td><td>\$10</td><td>\$110</td><td></td></tr> <tr> <td>Beacon Theatre Arts - Annual Production</td><td>\$200</td><td>\$20</td><td>\$220</td><td></td></tr> </table> <p>The above fee be advertised as effective from 24 August 2021.</p>	Beacon Hall Hire					General – per day	\$100	\$10	\$110		Beacon Primary School – per day/concert	\$100	\$10	\$110		Beacon Theatre Arts - Annual Production	\$200	\$20	\$220		Complete		
Beacon Hall Hire																								
General – per day	\$100	\$10	\$110																					
Beacon Primary School – per day/concert	\$100	\$10	\$110																					
Beacon Theatre Arts - Annual Production	\$200	\$20	\$220																					
2021/7-004 August 2021	<p>That Council, subject to Local Government Act 1995 section 6.16, impose a new charge as follows:</p> <table> <tr> <td><u>Fee</u></td><td><u>GST</u></td><td><u>Total</u></td><td></td><td></td></tr> <tr> <td>\$50</td><td>\$5</td><td>\$55</td><td></td><td></td></tr> </table> <p>Hire of Fogging Machine per day (To Local Government Entities only and this charge does not include supply of diesel or chemical and the machine is to be collected and returned in working order at the expense of the hiring Shire)</p> <p>This new rate will be advertised and is to come into effect as of Wednesday 18 August 20.</p>	<u>Fee</u>	<u>GST</u>	<u>Total</u>			\$50	\$5	\$55			Complete												
<u>Fee</u>	<u>GST</u>	<u>Total</u>																						
\$50	\$5	\$55																						

REGULATORY OFFICER – MEG WYATT

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION								
2021/7-013 August 2021	<p>That Council, pursuant to Section 3.57 of the Local Government Act, 1995 and Division 2 of the Local Government (Functions and General) Regulations, 1996 call for Tenders (RFT MM02.21/22) for the provision of one (1) grader.</p> <p>That Council, pursuant to Section 3.57 of the Local Government Act, 1995 and Division 2 of the Local Government (Functions and General) Regulations, 1996 set the Qualitative Evaluation Criteria for RFT MM02.21/22, as follows:</p> <table><tr><td>Price</td><td>25%</td></tr><tr><td>Servicing and Reliability</td><td>25%</td></tr><tr><td>Maintenance & Warranty</td><td>25%</td></tr><tr><td>Availability of Machinery</td><td>25%</td></tr></table> <p>That Council, pursuant to Section 5.42 of the Local Government Act, 1995 delegate authority to the Chief Executive Officer to award the Grader purchase in accordance with the results of the tender evaluation process.</p>	Price	25%	Servicing and Reliability	25%	Maintenance & Warranty	25%	Availability of Machinery	25%	Ongoing	Tenders close on 15 th September.	
Price	25%											
Servicing and Reliability	25%											
Maintenance & Warranty	25%											
Availability of Machinery	25%											

REGULATORY OFFICER – MEG WYATT

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION								
2021/6-014 July 2021	<p>That Council, pursuant to Section 3.57 of the Local Government Act, 1995 and Division 2 of the Local Government (Functions and General) Regulations, 1996 call for Tenders (RFT MM01.21/22) for the provision of Bitumen Supplies for a period of 1 year through the WALGA Preferred Supplier Program (r. 11 (2)(b).</p> <p>That Council, pursuant to Section 3.57 of the Local Government Act, 1995 and Division 2 of the Local Government (Functions and General) Regulations, 1996 set the Qualitative Evaluation Criteria for RFT MM 01.21/22, as follows:</p> <table><tr><td>Relevant Experience</td><td>25%</td></tr><tr><td>Submitted Rates</td><td>25%</td></tr><tr><td>Resources & Current Commitments</td><td>25%</td></tr><tr><td>Confirmation rates are fixed for 21/22</td><td>25%</td></tr></table> <p>That Council pursuant to Section 5.42 of the Local Government Act, 1995 delegate authority to the Chief Executive Officer to award the bitumen supply contract in accordance with the results of the tender evaluation process.</p>	Relevant Experience	25%	Submitted Rates	25%	Resources & Current Commitments	25%	Confirmation rates are fixed for 21/22	25%	Completed	<p>Tenders close on 19th August.</p> <p>Tenders were received from Boral Asphalt, Downer Infrastructure, Fulton Hogan and KEE Surfacing.</p> <p>Fulton Hogan was awarded the tender.</p>	
Relevant Experience	25%											
Submitted Rates	25%											
Resources & Current Commitments	25%											
Confirmation rates are fixed for 21/22	25%											
2021/1-010 Feb 2021	<p>That Council:</p> <ol style="list-style-type: none">1. Resolve that the new Bencubbin Fire Shed be located at the Bencubbin Industrial Land Site2. Resolve that the purchase of a block of land at the Bencubbin Industrial Land Site be included in the 2021/22 annual budget for the purposes of building the new Bencubbin Fire Shed3. Resolve that the new Welbungin Fire Shed be located at the site of the existing Welbungin Fire Shed.4. Resolve that \$5,000 towards site works at the new Welbungin Fire Shed be budgeted for in the Shire's 2021/2022 annual budget.	Ongoing	<p>Development WA has been contacted regarding the purchase of Lot 905 Welbungin Road Bencubbin for the Bencubbin Fire Shed.</p>									

REGULATORY OFFICER – MEG WYATT					
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION	
2020/10-013 October 2020	That: 1. Council reject the recommendation from the Bush Fire Advisory Committee meeting regarding campfire signage. 2. Council resolve that all Camping and Cooking fires be prohibited in the Shire of Mt Marshall during the Prohibited Burning Period (1 November to 31 January) with the exception of wood & charcoal fuelled BBQ's and wood fired pizza ovens which are only prohibited if the fire danger index for the day is very high or above. 3. Council's Firebreak Order be amended to include cooking and campfire restrictions and the notice be advertised in the Government Gazette. 4. appropriate signage be installed at all known popular camping sites.	Ongoing Ongoing	Signage has been put up at all locations except Waddouring. This will be done as soon as possible. Further amendments may need to be made before gazettal and will return to Council after October's Bush Fire Advisory Committee meeting.		
2016/155 Oct 2016 Continued	h) Consent is given to the Department of Fire and Emergency Services to issue identity cards to Mt Marshall Fire Brigade members.	Completed	Instructions as how to process photos has been obtained and staff will commence the process. Commence project in February during Bush Fire training. Photos of members are required. Letters have been written and sent to all volunteers requesting they attend the Shire office to have their photo taken. ID Cards have been sent out to volunteers who provided a photo.		

REGULATORY OFFICER – MEG WYATT

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2008/083 April 2008	<p>That the Shire of Mt Marshall Local Law Relating to Dogs be amended as follows:</p> <p>15 2) Remove (e) Beacon Recreation Reserve No 36172</p> <p>15 (2) Remove (f) Bencubbin Recreation Reserve No 21535</p> <p>15 (2) Amend (g) to be denoted (e)</p> <p>Insert 15 (3) Fouling of Streets and Public Places</p> <p>Any person liable for the control of a dog as defined in Section 3(1) of the Act, who permits the dog to excrete on any street or public place or on any land within the District without the consent of the occupier commits an offence unless the excreta is removed forthwith and disposed of either on private land with the consent of the occupier or in such other manner as the local government may approve.</p> <p>16 (2) Remove (a) All freehold land owned by the Shire of Mt Marshall.</p> <p>16 (2) Remove (b) All reserves owned by the Shire of Mt Marshall or under the care control and management of the Shire.</p> <p>Insert 16 (2) (a) Beacon Recreation Reserve No 36172 (outside the fenced oval area) providing there are no organised activities upon this reserve.</p> <p>Insert 16 (2) (b) Bencubbin Recreation Reserve No 29824.</p>	Ongoing	<p>Proposed changes to be advertised.</p> <p>This item never progressed. CEO will undertake a review of current local laws in conjunction with contract ranger services and if any changes are required this will be progressed.</p>	September 2009

COMMUNITY DEVELOPMENT OFFICER – REBECCA WATSON				
REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2021/7-012 August 2021	That the Bencubbin Community Recreation Council's application of \$2828.20 (ex gst) for the 2021/22 Club Support Funding be approved.	Ongoing	BCRC has been notified of their successful application.	
2017/022 February 2017	<p>That:</p> <ol style="list-style-type: none"> 1. Council Acknowledge an historic equity imbalance in the provision of facilities between the towns of Beacon and Bencubbin; 2. A desktop review be undertaken on proposed infrastructure upgrades for Beacon and that a further report be made to Council with a view to implementing a 5 year development program for the town; 3. That the Shire's Community Development Officer investigate and report on other local government models for the development and support of volunteers in both communities; and 4. That any agreed infrastructure development program and volunteer support program be incorporated into the Shire's Community Strategic Plan 	Ongoing	CDO liaising with Volunteers WA Wheatbelt Hub to source information that will assist with the development of the report.	



North Eastern Wheatbelt Regional Organisation of Councils

Dowerin | Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

Council Meeting

Tuesday 31 August 2021

Koorda Council Chambers

MINUTES

www.newroc.com.au



North Eastern Wheatbelt Regional Organisation of Councils

Dowerin | Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul style="list-style-type: none">Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year)Council reviews NEWROC project priorities	Council
March	<ul style="list-style-type: none">WDC attendance to respond to NEWROC project prioritiesSubmit priority projects to WDC, Regional Development and WA PlanningDiscussion regarding portfolios vs projects, current governance structure	Executive
April	<ul style="list-style-type: none">NEWROC Budget Preparation	Council
May	<ul style="list-style-type: none">NEWROC Draft Budget PresentedNEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2022)Local Government Week agenda to be discussed at Executive meeting to determine if EA should attend	Executive
June	<ul style="list-style-type: none">NEWROC Budget Adopted	Council
July		Executive
August	<ul style="list-style-type: none">Information for Councillors pre-electionNEWROC Audit	Council
September		Executive
October	<ul style="list-style-type: none">NEWROC CEO and President Handover	Council
November	<ul style="list-style-type: none">NEWROC Induction of new Council representatives (every other year)Review NEWROC MoU (every other year)	Executive
December	<ul style="list-style-type: none">NEWROC Drinks	Council

ONGOING ACTIVITIES

Compliance

Media Releases

Newsletter

NEWROC Chair and CEO Rotation

Shire of Mt Marshall

Shire of Nungarin

Shire of Wyalkatchem

Shire of Koorda (Oct 2019 – Oct 2021)

Shire of Mukinbudin

Shire of Trayning

Shire of Dowerin

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NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Minutes for the Council Meeting held at the Shire of Koorda Council Chambers on Tuesday 31 August 2021 commencing at 2pm

MINUTES

1. OPENING AND ANNOUNCEMENTS

NEWROC CEO Darren Simmons opened the meeting at 2pm and sought nominations for the role of interim Chair.

MOTION

Cr Sachse be nominated for the role of interim NEWROC Chair for this NEWROC Council meeting.

Moved Cr Brown

Seconded Cr De Lacy

CARRIED 5/0

Cr Sachse, having accepted the nomination, and with no further nominations received, assumed the Chair.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1. Attendance

Cr Tony Sachse	President, Shire of Mt Marshall
Cr Pippa de Lacy	President, Shire of Nungarin
Cr Gary Shadbolt	President, Shire of Mukinbudin
Cr Melanie Brown	President, Shire of Trayning
Cr Darrel Hudson	President, Shire of Dowerin
Darren Simmons	NEWROC CEO, CEO, Shire of Koorda
Peter Klein	CEO, Shire of Wyalkatchem
John Nuttall	CEO, Shire of Mt Marshall
Dirk Sellenger	CEO, Shire of Mukinbudin
Leanne Parola	CEO, Shire of Trayning
Leonard Long	CEO, Shire of Nungarin
Rebecca McCall	CEO, Shire of Dowerin

NEWROC Officer

Caroline Robinson	Executive Officer, NEWROC
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Guests

Cr Gina Boyle	Shire of Koorda
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2.2. Apologies

Cr Jannah Stratford	NEWROC Chair, President Shire of Koorda
Cr Quentin Davies	President, Shire of Wyalkatchem

2.3. Leave of Absence Approvals / Approved

Nil

3. Declarations of Interest and Delegations Register

Nil

3.1. Delegation Register

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (Shire of Koorda)	Council	CEO	Council Oct 2019
NEWROC Website	CEO	NEWROC EO	Council June 2017

4. Presentations

5. MINUTES OF MEETINGS

5.1. Council Meeting 29 June 2021

Minutes of the Council Meeting held 29 June 2021 have previously been circulated.

RESOLUTION

That the Minutes of the Council Meeting held on 29 June 2021 be received as a true and correct record of proceedings.

Moved Cr Shadbolt

Seconded Cr Brown

CARRIED 5/0

5.2. Executive Meeting 27 July 2021

Minutes of the Executive Meeting held on Tuesday 27 July 2021 have previously been circulated.

RESOLUTION

That the Minutes of the Executive Meeting held on 27 July 2021 be received.

Moved Cr Brown

Seconded Cr de Lacy

CARRIED 5/0

5.3. Business Arising

Nil

6. FINANCIAL MATTERS**6.1. Income, Expenditure and Profit and Loss**

FILE REFERENCE: 42-2 Finance Audit and Compliance
REPORTING OFFICER: Caroline Robinson
DISCLOSURE OF INTEREST: Nil
DATE: 23 August
ATTACHMENT NUMBER: #1P and L
CONSULTATION:
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

COMMENTS

Account transactions for the period 1 June 2021 to 31 July 2021:

Date	Description	Reference	Credit	Debit	Running Balance
BB NEWROC Funds-5557					
Opening Balance			147,198.24	0.00	147,198.24
01 Jun 2021	Bendigo Bank		0.00	1.60	147,196.64
02 Jun 2021	Payment: Koorda Community Resource Centre	00004970	0.00	3.40	147,193.24
02 Jun 2021	Koorda Community Resource Centre		3.40	0.00	147,196.64
02 Jun 2021	Payment: Monitor Bookkeeping Services	INV-3789	0.00	50.00	147,146.64
02 Jun 2021	Payment: Solum Wheatbelt Business Solutions	INV-0103	0.00	3,602.50	143,544.14
27 Jun 2021	Payment: Mukinbudin Book Club	004	0.00	600.00	142,944.14
27 Jun 2021	Payment: Valenti Commercial Lawyers	030223	0.00	341.00	142,603.14
27 Jun 2021	Payment: Solum Wheatbelt Business Solutions	INV-0105	0.00	3,355.00	139,248.14
27 Jun 2021	Payment: Valenti Commercial Lawyers	030488	0.00	4,105.75	135,142.39
01 Jul 2021	Bendigo Bank		0.00	2.00	135,140.39
02 Jul 2021	Payment: Monitor Bookkeeping Services	INV-3851	0.00	50.00	135,090.39
12 Jul 2021	Payment: Ask Waste Management	756	0.00	17,182.00	117,908.39
12 Jul 2021	Payment: Valenti Commercial Lawyers	030671	0.00	2,799.50	115,108.89
23 Jul 2021	Australian Taxation Office		2,299.00	0.00	117,407.89
Total BB NEWROC Funds-5557			2,302.40	32,092.75	117,407.89
Closing Balance			117,407.89	0.00	117,407.89
Total			2,302.40	32,092.75	(29,790.35)

Balance Sheet as at 31 July

Balance Sheet

North Eastern Wheatbelt Regional Organisation of Councils
As at 31 July 2021

31 JUL 2021

Assets	
Bank	
BB NEWROC Funds-5557	117,407.89
BB Term Deposit Account-1388	195,028.68
Total Bank	312,436.57
Total Assets	312,436.57
Liabilities	
Current Liabilities	
GST	(1,566.55)
Sundry Creditors Control	23.00
Total Current Liabilities	(1,543.55)
Total Liabilities	(1,543.55)
Net Assets	313,980.12
Equity	
Current Year Earnings	(15,667.45)
Retained Earnings	329,647.57
Total Equity	313,980.12

RESOLUTION

That the income and expenditure from 1 June to 31 July 2021 and the P and L and balance sheet as at 31 July 2021 be received.

Moved Cr Hudson

Seconded Cr Shadbolt

CARRIED 5/0

Discussion:

- NEWROC has expended circa \$15K with Valenti Lawyers

7. MATTERS FOR DECISION

7.1. ENERGY

FILE REFERENCE:	107-1 Power
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	23 August
ATTACHMENT NUMBER:	#2 Response to Policy Officer
CONSULTATION:	Cameron Edwards CBH Peter Klein Lit Aitkin
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

An update from the June NEWROC Council meeting:

- Invitation to Hon John Carey, Minister for Local Government to attend a NEWROC meeting to discuss the NEWROC energy project and regional subsidiary regulations'
- NEWROC Energy Vision and invitation to meet sent to Hon Darren West, Hon Melissa Price
- NEWROC EO and Cameron Edwards attended a meeting with CBH's Process Improvement Manager Arden Wessels and Energy Advisor Glen Ryan. At the meeting we shared the NEWROC energy vision and discussed power 'hot spots' in the CBH Network that aligned with the NEWROC communities. CBH was going to review their energy projects and priority sites and get back to us.
- The NEWROC EO has also put in an EOI to host the DPIRD Energy Policy team in the future

Discussion at the Executive Meeting:

- NEWROC has been successful in securing a meeting with Minister Carey in Perth on Wednesday 1 September.
- Meeting will cover the regional subsidiary regulations and energy project
- Delegates to be Cr Stratford (NEWROC Chair), Darren (NEWROC CEO), Peter Klein, Caroline Robinson

Activities since the Executive Meeting:

- ZOOM with Cameron Edwards and Liz Aitkin to discuss Energy Summit and next steps for the NEWROC
- Response back to CBH regarding the power data they supplied to the NEWROC (Beacon and Bencubbin sites)
- Shire of Wyalkatchem and Cameron Edwards met separately with Clear Energy
- Second request to meet with Melissa Price
- NEWROC EO to request load profile from a few key businesses in the NEWROC
- NEWROC regional subsidiary response to Minister Carey Policy Officer

OFFICER RECOMMENDATION

Information is received.

NEWROC Council notes the delegates to the meeting with Minister Carey.

MOTION

Information is received.

NEWROC Council notes the delegates to the meeting with Minister Carey – Cr Stratford, Darren Simmons, Peter Klein and Caroline Robinson

Moved Cr Brown

Seconded Cr de Lacy

CARRIED 5/0

Discussion:

- Delegates to Minister Carey to also raise housing shortages in the region
- Regional subsidiaries presentation to discuss focus on economic development projects, not resource sharing

7.2. Town Team Project Proposal

FILE REFERENCE:	042-6 NEWROC Promotion
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	23 August 2021
ATTACHMENT NUMBER:	
CONSULTATION:	Rebecca McCall Cr Stratford Jimmy Murphy Town Teams
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

The Wheatbelt Town Team Regional Development Pilot

Proposal by Town Team Movement to NEWROC to be Town Team Movement's Delivery Partner for 2021/22 & 2022/23 financial years.

About Town Team Movement

Town Team Movement enables local communities and governments to connect, organise and act to regenerate the fabric of their neighbourhoods and to create better places. We are a non-profit social enterprise building a movement of positive 'doers'. Our key activities include:

- We inspire, support, connect and promote Town Teams
- We provide place consultancy services for local governments, State government agencies, private enterprises and more, often around creating a positive, 'can do' culture
- We host interactive and inspiring events
- We innovate and provide thought leadership, particularly on placemaking and community-led action

What is a Town Team?

Town Teams are positive and proactive organisations that include businesses landowners and residents working collaboratively with their local government to improve a place or area, often a town centre or 'main street'. Town Teams are 'doers'. They:

- Provide vision and leadership
- Are a-political in their approach
- Get stuck in and have a go rather than waiting for "someone else" to do "something"
- Independent from governments
- Run by the community for the community

Town Teams can be existing organisations.

Background

Town Team Movement partnered with the NEWROC and NEWROC member, the Shire of Dowerin in 2021 to deliver the Dowerin Do Over. The purpose of this event was to introduce Town Team Movement to the Wheatbelt and to help educate and support community leaders in place activation.

A number of NEWROC members and CRCs attended the event to network, collaborate and learn about community placemaking. Due to the interest from NEWROC itself and its hosting status with the Dowerin Do Over, the growing interest from the NEWROC communities in the Movement, Town Team Movement would like to continue to grow the partnership and further assist the NEWROC communities on the ground.

The Next Step

Town Team Movement has been successful in securing a contribution from RAC towards the Wheatbelt Town Team Regional Development Pilot. The contribution is for a human resource (Town Team Builder) that can support existing and building new Town Teams in the region. Town Team Movement would like to partner with the NEWROC to place and employ the human resource. This would be a unique opportunity and the first locally based supporting resource in all of regional WA for Town Team Movement.

Specifically the human resource will be responsible for:

- Increasing the number of Wheatbelt Town Teams to 25 by July 2023 (currently there are 5 in the region – Northam, Dowerin, York, Wickpin, Narembene. With 1 in the NEWROC). The resource would be responsible for focusing first on supporting existing and new Town Teams in the NEWROC and then the wider Wheatbelt to achieve this objective. Note – Town Teams can be existing organisations already, they must meet the Town Team Charter to be a Town Team
- To educate NEWROC and Wheatbelt towns about community-led placemaking and support local action (again firstly focusing on the NEWROC communities in the first 12 months and then wider Wheatbelt there after)
- To improve the quality of Town Team initiatives
- Connect regional town teams, governments, community groups and other civic leaders with each other to achieve better community outcomes for the Wheatbelt and WA
- Encourage Town Teams to apply for the RAC Connecting Communities Grants Scheme, specifically for the Wheatbelt, for local placemaking activities (\$15K annually)

RAC have also committed to in-kind promotional support for the program outcomes via their promotional channels. This is a two year commitment, total investment by RAC WA being:

	Year 1 2021/22	Year 2 2022/23	Total
Wheatbelt			
Connecting Communities Grants Contribution	\$15k	\$15k	\$30k
Program direct financial contribution	\$30k	\$30k	\$60k
In-kind promotions to members contribution	\$10k	\$10k	\$20k
Total RAC financial contribution:	\$45k	\$45k	\$90k
Total RAC in-kind contribution:	\$10k	\$10k	\$20k

Proposed Partnership

1. Town Team Movement wish to partner with the NEWROC to place this human resource in the NEWROC communities. Town Team Movement would provide support and training for this person which would be detailed in a service level agreement between TTM and the NEWROC. This position would be a contractor and be under the guidance and management of the Town Team Movement ED and NEWROC EO. The contract would be similar to the NEWROC EO contract – under the lead Council
2. Vehicle and IT from the contractor (travel reimbursed), work from home or hot spots of CRCs
3. Insurances – Town Teams?
4. Town Team Movement wish to partner with the NEWROC to add value to the commitment by the RAC (a total of \$55k per year) to apply for matched funding from the state and federal governments, via State Regional Development Commissions and the Federal Building Better Regions Fund. We believe we need this additional investment to achieve the total finances needed for the program to be successful in the NEWROC and then the Wheatbelt. The biggest cost item is the Wheatbelt 'Town Team Builder' which is the key asset driving the Town Team Ecosystem across the Wheatbelt.

Contribution from the NEWROC

Town Team Movement kindly requests the NEWROC support the concept of the Town Team Builder and considers the contractor being engaged by the NEWROC.

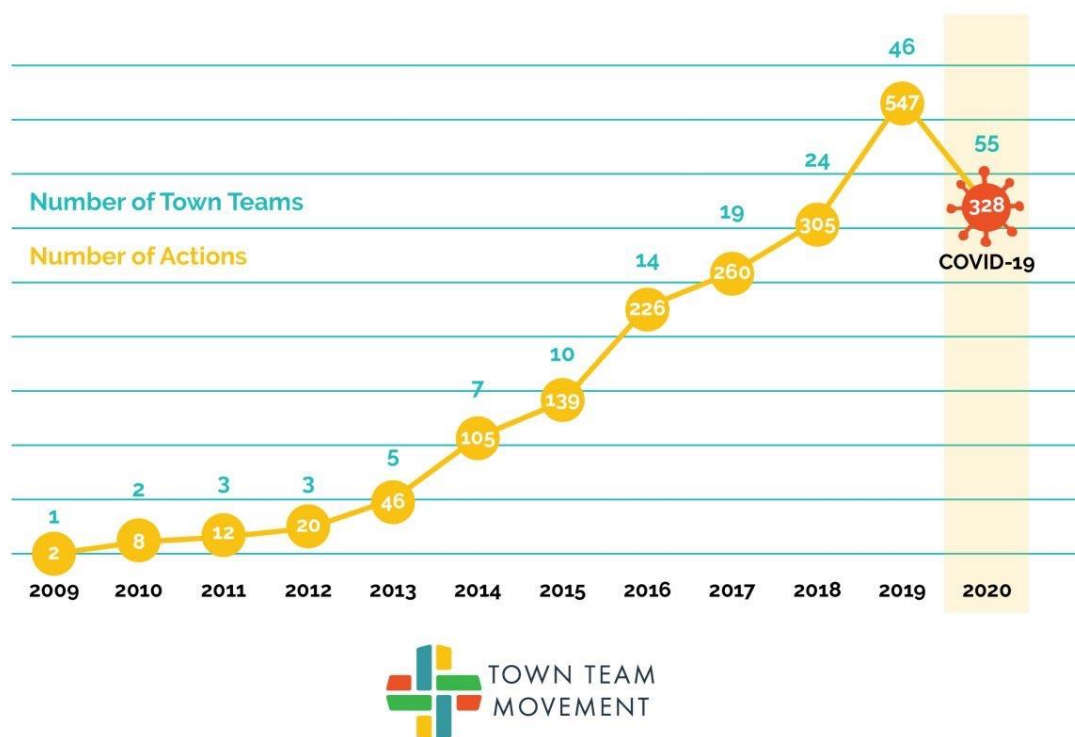
NEWROC EO management of role	1-2hrs additional a month
NEWROC EO travel	Additional approx. \$2000
Grant writing NEWROC EO	Under existing role, but may require additional hours as identified
Travel and accommodation for the Town Team role	\$8000 per annum
Financial contribution from the NEWROC	\$10,000 Yr One

PROGRAM BACKGROUND

Developing a regional Town Team 'Ecosystem'

Town Teams provide a platform for communities to connect and make their towns better by taking local action. The continued success of the Town Team Movement and RAC Connecting Communities fund requires the continued servicing and support of the Town Team Community 'Ecosystem'

Since 2018 TTM has successfully established, inspired or enabled 40 Town Teams in the Perth metro area who have collectively delivered over 100 place-making initiatives and actions that have enhanced the liveability and connection within their communities.



This unprecedented and ongoing success is because TTM can continually service the growth and education of Town Teams while actively connecting them with local government, state government and commercial organisations who share the TTM vision.

To increase the number of regional Town Teams, TTM seeks to replicate this model and appoint respected and influential locals to lead TTM in their area.

The town team ecosystem is still growing in WA, some communities want to take action but have not had the opportunity to be supported in creating a Town Team.

There is currently strong interest in the South West (4 existing teams) and Wheatbelt (4 teams) regions of WA, with growing interest in the Great Southern (2 teams) and Pilbara (1 team) regions.

Our intention is to deliver the WA Town Team Regional Development Pilot in the South West and Wheatbelt, then use the key findings and outcomes to expand the regional program to the Great Southern and Pilbara.

The pilot will also assist with the State's COVID recovery efforts through creating a 'Main Street Community Revitalisation Program' aimed at the economic and civic recovery of WA regional town centres. A three-year capacity building program to help main streets and towns get back on their feet across WA by working together with local communities, businesses, industry partners such as RAC and government at all levels.

To deliver the pilot, TTM is seeking support from Federal and State Government, our local government partners and RAC.

The WA Town Team Regional Development Pilot Program

The pilot program will focus on building new Town Teams and supporting existing civic society groups (Town Teams, CRCs, Rotaries, etc) to work together with local councils and chambers, to revitalise and improve their towns and main streets, to build connection and resilience in their communities while supporting local residents, businesses and new business creation.

Through our experience we have identified Town Teams and other civic improvement groups need support via a social network and 'support ecosystem' in order to thrive.

Starting with the Wheatbelt and South West the pilot program will deliver the following:

1. Inspirational, networking and learning events for Town Team, local government and community leaders
2. Access to funding for Town Team initiatives through programs such as RAC Connecting Communities fund
3. Town Team Builder who will grow, mentor and support Town Teams
4. Online resource hub for how to guides and templates

1. Events are a key delivery mechanism for helping spread the Town Team way through presentations and workshops. Educational, networking and inspirational events help guide and demonstrate what is possible for regional town and their communities through taking local action. They also create ways to help Town Team members develop their civic leadership capability.

2. Access to funds. Many Town Teams are able to fundraise within their own communities but if all efforts are spent fundraising then little effort is left for meaningful community projects. Having access to funds for community projects that isn't an onerous application process is critical for Town Team projects to get up and running.

3. Regional Town Team builder. Having a dedicated, locally placed human resource to help support the town teams has proven to be hugely effective. The Regional Town Team Builder supports town teams by helping them create and complete projects (including submissions to RAC Connecting Communities Fund), improve their team and manage issues/barriers.

The key objectives of the Regional Town Team builder are:

- Help build new teams in areas and communities that want them
- Build relationships with existing town teams

- Improve the confidence, skills and capability of town team members
- Share ideas, resources and best practice
- Attend town team meetings and events
- Work with relevant local governments to assist them to help their town teams
- Identify issues and challenges and work to overcome them
- Support teams putting in project funding submissions to RAC CC Fund and other grants
- Develop and maintain the regional mentorship program pairing local civic leaders and Town Team members with aspiring leaders and Town Teamers

4. The online TTM resource hub includes over 50 'How to' guides and templates for teams to be able to access to assist them in setting up and their day to day work. There is a simple Town Team constitution, action plan and budget templates as well as guides from running a meeting to advice when dealing with local governments. TTM plans to turn some of these guides into digital videos to make them more 'live' and accessible for teams to make use of the knowledge.

Outcomes and Evaluation

Outcome evaluation is critical to the success of the program. Key statistics will be pulled from each region the program is piloted in and all Town Team activity will be recorded, evaluated and benchmarked in order to ascertain if the program is effective or not.

Information gathered and evaluated will include:

Town Team growth targets

- There are currently 12 councils across more than 150 towns and suburbs in the Southwest region of WA. There are currently 4 Town Teams and we believe there is scope to have 8 by the end of 2021 and 15 by the end of 2022/23.
- There are currently 40 councils across more than 300 towns and suburbs in the Wheatbelt region of WA. There are currently 2 Town Teams and we believe there is scope to have 10 by the end of 2021 and 25 by the end of 2022/23.

Town Team Movement Activity Input Targets

- Number of people attending TTM presentations
- Number of people attending TTM workshops
- Number of people attending TTM inspirational events
- Number of how to guides
- Number of phone calls, emails and advice
- Number of meetings attended
- Number of new teams created from scratch
- Number of existing teams connected and supported

Town Team 'Ecosystem' Outputs

- Number of community interactions
- Number of community actions
- Number of volunteer hours
- Number of \$ raised and spent on community projects
- Amount of economic activity generated for local businesses
- Number of additional job hours and jobs created

Discussion at July Executive Meeting during Jimmy Murphy's in person meeting:

- Town Team Movement delivers and supports events, activating public space, civic leadership and mentoring community leaders
- Discussion regarding the Wyalkatchem and Koorda main street improvements and the role Town Team may play in assisting these spaces be developed
- Discussion regarding the structure of communities in the NEWROC and the role of Town Team in addressing challenges, civic leadership, youth engagement and retention etc
- Town Team may look different in each of the NEWROC communities

MOTION

Executive recommends to the NEWROC Council to support the position, a funding contribution and enter into further discussions on the role to initially support the position for 12 months

Moved L Parola

Seconded R McCall

CARRIED 5/0

Further information requested from Jimmy Murphy by NEWROC EO:

Proposed Timeline – 2021

1. August: Confirm NEWROC and TT Agreement and finalise strategy, put in grant to DLGSC for next 'Do Over 2022' in the NEWROC
2. September: Advertise for NEWROC Town Team Builder position, review applications, interviews etc, apply for regional tourism event funding for possible 'Do Over' in the NEWROC in 2023
3. October / November: NEWROC Town Team Builder position induction
4. November: First town team social event in the NEWROC (other communities invited as well)
5. December: On-going support and development, presentation to the NEWROC
6. March 'Do Over' in Trayning

RESOLUTION

Executive recommends to the NEWROC Council to support the position, a funding contribution (\$10,000) and enter into further discussions on the role to initially support the position for 12 months

Moved Cr Hudson

Seconded Cr de Lacy

CARRIED 5/0

Discussion:

- Position will look different in each community of the NEWROC
- Next 'Do Over' is in Trayning in 2022

7.3. Waste

FILE REFERENCE:	103-1 Waste Management
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	22 August
ATTACHMENT NUMBER:	
CONSULTATION:	Giles Perryman Sam John Nuttall Leanne Parola Peter Klein
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

BACKGROUND

In 2019, NEWROC engaged ASK Waste Management (ASK) to assess our waste facilities and develop achievable concepts to improve waste management across the region. The findings were documented in a Regional Landfill Strategy Feasibility Study.

The NEWROC decided in 2021 to further investigate Option 4 of the Regional Landfill Strategy which involved:

- Development of the Wyalkatchem site as a Regional Landfill to receive waste from all the NEWROC communities.
- Converting the other landfills in the region to waste transfer stations that would be used to receive waste in front lift skip bins that would be collected on a weekly basis and transported to the Regional Landfill.
- Securing all waste sites against unauthorised access using remote access technologies and the provision of swipe card access to ratepayers.

ASK was engaged by NEWROC to undertake detailed financial modelling of the above and to produce a series of recommendations that NEWROC could follow to progress implementation of the project.

COMMENT

The NEWROC has received the DRAFT Regional Landfill report from ASK Waste Management.

A ZOOM meeting between Ask Waste Management and NEWROC CEOs was held on August 17 to discuss the findings and recommendations. During the ZOOM, Ask Waste Management suggested to the NEWROC to:

1. Consider the contents of the draft report, its assumptions and projections
2. Consider a position on commercial waste
3. Discuss how the group or individual Councils intend to fund the infrastructure and services
4. Discuss how the group or individual Councils would like the solution governed

OFFICER RECOMMENDATION

NEWROC receives the draft Regional Landfill Report and discuss its contents

Discussion:

- Shire of Trayning would like to include the Yelbeni and Trayning tips
- Shire of Mukinbudin discussed the report at Council and would like to continue in the discussion however the solution may not fit their position

MOTION

NEWROC Executive to review the Regional Landfill Report and work through options, to be presented to Council for further discussion

Moved Cr de Lacy

Seconded Cr Hudson

CARRIED 5/0

7.4. Local Government Procurement

FILE REFERENCE:	042-6 NEWROC Promotion
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Caroline Robinson is the CEO of the Wheatbelt Business Network
DATE:	21 July 2021
ATTACHMENT NUMBER:	
CONSULTATION:	SBDC Celia Jordaan Wheatbelt Business Network
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

The Small Business Development Corporation (SBDC) and Wheatbelt Business Network (WBN) are seeking to run a Wheatbelt local government procurement pilot project that builds upon the SBDC Small Business Friendly Local Government Initiative. One member of the NEWROC, the Shire of Mt Marshall is currently part of the [Small Business Friendly Local Governments Initiative](#)

Local government is a significant buyer in the region and the procurement practices of local government impact the economic development of the local economy.

In the past the NEWROC members have discussed procurement for common resources and equipment. Resource Sharing is part of the NEWROC Strategic Plan.

The Wheatbelt Business Network has been intensively assisting WBN members with both private and government procurement for the past 2yrs. The WBN has also developed an online business directory for members and non members to advertise, however the directory has a lot more capabilities and one such is to be a procurement portal.

It is proposed that the NEWROC partner with SBDC and the WBN to trial a local government procurement pilot project that is targeted at local governments and the businesses within them.

The pilot project would have the following intended outcomes:

- Local government staff understand the impact of buying local (of course when the price and service is right)
- Local government staff have the skills and knowledge to review their buying policies
- Local government staff have the skills and knowledge to plan projects and tenders that maximise the opportunity for local business to tender / quote
- Local governments have an improved awareness of local businesses and their capabilities
- Businesses are aware of local government buying policies and practices, building their internal capacity and skills to quote and tender, assisting them to be 'seen'

It is intended that SBDC would engage Celia Jordaan to assist in the pilot project.

The pilot project may include the following activities:

- In the first instance review each of the NEWROC members procurement policies and activities and provide feedback
- Identify any standard policies and procedures on procurement for the NEWROC members
- Identify and assist with group tendering for the NEWROC
- Run a series of sessions with NEWROC local government staff on buying from business
- Wheatbelt Business Network deliver a series of sessions to businesses in the NEWROC on how to work with local government.

At this stage there is no cost to the NEWROC.

The engagement of Celia Jordaan will be covered by the SBDC and Wheatbelt Business Network. The SBDC is looking for a group of local governments to work with on this pilot project and the Wheatbelt Business Network has suggested the NEWROC.

A short presentation by SBDC occurred over ZOOM at the Executive meeting.

Key points from the presentation:

- The SBDC would like to collaborate with NEWROC to deliver a pilot project, over 3 months and incorporate design thinking methodology
- The project aims to identify procurement best practice and develop templates and tools for local government authorities to use across WA
- Involvement in the project will require each LGA to commit to 1 or 2 days of participation over the project
- The SBDC will fund the pilot and provide a project facilitator

Discussion at the Executive Meeting:

- SBDC to send the project facilitator out to the Councils so they can learn and engage in the systems and processes
- Some procurement processes of local government are influenced by the Auditor General requirements
- Desire to also see small businesses be proactive in their engagement with local government

RESOLUTION
NEWROC engages with the SBDC to take part in a local government procurement pilot project.
Moved Cr Shadbolt Seconded Cr de Lacy CARRIED 5/0

7.5. Regional Climate Alliance

FILE REFERENCE:	035-1 General Grants
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	21 July 2021
ATTACHMENT NUMBER:	
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

BACKGROUND

The Regional Climate Alliance Program provides funding for two regional climate alliances – with each able to access more than \$400,000 over two years.

Two alliances were chosen from eight applications spanning 51 local governments.

The NEWROC submitted an application for the funding however was unsuccessful. WALGA have indicated they will advocate for additional funding.

Update since the announcement of the funding:

WALGA issued the following communication to the NEWROC

*WALGA's Environment Policy Team coordinates a Local Government **Climate Change Collaborative**, and as you were involved in the regional climate alliance process we would like to extend the invite to anyone interested to join.*

The Collaborative aims to strengthen the capacity of Local Governments to manage the impacts of climate change (adaptation) and reduce greenhouse gas emissions (mitigation) through:

- facilitating knowledge sharing between Local Government Officers to identify and overcome challenges in taking climate action;*
- sharing case studies showcasing best practice climate change adaptation and mitigation measures;*
- identifying funding and grant opportunities;*
- holding bi-monthly meetings;*
- identifying collaborative research opportunities that address key issues or problems for Local Governments in taking action on climate change;*
- building a network of Local Government Officers working on climate change projects;*
- identifying potential partnerships;*
- regular communications (newsletter, emails to group members) and;*
- organising events (webinars, forums, training, information sessions).*

Please forward this email on to staff within your organisation that this may be relevance too. If you are interested in joining please reply to this email and we will add you to the contact list.

RESOLUTION

Information is received and the NEWROC engages in the Climate Change Collaborative

Moved Cr Hudson

Seconded Cr Brown

CARRIED 4/1

Cr Shadbolt dissented.

8. EMERGING NEWROC ISSUES as notified or introduced by decision of the Meeting

8.1 Regional Telecommunications Review

The Regional Telecommunications Review is an opportunity for people living and working in regional, rural and remote areas of Australia to share their views and experiences using telecommunications services in their area.

Every three years the Regional Telecommunications Independent Review Committee is appointed to conduct the review. Committee reports are important in setting the regional communications policy agenda in the following years.

The Review will examine the adequacy of telecommunications services in regional, rural and remote Australia. It will also consider particular issues identified in the Terms of Reference, including the impact of Government policies and programs, insights from COVID-19, emerging technologies, service reliability, regional development, and improving coordination between tiers of government.

Submissions close September 30 2021

ACTION: NEWROC make a written submission to the telecommunications review

9. 2021 MEETING SCHEDULE

*(Local Government Convention Monday 20th and 21st September 2021 @ CROWN
(NEWROC Dinner)*

28 September	Executive	Shire of Trayning
26 October	Council	Shire of Nungarin
30 November	Executive	Shire of Mukinbudin
14 December	Council	Shire of Mt Marshall

10. CLOSURE

Cr Sachse thanked everyone for their attendance and closed the meeting at 4.18pm



SHIRE OF MT MARSHALL

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 31 August 2021

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Items of Significance

The material variance adopted by the Shire for the 2020/21 year is \$10,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of significant/material variance is disclosed in Note 15.

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Significant Projects					
Bencubbin Fire Shed - Capital	0%	605,164	0	0	0
Welbungin Fire Shed - Capital	0%	592,302	0	0	0
Bencubbin Hall Capital Works	0%	31,900	0	0	0
Beacon Hall/Community Centre Capital Expenditure	0%	72,758	0	0	0
Welbungin Hall - Capital	0%	40,000	0	0	0
Swimming Pool Redevelopment	6%	124,204	0	7,215	(7,215)
Bencubbin Community Recreation Centre Capital Expenditure	0%	62,500	0	0	0
Beacon Bowling Green Capital Expenditure	30%	145,000	24,166	43,272	(19,106)
Beacon Recreation Centre Capital Expenditure	0%	49,000	0	0	0
Beacon Workers Camp - Capital Expenditure	0%	205,000	0	0	0
Purchase of Plant	0%	25,000	0	0	0
Plant Purchases	0%	670,350	111,724	0	111,724
Purchase Vehicle - Admin	0%	137,000	0	0	0
Motor Vehicles Capital Expenditure	0%	43,000	0	0	0
Motor Vehicle Purchases	0%	87,000	14,500	0	14,500
Gilham Cooper Rd (SLK 0.00 to 3.00)	0%	91,000	15,162	0	15,162
Dalgouring Snake Soak Rd (SLK 5.05 to 8.05)	0%	88,000	14,662	0	14,662
Marindo North Rd (SLK 0.00 to 3.00)	0%	85,000	14,162	0	14,162
Wren Rd (SLK 1.20 to 3.20)	0%	58,000	9,660	0	9,660
Hiscox Rd (SLK 12.00 to 13.72)	0%	54,000	8,994	0	8,994
Koorda Bullfinch West (SLK 16.66 to 17.90)	0%	134,844	22,470	64	22,406
Koorda Bullfinch East (SLK 46.16 to 47.16)	0%	159,604	26,596	127	26,469
Scotsmans Rd (SLK 15.79 to 19.69)	18%	439,710	73,280	77,414	(4,134)
Bimbijy Rd (SLK 7.93 to 11.08)	0%	93,699	15,616	0	15,616
Burakin Wialki Rd (SLK 28.14 to 29.80)	0%	52,141	8,690	0	8,690
Burakin Wialki Rd (SLK 46.19 to 47.83)	0%	51,206	8,534	0	8,534
Askew Rd (SLK 2.30 to 4.60)	0%	73,000	12,160	0	12,160
Cleary Gabbin Rd (SLK 6.63 to 8.72)	0%	67,000	11,162	0	11,162
Bencubbin Kununoppin Rd (SLK 0.00 to 3.00)	0%	85,000	14,160	0	14,160
Gabbin Trayning Rd (SLK 18.22 to 20.76)	0%	72,000	11,994	0	11,994
Mandiga Marindo Rd (SLK 21.62 to 23.62)	0%	65,000	10,830	0	10,830
Job Rd (SLK 8.34 to 9.34)	0%	30,000	4,994	0	4,994
Breakell Rd (SLK 16.00 to 17.50)	0%	47,000	7,828	0	7,828
Gillett Rd (SLK 31.39 to 36.26)	0%	129,000	21,498	0	21,498
Footpaths Construction	0%	85,000	0	0	0
Waddouring Dam	37%	160,000	0	59,729	(59,729)
Bencubbin Gazebo Area	0%	50,000	0	0	0
Botanical Garden Bridge	0%	20,000	0	0	0
Billyburning Reserve	0%	20,000	0	0	0
Grants, Subsidies and Contributions					
Operating Grants, Subsidies and Contributions	36%	1,769,917	566,514	640,791	74,277
Non-operating Grants, Subsidies and Contributions	2%	2,935,614	489,252	51,737	(437,515)
	15%	4,705,531	1,055,766	692,528	(363,238)
Rates Levied	100%	1,519,248	1,521,560	1,520,776	(784)

% Compares current ytd actuals to annual budget

Financial Position		Prior Year 31 August 2020	Current Year 31 August 2021
Adjusted Net Current Assets	105%	\$ 2,971,540	\$ 3,133,440
Cash and Equivalent - Unrestricted	96%	\$ 3,088,134	\$ 2,979,305
Cash and Equivalent - Restricted	44%	\$ 1,458,563	\$ 644,246
Receivables - Rates	67%	\$ 562,595	\$ 379,408
Receivables - Other	83%	\$ 280,039	\$ 233,574
Payables	25%	\$ 597,743	\$ 146,942

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 August 2021
Prepared by: Tanika McLennan (Finance and Admin Manager)
Reviewed by: John Nuttall (CEO)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

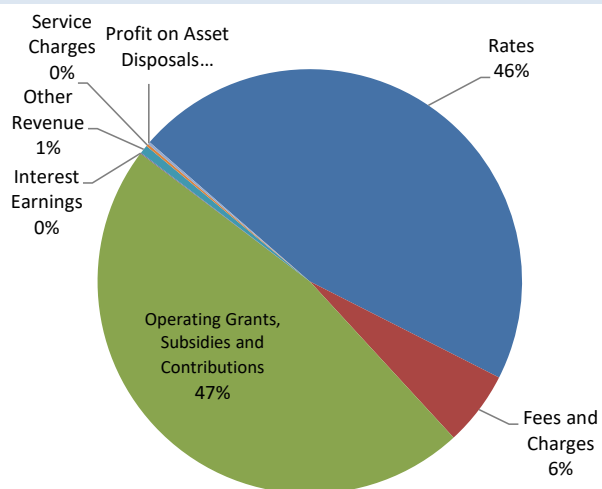
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

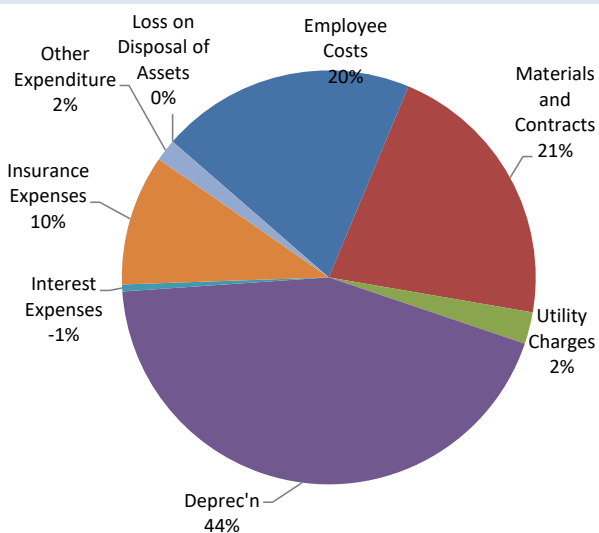
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

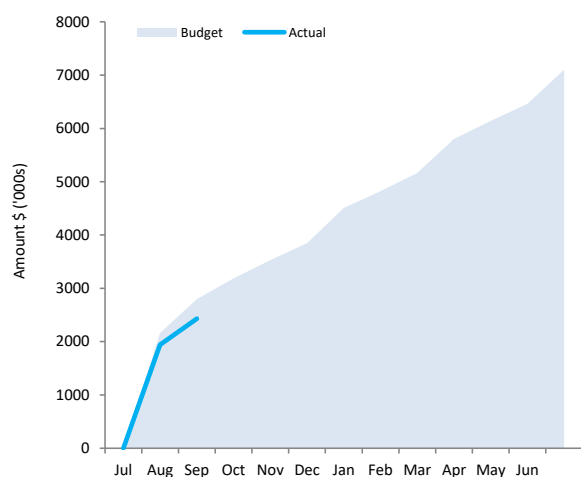
OPERATING REVENUE



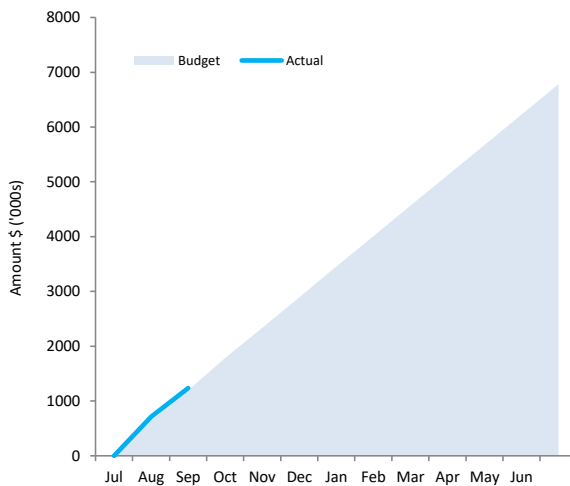
OPERATING EXPENSES



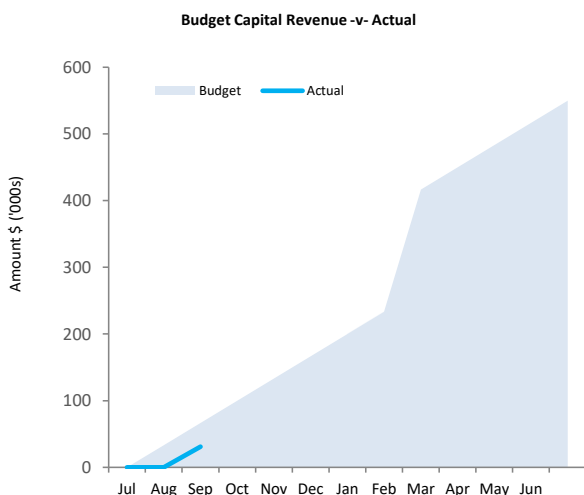
Budget Operating Revenues -v- Actual



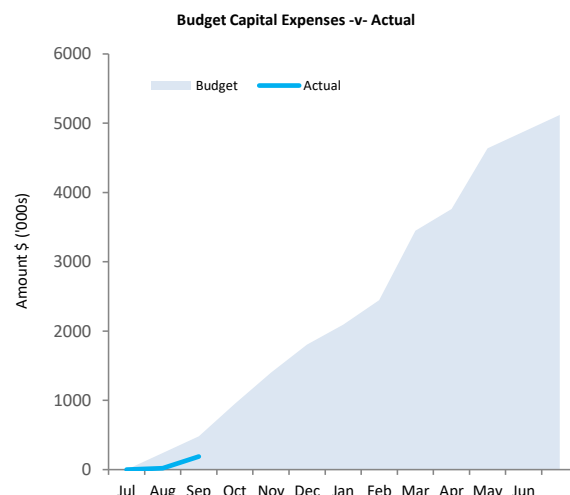
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of the Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which are which are not directly related to specific shire services.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer community.	Supervision of various by-laws, fire prevention, emergency services and animal control.
HEALTH To provide an operational framework for good community health.	Food and water quality, pest control, immunisation services, child health services and health education.
EDUCATION AND WELFARE To meet the needs of the community in these areas.	Management and support for families, children, youth and the aged within the community by providing Youth, Aged and Family Centres, Home and Community Aged Care Programs and assistance to schools.
HOUSING To help ensure adequate housing.	Provision of residential housing for council staff. Provision of housing for aged persons, low income families, government and semi government employees.
COMMUNITY AMENITIES Provide services required by the community.	Rubbish collection services and disposal of waste, stormwater drainage, protection of the environment, town planning and regional development and other community amenities (cemeteries and public toilets).
RECREATION AND CULTURE To establish and manage efficiently infrastructure and resources which will help the social wellbeing of the community.	Public halls, recreation and aquatic centres, parks and reserves, libraries, heritage and culture.
TRANSPORT To provide effective and efficient transport services to the community.	Construction and maintenance of roads, footpaths, bridges, street cleaning and lighting, road verges, streetscaping and depot maintenance.
ECONOMIC SERVICES To help promote the Shire and its economic wellbeing.	The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and standpipes.
OTHER PROPERTY AND SERVICES To monitor and control Shire's overhead operating accounts.	Private works, public works overheads, plant and equipment operations, town planning schemes and activities not reported in the above programs.

SHIRE OF MT MARSHALL
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

STATUTORY REPORTING PROGRAMS

		Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
	Note	\$	\$	\$	\$	\$	%		
Opening Funding Surplus(Deficit)	1	1,503,656	1,555,764	1,555,764	1,555,764	0	0%		
Revenue from operating activities									
Governance		21,424	21,424	3,568	2,402	(1,166)	(33%)	▼	
General Purpose Funding - Rates	6	1,519,248	1,519,248	1,521,810	1,520,776	(1,034)	(0%)	▼	
General Purpose Funding - Other		1,316,300	1,316,300	326,046	338,708	12,662	4%	▲	
Law, Order and Public Safety		88,669	88,669	446	172	(274)	(61%)	▼	
Health		9,100	9,100	1,516	1,575	59	4%	▲	
Education and Welfare		115,194	115,194	19,196	25,087	5,891	31%	▲	
Housing		145,500	145,500	24,246	22,742	(1,504)	(6%)	▼	
Community Amenities		161,679	161,679	102,769	91,134	(11,635)	(11%)	▼	\$
Recreation and Culture		28,894	28,894	4,808	20,113	15,305	318%	▲	\$
Transport		349,566	349,566	237,204	307,131	69,927	29%	▲	\$
Economic Services		370,381	370,381	60,824	45,624	(15,200)	(25%)	▼	\$
Other Property and Services		42,500	42,500	7,078	3,336	(3,742)	(53%)	▼	
		4,168,455	4,168,455	2,309,511	2,378,801				
Expenditure from operating activities									
Governance		(461,857)	(461,857)	(112,758)	(101,018)	11,740	10%	▲	\$
General Purpose Funding		(81,414)	(81,414)	(13,566)	(16,923)	(3,357)	(25%)	▼	
Law, Order and Public Safety		(274,021)	(274,021)	(45,632)	(55,362)	(9,730)	(21%)	▼	
Health		(131,431)	(131,431)	(21,896)	(17,167)	4,729	22%	▲	
Education and Welfare		(364,560)	(364,560)	(60,724)	(57,578)	3,147	5%	▲	
Housing		(260,562)	(260,562)	(43,352)	(44,860)	(1,508)	(3%)	▼	
Community Amenities		(373,531)	(373,531)	(62,204)	(54,667)	7,536	12%	▲	
Recreation and Culture		(1,191,837)	(1,191,837)	(198,524)	(196,052)	2,472	1%	▲	
Transport		(3,060,557)	(3,060,557)	(510,064)	(493,989)	16,075	3%	▲	
Economic Services		(569,230)	(569,230)	(94,802)	(92,146)	2,656	3%	▲	
Other Property and Services		(14,001)	(14,001)	(34,043)	(105,181)	(71,138)	(209%)	▼	\$
		(6,783,001)	(6,783,001)	(1,197,565)	(1,234,943)				
Operating activities excluded from budget									
Add back Depreciation		2,906,935	2,906,935	484,448	545,822	61,374	13%	▲	\$
Adjust (Profit)/Loss on Asset Disposal	7	105,000	105,000	17,498	(6,087)	(23,585)	(135%)	▼	\$
Movement in Leave Reserve (Added Back)		776	776	776	0	(776)	(100%)	▼	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Fair value adjustments to financial assets at fair value through profit or loss		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
Amount attributable to operating activities		398,166	398,166	1,614,668	1,683,593				
Investing Activities									
Non-operating Grants, Subsidies and Contributions	13	2,935,614	2,935,614	489,252	51,737	(437,515)	(89%)	▼	\$
Proceeds from Disposal of Assets	7	390,000	390,000	64,996	31,000	(33,996)	(52%)	▼	\$
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(2,062,128)	(2,062,128)	(33,246)	(50,908)	(17,662)	(53%)	▼	\$
Plant and Equipment	8	(695,350)	(695,350)	(111,724)	0	111,724	100%	▲	\$
Motor Vehicles	8	(267,000)	(267,000)	(14,500)	0	14,500	100%	▲	\$
Furniture and Equipment	8	0	0	0	0	0			
Infrastructure Assets - Roads	8	(1,875,204)	(1,875,204)	(312,452)	(77,605)	234,847	75%	▲	\$
Infrastructure Assets - Footpaths	8	(85,000)	(85,000)	0	0	0			
Infrastructure Assets - Parks & Ovals	8	(250,000)	(250,000)	0	(59,729)	(59,729)		▼	\$
Infrastructure Assets - Playground Equipmant	8	0	0	0	0	0			
Infrastructure Assets - Airports	8	0	0	0	0	0			
Infrastructure Assets - Other	8	0	0	0	0	0			
Amount attributable to investing activities		(1,909,068)	(1,909,068)	82,326	(105,506)				
Financing Activities									
Proceeds from New Debentures	9	150,000	150,000	0	0	0			
Repayment of Debentures	9	(46,458)	(46,458)	(7,740)	0	7,740	100%	▲	
Repayment of Lease Financing	9	(10,932)	(10,932)	(1,820)	(411)	1,409	77%	▲	
Advances to Community Groups		0	0	0	0	0			
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal		9,894	9,894	1,648	0	(1,648)	(100%)	▼	
Transfer to Restricted Cash - Other		0	0	0	0	0			
Transfer from Restricted Cash - Other		0	0	0	0	0			
Transfer from Reserves	10	0	0	0	0	0			
Transfer to Reserves	10	(94,258)	(94,258)	(15,700)	0	15,700	100%	▲	\$
Amount attributable to financing activities		8,246	8,246	(23,612)	(411)				
Closing Funding Surplus(Deficit)	1	1,000	53,108	3,229,147	3,133,440				

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021/22 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MT MARSHALL

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 AUGUST 2021

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF MT MARSHALL
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

BY NATURE OR TYPE

	Note	Adopted Annual Budget \$	Amended Annual Budget \$	Amended YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
		\$	\$	\$	\$	\$	%		
Opening Funding Surplus (Deficit)	1	1,503,656	1,555,764	1,555,764	1,555,764	0	0%		
Revenue from operating activities									
Rates	6	1,519,248	1,519,248	1,521,560	1,520,776	(784)	(0%)	▼	
Operating Grants, Subsidies and Contributions	12	1,769,917	1,769,917	566,514	640,791	74,277	13%	▲	\$
Fees and Charges		717,422	717,422	194,477	187,361	(7,116)	(4%)	▼	
Service Charges		0	0	0	0	0			
Interest Earnings		30,144	30,144	5,018	2,091	(2,927)	(58%)	▼	
Other Revenue		87,724	87,724	14,610	21,694	7,084	48%	▲	
Profit on Disposal of Assets	7	44,000	44,000	7,332	6,087	(1,245)	(17%)	▼	
Gain FV Valuation of Assets		0	0	0	0	0			
		4,168,455	4,168,455	2,309,511	2,378,801				
Expenditure from operating activities									
Employee Costs		(1,739,249)	(1,739,249)	(292,758)	(248,476)	44,282	15%	▲	\$
Materials and Contracts		(1,530,935)	(1,530,935)	(296,666)	(267,347)	29,319	10%	▲	
Utility Charges		(115,900)	(115,900)	(19,266)	(31,005)	(11,739)	(61%)	▼	\$
Depreciation on Non-Current Assets		(2,906,935)	(2,906,935)	(484,448)	(545,822)	(61,374)	(13%)	▼	\$
Interest Expenses		(40,059)	(40,059)	(6,672)	6,746	13,418	201%	▲	\$
Insurance Expenses		(163,403)	(163,403)	(50,015)	(127,617)	(77,602)	(155%)	▼	\$
Other Expenditure		(137,520)	(137,520)	(22,910)	(21,422)	1,488	6%	▲	
Loss on Disposal of Assets	7	(149,000)	(149,000)	(24,830)	0	24,830	100%	▲	\$
Loss FV Valuation of Assets		0	0	0	0	0			
		(6,783,001)	(6,783,001)	(1,197,565)	(1,234,943)				
Operating activities excluded from budget									
Add back Depreciation		2,906,935	2,906,935	484,448	545,822	61,374	13%	▲	\$
Adjust (Profit)/Loss on Asset Disposal	7	105,000	105,000	17,498	(6,087)	(23,585)	(135%)	▼	\$
Movement in Leave Reserve (Added Back)		776	776	776	0	(776)	(100%)	▼	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Fair value adjustments to financial assets at fair value through profit or loss		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
Amount attributable to operating activities		398,166	398,166	1,614,668	1,683,593				
Investing activities									
Non-Operating Grants, Subsidies and Contributions	13	2,935,614	2,935,614	489,252	51,737	(437,515)	(89%)	▼	\$
Proceeds from Disposal of Assets	7	390,000	390,000	64,996	31,000	(33,996)	(52%)	▼	\$
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(2,062,128)	(2,062,128)	(33,246)	(50,908)	(17,662)	(53%)	▼	\$
Plant and Equipment	8	(695,350)	(695,350)	(111,724)	0	111,724	100%	▲	\$
Motor Vehicles	8	(267,000)	(267,000)	(14,500)	0	14,500	100%	▲	\$
Furniture and Equipment	8	0	0	0	0	0			
Infrastructure Assets - Roads	8	(1,875,204)	(1,875,204)	(312,452)	(77,605)	234,847	75%	▲	\$
Infrastructure Assets - Footpaths	8	(85,000)	(85,000)	0	0	0			
Infrastructure Assets - Parks & Ovals	8	(250,000)	(250,000)	0	(59,729)	(59,729)		▼	\$
Infrastructure Assets - Playground Equipment	8	0	0	0	0	0			
Infrastructure Assets - Airports	8	0	0	0	0	0			
Infrastructure Assets - Other	8	0	0	0	0	0			
Amount attributable to investing activities		(1,909,068)	(1,909,068)	82,326	(105,506)				
Financing Activities									
Proceeds from New Debentures		150,000	150,000	0	0	0			
Repayment of Debentures	9	(46,458)	(46,458)	(7,740)	0	7,740	100%	▲	
Repayment of Lease Financing	9	(10,932)	(10,932)	(1,820)	(411)	1,409	77%	▲	
Advances to Community Groups		0	0	0	0	0			
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal	9	9,894	9,894	1,648	0	(1,648)	(100%)	▼	
Transfer to Restricted Cash - Other		0	0	0	0	0			
Transfer from Restricted Cash - Other		0	0	0	0	0			
Transfer from Reserves	10	0	0	0	0	0			
Transfer to Reserves	10	(94,258)	(94,258)	(15,700)	0	15,700	100%	▲	\$
Amount attributable to financing activities		8,246	8,246	(23,612)	(411)				
Closing Funding Surplus (Deficit)	1	1,000	53,108	3,229,147	3,133,440				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021/22 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

ADJUSTED NET CURRENT ASSETS

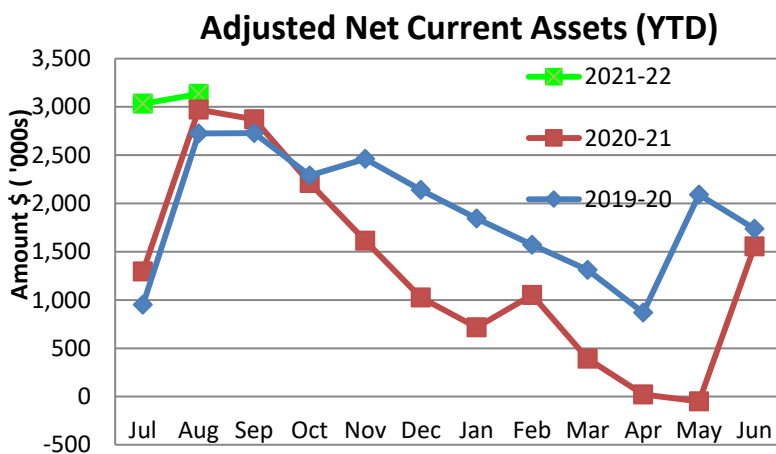
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2021	This Time Last Year 31/08/2020	Year to Date Actual 31/08/2021
		\$	\$	\$
Current Assets				
Cash Unrestricted	2	1,969,767	3,088,134	2,979,305
Cash Restricted - Reserves	2	644,246	1,458,563	644,246
Cash Restricted - General	2	0	0	0
Cash Restricted - Bonds & Deposits	2	13,905	13,694	3,069
Receivables - Rates	3	121,511	562,595	379,408
Receivables - Other	3	106,195	280,039	233,574
Inventories	4	5,582	17,521	17,298
		2,861,206	5,420,546	4,256,899
Less: Current Liabilities				
Payables	5	(514,670)	(597,743)	(146,942)
Contract Liabilities	11	(17,418)	(219,772)	(214,000)
Bonds & Deposits	14	(13,905)	(13,694)	(3,069)
Loan and Lease Liability	9	(57,391)	(54,849)	(46,047)
Provisions	11	(207,109)	(249,325)	(207,109)
		(810,493)	(1,135,382)	(617,167)
Less: Cash Reserves	10	(644,246)	(1,458,563)	(644,246)
Add Back: Component of Leave Liability not Required to be funded		100,051	99,615	100,051
Add Back: Loan and Lease Liability		57,391	54,849	46,047
Less : Loan Receivable - clubs/institutions		(8,144)	(9,524)	(8,144)
Net Current Funding Position		1,555,764	2,971,540	3,133,440

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

**This Year YTD****Surplus(Deficit)****\$3.13 M****Last Year YTD****Surplus(Deficit)****\$2.97 M**

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

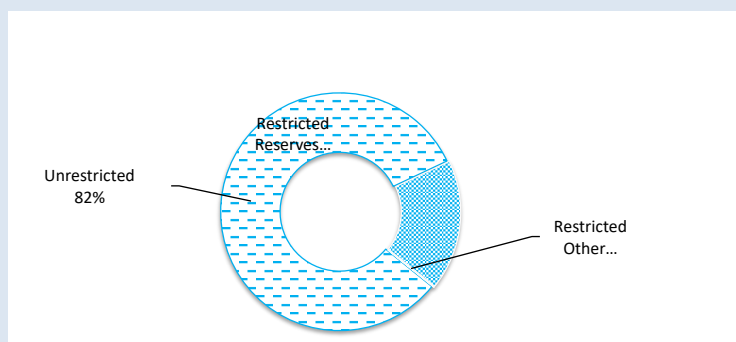
	Unrestricted	Restricted Reserves	Restricted Muni	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Cash Floats	300			300	Cash on Hand	Nil	On Hand
At Call Deposits							
Municipal Cash at Bank	2,939,005			2,939,005	Bendigo	0.35%	Ongoing
Little Bees of Bencubbin - Bendigo Bank Account	0			0	Bendigo	0.00%	Ongoing
Bendigo Bank ATM Float Account	6,580			6,580	Bendigo	0.00%	Ongoing
DC: ATM Float	33,420			33,420	ATM Cash Float	Nil	On Hand
Bonds & Deposits Held in Municipal Bank			3,069	3,069	Bendigo	0.00%	Ongoing
Term Deposits							
Cash at Bank Reserve Funds		644,246		644,246	Bendigo	0.10%	30/06/21
Investments							
Total	2,979,305	644,246	3,069	3,626,619			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
\$3.63 M	\$0.64 M

SHIRE OF MT MARSHALL

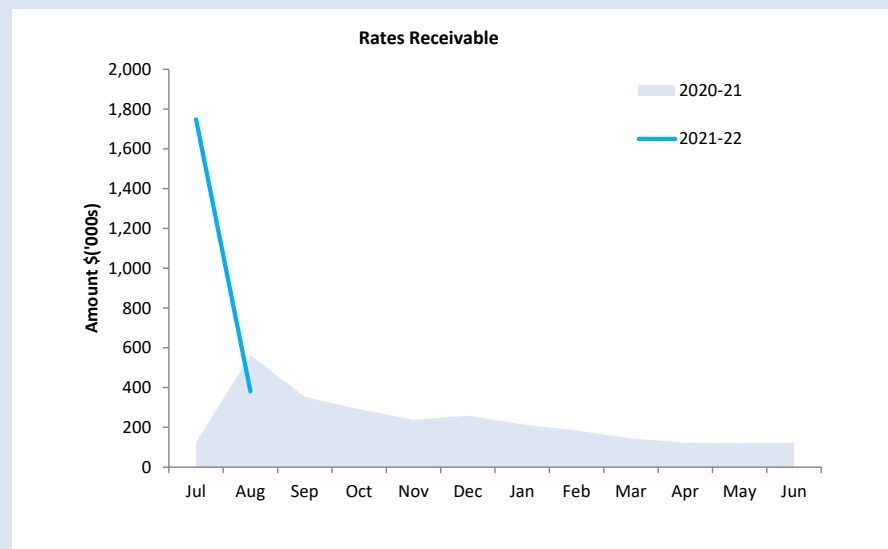
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Receivables - Rates & Rubbish	30 June 2021	31 Aug 21
	\$	\$
Opening Arrears Previous Years	124,969	123,248
Levied this year	1,499,241	1,532,458
<u>Less</u> Collections to date	(1,500,963)	(1,274,561)
Equals Current Outstanding	123,248	381,145
Net Rates Collectable	123,248	381,145
% Collected	92.41%	76.98%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

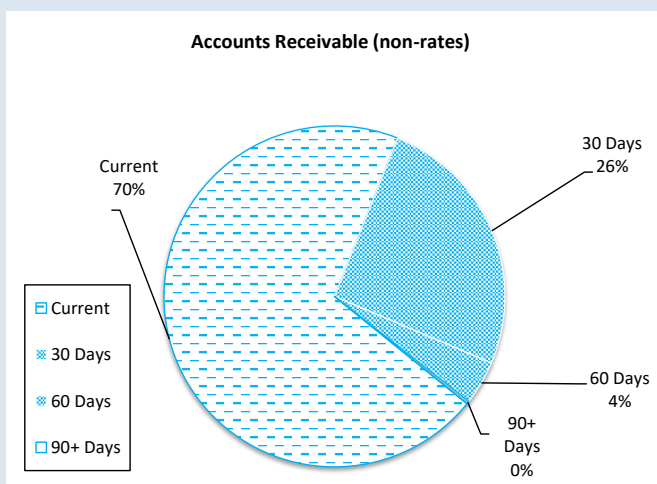


Collected	Rates Due
77%	\$381,145

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	137,765	49,730	8,163	563	196,221
Percentage	70%	25%	4%	0%	
Balance per Trial Balance					
Sundry Debtors					196,199
Receivables - Other					37,375
Total Receivables General Outstanding					233,574
Amounts shown above include GST (where applicable)					

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$233,574
Over 30 Days
30%
Over 90 Days
0%

	Opening Balance 1 Jul 2021	Asset Increase	Asset Reduction	Closing Balance 31 Aug 2021
Other Current Assets	\$	\$	\$	\$
Other Financial Assets at Amortised Cost				
Financial assets at amortised cost - self supporting loans	8,144	0	0	8,144
Inventory				
Fuel, Visitor and Rec Centres stock on hand	5,582	11,716	0	17,298
Accrued income and prepayments				
Accrued income and prepayments	14,551	0	(13,110)	1,441
Contract assets				
Contract assets	0	0	0	0
Total Other Current assets				26,883
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

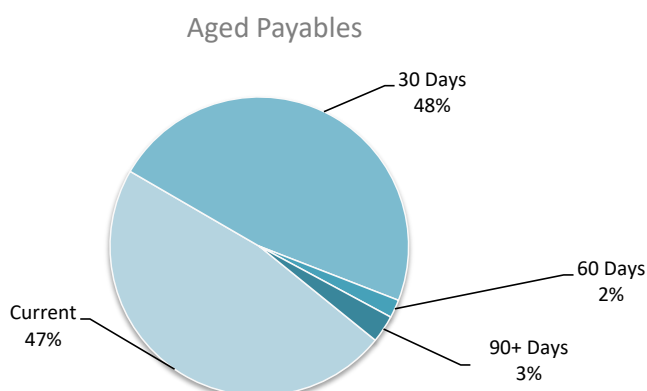
Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables (Sundry Creditors) - General	37,135	37,135	1,540	2,316	78,126
Percentage	47.5%	47.5%	2%	3%	
Balance per Trial Balance					
Sundry creditors - General					74,799
Other creditors					30,140
Accrued salaries and wages					115
ATO liabilities					33,514
Other accruals/payables					8,373
Total Payables General Outstanding					146,942

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

- Current
- 30 Days
- 60 Days
- 90+ Days



Creditors Due

\$146,942

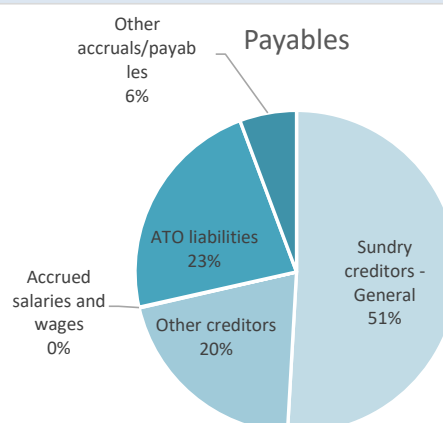
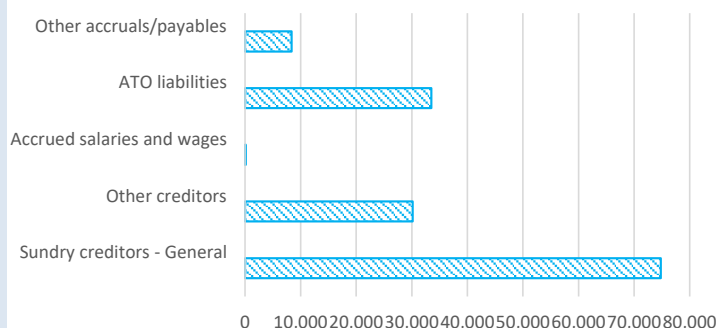
Over 30 Days

53%

Over 90 Days

3%

Payables



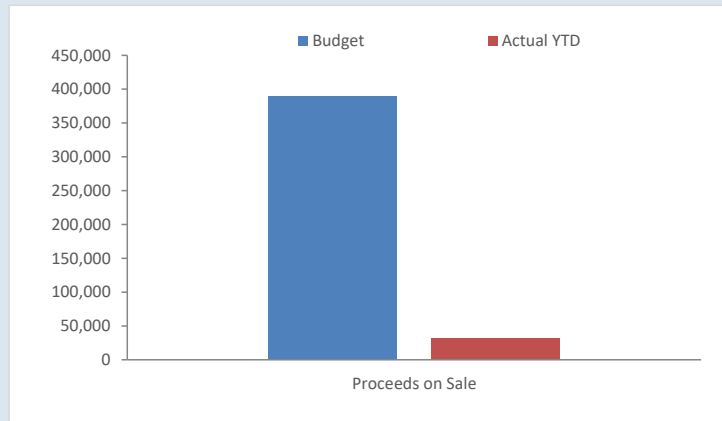
RATE TYPE	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	\$			\$	\$	\$	\$	\$	\$	\$	\$
General Rate											
GRV	0.136363	107	573,680	78,229	0	0	78,229	78,229	0	0	78,229
UV	0.017946	304	78,519,080	1,409,103	0	0	1,409,103	1,409,103	0	0	1,409,103
Mining	0.017946	2	72,875	1,308	0	0	1,308	1,308	0	0	1,308
Sub-Totals		413	79,165,635	1,488,640	0	0	1,488,640	1,488,640	0	0	1,488,640
Minimum Rate	Minimum										
	\$										
GRV	428	38	28,131	16,264	0	0	16,264	16,264	0	0	16,264
UV	428	24	157,339	10,272	0	0	10,272	10,272	0	0	10,272
Mining	428	16	78,204	6,848	0	0	6,848	6,848	0	0	6,848
Sub-Totals		78	263,674	33,384	0	0	33,384	33,384	0	0	33,384
		491	79,429,309	1,522,024	0	0	1,522,024	1,522,024	0	0	1,522,024
Discounts							(54,000)				(54,120)
Rates Written Off							(1,500)				(122)
Amount from General Rates							1,466,524				1,467,782
Ex-Gratia Rates							17,275				17,534
Movement in Excess Rates							0				0
Specified Area Rates							35,449				35,460
Total Rates							1,519,248				1,520,776

SHIRE OF MT MARSHALL

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Number	Asset Description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Land and Buildings								
B09014	Bldg - Lot 87 (8) Dunne St, Beacon - Dwelling	67,000	50,000		(17,000)				
L09024	Land - Lot 87 (8) Dunne Street, Beacon	12,000	0		(12,000)				
	Plant and Equipment								
0046	Toyota Prado 2020	50,000	50,000						
0050	2021 Toyota Landcruiser 200 Glx Mm00	80,000	80,000						
0038	Isuzu D Max 2019	27,000	20,000		(7,000)				
0026	Ford Ranger Xls Dual Cab	31,000	30,000		(1,000)				
0021	2017 Mitsubishi Mq Triton Glx Mm178	17,000	10,000		(7,000)				
P12101	2012 Volvo G930 Motor Grader	150,000	50,000		(100,000)				
0007	Side Tipper Trailer	25,000	20,000		(5,000)	24,913	31,000	6,087	
P12062	2008 Hino Fs1Elkd T/A Tip Truck	36,000	80,000	44,000					
		495,000	390,000	44,000	(149,000)	24,913	31,000	6,087	0

KEY INFORMATION



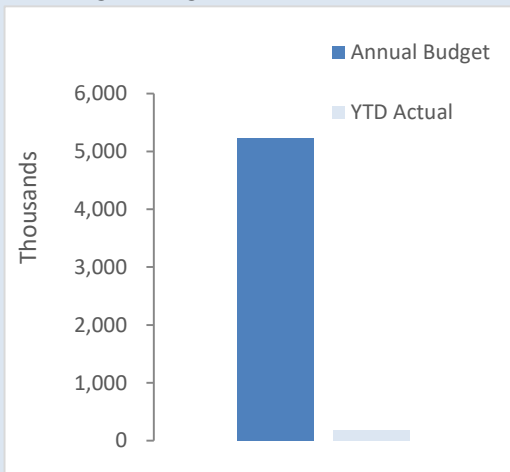
Proceeds on Sale

Budget	YTD Actual	%
\$390,000	\$31,000	8%

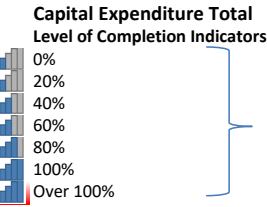
Capital Acquisitions	Adopted	Amended		YTD Actual Total	YTD Budget Variance
	Annual Budget	YTD Budget	Annual Budget		
	\$	\$	\$	\$	\$
Land Held for Resale	0	0	0	0	0
Land and Buildings	2,062,128	33,246	2,062,128	50,908	17,662
Plant and Equipment	695,350	111,724	695,350	0	(111,724)
Motor Vehicles	267,000	14,500	267,000	0	(14,500)
Furniture and Equipment	0	0	0	0	0
Infrastructure Assets - Roads	1,875,204	312,452	1,875,204	77,605	(234,847)
Infrastructure Assets - Footpaths	85,000	0	85,000	0	0
Infrastructure Assets - Parks & Ovals	250,000	0	250,000	59,729	59,729
Infrastructure Assets - Playground Equipmen	0	0	0	0	0
Infrastructure Assets - Airports	0	0	0	0	0
Infrastructure Assets - Other	0	0	0	0	0
Capital Expenditure Totals	5,234,682	471,922	5,234,682	188,243	(283,679)
Capital acquisitions funded by:					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	2,935,614	489,252	2,935,614	51,737	(437,515)
Borrowings	150,000	0	150,000	0	0
Other (Disposals & C/Fwd)	390,000	64,996	390,000	31,000	(33,996)
Council contribution - Cash Backed Reserves					
Various Reserves		0	0	0	0
Council contribution - operations		-82,326	1,759,068	105,506	187,832
Capital Funding Total		471,922	5,234,682	188,243	(283,679)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION

Acquisitions	Annual Budget	YTD Actual	% Spent
	\$5.23 M	\$0.19 M	4%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$2.94 M	\$0.05 M	2%

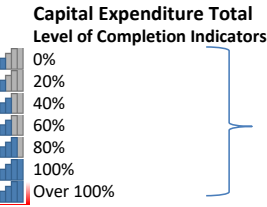


Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of
Completion

Level of completion indicator, please see table at the top of this note for further detail.

Level of completion indicator, please see table at the top of this note for further detail.				Adopted		Amended			
Assets	Account Number	Balance Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD	Total Forecast	Variance (Under)/Over
				\$	\$	\$	\$	\$	\$
Buildings									
Law Order & Public Safety									
	Bencubbin Fire Shed - Capital	0513001 9233	BC0501	(605,164)	(605,164)	0	0	(605,164)	0
	Welbungin Fire Shed - Capital	0513001 9233	BC0502	(592,302)	(592,302)	0	0	(592,302)	0
Total - Law Order & Public Safety				(1,197,466)	(1,197,466)	0	0	(1,197,466)	0
Other Health									
Total - Other Health				0	0	0	0	0	0
Housing									
	93B Monger St, Bencubbin	0913041 9233	BC0904	(5,000)	(5,000)	0	0	(5,000)	0
	97A Monger St, Bencubbin	0913041 9233	BC0905	(3,250)	(3,250)	0	0	(3,250)	0
	97B Monger St, Bencubbin	0913041 9233	BC0906	(3,250)	(3,250)	0	0	(3,250)	0
	Lot 156 Brown St, Bencubbin - Capital Expenditure	0933041 9233	BC0913	(7,800)	(7,800)	0	0	(7,800)	0
	Lot 161 Brown Street, Bencubbin Capital Works	0933041 9233	BC0914	(11,000)	(11,000)	0	0	(11,000)	0
	Lot 247 Brown St, Bencubbin - Capital Expenditure	0933041 9233	BC0915	(18,000)	(18,000)	(3,000)	0	(18,000)	3,000
	Lot 5 Hammond Street, Bencubbin - Capital Expenditure	0913041 9233	BC0919	(25,000)	(25,000)	0	0	(25,000)	0
	Lot 28 Rowlands St Beacon Capital Works	0933041 9233	BC0930	(6,500)	(6,500)	(1,082)	0	(6,500)	1,082
Total - Housing				(79,800)	(79,800)	(4,082)	0	(79,800)	4,082
Community Amenities									
	Cemetery & Memorial Works	1043001 9233	8549	(5,000)	(5,000)	0	0	(5,000)	0
Total - Community Amenities				(5,000)	(5,000)	0	0	(5,000)	0
Recreation And Culture									
	Bencubbin Hall Capital Works	1113041 9233	BC1101	(31,900)	(31,900)	0	0	(31,900)	0
	Beacon Hall/Community Centre Capital Expenditure	1113041 9233	BC1102	(72,758)	(72,758)	0	0	(72,758)	0
	Welbungin Hall - Capital	1113041 9233	BC1104	(40,000)	(40,000)	0	0	(40,000)	0
	Sturt Pea House Improvements	1113044 9233		(13,000)	(13,000)	0	0	(13,000)	0
	Swimming Pool Redevelopment	1123050 9233	8188	(124,204)	(124,204)	0	(7,215)	(124,204)	(7,215)
	Bencubbin Community Recreation Centre Capital Expenditure	1193041 9233	8275	(62,500)	(62,500)	0	0	(62,500)	0
	Beacon Bowling Green Capital Expenditure	1193041 9233	8459	(145,000)	(145,000)	(24,166)	(43,272)	(145,000)	(19,106)
	Beacon Recreation Centre Capital Expenditure	1193041 9233	8559	(49,000)	(49,000)	0	0	(49,000)	0
	Wialki Golf Club Capital Expenditure	1193041 9233	9997	(20,000)	(20,000)	(3,332)	0	(20,000)	3,332
Total - Recreation And Culture				(558,362)	(558,362)	(27,498)	(50,487)	(558,362)	(22,989)
Economic Services									
	Sandalwood Shops Capital Expenditure	1353041 9233	8193	(10,000)	(10,000)	(1,666)	0	(10,000)	1,666
	Lot 167 (12) Collins St, Bencubbin	1323001 9233	BC1302	(6,500)	(6,500)	0	0	(6,500)	0
	Beacon Workers Camp - Capital Expenditure	1389000 9233		(205,000)	(205,000)	0	0	(205,000)	0
Total - Economic Services				(221,500)	(221,500)	(1,666)	0	(221,500)	1,666
Other Property & Services									
	Beacon Community Bus Shed	1433001 9233	BC1401	0	0	0	(422)	0	(422)
Total - Other Property & Services				0	0	0	(422)	0	(422)
Total - Buildings				(2,062,128)	(2,062,128)	(33,246)	(50,908)	(2,062,128)	(17,662)
Plant & Equipment									
Recreation & Culture									
	Purchase of Plant	1113045 9239		(25,000)	(25,000)	0	0	(25,000)	0
Total - Recreation & Culture				(25,000)	(25,000)	0	0	(25,000)	0
Transport									
	Plant Purchases	1223041 9239		(670,350)	(670,350)	(111,724)	0	(670,350)	111,724
Total - Transport				(670,350)	(670,350)	(111,724)	0	(670,350)	111,724
Total - Plant & Equipment				(695,350)	(695,350)	(111,724)	0	(695,350)	111,724
Motor Vehicles									
Governance									
	Purchase Vehicle - Admin	0423031 9237		(137,000)	(137,000)	0	0	(137,000)	0
Total - Governance				(137,000)	(137,000)	0	0	(137,000)	0
Community Amenities									
	Motor Vehicles Capital Expenditure	0843042 9237		(43,000)	(43,000)	0	0	(43,000)	0
Total - Community Amenities				(43,000)	(43,000)	0	0	(43,000)	0
Transport									
	Motor Vehicle Purchases	1223042 9237		(87,000)	(87,000)	(14,500)	0	(87,000)	14,500
Total - Transport				(87,000)	(87,000)	(14,500)	0	(87,000)	14,500
Total - Motor Vehicles				(224,000)	(224,000)	(14,500)	0	(224,000)	14,500
Infrastructure - Roads									
Transport									
	Gilham Cooper Rd (SLK 0.00 to 3.00)	1223051 9243	RCC045	(91,000)	(91,000)	(15,162)	0	(91,000)	15,162
	Dalgouring Snake Soak Rd (SLK 5.05 to 8.05)	1223051 9243	RCC046	(88,000)	(88,000)	(14,662)	0	(88,000)	14,662
	Marindo North Rd (SLK 0.00 to 3.00)	1223051 9243	RCC047	(85,000)	(85,000)	(14,162)	0	(85,000)	14,162
	Wren Rd (SLK 1.20 to 3.20)	1223051 9243	RCC048	(58,000)	(58,000)	(9,660)	0	(58,000)	9,660
	Hiscox Rd (SLK 12.00 to 13.72)	1223051 9243	RCC049	(54,000)	(54,000)	(8,994)	0	(54,000)	8,994
	Koorda Bullfinch West (SLK 16.66 to 17.90)	1223031 9243	RRG018	(134,844)	(134,844)	(22,470)	(64)	(134,844)	22,406
	Koorda Bullfinch East (SLK 46.16 to 47.16)	1223031 9243	RRG019	(159,604)	(159,604)	(26,596)	(127)	(159,604)	26,469
	Scotsmans Rd (SLK 15.79 to 19.69)	1223031 9243	RRG020	(439,710)	(439,710)	(73,280)	(77,414)	(439,710)	(4,134)
	Bimbijy Rd (SLK 7.93 to 11.08)	1223031 9243	RRG021	(93,699)	(93,699)	(15,616)	0	(93,699)	15,616
	Burakin Wialki Rd (SLK 28.14 to 29.80)	1223031 9243	RRG022	(52,141)	(52,141)	(8,690)	0	(52,141)	8,690
	Burakin Wialki Rd (SLK 46.19 to 47.83)	1223031 9243	RRG023	(51,206)	(51,206)	(8,534)	0	(51,206)	8,534
	Askew Rd (SLK 2.30 to 4.60)	1223021 9243	R2R055	(73,000)	(73,000)	(12,160)	0	(73,000)	12,160



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of
Completion

Level of completion indicator, please see table at the top of this note for further detail.

Level of completion indicator, please see table at the top of this note for further detail.					Adopted		Amended				
Assets		Account Number	Balance Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD	Total Forecast	Variance (Under)/Over	
					\$	\$	\$	\$	\$	\$	
0.00	<div></div>	Cleary Gabbin Rd (SLK 6.63 to 8.72)	1223021	9243	R2R056	(67,000)	(67,000)	(11,162)	0	(67,000)	11,162
0.00	<div></div>	Bencubbin Kununoppin Rd (SLK 0.00 to 3.00)	1223021	9243	R2R057	(85,000)	(85,000)	(14,160)	0	(85,000)	14,160
0.00	<div></div>	Gabbin Trayning Rd (SLK 18.22 to 20.76)	1223021	9243	R2R058	(72,000)	(72,000)	(11,994)	0	(72,000)	11,994
0.00	<div></div>	Mandiga Marindo Rd (SLK 21.62 to 23.62)	1223021	9243	R2R059	(65,000)	(65,000)	(10,830)	0	(65,000)	10,830
0.00	<div></div>	Job Rd (SLK 8.34 to 9.34)	1223021	9243	R2R060	(30,000)	(30,000)	(4,994)	0	(30,000)	4,994
0.00	<div></div>	Breakell Rd (SLK 16.00 to 17.50)	1223021	9243	R2R061	(47,000)	(47,000)	(7,828)	0	(47,000)	7,828
0.00	<div></div>	Gillett Rd (SLK 31.39 to 36.26)	1223021	9243	R2R062	(129,000)	(129,000)	(21,498)	0	(129,000)	21,498
Total - Transport						(1,875,204)	(1,875,204)	(312,452)	(77,605)	(1,875,204)	234,847
0.04	<div></div>	Total - Infrastructure - Roads				(1,875,204)	(1,875,204)	(312,452)	(77,605)	(1,875,204)	234,847
Infrastructure - Footpaths											
Transport											
0.00	<div></div>	Footpaths Construction	1223055	9245	8552	(85,000)	(85,000)	0	0	(85,000)	0
Total - Transport						(85,000)	(85,000)	0	0	(85,000)	0
0.00	<div></div>	Total - Infrastructure - Footpaths				(85,000)	(85,000)	0	0	(85,000)	0
Infrastructure - Parks & Ovals											
Recreation & Culture											
0.37	<div></div>	Waddouring Dam	1183050	9249	PC001	(160,000)	(160,000)	0	(59,729)	(160,000)	(59,729)
0.00	<div></div>	Bencubbin Gazebo Area	1183050	9249	PC003	(50,000)	(50,000)	0	0	(50,000)	0
0.00	<div></div>	Botanical Garden Bridge	1183050	9249	PC004	(20,000)	(20,000)	0	0	(20,000)	0
0.00	<div></div>	Billyburning Reserve	1183050	9249	PC005	(20,000)	(20,000)	0	0	(20,000)	0
Total - Recreation & Culture						(250,000)	(250,000)	0	(59,729)	(250,000)	(59,729)
0.24	<div></div>	Total - Infrastructure - Parks & Ovals				(250,000)	(250,000)	0	(59,729)	(250,000)	(59,729)
0.04	<div></div>	Grand Total				(5,191,682)	(4,967,682)	(457,422)	(188,243)	(4,967,682)	269,179

(a) Information on Loan Debenture Borrowings

Particulars/Purpose	01 Jul 2021	New Loans			Principal Repayments			Principal Outstanding			Interest & Guarantee Fee Repayments		
		Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing													
Loan 124 - Staff House	0	0	0	0	0	0	0	0	0	0	0	0	0
Recreation and Culture													
Loan 120 - Bencubbin Multipurpose Complex Redevelopm	370,288.00	0	0	0	0	17,121	17,121	370,288	353,167	353,167	-2,493	14,093	14,093
Loan 121 - Bencubbin Multipurpose Complex Redevelopm	420,533.00	0	0	0	0	19,444	19,444	420,533	401,089	401,089	-2,831	16,005	16,005
Loan 123 - Beacon Camp Kitchen	0.00	0	150,000	150,000	0	0	0	0	150,000	150,000	0	0	0
	790,821.00	0	150,000	150,000	0	36,564	36,564	790,821	904,257	904,257	(5,324)	30,098	30,098
Self supporting loans													
Recreation and Culture													
Loan 122 - Bencubbin Multipurpose Complex Redevelopm	213,990.00	0	0	0	0	9,894	9,894	213,990	204,096	204,096	-1,441	8,144	8,144
	213,990.00	0	0	0	0	9,894	9,894	213,990	204,096	204,096	(1,441)	8,144	8,144
Total	1,004,811.00	0	150,000	150,000	0	46,458	46,458	1,004,811	1,108,353	1,108,353	(6,765)	38,242	38,242
Current loan borrowings	46,458.39							46,458					
Non-current loan borrowings	958,352.66							958,353					
	1,004,811.05							1,004,811					

All debenture repayments were financed by general purpose revenue except the Self Supporting Loan.

(b) Information on Financing

Particulars/Purpose	01 Jul 2021	New Financing			Lease Financing Principal Repayments			Lease Financing Principal Outstanding			Lease Financing Interest Repayments		
		Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance													
Lease 1 - Fuji Xerox Docucentre	6,109	0	0	0	411	2,259	2,259	5,698	3,851	3,851	19	86	86
Community Amenities													
Lease 2 - Bencubbin Landfill Site	40,456	0	0	0	0	4,337	4,337	40,456	36,119	36,119	0	865	865
Lease 2 - Beacon Landfill Site	40,456	0	0	0	0	4,337	4,337	40,456	36,119	36,119	0	865	865
	87,021	0	0	0	411	10,932	10,932	86,610	76,089	76,089	19	1,817	1,817
Total	87,021	0	0	0	411	10,932	10,932	86,610	76,089	76,089	19	1,817	1,817
Current financing borrowings	10,932							-411					
Non-current financing borrowings	76,089							87,021					
	87,021							86,610					

SHIRE OF MT MARSHALL
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

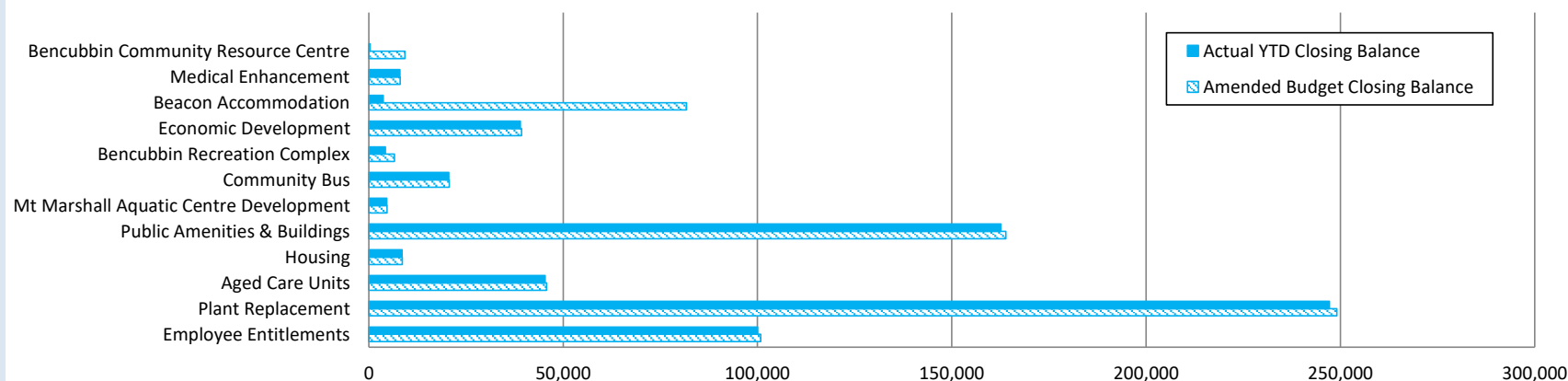
OPERATING ACTIVITIES
NOTE 10
CASH BACKED RESEVES

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Employee Entitlements	100,051	776	0	0	0	0	0	100,827	100,051
Plant Replacement	247,173	1,918	0	0	0	0	0	249,091	247,173
Aged Care Units	45,368	352	0	0	0	0	0	45,720	45,368
Housing	8,569	67	0	0	0	0	0	8,636	8,569
Public Amenities & Buildings	162,648	1,262	0	0	0	0	0	163,910	162,648
Mt Marshall Aquatic Centre Development	4,640	36	0	0	0	0	0	4,676	4,640
Community Bus	20,557	160	0	0	0	0	0	20,717	20,557
Bencubbin Recreation Complex	4,271	33	0	2,258	0	0	0	6,562	4,271
Economic Development	38,971	302	0	0	0	0	0	39,273	38,971
Beacon Accommodation	3,719	29	0	78,000	0	0	0	81,748	3,719
Medical Enhancement	7,981	62	0	0	0	0	0	8,043	7,981
Bencubbin Community Resource Centre	297	3	0	9,000	0	0	0	9,300	297
	644,246	5,000	0	89,258	0	0	0	738,504	644,246

KEY INFORMATION

Note 9 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MT MARSHALL
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other Current Liabilities	Note	Opening Balance 1 Jul 2021	Liability Increase	Liability Reduction	Closing Balance 31 Aug 2021
		\$	\$	\$	\$
Contract Liabilities					
Unspent grants, contributions and reimbursements					
- operating	12	12,199	10,298	(10,298)	12,199
- non-operating	13	5,219	248,319	(51,737)	201,801
Total unspent grants, contributions and reimbursements		17,418	258,617	(62,035)	214,000
Provisions					
Annual leave		88,416	0	0	88,416
Long service leave		118,693	0	0	118,693
Total Provisions		207,109	0	0	207,109
Total Other Current Liabilities					421,110
Amounts shown above include GST (where applicable)					

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

SHIRE OF MT MARSHALL
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

NOTE 12
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Operating Grant, Subsidies and Contributions Liability					Operating Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2021	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Aug 2021	Current Liability 31 Aug 2021	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating Grants and Subsidies									
General purpose funding									
Grants Commission - Roads (WALGGC)	0	0	0	0	0	498,000	498,000	124,500	113,958
Grants Commission - General (WALGGC)	0	0	0	0	0	785,000	785,000	196,250	216,082
Law, order, public safety									
DFES Grant - Operating Bush Fire Brigade	0	0	0	0	0	85,969	85,969	0	0
Education and welfare									
Dept of Communities Family Support Grant	0	10,298	(10,298)	0	0	41,194	41,194	6,864	10,298
Community amenities									
State NRM Grants - Community Stewardship	12,199	0	0	12,199	12,199	29,788	29,788	4,964	0
Container Deposit Scheme	0	0	0	0	0	6,900	6,900	1,150	0
Community Garden's Grant	0	0	0	0	0	15,000	15,000	2,500	0
Recreation and culture									
Watch Around Water Grant Income	0	0	0	0	0	0	0	0	0
Grant - Indoor Cricket Nets	0	0	0	0	0	500	500	82	0
Transport									
Direct Grant (MRWA)	0	0	0	0	0	229,206	229,206	229,206	229,206
DRFAWA Funding	0	0	0	0	0	72,360	72,360	0	71,247
	12,199	10,298	(10,298)	12,199	12,199	1,768,917	1,768,917	566,348	640,791
Operating Contributions									
Governance									
Community Event Contributions	0	0	0	0	0	1,000	1,000	166	0
	0	0	0	0	0	1,000	1,000	166	0
TOTALS	12,199	10,298	(10,298)	12,199	12,199	1,769,917	1,769,917	566,514	640,791

SHIRE OF MT MARSHALL
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

NOTE 13

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability					Non Operating Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2021	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Aug 2021	Current Liability 31 Aug 2021	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-Operating Grants and Subsidies									
Law, order, public safety									
DFES Capital Grant	0	0	0	0	0	1,169,466	1,169,466	194,910	0
Community amenities									
Recreation and culture									
LRCIP Waddouring Dam Income	0	0	0	0	0	275,000	275,000	45,832	0
LRCIP Beacon Recreation Centre Income	0	0	0	0	0	46,500	46,500	7,750	0
LRCIP Beacon Bowling Green Income	0	0	0	0	0	117,819	117,819	19,636	0
LRCIP Bencubbin Hall	0	0	0	0	0	31,900	31,900	5,316	0
LRCIP Beacon Hall	0	0	0	0	0	72,758	72,758	12,126	0
LRCIP Welbungin Hall	0	0	0	0	0	40,000	40,000	6,666	0
Transport									
Koorda Bullfinch Rd SLK 16.66 - 17.90 (RRG) Income	0	35,958	(42)	35,916	35,916	89,895	89,895	14,982	42
Koorda Bullfinch Rd SLK 46.16 - 47.16 (RRG) Income	0	42,561	(85)	42,476	42,476	106,402	106,402	17,732	85
Scotsman Rd SLK 15.79 - 19.69 (RRG) Income	0	117,255	(51,609)	65,646	65,646	293,137	293,137	48,856	51,609
Bimbijy Rd SLK 7.93 - 11.08 (RRG) Income	0	24,986	0	24,986	24,986	62,465	62,465	10,410	0
Burakin Wialki Rd SLK 28.14 - 29.8 (RRG) Income	0	13,904	0	13,904	13,904	34,760	34,760	5,792	0
Burakin Wialki Rd SLK 46.19 - 47.83 (RRG) Income	0	13,655	0	13,655	13,655	34,137	34,137	5,688	0
Askew Rd SLK 2.30 - 4.60 (R2R) Income	0	0	0	0	0	73,000	73,000	12,166	0
Cleary Gabbin Rd SLK 6.63 - 8.72 (R2R) Income	0	0	0	0	0	67,000	67,000	11,166	0
Bencubbin Kununoppin Rd SLK 0.00 - 3.00 (R2R) Income	0	0	0	0	0	85,000	85,000	14,166	0
Gabbin Trayning Rd SLK 18.22 - 20.76 (R2R) Income	0	0	0	0	0	72,000	72,000	12,000	0
Mandiga Marindo Rd SLK 21.62 - 23.62 (R2R) Income	0	0	0	0	0	65,000	65,000	10,832	0
Job Rd SLK 8.34 - 9.34 (R2R) Income	0	0	0	0	0	30,000	30,000	5,000	0
Breakell Rd SLK 16.00 - 17.50 (R2R) Income	0	0	0	0	0	47,000	47,000	7,832	0
Gillett Rd SLK 31.39 - 36.26 (R2R) Income	0	0	0	0	0	117,156	117,156	19,526	0
LRCIP Beacon Airstrip Income	5,219	0	0	5,219	5,219	5,219	5,219	868	0
	5,219	248,319	(51,737)	201,801	201,801	2,935,614	2,935,614	489,252	51,737
Total Non-operating grants, subsidies and contributions	5,219	248,319	(51,737)	201,801	201,801	2,935,614	2,935,614	489,252	51,737

SHIRE OF MT MARSHALL

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

NOTE 14

BONDS & DEPOSITS AND TRUST FUNDS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.


















































Trust funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2021	Amount Received	Amount Paid	Closing Balance 31 Aug 2021
	\$	\$	\$	\$
Restricted Cash - Bonds and Deposits				
Police Licensing	10,836.62	18,749.55	(29,586.00)	0.17
Aged Care Beautification	828.83	0.00	0.00	828.83
Unclaimed Monies	1,239.90	0.00	0.00	1,239.90
Tree Planting Nursery	1,000.00	0.00	0.00	1,000.00
Emergency Services Levy Payments	0.00	0.00	0.00	0.00
Sub-Total	13,905.35	18,749.55	(29,586.00)	3,068.90
Trust Funds				
Housing Bonds	10,020.00	712.00	0.00	10,732.00
Staff Social Club	1,204.16	420.00	(670.25)	953.91
Bonds Other	10,950.00	40.00	(50.00)	10,940.00
Sub-Total	22,174.16	1,172.00	(720.25)	22,625.91
	36,079.51	19,921.55	(30,306.25)	25,694.81

KEY INFORMATION

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2021/22 year is \$10,000 and 10%.

Reporting Program	Var. \$	Var. %	Var.  	Significant Var. 	Timing/ Permanent	Explanation of Variance
Revenue from operating activities	\$	%				
Governance	(1,166)	(33%)				
General Purpose Funding - Rates	(1,034)	(0%)				
General Purpose Funding - Other	12,662	4%				
Law, Order and Public Safety	(274)	(61%)				
Health	59	4%				
Education and Welfare	5,891	31%				
Housing	(1,504)	(6%)				
Community Amenities	(11,635)	(11%)			Timing	State NRM grant
Recreation and Culture	15,305	318%			Timing	Insurance claim, Beacon Dam Pump
Transport	69,927	29%			Timing	Road grants
Economic Services	(15,200)	(25%)			Timing	Bencubbin & Beacon Workers Camp income under budget - seasonal
Other Property and Services	(3,742)	(53%)				
Expenditure from operating activities						
Governance	11,740	10%			Timing	NEWROC subs not yet received
General Purpose Funding	(3,357)	(25%)				
Law, Order and Public Safety	(9,730)	(21%)				
Health	4,729	22%				
Education and Welfare	3,147	5%				
Housing	(1,508)	(3%)				
Community Amenities	7,536	12%				
Recreation and Culture	2,472	1%				
Transport	16,075	3%				
Economic Services	2,656	3%				
Other Property and Services	(71,138)	(209%)			Timing	PWO and POC
Investing Activities						
Non-operating Grants, Subsidies and Contributions	(437,515)	(89%)			Timing	Contract Liabilities - Road grant income unable to be recognised until expenditure level reached
Proceeds from Disposal of Assets	(33,996)	(52%)			Timing	Awaiting dates from WS as to when plant will be changed over
Land Held for Resale	0					
Land and Buildings	(17,662)	(53%)			Timing	Timing of projects
Plant and Equipment	111,724	100%			Timing	Awaiting dates from WS as to when plant will be changed over
Furniture and Equipment	0					
Infrastructure Assets - Roads	234,847	75%			Timing	Timing of construction works
Infrastructure Assets - Footpaths	0					
Infrastructure Assets - Parks & Ovals	(59,729)				Timing	Timing of construction works
Infrastructure Assets - Airports	0					
Infrastructure Assets - Other	0					
Financing Activities						
Proceeds from New Debentures	0					
Repayment of Debentures	7,740	100%				
Repayment of Lease Financing	1,409	77%				
Advances to Community Groups	0					
Proceeds from Advances	0					
Self-Supporting Loan Principal	(1,648)	(100%)				
Transfer to Restricted Cash - Other	0					
Transfer from Restricted Cash - Other	0					
Transfer from Reserves	0					
Transfer to Reserves	15,700	100%			Timing	TD matures at 3 months



LITTLE BEES FEE SCHEDULE

Permanent Fees

Monday, Tuesday, Wednesday & Thursday

8.30am – 4.30pm

1 Hour	\$50.00
2 Hours	\$50.00
3 Hours	\$50.00
4 Hours	\$50.00
5 Hours	\$85.20
6 Hours	\$85.20
7 Hours	\$85.20
8 Hours	\$85.20

Non-Standard Fees

After School	\$21.00
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Holding Fee

Half Day	\$25.00
Full Day	\$42.60

If you are contracted to use the service but your child is ill or you have a holiday planned, we would prefer to be notified early.

- If you provide 2 weeks' notice, you will not be charged.
- If you provide over 24 hours' notice, you will be charged the holding fee.
- If you advise us within 24 hours of the care date, you will be charged the full fee.



TIMES AND DAYS OF OPENING

Little Bees Family Day Care Service will operate in Bencubbin on Monday, Tuesday Wednesday and Thursday.

The Service will operate in Beacon on Tuesday, Wednesday and Thursday.

The opening times are as follows:

MONDAY	TUESDAY	WEDNESDAY	THURSDAY
8.30am – 4.30pm	8.30am – 4.30pm	8.30am – 4.30pm	8.30am – 4.30pm

Each day can be split into session times:

Morning Session 8.30am – 12.30pm

Afternoon Session 12.30pm – 4.30pm

Full Day Session 8.30am – 4.30 pm

Permanent bookings will take priority over casual bookings. Parents can book sessions depending on demand.

Our Service requires a prompt collection of children between the morning and afternoon sessions to ensure that there is no overlap of Educator to Children ratios, if this were to happen it would be in breach of the Education and Care National Regulations 2012.

FEE POLICY

This is the fee policy of Chloe Bell/Cheyenne Bland, registered Educator with Willi Wag Tails Family Day Care Service.

Purpose

To ensure that each family is aware of the fees and charges that relate to Little Bees and that they are aware of their responsibilities in relation to payment.

Policy

The services that Little Bees provide will be equitable to all families and the fees and charges listed will be charged to all families irrespective of individual circumstances.

Procedures

Fees will be reviewed in July and January unless otherwise advised. Families will be given two weeks' notice in writing of any changes and the date that they will take effect. Willi Wag Tails Family Day Care Service charges an administration levy of \$1.50 per hour that is included in the Little Bees Fee Schedule.

Payment of Fees

All fees for Little Bees Family Day Care Service are outlined in the Fee Schedule. Fees are



calculated less an estimate of Child Care Subsidy (CCS) for each family on a weekly basis. Willi Wag Tails Family Day Care Service process all calculated fees in a fortnightly payment cycle. Our Service will provide each family with an invoice via email, or by post on request.

All payments of fees are due two weeks after the fortnight ending date stated on each Little Bees Invoice. If parents have any issues with submitting a payment on time, please discuss with the Educator.

If your child is contracted to use the Service and you have holidays planned; please provide 2 weeks' notice, this will result in no charge for the days absent. Regarding any illness; if notified over 24 hours', only the holding fee will be charged. If advised less than 24 hours before care is due to commence, this will incur a full charge.

Preferred method of payment is Electronic Funds Transfer into the following account:

Account Name: Shire of Mt Marshall

BSB: 633-000

Account Number: 157625575

If you cannot make payment via this method, please discuss with the Educator

If payment is not made within 4 weeks after the fortnight ending date stated on the Little Bees invoice, care will not be available until all payments are received in full. If any balance remains outstanding it may result in the cancellation of your permanent booking.

If the Educator is to fall ill, there will be no charge for that day.

The Educator will notify all concerned as soon as possible that care will not be provided on that day.

Please notify Little Bees of any changes to your CCS percentage so that fees can be adjusted accordingly. Any calculation of CCS is an estimate only and adjustments may be needed once Child Care Management System (CCMS) processes the parent claim.

Termination of Care

One weeks' notice is to be given by either party for the termination of the care arrangements. All fees must be paid in full prior to leaving care. The service reserves the right to terminate care immediately after negotiation that the client's fees are not paid.

Public Holiday Fee

Educators are not required to provide care on public holidays. If a child's permanent booked day falls on a public holiday no fee will be charged. However, if the care of a child is negotiated between the client and educator on a public holiday then the client will pay the appropriate public holiday fees as per the Fee Schedule.



The below signature acknowledges that the client has read and agreed to the terms and conditions outlined within this Fee Policy/Schedule.

Parent Signature: _____

Parent Name: _____

Date: _____