



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that an Ordinary Meeting of Council was held on Tuesday 16 November 2021 at Beacon Town Hall, Hamilton St, Beacon commencing at 3:00pm.

Cr ARC Sachse

President

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intentionally**

DISCLAIMER

MEMBERS OF THE PUBLIC ARE REQUESTED TO READ THROUGH AND FAMILIARISE THEMSELVES WITH THE DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Mt Marshall for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Mt Marshall disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

John Nuttall
Chief Executive Officer

Chairperson Initial

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- 16. Closure of Meeting

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held on Tuesday 16 November 2021

1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 3.00pm and welcomed all those present.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr ARC Sachse	Councillor/President
Cr NR Gillett	Councillor/Deputy President
Cr LN Gobbart	Councillor
Cr IC Sanders	Councillor
Cr SR Putt	Councillor
Cr TM Gibson	Councillor
Cr MR Beagley	Councillor

Mr John Nuttall	Chief Executive Officer	3:00 - 3:52, 4:11 – 4:33pm
Ms Nadine Richmond	Executive Assistant	
Ms Tanika McLennan	Finance and Administration Manager	
Mr Len Cargeeg	Member of the Public	

Apologies

Nil

3.0 Standing Orders

2021/10-001 COUNCIL DECISION:

That Standing Order number 9.2 - Limitation of Number of Speeches be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr TM Gibson

Seconded Cr SR Putt

Carried 7/0

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4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

4.1.1 Summary of question from Mr Len Cargeeg:

Who is the Person conducting a Business or Undertaking (PCBU) at the Shire of Mt Marshall?

Summary of response from the Presiding Member:

The legislation relating to PCBU's is not yet in force (and will not be in force until January 2022), but when it is in force the CEO will be the PCBU for the Shire

4.1.2 Summary of question from Mr Len Cargeeg:

Is there a current Safety Plan for the Shire of Mt Marshall?

Summary of response from the Presiding Member:

The Shire has a safety manual which is available for all staff to view.

4.2 Public Question Time

The Presiding Member declared public question time open at 3.00pm.

4.2.1 Summary of question from Mr Len Cargeeg:

Why wasn't the existing Welbungin Fire Shed offered to the public as an option to purchase and remove it from the site?

Summary of response from the Presiding Member:

The Presiding Member advised Mr Cargeeg that his question was regarding an operational issue so the question would be taken on notice.

4.2.2 Summary of question from Mr Len Cargeeg:

Was the Safety Committee given the opportunity to review the policy concerning outside staff having first aid qualifications and what was their decision if any?

Summary of response from the Presiding Member:

The Presiding Member advised Mr Cargeeg that his question was regarding an operational issue so the question would be taken on notice.

The Presiding Member declared public question time closed at 3.03pm.

5.0 Applications for Leave of Absence

Nil

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6.0 Declarations of Interest

Nil

7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Tuesday 19 October 2021

2021/10-002 OFFICER RECOMMENDATION/COUNCIL DECISION:

That the Minutes of the Ordinary Meeting of Council held on Tuesday 19 October 2021 be confirmed as a true and correct record of proceedings.

Moved Cr TM Gibson

Seconded Cr IC Sanders

Carried 7/0

8.0 Announcements by Presiding Person Without Discussion

Nil

9.0 Report's of Councillors

9.1 President's Report

Purpose:

This report is prepared by the President to provide Council and the community of Mt Marshall with information about activities undertaken.

Comment:

The President represented the Shire at the following meetings and training opportunities from 20 October to 16 November 2021.

21/10/2021 Wheatbelt Human Services Managers Forum, Northam Microsoft Teams

26/10/2021 North Eastern Wheatbelt Regional Organisation of Councils (NEWROC) Meeting, Mukinbudin Office of the Auditor General – Public Sector Audit Committee Chair Forum Summary, email.

9/11/2021 Shire of Mt Marshall Local Emergency Management Committee Meeting, Shire Chambers, with Cr Leeanne Gobbart, CEO John Nuttall and CDO Bec Watson

11/11/2021 Remembrance Day Ceremony, Bencubbin Multipurpose Complex with CEO John Nuttall and CDO Rebecca Watson

12/11/2021 Kununoppin Local Health Advisory Group (LHAG) Meeting, Kununoppin with CEO John Nuttall

16/11/2021 Shire of Mt Marshall Audit Committee Meeting, Beacon, with Deputy President Nick Gillett, Cr Stuart Putt, CEO John Nuttall and FAM Tanika McLennan

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9.2 Councillors

Cr MR Beagley – NEWTravel Meeting, 28 October 2021

10.0 Petitions / Deputations / Presentations / Submissions

Nil

11.0 Reports of Committees

11.1 Audit Committee

11.1.1 Interim Audit Results for the Year Ending 30 June 2021

File No:	4.0460
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	11.1.1 - Interim Audit Results for Year Ending 30 June 2021
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The Shire is subject to an annual interim audit, usually conducted in the second half of the relative financial year which evaluates the Shire's overall control environment. The Audit Committee met immediately prior to the ordinary meeting of Council to consider the Interim Audit Results to 30 June 2021.

Consultation:

Ongoing consultation between Shire staff and the auditors allows the administration to be aware of any legislative changes or requirements set by the Auditor General.

Statutory Environment:

Local Government Act 1995, Section 7

Division 2 — Appointment of auditors

7.2. Audit

The accounts and annual financial report of a local government for each financial year are required to be audited by an auditor appointed by the local government.

Relevant Plans and Policy:

Nil

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Financial Implications:

Nil from this report.

Risk Assessment:

There is a risk of lack of confidence in Local Government should there be a failure to comply with audit requirements or adverse findings.

Community & Strategic Objectives:

Governance and Leadership

External audits and reviews confirm compliance with relevant Local Government legislation.

Comment:

Attached to this item is the letter prepared by the Office of the Auditor General following the attendance of Audit Partners Australia for the interim audit. Council will note the management comments attached to the document. These comments were prepared internally and provided to the audit team prior to finalising this document.

2021/10-003 COMMITTEE RECOMMENDATION / COUNCIL DECISION:

The Interim Audit Results for the year ending 30 June 2021 be received.

Moved Cr SR Putt

Seconded Cr NR Gillett

Carried 7/0

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11.2 Local Emergency Management Committee

11.2.1 Minutes of the Local Emergency Management Committee Meeting held Tuesday 9 November 2021

File No:	4.0071
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	11.2.1 – Minutes of the Local Emergency Management Committee Meeting held 9 November 2021
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	N/A

Background:

Nil

Consultation:

Nil

Statutory Environment:

Local Government Act (1995)

Section 5.8: Establishment of Committees

A local government may establish committees of three (3) or more persons to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

Relevant Plans and Policy:

Local Emergency Management Arrangements

Financial Implications:

Nil

Risk Assessment:

Emergency Management is a core responsibility of local government and failure to comply with the legislation would find it in breach of the *Local Government Act 1995*.

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

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Comment:

The minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 9 November 2021 are submitted for Council information.

2021-10-004 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the minutes of the Local Emergency Management Committee meeting held on Tuesday 9 November 2021 be received.

Moved Cr TM Gibson

Seconded Cr SR Putt

Carried 7/0

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12.0 Reports of Officers

12.1 Chief Executive Officer

12.1.32 Report of Review – Local Planning Strategy and Local Planning Scheme No. 3

File No:	4.0487
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	Shire of Mt Marshall
Author:	Hames Sharley
Attachments:	12.1.32a - Report of Review – Local Planning Strategy and Local planning Scheme No. 3
	12.1.32b - Bencubbin Townsite Map
	12.1.32c - Beacon Townsite Map
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Summary:

The Shire of Mt Marshall Local Planning Strategy was adopted in September 2013 and Local Planning Scheme No 3 (LPS3) was gazetted on the 27 December 2013. The *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations), requires that, in each 5th year following the date a Scheme was last published in the Government Gazette, a local government shall prepare a review by way of a report to the Western Australian Planning Commission (WAPC) on the operation of the Scheme. The review of LPS3 was due 20 June 2018.

Part 6 of the LPS Regulations require that a local government prepare a Report of Review, Council must approve the report by resolution and provide a copy of the report to the Western Australian Planning Commission (WAPC). The Report of Review is required to be prepared consistent with the WAPC format and must make recommendations as to whether the Local Planning Strategy and LPS3 are:

- satisfactory in their existing form;
- should be amended; or
- should be repealed and a new scheme/strategy prepared in its place.

Based on the findings of this report, it is recommended that a review of the Shire's LPS should be undertaken. However, it is considered that due to the relatively contemporary format and content of LPS3, a formal scheme review is unwarranted. An omnibus local planning scheme amendment (informed by the new LPS) is proposed to bring the existing LPS3 into conformity with the recent WAPC Planning Reform initiatives and to address any identified anomalies or inconsistencies with the current LPS Regulations.

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This report recommends that Council approve the Report of Review and forward a copy of the Report to the WAPC.

Background:

The LPS3 was gazetted on the 27 December 2013 and is formed by the Scheme Text (which includes the Deemed Provisions) and Scheme maps. Local Governments are required to have local planning schemes under the *Planning and Development Act 2005* (the Act) and the purpose of a Local Planning Scheme is to:

- (a) set out the local government's planning aims and intentions for the Scheme area;
- (b) set aside land as local reserves for public purposes; and
- (c) zone land within the Scheme area for the purposes defined in this Scheme; and
- (d) control and guide development including processes for the preparation of structure plans and local development plans; and
- (e) set out procedures for the assessment and determination of development applications; and
- (f) set out procedures for contributions to be made for the costs of providing infrastructure in connection with development through development contribution plans; and
- (g) make provision for the administration and enforcement of this Scheme; and
- (h) address other matters referred to in Schedule 7 of the Act.

The Local Planning Scheme is the statutory planning instrument and forms the basis of which every subdivision or development application is assessed. Local Planning Schemes have the status of 'subsidiary legislation' which means that unlike policies and other planning instruments, Schemes have legislative effect and must be treated as 'law'.

A major change in the way Local Planning Scheme's operate in Western Australia occurred on 19 October 2015 when the LPS Regulations became operative. The Regulations introduce 'Deemed Provisions' meaning that they have direct effect and are to be read as if they formed part of an LPS. The deemed provisions largely relate to the administrative matters to provide consistency across the State and address matters such as the adoption of Local Planning Policies, Heritage Lists, and Structure Plans and prescribes procedures for dealing with development application, enforcement and forms. The Shire's LPS3 was amended to be consistent with the Deemed Provisions.

The LPS Regulations also introduced 'Model Provisions' which provides a template for how LPS's are to be prepared. The Model Provisions include standard zones and reservations and land-use definitions. The Shire of Mt Marshall LPS3 was prepared under the previous 'Model Scheme Text' provisions and has not been 'normalised' to be consistent with the Model Provisions.

The Shire's Local Planning Strategy was adopted by the WAPC September 2013. The role of the Local Planning Strategy is to:

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- set out the long-term planning directions for the local government.
- apply any State or regional planning policy that is relevant to the strategy; and
- provide the rationale for any zoning or classification of land under the local planning scheme.

The objectives in the Local Planning Strategy are implemented through the local planning scheme.

The Local Planning Strategy provides a strategic basis for land use planning. The Local Planning Strategy also provides guidance where there is a question as to whether a use or form of development should be approved, where such guidance is not provided by the Local Planning Scheme itself.

Consultation:

The LPS Regulations do not prescribe any consultation requirements as part of the preparation of the Report of Review.

The Shire's Chief Executive Officer and appointed planning consultants have consulted with staff at the Department of Planning Lands and Heritage in preparing the Report of Review.

Upon advice from the WAPC on the Report of Review, a targeted consultation will be undertaken with the community and relevant stakeholders in the completing the review of the Strategy and any resultant amendment to LPS No. 3 in accordance with statutory requirements.

Statutory Environment:

Planning and Development (Local Planning Schemes) Regulations 2015 – Part 4

65. Review of local planning scheme

- (1) A local government must carry out a review of each local planning scheme prepared by the local government —
 - (a) in the 5th year after the scheme is published in the Gazette under section 87(3) of the Act; and
 - (b) in the 5th year after the completion of each review carried out under this Division.
- (2) Sub regulation (1) applies to a local planning scheme that was published in the Gazette more than 5 years before the commencement of this regulation as if it were published in the Gazette on the day that is 3 years before the day on which this regulation comes into operation.
- (3) The review must consider whether the local planning scheme is up-to-date and complies with these regulations.
- (4) The review may be undertaken in conjunction with the preparation of a consolidation of a scheme under Part 5 Division 5 of the Act.

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66. *Report of review*

- (1) The local government must, no later than 6 months after the requirement to carry out the review of a local planning scheme arises under regulation 65, or such longer period as the Commission allows —
 - (a) prepare a report of the review; and
 - (b) approve the report by resolution; and
 - (c) provide the approved report to the Commission.
- (2) The report must be prepared in the manner and form approved by the Commission and must include the following information —
 - (a) the date on which the local planning scheme was published in the Gazette in accordance with section 87(3) of the Act;
 - (b) the date on which each amendment made to the scheme was published in the Gazette in accordance with section 87(3) of the Act;
 - (c) the date on which the scheme was last consolidated under Part 5 Division 5 of the Act;
 - (d) an overview of the subdivision and development activity, lot take-up and population changes in the scheme area since the later of —
 - (i) the date on which the scheme was published in the Gazette in accordance with section 87(3) of the Act; and
 - (ii) the date on which the scheme was last reviewed;
 - (e) an overview of the extent to which the scheme has been amended to comply with the requirements of any relevant legislation, region planning scheme or State planning policy.
- (3) The report must make recommendations as to —
 - (a) whether the scheme —
 - (i) is satisfactory in its existing form; or
 - (ii) should be amended; or
 - (iii) should be repealed and a new scheme prepared in its place; and
 - (b) whether the local planning strategy for the scheme —
 - (i) is satisfactory in its existing form; or
 - (ii) should be reviewed; or
 - (iii) should be repealed and a new strategy prepared in its place.

67. *Decision of Commission*

- (1) Within 90 days of receiving a report of a review of a local planning scheme, or such longer period as the Minister or an authorised person allows, the Commission must consider the report and —
 - (a) decide whether the Commission agrees or disagrees with the recommendations in the report; and
 - (b) notify the local government which prepared the report of the Commission's decision.

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- (2) After receiving notification of the Commission's decision on a report of a review of a local planning scheme the local government must —
- (a) publish the report and notice of the Commission's decision on the website of the local government or in any other manner approved by the Commission; and
 - (b) make the report and notice of the Commission's decision available for inspection at the office of the local government.

Relevant Plans and Policy:

- Shire of Mt Marshall Local Planning Scheme No. 3 text and Maps.
- Shire of Mt Marshall Local Planning Strategy.

Financial Implications:

The Report of Review was prepared by consultants on behalf of the Shire. If the WAPC supports the recommendations of the report, there will be financial implications for the Shire to prepare a new Strategy and a subsequent amendment. The Corporate Business Plan provides for this and a budget allocation for the 21/22 financial year has been made for the Shire to engage a consultant to undertake the community engagement and prepare the updated Strategy and Scheme documents. A budget allocation will also be considered for the 22/23 financial year as the preparation will extend into the following financial year period.

Risk Assessment:

The LPS Regulations require that the local government must perform a review of its LPS within 6 months of the fifth year that the Scheme came into operation. If the Report of Review was not adopted, there is a risk that the Shire will not be compliant with the provisions of the LPS Regulations.

It is important that the Shire has an up-to-date Local Planning Framework to ensure that it responding to the needs to the community and is consistent with State policy. As the Scheme and Strategy provide the basis for the guiding the development for the Shire, these document must be kept relevant.

Community & Strategic Objectives:

Environment (Built and Natural) (3.1)

- Deliver sustainable long-term planning for infrastructure that meets the needs of the community.

The review of the Shire's strategy and scheme has been identified in the Shire's Corporate Business Plan for 2021 to 2025.

Governance and Leadership (4.3)

- Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.
- Implement systems and processes that meet our legal and audit obligations

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and the needs of the community.

The review of the Shire's strategy and scheme has been initiated to meet the Shire's obligations under the *Planning and Development Act 2005* and the LPS regulations.

Comment/Summary:

The LPS Regulations prescribe that local governments are required to perform a review of their Local Planning Scheme's the fifth year after the Scheme was gazetted. This review is to be in the form of a Report of Review and WAPC Guidelines establish the format in how this is to occur (which can be accessed here:

Under the LPS Regulations the Report of Review is to make recommendations on:

- (a) *whether the scheme —*
 - I.) is satisfactory in its existing form; or*
 - II.) should be amended; or*
 - III.) should be repealed and a new scheme prepared in its place; and*
- (b) *whether the local planning strategy for the scheme —*
 - I.) is satisfactory in its existing form; or*
 - II.) should be reviewed; or*
 - III.) should be repealed and a new strategy prepared in its place.*

A Report of Review for the Shire's LPS3 and Local Planning Strategy has been prepared consistent with the requirement of the LPS Regulations and the WAPC Guidelines. [Planning and Development Regulations 2015 Review of local planning schemes \(www.wa.gov.au\)](http://www.wa.gov.au)

A copy of the Report of Review is attached (**Attachment 12.1.32**) and provides an overview of the amendments performed to the Scheme and Strategy, development activity, population analysis, officer comments and recommendations in a manner and form consistent with WAPC guidelines.

The review performed regarding development activity and population has demonstrated that both the Strategy and Scheme provide enough framework to cater for future growth projections. Regarding the Local Planning Strategy, while the Strategy is deemed to be sound, it is recommended that a review should be performed to:

1. Ensure consistency and alignment with the objectives and goals of the Shire's Strategic Community Plan and the NEWROC Strategic Plan.
2. Review the structure, form and content of the LPS to bring it into conformity with the Local Planning Strategy Guidelines.
3. Review the strategies and actions incorporated in the LPS to ensure consistency with Council and community expectations.

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4. Update references to zoning and reserves to be consistent with the model provisions contained within the Regulations.
5. Review whether the pattern and form of development within the Local Planning Strategy is adequate to meet future needs of the Shire's community and whether the planning framework adequately caters for sustainable growth in light of new economic opportunities.

The Shire's LPS3 has been updated to be consistent (in part) with the Deemed Provisions (as amended 2016) and an omnibus amendment No. 2 was undertaken/gazetted in 2017. LPS3 however, has not been updated to be consistent with the Model Provisions contained in Schedule 2 of the LPS Regulations and the most recent amendment(s) undertaken as part of the WAPC Planning Reform program. However, it is considered that due to the relatively contemporary format and content of existing scheme provisions and continued low development activity in the Shire, a formal scheme review is considered unwarranted. An omnibus local planning scheme amendment (informed by the new LPS) is proposed to bring the existing LPS3 into conformity with the recent WAPC Planning Reform initiatives and to address any identified anomalies or inconsistencies with the current LPS Regulations.

If the above recommendation was adopted, the Report will be forwarded to the WAPC. The WAPC then has a 90-day period to decide whether it agrees with the position formed by the local government. If the recommendation is supported, it will result in the preparation of a new Strategy by the Shire.

The process involved in the preparation of a Strategy will be consistent with the Act and LPS Regulations. Once the WAPC has advised of the outcome of the Report of Review, the preparation of a New Strategy will commence by the Shire's appointed planning consultants.

2021/10-005 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council Pursuant to Regulation 66 of the Planning and Development (Local Planning Schemes) Regulations 2015 approve the Report of Review contained in Attachment 12.1.32 and forward a copy of the Report to the Western Australian Planning Commission.

Moved Cr SR Putt

Seconded Cr IC Sanders

Carried 5/2

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12.1.33 Prohibition on the Burning Of Garden Refuse During Prohibited Burning Period

File No:	4.0486
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Under the Bush Fires Act 1954 during the Prohibited Burning Period people are still allowed to burn garden refuse on their property between the hours of 6pm and 11pm as long as the fire danger forecast is not catastrophic, extreme, severe or very high. The prohibited burning time in the Shire of Mt Marshall is 1 November to 31 January.

The Bushfire Advisory Committee have raised concerns with this current situation and are fearful that such burning could easily lead to a fire. As such they resolved to request that of Council that such burning of garden refuse be prohibited during the prohibited burning period. The matter was further discussed at the November Local Emergency Management Committee meeting and there was again support for this proposal.

On reviewing the legislation any such change requires gazettal (not simply a Council policy) and so this item seeks Councils' endorsement of the proposed change.

Consultation:

The matter has been raised at both the Bushfire Advisory Committee and the Local Emergency Management Committee Meetings

Statutory Environment:

Bush Fires Act 1954

23. Burning during prohibited burning times

24C. Terms used

In this section and sections 24D to 24G —

burn garden refuse means light or use a fire in the open air for the purpose of destroying garden refuse or rubbish or for any like purpose;

limited burning times, in respect of a place, means —

(a) the restricted burning times; and

(b) the prohibited burning times,

for that place but excluding any time when there is in force a fire danger forecast issued for that place by the Bureau of Meteorology in Perth of "catastrophic", "extreme", "severe" or "very high";

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rubbish tip means disposal premises as defined in the Waste Avoidance and Resource Recovery Levy Act 2007 section 3;
specified, in relation to a notice, means specified in the notice.

24D. Burning garden refuse prohibited if fire danger very high to catastrophic

A person must not burn garden refuse at any place at any time when there is in force a fire danger forecast issued for that place by the Bureau of Meteorology in Perth of “catastrophic”, “extreme”, “severe” or “very high”.

Penalty: \$3 000.

24F. Burning garden refuse during limited burning times

(1) A person must not burn garden refuse at a place (other than a rubbish tip) during the limited burning times for that place unless it is burned —

- (a) in an incinerator in accordance with subsection (2); or
- (b) on the ground in accordance with subsection (3).

Penalty: \$3 000.

(3) Garden refuse burned on the ground is burned in accordance with this subsection if —

- (a) there is no inflammable material (other than that being burned) within 5 m of the fire at any time while the fire is burning; and
- (b) the fire is lit between 6 p.m. and 11 p.m. and is completely extinguished before midnight on the same day; and
- (c) at least one person is present at the site of the fire at all times until it is completely extinguished; and
- (d) when the fire is no longer required, the person ensures that the fire is completely extinguished by the application of water or earth.

24G. Minister or local government may further restrict burning of garden refuse

(2) A local government may, by notice published in the Gazette and a newspaper circulating in its district, prohibit or impose restrictions on the burning of garden refuse within its district that is otherwise permitted under section 24F.

(3) A person must not burn garden refuse contrary to a prohibition or restriction imposed under this section.

Penalty: \$3 000.

(4) In a notice under this section the Minister or a local government must specify —

- (a) the person or class of persons to whom; and
- (b) the area in which; and
- (c) the period during which,

the notice applies.

(5) The Minister or a local government may vary or cancel a notice under subsection (1) or (2) by publishing a further notice under the relevant subsection.

Relevant Plans and Policy:

Nil

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Financial Implications:

There will be a cost to the Shire relating to gazettal of any notice.

Risk Assessment:

The Bushfire Advisory Committee feel that this change would reduce the possibility of a fire starting within the Shire during the hottest time of the year.

Community & Strategic Objectives:

Community

Encourage and support volunteers and community groups to grow an active volunteer base that feels valued

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

Given that this change has the support of the Bushfire Advisory Committee and the Local Emergency Management Committee, Council are respectfully requested to consider resolving to make the change in the interest of community safety.

2021/10-006 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council:

- 1. Resolve, subject to Section 24G Bush Fires Act 1954, that the burning of garden refuse be prohibited by all persons across the Shire of Mt Marshall during the designated Prohibited Burning Season.***

- 2. Direct the Chief Executive Officer to arrange for a notice regarding the above resolution to be published in the Gazette and in the Local Newspapers.***

Moved Cr NR Gillett

Seconded Cr TM Gibson

Carried 7/0

Chairperson Initial

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Mr John Nuttall left the meeting at 3.52pm.

12.1.34 Chief Executive Officer Annual Performance Review

File No:	STAFF
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	Nil
Declaration of Interest:	This item relates to my employment contract
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

As required by the *Local Government Act 1995*, the Chief Executive Officer is employed under a Contract of Employment. As required by the act and that contract, Council are required to undertake an annual performance review.

The Contract of Employment requires that Council, in consultation with the Chief Executive Officer, are to determine who will carry out the review, and if they are to be accompanied. The Contract provides examples that the reviewer may be the Council, a Committee or a person or body authorised to conduct the review.

This report seeks a resolution from Council as to who should undertake the review, in order that preparations can take place for the review which is due to occur in early February 2022.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995

5.38. Annual review of certain employees' performances

The performance of each employee who is employed for a term of more than one year, including the CEO and each senior employee, is to be reviewed at least once in relation to every year of the employment.

Relevant Plans and Policy:

Nil

Financial Implications:

There has not been any allowance made in the budget for an external reviewer.

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Risk Assessment:

Should a review not take place there would be a breach of both the *Local Government Act 1995* and the Contract of Employment.

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community
Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

Council themselves have undertaken the annual review of the Chief Executive Officer since 2018 and have reported that they have been content with the process. On that basis the recommendation is that they undertake the review again in February 2022 without external support.

2021/10-007 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council, pursuant to Section 5.38 Local Government Act 1995, undertake the annual appraisal of the Chief Executive Officer internally sitting as full Council.

Moved Cr SR Putt

Seconded Cr MR Beagley

Carried 6/1

FORESHADOWED MOTION:

That Council, pursuant to Section 5.38 Local Government Act 1995, undertake the annual appraisal of the Chief Executive Officer externally.

Moved Cr TM Gibson

Lapsed

Mr John Nuttall re-entered the meeting at 4.11pm.

Chairperson Initial

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12.2 Works Supervisor

12.2.7 Works Report November 2021

File No:	N/A
Location/Address:	Mt Marshall District
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Aaron Wootton – Works Supervisor
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

In the interest of better communications the following report of activities and tasks carried out by the Shire's works department is provided to Council.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

Comment:

Roads

Scotsman Rd - Primer sealing has been completed edges trimmed and signs erected, guide posts will be placed later this week.

Koorda-Bullfinch Rd, East and West - Both sections of Koorda-Bullfinch Rd have now been primer sealed, signs and guide posts have been placed.

Chairperson Initial

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Bencubbin-Kununoppin Rd - Staff are continuing to clear back the verge along this road in readiness for gravel.

Parks and Gardens

Staff have mostly been mowing and slashing around the townsites.

Maintenance Works

Staff have been out replacing signs and erecting signs and guideposts on the construction works as well as carrying out some asphalt patching works.

Maintenance Grading

They are currently working in the following locations:

Stretch- is working in the Mouroubra area.

Alex - has now been over the southern end of his division and has commenced grading on Cleary-Gabbin Rd he will shortly take over on the construction grading.

2021/10-008 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

The November 2021 report of the Works Supervisor be received.

Moved Cr SR Putt

Seconded Cr IC Sanders

Carried 7/0

Chairperson Initial

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12.3 Executive Assistant

12.3.17 Status Report – October 2021

File No:	N/A
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	12.3.17 – Status Report October 2021
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The status report is a register of Council resolutions that are allocated to Shire staff for actioning. When staff have progressed or completed any action in relation to Council's decision, comments are provided until the process is completed or superseded by more recent Council resolutions.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

Comment:

In the interest of increased transparency and communication with the community, the status report is provided for information.

Chairperson Initial

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2021/10-009 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

The Status Report for October 2021 be received.

Moved Cr TM Gibson

Seconded Cr NR Gillett

Carried 7/0

Chairperson Initial

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12.3.18 Minutes of NEWROC Council Meeting held 26 October 2021

File No:	N/A
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	12.3.18 – Minutes of NEWROC Council Meeting held 26 October 2021
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The Shire of Mt Marshall is a member of the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC). NEWROC is not a formal organisation but was formed for the purpose of collaboration and joint initiatives between the Shires of Koorda, Mt Marshall, Mukinbudin, Nungarin, Trayning, Wyalkatchem and Dowerin and is governed by a Memorandum of Understanding (MOU) between these Shires.

NEWROC Council and NEWROC Executive meetings alternate on a bi-monthly basis.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

Economy

Work with local business and other stakeholders to attract investment; create jobs and support business growth.

Encourage, promote, and deliver activities and events that promote our region and have a positive economic and social benefit.

Continue to work with regional partners to advocate for improved energy reliability and telecommunications coverage

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Comment:

The Minutes of the NEWROC Council meeting held on Tuesday 26 October 2021 are submitted (**Attachment 12.3.18**) in order to keep all members abreast of the activities of the NEWROC Council.

The next meeting of the NEWROC Council is scheduled to be held on Tuesday 14 December 2021 at the Shire of Mt Marshall

2021/10-010 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

The minutes of the NEWROC Council meeting held on 26 October 2021 be received.

Moved Cr MR Beagley

Seconded Cr SR Putt

Carried 7/0

Chairperson Initial

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12.4 Finance and Administration Manager

12.4.25 Accounts Paid to 31 October 2021

File No: 4.0458
Location/Address: N/A
Name of Applicant: Nil
Name of Owner: N/A
Author: Sandy Wyatt – Finance Officer
Attachments: Nil
Declaration of Interest: Nil
Voting Requirements: Simple Majority
Previously Considered: Nil

Background:

Following is a List of Accounts submitted to Council on Tuesday 16 November 2021 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
65	30/10/2021	BANK FEES - BANK FEES	BANK FEES	790.45
221	15/10/2021	WATER CORPORATION	UTILITY CHARGES 26.7.21-30.9.21	372.54
EFT18036	06/10/2021	SYNERGY	UTILITY CHARGES 15.7.21-14.9.21	240.91
EFT18037	07/10/2021	SYNERGY	UTILITY CHARGES 19.8.21-15.9.21	1331.55
EFT18038	08/10/2021	EASISALARY	PAYROLL DEDUCTIONS	396.17
EFT18039		SEPTEMBER PAYMENT		
EFT18040		TRUST PAYMENT BELOW		
EFT18041		TRUST PAYMENT BELOW		

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Chq/EFT	Date	Name	Description	Amount
EFT18042		TRUST PAYMENT BELOW		
EFT18043		TRUST PAYMENT BELOW		
EFT18044	15/10/2021	AVON WASTE	RUBBISH COLLECTION-SEPTEMBER21	5283.48
EFT18045	15/10/2021	STATE LIBRARY OF WA	BETTER BEGINNINGS PROGRAM 2021/22	49.50
EFT18046	15/10/2021	STEWART & HEATON CLOTHING CO PTY LTD	PROTECTIVE CLOTHING	442.85
EFT18047	15/10/2021	KTY ELECTRICAL SERVICES	OCTOBER REPAIRS	4165.15
EFT18048	15/10/2021	WHEATBELT SIGNS	SIGNS	159.50
EFT18049	15/10/2021	BENCUBBIN SPORTS CLUB INC.	CARAVAN PARK VOUCHERS	720.00
EFT18050	15/10/2021	SHIRE OF TRAYNING	DOCTORS HOUSE RENT 2.8.21-5.9.21 PLUS DOCTORS VEHICLE EXPENSES	1676.39
EFT18051	15/10/2021	BENCUBBIN NEWS & POST	NEWSPAPERS-SEPTEMBER21	126.92
EFT18052	15/10/2021	CENTRAL WHEATBELT PLUMBING	OCTOBER REPAIRS	562.87
EFT18053	15/10/2021	BEACON PROGRESS ASSOCIATION INC.	CONTRIBUTION-FUTURE UPGRADES- BEACON CENTRAL CRC	10156.00
EFT18054	15/10/2021	BEACON CO-OPERATIVE LTD	CARAVAN PARK VOUCHERS	1687.72
EFT18055	15/10/2021	DIELECTRIC SECURITY SYSTEMS	MONITORING FEES 1.11.21-31.1.22	101.20
EFT18056	15/10/2021	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	ANNUAL STATE CONFERENCE 2021	1200.00
EFT18057	15/10/2021	WINC AUSTRALIA PTY LTD	AUGUST SUPPLIES	197.54
EFT18058	15/10/2021	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESL ON SHIRE PROPERTIES	4136.00
EFT18059	15/10/2021	WA DISTRIBUTORS PTY LTD-ALL-WAYS FOODS	OCTOBER SUPPLIES	381.40
EFT18060	15/10/2021	BENCUBBIN COMMUNITY RESOURCE CENTRE	CONTRIBUTION TOWARDS GLOW EVENT	2800.00
EFT18061	15/10/2021	THE WORKWEAR GROUP PTY LTD	UNIFORM-T.MCLENNAN	67.25
EFT18062	15/10/2021	BENCUBBIN TRUCK N AUTO'S	SEPTEMBER REPAIRS	2737.60
EFT18063	15/10/2021	CIVIC LEGAL	PROFESSIONAL FEES	4878.51
EFT18064	15/10/2021	D & D TRANSPORT	APRIL SUPPLIES-INVOICE NOT RECEIVED UNTIL OCT21	147.95
EFT18065	15/10/2021	LANDGATE	RURAL UV'S CHARGEABLE 24.7.21-6.8.21	285.58

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Chq/EFT	Date	Name	Description	Amount
EFT18066	15/10/2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	LOCAL GOVERNMENT CONVENTION 2021	6080.00
EFT18067	15/10/2021	REFUEL AUSTRALIA	MONTHLY CARD FEE	6.38
EFT18068	15/10/2021	TM & AM GRANT	GRAVEL	14190.63
EFT18069	15/10/2021	GREAT SOUTHERN FUELS	FUEL-SEPTEMBER21	3003.93
EFT18070	15/10/2021	BOB WADDELL & ASSOCIATES PTY LTD	VARIOUS ACCOUNTING SUPPORT	363.00
EFT18071	15/10/2021	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY COSTS-1043	99.00
EFT18072	15/10/2021	KC SALES	CARAVAN PARK VOUCHERS	700.00
EFT18073	15/10/2021	LO-GO APPOINTMENTS	CONTRACT SERVICES	3264.63
EFT18074	15/10/2021	WA CONTRACT RANGER SERVICES	RANGER SERVICES 23.9.21 & 4.10.21	561.00
EFT18075	15/10/2021	PALM PLUMBING	OCTOBER REPAIRS	796.08
EFT18076	15/10/2021	MARKET CREATIONS T/A INTEGRATED ICT	COMPUTER SERVICES	3423.64
EFT18077	15/10/2021	MARKETFORCE PTY LTD	ADVERTISING	413.78
EFT18078	15/10/2021	SARAH MARY MOUG	REIMBURSEMENT FOR UNIFORM	126.00
EFT18079	15/10/2021	CR NICK GILLETT	MEETING FEES & ALLOWANCES 18.8.21-5.10.21	648.80
EFT18080	15/10/2021	SOUTHERN CROSS AUSTEREO PTY LTD	ADVERTISING-AROUND THE TOWNS SEPTEMBER 21	99.00
EFT18081	15/10/2021	WHEATBELT LIQUID WASTE MANAGEMENT	RV DUMP POINT-PUMP OUT	759.00
EFT18082	15/10/2021	ABSOLUTELY ALL ELECTRICAL	OCTOBER REPAIRS	770.00
EFT18083	15/10/2021	NJAKI-NJAKI ABORIGINAL CULTURAL TOURS	CULTURAL DAY ACTIVITIES	2000.00
EFT18084	15/10/2021	MEG LEE WYATT	REIMBURSEMENT FOR TRAVEL & ACCOMMODATION	766.28
EFT18085	15/10/2021	THE BENCUBBIN SHOP	SEPTEMBER SUPPLIES	135.66
EFT18086	15/10/2021	ONE MUSIC AUSTRALIA	MUSIC LICENCE 1.10.21-31.12.21	88.22
EFT18087	15/10/2021	DYNAMIC POOLS AUSTRALIA PTY LTD	MT MARSHALL AQUATIC CENTRE UPGRADE-INVOICE ACTUALLY FROM 26.7.21	5324.00
EFT18088	15/10/2021	INTERFIRE AGENCIES	PROTECTIVE CLOTHING	9853.80
EFT18089	15/10/2021	BOSSHEALTH GROUP PTY LTD	ENVIRONMENTAL HEALTH SERVICE	4860.00
EFT18090	15/10/2021	GREENFIELD TECHNICAL SERVICES	CONSULTANCY ASSISTANCE-PENDING DRFAWA CLAIM	6875.00

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Chq/EFT	Date	Name	Description	Amount
EFT18091	15/10/2021	STANLEE HOSPITALITY SUPPLIES	SEPTEMBER SUPPLIES	1894.22
EFT18092	15/10/2021	MARBRET INTERNATIONAL	LINEN FOR ACCOMMODATION	6433.02
EFT18093	15/10/2021	MARKET CREATIONS AGENCY	ENVELOPES-PRINTED	561.00
EFT18094	15/10/2021	MEGA HOLDINGS PTY LTD	RATES REFUND FOR ASSESSMENT A6986 LOT MANDIGA-MARINDO RD WIALKI 6473	3638.97
EFT18095	14/10/2021	BENDIGO BANK	SEPTEMBER SUPPLIES	3210.38
EFT18096		TRUST PAYMENT BELOW		
EFT18097	19/10/2021	AUSTRALIAN TAXATION OFFICE	BAS-SEPTEMBER21	7593.00
EFT18098	19/10/2021	BOC GASES	GAS CYLINDERS	41.91
EFT18099	19/10/2021	CJD EQUIPMENT PTY LTD	SEPTEMBER SUPPLIES	379.90
EFT18100	19/10/2021	EASTERN HILLS SAWS & MOWERS PTY LTD	SEPTEMBER SUPPLIES	173.00
EFT18101	19/10/2021	NINGHAN SPRAYING & AG SERVICES	OCTOBER SUPPLIES	62.87
EFT18102	19/10/2021	BUNNINGS BUILDING SUPPLIES	OCTOBER SUPPLIES	77.30
EFT18103	19/10/2021	BENCUBBIN BULK HAULIERS	AGGREGATE	9255.18
EFT18104	19/10/2021	PORKY'S ENTERPRISES	SUPPLY 2 TRUCKS TO CART GRAVEL	6402.00
EFT18105	19/10/2021	BENCUBBIN TRUCK N AUTO'S	SEPTEMBER SUPPLIES	868.00
EFT18106	19/10/2021	D & D TRANSPORT	FREIGHT-JULY20 (INVOICE ONLY RECEIVED OCT.21)	2109.12
EFT18107	19/10/2021	RN & JB WHYTE	GRAVEL	429.00
EFT18108	19/10/2021	BENCUBBIN AG SUPPLIES	SEPTEMBER SUPPLIES	330.00
EFT18109	19/10/2021	CORSIGN WA PTY LTD	SEPTEMBER SUPPLIES	358.60
EFT18110	19/10/2021	R MUNNS ENGINEERING CONSULTING SERVICES	CONSULTANCY WORK	387.20
EFT18111	19/10/2021	MARTY GRANT BULLDOZING	PUSH GRAVEL	5236.00
EFT18112	19/10/2021	ASPHALT IN A BAG	OCTOBER SUPPLIES	1718.75
EFT18113	19/10/2021	TOLL TRANSPORT PTY LTD	FREIGHT-SEPTEMBER21	92.18
EFT18114	19/10/2021	SCUD AG SUPPLIES	SEPTEMBER SUPPLIES	188.93
EFT18115	19/10/2021	MINERAL CRUSHING SERVICES (WA) PTY LTD	AGGREGATE	4137.76
EFT18116	19/10/2021	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	TRAFFIC CONTROLLERS	17134.26
EFT18117	25/10/2021	SYNERGY	STREETLIGHTS 25.8.21-24.9.21	2015.50

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Chq/EFT	Date	Name	Description	Amount
EFT18118	25/10/2021	SYNERGY	UTILITY CHARGES 15.7.21-10.9.21	152.10
EFT18119	01/10/2021	CRISP WIRELESS PTY LTD	MONTHLY INTERNET SUBSCRIPTION-3 SERVICES	526.90
EFT18120	28/10/2021	TELSTRA	UTILITY CHARGES-SEPTEMBER21	1332.20
EFT18121	28/10/2021	NINGHAN SPRAYING & AG SERVICES	CARAVAN PARK VOUCHER	10.00
EFT18122	28/10/2021	KTY ELECTRICAL SERVICES	OCTOBER REPAIRS	2565.10
EFT18123	28/10/2021	BENCUBBIN SPORTS CLUB INC.	CARAVAN PARK VOUCHERS	620.00
EFT18124	28/10/2021	SHIRE OF TRAYNING	DOCTORS HOUSE RENT 6.9.21-3.10.21 PLUS MEDICAL PRACTICE EXPENSES 30% SHARE & DOCTORS VEHICLE EXPENSES	7390.91
EFT18125	28/10/2021	BENCUBBIN NEWS & POST	POSTAGE 18.10.21-22.10.21	35.94
EFT18126	28/10/2021	BEACON COUNTRY CLUB INC.	CARAVAN PARK VOUCHERS	980.00
EFT18127	28/10/2021	LGIS INSURANCE BROKING	MOTOR VEHICLE INSURANCE-MONEY WAS REFUNDED TO OUR ACCOUNT	2459.14
EFT18128	28/10/2021	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	CARAVAN PARK VOUCHERS	80.00
EFT18129	28/10/2021	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	ANNUAL STATE CONFERENCE 2021	1200.00
EFT18130	28/10/2021	WINC AUSTRALIA PTY LTD	OCTOBER SUPPLIES	190.37
EFT18131	28/10/2021	ICS CARPENTRY	OCTOBER REPAIRS	12793.00
EFT18132	28/10/2021	LGIS PROPERTY	PROPERTY-2ND INSTALMENT	77692.28
EFT18133	28/10/2021	THE WORKWEAR GROUP PTY LTD	UNIFORMS-T.MCLENNAN	432.75
EFT18134	28/10/2021	BENCUBBIN TRUCK N AUTO'S	SEPTEMBER REPAIRS	2464.45
EFT18135	28/10/2021	D & D TRANSPORT	FREIGHT-MAY21 (INVOICE ONLY RECEIVED 27/10/21)	59.95
EFT18136	28/10/2021	LANDGATE	MINING TENEMENTS CHARGEABLE 3.9.21-7.10.21	41.30
EFT18137	28/10/2021	RN & JB WHYTE	GRAVEL	767.52
EFT18138	28/10/2021	WHEATBELT TANK SERVICE	OCTOBER REPAIRS	1815.00
EFT18139	28/10/2021	BENCUBBIN AG SUPPLIES	OCTOBER SUPPLIES	29.15
EFT18140	28/10/2021	R B MOTORS	FORD RANGER XL 4X4	50185.40
EFT18141	28/10/2021	ORBIT HEALTH & FITNESS SOLUTIONS	ON SITE SERVICE AND SAFETY AUDIT	654.50

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Chq/EFT	Date	Name	Description	Amount
EFT18142	28/10/2021	CR IC SANDERS	MEETING FEES & ALLOWANCES 24.9.21-19.10.21	493.18
EFT18143	28/10/2021	GREAT SOUTHERN FUELS	DIESEL	11563.78
EFT18144	28/10/2021	NADINE RICHMOND	REIMBURSEMENT FOR UNIFORM	119.00
EFT18145	28/10/2021	BOB WADDELL & ASSOCIATES PTY LTD	VARIOUS ACCOUNTING SUPPORT	627.00
EFT18146	28/10/2021	MAJOR MOTORS	ISUZU TRUCK	211573.77
EFT18147	28/10/2021	KC SALES	CARAVAN PARK VOUCHERS	440.00
EFT18148	28/10/2021	LO-GO APPOINTMENTS	CONTRACT SERVICES	7279.71
EFT18149	28/10/2021	WESTERN STABILISERS	WET MIXING	44407.15
EFT18150	28/10/2021	PALM PLUMBING	OCTOBER REPAIRS	1706.67
EFT18151	28/10/2021	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE	550.00
EFT18152	28/10/2021	EASTERN WHEATBELT BIOSECURITY GROUP INC	EWBG MEMBERSHIP 21/22	110.00
EFT18153	28/10/2021	CR ARC SACHSE	MEETING FEES & ALLOWANCES 24.9.21-19.10.21	1869.81
EFT18154	28/10/2021	WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES	339.30
EFT18155	28/10/2021	CR NICK GILLETT	MEETING FEES & ALLOWANCES 6.10.21-19.10.21	648.80
EFT18156	28/10/2021	CR STUART PUTT	MEETING FEES & ALLOWANCES 24.9.21-19.10.21	718.65
EFT18157	28/10/2021	LEEANNE NOLA GOBBART	MEETING FEES & ALLOWANCES 24.9.21-19.10.21	523.75
EFT18158	28/10/2021	TOLL TRANSPORT PTY LTD	FREIGHT-OCTOBER21	187.91
EFT18159	28/10/2021	THE BENCUBBIN SHOP	CARAVAN PARK VOUCHERS	607.55
EFT18160	28/10/2021	MINERAL CRUSHING SERVICES (WA) PTY LTD	AGGREGATE	36342.24
EFT18161	28/10/2021	CR TM GIBSON	MEETING FEES & ALLOWANCES 24.9.21-19.10.21	779.80
EFT18162	28/10/2021	ACCREDIT BUILDING SURVEYING & CONSTRUCTION SERVICES PTY LTD	BUILDING SURVEYING SERVICE	385.00
EFT18163	28/10/2021	JOSH BYRNE & ASSOCIATES	BEACON MAIN STREET DEVELOPMENT PLAN	10818.28

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Chq/EFT	Date	Name	Description	Amount
EFT18164	28/10/2021	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	TRAFFIC CONTROLLERS	17162.20
EFT18165	28/10/2021	REDFISH TECHNOLOGIES	SERVICE CALLOUT	462.00
EFT18166	28/10/2021	EASISALARY	PAYROLL DEDUCTIONS	396.17
EFT18167	28/10/2021	WA TREASURY CORPORATION	LOAN NO. 121 INTEREST PAYMENT - SAR BENCUBBIN MULTIPURPOSE COMPLEX REDEV	42350.36
EFT18168		TRUST PAYMENT BELOW		
EFT18169		NOVEMBER TRUST PAYMENT		
EFT18170		NOVEMBER PAYMENT		
EFT18171		NOVEMBER PAYMENT		
EFT18172	15/10/2021	PERKBOX AUSTRALIA	STANDARD L&W BUNDLE	176.22
DD10664.1	06/10/2021	AWARE SUPER	PAYROLL DEDUCTIONS	6560.19
DD10664.2	06/10/2021	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	248.74
DD10664.3	06/10/2021	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	407.92
DD10664.4	06/10/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	532.94
DD10664.5	06/10/2021	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	95.79
DD10664.6	06/10/2021	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	625.02
DD10664.7	06/10/2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	219.19
DD10664.8	06/10/2021	IOOF	SUPERANNUATION CONTRIBUTIONS	191.22
DD10664.9	06/10/2021	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	77.56
DD10689.1	20/10/2021	AWARE SUPER	PAYROLL DEDUCTIONS	6281.43
DD10689.2	20/10/2021	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	415.67
DD10689.3	20/10/2021	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	252.83
DD10689.4	20/10/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	507.11
DD10689.5	20/10/2021	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	99.98
DD10689.6	20/10/2021	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	625.02
DD10689.7	20/10/2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	219.19
DD10689.8	20/10/2021	IOOF	SUPERANNUATION CONTRIBUTIONS	191.22
				759,698.19

Chairperson Initial

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2. Trust

Chq/EFT	Date	Name	Description	Amount
EFT18040	14/10/2021	CR IC SANDERS	NOMINATION REFUND	80.00
EFT18041	14/10/2021	CR NICK GILLETT	NOMINATION REFUND	80.00
EFT18042	14/10/2021	CR STUART PUTT	NOMINATION REFUND	80.00
EFT18043	14/10/2021	LEEANNE NOLA GOBBART	NOMINATION REFUND	80.00
EFT18096	18/10/2021	CAMERON LOVE	REFUND GYM KEY DEPOSIT	10.00
EFT18168	31/10/2021	DEPARTMENT OF TRANSPORT	MMSO20211007	17451.30
				17,781.30

3. Mastercard

Details	Amount
Pool lifeguard requal.R.Watson	159.00
Bank fees	4.00
Blackboard,chalk,duster	106.22
Budget item-8 compartment organiser	19.17
Battery backup,lightning cable 1m	216.26
Bank fees	4.00
Budget item-Rope and clips for flags	43.64
Parking-Sat hearing	16.15
Little hotelier	81.95
Little hotelier	81.95
Parking-meet.Dept. planning	12.00
Zoom-September	23.09
Train-Sat hearing	4.90
Train-Sat hearing	4.90
Bank fees	4.00
Advertising-facebook	39.41
Born thin canvas 8x8	121.45

Chairperson Initial

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Council snacks	8.55
Council beverages	24.99
Blue urinal tabs	35.12
Blue urinal tabs	35.12
Blue urinal tabs	35.12
Blue urinal tabs	35.13
Accom.Lg convent.T.Sachse	364.32
Accom.Lg convent.J.Nuttall	404.80
Accom.Lg convent.T.Gibson	394.17
Roboform	32.71
Accom.Lg convent.I.Sanders	586.96
Step ladder	35.96
Budget-5 compartment organiser	11.67
Farewell gift-C.Bell	75.00
Bank fees	4.00
Dropbox	184.67
	3210.38

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **16 November 2021**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

 John Nuttall
 Chief Executive Officer

 Chairperson Initial

Minutes of the Ordinary Meeting of Council
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Consultation:

Tanika McLennan – Finance and Administration Manager

Statutory Environment:

Financial Management Regulations and the Local Government Act 1995

Relevant Plans and Policy:

Nil

Financial Implications:

An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

Nil

Chairperson Initial

Minutes of the Ordinary Meeting of Council
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2021/10-011 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the Accounts Listed

<i>Municipal Fund</i>	<i>\$</i>	<i>759,698.19</i>
<i>Trust Fund</i>	<i>\$</i>	<i>17,781.30</i>
<i>Mastercard</i>	<i>\$</i>	<i><u>3210.38</u></i>
<i>Total</i>	<i>\$</i>	<i><u>780,689.87</u></i>

Be endorsed.

Moved Cr TM Gibson

Seconded Cr MR Beagley

Carried 7/0

Chairperson Initial

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12.4.26 Statement of Financial Activity to 31 October 2021

File No:	4.0458
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Tanika McLennan – Finance & Admin Manager
Attachments:	12.4.26 – Statement of Financial Activity to 31 October 2021
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

Relevant Plans and Policy:

Nil

Financial Implications:

The statement presented to Council is the most up to date information on its current financial position.

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

Nil

Chairperson Initial

Minutes of the Ordinary Meeting of Council
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2021/10-012 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

The Statement of Financial Activity for the month ending 31 October 2021 be endorsed.

Moved Cr SR Putt

Seconded Cr IC Sanders

Carried 7/0

Chairperson Initial

Minutes of the Ordinary Meeting of Council
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12.5 Community Development Officer

Nil

12.6 Regulatory Officer

Nil

12.7 Development

Nil

12.8 Environmental Health Officer

Nil

13.0 Elected Members' Motions of Which Previous Notice Has Been Given

Nil

14.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

15.0 Next Meeting – Tuesday 21 December 2021 commencing at 3:00pm in Council Chambers, 71 Monger St, Bencubbin

16.0 Closure of Meeting

The Presiding Member thanked everyone for attending and declared the meeting closed at 4.33pm.

These Minutes were confirmed by Council at its Ordinary Meeting held on

Date

Cr ARC Sachse President