

# SHIRE OF MT MARSHALL



## **Facilities and Services Committee**

**Minutes of the  
Mt Marshall Facilities and Services  
Committee Meeting  
held on Wednesday 17 November 2021  
in CWA House, Rowlands St, Beacon  
commencing at 6:01pm.**

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Chairperson

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## **1.0 Declaration of Opening / Announcement of Visitors**

The Chief Executive Officer declared the meeting open at 6:01pm.

## **2.0 Record of Attendance / Apologies**

### **Attendance**

Mrs Krista Lancaster	Committee Member / Chairperson	
Cr ARC Sachse	Councillor / Committee Member	
Cr TM Gibson	Councillor / Committee Member	
Mrs Sue Munns	Committee Member	
Mr Michael Carr	Committee Member	
Mr Nigel Beagley	Committee Member	6:27 – 7:30pm
Mr John Nuttall	Chief Executive Officer	
Miss Rebecca Watson	Community Development Officer	

### **Apologies**

Nil

## **3.0 Election of Chair**

The Chief Executive Officer called for nominations for Chair.

Mrs Sue Munns nominated Mrs Krista Lancaster  
Mr Michael Carr seconded the nomination.

Mrs Krista Lancaster accepted the nomination.  
Mr Michael Carr nominated Cr TM Gibson

Cr TM Gibson's nomination was not seconded and as there were no other nominations the Chief Executive Officer declared Mrs Krista Lancaster as Chair of the Facilities and Services Committee.

Mrs Krista Lancaster assumed the Chair.

## **4.0 Standing Orders**

### **FASC2021/001 COMMITTEE DECISION:**

***That Standing Order number 9.2 - Limitation of Number of Speeches be suspended for the duration of the meeting to allow for greater debate on items in the agenda.***

***Moved Mrs Sue Munns***

***Seconded Mr Michael Carr***

***Carried 5/0***

Mr Nigel Beagley entered the meeting at 6:27pm.

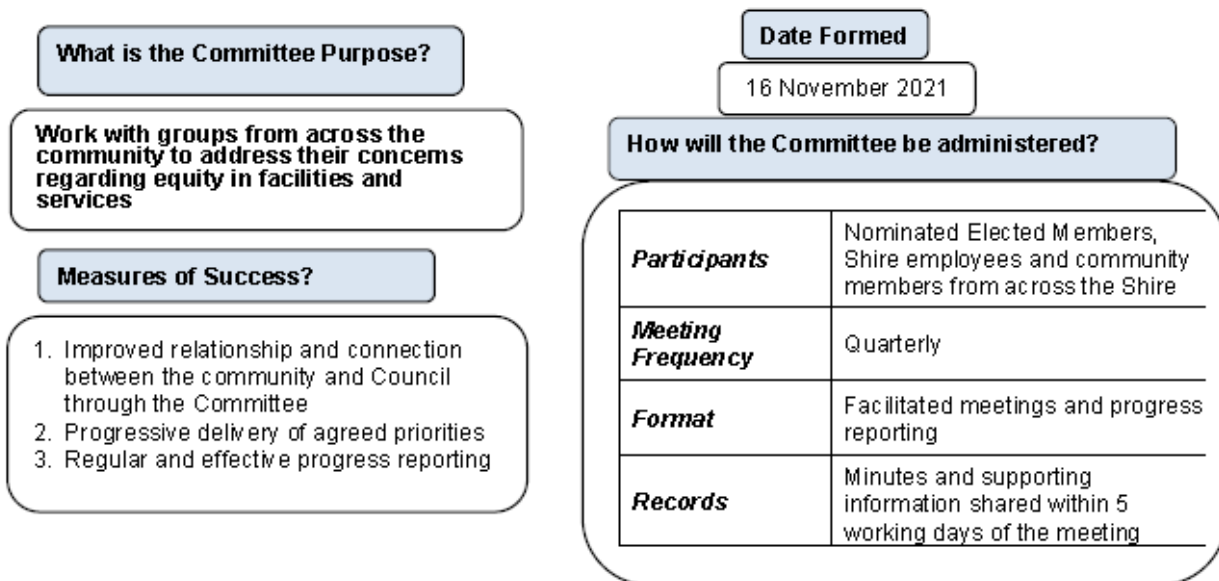
**5.0 Terms of Reference**

**FACS2021/002 COMMITTEE DECISION:**

***That the Committee adopt the Terms of Reference document as presented.***



**FACILITIES AND SERVICES COMMITTEE – TERMS OF REFERENCE**



*Governance*



*Delivery*

Members	Role and Responsibilities
<b>Community Representatives</b>	<ul style="list-style-type: none"> <li>• Krista Lancaster</li> <li>• Sue Munns</li> <li>• Michael Carr</li> <li>• Nigel Beagley</li> </ul>
<b>Elected Members</b>	<ul style="list-style-type: none"> <li>• Cr. ARC Sachse</li> <li>• Cr. TM Gibson</li> </ul>
<b>Shire Employees (Non Voting)</b>	<ul style="list-style-type: none"> <li>• John Nuttall</li> <li>• Rebecca Watson</li> </ul>

## Minutes of the Facilities and Services Committee Meeting on Wednesday 17 November 2021

### Code of Conduct

We will work together to agree and deliver community outcomes by

- Respecting and valuing everyone's contribution
- Communicating honestly without causing offence
- Collectively working on agreed priorities and meeting agreed commitments
- Making decisions by consensus wherever possible
- Dealing with disputes promptly in an open and honest manner

### Committee Priorities

To be ranked by committee members with priorities to be agreed at the next meeting, considering viability, resourcing and budget constraints

- Aged care support options
- ATM
- Community meeting space in a nature setting with a water-based activity
- Shire housing options for Shire workers
- Day care
- Facilities upkeep and maintenance
- Removal or thinning of trees at the sports ground
- Septics, hot water, and leach drain maintenance at the sports ground
- Streetscape and drainage improvements
- Weed management

*Moved Cr TM Gibson*

*Seconded Mr Nigel Beagley*

*Carried 6/0*

## **6.0 General Business**

Nil

## **7.0 Next Meeting – Wednesday, 16 February 2022 at 6pm in the CWA House, Beacon**

## **8.0 Closure of Meeting**

The Chairperson declared the meeting closed at 7.30pm.

These Minutes were confirmed by the Mt Marshall Facilities and Services Committee at its meeting held

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Date

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Chairperson