



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that an Ordinary Meeting of Council was held on Tuesday 8 February 2022 in Council Chambers, 71 Monger St, Bencubbin commencing at 3:00pm.

Cr ARC Sachse

President

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intentionally**

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John Nuttall
Chief Executive Officer

Chairperson Initial

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14. **New Business of an Urgent Nature Introduced by Decision of the Meeting**
 - 14.1 **Bencubbin Sports Club Request for Long Term Hire of Bencubbin Multipurpose Complex**

15. **Next Meeting – Tuesday 15 March 2022 commencing at 3:00pm in Council Chambers, 71 Monger St, Bencubbin**

16. **Closure of Meeting**

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1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 3.00pm and welcomed all those present.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr ARC Sachse	Councillor/President	
Cr NR Gillett	Councillor/Deputy President	
Cr LN Gobbart	Councillor	
Cr IC Sanders	Councillor	
Cr SR Putt	Councillor	
Cr TM Gibson	Councillor	
Cr MR Beagley	Councillor	
Mr John Nuttall	Chief Executive Officer	
Ms Nadine Richmond	Executive Assistant	
Ms Tanika McLennan	Finance and Administration Manager	
Miss Rebecca Watson	Community Development Officer	3.00 - 4.10pm 4.12 - 4.42pm
Mr Aaron Banks	Executive Director, Suvo	3.06 – 4.10pm
Ms Viv Warren	Director, Viv Warren Consulting	3.06 – 4.10pm
Miss Charmaine Evans	Member of the Public	
Mrs Tracy Tranter	Member of the Public	3.04 – 4.42pm

Apologies

Nil

3.0 Standing Orders

2022/1-001 COUNCIL DECISION:

That Standing Order number 9.2 - Limitation of Number of Speeches be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr TM Gibson

Seconded Cr SR Putt

Carried 7/0

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4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

The Presiding Member declared public question time open at 3.02pm.

4.2.1 Summary of question from Miss Charmaine Evans:

Can Council provide any clarity on what is happening with the Bencubbin Hotel?

Summary of response from the Presiding Member:

The CEO informed Miss Evans that the Shire is unable to provide comment due to the ongoing State Administrative Tribunal proceedings. The next hearing is scheduled for Tuesday 15 February 2022.

The Presiding Member declared public question time closed at 3.03pm.

5.0 Applications for Leave of Absence

Nil

Mrs Tracy Tranter entered the meeting at 3.04pm.

6.0 Declarations of Interest

Cr ARC Sachse declared an impartiality interest in item 14.1 being a member of the Bencubbin Sports Club.

Cr SR Putt declared an impartiality interest in item 14.1 being a member of the Bencubbin Sports Club.

Cr NR Gillett declared an impartiality interest in item 14.1 being a member of the Bencubbin Sports Club.

Cr IC Sanders declared an impartiality interest in item 14.1 being a member of the Bencubbin Sports Club.

Cr LN Gobbart declared an impartiality interest in item 14.1 as she holds the Treasurer position on the Bencubbin Sports Club Committee.

Chairperson Initial

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7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Tuesday 21 December 2021

2022/1-002 OFFICER RECOMMENDATION/COUNCIL DECISION:

That the Minutes of the Ordinary Meeting of Council held on Tuesday 21 December 2021 be confirmed as a true and correct record of proceedings.

Moved Cr LN Gobbart

Seconded Cr SR Putt

Carried 7/0

8.0 Announcements by Presiding Person Without Discussion

The Shire of Mt Marshall would like to extend our condolences to the family of Eileen Cashmore who passed away recently. Eileen farmed with her family in Beacon and Wialki, and continued to live in Beacon in her retirement with her husband John. She was an outstanding community member and is held in the highest regard. Her funeral was in Perth on Wednesday, 2 February 2022. Rest in Peace.

Mr Aaron Banks of Suvo and Viv Warren of Viv Warren Consulting entered the meeting at 3.06pm.

9.0 Report's of Councillors

9.1 President's Report

Purpose:

This report is prepared by the President to provide Council and the community of Mt Marshall with information about activities undertaken.

Comment:

The President represented the Shire at the following meetings and training opportunities from 22 December 2021 to 8 February 2022.

17/01/2022 District Emergency Management Committee Wheatbelt/Operational Area Support Group Wheatbelt COVID – 19 Emergency Management Discussion Exercise (DISCEX) run by WA Police (WAPOL), Northam

26/01/2022 Shire of Mt Marshall Australia Day Breakfast, with Cr Leeanne Gobbart, Cr Stuart Putt and CDO Rebecca Watson, Mt Marshall Aquatic Centre.

Shire of Mt Marshall Australia Day Barbeque, with CDO Rebecca Watson, Beacon Recreation Ground.

3/02/2022 Shire of Mt Marshall 360 Degree Performance Review Day 1 – CEO, Shire Chambers, with Deputy President Cr Nick Gillett, Cr Megan Beagley, Cr Leeanne Gobbart, Cr Stuart Putt and Cr Ian Sanders.

4/02/2022 WALGA Great Eastern Country Zone (GECZ) Executive Meeting, Teleconference.

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7/02/2022 LG Agricultural Freight Group Meeting, Zoom electronic.
Telephone Call to Cr Stephen Strange, President at the Shire of Bruce Rock passing on the Shire's best wishes following the recent fires in the region.

8/02/2022 Shire of Mt Marshall 360 Degree Performance Review Day 2 – CEO, Shire Chambers, with Deputy President Cr Nick Gillett, Cr Megan Beagley, Cr Tanya Gibson, Cr Leeanne Gobbart, Cr Stuart Putt, Cr Ian Sanders and CEO John Nuttall.

Shire of Mt Marshall Corporate Information Session, Shire Chambers, with Deputy President Cr Nick Gillett, Cr Megan Beagley, Cr Tanya Gibson, Cr Leeanne Gobbart, Cr Stuart Putt, Cr Ian Sanders and CEO John Nuttall.

9.2 Councillors

Cr MR Beagley – Development Assessment Panel Training on 31 January 2022

10.0 Petitions / Deputations / Presentations / Submissions

Mr Aaron Banks of Suvo and Ms Viv Warren of Viv Warren Consulting presented to Council regarding Suvo's Proposed White Cloud Project in Gabbin.

Mr Aaron Banks, Ms Viv Warren and Miss Rebecca Watson left the meeting at 4.10pm.

11.0 Reports of Committees

11.1 Facilities and Services Committee

11.1.1 Minutes of Facilities and Services Committee Meeting Held 17 November 2021

File No:	4.0514
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	11.1.1 - Minutes of Facilities and Services Committee Meeting held 17 November 2021
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

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The Shire's Facilities and Services Committee was established at the August 2021 ordinary meeting of Council:

2021/7-003 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council:

1. *Subject to Local Government Act 1995, Section 5.8 establish a new committee to be called 'Facilities and Services Committee'*
2. *Subject to Local Government Act 1995, Section 5.9 direct that the 'Facilities and Services Committee' has the following membership:*
 - *Councillor Representative x2*
 - *Community Representative x4*
3. *Subject to Local Government Act 1995, Section 5.10 resolve that the Councillor representatives on the 'Facilities and Services Working Group' be as follows:*
 - *Cr. ARC Sachse*
 - *Cr. TM Gibson*
4. *Direct that the four community representatives at this time be chosen from the Beacon Community as the initial focus of the committee will be to fulfil Governance & Leadership Item 1 (Work with groups from across the community to address their concerns regarding equity in facilities and services) of the Corporate Business Plan*
5. *Direct the Chief Executive Officer to present a recommendation to the next Ordinary Council Meeting of the names of Beacon community members to sit on the committee*

*Moved Cr SR Putt
Absolute Majority*

Seconded Cr TM Gibson

Carried 6/0

The Committee's purpose is to work with groups from across the community to address their concerns regarding equity in facilities and services.

Consultation:

Nil

Statutory Environment:

Local Government Act (1995)

Section 5.8: Establishment of Committees

A local government may establish committees of three (3) or more persons to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

Relevant Plans and Policy:

Nil

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Financial Implications:

Nil from this report.

Risk Assessment:

Failure to have Council endorse the minutes of a Council appointed committee would be a breach of the *Local Government Act 1995*.

Community & Strategic Objectives:

Governance and Leadership

Work with groups from across the community to address their concerns regarding equity in facilities and services.

Comment:

The first meeting of the Committee included an election to determine the Chairperson, which saw Mrs Krista Lancaster successfully appointed. The Committee also adopted their Terms of Reference. Meetings are scheduled to be held quarterly with the next meeting of the Facilities and Services Committee being held on 16 February 2022.

The minutes of the Facilities and Services Committee meeting held on Wednesday 17 November 2021 are submitted for Council endorsement.

2022/1-003 OFFICER RECOMMENDATION / COUNCIL DECISION:

The unconfirmed minutes of the Facilities and Services Committee Meeting held 17 November 2021 be endorsed.

Moved Cr SR Putt

Seconded Cr MR Beagley

Carried 7/0

Miss Rebecca Watson re-entered the meeting at 4.12pm.

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12.0 Reports of Officers

12.1 Chief Executive Officer

12.1.1 Shire Salary Level Restructure

File No:	3.0195, 4.0515
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.1 – DRAFT Policy, E&E.2.1 Staff Attraction and Retention Scheme
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The federal Local Government Industry Award was introduced in the late 2000's and saw all staff at the time migrated across from the two relevant state awards to the current federal award. At this time it was acknowledged that the assessed levels in the federal award were significantly lower paying than the previous two state awards and as a result, staff were paid an above award allowance to offset this and maintain their pay at the industry accepted "market value".

Over a number of years, with various changes to management, the above award allowance was discontinued and Shire staff have been placed on levels above those appropriate for the position they hold, as a result the current system is difficult to manage especially when new staff are to be engaged. This report seeks Council approval to reintroduce the above award allowances so that all staff can be placed on the appropriate level for their position. In order to assist, an external HR consultant has been engaged and has prepared new Position Description and classifications for all positions. It must be noted that although staff may change level none will be receiving a lower salary than they are currently receiving. In some instances staff were receiving a similar annual salary to that assessed by the consultant, however in a number of other instances, staff are being paid less than what is considered to be market value.

Additionally, the current hiring environment is extremely challenging. There are a number of reasons behind this difficulty and various measures are being implemented to assist with attraction and retention of quality staff. One way in which it is felt the Shire can be more competitive is to offer a 'Mt Marshall' bonus to the hourly rates set under the classification system mentioned above. It is proposed that a bonus payment of 25% of the hourly pay be set within the current agreement for all non-contract staff. After adjusting to the correct award level, this would bring all staff back up to a minimum

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of the pay level they are currently on and/or place them within the assessed market value range if they were being paying paid less.

Finally, as an additional way to retain staff it is proposed that a 'loyalty' bonus be introduced. This would allow for an additional payment of \$20 per week per year of service up to a maximum bonus of \$120 per week and provide scope to recognise length of service and additional experience within the award classification levels.

Consultation:

There has been considerable work undertaken at the management level to attempt to address the issues raised, and an external HR consultant has provided various reports to assist.

Statutory Environment:

Nil

Relevant Plans and Policy:

It is proposed that Council adopt a new Policy E&E.2.1 Staff Attraction and Retention Scheme as presented.

Financial Implications:

There will be an increase to the annual salary budget. However, due to the number of staff shortages within the Shire this financial year there is no need to increase the current budget as this additional amount will be absorbed within the current budget, which is currently over \$100,000 underspent.

Risk Assessment:

There is a continued risk of the Shire having to function understaffed.

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

Comment:

In order to adopt the proposed changes and ensure that future consistency is achieved a revised version of Policy E&E 2.1 Staff Attraction and Retention Scheme is provided (**Attachment 12.1.1**) and Council are asked to adopt the new policy. The new levels and bonus system would then come into force immediately. The additional cost will be absorbed into the current wages budget with future years budgeted accordingly.

2022/1-004 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council adopt Policy E&E 2.1 Staff Attraction and Retention Scheme effective immediately.

Moved Cr TM Gibson

Seconded Cr NR Gillett

Carried 7/0

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12.1.2 WALGA Quarterly Report - Quarter 4, 2021

File No:	N/A
Location/Address:	N/A
Name of Applicant:	WALGA
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.2 - WALGA Quarterly Report - Quarter 4, 2021
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

WALGA produce every quarter a personalised document for each Council relating to services that they have provided to that Council in the last quarter. This document is provided to the Chief Executive Officer, with a request that it is formally presented to Council. Accordingly, attached to this item is a copy of the most recent quarterly report.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil, but WALGA request that the whole Council receives a copy of the document each time it is produced.

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community

Comment:

WALGA will provide an information each quarter detailing which of their services have been utilised in the previous quarter.

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2022/1-005 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council receive the attached WALGA quarterly report, relating to quarter 4 2021.

Moved Cr IC Sanders

Seconded Cr SR Putt

Carried 7/0

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12.1.3 Chief Executive Officer Annual Performance Review

File No:	STAFF
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	Nil
Declaration of Interest:	The Chief Executive Officer declares an interest, as this report relates to his employment and contract
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The Chief Executive Officer commenced in his role with the Shire on 2 February 2017. As required by legislation he is employed under a contract of employment. That contract stipulates as follows:

4.2 Performance Criteria and performance review

Your performance under this Contract, must be reviewed and determined by the Reviewer –

(a) by reference to the Performance Criteria;

(b) at least annually; and

(c) more frequently if the Council or You perceives there is a need to do so and, in that case, gives to the other party a Review Notice.

4.3 Selection of Reviewer

(a) The Council, in consultation with You, is to determine, in respect of each review under clause 4.2 -

(i) who the Reviewer is to be; and

(ii) whether the Reviewer is to be accompanied or assisted by any other person and, if so, the identity of that person.

(b) For example, the Reviewer may be –

(i) the Council;

(ii) a committee to which the conduct of the performance review has been delegated by the Council under section 5.16 of the Act; or

(iii) a person or body who has been authorised by the Council to conduct the performance review.

(c) For the avoidance of doubt, if the Council and You are unable to agree on any of the matters set out in clause 4.3(a), the Council is to make the relevant determination.

7. Annual Review of Remuneration Package

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- (a) *Your Remuneration Package must be reviewed by the Reviewer annually –*
- (i) *at a time that is no later than three months after the anniversary of the Commencement Date; or*
 - (ii) *if otherwise determined by the Council, at a time that enables the review to coincide with other remuneration reviews conducted by the Local Government.*
- (b) *The Council is to determine and notify You, in respect of each Remuneration Package review under this clause –*
- (i) *who the Reviewer is to be; and*
 - (ii) *whether the Reviewer is to be accompanied or assisted by any other person and, if so, the identity of that person.*
- (c) *In reviewing Your Remuneration Package, the Reviewer must have regard to –*
- (i) *Your performance;*
 - (ii) *any changes to the work value or responsibilities of the Position;*
 - (iii) *the hours worked by You, including hours in addition to normal working hours;*
 - (iv) *the condition of the market and the economy generally; and*
 - (v) *the capacity of the Shire to pay an increase.*
- (d) *As a result of a review of Your Remuneration Package under this clause, the Local Government -*
- (i) *is not obliged to increase the amount of the Remuneration Package; and*
 - (ii) *may increase, but must not reduce, the amount of the Remuneration Package.*

Council have undertaken the formal review outside the Council Meeting process and this report seeks to formalise the results of that review.

Consultation:

There has been consultation with the Shire President and Councillors during the course of the review process.

Statutory Environment:

Local Government Act 1995

5.39. Contracts for CEO and senior employees

(1) Subject to subsection (1a), the employment of a person who is a CEO or a senior employee is to be governed by a written contract in accordance with this section.

5.38. Annual review of certain employees' performances

The performance of each employee who is employed for a term of more than one year, including the CEO and each senior employee, is to be reviewed at least once in relation to every year of the employment.

Relevant Plans and Policy:

Nil

Financial Implications:

Whilst there are no unbudgeted financial implications for the Shire from this report, the Chief Executive Officer is remunerated by the Shire for his employment under the conditions set in the employment contract.

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Should Council determine that it is appropriate to increase the current remuneration package, there would, of course, be a financial implication.

Risk Assessment:

Failure to undertake an annual review would be a breach of both legislation and the terms of the CEO contract.

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

Comment:

Under legislation and the terms of the contract of employment, Council are required to undertake an annual performance appraisal, such performance to be assessed against the agreed KPI's. Additionally, it was agreed that a 360 review would be appropriate, with feedback forms being completed by both Councillors and selected staff with a view to providing as much information and commentary as possible to assist Council with the review.

2022/1-006 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council:

- 1. Subject to S5.38 Local Government Act 1995, receive the completed Chief Executive Officer Appraisal Form and adopt its conclusions and recommendations.***

- 2. Subject to S5.39 Local Government Act 1995, adopt any agreed and documented (upon the Chief Executive Officer Appraisal Form) alterations to the current contract and remuneration package, effective as of 10 February 2022.***

Moved Cr SR Putt

Seconded Cr MR Beagley

Carried 7/0

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12.2 Works Supervisor

Nil

12.3 Executive Assistant

12.3.11 Status Report – December 2021

File No:	N/A
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	12.3.1 – Status Report December 2021
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The status report is a register of Council resolutions that are allocated to Shire staff for actioning. When staff have progressed or completed any action in relation to Council's decision, comments are provided until the process is completed or superseded by more recent Council resolutions.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

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Comment:

In the interest of increased transparency and communication with the community, the status report is provided for information.

2022/1-007 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

The Status Report for December 2021 be received.

Moved Cr TM Gibson

Seconded Cr SR Putt

Carried 7/0

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12.3.2 Minutes of NEWROC Council Meeting held 14 December 2021

File No:	N/A
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	12.3.2 – Minutes of NEWROC Council Meeting held 14 December 2021
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The Shire of Mt Marshall is a member of the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC). NEWROC is not a formal organisation but was formed for the purpose of collaboration and joint initiatives between the Shires of Koorda, Mt Marshall, Mukinbudin, Nungarin, Trayning, Wyalkatchem and Dowerin and is governed by a Memorandum of Understanding (MOU) between these Shires.

NEWROC Council and NEWROC Executive meetings alternate on a bi-monthly basis.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

Economy

Work with local business and other stakeholders to attract investment; create jobs and support business growth.

Encourage, promote, and deliver activities and events that promote our region and have a positive economic and social benefit.

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Continue to work with regional partners to advocate for improved energy reliability and telecommunications coverage

Comment:

The Minutes of the NEWROC Council meeting held on Tuesday 14 December 2021 are submitted (**Attachment 12.3.2**) in order to keep all members abreast of the activities of the NEWROC Council.

The next meeting of the NEWROC Council is scheduled to be held on Tuesday 29 March 2022 at the Shire of Wyalkatchem.

2022/1-008 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

The minutes of the NEWROC Council meeting held on 14 December 2021 be received.

Moved Cr IC Sanders

Seconded Cr SR Putt

Carried 7/0

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12.4 Finance and Administration Manager

12.4.1 Accounts Paid to 31 December 2021

File No: 4.0458
Location/Address: N/A
Name of Applicant: Nil
Name of Owner: N/A
Author: Sandy Wyatt – Finance Officer
Attachments: Nil
Declaration of Interest: Nil
Voting Requirements: Simple Majority
Previously Considered: Nil

Background:

Following is a List of Accounts submitted to Council on Tuesday 8 February 2022 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
67	31/12/2021	BANK FEES - BANK FEES	BANK FEES	481.19
223	10/12/2021	WATER CORPORATION	UTILITY CHARGES	200.62
EFT18269	03/12/2021	EASISALARY	PAYROLL DEDUCTIONS	396.17
EFT18270	01/12/2021	SYNERGY	UTILITY CHARGES 15.9.21-10.11.21	268.31
EFT18271	01/12/2021	CRISP WIRELESS PTY LTD	MONTHLY INTERNET SUBSCRIPTION-3 SERVICES	526.90
EFT18272	06/12/2021	WESFARMERS KLEENHEAT GAS P/L	FACILITY FEE-GAS CYLINDERS	171.60
EFT18273	06/12/2021	NINGHAN SPRAYING & AG SERVICES	CARAVAN PARK VOUCHERS	40.00

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Chq/EFT	Date	Name	Description	Amount
EFT18274	06/12/2021	PARKER BLACK & FORREST PTY LTD	NOVEMBER SUPPLIES	358.60
EFT18275	06/12/2021	KTY ELECTRICAL SERVICES	NOVEMBER REPAIRS	911.16
EFT18276	06/12/2021	BENCUBBIN NEWS & POST	POSTAGE 15.11.21-19.11.21	155.98
EFT18277	06/12/2021	BEACON COUNTRY CLUB INC.	CARAVAN PARK VOUCHERS	450.00
EFT18278	06/12/2021	WINC AUSTRALIA PTY LTD	NOVEMBER SUPPLIES	265.05
EFT18279	06/12/2021	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESLB 2ND QTR CONTRIBUTION	12856.80
EFT18280	06/12/2021	ICS CARPENTRY	BILLIBURNING ROCK RESERVE	42974.25
EFT18281	06/12/2021	NEWROC	LG NEWROC DINNER	670.00
EFT18282	06/12/2021	REBECCA WATSON	REIMBURSEMENT	393.28
EFT18283	06/12/2021	HILLS FIRE EQUIPMENT SERVICE	FIRE EXTINGUISHERS	211.20
EFT18284	06/12/2021	NAUGHTY BUGS PEST CONTROL	PEST CONTROL	155.00
EFT18285	06/12/2021	LANDGATE	COUNTRY URBAN UV REVALUATION 2020/21 (ACTUALLY FROM JUNE21)	289.64
EFT18286	06/12/2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ELEARNING ENROLMENT	195.00
EFT18287	06/12/2021	BENCUBBIN AG SUPPLIES	NOVEMBER SUPPLIES	27.50
EFT18288	06/12/2021	CR IC SANDERS	MEETING FEES & ALLOWANCES 20.10.21-16.11.21	493.18
EFT18289	06/12/2021	BOB WADDELL & ASSOCIATES PTY LTD	VARIOUS ACCOUNTING SUPPORT	1914.00
EFT18290	06/12/2021	KC SALES	CARAVAN PARK VOUCHERS	200.00
EFT18291	06/12/2021	LO-GO APPOINTMENTS	CONTRACT SERVICES	4594.65
EFT18292	06/12/2021	PALM PLUMBING	NOVEMBER REPAIRS	3376.14
EFT18293	06/12/2021	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11.12.21-10.1.22	550.00
EFT18294	06/12/2021	ABSOLUTELY ALL ELECTRICAL	NOVEMBER REPAIRS	755.92
EFT18295	06/12/2021	AVON VALLEY TOYOTA	SERVICE & PUNCTURE REPAIR	503.06
EFT18296	06/12/2021	NOVUS AUTOGLASS	NOVEMBER REPAIRS	1883.34
EFT18297	06/12/2021	INTERFIRE AGENCIES	PROTECTIVE CLOTHING	55.11
EFT18298	06/12/2021	BERRY BOWLING SYSTEMS PTY LTD	UPGRADE OF BEACON BOWLING GREEN	87265.20
EFT18299	06/12/2021	SB GRIMMER & CE JACKSON T/A QI CONSULTING	CONSULTING FEE	660.00

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Chq/EFT	Date	Name	Description	Amount
EFT18300	06/12/2021	CONTRACT AQUATIC SERVICES	MONTHLY CONTRACT FEE-NOVEMBER21	33412.50
EFT18301	06/12/2021	BRICK AND MORTAR RESTORATION	WORKS-BENCUBBIN HALL	4419.25
EFT18302	07/12/2021	EASTERN HILLS SAWS & MOWERS PTY LTD	OCTOBER REPAIRS (INVOICE ONLY RECEIVED 24.11.21)	90.00
EFT18303	07/12/2021	NINGHAN SPRAYING & AG SERVICES	NOVEMBER SUPPLIES	871.87
EFT18304	07/12/2021	KTY ELECTRICAL SERVICES	NOVEMBER REPAIRS	675.18
EFT18305	07/12/2021	BENCUBBIN TRUCK N AUTO'S	NOVEMBER SUPPLIES	60.00
EFT18306	07/12/2021	BENCUBBIN AG SUPPLIES	NOVEMBER SUPPLIES	808.50
EFT18307	07/12/2021	CORSIGN WA PTY LTD	NOVEMBER SUPPLIES	5219.50
EFT18308	07/12/2021	GREAT SOUTHERN FUELS	DIESEL	17757.49
EFT18309	07/12/2021	MARTY GRANT BULLDOZING	PUSH GRAVEL	34798.50
EFT18310	07/12/2021	INSTANT WEIGHING	PRINTER ROLLS	52.80
EFT18311	07/12/2021	FULTON HOGAN INDUSTRIES PTY LTD	BITUMAN SURFACING	347596.50
EFT18312	07/12/2021	SCUD AG SUPPLIES	NOVEMBER SUPPLIES	542.25
EFT18313	08/12/2021	SYNERGY	UTILITY CHARGES 21.10.21-17.11.21	860.05
EFT18314		TRUST PAYMENT BELOW		
EFT18315	10/12/2021	BOC GASES	GAS CYCLINDERS	41.91
EFT18316	10/12/2021	EASTERN HILLS SAWS & MOWERS PTY LTD	NOVEMBER SUPPLIES	44.20
EFT18317	10/12/2021	STEWART & HEATON CLOTHING CO PTY LTD	PROTECTIVE CLOTHING	508.53
EFT18318	10/12/2021	NINGHAN SPRAYING & AG SERVICES	DECEMBER SUPPLIES	31.75
EFT18319	10/12/2021	KTY ELECTRICAL SERVICES	DECEMBER REPAIRS	582.01
EFT18320	10/12/2021	BENCUBBIN NEWS & POST	STAFF VOUCHERS	190.06
EFT18321	10/12/2021	WESTERN AUSTRALIAN ELECTORAL COMMISSION	ELECTION EXPENSES-2021 ORDINARY ELECTION	5421.84
EFT18322	10/12/2021	BENCUBBIN BULK HAULIERS	TRANSPORT ROLLERS	445.50
EFT18323	10/12/2021	WINC AUSTRALIA PTY LTD	DECEMBER SUPPLIES	54.81
EFT18324	10/12/2021	ICS CARPENTRY	WADDOURING DAM-ENVIROLOO	13046.00
EFT18325	10/12/2021	WA DISTRIBUTORS PTY LTD-ALL-WAYS FOODS	NOVEMBER SUPPLIES	845.00
EFT18326	10/12/2021	BENCUBBIN TRUCK N AUTO'S	NOVEMBER SUPPLIES	5139.37
EFT18327	10/12/2021	CIVIC LEGAL	PROFESSIONAL FEES	5500.00
EFT18328	10/12/2021	HILLS FIRE EQUIPMENT SERVICE	SERVICE FIRE EQUIPMENT	2577.30

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Chq/EFT	Date	Name	Description	Amount
EFT18329	10/12/2021	HERSEY'S SAFETY PTY LTD	NOVEMBER SUPPLIES	544.74
EFT18330	10/12/2021	BENCUBBIN AG SUPPLIES	NOVEMBER SUPPLIES	526.48
EFT18331	10/12/2021	WREN OIL	OIL WASTE DISPOSAL (INVOICE RECEIVED 6.12.21)	16.50
EFT18332	10/12/2021	R B MOTORS	NOVEMBER REPAIRS	455.00
EFT18333	10/12/2021	ORBIT HEALTH & FITNESS SOLUTIONS	ON SITE SERVICE AND SAFETY AUDIT (INVOICE ACTUALLY FROM SEPTEMBER BUT ONLY RECEIVED 8.12.21)	654.50
EFT18334	10/12/2021	KOORDA COMMUNITY RESOURCE CENTRE	ADVERTISING	150.00
EFT18335	10/12/2021	BEACON PRIMARY SCHOOL	SPONSORSHIP-ANNUAL AWARD 2021	28.00
EFT18336	10/12/2021	LO-GO APPOINTMENTS	CONTRACT SERVICES	5773.46
EFT18337	10/12/2021	SANDPRINTS	PHOTOGRAPHS FOR PROMOTION	2000.00
EFT18338	10/12/2021	MARKET CREATIONS T/A INTEGRATED ICT	COMPUTER SERVICES	2345.20
EFT18339	10/12/2021	SOUTHERN CROSS AUSTEREO PTY LTD	ADVERTISING-AROUND THE TOWNS-NOVEMBER21	99.00
EFT18340	10/12/2021	COMFORT STYLE MERREDIN	DECEMBER SUPPLIES	459.00
EFT18341	10/12/2021	TOLL TRANSPORT PTY LTD	FREIGHT-NOVEMBER21	537.50
EFT18342	10/12/2021	DELIGHTFUL BAKES & CATERING	CATERING	1731.00
EFT18343	10/12/2021	KIM PARKS	HR ASSISTANCE	1480.00
EFT18344	10/12/2021	MARKET CREATIONS AGENCY	LETTERHEADS	473.00
EFT18345	10/12/2021	REDFISH TECHNOLOGIES	INSTALLATION OF VIDEO CONFERENCING EQUIPMENT	17685.25
EFT18346	10/12/2021	HAMES SHARLEY	REVIEW OF SHIRE LOCAL PLANNING SCHEME	4708.00
EFT18347	10/12/2021	TMSW PTY LTD ATF TMSW UNIT TRUST T/AS TRAFFIC FORCE	SUPPLY TRAFFIC MANAGEMENT PLAN	4540.80
EFT18348	14/12/2021	BENDIGO BANK	NOVEMBER SUPPLIES	5918.18
EFT18349	14/12/2021	AVON WASTE	RUBBISH COLLECTION-NOVEMBER21	5931.68
EFT18350	14/12/2021	NEWTRAVEL INC	COUNCIL CONTRIBUTION 2021/22	7900.00
EFT18351	14/12/2021	BEACON CO-OPERATIVE LTD	CARAVAN PARK VOUCHERS	280.00
EFT18352	14/12/2021	BENCUBBIN COMMUNITY RESOURCE CENTRE	CARAVAN PARK VOUCHER	10.00

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Chq/EFT	Date	Name	Description	Amount
EFT18353	14/12/2021	REFUEL AUSTRALIA	MONTHLY CARD FEE	6.38
EFT18354	14/12/2021	GREAT SOUTHERN FUELS	FUEL-NOVEMBER21	3580.89
EFT18355	14/12/2021	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY COSTS-1043	4074.50
EFT18356	14/12/2021	AVON VALLEY TOYOTA	PUNCTURE REPAIR	44.00
EFT18357	20/12/2021	EASISALARY	PAYROLL DEDUCTIONS	396.17
EFT18358	20/12/2021	TELSTRA	UTILITY CHARGES-NOVEMBER21	3088.20
EFT18359	20/12/2021	WESTRAC PTY LTD	DECEMBER SUPPLIES	155.54
EFT18360	20/12/2021	NINGHAN SPRAYING & AG SERVICES	DECEMBER SUPPLIES	51.44
EFT18361	20/12/2021	MUKA MATTERS	ADVERTISING	150.00
EFT18362	20/12/2021	BENCUBBIN NEWS & POST	POSTAGE 6.12.21-10.12.21	11.86
EFT18363	20/12/2021	ICS CARPENTRY	DECEMBER REPAIRS	2552.00
EFT18364	20/12/2021	WA DISTRIBUTORS PTY LTD-ALL-WAYS FOODS	DECEMBER SUPPLIES	177.30
EFT18365	20/12/2021	BENCUBBIN PRIMARY SCHOOL	ARTS AWARD 2021	25.00
EFT18366	20/12/2021	THE WORKWEAR GROUP PTY LTD	UNIFORMS-L.SCARI	184.35
EFT18367	20/12/2021	BENCUBBIN TRUCK N AUTO'S	DECEMBER SUPPLIES	4518.73
EFT18368	20/12/2021	LANDGATE	MINING TENEMENTS CHARGEABLE 17.2.21-24.3.21 (ACTUALLY MARCH INVOICE-NOT RECEIVED UNTIL 14.12.21)	40.60
EFT18369	20/12/2021	CUTTING EDGES EQUIPMENT PARTS	DECEMBER SUPPLIES	244.86
EFT18370	20/12/2021	BENCUBBIN AG SUPPLIES	DECEMBER SUPPLIES	21.01
EFT18371	20/12/2021	ECHELON AUSTRALIA PTY LTD	REGIONAL RISK CO-ORDINATOR PROGRAM 2021/22-1ST INSTALMENT	3176.04
EFT18372	20/12/2021	MAJOR MOTORS	NOVEMBER SUPPLIES	612.02
EFT18373	20/12/2021	KC SALES	CARAVAN PARK & STAFF VOUCHERS	425.00
EFT18374	20/12/2021	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11.1.22-10.2.22	550.00
EFT18375	20/12/2021	WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES	334.13
EFT18376	20/12/2021	JAMES BOYD	REIMBURSEMENT FOR UNIFORM	84.00
EFT18377	20/12/2021	SALLY J DESIGN	DESIGN & REVISION ON BROCHURES	225.50
EFT18378	20/12/2021	TOLL TRANSPORT PTY LTD	FREIGHT-DECEMBER21	45.42
EFT18379	20/12/2021	FIRE & SLICE MOBILE PIZZA	CATERING-CHRISTMAS TREE EVENT	1380.00

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Chq/EFT	Date	Name	Description	Amount
EFT18380	20/12/2021	MCKAY PLUMBING & GAS PTY LTD	DECEMBER REPAIRS	2079.00
EFT18381	21/12/2021	ICS CARPENTRY	DECEMBER REPAIRS	44000.00
EFT18382	21/12/2021	BENCUBBIN TRUCK N AUTO'S	DECEMBER REPAIRS	720.95
EFT18383	21/12/2021	HOWARD PORTER	SIDE TIPPER	109058.00
EFT18384	21/12/2021	DA GILLETT & CO	GRAVEL	9591.45
EFT18385	21/12/2021	BENCUBBIN AG SUPPLIES	DECEMBER SUPPLIES	605.00
EFT18386	21/12/2021	LO-GO APPOINTMENTS	CONTRACT SERVICES	3253.45
EFT18387	21/12/2021	HANDS ON THERAPEUTIC MASSAGE	STAFF VOUCHERS	75.00
EFT18388	21/12/2021	KOMATSU AUSTRALIA PTY LTD	DECEMBER REPAIRS	9664.78
EFT18389	21/12/2021	BERRY BOWLING SYSTEMS PTY LTD	UPGRADE OF BEACON BOWLING GREEN	23799.60
EFT18390	21/12/2021	BOSSHEALTH GROUP PTY LTD	ENVIRONMENTAL HEALTH SERVICE- DECEMBER21	2475.00
EFT18391	21/12/2021	LANGE CONSULTING & SOFTWARE	ASSISTING WITH TENDER PROCESS- WELBUNGIN FIRE SHED	3725.00
EFT18392		TRUST PAYMENT BELOW		
EFT18393	23/12/2021	SYNERGY	STREETLIGHTS 25.10.21-24.11.21	2015.50
EFT18394	23/12/2021	SYNERGY	UTILITY CHARGES 11.9.21-30.11.21	127.70
EFT18395	30/12/2021	SYNERGY	UTILITY CHARGES 10.11.21-7.12.21	1343.58
EFT18396- EFT18441		JANUARY PAYMENTS		
EFT18442	22/12/2021	PERKBOX AUSTRALIA	STANDARD L&W BUNDLE	176.22
DD10757.1	01/12/2021	AWARE SUPER	PAYROLL DEDUCTIONS	5791.52
DD10757.2	01/12/2021	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	723.85
DD10757.3	01/12/2021	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	248.74
DD10757.4	01/12/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	558.06
DD10757.5	01/12/2021	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	95.79
DD10757.6	01/12/2021	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	625.02
DD10757.7	01/12/2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	219.19
DD10757.8	01/12/2021	IOOF	SUPERANNUATION CONTRIBUTIONS	197.81
DD10776.1	15/12/2021	AWARE SUPER	PAYROLL DEDUCTIONS	5574.27

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Chq/EFT	Date	Name	Description	Amount
DD10776.2	15/12/2021	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	407.92
DD10776.3	15/12/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	377.26
DD10776.4	15/12/2021	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	252.10
DD10776.5	15/12/2021	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	96.84
DD10776.6	15/12/2021	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	625.02
DD10776.7	15/12/2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	219.19
DD10776.8	15/12/2021	IOOF	SUPERANNUATION CONTRIBUTIONS	197.81
DD10783.1	29/12/2021	AWARE SUPER	PAYROLL DEDUCTIONS	5563.25
DD10783.2	29/12/2021	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	423.40
DD10783.3	29/12/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	553.57
DD10783.4	29/12/2021	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	248.34
DD10783.5	29/12/2021	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	95.79
DD10783.6	29/12/2021	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	625.03
DD10783.7	29/12/2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	219.19
DD10783.8	29/12/2021	IOOF	SUPERANNUATION CONTRIBUTIONS	197.81
				973,090.75

2. Trust

Chq/EFT	Date	Name	Description	Amount
EFT18314	09/12/2021	ELLIE O'GRADY	REFUND GYM KEY BOND	10.00
EFT18392	31/12/2021	DEPARTMENT OF TRANSPORT	MMSO20211217	12661.20
				12,671.20

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3. Mastercard

Details	Amount
Parking-Sat hearing	18.00
J.Nuttall-Lg conference	495.88
J.Nuttall-Lg conference	34.41
Little hotelier	81.95
Little hotelier	81.95
Parking-Sat hearing	18.00
Zoom-November	23.09
Bank fees	4.00
92l storage container clear	30.73
92l storage container clear	30.73
92l storage container clear	30.74
Insert binder a4 2 d-ring 25mm white	8.97
Delivery	1.49
Delivery	1.49
Delivery	1.49
Delivery	1.48
Bank fees	4.00
T.McLennan-Lg conference	495.88
T.McLennan-Lg conference	271.22
Farewell gift-M.Bauer	39.95
T.McLennan-Lg conference	250.98
Farewell gift-M.Bauer	19.99
Bank fees	4.00
Online workshop-S.Moug	20.00
Seek-road maintenance position	313.50
Farewell gift-C.Bell	69.95
Ice-farewell M.Bauer	9.00
Catering-M.Bauer farewell	138.50
Seek-family day care educator	280.50
2 swings	105.69
Notice board	545.26

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Wall mounted ashtrays	935.31
Return-Membership C Bell	-94.98
Seek-Lh parks and gardens	302.50
Trolley	79.00
Storage container	30.00
Funnels	6.00
Rubber mat	104.00
Rubber mat	16.00
Rubber mat	8.00
Rubber mat	8.00
Delivery	6.40
Delivery	6.40
Delivery	6.40
Delivery	6.40
Delivery	6.40
Quilt	565.55
Curtains and rods	489.98
Bank fees	4.00
	5918.18

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **8 February 2022**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

 John Nuttall
 Chief Executive Officer

 Chairperson Initial

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Consultation:

Tanika McLennan – Finance and Administration Manager

Statutory Environment:

Financial Management Regulations and the Local Government Act 1995

Relevant Plans and Policy:

Nil

Financial Implications:

An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

Nil

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2022/1-009 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the Accounts Listed

<i>Municipal Fund</i>	\$	973,090.75
<i>Trust Fund</i>	\$	12,671.20
<i>Mastercard</i>	\$	<u>5918.18</u>
<i>Total</i>	\$	991,680.13

Be endorsed.

Moved Cr SR Putt

Seconded Cr LN Gobbart

Carried 7/0

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12.4.2 Accounts Paid to 31 January 2022

File No: 4.0458
Location/Address: N/A
Name of Applicant: Nil
Name of Owner: N/A
Author: Sandy Wyatt – Finance Officer
Attachments: Nil
Declaration of Interest: Nil
Voting Requirements: Simple Majority
Previously Considered: Nil

Background:

Following is a List of Accounts submitted to Council on Tuesday 8 February 2022 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
EFT18396	14/01/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	HEADS OF AGENCIES BREAKFAST-T.SACHSE (INVOICE FROM 30.9.21 NOT RECEIVED UNTIL JANUARY)	65.00
EFT18397	14/01/2022	KUNUNOPPIN MEDICAL PRACTICE	HEPATITIS A&B VACCINE	388.65
EFT18398	14/01/2022	EASISALARY	PAYROLL DEDUCTIONS	792.34
EFT18399	14/01/2022	PERTH BAND BOOKINGS	MUSIC-AUSTRALIA DAY AT BEACON	1300.00
EFT18400	14/01/2022	SHIRE OF MT MARSHALL	ACCOMMODATION-N.PARKER-LOGO	7433.95
EFT18401		TRUST PAYMENT BELOW		
EFT18402	07/01/2022	SYNERGY	UTILITY CHARGES 16.10.21-14.12.21	130.14
EFT18403	10/01/2022	SYNERGY	UTILITY CHARGES 18.11.21-15.12.21	647.96
EFT18404	19/01/2022	AVON WASTE	RUBBISH COLLECTION-DECEMBER21	5198.48

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Chq/EFT	Date	Name	Description	Amount
EFT18405	19/01/2022	BOC GASES	GAS CYLINDERS	43.32
EFT18406	19/01/2022	STEWART & HEATON CLOTHING CO PTY LTD	PROTECTIVE CLOTHING	142.45
EFT18407	19/01/2022	NINGHAN SPRAYING & AG SERVICES	DECEMBER SUPPLIES	405.59
EFT18408	19/01/2022	KTY ELECTRICAL SERVICES	DECEMBER REPAIRS	275.00
EFT18409	19/01/2022	SHIRE OF TRAYNING	DOCTORS HOUSE RENT 2.11.21-30.11.21 & DOCTORS VEHICLE EXPENSES-NOV21	1031.22
EFT18410	19/01/2022	BENCUBBIN NEWS & POST	NEWSPAPERS-DECEMBER21	65.78
EFT18411	19/01/2022	ICS CARPENTRY	DECEMBER REPAIRS	12364.00
EFT18412	19/01/2022	BENCUBBIN TRUCK N AUTO'S	DECEMBER SUPPLIES	590.00
EFT18413	19/01/2022	CIVIC LEGAL	PROFESSIONAL FEES	3939.38
EFT18414	19/01/2022	NAUGHTY BUGS PEST CONTROL	PEST CONTROL	6889.00
EFT18415	19/01/2022	BENCUBBIN AG SUPPLIES	VOUCHERS	30.00
EFT18416	19/01/2022	REFUEL AUSTRALIA	MONTHLY CARD FEE	6.38
EFT18417	19/01/2022	DEPARTMENT OF MINES,INDUSTRY REGULATION AND SAFETY (DMIRS)	BUILDING SERVICES LEVY	113.30
EFT18418	19/01/2022	CORSIGN WA PTY LTD	DECEMBER SUPPLIES	2996.40
EFT18419	19/01/2022	CR IC SANDERS	MEETING FEES & ALLOWANCES 17.11.21- 21.12.21	493.18
EFT18420	19/01/2022	GREAT SOUTHERN FUELS	DIESEL	13648.40
EFT18421	19/01/2022	NADINE RICHMOND	REIMBURSEMENT-UNIFORMS	120.00
EFT18422	19/01/2022	MARTY GRANT BULLDOZING	PUSH GRAVEL	17022.50
EFT18423	19/01/2022	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY COSTS-1043	445.50
EFT18424	19/01/2022	LO-GO APPOINTMENTS	CONTRACT SERVICES	4896.93
EFT18425	19/01/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES 2.12.21 & 16.12.21	467.50
EFT18426	19/01/2022	MARKET CREATIONS T/A INTEGRATED ICT	COMPUTER SERVICES	2344.67
EFT18427	19/01/2022	CR ARC SACHSE	MEETING FEES & ALLOWANCES 17.11.21- 21.12.21	1756.43
EFT18428	19/01/2022	CR NICK GILLETT	MEETING FEES & ALLOWANCES 17.11.21- 21.12.21	721.40
EFT18429	19/01/2022	CR STUART PUTT	MEETING FEES & ALLOWANCES 17.11.21- 21.12.21	493.18

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Chq/EFT	Date	Name	Description	Amount
EFT18430	19/01/2022	LEEANNE NOLA GOBBART	MEETING FEES & ALLOWANCES 17.11.21-21.12.21	523.75
EFT18431	19/01/2022	TOLL TRANSPORT PTY LTD	FREIGHT-DECEMBER21	140.47
EFT18432	19/01/2022	THE BENCUBBIN SHOP	VOUCHERS	460.00
EFT18433	19/01/2022	SCUD AG SUPPLIES	DECEMBER SUPPLIES	262.52
EFT18434	19/01/2022	SOUTHERN CROSS CRANE HIRE T/A BERRIDGE CRANE COMPANY PTY LTD	ADVERTISING	99.00
EFT18435	19/01/2022	BRICK AND MORTAR RESTORATION	WORKS-BENCUBBIN HALL	5094.61
EFT18436	19/01/2022	CR MEGAN BEAGLEY	MEETING FEES & ALLOWANCES 17.11.21-21.12.21	493.18
EFT18437	12/01/2022	SYNERGY	UTILITY CHARGES 16.10.21-15.12.21	829.72
EFT18438	14/01/2022	SYNERGY	UTILITY CHARGES 20.10.21-21.12.21	306.65
EFT18439	11/01/2022	SYNERGY	UTILITY CHARGES 16.10.21-15.12.21	5743.92
EFT18440	14/01/2022	BENDIGO BANK	DECEMBER SUPPLIES	1903.48
EFT18441	20/01/2022	AUSTRALIAN TAXATION OFFICE	BAS-DECEMBER21	5591.00
Eft18442		DECEMBER PAYMENT		
EFT18443	24/01/2022	WA TREASURY CORPORATION	GOVERNMENT GUARANTEE FEE FOR PERIOD ENDING 31.12.21	3517.06
EFT18444	25/01/2022	SYNERGY	STREETLIGHTS 25.11.21-24.12.21	1950.44
EFT18445	25/01/2022	SYNERGY	UTILITY CHARGES 2.11.21-3.1.22	4237.96
EFT18446	04/01/2022	CRISP WIRELESS PTY LTD	MONTHLY INTERNET SUBSCRIPTION-3 SERVICES	526.90
EFT18447	28/01/2022	TELSTRA	UTILITY CHARGES-DECEMBER21	2264.74
EFT18448	28/01/2022	SHIRE OF MT MARSHALL	HIRE OF BEACON BUS FOR SWIMMING LESSONS	836.05
EFT18449	28/01/2022	STATE LIBRARY OF WA	FREIGHT CHARGES 2021	163.72
EFT18450	28/01/2022	MT MARSHALL & DISTRICTS AGRICULTURAL SOCIETY	ANNUAL CONTRIBUTION TOWARDS MT MARSHALL COMMUNITY SHOW 2022	8250.00
EFT18451	28/01/2022	BEACON CO-OPERATIVE LTD	VOUCHERS	520.00
EFT18452	28/01/2022	DIELECTRIC SECURITY SYSTEMS	MONITORING FEES 1.2.22-30.4.22	101.20
EFT18453	28/01/2022	ICS CARPENTRY	JANUARY REPAIRS	158.95
EFT18454	28/01/2022	BENCUBBIN TRUCK N AUTO'S	JANUARY SUPPLIES	22.50

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Chq/EFT	Date	Name	Description	Amount
EFT18455	28/01/2022	KUNUNOPPIN MEDICAL PRACTICE	HEPATITIS A&B VACCINE	129.55
EFT18456	28/01/2022	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11.2.22-10.3.22	550.00
EFT18457	28/01/2022	ONE MUSIC AUSTRALIA	MUSIC LICENCE 1.1.22-31.3.22	86.31
EFT18458	28/01/2022	MCKAY PLUMBING & GAS PTY LTD	JANUARY REPAIRS	9244.40
EFT18459	28/01/2022	PREMIUM PUBLISHERS	ADVERTISING	2641.10
EFT18460		TRUST PAYMENT BELOW		
DD10790.1	12/01/2022	AWARE SUPER	PAYROLL DEDUCTIONS	5830.59
DD10790.2	12/01/2022	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	419.96
DD10790.3	12/01/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	558.76
DD10790.4	12/01/2022	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	256.58
DD10790.5	12/01/2022	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	96.84
DD10790.6	12/01/2022	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	625.02
DD10790.7	12/01/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	219.19
DD10790.8	12/01/2022	IOOF	SUPERANNUATION CONTRIBUTIONS	197.81
DD10810.1		CANCELLED-NORMAL CREDITOR		
DD10811.1	26/01/2022	AWARE SUPER	PAYROLL DEDUCTIONS	5494.82
DD10811.2	26/01/2022	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	406.39
DD10811.3	26/01/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	618.21
DD10811.4	26/01/2022	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	256.58
DD10811.5	26/01/2022	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	95.79
DD10811.6	26/01/2022	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	625.02
DD10811.7	26/01/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	219.19
DD10811.8	26/01/2022	IOOF	SUPERANNUATION CONTRIBUTIONS	197.81
				160,025.77

2. Trust

Chq/EFT	Date	Name	Description	Amount
EFT18401	17/01/2022	ROB DUFFEY	REFUND GYM KEY BOND	10.00
EFT18460	31/01/2022	DEPARTMENT OF TRANSPORT	MMSO20220112	10927.15
				10,937.15

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3. Mastercard

Details	Amount
Bank fees	4.00
Bank fees	4.00
Drinks for Christmas Party	41.40
Storage containers	53.07
Whiteboard	248.95
Drinks for Christmas Party	34.00
Council beverages-NEWROC	49.00
Burning of refuse prohibition	62.40
Catering-NEWROC Christmas function	166.50
Council snacks	40.64
Brochures	220.00
4g phone & sim bundle	99.00
Bank fees	4.00
Drinks for Christmas Party	95.00
Brochures	510.00
Little hotelier	81.95
Little hotelier	81.95
Hot/cold reusable twin pk	36.93
Frame	20.98
Parking-DLGSC re LG act reform	10.50
Parking-Sat	12.12
Zoom-December	23.09
Bank fees	4.00
	1903.48

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This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **8 February 2022**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

John Nuttall
Chief Executive Officer

Consultation:

Tanika McLennan – Finance and Administration Manager

Statutory Environment:

Financial Management Regulations and the Local Government Act 1995

Relevant Plans and Policy:

Nil

Financial Implications:

An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

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Comment:

Nil

2022/1-010 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the Accounts Listed

<i>Municipal Fund</i>	\$	160,025.77
<i>Trust Fund</i>	\$	10,937.15
<i>Mastercard</i>	\$	<u>1903.48</u>
<i>Total</i>	\$	172,866.40

Be endorsed.

Moved Cr LN Gobbart

Seconded Cr SR Putt

Carried 7/0

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12.4.3 Statement of Financial Activity to 31 December 2021

File No:	4.0458
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Tanika McLennan – Finance & Admin Manager
Attachments:	12.4.3 – Statement of Financial Activity to 31 December 2021
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

Relevant Plans and Policy:

Nil

Financial Implications:

The statement presented to Council is the most up to date information on its current financial position.

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

Nil

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2022/1-011 OFFICER RECOMMENDATION / COUNCIL DECISION:

The Statement of Financial Activity for the month ending 31 December 2021 be endorsed.

Moved Cr SR Putt

Seconded Cr MR Beagley

Carried 7/0

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12.4.4 Budget Review – December 2021

File No:	4.0166
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Tanika McLennan – Finance & Admin Manager
Attachments:	12.4.4 – Budget Review December 2021
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Previously Considered:	Nil

Background:

The *Local Government Act 1995* requires a local government to prepare a review of the Approved Budget each year for consideration by Council.

The purpose of this review is to ensure the Shire is on track to achieve the objectives outlined in the adopted budget and to make any adjustments as required as a result of actual events unfolding.

Consultation:

John Nuttall – Chief Executive Officer
Aaron Wootton – Works Supervisor
Rebecca Watson – Community Development Officer
Sarah Moug – Economic Development Officer

Statutory Environment:

Local Govt. Act 1995 section 6.2 and *Financial Management Regulations 33A*
33A. Review of budget

(1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.

(2A) The review of an annual budget for a financial year must —

(a) consider the local government’s financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and

(b) consider the local government’s financial position as at the date of the review; and

(c) review the outcomes for the end of that financial year that are forecast in the budget.

(2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.

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(3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

*Absolute majority required.

(4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Relevant Plans and Policy:

Nil

Financial Implications:

Nil. Budget review shows expected variations but does not request any changes to the budget.

Risk Assessment:

Breach of Local Govt. Act 1995 section 6.2 and Financial Management Regulations 33A

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

Whilst the Financial Management Regulations allow for the Budget Review to be presented up until 31 March each year, it is considered that this information is starting to lose its relevance by this time and therefore, the six monthly budget review has been prepared and is attached at **12.4.4**. All projected variances which meet Council's reporting threshold of \$5,000 or 10% have been shown. The review shows a projected surplus of \$35,883.74 and as such, the Shire is on track to finish the year in a slightly better position than budgeted.

2022/1-012 OFFICER RECOMMENDATION / COUNCIL DECISION

That the Budget Review document for the period ending 31 December 2021 be accepted as presented.

***Moved Cr NR Gillett
Absolute Majority***

Seconded Cr LN Gobbart

Carried 7/0

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12.5 Community Development Officer

Nil

12.6 Regulatory Officer

Nil

12.7 Development

Nil

12.8 Environmental Health Officer

Nil

13.0 Elected Members' Motions of Which Previous Notice Has Been Given

Nil

14.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

2022/1-013 OFFICER RECOMMENDATION / COUNCIL DECISION:

Late item 14.1 – Bencubbin Sports Club Request for Long Term Hire of Bencubbin Multipurpose Complex be considered as presented.

Moved Cr SR Putt

Seconded Cr IC Sanders

Carried 7/0

Cr ARC Sachse declared an impartiality interest in item 14.1 being a member of the Bencubbin Sports Club.

Cr SR Putt declared an impartiality interest in item 14.1 being a member of the Bencubbin Sports Club.

Cr NR Gillett declared an impartiality interest in item 14.1 being a member of the Bencubbin Sports Club.

Cr IC Sanders declared an impartiality interest in item 14.1 being a member of the Bencubbin Sports Club.

Cr LN Gobbart declared an impartial interest in item 14.1 as she holds the Treasurer position on the Bencubbin Sports Club Committee.

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14.1 LATE ITEM - Bencubbin Sports Club Request for Long Term Hire of Bencubbin Multi-Purpose Complex

File No:	4.0236, 4.0254
Location/Address:	Bencubbin Multi-Purpose Complex
Name of Applicant:	Bencubbin Sports Club
Name of Owner:	Shire of Mt Marshall
Author:	John Nuttall – Chief Executive Officer
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Recommendation 1 – Simple Majority Recommendation 2 – Absolute Majority
Previously Considered:	Nil

Background:

On the afternoon of Sunday 6 February 2022 an unusual and unfortunate weather occurrence caused significant damage to Bencubbin Sports Club. The damage is of such a magnitude that the Club cannot open and will not be able to open until the damage is repaired.

As the only venue serving alcohol and food (in an evening) the Club is a significantly important venue for the community and travellers. It will be extremely unfortunate if there is no ability to trade for a number of weeks or months.

Mrs Tracy Tranter representing the Sports Club has approached the Shire to request that the Club be able to trade from the Bencubbin Multi-Purpose Complex whilst repairs are being effected. This report seeks Council approval for that request and for Council to consider setting a weekly rate for hire of the Complex.

Consultation:

There have been discussions and requests for more information between the Chief Executive Officer, the Community Development Officer, the Bencubbin Sports Club and various users of the Complex.

Statutory Environment:

Local Government Act 1995

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

* *Absolute majority required.*

Relevant Plans and Policy:

Nil

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Financial Implications:

The current daily rate in the adopted fees and charges for hire of the Function Room, Bar & Kitchen is \$160 (GST Inclusive).

Risk Assessment:

There is a risk that the community will have no venue for the service of alcohol and food in an evening if the request is not granted.

Community & Strategic Objectives:

Community

Deliver programs and services that engage with the wider community and engender community spirit.

Support and maintain facilities that connect people, promote a healthy community and are appropriate for residents.

Comment:

This is a difficult situation for all concerned. The social and service aspects provided by the Sports Club are known and acknowledged. It is important to be able to support the Sports Club to continue to function if possible. However, there are a number of other considerations to be weighed up:

- The Multi-Purpose Complex is a building open to be hired by the community and to that end not well suited to having a permanent tenant.
- The Sports Club would need to transfer their current licence to the Multi-Purpose Complex if they were allowed to trade from there. This would mean the venue was 'permanently licensed'. One of the flow on effects of this is that the venue would then require proof of vaccination checks for all users at all times, which is currently not the case.
- The venue is used by large groups during sports (bowls currently, and soon winter sports) and arrangements would have to be made between all of those groups.
- Any major functions booked there would require the Sports Club to vacate the premises (including emptying the kitchen and bar) which will require a deal of work and co-ordination.
- The cost of operating from the Complex at the current rate of \$160 per day as the Sports Club insurance does not provide cover to make these hire payments.

2022/1-014 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council:

- 1. Grant approval for the Bencubbin Sports Club to use the Bencubbin Multi-Purpose Complex to run club operations; and***
- 2. set a fee for the Bencubbin Sports Club to hire the Multi-Purpose Complex inclusive of Function Room, Bar and Kitchen for \$250 per week (GST Inclusive), effective Monday 14 February 2022.***

***Moved Cr IC Sanders
Absolute Majority***

Seconded Cr TM Gibson

Carried 7/0

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15.0 Next Meeting – Tuesday 15 March 2022 commencing at 3:00pm in Council Chambers, 71 Monger St, Bencubbin

16.0 Closure of Meeting

The Presiding Member thanked everyone for attending and declared the meeting closed at 4.42pm.

These Minutes were confirmed by Council at its Ordinary Meeting held on

Date

Cr ARC Sachse President