



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that an Ordinary Meeting of Council was held on Tuesday 15 March 2022 in Council Chambers, 71 Monger St, Bencubbin commencing at 3:00pm.

Cr ARC Sachse

President

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intentionally**

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John Nuttall
Chief Executive Officer

Chairperson Initial

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 March 2022

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Chairperson Initial

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 March 2022

1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 3.00pm and welcomed all those present.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr ARC Sachse	Councillor/President	3.00-3.44, 3.45-4.35pm
Cr NR Gillett	Councillor/Deputy President	
Cr LN Gobbart	Councillor	
Cr SR Putt	Councillor	
Cr TM Gibson	Councillor	3.00-3.40, 3.45-4.35pm
Cr MR Beagley	Councillor	3.00-3.32, 3.37-4.35pm
Mr John Nuttall	Chief Executive Officer	
Ms Nadine Richmond	Executive Assistant	
Ms Tanika McLennan	Finance and Administration Manager	3.00-4.20pm
Miss Jordan Bairstow	Regulatory Officer	3.00-4.20pm

Apologies

Cr IC Sanders Councillor

3.0 Standing Orders

2022/2-001 COUNCIL DECISION:

That Standing Order number 9.2 - Limitation of Number of Speeches be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr TM Gibson

Seconded Cr SR Putt

Carried 6/0

Chairperson Initial

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4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

The Presiding Member declared public question time open and closed at 3.01pm.

5.0 Applications for Leave of Absence

2022/2-002 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Cr IC Sanders be approved leave from the April 2022 Ordinary Meeting of Council.

Moved Cr MR Beagley

Seconded Cr SR Putt

Carried 6/0

6.0 Declarations of Interest

Cr MR Beagley declared a financial interest in item 11.4.1 being that she is a partner at Hillvale Bus Contractors and an employee of Beacon Co-Operative who have both applied for funding from the Economic Development Grant Fund.

Cr TM Gibson declared an indirect financial interest in item 12.1.4 being that the sole Tenderer for the purchase of 8 Dunne St, Beacon is a close family member.

7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Tuesday 8 February 2022

2022/2-003 OFFICER RECOMMENDATION/COUNCIL DECISION:

That the Minutes of the Ordinary Meeting of Council held on Tuesday 8 February 2022 be confirmed as a true and correct record of proceedings.

Moved Cr SR Putt

Seconded Cr LN Gobbart

Carried 6/0

8.0 Announcements by Presiding Person Without Discussion

Nil

9.0 Report's of Councillors

Chairperson Initial

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 March 2022

9.1 President's Report

Purpose:

This report is prepared by the President to provide Council and the community of Mt Marshall with information about activities undertaken.

Comment:

The President represented the Shire at the following meetings and training opportunities from 9 February 2022 to 15 March 2022.

- 14/02/2022 WALGA Great Eastern Country Zone (GECZ) Meeting, Microsoft Teams, with CEO John Nuttall.
- 15/02/2022 Shire of Mt Marshall Local Emergency Management Committee (LEMC) Meeting, Council Chambers, with CEO John Nuttall, Community Development Officer Rebecca Watson and other Committee members.
- 16/02/2022 Shire of Mt Marshall Facilities and Services Community Meeting, Beacon CWA, with CEO John Nuttall, Community Development Officer Rebecca Watson and other Committee members.
- 1/03/2022 Shire of Mt Marshall Audit Committee Meeting, Council Chambers, with Deputy President Cr Nick Gillett, Cr Stuart Putt, CEO John Nuttall, Finance, Administration Officer Tanika McLennan and Representatives of the Office of the Auditor General and Audit Partners Australia.
- 2/03/2022 WALGA State Council Strategic Forum, Microsoft Teams.
WALGA State Council Meeting, Microsoft Teams.
- 3/03/2022 North Eastern Wheatbelt Regional Organisation of Councils (NEWROC) and Positive Off Grid Solutions Meeting, Microsoft Teams, with CEO John Nuttall and NEWROC and Positive Off Grid representatives.
- 8/03/2022 Shire of Mt Marshall Corporate Information Session, Shire Chambers, with Deputy President Cr Nick Gillett, Cr Megan Beagley, Cr Leeanne Gobbart, Cr Stuart Putt, Cr Ian Sanders and CEO John Nuttall.
- 9/03/2022 WA Tourism and Regional Development Consultancy Meeting, Zoom, with WA Tourism and Regional Development Consultancy Representative Kylie Whitehead.

9.2 Councillors

Cr MR Beagley – NEWTravel Meeting on 24 February, 2022

10.0 Petitions / Deputations / Presentations / Submissions

Nil.

Chairperson Initial

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11.0 Reports of Committees

11.1 Facilities and Services Committee

11.1.1 Minutes of Facilities and Services Committee Meeting Held 16 February 2022

File No:	4.0514
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	11.1.1 - Minutes of Facilities and Services Committee Meeting held 16 February 2022
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The Shire's Facilities and Services Committee was established at the August 2021 ordinary meeting of Council:

2021/7-003 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council:

1. *Subject to Local Government Act 1995, Section 5.8 establish a new committee to be called 'Facilities and Services Committee'*
2. *Subject to Local Government Act 1995, Section 5.9 direct that the 'Facilities and Services Committee' has the following membership:*
 - *Councillor Representative x2*
 - *Community Representative x4*
3. *Subject to Local Government Act 1995, Section 5.10 resolve that the Councillor representatives on the 'Facilities and Services Working Group' be as follows:*
 - *Cr. ARC Sachse*
 - *Cr. TM Gibson*
4. *Direct that the four community representatives at this time be chosen from the Beacon Community as the initial focus of the committee will be to fulfil Governance & Leadership Item 1 (Work with groups from across the community to address their concerns regarding equity in facilities and services) of the Corporate Business Plan*

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5. *Direct the Chief Executive Officer to present a recommendation to the next Ordinary Council Meeting of the names of Beacon community members to sit on the committee*

Moved Cr SR Putt
Absolute Majority

Seconded Cr TM Gibson

Carried 6/0

The Committee's purpose is to work with groups from across the community to address their concerns regarding equity in facilities and services.

Consultation:

Nil

Statutory Environment:

Local Government Act (1995)

Section 5.8: Establishment of Committees

A local government may establish committees of three (3) or more persons to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

Relevant Plans and Policy:

Nil

Financial Implications:

Nil from this report.

Risk Assessment:

Failure to have Council endorse the minutes of a Council appointed committee would be a breach of the *Local Government Act 1995*.

Community & Strategic Objectives:

Governance and Leadership

Work with groups from across the community to address their concerns regarding equity in facilities and services.

Comment:

The minutes of the Facilities and Services Committee meeting held on Wednesday 16 February 2022 are submitted for Council endorsement. The next meeting is scheduled for Wednesday 18 May 2022.

2022/2-004 OFFICER RECOMMENDATION / COUNCIL DECISION:

The minutes of the Facilities and Services Committee Meeting held 16 February 2022 be endorsed.

Moved Cr SR Putt

Seconded Cr LN Gobbart

Carried 6/0

Chairperson Initial

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11.2 Local Emergency Management Committee

11.2.1 Minutes of the Local Emergency Management Committee Meeting held Tuesday 15 February 2022

File No:	4.0071
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	11.2.1 – Minutes of the Local Emergency Management Committee Meeting held 15 February 2022
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	N/A

Background:

Nil

Consultation:

Nil

Statutory Environment:

Local Government Act (1995)

Section 5.8: Establishment of Committees

A local government may establish committees of three (3) or more persons to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

Relevant Plans and Policy:

Local Emergency Management Arrangements

Financial Implications:

Nil

Risk Assessment:

Emergency Management is a core responsibility of local government and failure to comply with the legislation would find it in breach of the *Local Government Act 1995*.

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Chairperson Initial

Minutes of the Ordinary Meeting of Council
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Comment:

The minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 15 February 2022 are submitted for Council information.

2022/2-005 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

The minutes of the Local Emergency Management Committee meeting held on Tuesday 15 February 2022 be endorsed.

Moved Cr SR Putt

Seconded Cr LN Gobbart

Carried 6/0

Chairperson Initial

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11.3 Audit Committee

11.3.1 Minutes of Meeting Held Tuesday 1 March 2022 and the 2021 Compliance Audit Return

File No:	4.0520, 4.0140
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant 11.3.1a - Minutes of Audit Committee Meeting held 1 March 2022
Attachments:	11.3.1b - 2021 Compliance Audit Return
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The Local Government (Audit) Regulations 1996 require that the Shire carry out a Compliance Audit Return (CAR) for the period 1 January to 31 December each year, and after carrying out the Audit prepare a Compliance Audit Return in a form approved by the Minister.

The Audit Committee is required to review the annual CAR and report to the Council the results of that review prior to adoption of the CAR by Council. The CAR is then to be presented to the Council for adoption and recorded in the minutes of the meeting at which it is adopted.

The Shire's Auditors had prepared a 2022 Audit Planning Summary document which explains their approach to this year's audit and the proposed audit schedule among other things.

Consultation:

Ongoing consultation between Shire staff and the auditors allows the administration to be aware of any legislative changes or requirements set by the Auditor General.

Statutory Environment:

Local Government Act 1995, Section 7

Division 2 — Appointment of auditors
7.2. Audit

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The accounts and annual financial report of a local government for each financial year are required to be audited by an auditor appointed by the local government.

Relevant Plans and Policy:

Nil

Financial Implications:

Nil from this report.

Risk Assessment:

Failure to have Council endorse the minutes of a Council appointed committee would be a breach of the *Local Government Act 1995*. Further there would be the potential of not meeting the statutory guidelines requiring adoption and submission of the annual Compliance Audit Return.

Community & Strategic Objectives:

Governance and Leadership

External audits and reviews confirm compliance with relevant Local Government legislation.

Comment:

The Shire's Audit Committee met on Tuesday 1 March 2022. Along with considering the 2021 Compliance Audit Return, the Committee was briefed by representatives of the Office of the Auditor General and Audit Partners Australia regarding the 2022 financial audit. The Committee was able to ask questions and get a better understanding of what areas require focus during this year's audit as they worked through Audit Partners Australia's audit planning summary document.

The minutes of the Audit Committee meeting held on Tuesday 1 March 2022 and 2021 Compliance Audit Return are submitted for Council endorsement.

2022/2-006 COMMITTEE RECOMMENDATION / COUNCIL DECISION:

That:

- 1. the minutes of the Audit Committee Meeting held 1 March 2022 be endorsed;***
and
- 2. the 2021 Compliance Audit Return be endorsed.***

Moved Cr TM Gibson

Seconded Cr NR Gillett

Carried 6/0

Chairperson Initial

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11.4 Economic Development Grant Fund Committee

Cr MR Beagley declared a financial interest in item 11.4.1 being that she is a Partner of Hillvale Bus Contractors and employee of Beacon Co-Op who have both applied for funding from the Economic Development Grant Fund.

Cr MR Beagley left the meeting at 3.32pm

11.4.1 Economic Development Grant Fund Applications Round 2 – 2021/22 Financial Year & Minutes of Economic Development Grant Fund Committee Meeting held Tuesday 1 March 2022

File No:	4.0512
Location/Address:	N/A
Name of Applicant:	Various
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	11.4.1a – Minutes of Economic Development Grant Fund Committee Meeting Tuesday 1 March 2022 11.4.1b – CS.3.2 Economic Development Grant Fund Policy
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

As part of the Mt Marshall annual budget for 2021/2022, Council continued the Economic Development Fund (EDF) with a total allocation of \$40,000.00. The fund is open twice annually for Community Groups and Businesses to make applications for funding of projects which benefit the community and promote economic development within the Shire of Mt Marshall. The second round saw 2 applications received.

A Council appointed committee met on Tuesday 1 March 2022 to assess the applications. This item presents the applications, and the committee recommendation relating to each application. Also presented with this report are the minutes from the committee meeting.

As the applications contain both financial and sensitive business information it is not appropriate that they are presented as attachments to this item as they would then be open for public inspection. However, Councillors are able to view any and all of the documents in advance of the Council meeting.

Consultation:

Nil

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Statutory Environment:

Nil

Relevant Plans and Policy:

Council adopted Policy CS3.2 (copy attached) relating to this funding.

Financial Implications:

This year Council set aside \$40,000 to the fund, to be awarded over two rounds. \$13,462.00 (inc GST) was awarded in the first round and the Committee is recommending awarding \$5516.00 (ex GST) in this round.

Risk Assessment:

There is a risk that if this funding were not available Council would be requested to fund projects without the necessary scrutiny and need for formal application, assessment and acquittal.

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

The Economic Development Grant Fund Committee met on 1 March 2022 and discussed the two applications at length. The minutes of the meeting are at **attachment 11.4.1a**. It is important to note that it will be a requirement for all grant money recipients to properly acquit the grant funding, and an amount less than awarded may be provided subject to the provision of receipts.

Listed below is information relating to each application and reasons for the committee recommendation.

Beacon Co-Operative

Purchase and installation of 3 refrigeration units to be used on fresh produce, ice cream and other products. Current equipment 15 years old. The Co-Op has lost stock on more than one occasion due to the faulty freezers. A letter of support was provided from the Beacon Progress Association and the successful grant is pending additional funding from the Association. The application was deemed to have community benefits.

Hillvale Bus Contractors

Purchase of a pressure cleaner to clean their buses as current pressure cleaner is starting to wear out. While purchase of equipment has been approved previously, this application was deemed to have more commercial benefits than community benefits. A letter of support was provided by Beacon Central who run wildflower tours, however the Beacon Central generally use the Shire's community buses which don't require exterior cleaning as a condition of hire.

Both applications included in-kind financial contribution which was not considered during deliberations as in-kind contribution cannot contribute to the financial value as per the grant guidelines.

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12.0 Reports of Officers

12.1 Chief Executive Officer

Cr TM Gibson declared an indirect financial interest in item 12.1.4 being that the sole Tenderer for the purchase of 8 Dunne St, Beacon is a family member.

Cr TM Gibson left the meeting at 3.40pm.

12.1.4 Tender MM06.21/22 - Disposal of 8 Dunne St, Beacon

File No:	Tender Register
Location/Address:	8 Dunne St, Beacon
Name of Applicant:	N/A
Name of Owner:	Shire of Mt Marshall
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.4 - Tender Offer from Tamara Linaker
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

In the 2021/22 annual budget Council directed that the property situated at 8 Dunne Street, Beacon be sold by public tender. Accordingly, the property was advertised for tender in the local press in February, with the tender closing at 12 noon on Friday 4 March 2022.

At the time the tender closed one (1) tender had been received (**Attachment 12.1.4a**). At 12.15pm (fifteen minutes after the tender closed) a second tender was received but as it was outside the closing period that tender is not presented to Council.

Consultation:

There has been local public notice of this proposed disposition in both local papers.

Statutory Environment:

Local Government Act 1995

3.58. Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

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- (2) Except as stated in this section, a local government can only dispose of property to —
- (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

Relevant Plans and Policy:

Nil

Financial Implications:

The sale of the property had been included in the annual budget. The budget shows the disposal at \$50,000.

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

Comment:

There was only one tender received within the appropriate timeframe and that is presented to Council for consideration. Given the money that the Shire would have to spend on the property in order to make it available for rent, it is respectfully suggested that Council accepts the offer.

2022/2-008 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council:

- 1. Subject to Section 3.58 (3) Local Government Act 1995, dispose of 8 Dunne Street Beacon by way of sale to Ms Tamara Linaker for the sum of \$30000;***
- 2. Authorise the Chief Executive Officer to complete and append the common seal upon any paperwork necessary to effect the sale; and***
- 3. Upon completion of the sale transfer the proceeds of the sale into the Beacon Accommodation Reserve.***

Moved Cr MR Beagley

Seconded Cr SR Putt

Carried 5/0

Cr ARC Sachse left the meeting at 3.44pm.

Cr TM Gibson and Cr ARC Sachse re-entered the meeting at 3.45pm.

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12.1.5 Corporate Business Plan Quarterly Review – Quarter 3 of 2021-2022

File No:	4.0523
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.5 – Corporate Business Plan 2021-2025 Quarterly Review Document
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

At the Ordinary Council Meeting held in May 2021 the new Corporate Business Plan was adopted. As part of adopting the new plan it was determined that a quarterly review be provided by the administration in order that Council and the community can see what work has or is being undertaken towards the adopted actions.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

A copy of the Corporate Business Plan Priorities with annotations explaining how each action is progressing is provided with this report (**Attachment 12.1.5**)

Financial Implications:

There are no financial implications from the review.

Risk Assessment:

Should the plan not be regularly reviewed there is the potential that actions set by Council will not be undertaken.

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

Comment:

This is the second review of the Corporate Business Plan since it was adopted in May 2021. Council are invited to consider the information provided to understand how each action is progressing.

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2022/2-009 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council receive the Corporate Business Plan Quarterly Review Document for Quarter 3 2021/22.

Moved Cr SR Putt

Seconded Cr NR Gillett

Carried 6/0

Chairperson Initial

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12.2 Works Supervisor

12.2.1 Works Report March 2022

File No:	N/A
Location/Address:	Mt Marshall District
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Aaron Wootton – Works Supervisor
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

In the interest of better communications the following report of activities and tasks carried out by the Shire's works department is provided to Council.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

Comment:

Roads

Scotsman Rd - The contractor will be laying the second coat of bitumen to complete these works from 9 March.

Koorda Bullfinch Rd (East and West) - The contractor will be laying the second coat of bitumen to complete these works from 9 March.

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12.3 Executive Assistant

12.3.3 Status Report – February 2022

File No:	N/A
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	12.3.3 – Status Report February 2022
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The status report is a register of Council resolutions that are allocated to Shire staff for actioning. When staff have progressed or completed any action in relation to Council's decision, comments are provided until the process is completed or superseded by more recent Council resolutions.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

Comment:

In the interest of increased transparency and communication with the community, the status report is provided for information.

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2022/2-011 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

The Status Report for February 2022 be received.

Moved Cr SR Putt

Seconded Cr TM Gibson

Carried 6/0

Chairperson Initial

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12.4 Finance and Administration Manager

12.4.5 Accounts Paid to 28 February 2022

File No: 4.0458
Location/Address: N/A
Name of Applicant: Nil
Name of Owner: N/A
Author: Sandy Wyatt – Finance Officer
Attachments: Nil
Declaration of Interest: Nil
Voting Requirements: Simple Majority
Previously Considered: Nil

Background:

Following is a List of Accounts submitted to Council on Tuesday 15 March 2022 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
69	28/02/2022	BANK FEES - BANK FEES	BANK FEES	233.99
224	03/02/2022	WATER CORPORATION	UTILITY CHARGES 8.11.21-28.2.22	33799.24
225	18/02/2022	WATER CORPORATION	UTILITY CHARGES 22.11.21-31.1.22	381.68
EFT18461	01/02/2022	KTY ELECTRICAL SERVICES	JANUARY REPAIRS	550.00
EFT18462	01/02/2022	BENCUBBIN NEWS & POST	POSTAGE 10.1.22-14.1.22	63.52
EFT18463	01/02/2022	ICS CARPENTRY	JANUARY REPAIRS	14321.45
EFT18464	01/02/2022	WA DISTRIBUTORS PTY LTD-ALL-WAYS FOODS	JANUARY SUPPLIES	650.45

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Chq/EFT	Date	Name	Description	Amount
EFT18465	01/02/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SPEED DISPLAY SIGNS-DELIVERY	78.56
EFT18466	01/02/2022	BENCUBBIN AG SUPPLIES	JANUARY SUPPLIES	463.97
EFT18467	01/02/2022	MARTY GRANT BULLDOZING	PUSH GRAVEL	16368.00
EFT18468	01/02/2022	KC SALES	JANUARY SUPPLIES	38.50
EFT18469	01/02/2022	LO-GO APPOINTMENTS	CONTRACT SERVICES	2839.78
EFT18470	01/02/2022	PALM PLUMBING	JANUARY REPAIRS	3882.62
EFT18471	01/02/2022	QC ULTIMATE CLEAN	CARPET CLEANING	331.05
EFT18472	01/02/2022	KIM PARKS	HR ASSISTANCE	980.00
EFT18473	01/02/2022	GREENFIELD TECHNICAL SERVICES	CONSULTANCY ASSISTING-PENDING DRFAWA CLAIM	785.40
EFT18474		TRUST PAYMENT BELOW		
EFT18475	02/02/2022	EASISALARY	PAYROLL DEDUCTIONS	420.66
EFT18476	02/02/2022	ADRIAN BOND	REIMBURSEMENT-REMAINDER OF GYM MEMBERSHIP	33.80
EFT18477	01/02/2022	CRISP WIRELESS PTY LTD	MONTHLY INTERNET SUBSCRIPTION-3 SERVICES	526.90
EFT18478	02/02/2022	SYNERGY	UTILITY CHARGES 8.12.21-11.1.22	2011.35
EFT18479	03/02/2022	BOC GASES	GAS CYLINDERS	43.32
EFT18480	03/02/2022	STATE LIBRARY OF WA	FREIGHT RECOUP (INVOICE FROM APRIL21 ONLY RECEIVED JANUARY22)	318.91
EFT18481	03/02/2022	STEWART & HEATON CLOTHING CO PTY LTD	PROTECTIVE CLOTHING	580.86
EFT18482	03/02/2022	NINGHAN SPRAYING & AG SERVICES	JANUARY SUPPLIES	61.51
EFT18483	03/02/2022	KTY ELECTRICAL SERVICES	JANUARY REPAIRS	3608.11
EFT18484	03/02/2022	BENCUBBIN NEWS & POST	NEWSPAPERS-JANUARY21	71.46
EFT18485	03/02/2022	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	BOOKING FEE-HALL & COMPLEX	340.00
EFT18486	03/02/2022	WINC AUSTRALIA PTY LTD	JANUARY SUPPLIES	295.64
EFT18487	03/02/2022	ICS CARPENTRY	JANUARY REPAIRS	6600.00
EFT18488	03/02/2022	WA DISTRIBUTORS PTY LTD-ALL-WAYS FOODS	JANUARY SUPPLIES	101.20
EFT18489	03/02/2022	BENCUBBIN TRUCK N AUTO'S	JANUARY REPAIRS	567.90

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Chq/EFT	Date	Name	Description	Amount
EFT18490	03/02/2022	D & D TRANSPORT	FREIGHT-AUGUST21(INVOICE ONLY RECEIVED FEBRUARY22)	597.72
EFT18491	03/02/2022	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE 4.9.21-10.12.21	182.10
EFT18492	03/02/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	CONFLICTS OF INTEREST ELEARNING-CR M.BEAGLEY	214.50
EFT18493	03/02/2022	BENCUBBIN AG SUPPLIES	JANUARY SUPPLIES	398.00
EFT18494	03/02/2022	REFUEL AUSTRALIA	MONTHLY CARD FEE	6.38
EFT18495	03/02/2022	DEPARTMENT OF PLANNING, LANDS & HERITAGE	LEASE FOR FUEL DEPOT 1.1.22-30.6.22	423.50
EFT18496	03/02/2022	CENTRAL WHEATBELT FOOTBALL LEAGUE	2022 CONTRIBUTION TO CWWS EXECUTIVE OFFICER POSITION	2500.00
EFT18497	03/02/2022	CORSIGN WA PTY LTD	SIGNS	1442.10
EFT18498	03/02/2022	GREAT SOUTHERN FUELS	FUEL-JANUARY22	2308.42
EFT18499	03/02/2022	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY COSTS-1043	52.25
EFT18500	03/02/2022	KC SALES	UNIFORM	498.02
EFT18501	03/02/2022	LO-GO APPOINTMENTS	CONTRACT SERVICES	7517.07
EFT18502	03/02/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES 11.1.22 & 28.1.22	561.00
EFT18503	03/02/2022	ECOWATER SERVICES	MAINTENANCE-BIOMAX SYSTEM-229 MURRAY STREET	165.40
EFT18504	03/02/2022	PALM PLUMBING	JANUARY REPAIRS	338.17
EFT18505	03/02/2022	SOUTHERN CROSS AUSTereo PTY LTD	ADVERTISING-AROUND THE TOWNS- DECEMBER21	198.00
EFT18506	03/02/2022	JAMES BOYD	REIMBURSEMENT FOR WORK BOOTS	191.95
EFT18507	03/02/2022	AUSTRALIA POST	POSTAGE-FLYER DROP FOR AUSTRALIA DAY	48.45
EFT18508	03/02/2022	TOLL TRANSPORT PTY LTD	FREIGHT-JANUARY22	33.22
EFT18509	03/02/2022	ERIKA EDIS	REIMBURSEMENT FOR TRAINING & STATIONARY SUPPLIES	1053.12
EFT18510	03/02/2022	JUEL ENTERPRISES PTY LTD-STIRLING ASPHALT	ASPHALT	67399.20
EFT18511		TRUST PAYMENT BELOW		

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Chq/EFT	Date	Name	Description	Amount
EFT18512	08/02/2022	AVON VALLEY TOYOTA	PRADO	1084.43
EFT18513		TRUST PAYMENT BELOW		
EFT18514	14/02/2022	EASISALARY	PAYROLL DEDUCTIONS	420.66
EFT18515	08/02/2022	SYNERGY	UTILITY CHARGES 14.12.21-11.1.22	368.58
EFT18516	10/02/2022	SYNERGY	UTILITY CHARGES 16.12.21-19.1.22	748.28
EFT18517	18/02/2022	TELSTRA	UTILITY CHARGES-JANUARY22	1682.89
EFT18518	18/02/2022	SHIRE OF MT MARSHALL	ACCOMMODATION-BAND FOR AUSTRALIA DAY	99.00
EFT18519	18/02/2022	AVON WASTE	RUBBISH COLLECTION-JANUARY22	5931.68
EFT18520	18/02/2022	NINGHAN SPRAYING & AG SERVICES	FEBRUARY SUPPLIES	267.56
EFT18521	18/02/2022	KTY ELECTRICAL SERVICES	FEBRUARY REPAIRS	1461.26
EFT18522	18/02/2022	SHIRE OF TRAYNING	DOCTORS HOUSE RENT 1.12.21-5.1.22 & DOCTORS VEHICLE EXPENSES-DEC21	2227.44
EFT18523	18/02/2022	BENCUBBIN NEWS & POST	POSTAGE 31.1.22-4.2.22	70.11
EFT18524	18/02/2022	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	CONTRIBUTION-ANNUAL COMMUNITY CHRISTMAS TREE & BUSINESS DRINKS	2500.00
EFT18525	18/02/2022	BEACON CO-OPERATIVE LTD	CARAVAN PARK VOUCHERS	153.49
EFT18526	18/02/2022	WINC AUSTRALIA PTY LTD	FEBRUARY SUPPLIES	763.23
EFT18527	18/02/2022	BEACON PRIMARY SCHOOL P&C	CATERING-AUSTRALIA DAY22	350.00
EFT18528	18/02/2022	ICS CARPENTRY	FEBRUARY REPAIRS	1719.30
EFT18529	18/02/2022	BENCUBBIN TRUCK N AUTO'S	JANUARY REPAIRS	1310.95
EFT18530	18/02/2022	CIVIC LEGAL	PROJECT AWARE GOVERNANCE	1292.50
EFT18531	18/02/2022	BENCUBBIN AG SUPPLIES	FEBRUARY SUPPLIES	21.45
EFT18532	18/02/2022	ADVANCED AUTOLOGIC PTY LTD	FEBRUARY SUPPLIES	456.00
EFT18533	18/02/2022	BEACON GARAGE	JANUARY REPAIRS	1546.54
EFT18534	18/02/2022	CR IC SANDERS	MEETING FEES & ALLOWANCES 22.12.21-8.2.22	493.18
EFT18535	18/02/2022	NADINE RICHMOND	REIMBURSEMENT-GIFT	95.23
EFT18536	18/02/2022	KC SALES	FEBRUARY SUPPLIES	80.00
EFT18537	18/02/2022	LO-GO APPOINTMENTS	CONTRACT SERVICES	1893.19
EFT18538	18/02/2022	MARKET CREATIONS T/A INTEGRATED ICT	COMPUTER SERVICES	2344.76

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Chq/EFT	Date	Name	Description	Amount
EFT18539	18/02/2022	CR ARC SACHSE	MEETING FEES & ALLOWANCES 22.12.21-8.2.22	1622.64
EFT18540	18/02/2022	HANDS ON THERAPEUTIC MASSAGE	VOUCHERS	75.00
EFT18541	18/02/2022	WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES	498.85
EFT18542	18/02/2022	CR NICK GILLETT	MEETING FEES & ALLOWANCES-22.12.21-8.2.22	685.12
EFT18543	18/02/2022	CR STUART PUTT	MEETING FEES & ALLOWANCES 22.12.21-8.2.22	493.18
EFT18544	18/02/2022	LEEANNE NOLA GOBBART	MEETING FEES & ALLOWANCES 22.12.21-8.2.22	523.75
EFT18545	18/02/2022	THE BENCUBBIN SHOP	JANUARY SUPPLIES	767.80
EFT18546	18/02/2022	WAYNES DESIGN AND DRAFTING	DRAW & PROVIDE PLANS	1584.00
EFT18547	18/02/2022	CR TM GIBSON	MEETING FEES & ALLOWANCES 22.12.21-8.2.22	1129.67
EFT18548	18/02/2022	SQUASH MAGIC CO	HIRE OF INFLATABLES FOR AUSTRALIA DAY	1320.00
EFT18549	18/02/2022	CONTRACT AQUATIC SERVICES	MONTHLY CONTRACT FEE-JANUARY22 & VARIOUS	21901.00
EFT18550	18/02/2022	CR MEGAN BEAGLEY	MEETING FEES & ALLOWANCES 22.12.21-8.2.22	657.50
EFT18551	18/02/2022	JUEL ENTERPRISES PTY LTD-STIRLING ASPHALT	ASPHALT	47186.65
EFT18552	21/02/2022	BENDIGO BANK	JANUARY SUPPLIES	4550.83
EFT18553	22/02/2022	SYNERGY	UTILITY CHARGES 11.11.21-31.1.22	776.85
EFT18554	22/02/2022	AUSTRALIAN TAXATION OFFICE	BAS-JANUARY22	15287.00
EFT18555	22/02/2022	SYNERGY	STREETLIGHTS 25.12.21-24.12.22	2015.50
EFT18556	24/02/2022	SYNERGY	UTILITY CHARGES 1.12.21-12.1.22	112.54
EFT18557		MARCH PAYMENT		
EFT18558		MARCH PAYMENT		
EFT18559		TRUST PAYMENT BELOW		
DD10842.1	09/02/2022	AWARE SUPER	PAYROLL DEDUCTIONS	5563.25
DD10842.2	09/02/2022	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	406.47
DD10842.3	09/02/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	432.54

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Chq/EFT	Date	Name	Description	Amount
DD10842.4	09/02/2022	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	253.09
DD10842.5	09/02/2022	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	95.79
DD10842.6	09/02/2022	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	625.02
DD10842.7	09/02/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	219.19
DD10842.8	09/02/2022	IOOF	SUPERANNUATION CONTRIBUTIONS	197.81
DD10856.1	23/02/2022	AWARE SUPER	PAYROLL DEDUCTIONS	5511.06
DD10856.2	23/02/2022	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	479.68
DD10856.3	23/02/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1357.97
DD10856.4	23/02/2022	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	250.84
DD10856.5	23/02/2022	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	106.42
DD10856.6	23/02/2022	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	625.02
DD10856.7	23/02/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	232.87
DD10856.8	23/02/2022	IOOF	SUPERANNUATION CONTRIBUTIONS	46.25
				324,451.26

2. Trust

Chq/EFT	Date	Name	Description	Amount
EFT18474	02/02/2022	ADRIAN BOND	REFUND GYM KEY DEPOSIT	10.00
EFT18511	08/02/2022	SHIRE OF MT MARSHALL	TRANSFER BOND TO MUNI TO COVER CLEANUP AFTER LEAVING	340.00
EFT18513	08/02/2022	NADINE RICHMOND	REIMBURSE SOCIAL CLUB PURCHASES	53.00
EFT18559	28/02/2022	DEPARTMENT OF TRANSPORT	MMSO20220211	13388.85
EFT18314	09/12/2021	ELLIE O'GRADY	REFUND GYM KEY BOND	10.00
EFT18392	31/12/2021	DEPARTMENT OF TRANSPORT	MMSO20211217	12661.20
				13,791.85

Chairperson Initial

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3. Mastercard

Details	Amount
Bank fees	4.00
Plate change & rego	474.70
Bank fees	4.00
Little hotelier	81.95
Little hotelier	81.95
Dallas farewell present	300.00
Zoom-January	23.09
Bank fees	4.00
Credit-pool phone	200.00
Sandwich toaster-Camp kitchen	69.00
Canvas wall art	685.82
A5 printed brochures	305.00
Advertising-Ranger position	495.00
Advertising-L.H. Parks & Gardens	302.50
Advertising-Grader operators	313.50
Advertising-Customer Service Officer	313.50
Daycare items	139.99
Stands for daycare ipads	64.16
Membership/insurance-E.Edis	489.17
Masks	19.80
Ice & food Dallas's farewell	175.70
Bank fees	4.00
	5,918.18

Chairperson Initial

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This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **15 March 2022**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

John Nuttall
Chief Executive Officer

Consultation:

Tanika McLennan – Finance and Administration Manager

Statutory Environment:

Financial Management Regulations and the Local Government Act 1995

Relevant Plans and Policy:

Nil

Financial Implications:

An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.

Risk Assessment:

Nil

Chairperson Initial

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Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

Nil

2022/2-012 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the Accounts Listed

<i>Municipal Fund</i>	\$	324,451.26
<i>Trust Fund</i>	\$	13,791.85
<i>Mastercard</i>	\$	<u>4,550.83</u>
<i>Total</i>	\$	342,793.94

Be endorsed.

Moved Cr TM Gibson

Seconded Cr SR Putt

Carried 6/0

Chairperson Initial

Minutes of the Ordinary Meeting of Council
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12.4.6 Statement of Financial Activity to 31 January 2022

File No:	4.0458
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Tanika McLennan – Finance & Admin Manager
Attachments:	12.4.6– Statement of Financial Activity to 31 January 2022
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

Relevant Plans and Policy:

Nil

Financial Implications:

The statement presented to Council is the most up to date information on its current financial position.

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

Nil

Chairperson Initial

Minutes of the Ordinary Meeting of Council
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2022/2-013 OFFICER RECOMMENDATION / COUNCIL DECISION:

The Statement of Financial Activity for the month ending 31 January 2022 be endorsed.

Moved Cr SR Putt

Seconded Cr NR Gillett

Carried 6/0

Chairperson Initial

Minutes of the Ordinary Meeting of Council
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12.4.7 Statement of Financial Activity to 28 February 2022

File No:	4.0458
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Tanika McLennan – Finance & Admin Manager
Attachments:	12.4.7– Statement of Financial Activity to 28 February 2022
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

Relevant Plans and Policy:

Nil

Financial Implications:

The statement presented to Council is the most up to date information on its current financial position.

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

Nil

Chairperson Initial

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2022/2-014 OFFICER RECOMMENDATION / COUNCIL DECISION:

The Statement of Financial Activity for the month ending 28 February 2022 be endorsed.

Moved Cr LN Gobbart

Seconded Cr MR Beagley

Carried 6/0

Chairperson Initial

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12.5 Community Development Officer

Nil

12.6 Regulatory Officer

Nil

12.7 Development

Nil

12.8 Environmental Health Officer

Nil

13.0 Matters for Which Members of the Public are Excluded

2022/2-015 RECOMMENDATION / COUNCIL DECISION:

That members of the public be excluded to discuss agenda item 13.1 as it is considered to be a matter that if disclosed, would reveal information that has a commercial value to a person.

Moved Cr SR Putt

Seconded Cr TM Gibson

Carried 6/0

Regulatory Officer, Miss Jordan Bairstow and Finance and Administration Manager, MsTanika McLennan left the meeting 4.20pm.

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13.1 Chief Executive Officer Recruitment

2022/2-016 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council:

1. *Subject to the Local Government (Administration) Amendment Regulations 2021 appoint the following Councillors to the Chief Executive Officer Recruitment Selection Panel:*
 - *Cr. ARC Sachse*
 - *Cr. IC Sanders*
 - *Cr. LN Gobbart*
 - *Cr. MR Beagley*
2. *Subject to the Local Government (Administration) Amendment Regulations 2021 appoint Mr Gary Martin to the Chief Executive Officer Recruitment Selection Panel: and*
3. *Appoints Mills as the Recruitment Consultancy Firm to assist Council with the Chief Executive Officer recruitment process and directs the Chief Executive Officer to confirm the same and provide the relevant purchase documentation*

Moved Cr SR Putt

Seconded Cr MR Beagley

Carried 6/0

2022/2-017 COUNCIL DECISION:

That the meeting comes out from behind closed doors.

Moved Cr TM Gibson

Seconded Cr LN Gobbart

Carried 6/0

14.0 Elected Members' Motions of Which Previous Notice Has Been Given

Nil

15.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

Nil

16.0 Next Meeting – Tuesday 19 April 2022 commencing at 3:00pm in the Beacon Hall, Rowlands St, Beacon

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17.0 Closure of Meeting

The Presiding Member thanked everyone for attending and declared the meeting closed at 4.35pm.

These Minutes were confirmed by Council at its Ordinary Meeting held on

Date

Cr ARC Sachse President