



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that an Ordinary Meeting of Council was held on Tuesday 21 June 2022 in Council Chambers, 80 Monger St, Bencubbin commencing at 3:00pm.

Cr ARC Sachse

President

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intentionally**

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John Nuttall
Chief Executive Officer

Chairperson Initial

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1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 3.00pm and welcomed all those present.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr ARC Sachse	Councillor/President
Cr NR Gillett	Councillor/Deputy President
Cr TM Gibson	Councillor
Cr MR Beagley	Councillor
Cr IC Sanders	Councillor
Cr LN Gobbart	Councillor
Cr SR Putt	Councillor

Mr John Nuttall	Chief Executive Officer	
Ms Nadine Richmond	Executive Assistant	
Miss Phoebe Sachse	Customer Service Officer	3.00 – 4.20pm

Apologies

Nil

3.0 Public Questions

3.1 Response to Public Questions Taken on Notice

Nil

3.2 Public Question Time

The Presiding Member declared public question time open and closed at 3.01pm.

4.0 Applications for Leave of Absence

2022/5-001 COUNCILLOR MOTION/COUNCIL DECISION:

That Cr TM Gibson be approved leave of absence from the July 2022 ordinary meeting of Council.

Moved Cr TM Gibson

Seconded Cr LN Gobbart

Carried 7/0

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5.0 Declarations of Interest

Nil

6.0 Confirmation of Minutes of Previous Meetings

6.1 Minutes of the Ordinary Meeting held on Tuesday 17 May 2022

2022/5-002 OFFICER RECOMMENDATION/COUNCIL DECISION:

That the Minutes of the Ordinary Meeting of Council held on Tuesday 17 May 2022 be confirmed as a true and correct record of proceedings.

Moved Cr SR Putt

Seconded Cr TM Gibson

Carried 7/0

7.0 Announcements by Presiding Person Without Discussion

Nil

8.0 Report's of Councillors

8.1 President's Report

Purpose:

This report is prepared by the President to provide Council and the community of Mt Marshall with information about activities undertaken.

Comment:

The President represented the Shire at the following meetings and training opportunities from 18 May 2022 to 21 June 2022.

18/05/2022 Shire of Mt Marshall Facilities and Services Committee Meeting, Beacon, with CEO John Nuttall, CDO Rebecca Watson and other members of the Committee..

31/05/2022 North Eastern Wheatbelt Regional Organisation of Councils (NEWROC) Meeting, Trayning, with CEO John Nuttall.

5/06/2022 WA Off-Road Racing Association Marsue Transport Event, Bencubbin, with Cr Leeanne Gobbart and CDO Rebecca Watson.

08/06/2022 Corporate Information Session and Road Asset Review, Council Chambers and Bus Trip around Shire Roads, with Deputy President Cr Nick Gillett, Cr Megan Beagley, Cr Tanya Gibson, Cr Leeanne Gobbart, Cr Ian Sanders, CEO John Nuttall and Works Supervisor Aaron Wootton.

15/06/2022 Shire of Mt Marshall Budget Discussions, with Deputy President Cr Nick Gillett, Cr Megan Beagley, Cr Tanya Gibson, Cr Leeanne Gobbart, Cr Stuart Putt, CEO John Nuttall, Acting FAM Rhona Hawkins and CDO Rebecca Watson

15/06/2022 Wheatbelt Operational Area Support Group, Microsoft Teams.

16/06/2022 WALGA Great Eastern Country Zone (GECZ) Executive Meeting, Teleconference.

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- 16/06/2022 Wheatbelt District Emergency Management Committee Meeting, Microsoft Teams.
- 20/06/2022 New Centralized Duty Child Protection Process – Wheatbelt Information Session, Microsoft Teams.
- 21/06/2022 Town Planning Scheme and Strategy Discussions with Hames Sharley, CEO John Nuttall, Deputy President Cr Nick Gillett, Cr Stuart Putt, Cr Tanya Gibson, Cr Ian Sanders and RO Jordan Bairstow.

8.2 Councillors

Nil

9.0 Petitions / Deputations / Presentations / Submissions

Nil

10.0 Reports of Committees

10.1 Facilities and Services Committee

10.1.1 Minutes of Facilities and Services Committee Meeting Held 18 May 2022

File No:	4.0514
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	10.1.1 - Minutes of Facilities and Services Committee Meeting held 18 May 2022
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The Shire's Facilities and Services Committee was established at the August 2021 ordinary meeting of Council:

2021/7-003 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council:

1. Subject to Local Government Act 1995, Section 5.8 establish a new committee to be called 'Facilities and Services Committee'

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2. *Subject to Local Government Act 1995, Section 5.9 direct that the ‘Facilities and Services Committee’ has the following membership:*
 - *Councillor Representative x2*
 - *Community Representative x4*

3. *Subject to Local Government Act 1995, Section 5.10 resolve that the Councillor representatives on the ‘Facilities and Services Working Group’ be as follows:*
 - *Cr. ARC Sachse*
 - *Cr. TM Gibson*

4. *Direct that the four community representatives at this time be chosen from the Beacon Community as the initial focus of the committee will be to fulfil Governance & Leadership Item 1 (Work with groups from across the community to address their concerns regarding equity in facilities and services) of the Corporate Business Plan*

5. *Direct the Chief Executive Officer to present a recommendation to the next Ordinary Council Meeting of the names of Beacon community members to sit on the committee*

*Moved Cr SR Putt
Absolute Majority*

Seconded Cr TM Gibson

Carried 6/0

The Committee’s purpose is to work with groups from across the community to address their concerns regarding equity in facilities and services.

Consultation:

Nil

Statutory Environment:

Local Government Act (1995)

Section 5.8: Establishment of Committees

A local government may establish committees of three (3) or more persons to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

Relevant Plans and Policy:

Nil

Financial Implications:

Nil from this report.

Risk Assessment:

Failure to have Council endorse the minutes of a Council appointed committee would be a breach of the *Local Government Act 1995*.

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Community & Strategic Objectives:

Governance and Leadership

Work with groups from across the community to address their concerns regarding equity in facilities and services.

Comment:

The minutes of the Facilities and Services Committee meeting held on Wednesday 18 May 2022 are submitted for Council endorsement. The next meeting is scheduled for Wednesday 17 August 2022.

2022/5-003 OFFICER RECOMMENDATION/COUNCIL DECISION:

The minutes of the Facilities and Services Committee Meeting held 18 May 2022 be endorsed.

Moved Cr TM Gibson

Seconded Cr SR Putt

Carried 7/0

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10.2 Local Emergency Management Committee

10.2.1 Minutes of the Local Emergency Management Committee Meeting held Tuesday 10 May 2022

File No:	4.0071
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	10.2.1 – Minutes of the Local Emergency Management Committee Meeting held 10 May 2022
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	N/A

Background:

Nil

Consultation:

Nil

Statutory Environment:

Local Government Act (1995)

Section 5.8: Establishment of Committees

A local government may establish committees of three (3) or more persons to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

Relevant Plans and Policy:

Local Emergency Management Arrangements

Financial Implications:

Nil

Risk Assessment:

Emergency Management is a core responsibility of local government and failure to comply with the legislation would find it in breach of the *Local Government Act 1995*.

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

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Comment:

The minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 10 May 2022 are submitted for Council information.

2022/5-004 OFFICER RECOMMENDATION/COUNCIL DECISION:

The minutes of the Local Emergency Management Committee meeting held on Tuesday 10 May 2022 be endorsed.

Moved Cr IC Sanders

Seconded Cr MR Beagley

Carried 7/0

Chairperson Initial

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11.0 Reports of Officers

11.1 Chief Executive Officer

11.1.12 Arrangement for Management of Volunteer Bush Fire Brigades

File No:	4.0551
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	11.1.12a - WALGA Info Page on Proposed Advocacy Position on Arrangements for Management of Volunteer Bush Fire Brigades 11.1.12b - WALGA Discussion Paper: Proposed Advocacy Position on Arrangements for Management of Volunteer Bush Fire Brigades
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

WALGA have prepared a proposed advocacy position paper (**11.1.12b**) relating to the ongoing management of volunteer bush fire brigades. This is a difficult issue as a number of changes have occurred recently, in particular, related to the Work Health and Safety Legislation (which covers volunteers) and the vaccine mandate imposed by the State Government.

Whilst 'local management' may be seen to be the best model may not always be the case. Mt Marshall, and many other Shires do not employ people with specialist knowledge relating to the running of bush fire brigades. Additionally, much time is required to ensure that all volunteers are up to date with training, PPE requirements etc.

No longer is it appropriate or feasible that people attend fires in the capacity of a Shire bush fire volunteer without the appropriate training and equipment.

There are a number of Shires who are looking to divest themselves of the management responsibilities involved in the running of, often, multiple bush fire brigades. At the most recent meeting of the Bush Fire Advisory Committee the topic was raised as a preliminary discussion point.

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Consultation:

This is consultation being undertaken by WALGA on behalf of local governments in Western Australia.

Statutory Environment:

Nil

Relevant Plans and Policy:

The Shire has a number of policies relating to emergency management and bush fires.

Financial Implications:

Depending which model is ultimately chosen the financial responsibility for bush fire volunteers could remain with local governments or be passed to the State Government.

Risk Assessment:

Risk is a particular concern in this area. Volunteers are dealing with incredibly difficult and dangerous fires and it is an extreme risk should they be doing so without the appropriate training or equipment.

Community & Strategic Objectives:

Community

Encourage and support volunteers and community groups to grow an active volunteer base that feels valued

Comment:

WALGA have prepared the discussion paper with four (4) options to choose:

1. Status quo - continue with the current arrangements for management of BFBs whereby the majority are managed by Local Government and transfer arrangements are negotiated on an ad hoc basis between DFES and Local Governments (or their BFBs).
2. Improvements - continue with the current arrangements for Local Government management of BFBs with additional support provided by the State Government with respect to increased funding and better access to training resources and other support.
3. Hybrid Model - Local Government continues to manage BFBs where they have the capacity, capability and resources to do so; however where they do not have the capacity, capability and resources, responsibility for management of BFBs is transferred to DFES.
4. Transfer - Responsibility for management of all BFBs is transferred to the State Government, consistent with the arrangements in other States and Territories

Given the issues raised within the body of this report it is respectfully suggested that the best option would be option 3 – Hybrid Model.

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2022/5-005 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That Council:

- 1. Having considered the Proposed Advocacy Position paper prepared by WALGA determine that Option 3 – Hybrid Model is the appropriate option***
- 2. Direct the Chief Executive Officer to write to WALGA indicating Council's preference for Option 3 – Hybrid Model***

Moved Cr SR Putt

Seconded Cr IC Sanders

Carried 7/0

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11.1.13 NEWROC Regional Subsidiary Proposal

File No:	4.0550
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
	11.1.13a - NEWROC Regional Subsidiary Q and A for Member Councillors
Attachments:	11.1.13b - NEWROC Regional Subsidiary Business Plan 2022 – 2023
	11.1.13c - NEWROC Draft Regional Subsidiary Charter
	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The North Eastern Wheatbelt Region of Councils (hereafter referred to as NEWROC) was established in 1994, and is led by Councillors from the Shires of Nungarin, Koorda, Mt Marshall, Mukinbudin, Trayning, Wyalkatchem and Dowerin. NEWROC was established to provide the seven (7) member Councils a united voice advocating, promoting and marketing the communities as a great place to live, work and invest.

The State Government is currently poised to make amendments to the Local Government Act 1995 (hereafter referred to as the Act). The NEWROC have advocated for changes to the ACT to enable the NEWROC to form a Regional Subsidiary as the current Act and regulations are not suitable. If the changes to the Act are sufficient, the NEWROC will be prepared and will subsequently submit its Regional Subsidiary Charter to the Minister.

Prior the NEWROC being in a position to apply to the Minister for the establishment of a Regional Subsidiary the following is required:

- Prepare and advertise a business plan in each Shire of the NEWROC for comment by the communities;
- Respond to submission / comments from the community; and
- Draft a Charter for the subsidiary.

Consultation:

As per the recommendation, the relevant Regional Subsidiary documentation will be workshopped with the community and advertised for submissions / comments.

Statutory Environment:

Nil

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Relevant Plans and Policy:

Nil

Financial Implications:

Currently the membership fee for NEWROC is \$13,000 per year. It is anticipated this will remain the same with the creation of a Regional Subsidiary.

Risk Assessment:

Not being a member of the proposed Regional Subsidiary would place the Shire at a disadvantage with potential devastating impacts on the Shire and community.

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community

Comment:

A regional subsidiary will allow its member local governments to pool their resources and cooperate more closely.

In addition to increasing the efficiency of existing services, a regional subsidiary may increase the viability of new services which local governments want to and are required to provide. It may also form a mechanism for groups of local governments to come together to deal with region-specific issues.

A regional subsidiary is:

- Similar to a Voluntary Regional Association of Councils (VROC), but is more binding on its members; and
- Similar to a regional council but has more flexibility and fewer reporting requirements.

The regional subsidiary is predominantly governed by its charter, which can be individually tailored to suit the subsidiary's activities and role in the community. Under its current voluntary organisation of Councils structure, the NEWROC experiences the following challenges:

- A lead local government is required for projects, shared resources and grant applications which is additional administration for the lead local government as well as compliance and financial management;
- MoU guides the voluntary Region of Councils but requires good faith as its underlying principle;
- No legal entity to apply for grants;
- Chair and CEO positions rotate every two (2) years with a 'host' Council;
- Regional shared equipment requires a 'host' Council to purchase the asset and for it to be shown on their asset management register; and

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- NEWROC initiatives and projects are limited by the MoU and the 'host' Council commitments.

2022/5-006 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council:

- 1. Endorse the following NEWROC Regional Subsidiary documents for community consultation, with the closing date for submission / comments being 31 July 2022:***
 - ***Business Plan***
 - ***Communications Plan***
 - ***Charter***
- 2. Request the Chief Executive Officer to arrange community workshops (one to be held in Beacon and one in Bencubbin) to discuss the documents listed in (1.) above***
- 3. Request the Chief Executive Officer to invite submissions on the documents listed in (1.) above by:***
 - ***Advertising on the Shire website;***
 - ***Advertising on the Shire Facebook page and;***
 - ***Advertising in the Beacon Bulletin and The Gimlet newspapers***
- 4. Request that any feedback received from the above consultation be brought back to the next available meeting of Council for a final decision relating to endorsement to be made.***

Moved Cr MR Beagley

Seconded Cr NR Gillett

Carried 7/0

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11.1.14 Revocation of Outstanding Council Resolutions

File No:	4.0144
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Resolution 1: One third of Council Resolutions 2 & 3: Absolute Majority
Previously Considered:	Nil

Background:

At the Ordinary Council Meeting held in February 2017 the following resolutions were made:

2017/022 OFFICER RECOMMENDATION / COUNCIL DECISION:

That:

- 1. Council Acknowledge an historic equity imbalance in the provision of facilities between the towns of Beacon and Bencubbin;*
- 2. A desktop review be undertaken on proposed infrastructure upgrades for Beacon and that a further report be made to Council with a view to implementing a 5 year development program for the town;*
- 3. That the Shire's Community Development Officer investigate and report on other local government models for the development and support of volunteers in both communities; and*
- 4. That any agreed infrastructure development program and volunteer support program be incorporated into the Shire's Community Strategic Plan*

*Moved Cr SE Faulkner
Against CR WJ Beagley*

Seconded Cr ARC Sachse

Carried 3/2

Since that Council meeting (over 5 years ago) these resolutions have remained on the monthly status report. It is the belief of the Chief Executive Officer that items 1 and 4 have been completed. Of particular note must be the recently adopted Strategic Community Plan - adopted utilising full community consultation. This Plan covers several of the areas raised within the report which means they will still be a focus for Council and Shire administration into the future. These are listed in the Community and Strategic Objectives section of this report.

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Resolutions 2 and 3 remain outstanding. This report seeks a decision by Council to rescind these motions on the basis that they are not achievable and unless rescinded would remain on the status report indefinitely. It is extremely important to point out that this is not in any way meant to be a slight to the community of Beacon, rather an attempt by the Shire administration to be able to move on and continue to deliver for the whole Shire.

Consultation:

Nil

Statutory Environment:

Local Government (Administration) Regulations 1996

10. Revoking or changing decisions (Act s. 5.25(1)(e))

- (1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —
 - (a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or
 - (b) in any other case, by at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee,
inclusive of the mover.
- (1a) Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.
- (2) If a decision has been made at a council or a committee meeting then any decision to revoke or change the first-mentioned decision must be made —
 - (a) in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or
 - (b) in any other case, by an absolute majority.
- (3) This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.

Relevant Plans and Policy:

Nil

Financial Implications:

Should Council choose to rescind the resolutions there will be no financial implication as it is the belief of the administration that the resolutions are not achievable and therefore no expenditure is expected anyway.

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Risk Assessment:

There is a risk that this matter will remain on the Status Report and 'open' whilst it is unable to be achieved.

Community & Strategic Objectives:

Community

Deliver programs and services that engage with the wider community and engender community spirit.

Encourage and support volunteers and community groups to grow an active volunteer base that feels valued.

Governance and Leadership

Work with groups from across the community to address their concerns regarding equity in facilities and services.

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community

Comment:

It is accepted by the administration that this recommendation will potentially be an emotive one, especially for the community of Beacon. As mentioned earlier it is vital that anyone reading this report understands that this is not an attempt to slight the community of Beacon, nor to indicate to them that the Shire does not wish to work with them to make continued improvements wherever possible. On the contrary, these resolutions have been outstanding for over five (5) years and it is submitted they are not achievable, rather they are lingering on the status report.

It has to be accepted that utilising the most recent Strategic Community Planning (SCP) exercise the following have happened:

1. A Facilities and Services Group has been set up and has met on several occasions. This group was open to any community member to apply to join and the selected members are representative of the majority of the groups within the Beacon community. The group represents an opportunity for direct community input into budget expenditure and the provision of feedback from the community.
2. The SCP contains an objective that the Shire provide encouragement and support to volunteers and community groups. This is, respectfully suggested, a far more appropriate outcome given that the majority of volunteers are not Shire volunteers but are with other community groups. Looking to the future there could be a number of opportunities to continue to build on this encouragement through the Shire's annual budget.
3. The SCP contains an objective that the Shire works with groups across the community regarding equity of facilities and services. Again this is currently occurring through the Facilities and Services Committee but there may be additional ways in which the Shire can look to achieve this objective through the Shire's annual budget.

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On the basis of the above it is respectfully recommended that Council revoke the two outstanding resolutions from 2017 and allow the administration and Council to work together to achieve the objectives of the current Strategic Community Plan.

OFFICER'S RECOMMENDATION:

That Council:

1. *Subject to Local Government (Administration) Regulations 1996 Section 10 (1)(b) resolve to revoke resolutions 2 and 3 of Council Decision 2017/022;*
2. *Subject to Local Government (Administration) Regulations 1996 Section 10 (2)(b) revoke resolution 2 of Council Decision 2017/022 namely:
'A desktop review be undertaken on proposed infrastructure upgrades for Beacon and that a further report be made to Council with a view to implementing a 5 year development program for the town'; and*
3. *Subject to Local Government (Administration) Regulations 1996 Section 10 (2)(b) revoke resolution 3 of Council Decision 2017/022 namely:
'That the Shire's Community Development Officer investigate and report on other local government models for the development and support of volunteers in both communities'*

COUNCILLOR MOTION:

That Council:

1. *Subject to Local Government (Administration) Regulations 1996 Section 10 (1)(b) resolve to revoke resolutions 1,2 and 3 of Council Decision 2017/022;*
2. *Subject to Local Government (Administration) Regulations 1996 Section 10 (2)(b) revoke resolution 1 of Council Decision 2017/022 namely:
'That council acknowledge an historic equity imbalance in the provision of facilities between the towns of Beacon and Bencubbin'*
3. *Subject to Local Government (Administration) Regulations 1996 Section 10 (2)(b) revoke resolution 2 of Council Decision 2017/022 namely:
'A desktop review be undertaken on proposed infrastructure upgrades for Beacon and that a further report be made to Council with a view to implementing a 5 year development program for the town';*
4. *Subject to Local Government (Administration) Regulations 1996 Section 10 (2)(b) revoke resolution 3 of Council Decision 2017/022 namely:
'That the Shire's Community Development Officer investigate and report on other local government models for the development and support of volunteers in both communities'*
5. *That Council acknowledge the historic equity imbalance between the communities of Beacon and Bencubbin through developing a Facility and Services Policy as well as a Cultural Plan that reflects the Strategic Community*

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Plan vision and therefore is at the forefront of every decision and action within the Shire. These plans are to be drafted by November 2022, distributed for community consultation and presented for consideration by Council before February 2023.

6. *That a review is undertaken as a measure of accountability for the delivery of outcomes relating to the equity of services and facilities to the communities of the Shire every 5 years, with the first of these to take place in 2023. This review is to collate financial and cultural information that can be reasonably identified as specifically pertaining to each particular community.*

Moved Cr MR Beagley Seconded Cr TM Gibson Lost 2/5
Cr MR Beagley and Cr TM Gibson requested their vote for the motion be recorded

2022/5-007 FORESHADOWED MOTION/COUNCIL DECISION:

That Council:

- 1. Subject to Local Government (Administration) Regulations 1996 Section 10 (1)(b) resolve to revoke resolutions 2 and 3 of Council Decision 2017/022;***
- 2. Subject to Local Government (Administration) Regulations 1996 Section 10 (2)(b) revoke resolution 2 of Council Decision 2017/022 namely: ‘A desktop review be undertaken on proposed infrastructure upgrades for Beacon and that a further report be made to Council with a view to implementing a 5 year development program for the town’; and***
- 3. Subject to Local Government (Administration) Regulations 1996 Section 10 (2)(b) revoke resolution 3 of Council Decision 2017/022 namely: ‘That the Shire’s Community Development Officer investigate and report on other local government models for the development and support of volunteers in both communities’***

Moved Cr SR Putt Seconded Cr IC Sanders Carried 5/2
Absolute Majority

Cr MR Beagley and Cr TM Gibson requested their vote against the motion be recorded.

PROCEDURAL MOTION:

That agenda item 11.1.14 lay on the table to be presented at the August 2022 ordinary meeting.

Moved Cr MR Beagley Seconded Cr TM Gibson Lost 2/5

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11.2 Works Supervisor

11.2.2 Works Report May 2022

File No:	N/A
Location/Address:	Mt Marshall District
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Aaron Wootton – Works Supervisor
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

In the interest of better communications the following report of activities and tasks carried out by the Shire's works department is provided to Council.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

Comment:

Roads

Works on the following roads have now been completed with the help of Bencubbin

Bulk Hauliers:

Cleary Gabbin Rd

Mandiga-Marindo Rd

Gabbin-Trayning Rd

Job Rd

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Breakell Rd

Works on the following roads have now been completed by Porky's Enterprises:

Askew Rd

Gillett Rd

Dalgouring Snake Road

Porky's Enterprises is currently working on Marindo- North Rd.

Parks and Gardens

Due to parks and gardens staffing shortages in Bencubbin we have had some construction crew helping in this area.

Maintenance Works

Maintenance staff have been regularly involved with cleaning duties in both Beacon and Bencubbin due to cleaning staff shortages. Caretakers have recently commenced at the Beacon Caravan Park which has reduced the need for staff to attend Beacon. Cleaning duties in Bencubbin continue to require maintenance staff. When time permits staff have been replacing signs and erecting signs and guideposts on the construction works and other roads where required.

Maintenance Grading

They are currently working in the following locations:

Stretch – Working in the Ayres Rd area

Norbert (LOGO Contracted) – Working in the Cleary-Gabbin area

2022/5-008 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That the May 2022 report of the Works Supervisor be received.

Moved Cr SR Putt

Seconded Cr IC Sanders

Carried 7/0

Chairperson Initial

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11.2.3 Regional Road Group – Change of Funding Request

File No:	4.0459
Location/Address:	Scotsmans Rd
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Aaron Wootton – Works Supervisor
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Planned future Regional Road Group funded road works for Scotsman’s Road involve sealing works continuing beyond Clark Road to the boundary. When considering the amount of use there is of this section of road it has been considered that the funding, and matching Shire funds would be better expended on other roads that are used more often. These works were expected to be undertaken in the 2026/27 financial year.

This report therefore seeks Council approval to amend the future works to terminate the sealing program at Clark Road. An alternative use of the funds will be determined over the coming years whilst the current sealing program for Scotsman’s Road up to Clark Road will be completed over the next two financial years.

Consultation:

Mr Rod Munns was asked for comment on the proposal. His response was as follows:

“Road counts on Scotsman’s Rd are only just making the ESA warrant to qualify, and it may not east of Scotsman’s on average or below average years, so it is probably a good decision to stop at Clark Rd which collects a bit of harvest traffic”.

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

As the work was to be funded through the Regional Road Group the money will be moved onto an alternative project.

Risk Assessment:

Nil

Community & Strategic Objectives:

Environment (Built and Natural)

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Deliver sustainable long-term planning for infrastructure that meets the needs of the community

Comment:

On the basis of low road use, other potential road projects with far greater road use and the comments from Mr Rod Munns it is respectfully recommended that Council agree to amending the current project so that the sealing works on Scotsman's Road finish at the Clark Road intersection and an alternative project be found for the monies which were to be spent sealing Scotsman's Road from Clark Road to the Shire boundary.

2022/5-009 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That Council:

- 1. Resolve that the sealing works on Scotsman's Road should run up to the intersection of Scotsman's Road and Clark Road only; and***
- 2. Resolve that the funding which was to be spent sealing Scotsman's Road from the Clark Road intersection to the Shire Boundary in the 2026/27 Financial Year be redirected onto upgrading the Bencubbin-Beacon Rd at various locations.***

Moved Cr TM Gibson

Seconded Cr SR Putt

Carried 7/0

Chairperson Initial

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11.3 Executive Assistant

11.3.8 Status Report – May 2022

File No:	N/A
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	11.3.8 – Status Report May 2022
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The status report is a register of Council resolutions that are allocated to Shire staff for actioning. When staff have progressed or completed any action in relation to Council's decision, comments are provided until the process is completed or superseded by more recent Council resolutions.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

Comment:

In the interest of increased transparency and communication with the community, the status report is provided for information.

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2022/5-010 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

The Status Report for May 2022 be received.

Moved Cr IC Sanders

Seconded Cr LN Gobbart

Carried 7/0

Chairperson Initial

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11.3.9 Minutes of NEWROC Council Meeting held Tuesday 31 May 2022

File No:	N/A
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	11.3.9 - Minutes of NEWROC Meeting held Tuesday 31 May 2022
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The Shire of Mt Marshall is a member of the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC). NEWROC is not a formal organisation but was formed for the purpose of collaboration and joint initiatives between the Shires of Koorda, Mt Marshall, Mukinbudin, Nungarin, Trayning, Wyalkatchem and Dowerin and is governed by a Memorandum of Understanding (MOU) between these Shires.

NEWROC Council and NEWROC Executive meetings alternate on a bi-monthly basis.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

Economy

Work with local business and other stakeholders to attract investment; create jobs and support business growth.

Encourage, promote, and deliver activities and events that promote our region and have a positive economic and social benefit.

Continue to work with regional partners to advocate for improved energy reliability and telecommunications coverage

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Comment:

The Minutes of the NEWROC Council meeting held on Tuesday 31 May 2022 are submitted (**Attachment 11.3.9**) in order to keep all members abreast of the activities of the NEWROC Council.

The next meeting of the NEWROC Council is scheduled to be held on Tuesday 26 July 2022 at the Shire of Mukinbudin

2022/5-011 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

The minutes of the NEWROC Council meeting held on 31 May 2022 be received.

Moved Cr SR Putt

Seconded Cr IC Sanders

Carried 7/0

Chairperson Initial

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11.3.10 Freedom of Information Statement Review 2022

File No:	4.0237
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	11.3.10 – DRAFT Freedom of Information Statement June 2022
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Under the Freedom of Information Act 1992 the Shire of Mt Marshall is required to cause an up to date information statement to be published at intervals of no more than 12 months.

The statement must contain certain information including, amongst other things:

- a) The structure and functions of the agency;
- b) A description of the ways in which the functions of the agency affect members of the public;
- c) A description of the arrangements enabling the public to participate in the formulation of shire policies;
- d) The types of documents held by the agency;
- e) A description of the ways in which members of the public can access documents / information; and
- f) A description of the procedures for amending personal information.

The Shire is required to submit a statistical return annually, reporting any access applications and allowing the Office of the Information Commissioner to be appraised of where the Shire stands in relation to its obligations under sections 94 through to 97 of the Freedom of Information Act 1992.

A brief statement is published annually forming part of the Shire's Annual Report. The statement provided in the Annual Report refers to the Shire's full Freedom of Information Statement being available for viewing on our website or by request at the Shire office.

Consultation:

John Nuttall – Chief Executive Officer

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Statutory Environment:

Freedom Of Information Act 1992 - Sect 96

96 . *Information statement, each agency to publish annually*

- (1) An agency (other than a Minister or an exempt agency) has to cause an up-to-date information statement about the agency to be published in a manner approved by the Minister administering this Act —
- (a) within 12 months after the commencement of this Act; and
 - (b) at subsequent intervals of not more than 12 months.

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Failing to cause an up to date Freedom of Information Statement will incur a breach of section 96 of the Freedom of Information Act 1992.

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

The Freedom of Information Statement was last reviewed in June 2021. The majority of the information contained in the 2021 information statement is still correct. Only minor changes were made as follows:

- Update current Councillors
- Update organisational structure to reflect current staffing arrangements
- Include the Facilities and Services Committee and remove the Mt Marshall Safety Committee from the list of current committees.
- Include the Related Parties Register in the list of documents held
- Inclusion of the 2 meetings listed to be held in Beacon in the Council Meetings & Decision Making information.

2022/5-012 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That the Shire of Mt Marshall Freedom of Information Statement 2022 as attached (11.3.10) be endorsed.

Moved Cr SR Putt

Seconded Cr LN Gobbart

Carried 7/0

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12.4 Finance and Administration Manager

11.4.14 Accounts Paid to 31 May 2022

File No: 4.0458
Location/Address: N/A
Name of Applicant: Nil
Name of Owner: N/A
Author: Paula Harris – Finance Officer
Attachments: Nil
Declaration of Interest: Nil
Voting Requirements: Simple Majority
Previously Considered: Nil

Background:

Following is a List of Accounts submitted to Council on Tuesday 21 June 2022 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
EFT18739	01/05/2022	CRISP WIRELESS PTY LTD	MONTHLY INTERNET SUBSCRIPTIONS 3 SERVICES	526.90
EFT18740	02/05/2022	EASISALARY	PAYROLL DEDUCTIONS	841.32
EFT18741	02/05/2022	SHIRE OF MT MARSHALL	PAYROLL DEDUCTIONS	140.00
EFT18742	02/05/2022	SHIRE OF MT MARSHALL SOCIAL CLUB	PAYROLL DEDUCTIONS	20.00
EFT18743	02/05/2022	STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	215.00
EFT18744	02/05/2022	WA TREASURY CORPORATION	LOAN NO. 121 INTEREST PAYMENT SAR BENCUBBIN MULTIPURPOSE COMPLEX REDEVELOPMENT	42350.36

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Chq/EFT	Date	Name	Description	Amount
EFT18745	04/05/2022	TELSTRA	TELSTRA CHARGES	1308.22
EFT18746	04/05/2022	WESTRAC PTY LTD	FIELD SERVICE	3284.80
EFT18747	04/05/2022	AVON WASTE	RUBBISH COLLECTION MARCH	6331.32
EFT18748	04/05/2022	BOC GASES	VARIOUS MINOR EQUIPMENT	87.96
EFT18749	04/05/2022	NINGHAN SPRAYING & AG SERVICES	SWITCH	17.60
EFT18750	04/05/2022	MODERN TEACHING AIDS PTY LTD	LITTLE BEES SUPPLIES	2838.72
EFT18751	04/05/2022	KTY ELECTRICAL SERVICES	BEACON REC CENTRE	562.65
EFT18752	04/05/2022	MUKA MATTERS	ADVERTISING	75.00
EFT18753	04/05/2022	SHIRE OF TRAYNING	KUNUNOPPIN MEDICAL PRACTICE EXPENSES	12975.88
EFT18754	04/05/2022	FREEDOM MOTORS AUSTRALIA	SUPPLY AND INSTALL VERSA SLIDING STEP ON TOYOTA CRUISER	3135.00
EFT18755	04/05/2022	MILLS RECRUITMENT	EXECUTIVE PLACEMENT CEO	4620.00
EFT18756	04/05/2022	PHOEBE SACHSE	TRAVEL REIMBURSEMENT	608.09
EFT18757	04/05/2022	BENCUBBIN NEWS & POST	PAPERS	113.90
EFT18758	04/05/2022	BEACON COOPERATIVE LTD	CARAVAN VOUCHERS MARCH	130.00
EFT18759	04/05/2022	DIELECTRIC SECURITY SYSTEMS	MONITORING FEES 01/05 31/07/2022	101.20
EFT18760	04/05/2022	WINC AUSTRALIA PTY LTD	ADMIN STATIONERY	70.19
EFT18761	04/05/2022	WA DISTRIBUTORS PTY LTD ALWAYS FOODS	SUPPLIES FOR CLEANERS	423.45
EFT18762	04/05/2022	BENCUBBIN COMMUNITY RESOURCE CENTRE	CARAVAN VOUCHERS AND STAFF VOUCHERS	85.00
EFT18763	04/05/2022	PORKY'S ENTERPRISES	RESHEET GILLETT ROAD AND REMOVE DRIFT SAND	186102.40
EFT18764	04/05/2022	REBECCA WATSON	REIMBURSEMENT FOR GREY NOMADS ADVERTISING	25.00
EFT18765	04/05/2022	BENCUBBIN TRUCK N AUTO'S	HYDRAULIC RAMS FOR SIDE TIPPER TRAILER	6600.00
EFT18766	04/05/2022	LANDGATE	MINING TENEMENTS CHARGEABLE 16/3 04/04	41.30
EFT18767	04/05/2022	KUNUNOPPIN MEDICAL PRACTICE	PRE EMPLOYMENT MEDICAL PHEBE SACHSE	150.00

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Chq/EFT	Date	Name	Description	Amount
EFT18768	04/05/2022	GREAT SOUTHERN FUELS	DIESEL 8500 LTS	18866.87
EFT18769	04/05/2022	NADINE RICHMOND	TRAVEL REIMBURSEMENT	156.15
EFT18770	04/05/2022	AMPAC DEBT RECOVERY PTY LTD	RATES DEBT COLLECTION EXPENSE	156.75
EFT18771	04/05/2022	DYLAN COPELAND	PROVISION OF NATURAL RESOURCE MANAGEMENT	3344.00
EFT18772	04/05/2022	KC SALES	VOUCHERS	295.20
EFT18773	04/05/2022	LO-GO APPOINTMENTS	CONTRACTING SERVICES OF NORBERT MARWICK FOR WEEK ENDING 26/03/2022	15209.03
EFT18774	04/05/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES	561.00
EFT18775	04/05/2022	ECOWATER SERVICES	LOT 229 MURRAY STREET BENCUBBIN	165.40
EFT18776	04/05/2022	MARKET CREATIONS T/A INTEGRATED ICT	MANAGE SERVICE AGREEMENT	2527.25
EFT18777	04/05/2022	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE	550.00
EFT18778	04/05/2022	MARKET FORCE PTY LTD	DEATH NOTICE J DUNNE	47.76
EFT18779	04/05/2022	HANDS ON THERAPEUTIC MASSAGE	SHOP LOCAL VOUCHER	10.00
EFT18780	04/05/2022	WHEATBELT OFFICE & BUSINESS MACHINES	PRINTER LEASE	58.49
EFT18781	04/05/2022	WHEATBELT LIQUID WASTE MANAGEMENT	40 BROWN STREET SEPTIC TANK PUMP	792.00
EFT18782	04/05/2022	AVON VALLEY TOYOTA	PURCHASE OF TOYOTA HILUX	18060.00
EFT18783	04/05/2022	KOMATSU AUSTRALIA PTY LTD	POWERTRAIN OIL	160.75
EFT18784	04/05/2022	ALISA DE SAN MIGUEL	REFUND FOR GYM KEY	10.00
EFT18785	04/05/2022	THE BENCUBBIN SHOP	MARCH SUPPLIES	322.82
EFT18786	04/05/2022	RETECH RUBBER	BEACON CRICKET PITCH COVERS	5890.50
EFT18787	04/05/2022	ABSOLUTE BALUSTRADES	BENCUBBIN COMPLEX PEDESTRIAN GATES	6345.90
EFT18788	05/05/2022	BENCUBBIN TRUCK N AUTO'S	SUPPLY HYDRAULIC FITTINGS AND REPAIR HYDRAULIC LINE ON CAT BACKHOE	222.40
EFT18789	05/05/2022	KOMATSU AUSTRALIA PTY LTD	GD555_5 MOTOR GRADER SERIAL NUMBER 56528	397100.00
EFT18790	05/05/2022	EASISALARY	PAYROLL DEDUCTIONS	420.66
EFT18791	06/05/2022	AVON WASTE	RUBBISH COLLECTION APRIL	5198.48
EFT18792	06/05/2022	EASTERN HILLS SAWS & MOWERS PTY LTD	SUPPLIES	29.00
EFT18793	06/05/2022	NINGHAN SPRAYING & AG SERVICES	SUPPLIES	210.88
EFT18794	06/05/2022	KTY ELECTRICAL SERVICES	BEACON RECREATION CENTRE	562.65
EFT18795	06/05/2022	BENCUBBIN NEWS & POST	POSTAGE	72.01

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Chq/EFT	Date	Name	Description	Amount
EFT18796	06/05/2022	BENCUBBIN BULK HAULIERS	APRIL HIRE OF TIPPERS	19914.04
EFT18797	06/05/2022	BENCUBBIN TRUCK N AUTO'S	GRADER TYRE	1306.00
EFT18798	06/05/2022	CIVIC LEGAL	PROFESSIONAL FEES	3718.00
EFT18799	06/05/2022	TOLL IPEC PTY LTD	FREIGHT	133.43
EFT18800	06/05/2022	BENCUBBIN AG SUPPLIES	BROOM	22.00
EFT18801	06/05/2022	REFUEL AUSTRALIA	FUEL APRIL	225.17
EFT18802	06/05/2022	GREAT SOUTHERN FUELS	DIESEL BEACON DEPOT	7458.91
EFT18803	06/05/2022	LO-GO APPOINTMENTS	CONTRACTING SERVICES NORBERT MARWICK WEEK ENDING 30/04/2022	2947.30
EFT18804	06/05/2022	MARKET CREATIONS T/A INTEGRATED ICT	MICROSOFT 365 LICENCE REFRESH	663.15
EFT18805	06/05/2022	WHEATBELT OFFICE & BUSINESS MACHINES	APRIL PHOTOCOPIER CHARGES	239.97
EFT18806	06/05/2022	SOUTHERN CROSS AUSTEREO PTY LTD	AROUND THE TOWNS	99.00
EFT18807	06/05/2022	SCUD AG SUPPLIES	SUPPLIES	255.08
EFT18808	06/05/2022	GREEN LOO	SUPPLIES	349.00
EFT18809	06/05/2022	SHIRE OF MT MARSHALL	PAYROLL DEDUCTIONS	70.00
EFT18810	06/05/2022	STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	110.00
EFT18814	11/05/2022	STEWART & HEATON CLOTHING CO PTY LTD	PROTECTIVE CLOTHING	1468.50
EFT18815	11/05/2022	SHIRE OF TRAYNING	DOCTOR HOUSE RENT 03/04/2022 01/05/2022	1088.70
EFT18816	11/05/2022	PHOEBE SACHSE	REIMBURSEMENT FOR DOT TRAINING ACCOMMODATION	500.00
EFT18817	11/05/2022	BENCUBBIN NEWS & POST	PAPERS	80.89
EFT18818	11/05/2022	D & D TRANSPORT	FREIGHT	367.90
EFT18819	11/05/2022	TOLL IPEC PTY LTD	FREIGHT	405.09
EFT18820	11/05/2022	NADINE RICHMOND	REIMBURSE SC	51.00
EFT18821	11/05/2022	GRIFFIN VALUATION ADVISORY	2022 LAND AND BUILDING ASSET VALUATIONS	14080.00
EFT18822	11/05/2022	PALM PLUMBING	95A MONGER ST BENCUBBIN	243.83
EFT18823	11/05/2022	AUSTRALIA POST	LATE PAYMENT FEE	5.04
EFT18824	11/05/2022	LIMESTONE BUILDING BLOCK	LIMESTONE	2167.00
EFT18825	11/05/2022	LG BEST PRACTICES	LSL COVER FOR FAM APRIL	8071.31
EFT18826	11/05/2022	JORDAN BAIRSTOW	TRAVEL REIMBURSEMENT	459.42

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Chq/EFT	Date	Name	Description	Amount
EFT18827	11/05/2022	A FOOT BELOW	LAKE MCDERMOTT WORKS	3893.97
EFT18828	25/05/2022	SYNERGY	LOT 165 COLLINS ST BENCUBBIN	551.08
EFT18829	18/05/2022	MODERN TEACHING AIDS PTY LTD	LITTLE BEES SUPPLIES	93.50
EFT18830	18/05/2022	KTY ELECTRICAL SERVICES	BEACON HALL EMERGENCY POWER SUPPLY	20900.00
EFT18831	18/05/2022	JASON SIGNMAKERS	GUIDEPOST PARK FLEXIBLE PLASTIC	4313.10
EFT18832	18/05/2022	BENCUBBIN NEWS & POST	POSTAGE	25.56
EFT18833	18/05/2022	SIGMA CHEMICALS	HEAT PUMP FOR BENCUBBIN POOL	14280.20
EFT18834	18/05/2022	WINC AUSTRALIA PTY LTD	ADMIN SUPPLIES	196.21
EFT18835	18/05/2022	BENCUBBIN COMMUNITY RESOURCE CENTRE	CARAVAN PARK VOUCHER	10.00
EFT18836	18/05/2022	BENCUBBIN TRUCK N AUTO'S	P032 BEACON UTE	4822.45
EFT18837	18/05/2022	KUNUNOPPIN MEDICAL PRACTICE	11 FLUVAX FOR STAFF	247.50
EFT18838	18/05/2022	KC SALES	BOOTS	928.68
EFT18839	18/05/2022	LO-GO APPOINTMENTS	CONTRACTING SERVICES NORBERT MARWICK WEEK ENDING 07/05/2022	2672.67
EFT18840	18/05/2022	PALM PLUMBING	ANNUAL BACK FLOW TESTING	2732.47
EFT18841	18/05/2022	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE	550.00
EFT18842	18/05/2022	GRILLEX	EDGE SINGLE BBQ	7240.20
EFT18843	20/05/2022	EASISALARY	PAYROLL DEDUCTIONS	420.66
EFT18844	20/05/2022	SHIRE OF MT MARSHALL	PAYROLL DEDUCTIONS	70.00
EFT18845	20/05/2022	STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	110.00
EFT18867	23/05/2022	TELSTRA	UTILITY CHARGES	573.77
EFT18868	23/05/2022	NINGHAN SPRAYING & AG SERVICES	SUPPLIES	171.88
EFT18869	23/05/2022	MODERN TEACHING AIDS PTY LTD	SUPPLIES FOR LITTLE BEES	1656.50
EFT18870	23/05/2022	KTY ELECTRICAL SERVICES	WIALKI GOLF COURSE STAGE 1 WORKS	1404.44
EFT18871	23/05/2022	WINC AUSTRALIA PTY LTD	SUPPLIES MAY	940.78
EFT18872	23/05/2022	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESLB 4TH QTR CONTRIBUTION	4320.80
EFT18873	23/05/2022	TOLL IPEC PTY LTD	FREIGHT	134.12
EFT18874	23/05/2022	BEACON GARAGE	SERVICE P068	2093.35
EFT18875	23/05/2022	CR IC SANDERS	MEETING ALLOWANCES	1479.54

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Chq/EFT	Date	Name	Description	Amount
EFT18876	23/05/2022	KC SALES	BOOTS	283.80
EFT18877	23/05/2022	LO-GO APPOINTMENTS	CONTRACTING SERVICES OF NORBERT MARWICK WEEK ENDING 14/05/2022	2418.12
EFT18878	23/05/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES	561.00
EFT18879	23/05/2022	CR ARC SACHSE	MEETING ALLOWANCE	1807.30
EFT18880	23/05/2022	CR NICK GILLETT	MEETING ALLOWANCE	648.80
EFT18881	23/05/2022	LEEANNE NOLA GOBBART	MEETING ALLOWANCE	523.75
EFT18882	23/05/2022	KOMATSU AUSTRALIA PTY LTD	FILTERS FOR SERVICE	971.80
EFT18883	23/05/2022	SCUD AG SUPPLIES	SUPPLIES	176.33
EFT18884	23/05/2022	CR TM GIBSON	MEETING ALLOWANCES	636.49
EFT18885	23/05/2022	CR MEGAN BEAGLEY	MEETING ALLOWANCES	657.50
EFT18886	23/05/2022	HBP SERVICES WA	CONSULTING SERVICES	158.40
EFT18887	23/05/2022	SYNERGY	STREETLIGHTS	2015.50
EFT18888	25/05/2022	TELSTRA	UTILITY PAYMENT MARCH APRIL MAY	1469.96
EFT18889	31/05/2022	P & J GLASS	LOT 75 MONGER ST BENCUBBIN	291.07
EFT18890	31/05/2022	PHOEBE SACHSE	UNIFORM REIMBURSEMENT	289.97
EFT18891	31/05/2022	BENCUBBIN NEWS & POST	POSTAGE MAY	13.90
EFT18892	31/05/2022	MOORE AUSTRALIA (WA) PTY LTD	FEEES FOR PROFESSIONAL SERVICES	1870.00
EFT18893	31/05/2022	ICS CARPENTRY	BENCUBBIN HALL MAINTENANCE	6380.00
EFT18894	31/05/2022	WA DISTRIBUTORS PTY LTD ALWAYS FOODS	MAY SUPPLIES	1024.30
EFT18895	31/05/2022	PORKY'S ENTERPRISES	RE SHEET DALGOURING SNAKE SOAK RD	102850.00
EFT18896	31/05/2022	BENCUBBIN TRUCK N AUTO'S	TRAILER WHEEL BEARINGS AND TYRES	1997.70
EFT18897	31/05/2022	HILLS FIRE EQUIPMENT SERVICE	FIRE EQUIPMENT SERVICES	1961.85
EFT18898	31/05/2022	TUTT BRYANT EQUIPMENT	SUPPLIES	317.33
EFT18899	31/05/2022	GREAT SOUTHERN FUELS	DIESEL BENCUBBIN DEPOT	18304.31
EFT18900	31/05/2022	MARTY GRANT BULLDOZING	GRAVEL WORKS	6397.60
EFT18901	31/05/2022	CJ & ML KIRBY	LANDHOLDER AGREEMENT CSGS20113	7535.00
EFT18902	31/05/2022	LO-GO APPOINTMENTS	CONTRACTING SERVICES NORBERT MARWICK WEEK ENDING 21/05/2022	2863.58
EFT18903	31/05/2022	MARKET CREATIONS T/A INTEGRATED ICT	MAY SERVICE AGREEMENT	2298.01
EFT18904	31/05/2022	JOHN NUTTALL	UNIFORM	143.99

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Chq/EFT	Date	Name	Description	Amount
EFT18905	31/05/2022	TOLL TRANSPORT PTY LTD	MAY FREIGHT	291.34
EFT18906	31/05/2022	SPECIALE SMASH REPAIRS	MAY REPAIRS	300.00
EFT18907	31/05/2022	JORDAN BAIRSTOW	REIMBURSEMENT FOR MEALS AND PARKING DOT COURSE	231.22
EFT18908	31/05/2022	A FOOT BELOW	MT MARSHALL POOL AND RETIC SUPPLY AND INSTALL	3205.68
EFT18909	31/05/2022	PAULA HARRIS	REIMBURSEMENT OF UNIFORM	144.65
EFT18910	31/05/2022	ALL TOILETS (WA)	POSTAGE OF PART	13.97
DD10929.1	16/05/2022	SYNERGY	LOT 129 HAMMOND ST BENCUBBIN	5803.09
DD10929.2	03/05/2022	SYNERGY	LOT 17 BROADBENT ST BEACON	71.22
DD10929.3	17/05/2022	SYNERGY	LOT 3081 MONGER ST BENCUBBIN	98.07
DD10929.6	06/05/2022	SYNERGY	LOT 153 DAMPIER ST BENCUBBIN	2270.23
DD10929.7	12/05/2022	SYNERGY	LOT 198 MONGER ST BENCUBBIN	734.75
DD10929.8	18/05/2022	SYNERGY	LOT 5 HAMMOND STREET BENCUBBIN	120.81
DD10938.1	04/05/2022	AWARE SUPER	PAYROLL DEDUCTIONS	5860.86
DD10938.2	04/05/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	2024.20
DD10938.3	04/05/2022	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	488.01
DD10938.4	04/05/2022	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	272.10
DD10938.5	04/05/2022	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	69.13
DD10938.6	04/05/2022	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	625.02
DD10938.7	04/05/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	232.87
DD10952.1	09/05/2022	SYNERGY	LOT 670 LUCAS ST BEACON	146.41
DD10960.1	11/05/2022	SYNERGY	ELECTRICITY FOR LUCAS STREET BEACON	444.46
DD10960.2	31/05/2022	SYNERGY	ELECTRICITY CHARGES 153 DAMPIER ST BENCUBBIN	928.55
DD10961.3	27/05/2022	WATER CORPORATION	UTILITY CHARGES 28 ROWLANDS STREET BEACON	6673.67
DD10961.4	31/05/2022	WATER CORPORATION	UTILITY CHARGES SCOTSMAN RD MERREDIN NORTH	66.87
DD10969.1	18/05/2022	AWARE SUPER	PAYROLL DEDUCTIONS	5891.35
DD10969.2	18/05/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	2438.47
DD10969.3	18/05/2022	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	479.68

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Chq/EFT	Date	Name	Description	Amount
DD10969.4	18/05/2022	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	275.43
DD10969.5	18/05/2022	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	625.02
DD10969.6	18/05/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	232.87
DD10984.1	16/05/2022	SYNERGY	UTILITY PAYMENT	291.07
DD10993.1	31/05/2022	WATER CORPORATION	UTILITY PAYMENT	5.46
231	04/05/2022	WATER CORPORATION	STANDPIPE MOUROUBRA RD KOORDA BUNTINE FL L	523.99
232	12/05/2022	WATER CORPORATION	STAND PIPE	214.17
233	17/05/2022	WATER CORPORATION	UTILITY CHARGES	47.77
234	31/05/2022	WATER CORPORATION	UTILITY PAYMENT	47.77
72	31/05/2022	BANK FEES	BANK FEES	261.98
				1,103,779.94

2. Trust

Chq/EFT	Date	Name	Description	Amount
EFT18813	11/05/2022	MARGARET ROWLING	BOND REFUND	240.00
				240.00

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3. Mastercard

Details	Amount
Little Hotelier Subscription	163.90
Zoom Subscription	23.09
Card Fee	4.00
Parking for DOT Training	76.04
MM332 Plate Retained	30.50
MM332 Plate Change	30.50
MM332 Plate Change	18.30
Card Fee	4.00
Staff Farewell	30.93
Staff Farewell	10.55
Staff Farewell	116.43
Staff Farewell	74.06
Wireless Combo	94.95
Supplies for Little Bees	48.00
Supplies for Little Bees	349.00
Seek advertising for CDO position	544.50
Advertising on Facebook	58.44
Council Snacks	40.24
Council Snacks	12.00
Hose adaptors	100.05
Card Fee	4.00
Card Fees	4.00
	1837.48

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **21 June 2022**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

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John Nuttall
Chief Executive Officer

Consultation:

Rhona Hawkins – Acting Finance and Administration Manager

Statutory Environment:

Financial Management Regulations and the Local Government Act 1995

Relevant Plans and Policy:

Nil

Financial Implications:

An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

Nil

Chairperson Initial

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2022/5-013 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That the Accounts Listed

<i>Municipal Fund</i>	\$	1,103,779.94
<i>Trust Fund</i>	\$	240.00
<i>Mastercard</i>	\$	<u>1,837.48</u>
<i>Total</i>	\$	1,105,857.42

Be endorsed.

Moved Cr SR Putt

Seconded Cr LN Gobbart

Carried 7/0

Chairperson Initial

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11.4.15 Statement of Financial Activity to 31 May 2022

File No:	4.0458
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Rhona Hawkins – Acting Finance & Admin Manager 11.4.15 – Statement of Financial Activity to 31 May 2022
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

Relevant Plans and Policy:

Nil

Financial Implications:

The statement presented to Council is the most up to date information on its current financial position.

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

Nil

Chairperson Initial

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2022/5-014 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

The Statement of Financial Activity for the month ending 31 May 2022 be endorsed.

Moved Cr LN Gobbart

Seconded Cr SR Putt

Carried 7/0

Chairperson Initial

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Miss Phoebe Sachse left the meeting at 4.20pm.

11.4.16 Schedule of Fees and Charges 2022/2023

File No:	4.0275
Location/Address:	Mt Marshall District
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Rhona Hawkins - Acting Finance and Administration Manager
Attachments:	11.4.16 - DRAFT Schedule of Fees and Charges 2022/2023
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Previously Considered:	Nil

Background:

A budget workshop took place on 15 June 2022 with all Councillors except Cr Sanders present. The meeting reviewed Council's Schedule of Fees & Charges, refuse charges, rates interest and instalment charges, Councillor meeting attendance fees and the reportable material variance, along with major projects for consideration in the 2022/23 Annual Budget.

Consultation:

Shire of Mt Marshall Officers
Shire of Mt Marshall Councillors

Statutory Environment:

Local Government Act 1995
Local Government (Financial Management) Regulations 1996
Local Government (Administration) Regulations 1996
Rates and Charges (Rebates and Deferments) Act 1992

Relevant Plans and Policy:

Subject to Council policies

Financial Implications:

Adoption of Fees & Charges

Risk Assessment:

Risk of noncompliance with the Local Government Act 1995 if not adopted by 31 August.

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Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

The 2022/23 Schedule of Fees and Charges is presented for adoption.

2022/5-015 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That effective 1 July 2022:

- 1) ***Pursuant to sections 6.32, 6.33, 6.34, 6.35 of the Local Government Act 1995, the following charges be imposed:***
 - a) ***Where the service charge for domestic refuse collection is to apply, a charge of \$427.00 be applied.***
 - b) ***Where the service charge for commercial refuse collection is to apply, a charge of \$470.00 plus GST be applied.***
 - c) ***Where the service charge for domestic recycling bin collection is to apply, a charge of \$246.00 be applied.***
 - d) ***Where the service charge for commercial recycling bin collection is to apply, a charge of \$271.00 plus GST be applied.***
- 2) ***Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996, Council adopts an instalment administration charge, where the owner has elected to pay rates (and service charges) through an instalment option, of \$15 for each instalment after the initial instalment is paid.***
- 3) ***Pursuant to section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, Council adopts an interest rate of 5.5% where the owner elected to pay rates and service charges through the instalment option.***
- 4) ***Pursuant to section 6.51(1) and subject to section 5.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulation 1996 and the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, Council adopts an interest rate of 7% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable. This interest rate cannot be applied to an excluded person who has been determined to be suffering financial***

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hardship, as defined by Council Policy F&R.2.10 COVID-19 Financial Hardship.

- 5) *Pursuant to section 6.16 of the Local Government Act 1995, Council adopts the attached Fees and Charges schedule.*
- 6) *Pursuant to section 5.99 of the Local Government Act 1995 and regulation 34 of the Local Government (Administration) Regulations 1996, Council adopts the following individual meeting attendance fees:*

President

Meeting Attendance \$954.54

Deputy President

Meeting Attendance \$334.09

Councillors

Meeting Attendance \$334.09

- 7) *Pursuant to section 5.99A of the Local Government Act 1995 and regulations 34A and 34AA of the Local Government (Administration) Regulations 1996, Council adopts the following annual allowances for elected members:*

Telecommunications Allowance \$1,750.00

Travel Allowance:

- 32.55 cents per kilometre for Motorcycle*
- 56.69 cents per kilometre for engine displacement 1600cc & under*
- 68.66 cents per kilometre for engine displacement 1600cc to 2600cc*
- 95.54 cents per kilometre for engine displacement 2600cc & over*

- 8) *Pursuant to section 5.98 (5) of the Local Government Act 1995 and regulation 33 of the Local Government (Administration) Regulations 1996, Council adopts the following annual local government allowance to be paid in addition to the meeting attendance fee:*

President \$5,250.00

- 9) *Pursuant to section 5.98A of the Local Government Act 1995 and regulations 33A of the Local Government (Administration) Regulations 1996, Council adopts the following annual local government allowance to be paid in addition to the meeting attendance fee:*

Deputy President \$1,312.50 (25% of President Allowance)

- 10) *In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to*

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be used in statements of financial activity in 2022/23 for reporting material variances shall be 10% and \$10,000.

*Moved Cr SR Putt
Absolute Majority*

Seconded Cr NR Gillett

Carried 5/2

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11.5 Community Development Officer

Nil

11.6 Regulatory Officer

Nil

11.7 Development

Nil

11.8 Environmental Health Officer

Nil

12.0 Elected Members' Motions of Which Previous Notice Has Been Given

Nil

13.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

Nil

14.0 Next Meeting – Tuesday 19 July 2022 commencing at 3:00pm in Council Chambers, 71 Monger St, Bencubbin

15.0 Closure of Meeting

The Presiding Member thanked everyone for attending and declared the meeting closed at 4.27 pm.

These Minutes were confirmed by Council at its Ordinary Meeting held on

Date

Cr ARC Sachse President