



**SHIRE OF MT MARSHALL**

# **AGENDA**

**Notice is hereby given that the next Ordinary Meeting of Council will be held at 3:00pm in Council Chambers, 71 Monger St, Bencubbin on Tuesday 15 November 2022.**

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John Nuttall  
Chief Executive Officer

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# SHIRE OF MT MARSHALL

## QUESTION TIME FOR THE PUBLIC

❖ {Please Write Clearly}

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

### QUESTIONS TO THE PRESIDENT:-

❖ {GENERAL QUESTION / QUESTION RELATED TO THE AGENDA}

❖ {Strike out unnecessary words}

ITEM NO: \_\_\_\_\_

PAGE NO: \_\_\_\_\_

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PLEASE PASS TO THE CHIEF EXECUTIVE OFFICER FOR REFERRAL TO THE PRESIDENT BY 9:30AM ON THE DAY OF THE MEETING AT THE SHIRE OF MT MARSHALL OFFICE, MONGER STREET, BENCUBBIN.

**Agenda for the Ordinary Meeting of the Shire of Mt Marshall to be held in Council Chambers, Monger St, Bencubbin on Tuesday 15 November 2022, commencing at 3:00pm.**

# **AGENDA**

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## **DISCLAIMER**

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**John Nuttall  
Chief Executive Officer**

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4. Applications for Leave of Absence
5. Declarations of Interest
6. Confirmation of Minutes of Previous Meetings
  - 6.1 Minutes of the Ordinary Meeting held on Tuesday 18 October 2022

**RECOMMENDATION:**

*That the Minutes of the Ordinary Meeting of Council held on Tuesday 18 October 2022 be confirmed as a true and correct record of proceedings.*

7. Announcements by Presiding Person Without Discussion
8. Reports of Councillors
  - 8.1 President

The President represented the Shire at the following meetings and training opportunities from 19 October 2022 to 15 November 2022.

20/10/2022	Wheatbelt District Emergency Management Committee Meeting and Multi Agency pre-season get together, Northam DFES.
20/10/2022	Bencubbin Truck n Auto's Official Opening, Bencubbin, with Deputy President Cr Nick Gillett, Cr Stuart Putt, and CEO John Nuttall.
21/10/2022	Rural Water Council (Inc) Meeting, Toodyay.
9/11/2022	Central East Accommodation and Care Alliance Inc Management Committee Meeting and Annual General Meeting, Kellerberrin, with CEO John Nuttall.
11/11/2022	Remembrance Day 2022, Bencubbin War Memorial, with CEO, John Nuttall and Community Development Officer – Events and Tourism, Phoebe Sachse.
  - 8.2 Councillors
9. Petitions / Deputations / Presentations / Submissions
  - 9.1 Presentation by Francine Schwarzbach and Gareth Parry of Woodside Energy
10. Reports of Committees
  - 10.1 Bushfire Advisory Committee
    - 10.1.1 Minutes of Bushfire Advisory Committee Meeting held 7 October 2022
11. Reports of Officers
  - 11.1 Chief Executive Officer

## **Agenda for the Ordinary Meeting of Council on Tuesday 15 November 2022**

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- 11.1.24 Chief Executive Officer Annual Leave
  - 11.1.25 Amendment to E&E.1.2 Paid Leave on Voluntary Service
  - 11.1.26 Tender MM03.2022/23 – Monger St Redevelopment
  - 11.1.27 WALGA Quarterly Report
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- 11.5 Coordinator of Community Development
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- 11.6 Regulatory Officer
- 11.7 Development
- 12. Elected Members' Motions of Which Previous Notice Has Been Given
- 13. New Business of an Urgent Nature Introduced by Decision of the Meeting
- 14. Next Meeting – Monday 12 December 2022 commencing at 3.00pm in Council Chambers, 71 Monger St, Bencubbin
- 15. Closure of Meeting

**10.0 Reports of Committees**

**10.1 Bushfire Advisory Committee**

**10.1.1 Minutes of the Bushfire Advisory Committee Meeting held 7 October 2022**

<b>File No:</b>	4.0117
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	N/A
<b>Name of Owner:</b>	N/A
<b>Author:</b>	Nadine Richmond – Executive Assistant
<b>Attachments:</b>	10.1.1 – Minutes of the Bushfire Advisory Committee Meeting held 7 October 2022
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	N/A

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**Background:**  
Nil

**Consultation:**  
Nil

**Statutory Environment:**

*Local Government Act (1995)*

Section 5.8: Establishment of Committees

A local government may establish committees of three (3) or more persons to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

**Relevant Plans and Policy:**

Various Bushfire Policies

**Financial Implications:**

Nil

**Risk Assessment:**

Emergency Management is a core responsibility of local government and failure to comply with the legislation would find it in breach of the Local Government Act 1995.

**Community & Strategic Objectives:**

*Community*

Encourage and support volunteers and community groups to grow an active volunteer base that feels valued

*Governance and Leadership*

## **Agenda for the Ordinary Meeting of Council on Tuesday 15 November 2022**

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

### **Comment:**

The minutes of the Bushfire Advisory Committee meeting held on Friday 7 October 2022 are submitted for Council endorsement.

### **OFFICER RECOMMENDATION:**

***That the minutes of the Bush Fire Advisory Committee meeting held on Friday 7 October 2022 be endorsed.***

# **SHIRE OF MT MARSHALL**



## **Bush Fire Advisory Committee**

**Minutes of the Mt Marshall Bush Fire Advisory  
Committee meeting held in the Beacon Town  
Hall, Beacon on Friday 7 October 2022,  
commencing at 3.04pm.**

**Attachment 10.1.1**

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Mr Damian Tomas  
Chairman

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**Minutes of the Mt Marshall Bush Fire Advisory Committee Meeting**  
**Held on Friday 7 October 2022**

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- 4. Reports of Officers**
- 5. Other Reports**
- 6. General Business**
- 7. Next Meeting – to be advised**
- 8. Meeting Closure**

**Minutes of the Mt Marshall Bush Fire Advisory Committee Meeting**  
**Held on Friday 7 October 2022**

**1.0 Declaration of Opening / Announcement of Visitors**

Mr Damian Tomas welcomed committee members to the meeting and declared the meeting open at 3:04pm.

**2.0 Record of Attendance / Apologies**

**In Attendance**

Mr Damian Tomas	CBFCO / Chair / Committee Member
Mr Garry Huckstep	Deputy CBFCO / Committee Member
Mr Brett Clark	BFCO Wialki / Committee Member
Mr Jack Walker	BFCO Bencubbin / Committee Member

Mr Ben Sachse	BFCO Welbungin
Mr Steven Kett	BFCO Gabbin / Captain Gabbin BFB
Mr Shaun Gratte	BFCO Gabbin
Mr Daniel Spencer	BFCO Bencubbin

Miss Jordan Bairstow	Regulatory Officer
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**Apologies**

Miss Siobhan Bishop	DFES Area Manager
Mr Tony Sachse	BFCO / Captain Welbungin BFB
Mr Craig Walker	BFCO Welbungin
Mr Noel Miguel	BFCO / Captain Beacon VESU
Cr Stuart Putt	BFCO Welbungin / Councillor
Mr Terry Gobbart	BFCO Gabbin
Mr Tim Cashmore	BFCO Cleary
Mr Brandon Lancaster	BFCO Beacon

**3.0 Confirmation of Minutes**

**3.1 Minutes of the Mt Marshall Bush Fire Advisory Committee Meeting held Friday 25 March 2022**

**BFAC2022/003 OFFICER RECOMMENDATION / COMMITTEE DECISION:**

***That the minutes of the Mt Marshall Bush Fire Advisory Committee meeting held on Friday 25 March 2022 be confirmed as a true and correct record of proceedings.***

***Moved: S Kett***

***Seconded: D Spencer***

***Carried***

### **Business Arising from Previous Minutes**

Mr J Walker from Bencubbin BFB discussed the following topics;

- Firebreak Order remains unchanged. It was discussed and agreed that we will be operating under the current firebreak order until wording can be agreed upon.
- Scott Promask's are yet to be issued. As discussed in the previous meeting on March 25<sup>th</sup> 2022, training needs to be provided on how to use/wash the masks. This is yet to be arranged. Regulatory Officer, Miss J Bairstow to liaise with DFES to arrange the necessary training

## **4.0 Reports of Officers**

### **4.1 Regulatory Officer**

**Regulatory Officer, Miss J Bairstow provided updates on the following;**

**Welbungin Fire Shed** – The Shire has engaged with Department of Planning, Land and Heritage who have briefly assessed the situation and have advised that the current purpose of the land is 'Hall and Recreation', therefore a case will need to be created for the change of purpose of the reserve to include the intended construction of a fire shed over the land. They have advised that the standard timeframe for this request is 6 – 12 months however, they have made note that it is time-sensitive due to funding and will prioritise the application. The Shire has also engaged with a contractor in regards to designing the proposed shed. This will keep the process moving whilst the application with Department of Planning, Land and Heritage is underway. Chief Bushfire Control Officer, Mr D Tomas has suggested including an external vehicle compound within the design to secure volunteers vehicles whilst they are attending fires. Mr D Tomas would like to see this inclusion in all new shed designs going forward. Miss J Bairstow to suggest this option to the design team to determine potential additional costs.

**PPE Audit** – The Shire reminds volunteers of the importance to ensure all people who attend bushfires are equipped with the correct PPE. If anyone within the brigades require any PPE, they will need to contact the Shire for ordering. Mr D Tomas informed the Committee that although volunteers are required to be adequately trained, our priority is to have volunteers and farmers attend fires with acceptable PPE to ensure their safety. If required PPE is not worn, volunteers/farmers will be turned away at the scene. Regulatory Officer, Miss J Bairstow to confirm minimum requirements and notify the committee.

**Workplace Trainer** – The Shire has engaged with DFES in regard to members of our local brigades becoming workplace trainers. DFES have advised that in order to be a workplace trainer, the volunteer needs to be suitably skilled and experienced, complete a 4 day DFES workplace trainer assessor course and then apply to be an assessor for the courses they will deliver. This has been extended to all brigades in the hope that members may volunteer for the role. Item will be followed up in the new year as more members become available due to current farming commitments.

**Minutes of the Mt Marshall Bush Fire Advisory Committee Meeting**  
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**Current Training** - The Shire has been supplied with a report from DFES which confirms the percentage of volunteers from each brigade with minimum training marked as complete;

<b>Brigade</b>	<b>Percentage</b>
Bencubbin BFB	35%
Welbungin BFB	80%
Gabbin BFB	45%
Wialki BFB	25%
Tampu BFB	35%
Cleary BFB	40%

This information will be supplied directly to each brigade and members who have not completed the necessary training will be notified each time DFES offer these training sessions. A suggestion was made to include weekend training courses which will be requested to DFES by Regulatory Officer, Miss J Bairstow on behalf of the Committee.

### **Fire Index Rating Change**

- The Shire's fire danger rating signage is in the process of being replaced. At this stage, we have not been supplied with an expected date of arrival for the new signage. The Shire will continue to keep the Committee updated as we find out further information. Mr D Tomas discussed the option of having further fire rating signs at various places throughout the Shire, however this will need to be assessed by the Shire in regards to cost of signs as well as staff that need to manually change the signs during bushfire season. It has also been suggested that the Shire compile a list of community members who wish to be a part of a text service advising them of daily updates to the fire rating sign. This will be considered by the Shire with the Committee being updated once a decision has been made.
- The Shire is in the process of reviewing camp fire signage that was updated last year to reflect the new fire danger ratings. Mr J Walker has made a suggestion for the camp fire signs to take more of a minimalistic approach to avoid confusion/overload of information to those who are reading them. If the camp fire signs cannot be repurposed and are required to be remade, the Shire will consider this suggestion.
- New fire permit books displaying the new ratings have been ordered which we expect to arrive in the coming weeks.

#### **4.1.1 Information for the Committee**

Nil

#### **5.0 Other Reports**

##### **5.1 Chief Bush Fire Control Officer – Mr Damian Tomas**

### **Recreation Grounds Water Pump**

The current location of the water pump at the Recreation Grounds is in an unsuitable position. Suggestion from Mr D Tomas to obtain quotes to move the pump closer to the water tanks to avoid blocking off the entry to the Recreation Grounds. Mr J Walker advised that at the 2021 Bush Fire Advisory Committee meeting, there was indication

**Minutes of the Mt Marshall Bush Fire Advisory Committee Meeting**  
**Held on Friday 7 October 2022**

that there was to be an allowance within the 2022/2023 budget to include this. Regulatory Officer, Miss J Bairstow to enquire with the Shire.

**Issuing of Fire Permits**

Fire Permits are currently being issued on a day to day basis. The Committee briefly discussed and agree that this should remain as standard.

Reminder to all who issue permits to send both front and back of permit to applicant. All permits must also include location number as well as nearest cross section to assist with volunteers should they be required to attend the property.

**Issuing of Radios**

Mr D Tomas enquired as to how many radios are required to be issued to each vehicle as per DFES standards. Unclear amongst Committee members. Regulatory Officer, Miss J Bairstow to confirm with DFES and advise the Committee.

**Hydration**

Mr D Tomas has requested for the Shire to supply hydrolyte powder/sachets in each vehicle along with water. Request noted and to be followed up by Regulatory Officer, Miss J Bairstow.

**Harvest and Vehicle Movement Ban Calculator**

All members attending the meeting were supplied with details on how to access the Aurora Fire Behaviour Calculator to ensure all BFCO's are using the same calculations when assessing potential Harvest and Vehicle Movement Bans. Website provided is; <https://aurora.landgate.wa.gov.au/fbc/#!/harvestAndVehicleBan>.

**Increase of Fire Behaviour Index**

Discussions took place to amend current Shire policy - FC.3.1 Harvest and Movement of Machinery in Paddocks Ban in relation to the increase of the Fire Behaviour Index from 32 (very high) to 37 (high) as per DFES recommendation. Policy wording in regards to calculating the Fire Behaviour Index will need to be reviewed.

**BFAC2022/004 COMMITTEE DECISION:**

***Amendment to Policy FC.3.1 Harvest and Movement of Machinery in Paddocks Ban to reflect a change to the current Fire Behaviour Index whereby a harvest and movement of vehicles in paddocks ban will be imposed when the Fire Behaviour Index registers 37 (high) using the Aurora Fire Behaviour Calculator.***

***Moved: J Walker***

***Seconded: G Huckstep***

***Carried***

**Ute mounted/ Slide on Units**

Discussions took place to transition from farmer owned trailer fire fighting units to utility mounted/slip on units.

**BFAC2022/005 COMMITTEE DECISION:**

***Allow a period of three years for privately owned fire fighting units to be transitioned from trailer units to utility mounted/slip on units. After this period, non compliant vehicles will be unable to attend fire emergencies.***

**Moved: D Spencer**

**Seconded: S Kett**

**Carried 7/1**

**5.2 Deputy Chief Bush Fire Control Officer – Mr Garry Huckstep**

- Quiet year. Mr G Huckstep suggested camp fire signage to be checked at Billiburning Rock and Tampu Well as part of our Shire wide review.

**5.3 Bush Fire Control Officer – Beacon**

**Servicing of Vehicles at Beacon**

No issues reported by attending Brigades. Continue as per current procedures.

**Water Tank at Beacon Airstrip**

Regulatory Officer, Miss J Bairstow informed the Committee of the current status of the proposed water tank at Beacon Airstrip. The Shire has engaged with DFES. DFES have advised the Shire of two important considerations. One, if DFES are to assist with the funding towards the installation and maintenance of the water tank at Beacon Airstrip, it will be solely for the use of bushfire brigades only and cannot be accessed by farmers for personal use. Two, there is a lengthy process to be approved as a potential base with the details of the process outlined (but not limited to the below);

- Department of Biodiversity, Conservation and Attractions, DFES and the Shire of Mt Marshall should assess the location of the proposed base as well as ensure there is sufficient volunteers (both BFB and LG staff) to assist with all emergencies as it will be used to assist with fire fighting within the district, not just the Shire of Mt Marshall.
- The Shire of Mt Marshall would need to develop a funding strategy for works and reloader equipment as well as long term maintenance of the facility and annual equipment servicing to be presented to DFES.
- Department of Biodiversity, Conservation and Attractions Fire Aviation will then assess the airstrip in company with a water bomber contractor representative to ensure the strip meets their aircraft minimum safety requirements.
- Other considerations must be considered such as whether the area is supported by the VHF Search and Rescue (SAR) communications.

The Committee agreed that if the water tank was to go ahead, no business or personal use by local farmers would be agreed upon. The Committee would like to receive more information about becoming a potential base as the information becomes available from DFES. The Shire will provide updates to the Committee as information becomes available.

**5.4 Bush Fire Control Officer – Wialki**

**Dividing the Shire (Harvest Bans)**

**Minutes of the Mt Marshall Bush Fire Advisory Committee Meeting**  
**Held on Friday 7 October 2022**

Mr B Clark, BFCO Wialki suggested the option to divide the Shire in regards to Harvest and Movement Bans. Mr D Tomas would not feel comfortable doing so due to volunteer numbers. During Harvest and Movement Bans, it would be beneficial to have all volunteers available to attend an emergency.

**5.5 Bush Fire Control Officer – Cleary**

Nil

**5.6 Bush Fire Control Officer – Gabbin**

**Gabbin Fire Shed**

Maintenance required to the concrete floor in Gabbin Fire Shed. The Shire will review and obtain quotes for repair as required.

**5.7 Bush Fire Control Officer – Welbungin**

**New Fire Appliance**

New truck received by Welbungin Brigade in July 2022.

**5.8 Bush Fire Control Officer – Bencubbin**

**Fire at refuse site**

Brigade attended a fire at Bencubbin refuse site. With the assistance from Gabbin BFB and Trayning BFB, the fire was extinguished successfully.

**Bencubbin Fire Shed**

Request for the Shire to have the front of the Bencubbin fire shed sprayed for bugs/ants. Ants nest make it difficult to access the shed without issue. Shire to arrange pest control.

**Hose Fittings**

Hose fittings that were ordered late last year were scheduled to be returned. Mr D Tomas to investigate and advise which items can be used and which ones will need to be returned.

**Hydrant Accessibility**

Bencubbin Brigade advised that the hydrant located behind the Bencubbin Sports Club bowling greens cannot be accessed despite attempts to dig in the area. The Shire to arrange works crew to assess the site and clear away covering dirt as required.

**5.9 Beacon Volunteer Emergency Services Unit**

Nil

**5.10 Department of Fire & Emergency Services**

Nil

Minutes of the Mt Marshall Bush Fire Advisory Committee Meeting  
Held on Friday 7 October 2022

**6.0 Next Meeting – to be advised**

Suggestion of March meeting to be arranged to regroup at the end of the fire season.  
Dates to be suggested closer to March.

**7.0 Closure of Meeting**

There being no further business the meeting closed at 4:49pm

These Minutes were confirmed at the Bush Fire Advisory Committee Meeting held on

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Date

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Mr Damian Tomas

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Chair

**11.0 Reports of Officers**

**11.1 Chief Executive Officer**

**11.1.24 Chief Executive Officer Annual Leave**

<b>File No:</b>	STAFF
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	N/A
<b>Name of Owner:</b>	N/A
<b>Author:</b>	John Nuttall – Chief Executive Officer
<b>Attachments:</b>	Nil
<b>Declaration of Interest:</b>	This report relates to my employment contract
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	Nil

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**Background:**

The Chief Executive Officer is employed, as required by the Local Government Act 1995, under a contract of employment. That contract stipulates (Section 9.1) that leave is to be approved by the Council, or by the President if the Council so resolves. At the Ordinary Meeting of Council in February 2017 Council resolved that leave for periods of 5 days or less could be approved by the President. This item comes to Council as although there is a request for leave for a period of five days it comes in the last couple of weeks of the Chief executive Officer's employment.

**Consultation:**

Nil

**Statutory Environment:**

*Local Government Act 1995*

5.39. Contracts for CEO and senior employees

(1) Subject to subsection (1a), the employment of a person who is a CEO or a senior employee is to be governed by a written contract in accordance with this section.

(1a) Despite subsection (1) —

(a) an employee may act in the position of a CEO or a senior employee for a term not exceeding one year without a written contract for the position in which he or she is acting; and

(b) a person may be employed by a local government as a senior employee for a term not exceeding 3 months, during any 2 year period, without a written contract.

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

There would be a financial implication in the increased remuneration to be paid to the Acting Chief Executive Officer should it be required.

## **Agenda for the Ordinary Meeting of Council on Tuesday 15 November 2022**

### **Risk Assessment:**

There is a risk to the organisation if leave arrangements are not properly planned.

### **Community & Strategic Objectives:**

#### *Governance and Leadership*

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

### **Comment:**

As there is a relatively short period of leave spread over two weeks it is not felt that there is need to appoint an Acting Chief Executive Officer. Appropriate arrangements will be made regarding contact along with any requirements for signatures in the absence of the Chief Executive Officer.

### **OFFICER'S RECOMMENDATION:**

***That Council approve annual leave for the Chief Executive Officer during the period of November 30, 2022, to December 6, 2022, inclusive (total of 5 days)***

**11.1.25 Amendment to E&E.1.2 Paid Leave on Voluntary Service**

<b>File No:</b>	4.0515
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	N/A
<b>Name of Owner:</b>	N/A
<b>Author:</b>	John Nuttall – Chief Executive Officer
<b>Attachments:</b>	11.1.25a - Current Policy - E&E.1.2 Paid Leave on Voluntary Service 11.1.25b - DRAFT Policy – E&E.1.2 Paid Leave on Voluntary Service
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	Nil

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**Background:**

Council currently has a policy (copy attached) regarding paid leave whilst a member of staff is undertaking voluntary service. This policy amendment seeks to add an additional benefit that will allow a staff member to be paid for one day per year if they have to undertake training as part of that voluntary service.

**Consultation:**

Nil

**Statutory Environment:**

Nil

**Relevant Plans and Policy:**

This item seeks to amend Policy E&E.1.2 Paid Leave on Voluntary Service – a copy of that policy is attached.

**Financial Implications:**

There may be a minor additional expense should staff take up this benefit.

**Risk Assessment:**

Volunteers are becoming harder to find and anything the Shire is able to do that promotes volunteering would assist to alleviate this situation.

**Community & Strategic Objectives:**

*Community*

Encourage and support volunteers and community groups to grow an active volunteer base that feels valued.

**Comment:**

Council are invited to make a minor amendment to the policy as presented.

**OFFICER'S RECOMMENDATION:**

***That Council adopt the amended Policy E&E.1.2 Paid Leave on Voluntary Service as attached (11.1.25b).***

**E&E.1.2 PAID LEAVE ON VOLUNTARY SERVICE**

**Council Policy:** All staff who are bona fide members of volunteer emergency service groups, (the Fire Brigade, the State Emergency Service and St John Ambulance), who are required for emergency service by those groups during ordinary working hours shall be paid for time absent up to the total of ordinary working hours usually worked in that day or period during the emergency, but not including time in excess of ordinary working hours, RDO's or public holidays.

For the purposes of this policy, ordinary working hours shall be the time ordinarily worked.

Payments shall be made through normal pay channels following a claim by the employee involved and may be subject to authentication of claim by the officer controlling the relevant body or service.

**Date Resolved:**

**Amendment:**

## **E&E.1.2 PAID LEAVE ON VOLUNTARY SERVICE**

**Council Policy:** All staff who are bona fide members of volunteer emergency service groups, (the Fire Brigade, the State Emergency Service and St John Ambulance), who are required for emergency service by those groups during ordinary working hours shall be paid for time absent up to the total of ordinary working hours usually worked in that day or period during the emergency, but not including time in excess of ordinary working hours, RDO's or public holidays.

In addition, recognising the importance of volunteers being trained in order that they are appropriately qualified and to ensure their safety, each bona fide volunteer may attend one day of training each financial year (if it is required) and they shall be paid for time absent up to the total of ordinary working hours usually worked in that day.

For the purposes of this policy, ordinary working hours shall be the time ordinarily worked.

Payments shall be made through normal pay channels following a claim by the employee involved and may be subject to authentication of claim by the officer controlling the relevant body or service.

**Date Resolved:**

**Amendment:**

**11.1.26 Tender MM03.2022/23 – Monger Street Redevelopment**

<b>File No:</b>	Tender Register
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	N/A
<b>Name of Owner:</b>	N/A
<b>Author:</b>	John Nuttall – Chief Executive Officer
<b>Attachments:</b>	Nil
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	Nil

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**Background:**

Council has approved the redevelopment of Monger Street, Bencubbin within the current financial year budget, funded through the Regional Local Community Infrastructure Program. The works will include the removal of the centre islands, new parking spaces and resurfacing of the street.

**Consultation:**

Aaron Wootton – Works Supervisor

**Statutory Environment:**

*Local Government Act 1995*

*3.57. Tenders for providing goods or services*

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

**Relevant Plans and Policy:**

F&R.2.5 Purchasing Policy

**Financial Implications:**

The cost of the construction will be above the purchasing threshold and will therefore have to be put out to tender.

**Risk Assessment:**

There is a risk of breaching Council Policy if no tender is called.

**Community & Strategic Objectives:**

*Community*

Support and maintain facilities that connect people, promote a healthy community and are appropriate for residents

**Comment:**

It is proposed that, as required by legislation and Council policy, a tender process will be run for the redevelopment of Monger Street, Bencubbin. Whilst the tender itself will be run at operational level, Council are asked to approve in advance the qualitative

## **Agenda for the Ordinary Meeting of Council on Tuesday 15 November 2022**

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criteria to be used to assess any tenders received. Once tenders have been assessed by Shire staff, given the timeframe of delivery it is recommended that the Chief Executive Officer be given the authority to appoint the contractor.

### **OFFICER'S RECOMMENDATION:**

#### ***Recommendation 1:***

***That Council approve the following qualitative criteria against which the tender for Monger St Redevelopment will be assessed:***

<b>Qualitative Criteria</b>		<b>Weighting</b>
<b>1.</b>	<b><i>Capability and Methodology</i></b> <ul style="list-style-type: none"><li><b><i>i. Provide a detailed Works Program detailing all tasks including sub-tasks, interdependencies, critical path items/actions required for the completion of the works in Microsoft Project/Gantt chart or similar format. Showing the project methodology highlighting key hold points for all stages of the demolition and construction phases of the project, from contract award through to practical completion.</i></b></li><li><b><i>ii. Detail how each stage of the project is intended to be performed by the Tenderer to ensure that the project deliverables are met in accordance with the requirements of the Contract.</i></b></li><li><b><i>iii. Provide a detailed Risk Assessment of the project complete with risks identified, risk ratings and mitigation strategies.</i></b></li></ul>	<b>30%</b>

2.	<p><b>Organisational Experience</b></p> <ul style="list-style-type: none"> <li><i>i. Provide examples of three (3) recent and relevant projects to demonstrate the Tenderers' performance in providing construction of similar projects.</i></li> <li><i>ii. Provide detail on your organisation's capability that demonstrates your ability to satisfy the requirements of this tender.</i></li> <li><i>iii. Detail the Tenderers understanding and appreciation of the demolition and construction requirements for this project, by describing the key elements to be taken into consideration specifically for this project, including whole of project costing and sustainability factors, regulatory requirements, local environmental and societal factors, disability access requirements and other factors that contribute to meeting and exceeding the Principal's requirements.</i></li> <li><i>iv. Provide a detailed site Management Plan detailing all aspects of the proposed Site Management methodology with regards to this project. (e.g. Site security and Site safety)</i></li> </ul>	30%
3.	<p><b>Organisational Capacity and Personnel</b></p> <ul style="list-style-type: none"> <li><i>i. Provide a list of the personnel from your organisation that will be involved in this project, specifying their particular roles and relevant experience. Contractors should supply a CV for each key personnel. (Note: Please only include relevant personnel not a full organisational listing.)</i></li> <li><i>ii. Provide a list of key organisations/subcontractors and personnel contributing to this project, specifying their particular roles and relevant experience.</i></li> <li><i>iii. Provide evidence that the organization has the capacity and personnel to be able to deliver the project by the 30 June 2023.</i></li> </ul> <p><b>NOTE: Prior to awarding the contract the respondent must confirm the availability and participation of key personnel identified. If this is not the case then a revised response must be provided for review and approval by the Principal who, if not satisfied reserves its rights of refusal.</b></p>	40%

***Recommendation 2:***

***That Council pursuant to Section 5.42 of the Local Government Act, 1995 delegate authority to the Chief Executive Officer to award the Monger Street Redevelopment contract in accordance with the results of the tender evaluation process.***

**11.1.27 WALGA Quarterly Report**

<b>File No:</b>	N/A
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	WALGA
<b>Name of Owner:</b>	N/A
<b>Author:</b>	John Nuttall – Chief Executive Officer
<b>Attachments:</b>	11.1.27 - WALGA Quarterly Report
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	Nil

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**Background:**

WALGA produce every quarter a personalised document for each Council relating to services that they have provided to that Council in the last quarter. This document is provided to the Chief Executive Officer, with a request that it is formally presented to Council. Accordingly, attached to this item is a copy of the most recent quarterly report.

**Consultation:**

Nil

**Statutory Environment:**

Nil

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

Nil

**Risk Assessment:**

Nil, but WALGA request that the whole Council receives a copy of the document each time it is produced.

**Community & Strategic Objectives:**

*Governance and Leadership*

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

**Comment:**

WALGA provide information each quarter detailing which of their services have been utilised in the previous quarter.

**OFFICER'S RECOMMENDATION:**

***That Council receive the attached WALGA quarterly report, relating to quarter 3 2022.***

# Shire of Mount Marshall

## WALGA Quarterly Services Report

July to September

2022

### Quarterly Update

It's been a busy time for WALGA with several WALGA-run events taking place recently, including the annual WA Local Government Convention and Trade Exhibition. Held Sunday 2 to Tuesday 4 October at Crown Perth and themed 'Embracing Change', the 2022 Convention explored changes to the Local Government landscape over the coming years and how the sector can come together to inform, guide, and embrace change. Full delegate registrations were 481, a 17% increase on 2021 full delegate numbers (411). All the presentations and images from the event are available [online](#).

WALGA's Best Practice Governance Review- to ensure our governance model is contemporary and agile and maximises engagement with members- has continued over the last three months. A Background Paper and Consultation Paper are now available with details of the work completed. This includes Development of Principles to guide the Review and assess model options, Jurisdictional Analysis of Local Government Associations in other Australian States and New Zealand, and Review of the governance models of five peak body Comparator Organisations. Have a look at the website [here](#).

With the State IR transition commencing on 1 January 2023, WALGA continues to advocate on behalf of Local Governments to ensure members have a say in the transitional regulations and to secure funding for education and training for a smooth transition. A toolkit of resources to assist subscribers to the WALGA Employee Relations service is readily available on the [WALGA website](#) to guide your Local Government's transition into the State IR system. To find out more, please reach out to WALGA Employee Relations on 1300 366 956.

#### Employee Relations

10



#### Governance Advice

Strategic advice to assist Local Governments in strong governance including Local Laws, Councillor Manual and Practice Toolkit.

#### Preferred Supplier Advice

Preferred Supplier program to support members to competitively purchase goods, services and works through extensive supplier panels.

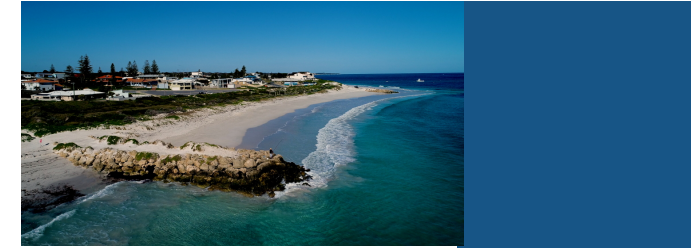
#### Procurement Advice

Strategic procurement advice and support, membership of the Procurement network and library of resources.



#### Tax Service Advice

Specialist tax advisory service to support Local Government indirect taxation compliance.



### Training Courses Attended



### Upcoming Training Courses

Induction for Local Government Workers (OHS) – eLearning  
Effective Supervision  
Economic Development Essentials for Elected Members

Find out more here: <https://walga.asn.au/training>



Attachment 11.1.27



## PREFERRED SUPPLIER ANNUAL REPORT 2022

- Local Governments procured over **\$380 million worth of goods and services** through the PSP, across 154 categories.
- Over **1,600 requests for quotations** have been initiated through WALGA's online eQuotes portal.
- Local Governments have **saved over \$11 million** by participating in the Preferred Supplier Program.

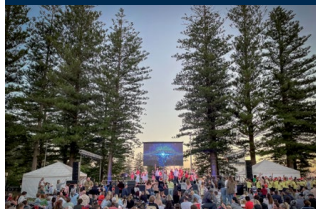
The PSP support members with procurement savings, as well as a reduction in administration and contract management costs and time.

Members receive contractual risk mitigation through use of comprehensive member contract drafting, quotation process auditability via eQuotes and centralised due diligence.

**\$383M**  
annual  
expenditure



**1,261**  
Preferred  
Suppliers



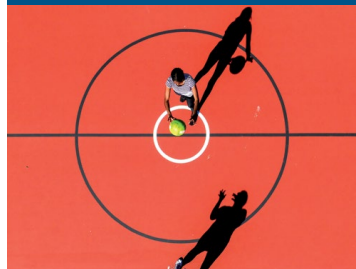
**1,648**  
eQuotes  
requests



**\$1.8M** annual expenditure



**10**  
PSP Panels used



**0**  
eQuotes requests



**24** Preferred  
Suppliers engaged



The Shire has seen an increase of **64.4%** in expenditure on the 2020/21 Financial Year through the Preferred Supplier Program

The Roads,  
Infrastructure and  
Depot Services Panel  
captured the largest  
annual expenditure  
totalling  
**\$1.1M**

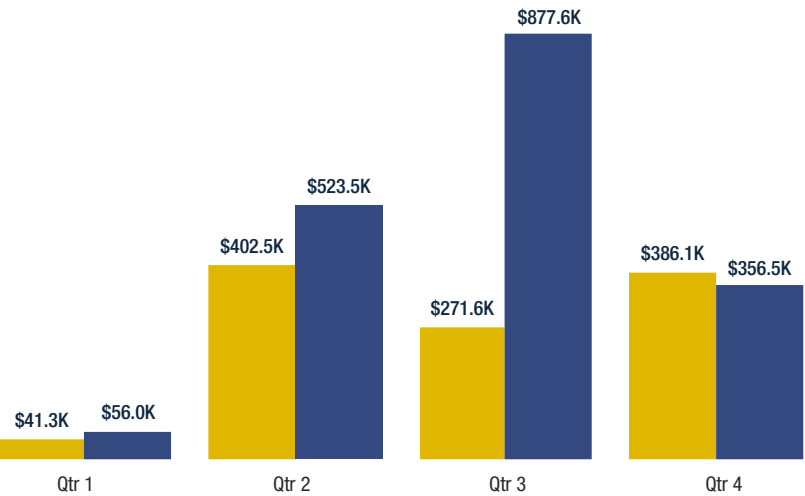
Through the Shire's  
use of the Preferred  
Supplier Program,  
WALGA has received  
a Management Fee  
of  
**\$19,350**

*The Management Fee collected by WALGA pays for the ongoing contract management and continued development of the PSP. Additionally, the PSP supports numerous other services provided by WALGA to its Members.*

# SHIRE OF MOUNT MARSHALL

## PSP EXPENDITURE

2020/21 2021/22



PSP Expenditure

Supplier	Panel	Reported Expenditure (\$)
Fulton Hogan	PSP009	784,066
Komatsu	PSP006	361,000
Red Dust Holdings	PSP009	296,467
Isuzu Australia	PSP006	127,213
Avon Waste	PSP007	61,847
Civic Legal	PSP004	44,819
Integrated ICT	PSP001	43,992
Redfish Technologies	PSP001	16,498
Corsign WA	PSP008	15,796
Greenfield Technical Services	PSP002	13,183
Exteria	PSP010	12,792
Lange Consulting & Software	PSP003	7,227
AMPAC Debt Recovery	PSP004	6,595
WINC Australia	PSP008	4,516
Jason Signmakers	PSP008	4,764

Top Suppliers Engaged

# SHIRE OF MOUNT MARSHALL

## PANEL BREAKDOWN

	2020/21 Financial Year		2021/22 Financial Year			
Panel Contracts	Expenditure (\$)	Retail Cost (\$)	Expenditure (\$)	Retail Cost (\$)	Estimated Savings (\$)	Expenditure Variance
Information and Communication Technologies (PSP001)	36,039	43,247	60,889	66,978	3,044	68.96% ▲
Engineering Environmental & Technical Consultancy (PSP002)	6,250	6,750	17,243	18,364	560	100+ % ▲
Professional Consultancy Services (PSP003)	0	0	7,227	7,892	332	100% ▲
Financial & Corporate Services (PSP004)	69,443	72,915	52,055	56,271	2,108	25.04% ▼
Leisure, Cultural and Community Services (PSP005)	0	0	0	0	0	0.00%
Fleet (PSP006)	249,155	266,595	488,213	537,034	24,411	95.95% ▲
Waste and Energy (PSP007)	60,711	66,783	61,862	61,986	62	1.89% ▲
Workplace Goods & Services (PSP008)	22,837	27,176	26,773	29,343	1,285	17.23% ▲
Roads, Infrastructure and Depot Services (PSP009)	637,056	700,762	1,084,661	1,099,325	7,332	70.26% ▲
Parks and Gardens (PSP010)	19,994	20,394	12,978	13,774	398	35.09% ▼
Temporary Labour & Recruitment (PSP011)	0	0	0	0	0	0.00%
Group Advertising (C09_19)	1,689	1,828	1,673	1,840	84	0.99% ▼
<b>TOTAL</b>	<b>1,103,174</b>	<b>1,206,450</b>	<b>1,813,573</b>	<b>1,892,808</b>	<b>39,617</b>	<b>64.40% ▲</b>

### ASSUMPTIONS

1. WALGA Member pricing is sought and provided on the basis sector-wide aggregation and a contractual commitment from suppliers to ensure their best pricing and conditions of supply are exclusively through the PSP.
2. WALGA has updated their savings methodology in line with current contract offerings. Savings exclude procurement process cost savings and other administrative efficiencies.
3. "Estimated Savings" are calculated based on the aggregated level of WALGA Member discount for each panel.
4. Preferred Supplier pricing (where available) can be obtained as commercial in confidence information by logging into eQuotes ([www.vendorpanel.com.au](http://www.vendorpanel.com.au)).

## CONTACT DETAILS



### CRAIG GRANT

Contract Manager – Commercial  
cgrant@walga.asn.au  
9213 2037

#### Panel Contracts Managed:

- PSP002  
Engineering Environmental  
& Technical Consultancy
- PSP009  
Roads, Infrastructure  
& Depot Services
- PSP010  
Parks & Gardens



### ABBY FOSTER

Contract Manager – Commercial  
afoster@walga.asn.au  
9213 2016

#### Panel Contracts Managed:

- PSP001  
Information and  
Communications Technologies
- PSP003  
Professional Consultancy Services
- PSP005  
Leisure, Cultural and  
Community Services
- PSP011  
Temporary Labour & Recruitment



### LANI LEVI (commencing 7/11/22)

Contract Manager – Commercial  
preferredsupplier@walga.asn.au  
9213 2505

#### Panel Contracts Managed:

- PSP007  
Waste & Energy
- PSP012  
Construction and  
Building Environments



### DALE BALLANTYNE

Contract Manager – Commercial  
dballantyne@walga.asn.au  
9213 2045

#### Panel Contracts Managed:

- PSP004  
Professional Consultancy Services
- PSP006  
Fleet
- PSP008  
Workplace Goods & Services



### TONY BROWN

Executive Director – Member Services  
tbrown@walga.asn.au  
9213 2051

**11.2 Works Supervisor**

**11.2.7 Works Report November 2022**

<b>File No:</b>	N/A
<b>Location/Address:</b>	Mt Marshall District
<b>Name of Applicant:</b>	N/A
<b>Name of Owner:</b>	N/A
<b>Author:</b>	Aaron Wootton – Works Supervisor
<b>Attachments:</b>	Nil
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	Nil

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**Background:**

In the interest of better communications the following report of activities and tasks carried out by the Shire's works department is provided to Council.

**Consultation:**

Nil

**Statutory Environment:**

Nil

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

Nil

**Risk Assessment:**

Nil

**Community & Strategic Objectives:**

*Governance and Leadership*

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

**Comment:**

Roads

Scotsmans Rd – Earth works have been completed and we are now waiting for bitumen to complete the works, which has been put back until the 7-9th of December at this stage. It would be reasonable to say by that time the road will need to be trimmed before a seal can be put down.

Burakin-Wialki Rd - As with Scotsmans Road, we are waiting for bitumen. Staff are currently maintaining moisture to try and prevent unravelling of the surface, aid in the compaction process and also limit dust. Possibly will need a trim before sealing.

## **Agenda for the Ordinary Meeting of Council on Tuesday 15 November 2022**

Koorda-Bullfinch Rd - As with Scotsmans Road, we are waiting for bitumen. Staff are currently maintaining moisture to try and prevent unravelling of the surface, aid in the compaction process and limit dust. There are a couple of soft spots to the western end which will benefit from the daily watering and the heavy traffic expected before sealing can be carried out. Will need a trim before sealing.

Crabb Rd

Currently just over halfway with these works due to the bitumen being moved back on the major construction jobs.

### **Parks and Gardens**

The gardens and public places around Bencubbin are being well maintained with a bit of additional help and some contract work while we are low in staff numbers.

Jim's day to day tasks have now been altered with no cleaning on his lists anymore so he can spend additional time working around the townsite as well as helping out with the mowing at Bencubbin.

### **Maintenance Works**

Maintenance staff have been able to catch up pretty quickly with sign maintenance and bitumen patching works, they have also been required to help the gardener at Bencubbin with cleaning up some Shire owned vacant blocks of land.

### **Maintenance Grading**

They are currently working in the following locations:

Stretch – Is working in the Mouroubra Rd area

Norbert (LOGO Contracted) – is currently working in the Gabbin-Trayning Rd area.

### **OFFICER'S RECOMMENDATION:**

***That the November 2022 report of the Works Supervisor be received.***

**11.3 Executive Assistant**

**11.3.18 Status Report – October 2022**

<b>File No:</b>	N/A
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	Nil
<b>Name of Owner:</b>	N/A
<b>Author:</b>	Nadine Richmond – Executive Assistant
<b>Attachments:</b>	11.3.18 – Status Report October 2022
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	Nil

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**Background:**

The status report is a register of Council resolutions that are allocated to Shire staff for actioning. When staff have progressed or completed any action in relation to Council's decision, comments are provided until the process is completed or superseded by more recent Council resolutions.

**Consultation:**

Nil

**Statutory Environment:**

Nil

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

Nil

**Risk Assessment:**

Nil

**Community & Strategic Objectives:**

*Governance and Leadership*

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

**Comment:**

In the interest of increased transparency and communication with the community, the status report is provided for information.

**OFFICER'S RECOMMENDATION:**

***The Status Report for October 2022 be received.***

**CHIEF EXECUTIVE OFFICER - JOHN NUTTALL**

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2022/9-006 Oct 2022	<b>That Council:</b>  1. Nominate CR ARC Sachse as the Shire of Mt Marshall CEACA Management Committee representative from the Annual General Meeting to be held on 9 November 2022; and  2. Direct the Chief Executive Officer to complete the formal nomination form and return it to the CEACA management to ensure it is presented at the Annual General Meeting	<b>Complete</b>		
2022/9-005 Oct 2022	<b>That Council:</b> 1. Authorise the Chief Executive Officer to make an application to the Department of Planning, Lands & Heritage to amend Reserve 16229; Lot 33, Welbungin for the purpose of 'Hall Site and Recreation' to the purpose of 'Hall Site, Recreation and Emergency Management' with care, control and management to the Shire of Mt Marshall; and  2. Subject to S9.49A Local Government Act 1995 Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal of the Shire of Mt Marshall to any required documentation in relation to the amendments to Reserve 16229.	<b>Ongoing</b>		

## CHIEF EXECUTIVE OFFICER - JOHN NUTTALL

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2022/3-006 April 2022	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Resolve to accept the tender for the provision of waste services lodged by Avon Waste;</li> <li>2. Direct the Chief Executive Officer to write to Avon Waste informing them of the outcome; and</li> </ol> <p>Direct the Chief Executive Officer to prepare the necessary paperwork to effect the tender by way of an agreement and authorise the Chief Executive Officer to apply the common seal in accordance with Local Government Act 1995, section 9.49A(3), if necessary.</p>	Ongoing	<b>Draft contract received and being reviewed.</b>	
2018/11-004 December 2018	<p>That Council accept the offer from Water Corporation of the transfer of ownership from the Water Corporation to the Shire of Mt Marshall of the following AA Dams:</p> <ul style="list-style-type: none"> <li>• Warkutting Tank</li> <li>• Gabbining Tank</li> <li>• Marindo Rocks</li> <li>• Beebeegnying Tank</li> <li>• Sand Soak Dam</li> <li>• Snake Soak Dam</li> </ul>	Ongoing	<p>Application made to the Department of Lands regarding Snake Soak Dam.</p> <p>Awaiting Native Title Clearance</p>	

**EXECUTIVE ASSISTANT – NADINE RICHMOND**

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2022/9-009 Oct 2022	<p>That Council endorses the following office closure during the 2022/23 Christmas and New Year period:</p> <p>Friday 23 December - 9.00am to 12.00pm</p> <p>Monday 26 December - Closed – Boxing Day Tuesday 27 December- Closed – Christmas Day Holiday Wednesday 28 December Closed Thursday 29 December Closed Friday 30 December Closed</p> <p>Monday 2 January Closed – New Years Day Holiday Tuesday 3 January 9.00am – 4.00pm</p>	Ongoing	Advertising will commence closer to Christmas.	
2022/9-014 Oct 2022	<p>That:</p> <ol style="list-style-type: none"><li>1. Council endorse an amendment to Policy FC.3.1 Harvest and Movement of Machinery in Paddocks Ban to reflect a change to the current Fire Behaviour Index whereby a harvest and movement of vehicles in paddocks ban will be imposed when the Fire Behaviour Index registers 37 using the Aurora Fire Behaviour Calculator as per attachment 11.6.2b.</li><li>2. Council endorse an amendment to Policy FC.3.1 Harvest and Movement of Machinery in Paddocks Ban to amend procedures when utilising the kestrel meter as per attachment 11.6.2b.</li></ol>	Complete	Policy Manual updated and now available on the Shire's website.	

# COORDINATOR OF COMMUNITY DEVELOPMENT – REBECCA WATSON

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2022/9-013 Oct 2022	<p>1.That the following amounts (GST Inclusive) for the 2022/23 Club Support Funding be approved:</p> <p>Beacon Bowl Club Champions History Restoration \$4,793.25</p> <p>Beacon Football Club Serving You! (portable bar) \$0.00</p> <p>Beacon Tennis Club Playground \$3,750.00</p> <p>Bencubbin Bowling Club Reticulation Pump \$0.00</p> <p>Bencubbin CRC/Playgroup Mt Marshall Minis Makeover \$2,549.00</p> <p>Bencubbin Hockey Club Line Marker \$920.00</p> <p>Bencubbin P &amp; C Assoc Swim, Play, Ride \$4,150.13</p> <p>2.The Shire of Mt Marshall purchase 8 booster seats at a cost of \$792 (GST inclusive) from Community Bus Materials budget</p> <p>3.Reduce Youth and Seniors Activities 1171031 budget by \$792 (GST inclusive) and increase Community Bus Materials budget by \$792 (GST inclusive)</p>	Ongoing		
2022/9-003 Oct 2022	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. endorse the minutes from the Economic Development Grant Fund Committee meeting of 10 October 2022 at attachment 10.1.1a;</li> <li>2. endorse the recommendations (as detailed above) of the Economic Development Committee by making the following awards: <ol style="list-style-type: none"> <li>a. Beacon Co-operative be awarded the requested amount of \$530.05 (including GST) for the purchase of chairs for the Beacon Café and a Hot Water System for the Co-Operative Managers House.</li> <li>b. Beacon Country Club be awarded the requested amount of \$3,126.20 (including GST) for the purchase of Tables, Umbrellas, Paint, Olive Trees and Planter Pots.</li> <li>c. Beacon Progress Association be awarded the requested amount of \$1,351.40 (including GST) for the purchase of a fuel tank and digital fuel meter.</li> </ol> </li> </ol>	Ongoing		

## Agenda for the Ordinary Meeting of Council on Tuesday 15 November 2022

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### 11.4 Finance and Administration Manager

#### 11.4.26 Accounts Paid to 31 October 2022

**File No:** 4.0557  
**Location/Address:** N/A  
**Name of Applicant:** Nil  
**Name of Owner:** N/A  
**Author:** Paula Harris – Finance Officer  
**Attachments:** Nil  
**Declaration of Interest:** Nil  
**Voting Requirements:** Simple Majority  
**Previously Considered:** Nil

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#### Background:

Following is a List of Accounts submitted to Council on Tuesday 15 November 2022 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

#### 1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
EFT19393	06/10/2022	STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	130.00
EFT19394	06/10/2022	EASISALARY	PAYROLL DEDUCTIONS	420.66
EFT19395	03/10/2022	WATER CORPORATION	UTILITY CHARGES	48.96
EFT19396	04/10/2022	WATER CORPORATION	UTILITY CHARGES	96.51
EFT19397	05/10/2022	SYNERGY	UTILITY CHARGES	1446.25
EFT19398	06/10/2022	SYNERGY	UTILITY CHARGES	1273.48
EFT19402	12/10/2022	BOC GASES	SEPTEMBER SUPPLIES	30.55
EFT19403	12/10/2022	STEWART & HEATON CLOTHING CO PTY LTD	PROTECTIVE CLOTHING	27.37

## Agenda for the Ordinary Meeting of Council on Tuesday 15 November 2022

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Chq/EFT	Date	Name	Description	Amount
EFT19404	12/10/2022	NINGHAN SPRAYING & AG SERVICES	SUPPLIES	94.35
EFT19405	12/10/2022	KTY ELECTRICAL SERVICES	MAINTENANCE	1290.15
EFT19406	12/10/2022	SHIRE OF TRAYNING	DOCTORS HOUSE RENT AND VEHICLE EXPENSES	952.82
EFT19407	12/10/2022	BENCUBBIN NEWS & POST	NEWSPAPERS	98.39
EFT19408	12/10/2022	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	CARAVAN PARK VOUCHERS AND INK CARTRIDGE FOR LIBRARY	278.00
EFT19409	12/10/2022	BEACON COOPERATIVE LTD	ANZAC DAY BBQ	427.42
EFT19410	12/10/2022	WINC AUSTRALIA PTY LTD	VACUUM CLEANER BAGS	47.30
EFT19411	12/10/2022	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESL INCOME SHIRE PROPERTIES 2022/23	4278.00
EFT19412	12/10/2022	ICS CARPENTRY	MAINTENANCE	275.00
EFT19413	12/10/2022	WA DISTRIBUTORS PTY LTD ALLWAYS FOODS	SEPTEMBER SUPPLIES	731.00
EFT19414	12/10/2022	BENCUBBIN TRUCK N AUTO'S	SERVICE ON FUSO CANTER TRUCK	12559.62
EFT19415	12/10/2022	CIVIC LEGAL	PROFESSIONAL FEES	5482.62
EFT19416	12/10/2022	D & D TRANSPORT	FREIGHT	326.94
EFT19417	12/10/2022	IT VISION	IT VISION NATIONAL CONFERENCE	218.90
EFT19418	12/10/2022	TOLL IPEC PTY LTD	FREIGHT	155.14
EFT19419	12/10/2022	DA GILLET & CO	GRAVEL	330.57
EFT19420	12/10/2022	BENCUBBIN AG SUPPLIES	MAINTENANCE	497.28
EFT19421	12/10/2022	REFUEL AUSTRALIA	SEPTEMBER FUEL	216.59
EFT19422	12/10/2022	TUTT BRYANT EQUIPMENT	SUPPLIES	1667.58
EFT19423	12/10/2022	GREAT SOUTHERN FUELS	DIESEL	12050.93
EFT19424	12/10/2022	BOB WADDELL & ASSOCIATES PTY LTD	ASSISTANCE WITH ANNUAL FINANCIAL REPORT	16087.50
EFT19425	12/10/2022	DYLAN COPELAND	BORE MONITORING	1244.10
EFT19426	12/10/2022	FOLEY ADMIN SERVICES	CARAVAN PARK VOUCHERS	20.00
EFT19427	12/10/2022	KC SALES	CARAVAN PARK VOUCHERS	421.52

## Agenda for the Ordinary Meeting of Council on Tuesday 15 November 2022

Chq/EFT	Date	Name	Description	Amount
EFT19428	12/10/2022	LOGO APPOINTMENTS	CONTRACTING SERVICES NORBERT MARWICK WEEK ENDING 17 SEPT 2022	4458.23
EFT19429	12/10/2022	ECOWATER SERVICES	POOL MAINTENANCE	165.40
EFT19430	12/10/2022	PALM PLUMBING	BACKFLOW TESTING	2620.19
EFT19431	12/10/2022	MARKET CREATIONS T/A INTEGRATED ICT	SERVICE AGREEMENT	2571.95
EFT19432	12/10/2022	CR ARC SACHSE	MEETING ALLOWANCE	2181.37
EFT19433	12/10/2022	ASPHALT IN A BAG	ASPHALT	1787.50
EFT19434	12/10/2022	CR NICK GILLETT	MEETING ALLOWANCE	1318.62
EFT19435	12/10/2022	SOUTHERN CROSS AUSTEREO PTY LTD	SEPTEMBER AROUND THE TOWNS	99.00
EFT19436	12/10/2022	LEEANNE NOLA GOBBART	MEETING ALLOWANCE	590.63
EFT19437	12/10/2022	ORIGIN	LPG PROPANE DELIVERY	3796.47
EFT19438	12/10/2022	SHIRE OF CUNDERDIN	VELPIC ANNUAL SUBSCRIPTION	370.43
EFT19439	12/10/2022	CRISP WIRELESS PTY LTD	MONTHLY INTERNET SUBSCRIPTION	526.90
EFT19440	12/10/2022	SCUD AG SUPPLIES	SUPPLIES	6.00
EFT19441	12/10/2022	MINERAL CRUSHING SERVICES (WA) PTY LTD	AGGREGATE	36177.90
EFT19442	12/10/2022	CR TM GIBSON	MEETING ALLOWANCE	986.36
EFT19443	12/10/2022	F.M. SURVEYS PTY LTD	SITE PLAN FOR BEACON RECREATION CENTRE	3300.00
EFT19444	12/10/2022	INTERFIRE AGENCIES	FIRE BRAKE FOAM PAIL	1320.00
EFT19445	12/10/2022	ITR WESTERN AUSTRALIA	GRADER BLADES	11550.00
EFT19446	12/10/2022	CR MEGAN BEAGLEY	MEETING ALLOWANCE	493.18
EFT19447	12/10/2022	HBP SERVICES WA	CONSULTING SERVICES	369.60
EFT19448	12/10/2022	LG BEST PRACTICES	LSL COVER EOY ASSETS	2310.00
EFT19449	12/10/2022	A FOOT BELOW	MAINTENANCE	1880.00
EFT19450	12/10/2022	DAMIAN IVAN TOMAS	REIMBURSEMENT FOR DFES TRAINING ACCOMMODATION	290.00
EFT19451	12/10/2022	RED DUST HOLDINGS	FLOOD DAMAGE REPAIR CYCLE 2	376709.30
EFT19452	13/10/2022	PHOEBE SACHSE	TAX WITHHOLDING CORRECTION	28.37

## Agenda for the Ordinary Meeting of Council on Tuesday 15 November 2022

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Chq/EFT	Date	Name	Description	Amount
EFT19453	13/10/2022	REBECCA WATSON	TAX WITHHOLDING CORRECTION	12.13
EFT19454	13/10/2022	CR STUART PUTT	TAX WITHHOLDING CORRECTION	239.19
EFT19455	13/10/2022	MIDLAND BRICK PTY LTD	SUPPLIES	7439.83
EFT19458	06/10/2022	WATER CORPORATION	UTILITY CHARGES	813.91
EFT19459	07/10/2022	WATER CORPORATION	UTILITY CHARGES	545.47
EFT19460	10/10/2022	WATER CORPORATION	UTILITY CHARGES	1145.58
EFT19461	07/10/2022	SYNERGY	UTILITY CHARGES	1.09
EFT19462	18/10/2022	TELSTRA	UTILITY CHARGES	1414.59
EFT19463	18/10/2022	AVON WASTE	RUBBISH COLLECTION SEPTEMBER	5763.59
EFT19464	18/10/2022	STEWART & HEATON CLOTHING CO PTY LTD	SAFETY GEAR	488.86
EFT19465	18/10/2022	NINGHAN SPRAYING & AG SERVICES	SUPPLIES	175.08
EFT19466	18/10/2022	KTY ELECTRICAL SERVICES	ANNUAL ESC CHECKS	7807.93
EFT19467	18/10/2022	BENCUBBIN NEWS & POST	CARAVAN PARK VOUCHER	10.00
EFT19468	18/10/2022	BEACON COUNTRY CLUB INC.	CARAVAN PARK VOUCHERS	510.00
EFT19469	18/10/2022	BEACON COOPERATIVE LTD	CARAVAN PARK VOUCHERS	1060.00
EFT19470	18/10/2022	DIELECTRIC SECURITY SYSTEMS	MONITORING FEES	101.20
EFT19471	18/10/2022	WINC AUSTRALIA PTY LTD	WALL MOUNT ASH TRAY	1076.33
EFT19472	18/10/2022	ICS CARPENTRY	MAINTENANCE	313.50
EFT19473	18/10/2022	WA DISTRIBUTORS PTY LTD ALLWAYS FOODS	SUPPLIES	911.85
EFT19474	18/10/2022	BENCUBBIN COMMUNITY RESOURCE CENTRE	CARAVAN PARK VOUCHERS	60.00
EFT19475	18/10/2022	PORKY'S ENTERPRISES	CARTAGE OF AGGREGATE FROM MINERAL CRUSHING	31302.32
EFT19476	18/10/2022	LGIS PROPERTY	LOCAL GOVERNMENT SPECIAL RISK INSTALMENT 2	98054.83
EFT19477	18/10/2022	BENCUBBIN TRUCK N AUTO'S	MAINTENANCE	1790.20
EFT19478	18/10/2022	TOLL IPEC PTY LTD	FREIGHT	23.66

## Agenda for the Ordinary Meeting of Council on Tuesday 15 November 2022

Chq/EFT	Date	Name	Description	Amount
EFT19479	18/10/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA CONVENTION REGISTRATION T SACHSE	5521.00
EFT19480	18/10/2022	BEACON GARAGE	SERVICE AND MAINTENANCE	1824.02
EFT19481	18/10/2022	KC SALES	CARAVAN PARK VOUCHERS	876.80
EFT19482	18/10/2022	LOGO APPOINTMENTS	CONTRACTING SERVICES NORBERT MARWICK	5105.40
EFT19483	18/10/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES	627.00
EFT19484	18/10/2022	INITIAL HYGIENE	SANITARY DISPOSAL SERVICES	550.00
EFT19485	18/10/2022	WHEATBELT OFFICE & BUSINESS MACHINES	PRINTING	698.36
EFT19486	18/10/2022	AUSTRALIA POST	POSTAGE	38.70
EFT19487	18/10/2022	THE BENCUBBIN SHOP	SUPPLIES	1602.68
EFT19488	18/10/2022	JP PROMOTION PTY LTD	UNIFORMS	761.76
EFT19489	18/10/2022	SCUD AG SUPPLIES	SUPPLIES	32.45
EFT19490	18/10/2022	MINERAL CRUSHING SERVICES (WA) PTY LTD	AGGREGATE	7906.47
EFT19491	18/10/2022	A FOOT BELOW	RETICULATION FIX	1000.00
EFT19492	18/10/2022	GRILLEX	BBQ LID	354.20
EFT19493	18/10/2022	PAULA HARRIS	REIMBURSEMENT FOR FFNF WORKSHOP	447.69
EFT19494	18/10/2022	KEVIN LEE	REPAIRS	280.00
EFT19495	18/10/2022	CRYSTAL DAVIS	REIMBURSEMENT FOR LITTLE BEES GARDEN SUPPLIES	118.37
EFT19496	19/10/2022	QTM PTY LTD	TRAFFIC CONTROLLER HIRE	33895.84
EFT19497	19/10/2022	STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	130.00
EFT19498	19/10/2022	EASISALARY	PAYROLL DEDUCTIONS	420.66
EFT19499	14/10/2022	BENDIGO BANK	SEPTEMBER SUPPLIES	3337.07
EFT19500	12/10/2022	WATER CORPORATION	UTILITY CHARGES	2265.59
EFT19501	11/10/2022	WATER CORPORATION	UTILITY CHARGES	2647.17
EFT19502	14/10/2022	WATER CORPORATION	UTILITY CHARGES	784.13

## Agenda for the Ordinary Meeting of Council on Tuesday 15 November 2022

Chq/EFT	Date	Name	Description	Amount
EFT19503	25/10/2022	SOPHIE JANE MUSIC	30% DEPOSIT FOR AUSTRALIA DAY BBQ BOOKING	900.00
EFT19504	24/10/2022	WATER CORPORATION	UTILITY CHARGES	398.59
EFT19505	24/10/2022	SYNERGY	UTILITY CHARGES	2070.06
EFT19535	26/10/2022	SHIRE OF TRAYNING	DOCTOR HOUSE RENT	946.14
EFT19536	26/10/2022	BENCUBBIN NEWS & POST	POSTAGE	153.71
EFT19537	26/10/2022	AUSTRALIAN TAXATION OFFICE	BAS JULY SEPTEMBER	16515.00
EFT19538	26/10/2022	BENCUBBIN COMMUNITY RESOURCE CENTRE	CLUB SUPPORT FUNDING	2549.00
EFT19539	26/10/2022	JTAGZ	WRAP STRAP	148.50
EFT19540	26/10/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA CONVENTION REGISTRATION M BEAGLEY	1420.00
EFT19541	26/10/2022	SYNANDRA FARMS	PURCHASE OF GRAVEL	1177.34
EFT19542	26/10/2022	CR IC SANDERS	MEETING ALLOWANCE	986.36
EFT19543	26/10/2022	BOB WADDELL & ASSOCIATES PTY LTD	ASSISTANCE WITH 2021/2022 ANNUAL FINANCIAL REPORT	3671.25
EFT19544	26/10/2022	KC SALES	UNIFORM	266.20
EFT19545	26/10/2022	LOGO APPOINTMENTS	CONTRACTING SERVICES NORBERT MARWICK	2804.36
EFT19546	26/10/2022	CR ARC SACHSE	MEETING ALLOWANCE	1617.65
EFT19547	26/10/2022	CR NICK GILLET	MEETING ALLOWANCE	685.10
EFT19548	26/10/2022	CR STUART PUTT	MEETING ALLOWANCE	986.36
EFT19549	26/10/2022	LEEANNE NOLA GOBBART	MEETING ALLOWANCE	523.75
EFT19550	26/10/2022	BEACON TENNIS CLUB	CLUB SUPPORT FUNDING	3750.00
EFT19551	26/10/2022	SCUD AG SUPPLIES	SUPPLIES	147.86
EFT19552	26/10/2022	CR MEGAN BEAGLEY	MEETING ALLOWANCE	1215.53
EFT19553	26/10/2022	PAULA HARRIS	REIMBURSEMENT TRAVEL FOR CONFERENCE	502.32
EFT19554	26/10/2022	SCOTSMAN FARMS PTY LTD	PURCHASE OF GRAVEL	7223.86
EFT19560	27/10/2022	WATER CORPORATION	UTILITY CHARGES	33.56

## Agenda for the Ordinary Meeting of Council on Tuesday 15 November 2022

Chq/EFT	Date	Name	Description	Amount
EFT19561	28/10/2022	WATER CORPORATION	UTILITY CHARGES	327.25
EFT19562	31/10/2022	WATER CORPORATION	UTILITY CHARGES	48.96
EFT19563	26/10/2022	SYNERGY	UTILITY CHARGES	548.13
EFT19564	27/10/2022	SYNERGY	UTILITY CHARGES	129.50
EFT19565	28/10/2022	SYNERGY	UTILITY CHARGES	358.28
EFT19570	28/10/2022	BENDIGO BANK	OCTOBER SUPPLIES	5498.65
0	06/10/2022	SHIRE OF MT MARSHALL	PAYROLL DEDUCTIONS	190.00
0	18/10/2022	SHIRE OF MT MARSHALL	ACCOMMODATION FOR TEMP CSO	4537.60
0	19/10/2022	SHIRE OF MT MARSHALL	PAYROLL DEDUCTIONS	190.00
243	13/10/2022	WATER CORPORATION	UTILITY CHARGES	97.92
77	31/10/2022	BANK FEES BANK FEES	BANK FEES	800.25
DD11340.1	05/10/2022	AWARE SUPER	PAYROLL DEDUCTIONS	6575.97
DD11340.2	05/10/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1976.62
DD11340.3	05/10/2022	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	509.76
DD11340.4	05/10/2022	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	293.28
DD11340.5	05/10/2022	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	656.27
DD11340.6	05/10/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	195.06
DD11340.7	05/10/2022	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	572.05
DD11340.8	05/10/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	243.42
DD11391.1	19/10/2022	AWARE SUPER	PAYROLL DEDUCTIONS	6611.11
DD11391.2	19/10/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	2079.01
DD11391.3	19/10/2022	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	512.62
DD11391.4	19/10/2022	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	295.67
DD11391.5	19/10/2022	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	656.28
DD11391.6	19/10/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	226.45
DD11391.7	19/10/2022	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	733.79
DD11391.8	19/10/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	243.42
				<b>837,219.22</b>

## Agenda for the Ordinary Meeting of Council on Tuesday 15 November 2022

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### 2. Trust

Chq/EFT	Date	Name	Description	Amount
EFT19399	04/10/2022	DEPARTMENT OF TRANSPORT	MMSO2022093040722	98.20
EFT19400	05/10/2022	DEPARTMENT OF TRANSPORT	MMSO2022100340735	1998.85
EFT19401	07/10/2022	DEPARTMENT OF TRANSPORT	MMSO2022100540806 40799	244.50
EFT19456	11/10/2022	DEPARTMENT OF TRANSPORT	MMSO2022100740859	9210.80
EFT19457	12/10/2022	DEPARTMENT OF TRANSPORT	MMSO2022101040880	46.80
EFT19506	13/10/2022	DEPARTMENT OF TRANSPORT	MMSO2022101140883	302.85
EFT19507	17/10/2022	DEPARTMENT OF TRANSPORT	MMSO2022101340915	466.00
EFT19508	19/10/2022	DEPARTMENT OF TRANSPORT	MMSO2022101740953	104.40
EFT19509	25/10/2022	DEPARTMENT OF TRANSPORT	MMSO2022102141036 41035 41016	304.75
				<b>12,777.15</b>

### 3. Mastercard

Details	Amount
Conference Dinner for CEO and Councillors	209.00
Site Minder Little Hotelier	88.10
Site Minder Little Hotelier	88.10
Parking	16.15
Zoom Subscription	23.09
Accommodation TRELIS Training B Brophy	1228.89
Card Fees	4.00
Sunscreen	100.00
Sheets	162.00
Plates1500MM	200.00
Blankets and sleep mat	598.00
Morning Tea New Travel	260.50
Card Fees	4.00
Pen Cup and Office Planner	33.91
Office Planner	28.94

## Agenda for the Ordinary Meeting of Council on Tuesday 15 November 2022

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Accommodation for P Harris Finance for the Non Financial	219.00
Glass Basket	276.10
Vacuum	1018.66
Vacuum	2037.34
Refund Accommodation for P Harris Finance for the Non Financial	-219.00
Accommodation T McLennan and P Harris It Vision Conference	2103.70
Accommodation J Nuttall WALGA Convention	559.72
Accommodation M Beagley WALGA Convention	368.10
Accommodation L Gobbart WALGA Convention	393.32
Accommodation T Sachse WALGA Convention	342.89
Accommodation T Gibson WALGA Convention	342.89
Canva	167.88
Supplies	165.20
Supplies	59.89
Supplies	378.95
Christmas Party Invites	43.98
Card Fees	4.00
Card Fees	4.00
	<b>11,311.30</b>

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **15 November 2022**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

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John Nuttall  
Chief Executive Officer

## Agenda for the Ordinary Meeting of Council on Tuesday 15 November 2022

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### Consultation:

Tanika McLennan – Finance and Administration Manager

### Statutory Environment:

*Financial Management Regulations and the Local Government Act 1995*

### Relevant Plans and Policy:

Nil

### Financial Implications:

An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.

### Risk Assessment:

Nil

### Community & Strategic Objectives:

*Governance and Leadership*

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

### Comment:

Nil

### **OFFICER'S RECOMMENDATION:**

#### ***That the Accounts Listed***

<b><i>Municipal Fund</i></b>	<b>\$</b>	<b>837,219.22</b>
<b><i>Trust Fund</i></b>	<b>\$</b>	<b>12,777.15</b>
<b><i>Mastercard</i></b>	<b>\$</b>	<b><u>11,311.30</u></b>
<b><i>Total</i></b>	<b>\$</b>	<b>861,307.67</b>

***Be endorsed.***

**11.4.27 Statement of Financial Activity to 31 October 2022**

<b>File No:</b>	4.0557
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	Nil
<b>Name of Owner:</b>	N/A
<b>Author:</b>	Tanika McLennan - Finance & Admin Manager
<b>Attachments:</b>	11.4.27 – Statement of Financial Activity to 31 October 2022
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	Nil

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**Background:**

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

**Consultation:**

Nil

**Statutory Environment:**

*Local Government Act 1995 and Local Government (Financial Management) Regulations 1996*

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

The statement presented to Council is the most up to date information on its current financial position.

**Risk Assessment:**

Nil

**Community & Strategic Objectives:**

*Governance and Leadership*

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

**Comment:**

Nil

**OFFICER'S RECOMMENDATION:**

***The Statement of Financial Activity for the month ending 31 October 2022 be endorsed.***



## **SHIRE OF MT MARSHALL**

### **MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 31 October 2022**

**LOCAL GOVERNMENT ACT 1995**

**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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#### Items of Significance

The material variance adopted by the Shire for the 2020/21 year is \$10,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of significant/material variance is disclosed in Note 15.

	% Collected /	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over
<b>Significant Projects</b>					
Welbungin Fire Shed - Capital	0%	584,558	194,852	0	194,852
Welbungin Hall - Capital	0%	25,000	8,332	0	8,332
Bencubbin Community Recreation Centre Capital Expenditure	0%	51,000	17,000	0	17,000
Beacon Recreation Centre Capital Expenditure	9%	92,500	30,832	8,291	22,541
Wialki Golf Club Capital Expenditure	69%	30,000	10,000	20,750	(10,750)
Sandalwood Shops Capital Expenditure	0%	18,610	6,200	0	6,200
Bencubbin CP - Power, Cabin Austin, Furnishings (LRCI)	0%	220,000	73,332	750	72,582
Beacon Caravan Park - Power & Water Upgrade	0%	150,000	50,000	0	50,000
Beacon Campers Kitchen	0%	120,000	40,000	0	40,000
Beacon Re-roof Recreation Centre (LRCI)	0%	150,000	50,000	0	50,000
Beacon Cabin D & Furnishings (LRCI)	0%	200,000	66,664	750	65,914
Plant Purchases	0%	345,000	115,000	0	115,000
Purchase Vehicle - Admin	0%	140,000	0	0	0
Bruse Road SLK 0.0 - 2.70	0%	67,461	22,476	0	22,476
Gilham - Cooper Road SLK 3.0 - 5.00	0%	66,321	22,096	0	22,096
Hiscox Road - SLK 14.36 - 17.36	0%	75,306	25,092	0	25,092
Scotsmans Road SLK 47.09 - 48.09	0%	38,149	12,708	0	12,708
Ayres Road SLK 25.35 - 26.35	0%	41,817	13,928	0	13,928
Monger Street Reconstruction (LRCI)	0%	355,000	118,332	0	118,332
Motor Vehicle Purchases	0%	172,000	57,332	0	57,332
Scotsmans Road SLK 11.39 - 15.79	40%	509,377	169,788	203,107	(33,319)
Burkakin-Wialki Road SLK 26.22 - 28.90	40%	198,673	66,216	79,054	(12,838)
Koorda-Bullfinch Road SLK 15.15 - 16.65	53%	189,450	63,140	100,039	(36,899)
Koorda-Bullfinch Road SLK 42.39 - 43.71	18%	50,000	16,664	9,151	7,513
Koorda-Bullfinch Road SLK 45.08 - 46.11	18%	40,611	13,536	7,370	6,166
Bencubbin - Beacon Road SLK 31.15 - 32.25	9%	42,348	14,116	3,793	10,323
Crabb Road SLK 5.00 - 8.00	5%	122,000	40,656	6,704	33,952
Gabbin - Trayning Road SLK 12.53 - 16.53	0%	158,000	52,656	0	52,656
Askew Road SLK 0.00 - 2.30	0%	79,000	26,328	0	26,328
Beacon - Back Road SLK 2.30 - 4.20	0%	62,300	20,756	0	20,756
Andrews Tank Road SLK 10.33 - 11.73	0%	55,000	18,328	0	18,328
Bruse Rd SLK 0.00 - 2.70	0%	81,500	27,160	0	27,160
Bencubbin Gazebo Area	8%	45,000	15,000	3,480	11,520
Botanical Garden Bridge	0%	15,000	5,000	0	5,000
Beacon Community Park (LRCI)	0%	338,000	112,664	1,500	111,164
<b>Grants, Subsidies and Contributions</b>					
Operating Grants, Subsidies and Contributions	44%	1,046,281	293,557	458,378	164,822
Non-operating Grants, Subsidies and Contributions	1%	3,312,806	736,044	25,539	(710,505)
	11%	4,359,087	1,029,601	483,917	(545,683)
Rates Levied	100%	1,577,084	1,578,084	1,576,675	(1,409)

% Compares current ytd actuals to annual budget

Financial Position		Current Year	
		Prior Year 31 October 2021	31 October 2022
Adjusted Net Current Assets	83%	\$ 2,468,837	\$ 2,056,394
Cash and Equivalent - Unrestricted	88%	\$ 2,459,862	\$ 2,158,343
Cash and Equivalent - Restricted	111%	\$ 644,246	\$ 717,820
Receivables - Rates	112%	\$ 248,351	\$ 278,491
Receivables - Other	259%	\$ 215,983	\$ 559,090
Payables	142%	\$ 157,938	\$ 224,958

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

#### **PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 31 October 2022  
Prepared by: Tanika McLennan (Finance and Admin Manager)  
Reviewed by: John Nuttall (CEO)

#### **BASIS OF PREPARATION**

##### **REPORT PURPOSE**

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

##### **BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

##### **THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

#### **SIGNIFICANT ACCOUNTING POLICES**

##### **GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

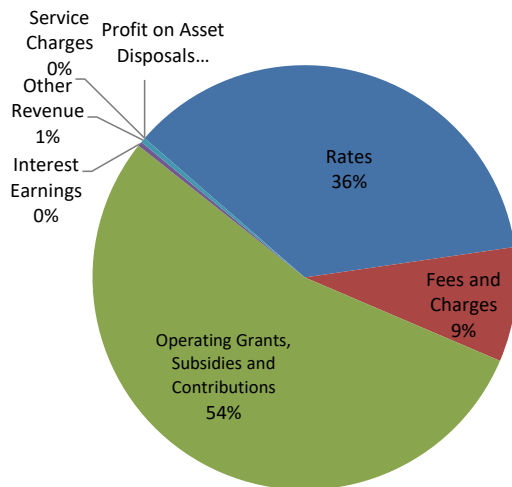
##### **CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

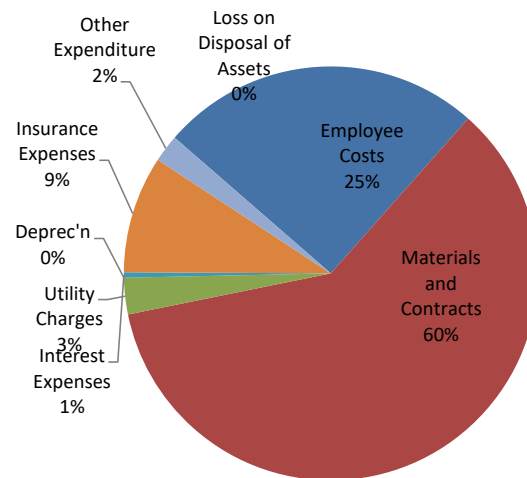
##### **ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

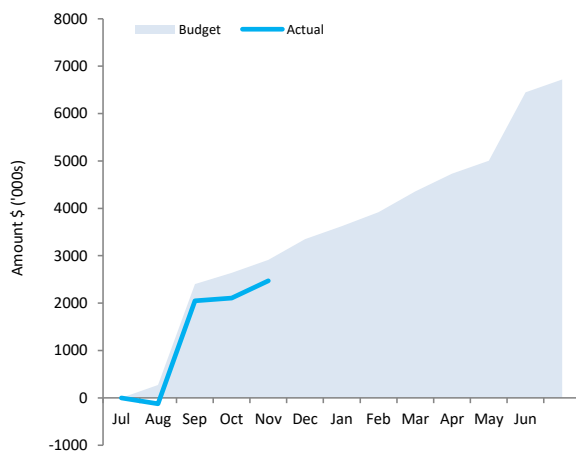
#### OPERATING REVENUE



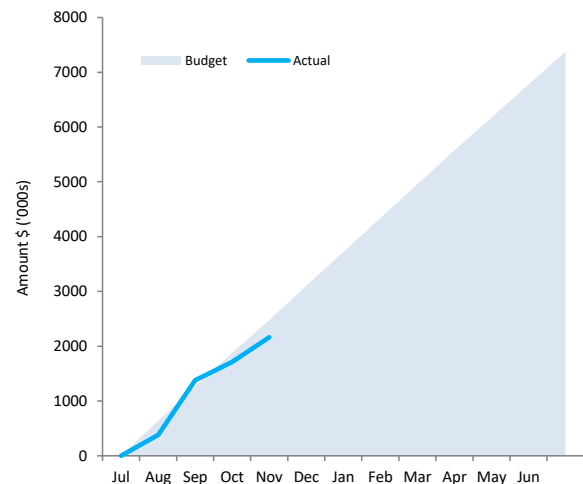
#### OPERATING EXPENSES



#### Budget Operating Revenues -v- Actual

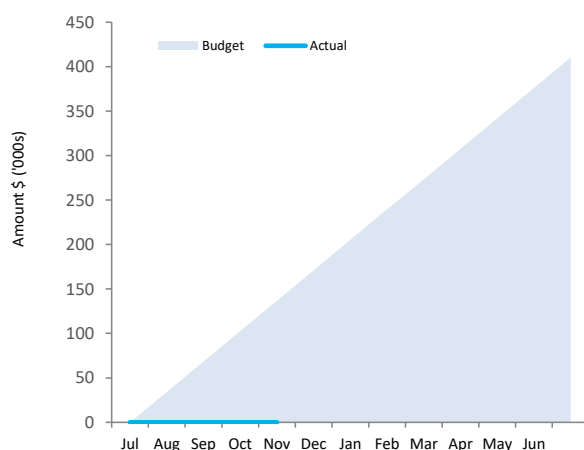


#### Budget Operating Expenses -v- YTD Actual



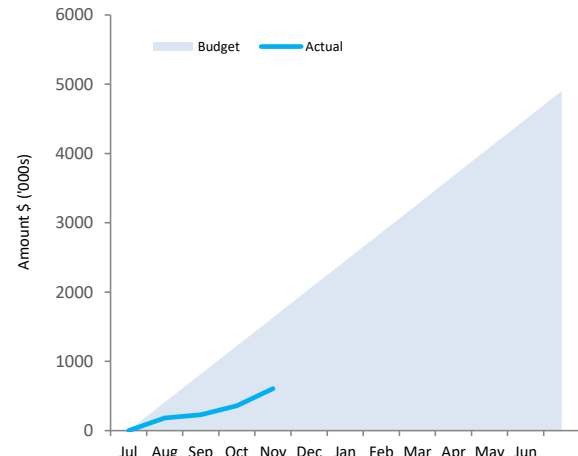
#### CAPITAL REVENUE

##### Budget Capital Revenue -v- Actual



#### CAPITAL EXPENSES

##### Budget Capital Expenses -v- Actual



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
<b>GOVERNANCE</b> To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of the Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which are which are not directly related to specific shire services.
<b>GENERAL PURPOSE FUNDING</b> To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
<b>LAW, ORDER, PUBLIC SAFETY</b> To provide services to help ensure a safer community.	Supervision of various by-laws, fire prevention, emergency services and animal control.
<b>HEALTH</b> To provide an operational framework for good community health.	Food and water quality, pest control, immunisation services, child health services and health education.
<b>EDUCATION AND WELFARE</b> To meet the needs of the community in these areas.	Management and support for families, children, youth and the aged within the community by providing Youth, Aged and Family Centres, Home and Community Aged Care Programs and assistance to schools.
<b>HOUSING</b> To help ensure adequate housing.	Provision of residential housing for council staff. Provision of housing for aged persons, low income families, government and semi government employees.
<b>COMMUNITY AMENITIES</b> Provide services required by the community.	Rubbish collection services and disposal of waste, stormwater drainage, protection of the environment, town planning and regional development and other community amenities (cemeteries and public toilets).
<b>RECREATION AND CULTURE</b> To establish and manage efficiently infrastructure and resources which will help the social wellbeing of the community.	Public halls, recreation and aquatic centres, parks and reserves, libraries, heritage and culture.
<b>TRANSPORT</b> To provide effective and efficient transport services to the community.	Construction and maintenance of roads, footpaths, bridges, street cleaning and lighting, road verges, streetscaping and depot maintenance.
<b>ECONOMIC SERVICES</b> To help promote the Shire and its economic wellbeing.	The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and standpipes.
<b>OTHER PROPERTY AND SERVICES</b> To monitor and control Shire's overhead operating accounts.	Private works, public works overheads, plant and equipment operations, town planning schemes and activities not reported in the above programs.

SHIRE OF MT MARSHALL  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022

STATUTORY REPORTING PROGRAMS

		Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
	Note	\$	\$	\$	\$	\$	%		
<b>Opening Funding Surplus(Deficit)</b>	1	2,407,997	2,354,858	2,354,858	2,354,858	0	0%		
<b>Revenue from operating activities</b>									
Governance		37,230	37,230	4,768	1,130	(3,638)	(76%)	▼	
General Purpose Funding - Rates	6	1,577,084	1,577,084	1,578,584	1,576,675	(1,909)	(0%)	▼	
General Purpose Funding - Other		691,127	691,127	174,681	183,655	8,975	5%	▲	
Law, Order and Public Safety		53,673	53,673	17,880	22,289	4,409	25%	▲	
Health		9,100	9,100	3,032	3,680	648	21%	▲	
Education and Welfare		115,729	115,729	38,596	51,965	13,369	35%	▲	\$
Housing		167,500	167,500	55,836	55,346	(490)	(1%)	▼	
Community Amenities		165,708	165,708	104,247	100,136	(4,111)	(4%)	▼	
Recreation and Culture		28,510	28,510	9,488	17,063	7,575	80%	▲	
Transport		236,206	236,206	78,732	251,482	172,750	219%	▲	\$
Economic Services		302,496	302,496	100,812	164,993	64,181	64%	▲	\$
Other Property and Services		22,500	22,500	7,492	12,750	5,258	70%	▲	
		<b>3,406,863</b>	<b>3,406,863</b>	<b>2,174,148</b>	<b>2,441,164</b>				
<b>Expenditure from operating activities</b>									
Governance		(489,926)	(489,926)	(207,381)	(203,295)	4,086	2%	▲	
General Purpose Funding		(92,758)	(92,758)	(30,920)	(30,527)	393	1%	▲	
Law, Order and Public Safety		(227,453)	(227,453)	(75,768)	(56,742)	19,026	25%	▲	\$
Health		(124,491)	(124,491)	(41,488)	(33,580)	7,908	19%	▲	
Education and Welfare		(520,699)	(520,699)	(173,476)	(115,109)	58,367	34%	▲	\$
Housing		(300,468)	(300,468)	(99,892)	(74,685)	25,207	25%	▲	\$
Community Amenities		(401,873)	(401,873)	(133,876)	(109,006)	24,870	19%	▲	\$
Recreation and Culture		(1,388,497)	(1,388,497)	(436,608)	(319,426)	117,182	27%	▲	\$
Transport		(3,206,685)	(3,206,685)	(1,068,688)	(1,002,671)	66,017	6%	▲	
Economic Services		(606,211)	(606,211)	(201,931)	(224,635)	(22,704)	(11%)	▼	\$
Other Property and Services		(17,403)	(17,403)	(5,744)	10,715	16,459	287%	▲	\$
		<b>(7,376,465)</b>	<b>(7,376,465)</b>	<b>(2,475,772)</b>	<b>(2,158,961)</b>				
<b>Operating activities excluded from budget</b>									
Add back Depreciation		3,045,405	3,045,405	1,015,064	0	(1,015,064)	(100%)	▼	\$
Adjust (Profit)/Loss on Asset Disposal	7	8,051	8,051	10,316	0	(10,316)	(100%)	▼	\$
Movement in Leave Reserve (Added Back)		279	279	279	0	(279)	(100%)	▼	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Fair value adjustments to financial assets at fair value through profit or loss		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
<b>Amount attributable to operating activities</b>		<b>(915,867)</b>	<b>(915,867)</b>	<b>724,035</b>	<b>282,203</b>				
<b>Investing Activities</b>									
Non-operating Grants, Subsidies and Contributions	13	3,312,806	3,312,806	736,044	25,539	(710,505)	(97%)	▼	\$
Proceeds from Disposal of Assets	7	280,000	280,000	93,332	0	(93,332)	(100%)	▼	\$
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(1,646,668)	(1,646,668)	(547,212)	(30,541)	516,671	94%	▲	\$
Plant and Equipment	8	(345,000)	(345,000)	(115,000)	0	115,000	100%	▲	\$
Motor Vehicles	8	(312,000)	(312,000)	(57,332)	0	57,332	100%	▲	\$
Furniture and Equipment	8	0	0	0	0	0			
Infrastructure Assets - Roads	8	(2,232,313)	(2,232,313)	(743,976)	(546,085)	197,891	27%	▲	\$
Infrastructure Assets - Footpaths	8	(155,000)	(155,000)	(51,664)	0	51,664	100%	▲	\$
Infrastructure Assets - Parks & Ovals	8	(435,500)	(435,500)	(145,164)	(5,502)	139,662	96%	▲	\$
Infrastructure Assets - Playground Equipmant	8	0	0	0	0	0			
Infrastructure Assets - Airports	8	0	0	0	0	0			
Infrastructure Assets - Other	8	0	0	0	0	0			
<b>Amount attributable to investing activities</b>		<b>(1,533,675)</b>	<b>(1,533,675)</b>	<b>(830,972)</b>	<b>(556,589)</b>				
<b>Financing Activities</b>									
Proceeds from New Debentures	9	120,000	120,000	40,000	0	(40,000)	(100%)	▼	\$
Repayment of Debentures	9	(48,263)	(48,263)	(16,084)	(23,451)	(7,367)	(46%)	▼	
Repayment of Lease Financing	9	(10,931)	(10,931)	(3,640)	(628)	3,012	83%	▲	
Advances to Community Groups		0	0	0	0	0			
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal		10,278	10,278	3,424	0	(3,424)	(100%)	▼	
Transfer to Restricted Cash - Other		0	0	0	0	0			
Transfer from Restricted Cash - Other		0	0	0	0	0			
Transfer from Reserves	10	0	0	0	0	0			
Transfer to Reserves	10	(29,539)	(29,539)	(9,828)	0	9,828	100%	▲	
<b>Amount attributable to financing activities</b>		<b>41,545</b>	<b>41,545</b>	<b>13,872</b>	<b>(24,078)</b>				
<b>Closing Funding Surplus(Deficit)</b>	1	<b>1</b>	<b>(53,138)</b>	<b>2,261,793</b>	<b>2,056,394</b>				

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022/23 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

## SHIRE OF MT MARSHALL

### KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 OCTOBER 2022

## NATURE OR TYPE DESCRIPTIONS

### REVENUE

#### RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF MT MARSHALL  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022

BY NATURE OR TYPE

	Note	Adopted Annual Budget \$	Amended Annual Budget \$	Amended YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
		\$	\$	\$	\$	\$	%		
<b>Opening Funding Surplus (Deficit)</b>	1	2,407,997	2,354,858	2,354,858	2,354,858	0	0%		
<b>Revenue from operating activities</b>									
Rates	6	1,577,084	1,577,084	1,578,084	1,576,675	(1,409)	(0%)	▼	
Operating Grants, Subsidies and Contributions	12	1,046,281	1,046,281	293,557	458,378	164,822	56%	▲	\$
Fees and Charges		673,495	673,495	273,503	378,486	104,983	38%	▲	\$
Service Charges		0	0	0	0	0			
Interest Earnings		25,760	25,760	8,576	14,877	6,301	73%	▲	
Other Revenue		61,341	61,341	20,428	16,483	(3,945)	(19%)	▼	
Profit on Disposal of Assets	7	22,902	22,902	0	0	0			
Gain FV Valuation of Assets		0	0	0	0	0			
		<b>3,406,863</b>	<b>3,406,863</b>	<b>2,174,148</b>	<b>2,444,900</b>				
<b>Expenditure from operating activities</b>									
Employee Costs		(2,041,025)	(2,041,025)	(659,911)	(544,234)	115,677	18%	▲	\$
Materials and Contracts		(1,641,756)	(1,641,756)	(557,351)	(1,303,256)	(745,905)	(134%)	▼	\$
Utility Charges		(268,667)	(268,667)	(89,340)	(61,655)	27,685	31%	▲	\$
Depreciation on Non-Current Assets		(3,045,405)	(3,045,405)	(1,015,064)	0	1,015,064	100%	▲	\$
Interest Expenses		(38,252)	(38,252)	(12,740)	(9,086)	3,654	29%	▲	
Insurance Expenses		(160,886)	(160,886)	(81,230)	(198,167)	(116,937)	(144%)	▼	\$
Other Expenditure		(149,520)	(149,520)	(49,820)	(46,299)	3,521	7%	▲	
Loss on Disposal of Assets	7	(30,953)	(30,953)	(10,316)	0	10,316	100%	▲	\$
Loss FV Valuation of Assets		0	0	0	0	0			
		<b>(7,376,465)</b>	<b>(7,376,465)</b>	<b>(2,475,772)</b>	<b>(2,162,696)</b>				
<b>Operating activities excluded from budget</b>									
Add back Depreciation		3,045,405	3,045,405	1,015,064	0	(1,015,064)	(100%)	▼	\$
Adjust (Profit)/Loss on Asset Disposal	7	8,051	8,051	10,316	0	(10,316)	(100%)	▼	\$
Movement in Leave Reserve (Added Back)		279	279	279	0	(279)	(100%)	▼	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Fair value adjustments to financial assets at fair value through profit or loss		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
<b>Amount attributable to operating activities</b>		<b>(915,867)</b>	<b>(915,866)</b>	<b>724,035</b>	<b>282,203</b>				
<b>Investing activities</b>									
Non-Operating Grants, Subsidies and Contributions	13	3,312,806	3,312,806	736,044	25,539	(710,505)	(97%)	▼	\$
Proceeds from Disposal of Assets	7	280,000	280,000	93,332	0	(93,332)	(100%)	▼	\$
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(1,646,668)	(1,646,668)	(547,212)	(30,541)	516,671	94%	▲	\$
Plant and Equipment	8	(345,000)	(345,000)	(115,000)	0	115,000	100%	▲	\$
Motor Vehicles	8	(312,000)	(312,000)	(57,332)	0	57,332	100%	▲	\$
Furniture and Equipment	8	0	0	0	0	0			
Infrastructure Assets - Roads	8	(2,232,313)	(2,232,313)	(743,976)	(546,085)	197,891	27%	▲	\$
Infrastructure Assets - Footpaths	8	(155,000)	(155,000)	(51,664)	0	51,664	100%	▲	\$
Infrastructure Assets - Parks & Ovals	8	(435,500)	(435,500)	(145,164)	(5,502)	139,662	96%	▲	\$
Infrastructure Assets - Playground Equipment	8	0	0	0	0	0			
Infrastructure Assets - Airports	8	0	0	0	0	0			
Infrastructure Assets - Other	8	0	0	0	0	0			
<b>Amount attributable to investing activities</b>		<b>(1,533,675)</b>	<b>(1,533,675)</b>	<b>(830,972)</b>	<b>(556,589)</b>				
<b>Financing Activities</b>									
Proceeds from New Debentures		120,000	120,000	40,000	0	(40,000)	(100%)	▼	\$
Repayment of Debentures	9	(48,263)	(48,263)	(16,084)	(23,451)	(7,367)	(46%)	▼	
Repayment of Lease Financing	9	(10,931)	(10,931)	(3,640)	(628)	3,012	83%	▲	
Advances to Community Groups		0	0	0	0	0			
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal	9	10,278	10,278	3,424	0	(3,424)	(100%)	▼	
Transfer to Restricted Cash - Other		0	0	0	0	0			
Transfer from Restricted Cash - Other		0	0	0	0	0			
Transfer from Reserves	10	0	0	0	0	0			
Transfer to Reserves	10	(29,539)	(29,539)	(9,828)	0	9,828	100%	▲	
<b>Amount attributable to financing activities</b>		<b>41,545</b>	<b>41,545</b>	<b>13,872</b>	<b>(24,078)</b>				
<b>Closing Funding Surplus (Deficit)</b>	1	<b>1</b>	<b>(53,138)</b>	<b>2,261,793</b>	<b>2,056,394</b>				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022/23 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

## ADJUSTED NET CURRENT ASSETS

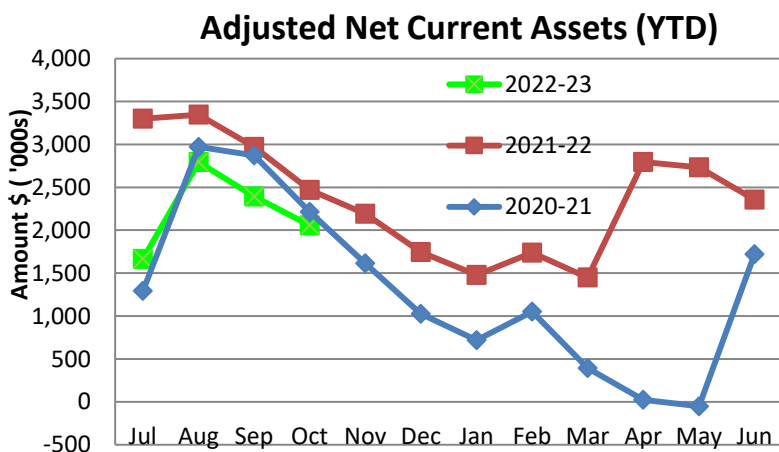
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2022	This Time Last Year 31/10/2021	Year to Date Actual 31/10/2022
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	2	2,444,265	2,459,862	2,158,343
Cash Restricted - Reserves	2	717,820	644,246	717,820
Cash Restricted - General	2	0	0	0
Cash Restricted - Bonds & Deposits	2	3,278	10,113	4,819
Receivables - Rates	3	65,119	248,351	278,491
Receivables - Other	3	513,024	215,983	559,090
Inventories	4	16,417	17,955	58,361
		3,759,923	3,596,510	3,776,923
<b>Less: Current Liabilities</b>				
Payables	5	(582,399)	(157,938)	(224,958)
Contract Liabilities	11	(1,398)	(203,324)	(672,762)
Bonds & Deposits	14	(3,278)	(10,113)	(4,819)
Loan and Lease Liability	9	(59,612)	(33,559)	(35,534)
Provisions	11	(190,185)	(207,109)	(190,185)
		(836,872)	(612,044)	(1,128,258)
Less: Cash Reserves	10	(717,820)	(644,246)	(717,820)
Add Back: Component of Leave Liability not Required to be funded		100,294	100,051	100,294
Add Back: Loan and Lease Liability		59,612	33,559	35,534
Less : Loan Receivable - clubs/institutions		(10,279)	(4,994)	(10,279)
<b>Net Current Funding Position</b>		<b>2,354,858</b>	<b>2,468,837</b>	<b>2,056,394</b>

## SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

## KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

**This Year YTD****Surplus(Deficit)****\$2.06 M****Last Year YTD****Surplus(Deficit)****\$2.47 M**

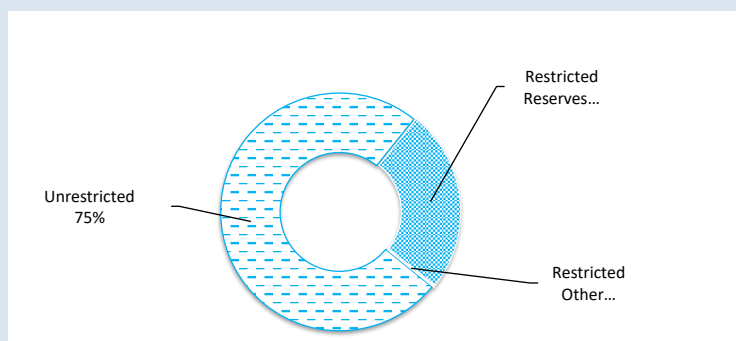
	Unrestricted	Restricted Reserves	Restricted Muni	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>Cash on Hand</b>							
Cash Floats	300			300	Cash on Hand	Nil	On Hand
<b>At Call Deposits</b>							
Municipal Cash at Bank - Savings Account	2,102,756			2,102,756	Bendigo	0.35%	Ongoing
Municipal Cash at Bank	15,287			15,287	Bendigo	0.00%	Ongoing
Little Bees of Bencubbin - Bendigo Bank Account	0			0	Bendigo	0.00%	Ongoing
Bendigo Bank ATM Float Account	15,620			15,620	Bendigo	0.00%	Ongoing
DC: ATM Float	24,380			24,380	ATM Cash Float	Nil	On Hand
Bonds & Deposits Held in Municipal Bank			4,819	4,819	Bendigo	0.00%	Ongoing
<b>Term Deposits</b>							
Cash at Bank Reserve Funds		717,820		717,820	Bendigo	2.00%	31/03/23
<b>Investments</b>							
<b>Total</b>	<b>2,158,343</b>	<b>717,820</b>	<b>4,819</b>	<b>2,880,982</b>			

**SIGNIFICANT ACCOUNTING POLICIES**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



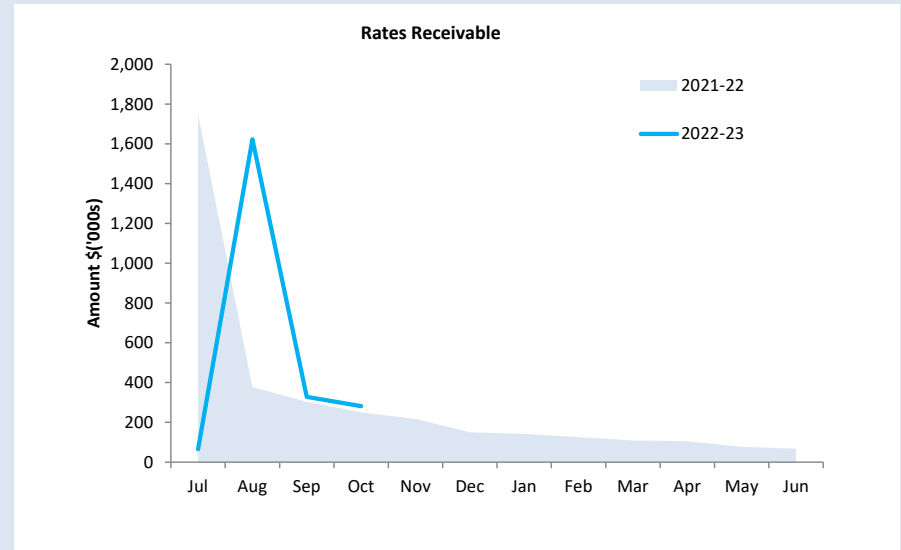
Total Cash	Restricted
<b>\$2.88 M</b>	<b>\$0.72 M</b>

OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

Receivables - Rates & Rubbish	30 June 2022	31 Oct 22
	\$	\$
Opening Arrears Previous Years	123,248	67,863
Levied this year	1,535,384	1,592,526
Less Collections to date	(1,590,769)	(1,379,154)
Equals Current Outstanding	67,863	281,235
<b>Net Rates Collectable</b>	<b>67,863</b>	<b>281,235</b>
% Collected	95.91%	83.06%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

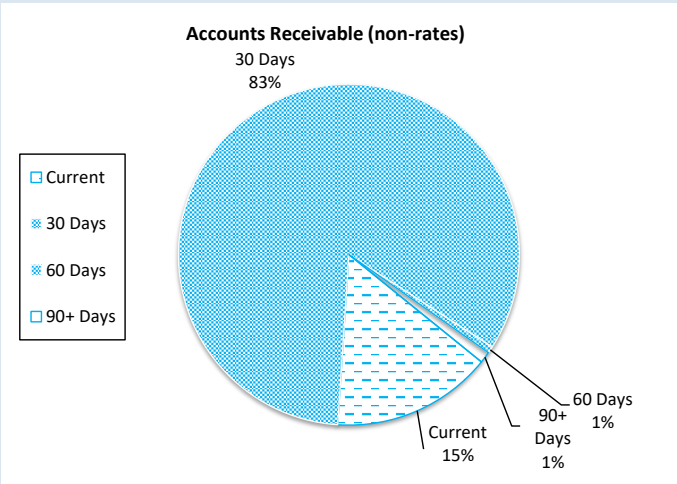


Collected	Rates Due
83%	\$281,235

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	60,360	329,615	2,496	4,310	396,781
Percentage	15%	83%	1%	1%	
<b>Balance per Trial Balance</b>					
Sundry Debtors					396,801
Receivables - Other					162,289
<b>Total Receivables General Outstanding</b>					<b>559,090</b>
Amounts shown above include GST (where applicable)					

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



<b>Debtors Due</b>
<b>\$559,090</b>
<b>Over 30 Days</b>
<b>85%</b>
<b>Over 90 Days</b>
<b>1%</b>

SHIRE OF MT MARSHALL  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022

OPERATING ACTIVITIES  
NOTE 4  
OTHER CURRENT ASSETS

	Opening Balance 1 Jul 2022	Asset Increase	Asset Reduction	Closing Balance 31 Oct 2022
<b>Other Current Assets</b>	\$	\$	\$	\$
<b>Other Financial Assets at Amortised Cost</b>				
Financial assets at amortised cost - self supporting loans	10,279	0	0	10,279
<b>Inventory</b>				
Fuel, Visitor and Rec Centres stock on hand	16,417	41,944	0	58,361
<b>Contract assets</b>				
Contract assets	277,694	0	(177,694)	100,000
<b>Total Other Current assets</b>				<b>168,639</b>
<b>Amounts shown above include GST (where applicable)</b>				

**KEY INFORMATION**

**Other financial assets at amortised cost**

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land held for resale**

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

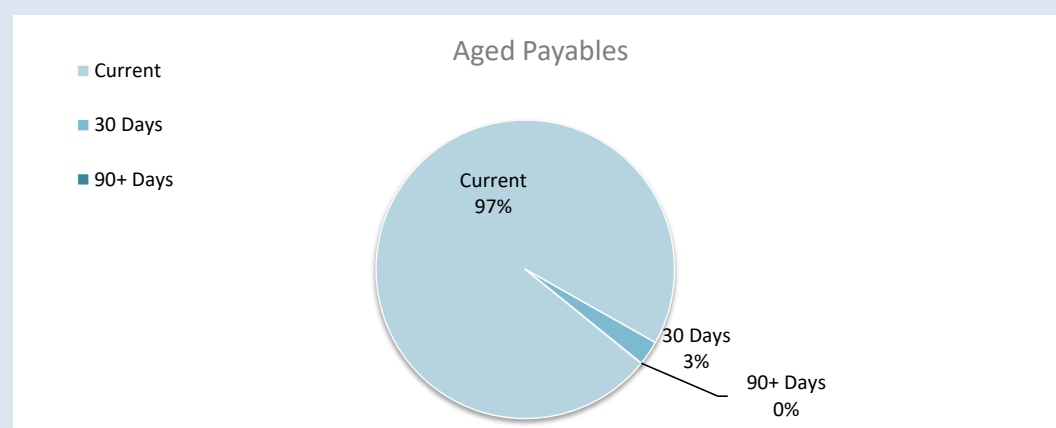
**CONTRACT ASSETS**

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

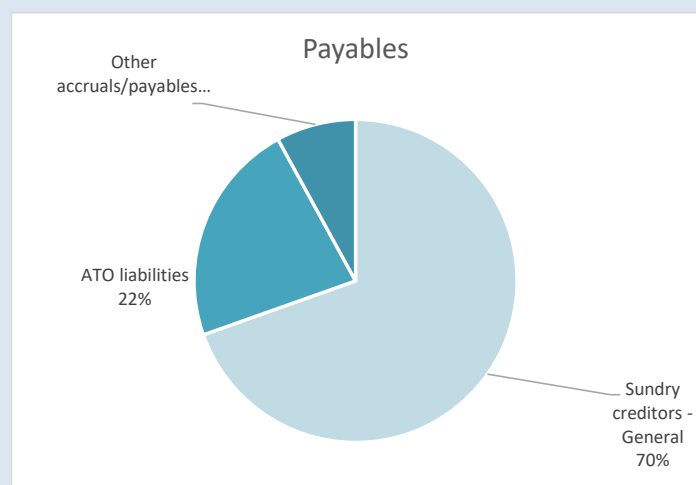
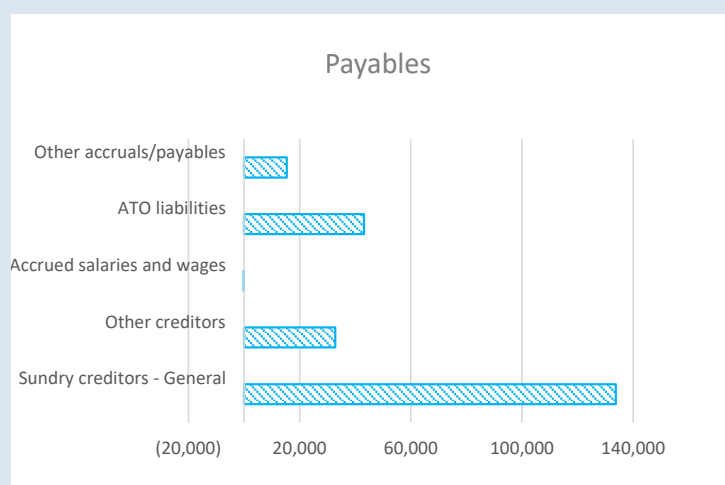
Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables (Sundry Creditors) - General	244,115	6,667	122	0	250,904
Percentage	97.3%	2.7%	0%	0%	
<b>Balance per Trial Balance</b>					
Sundry creditors - General					133,761
Other creditors					32,786
Accrued salaries and wages					(69)
ATO liabilities					43,147
Other accruals/payables					15,332
<b>Total Payables General Outstanding</b>					<b>224,958</b>
<b>Amounts shown above include GST (where applicable)</b>					

#### KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



<b>Creditors Due</b>
<b>\$224,958</b>
<b>Over 30 Days</b>
<b>3%</b>
<b>Over 90 Days</b>
<b>0%</b>



RATE TYPE	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	\$			\$	\$	\$	\$	\$	\$	\$	\$
<b>General Rate</b>											
GRV	0.141136	108	576,798	81,407	0	0	81,407	81,407	638.50	0	82,045
UV	0.015432	305	94,528,081	1,458,758	0	0	1,458,758	1,458,758	115.75	(11)	1,458,863
Mining	0.015432	1	53,007	818	0	0	818	818		0	818
<b>Sub-Totals</b>		<b>414</b>	<b>95,157,886</b>	<b>1,540,983</b>	<b>0</b>	<b>0</b>	<b>1,540,983</b>	<b>1,540,983</b>	<b>754</b>	<b>(11)</b>	<b>1,541,726</b>
<b>Minimum Rate</b>	<b>Minimum</b>										
	\$										
GRV	428	39	28,131	16,692	0	0	16,692	16,692	0	0	16,692
UV	428	25	157,339	10,700	0	0	10,700	10,700	0	0	10,700
Mining	428	25	78,204	10,700	0	0	10,700	10,700	0	0	10,700
<b>Sub-Totals</b>		<b>89</b>	<b>263,674</b>	<b>38,092</b>	<b>0</b>	<b>0</b>	<b>38,092</b>	<b>38,092</b>	<b>0</b>	<b>0</b>	<b>38,092</b>
		<b>503</b>	<b>95,421,560</b>	<b>1,579,075</b>	<b>0</b>	<b>0</b>	<b>1,579,075</b>	<b>1,579,074.83</b>	<b>754</b>	<b>(11)</b>	<b>1,579,818</b>
Discounts							(54,000)				(56,449)
Rates Written Off							(1,500)				(21)
<b>Amount from General Rates</b>							<b>1,523,575</b>				<b>1,523,349</b>
Ex-Gratia Rates							18,060				17,878
Movement in Excess Rates							0				0
Specified Area Rates							35,449				35,448
<b>Total Rates</b>							<b>1,577,084</b>				<b>1,576,675</b>

## SHIRE OF MT MARSHALL

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 OCTOBER 2022

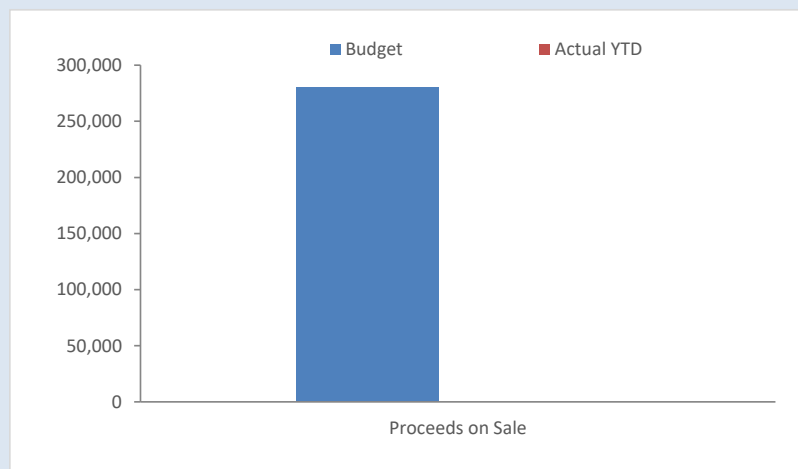
## OPERATING ACTIVITIES

## NOTE 7

## DISPOSAL OF ASSETS

Asset Number	Asset Description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and Equipment</b>								
0046	Toyota Prado 2020	50,000	50,000						
0059	Toyota Prado 2022	57,098	80,000	22,902.00					
0022	2017 Mitsubishi Mq Triton Glx Mm133	14,340	10,000		(4,340)				
0042	2020 Toyota Hilux	23,555	15,000		(8,555)				
0024	2017 Mitsubishi Mq Triton Glx 4X2 2.4 Litre (Mm10)	18,974	10,000		(8,974)				
P058	Caterpillar 432F Tod Carrier Backhoe Loader	85,304	80,000		(5,304)				
P057	2015 Fuso Canter	38,780	35,000		(3,780)				
		<b>288,051</b>	<b>280,000</b>	<b>22,902</b>	<b>(30,953)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## KEY INFORMATION



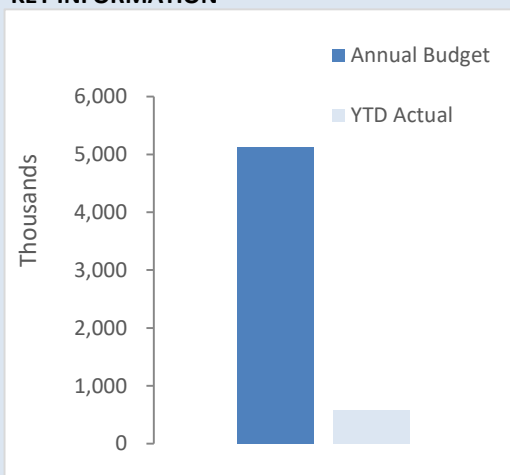
Proceeds on Sale		
Budget	YTD Actual	%
<b>\$280,000</b>	<b>\$0</b>	<b>0%</b>

Capital Acquisitions	Adopted		Amended		YTD Budget Variance
	Annual Budget	YTD Budget	Annual Budget	YTD Actual Total	
	\$	\$	\$	\$	\$
Land Held for Resale	0	0	0	0	0
Land and Buildings	1,646,668	547,212	1,646,668	30,541	(516,671)
Plant and Equipment	345,000	115,000	345,000	0	(115,000)
Motor Vehicles	312,000	57,332	312,000	0	(57,332)
Furniture and Equipment	0	0	0	0	0
Infrastructure Assets - Roads	2,232,313	743,976	2,232,313	546,085	(197,891)
Infrastructure Assets - Footpaths	155,000	51,664	155,000	0	(51,664)
Infrastructure Assets - Parks & Ovals	435,500	145,164	435,500	5,502	(139,662)
Infrastructure Assets - Playground Equipmen	0	0	0	0	0
Infrastructure Assets - Airports	0	0	0	0	0
Infrastructure Assets - Other	0	0	0	0	0
<b>Capital Expenditure Totals</b>	<b>5,126,481</b>	<b>1,660,348</b>	<b>5,126,481</b>	<b>582,128</b>	<b>(1,078,220)</b>
<b>Capital acquisitions funded by:</b>					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	3,312,806	736,044	3,312,806	25,539	(710,505)
Borrowings	120,000	40,000	120,000	0	(40,000)
Other (Disposals & C/Fwd)	280,000	93,332	280,000	0	(93,332)
Council contribution - Cash Backed Reserves					
Various Reserves		0	0	0	0
Council contribution - operations		790,972	1,413,675	556,589	(234,383)
<b>Capital Funding Total</b>		<b>1,660,348</b>	<b>5,126,481</b>	<b>582,128</b>	<b>(1,078,220)</b>

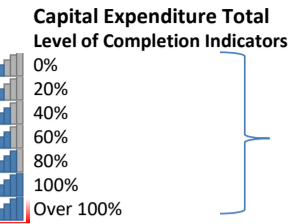
## SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

## KEY INFORMATION




Acquisitions	Annual Budget	YTD Actual	% Spent
	<b>\$5.13 M</b>	<b>\$0.58 M</b>	<b>11%</b>
Capital Grant	Annual Budget	YTD Actual	% Received
	<b>\$3.31 M</b>	<b>\$0.03 M</b>	<b>1%</b>

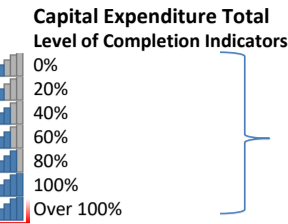


Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

% of  
Completion

 Level of completion indicator, please see table at the top of this note for further detail.

Level of completion indicator, please see table at the top of this note for further detail.					Adopted		Amended						
Assets				Account Number	Balance Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD	Variance (Under)/Over		
						\$	\$	\$	\$	\$	\$		
Buildings													
Law Order & Public Safety													
0.00	<div><div></div></div>	Welbungin Fire Shed - Capital				0513001	9233	BC0502	(584,558)	(584,558)	(194,852)	0	194,852
Total - Law Order & Public Safety									(584,558)	(584,558)	(194,852)	0	194,852
Other Health													
Total - Other Health									0	0	0	0	0
Housing													
0.00	<div><div></div></div>	Lot 101 11 Broadbent St, Beacon				0923001	9233	BC0950	(5,000)	(5,000)	0	0	0
Total - Housing									(5,000)	(5,000)	0	0	0
Recreation And Culture													
0.00	<div><div></div></div>	Welbungin Hall - Capital				1113041	9233	BC1104	(25,000)	(25,000)	(8,332)	0	8,332
0.00	<div><div></div></div>	Bencubbin Community Recreation Centre Capital Expenditure				1193041	9233	8275	(51,000)	(51,000)	(17,000)	0	17,000
0.09	<div><div></div></div>	Beacon Recreation Centre Capital Expenditure				1193041	9233	8559	(92,500)	(92,500)	(30,832)	(8,291)	22,541
0.69	<div><div></div></div>	Wialki Golf Club Capital Expenditure				1193041	9233	9997	(30,000)	(30,000)	(10,000)	(20,750)	(10,750)
Total - Recreation And Culture									(198,500)	(198,500)	(66,164)	(29,041)	37,123
Economic Services													
0.00	<div><div></div></div>	Sandalwood Shops Capital Expenditure				1353041	9233	8193	(18,610)	(18,610)	(6,200)	0	6,200
0.00	<div><div></div></div>	Bencubbin CP - Power, Cabin Austin, Furnishings (LRCI)				1323001	9233	BC1303	(220,000)	(220,000)	(73,332)	(750)	72,582
0.00	<div><div></div></div>	Beacon Caravan Park - Power & Water Upgrade				1323001	9233	BC1304	(150,000)	(150,000)	(50,000)	0	50,000
0.00	<div><div></div></div>	Beacon Campers Kitchen				1323001	9233	BC1305	(120,000)	(120,000)	(40,000)	0	40,000
0.00	<div><div></div></div>	Beacon Re-roof Recreation Centre (LRCI)				1323001	9233	BC1306	(150,000)	(150,000)	(50,000)	0	50,000
0.00	<div><div></div></div>	Beacon Cabin D & Furnishings (LRCI)				1323001	9233	BC1307	(200,000)	(200,000)	(66,664)	(750)	65,914
Total - Economic Services									(858,610)	(858,610)	(286,196)	(1,500)	284,696
0.02	<div><div></div></div>	Total - Buildings							(1,646,668)	(1,646,668)	(547,212)	(30,541)	516,671
Plant & Equipment													
Transport													
0.00	<div><div></div></div>	Plant Purchases				1223041	9239		(345,000)	(345,000)	(115,000)	0	115,000
Total - Transport									(345,000)	(345,000)	(115,000)	0	115,000
0.00	<div><div></div></div>	Total - Plant & Equipment							(345,000)	(345,000)	(115,000)	0	115,000
Motor Vehicles													
Governance													
0.00	<div><div></div></div>	Purchase Vehicle - Admin				0423031	9237		(140,000)	(140,000)	0	0	0
Total - Governance									(140,000)	(140,000)	0	0	0
Transport													
0.00	<div><div></div></div>	Motor Vehicle Purchases				1223042	9237		(172,000)	(172,000)	(57,332)	0	57,332
Total - Transport									(172,000)	(172,000)	(57,332)	0	57,332
0.00	<div><div></div></div>	Total - Motor Vehicles							(312,000)	(312,000)	(57,332)	0	57,332
Infrastructure - Roads													
Transport													
1.00	<div><div></div></div>	Dalgouring Snake Soak Rd (SLK 5.05 to 8.05)				1223051	9243	RCC046	0	0	0	(6,596)	(6,596)
1.00	<div><div></div></div>	Marindo North Rd (SLK 0.00 to 3.00)				1223051	9243	RCC047	0	0	0	(99,909)	(99,909)
0.00	<div><div></div></div>	Bruse Road SLK 0.0 - 2.70				1223051	9243	RCC050	(67,461)	(67,461)	(22,476)	0	22,476
0.00	<div><div></div></div>	Gilham - Cooper Road SLK 3.0 - 5.00				1223051	9243	RCC051	(66,321)	(66,321)	(22,096)	0	22,096
0.00	<div><div></div></div>	Hiscox Road - SLK 14.36 - 17.36				1223051	9243	RCC052	(75,306)	(75,306)	(25,092)	0	25,092
0.00	<div><div></div></div>	Scotsmans Road SLK 47.09 - 48.09				1223051	9243	RCC053	(38,149)	(38,149)	(12,708)	0	12,708
0.00	<div><div></div></div>	Ayres Road SLK 25.35 - 26.35				1223051	9243	RCC054	(41,817)	(41,817)	(13,928)	0	13,928
0.00	<div><div></div></div>	Monger Street Reconstruction (LRCI)				1223051	9243	RCC055	(355,000)	(355,000)	(118,332)	0	118,332
0.40	<div><div></div></div>	Scotsmans Road SLK 11.39 - 15.79				1223031	9243	RRG024	(509,377)	(509,377)	(169,788)	(203,107)	(33,319)
0.40	<div><div></div></div>	Burkakin-Wialki Road SLK 26.22 - 28.90				1223031	9243	RRG025	(198,673)	(198,673)	(66,216)	(79,054)	(12,838)
0.53	<div><div></div></div>	Koorda-Bullfinch Road SLK 15.15 - 16.65				1223031	9243	RRG026	(189,450)	(189,450)	(63,140)	(100,039)	(36,899)
0.18	<div><div></div></div>	Koorda-Bullfinch Road SLK 42.39 - 43.71				1223031	9243	RRG027	(50,000)	(50,000)	(16,664)	(9,151)	7,513
0.18	<div><div></div></div>	Koorda-Bullfinch Road SLK 45.08 - 46.11				1223031	9243	RRG028	(40,611)	(40,611)	(13,536)	(7,370)	6,166
0.09	<div><div></div></div>	Bencubbin - Beacon Road SLK 31.15 - 32.25				1223031	9243	RRG029	(42,348)	(42,348)	(14,116)	(3,793)	10,323
1.00	<div><div></div></div>	Askew Rd (SLK 2.30 to 4.60)				1223021	9243	R2R055	0	0	0	(4,536)	(4,536)
1.00	<div><div></div></div>	Bencubbin Kununoppin Rd (SLK 0.00 to 3.00)				1223021	9243	R2R057	0	0	0	(8,493)	(8,493)
1.00	<div><div></div></div>	Breakell Rd (SLK 16.00 to 17.50)				1223021	9243	R2R061	0	0	0	(1,295)	(1,295)
1.00	<div><div></div></div>	Gillett Rd (SLK 31.39 to 36.26)				1223021	9243	R2R062	0	0	0	(16,038)	(16,038)
0.05	<div><div></div></div>	Crabb Road SLK 5.00 - 8.00				1223021	9243	R2R063	(122,000)	(122,000)	(40,656)	(6,704)	33,952
0.00	<div><div></div></div>	Gabbin - Trayning Road SLK 12.53 - 16.53				1223021	9243	R2R064	(158,000)	(158,000)	(52,656)	0	52,656
0.00	<div><div></div></div>	Askew Road SLK 0.00 - 2.30				1223021	9243	R2R065	(79,000)	(79,000)	(26,328)	0	26,328
0.00	<div><div></div></div>	Beacon - Back Road SLK 2.30 - 4.20				1223021	9243	R2R066	(62,300)	(62,300)	(20,756)	0	20,756
0.00	<div><div></div></div>	Andrews Tank Road SLK 10.33 - 11.73				1223021	9243	R2R067	(55,000)	(55,000)	(18,328)	0	18,328
0.00	<div><div></div></div>	Bruse Rd SLK 0.00 - 2.70				1223021	9243	R2R068	(81,500)	(81,500)	(27,160)	0	27,160
Total - Transport									(2,232,313)	(2,232,313)	(743,976)	(546,085)	197,891
0.24	<div><div></div></div>	Total - Infrastructure - Roads							(2,232,313)	(2,232,313)	(743,976)	(546,085)	197,891



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

% of  
Completion

Level of completion indicator, please see table at the top of this note for further detail.

Level of completion indicator, please see table at the top of this note for further detail.					Adopted		Amended			
Assets	Account Number	Balance Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD	Variance (Under)/Over		
				\$	\$	\$	\$	\$		
Infrastructure - Footpaths										
Transport										
0.00	Footpath - Lucas Street (C/F)	1223055	9245	FC001	(85,000)	(85,000)	(28,332)	0	28,332	
0.00	Footpath - Rupe-Collins Street	1223055	9245	FC002	(70,000)	(70,000)	(23,332)	0	23,332	
Total - Transport					(155,000)	(155,000)	(51,664)	0	51,664	
Total - Infrastructure - Footpaths					(155,000)	(155,000)	(51,664)	0	51,664	
Infrastructure - Parks & Ovals										
Recreation & Culture										
1.00	Waddouring Dam	1183050	9249	PC001	0	0	0	(522)	(522)	
0.08	Bencubbin Gazebo Area	1183050	9249	PC003	(45,000)	(45,000)	(15,000)	(3,480)	11,520	
0.00	Botanical Garden Bridge	1183050	9249	PC004	(15,000)	(15,000)	(5,000)	0	5,000	
0.00	Lake McDermott Reserve	1183050	9249	PC006	(37,500)	(37,500)	(12,500)	0	12,500	
0.00	Beacon Community Park (LRCl)	1183050	9249	PC007	(338,000)	(338,000)	(112,664)	(1,500)	111,164	
Total - Recreation & Culture					(435,500)	(435,500)	(145,164)	(5,502)	139,662	
Total - Infrastructure - Parks & Ovals					(435,500)	(435,500)	(145,164)	(5,502)	139,662	
Grand Total					(5,126,481)	(4,814,481)	(1,603,016)	(582,128)	1,020,888	

(a) Information on Loan Debenture Borrowings

Particulars/Purpose	01 Jul 2022	New Loans			Principal Repayments			Principal Outstanding			Interest & Guarantee Fee Repayments		
		Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Recreation and Culture</b>													
Loan 120 - Bencubbin Multipurpose Complex Redevelopment	353,168.00	0	0	0	8,641.92	17,786	17,786	344,526.08	335,382	335,382	3,342	13,427	13,427
Loan 121 - Bencubbin Multipurpose Complex Redevelopment - Specified Area Rate funded	401,088.66	0	0	0	9,814.55	20,199	20,199	391,274.11	380,890	380,890	3,795	15,249	15,249
Loan 123 - Beacon Camp Kitchen	0.00	0	120,000	120,000	0.00	0	0	0.00	120,000	120,000	0	0	0
	754,256.66	0	120,000	120,000	18,456.47	37,985	37,985	735,800.19	836,272	836,272	7,137	28,676	28,676
<b>Self supporting loans</b>													
<b>Recreation and Culture</b>													
Loan 122 - Bencubbin Multipurpose Complex Redevelopment - SSL Bencubbin CRC	204,096.00	0	0	0	4,994.18	10,278	10,278	199,101.82	193,818	193,818	1,931	7,760	7,760
	204,096.00	0	0	0	4,994.18	10,278	10,278	199,101.82	193,818	193,818	1,931	7,760	7,760
<b>Total</b>	958,352.66	0	120,000	120,000	23,450.65	48,263	48,263	934,902.01	1,030,090	1,030,090	9,069	36,436	36,436
Current loan borrowings	48,264.24							24,813.59					
Non-current loan borrowings	910,088.42							910,088.42					
	958,352.66							934,902.01					

All debenture repayments were financed by general purpose revenue except the Self Supporting Loan.

(b) Information on Financing

Particulars/Purpose	01 Jul 2022	New Financing			Lease Financing Principal Repayments			Lease Financing Principal Outstanding			Lease Financing Interest Repayments		
		Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Governance</b>													
Lease 1 - Fuji Xerox Docucentre	3,851	0	0	0	627.76	2,259	2,259	3,223.37	1,592	1,592	17	86	86
<b>Community Amenities</b>													
Lease 2 - Bencubbin Landfill Site	36,119	0	0	0	0.00	4,336	4,336	36,119.00	31,783	31,783	0	865	865
Lease 2 - Beacon Landfill Site	36,119	0	0	0	0.00	4,336	4,336	36,119.00	31,783	31,783	0	865	865
	76,089	0	0	0	627.76	10,931	10,931	75,461.37	65,158	65,158	17	1,816	1,816
<b>Total</b>	76,089	0	0	0	627.76	10,931	10,931	75,461.37	65,158	65,158	17	1,816	1,816
Current financing borrowings	11,348							10,720.15					
Non-current financing borrowings	64,741							64,741.22					
	76,089							75,461.37					

SHIRE OF MT MARSHALL  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022

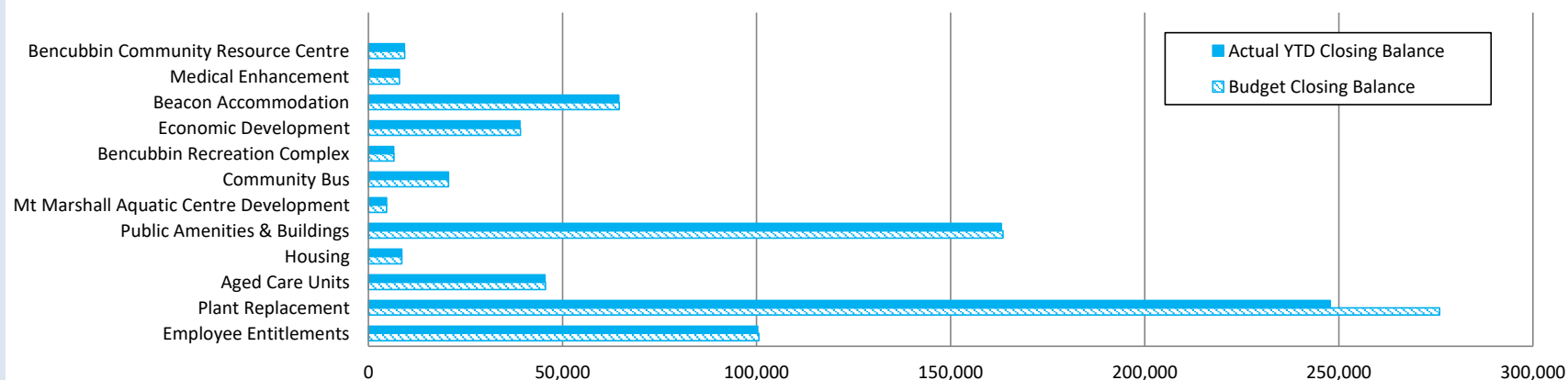
OPERATING ACTIVITIES  
NOTE 10  
CASH BACKED RESEVES

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Employee Entitlements	100,294	279	0	0	0	0	0	100,573	100,294
Plant Replacement	247,772	690	0	27,499	0	0	0	275,961	247,772
Aged Care Units	45,478	127	0	0	0	0	0	45,605	45,478
Housing	8,590	24	0	0	0	0	0	8,614	8,590
Public Amenities & Buildings	163,043	454	0	0	0	0	0	163,497	163,043
Mt Marshall Aquatic Centre Development	4,651	13	0	0	0	0	0	4,664	4,651
Community Bus	20,607	57	0	0	0	0	0	20,664	20,607
Bencubbin Recreation Complex	6,540	18	0	40	0	0	0	6,598	6,540
Economic Development	39,065	109	0	0	0	0	0	39,174	39,065
Beacon Accommodation	64,478	180	0	0	0	0	0	64,658	64,478
Medical Enhancement	8,000	22	0	0	0	0	0	8,022	8,000
Bencubbin Community Resource Centre	9,301	27	0	0	0	0	0	9,328	9,301
	<b>717,820</b>	<b>2,000</b>	<b>0</b>	<b>27,539</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>747,359</b>	<b>717,820</b>

KEY INFORMATION

Note 9 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MT MARSHALL  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022

OPERATING ACTIVITIES  
NOTE 11  
OTHER CURRENT LIABILITIES

Other Current Liabilities	Note	Opening Balance 1 Jul 2022	Liability Increase	Liability Reduction	Closing Balance 31 Oct 2022
		\$	\$	\$	\$
<b>Contract Liabilities</b>					
Unspent grants, contributions and reimbursements					
- operating	12	0	51,088	(43,333)	7,755
- non-operating	13	1,398	866,842	(203,233)	665,007
<b>Total unspent grants, contributions and reimbursements</b>		<b>1,398</b>	<b>917,930</b>	<b>(246,566)</b>	<b>672,762</b>
<b>Provisions</b>					
Annual leave		92,106	0	0	92,106
Long service leave		98,079	0	0	98,079
<b>Total Provisions</b>		<b>190,185</b>	<b>0</b>	<b>0</b>	<b>190,185</b>
<b>Total Other Current Liabilities</b>					<b>862,947</b>
<b>Amounts shown above include GST (where applicable)</b>					

**KEY INFORMATION**

**PROVISIONS**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**EMPLOYEE BENEFITS**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

SHIRE OF MT MARSHALL  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022

NOTE 12  
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Operating Grant, Subsidies and Contributions Liability					Operating Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Oct 2022	Current Liability 31 Oct 2022	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating Grants and Subsidies</b>									
<b>General purpose funding</b>									
Grants Commission - Roads (WALGGC)	0	0	0	0	0	208,704	208,704	52,176	52,176
Grants Commission - General (WALGGC)	0	0	0	0	0	453,523	453,523	113,381	113,381
<b>Law, order, public safety</b>									
DFES Grant - Operating Bush Fire Brigade	0	29,487	(21,732)	7,755	7,755	50,973	50,973	16,988	21,732
<b>Education and welfare</b>									
Dept of Communities Family Support Grant	0	21,601	(21,601)	0	0	41,729	41,729	13,908	21,601
<b>Community amenities</b>									
State NRM Grants - Community Stewardship	0	0	0	0	0	32,746	32,746	10,912	0
Container Deposit Scheme	0	0	0	0	0	6,900	6,900	2,300	35
Community Garden's Grant	0	0	0	0	0	15,000	15,000	5,000	0
<b>Recreation and culture</b>						0	0	0	
Watch Around Water Grant Income	0	0	0	0	0	500	500	164	0
Grant - Indoor Cricket Nets	0	0	0	0	0	5,000	5,000	1,664	0
<b>Transport</b>									
Direct Grant (MRWA)	0	0	0	0	0	229,206	229,206	76,400	249,454
	0	51,088	(43,333)	7,755	7,755	1,044,281	1,044,281	292,893	458,378
<b>Operating Contributions</b>									
<b>Governance</b>									
Community Event Contributions	0	0	0	0	0	2,000	2,000	664	0
	0	0	0	0	0	2,000	2,000	664	0
<b>TOTALS</b>	0	51,088	(43,333)	7,755	7,755	1,046,281	1,046,281	293,557	458,378

## SHIRE OF MT MARSHALL

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 OCTOBER 2022

NOTE 13

## NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability					Non Operating Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Oct 2022	Current Liability 31 Oct 2022	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-Operating Grants and Subsidies</b>									
<b>Law, order, public safety</b>									
DFES Capital Grant	0	0	0	0	0	584,558	584,558	0	0
<b>Recreation and culture</b>									
LRCIP Waddouring Dam Income	0	0	0	0	0	100,000	100,000	33,332	0
LRCIP Bencubbin Community Recreation Centre Income	0	0	0	0	0	55,001	55,001	18,332	(55,001)
LRCIP Beacon Bowling Green Income	0	0	0	0	0	42,693	42,693	14,228	(42,693)
LRCIP Bencubbin Hall	0	0	0	0	0	10,000	10,000	3,332	(10,000)
LRCIP Beacon Hall	0	0	0	0	0	30,000	30,000	10,000	(30,000)
LRCIP Welbungin Hall	0	0	0	0	0	40,000	40,000	13,332	(40,000)
LRCIP Beacon Community Park	0	169,000	0	169,000	169,000	338,000	338,000	112,664	0
CBH Grass Roots Grant - Bencubbin Gazebo Tank Replica	1,398	0	(1,398)	0	0	1,398	1,398	464	1,398
<b>Transport</b>									
Scotsman Rd SLK 11.39-15.79 (RRG)	0	128,766	(128,766)	0	0	339,585	339,585	113,192	128,766
Burakin Wialki Rd SLK26.22-28.90 (RRG)	0	52,348	(52,348)	0	0	132,447	132,447	44,148	52,348
Koorda Bullfinch Rd SLK 15.15-16.65 (RRG)	0	10,592	(10,592)	0	0	126,300	126,300	42,100	10,592
Koorda Bullfinch Rd SLK 42.39-43.71 (RRG)	0	13,570	(6,101)	7,469	7,469	33,333	33,333	11,108	6,101
Koorda Bullfinch Rd SLK 45.08-46.11 (RRG)	0	0	0	0	0	27,074	27,074	9,024	0
Bencubbin Beacon Rd SLK 31.15-32.25 (RRG)	0	68,565	(2,529)	66,036	66,036	28,232	28,232	9,408	2,529
Crabb Rd SLK 5.00-8.00 (R2R)	0	0	0	0	0	122,000	122,000	40,664	0
Gabbin Trayning Rd SLK 12.53-16.53 (R2R)	0	0	0	0	0	158,000	158,000	52,664	0
Askew Rd SLK 0.00-2.30 (R2R)	0	0	0	0	0	79,000	79,000	26,332	0
Beacon Back Rd SLK 2.30-4.20 (R2R)	0	0	0	0	0	62,300	62,300	20,764	0
Andrews Tank Rd SLK 10.33-11.73 (R2R)	0	0	0	0	0	55,000	55,000	18,332	0
Bruse Rd SLK 0.00-2.70 (R2R)	0	0	0	0	0	79,885	79,885	26,628	0
LRCIP Monger St Reconstruction	0	164,000	0	164,000	164,000	328,000	328,000	109,332	0
<b>Economic services</b>									
LRCIP Sandalwood Shops Income	0	0	0	0	0	20,000	20,000	6,664	0
Bencubbin CP - Power, Cabin Furnishings	0	105,001	(750)	104,251	104,251	220,000	220,000	0	750
Beacon Reroof Recreation Centre	0	50,000	0	50,000	50,000	100,000	100,000	0	0
Beacon Cabin D & Furnishings	0	105,000	(750)	104,250	104,250	200,000	200,000	0	750
	1,398	866,842	(203,233)	665,007	665,007	3,312,806	3,312,806	736,044	25,539
<b>Total Non-operating grants, subsidies and contributions</b>	1,398	866,842	(203,233)	665,007	665,007	3,312,806	3,312,806	736,044	25,539

**SHIRE OF MT MARSHALL**
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022**
**NOTE 14**
**BONDS & DEPOSITS AND TRUST FUNDS**

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

































Trust funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2022	Amount Received	Amount Paid	Closing Balance 31 Oct 2022
	\$	\$	\$	\$
<b>Restricted Cash - Bonds and Deposits</b>				
Police Licensing	209.45	55,057.25	(53,516.20)	<b>1,750.50</b>
Aged Care Beautification	828.83	0.00	0.00	<b>828.83</b>
Unclaimed Monies	1,239.90	0.00	0.00	<b>1,239.90</b>
Nomination Deposits	0.00	0.00	0.00	<b>0.00</b>
Tree Planting Nursery	1,000.00	0.00	0.00	<b>1,000.00</b>
<b>Sub-Total</b>	<b>3,278.18</b>	<b>55,057.25</b>	<b>(53,516.20)</b>	<b>4,819.23</b>
<b>Trust Funds</b>				
Housing Bonds	10,184.00	1,480.00	(180.00)	<b>11,484.00</b>
Staff Social Club	1,716.43	910.00	(1,079.61)	<b>1,546.82</b>
Bonds Other	11,010.00	50.00	0.00	<b>11,060.00</b>
<b>Sub-Total</b>	<b>22,910.43</b>	<b>2,440.00</b>	<b>(1,259.61)</b>	<b>24,090.82</b>
	<b>26,188.61</b>	<b>57,497.25</b>	<b>(54,775.81)</b>	<b>28,910.05</b>

**KEY INFORMATION**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2022/23 year is \$10,000 and 10%.

Reporting Program	Var. \$	Var. %	Var. 	Significant Var.  S	Timing/ Permanent	Explanation of Variance
<b>Revenue from operating activities</b>	\$	%				
Governance	(3,638)	(76%)				
General Purpose Funding - Rates	(1,909)	(0%)				
General Purpose Funding - Other	8,975	5%				
Law, Order and Public Safety	4,409	25%				
Health	648	21%				
Education and Welfare	13,369	35%		S	Timing	Childcare fees over budget, will drop during January
Housing	(490)	(1%)				
Community Amenities	(4,111)	(4%)				
Recreation and Culture	7,575	80%				
Transport	172,750	219%		S	Timing	Road Grants
Economic Services	64,181	64%		S	Timing	Tourism season
Other Property and Services	5,258	70%				
<b>Expenditure from operating activities</b>						
Governance	4,086	2%				
General Purpose Funding	393	1%				
Law, Order and Public Safety	19,026	25%		S	Timing	Unable to run depreciation until 21/22 asset register is finalised
Health	7,908	19%				
Education and Welfare	58,367	34%		S	Timing	Community Development salaries under budget due to timing of CDO commencement
Housing	25,207	25%		S	Timing	Unable to run depreciation until 21/22 asset register is finalised
Community Amenities	24,870	19%		S	Timing	Timing of Avon Waste invoicing and Landcare projects
Recreation and Culture	117,182	27%		S	Timing	Unable to run depreciation until 21/22 asset register is finalised
Transport	66,017	6%			Timing	Timing of road works
Economic Services	(22,704)	(11%)		S		
Other Property and Services	16,459	287%		S	Timing	Timing of plant operating costs
<b>Investing Activities</b>						
Non-operating Grants, Subsidies and Contributions	(710,505)	(97%)		S	Timing	
Proceeds from Disposal of Assets	(93,332)	(100%)		S	Timing	
Land Held for Resale	0					
Land and Buildings	516,671	94%		S	Timing	
Plant and Equipment	115,000	100%		S	Timing	
Furniture and Equipment	0					
Infrastructure Assets - Roads	197,891	27%		S		
Infrastructure Assets - Footpaths	51,664	100%		S	Timing	
Infrastructure Assets - Parks & Ovals	139,662	96%		S	Timing	
Infrastructure Assets - Airports	0					
Infrastructure Assets - Other	0					
<b>Financing Activities</b>						
Proceeds from New Debentures	(40,000)	(100%)		S	Timing	
Repayment of Debentures	(7,367)	(46%)			Timing	
Repayment of Lease Financing	3,012	83%				
Advances to Community Groups	0					
Proceeds from Advances	0					
Self-Supporting Loan Principal	(3,424)	(100%)				
Transfer to Restricted Cash - Other	0					
Transfer from Restricted Cash - Other	0					
Transfer from Reserves	0					
Transfer to Reserves	9,828	100%				

**11.5 Coordinator of Community Development**

**11.5.2 Tender MM02.2022/23 – Beacon Community Park**

<b>File No:</b>	Tender Register
<b>Location/Address:</b>	Lucas Street, Beacon
<b>Name of Applicant:</b>	N/A
<b>Name of Owner:</b>	Shire of Mt Marshall
<b>Author:</b>	Rebecca Watson – Coordinator of Community Development
<b>Attachments:</b>	Nil
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	Nil

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**Background:**

Council has approved the construction of a Community Park at the Beacon Recreation Centre within the current financial year budget, funded through the Regional Local Community Infrastructure Program. This facility has been identified by the Facilities and Services Committee as a priority project for the Beacon community.

**Consultation:**

John Nuttall – Chief Executive Officer

**Statutory Environment:**

*Local Government Act 1995*

*3.57. Tenders for providing goods or services*

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

**Relevant Plans and Policy:**

F&R.2.5 Purchasing Policy

**Financial Implications:**

The cost of the construction will be above the purchasing threshold and will therefore have to be put out to tender.

**Risk Assessment:**

There is a risk of breaching Council Policy if no tender is called.

**Community & Strategic Objectives:**

*Community*

Support and maintain facilities that connect people, promote a healthy community and are appropriate for residents

**Comment:**

It is proposed that, as required by legislation and Council policy, a tender process will be run for the construction of the Beacon Community Park. The proposed location for the Park is along the northern end of the Beacon Recreation Complex. Whilst the tender itself will be run at operational level, Council are asked to approve in advance the qualitative criteria to be used to assess any tenders received. Once tenders have been assessed by Shire staff, given the timeframe of delivery it is recommended that the Chief Executive Officer be given the authority to appoint a contractor.

**OFFICER'S RECOMMENDATION:**

**Recommendation 1:**

***That Council approve the following qualitative criteria against which the tender for construction of the Beacon Community Park will be assessed:***

<b>Qualitative Criteria</b>		<b>Weighting</b>
<b>1.</b>	<b><i>Capability and Methodology</i></b> <b><i>iv. Provide a detailed Works Program detailing all tasks including sub-tasks, interdependencies, critical path items/actions required for the completion of the works in Microsoft Project/Gantt chart or similar format. Showing the project methodology highlighting key hold points for all stages of the demolition and construction phases of the project, from contract award through to practical completion.</i></b> <b><i>v. Detail how each stage of the project is intended to be performed by the Tenderer to ensure that the project deliverables are met in accordance with the requirements of the Contract.</i></b> <b><i>vi. Provide a detailed Risk Assessment of the project complete with risks identified, risk ratings and mitigation strategies.</i></b>	<b>30%</b>

2.	<p><b>Organisational Experience</b></p> <p>v. <i>Provide examples of three (3) recent and relevant projects to demonstrate the Tenderers' performance in providing construction of similar projects.</i></p> <p>vi. <i>Provide detail on your organisation's capability that demonstrates your ability to satisfy the requirements of this tender.</i></p> <p>vii. <i>Detail the Tenderers understanding and appreciation of the demolition and construction requirements for this project, by describing the key elements to be taken into consideration specifically for this project, including whole of project costing and sustainability factors, regulatory requirements, local environmental and societal factors, disability access requirements and other factors that contribute to meeting and exceeding the Principal's requirements.</i></p> <p>viii. <i>Provide a detailed site Management Plan detailing all aspects of the proposed Site Management methodology with regards to this project. (e.g. Site security and Site safety)</i></p>	30%
3.	<p><b>Organisational Capacity and Personnel</b></p> <p>iv. <i>Provide a list of the personnel from your organisation that will be involved in this project, specifying their particular roles and relevant experience. Contractors should supply a CV for each key personnel. (Note: Please only include relevant personnel not a full organisational listing.)</i></p> <p>v. <i>Provide a list of key organisations/subcontractors and personnel contributing to this project, specifying their particular roles and relevant experience.</i></p> <p>vi. <i>Provide evidence that the organization has the capacity and personnel to be able to deliver the project by the 30 June 2023.</i></p> <p><b>NOTE: Prior to awarding the contract the respondent must confirm the availability and participation of key personnel identified. If this is not the case then a revised response must be provided for review and approval by the Principal who, if not satisfied reserves its rights of refusal.</b></p>	40%

***Recommendation 2:***

***That Council pursuant to Section 5.42 of the Local Government Act, 1995 delegate authority to the Chief Executive Officer to award the Beacon Community Park Construction contract in accordance with the results of the tender evaluation process.***

**Agenda for the Ordinary Meeting of Council on Tuesday 15 November 2022**

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**11.6 Regulatory Officer**

Nil

**11.7 Development**

Nil

**11.8 Environmental Health Officer**

Nil

**12.0 Elected Members' Motions of Which Previous Notice Has Been Given**

Nil

**13.0 New Business of an Urgent Nature Introduced by Decision of the Meeting**

Nil

**14.0 Next Meeting – Monday 12 December 2022 commencing at 3.00pm in Council Chambers, 71 Monger St, Bencubbin**

**15.0 Closure of Meeting**