



SHIRE OF MT MARSHALL

AGENDA

Notice is hereby given that the next Ordinary Meeting of Council will be held at 3:00pm in Council Chambers, 71 Monger St, Bencubbin on Monday 12 December 2022.

John Nuttall
Chief Executive Officer

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SHIRE OF MT MARSHALL

QUESTION TIME FOR THE PUBLIC

❖ {Please Write Clearly}

DATE: _____

NAME: _____

TELEPHONE: _____

ADDRESS: _____

QUESTIONS TO THE PRESIDENT:-

❖ {GENERAL QUESTION / QUESTION RELATED TO THE AGENDA}

❖ {Strike out unnecessary words}

ITEM NO: _____

PAGE NO: _____

PLEASE PASS TO THE CHIEF EXECUTIVE OFFICER FOR REFERRAL TO THE PRESIDENT BY 9:30AM ON THE DAY OF THE MEETING AT THE SHIRE OF MT MARSHALL OFFICE, MONGER STREET, BENCUBBIN.

Agenda for the Ordinary Meeting of the Shire of Mt Marshall to be held in Council Chambers, Monger St, Bencubbin on Monday 12 December 2022, commencing at 3:00pm.

AGENDA

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**John Nuttall
Chief Executive Officer**

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4. Applications for Leave of Absence
5. Declarations of Interest
6. Confirmation of Minutes of Previous Meetings
 - 6.1 Minutes of the Ordinary Meeting held on Tuesday 15 November 2022

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on Tuesday 15 November 2022 be confirmed as a true and correct record of proceedings.

7. Announcements by Presiding Person Without Discussion
8. Reports of Councillors
 - 8.1 President

The President represented the Shire at the following meetings and training opportunities from 16 November 2022 to 12 December 2022.

17/11/2022	WALGA Great Eastern Country Zone Executive Meeting, Teleconference
18/11/2022	WA Country Health Service Local Health Advisory Group, Kununoppin, with CEO John Nuttall
23/11/2022	Shire of Mt Marshall Facilities and Services Committee Meeting, Beacon, with Cr Tanya Gibson, CEO John Nuttall, CCD Rebecca Watson and other members of the Committee
28/11/2022	WALGA Great Eastern Country Zone (GECZ) Meeting, Merredin, with CEO John Nuttall
28/11/2022	North Eastern Wheatbelt Regional Organisation of Councils (NEWROC), with CEO John Nuttall, Trayning.
30/11/2022	Kununoppin Medical Practice Committee Meeting, Kununoppin
7/12/2022	Beacon Primary School Annual Concert, Awards Evening and Graduation Ceremony with Cr Megan Beagley and Cr Tanya Gibson
8/12/2022	Bencubbin Primary School Concert with Deputy President Nick Gillett, Cr Leeanne Gobbart, Cr Stuart Putt and Cr Ian Sanders
9/12/2022	North Eastern Wheatbelt Regional Organisation of Councils (NEWROC) Energy Sub Committee and Cameron Edwards, Microsoft Teams, with CEO John Nuttall
9/12/2022	Shire of Mt Marshall Christmas Party and Farewell to CEO John Nuttall, Bencubbin, with Shire staff and Councillors
 - 8.2 Councillors

Agenda for the Ordinary Meeting of Council on Monday 12 December 2022

9. Petitions / Deputations / Presentations / Submissions
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 - 10.1 Facilities and Services Committee
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11. Reports of Officers
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 - 11.4.28 Accounts Paid to 30 November 2022
 - 11.4.29 Statement of Financial Activity to 30 November 2022
 - 11.5 Coordinator of Community Development
 - 11.6 Regulatory Officer
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12. Elected Members' Motions of Which Previous Notice Has Been Given
13. Matters for Which Members of the Public are Excluded

In accordance with the Local Government Act 1995 Section 5.23(2)(b) it is appropriate for Council to resolve, by procedural motion, to exclude members of the public.

RECOMMENDATION:

That members of the public be excluded to discuss agenda item 13.1 as it is considered to be a matter regarding the personal affairs of any person.

- 13.1 CONFIDENTIAL – Citizen of the Year Award 2023
14. New Business of an Urgent Nature Introduced by Decision of the Meeting
15. Next Meeting – Tuesday 14 February 2023 commencing at 3.00pm in Council Chambers, 71 Monger St, Bencubbin
16. Closure of Meeting

10.0 Reports of Committees

10.1 Facilities and Services Committee

10.1.1 Minutes of the Facilities and Services Committee Meeting held 23 November 2023

File No:	4.0514
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	10.1.1 – Minutes of the Facilities and Services Committee Meeting held 23 November 2022
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	N/A

Background:

The Shire's Facilities and Services Committee was established at the August 2021 ordinary meeting of Council:

2021/7-003 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council:

- 1. Subject to Local Government Act 1995, Section 5.8 establish a new committee to be called 'Facilities and Services Committee'*
- 2. Subject to Local Government Act 1995, Section 5.9 direct that the 'Facilities and Services Committee' has the following membership:*
 - Councillor Representative x2*
 - Community Representative x4*
- 3. Subject to Local Government Act 1995, Section 5.10 resolve that the Councillor representatives on the 'Facilities and Services Working Group' be as follows:*
 - Cr. ARC Sachse*
 - Cr. TM Gibson*
- 4. Direct that the four community representatives at this time be chosen from the Beacon Community as the initial focus of the committee will be to fulfil Governance & Leadership Item 1 (Work with groups from across the community to address their concerns regarding equity in facilities and services) of the Corporate Business Plan*

Agenda for the Ordinary Meeting of Council on Monday 12 December 2022

5. *Direct the Chief Executive Officer to present a recommendation to the next Ordinary Council Meeting of the names of Beacon community members to sit on the committee*

*Moved Cr SR Putt
Absolute Majority*

Seconded Cr TM Gibson

Carried 6/0

The Committee's purpose is to work with groups from across the community to address their concerns regarding equity in facilities and services.

Consultation:

Nil

Statutory Environment:

Local Government Act (1995)

Section 5.8: Establishment of Committees

A local government may establish committees of three (3) or more persons to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

Relevant Plans and Policy:

Nil

Financial Implications:

Nil from this report.

Risk Assessment:

Failure to have Council endorse the minutes of a Council appointed committee would be a breach of the *Local Government Act 1995*.

Community & Strategic Objectives:

Governance and Leadership

Work with groups from across the community to address their concerns regarding equity in facilities and services.

Comment:

The minutes of the Facilities and Services Committee meeting held on Wednesday 23 November 2022 are submitted for Council endorsement.

OFFICER RECOMMENDATION:

The minutes of the Facilities and Services Committee meeting held on Wednesday 23 November 2022 be endorsed.

SHIRE OF MT MARSHALL



Facilities and Services Committee

**Minutes of the
Mt Marshall Facilities and Services
Committee Meeting held on Wednesday 23
November 2022 in CWA House,
Rowlands St, Beacon
commencing at 6:04pm.**

Attachment 10.1.1

Chairperson

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Minutes of the Facilities and Services Committee Meeting held on
Wednesday 23 November 2022

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6. General Business
7. Next Meeting
8. Meeting Closure

**Minutes of the Facilities and Services Committee Meeting held on
Wednesday 23 November 2022**

1.0 Declaration of Opening / Announcement of Visitors

The Chairperson welcomed Committee members to the meeting and declared the meeting open at 6:04pm.

2.0 Record of Attendance / Apologies

Attendance

Mrs Krista Lancaster	Committee Member / Chairperson
Cr ARC Sachse	Councillor / Committee Member
Cr TM Gibson	Councillor / Committee Member
Mrs Sue Munns	Committee Member
Mr John Nuttall	Chief Executive Officer
Miss Rebecca Watson	Coordinator of Community Development

Apologies

Mr Michael Carr	Committee Member
Mr Nigel Beagley	Committee Member

3.0 Confirmation of Minutes

**3.1 Minutes of the Facilities & Services Committee Meeting held on
Monday 19 September 2022**

FASC2022/009 COMMITTEE DECISION:

That the minutes of the Facilities & Services Committee meeting held on Wednesday 19 September 2022 be confirmed as a true and correct record of proceedings.

Moved Mrs Sue Munns

Seconded Mrs Krista Lancaster

Carried 4/0

4.0 Reports of Officers

Beacon Community Park

Concept plans provided for the group to get a visualisation. Please note that the actual structures are not exact and the company that is awarded the tender will have their own suppliers, we will simply stipulate the size of the structures etc.

Tender selection criteria has been endorsed by Council and the tender is now open until the 20th December 2022.

Hopeful to award the tender prior to Christmas, if not early January.



No.	Description	Date

Shire of Mt Marshall
Beacon Community
Park

East View

Project number	A01
Date	
Drawn by	Author
Checked by	Checker
Scale	



www.mtmarshall.wa.gov.au

No.	Description	Date

Shire of Mt Marshall Beacon Community Park		South View	
		Project number	A02
		Date	
		Drawn by	Author
		Checked by	Checker
		Scale	



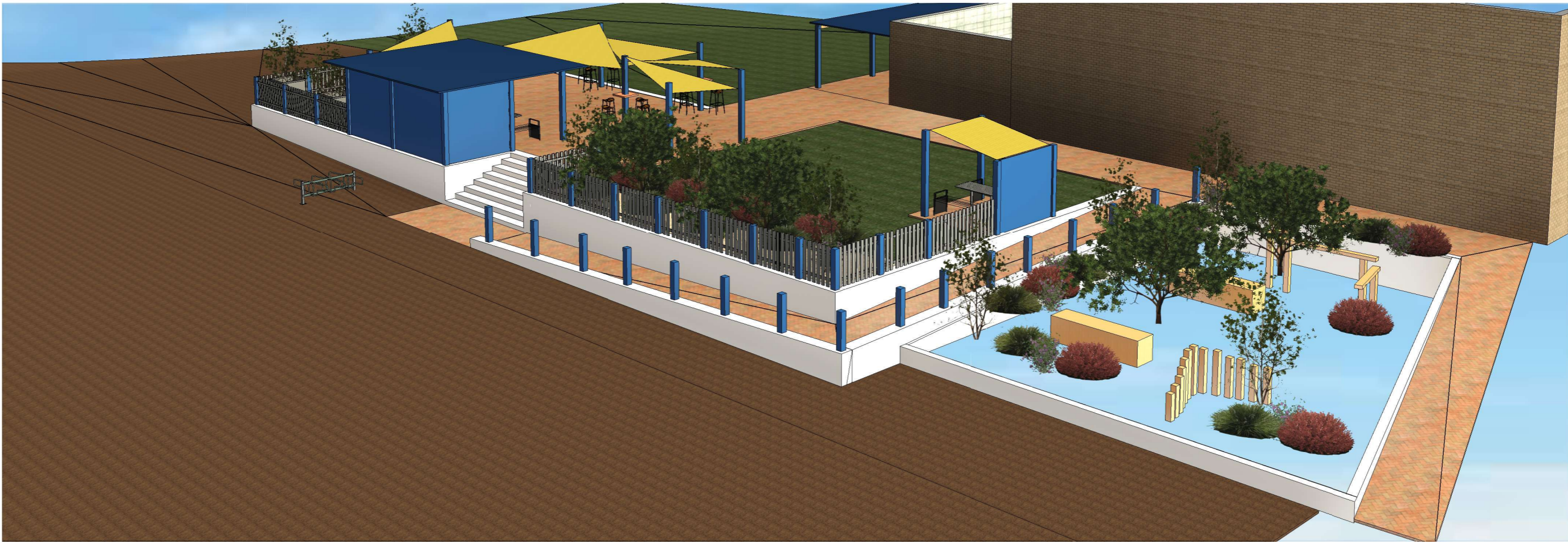
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No.	Description	Date

Shire of Mt Marshall
Beacon Community
Park

West View

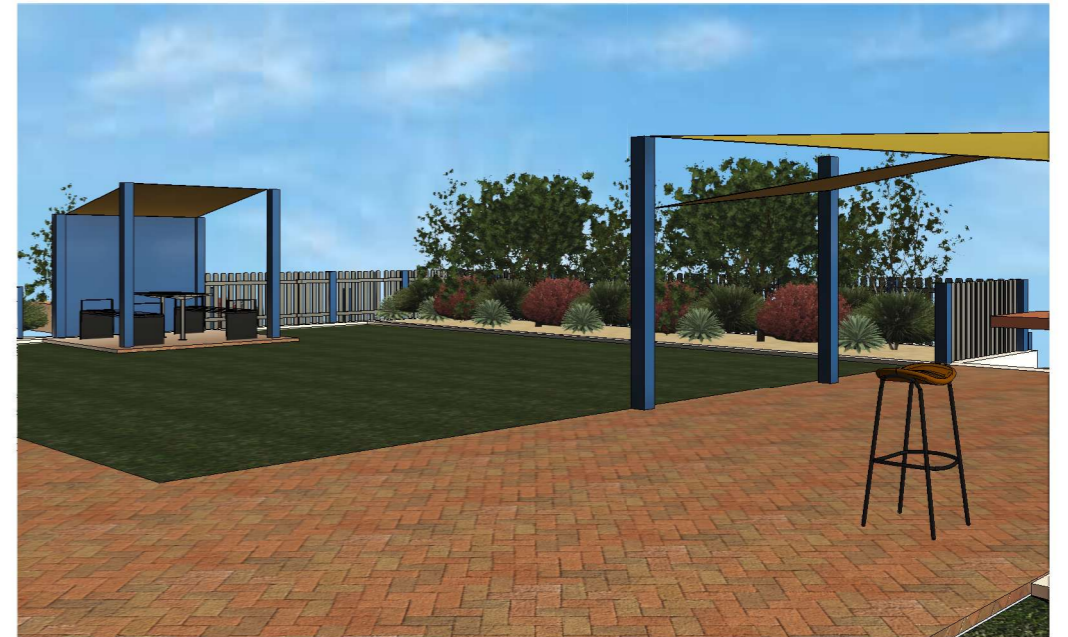
Project number	A03	
Date		
Drawn by		Author
Checked by		Checker
		Scale



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No.	Description	Date

Shire of Mt Marshall Beacon Community Park		North View	
Project number		A04	
Date			
Drawn by	Author		
Checked by	Checker	Scale	



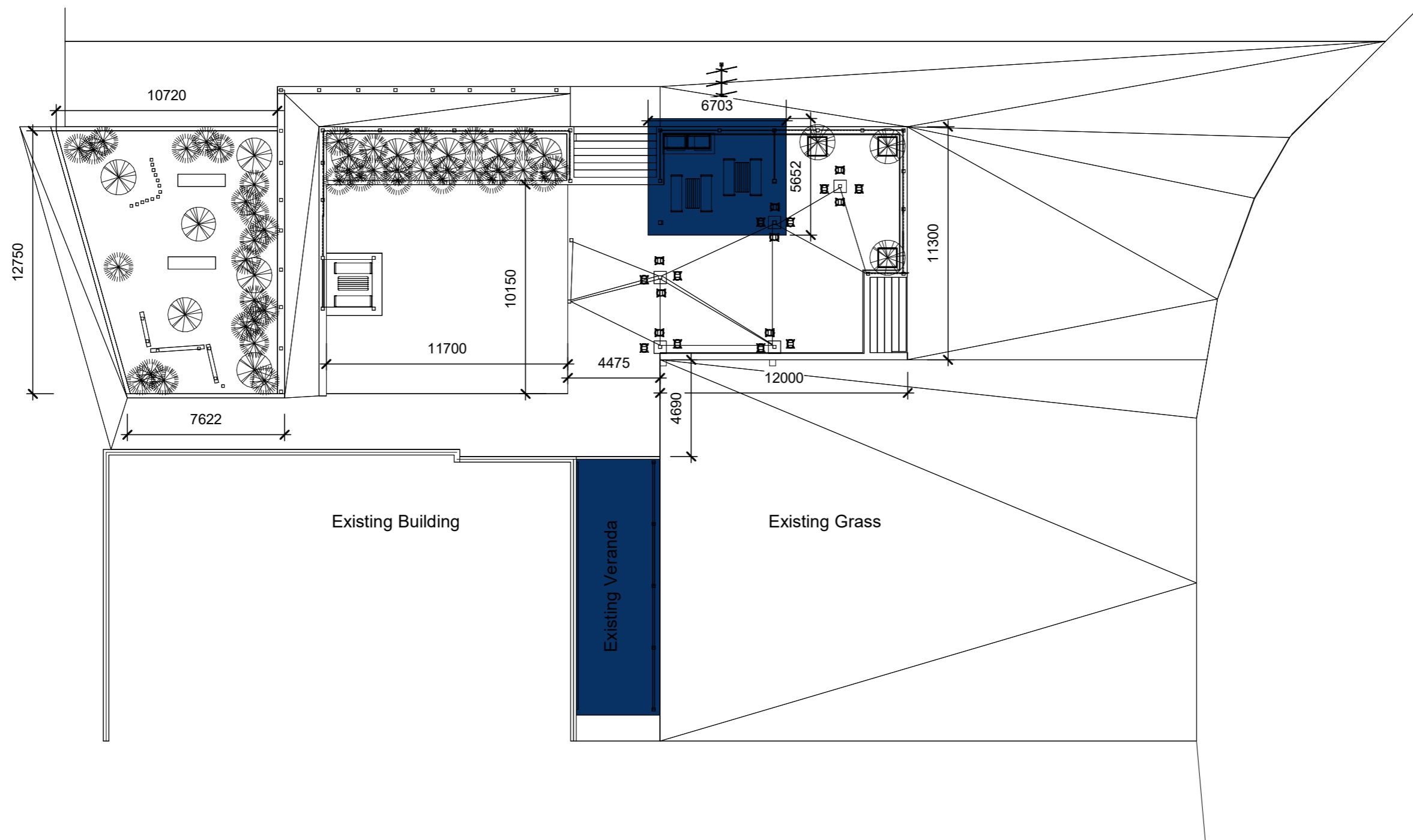
www.mtmarshall.wa.gov.au

No.	Description	Date

Shire of Mt Marshall
Beacon Community
Park

Multiple Views

Project number		A05
Date		
Drawn by	Author	
Checked by	Checker	Scale



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No.	Description	Date

Shire of Mt Marshall
Beacon Community
Park

Floorplan

Project number	A06	Scale	1 : 200
Date			
Drawn by	Author		
Checked by	Checker		

**Minutes of the Facilities and Services Committee Meeting held on
Wednesday 23 November 2022**

Beacon Caravan Park

Issues with Western Power are continuing. They have indicated that we will receive the quote for the works in early December.

Cabins are ordered, we are just finalising the leach drain and septic requirements to ensure the cabins and infrastructure will fit within the site.

We are looking at the Jarvin design from TD Granny Flats and Transportable Homes. They will hopefully be delivered in late March 2023.

We have also appointed the same company for the supply of the camp kitchen facility and would expect it to be completed March/April 2023.



**Minutes of the Facilities and Services Committee Meeting held on
Wednesday 23 November 2022**



5.0 General Business

Garden at Beacon Community Hall

We are looking to put a screen and garden along the southern side of the Beacon Hall to cover the generator and air conditioners that were installed last budget. This will hopefully improve the aesthetics of the building when arriving. A concept design has been provided of what we are looking at doing. Basically a combination of rustic metal screens and slat wall style fence to the height of the air conditioners and generator. The group seemed happy with the concept design of the area.

Beacon Community Hall

Screen Fence

1500 high using aluminium slat wall style fencing and rustic metal art panels.



**Minutes of the Facilities and Services Committee Meeting held on
Wednesday 23 November 2022**

Community Garden

We have been approached by members of both communities to set up community gardens. A project proposal has been put together to apply for funding. Funding has been submitted through two funding bodies and we hope to hear back early 2023 on this. Council has budgeted some funds towards the projects as well.

In Beacon we are looking to use a vacant block on Rowlands Street (opposite the fire shed). This is unused Shire land that has water connected. All the existing trees would remain, and planter pots would be installed using the existing trees for shade. There would also be a small garden shed to be able to store equipment. We would like the groups input into this project and we would love to get some keen users of the garden together to work with us to get the garden up and operational.

While the Shire would be able to provide some assistance, it would be a community garden, not a Shire garden. Before we move forward with the garden, we would like to ensure we have the community's support.

The group members will take a look at the proposed site for the garden and provide feedback at the next meeting.

A community expression of interest meet up will be organised to determine the support for the garden.

Meeting Dates - Nigel Beagley

A discussion was had in regards to the request received by email by Nigel regarding avoiding seeding and harvest periods for future meetings. The group discussed the option of having three meetings, February, June & October. If special additional meetings are required then these can be organised. We will discuss this further as a group at the next meeting in February 2023.

EOI – New Committee Member

The Shire received an email from a community member expressing an interest in being on the Facilities and Services Committee. John explained how the process works as a committee of Council and that a process would need to be followed for additional committee members to be added to the group, or that a current member would need to step down to create a vacancy. The vacancy would be advertised to the community and not just automatically filled. The Committee are appointed by Council.

CBH Housing – Krista Lancaster

At the recent CBH community meeting held in Beacon CBH spoke about building accommodation for staff in Beacon. The Shire has had no contact from CBH regarding this matter, however if they do make contact the Shire will work with them to explore potential options for housing.

Various Items – Tanya Gibson

Tanya raised various items including

Minutes of the Facilities and Services Committee Meeting held on
Wednesday 23 November 2022

- Potential to postpone Scottsman Road roadworks
- Wialki Golf Club Veranda Project
- State of road verges around Beacon townsite
- Shemeld Street pot holes
- Dunne Street drainage

John reminded the Committee that these concerns need to be emailed to the CEO for action, they do not need to wait to be brought up at a committee meeting.

John Farewell

John thanked the Committee for their time and effort and wished them well for the future. This was his last meeting as Chief Executive Officer and informed the Committee that Ben McKay, the newly appointed Chief Executive Officer will continue to attend the meetings in the future.

6.0 Next Meeting – Wednesday, 15 February at 6pm in the CWA House, Beacon

7.0 Closure of Meeting

The Chairperson declared the meeting closed at 6:57pm.

These Minutes were confirmed by the Facilities and Services Committee at its meeting held

Date

Chairperson

11.0 Reports of Officers

11.1 Chief Executive Officer

11.1.28 WALGA Best Practice Governance Review

File No:	4.0480
Location/Address:	N/A
Name of Applicant:	WALGA
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
	11.1.28a – WALGA Best Practice Governance Review Background Paper
Attachments:	11.1.28b - WALGA Best Practice Governance Review Consultation Paper
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

WALGA are undertaking a full governance review to look at their structures aimed at ensuring the organisation is well-placed to represent, respond and deliver results for its members.

To assist with the review WALGA has undertaken a significant body of work including utilising external expert organisations to provide information and feedback on where they currently sit and what possible alternatives are available. Copies of a background paper and the consultation paper are provided with this report and have previously been provided to Councillors to enable the opportunity to read and understand the proposals.

Consultation:

This is a consultation by WALGA of its members regarding a future governance model.

Statutory Environment:

Currently WALGA are constituted under the *Local Government Act 1995* but it is proposed that would no longer be the case under the revised version of the Act.

Relevant Plans and Policy:

Nil

Financial Implications:

Nil to Council

Risk Assessment:

Should Mt Marshall fail to provide input at this stage of the review the opportunity to be part of the process will be lost.

Agenda for the Ordinary Meeting of Council on Monday 12 December 2022

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

WALGA have provided four (4) new governance model options plus the option for status quo. In brief the different models are as follows:

- Option 1: Board of 8 elected (4 metro, 4 country) plus 3 independent directors
Policy council with a member chosen from each zone
Zones continue as per current model
- Option 2: Board structure as per option 1
Regional Bodies (no zone structure) of significant size
Policy teams with members from both the above plus independents
- Option 3: Board of 12 elected (6 metro, 6 regional) plus president and up two independents
Restructured zones
Policy Teams drawn from board and independents
- Option 4: Board of 8 (4 metro, 4 country) directly elected by LG's plus 3 independents
Policy Teams drawn from board plus independents
Regional Groups (no zones) determined by members as they require
- Option 5: Current model

As part of the review process each Council are asked to rank the above in order of preference. These votes will all be tallied to determine which model(s) are favoured among the membership and determine how to proceed next.

From an officer perspective it is the respectful view of the Chief Executive Officer that the zone structure works well and provides benefit. Additionally, there is need to reduce the size of the board. For those reasons Option 1 and Option 3 would be the favoured choices. Following from that option 4 would allow some regional collaboration on an appropriate scale so would be the next choice, followed by option 2 and lastly the current model which needs to change given its unwieldy size.

OFFICER'S RECOMMENDATION:

That Council:

- 1. Determine the Best Practice Review preference order for the proposed options to be as follows:***
 - ***Preference 1 – Model***
 - ***Preference 2 – Model***
 - ***Preference 3 – Model***
 - ***Preference 4 – Model***
 - ***Preference 5 – Model***

Agenda for the Ordinary Meeting of Council on Monday 12 December 2022

- 2. Direct the Chief Executive Officer to send the above preference list to WALGA before the deadline of 23 December***

Best Practice Governance Review

Background Paper

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Best Practice Governance Review

1. Background, Approach and Timeline

Background and Approach

Background and approach that led to the development of the governance principles for the Best Practice Governance Review.

Background

The Western Australian Local Government Association (WALGA) developed its Corporate Strategy 2020-25, and in doing so identified a key strategic priority, to undertake a Best Practice Governance Review. The objective of the review is to ensure WALGA's governance and engagement models are contemporary, agile, and maximise engagement with members. Other drivers for the review included:

- Misalignment between key governance documents; Constitution, Corporate Governance Charter, State Council Code of Conduct, and Standing Orders – stemming from varying amendments.
- State Council's 3 September 2021 resolution requesting amendment to the Constitution to “*deal with matters related to State Councillors’ Candidature for State and Federal elections*”.
- Proposed legislative reforms to remove WALGA from being constituted under the *Local Government Act 1995* (WA).
- Constitutional requirements for WALGA to become a registered organisation under the *Industrial Relations Act 1979* (WA), which would enable WALGA to make applications in its own right to the Western Australian Industrial Relations Commission

In March 2022 State Council commissioned the Best Practice Governance Review (BPGR) and established a Steering Committee to guide the Review.

The BPGR Steering Committee had its first meeting on 5 May 2022. There was wide-ranging discussion on WALGA's current governance model, the need to engage broadly with the membership, and opportunities for change. At the meeting, five comparator organisations were identified to be used in a governance model comparative analysis. Steering Committee meetings 2 to 5 had a focus on the development of governance model principles.

This document

This document presents the key insights from the jurisdictional and comparator organisation analysis that supported the development of the governance principles. The final section presents the endorsed governance principles.

Jurisdictional Analysis – This section compares WALGA to equivalent jurisdictional associations (e.g. LGASA). This provides key insights into the size and election processes of WALGA compared to equivalent associations.

Comparator Organisations – This section compares WALGA's governance arrangements to five comparator organisations that were agreed at the BPGR Steering Committee meeting 1. This provides key insights into the size, election processes and recent governance changes of these five comparator organisations.

Governance Model Principles – The governance model principles were developed through BPGR Steering Committee meetings 2 to 5. This provides a structure for understanding how the current governance model of WALGA and any future governance model aligns to these principles.

The following slide outlines the timeline of key events and meetings that formed part of the BPGR.



Timeline

Timeline of key events with a focus on the BPGR Steering Committee meetings throughout May to August 2022

WALGA Corporate Strategy 2020-25

In 2019, a five-year Corporate Strategy was developed and identified that a governance model was key to delivery of the strategy. 19 interviews and 2 workshops covering 20 Local and State Government leaders informed the strategy.

Stakeholder Engagement Project, GRA Partners, 2021

45 responses received from Federal and State Government and Opposition.

WALGA Stakeholder Engagement Project, Marketforce 2021

105 survey responses and 42 interviews were facilitated across 95 Local Governments.

State Council Performance Assessment, 2020

17 survey responses and comments received from State Councillors.

Commissioning of Best Practice Governance Review

In March 2022, WALGA commissioned PwC to support the BPGR Project.

First BPGR Steering Committee meeting held

On 22 May 2022, the first meeting of the BPGR Steering Committee identified five comparator organisations for the Review.

Third BPGR Steering Committee meeting held

On 28 June 2022, an options paper was reviewed.

State Council updated

On 3 August 2022, an update on the BPGR was provided to State Council.

Principles shared

In September 2022 agreement on the next steps for sharing the principles with Local Government members.

2019 Governance Review

A governance review was undertaken in 2019 that led to numerous process changes.

Second BPGR Steering Committee meeting held

On 8 June 2022, the initial draft of comparator organisations was presented and assessment criteria was identified.

Fourth BPGR Steering Committee meeting held

On 18 July 2022, core principles were decided to guide the BPGR.

Fifth BPGR Steering Committee meeting held

On 10 August 2022, core principles for the BPGR were finalised.



Best Practice Governance Review

2. Jurisdictional Analysis

Analysis: Jurisdictional equivalents to WALGA

Jurisdictional equivalents of WALGA have been analysed according to their size and election methods.

Background

Prior to the BPGR Project commencing in March 2022, work was undertaken to understand governance arrangements in other jurisdictions. The focus of this work was on associations from other Australian states, as well as New Zealand.

The full list of associations are:

- Local Government NSW (LGNSW)
- Municipal Association Victoria (MAV)
- Local Government Association of Tasmania (LGAT)
- Local Government Association of South Australia (LGASA)
- Local Government Association of Queensland (LGAQ)
- Local Government Association of Northern Territory (LGANT)
- Local Government Association of New Zealand (LGNZ)

The assessment of these associations focused on providing insights into the following domains:

- **Size of Board:** How many board members are there in comparison to the 25 WALGA board members?
- **Method of Election of President:** How is the President elected to the board?
- **Method of Election of Board Members:** How are board members elected?

Key Insights

Key insights following the comparison of WALGA to equivalent associations are outlined below:

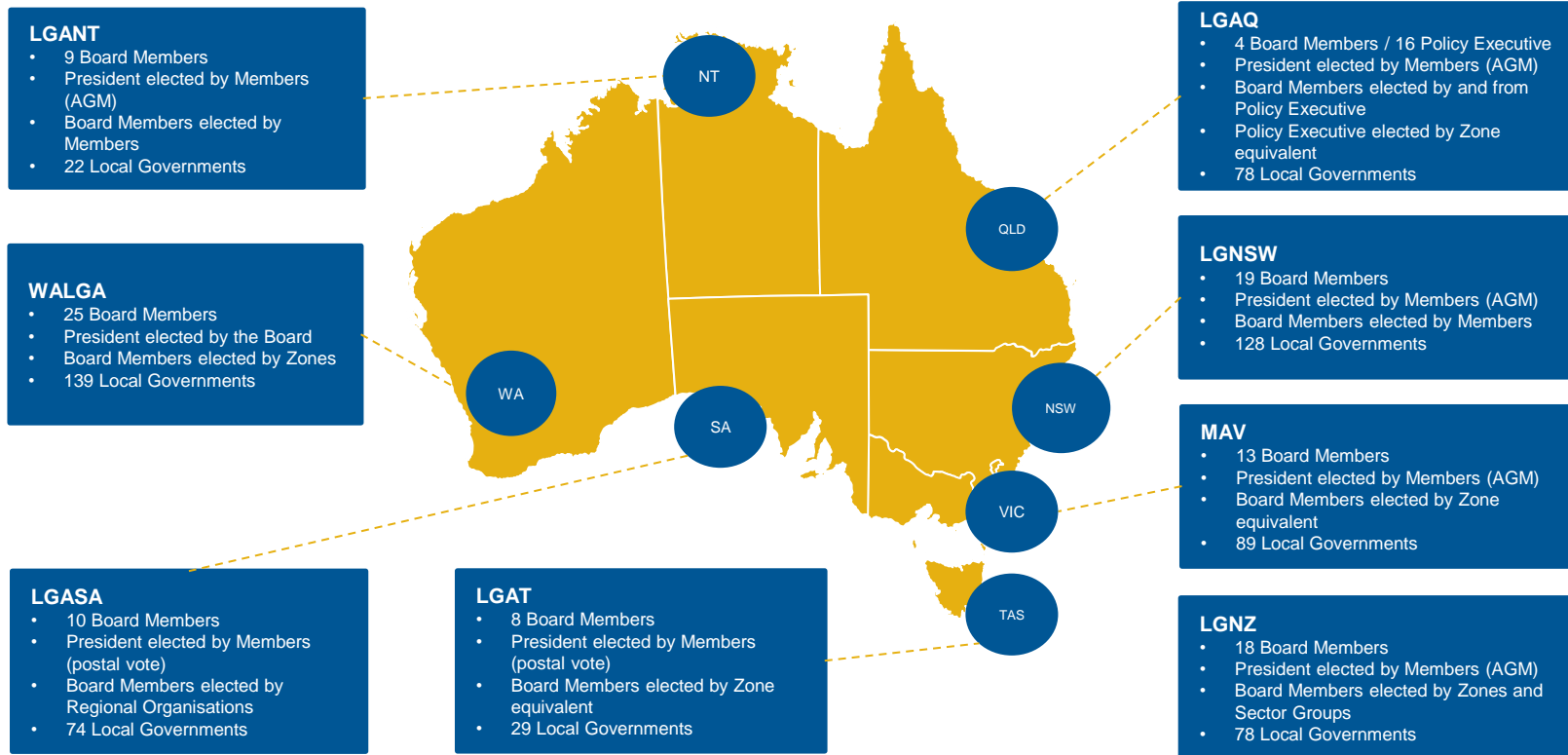
- **Size of Board** – while WALGA's board (State Council) contains the largest number of representatives, it can be seen that boards of Local Government Associations tend to be relatively large. The average board size (using Queensland's policy executive, not board) is 15.4.
- **Method of Election of President** – WALGA is an outlier: all other Presidents are elected directly by the membership. Perhaps this is a reflection of the prevalence of Council elected Mayors and Presidents in WA.
- **Method of Election of Board Members** – The majority of associations use regional groupings (equivalent to our Zones) to elect board members. The New Zealand hybrid model of electing representatives from geographic zones and sector groups (metro, provincial, rural, regional) is of interest.

The following slide presents this information for each of the seven associations.



Summary: Jurisdictional equivalents to WALGA

Summary of jurisdictional analysis of WALGA equivalents in relation to their Board membership, election methods and number of Local Governments.



Best Practice Governance Review

3. Comparator Organisations

Comparator organisations

Comparison of WALGA's governance model to the governance models of five comparator organisations.

Background

The BPGR Steering Committee had its first meeting on the 5 May 2022. There was wide-ranging discussion on WALGA's current governance model, the need to engage broadly with the membership, and opportunities for change.

At the meeting, five comparator organisations were identified to be used in a governance model comparative analysis. The organisations were selected on the basis of their similarity to WALGA as WA member-based peak industry organisations.

The selected organisations were: Australian Medical Association (AMA) WA, Chamber of Commerce and Industry (CCI) WA, Chamber of Minerals and Energy (CME), Australian Hotels Association (AHA) WA and Pharmacy Guild (PG) WA Branch.

Process

WALGA supplied a range of background documents to assist in undertaking the initial desktop comparison. This included the Constitution, Corporate Governance Charter, Corporate Strategy 2020-2025, Standing Orders, Elected Member Prospectus, Flow Chart – WALGA Zone and State Council Process, Final Report – State Councils and Zone Structure and Process Working Group.

The documentation used for the comparator organisations were typically the:

- Constitution – which serves as the instrument for establishment of the association;
- Annual reports – which contains information about an association's performance over a 12-month period; and
- Organisational website – which may outline the structure and current composition of the board, council and the leadership team of the organisations.

Interviews were successfully arranged with three of the five organisations. They were AMA WA, CCI WA and CME WA. The document analysis and interviews provided insights into the size, election methods and recent changes within these organisations.

Key insights

Key insights through the comparison of WALGA to the five comparator organisations are outlined below:

- **Size of Board** – WALGA's board (State Council) was larger than all other comparator organisation's boards.
- **Election methods** – election methods varied across the comparator organisations but many involved election through the membership.
- **Change** – three of the five organisations had recently undergone changes or reviews of their governance structures. There were a range of drivers for this change including: to increase the decision making ability of the board; to use specific working groups to focus on specific topics of interest and to increase representativeness of specific groups (e.g. Aboriginal and Torres Strait Islanders).

The following slide presents summary information on the size and election methods of the five comparator organisations. This is then followed by more detailed background into each organisation, their governance structure and any outcomes from conversations with these organisations.



Summary: Governance structure analysis

WALGA's governance structure was analysed in comparison to five comparator organisations

Organisational Comparisons	Number of Board Members	President Elected by	Board Members elected by
WA Local Government Association (WALGA)	25	The Board	Zones
Australian Medical Association (AMA)	9	AMA WA Members	Members of the Association
Chamber of Commerce and Industry WA (CCIWA)	7 to 10	The Board	<ul style="list-style-type: none">• Up to 12 elected by Members• Up to 8 appointed by the Board• Up to 8 appointed by the Council
Chamber of Minerals and Energy (CME)	6 to 11	Ordinary Members	Executive Councillors
Australian Hotels Association (AHA) WA	17	The Branch Committee of Management	The Branch Committee of Management
Pharmacy Guild (PG) – WA branch	16 to 22	The Branch	Financial Members from the same region as the Branch

Note: The Council, Branch, or Board chosen from the organisations above were chosen for how appropriate their structure is as a comparison to the WALGA State Council.



Organisational Analysis: Australian Medical Association (AMA) WA

With over 5,000 members, the AMA (WA) is the largest independent professional organisation for medical practitioners and medical students in the State. Total revenue and other income for AMA nationally in 2020 was reported as \$21,928,000.

Organisational Information

The AMA (WA) Board was created in 2017 and is comprised of the President, Immediate Past President, two Vice Presidents and five members of Council who are elected to sit on the Board (9 in total).

The AMA (WA) Council consists of four office bearers (President, Immediate Past President, two Vice Presidents). Additionally, there are the Specialty Group Representatives (e.g. General practice, surgery); Practice Group Representatives (e.g. rural doctors, public hospital doctors); Ordinary Council Members; and, Co-opted Council Members. Majority of the representatives and members represent their specialty (e.g. anaesthetics) or group of representative (e.g. medical student society).

The AMA Federal Council meets quarterly and is the AMA's main policy-making body. It is a forum to identify and debate emerging issues of relevance to the membership. The Federal Council's primary role is to: Form the policy of the AMA; Propose changes to existing policy; and Elect representatives to roles and committees. There is one State and one Area nominee from WA on the Federal Council.

The Leadership team consists of seven staff. CEO, CFO, COO, General Manager Training and Recruitment, Operations Manager, General Manager Financial Services and an HR manager.

Governance Structure*

The Board comprises of approximately 9 members.

The Board may increase or decrease the number of Advisory Council members as needed. However, it currently has 4 members.

The Board focuses on governance, managing the Association's conduct and business, and ensuring conformity with the constitution.

The General Council focuses on advocacy, policy making, and representation of the association.

The Board and Council is also supported by Specialty Group Representatives, Practice Group Representatives, Ordinary Council Members, and Co-Opted Council Members.

Outcomes of Organisation Discussion

- **Governance Review:** The 2020 annual report mentions that an organisation-wide review was undertaken with the transformation in the process of being implemented until March 2020 (COVID).
- **Representation:** It is more important to restrict the number of Board members than Councillors. Board members are involved in making policy and governance decisions, requiring a greater decision-making capability; Councillors are more involved in stakeholder engagement and solving specific issues through working groups, therefore Council size has less impact to efficiency and effectiveness of the model.
- **Engagement:** The president is the spokesperson when it comes to policy issues. Councillors represent the views of Specialty Groups, Practice Groups, and the medical profession as a whole.
- **Feedback on the current model:** Board members have previously taken the role because they are passionate, but do not necessarily have the right expertise, resulting in poor governance. Board members who have leadership and governance experience have proven to be effective in the updated model. The Board would benefit from an independent audit partner and increased diversity in specialty, a simplified purpose of the Board and Council Advisory, and a reduced number of meetings each year.

**The AMA WA Constitution does not specify the number of Board or Council members. Member numbers are indicative and have been taken from the current Board & Council.*



Organisational Analysis: Chamber of Commerce and Industry (CCI) WA

CCIWA is a not-for-profit member organisation providing information, professional services and support for businesses in Western Australia, with over 2,000 WA members. Total revenue and other income for 2021 was reported as \$34,270,130.

Organisational Information

The CCIWA operates as a company limited by guarantee. This came into effect on 11 January 2019. The change in status means that CCIWA is now incorporated under the *Corporations Act 2001* (Cth) rather than the State legislation covering incorporated associations.

Based on the constitution, the number of board members can be between 9-12 (including President & Vice President). The current board has only 6 members including the President and Vice President.

There is a General Council. The constitution states that Councillors can be up to certain numbers depending on who they were elected by. The resulting effect is a council that does not have consistent numbers of members and does not need to fill all positions. This is unlike WALGA's governance model where representatives are elected by zones.

The Board is responsible for the sound governance of the organisation, whereas the General Council provides input to the organisations policy; provides advice to the Board; acts as a point of interface; elects and appoints Council Elected Directors; and passes resolutions relating to specific handling of assets and raising and borrowing funds.

Governance Structure

The Board comprises of 9 – 12 members.

The Board focuses on strategic priorities, financial performance and compliance issues.

The General Council consists of up to 28 Councillors.

The General Council focuses on developing and being spokespersons on public policy frameworks and positions.

The governance structure is supported by bespoke working groups, formed from Councillors as relevant for specific strategic and policy issues.

Outcomes of Organisation Discussion

- **Governance Review:** CCIWA conducted a review of their 2018 Constitution, resulting in changes contained in the 2021 Constitution, including: The governance model was revised to increase the decision-making capability of the board; The structure of the General Council was determined to be too generic causing low Councillor attendance. After the review, Councillors were split into bespoke working groups for specific policy issues for the upcoming 12-month period. This resulted in higher councillor attendance, than the previous governance model.
- **Representation:** In the new revision of the constitution, two new types of Councillors were included to increase representation for their respective groups. Future Leader Councillors, from members of University business schools; and First Nations Business Councillors, elected from First Nations Members.
- **Feedback on the current model:** In the current governance model, when a board member leaves, a temporary team member is appointed since board members can only be elected in general meetings.



Organisational Analysis: The Chamber of Minerals and Energy (CME) WA

CME WA is the peak resources sector representative body in Western Australia whose member companies generate 95% of all mineral and energy production and employ 80% of the sector's workforce in the State.

Organisational Information

The Corporate Governance Charter (Charter) provides guidance on the respective roles, responsibilities and authorities of members of the Executive Council (Executive Councillors) and members of the Advisory Board (Advisory Board Members) in setting the direction, management and control.

The number of Vice Presidents is determined by the Executive Council, the constitution contains no limit on the number of Vice Presidents and so the number of Vice Presidents is excluded from the diagram to the right.

Executive Councillors are elected by Ordinary Members, and there can be no less than 10.

The Role of the Advisory Board is to act as a traditional board providing strategic oversight on behalf of the Chamber. Key interface with the Executive Management Team on organisational matters, including strategy, operating accounts, governance and risk.

Governance Structure

Advisory Board comprises of 5-10 members.

The Advisory Board provides strategic oversight and acts as the key interface with the Executive Management team on strategy, operating accounts, governance and risk.

Executive Council (10+ members).

The Executive Council most senior interface to guide and prioritise the agenda of the Chamber and its respective committees and holds final decision-making authority re: annual financial reports/statements.

The governance structure is supported by committees including bespoke working groups, appointed by Executive Council as relevant for specific strategic and policy issues.

Outcomes of Organisation Discussion

- **Governance Review:** CME recently engaged in a governance review. In April 2020, CME put in place a governance charter. This codified processes and structures, clarified lines of accountability and included a director's code of conduct.
- **Representation:** Members who express an interest, get a seat at the table for the Executive Council. There are approximately 60 ordinary members with 16-20 regularly attending council meetings. This group is intended to provide a litmus check that the broader membership needs are being met.
- **Engagement:** Although the board is strongly engaged in the work and responsibilities it holds, there is the varying engagement of the executive council – this is broadly because due to the large array of issues it covers – the organisation would love to see stronger engagement in this area.
- **Feedback on the current model:** Based on the age of the organisation, the current pyramid structure works. This is successful largely due to the governance charter which provides clarity in role and structure for the organisation.



Organisational Analysis: Australian Hotels Association (WA)

The Australian Hotels Association (AHA) represents more than 5,000 members across Australia serviced by a network of branches based in every state and territory, plus a Canberra-based National Office. Total revenue and other income for AMA nationally in 2020 was reported as \$2,257,963.

Organisational Information

AHA was founded in 1892 and now represents more than 80% of the Western Australian hotel and hospitality industry.

The organisation has a branch in each state and territory, including a division in each branch known as the National Accommodation Hotels Division. The organisation and each of its branches have their own set of rules by which they are governed. However, ultimate authority is deferred to the National Board of the organisation.

All issues and opportunities are addressed by The Branch Committee of Management (The Branch). Consisting of six ordinary members, elected by members of the branch, and the president from each of the Territorial and Non-Territorial Divisions of the Branch. This includes a President, Senior Vice President, Vice President, Treasurer, Accommodation President and Country Representative. The President, Senior Vice President (SVP) and Vice President (VP) are elected by The Branch.

AHA developed a subsidiary known as 'Tourism Accommodation Australia (TAA)'. TAA publicly represents and lobbies specifically for accommodation hotels separately from the AHA's general hospitality members. However, membership to both AHA and TAA is granted to accommodation properties. There are 11 Divisional Presidents – 7 represent different Areas/Regions and 4 represent different membership groups.

Governance Structure*

Branch Committee of Management has 6 Ordinary members & the president of each Territory/Non-Territory Division (11).

Focuses on staff remuneration/conditions, branch transactions, disbursements, funds and resolves delegated Commonwealth industrial disputes.

There is no council or other governing entity to provide support to the Branch Committee of Management.

Relevance to WALGA BPGR

AHA was contacted to schedule an interview; however, there was no response following multiple requests. The following insights have been made by research on their publicly available governance information and documentation.

- **Composition:** Similar to WALGA's State Council, the AHA Governance structure only has one governing entity, The Branch Committee of Management. The number of branch members (17) is smaller than WALGA (25).
- **Responsibilities:** The AHA Branch Committee of Management is responsible for financial activities; however, the Rules document does not mention that they are responsible for activities that other comparator organisations governing entities are, such as policy creation or ensuring compliance.
- **Lack of compliance with constitution:** The Rules of the AHA WA Branch document acts as the Association's constitution. However, there are many conflicts between the governance structure in the Branch Rules document, and the governance structure depicted on AHA WA's website. For example, in the document the supreme governing body of the Branch is the Branch Committee of Management, whereas on the website it is the Executive Management team. Additionally, there is no mention of a board in the Rules document, but there is a Board of Management on the website.

**The governance structure has been taken from the Rules of the AHA WA Branch document instead of the current governance structure depicted on the website, due to conflicting information.*



Organisational Analysis: Pharmacy Guild (WA Branch Focus)

Pharmacy Guild supports over 5,800 pharmacies across Australia. It is broken up into Territory Branches with more than 600 pharmacies as members in WA (est. 2017).

Organisational Information

The Pharmacy Guild's WA Branch's Annual Report can only be viewed by Members of the Organisation.

The Branch consists of the Branch Executive, and the Branch Committee. Where the Branch Executive consists of the Branch President, Branch Vice President(s) and the National Councillor(s). Additionally, in the Branch Executive, the position of Branch President and Vice President can also be held by a National Councillor, resulting in different numbers of Branch Executives between states.

The National council has the power to determine and direct policy, settle disputes, control the national fund, appoint an auditor and other activities relating to being the supreme governing entity.

The constitution does not specify who exactly elects the Branch President, or the Branch Vice Presidents, only that they are elected from the Branch. Whereas Branch Committee Members are elected by financial members in that region.

The Branch and the National Council shall appoint their own auditor. Resulting in potential conflicts of interest, as hypothetically the Branch and the National Council can appoint an auditor who audits in their favour.

Governance Structure*

Branch Executive consists of 2 – 6 Executive Members.

Branch Committee consists of 7 - 14 committee members (excluding the Branch executive).

All powers and functions of the Branch Committee between meetings of the Branch Committee.

Control the Branch fund, decide the agenda for and attend special meetings.

There is only one governing entity in WA for Pharmacy Guild, however the WA Branch consists of National Councillors, from the National Council which is the supreme governing body for the Pharmacy Guild. However, the Branch Committee can create subcommittees to carry out particular functions.

Relevance to WALGA BPGR

Pharmacy Guild WA was contacted to schedule an interview; however, they responded that they do not have time to discuss their governance model. The following insights have been made by research on their publicly available governance information and documentation.

- **Representation:** The interests of members are represented by the Branch Committee Members who are elected by the financial members of the same regions. Additionally, the interests of the National Council are represented in Branches by the National Councillors appointed in each Branch.
- **Composition:** The governance structure of the Branches of the Pharmacy Guild is adaptable to the needs of the Branch. Since the Branch Committee members can decide the number of Committee members needed in their branch, they can do so based on the needs of the Branch at any point in time, making the composition and size of the Branch adaptable to emerging needs. Also, the creation of additional branches and amalgamations of current branches is up to the decision of the National Council, enabling the National Council to alter the composition of the governance model nation-wide as needed. Branches can also create subcommittees as needed.

**Since the number of members in governance entities is mentioned in the Constitution, the numbers have been estimated based on the current membership as per the Guild's website.*



Best Practice Governance Review

4. Governance Principles

Development of Governance Principles

BPGR Steering Committee (SC) meetings and how they lead to the development of the proposed governance principles.

BPGR Steering Committee meetings

The BPGR Steering Committee (SC) was established by State Council to guide the review. SC Meetings 2 through to 5 acted as key inputs into the development of the Governance Model principles. The focus of SC Meetings two through to five led to the development of the governance principles.

SC Meeting 2 - On 8 June 2022, the initial draft of the comparator organisations and their governance structures was presented. The SC identified four assessment criteria for the purposes of assessing potential governance models. The assessment criteria were: (1) representation, (2) efficiency, (3) contemporary, and (4) sustainable. An Options Paper was then developed, using the assessment criteria against two governance model options.

SC Meeting 3 - On 28 June 2022, a discussion of the DRAFT Options Paper took place. The SC decided that a workshop was required to take a step back and develop the core governance principles (rather than assessment criteria) that needed to underpin any future governance model for WALGA.

SC Meeting 4 - On 18 July 2022, the SC discussed the principles and identified four principles that should guide WALGA's governance. They were Representative, Responsive, Results Oriented and Renewal. Renewal was the principle that some SC members deemed as optional and is not included as a separate principle. Some elements of renewal are incorporated into the other three principles.

SC Meeting 5 - On 10 August 2022, the SC discussed and finalised the proposed principles. Discussion focused on the principle components and their likely governance implications. Several activities also occurred around this SC meeting. This include an update to State Council at the Information Forum on 3 August 2022, finalisation of principles on 17 August 2022 to inform AGM Item and finalisation of Agenda Item for 2022 AGM, including approval by State Council.

Key outcomes

The SC agreed on the proposed governance model principles, their component parts and the implications of these principles. Specifically:

- **Principle definition** – the definition of each of the three principles.
- **Principle component** – the key component parts of each principle.
- **Principle component description** – a description of each principle component.
- **Governance implications** – the governance implications of each of the principle components.

The following slide presents the principles, their components and a description and their governance implications.



Endorsed Governance Principles

The principles for assessing WALGA's governance model options and governance implications

	Principle	Principle component	Component description	Governance implications
Representative	WALGA unites and represents the entire local government sector in WA and understands the diverse nature and needs of members, regional communities and economies.	Composition	The composition of WALGA's governance model represents Local Government members from metropolitan and country councils.	The governing body will maintain equal country and metropolitan local government representation.
		Size	An appropriate number of members/representatives oversees WALGA's governance.	Potential reduction in the size of the overarching governing body.
		Diversity	WALGA's governance reflects the diversity and experience of its Local Government members.	Potential for the introduction of a mechanism to ensure the governance model comprises an appropriate diversity of skills and experience.
		Election Process	Considers the processes by which WALGA's governance positions are elected and appointed.	Consideration of alternative election and appointment arrangements, with the President to be elected by and from the governing body.
Responsive	WALGA is an agile association which acts quickly to respond to the needs of Local Government members and stakeholders.	Timely Decision Making	WALGA's governance supports timely decision making.	WALGA's governance model facilitates responsive decision making.
		Engaged Decision Making	WALGA's Local Government members are engaged in decision making processes.	WALGA's governance model facilitates clear and accessible processes for Local Government members to influence policy and advocacy with consideration to alternatives to the existing zone structure.
		Agility	Considers the flexibility of WALGA's governance to adapt to changing circumstances.	WALGA's governance model is agile and future proofed for external changes.
Results Oriented	WALGA dedicates resources and efforts to secure the best outcomes for Local Government members and supports the delivery of high-quality projects, programs and services.	Focus	Considers the clarity and separation of responsibilities and accountabilities of WALGA's governance.	Governance bodies have clearly defined responsibilities and accountabilities, with the capacity to prioritise and focus on strategic issues.
		Value Added Decision Making	Facilitates opportunities for value to be added to decision making.	Adoption of best practice board processes, and introduction of governance structures that are empowered to inform decisions.
		Continuous Improvement	Considers regular review processes for components of the governance model, their purpose and achieved outcomes.	WALGA's governance is regularly reviewed every 3 to 5 years to ensure the best outcomes are achieved for Local Government members.

Thank you

For more information, visit our [website](#) or contact Tim Lane,
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Best Practice Governance Review

Consultation Paper – Model Options

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Best Practice Governance Review

1. Introduction

Introduction

Background

The Western Australian Local Government Association (WALGA) developed its Corporate Strategy 2020-25, and in doing so identified a key strategic priority, to undertake a Best Practice Governance Review. The objective of the review is to ensure WALGA's governance and engagement models are contemporary, agile, and maximise engagement with members.

Other drivers for the review included: misalignment between key governance documents; constitution amendments for State Councillors' Candidature for State and Federal elections; and legislative reforms for the *Local Government Act 1995*, and for the *Industrial Relations Act 1979*.

In March 2022, State Council commissioned the Best Practice Governance Review (BPGR) and established a Steering Committee to guide the Review.

The BPGR Steering Committee had five meetings between 5 May 2022 and 10 August 2022. There was wide-ranging discussion on WALGA's current governance model, the need to engage broadly with the membership, and opportunities for change. Key outputs from the BPGR Steering Committee meetings included:

- Agreement on five comparator organisations – Australian Medical Association (AMA) WA, Chamber of Commerce and Industry (CCI) WA, Chamber of Minerals and Energy (CME), Australian Hotels Association (AHA) WA and the Pharmacy Guild (PG).
- Review of governance models of Local Government Associations in other Australian States and Territories, and New Zealand.
- Drafting of governance principles that will underpin future governance models.
- Finalisation of governance principles and principle components across the domains of: **Representative, Responsive and Results Oriented**.

These activities are outlined in more detail in the Background Paper.

This document

This document outlines:

Principles: The governance model principles and principle components across the domains of: Representative, Responsive and Results Oriented. The principles were endorsed at the WALGA AGM on 3 October 2022.

Governance model options: Presents four potential governance model options and the structure and roles associated with each option. The four options are:

- **Option 1:** Two tier model, existing zones
- **Option 2:** Board, regional bodies
- **Option 3:** Board, amalgamated zones
- **Option 4:** Member elected board, regional groups
- **Option 5:** Current model

Alignment to principles: Each of these options are then assessed as to whether they align with the principles and their components. The assessment considers the option and whether it meets, partially meets or does not meet the principle component. Alongside this assessment are some discussion points. An example of this relates to diversity.

Diversity is a component of the governance model being representative. Diversity here may include consideration of whether the governance model comprises an appropriate diversity of skills and experience. It also provides opportunity to consider whether the governance model provides opportunity for members of diverse backgrounds e.g. people of Aboriginal and Torres Strait Islander descent, people with Culturally and Linguistically Diverse backgrounds.

Within all the model options, direct relationship with WALGA and regional / subregional collaboration would continue to be encouraged.



Best Practice Governance Review

2. Governance Principles

Governance Principles

The following Governance Principles were endorsed by members at the 2022 AGM
















	Principle	Principle component	Component description	Governance implications
Representative	WALGA unites and represents the entire local government sector in WA and understands the diverse nature and needs of members, regional communities and economies.	Composition	The composition of WALGA's governance model represents Local Government members from metropolitan and country councils.	The governing body will maintain equal country and metropolitan local government representation.
		Size	An appropriate number of members/representatives oversees WALGA's governance.	Potential reduction in the size of the overarching governing body.
		Diversity	WALGA's governance reflects the diversity and experience of its Local Government members.	Potential for the introduction of a mechanism to ensure the governance model comprises an appropriate diversity of skills and experience.
		Election Process	Considers the processes by which WALGA's governance positions are elected and appointed.	Consideration of alternative election and appointment arrangements, with the President to be elected by and from the governing body.
Responsive	WALGA is an agile association which acts quickly to respond to the needs of Local Government members and stakeholders.	Timely Decision Making	WALGA's governance supports timely decision making.	WALGA's governance model facilitates responsive decision making.
		Engaged Decision Making	WALGA's Local Government members are engaged in decision making processes.	WALGA's governance model facilitates clear and accessible processes for Local Government members to influence policy and advocacy with consideration to alternatives to the existing zone structure.
		Agility	Considers the flexibility of WALGA's governance to adapt to changing circumstances.	WALGA's governance model is agile and future proofed for external changes.
		Focus	Considers the clarity and separation of responsibilities and accountabilities of WALGA's governance.	Governance bodies have clearly defined responsibilities and accountabilities, with the capacity to prioritise and focus on strategic issues.
Results Oriented	WALGA dedicates resources and efforts to secure the best outcomes for Local Government members and supports the delivery of high-quality projects, programs and services.	Value Added Decision Making	Facilitates opportunities for value to be added to decision making.	Adoption of best practice board processes, and introduction of governance structures that are empowered to inform decisions.
		Continuous Improvement	Considers regular review processes for components of the governance model, their purpose and achieved outcomes.	WALGA's governance is regularly reviewed every 3 to 5 years to ensure the best outcomes are achieved for Local Government members.

Best Practice Governance Review

3. Options and Current Model




Options and Current Model

Five options, including the Current Model, with details of each of their key governance bodies

Option 1 – Two tier model, existing Zones	Option 2 – Board, Regional Bodies	Option 3 – Board, Amalgamated Zones	Option 4 – Member elected Board, Regional Groups	Option 5 – Current Model
 Board (11 members) 8 elected from Policy Council, incl. Board elected President Up to 3 independents	 Board (11 members) 8 elected from Regional Bodies, incl. Board elected President Up to 3 independents	 Board (15 members) 12 elected from Zones, incl. Board elected President Up to 2 independents	 Board (11 members) 8 elected via direct election, incl. Board elected President Up to 3 independents	 State Council (25 members) 24 State Councillors 1 President
 Policy Council (25 members) 24 members plus President	 Regional Bodies (4 metro, 4 country)	 Zones (6 metro, 6 country)	 Policy Teams / Forums / Committees	 Zones (5 metro, 12 country)
 Zones (5 metro, 12 country)	 Policy Teams / Forums / Committees	 Policy Teams / Forums / Committees	 Regional Groups	 Policy Teams / Forums / Committees

Option 1 – Two Tier Model, Existing Zones




A description of the governance body structure and role for Option 1

Governance Body	Structure	Role
 Board	11 members: 8 representative members elected from and by the Policy Council (4 Metro, 4 Country). The Board then elect the President from the representative members. The Board will appoint up to 3 independent, skills or constituency directors.	Meet 6 times per year. Responsible for governance of WALGA including strategy, financial oversight, policy development and endorsement, advocacy priorities, employment of CEO, etc.
 Policy Council	24 members plus President. Members elected by and from the Zones (12 from 5 Metro Zones, 12 from 12 Country Zones).	Meet at least 2 times per year to contribute to policy positions and advocacy for input into Board, and to liaise with Zones on policy and advocacy. The Policy Council can form Policy Teams, Policy Forums and Committees, which would have responsibility for specific functions, such as policy development.
 Zones	5 Metro, 12 Country.	Meet at least 2 times per year to raise policy issues, elect representatives to the Policy Council, and undertake regional advocacy and projects as directed by the Zone.



Option 2 – Board, Regional Bodies




A description of the governance body structure and role for Option 2

Governance Body	Structure	Role
 Board	11 members: 8 representative members elected from and by the Regional Bodies (4 Metro, 4 Country). The Board then elect the President from the representative members. The Board will appoint up to 3 independent, skills or constituency directors.	Meet 6 times per year responsible for governance of WALGA including strategy, financial oversight, policy development, advocacy priorities, employment of CEO, etc.
 Regional Bodies	Metro: North, South, East and Central. Country: Mining & Pastoral, Agricultural, Peel/South West/Great Southern, Regional Capitals. <i>Note: Local Governments can nominate their preferred regional body, with membership of the regional bodies to be determined by the board.</i>	Meet at least 2 times per year to contribute to policy development and advocacy, and to elect Board members (1 from each of the Metro Regional Bodies and 1 from each of the Country Regional Bodies).
 Policy Teams / Forums / Committees	Membership drawn from the Board and Regional Bodies with some independent members.	Responsible for specific functions – such as policy development – as determined by the Board.



Option 3 – Board, Amalgamated Zones




A description of the governance body structure and role for Option 3

Governance Body	Structure	Role
 Board	15 members: 12 elected from the Zones (6 from Metro/Peel, 6 from Country). President to be elected by the Board. The Board will appoint up to 2 independent, skills or constituency directors.	Meet 6 times per year. Responsible for the governance of WALGA including strategy, financial oversight, policy development and endorsement, advocacy priorities, employment of CEO, etc.
 Zones	<p>Metro/Peel:</p> <ul style="list-style-type: none">• Central Metropolitan• East Metropolitan• North Metropolitan• South Metropolitan• South East Metropolitan• Peel <p>Country*:</p> <ul style="list-style-type: none">• Wheatbelt South• Wheatbelt North• Mid West / Murchison / Gascoyne• Pilbara / Kimberley• South West / Great Southern• Goldfields / Esperance <p><i>*indicative, re-drawing required</i></p>	Meet at least 2 times per year to contribute to policy development and advocacy, and to elect Board members.
 Policy Teams / Forums / Committees	Membership drawn from Board with some independent members.	Responsible for specific functions – such as policy development – as determined by the Board.



Option 4 – Member Elected Board, Regional Groups




A description of the governance body structure and role for Option 4

Governance Body	Structure	Role
 Board	11 members: 8 representative members elected via direct election, with each member Local Government to vote (4 elected by and from Metropolitan Local Governments, 4 elected by and from Country Local Governments). President elected by the Board from among the representative members. The Board will appoint up to 3 independent, skills or constituency directors.	Meet 6 times per year and responsible for governance of WALGA including strategy, financial oversight, policy development and endorsement, advocacy priorities, employment of CEO, etc.
 Policy Teams / Forums / Committees	Membership drawn from Board with some independent members.	Meet at least 2 times per year. Responsible for specific functions – such as contributing to policy development – as determined by the Board.
 Regional Groups	Determined by members to suit needs. E.g. Regional Capitals, GAPP, VROCs, CEO Group, existing Zones.	Feed into policy development processes and undertake advocacy and projects as determined by the groups.



Option 5 – Current Model

A description of the governance body structure and roles for the Current Model

Governance Body	Structure	Role
 State Council	24 members plus the President. Members elected by and from the Zones (12 from 5 Metropolitan Zones, 12 from 12 Country Zones).	Responsible for the governance of WALGA including strategy, financial oversight, policy development and endorsement, advocacy, employment of CEO, etc.
 Zones	5 Metro, 12 Country.	Consider the State Council Agenda, elect State Councillors, and undertake regional advocacy / projects as directed by the Zone.
 Policy Teams / Forums / Committees	Membership drawn from State Council with some independent members.	Responsible for specific functions – such as contributing to policy development, financial oversight etc. – as determined by State Council.





Best Practice Governance Review

4. Alignment to Principles

Option 1 – Two Tier Model, Existing Zones

Option 1 and its alignment to the principles

Option 1 – Two tier model, existing Zones

	Board (11 members) 8 elected from Policy Council, incl. Board elected President Up to 3 independents
	Policy Council (25 members) 24 members plus President
	Zones (5 metro, 12 country)




	Principle & component	Principle alignment (Meets, partial, does not meet)	Discussion points
Representative	Composition	Meets	<ul style="list-style-type: none"> Board will have equal metropolitan and country membership
	Size	Meets	<ul style="list-style-type: none"> Board is smaller
	Diversity	Meets	<ul style="list-style-type: none"> Consideration of appointment processes for independent members
	Election Process	Meets	<ul style="list-style-type: none"> Board to be elected from Policy Council
Responsive	Timely Decision Making	Meets	<ul style="list-style-type: none"> Meeting frequency aligned to governing body roles
	Engaged Decision Making	Meets	<ul style="list-style-type: none"> Board meetings are not dependent on other governing body meetings
	Agility	Partial	<ul style="list-style-type: none"> Board is future-proofed from external changes Zone structures still underpin Council
	Focus	Partial	<ul style="list-style-type: none"> Prioritisation and focus may be a challenge
Results Oriented	Value Added Decision Making	Meets	<ul style="list-style-type: none"> Best practice board approaches will be adopted
	Continuous Improvement	Meets	<ul style="list-style-type: none"> Board would be responsible for ongoing reviews of governance body roles in consultation with members



Option 2 – Board, Regional Bodies

Option 2 and its alignment to the principles

Option 2 – Board, Regional Bodies

	Board (11 members) 8 elected from Regional Bodies, incl. Board elected President Up to 3 independents
	Regional Bodies (4 metro, 4 country)
	Policy Teams / Forums / Committees

	Principle & component	Principle alignment (Meets, partial, does not meet)	Discussion points
Representative	Composition	Meets	<ul style="list-style-type: none"> Board will have equal metropolitan and country membership How to establish regional body membership is a consideration
	Size	Partial	<ul style="list-style-type: none"> Board is smaller Number of regional bodies is a consideration
	Diversity	Meets	<ul style="list-style-type: none"> Consideration of appointment processes for independent members
	Election Process	Meets	<ul style="list-style-type: none"> Board election from regional bodies
Responsive	Timely Decision Making	Meets	<ul style="list-style-type: none"> Meeting frequency aligned to governing body roles
	Engaged Decision Making	Meets	<ul style="list-style-type: none"> Board meetings are not dependent on regional body meetings
	Agility	Meets	<ul style="list-style-type: none"> Board and regional bodies are future proofed from external changes
	Focus	Partial	<ul style="list-style-type: none"> There may be challenges defining accountabilities and responsibilities of regional bodies
Results Oriented	Value Added Decision Making	Meets	<ul style="list-style-type: none"> Best practice board approaches will be adopted
	Continuous Improvement	Meets	<ul style="list-style-type: none"> Board will be responsible for ongoing reviews of governing body roles in consultation with members



Option 3 – Board, Amalgamated Zones

Option 3 and its alignment to the principles

Option 3 – Board, Amalgamated Zones



Board
(15 members)
12 elected from
Zones, incl. Board
elected President
Up to 2 independents



Zones
(6 metro,
6 country)



**Policy Teams
/ Forums /
Committees**

Principle & component		Principle alignment (Meets, partial, does not meet)	Discussion points
Representative	Composition	Partial	<ul style="list-style-type: none"> Board will have equal metropolitan and country membership There may be composition challenges for amalgamated zones
	Size	Partial	<ul style="list-style-type: none"> Board is smaller Amalgamation of zones to 12 in total
	Diversity	Meets	<ul style="list-style-type: none"> Consideration of appointment processes for independent members
	Election Process	Meets	<ul style="list-style-type: none"> Board election from zones
Responsive	Timely Decision Making	Meets	<ul style="list-style-type: none"> Meeting frequency aligned to governing body roles
	Engaged Decision Making	Meets	<ul style="list-style-type: none"> Board meetings are aligned to zone meetings
	Agility	Meets	<ul style="list-style-type: none"> Board is future proofed from external changes
	Focus	Partial	<ul style="list-style-type: none"> Prioritisation and focus may be a challenge
Results Oriented	Value Added Decision Making	Meets	<ul style="list-style-type: none"> Best practice board approaches will be adopted
	Continuous Improvement	Meets	<ul style="list-style-type: none"> The Board would be responsible for ongoing reviews of governance body roles in consultation with members



Option 4 – Member Elected Board, Regional Groups

Option 4 and its alignment to the principles

Option 4 – Member elected Board, Regional Groups



Board
(11 members)
8 elected via direct
election, incl. Board
elected President
Up to 3 independents



Policy Teams
/ Forums /
Committees



Regional
Groups




	Principle & component	Principle alignment (Meets, partial, does not meet)	Discussion points
Representative	Composition	Partial	<ul style="list-style-type: none"> Board will have equal metropolitan and country membership Membership of regional groups dynamic and ad hoc
	Size	Partial	<ul style="list-style-type: none"> Board is smaller
	Diversity	Meets	<ul style="list-style-type: none"> Consideration of appointment processes for independent members
	Election Process	Meets	<ul style="list-style-type: none"> Board election from a general meeting
Responsive	Timely Decision Making	Meets	<ul style="list-style-type: none"> Meeting frequency aligned to governing body roles
	Engaged Decision Making	Meets	<ul style="list-style-type: none"> Board meetings are not dependent on policy teams / regional group meetings
	Agility	Meets	<ul style="list-style-type: none"> Board is future-proofed from external changes
	Focus	Partial	<ul style="list-style-type: none"> Policy teams / Regional Group meetings to influence priorities
Results Oriented	Value Added Decision Making	Meets	<ul style="list-style-type: none"> Best practice board approaches will be adopted
	Continuous Improvement	Meets	<ul style="list-style-type: none"> Board would be responsible for ongoing reviews of governing body roles in consultation with members



Option 5 – Current Model

Current model and its alignment to the principles

Option 5 – Current Model

	State Council (25 members) 24 State Councillors 1 President
	Zones (5 metro, 12 country)
	Policy Teams / Forums / Committees

Principle & component		Principle alignment (Meets, partial, does not meet)	Discussion points
Representative	Composition	Meets	<ul style="list-style-type: none"> State Council has equal metropolitan and country membership
	Size	Partial	<ul style="list-style-type: none"> State Council will retain 25 members
	Diversity	Partial	<ul style="list-style-type: none"> No control of diversity of State Council
	Election Process	Meets	<ul style="list-style-type: none"> State Council election from zones
Responsive	Timely Decision Making	Partial	<ul style="list-style-type: none"> Meeting frequency aligned to governing body roles
	Engaged Decision Making	Meets	<ul style="list-style-type: none"> State Council meetings are aligned to zone meetings
	Agility	Partial	<ul style="list-style-type: none"> State Council is not future proofed from external changes
	Focus	Partial	<ul style="list-style-type: none"> Prioritisation and focus may remain a challenge
Results Oriented	Value Added Decision Making	Partial	<ul style="list-style-type: none"> Best practice board approaches will not be adopted
	Continuous Improvement	Meets	<ul style="list-style-type: none"> State Council would continue to be responsible for ongoing reviews of governance body roles in consultation with members



Best Practice Governance Review

5. Consultation Process and Next Steps

WALGA Best Practice Governance Review

Consultation Process and Next Steps

Consultation Process

Council Position

Member Local Governments are asked to consider this paper and the governance model options put forward and provide a Council endorsed position to WALGA.

It is suggested that Councils endorse a preferred model (which could be the Current Model) and provide a ranking in terms of an order of preference.

Submissions to WALGA are sought by **23 December 2022**.

Supplementary Market Research

An independent market research company has been engaged to ascertain insights from Elected Members and Chief Executive Officers about WALGA's governance model. Qualitative interviews and a quantitative survey will be undertaken to supplement Council positions.

Workshops and Forums

Requests for presentations on the work undertaken by the Steering Committee and the model options, as well as facilitation of workshops and discussions will be accommodated where practicable.

Next Steps

Timetable

- Consultation and engagement with Members on this paper and governance model options will be undertaken from October 2022 until 23 December 2022.
- The Steering Committee will consider the outcomes of the consultation process during January 2023.
- A Final Report with a recommended direction will be the subject of a State Council Agenda item for the March 2023 State Council meeting.

Thank you

For more information, visit our [website](#) or contact Tim Lane,
Manager Association and Corporate Governance, at
tlane@walga.asn.au or 9213 2029.

11.1.29 Asset Management Plan 2022– 2032

File No:	4.0587
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	11.1.29 – Proposed Asset Management Plan
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Previously Considered:	Nil

Background:

Following on from the adoption of the new Shire Strategic Community Plan and Corporate Business Plan the administration have been working closely with Mr Ben Symmons of Asset Infrastructure Management (who works closely with Stephen Grimmer who wrote the forementioned plans) to prepare a linked Asset Management Plan.

The draft plan which has been prepared is presented to Council at attachment 11.1.29.

Consultation:

Shire administration have worked closely with Mr Ben Symmons of Asset Infrastructure Management to prepare the draft.

Statutory Environment:

Local Government Act 1995

5.56.

Planning for the future

- (1) A local government is to plan for the future of the district.
- (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Whilst an Asset Management Plan is not required by legislation it is an important part of the suite of planning that the Shire does for the future.

Relevant Plans and Policy:

Nil

Financial Implications:

This plan has financial implications for the Shire over the next ten years. Work has already started on the completion of a new Long Term Financial Plan utilising all of the other plans adopted by Council.

Risk Assessment:

Should Council fail to adopt the plan, there is a risk that the Shire auditors would make a finding again that they are unable to undertake all necessary assessments.

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

Council are asked to adopt the proposed plan which will then be included as part of the planning for the Long Term Financial Plan.

OFFICER'S RECOMMENDATION:

***That Council, subject to Local Government (Administration) Regulations 1996 adopt the Shire of Mt Marshall Asset Management Plan 2022-2032
(Absolute Majority Required)***

Shire of Mt Marshall



Asset Management Plan 2022 to 2032

Attachment 11.1.29



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Author: Ben Symmons – AIM Consultants
Date: 1 December 2022



Executive Summary

The Shire of Mount Marshall is a service providing organisation. Our services are underpinned by many different physical assets. This includes roads, paths, drainage, buildings, recreation spaces, fleet and IT.

Ensuring that the Shire meets the service needs of current and future users is important to us. To do this, the Shire takes a long-term management view. This view, and the plans and strategies that the Shire has for its assets, are referenced within this document.

This Asset Management Plan (AMP) is maintained as a live document to ensure that it remains up to date. It integrates with the Shire's Strategic Community Plan so that it is balanced against our long-term vision. It is also structured around the four major service areas of:

This AMP considers a future planning view of ten years. The Shire understands that over this time, the way that the community uses our services will change. This means that our assets may also have to change.

In total, the Shire's assets have a combined fair value of \$110.3million, and a replacement cost in excess of \$174.7million. These assets collectively depreciate by about \$3.6million each year as they age and wear. The Shire then often replaces assets at the end of their physical lives, so that services can be maintained.

Overall, the Shire's asset portfolio is in an average condition. 15% of inspected assets are currently in either a poor or very poor condition. This means that there is potentially a \$18.1million backlog of renewal work, which may not be manageable through normal business activities. As such, further analysis is required in order to determine the management strategy of these assets, and whether they can be renewed when required. An improvement action for this has been listed in this AMP.

The Shire strives to ensure that the quality of the four services is provided at the level required by our community, at a cost that it can afford. To assist in understanding service delivery performance, the Shire is starting to monitor service level indicators. In future versions of the AMP, these indicators will assist the Shire in its decision making.



TRANSPORT

assets that support vehicular, pedestrian, cycling, mobility device and aviation travel



PROPERTY

building and land assets



RECREATION

assets within places such as ovals, parks, gardens etc.



FLEET, EQUIPMENT & IT

assets such as plant, equipment, vehicles and IT



Why does the Shire provide assets?

Physical infrastructure assets exist for the single purpose of facilitating the delivery of services. This includes core services such as governance, transport, recreation and culture, housing, and community amenities. These services help to make the Shire an active, safe and vibrant community with shared social values based on mutual respect and fairness.

This document is the Shire's Asset Management Plan (AMP). It seeks to outline the activities and strategies that will be carried out for the Shire's transport, property, recreation, fleet and IT assets over the next ten financial years (2022/23 to 2031/32).



What is asset management?

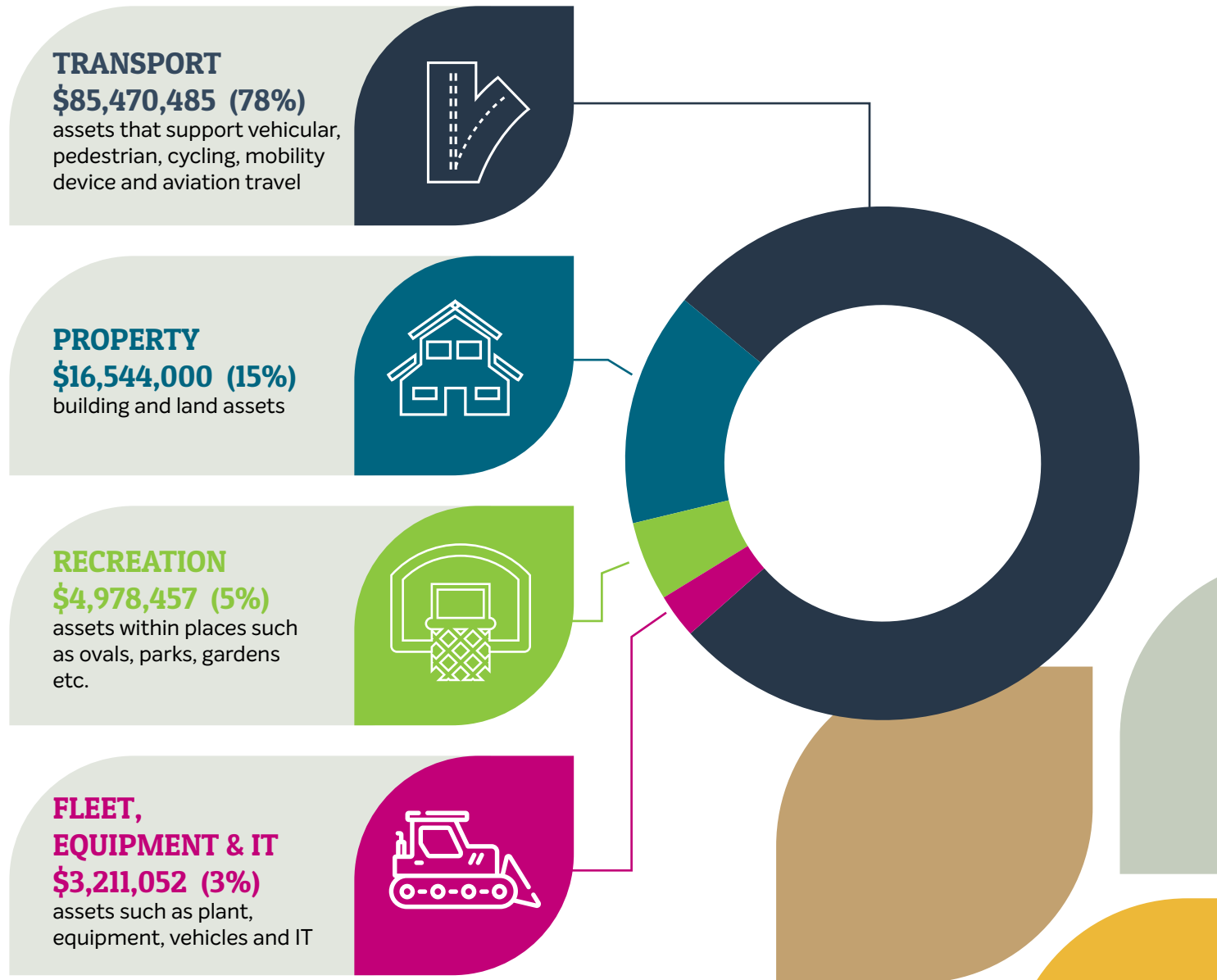
The role of Council is to deliver services that help realise the community's vision for the Shire. This vision is defined within the Shire's Strategic Community Plan. The various services that are then required to be delivered, often demand the provision of infrastructure assets.

Infrastructure assets can be challenging to provide, operate, maintain and renew in a sustainable way and with limited financial resources. Good asset management practices seek to take a long-term planning view, that balance the service quality, against the cost to the community.



What is our asset portfolio?

The Shire's assets provide an integrated service with other private, local government and state government controlled infrastructure. The AMP, and its reported asset fair values, is structured around the four major service areas of:



What is in the Asset Management Plan?

Each of the four service area sections in this AMP are structured the same. They outline:

- What assets we have and what they're worth
- What physical condition the assets are in
- How confident we are in the accuracy of our asset knowledge
- How well the service is performing
- How we think the service is likely to change in the future
- How much we think the services' assets will cost to operate, maintain, renew, build and buy

In addition, the AMP also records:

- How community demand for our services and assets may have changed
- How we plan to manage our assets
- How the Shire assesses its data confidence
- Whether the four services are economically sustainable



Has the demand for services and assets changed?

Historically our community, economy and environment has changed. In turn, this has required many of the services and assets that the Shire provides to also evolve to meet different needs. Looking backwards, some of the major drivers of service change may have been.



VEHICLE OWNERSHIP

Fell from 252 to 199 households (2001 to 2016)
(Source: ABS)



TRAVEL MODES

Number of people travelling to work fell from 222 to 193 (2001 to 2016)
(Source: ABS)



TRAVEL MODES

59% of all trips to work are as a car driver (2016), up from 47% (2001).
(Source: ABS)



TOURISM

Number of visitors to the 'golden outback' region fell from 1.27m to 1.15m (2019/20 to 2020/21).
(Source: Tourism WA)



DEMOGRAPHICS

Median age rose from 34 to 42 (2001 to 2016).
(Source: ABS)



POPULATION

Fell from 629 to 533 people (2001 to 2016).
(Source: ABS)



ANNUAL RAINFALL

Fell from ~330mm to ~310mm (1913 to 2018).
(Source: BOM)



ANNUAL TEMPERATURE

Rose from mean maximum of ~34.7C to ~35.2C (1950 to 2021)
(Source: BOM)

By looking forward, while being mindful of the past, this AMP identifies what the most likely drivers of future change will be. To meet the challenges that will arise from service change, the Shire has identified mitigation actions that will be carried out. These are recorded within each respective service area.



How does the Shire manage its assets?

All our assets have a lifecycle, though the length can vary significantly. For example, we replace our fleet assets more often than our buildings. Despite this, their lifecycles tend to commence with the identification of the need for an asset, and ends with its decommissioning (e.g. disposal, demolition etc.). A key goal is to try to provide and manage these assets sustainably. This means that the Shire aims to renew assets at suitable times, when funding is available, to keep costs down and limit our risk exposure.

We manage our assets through three distinct stages. The Shire's approach to each stage is as follows.



OPERATION AND MAINTENANCE WORKS

Ideally, our assets are operated and maintained by employing planned strategies, that seek to keep reactive maintenance to low levels. We do this through regular inspection/monitoring, and through some planned operation and maintenance schedules. For example, this includes patching, pothole filling, painting, servicing, cleaning, repairing etc. Each planned task occurs at defined periods and is specific to asset types, their relevant importance and risk profile. However, there is scope to improve the breadth and robustness of the schedules. This is an improvement action within the AMP.



RENEWAL WORKS

The need for assets to be renewed can be triggered by a number of different drivers. This includes:

Physical condition – Assets are periodically inspected to determine their physical condition. Using this information, the Shire then predicts assets' potential year of renewal. Staff then consider these assets to determine the final timing, scope and budget of any future renewal project.

Age and/or Usage – The renewal of some assets (e.g. Fleet & IT) is driven through the establishment of optimal replacement triggers such as age and/or usage. These

typically strive to balance cost, safety, reliability and functionality.

Strategy – Other Shire strategies can also trigger renewal works. For example, this can include the Strategic Community Plan, Corporate Business Plan, disability access and inclusion initiatives and the availability of external funding.

After projects have been identified, they are then listed on to the AMP works programme. The AMP has identified the need for the works programme to be further developed. This is an improvement action within the AMP.



UPGRADE & NEW WORKS

The need for new and/or upgraded assets (e.g. to meet a service deficiency) is identified from a number of potential sources, such as the Shire's Strategic Community Plan, Corporate Business Plan and Disability Access and Inclusion Plan. Each potential project is investigated and considered by Shire staff and where valid, often prioritised against similar projects. Approved projects are then listed on to the AMP works programme.

How does the Shire assess its data confidence?

Although the Shire records asset data for inventory, condition and value, it is important to understand how confident it is of the accuracy. This is important to determine the confidence that we can put in the outcomes that result (e.g. works programmes and valuations). It also allows the Shire to target where data improvements are required. The Shire assesses its confidence in asset data using the following grading scale.

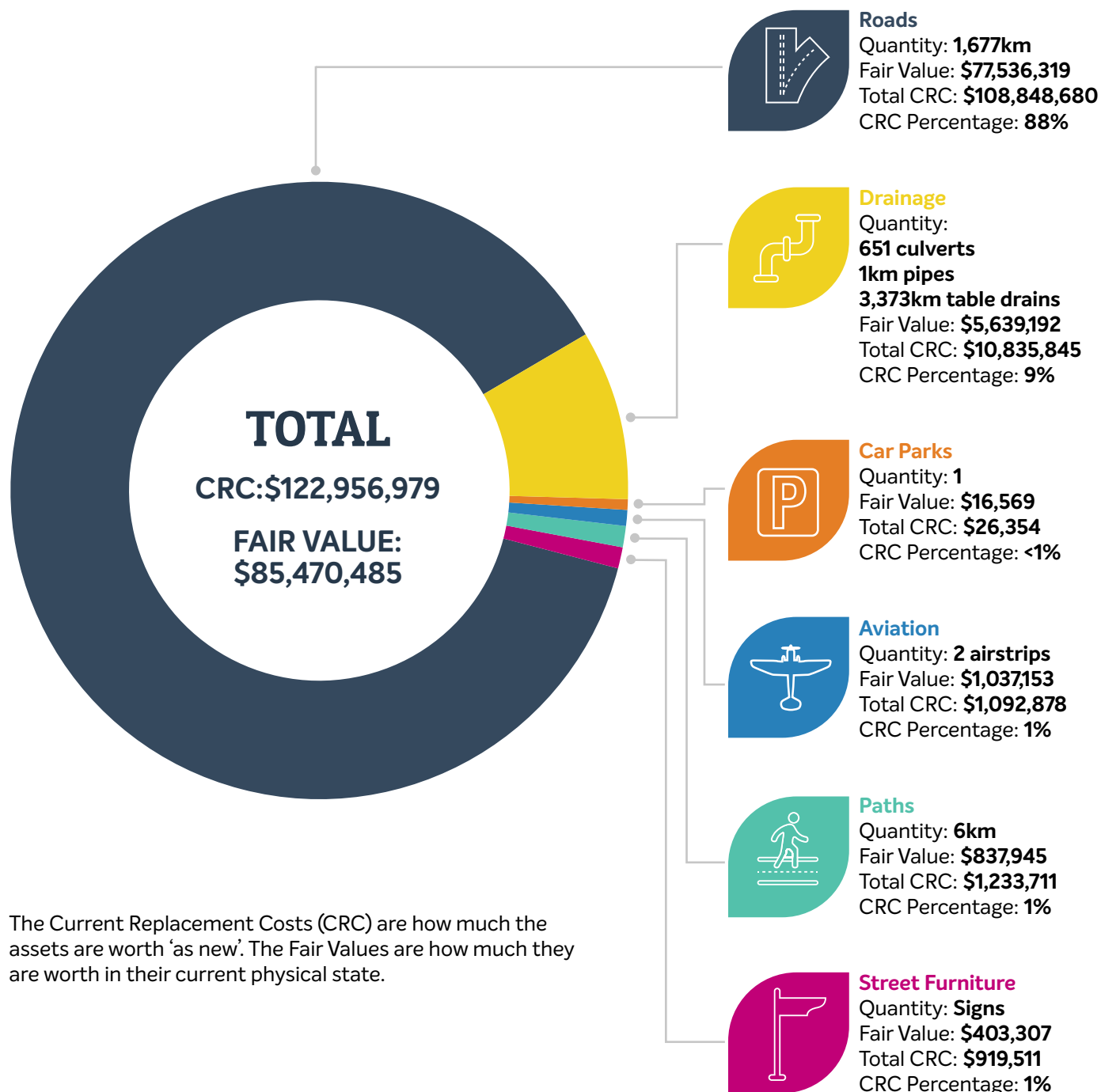
CONFIDENCE GRADE	ACCURACY	CONFIDENCE GRADE GENERAL MEANING
Highly Reliable	± 2%	Data based on sound records, procedures, investigations and analysis which is properly documented and recognised as the best method of assessment.
Reliable	± 10%	Data based on sound records, procedures, investigations and analysis which is properly documented but has minor shortcomings; for example the data is old, some documentation is missing and reliance is placed on unconfirmed reports or some extrapolation.
Uncertain	± 25%	Data based on sound records, procedures, investigations and analysis which are incomplete or unsupported, or extrapolation from a limited sample for which highly reliable or reliable grade data is available.
Very Uncertain	± 40%	Data based on unconfirmed verbal reports and/or cursory inspection and analysis.
Unknown	Nil	None or very little data held.

About the Transport Service



What do we have and what are they worth?

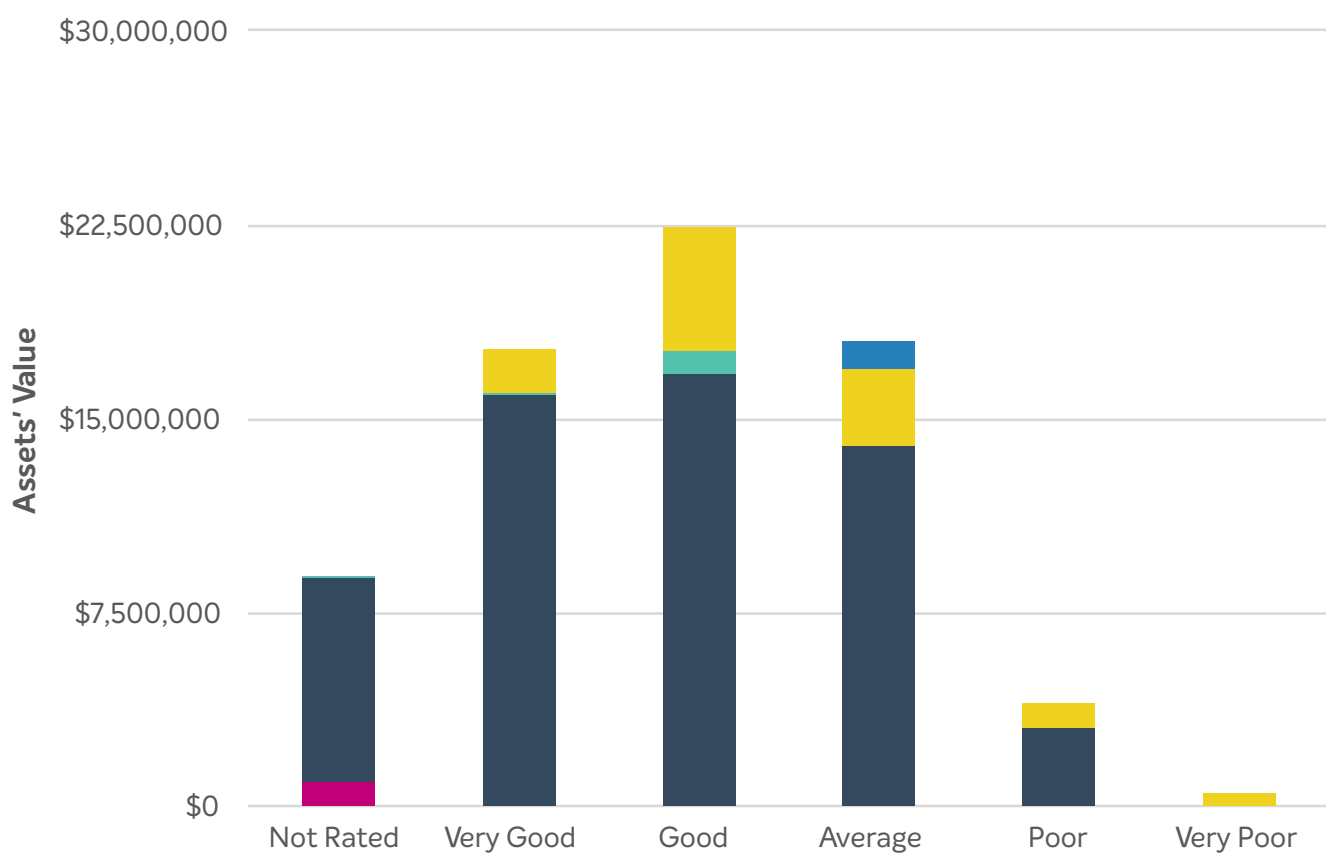
Our Transport network is the largest asset group both in size and value. The individual asset classes that make up this network are as follows.



What's the condition?

The condition of all transports assets is reported on a very good to very poor rating scale. The condition data is used for a variety of other outputs, including predicting when assets may need renewing, and how much they are worth in their current state.






















The current condition of our transport assets, by replacement cost, is as follows.



- Aviation
- Car Parks
- Drainage
- Paths
- Roads
- Street Furniture

How confident are we?

The Shire's current confidence in its transport asset data is:

Asset Class	Inventory	Condition	Valuation
 Aviation	 Reliable	 Reliable	 Reliable
 Car Parks	 Uncertain	 Uncertain	 Uncertain
 Drainage	 Uncertain	 Uncertain	 Uncertain
 Paths	 Highly reliable	 Highly reliable	 Highly reliable
 Roads	 Highly reliable	 Highly reliable	 Highly reliable
 Street Furniture	 Uncertain	 Uncertain	 Uncertain

How is the service performing?

The Shire needs to ensure that the service performance delivered by our transport assets meets the needs of users. However, the quality of these services can be varied, and in turn these can influence overall cost. Generally, as the service quality gets higher, so too does cost. Therefore, the Shire needs to balance this and deliver the transport service at a level that the community desires and is willing to pay.

Service Levels

Service levels describe the quality performance that the Shire aims to provide for its transport service. These have been developed through consideration of strategic and customer inputs.

Strategic Inputs

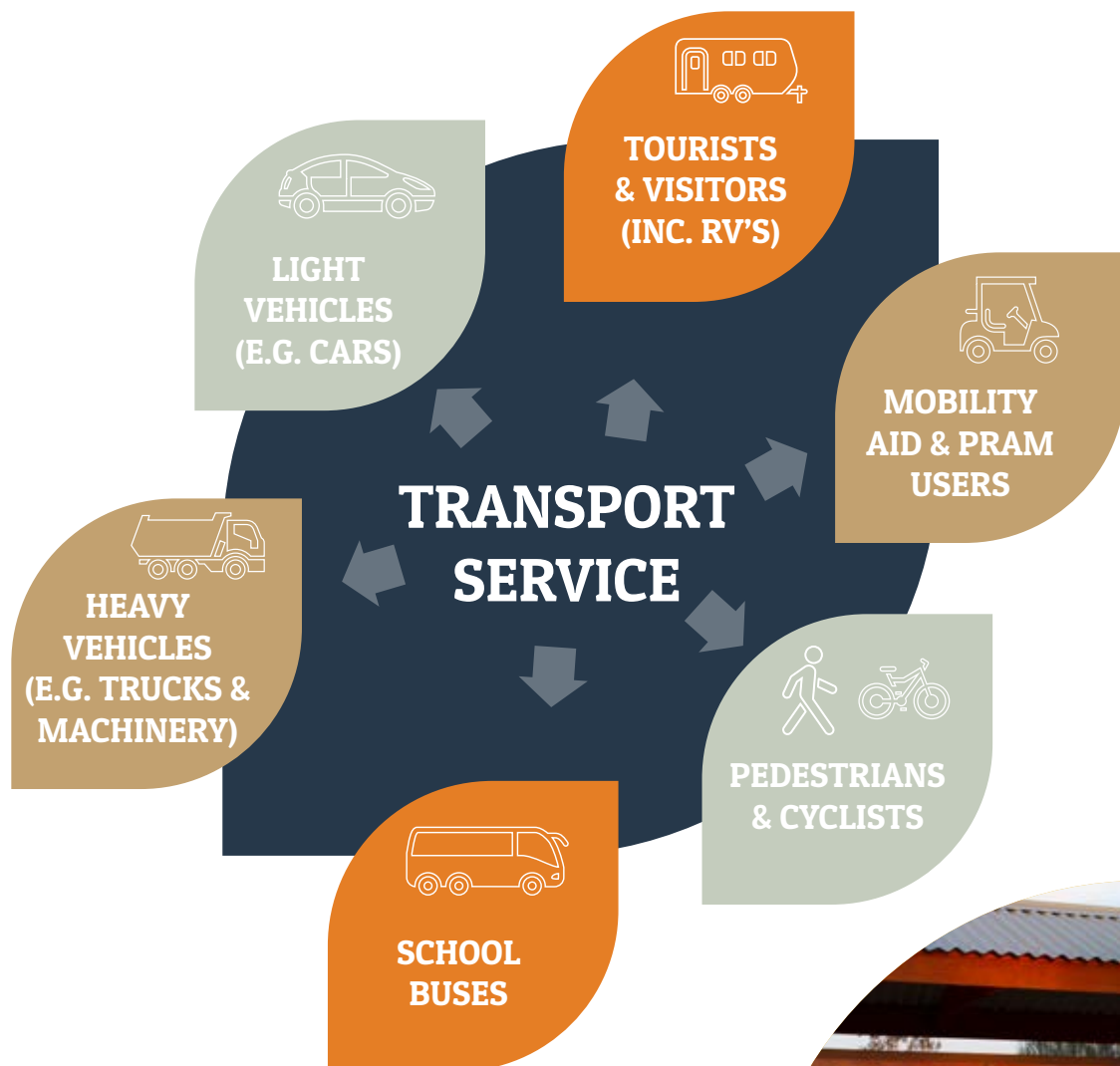
The Strategic Community Plan (SCP) and Disability Access and Inclusion Plan (DAIP) were reviewed to identify any drivers that may directly relate to the transport service. This showed that the following service outcome(s) are of high importance. Service levels have then been selected for these outcomes, so that their performance can be monitored.

Input	Strategic Outcome	KPIs
SCP – Environment (Built and Natural) – Deliver sustainable long-term planning for infrastructure that meets the needs of the community.	Maintenance and renewal of Shire assets is environmentally and financially sustainable.	Environmental sustainability Financial Sustainability
SCP – Environment (Built and Natural) – Design, construct and maintain infrastructure in a manner that maximise its life, capacity, and function	Shire facilities and assets continue to function effectively as they age	Fit for Purpose
DAIP – Outcome 2 – People with disability have the same opportunities as other people to access the buildings and other facilities provided by the Shire of Mt Marshall.	Identify footpaths, playgrounds, parks and public buildings which require upgrade to improve access for people with disability Ensure that ACROD parking, whenever required meets the needs of people with disability in terms of quantity and location.	Accessibility



Customer Inputs

As a service provider, it is important that the Shire clearly understands the needs of its stakeholders (e.g. customers). In March 2022, Shire staff considered who the major stakeholders are of its transport service. Six were identified. While there may be other minor stakeholders, they have not been specifically considered by this AMP.



Analysis of stakeholders' service needs determined that the following attributes were most frequently required. These have been used with the Strategic Input KPIs as the basis for the AMP's transport service levels.

- Accessibility (6 occurrences)
- Condition (5 occurrences)
- Safety (4 occurrences)



Service Level Targets and Performance

The Strategic and Customer Inputs have been combined to form the following service level key performance indicators (KPIs). These KPIs will enable the Shire to monitor its transport service performance.

KPI	Driver	Performance Measure	Target	Current
Accessibility	DAIP	Percentage of car parks and footpaths that meet the DAIP and Disability Discrimination Act.	To Be Determined	Unknown
Accessibility	Stakeholders	Percentage of survey respondents that are at least satisfied with their ability to access the Shire's transport network.	To Be Determined	Unknown
Condition	Stakeholders	Percentage of transport assets, by current replacement cost, at or above a condition rating of average.	To Be Determined	81%
Environmental sustainability	SCP	Percentage of transport asset works that incorporate recycled material.	To Be Determined	Unknown
Financial sustainability	SCP	Percentage of transport focussed AMP financial ratios within their target bands.	To Be Determined	33%
Fit for purpose	SCP	Percentage of transport service community perception metrics that are at or above average.	To Be Determined	Unknown
Safety	Stakeholders	Percentage of survey respondents that are at least satisfied with the safety of the transport network.	To Be Determined	Unknown

How is the service changing?

Transport continues to evolve, driven by factors such as fuel types, technology, automation, demographics and even social past times. Looking forward over the life of this Plan, the Shire considers the following drivers to most likely affect the demand for transport services.

Future change drivers



**AVAILABILITY OF
EXTERNAL FUNDING**



**AVAILABILITY AND
COST OF MATERIALS,
INCLUDING WATER, FOR
CONSTRUCTION AND
MAINTENANCE WORKS**



**POPULATION
CHANGE**

Change mitigation

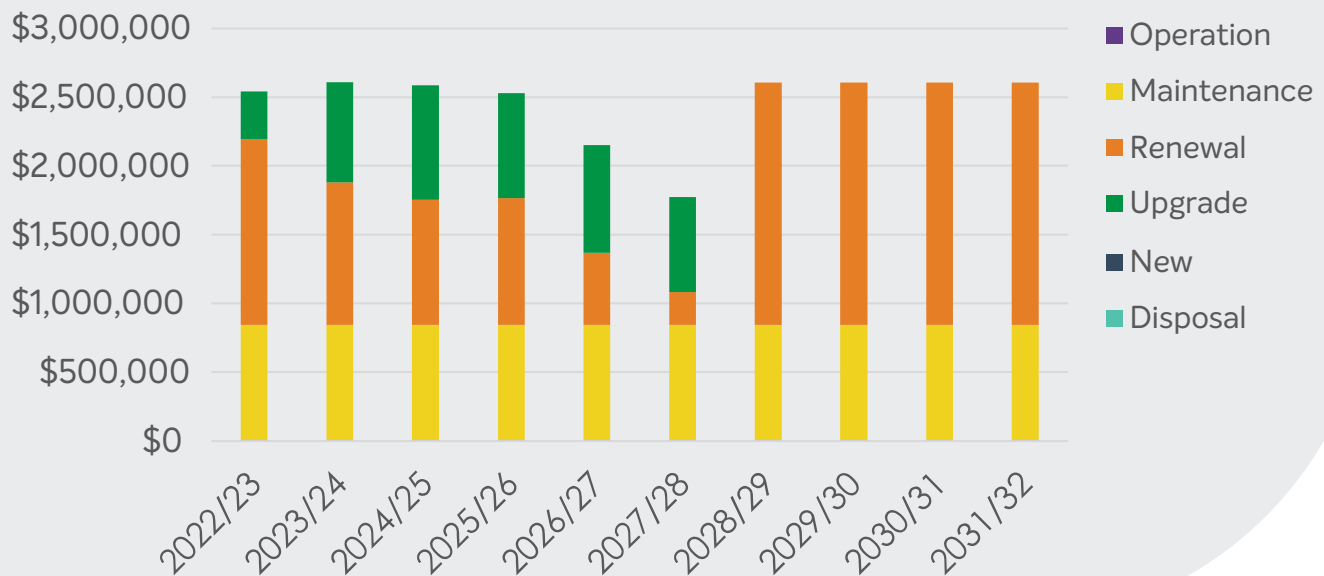
To meet the challenges that will arise from service change, the Shire plans to:

- Maintain appropriate road asset data (e.g. road imagery, traffic data) so that grants (i.e. Disaster Recovery Funding Arrangements (DRFAWA)) can be accessed when required.
- Maintain an accurate long term capital works programme, so that projects are ready for grant opportunities.
- Continue to engage with State Government on funding opportunities, legislation & policy.
- Continue to secure local sources of road building materials and water.
- Continue to maintain the AMP so that it is responsive to population changes.

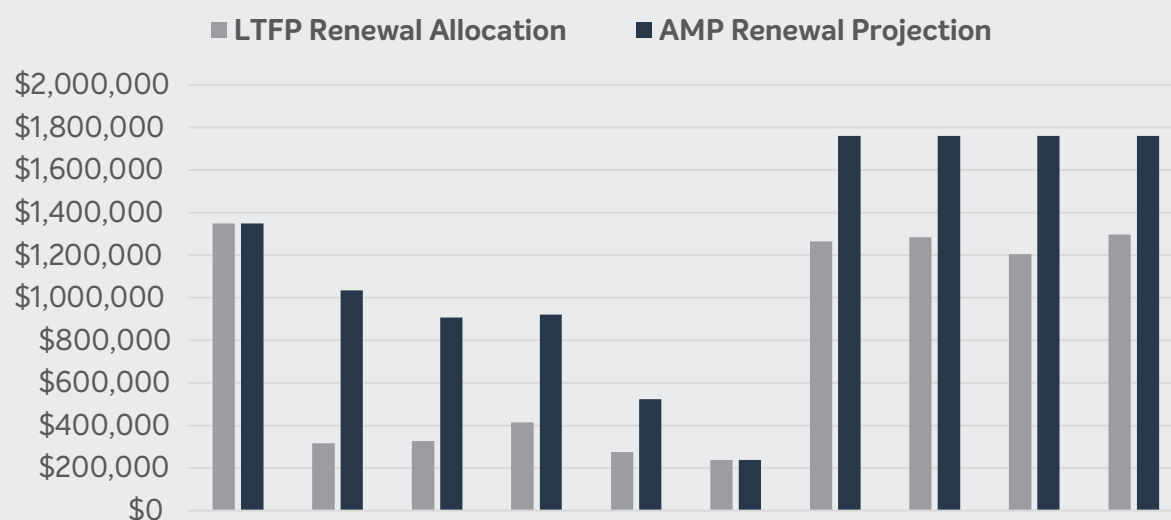


What will the service cost?

The transport network represents a significant ongoing cost commitment to our community. To ensure that we can continue to sustainably provide the service, the Shire maintains a long term works programme. This programme contains all planned works activities, and sets out how much the service will cost, to deliver the agreed performance. On an annual basis, the works programme used by this AMP informs the Shire's broader Long Term Financial Plan (LTFP). In the event that the AMP and the LTFP do not balance financially, then the Shire can adjust its practices (e.g. service level performance) to reach a sustainable point.



Projected Transport Service Cost



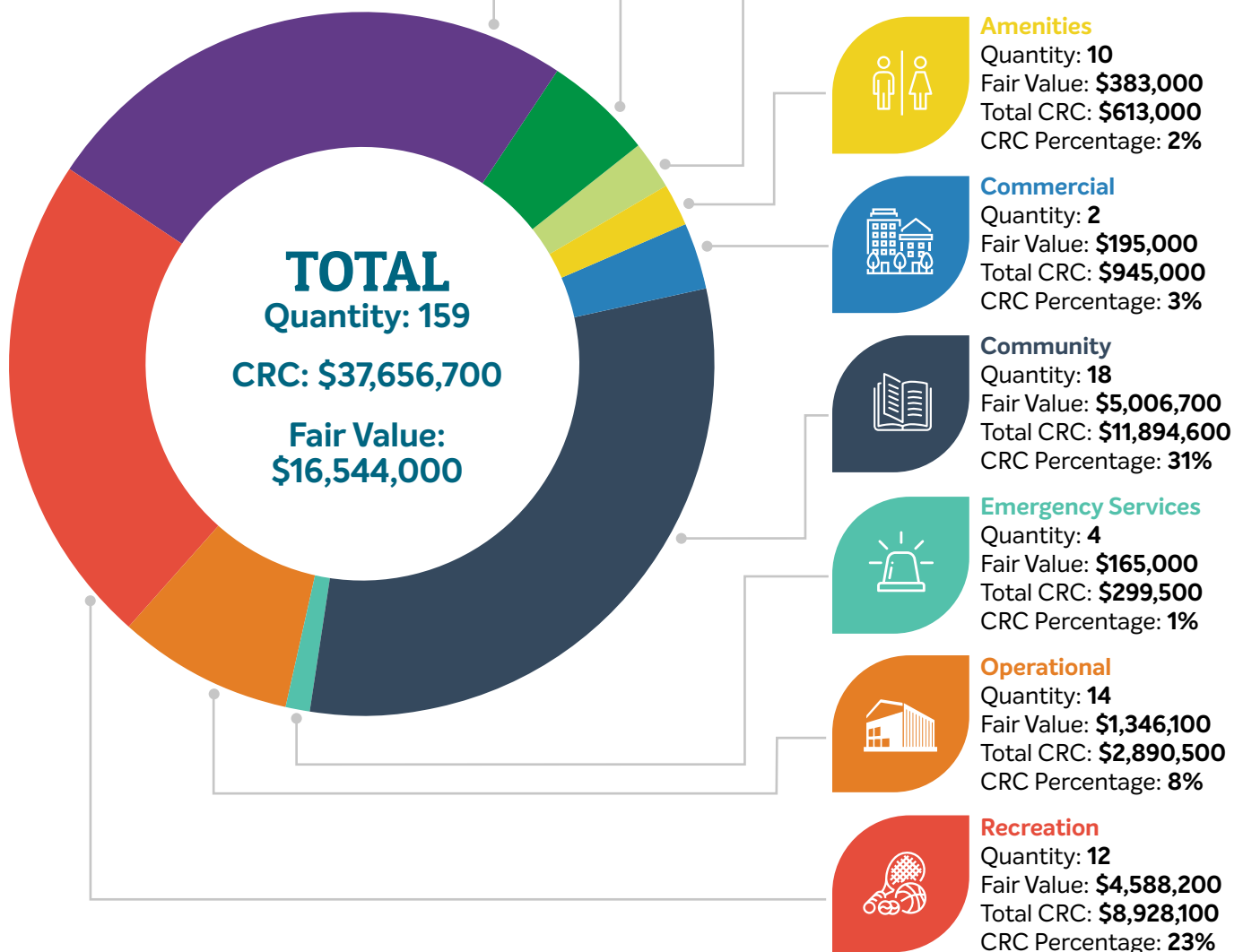
Projected Transport Service Cost vs Available Funding

About the Property Service



What do we have and what are they worth?

While our property asset portfolio is not our largest asset class in terms of size and value, it is the most complex in terms of the range of services that it underpins. The different property types that make up the Shire's portfolio is as follows.

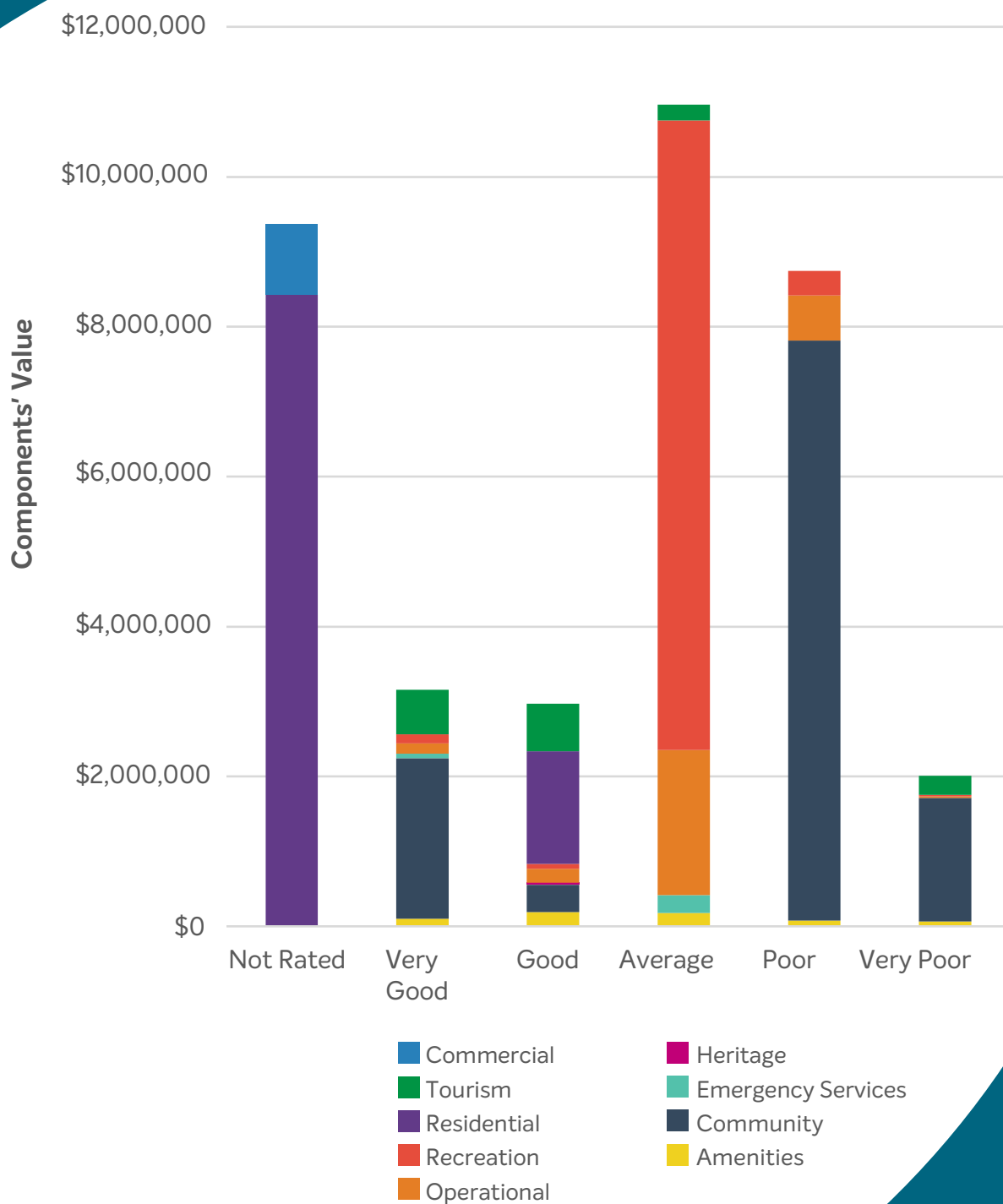


The Current Replacement Costs (CRC) are how much the assets are worth 'as new'. The Fair Values are how much they are worth in their current physical state.

What's the condition?





The condition of buildings is reported on a very good to very poor rating scale. The condition data is used for a variety of outputs, including predicting when assets may need renewing, and how much they are worth in their current state.

The current condition of our buildings, by replacement cost, is as follows.



How confident are we?

The Shire's current confidence in its property asset data is:

Asset Class	Inventory	Condition	Valuation
 Amenities	 Highly reliable	 Reliable	 Highly reliable
 Commercial	 Highly reliable	 Reliable	 Highly reliable
 Community	 Highly reliable	 Reliable	 Highly reliable
 Emergency Services	 Highly reliable	 Reliable	 Highly reliable
 Heritage	 Highly reliable	 Reliable	 Highly reliable
 Operational	 Highly reliable	 Reliable	 Highly reliable
 Recreation	 Highly reliable	 Reliable	 Highly reliable
 Residential	 Highly reliable	 Reliable	 Highly reliable
 Tourism	 Highly reliable	 Reliable	 Highly reliable
 Land Parcels	 Highly reliable		 Highly reliable

How is the service performing?

The Shire seeks to ensure that the service performance delivered by our property assets meets the needs of users. However, the quality of these services can be varied, and in turn this has an effect on overall cost. As a general rule, as the service quality gets higher, so too does cost. Therefore, the Shire needs to balance this and deliver the property service at a level that the community desires and is willing to pay.

Service Levels

Service levels describe the quality performance that the Shire aims to provide for its property service. These have been developed through consideration of strategic and customer inputs.

Strategic Inputs

The Strategic Community Plan (SCP) and Disability Access and Inclusion Plan (DAIP) were reviewed to identify any drivers that may directly relate to the property service. This showed that the following service outcomes are of high importance. Service levels have then been selected for these outcomes, so that their performance can be monitored.

Input	Strategic Outcome	KPIs
SCP – Community – Support and maintain facilities that connect people, promote a healthy community and are appropriate for residents	Community surveys indicate high satisfaction with the facilities provided by the Shire.	Fit for purpose
SCP – Environment (Built and Natural) – Deliver sustainable long-term planning for infrastructure that meets the needs of the community.	Maintenance and renewal of Shire assets is environmentally and financially sustainable.	Environmental sustainability Financial sustainability
SCP – Environment (Built and Natural) – Design, construct and maintain infrastructure in a manner that maximise its life, capacity, and function	Shire facilities and assets continue to function effectively as they age	Fit for purpose
DAIP – Outcome 2 – People with disability have the same opportunities as other people to access the buildings and other facilities provided by the Shire of Mt Marshall.	Identify footpaths, playgrounds, parks and public buildings which require upgrade to improve access for people with disability	Accessibility
	Ensure that all future premises leased by the Shire are accessible.	

Customer Inputs

As a service provider, it is important that the Shire clearly understands the needs of its stakeholders (e.g. customers). During March 2022, Shire staff considered who the major stakeholders are of its property service. Six were identified. While there may be other minor stakeholders, they have not been specifically considered by this AMP.



Analysis of stakeholders' service needs determined that the following attributes were most frequently required.

- Accessibility (5 occurrences)
- Availability (4 occurrences)



Service Level Targets and Performance

The Strategic and Customer Inputs have been combined to form the following service level key performance indicators (KPIs). These KPIs will enable the Shire to monitor its property service performance.

KPI	Driver	Performance Measure	Target	Current
Accessibility	DAIP	Percentage of Shire buildings that meet the DAIP and Disability Discrimination Act requirements.	To Be Determined	Unknown
Accessibility	Stakeholders	Percentage of survey respondents who are at least satisfied with the accessibility of public Shire buildings.	To Be Determined	Unknown
Availability	Stakeholders	Percentage of survey respondents who are at least satisfied with the availability of public Shire buildings.	To Be Determined	Unknown
Environmental sustainability	SCP	Percentage of building water and power derived from renewable sources.	To Be Determined	Unknown
Financial sustainability	SCP	Percentage of property focussed AMP financial ratios within their target bands.	To Be Determined	33%
Fit for purpose	SCP	Percentage of survey respondents that are at least satisfied that the Shire's buildings meet their needs.	To Be Determined	Unknown

How is the service changing?

With a diverse portfolio, and a long history, many of our buildings no longer support the services they were initially designed for. Looking forward, our buildings will need to continue to adapt as our community and environment also changes.

Future change drivers

Over the life of this Plan, the Shire considers the following drivers to most likely affect the demand for property services.



**CHANGING COMMUNITY
DEMOGRAPHICS AND
SERVICE REQUIREMENTS**



**MAINTAINING AND
SUSTAINING HERITAGE
LISTED BUILDINGS**



**POPULATION
CHANGE**

Change mitigation

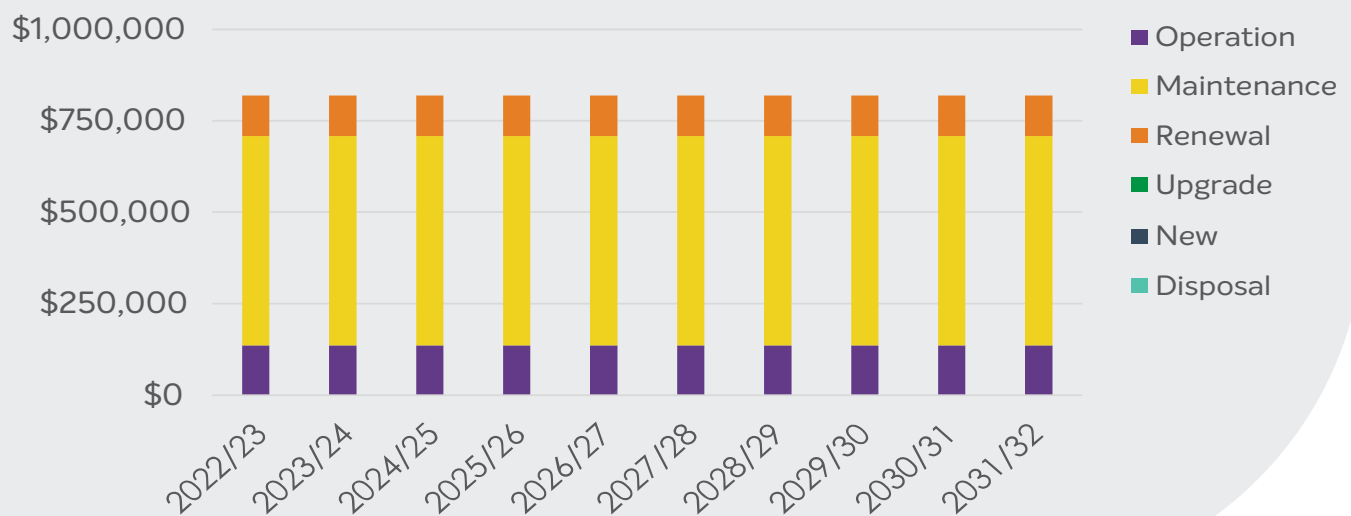
To meet the challenges that may arise from service change, the Shire plans to:

- Continue to develop the AMP, to accurately understand the long term financial needs of the property portfolio.
- Work with state and federal government agencies to ensure that external funding remains available and sufficient to fund property asset works.
- Continue to plan for the future of the property service, so that it meets the needs of the community at a cost it can afford.
- Continue to maintain the AMP so that it is responsive to population changes.

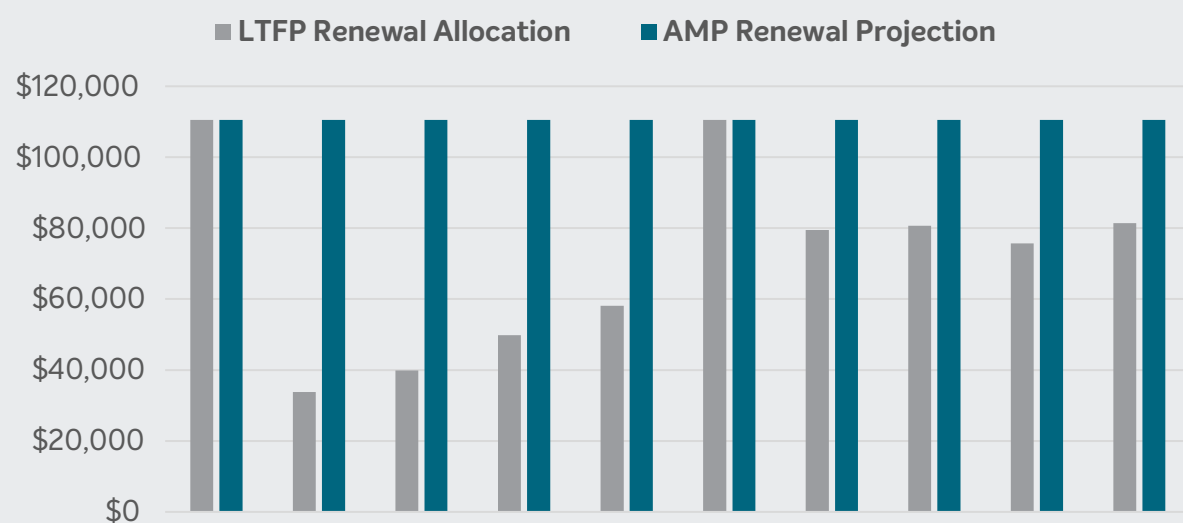


What will the service cost?

Properties represent a significant ongoing cost commitment to our community. To ensure that we can continue to sustainably provide the service, the Shire maintains a long term works programme. This programme contains all planned works activities, and sets out how much the service will cost, to deliver the agreed performance. On an annual basis, the works programme in this AMP informs the Shire's broader Long Term Financial Plan (LTFP). In the event that the AMP and the LTFP do not balance financially, then the Shire can adjust its practices (e.g. service level performance) to reach a sustainable point.



Projected Property Service Cost



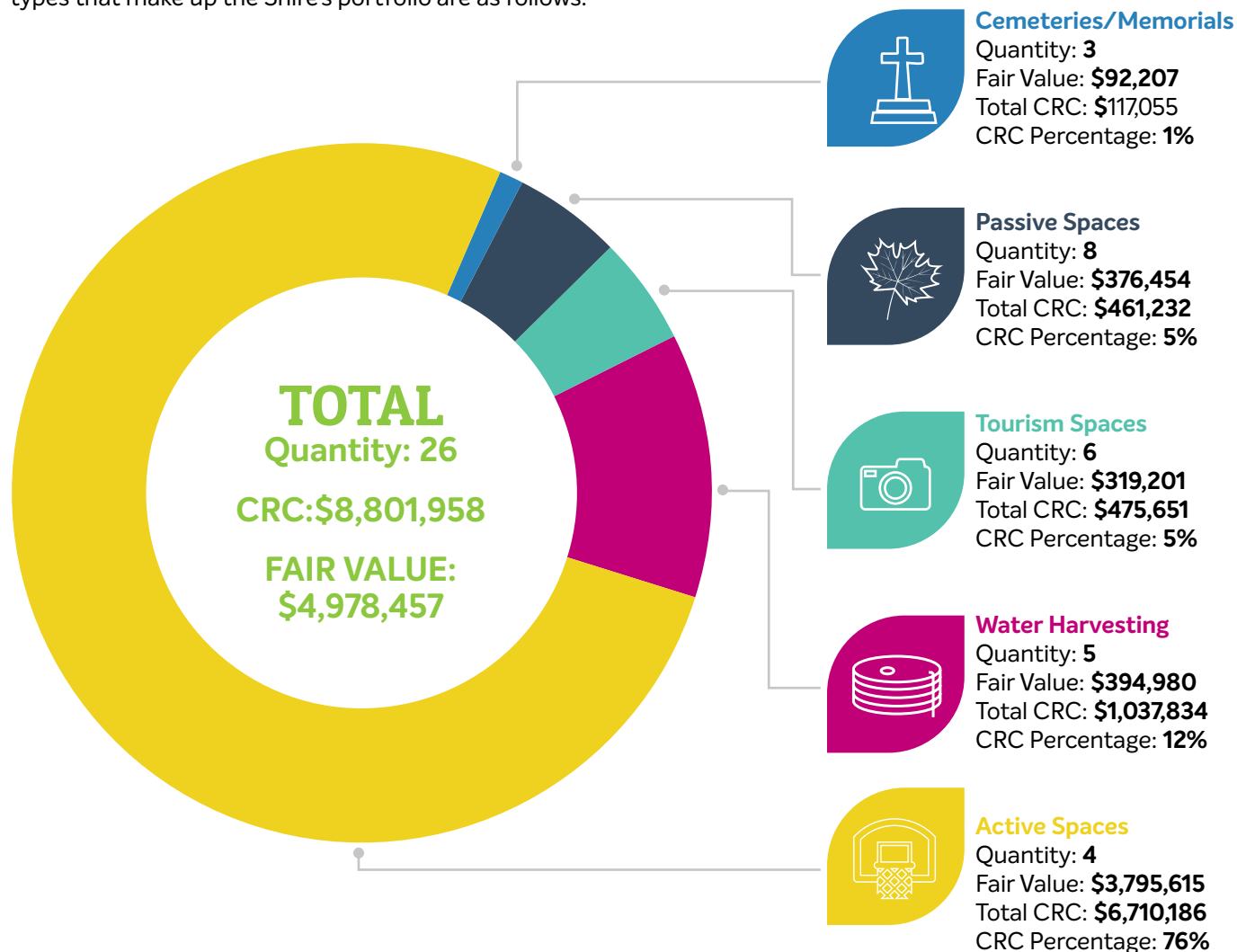
Projected Property Service Cost vs Available Funding

About the Recreation Service



What do we have and what are they worth?

While the Shire's recreation places have a relatively small value when compared to other service assets, they are extremely important to the community. The different recreation place types that make up the Shire's portfolio are as follows.



The Current Replacement Costs (CRC) are how much the assets are worth 'as new'. The Fair Values are how much they are worth in their current physical state.



What's the condition?
















The condition of recreation places is reported on a very good to very poor rating scale. The condition data is used for a variety of outputs, including predicting when assets may need renewing, and how much they are worth in their current state.

The current condition of our recreation places, by replacement cost, is as follows.



How confident are we?

The Shire's current confidence in its recreation asset data is:

Asset Class	Inventory	Condition	Valuation
 Active Spaces	 Reliable	 Reliable	 Reliable
 Cemeteries/ Memorials	 Reliable	 Uncertain	 Reliable
 Passive Spaces	 Reliable	 Uncertain	 Reliable
 Tourism Spaces	 Reliable	 Uncertain	 Reliable
 Water Harvesting	 Reliable	 Uncertain	 Reliable

How is the service performing?

The Shire seeks to ensure that the service performance delivered by our recreation assets meets the needs of users. However, the quality of these services can be varied, and in turn this has an effect on overall cost. As a general rule, as the service quality gets higher, so too does cost. Therefore, the Shire needs to balance this and deliver the recreation service at a level that the community desires and is willing to pay.

Service Levels

Service levels describe the quality performance that the Shire aims to provide for its recreation service. These have been developed through consideration of strategic and customer inputs.

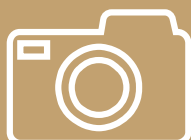
Strategic Inputs

The Strategic Community Plan (SCP) and Disability Access and Inclusion Plan (DAIP) were reviewed to identify any drivers that may directly relate to the recreation service. This showed that the following service outcomes are of high importance. Service levels have then been selected for these outcomes, so that their performance can be monitored.

Input	Strategic Outcome	KPIs
SCP – Community – Support and maintain facilities that connect people, promote a healthy community and are appropriate for residents	Community surveys indicate high satisfaction with the facilities provided by the Shire.	Fit for purpose
SCP – Environment (Built and Natural) – Deliver sustainable long-term planning for infrastructure that meets the needs of the community.	Maintenance and renewal of Shire assets is environmentally and financially sustainable.	Environmental sustainability Financial sustainability
SCP – Environment (Built and Natural) – Design, construct and maintain infrastructure in a manner that maximise its life, capacity, and function	Shire facilities and assets continue to function effectively as they age	Fit for purpose
DAIP – Outcome 2 – People with disability have the same opportunities as other people to access the buildings and other facilities provided by the Shire of Mt Marshall.	Identify footpaths, playgrounds, parks and public buildings which require upgrade to improve access for people with disability	Accessibility

Customer Inputs

As a service provider, it is important that the Shire clearly understands the needs of its stakeholders (e.g. customers). During March 2022, Shire staff considered who the major stakeholders are of its recreation service. Three were identified. While there may be other minor stakeholders, they have not been specifically considered by this AMP.



**TOURISTS
& VISITORS**



**ACTIVE USERS
(E.G. CLUBS)**

**RECREATION
SERVICE**



**PASSIVE
USERS**

Analysis of stakeholders' service needs determined that the following attributes were most frequently required.

- Accessibility (2 occurrences)
- Aesthetics (2 occurrences)



Service Level Targets and Performance

The Strategic and Customer Inputs have been combined to form the following service level key performance indicators (KPIs). These KPIs will enable the Shire to monitor its recreation service performance.

KPI	Driver	Performance Measure	Target	Current
Accessibility	DAIP & Stakeholders	Percentage of recreation places that meet the DAIP and Disability Discrimination Act requirements.	To Be Determined	Unknown
Aesthetics	Stakeholders	Percentage of survey respondents at least satisfied with recreation places' aesthetic appeal.	To Be Determined	Unknown
Environmental sustainability	SCP	Percentage of recreation places water and power derived from renewable sources.	To Be Determined	Unknown
Financial sustainability	SCP	Percentage of recreation focussed AMP financial ratios within their target bands.	To Be Determined	33%
Fit for purpose	SCP	Percentage of survey respondents that are at least satisfied that the Shire's recreation places meet their needs.	To Be Determined	Unknown



How is the service changing?

Recreation services often underpin our community fabric, and enables people to come together. However, the breadth of recreation choices is likely to have never been so large. This presents many challenges when trying to provide the right assets and services for the community's needs.

Future change drivers

Over the life of this Plan, the Shire considers the following drivers to likely affect the demand for recreation services.



**ENVIRONMENTAL
SUSTAINABILITY OF
RECREATIONAL ASSETS**



**CHANGING RECREATION
PARTICIPATION RATES**



**WATER
AVAILABILITY**

Change mitigation

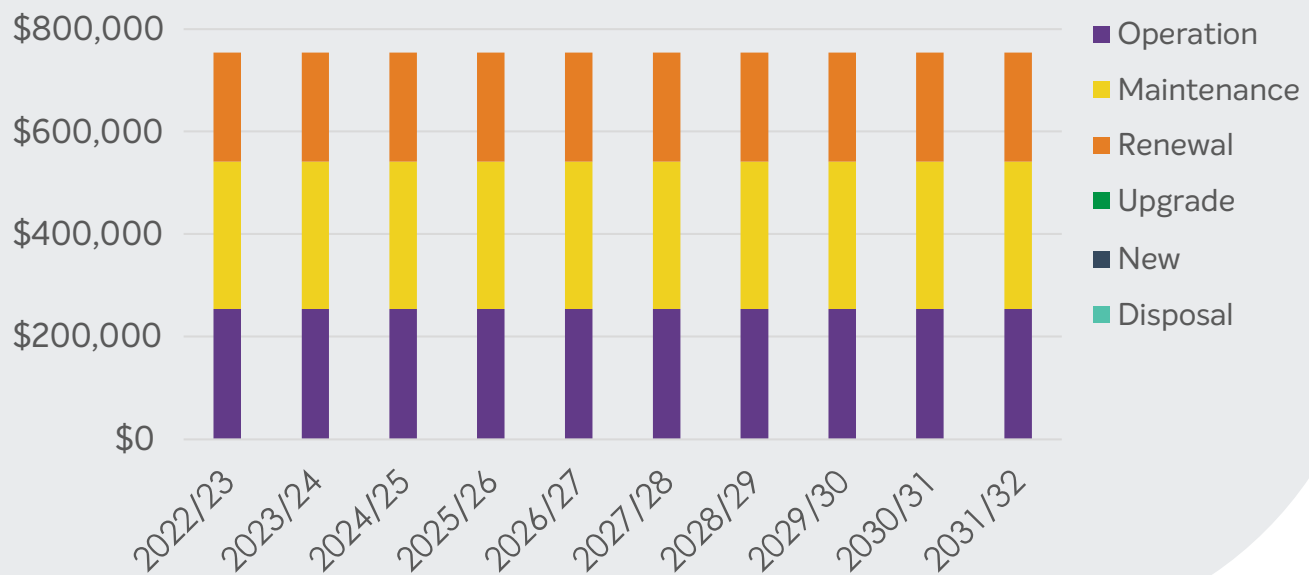
To meet the challenges that will arise from service change, the Shire plans to:

- Engage with the community to understand what its future service needs are likely to be.
- Monitor the use of power and water on recreation places, and continue to transition to renewable sources.

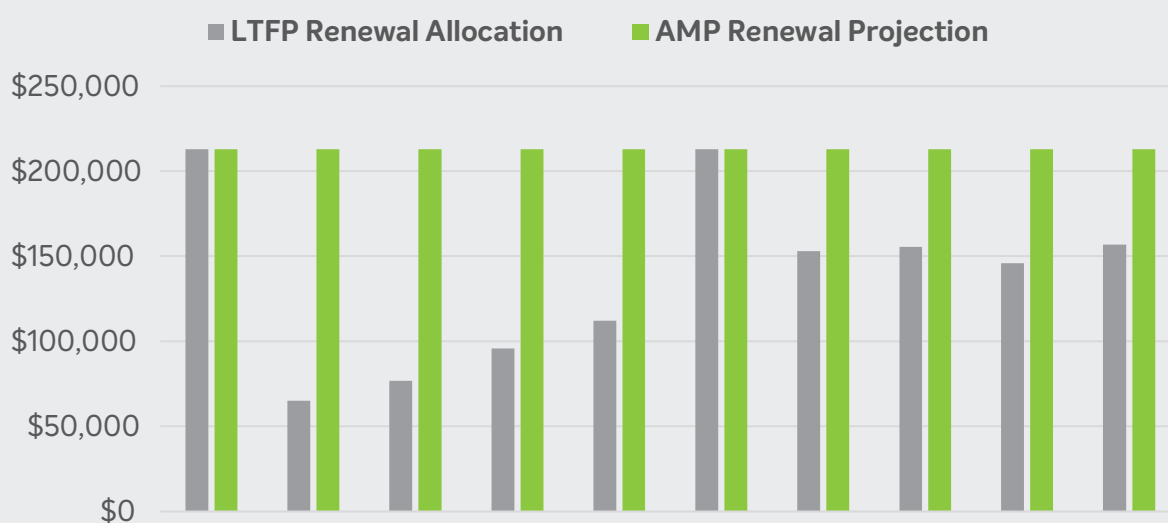


What will the service cost?

Recreation places represent a significant ongoing cost commitment to our community. To ensure that we can continue to sustainably provide the service, the Shire maintains a long term works programme. This programme contains all planned works activities, and sets out how much the service will cost, to deliver the agreed performance. On an annual basis, the works programme in this AMP informs the Shire's broader Long Term Financial Plan (LTFP). In the event that the AMP and the LTFP do not balance financially, then the Shire can adjust its practices (e.g. service level performance) to reach a sustainable point.



Projected Recreation Service Cost



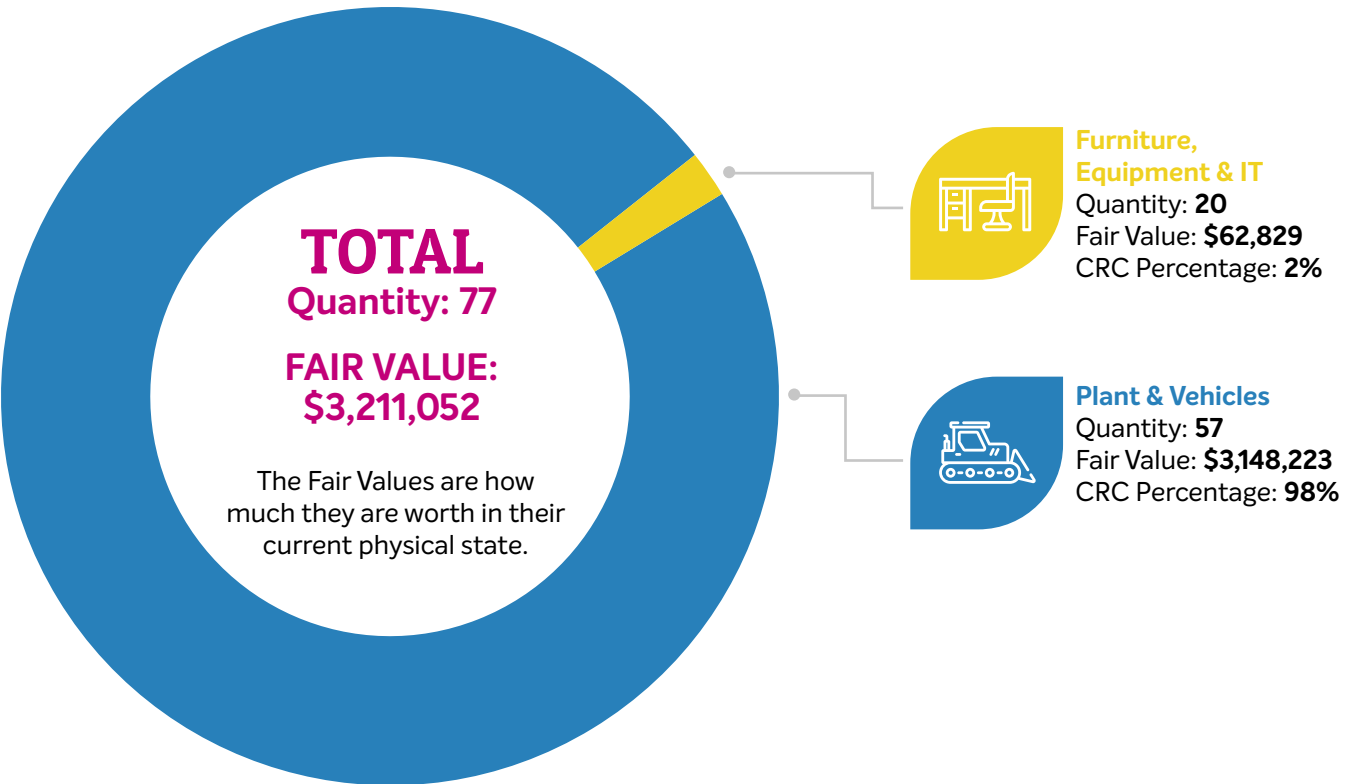
Projected Recreation Service Cost vs Available Funding

About the
**Fleet,
equipment
& IT service
Service**



What do we have and what are they worth?

The Shire’s fleet, equipment & IT asset portfolio is crucial in enabling many of our operational day to day tasks to be completed. The different asset types that make up the portfolio are:



How confident are we?

The Shire’s current confidence in its fleet, equipment and IT asset data is:

Asset Class	Inventory	Valuation
 Furniture, Equipment & IT	 Highly Reliable	 Highly Reliable
 Plant & Vehicles	 Highly Reliable	 Highly Reliable

How is the service performing?

The Shire seeks to ensure that the service performance delivered by our fleet, equipment & IT assets meets the needs of users. However, the quality of these services can be varied, and in turn this has an effect on overall cost. As a general rule, as the service quality gets higher, so too does cost. Therefore, the Shire needs to balance this and deliver the recreation service at a level that the community desires and is willing to pay.

Service Levels

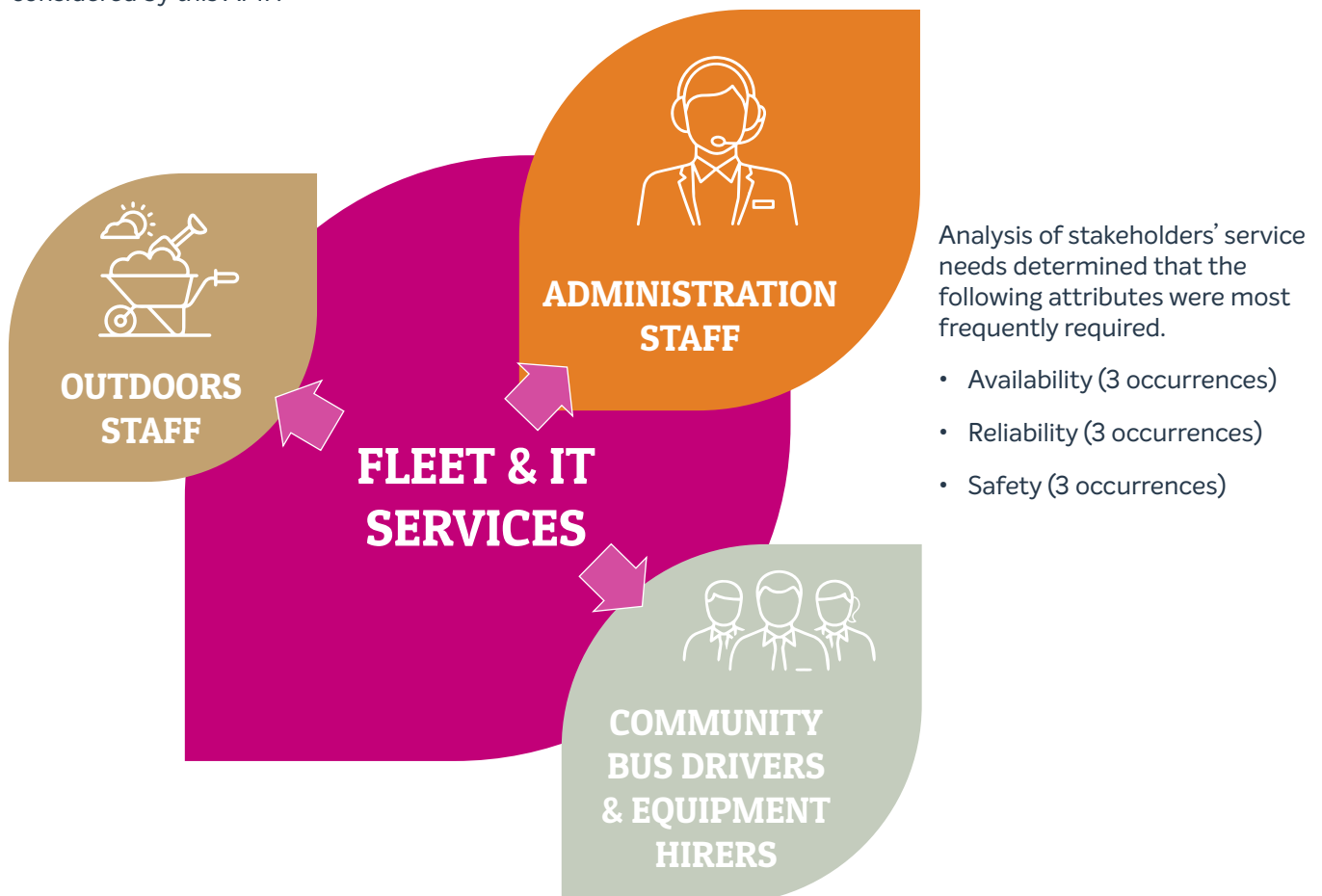
Service levels describe the quality performance that the Shire aims to provide for its fleet & IT services. These have been developed through consideration of strategic and customer inputs.

Strategic Inputs

The Strategic Community Plan (SCP) was reviewed to identify any drivers that may directly relate to the fleet and IT service. This showed that there were none that directly influenced the service.

Customer Inputs

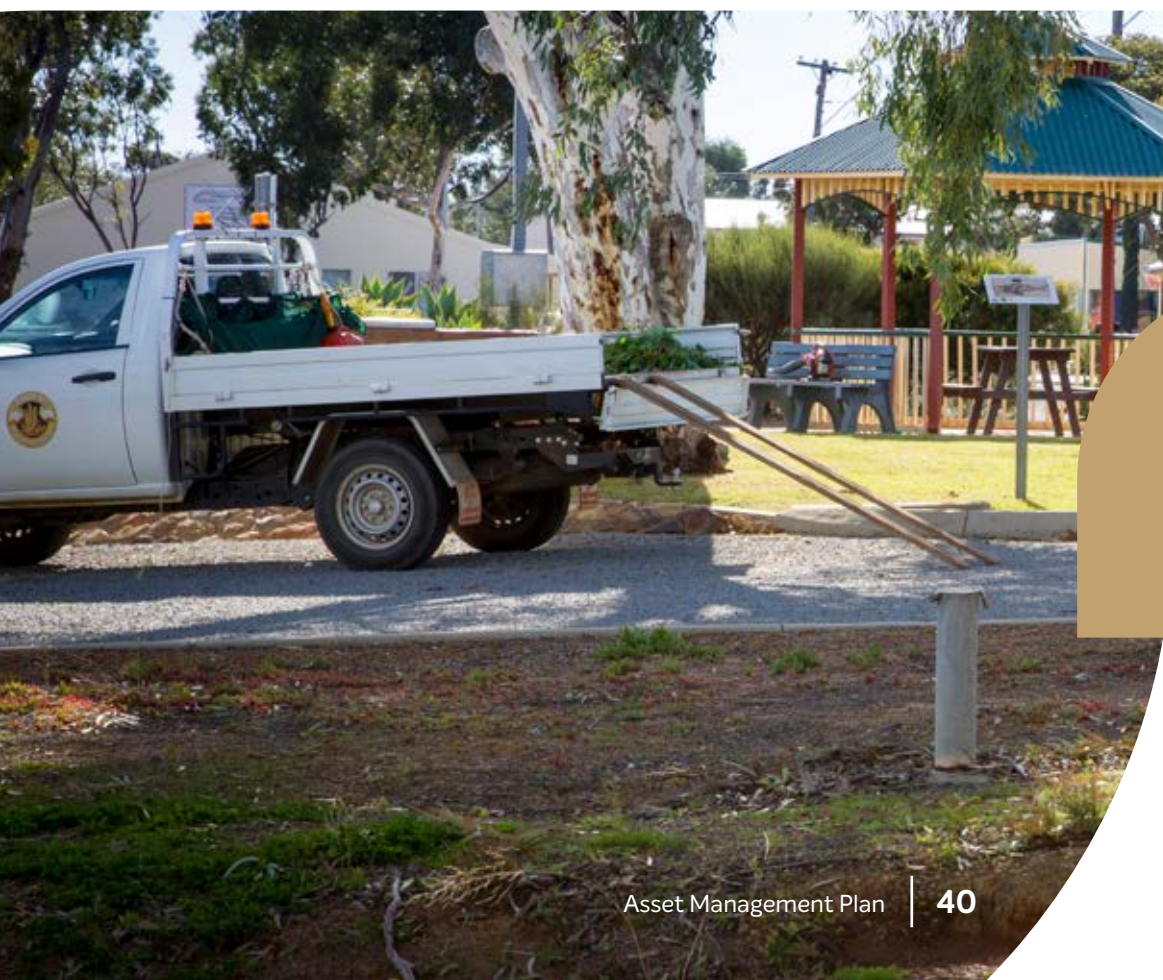
As a service provider, it is important that the Shire clearly understands the needs of its stakeholders (e.g. customers). During March 2022, Shire staff considered who the major stakeholders are of its fleet & IT services. Three were identified. While there may be other minor stakeholders, they have not been specifically considered by this AMP.



Service Level Targets and Performance

The Strategic and Customer Inputs have been combined to form the following service level key performance indicators (KPIs). These KPIs will enable the Shire to monitor its fleet, equipment & IT service performance.

KPI	Driver	Performance Measure	Target	Current
Availability	Stakeholders	Percentage of surveyed users who are at least satisfied with the availability of Shire fleet assets and IT systems.	To Be Determined	Unknown
Reliability	Stakeholders	Percentage of surveyed users who are at least satisfied with the reliability of Shire fleet assets and IT systems.	To Be Determined	Unknown
Safety	Stakeholders	Number of reported lost time injury days per financial year, caused by an item of plant or a vehicle.	To Be Determined	Unknown



How is the service changing?

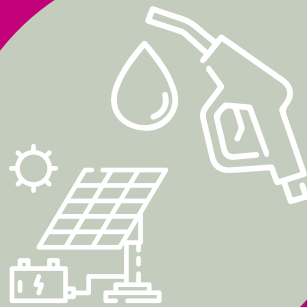
While our fleet and IT assets are predominantly used by Shire staff, they are vital tools to enable broader services, such as transport, property and recreation, to be delivered. However, these tools are evolving rapidly within an environment where technology sophistication seems to regularly change the way we work.

Future change drivers

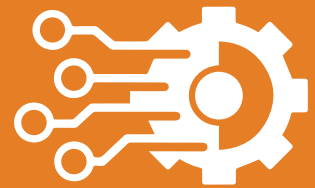
Over the life of this Plan, the Shire considers the following drivers to likely affect the demand for fleet & IT services.



**FINANCIAL VALUE OF
THE FLEET**



**CHANGES TO FLEET
FUEL/ENERGY SOURCES
AND COST**



**TECHNOLOGY
CHANGES**

Change mitigation

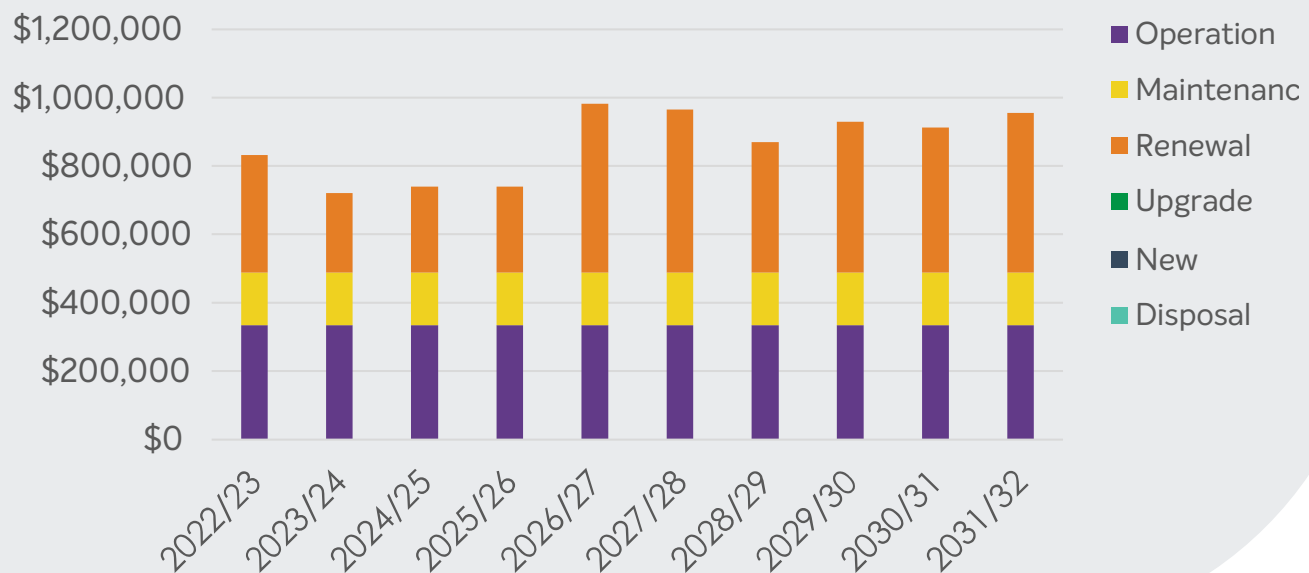
To meet the challenges that will arise from service change, the Shire plans to::

- Continue to monitor the cost/benefit (e.g. cost per hour of use) achieved from individual fleet assets
- Continue to monitor changes to fleet technologies, including fuel types, and implement when appropriate to the Shire.

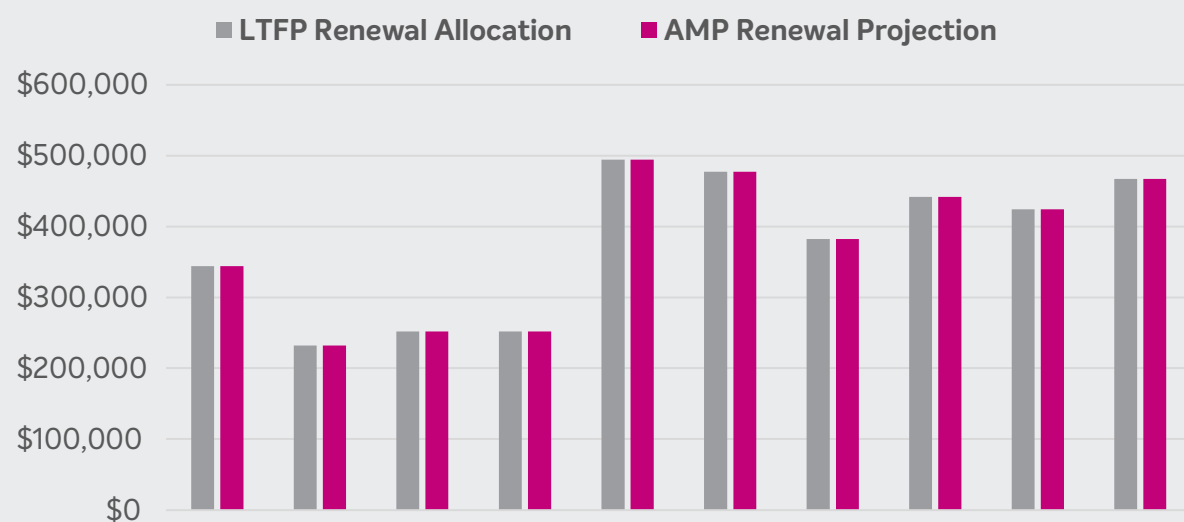


What will the service cost?

To ensure that we can continue to sustainably provide the services, the Shire maintains a long term works programme. This programme contains all planned works activities, and sets out how much the services will cost, to deliver the agreed performance. On an annual basis, the works programme in this AMP informs the Shire's broader Long Term Financial Plan (LTFP). In the event that the AMP and the LTFP do not balance financially, then the Shire can adjust its practices (e.g. service level performance) to reach a sustainable point.



Projected Fleet, Equipment & IT Service Cost



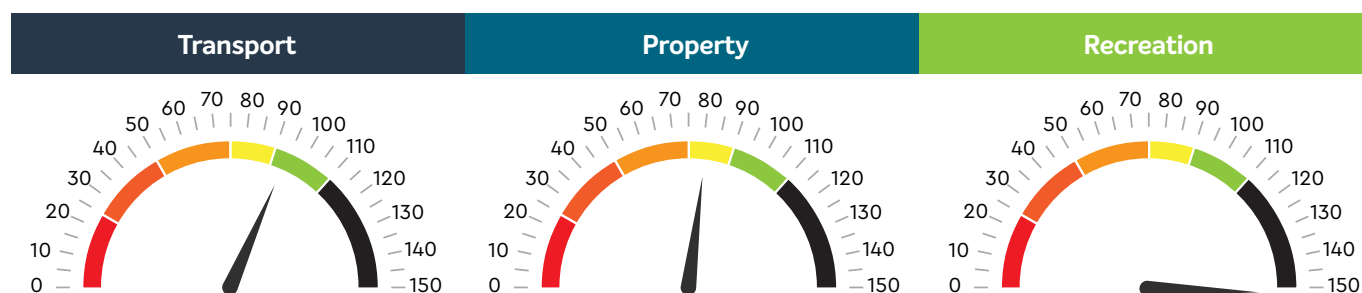
Projected Fleet, Equipment & IT Service Cost vs Available Funding.

Are the services economically sustainable?

The Shire monitors the economic sustainability of the AMP through three financial ratios. They measure the past, present and future ability to renew assets when required.

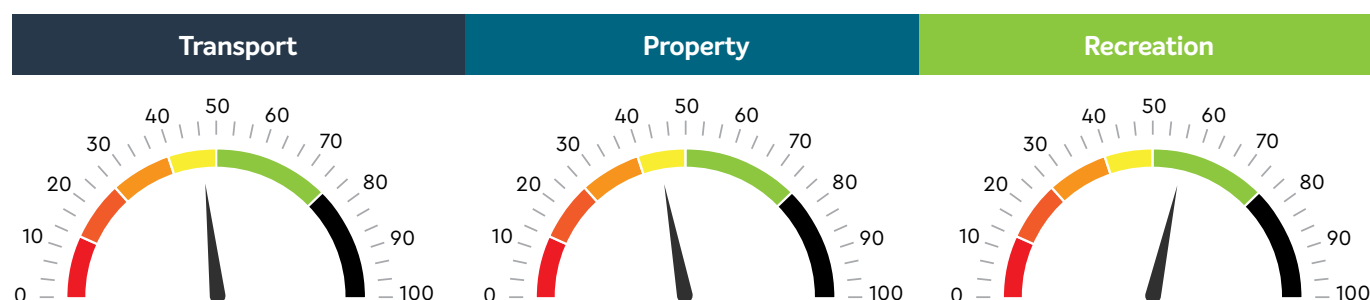
Past – Sustainability Ratio (ASR)

This ratio indicates whether a local government is replacing or renewing existing non-financial assets at the same rate that its overall asset base is wearing out. The standard is met if the ratio can be measured and is 90% (or 0.90). The standard is improving if this ratio is between 90% and 110% (or 0.90 and 1.10). The ratio is not required for fleet, equipment and IT assets.



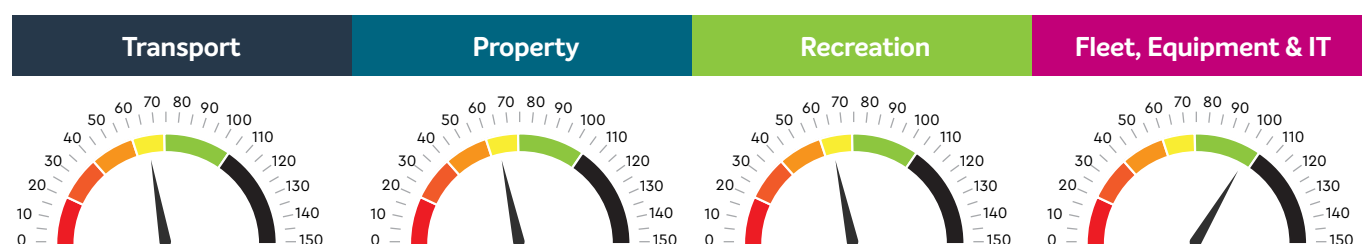
Present – Consumption Ratio

This ratio seeks to highlight the aged condition of a local government's physical assets by comparing their depreciated replacement cost (worth in current state) to their replacement cost (worth in as new state). The standard is met if the ratio can be measured and is 50% or greater (0.50 or >). The standard is improving if the ratio is between 60% and 75% (0.60 and 0.75). The ratio is not required for fleet, equipment and IT assets.



Future – Renewal Funding Ratio

This ratio is a measure of the ability of a local government to fund its projected asset renewal/replacements in the future. The standard is met if the ratio is between 75% and 95% (or 0.75 and 0.95). The standard is improving if the ratio is between 95% and 105% (or 0.95 and 1.05), and the sustainability ratio falls within the range 90% to 110%, and consumption ratio falls within the range 50% to 75%. Fleet, equipment and IT assets have been included in this ratio.



How will the Shire improve its asset management?

Where possible, and appropriate, the Shire is committed to improving its asset management practices. The following actions have been identified by this AMP for future implementation.

Service Area	Task
All	Monitor all service levels.
	Implement and/or sustain all service demand mitigation actions.
	Review all planned asset operation and maintenance schedules, and further develop where required.
	Further develop the AMP Works Programme and critically review the lifecycle management strategy for assets currently in either a poor or very poor condition.
Transport	Develop an inventory of Shire car parks, assess their condition, and produce associated valuations.
	Develop the Shire's pipe drainage inventory, assess its condition and revalue.
	Update the Shire's street furniture inventory data, and condition ratings.
	Review the transport assets' consumption ratio.
Property	Review all buildings that are currently detailed as being in either a poor or very poor condition. Consider their future works requirements.
Recreation	Review the list of recreation parks places and ensure that all associated assets have recorded inventory data, condition rating and valuations.



Further reading

The following documents support this AMP.

- Shire of Mt Marshall – Strategic Community Plan
- Shire of Mt Marshall – Asset Management Policy
- Shire of Mt Marshall – Long Term Financial Plan
- Shire of Mt Marshall – AMP Works Programme 2022-2032
- Shire of Mt Marshall – Disability Access and Inclusion Plan 2020-2025



11.2 Works Supervisor

11.2.8 Works Report December 2022

File No:	N/A
Location/Address:	Mt Marshall District
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Aaron Wootton – Works Supervisor
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

In the interest of better communications the following report of activities and tasks carried out by the Shire's works department is provided to Council.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

Comment:

Roads

Scotsmans Rd –

Bitumen company is booked to be starting on the 5th of December with Scotsmans Rd likely to be bituminised on the 7th of December. More work has been undertaken to prepare the surface.

Burakin-Wialki Rd –

Bitumen should be laid out on the 6th of December. Minor trimming has been done to prepare the surface.

Agenda for the Ordinary Meeting of Council on Monday 12 December 2022

Koorda-Bullfinch Rd -

Bitumen should be laid on the 5th December with constant watering being undertaken to keep the surface together for sealing. Trimming was carried out previously in preparation.

Crabb Rd

Crabb Rd has been completed.

Beacon-Back Rd

Works have commenced clearing the road verges ready for gravel.

Parks and Gardens

The gardens and public places around Bencubbin are being well maintained with a bit of additional help and some contract work while we are low in staff numbers.

Jim's day to day tasks don't include cleaning anymore so he can spend that little bit of time working around the Beacon townsite as well as helping out with the mowing at Bencubbin.

Maintenance Works

Maintenance staff have been able to quickly catch up with sign maintenance and bitumen patching works. They have also been required to help the gardener in Bencubbin with cleaning up some Shire owned blocks and mow ovals.

Maintenance Grading

They are currently working in the following locations:

Stretch – Is working in the Ayres Rd area

Norbert (LOGO contracted) – is currently working in the Gabbin-Trayning Rd area.

Denis (Newly appointed) - is working along Mandiga-Marindo Rd

OFFICER'S RECOMMENDATION:

That the December 2022 report of the Works Supervisor be received.

11.3 Executive Assistant

11.3.19 Status Report – November 2022

File No:	N/A
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	11.3.19 – Status Report November 2022
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The status report is a register of Council resolutions that are allocated to Shire staff for actioning. When staff have progressed or completed any action in relation to Council's decision, comments are provided until the process is completed or superseded by more recent Council resolutions.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

Comment:

In the interest of increased transparency and communication with the community, the status report is provided for information.

OFFICER'S RECOMMENDATION:

The Status Report for November 2022 be received.

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2022/10-005 Nov 2022	Recommendation 1: That Council approve the following qualitative criteria against which the tender for Monger St Redevelopment will be assessed: (See Minutes) Recommendation 2: That Council pursuant to Section 5.42 of the Local Government Act, 1995 delegate authority to the Chief Executive Officer to award the Monger Street Redevelopment contract in accordance with the results of the tender evaluation process.	Ongoing	Tender is now open and closes just before Christmas.	
2022/9-005 Oct 2022	That Council: 1. Authorise the Chief Executive Officer to make an application to the Department of Planning, Lands & Heritage to amend Reserve 16229; Lot 33, Welbungin for the purpose of 'Hall Site and Recreation' to the purpose of 'Hall Site, Recreation and Emergency Management' with care, control and management to the Shire of Mt Marshall; and 2. Subject to S9.49A Local Government Act 1995 Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal of the Shire of Mt Marshall to any required documentation in relation to the amendments to Reserve 16229.	Ongoing		

CHIEF EXECUTIVE OFFICER - JOHN NUTTALL

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2022/3-006 April 2022	<p>That Council:</p> <ol style="list-style-type: none"> 1. Resolve to accept the tender for the provision of waste services lodged by Avon Waste; 2. Direct the Chief Executive Officer to write to Avon Waste informing them of the outcome; and <p>Direct the Chief Executive Officer to prepare the necessary paperwork to effect the tender by way of an agreement and authorise the Chief Executive Officer to apply the common seal in accordance with Local Government Act 1995, section 9.49A(3), if necessary.</p>	Ongoing	Contract has been agreed to and is now being prepared for signing.	
2018/11-004 December 2018	<p>That Council accept the offer from Water Corporation of the transfer of ownership from the Water Corporation to the Shire of Mt Marshall of the following AA Dams:</p> <ul style="list-style-type: none"> • Warkutting Tank • Gabbining Tank • Marindo Rocks • Beebeegnying Tank • Sand Soak Dam • Snake Soak Dam 	Ongoing	<p>Application made to the Department of Lands regarding Snake Soak Dam.</p> <p>Awaiting Native Title Clearance</p>	

EXECUTIVE ASSISTANT – NADINE RICHMOND

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2022/10-004 Nov 2022	That Council adopt the amended Policy E&E.1.2 Paid Leave on Voluntary Service as attached (11.1.25b)	Complete	Policy Manual updated and now available on the Shire's website.	
2022/9-009 Oct 2022	<p>That Council endorses the following office closure during the 2022/23 Christmas and New Year period:</p> <p>Friday 23 December - 9.00am to 12.00pm</p> <p>Monday 26 December - Closed – Boxing Day</p> <p>Tuesday 27 December- Closed – Christmas Day Holiday</p> <p>Wednesday 28 December Closed</p> <p>Thursday 29 December Closed</p> <p>Friday 30 December Closed</p> <p>Monday 2 January Closed – New Years Day Holiday</p> <p>Tuesday 3 January 9.00am – 4.00pm</p>	Complete	Advertising has taken place.	

COORDINATOR OF COMMUNITY DEVELOPMENT – REBECCA WATSON

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2022/10-011 Nov 2022	Recommendation 1: That Council approve the following qualitative criteria against which the tender for construction of the Beacon Community Park will be assessed: (See Minutes) Recommendation 2: That Council pursuant to Section 5.42 of the Local Government Act, 1995 delegate authority to the Chief Executive Officer to award the Beacon Community Park Construction contract in accordance with the results of the tender evaluation process.	Ongoing	Tender currently being advertised. Tenders close 20th December 2022.	
2022/9-013 Oct 2022	1.That the following amounts (GST Inclusive) for the 2022/23 Club Support Funding be approved: Beacon Bowl Club Champions History Restoration \$4,793.25 Beacon Football Club Serving You! (portable bar) \$0.00 Beacon Tennis Club Playground \$3,750.00 Bencubbin Bowling Club Reticulation Pump \$0.00 Bencubbin CRC/Playgroup Mt Marshall Minis Makeover \$2,549.00 Bencubbin Hockey Club Line Marker \$920.00 Bencubbin P & C Assoc Swim, Play, Ride \$4,150.13 2.The Shire of Mt Marshall purchase 8 booster seats at a cost of \$792 (GST inclusive) from Community Bus Materials budget 3.Reduce Youth and Seniors Activities 1171031 budget by \$792 (GST inclusive) and increase Community Bus Materials budget by \$792 (GST inclusive)	Ongoing		

COORDINATOR OF COMMUNITY DEVELOPMENT – REBECCA WATSON

REF	DECISION	STATUS	COMMENT	ESTIMATED COMPLETION
2022/9-003 Oct 2022	<p>That Council:</p> <ol style="list-style-type: none">1. endorse the minutes from the Economic Development Grant Fund Committee meeting of 10 October 2022 at attachment 10.1.1a;2. endorse the recommendations (as detailed above) of the Economic Development Committee by making the following awards:<ol style="list-style-type: none">a. Beacon Co-operative be awarded the requested amount of \$530.05 (including GST) for the purchase of chairs for the Beacon Café and a Hot Water System for the Co-Operative Managers House.b. Beacon Country Club be awarded the requested amount of \$3,126.20 (including GST) for the purchase of Tables, Umbrellas, Paint, Olive Trees and Planter Pots.c. Beacon Progress Association be awarded the requested amount of \$1,351.40 (including GST) for the purchase of a fuel tank and digital fuel meter.	Ongoing		

11.3.20 Minutes of NEWROC Council Meeting held Monday 28 November 2022

File No:	N/A
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	11.3.20a - Minutes of NEWROC Meeting held Monday 28 November 2022 11.3.20b - NEWROC Annual Report 2022
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The Shire of Mt Marshall is a member of the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC). NEWROC is not a formal organisation but was formed for the purpose of collaboration and joint initiatives between the Shires of Koorda, Mt Marshall, Mukinbudin, Nungarin, Trayning, Wyalkatchem and Dowerin and is governed by a Memorandum of Understanding (MOU) between these Shires.

NEWROC Council and NEWROC Executive meetings alternate on a bi-monthly basis.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

Economy

Work with local business and other stakeholders to attract investment; create jobs and support business growth.

Encourage, promote, and deliver activities and events that promote our region and have a positive economic and social benefit.

Agenda for the Ordinary Meeting of Council on Monday 12 December 2022

Continue to work with regional partners to advocate for improved energy reliability and telecommunications coverage.

Comment:

The Minutes of the NEWROC Council meeting held on Monday 28 November 2022 are submitted (**Attachment 11.3.20**) in order to keep all members abreast of the activities of the NEWROC Council.

The next meeting of the NEWROC Council is scheduled to be held on 20 February 2023 at the Shire of Dowerin.

OFFICER'S RECOMMENDATION:

The minutes of the NEWROC Council meeting held on 28 November 2022 be received.



North Eastern Wheatbelt Regional Organisation of Councils

Dowerin | Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

Council Meeting

Monday 28 November 2022

Shire of Trayning, Council Chambers

MINUTES

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North Eastern Wheatbelt Regional Organisation of Councils

Dowerin | Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul style="list-style-type: none">Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year)Council reviews NEWROC project priorities	Council
March	<ul style="list-style-type: none">WDC attendance to respond to NEWROC project prioritiesSubmit priority projects to WDC, Regional Development and WA Planning	Executive
April	<ul style="list-style-type: none">NEWROC Budget Preparation	Council
May	<ul style="list-style-type: none">NEWROC Draft Budget PresentedNEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2022)Local Government Week agenda to be discussed at Executive meeting to determine if EA should attend	Executive
June	<ul style="list-style-type: none">NEWROC Budget Adopted	Council
July		Executive
August	<ul style="list-style-type: none">Information for Councillors pre-electionNEWROC Audit	Council
September		Executive
October	<ul style="list-style-type: none">NEWROC CEO and President Handover	Council
November	<ul style="list-style-type: none">NEWROC Induction of new Council representatives (every other year)Review NEWROC MoU (every other year)	Executive
December	<ul style="list-style-type: none">NEWROC Annual ReportNEWROC Drinks	Council

ONGOING ACTIVITIES

Compliance

Media Releases

Newsletter

NEWROC Chair and CEO Rotation

Shire of Mt Marshall

Shire of Nungarin

Shire of Wyalkatchem

Shire of Koorda

Shire of Mukinbudin (Oct 2021 – Oct 2023)

Shire of Trayning

Shire of Dowerin

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NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Minutes of the Council Meeting held at the Shire of Trayning Council Chambers on Monday 28 November 2022 commencing at 3.02pm

MINUTES

1. OPENING AND ANNOUNCEMENTS

NEWROC CEO, Dirk Sellenger welcomed everyone and opened the meeting at 3.02pm

2. RECORD OF ATTENDANCE AND APOLOGIES

Attendance

Cr Jannah Stratford	President Shire of Koorda
Cr Quentin Davies	President, Shire of Wyalkatchem (3.17pm)
Cr Christopher Loton	Councillor, Shire of Wyalkatchem
Cr Pippa De Lacy	President, Shire of Nungarin 3.10pm
Cr Melanie Brown	President, Shire of Trayning
Cr Tony Sachse	President, Shire of Mt Marshall
Cr Robert Trepp	President, Shire of Dowerin

Dirk Sellenger	NEWROC CEO, CEO Shire of Mukinbudin
Darren Simmons	CEO, Shire of Koorda
Peter Klein	CEO, Shire of Wyalkatchem (3.17pm)
John Nuttall	CEO, Shire of Mt Marshall
Leanne Parola	CEO, Shire of Trayning
Leonard Long	CEO, Shire of Nungarin
Rebecca McCall	CEO, Shire of Dowerin

NEWROC Officer

Caroline Robinson	Executive Officer, NEWROC
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Guests

Linda Vernon	NEWTravel EO
Rob Cossart	CEO, Wheatbelt Development Commission (3.09pm)
Renee Manning	Wheatbelt Development Commission

Apologies

Cr Gary Shadbolt	NEWROC Chair, Shire of Mukinbudin
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3. Leave of Absence Approvals / Approved

4. Declarations of Interest and Delegations Register

Delegation Register

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
----------------------------	-----------	--------------	----------

Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (Shire of Mukinbudin)	Council	CEO	Council Oct 2019
NEWROC Website	CEO	NEWROC EO	Council June 2017

5. Presentations

Linda Vernon NEWTravel EO

- Presentation of the NEWTravel Strategic Plan and key focus areas
- Discussion regarding the requirement of a Wheatbelt EV Strategy

Rob Cossart – Wheatbelt Bushfire Recovery Coordinator (Corrigin and Wickepin fires)

- Key themes in the recovery: Mental health support; DRFA applications (Primary Producers) required one on one support; Asbestos disposal and removal, landowner responsibilities and costs associated with this; Positive role of the Grower Groups; Telecommunications network and its reliance on power supply; Assistance for the natural environment recovery
- Member Shires need Animal Welfare Plans and an understanding of the State Animal Welfare Act

ACTION: NEWROC to investigate a district Animal Welfare Plan, emergency services MoU as well as identify its local needs to prepare for a future CESM position

6. MINUTES OF MEETINGS

Council Meeting

Minutes of the Council Meeting held 27 September 2022 has previously been circulated.

RESOLUTION

That the Minutes of the Council Meeting held on 27 September 2022 be received as a true and correct record of proceedings.

Moved Cr Stratford

Seconded Cr Sachse

CARRIED 6/0

Executive Meeting 27 October 2022

Minutes of the Executive Meeting held on 27 October 2022 have previously been circulated.

RESOLUTION

That the Minutes of the Executive Meeting held on 27 October 2022 be received.

Moved Cr De Lacy

Seconded Cr Davies

CARRIED 6/0

7. FINANCIAL MATTERS**7.1. Income, Expenditure and Profit and Loss**

FILE REFERENCE: 42-2 Finance Audit and Compliance
REPORTING OFFICER: Caroline Robinson
DISCLOSURE OF INTEREST: Nil
DATE: 21 November 2022
ATTACHMENT NUMBER: #1P and L
CONSULTATION:
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

COMMENTS

Account transactions for the period 1 September to 31 October 2022

Date	Description	Reference	Credit	Debit	Running Balance
Opening Balance			97,711.95	0.00	0.00
01 Sep 2022	Xero Australia	XEROAUSTRALIA	0.00	51.30	0.00
01 Sep 2022	Bendigo Bank		0.00	4.40	0.00
02 Sep 2022	Payment: Shire of Koorda	INV-0096	14,300.00	0.00	0.00
13 Sep 2022	Payment: Shire Of Nungarin	INV-0094	14,300.00	0.00	0.00
23 Sep 2022	Payment: Alyce Ventris	2028	0.00	1,819.95	0.00
23 Sep 2022	Payment: Alyce Ventris	2029	0.00	2,626.80	0.00
23 Sep 2022	Payment: Alyce Ventris	2030	0.00	2,782.72	0.00
01 Oct 2022	Bendigo Bank		0.00	1.20	0.00
04 Oct 2022	Xero Australia	XEROAUSTRALIA	0.00	56.05	0.00
19 Oct 2022	Payment: 150Square	INV-0178	0.00	4,219.63	0.00
19 Oct 2022	Payment: Alyce Ventris	2031	0.00	2,581.43	0.00
Total BB					
NEWROC Funds-5557			0.00	0.00	0.00
Closing Balance			112,168.47	0.00	0.00

Balance Sheet

North Eastern Wheatbelt Regional Organisation of Councils

As at 31 October 2022

Cash Basis

31 OCT 2022

Assets

Bank	
BB NEWROC Funds-5557	112,168.47
BB Term Deposit Account-1388	295,712.15
Total Bank	407,880.62
Total Assets	407,880.62

Liabilities

Current Liabilities	
GST	(4,623.39)
Unpaid ATO Liabilities	9,244.00
Total Current Liabilities	4,620.61
Total Liabilities	4,620.61

Net Assets	403,260.01
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Equity

Current Year Earnings	50,297.48
Retained Earnings	352,962.53
Total Equity	403,260.01

RESOLUTION

That the income and expenditure from 1 September 2022 to 31 October 2022 and the P and L and balance sheet as at 31 October 2022 be received.

Moved Cr Brown

Seconded Cr Sachse

CARRIED 6/0

8. MATTERS FOR DECISION

8.1. ENERGY

FILE REFERENCE:	107-1 Power
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	21 November 2022
ATTACHMENT NUMBER:	#2 Energy Briefing Paper
CONSULTATION:	Cr Tony Sachse Cr Trepp John Nuttall Peter Klein
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

An energy briefing paper was prepared for the NEWROC Energy subcommittee (see attached).

Feedback is currently being submitted to the NEWROC EO by the members of the subcommittee and this agenda item will be updated accordingly.

Discussion:

- Mobile power solution is an option e.g. ute
- Subcommittee to meet with Cameron
- Discussion regarding a diesel and battery solution
- NEWROC can still investigate a VPP. NEWROC to meet with Western Power and Synergy contacts

MOTION

NEWROC Energy Subcommittee to meet online with Cameron Edwards.

John Nuttall be replaced by Dirk Sellenger on the NEWROC Energy Subcommittee.

Moved Cr Sachse

Seconded Cr Davies

CARRIED 6/0

8.2. REGIONAL SUBSIDIARY

FILE REFERENCE:	041-5 Strategic and Future Planning
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	21 November 2022
ATTACHMENT NUMBER:	#3 Regional Subsidiary Charter Updated #4 Business Plan updated
CONSULTATION:	Darren Simmons Kirsty Martin (DLGSC) Liam McNeill (DLGSC)
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

The following resolution was passed at the NEWROC Council meeting in September.

RESOLUTION

NEWROC EO work with the NEWROC Executive to respond and amend the Charter following feedback from DLGSC. The Executive be delegated the authority to submit the Charter to the Minister subject to the amendments not altering the intent of the Charter in a substantial manner and after the Charter has been reviewed by individual member local governments.

Moved Cr Stratford

Seconded Cr Trepp

CARRIED 5/0

The following action was endorsed at the NEWROC Council meeting in September: *NEWROC EO to meet with DLGSC and Policy Advisor to discuss our updated Charter.*

The NEWROC EO has liaised with DLGSC and updated the Regional Subsidiary Charter. The updated Charter has been provided to Darren Simmons to review. Key amendments included:

Requested Amendments from DLGSC	Comments
Legal	
Objectives of the Regional Subsidiary need to be specific	Included two options. I believe we can add some specifics but still be broad
Powers of the Board	Updated in line with feedback
Delegation	Updated in line with feedback
Functions of the Board	Updated but have also kept some of our original suggestions
Chairperson and Deputy Chairperson Tenure	Updated Chair from 12 months to 2 years Deputy Chair – 12 months
Inspection of documents by the public	Added public has right to inspect
Executive Officer name change	Renamed Executive Director
Finances – no borrowing	Removal of credit card
Special Project/Activity contributions not recommended	Members to check the terminology and push back on their request to not allow charges to a smaller group of members for specific projects/activities

Annual Financial Report contents	Must be in line with regulations
Audit requirements	Conducted by Auditor General
Withdrawal conditions	DLGSC has suggested unanimous approval for withdrawal. I have not included this but please let me know if I have interpreted this incorrectly from NEWROC
Wind Up conditions	Added Councils by absolute majority can wind up the Subsidiary. Need feedback on this.
References, Formatted	Updated

The Charter was then reviewed by the Executive.

Additionally, the following responses from the DLGSC regarding two questions the NEWROC raised:

- *Will the RS be audited as a Local Government? There will be significant governing documents and procedures we would need to establish*
The RS would be audited in accordance with the relevant standards for auditors, this would include the internal controls and financial management procedures of the subsidiary that it is required to maintain under its charter.
- *We have presumed we need to follow the Financial Managements Regs – correct?*
The subsidiary must follow the following financial management regulations unless its charter provides that one or more of them do not apply and the reasons why:

r. 5A to 6 Comply with Australian Accounting Standards CEO's duties in financial management Internal Audit Staff cannot report to financial management staff.	r. 11 Procedures for making payments
r. 14 to 17A Nature and type financial reporting Rounding off figures in budget Valuation of assets for financial reports	r. 19 Procedures for control of investments
r. 22 Form and content of annual budget	r. 25 to 33A Estimate of fees and charges in annual budget Information about discounts in annual budget Notes in annual budget Investment information in notes Borrowings information in notes Previous years figures for comparison

	<p>Net current assets at start of financial year to be shown</p> <p>Amounts to be excluded when calculating deficiency</p> <p>Budget to be lodged with participants</p> <p>Review of budget</p>
<p>r. 36</p> <p>Content of annual financial report</p>	<p>r. 41 and 42</p> <p>Fees and charges in annual financial report</p> <p>Discounts in annual financial report</p>
<p>r. 44</p> <p>Fees paid to governing body members in annual financial report</p>	<p>r. 48 and 49</p> <p>Information about borrowings in annual financial report</p> <p>Information about investments in annual financial report</p>
<p>r. 51</p> <p>Annual financial report supplied to participants</p>	

Executive Meeting Discussion:

- Withdrawal should not be by unanimous vote. It does not recognise the sovereignty of each local government
- Seek further information on the word 'commercial activity'. Possible alignment with the definition in the Act

Executive Resolution 27 October 2022:

RESOLUTION

NEWROC seeks additional information on the term 'commercial activity'

The Executive submit the updated Regional Subsidiary Charter to member Councils for review before the NEWROC November Council meeting. Subject to feedback, the Charter be submitted to the Minister for Local Government.

Moved R McCall

Seconded D Simmons

CARRIED 5/0

Actions since the October Executive Meeting:

- Clarification on 'commercial activity' by DLGSC
- Updated Charter emailed to member Presidents and CEO's for their endorsement

RESOLUTION

Council submit the Regional Subsidiary Charter and Business Plan to the Minister for Local Government.

Moved Cr Davies

Seconded Cr Trepp

CARRIED 6/0

8.3. EMERGENCY SERVICES

FILE REFERENCE:	060-2 Emergency Services
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	18 October 2022
ATTACHMENT NUMBER:	
CONSULTATION:	Rob Cossart, Recovery Officer / WDC CEO
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

External to NEWROC, Caroline Robinson facilitated two bushfire recovery sessions in Wickopin and Corrigin on Thursday 13 October. The sessions were coordinated by the Facey Group and Corrigin Farm Improvement Group. Each grower group took a hands on recovery role in the bushfires 8 months ago.

In attendance at both the sessions was a DFES Superintendent, the DPIRD Executive Director of Biosecurity, Bushfire Recovery Coordinator, local government CEOs, Councillors and farmers. The sessions were an opportunity for farmers to provide feedback on the response to the bushfires and the recovery.

Of interest to the NEWROC was the following feedback provided by farmers and local governments:

- Training across bushfire brigades particularly in communication e.g. radio channels, captain contact details
- Training in the contents of local government emergency management plans as well as animal welfare plans for CEOs, responders etc. Knowledge of the State Animal Welfare Plan
- The important role the grower groups played in connecting farmers to response efforts (Blaze Aid etc)
- Sharing burning permit time periods across neighbouring local governments
- Supporting local brigades – not just fire fighting roles. There are roles in the brigade for volunteers to help maintain vehicles, clean sheds, mow lawns at sheds etc
- Local governments sharing DFES warnings through resident SMS system (not just harvest bans or fire bans)
- Educating farmers about recognising the signs and symptoms of stock suffering burns and how to euthanise
- Sharing the Esperance Bushfire Response and Recovery handbook with LEMCs
- Importance of a local person on the ground supporting CEO's during response and recovery, external to Shire administration

The information is presented to the Executive for discussion with a view to determining whether member Shires can accommodate any of the learnings individually or collectively. As noted at the Corrigin and Wickepin sessions, there is a very high fuel load in our areas and we should be aware of the risks this Summer.

Additionally, emergency services could be a role within NEWROC either during planning or recovery phases.

Discussion at Executive Meeting:

- What constitutes minimal training standards for BFBs? WALGA and DFES Commissioner to respond
- Discussion to share fire burning permit dates across the Shires. This has also been raised at GECZ
- There is potential for coordination of emergency services across the NEWROC
- Rob Cossart to be invited to attend and present to the NEWROC Council

<p>RESOLUTION</p> <p>Information received</p> <p>Moved Cr Davies Seconded Cr Trepp CARRIED 6/0</p>

Discussion:

- NEWROC to investigate an MoU for emergency services, possibly a NEWROC LEMA
- Animal Welfare Plan to be developed for the members of the NEWROC
- NEWROC to prepare for a future CESM funding application

8.4. BIKE TRAIL

FILE REFERENCE:
REPORTING OFFICER: Caroline Robinson
DISCLOSURE OF INTEREST: Nil
DATE: 18 October 2022
ATTACHMENT NUMBER:
CONSULTATION: Leonard Long
Linda Vernon
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

COMMENT

The [Western Australian Bicycle Network \(WABN\) Grants Program](#) is an initiative of the State Government, administered by the Department of Transport (DoT).

Grant funding is available to local governments (LGAs) in Western Australia, up to 50 per cent of the total project cost, for the planning and implementation of bicycle network infrastructure in accordance with State Government priorities set out in the WA Bicycle Network Plan 2014-2031 (The WABN Plan).

The project being proposed should achieve one or more of the following outcomes:

1. Increased safety for people on bikes
2. Connection and access to strategic destinations
3. Increased cycle tourism opportunities

The Shire of Nungarin expressed interest in developing a bike trail (as well as associated infrastructure) along the disused railway line from Nungarin to Wyalkatchem. The WABN grants program will fund feasibility studies and concept plans, which could be stage one of the proposed bike trail. This proposal would meet point three of the desired outcomes of the WABN grants program.

Quotes will be sought for the feasibility study and will be presented to the NEWROC Executive at the meeting for further discussion. The project may involve the Shires of Nungarin, Trayning and Wyalkatchem (possibly Dowerin?) with collaboration from NEWTravel.

The Shire of Mukinbudin would be the lead Council under current governance, or this could be transferred to the Shire of Nungarin.

Applications close on 3 November 2022.

RESOLUTION

NEWROC endorse an application to the WABN Grants Program for the bike and rail trail

NEWROC contribute up to \$5000 towards the WABN application

Moved Cr Davies

Seconded Cr De Lacy

CARRIED 6/0

8.5. NEWROC Annual Report 2022

FILE REFERENCE: 042-6 NEWROC Promotion
REPORTING OFFICER: Caroline Robinson
DISCLOSURE OF INTEREST: Nil
DATE: 21 November 2022
ATTACHMENT NUMBER: #5 NEWROC Annual Report
CONSULTATION:
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority



7 SHIRES

- Dowerin
- Wyalkatchem
- Trayning
- Koorda
- Nungarin
- Mukinbudin
- Mt Marshall



Voluntary Regional
Organisation of Councils



Supported by an
Executive Officer

REGIONAL PRIORITIES



Advocacy

Economy



Environment



Community



Newsletters

2022 ACHIEVEMENTS

Advocacy on local government reform (specifically regional subsidiaries), mobile black spots; Housing and Worker Discussion Paper; community consultation completed regarding the Regional Subsidiary Charter and Business Plan

Investment in an additional three Crisp Wireless internet towers to expand the footprint of high speed internet to NEWROC residents and businesses; Income to the NEWROC for additional towers outside of the NEWROC internet network; Sponsorship and support of the Trayning Do Over in partnership with Town Team Movement; Continued engagement of the Wheatbelt Town Team Builder to assist with placemaking in the NEWROC; two additional Town Teams in the NEWROC; investigation into a DAMA; advocacy and meetings with Western Power and Telstra regarding reliable townsite power and telecommunications power

Two meetings with the Minister for Energy to progress the microgrid; progress towards improving waste sites across the NEWROC

Sponsorship of the NEWROC Literacy Lunch; Funding application for bike trail development; Funding application for Future Drought Funding

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RESOLUTION

2022 NEWROC Annual Report is received

Moved Cr Stratford

Seconded Cr Trepp

CARRIED 6/0

8.6. NEWROC FORWARD PLANNING

FILE REFERENCE:	041-5 Strategic and Future Planning
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	21 November 2022
ATTACHMENT NUMBER:	#6 Huffer and Associates Quote
CONSULTATION:	
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

The NEWROC Strategic Plan is due for a full review in February 2023.

The NEWROC EO proposes an external facilitator to assist in the process. In previous years the NEWROC has done the process internally or with the assistance of WALGA.

It is also proposed that a dinner be held afterwards for all members.

A quote from Andrew Huffer is attached. The NEWROC EO believes Andrew would be a good fit for the group and understands the regional landscape. Andrew is available 1-3rd Feb and 6th-13th Feb.

One focus area that the NEWROC EO believes is important going forward is the development of an Economic Development Plan as well.

RESOLUTION

Information is received

Moved Cr Brown

Seconded Cr Davies

CARRIED 6/0

Discussion

- NEWROC EO to speak to WDC about utilising the UWA students for the basis of an economic development plan
- NEWROC strategic plan to be further discussed at the start of 2023

8.7. NEWROC WORKFORCE PLAN

FILE REFERENCE:	041-5 Strategic and Future Planning
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	21 November 2022
ATTACHMENT NUMBER:	
CONSULTATION:	
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

The NEWROC sought funding from BBRF for its workforce plan however the Federal Government decided not to proceed with funding of Round 6. The following extract of some of the strategies in the plan are included for discussion and reported progress:

1. Attraction and Retention of the Workforce	
Investigate housing infrastructure and innovative funding models that is aligned to current and future needs of NEWROC members, whilst delivering individual and collective benefit	Housing and Workforce Paper For possible action at GECZ Conference 2023
Recruit a CEO for the regional subsidiary	To be undertaken when RS Charter is adopted by the Minister
Train Councillors in the role and governance of a regional subsidiary	To be undertaken when RS Charter is adopted by the Minister
2. Develop People and Build Capability	
Assist members to access quality and diverse education and training opportunities for staff and Councillors through providers such as WALGA, LG Pro etc.	Priorities to be advised
3. Connect with Local People and Local Business	
When vacancies arise members can share this information to inform and encourage suitably skilled and qualified applicants to apply, promote on NEWROC website member vacancies	NEWROC EO currently shares vacancies on Wheatbelt Jobs website NEWROC consider establishing a social media profile
NEWROC to regularly communicate its activities to the communities it represents	NEWROC Newsletter (3 in 2021), website NEWROC consider establishing a social media profile
4. Network and Resource Share within the Region and the Local Government Sector.	
Explore opportunities for secondments or exchanges with other Local Governments	McCusker Centre Internship Program?
When required work with each other to outsource expertise to help prepare and meet compliance and legislative requirements	Emergency Services?

RESOLUTION

Information be received

Moved Cr De Lacy

Seconded Cr Stratford

CARRIED 6/0

Discussion:

- Any future events role needs to support or complement Community Development Officers in the NEWROC and not duplicate them

MATTERS FOR DECISION

9. EMERGING NEWROC ISSUES as notified or introduced by decision of the Meeting

Nil

10. GENERAL UPDATES

Housing and Worker Paper

- Attached and ready for distribution (#7 Paper)
- GROH and worker housing to be put forward as a potential topic of discussion at the GECZ conference that is taking place in early 2023
- Discussion regarding the WACHS housing in Trayning and Wyalkatchem that is being proposed

Regional Landfill

- Wyalkatchem tip has an estimated 24yrs – 30yrs if it was to be a regional site
- Clearing application has been submitted so that the Shire understands its obligations going forward

Funding Submissions

- BBRF – Workforce. Program dissolved by Federal Government (Oct 2022)
- FRRR Drought Fund. Submitted in October 2022
- WA Bike Grant. Submitted November 2022.

11. 2023 MEETING SCHEDULE

20 February	Council meeting	Shire of Dowerin (MONDAY)
28 February	GECZ Conference	
28 March	Executive	Shire of Mukinbudin
27 April	Council	Shire of Mt Marshall (THURSDAY)
30 May	Executive	Shire of Wyalkatchem
27 June	Council	Shire of Koorda
25 July	Executive	Shire of Trayning
21 August	Council	Merredin (straight after GECZ)
26 September	Executive	Shire of Mukinbudin
31 October	Council	Shire of Mt Marshall
28 November	Council	Shire of Nungarin

RESOLUTION

2023 meeting dates are adopted

Moved Cr Brown

Seconded Cr Sachse

CARRIED 6/0

12. CLOSURE

NEWROC CEO acknowledged the passing of Bill Fensome and thanked him for his role and time at the Shires of Mukinbudin, Nungarin and the NEWROC.

NEWROC CEO acknowledged the efforts by the Shire of Mt Marshall CEO John Nuttall who will be leaving his role in December. NEWROC thanked him for his contributions.

NEWROC CEO wished all members a Merry Christmas and thanked the Shire of Trayning for hosting. The meeting was closed at 5.41pm.

**ANNUAL REPORT
2022****7 SHIRES**Voluntary Regional
Organisation of Councils

- Dowerin
- Wyalkatchem
- Trayning
- Koorda
- Nungarin
- Mukinbudin
- Mt Marshall

Supported by an
Executive Officer**REGIONAL PRIORITIES****Advocacy****Economy****Environment****Community****3****Newsletters****2022 ACHIEVEMENTS**

Advocacy on local government reform (specifically regional subsidiaries), mobile black spots; Housing and Worker Discussion Paper; community consultation completed regarding the Regional Subsidiary Charter and Business Plan

Investment in an additional three Crisp Wireless internet towers to expand the footprint of high speed internet to NEWROC residents and businesses; Income to the NEWROC for additional towers outside of the NEWROC internet network; Sponsorship and support of the Trayning Do Over in partnership with Town Team Movement; Continued engagement of the Wheatbelt Town Team Builder to assist with placemaking in the NEWROC; two additional Town Teams in the NEWROC; investigation into a DAMA; advocacy and meetings with Western Power and Telstra regarding reliable townsite power and telecommunications power

Two meetings with the Minister for Energy to progress the microgrid; progress towards improving waste sites across the NEWROC

Sponsorship of the NEWROC Literacy Lunch; Funding application for bike trail development; Funding application for Future Drought Funding

Attachment 11.3.20bnewroc.com.au

Agenda for the Ordinary Meeting of Council on Monday 12 December 2022

11.4 Finance and Administration Manager

11.4.28 Accounts Paid to 30 November 2022

File No: 4.0557
Location/Address: N/A
Name of Applicant: Nil
Name of Owner: N/A
Author: Paula Harris – Finance Officer
Attachments: Nil
Declaration of Interest: Nil
Voting Requirements: Simple Majority
Previously Considered: Nil

Background:

Following is a List of Accounts submitted to Council on Tuesday 12 December 2022 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
EFT19555	01/11/2022	KTY ELECTRICAL SERVICES	INSTALL OF SPLIT SYSTEM	10313.41
EFT19556	01/11/2022	WINC AUSTRALIA PTY LTD	SUPPLIES	203.83
EFT19557	01/11/2022	ICS CARPENTRY	MAINTENANCE	3148.75
EFT19558	01/11/2022	WA DISTRIBUTORS PTY LTD-ALL-WAYS FOODS	SUPPLIES	171.95
EFT19559	01/11/2022	WHEATBELT LIQUID WASTE MANAGEMENT	PUMP OUT FOR DUMP POINT	880.00
EFT19568	03/11/2022	STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	130.00
EFT19569	03/11/2022	EASISALARY	PAYROLL DEDUCTIONS	420.66

Agenda for the Ordinary Meeting of Council on Monday 12 December 2022

Chq/EFT	Date	Name	Description	Amount
EFT19608	09/11/2022	BOC GASES	OCTOBER SUPPLIES	31.57
EFT19609	09/11/2022	EASTERN HILLS SAWS & MOWERS PTY LTD	SUPPLIES	764.10
EFT19610	09/11/2022	STEWART & HEATON CLOTHING CO PTY LTD	PURCHASE OF MINOR EQUIPMENT	908.09
EFT19611	09/11/2022	NINGHAN SPRAYING & AG SERVICES	SUPPLIES	360.95
EFT19612	09/11/2022	KTY ELECTRICAL SERVICES	MAINTENANCE	3053.49
EFT19613	09/11/2022	BENCUBBIN NEWS & POST	OCTOBER NEWSPAPERS	87.52
EFT19614	09/11/2022	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	PARTNERED EVENT ART THERAPY	515.50
EFT19615	09/11/2022	SIGMA CHEMICALS	SUPPLIES POOL	371.80
EFT19616	09/11/2022	BENCUBBIN BULK HAULIERS	TRANSPORT MACHINERY	616.00
EFT19617	09/11/2022	ICS CARPENTRY	WIALKI GOLF CLUB WORKS	29900.75
EFT19618	09/11/2022	ADAGE FURNITURE	FURNITURE	1331.00
EFT19619	09/11/2022	BENCUBBIN PRIMARY SCHOOL P & C ASSOCIATION	CLUB SUPPORT FUND	4150.13
EFT19620	09/11/2022	BENCUBBIN TRUCK N AUTO'S	MAINTENANCE	34.50
EFT19621	09/11/2022	HAROLD BEAGLEY & CO	GRAVEL SUPPLY	16206.96
EFT19622	09/11/2022	IT VISION	ALTUS UPLIFT IMPLEMENTATION	33544.23
EFT19623	09/11/2022	TOLL IPEC PTY LTD	FREIGHT	65.27
EFT19624	09/11/2022	DEPARTMENT OF PLANNING, LANDS & HERITAGE	GENERAL LEASE BENCUBBIN FUEL DEPOT ADJUSTMENT	143.00
EFT19625	09/11/2022	PUBLIC LIBRARIES WA INC	MEMBERSHIP RENEWAL	130.00
EFT19626	09/11/2022	GREAT SOUTHERN FUELS	DIESEL	34581.43
EFT19627	09/11/2022	BOB WADDELL & ASSOCIATES PTY LTD	ASSISTANCE WITH ANNUAL FINANCIAL REPORT	412.50
EFT19628	09/11/2022	KC SALES	CARAVAN PARK VOUCHERS	540.00
EFT19629	09/11/2022	LO-GO APPOINTMENTS	CONTRACTING SERVICES	5105.40

Agenda for the Ordinary Meeting of Council on Monday 12 December 2022

Chq/EFT	Date	Name	Description	Amount
EFT19630	09/11/2022	WESTERN STABILISERS	WET MIXING WORKS	33577.50
EFT19631	09/11/2022	PALM PLUMBING	MAINTENANCE	2616.78
EFT19632	09/11/2022	MARKET CREATIONS T/A INTEGRATED ICT	MANAGED SERVICE AGREEMENT	4420.79
EFT19633	09/11/2022	EASTERN WHEATBELT BIOSECURITY GROUP INC	EWBG ANNUAL MEMBERSHIP	110.00
EFT19634	09/11/2022	WHEATBELT OFFICE & BUSINESS MACHINES	PRINTING	632.08
EFT19635	09/11/2022	SOUTHERN CROSS AUSTEREO PTY LTD	RADIO INTERVIEWS AROUND THE TOWNS OCTOBER	99.00
EFT19636	09/11/2022	AUSTRALIA POST	POSTAGE	116.40
EFT19637	09/11/2022	KOMATSU AUSTRALIA PTY LTD	FILTERS AND SUNDRIES FOR KOMATSU GRADER SERVICE	2897.58
EFT19638	09/11/2022	SCUD AG SUPPLIES	SUPPLIES	248.75
EFT19639	09/11/2022	MINERAL CRUSHING SERVICES (WA) PTY LTD	AGGREGATE	15553.78
EFT19640	09/11/2022	CONTRACT AQUATIC SERVICES	MONTHLY CONTRACT FEE NOVEMBER 2022	16500.00
EFT19641	09/11/2022	A FOOT BELOW	MAINTENANCE	1045.00
EFT19642	09/11/2022	QTM PTY LTD	HIRE OF TRAFFIC CONTROLLERS	10902.56
EFT19643	09/11/2022	SHIRE OF DONNYBROOK / BALINGUP	LSL MICHAEL SREDOJEVIC	5621.13
EFT19648	09/11/2022	SYNERGY	UTILITY CHARGES	667.71
EFT19649	07/11/2022	WATER CORPORATION	UTILITY CHARGES	634.92
EFT19684	11/11/2022	AVON WASTE	RUBBISH COLLECTION OCTOBER	6602.11
EFT19685	11/11/2022	KTY ELECTRICAL SERVICES	MAINS UPGRADE WIALKI GOLF CLUB	7150.00
EFT19686	11/11/2022	SHIRE OF TRAYNING	DOCTORS RENT AND VEHICLE EXPENSES	1562.69
EFT19687	11/11/2022	PHOEBE SACHSE	REIMBURSEMENT UNIFORM	149.95
EFT19688	11/11/2022	BENCUBBIN NEWS & POST	CARAVAN PARK VOUCHER	15.34
EFT19689	11/11/2022	BEACON COUNTRY CLUB INC.	CARAVAN PARK VOUCHERS	1310.00
EFT19690	11/11/2022	BEACON CO-OPERATIVE LTD	CARAVAN PARK VOUCHERS	520.00

Agenda for the Ordinary Meeting of Council on Monday 12 December 2022

Chq/EFT	Date	Name	Description	Amount
EFT19691	11/11/2022	BENCUBBIN BULK HAULIERS	FREIGHT FROM MIDLAND BRICK	1988.36
EFT19692	11/11/2022	WINC AUSTRALIA PTY LTD	OCTOBER SUPPLIES	1181.49
EFT19693	11/11/2022	WA DISTRIBUTORS PTY LTD-ALL-WAYS FOODS	SUPPLIES	1387.50
EFT19694	11/11/2022	BENCUBBIN COMMUNITY RESOURCE CENTRE	GRAVEL RECEIVAL BOOKS	86.00
EFT19695	11/11/2022	BENCUBBIN TRUCK N AUTO'S	SUPPLIES	1392.20
EFT19696	11/11/2022	CIVIC LEGAL	PROFESSIONAL FEES	3680.05
EFT19697	11/11/2022	TOLL IPEC PTY LTD	FREIGHT	11.01
EFT19698	11/11/2022	LANDGATE	RURAL UV INTERIM VALUATION	129.09
EFT19699	11/11/2022	BENCUBBIN AG SUPPLIES	TANK FOR BENCUBBIN BOWLING GREEN	3601.28
EFT19700	11/11/2022	KUNUNOPPIN MEDICAL PRACTICE	EPIPENS	383.00
EFT19701	11/11/2022	MARTY GRANT BULLDOZING	PUSH GRAVEL	9801.00
EFT19702	11/11/2022	BOB WADDELL & ASSOCIATES PTY LTD	ASSISTANCE WITH ANNUAL FINANCIAL REPORT	3093.75
EFT19703	11/11/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES	627.00
EFT19704	11/11/2022	MARKET CREATIONS T/A INTEGRATED ICT	MANAGED SERVICE AGREEMENT	99.07
EFT19705	11/11/2022	DAIMLER TRUCKS PERTH	SUPPLIES	888.96
EFT19706	11/11/2022	AVON VALLEY TOYOTA	2000MM SERVICE	658.12
EFT19707	11/11/2022	HBP SERVICES WA	CONSULTING SERVICES	1623.60
EFT19708	11/11/2022	A FOOT BELOW	BOBCAT AND SLASHER	3388.00
EFT19709	11/11/2022	BREANNA BROPHY	REIMBURSEMENT	950.55
EFT19710	11/11/2022	DEASE FAMILY TRUST	GRAVEL	1393.70
EFT19711	11/11/2022	GLOBAL INDUSTRIAL	MINE BOX	1510.26
EFT19712	11/11/2022	TELSTRA	UTILITY CHARGES	734.98
EFT19713	08/11/2022	SYNERGY	UTILITY CHARGES	1732.58
EFT19714	14/11/2022	BENDIGO BANK	OCTOBER SUPPLIES	5812.65
EFT19715	11/11/2022	SYNERGY	UTILITY CHARGES	6965.07

Agenda for the Ordinary Meeting of Council on Monday 12 December 2022

Chq/EFT	Date	Name	Description	Amount
EFT19727	11/11/2022	TELSTRA	UTILITY CHARGES	1414.59
EFT19728	11/11/2022	AVON WASTE	RUBBISH COLLECTION SEPTEMBER	5763.59
EFT19729	11/11/2022	STEWART & HEATON CLOTHING CO PTY LTD	SAFETY GEAR	488.86
EFT19730	11/11/2022	NINGHAN SPRAYING & AG SERVICES	SUPPLIES	175.08
EFT19731	11/11/2022	KTY ELECTRICAL SERVICES	ANNUAL ESC CHECKS	7807.93
EFT19732	11/11/2022	BENCUBBIN NEWS & POST	CARAVAN PARK VOUCHER	10.00
EFT19733	11/11/2022	BEACON COUNTRY CLUB INC.	CARAVAN PARK VOUCHERS	510.00
EFT19734	11/11/2022	BEACON CO-OPERATIVE LTD	CARAVAN PARK VOUCHERS	1060.00
EFT19735	11/11/2022	DIELECTRIC SECURITY SYSTEMS	MONITORING FEES	101.20
EFT19736	11/11/2022	WINC AUSTRALIA PTY LTD	WALL MOUNT ASH TRAY	1076.33
EFT19737	11/11/2022	ICS CARPENTRY	MAINTENANCE	313.50
EFT19738	11/11/2022	WA DISTRIBUTORS PTY LTD-ALL-WAYS FOODS	SUPPLIES	911.85
EFT19739	11/11/2022	BENCUBBIN COMMUNITY RESOURCE CENTRE	CARAVAN PARK VOUCHERS	60.00
EFT19740	11/11/2022	PORKY'S ENTERPRISES	CARTAGE OF AGGREGATE FROM MINERAL CRUSHING	31302.32
EFT19741	11/11/2022	LGIS PROPERTY	LOCAL GOVERNMENT SPECIAL RISK INSTALMENT 2	98054.83
EFT19742	11/11/2022	BENCUBBIN TRUCK N AUTO'S	MAINTENANCE	1790.20
EFT19743	11/11/2022	TOLL IPEC PTY LTD	FREIGHT	23.66
EFT19744	11/11/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA CONVENTION REGISTRATION - T SACHSE	5521.00
EFT19745	11/11/2022	BEACON GARAGE	SERVICE AND MAINTENANCE	1824.02
EFT19746	11/11/2022	KC SALES	CARAVAN PARK VOUCHERS	876.80
EFT19747	11/11/2022	LO-GO APPOINTMENTS	CONTRACTING SERVICES - NORBERT MARWICK	5105.40
EFT19748	11/11/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES	627.00
EFT19749	11/11/2022	INITIAL HYGIENE	SANITARY DISPOSAL SERVICES	550.00

Agenda for the Ordinary Meeting of Council on Monday 12 December 2022

Chq/EFT	Date	Name	Description	Amount
EFT19750	11/11/2022	WHEATBELT OFFICE & BUSINESS MACHINES	PRINTING	698.36
EFT19751	11/11/2022	AUSTRALIA POST	POSTAGE	38.70
EFT19752	11/11/2022	THE BENCUBBIN SHOP	SUPPLIES	1602.68
EFT19753	11/11/2022	JP PROMOTION PTY LTD	UNIFORMS	761.76
EFT19754	11/11/2022	SCUD AG SUPPLIES	SUPPLIES	32.45
EFT19755	11/11/2022	MINERAL CRUSHING SERVICES (WA) PTY LTD	AGGREGATE	7906.47
EFT19756	11/11/2022	A FOOT BELOW	RETICULATION FIX	1000.00
EFT19757	11/11/2022	GRILLEX	BBQ LID	354.20
EFT19758	11/11/2022	PAULA HARRIS	REIMBURSEMENT FOR FFNF WORKSHOP	447.69
EFT19759	11/11/2022	KEVIN LEE	REPAIRS	280.00
EFT19760	11/11/2022	CRYSTAL DAVIS	REIMBURSEMENT FOR LITTLE BEES GARDEN SUPPLIES	118.37
EFT19761	01/11/2022	CRISP WIRELESS PTY LTD	MONTHLY INTERNET SUBSCRIPTION	526.90
EFT19766	17/11/2022	STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	130.00
EFT19767	17/11/2022	EASISALARY	PAYROLL DEDUCTIONS	420.66
EFT19770	14/11/2022	SYNERGY	UTILITY CHARGES	151.54
EFT19771	17/11/2022	SYNERGY	UTILITY CHARGES	1639.18
EFT19779	21/11/2022	SHIRE OF MT MARSHALL	PAYROLL DEDUCTIONS	190.00
EFT19780	21/11/2022	SHIRE OF MT MARSHALL	PAYROLL DEDUCTIONS	190.00
EFT19781	21/11/2022	SHIRE OF MT MARSHALL	ACCOMMODATION FOR TEMP CSO	4537.60
EFT19782	23/11/2022	TELSTRA	UTILITY CHARGES	572.01
EFT19783	23/11/2022	EASTERN HILLS SAWS & MOWERS PTY LTD	SUPPLIES	50.40
EFT19784	23/11/2022	STEWART & HEATON CLOTHING CO PTY LTD	SAFETY GEAR	363.58
EFT19785	23/11/2022	WESFARMERS KLEENHEAT GAS P/L	GAS CYLINDER SERVICE CHARGE	93.50
EFT19786	23/11/2022	NINGHAN SPRAYING & AG SERVICES	SUPPLIES	240.59

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Chq/EFT	Date	Name	Description	Amount
EFT19787	23/11/2022	KTY ELECTRICAL SERVICES	MAINTENANCE	6337.65
EFT19788	23/11/2022	WHEATBELT SIGNS	SIGNAGE FOR CARAVAN PARKS	418.00
EFT19789	23/11/2022	SHIRE OF TRAYNING	REIMBURSEMENT OF KUNUNOPPIN MEDICAL PRACTICE EXPENSES	6000.00
EFT19790	23/11/2022	BENCUBBIN NEWS & POST	POSTAGE	32.66
EFT19791	23/11/2022	NEWTRAVEL INC	COUNCIL CONTRIBUTION 2022/23	8733.00
EFT19792	23/11/2022	WINC AUSTRALIA PTY LTD	SUPPLIES	743.57
EFT19793	23/11/2022	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESL QUARTER 2 CONTRIBUTION	14074.50
EFT19794	23/11/2022	ICS CARPENTRY	MAINTENANCE	2722.50
EFT19795	23/11/2022	WA DISTRIBUTORS PTY LTD-ALL-WAYS FOODS	SUPPLIES	121.10
EFT19796	23/11/2022	PORKY'S ENTERPRISES	CARTAGE OF GRAVEL	12416.80
EFT19797	23/11/2022	BENCUBBIN TRUCK N AUTO'S	MAINTENANCE	3658.05
EFT19798	23/11/2022	HILLS FIRE EQUIPMENT SERVICE	6 MONTH SERVICE/PRESSURE TESTS OF FIRE EXTINGUISHERS	2087.80
EFT19799	23/11/2022	PEERLESS JAL PTY LTD	FLOOR FINISH	396.91
EFT19800	23/11/2022	D & D TRANSPORT	FREIGHT	813.15
EFT19801	23/11/2022	TOLL IPEC PTY LTD	FREIGHT	361.82
EFT19802	23/11/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	BREAKFAST WITH HEADS OF AGENCIES T SACHSE	70.00
EFT19803	23/11/2022	BENCUBBIN AG SUPPLIES	SUPPLIES	36.63
EFT19804	23/11/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY (DMIRS)	BUILDING SERVICES LEVY	349.73
EFT19805	23/11/2022	GL & JM POOLE	PURCHASE OF GRAVEL	1141.60
EFT19806	23/11/2022	CORSIGN WA PTY LTD	SUPPLY OF SIGNS	4646.40
EFT19807	23/11/2022	CR IC SANDERS	MEETING REIMBURSEMENT	493.18
EFT19808	23/11/2022	GREAT SOUTHERN FUELS	DIESEL	19297.83
EFT19809	23/11/2022	MAJOR MOTORS	PURCHASE OF ISUZU TRUCK	79032.62
EFT19810	23/11/2022	KC SALES	WATER BOTTLE	39.50

Agenda for the Ordinary Meeting of Council on Monday 12 December 2022

Chq/EFT	Date	Name	Description	Amount
EFT19811	23/11/2022	LO-GO APPOINTMENTS	CONTRACTING SERVICES NORBERT MARWICK	5968.28
EFT19812	23/11/2022	PALM PLUMBING	MAINTENANCE	187.17
EFT19813	23/11/2022	INITIAL HYGIENE	SANITARY DISPOSAL	550.00
EFT19814	23/11/2022	CR ARC SACHSE	MEETING REIMBURSEMENT	1768.03
EFT19815	23/11/2022	CR NICK GILLETT	MEETING REIMBURSEMENT	648.80
EFT19816	23/11/2022	COMPRESSED AIR INSTALLATIONS WA	INSPECTION OF WORKSHOP COMPRESSOR	1039.35
EFT19817	23/11/2022	SALLY J DESIGN	REDESIGN OF SIGNAGE	82.50
EFT19818	23/11/2022	SCUD AG SUPPLIES	SUPPLIES	116.11
EFT19819	23/11/2022	SOPHIE JANE MUSIC	MUSIC FOR BEACON AUSTRALIA DAY	2100.00
EFT19820	23/11/2022	MARKET CREATIONS AGENCY	COUNCIL CONNECT MODULES	1650.00
EFT19821	23/11/2022	TREVOR JENKINS	UNIFORM REIMBURSEMENT	517.27
EFT19822	22/11/2022	SYNERGY	UTILITY CHARGES	2003.30
EFT19823	23/11/2022	LGIS PROPERTY	REFUND FOR CLAIM MO0059638	1601.33
EFT19824	24/11/2022	WATER CORPORATION	UTILITY CHARGES	13.99
EFT19825	25/11/2022	SYNERGY	UTILITY CHARGES	1457.18
EFT19826	29/11/2022	SYNERGY	UTILITY CHARGES	304.18
EFT19827	30/11/2022	STATE LIBRARY OF WA	FREIGHT RECOUP JULY TO DEC 2022	173.54
EFT19828	30/11/2022	NINGHAN SPRAYING & AG SERVICES	WEED TRIMMER LINE, EARPLUGS, JERRY CAN, MOWER BLADES AND OIL	224.94
EFT19829	30/11/2022	WINC AUSTRALIA PTY LTD	OFFICE STATIONERY	455.63
EFT19830	30/11/2022	PORKY'S ENTERPRISES	DRY HIRE OF STEEL DRUM ROLLER	2148.30
EFT19831	30/11/2022	BENCUBBIN TRUCK N AUTO'S	BRAKE CLEANER TURPS AND HEX NUT	19.30
EFT19832	30/11/2022	HERSEY'S SAFETY PTY LTD	SAFETY GEAR FOR OUTSIDE STAFF	513.20
EFT19833	30/11/2022	MERREDIN PANEL & PAINT	SUPPLY AND FIT WINDSCREEN P036	1184.70
EFT19834	30/11/2022	GREAT SOUTHERN FUELS	NEW FUEL CARD FOR P060	2.75
EFT19835	30/11/2022	MAJOR MOTORS	FILTERS FOR SERVICE OF P016	484.06
EFT19836	30/11/2022	KC SALES	UNIFORM FOR NEW EMPLOYEE DENIS CAINE	613.67

Agenda for the Ordinary Meeting of Council on Monday 12 December 2022

Chq/EFT	Date	Name	Description	Amount
EFT19837	30/11/2022	LO-GO APPOINTMENTS	CONTRACTING SERVICES NORBERT MARWICK	3020.09
EFT19838	30/11/2022	PALM PLUMBING	BENCUBBIN CP REPLACE DAMAGED PIPE	1019.57
EFT19839	30/11/2022	MARKET CREATIONS T/A INTEGRATED ICT	MANAGED SERVICE AGREEMENT	2037.75
EFT19840	30/11/2022	KOMATSU AUSTRALIA PTY LTD	MIRROR FOR P002	271.98
EFT19841	30/11/2022	QUALITY PRESS	DFES #15 PERMIT TO SET FIRE TO BUSH	201.30
EFT19842	30/11/2022	FRONTLINE FIRE & RESCUE EQUIPMENT	PROTEK 360 AND BSPM ADAPTOR	910.47
EFT19843	30/11/2022	PREMIUM PUBLISHERS	AUSTRALIA'S GOLDEN OUTBACK HOLIDAY PLANNER HALF PAGE ADVERT	2792.90
EFT19844	30/11/2022	T D GRANNY FLATS AND MODULAR HOMES	BENCUBBIN CP CABIN 2 BEDROOM SELF-CONTAINED UNIT DEPOSIT	41657.00
EFT19849	30/11/2022	WATER CORPORATION	UTILITY CHARGES	948.25
DD11434.1	02/11/2022	AWARE SUPER	PAYROLL DEDUCTIONS	6477.30
DD11434.2	02/11/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	2081.91
DD11434.3	02/11/2022	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	511.79
DD11434.4	02/11/2022	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	299.28
DD11434.5	02/11/2022	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	656.28
DD11434.6	02/11/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	52.53
DD11434.7	02/11/2022	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	733.79
DD11434.8	02/11/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	243.42
DD11501.1	16/11/2022	AWARE SUPER	PAYROLL DEDUCTIONS	6055.92
DD11501.2	16/11/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	2045.65
DD11501.3	16/11/2022	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	570.19
DD11501.4	16/11/2022	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	299.37
DD11501.5	16/11/2022	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	656.28
DD11501.6	16/11/2022	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	733.78
DD11501.7	16/11/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	243.42
DD11549.1	30/11/2022	AWARE SUPER	PAYROLL DEDUCTIONS	6086.21

Agenda for the Ordinary Meeting of Council on Monday 12 December 2022

Chq/EFT	Date	Name	Description	Amount
DD11549.2	30/11/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	2165.92
DD11549.3	30/11/2022	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	520.99
DD11549.4	30/11/2022	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	298.21
DD11549.5	30/11/2022	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	656.28
DD11549.6	30/11/2022	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	733.80
DD11549.7	30/11/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	243.42
78	30/11/2022	BANK FEES - BANK FEES	BANK FEES	376.31
244	21/11/2022	WATER CORPORATION	UTILITY CHARGES	48.96
				777,413.83

2. Trust

Chq/EFT	Date	Name	Description	Amount
EFT19566	01/11/2022	NADINE RICHMOND	REIMBURSE SC PURCHASE	29.00
EFT19567	01/11/2022	DEPARTMENT OF TRANSPORT	MMSO20221028-41057	163.50
EFT19716	03/11/2022	DEPARTMENT OF TRANSPORT	MMSO20221101-41064 41063	1129.30
EFT19717	04/11/2022	DEPARTMENT OF TRANSPORT	MMSO20221102-41075 41071	49.90
EFT19719	10/11/2022	DEPARTMENT OF TRANSPORT	MMSO20221108-41184	163.50
EFT19768	14/11/2022	DEPARTMENT OF TRANSPORT	MMSO20221110-41210	796.80
EFT19769	16/11/2022	DEPARTMENT OF TRANSPORT	MMSO20221114-41246 41248 41251	3231.60
EFT19772	21/11/2022	HANNAH & JONATHAN AITKEN	REFUND OF GYM BOND	10.00
EFT19845	30/11/2022	TANIKA LOUISE MCLENNAN	SC REIMBURSEMENT	644.96
EFT19846	30/11/2022	KYDE QUALITY BUILDERS	REFUND OF GYM BOND	10.00
EFT19850	30/11/2022	DEPARTMENT OF TRANSPORT	MMSP20221128-41384	2659.40
				8,887.96

Agenda for the Ordinary Meeting of Council on Monday 12 December 2022

3. Mastercard

Details	Amount
Tanika McLennan LG Conference	1165.82
Card Fee	4.00
John Nuttall LG Conference	281.38
John Nuttall LG Conference	50.75
Vehicle Service Prado	574.00
Little Hotelier Subscription	176.20
Card Fees	4.00
Zoom Subscription	23.09
Bolt Cutters - Just Tools Bencubbin FB	116.00
Radio Batteries - Prestige Communications - BFB	379.50
Bolt Cutters Automotive Superstore Bencubbin BFB	122.00
Card Fees	4.00
CTF Levy on behalf of the Bencubbin Sports Club	988.74
Council Refreshments	101.00
Kettle	15.00
Kettle	7.50
Vacuum Seal Bags	10.00
Vacuum Seal Bags	20.00
Vacuum Seal Bags	20.00
Card Fees	4.00
Central Regional Tafe - Crystal Davis	103.20
Christmas Decorations	163.50
Christmas Decorations	16.00
Christmas Decorations	38.00
	4,387.68

Agenda for the Ordinary Meeting of Council on Monday 12 December 2022

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **12 December 2022**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

Ben McKay
Chief Executive Officer

Consultation:

Tanika McLennan – Finance and Administration Manager

Statutory Environment:

Financial Management Regulations and the Local Government Act 1995

Relevant Plans and Policy:

Nil

Financial Implications:

An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

Nil

OFFICER'S RECOMMENDATION:

That the Accounts Listed

<i>Municipal Fund</i>	<i>\$</i>	<i>777,413.83</i>
<i>Trust Fund</i>	<i>\$</i>	<i>8,887.96</i>
<i>Mastercard</i>	<i>\$</i>	<i><u>4,387.68</u></i>
<i>Total</i>	<i>\$</i>	<i>790,689.47</i>

Be endorsed.

11.4.29 Statement of Financial Activity to 30 November 2022

File No:	4.0557
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Tanika McLennan - Finance & Admin Manager
Attachments:	11.4.29 – Statement of Financial Activity to 30 November 2022
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

Relevant Plans and Policy:

Nil

Financial Implications:

The statement presented to Council is the most up to date information on its current financial position.

Risk Assessment:

Nil

Community & Strategic Objectives:

Governance and Leadership

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

Comment:

Nil

OFFICER'S RECOMMENDATION:

The Statement of Financial Activity for the month ending 30 November 2022 be endorsed.



SHIRE OF MT MARSHALL

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 30 November 2022

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Items of Significance

The material variance adopted by the Shire for the 2020/21 year is \$10,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of significant/material variance is disclosed in Note 15.

	% Collected /	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Significant Projects					
Welbungin Fire Shed - Capital	0%	584,558	243,565	0	243,565
Welbungin Hall - Capital	0%	25,000	10,415	0	10,415
Bencubbin Community Recreation Centre Capital Expenditure	0%	51,000	21,250	0	21,250
Beacon Recreation Centre Capital Expenditure	9%	92,500	38,540	8,291	30,249
Wialki Golf Club Capital Expenditure	83%	30,000	12,500	24,750	(12,250)
Sandalwood Shops Capital Expenditure	0%	18,610	7,750	0	7,750
Bencubbin CP - Power, Cabin Austin, Furnishings (LRCI)	6%	220,000	91,665	14,060	77,605
Beacon Caravan Park - Power & Water Upgrade	0%	150,000	62,500	0	62,500
Beacon Campers Kitchen	9%	120,000	50,000	11,250	38,750
Beacon Re-roof Recreation Centre (LRCI)	0%	150,000	62,500	0	62,500
Beacon Cabin D & Furnishings (LRCI)	7%	200,000	83,330	14,060	69,270
Plant Purchases	21%	345,000	143,750	71,598	72,152
Purchase Vehicle - Admin	0%	140,000	0	0	0
Bruse Road SLK 0.0 - 2.70	0%	67,461	28,095	0	28,095
Gilham - Cooper Road SLK 3.0 - 5.00	0%	66,321	27,620	0	27,620
Hiscox Road - SLK 14.36 - 17.36	0%	75,306	31,365	0	31,365
Scotsmans Road SLK 47.09 - 48.09	0%	38,149	15,885	0	15,885
Ayres Road SLK 25.35 - 26.35	0%	41,817	17,410	0	17,410
Monger Street Reconstruction (LRCI)	0%	355,000	147,915	0	147,915
Motor Vehicle Purchases	0%	172,000	71,665	0	71,665
Scotsmans Road SLK 11.39 - 15.79	40%	509,377	212,235	203,216	9,019
Burkakin-Wialki Road SLK 26.22 - 28.90	44%	198,673	82,770	86,592	(3,822)
Koorda-Bullfinch Road SLK 15.15 - 16.65	58%	189,450	78,925	110,433	(31,508)
Koorda-Bullfinch Road SLK 42.39 - 43.71	18%	50,000	20,830	9,151	11,679
Koorda-Bullfinch Road SLK 45.08 - 46.11	18%	40,611	16,920	7,370	9,550
Bencubbin - Beacon Road SLK 31.15 - 32.25	9%	42,348	17,645	3,793	13,852
Crabb Road SLK 5.00 - 8.00	64%	122,000	50,820	77,559	(26,739)
Gabbin - Trayning Road SLK 12.53 - 16.53	0%	158,000	65,820	0	65,820
Askew Road SLK 0.00 - 2.30	0%	79,000	32,910	0	32,910
Beacon - Back Road SLK 2.30 - 4.20	0%	62,300	25,945	0	25,945
Andrews Tank Road SLK 10.33 - 11.73	0%	55,000	22,910	0	22,910
Bruse Rd SLK 0.00 - 2.70	0%	81,500	33,950	0	33,950
Bencubbin Gazebo Area	8%	45,000	18,750	3,480	15,270
Botanical Garden Bridge	0%	15,000	6,250	0	6,250
Beacon Community Park (LRCI)	0%	338,000	140,830	1,500	139,330
Grants, Subsidies and Contributions					
Operating Grants, Subsidies and Contributions	60%	1,046,281	491,114	623,935	132,822
Non-operating Grants, Subsidies and Contributions	1%	3,312,806	920,055	25,539	(894,516)
	15%	4,359,087	1,411,169	649,474	(761,694)
Rates Levied	100%	1,577,084	1,577,959	1,576,439	(1,520)

% Compares current ytd actuals to annual budget

		Prior Year 30 November 2021	Current Year 30 November 2022
Financial Position			
Adjusted Net Current Assets	86%	\$ 2,190,987	\$ 1,879,632
Cash and Equivalent - Unrestricted	81%	\$ 2,757,395	\$ 2,231,945
Cash and Equivalent - Restricted	111%	\$ 644,246	\$ 717,820
Receivables - Rates	112%	\$ 215,863	\$ 240,770
Receivables - Other	95%	\$ 209,926	\$ 200,073
Payables	12%	\$ 695,689	\$ 80,114

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 November 2022
Prepared by: Tanika McLennan (Finance and Admin Manager)
Reviewed by: John Nuttall (CEO)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

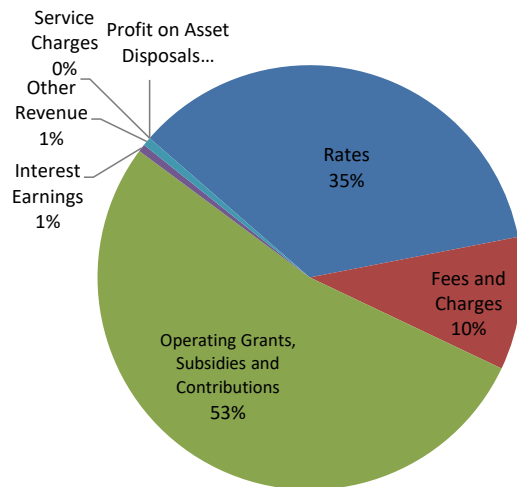
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

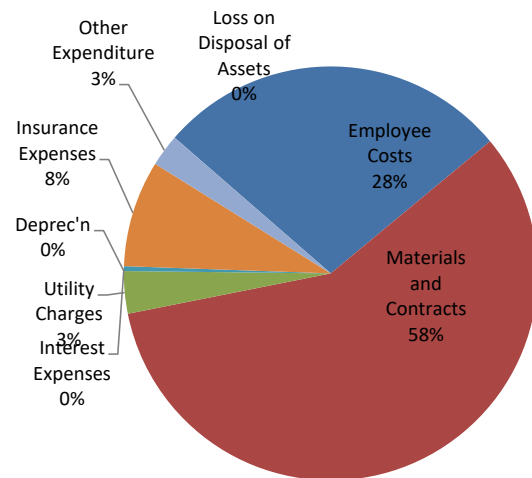
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

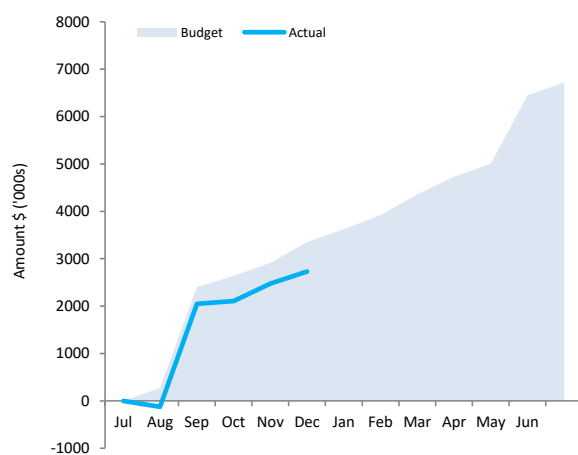
OPERATING REVENUE



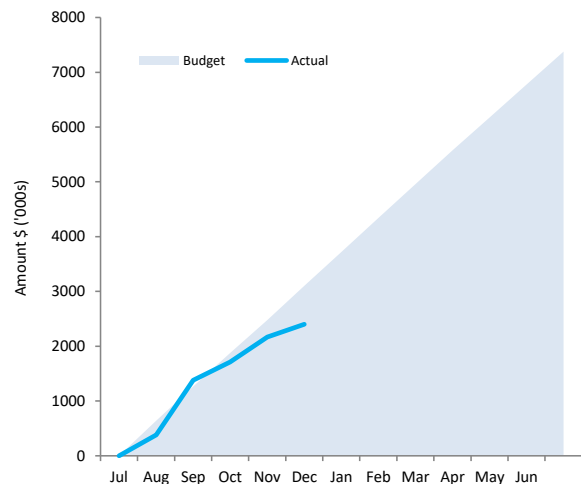
OPERATING EXPENSES



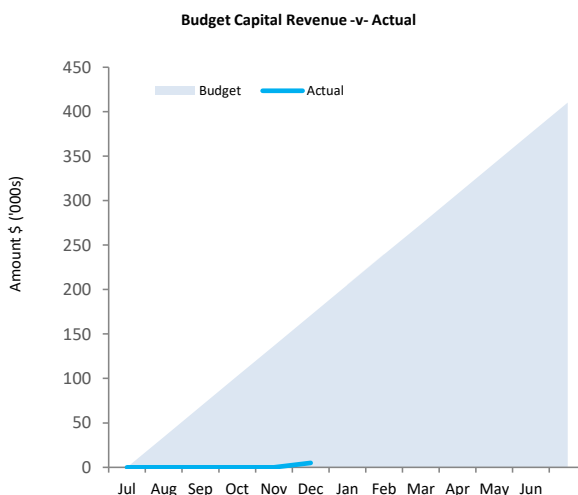
Budget Operating Revenues -v- Actual



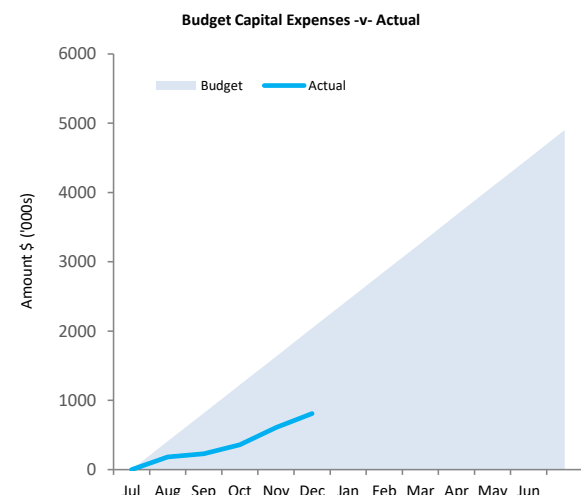
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of the Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which are which are not directly related to specific shire services.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer community.	Supervision of various by-laws, fire prevention, emergency services and animal control.
HEALTH To provide an operational framework for good community health.	Food and water quality, pest control, immunisation services, child health services and health education.
EDUCATION AND WELFARE To meet the needs of the community in these areas.	Management and support for families, children, youth and the aged within the community by providing Youth, Aged and Family Centres, Home and Community Aged Care Programs and assistance to schools.
HOUSING To help ensure adequate housing.	Provision of residential housing for council staff. Provision of housing for aged persons, low income families, government and semi government employees.
COMMUNITY AMENITIES Provide services required by the community.	Rubbish collection services and disposal of waste, stormwater drainage, protection of the environment, town planning and regional development and other community amenities (cemeteries and public toilets).
RECREATION AND CULTURE To establish and manage efficiently infrastructure and resources which will help the social wellbeing of the community.	Public halls, recreation and aquatic centres, parks and reserves, libraries, heritage and culture.
TRANSPORT To provide effective and efficient transport services to the community.	Construction and maintenance of roads, footpaths, bridges, street cleaning and lighting, road verges, streetscaping and depot maintenance.
ECONOMIC SERVICES To help promote the Shire and its economic wellbeing.	The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and standpipes.
OTHER PROPERTY AND SERVICES To monitor and control Shire's overhead operating accounts.	Private works, public works overheads, plant and equipment operations, town planning schemes and activities not reported in the above programs.

SHIRE OF MT MARSHALL
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2022

STATUTORY REPORTING PROGRAMS

		Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
	Note	\$	\$	\$	\$	\$	%		
Opening Funding Surplus(Deficit)	1	2,407,997	2,354,858	2,354,858	2,354,858	0	0%		
Revenue from operating activities									
Governance		37,230	37,230	5,960	4,930	(1,030)	(17%)	▼	
General Purpose Funding - Rates	6	1,577,084	1,577,084	1,578,584	1,576,439	(2,145)	(0%)	▼	
General Purpose Funding - Other		691,127	691,127	342,519	355,994	13,476	4%	▲	
Law, Order and Public Safety		53,673	53,673	22,350	22,145	(205)	(1%)	▼	
Health		9,100	9,100	3,790	4,440	650	17%	▲	
Education and Welfare		115,729	115,729	48,245	62,184	13,939	29%	▲	\$
Housing		167,500	167,500	69,795	69,302	(493)	(1%)	▼	
Community Amenities		165,708	165,708	111,925	101,079	(10,846)	(10%)	▼	
Recreation and Culture		28,510	28,510	11,860	22,908	11,048	93%	▲	\$
Transport		236,206	236,206	98,415	252,243	153,828	156%	▲	\$
Economic Services		302,496	302,496	126,015	208,340	82,325	65%	▲	\$
Other Property and Services		22,500	22,500	9,365	17,805	8,440	90%	▲	
		3,406,863	3,406,863	2,428,822	2,697,809				
Expenditure from operating activities									
Governance		(489,926)	(489,926)	(250,163)	(220,491)	29,672	12%	▲	\$
General Purpose Funding		(92,758)	(92,758)	(38,650)	(34,804)	3,846	10%	▲	
Law, Order and Public Safety		(227,453)	(227,453)	(94,710)	(65,152)	29,558	31%	▲	\$
Health		(124,491)	(124,491)	(51,860)	(46,699)	5,161	10%	▲	
Education and Welfare		(520,699)	(520,699)	(216,845)	(140,108)	76,737	35%	▲	\$
Housing		(300,468)	(300,468)	(124,865)	(88,989)	35,876	29%	▲	\$
Community Amenities		(401,873)	(401,873)	(167,345)	(127,976)	39,369	24%	▲	\$
Recreation and Culture		(1,388,497)	(1,388,497)	(561,360)	(361,114)	200,246	36%	▲	\$
Transport		(3,206,685)	(3,206,685)	(1,335,905)	(1,069,406)	266,499	20%	▲	\$
Economic Services		(606,211)	(606,211)	(252,415)	(276,880)	(24,465)	(10%)	▼	
Other Property and Services		(17,403)	(17,403)	(7,180)	37,052	44,232	616%	▲	\$
		(7,376,465)	(7,376,465)	(3,101,298)	(2,394,568)				
Operating activities excluded from budget									
Add back Depreciation		3,045,405	3,045,405	1,268,830	0	(1,268,830)	(100%)	▼	\$
Adjust (Profit)/Loss on Asset Disposal	7	8,051	8,051	12,895	0	(12,895)	(100%)	▼	\$
Movement in Leave Reserve (Added Back)		279	279	279	0	(279)	(100%)	▼	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Fair value adjustments to financial assets at fair value through profit or loss		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
Amount attributable to operating activities		(915,867)	(915,867)	609,528	303,240				
Investing Activities									
Non-operating Grants, Subsidies and Contributions	13	3,312,806	3,312,806	920,055	25,539	(894,516)	(97%)	▼	\$
Proceeds from Disposal of Assets	7	280,000	280,000	116,665	0	(116,665)	(100%)	▼	\$
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(1,646,668)	(1,646,668)	(684,015)	(72,411)	611,604	89%	▲	\$
Plant and Equipment	8	(345,000)	(345,000)	(143,750)	(71,598)	72,152	50%	▲	\$
Motor Vehicles	8	(312,000)	(312,000)	(71,665)	0	71,665	100%	▲	\$
Furniture and Equipment	8	0	0	0	0	0			
Infrastructure Assets - Roads	8	(2,232,313)	(2,232,313)	(929,970)	(634,981)	294,989	32%	▲	\$
Infrastructure Assets - Footpaths	8	(155,000)	(155,000)	(64,580)	0	64,580	100%	▲	\$
Infrastructure Assets - Parks & Ovals	8	(435,500)	(435,500)	(181,455)	(5,502)	175,953	97%	▲	\$
Infrastructure Assets - Playground Equipmant	8	0	0	0	0	0			
Infrastructure Assets - Airports	8	0	0	0	0	0			
Infrastructure Assets - Other	8	0	0	0	0	0			
Amount attributable to investing activities		(1,533,675)	(1,533,675)	(1,038,715)	(758,953)				
Financing Activities									
Proceeds from New Debentures	9	120,000	120,000	50,000	0	(50,000)	(100%)	▼	\$
Repayment of Debentures	9	(48,263)	(48,263)	(20,105)	(23,451)	(3,346)	(17%)	▼	
Repayment of Lease Financing	9	(10,931)	(10,931)	(4,550)	(1,048)	3,502	77%	▲	
Advances to Community Groups		0	0	0	0	0			
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal		10,278	10,278	4,280	4,994	714	17%	▲	
Transfer to Restricted Cash - Other		0	0	0	0	0			
Transfer from Restricted Cash - Other		0	0	0	0	0			
Transfer from Reserves	10	0	0	0	0	0			
Transfer to Reserves	10	(29,539)	(29,539)	(12,285)	0	12,285	100%	▲	\$
Amount attributable to financing activities		41,545	41,545	17,340	(19,504)				
Closing Funding Surplus(Deficit)	1	1	(53,138)	1,943,012	1,879,642				

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022/23 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MT MARSHALL

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 NOVEMBER 2022

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF MT MARSHALL
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2022

BY NATURE OR TYPE

	Note	Adopted Annual Budget \$	Amended Annual Budget \$	Amended YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
		\$	\$	\$	\$	\$	%		
Opening Funding Surplus (Deficit)	1	2,407,997	2,354,858	2,354,858	2,354,858	0	0%		
Revenue from operating activities									
Rates	6	1,577,084	1,577,084	1,577,959	1,576,439	(1,520)	(0%)	▼	
Operating Grants, Subsidies and Contributions	12	1,046,281	1,046,281	491,114	623,935	132,822	27%	▲	\$
Fees and Charges		673,495	673,495	323,495	448,612	125,117	39%	▲	\$
Service Charges		0	0	0	0	0			
Interest Earnings		25,760	25,760	10,720	25,728	15,008	140%	▲	\$
Other Revenue		61,341	61,341	25,535	28,930	3,395	13%	▲	
Profit on Disposal of Assets	7	22,902	22,902	0	0	0			
Gain FV Valuation of Assets		0	0	0	0	0			
		3,406,863	3,406,863	2,428,822	2,703,644				
Expenditure from operating activities									
Employee Costs		(2,041,025)	(2,041,025)	(839,935)	(662,347)	177,588	21%	▲	\$
Materials and Contracts		(1,641,756)	(1,641,756)	(698,632)	(1,389,566)	(690,934)	(99%)	▼	\$
Utility Charges		(268,667)	(268,667)	(111,675)	(79,392)	32,283	29%	▲	\$
Depreciation on Non-Current Assets		(3,045,405)	(3,045,405)	(1,268,830)	0	1,268,830	100%	▲	\$
Interest Expenses		(38,252)	(38,252)	(15,925)	(9,096)	6,829	43%	▲	
Insurance Expenses		(160,886)	(160,886)	(91,131)	(199,623)	(108,492)	(119%)	▼	\$
Other Expenditure		(149,520)	(149,520)	(62,275)	(60,381)	1,894	3%	▲	
Loss on Disposal of Assets	7	(30,953)	(30,953)	(12,895)	0	12,895	100%	▲	\$
Loss FV Valuation of Assets		0	0	0	0	0			
		(7,376,465)	(7,376,465)	(3,101,298)	(2,400,404)				
Operating activities excluded from budget									
Add back Depreciation		3,045,405	3,045,405	1,268,830	0	(1,268,830)	(100%)	▼	\$
Adjust (Profit)/Loss on Asset Disposal	7	8,051	8,051	12,895	0	(12,895)	(100%)	▼	\$
Movement in Leave Reserve (Added Back)		279	279	279	0	(279)	(100%)	▼	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Fair value adjustments to financial assets at fair value through profit or loss		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
Amount attributable to operating activities		(915,867)	(915,866)	609,528	303,240				
Investing activities									
Non-Operating Grants, Subsidies and Contributions	13	3,312,806	3,312,806	920,055	25,539	(894,516)	(97%)	▼	\$
Proceeds from Disposal of Assets	7	280,000	280,000	116,665	0	(116,665)	(100%)	▼	\$
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(1,646,668)	(1,646,668)	(684,015)	(72,411)	611,604	89%	▲	\$
Plant and Equipment	8	(345,000)	(345,000)	(143,750)	(71,598)	72,152	50%	▲	\$
Motor Vehicles	8	(312,000)	(312,000)	(71,665)	0	71,665	100%	▲	\$
Furniture and Equipment	8	0	0	0	0	0			
Infrastructure Assets - Roads	8	(2,232,313)	(2,232,313)	(929,970)	(634,981)	294,989	32%	▲	\$
Infrastructure Assets - Footpaths	8	(155,000)	(155,000)	(64,580)	0	64,580	100%	▲	\$
Infrastructure Assets - Parks & Ovals	8	(435,500)	(435,500)	(181,455)	(5,502)	175,953	97%	▲	\$
Infrastructure Assets - Playground Equipment	8	0	0	0	0	0			
Infrastructure Assets - Airports	8	0	0	0	0	0			
Infrastructure Assets - Other	8	0	0	0	0	0			
Amount attributable to investing activities		(1,533,675)	(1,533,675)	(1,038,715)	(758,953)				
Financing Activities									
Proceeds from New Debentures		120,000	120,000	50,000	0	(50,000)	(100%)	▼	\$
Repayment of Debentures	9	(48,263)	(48,263)	(20,105)	(23,451)	(3,346)	(17%)	▼	
Repayment of Lease Financing	9	(10,931)	(10,931)	(4,550)	(1,048)	3,502	77%	▲	
Advances to Community Groups		0	0	0	0	0			
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal	9	10,278	10,278	4,280	4,994	714	17%	▲	
Transfer to Restricted Cash - Other		0	0	0	0	0			
Transfer from Restricted Cash - Other		0	0	0	0	0			
Transfer from Reserves	10	0	0	0	0	0			
Transfer to Reserves	10	(29,539)	(29,539)	(12,285)	0	12,285	100%	▲	\$
Amount attributable to financing activities		41,545	41,545	17,340	(19,504)				
Closing Funding Surplus (Deficit)	1	1	(53,138)	1,943,012	1,879,642				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022/23 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

ADJUSTED NET CURRENT ASSETS

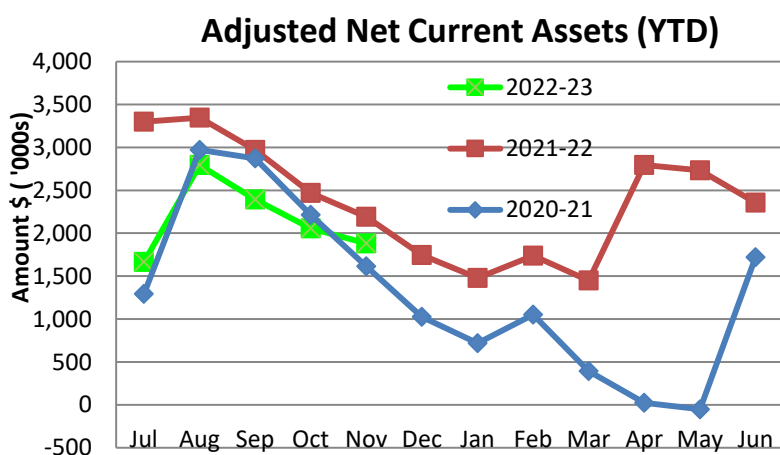
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2022	This Time Last Year 30/11/2021	Year to Date Actual 30/11/2022
		\$	\$	\$
Current Assets				
Cash Unrestricted	2	2,444,265	2,757,395	2,231,945
Cash Restricted - Reserves	2	717,820	644,246	717,820
Cash Restricted - General	2	0	0	0
Cash Restricted - Bonds & Deposits	2	3,278	3,087	3,393
Receivables - Rates	3	65,119	215,863	240,770
Receivables - Other	3	513,024	209,926	200,073
Inventories	4	16,417	21,366	51,259
		3,759,923	3,851,883	3,445,260
Less: Current Liabilities				
Payables	5	(582,399)	(695,689)	(80,114)
Contract Liabilities	11	(1,398)	(205,822)	(669,125)
Bonds & Deposits	14	(3,278)	(3,087)	(3,393)
Loan and Lease Liability	9	(59,612)	(33,353)	(35,114)
Provisions	11	(190,185)	(207,109)	(190,185)
		(836,872)	(1,145,061)	(977,931)
Less: Cash Reserves	10	(717,820)	(644,246)	(717,820)
Add Back: Component of Leave Liability not Required to be funded		100,294	100,051	100,294
Add Back: Loan and Lease Liability		59,612	33,353	35,114
Less : Loan Receivable - clubs/institutions		(10,279)	(4,994)	(5,284)
Net Current Funding Position		2,354,858	2,190,987	1,879,632

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD

Surplus(Deficit)

\$1.88 M

Last Year YTD

Surplus(Deficit)

\$2.19 M

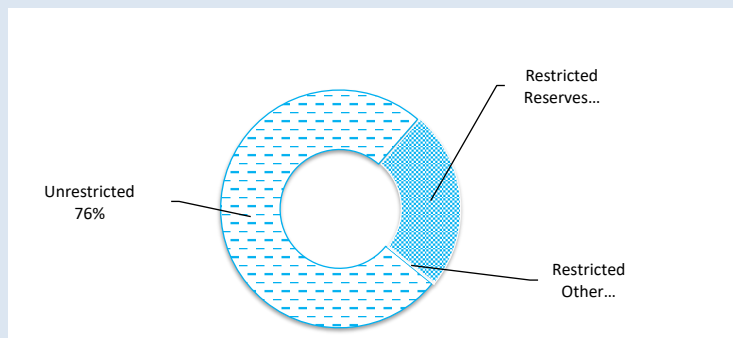
	Unrestricted	Restricted Reserves	Restricted Muni	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Cash Floats	300			300	Cash on Hand	Nil	On Hand
At Call Deposits							
Municipal Cash at Bank - Savings Account	1,908,482			1,908,482	Bendigo	0.35%	Ongoing
Municipal Cash at Bank	283,163			283,163	Bendigo	0.00%	Ongoing
Little Bees of Bencubbin - Bendigo Bank Account	0			0	Bendigo	0.00%	Ongoing
Bendigo Bank ATM Float Account	35,470			35,470	Bendigo	0.00%	Ongoing
DC: ATM Float	4,530			4,530	ATM Cash Float	Nil	On Hand
Bonds & Deposits Held in Municipal Bank			3,403	3,403	Bendigo	0.00%	Ongoing
Term Deposits							
Cash at Bank Reserve Funds		717,820		717,820	Bendigo	2.00%	31/03/23
Investments							
Total	2,231,945	717,820	3,403	2,953,167			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**Total Cash****\$2.95 M****Restricted****\$0.72 M**

SHIRE OF MT MARSHALL

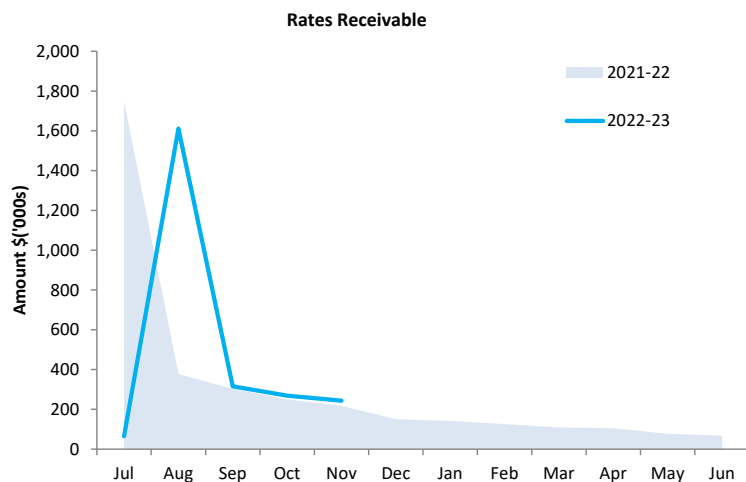
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2022

OPERATING ACTIVITIES NOTE 3 RECEIVABLES

Receivables - Rates & Rubbish	30 June 2022	30 Nov 22
	\$	\$
Opening Arrears Previous Years	123,248	67,863
Levied this year	1,535,384	1,594,078
Less Collections to date	(1,590,769)	(1,418,427)
Equals Current Outstanding	67,863	243,515
Net Rates Collectable	67,863	243,515
% Collected	95.91%	85.35%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.



Collected

85%

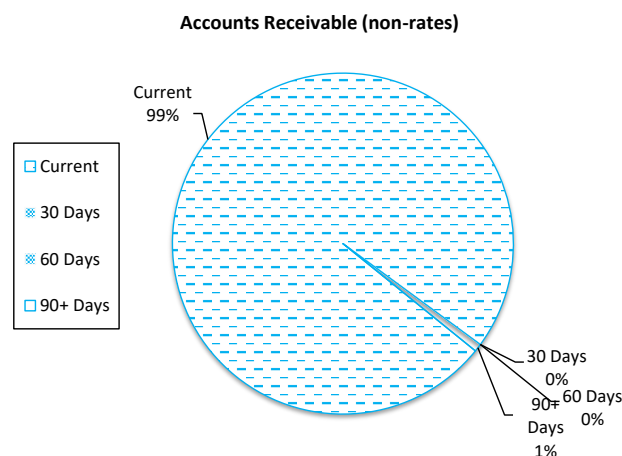
Rates Due

\$243,515

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	17,430	0	0	132	17,563
Percentage	99%	0%	0%	1%	
Balance per Trial Balance					
Sundry Debtors					65,880
Receivables - Other					134,193
Total Receivables General Outstanding					200,073
Amounts shown above include GST (where applicable)					

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due

\$200,073

Over 30 Days

1%

Over 90 Days

1%

SHIRE OF MT MARSHALL
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2022

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

	Opening Balance 1 Jul 2022	Asset Increase	Asset Reduction	Closing Balance 30 Nov 2022
Other Current Assets	\$	\$	\$	\$
Other Financial Assets at Amortised Cost				
Financial assets at amortised cost - self supporting loans	10,279	0	(4,994)	5,284
Inventory				
Fuel, Visitor and Rec Centres stock on hand	16,417	34,842	0	51,259
Contract assets				
Contract assets	277,694	0	(177,694)	100,000
Total Other Current assets				156,543
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

SHIRE OF MT MARSHALL
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2022

OPERATING ACTIVITIES
NOTE 5
Payables

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables (Sundry Creditors) - General	31,222	29,619	1,545	4,072	66,458
Percentage	47%	44.6%	2.3%	6.1%	
Balance per Trial Balance					
Sundry creditors - General					17,563
Other creditors					18,805
Accrued salaries and wages					(69)
ATO liabilities					38,828
Other accruals/payables					4,988
Total Payables General Outstanding					80,114

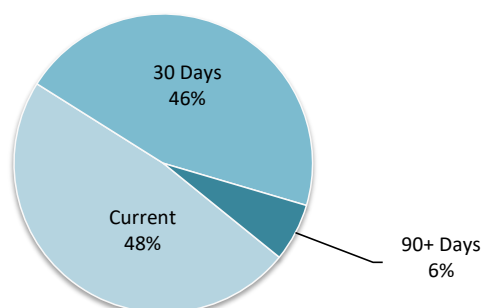
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

- Current
- 30 Days
- 90+ Days

Aged Payables



Creditors Due

\$80,114

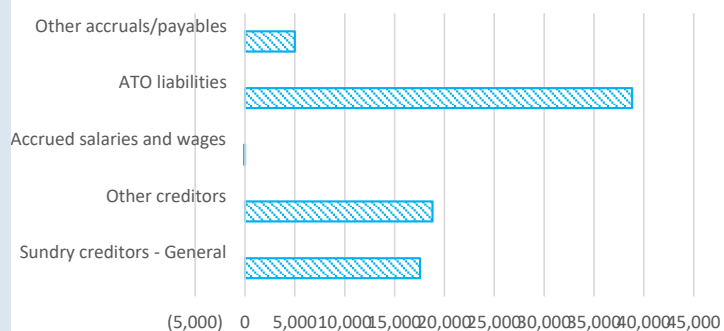
Over 30 Days

53%

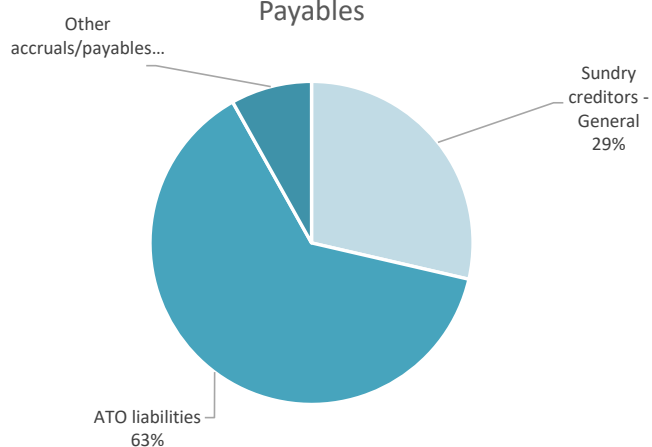
Over 90 Days

6.1%

Payables



Payables



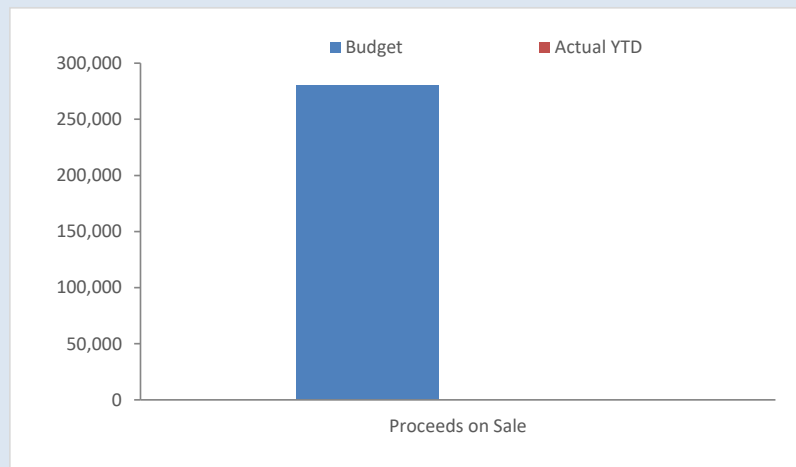
RATE TYPE	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	\$			\$	\$	\$	\$	\$	\$	\$	\$
General Rate											
GRV	0.141136	108	576,798	81,407	0	0	81,407	81,407	638.50	0	82,045
UV	0.015432	305	94,528,081	1,458,758	0	0	1,458,758	1,458,758	131.18	(92)	1,458,797
Mining	0.015432	1	53,007	818	0	0	818	818	1,535.26	0	2,353
Sub-Totals		414	95,157,886	1,540,983	0	0	1,540,983	1,540,983	2,305	(92)	1,543,195
Minimum Rate	Minimum										
	\$										
GRV	428	39	28,131	16,692	0	0	16,692	16,692	0	0	16,692
UV	428	25	157,339	10,700	0	0	10,700	10,700	0	0	10,700
Mining	428	25	78,204	10,700	0	0	10,700	10,700	428	0	11,128
Sub-Totals		89	263,674	38,092	0	0	38,092	38,092	428	0	38,520
		503	95,421,560	1,579,075	0	0	1,579,075	1,579,074.83	2,733	(92)	1,581,715
Discounts							(54,000)				(57,240)
Rates Written Off							(1,500)				(1,363)
Amount from General Rates							1,523,575				1,523,112
Ex-Gratia Rates							18,060				17,878
Movement in Excess Rates							0				0
Specified Area Rates							35,449				35,449
Total Rates							1,577,084				1,576,439

SHIRE OF MT MARSHALL

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2022OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Number	Asset Description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and Equipment								
0046	Toyota Prado 2020	50,000	50,000						
0059	Toyota Prado 2022	57,098	80,000	22,902.00					
0022	2017 Mitsubishi Mq Triton Glx Mm133	14,340	10,000		(4,340)				
0042	2020 Toyota Hilux	23,555	15,000		(8,555)				
0024	2017 Mitsubishi Mq Triton Glx 4X2 2.4 Litre (Mm10)	18,974	10,000		(8,974)				
P058	Caterpillar 432F Tod Carrier Backhoe Loader	85,304	80,000		(5,304)				
P057	2015 Fuso Canter	38,780	35,000		(3,780)				
		288,051	280,000	22,902	(30,953)	0	0	0	0

KEY INFORMATION



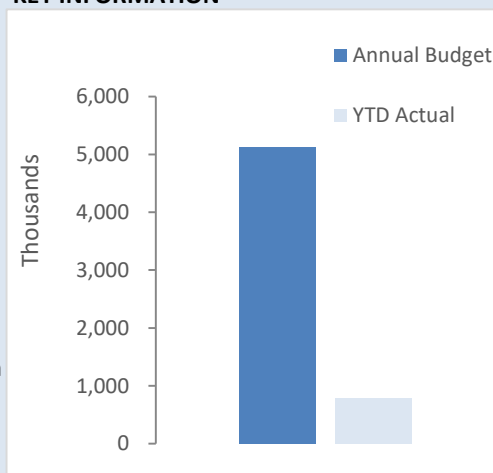
Proceeds on Sale		
Budget	YTD Actual	%
\$280,000	\$0	0%

Capital Acquisitions	Adopted		Amended		YTD Budget Variance
	Annual Budget	YTD Budget	Annual Budget	YTD Actual Total	
	\$	\$	\$	\$	\$
Land Held for Resale	0	0	0	0	0
Land and Buildings	1,646,668	684,015	1,646,668	72,411	(611,604)
Plant and Equipment	345,000	143,750	345,000	71,598	(72,152)
Motor Vehicles	312,000	71,665	312,000	0	(71,665)
Furniture and Equipment	0	0	0	0	0
Infrastructure Assets - Roads	2,232,313	929,970	2,232,313	634,981	(294,989)
Infrastructure Assets - Footpaths	155,000	64,580	155,000	0	(64,580)
Infrastructure Assets - Parks & Ovals	435,500	181,455	435,500	5,502	(175,953)
Infrastructure Assets - Playground Equipmen	0	0	0	0	0
Infrastructure Assets - Airports	0	0	0	0	0
Infrastructure Assets - Other	0	0	0	0	0
Capital Expenditure Totals	5,126,481	2,075,435	5,126,481	784,492	(1,290,943)
Capital acquisitions funded by:					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	3,312,806	920,055	3,312,806	25,539	(894,516)
Borrowings	120,000	50,000	120,000	0	(50,000)
Other (Disposals & C/Fwd)	280,000	116,665	280,000	0	(116,665)
Council contribution - Cash Backed Reserves					
Various Reserves		0	0	0	0
Council contribution - operations		988,715	1,413,675	758,953	(229,762)
Capital Funding Total		2,075,435	5,126,481	784,492	(1,290,943)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION

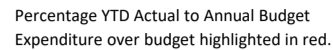



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$5.13 M	\$0.78 M	15%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$3.31 M	\$0.03 M	1%

INVESTING ACTIVITIES

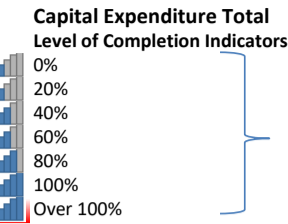
NOTE 8

CAPITAL ACQUISITIONS




 *Level of completion indicator, please see table at the top of this note for further detail.*

Level of completion indicator, please see table at the top of this note for further detail.					Adopted		Amended				
				Account Number	Balance Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD	Variance (Under)/Over
Assets											
							\$	\$	\$	\$	\$
Buildings											
Law Order & Public Safety											
0.00			Welbungin Fire Shed - Capital	0513001	9233	BC0502	(584,558)	(584,558)	(243,565)	0	243,565
Total - Law Order & Public Safety							(584,558)	(584,558)	(243,565)	0	243,565
Other Health											
Total - Other Health							0	0	0	0	0
Housing											
0.00			Lot 101 11 Broadbent St, Beacon	0923001	9233	BC0950	(5,000)	(5,000)	0	0	0
Total - Housing							(5,000)	(5,000)	0	0	0
Recreation And Culture											
0.00			Welbungin Hall - Capital	1113041	9233	BC1104	(25,000)	(25,000)	(10,415)	0	10,415
0.00			Bencubbin Community Recreation Centre Capital Expenditure	1193041	9233	8275	(51,000)	(51,000)	(21,250)	0	21,250
0.09			Beacon Recreation Centre Capital Expenditure	1193041	9233	8559	(92,500)	(92,500)	(38,540)	(8,291)	30,249
0.83			Wialki Golf Club Capital Expenditure	1193041	9233	9997	(30,000)	(30,000)	(12,500)	(24,750)	(12,250)
Total - Recreation And Culture							(198,500)	(198,500)	(82,705)	(33,041)	49,664
Economic Services											
0.00			Sandalwood Shops Capital Expenditure	1353041	9233	8193	(18,610)	(18,610)	(7,750)	0	7,750
0.06			Bencubbin CP - Power, Cabin Austin, Furnishings (LRCI)	1323001	9233	BC1303	(220,000)	(220,000)	(91,665)	(14,060)	77,605
0.00			Beacon Caravan Park - Power & Water Upgrade	1323001	9233	BC1304	(150,000)	(150,000)	(62,500)	0	62,500
0.09			Beacon Campers Kitchen	1323001	9233	BC1305	(120,000)	(120,000)	(50,000)	(11,250)	38,750
0.00			Beacon Re-roof Recreation Centre (LRCI)	1323001	9233	BC1306	(150,000)	(150,000)	(62,500)	0	62,500
0.07			Beacon Cabin D & Furnishings (LRCI)	1323001	9233	BC1307	(200,000)	(200,000)	(83,330)	(14,060)	69,270
Total - Economic Services							(858,610)	(858,610)	(357,745)	(39,370)	318,375
0.04			Total - Buildings				(1,646,668)	(1,646,668)	(684,015)	(72,411)	611,604
Plant & Equipment											
Transport											
0.21			Plant Purchases	1223041	9239		(345,000)	(345,000)	(143,750)	(71,598)	72,152
Total - Transport							(345,000)	(345,000)	(143,750)	(71,598)	72,152
0.21			Total - Plant & Equipment				(345,000)	(345,000)	(143,750)	(71,598)	72,152
Motor Vehicles											
Governance											
0.00			Purchase Vehicle - Admin	0423031	9237		(140,000)	(140,000)	0	0	0
Total - Governance							(140,000)	(140,000)	0	0	0
Transport											
0.00			Motor Vehicle Purchases	1223042	9237		(172,000)	(172,000)	(71,665)	0	71,665
Total - Transport							(172,000)	(172,000)	(71,665)	0	71,665
0.00			Total - Motor Vehicles				(312,000)	(312,000)	(71,665)	0	71,665
Infrastructure - Roads											
Transport											
1.00			Dalgouring Snake Soak Rd (SLK 5.05 to 8.05)	1223051	9243	RCC046	0	0	0	(6,596)	(6,596)
1.00			Marindo North Rd (SLK 0.00 to 3.00)	1223051	9243	RCC047	0	0	0	(99,909)	(99,909)
0.00			Bruse Road SLK 0.0 - 2.70	1223051	9243	RCC050	(67,461)	(67,461)	(28,095)	0	28,095
0.00			Gilham - Cooper Road SLK 3.0 - 5.00	1223051	9243	RCC051	(66,321)	(66,321)	(27,620)	0	27,620
0.00			Hiscox Road - SLK 14.36 - 17.36	1223051	9243	RCC052	(75,306)	(75,306)	(31,365)	0	31,365
0.00			Scotsmans Road SLK 47.09 - 48.09	1223051	9243	RCC053	(38,149)	(38,149)	(15,885)	0	15,885
0.00			Ayres Road SLK 25.35 - 26.35	1223051	9243	RCC054	(41,817)	(41,817)	(17,410)	0	17,410
0.00			Monger Street Reconstruction (LRCI)	1223051	9243	RCC055	(355,000)	(355,000)	(147,915)	0	147,915
0.40			Scotsmans Road SLK 11.39 - 15.79	1223031	9243	RRG024	(509,377)	(509,377)	(212,235)	(203,216)	9,019
0.44			Burkakin-Wialki Road SLK 26.22 - 28.90	1223031	9243	RRG025	(198,673)	(198,673)	(82,770)	(86,592)	(3,822)
0.58			Koorda-Bullfinch Road SLK 15.15 - 16.65	1223031	9243	RRG026	(189,450)	(189,450)	(78,925)	(110,433)	(31,508)
0.18			Koorda-Bullfinch Road SLK 42.39 - 43.71	1223031	9243	RRG027	(50,000)	(50,000)	(20,830)	(9,151)	11,679
0.18			Koorda-Bullfinch Road SLK 45.08 - 46.11	1223031	9243	RRG028	(40,611)	(40,611)	(16,920)	(7,370)	9,550
0.09			Bencubbin - Beacon Road SLK 31.15 - 32.25	1223031	9243	RRG029	(42,348)	(42,348)	(17,645)	(3,793)	13,852
1.00			Askew Rd (SLK 2.30 to 4.60)	1223021	9243	R2R055	0	0	0	(4,536)	(4,536)
1.00			Bencubbin Kununoppin Rd (SLK 0.00 to 3.00)	1223021	9243	R2R057	0	0	0	(8,493)	(8,493)
1.00			Breakell Rd (SLK 16.00 to 17.50)	1223021	9243	R2R061	0	0	0	(1,295)	(1,295)
1.00			Gillett Rd (SLK 31.39 to 36.26)	1223021	9243	R2R062	0	0	0	(16,038)	(16,038)
0.64			Crabb Road SLK 5.00 - 8.00	1223021	9243	R2R063	(122,000)	(122,000)	(50,820)	(77,559)	(26,739)
0.00			Gabbin - Trayning Road SLK 12.53 - 16.53	1223021	9243	R2R064	(158,000)	(158,000)	(65,820)	0	65,820
0.00			Askew Road SLK 0.00 - 2.30	1223021	9243	R2R065	(79,000)	(79,000)	(32,910)	0	32,910
0.00			Beacon - Back Road SLK 2.30 - 4.20	1223021	9243	R2R066	(62,300)	(62,300)	(25,945)	0	25,945
0.00			Andrews Tank Road SLK 10.33 - 11.73	1223021	9243	R2R067	(55,000)	(55,000)	(22,910)	0	22,910
0.00			Bruse Rd SLK 0.00 - 2.70	1223021	9243	R2R068	(81,500)	(81,500)	(33,950)	0	33,950
Total - Transport							(2,232,313)	(2,232,313)	(929,970)	(634,981)	294,989
0.28			Total - Infrastructure - Roads				(2,232,313)	(2,232,313)	(929,970)	(634,981)	294,989



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of
Completion

 Level of completion indicator, please see table at the top of this note for further detail.

Level of completion indicator, please see table at the top of this note for further detail.					Adopted		Amended		
Assets	Account Number	Balance Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD	Variance (Under)/Over	
				\$	\$	\$	\$	\$	
Infrastructure - Footpaths									
Transport									
0.00	Footpath - Lucas Street (C/F)	1223055	9245	FC001	(85,000)	(85,000)	(35,415)	0	35,415
0.00	Footpath - Rupe-Collins Street	1223055	9245	FC002	(70,000)	(70,000)	(29,165)	0	29,165
Total - Transport					(155,000)	(155,000)	(64,580)	0	64,580
0.00	Total - Infrastructure - Footpaths				(155,000)	(155,000)	(64,580)	0	64,580
Infrastructure - Parks & Ovals									
Recreation & Culture									
1.00	Waddouring Dam	1183050	9249	PC001	0	0	0	(522)	(522)
0.08	Bencubbin Gazebo Area	1183050	9249	PC003	(45,000)	(45,000)	(18,750)	(3,480)	15,270
0.00	Botanical Garden Bridge	1183050	9249	PC004	(15,000)	(15,000)	(6,250)	0	6,250
0.00	Lake McDermott Reserve	1183050	9249	PC006	(37,500)	(37,500)	(15,625)	0	15,625
0.00	Beacon Community Park (LRCl)	1183050	9249	PC007	(338,000)	(338,000)	(140,830)	(1,500)	139,330
Total - Recreation & Culture					(435,500)	(435,500)	(181,455)	(5,502)	175,953
0.01	Total - Infrastructure - Parks & Ovals				(435,500)	(435,500)	(181,455)	(5,502)	175,953
0.16	Grand Total				(5,126,481)	(4,814,481)	(2,003,770)	(784,492)	1,219,278

(a) Information on Loan Debenture Borrowings

Particulars/Purpose	01 Jul 2022	New Loans			Principal Repayments			Principal Outstanding			Interest & Guarantee Fee Repayments		
		Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture													
Loan 120 - Bencubbin Multipurpose Complex Redevelopment	353,168.00	0	0	0	8,641.92	17,786	17,786	344,526.08	335,382	335,382	3,342	13,427	13,427
Loan 121 - Bencubbin Multipurpose Complex Redevelopment - Specified Area Rate funded	401,088.66	0	0	0	9,814.55	20,199	20,199	391,274.11	380,890	380,890	3,795	15,249	15,249
Loan 123 - Beacon Camp Kitchen	0.00	0	120,000	120,000	0.00	0	0	0.00	120,000	120,000	0	0	0
	754,256.66	0	120,000	120,000	18,456.47	37,985	37,985	735,800.19	836,272	836,272	7,137	28,676	28,676
Self supporting loans													
Recreation and Culture													
Loan 122 - Bencubbin Multipurpose Complex Redevelopment - SSL Bencubbin CRC	204,096.00	0	0	0	4,994.18	10,278	10,278	199,101.82	193,818	193,818	1,931	7,760	7,760
	204,096.00	0	0	0	4,994.18	10,278	10,278	199,101.82	193,818	193,818	1,931	7,760	7,760
Total	958,352.66	0	120,000	120,000	23,450.65	48,263	48,263	934,902.01	1,030,090	1,030,090	9,069	36,436	36,436
Current loan borrowings	48,264.24							24,813.59					
Non-current loan borrowings	910,088.42							910,088.42					
	958,352.66							934,902.01					

All debenture repayments were financed by general purpose revenue except the Self Supporting Loan.

(b) Information on Financing

Particulars/Purpose	01 Jul 2022	New Financing			Lease Financing Principal Repayments			Lease Financing Principal Outstanding			Lease Financing Interest Repayments		
		Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance													
Lease 1 - Fuji Xerox Docucentre	3,851	0	0	0	1,047.75	2,259	2,259	2,803.38	1,592	1,592	27	86	86
Community Amenities													
Lease 2 - Bencubbin Landfill Site	36,119	0	0	0	0.00	4,336	4,336	36,119.00	31,783	31,783	0	865	865
Lease 2 - Beacon Landfill Site	36,119	0	0	0	0.00	4,336	4,336	36,119.00	31,783	31,783	0	865	865
	76,089	0	0	0	1,047.75	10,931	10,931	75,041.38	65,158	65,158	27	1,816	1,816
Total	76,089	0	0	0	1,047.75	10,931	10,931	75,041.38	65,158	65,158	27	1,816	1,816
Current financing borrowings	11,348							10,300.16					
Non-current financing borrowings	64,741							64,741.22					
	76,089							75,041.38					

SHIRE OF MT MARSHALL
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2022

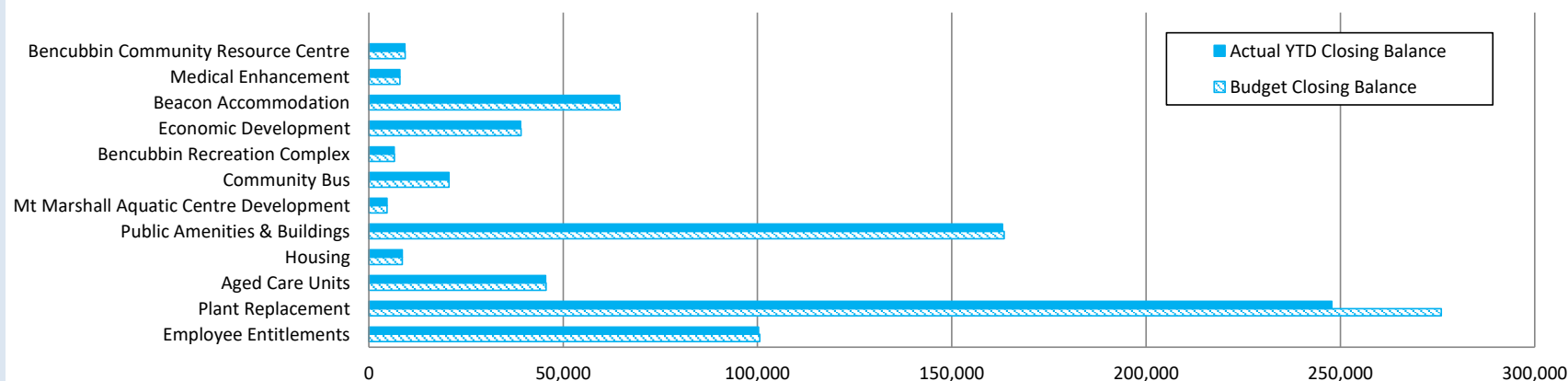
OPERATING ACTIVITIES
NOTE 10
CASH BACKED RESEVES

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Employee Entitlements	100,294	279	0	0	0	0	0	100,573	100,294
Plant Replacement	247,772	690	0	27,499	0	0	0	275,961	247,772
Aged Care Units	45,478	127	0	0	0	0	0	45,605	45,478
Housing	8,590	24	0	0	0	0	0	8,614	8,590
Public Amenities & Buildings	163,043	454	0	0	0	0	0	163,497	163,043
Mt Marshall Aquatic Centre Development	4,651	13	0	0	0	0	0	4,664	4,651
Community Bus	20,607	57	0	0	0	0	0	20,664	20,607
Bencubbin Recreation Complex	6,540	18	0	40	0	0	0	6,598	6,540
Economic Development	39,065	109	0	0	0	0	0	39,174	39,065
Beacon Accommodation	64,478	180	0	0	0	0	0	64,658	64,478
Medical Enhancement	8,000	22	0	0	0	0	0	8,022	8,000
Bencubbin Community Resource Centre	9,301	27	0	0	0	0	0	9,328	9,301
	717,820	2,000	0	27,539	0	0	0	747,359	717,820

KEY INFORMATION

Note 9 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MT MARSHALL
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2022

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other Current Liabilities	Note	Opening Balance 1 Jul 2022	Liability Increase	Liability Reduction	Closing Balance 30 Nov 2022
		\$	\$	\$	\$
Contract Liabilities					
Unspent grants, contributions and reimbursements					
- operating	12	0	47,451	(43,333)	4,118
- non-operating	13	1,398	866,842	(203,233)	665,007
Total unspent grants, contributions and reimbursements		1,398	914,293	(246,566)	669,125
Provisions					
Annual leave		92,106	0	0	92,106
Long service leave		98,079	0	0	98,079
Total Provisions		190,185	0	0	190,185
Total Other Current Liabilities					859,310
Amounts shown above include GST (where applicable)					

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

SHIRE OF MT MARSHALL
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2022

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Operating Grant, Subsidies and Contributions Liability					Operating Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Nov 2022	Current Liability 30 Nov 2022	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating Grants and Subsidies									
General purpose funding									
Grants Commission - Roads (WALGGC)	0	0	0	0	0	208,704	208,704	104,352	104,352
Grants Commission - General (WALGGC)	0	0	0	0	0	453,523	453,523	226,762	226,762
Law, order, public safety									
DFES Grant - Operating Bush Fire Brigade	0	25,850	(21,732)	4,118	4,118	50,973	50,973	21,235	21,732
Education and welfare									
Dept of Communities Family Support Grant	0	21,601	(21,601)	0	0	41,729	41,729	17,385	21,601
Community amenities									
State NRM Grants - Community Stewardship	0	0	0	0	0	32,746	32,746	13,640	0
Container Deposit Scheme	0	0	0	0	0	6,900	6,900	2,875	35
Community Garden's Grant	0	0	0	0	0	15,000	15,000	6,250	0
Recreation and culture						0	0	0	
Watch Around Water Grant Income	0	0	0	0	0	500	500	205	0
Grant - Indoor Cricket Nets	0	0	0	0	0	5,000	5,000	2,080	0
Transport									
Direct Grant (MRWA)	0	0	0	0	0	229,206	229,206	95,500	249,454
	0	47,451	(43,333)	4,118	4,118	1,044,281	1,044,281	490,284	623,935
Operating Contributions									
Governance									
Community Event Contributions	0	0	0	0	0	2,000	2,000	830	0
	0	0	0	0	0	2,000	2,000	830	0
TOTALS	0	47,451	(43,333)	4,118	4,118	1,046,281	1,046,281	491,114	623,935

SHIRE OF MT MARSHALL

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 NOVEMBER 2022

NOTE 13

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability					Non Operating Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Nov 2022	Current Liability 30 Nov 2022	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-Operating Grants and Subsidies									
Law, order, public safety									
DFES Capital Grant	0	0	0	0	0	584,558	584,558	0	0
Recreation and culture									
LRCIP Waddouring Dam Income	0	0	0	0	0	100,000	100,000	41,665	0
LRCIP Bencubbin Community Recreation Centre Income	0	0	0	0	0	55,001	55,001	22,915	(55,001)
LRCIP Beacon Bowling Green Income	0	0	0	0	0	42,693	42,693	17,785	(42,693)
LRCIP Bencubbin Hall	0	0	0	0	0	10,000	10,000	4,165	(10,000)
LRCIP Beacon Hall	0	0	0	0	0	30,000	30,000	12,500	(30,000)
LRCIP Welbungin Hall	0	0	0	0	0	40,000	40,000	16,665	(40,000)
LRCIP Beacon Community Park	0	169,000	0	169,000	169,000	338,000	338,000	140,830	0
CBH Grass Roots Grant - Bencubbin Gazebo Tank Replica	1,398	0	(1,398)	0	0	1,398	1,398	580	1,398
Transport									
Scotsman Rd SLK 11.39-15.79 (RRG)	0	128,766	(128,766)	0	0	339,585	339,585	141,490	128,766
Burakin Wialki Rd SLK26.22-28.90 (RRG)	0	52,348	(52,348)	0	0	132,447	132,447	55,185	52,348
Koorda Bullfinch Rd SLK 15.15-16.65 (RRG)	0	10,592	(10,592)	0	0	126,300	126,300	52,625	10,592
Koorda Bullfinch Rd SLK 42.39-43.71 (RRG)	0	13,570	(6,101)	7,469	7,469	33,333	33,333	13,885	6,101
Koorda Bullfinch Rd SLK 45.08-46.11 (RRG)	0	0	0	0	0	27,074	27,074	11,280	0
Bencubbin Beacon Rd SLK 31.15-32.25 (RRG)	0	68,565	(2,529)	66,036	66,036	28,232	28,232	11,760	2,529
Crabb Rd SLK 5.00-8.00 (R2R)	0	0	0	0	0	122,000	122,000	50,830	0
Gabbin Trayning Rd SLK 12.53-16.53 (R2R)	0	0	0	0	0	158,000	158,000	65,830	0
Askew Rd SLK 0.00-2.30 (R2R)	0	0	0	0	0	79,000	79,000	32,915	0
Beacon Back Rd SLK 2.30-4.20 (R2R)	0	0	0	0	0	62,300	62,300	25,955	0
Andrews Tank Rd SLK 10.33-11.73 (R2R)	0	0	0	0	0	55,000	55,000	22,915	0
Bruse Rd SLK 0.00-2.70 (R2R)	0	0	0	0	0	79,885	79,885	33,285	0
LRCIP Monger St Reconstruction	0	164,000	0	164,000	164,000	328,000	328,000	136,665	0
Economic services									
LRCIP Sandalwood Shops Income	0	0	0	0	0	20,000	20,000	8,330	0
Bencubbin CP - Power, Cabin Furnishings	0	105,001	(750)	104,251	104,251	220,000	220,000	0	750
Beacon Reroof Recreation Centre	0	50,000	0	50,000	50,000	100,000	100,000	0	0
Beacon Cabin D & Furnishings	0	105,000	(750)	104,250	104,250	200,000	200,000	0	750
	1,398	866,842	(203,233)	665,007	665,007	3,312,806	3,312,806	920,055	25,539
Total Non-operating grants, subsidies and contributions	1,398	866,842	(203,233)	665,007	665,007	3,312,806	3,312,806	920,055	25,539

SHIRE OF MT MARSHALL

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2022

NOTE 14

BONDS & DEPOSITS AND TRUST FUNDS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Trust funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2022	Amount Received	Amount Paid	Closing Balance 30 Nov 2022
	\$	\$	\$	\$
Restricted Cash - Bonds and Deposits				
Police Licensing	209.45	63,985.05	(63,870.45)	324.05
Aged Care Beautification	828.83	0.00	0.00	828.83
Unclaimed Monies	1,239.90	0.00	0.00	1,239.90
Nomination Deposits	0.00	0.00	0.00	0.00
Tree Planting Nursery	1,000.00	0.00	0.00	1,000.00
Sub-Total	3,278.18	63,985.05	(63,870.45)	3,392.78
Trust Funds				
Housing Bonds	10,184.00	2,320.00	(180.00)	12,324.00
Staff Social Club	1,716.43	1,300.00	(1,753.57)	1,262.86
Bonds Other	11,010.00	70.00	(20.00)	11,060.00
Sub-Total	22,910.43	3,690.00	(1,953.57)	24,646.86
	26,188.61	67,675.05	(65,824.02)	28,039.64

KEY INFORMATION

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2022/23 year is \$10,000 and 10%.

Reporting Program	Var. \$	Var. %	Var. ▲▼	Significant Var. \$	Timing/ Permanent	Explanation of Variance
Revenue from operating activities	\$	%				
Governance	(1,030)	(17%)	▼			
General Purpose Funding - Rates	(2,145)	(0%)	▼			
General Purpose Funding - Other	13,476	4%	▲			
Law, Order and Public Safety	(205)	(1%)	▼			
Health	650	17%	▲			
Education and Welfare	13,939	29%	▲	\$	Timing	Childcare fees over budget, will drop during January
Housing	(493)	(1%)	▼			
Community Amenities	(10,846)	(10%)	▼			
Recreation and Culture	11,048	93%	▲	\$	Permanent	Unbudgeted income from Bencubbin Sports Club leasing complex
Transport	153,828	156%	▲	\$	Timing	Road Grants
Economic Services	82,325	65%	▲	\$	Timing	Tourism season/Beacon Workers Camp
Other Property and Services	8,440	90%	▲			
Expenditure from operating activities						
Governance	29,672	12%	▲	\$	Timing	Subscriptions
General Purpose Funding	3,846	10%	▲			
Law, Order and Public Safety	29,558	31%	▲	\$	Timing	Unable to run depreciation until 21/22 asset register is finalised
Health	5,161	10%	▲			
Education and Welfare	76,737	35%	▲	\$	Timing	Community Development salaries under budget due to timing of CDO commencement
Housing	35,876	29%	▲	\$	Timing	Unable to run depreciation until 21/22 asset register is finalised
Community Amenities	39,369	24%	▲	\$	Timing	Timing of Avon Waste invoicing and Landcare projects
Recreation and Culture	200,246	36%	▲	\$	Timing	Unable to run depreciation until 21/22 asset register is finalised
Transport	266,499	20%	▲	\$	Timing	Timing of road works
Economic Services	(24,465)	(10%)	▼			
Other Property and Services	44,232	616%	▲	\$	Timing	Timing of plant operating costs
Investing Activities						
Non-operating Grants, Subsidies and Contributions	(894,516)	(97%)	▼	\$	Timing	
Proceeds from Disposal of Assets	(116,665)	(100%)	▼	\$	Timing	
Land Held for Resale	0					
Land and Buildings	611,604	89%	▲	\$	Timing	
Plant and Equipment	72,152	50%	▲	\$	Timing	
Furniture and Equipment	0					
Infrastructure Assets - Roads	294,989	32%	▲	\$		
Infrastructure Assets - Footpaths	64,580	100%	▲	\$	Timing	
Infrastructure Assets - Parks & Ovals	175,953	97%	▲	\$	Timing	
Infrastructure Assets - Airports	0					
Infrastructure Assets - Other	0					
Financing Activities						
Proceeds from New Debentures	(50,000)	(100%)	▼	\$	Timing	
Repayment of Debentures	(3,346)	(17%)	▼		Timing	
Repayment of Lease Financing	3,502	77%	▲			
Advances to Community Groups	0					
Proceeds from Advances	0					
Self-Supporting Loan Principal	714	17%	▲			
Transfer to Restricted Cash - Other	0					
Transfer from Restricted Cash - Other	0					
Transfer from Reserves	0					
Transfer to Reserves	12,285	100%	▲	\$		

11.5 Coordinator of Community Development

Nil

11.6 Regulatory Officer

Nil

11.7 Development

Nil

11.8 Environmental Health Officer

Nil

12.0 Elected Members' Motions of Which Previous Notice Has Been Given

Nil

13.0 Matters for Which Members of the Public are Excluded

13.1 Citizen of The Year Award 2023

RECOMMENDATION:

That members of the public be excluded to discuss agenda item 13.1 as it is considered to be a matter regarding the personal affairs of any person.

14.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

Nil

15.0 Next Meeting – Tuesday 14 February 2023 commencing at 3.00pm in Council Chambers, 71 Monger St, Bencubbin

16.0 Closure of Meeting