



**SHIRE OF MT MARSHALL**

# **AGENDA**

**Notice is hereby given that the next Ordinary Meeting of Council will be held at 3:00pm in Beacon Town Hall, Hamilton St, Beacon on Tuesday 18 April 2023.**

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Ben McKay  
Chief Executive Officer

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# SHIRE OF MT MARSHALL

## QUESTION TIME FOR THE PUBLIC

❖ {Please Write Clearly}

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

### QUESTIONS TO THE PRESIDENT:-

❖ {GENERAL QUESTION / QUESTION RELATED TO THE AGENDA}

❖ {Strike out unnecessary words}

ITEM NO: \_\_\_\_\_

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PLEASE PASS TO THE CHIEF EXECUTIVE OFFICER FOR REFERRAL TO THE PRESIDENT BY 9:30AM ON THE DAY OF THE MEETING AT THE SHIRE OF MT MARSHALL OFFICE, MONGER STREET, BENCUBBIN.

**NATURE OF COUNCIL'S ROLE IN DECISION MAKING**

- Advocacy:** When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- Executive/Strategic:** The substantial direction setting and oversight role of the Council, e.g. adopting plans and reports, accepting tenders, setting and amending budgets.
- Legislative:** Includes adopting local laws, town planning schemes and policies.
- Quasi-Judicial:** When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.
- Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal.
- Information Purposes:** Includes items provided to Council for information purposes only which do not require direction from Council (that is for 'noting').

**DISCLAIMER**

**MEMBERS OF THE PUBLIC ARE REQUESTED TO READ THROUGH AND FAMILIARISE THEMSELVES WITH THE DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Mt Marshall for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Mt Marshall disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

Ben McKay  
Chief Executive Officer

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## **Agenda for the Ordinary Meeting of Council on Tuesday 18 April 2023**

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- 8.6 Regulatory Officer
- 9. Applications for Leave of Absence
- 10. Elected Members Motions of Which Previous Notice Has Been Given
- 11. New Business of an Urgent Nature Introduced by Decision of the Meeting
- 12. Matters for Which Members of the Public are Excluded
  - 12.1 Surrender of Lease of 67 Monger Street Bencubbin (Bencubbin Town Hall)
- 13. Next Meeting
- 14. Closure of Meeting

## Agenda for the Ordinary Meeting of Council on Tuesday 18 April 2023

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### 1.0 Declaration of Opening / Announcement of Visitors

### 2.0 Announcements by Presiding Person Without Discussion and Presidents Report

The President represented the Shire at the following meetings and training opportunities from 22 March 2023 to 18 April 2023.

24/03/2023 Red Card Community Fox Shoot Presentation Breakfast, Damian Tomas' property, with CDO Phoebe Sachse.

29/03/2023 Mt Marshall Centenary Option Discussions, Council Chambers, with Deputy President Cr Nick Gillett, Cr Megan Beagley (Telephone), Cr Leeanne Gobbart, Cr Stuart Putt and CEO Ben McKay.

Bush Fire Advisory Committee Meeting, Council Chambers, with other members of the committee, CEO Ben McKay and RO Jordan Millar.

4/04/2023 Wheatbelt Human Services Managers Forum (WHSMF) Meeting, Microsoft Teams.

Wheatbelt Human Services Managers Forum (WHSMF) Priority Area/Working Group: Aging Well In The Wheatbelt, telephone and email, discussion on joining the working group.

06/04/2023 WALGA Great Eastern Country Zone (GECZ) Executive Meeting, Teleconference.

Audit Exit Meeting, Council Chambers/Microsoft Teams, with the Auditors, Office of the Auditor General's Representative, CEO Ben McKay and FAM Tanika McLennan.

11/04/2023 Rural Water Council of WA (Inc), Zoom Electronic, with Cr Tanya Gibson, RWC EO Robert Dew and other members of the Committee.

Central East Accommodation & Care Alliance Inc (CEACA) Mt Marshall Update, Council Chambers, with CEACA EO Richard Marshall and CEO Ben McKay.

18/04/2023 WALGA Great Eastern Country Zone (GECZ) Meeting, Merredin, with CEO Ben McKay, other members of the Committee and WALGA staff.

**Agenda for the Ordinary Meeting of Council on Tuesday 18 April 2023**

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**3.0 Record of Attendance**

**3.1 Apologies**

Nil

**3.2 Approved Leave of Absence**

Cr IC Sanders                      Councillor

**4.0 Declarations of Interest**

Nil

**5.0 Public Questions**

**5.1 Public Question Time**

**5.2 Response to Previous Public Questions Taken on Notice**

**6.0 Confirmation of Minutes of Previous Meetings**

**6.1 Minutes of the Ordinary Meeting held on Tuesday 21 March 2023**

**OFFICER RECOMMENDATION:**

*That the Minutes of the Ordinary Meeting of Council held on Tuesday 21 March 2023 be confirmed as a true and correct record of proceedings.*

Voting Requirement: Simple Majority Required

**7.0 Petitions, Presentations and Deputations**

**7.1 Petitions**

Nil

**7.2 Presentations**

Nil

**7.3 Deputations**

Nil



## Agenda for the Ordinary Meeting of Council on Tuesday 18 April 2023

### 8.0 Reports

#### 8.1 Council Committees

##### 8.1.1 Minutes of Bushfire Advisory Committee Meeting held 29 March 2023

<b>File Ref:</b>	4.0117
<b>Applicant/Proponent:</b>	Nil
<b>Author:</b>	Nadine Richmond – Executive Assistant
<b>Declaration of Interest:</b>	Nil
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	8.1.1 - Minutes of Bushfire Advisory Committee Meeting held 29 March 2023

#### **Report Purpose:**

The purpose of this report is for Council to receive and endorse the minutes of the Bushfire Advisory Committee meeting held 29 March 2023.

#### **Background:**

The Bush Fire Advisory Committee meeting is held annually at a minimum or as required should issues need to be addressed sooner. The committee is a Committee of Council and includes a Council representative, Bushfire Control Officers, and Shire staff.

#### **Consultation:**

Jordan Millar – Regulatory Officer

#### **Statutory Environment:**

*Local Government Act (1995)*

Section 5.8: Establishment of Committees

A local government may establish committees of three (3) or more persons to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

#### **Relevant Plans and Policy:**

The Shire has various bushfire control policies.

#### **Financial Implications:**

Nil

#### **Risk Assessment:**

Emergency Management is a core responsibility of local government and failure to comply with the legislation would find it in breach of the *Local Government Act 1995*.

## **Agenda for the Ordinary Meeting of Council on Tuesday 18 April 2023**

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### **Community & Strategic Objectives:**

#### *Community*

Encourage and support volunteers and community groups to grow an active volunteer base that feels valued.

### **Comment:**

The minutes of the Bushfire Advisory Committee meeting held on Wednesday March 29, 2023 are submitted for Council endorsement.

### **Voting Requirements**

Simple Majority

### **COMMITTEE RECOMMENDATION:**

***That Council endorse the minutes of the Bush Fire Advisory Committee meeting held on Wednesday 29 March 2023.***

**8.2 Chief Executive Officer**

Nil

**8.3 Executive Assistant**

**8.3.3 Council Meeting Dates 2023/2024**

<b>File Ref:</b>	4.0202
<b>Applicant/Proponent:</b>	N/A
<b>Author:</b>	Nadine Richmond – Executive Assistant
<b>Declaration of Interest:</b>	Nil
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Legislative <input type="checkbox"/> Information Purposes
<b>Attachments:</b>	Nil

**Report Purpose:**

The purpose of this report is to set the ordinary Council meeting dates for the 2023/2024 financial year.

**Background:**

Ordinary meetings of Council are typically held on the third Tuesday afternoon of each month commencing at 3:00pm in Council Chambers. Two (2) meetings per annum have been held in Beacon Town Hall in recent years.

**Consultation:**

Nil

**Statutory Environment:**

*Local Government Act 1995,*  
Section 1.7 - Local Public Notice (1)(a)(b)(c) and (2)(a)(b)

**Relevant Plans and Policy:**

There are no relevant plans or policies for this matter.

**Financial Implications:**

Nil

**Risk Assessment:**

Nil

**Community & Strategic Objectives:**

*Governance and Leadership*

Provide informed and transparent decision making that, meets our legal obligations, reflect the level of associated risk, and are adequately explained to community.

## **Agenda for the Ordinary Meeting of Council on Tuesday 18 April 2023**

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### **Comment:**

The recommendation here is to continue holding two (2) meetings a year in Beacon due to staff's understanding this has been a preferred option of Council. Meetings haven't been attended well by the public in Beacon and the minimal logistics involved by holding meetings in the purpose-built facility of Council Chambers is still worth noting.

The date of the February meeting is quite often amended to meet statutory requirements whereby Council are required to endorse the Annual Report within 2 months of the annual financials being accepted. It is desirable to present the financials at the December meeting. For this reason, it is recommended to schedule the February meeting on the second Tuesday of the month to ensure the time frame requirements are satisfied.

Dates and commencement times for Council's committees are yet to be scheduled and public notice will be provided once dates are set.

### **Voting Requirement:**

Simple Majority

### **OFFICER'S RECOMMENDATION:**

***That Council approve the following meeting dates and times for 2023/24 and endorse the information being advertised in The Gimlet Newspaper, the Beacon Bulletin, Shire notice boards, and the Shire's website and social media sites:***

<b>18 July 2023</b>	<b>at 3pm</b>	<b>Council Chambers, Bencubbin</b>
<b>15 August 2023</b>	<b>at 3pm</b>	<b>Council Chambers, Bencubbin</b>
<b>19 September 2023</b>	<b>at 3pm</b>	<b>Council Chambers, Bencubbin</b>
<b>17 October 2023</b>	<b>at 3pm</b>	<b>Council Chambers, Bencubbin</b>
<b>21 November 2023</b>	<b>at 3pm</b>	<b>Beacon Town Hall, Beacon</b>
<b>19 December 2023</b>	<b>at 3pm</b>	<b>Council Chambers, Bencubbin</b>
<b>Recess – January 2024</b>		
<b>13 February 2024</b>	<b>at 3pm</b>	<b>Council Chambers, Bencubbin</b>
<b>19 March 2024</b>	<b>at 3pm</b>	<b>Council Chambers, Bencubbin</b>
<b>16 April 2024</b>	<b>at 3pm</b>	<b>Beacon Town Hall, Beacon</b>
<b>21 May 2024</b>	<b>at 3pm</b>	<b>Council Chambers, Bencubbin</b>
<b>18 June 2024</b>	<b>at 3pm</b>	<b>Council Chambers, Bencubbin</b>

**Agenda for the Ordinary Meeting of Council on Tuesday 18 April 2023**

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**8.4 Finance and Administration Manager**

**8.4.9 Accounts Paid to 31 March 2023**

<b>File Ref:</b>	4.0557		
<b>Applicant/Proponent:</b>	N/A		
<b>Author:</b>	Paula Harris – Finance Officer		
<b>Declaration of Interest:</b>	Nil		
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy	<input type="checkbox"/> Review	
	<input type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial	
	<input type="checkbox"/> Legislative	<input checked="" type="checkbox"/> Information Purposes	
<b>Attachments:</b>	Nil		

**Report Purpose:**

The purpose of this report is to provide Council with a list of accounts paid for endorsement.

**Background:**

Following is a list of accounts submitted to Council on Tuesday 18 April 2023 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

**1. Municipal Fund**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT20206	01/03/2023	SYNERGY	UTILITY CHARGES	186.88
EFT20210	07/03/2023	BOC GASES	FEBRUARY GAS SUPPLIES	28.52
EFT20211	07/03/2023	NINGHAN SPRAYING & AG SERVICES	SPRINKLER AND FILTER SCREEN	463.60
EFT20212	07/03/2023	BEACON CENTRAL CRC	CARAVAN PARK VOUCHERS AND KEY CUT	116.00
EFT20213	07/03/2023	BEACON CO-OPERATIVE LTD	CARAVAN PARK VOUCHERS	110.00
EFT20214	07/03/2023	ICS CARPENTRY	REPAIR WATER MARK	1320.00

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT20215	07/03/2023	PORKY'S ENTERPRISES	CARTAGE OF AGGREGATE FOR SCOTSMAN ROAD	6140.01
EFT20216	07/03/2023	BENCUBBIN TRUCK N AUTO'S	REPAIR SMALL ISUZU TRUCK	1074.30
EFT20217	07/03/2023	IT VISION	ALTUS PAYROLL AWARD CHANGES TRAINING P HARRIS	495.00
EFT20218	07/03/2023	HERSEY'S SAFETY PTY LTD	SAFETY GEAR	437.86
EFT20219	07/03/2023	GREAT SOUTHERN FUELS	FEBRUARY FUEL SUPPLIES	4863.83
EFT20220	07/03/2023	DYLAN COPELAND	PROJECT MANAGEMENT	478.50
EFT20221	07/03/2023	KC SALES	UNIFORM	1161.98
EFT20222	07/03/2023	PALM PLUMBING	REPLACE LEAKING DRAIN	1218.93
EFT20223	07/03/2023	THE BENCUBBIN SHOP	SHELVING UNITS AND RACK BAYS	550.00
EFT20224	07/03/2023	SCUD AG SUPPLIES	CHAINMESH	733.10
EFT20225	07/03/2023	AFGRI EQUIPMENT AUSTRALIA	FILTERS	509.33
EFT20226	07/03/2023	HAMES SHARLEY	MT MARSHALL LOCAL PLANNING SCHEME STAGE 3	4122.25
EFT20227	07/03/2023	HBP SERVICES WA	CONSULTING SERVICES	264.00
EFT20228	09/03/2023	STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	160.00
EFT20229	09/03/2023	SHIRE OF MT MARSHALL TRUST	PAYROLL DEDUCTIONS	372.00
EFT20230	14/03/2023	BENDIGO BANK	FEBRUARY SUPPLIES	4798.82
EFT20231	01/03/2023	CRISP WIRELESS PTY LTD	MONTHLY INTERNET SUBSCRIPTION	526.90
EFT20232	09/03/2023	SYNERGY	UTILITY CHARGES	1286.62
EFT20233	14/03/2023	SYNERGY	UTILITY CHARGES	129.65
EFT20234	10/03/2023	BOQ FINANCE	PHOTOCOPIER LEASE	214.96
EFT20235	15/03/2023	TELSTRA LIMITED	UTILITY CHARGES	789.98
EFT20236	15/03/2023	AVON WASTE	RUBBISH COLLECTION FEBRUARY	5846.09
EFT20237	15/03/2023	STEWART & HEATON CLOTHING	SAFETY GEAR	219.45
EFT20238	15/03/2023	WESFARMERS KLEENHEAT GAS P/L	2 X GAS BOTTLES	93.50
EFT20239	15/03/2023	NINGHAN SPRAYING & AG SERVICES	BOLTS, DRILL BIT AND SOCKETS	183.26
EFT20240	15/03/2023	KTY ELECTRICAL SERVICES	FIT NEW PUMP AT BEACON RECREATION GROUND	3540.37

**Agenda for the Ordinary Meeting of Council on Tuesday 18 April 2023**

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT20241	15/03/2023	SHIRE OF TRAYNING	DOCTORS RENT AND VEHICLE EXPENSES	1750.17
EFT20242	15/03/2023	BENCUBBIN NEWS & POST	FEBRUARY NEWSPAPERS	69.40
EFT20243	15/03/2023	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	ANNUAL LICENCE	104.00
EFT20244	15/03/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	ADVERTISING CCD	165.00
EFT20245	15/03/2023	WINC AUSTRALIA PTY LTD	MILK AND TISSUES FOR CARAVAN PARK	190.02
EFT20246	15/03/2023	ICS CARPENTRY	MAINTENANCE AT 3 HAMMOND ST BENCUBBIN	308.00
EFT20247	15/03/2023	BENCUBBIN TRUCK N AUTO'S	KARCHER HIGH PRESSURE REPLACEMENT HOSE	370.00
EFT20248	15/03/2023	CIVIC LEGAL	PROFESSIONAL FEES BUILDING ORDER BENCUBBIN HOTEL	6784.91
EFT20249	15/03/2023	THE AUSTRALIAN LOCAL GOVERNMENT JOB DIRECTORY	ADVERTISING - CCD	495.00
EFT20250	15/03/2023	TOLL IPEC PTY LTD	FREIGHT	17.44
EFT20251	15/03/2023	LANDGATE	RURAL UV'S CHARGEABLE	173.00
EFT20252	15/03/2023	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	REGISTRATION FOR WALGA TRANSPORT AND ROADS FORUM 23 T SACHSE	140.00
EFT20253	15/03/2023	BENCUBBIN AG SUPPLIES	FAST SETTING CONCRETE	281.93
EFT20254	15/03/2023	GREAT SOUTHERN FUELS	DIESEL TO BENCUBBIN DEPOT	17047.50
EFT20255	15/03/2023	BOB WADDELL & ASSOCIATES PTY LTD	ASSISTANCE WITH ANNUAL REPORT 2021/22	660.00
EFT20256	15/03/2023	ECOWATER SERVICES	ROUTINE MAINTENANCE	165.40
EFT20257	15/03/2023	MARKET CREATIONS T/A INTEGRATED ICT	MANAGED SERVICE AGREEMENT MICROSOFT 365 LICENSE	841.01
EFT20258	15/03/2023	INSTANT WEIGHING	CALIBRATE AND TEST HITACHI LOADER	2895.20
EFT20259	15/03/2023	WHEATBELT OFFICE & BUSINESS MACHINES	PRINTING	1215.27

**Agenda for the Ordinary Meeting of Council on Tuesday 18 April 2023**

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT20260	15/03/2023	KOORDA AG PARTS	CAMLOCK WASHERS AND BOLTS	270.60
EFT20261	15/03/2023	SOUTHERN CROSS AUSTEREO PTY LTD	AROUND THE TOWN INTERVIEWS	99.00
EFT20262	15/03/2023	WHEATBELT LIQUID WASTE MANAGEMENT	PUMP OUT KC'S CAFE	561.00
EFT20263	15/03/2023	SCUD AG SUPPLIES	CAMLOCK	36.96
EFT20264	15/03/2023	T D GRANNY FLATS AND MODULAR HOMES	BENCUBBIN CP CABIN 2 BEDROOM SELF CONTAINED UNIT 2ND INSTALMENT	208285.00
EFT20265	15/03/2023	EP DRAFFIN MANUFACTURING PTY LTD	BIN FRAMES AND DELIVERY	5427.40
EFT20266	15/03/2023	SYNERGY	UTILITY CHARGES	1673.91
EFT20267	16/03/2023	SYNERGY	UTILITY CHARGES	4669.50
EFT20268	17/03/2023	SYNERGY	UTILITY CHARGES	1817.54
EFT20277	21/03/2023	AUSTRALIAN TAXATION OFFICE	BAS FEBRUARY	9250.00
EFT20278	22/03/2023	TELSTRA LIMITED	UTILITY CHARGES	952.19
EFT20279	22/03/2023	SHIRE OF MT MARSHALL	ACCOMMODATION FOR M.O.W EVENT	240.00
EFT20280	22/03/2023	EASTERN HILLS SAWS & MOWERS	GREEN LINE FOR WHIPPER SNIPPER	41.00
EFT20281	22/03/2023	STATE LIBRARY OF WA	FREIGHT RECOUP JAN TO JUN 2023	177.38
EFT20282	22/03/2023	KTY ELECTRICAL SERVICES	REPLACE LIGHT	359.26
EFT20283	22/03/2023	CENTRAL WHEATBELT PLUMBING & CONTRACTING	UNBLOCK DRAIN	319.00
EFT20284	22/03/2023	BEACON CO-OPERATIVE LTD	CARAVAN PARK VOUCHERS	20.00
EFT20285	22/03/2023	WINC AUSTRALIA PTY LTD	UPS FOR ATM	270.76
EFT20286	22/03/2023	WA DISTRIBUTORS PTY LTD-ALL-WAYS FOODS	CLEANING PRODUCTS	66.30
EFT20287	22/03/2023	WESTARP	MANUFACTURE AND SUPPLY OF SHADE SAIL FOR BEACON HALL	1117.60
EFT20288	22/03/2023	BENCUBBIN TRUCK N AUTO'S	REPAIR TYRES FOR LOADER	6780.22
EFT20289	22/03/2023	PEERLESS JAL PTY LTD	OIL SEAL FOR TIMBER	410.87
EFT20290	22/03/2023	TOLL IPEC PTY LTD	FREIGHT FOR LIBRARY AND TUTT BRYANT	34.80
EFT20291	22/03/2023	CUTTING EDGES EQUIPMENT PARTS	PLOW BOLTS AND NUTS	1045.44



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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT20292	22/03/2023	BENCUBBIN AG SUPPLIES	NPK BLUE AND CHAIN	636.19
EFT20293	22/03/2023	KUNUNOPPIN MEDICAL PRACTICE	PRE EMPLOYMENT MEDICAL M GARLETT	165.00
EFT20294	22/03/2023	TUTT BRYANT EQUIPMENT	GAS SPRING BONNET STRUT	205.50
EFT20295	22/03/2023	MARTY GRANT BULLDOZING	PUSH GRAVEL AT B ANDREWS FOR SCOTSMAN RD	4083.75
EFT20296	22/03/2023	BOB WADDELL & ASSOCIATES PTY LTD	ASSISTANCE WITH 2021/22 ANNUAL REPORT	123.75
EFT20297	22/03/2023	KC SALES	CARAVAN VOUCHERS AND STAFF VOUCHERS	382.00
EFT20298	22/03/2023	WA CONTRACT RANGER SERVICES	RANGER SERVICES	522.50
EFT20299	22/03/2023	MODUS AUSTRALIA	LAKE MCDERMOTT PROJECT - TOILET BUILDING	14813.92
EFT20300	22/03/2023	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE	550.00
EFT20301	22/03/2023	MORGAN TIRRNA FARMS	GRAVEL SUPPLIED	6932.64
EFT20302	22/03/2023	MARKET CREATIONS AGENCY	BUSINESS CARDS PRINTED B MCKAY AND J MILLAR	209.00
EFT20303	23/03/2023	STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	145.00
EFT20304	23/03/2023	SHIRE OF MT MARSHALL TRUST	PAYROLL DEDUCTIONS	186.00
EFT20310	24/03/2023	MICHAEL KETT	REIMBURSEMENT OF MEGA PACIFIC PICKUP	110.00
EFT20311	24/03/2023	CR ARC SACHSE	MEETING ALLOWANCE	1898.47
EFT20312	24/03/2023	CR NICK GILLETT	MEETING ALLOWANCE	685.10
EFT20313	24/03/2023	CR STUART PUTT	MEETING ALLOWANCE	493.18
EFT20314	24/03/2023	LEEANNE NOLA GOBBART	MEETING ALLOWANCE	523.75
EFT20316	24/03/2023	WATER CORPORATION	UTILITY CHARGES	19.58
EFT20317	27/03/2023	SYNERGY	UTILITY CHARGES	50.02
EFT20318	28/03/2023	SYNERGY	UTILITY CHARGES	2070.06
EFT20319	29/03/2023	SYNERGY	UTILITY CHARGES	1262.67
EFT20320	29/03/2023	WATER CORPORATION	UTILITY CHARGES	3408.66

**Agenda for the Ordinary Meeting of Council on Tuesday 18 April 2023**

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT20321	30/03/2023	SYNERGY	UTILITY CHARGES	3384.16
EFT20325	31/03/2023	SYNERGY	UTILITY CHARGES	47.86
EFT20326	30/03/2023	WATER CORPORATION	UTILITY CHARGES	163.64
EFT20327	31/03/2023	WATER CORPORATION	UTILITY CHARGES	48.96
DD11811.1	08/03/2023	AWARE SUPER	PAYROLL DEDUCTIONS	7031.86
DD11811.2	08/03/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	2595.64
DD11811.3	08/03/2023	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	518.40
DD11811.4	08/03/2023	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	296.07
DD11811.5	08/03/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	472.79
DD11811.6	08/03/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	720.72
DD11811.7	08/03/2023	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	344.60
DD11811.8	08/03/2023	WEALTH PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	355.33
DD11847.1	22/03/2023	AWARE SUPER	PAYROLL DEDUCTIONS	6761.66
DD11847.2	22/03/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	2691.68
DD11847.3	22/03/2023	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	521.24
DD11847.4	22/03/2023	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	299.37
DD11847.5	22/03/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	505.29
DD11847.6	22/03/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	660.67
DD11847.7	22/03/2023	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	286.13
DD11847.8	22/03/2023	WEALTH PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	356.63
				<b>387,574.11</b>

**Agenda for the Ordinary Meeting of Council on Tuesday 18 April 2023**

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**2. Trust**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT20269	02/03/2023	DEPARTMENT OF TRANSPORT	MMSO20230228-42015	276.75
EFT20270	07/03/2023	DEPARTMENT OF TRANSPORT	MMSO20230302-42028 42027	101.70
EFT20271	08/03/2023	DEPARTMENT OF TRANSPORT	MMSO20230303-42033 42032	221.30
EFT20272	09/03/2023	DEPARTMENT OF TRANSPORT	MMSO20230307-42034	1926.70
EFT20273	10/03/2023	DEPARTMENT OF TRANSPORT	MMSO20230308-42051 42036 42035	209.40
EFT20274	13/03/2023	DEPARTMENT OF TRANSPORT	MMSO20230309-42082 42081 42080	335.00
EFT20275	15/03/2023	DEPARTMENT OF TRANSPORT	MMSO20230313-42106	30.50
EFT20276	21/03/2023	NADINE RICHMOND	REIMBURSE SOCIAL CLUB EXPENSES	124.00
EFT20305	17/03/2023	DEPARTMENT OF TRANSPORT	MMSO20230315-42125, 42124, 42124	700.90
EFT20306	20/03/2023	DEPARTMENT OF TRANSPORT	MMSO20230316-42128 42127	498.80
EFT20307	21/03/2023	DEPARTMENT OF TRANSPORT	MMSO20230317-42150 42135 42134	504.35
EFT20308	22/03/2023	DEPARTMENT OF TRANSPORT	MMSO20230320-42158	163.50
EFT20309	23/03/2023	DEPARTMENT OF TRANSPORT	MMSO20230321-42185 42183 42182 42181	1942.70
EFT20315	28/03/2023	CRYSTAL DAVIS	BOND REIMBURSEMENT	760.00
EFT20322	27/03/2023	DEPARTMENT OF TRANSPORT	MMSO20230323-42201	29.75
EFT20329	28/03/2023	DEPARTMENT OF TRANSPORT	MMSO20230324-42209	49.00
				<b>7,874.35</b>

**3. Mastercard**

<b>Details</b>	<b>Amount</b>
B McKay Conference	679.36
T Sachse Conference	668.00
B McKay CEO Conference	331.80
Parking	6.56
Accommodation	5.04
Card Fee	4.00
Book	156.20

## Agenda for the Ordinary Meeting of Council on Tuesday 18 April 2023

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Advertising for Grader Operator	357.50
Advertising for CCD	324.50
Milk	4.72
Galvanised Steel	306.24
Council Snacks	17.34
Flowers for P Adamson	40.00
Bouncer and Playmat	110.00
Activities for Little Bees	666.55
Activities for Little Bees	36.79
Milk	2.95
Card Fees	4.00
Adobe	343.07
Site Master Little Hotelier	88.10
Site Master Little Hotelier	88.10
Licence for P075	30.50
Licence for P001	141.90
GPS Personal Locator	320.00
GPS Personal Locator	320.00
GPS Personal Locator	320.00
GPS Personal Locator	320.00
Licence P040	119.40
CDO Training	89.10
Licence	49.00
Card Fees	4.00
Card fees	4.00
	<b>5,958.72</b>

## Agenda for the Ordinary Meeting of Council on Tuesday 18 April 2023

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This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **18 April 2023**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

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Ben McKay  
Chief Executive Officer

**Consultation:**

Tanika McLennan – Finance and Administration Manager

**Statutory Environment:**

*Financial Management Regulations and the Local Government Act 1995*

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.

**Risk Assessment:**

Nil

**Community & Strategic Objectives:**

*Governance and Leadership*

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

**Agenda for the Ordinary Meeting of Council on Tuesday 18 April 2023**

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**Comment:**

Nil

**Voting Requirements**

Simple Majority

**OFFICER'S RECOMMENDATION:**

***That Council endorse the Accounts Listed:***

<b><i>Municipal Fund</i></b>	<b>\$</b>	<b>387,574.11</b>
<b><i>Trust Fund</i></b>	<b>\$</b>	<b>7,874.35</b>
<b><i>Mastercard</i></b>	<b>\$</b>	<b><u>5,958.72</u></b>
<b><i>Total</i></b>	<b>\$</b>	<b>401,407.18</b>

**8.4.10 Statement of Financial Activity to 31 March 2023**

<b>File Ref:</b>	4.0557
<b>Applicant/Proponent:</b>	N/A
<b>Author:</b>	Tanika McLennan – Finance and Administration Manager
<b>Declaration of Interest:</b>	Nil
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	8.4.10 - Statement of Financial Activity to 31 March 2023

**Report Purpose:**

The purpose of this report is to have Council approve the monthly statement of financial activity.

**Background:**

Under Regulation 34 of the *Local Government (Financial Management) Regulations 1996* a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

**Consultation:**

Nil

**Statutory Environment:**

*Local Government Act 1995 and Local Government (Financial Management) Regulations 1996*

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

The statement presented to Council is the most up to date information on its current financial position.

**Risk Assessment:**

Nil

**Community & Strategic Objectives:**

*Governance and Leadership*

Implement systems and processes that meet our legal and audit obligations and the needs of the community.

**Comment:**

Nil

**Voting Requirement:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

***The Council endorse the Statement of Financial Activity for the month ending 31 March 2023.***





## **Agenda for the Ordinary Meeting of Council on Tuesday 18 April 2023**

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(iii) information about the business, professional, commercial, or financial affairs of a person.”

### **Report Purpose:**

The purpose of this report is to consider a request from Ms Jacinta Smith to Surrender of Lease of the 67 Monger Street, Bencubbin (Bencubbin Town Hall).

### **OFFICER’S RECOMMENDATION:**

***That Council authorises the Chief Executive Officer:***

- 1. to negotiate and execute a surrender of the lease of the Bencubbin Town Hall; and***
- 2. to take all such steps as may be necessary to obtain a new tenant and execute a lease with them.***

**Agenda for the Ordinary Meeting of Council on Tuesday 18 April 2023**

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**13.0 Next Meeting – Tuesday 17 May 2023 commencing at 3.00pm in Council Chambers, 71 Monger St, Bencubbin**

**14.0 Closure of Meeting**