

SHIRE OF MT MARSHALL



Facilities and Services Committee

**Minutes of the
Mt Marshall Facilities and Services
Committee Meeting held on Wednesday 15
February 2023 in CWA House,
Rowlands St, Beacon
commencing at 6:04pm.**

Chairperson

**This page has
been left blank
intentionally**

DISCLAIMER

MEMBERS OF THE PUBLIC ARE REQUESTED TO READ THROUGH AND FAMILIARISE THEMSELVES WITH THE DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Mt Marshall for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Mt Marshall disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

**Minutes of the Facilities and Services Committee Meeting held on
Wednesday 15 February 2023**

TABLE OF CONTENTS

- 1. Declaration of Opening**
- 2. Record of Attendance / Apologies**
- 3. Confirmation of Minutes of Previous Meetings**
 - 3.1 Minutes of the Facilities & Services Committee meeting held on Wednesday 22 November 2022**
- 4. Reports of Officers**
- 5. General Business**
- 6. Next Meeting**
- 7. Meeting Closure**

**Minutes of the Facilities and Services Committee Meeting held on
Wednesday 15 February 2023**

1.0 Declaration of Opening / Announcement of Visitors

The Chairperson welcomed Committee members to the meeting and declared the meeting open at 6:04pm. She also welcomed Ben McKay, Chief Executive Officer to his first meeting.

2.0 Record of Attendance / Apologies

Attendance

Mrs Krista Lancaster	Committee Member / Chairperson
Cr ARC Sachse	Councillor / Committee Member
Cr TM Gibson	Councillor / Committee Member
Mrs Sue Munns	Committee Member
Mr Michael Carr	Committee Member
Mr Nigel Beagley	Committee Member
Mr Ben McKay	Chief Executive Officer
Miss Rebecca Watson	Coordinator of Community Development

Apologies

Nil

3.0 Confirmation of Minutes

**3.1 Minutes of the Facilities & Services Committee Meeting held on
Wednesday 23 November 2022**

FASC2023/00 COMMITTEE DECISION:

That the minutes of the Facilities & Services Committee meeting held on Wednesday 23 November 2022 be confirmed as a true and correct record of proceedings.

Moved Cr ARC Sachse Seconded Cr TM Gibson Carried 6/0

4.0 Reports of Officers

Project Updates:

- Beacon Caravan Park
Both the cabin and kitchen/laundry facility have been ordered, designs approved and are scheduled for delivery in April. Awaiting requirements for site preparation and works to prepare for the new facilities.
Western Power have commenced works for the power upgrades and is scheduled to be completed by the end of March 2023.
We aim to have this project completed by the end of the financial year.
- Beacon Community Park

**Minutes of the Facilities and Services Committee Meeting held on
Wednesday 15 February 2023**

Unfortunately, no tenders were received for the project proposal. We are currently seeking quotes from contractors to complete the work. We have one company interested and are waiting on some pricing from them before we accept the contract.

- Beacon Hall Garden Screen
Currently seeking quotes for the metal art screen wall/slat wall to screen the generator and air conditioning units.

New Projects:

- War Memorial
The project concept was discussed. Michael Carr is going to take it back to Sandra Sutton and Jennie Bunce who had already had a site meeting with the Coordinator of Community Development regarding the proposed works. Michael will get back to Rebecca about the proposed works for the memorial area before the project moves forward.

5.0 General Business

Meeting Dates

Correspondence was received from Mr Nigel Beagley leading into the last meeting regarding meetings being held during the seeding and harvest periods. As all committee members were present the group held a discussion. It was decided that no changes be made to frequency of the meetings. The remaining meetings for 2023 will be 17th May, 16th August and 22nd November.

Streetscape

Tanya Gibson enquired about what is happening with the streetscape plan that was done for Beacon. The Coordinator of Community Development explained that two items have been included in the 2022/2023 financial year budget (Lucas Street Footpath & War Memorial), are under way and hope to be completed this financial year.

Strategic Community Plan

The Chief Executive Officer informed the group that the Strategic Community Plan will be done in 2024. This will be an important exercise for the community to participate in and we hope to get good engagement from the community through this process. The Committee had some discussion about preferences when it came to the community engagement to ensure the community are given adequate opportunity to identify their priorities.

Blocked Drains

Nigel Beagley raised that around 70% of the drains around the Beacon townsite are blocked with leaves. The Chief Executive Officer will investigate.

**Minutes of the Facilities and Services Committee Meeting held on
Wednesday 15 February 2023**

Railing on Stairs – Beacon Hall Stage

Nigel Beagley raised that the stair access to the stage (closest to the door to the hallway) does not have any railing and we need to explore what we can do to have something installed. Coordinator of Community Development will investigate.

Burakin – Wialki Road

Nigel Beagley raised that the condition of the Burakin-Wialki Road from the Beacon townsite through to the Bimbijy Road intersection was in very poor condition since harvest has finished. The Chief Executive Officer will investigate further.

Lights on Railway Crossings

Nigel Beagley asked about the possibility of lights on the railway crossing on Ingleton Road in Beacon (near the bin). Tanya Gibson also mentioned that Ayres Road crossing requires lights. The Chief Executive Officer explained that the installation of lights are out of the Shires control, however we can send a letter to let them know that these are identified sites within our community that require lights for community safety.

Beacon Hall – Toys in hallway

Tanya raised that there were toys in the hallway of the hall outside the Little Bees room. The Coordinator of Community Development said that she was aware that these were there. A busy bee to remove these toys was held late in 2022, however in the recent weeks the toys have reappeared. They are not the Little Bees Day Care toys, once the owner of the toys is known, they will be asked to remove the toys once again.

6.0 Next Meeting – Wednesday 17 May 2023 at 6.00pm in the CWA Building, Rowlands St, Beacon

7.0 Closure of Meeting

The Chairperson declared the meeting closed at 7:01pm.

These Minutes were confirmed by the Facilities and Services Committee at its meeting held

Date

Chairperson