

**SHIRE of
MT MARSHALL**



NOTICE of MEETING

**Mt Marshall Local Emergency
Management Committee**

**Notice of Meeting to be held in Council
Chambers, 71 Monger Street, Bencubbin on
Wednesday 28 June 2023
commencing at 4.00pm**

ARC Sachse
Chairman

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**Agenda for the Mt Marshall Local Emergency Management Committee Meeting
to be held Wednesday 28th June 2023**

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1. Declaration of Opening
2. Record of Attendance/Apologies
3. Confirmation of Minutes of Previous Meeting
 - 3.1 Minutes of the Mt Marshall Local Emergency Management Committee Meeting held on Tuesday 7 February 2023.

RECOMMENDATION:

That the Minutes of the Mt Marshall Local Emergency Management Committee Meeting held on Tuesday 7 February 2023 be confirmed as a true and correct record of proceedings.

4. Action Items from Previous Meeting
5. Emergency Contacts Update
6. Guest Presentation/s
7. Exercise Schedule/Reports
8. Reports of Officers
 - 8.1 Regulatory Officer
 - 8.2 Information for the Committee
9. Other Reports
 - 9.1 Chief Bushfire Control Officer
 - 9.2 St John Ambulance Services
 - 9.3 Department of Fire & Emergency Services – Bushfire
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 - 9.6 WA Country Health Services
 - 9.7 Silver Chain Nursing Association
 - 9.8 Education Department
 - 9.9 Community Development
 - 9.10 Beacon Volunteer Emergency Services Brigade
10. New Business of an Urgent Nature Introduced by Decision of the Meeting
11. Next Meeting – Tuesday 10 October 2023 commencing at 4.00pm to be discussed
12. Meeting Closure

Agenda for the Mt Marshall Local Emergency Management Committee Meeting
to be held Wednesday 28th June 2023

1.0 Declaration of Opening

2.0 Record of Attendance/Apologies

3.0 Confirmation of Minutes of Previous Meetings

4.0 Action Items from Previous Meeting

5.0 Emergency Contacts

Attachment 1: Emergency Contact Information.

Please review and advise of any changes to be made.

6.0 Guest Presentation/s

7.0 Exercise Schedule/Reports

Attachment 2a: NEWROC - A Changing Climate Presentation.

Attachment 2b: NEWROC Exercise.

On 15th March 2023, Department of Fire and Emergency Services held an Emergency Management Workshop for NEWROC members in the Shire of Trayning. On behalf of the Shire of Mt Marshall, Shire President Cr Anthony Sachse, Bencubbin Police Officer Sgt David Tapscott and Shire Regulatory Officer Mrs Jordan Millar attended the workshop.

Throughout the day, the members participated in an exercise focusing on the effects of a changing climate. The aim of the workshop was to gain a better understanding of how a changing climate may impact our communities, better understand how resilient we are to these changing impacts, understand the role of our LEMCs and build awareness of the recovery principles and challenges.

During the workshop, we were presented with various scenarios encouraging members to review and discuss how we would prepare, respond, and recover from these situations.

This workshop fulfilled our annual requirement to participate in an emergency management exercise as part of Local Emergency Management Committee.

8.0 Reports of Officers

8.1 Regulatory Officer

Attachment 3: Evacuation Boxes.

The Shire has been reviewing the contents of the existing evacuation boxes for both Beacon and Bencubbin evacuation centers. Please review attachment 2 and provide feedback on any additional items you think would be appropriate.

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8.2 Information for the Committee

Attachment 4: LEMA Acknowledgement Letter.

On the 9th of May, the Shire received a letter from the State Emergency Management Committee advising that the Shire of Mt Marshall 2023 Local Emergency Management Arrangements (LEMA) has been reviewed against the requirements of the Emergency Management Act 2005 (the Act) and met the requirements. The Shire of Mt Marshall's LEMA was noted at the meeting of the State Emergency Management Committee (SEMC) (Resolution 27/2023) in alignment with the State EM Preparedness Procedure. The LEMA is now available on the Shire's website.

9.0 Other Reports

9.1 Chief Bush Fire Control Officer

9.2 St John Ambulance Services

9.3 Department of Fire & Emergency Services - Bushfire

9.4 Department of Fire & Emergency Services – Emergency Management

9.5 Bencubbin Police

9.6 WA Country Health Services

9.7 Silver Chain Nursing Association

9.8 Education Department

9.9 Community Development

9.10 Beacon Volunteer Emergency Services Brigade

10.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

11.0 Next Meeting – Tuesday 10 October 2023 commencing at 4.00pm in Council Chambers, 80 Monger Street, Bencubbin – To be discussed

12.0 Closure of Meeting