



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that an Ordinary Meeting of Council was held on Tuesday 9 February 2016, in Council Chambers, 80 Monger Street, Bencubbin commencing at 3:12pm.

Cr RM Kirby

President

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intentionally**

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

Dirk Sellenger
Chief Executive Officer

Chairman Initial

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1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 3:12pm, welcomed the members of the public present in the gallery, and directed their attention to the disclaimer.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr RM Kirby	President / Presiding Member	
Cr SE Faulkner	Deputy President	
Cr PA Gillett	Councillor	
Cr ARC Sachse	Councillor	
Cr WJ Beagley	Councillor	
Cr HJ Shemeld	Councillor	
Cr CT Lumsden	Councillor	
Mr Dirk Sellenger	Chief Executive Officer	3:12 – 3:50, 4:02 - 4:03pm
Ms Nadine Richmond	Executive Assistant	3:12 – 3:50, 4:02 - 4:03pm
Ms Tanika McLennan	Finance and Administration Manager	3:12 – 3:50, 3:53 – 4:03 pm
Mr Bill Hardy	Environmental Health Officer	3:26 – 3:33pm, 3:40 – 3:50pm
Mr Leonard Cargeeg	Member of the public	
Mrs Tanya Gibson	Member of the public	
Mrs Megan Beagley	Member of the public	

Apologies

Nil

3.0 Standing Orders

2016/001 COUNCIL DECISION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr SE Faulkner

Seconded Cr PA Gillett

Carried 7/0

4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

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Public Question Time opened at 3:13pm.

4.2.1 Summary of Question from the Bencubbin Community Recreation Committee Inc:

In the current budget \$60,000.00 is allocated to the Beacon Complex kitchen to be upgraded. A very recent and clear precedent has been set by the current Council that to procure Shire money for community projects that the benefiting community group should fund the project by way of a one third contribution, a third to be grant money and the remaining third to be contributed by the Shire.

To maintain fairness and consistency throughout the whole of the Mt Marshall Shire would it not be fair to expect a third community contribution, a third contribution of grant money and a third contribution from the Mt Marshall Shire be required for this project to go ahead?

Summary of response from the Presiding Member:

In principle I think the model of 1/3 contributions from funding, Shire and community group is an excellent model as it encourages a commitment from the community/sporting group who are putting forward a project. It encourages a three step process where the project must first have the support of the community/sporting group, then the Shire and then compete successfully for funding.

With regard to minor capital projects such as the upgrade to the Beacon Complex kitchen, that are specifically in the 15/16 budget, the decision to fund these projects from general funds rather than seek funding was made by the previous Council for the current operational budget.

4.2.2 Summary of question from Mrs Megan Beagley:

Can you please outline the actions which had been taken by the Mt Marshall staff and Councillors for the period between September and November regarding the Bencubbin Rec Centre upgrade to action the standing motion 13.1, which outlined a reduction to \$1,990,000?

Specifically, had quantity surveyor reports or new budgets been compiled in response to this motion?

Summary of response from the Presiding Member:

Cr Kirby gave a brief explanation and directed Mrs Beagley to the October Council meeting Minutes for information on the process, however the question was taken on notice and a more complete response will be provided at the March meeting.

Public Question time closed at 3:18pm

5.0 Applications for Leave Of Absence
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Nil

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6.0 Declarations of Interest

Nil

7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Wednesday 16 December 2015

2016/002 RECOMMENDATION / COUNCIL DECISION:

That the Minutes of the Ordinary Meeting of Council held on Wednesday 16 December 2015 be confirmed as a true and correct record of proceedings with the correction of 'in the Bencubbin Recreation Complex, Marsh Street' inserted into the title page replacing 'in Council Chambers, 80 Monger Street'.

Moved Cr ARC Sachse

Seconded Cr PA Gillett

**Carried 6/1
Against Cr HJ Shemeld**

8.0 Announcements by Presiding Person Without Discussion

The Presiding Member welcomed everyone back for 2016 making mention of the fact that Council was looking forward to a successful year.

The Presiding Member made mention of the frequent bushfires that have recently been occurring around the state. We should all be conscious of the dangers present in all areas of the state at this time of year.

9.0 President's Report

Purpose:

This report is prepared by the President to provide Council and the community of Mt Marshall with information about activities undertaken.

Comment:

The President represented the Shire at the Australia Day Breakfast in Bencubbin and Australia Day BBQ in Beacon on the 26th January and gave a brief presentation. Unfortunately there were no nominations for the Mt Marshall Citizenship award this year so there was no announcement for this award. The President encouraged those in attendance to consider worthy nominees for next year's award.

The President represented the Shire on 28 January with CEO Dirk Sellenger and Finance and Administration Manager, Tanika McLennan at the Kununoppin Medical Practice Committee Meeting in Trayning.

10.0 Petitions / Deputations / Presentations / Submissions

Nil

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11.0	Reports of Committees
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Nil

Mr Bill Hardy, the Shire's Environmental Health Officer entered the meeting at 3:26pm

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12.0 Reports of Officers

12.1 Environmental Health Officer / Building Surveyor

Nil

12.2 Community Development Officer

Nil

12.3 Finance and Administration Manager

12.3.1 Statement of Financial Activity to 31 December 2015

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/4
AUTHOR:	Tanika McLennan - Finance and Administration Manager
DISCLOSURE OF INTEREST:	Nil
DATE:	31 January 2015
ATTACHMENT NUMBER:	12.3.1 – Statement of Financial Activity to 31 December 2015
CONSULTATION:	Sue Voloczi – Accounting Contractor Dirk Sellenger – Chief Executive Officer
STATUTORY ENVIRONMENT:	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	The statement presented to Council is the most up to date information on its current financial position.
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2016/003 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council endorse the Statement of Financial Activity for the month ending 31 December 2015.

Moved Cr PA Gillett

Seconded Cr ARC Sachse

Carried 7/0

BACKGROUND:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

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12.3.2 Accounts Paid to 31 December 2015

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Sandy Wyatt – Administration Officer
DISCLOSURE OF INTEREST: Nil
DATE: 22 January 2016
CONSULTATION: Tanika McLennan – Finance and Administration Manager
STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: An appropriate allowance has been made in the current year’s budget to fund and authorise expenditure.
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2016/004 OFFICER RECOMMENDATION/COUNCIL DECISION:

That the Accounts Listed:

Municipal Fund	\$ 510,673.77	EFT 10588-10736 Chq’s 18640-18648
		Debit 8196.1-8231.10
Trust Fund	\$ 18,875.85	EFT 10631-10634/10715/10737 Chq 3424
Mastercard	\$ <u>2,017.96</u>	Detailed statement provided in Council information
Total	\$ 531,567.58	

Be endorsed.

Moved Cr WJ Beagley

Seconded Cr SE Faulkner

Carried 7/0

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BACKGROUND:

Following is a List of Accounts submitted to Council on Tuesday 9 February 2016 for the Municipal Fund, Trust Fund and Mastercard.

Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
250	03/12/2015	BANK FEES - BANK FEES	BANK FEES	4.00
250	01/12/2015	BANK FEES - BANK FEES	BANK FEES	0.70
250	01/12/2015	BANK FEES - BANK FEES	BANK FEES	3.50
EFT10588	01/12/2015	DC PAYMENTS AUSTRALASIA	ONGOING FEES FOR ATM-OCTOBER'15	107.20
EFT10595	04/12/2015	WILDSTRAWBERRYCATERING	CATERING	498.00
EFT10596	08/12/2015	COVS	VARIOUS GOODS-NOVEMBER'15	79.20
EFT10597	08/12/2015	WESTRAC PTY LTD	CATERPILLAR 432F BACKHOE/LOADER	152790.00
EFT10598	08/12/2015	AVON WASTE	RUBBISH COLLECTION-NOVEMBER'15	6116.63
EFT10599	08/12/2015	CJD EQUIPMENT PTY LTD	VARIOUS REPAIRS-NOVEMBER'15	4727.82
EFT10600	08/12/2015	KTY ELECTRICAL SERVICES	VARIOUS REPAIRS-NOVEMBER'15	2539.46
EFT10601	08/12/2015	JASON SIGNMAKERS	VARIOUS GOODS-NOVEMBER'15	8584.73
EFT10602	08/12/2015	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS	108.00
EFT10603	08/12/2015	SHIRE OF TRAYNING	DOCTORS VEHICLE & MEDICAL PRACTICE EXPENSE-OCTOBER'15-25% SHARE	1540.89
EFT10604	08/12/2015	BENCUBBIN NEWS & POST	NEWSPAPER-NOVEMBER'15	123.05
EFT10605	08/12/2015	TOTAL EDEN PTY LTD	VARIOUS GOODS-NOVEMBER'15	244.00
EFT10606	08/12/2015	SIGMA CHEMICALS	VARIOUS GOODS-NOVEMBER'15	10954.35
EFT10607	08/12/2015	NEWTRAVEL INC	COUNCIL CONTRIBUTION 2015/2016	3500.00
EFT10608	08/12/2015	BEACON CO-OPERATIVE LTD	VOUCHERS	170.00
EFT10609	08/12/2015	MOORE STEPHENS (WA) PTY LTD	TRAINING	275.00
EFT10610	08/12/2015	STAPLES AUSTRALIA	VARIOUS GOODS-NOVEMBER'15	313.74
EFT10611	08/12/2015	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESLB 2ND QTR CONTRIBUTION	10302.00
EFT10612	08/12/2015	STAR TRACK EXPRESS	FREIGHT-NOVEMBER'15	147.86
EFT10613	08/12/2015	LGIS PROPERTY	CRIME INSURANCE	140.24
EFT10614	08/12/2015	AG IMPLEMENTS MUKINBUDIN	VARIOUS GOODS-NOVEMBER'15	221.56

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Chq/EFT	Date	Name	Description	Amount
EFT10615	08/12/2015	D & D TRANSPORT	FREIGHT-NOVEMBER'15	81.95
EFT10616	08/12/2015	JR & A HERSEY	VARIOUS GOODS-NOVEMBER'15	248.04
EFT10617	08/12/2015	SIPPE'S MUKINBUDIN	VARIOUS GOODS-NOVEMBER'15	53.00
EFT10618	08/12/2015	BENCUBBIN AG SUPPLIES	VARIOUS GOODS-NOVEMBER'15	5629.43
EFT10619	08/12/2015	5RIVERS PLUMBING AND GAS	VARIOUS REPAIRS-NOVEMBER'15	1848.43
EFT10620	08/12/2015	DONOVAN FORD	FORD RANGER XLS PX2	2449.30
EFT10621	08/12/2015	TUTT BRYANT EQUIPMENT	VARIOUS GOODS-NOVEMBER'15	1291.11
EFT10622	08/12/2015	R MUNNS ENGINEERING CONSULTING SERVICES	CONSULTANCY SERVICES-NOVEMBER'15	1682.38
EFT10623	08/12/2015	KOORDA COMMUNITY RESOURCE CENTRE	ADVERTISING-NOVEMBER'15	50.00
EFT10624	08/12/2015	ASTRO ALLOYS	VARIOUS GOODS-NOVEMBER'15	497.80
EFT10625	08/12/2015	WALLIS COMPUTER SOLUTIONS	TECHNICAL SUPPORT-NOVEMBER'15	1408.74
EFT10626	08/12/2015	KC SALES	VARIOUS GOODS-NOVEMBER'15	669.54
EFT10627	08/12/2015	SOURCE MY PARTS PTY LTD	VARIOUS GOODS-NOVEMBER'15	528.00
EFT10628	08/12/2015	WHEATBELT COMMUNITY DEVELOPMENT SERVICE	ORAL HISTORY CATALOGUING-HISTORY WORKING GROUP	422.80
EFT10629	08/12/2015	ALLIGHTSYKES PTY LTD	SERVICE	2538.06
EFT10630	08/12/2015	CM RECRUITMENT PTY LTD	TRAFFIC CONTROL	3513.00
EFT10635	16/12/2015	BOC GASES	GAS CYLINDERS-NOVEMBER'15	143.82
EFT10636	16/12/2015	COURIER AUSTRALIA	FREIGHT-NOVEMBER'15	9.85
EFT10637	16/12/2015	MUKA TYRE MART	TYRES	5540.00
EFT10638	16/12/2015	STEWART & HEATON CLOTHING CO PTY LTD	VOLUNTEER BUSH FIRE BRIGADE PPE	1662.96
EFT10639	16/12/2015	KTY ELECTRICAL SERVICES	DRAWINGS FOR WESTERN POWER APPLICATION	96.80
EFT10640	16/12/2015	MOBILE MASTERS	VARIOUS REPAIRS-NOVEMBER'15	272.70
EFT10641	16/12/2015	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	VARIOUS GOODS-NOVEMBER'15	49.00
EFT10642	16/12/2015	ICS CARPENTRY	VARIOUS REPAIRS-NOVEMBER'15	2726.90
EFT10643	16/12/2015	STAR TRACK EXPRESS	FREIGHT-NOVEMBER'15	1061.19
EFT10644	16/12/2015	ALL-WAYS FOODS	VARIOUS GOODS-NOVEMBER'15	841.85
EFT10645	16/12/2015	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPY CHARGES-NOVEMBER'15	443.10
EFT10646	16/12/2015	BENCUBBIN TRUCK N AUTO'S	VARIOUS GOODS-OCTOBER'15	928.50

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Chq/EFT	Date	Name	Description	Amount
EFT10647	16/12/2015	D & D TRANSPORT	FREIGHT-NOVEMBER'15	81.95
EFT10648	16/12/2015	BENCUBBIN AG SUPPLIES	VARIOUS GOODS-NOVEMBER'15	53.48
EFT10649	16/12/2015	RADIOWEST BROADCASTERS PTY LTD	ADVERTISING-NOVEMBER'15	66.00
EFT10650	16/12/2015	GERALDTON FUEL	FUEL-NOVEMBER'15	663.20
EFT10651	16/12/2015	BENNY MART	VARIOUS GOODS-NOVEMBER'15	159.45
EFT10652	16/12/2015	GREAT SOUTHERN FUELS	FUEL-NOVEMBER'15	21038.69
EFT10653	16/12/2015	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY COSTS	6.60
EFT10654	16/12/2015	DYLAN COPELAND	PROVISION OF NATURAL RESOURCE MANAGEMENT-NOVEMBER'15	847.00
EFT10655	16/12/2015	DAIMLER TRUCKS PERTH	SERVICE	407.35
EFT10656	22/12/2015	CJD EQUIPMENT PTY LTD	VARIOUS GOODS-DECEMBER'15	528.33
EFT10657	22/12/2015	COURIER AUSTRALIA	FREIGHT-DECEMBER'15	9.50
EFT10658	22/12/2015	STEWART & HEATON CLOTHING CO PTY LTD	VOLUNTEER BUSH FIRE BRIGADE PPE	340.21
EFT10659	22/12/2015	NINGHAN SPRAYING & AG SERVICES	VARIOUS GOODS-NOVEMBER'15	320.03
EFT10660	22/12/2015	SHERIDAN'S	VARIOUS GOODS-DECEMBER'15	92.91
EFT10661	22/12/2015	KTY ELECTRICAL SERVICES	VARIOUS REPAIRS-DECEMBER'15	11113.30
EFT10662	22/12/2015	WHEATBELT SIGNS	VARIOUS GOODS-DECEMBER'15	132.00
EFT10663	22/12/2015	JASON SIGNMAKERS	VARIOUS GOODS-DECEMBER'15	35.20
EFT10664	22/12/2015	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS-CHRISTMAS FUNCTION	832.00
EFT10665	22/12/2015	SHIRE OF TRAYNING	DOCTORS HOUSE RENT 25% SHARE 28.10.15-1.12.15	819.90
EFT10666	22/12/2015	BENCUBBIN NEWS & POST	POSTAGE 7.12.15-11.12.15	63.15
EFT10667	22/12/2015	BUNNINGS BUILDING SUPPLIES	VARIOUS GOODS-DECEMBER'15	684.00
EFT10668	22/12/2015	RN COLLINS	VARIOUS GOODS-DECEMBER'15	1650.00
EFT10669	22/12/2015	WA HINO SALES & SERVICE	VARIOUS GOODS-DECEMBER'15	338.06
EFT10670	22/12/2015	WESTERN AUSTRALIAN ELECTORAL COMMISSION	ELECTION EXPENSES	11071.09
EFT10671	22/12/2015	ICS CARPENTRY	VARIOUS REPAIRS-DECEMBER'15	1129.70
EFT10672	22/12/2015	STAR TRACK EXPRESS	FREIGHT-DECEMBER'15	155.67
EFT10673	22/12/2015	ALL-WAYS FOODS	VARIOUS GOODS-DECEMBER'15	565.77
EFT10674	22/12/2015	D I TOMAS CONTRACTING	VARIOUS CONCRETING-DECEMBER'15	27628.54
EFT10675	22/12/2015	CR PA GILLETT	MEETING FEES & ALLOWANCES 16.12.15	533.18

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Chq/EFT	Date	Name	Description	Amount
EFT10676	22/12/2015	BENCUBBIN TRUCK N AUTO'S	VARIOUS GOODS-DECEMBER'15	429.80
EFT10677	22/12/2015	NAUGHTY BUGS PEST CONTROL	VARIOUS PEST CONTROL-DECEMBER'15	1518.00
EFT10678	22/12/2015	JR & A HERSEY	VARIOUS GOODS-DECEMBER'15	176.00
EFT10679	22/12/2015	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	LICENCE TO PLAY COPYRIGHT MUSIC 1.12.15-30.11.16	126.51
EFT10680	22/12/2015	LANDGATE	CERTIFICATE OF TITLE SEARCH	24.60
EFT10681	22/12/2015	CUTTING EDGES EQUIPMENT PARTS	VARIOUS GOODS-DECEMBER'15	2164.91
EFT10682	22/12/2015	BENCUBBIN AG SUPPLIES	VARIOUS GOODS-DECEMBER'15	2675.20
EFT10683	22/12/2015	ADVANCED AUTOLOGIC PTY LTD	VARIOUS GOODS-DECEMBER'15	245.00
EFT10684	22/12/2015	5RIVERS PLUMBING AND GAS	VARIOUS REPAIRS-DECEMBER'15	3711.37
EFT10685	22/12/2015	BENNY MART	VARIOUS GOODS-DECEMBER'15	185.45
EFT10686	22/12/2015	WESTERN POWER - NON ENERGY	COMMERCIAL SUPPLY UPGRADE	41888.00
EFT10687	22/12/2015	T-QUIP	VARIOUS GOODS-DECEMBER'15	1362.80
EFT10688	22/12/2015	JENNI BUNCE - CLEANING	VARIOUS CLEANING-BEACON 19.11.15- 2.12.15	1242.50
EFT10689	22/12/2015	NORTHAM CARPETS PTY LTD	VARIOUS GOODS-DECEMBER'15	1200.00
EFT10690	22/12/2015	MERREDIN PANEL AND PAINT	INSURANCE EXCESS	300.00
EFT10691	22/12/2015	CR WJ BEAGLEY	MEETING FEES & ALLOWANCES 16.12.15	515.18
EFT10692	22/12/2015	KOORDA COMMUNITY RESOURCE CENTRE	ADVERTISING-DECEMBER'15	25.00
EFT10693	22/12/2015	AWP GROUP	MANUFACTURE & SUPPLY OF SHADE SAIL	5676.00
EFT10694	22/12/2015	WALLIS COMPUTER SOLUTIONS	IPAD COVERS	259.90
EFT10695	22/12/2015	BEACON PRIMARY SCHOOL	SPONSORSHIP	100.00
EFT10696	22/12/2015	NETHINIM PTY LTD	GRAVEL	751.37
EFT10697	22/12/2015	KC SALES	CATERING-DECEMBER'15	654.90
EFT10698	22/12/2015	SALLY MORGAN	REIMBURSEMENT FOR VARIOUS GOODS- DECEMBER'15	166.33
EFT10699	22/12/2015	WA CONTRACT RANGER SERVICES	RANGER SERVICES 24.11.15-9.12.15	374.00
EFT10700	22/12/2015	LOREN NORTHOVER	REIMBURSEMENT FOR GOODS	50.00
EFT10701	22/12/2015	SANDRA WYATT	REIMBURSEMENT OF CHRISTMAS BONUS	60.00
EFT10702	22/12/2015	SUE VOLOCZI	VARIOUS ACCOUNT SUPPORT- DECEMBER'15	5793.15

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Chq/EFT	Date	Name	Description	Amount
EFT10703	22/12/2015	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11.12.15-10.1.16	570.63
EFT10704	22/12/2015	MELISSA KETT	REIMBURSEMENT FOR VARIOUS GOODS-DECEMBER'15	42.20
EFT10705	22/12/2015	CR ARC SACHSE	MEETING FEES & ALLOWANCES 3.12.15-16.12.15	571.18
EFT10706	22/12/2015	CR RM KIRBY	MEETING FEES & ALLOWANCES 3.12.15-16.12.15	1700.90
EFT10707	22/12/2015	CR SE FAULKNER	MEETING FEES & ALLOWANCES 3.12.15-16.12.15	822.50
EFT10708	22/12/2015	CR HJ SHEMELD	MEETING FEES & ALLOWANCES 3.12.15-16.12.15	845.18
EFT10709	22/12/2015	CR CT LUMSDEN	MEETING FEES & ALLOWANCES 3.12.15-16.12.15	673.18
EFT10710	22/12/2015	CM RECRUITMENT PTY LTD	TRAFFIC CONTROL	2197.25
EFT10711	22/12/2015	STATE WIDE TURF SERVICES	TURF RENOVATION	16376.80
EFT10712	22/12/2015	VANESSA J CAPP	REFUND OF OVERPAID RENT	440.00
EFT10713	22/12/2015	HANDS ON THERAPEUTIC MASSAGE	VOUCHER	100.00
EFT10714	21/12/2015	BANKWEST CORPORATE MASTERCARD	VARIOUS GOODS-NOVEMBER'15	2017.96
EFT10716	24/12/2015	BEACON PROGRESS ASSOCIATION INC.	ANNUAL RENT -BEACON LIBRARY 2015/16	11000.00
EFT10717	24/12/2015	WA TREASURY CORPORATION	LOAN 119 & LOAN 118	31956.21
EFT10718	24/12/2015	BENNY MART	PLANT & PROPERTY MAINTENANCE VOUCHERS	300.00
EFT10719	24/12/2015	SANDPRINTS	VARIOUS GOODS-DECEMBER'15	950.00
EFT10720	24/12/2015	GRAEME COLIN SHEMELD	RATES REFUND FOR ASSESSMENT A6522 LOT BENCUBBIN BEACON RD WIALKI 6473	362.64
EFT10721	22/12/2015	DC PAYMENTS AUSTRALASIA	ONGOING FEES FOR ATM-NOVEMBER'15	99.28
EFT10731	16/12/2015	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	6311.26
EFT10732	16/12/2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	159.79
EFT10733	16/12/2015	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	181.22
EFT10734	16/12/2015	THE NICK & TRYPHENA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	51.53
EFT10735	16/12/2015	DL SELLENGER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	1220.19

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Chq/EFT	Date	Name	Description	Amount
EFT10736	16/12/2015	TASPLAN	SUPERANNUATION CONTRIBUTIONS	337.44
18640	01/12/2015	SIPPE'S MUKINBUDIN	VARIOUS GOODS-OCTOBER'15	237.75
18641	01/12/2015	COUNTRY FRAMERS	VARIOUS GOODS-NOVEMBER'15	180.00
18642	04/12/2015	TELSTRA	UTILITY CHARGES-NOVEMBER'15	2785.46
18643	04/12/2015	WATER CORPORATION	UTILITY CHARGES-NOVEMBER'15	1257.88
18644	04/12/2015	SYNERGY	UTILITY CHARGES-NOVEMBER'15	298.00
18645	08/12/2015	WESTNET PTY LTD	HOSTING EMAIL PROTECTION 31.10.15-31.10.16	119.00
18646	22/12/2015	TELSTRA	SATELLITE PHONE	24.99
18647	22/12/2015	SYNERGY	UTILITY CHARGES 10.10.15-7.12.15	9640.00
18648	24/12/2015	TELSTRA	UTILITY CHARGES-DECEMBER'15	4609.66
DD8196.1	09/12/2015	WALGS PLAN	PAYROLL DEDUCTIONS	6363.98
DD8196.2	09/12/2015	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	196.60
DD8196.3	09/12/2015	DL SELLENGER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	1220.19
DD8196.4	09/12/2015	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	181.22
DD8196.5	09/12/2015	THE NICK & TRYPHENA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	131.68
DD8196.6	09/12/2015	COLONIAL FIRST STATE INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	154.31
DD8196.7	09/12/2015	TASPLAN	SUPERANNUATION CONTRIBUTIONS	437.76
DD8196.8	09/12/2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	353.84
DD8196.9	09/12/2015	ONEPATH	SUPERANNUATION CONTRIBUTIONS	180.50
DD8231.1	23/12/2015	WALGS PLAN	PAYROLL DEDUCTIONS	7136.98
DD8231.2	23/12/2015	ONEPATH	SUPERANNUATION CONTRIBUTIONS	180.50
DD8231.3	23/12/2015	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	196.60
DD8231.4	23/12/2015	DL SELLENGER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	1220.19
DD8231.5	23/12/2015	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	111.65
DD8231.6	23/12/2015	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	181.22
DD8231.7	23/12/2015	THE NICK & TRYPHENA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	75.86
DD8231.8	23/12/2015	COLONIAL FIRST STATE INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	154.31
DD8231.9	23/12/2015	TASPLAN	SUPERANNUATION CONTRIBUTIONS	357.96

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Chq/EFT	Date	Name	Description	Amount
DD8231.10	23/12/2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	175.93
				510,673.77

2. Trust

Chq/EFT	Date	Name	Description	Amount
3424	09/12/2015	SHIRE OF MT MARSHALL	REFUND-BOND-R.FLETCHER	340.00
EFT10631	09/12/2015	DEPARTMENT OF TRANSPORT	MMSO20151201	782.25
EFT10632	09/12/2015	DEPARTMENT OF TRANSPORT	MMSO20151202	1812.40
EFT10633	10/12/2015	DEPARTMENT OF TRANSPORT	MMSO20151208	805.75
EFT10634	10/12/2015	DEPARTMENT OF TRANSPORT	MMSO20151209	365.55
EFT10715	22/12/2015	BENCUBBIN SPORTS CLUB INC.	SOCIAL CLUB REFRESHMENTS	218.50
EFT10737	29/12/2015	DEPARTMENT OF TRANSPORT	CORRECTION OF DATE	14551.40
				18,875.85

3. Mastercard Summary

Details	Amount
CHEESEBOARD-PRIZE	24.95
FAREWELL GIFT-P.POOLE	74.98
WHITE DIVIDERS	15.70
IPAD COVER & KEYBOARD-CR KIRBY	144.94
STORAGE CONTAINERS	39.48
PLANTS	30.00
LUNCH-D.SELLENGER & T.MCLENNAN	50.00
CHRISTMAS INVITATIONS	44.97
ROLLS OF CLOTHESLINE WIRE	62.91
ROLLER BLINDS	179.97
RUBBER ACCESS RAMP MAT	38.75
VEHICLE TRANSFER	319.95
PLATE CHANGE	24.70
WINDSCREEN	163.74
WINDSCREEN	186.73
FOXTEL-229 MURRAY	65.00

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Details	Amount
ANNUAL FEE	39.00
SUBS-AGE FRIENDLY/SAFETY	13.20
ACCOM.STAFF TRAIN.-C.LEACH	360.00
CHRISTMAS CARDS	39.99
FACILITY FEE	99.00
	2017.96

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **9 February 2016**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

Dirk Sellenger
Chief Executive Officer

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12.3.3 Waive Fees Bencubbin and Beacon Caravan Parks

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	NEW Travel
FILE REFERENCE:	F1/9
AUTHOR:	Tanika McLennan – Finance and Administration Manager
DISCLOSURE OF INTEREST:	Nil
DATE:	28 January 2016
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	6.12. Power to defer, grant discounts, waive or write off debts (1) Subject to subsection (2) and any other written law, a local government may — (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or (b) waive or grant concessions in relation to any amount of money; or (c) write off any amount of money, which is owed to the local government. * Absolute majority required.
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Loss of income up to \$50
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2016/005 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council endorse waiving the fee for one night's accommodation at the each of the Bencubbin and Beacon Caravan Park's in order to be offered as an incentive prize for completing the Wheatbelt Way online survey.

Moved Cr ARC Sachse

Seconded Cr SE Faulkner

**Carried 7/0
Absolute Majority**

BACKGROUND:

NEW Travel has a database of approximately 600 people who have made enquiries through the website. At the NEW Travel meeting held 20 November 2015, members agreed to proceed with a survey to assist in the review of the Marketing Plan.

COMMENT:

As an incentive to encourage survey participation, a voucher book has been developed where each Shire is contributing accommodation. A night in either the Bencubbin or the Beacon Caravan Park would be \$25. Therefore, if both vouchers are used, this would result in lost income of \$50.

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12.3.4 Esperance & Waroona/Harvey Fire Appeals

LOCATION/ADDRESS:	Esperance & Waroona/Harvey
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/9
AUTHOR:	Tanika McLennan – Finance and Administration Manager
DISCLOSURE OF INTEREST:	Nil
DATE:	2 February 2016
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Sally Morgan – Community Development Officer
STATUTORY ENVIRONMENT:	N/A
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2016/006 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council endorse making a donation of \$500 each to the Shire of Esperance and the Lord Mayor's Distress Relief Appeal for Waroona/Harvey, totalling \$1,000, from account 0411161, Public Relations and Donations.

Moved Cr WJ Beagley

Seconded Cr HJ Shemeld

Carried 7/0

BACKGROUND:

Correspondence was received on 12 January 2016 from Mrs Jenni Bunce asking the Shire to donate, on Beacon's behalf, the funds it had set aside for the Beacon Australia Day function to the South West Bushfire Appeal. As there was no Council meeting prior to Australia Day, the Acting Chief Executive Officer sought approval from the Shire President.

Cr Kirby responded on 15 January 2016, following various discussions, as follows:

"Thanks to everyone who has followed up on this.

I have spoken to Jenni Bunce again regarding the Beacon Australia Day event and we agree that keeping things separate may be the best approach. ie. each town proceed with the Shire contributions to the two events as they are and do whatever fundraising is appropriate at the individual events. I think it would be most appropriate for Beacon Progress Association and the Bencubbin Lions Club to directly donate the funds to the Bushfire appeal on behalf of the communities rather than involving the Shire.

I agree that Council could consider making a donation on behalf of the whole Shire from the Public Relations and Donations account instead. I would like to propose that we donate \$500 to the Shire of Esperance and \$500 to the current Lord Mayor's Distress Relief Appeal for Waroona/Harvey.

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I had intended to raise the idea with Council of donating to the Esperance fire appeal following a suggestion that was made at the November zone meeting, however, with all that went on in December, I neglected to raise the question. As a result, the Shire did not end up making a donation at the time. I am sure that a donation made now would still be relevant and much appreciated.”

COMMENT:

Council has \$1,000 set aside in the Public Relations & Donations account for “other”, which allows Council to make donations for unplanned things that come up during the year and this could be used in this instance, should Council decide to support this option.

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The Presiding Member declared a change in the order of business to consider agenda item 15.0 at this stage of the meeting.

15.0	Next Meeting – Tuesday 22 March 2016 commencing at 3:00pm in Council Chambers, 80 Monger St, Bencubbin
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The future Council meeting schedule was discussed with the March meeting date remaining unchanged.

12.3.5	Annual Financial Report 2014/2015
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LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/1
AUTHOR:	Tanika McLennan – Finance & Administration Manager
DISCLOSURE OF INTEREST:	Nil
DATE:	3 February 2016
ATTACHMENT NUMBER:	12.3.5a – Annual Financial Report 2014/2015 12.3.5b – Independent Auditors Report 2014/2015 12.3.5c – DRAFT Annual Report 2014/2015
CONSULTATION:	Dirk Sellenger – Chief Executive Officer
STATUTORY ENVIRONMENT:	Local Government Act 1995 – Sections:

6.4. Financial report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.
- (2) The financial report is to —
 - (a) be prepared and presented in the manner and form prescribed; and
 - (b) contain the prescribed information.
- (3) By 30 September following each financial year or such extended time as the Minister allows, a local government is to submit to its auditor —
 - (a) the accounts of the local government, balanced up to the last day of the preceding financial year; and
 - (b) the annual financial report of the local government for the preceding financial year.

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STATUTORY ENVIRONMENT 7.2. Audit
(continued):

The accounts and annual financial report of a local government for each financial year are required to be audited by an auditor appointed by the local government.

Local Government Audit Regulations 1996 – Section:

10 . Report by auditor

- (1) An auditor's report is to be forwarded to the persons specified in section 7.9(1) within 30 days of completing the audit.
- (2) The report is to give the auditor's opinion on —
 - (a) the financial position of the local government; and
 - (b) the results of the operations of the local government.
- (3) The report is to include —
 - (a) any material matters that in the opinion of the auditor indicate significant adverse trends in the financial position or the financial management practices of the local government; and
 - (b) any matters indicating non-compliance with Part 6 of the Act, the Local Government Financial Management Regulations 1996 or applicable financial controls in any other written law; and
 - (c) details of whether information and explanations were obtained by the auditor; and
 - (d) a report on the conduct of the audit; and
 - (e) the opinion of the auditor as to whether or not the following financial

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STATUTORY ENVIRONMENT
(continued):

ratios included in the annual financial report are supported by verifiable information and reasonable assumptions —

- (i) the asset consumption ratio; and
- (ii) the asset renewal funding ratio.

(4A) In subregulation (3)(e) —

asset consumption ratio has the meaning given in the Local Government Financial Management Regulations 1996 ;

asset renewal funding ratio has the meaning given in the Local Government Financial Management Regulations 1996 regulation 50(2).

- (4) Where it is considered by the auditor to be appropriate to do so, the auditor is to prepare a management report to accompany the auditor's report and to forward a copy of the management report to the persons specified in section 7.9(1) with the auditor's report.

POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2016/007 AUDIT COMMITTEE RECOMMENDATION/COUNCIL DECISION:

That Council:

- 1. accept the Annual Financial Statements and the Independent Audit Report for the year ending 30 June 2015;**
- 2. endorse the Shire's DRAFT Annual Report; and**
- 3. endorse holding the Annual Electors Meeting on Tuesday 22 March 2016 in Council Chambers commencing at 6pm.**

Moved Cr HJ Shemeld

Seconded Cr CT Lumsden

Carried 7/0
Absolute Majority

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BACKGROUND:

The Local Government Act 1995 requires a local government to prepare an Annual Financial Report for each financial year.

COMMENT:

The Annual Financial Statements have been prepared in accordance with the Local Government Act 1995 by Moore Stephens and includes the Independent Audit Report (attachment 12.3.5b)

The Shire's DRAFT Annual Report including a total overview of the 2014/2015 year by the President and CEO is attached for Council's information (attachment 12.3.5c). The report will be advertised as available to the community for their information and accepted in its entirety at the Annual Electors Meeting in March.

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12.4 Chief Executive Officer

Nil

12.5 Executive Assistant

Nil

13.0 Elected Members Motions of Which Previous Notice Has Been Given

Nil

14.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

Nil

2016/008 COUNCIL DECISION:

That Council resolve to exclude members of the public, taking the meeting behind closed doors to discuss personal matters of a staff member.

Moved Cr SE Faulkner

Seconded Cr WJ Beagley

Carried 7/0

Mr Dirk Sellenger, Ms Tanika McLennan, Ms Nadine Richmond, Mr Bill Hardy and members of the gallery left Council Chambers at 3:50pm

Ms Tanika McLennan returned to Council Chambers at 3:53pm.

2016/009 COUNCIL DECISION:

That Council resolve to bring the meeting out from behind closed doors.

Moved Cr ARC Sachse

Seconded Cr HJ Shemeld

Carried 7/0

Mr Dirk Sellenger and Ms Nadine Richmond, returned to Council Chambers at 4:02pm.

16.0 Closure of Meeting

The Presiding Member declared the meeting closed at 4:03pm.

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These Minutes were confirmed by the Council at its Ordinary Meeting held on Tuesday, 22 March 2016.

Date

Cr RM Kirby President