



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that a Meeting of the Bencubbin Multipurpose Complex Steering Committee was held on Wednesday 6 April 2016, in Council Chambers, 80 Monger Street, Bencubbin commencing at 3:00pm.

Chairperson

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intentionally**

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Eddie Piper
Acting Chief Executive Officer

Chairperson Initial

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held on Wednesday 6 April 2016**

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1.0 Declaration of Opening / Announcement of Visitors

As a Chairperson had not yet been elected, the Acting Chief Executive Officer opened the meeting at 3:00pm and called for nominations.

2.0 Election of Chairperson and Deputy Chairperson

Cr ARC Sachse was nominated for the position of Chairperson by Cr RM Kirby.
Cr Sachse accepted the nomination.

Mr Peter Waters was nominated for the position of Chairperson by Mr Ian Sanders.
Mr Waters accepted the nomination.

Committee members were provided with voting slips.

The Acting Chief Executive Officer advised the outcome of the vote as follows:

Cr Tony Sachse - 3 votes
Mr Peter Waters - 3 votes

The Acting Chief Executive Officer adjourned the meeting at 3:03pm.

The Acting Chief Executive Officer reconvened the meeting at 3:10pm.

The Acting Chief Executive Officer adjourned the meeting at 3:15pm.

The Acting Chief Executive Officer reconvened the meeting at 3:30pm.

Mr Peter Waters withdrew his nomination for Chairperson.

Cr Sachse assumed the chair and called for nominations for Deputy Chairperson.

Mr Peter Waters was nominated for the position of Deputy Chairperson by Mr Ian Sanders.

Mr Peter Waters accepted the nomination.

There being no further nominations, Mr Peter Waters was duly elected Deputy Chairperson.

3.0 Record of Attendance / Apologies

In Attendance

Cr RM Kirby	Committee Member
Cr ARC Sachse	Committee Member
Cr CT Lumsden	Committee Member
Mr Peter Waters	Committee Member
Mr Ian Sanders	Committee Member
Mrs Deanne Breakell	Committee Member

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Mr Eddie Piper
Miss Sally Morgan

Acting Chief Executive Officer
Community Development Officer

Apologies

Nil

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4.0 Reports of Officers

4.1 Quorum for the BMCSC

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A1/3
AUTHOR:	Eddie Piper – Acting Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	29 March 2016
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995, s5.19
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

BMCSC/001 OFFICER RECOMMENDATION/COMMITTEE DECISION:

That a quorum for the Bencubbin Multipurpose Complex Steering Committee be set at 51% of the number of voting members, that being four (4) members.

Moved Mr Ian Sanders

Seconded Cr RM Kirby

Carried 6/0

BACKGROUND:

Nil

COMMENT:

The committee may nominate a quorum for its meetings. It is the norm for a quorum to be one member greater than 50% of the total members. In this case it would be four (4) members.

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4.2 BMCSC Meeting Times

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A1/3
AUTHOR:	Eddie Piper – Acting Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	29 March 2016
ATTACHMENT NUMBER:	4.2 – Section 5.8 to 5.21 of the Local Government Act 1995
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION:

That:

1. the Bencubbin Multipurpose Complex Steering Committee meet on the second Wednesday of each month in Council Chambers, Monger Street, Bencubbin commencing at X:XXpm.
2. the committee further meet on an as need basis with members being given 3 days' notice of the time, place and agenda for the meeting.

Moved

Seconded

Carried

2016/BMSCS002 COMMITTEE DECISION:

That:

1. the Bencubbin Multipurpose Complex Steering Committee meet on the second Tuesday of each month in Council Chambers, Monger Street, Bencubbin commencing at 6:00pm.
2. the committee further meet on an as need basis with members being given 3 days' notice of the time, place and agenda for the meeting.

Moved Mr Ian Sanders

Seconded Cr CT Lumsden

Carried 6/0

Reason Committee decision is different to recommendation: The committee resolved to hold meetings on Tuesdays rather than Wednesdays and the resolution needs to reflect the correct time of the meetings.

BACKGROUND:

Nil

COMMENT:

The committee should meet at least monthly. It can also meet on an as needs basis with members being given sufficient notice (3 days).

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Attached (4.2) is a copy of the Local Government Act 1995 Section 5.8 to 5.21 which deals with committee establishment and procedure.

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Engineer to ensure works were being done to an acceptable standard and to approve any progress and advise Council on any disputes and variations.

The alternative is the more traditional method of calling for designs and costings from qualified architects to design the complex and then call for tenders for the construction of the complex. The architect would act as Works Supervisor.

The timeframe for this would be extended beyond the previous method and may prove more costly in the administration of the project including calling for tenders and the architect's fees.

Attached (4.3) is the procurement plan as provided by WALGA PCS.

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4.4 Current Status of Funding from NSRF

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: Nil
AUTHOR: Eddie Piper – Acting Chief Executive Officer
DISCLOSURE OF INTEREST: Nil
DATE: 29 March 2016
ATTACHMENT NUMBER: Nil
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

RECOMMENDATION:

The Committee receive the information.

Moved

Seconded

Carried

2016/BMCSC004 COMMITTEE DECISION:

The Committee receive the information and recommends that Council authorize a budget of two million, six hundred thousand dollars (\$2,600,000) as follows:

Total Loan Funds	1,176,600
Total Cash	450,000
Total Aust Govt	917,400
Total In Kind	<u>56,000</u>
	\$2,600,000

Moved Mr Ian Sanders

Seconded Mr Peter Waters

Carried 6/0

Reason Committee decision is different to recommendation: To ensure the motion reflects the committee's decision to recommend Council authorises a budget of two million, six hundred thousand dollars and include a list of sources.

BACKGROUND:

Members are aware that Council has a budget for the project of \$2.6 million dollars with a contribution from the Australian Government (NSRF) of \$932,400.00.

The funding details are as follows:

Australian Government	\$	932,400
Shire of Mt Marshall	\$	1,317,600
Bencubbin Community Rec Council	\$	<u>350,000</u>
	\$	2,600,000

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COMMENT:

As of the date of writing this agenda item, there is a complication with the government funding, being their calculations total \$881,530 only.

The Acting CEO will give an update of the discussions with the Australian Government.

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5.0 General Business

The next meeting of the Bencubbin Multipurpose Complex Steering Committee will be held on Thursday 14 April 2016 at 5pm in Council Chambers, Monger Street, Bencubbin.

6.0 Closure of Meeting

The Chairperson thanked everyone in attendance for their input to the meeting and declared the meeting closed at 5:15pm.

These Minutes were confirmed by the Committee at its Meeting held on 15 April 2016.

Date

Chairperson