



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that an Ordinary Meeting of Council was held on Tuesday 19 April 2016, at the Beacon Country Club, Lucas Street, Beacon commencing at 3:05pm.

Cr RM Kirby

President

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intentionally**

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Eddie Piper
Acting Chief Executive Officer

Chairman Initial

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1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 3:05pm and welcomed the members of the public present in the gallery.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr RM Kirby	President / Presiding Member	
Cr SE Faulkner	Deputy President	
Cr PA Gillett	Councillor	
Cr ARC Sachse	Councillor	
Cr WJ Beagley	Councillor	
Cr HJ Shemeld	Councillor	
Cr CT Lumsden	Councillor	
Mr Eddie Piper	Acting Chief Executive Officer	
Ms Nadine Richmond	Executive Assistant	
Ms Tanika McLennan	Finance and Administration Manager	
Mrs Petrina Poole	Member of the public	
Mrs Michelle Faulkner	Member of the public	3:06 – 4:33pm
Mrs Tanya Gibson	Member of the public	3:06 – 4:24pm, 4:25 -5:15pm
Mr Brett Clark	Member of the public	3:06 – 4:25pm
Mr Peter Waters	Member of the public	
Mrs Michelle Kirby	Member of the public	3:06 – 4:21pm
Mr Michael Putt	Member of the public	
Mr Ian Sanders	Member of the public	
Mrs Marian Kirby	Member of the public	
Mr Stuart Putt	Member of the public	
Mrs Brooke Lumsden	Member of the public	3:06 – 4:47pm
Mrs Deanne Breakell	Member of the public	
Mr Noel Miguel	Member of the public	3:06 – 4:03pm
Mr Ryan Miguel	Member of the public	3:06 – 4:03pm
Mrs Tryphena Gillett	Member of the public	
Mr Kris Gobbart	Member of the public	
Mrs Megan Beagley	Member of the public	

Apologies

Nil

3.0 Standing Orders

2016/058 COUNCIL DECISION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr CT Lumsden

Seconded Cr SE Faulkner

Carried 7/0

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4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

Public Question Time opened at 3.06pm

Summary of question from Mrs Michelle Kirby:

Regarding Officer Recommendation 1.1 (i) that the General Practitioner (GP) hold a clinic at Beacon for half a day a fortnight for a trial period of six (6) months to establish whether the clinic was sustainable for the GP;

As President of the Beacon Branch Silver Chain Committee and Ratepayer of the Mt Marshall Shire I would like this statement to read "that the General Practitioner (GP) hold a clinic at Beacon for half a day a fortnight" PERIOD !

It should not be a matter of whether the GP feels coming to Beacon is profitable, from what I ascertain the whole practice is subsidised - so whether it is Beacon or another part of the practice should not discriminate.

The Beacon & surrounding residents (ratepayers) should have access to a Doctor. If our Shire is supporting the practice, then coming to every town should be a given - even more so to the areas further away from the hospital I would have thought. Could we please adjust the 1.1 of the recommendation?

Summary of response from the Presiding Member:

At the most recent Kununoppin Medical Practice Committee (KMPC) meeting , the Mt Marshall representatives advocated strongly to retain a service in Beacon. This service is under threat due to the concerns raised by service providers about the number of patients attending the clinic. The Shire is advocating that the current service level be retained and intends to promote the service to the Beacon community, emphasising the importance of community support during this trial period.

The issue is if the GP refuses to go to Beacon then Council needs to direct its Representatives on whether to continue with the Bencubbin service only or to withdraw. To withdraw would mean even further for Beacon residents to travel (Mukinbudin or Kununoppin).

Summary of question from Mr Noel Miguel:

With the ratepayers across the whole Shire expected to contribute \$1.332 million dollars to the proposed Bencubbin Multipurpose Complex, would it not be reasonable to those ratepayers to be informed prior to any agreement or consent to build, to be made aware of effective rate increases and how the specified area rate will actually affect some ratepayers?

Summary of response from the Presiding Member:

The Shire has received the draft Deed of Agreement from Department of Infrastructure and Regional Development and there is a committee recommendation to endorse the

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execution of the Deed. This does not permit time for widespread community consultation on the impact on rates.

Rough calculations indicate that the repayments on a "Whole of Shire" loan of \$432,600 will be around \$30,167 pa which represents 2.5% of the rates income. Although this figure gives some indication of the magnitude of the repayments, it does not necessarily translate to a direct rate increase. This repayment can be financed either by a rate increase or by a reduction in other expenditure in the Shire Budget.

With regard to the specified area rate (SAR), the Shire have received advice that community consultation should be undertaken as part of the overall process of deliberation and consideration required before Council becomes empowered to impose a specified area rate.

Summary of question from Mr Chris Kirby:

With regards to the budget allocations for the Bencubbin Multipurpose Complex there has been some changes to the final monetary allocations. Could you please detail the makeup of these?

Summary of response from the Presiding Member:

As a result of negotiations with NSRF on the budget that was submitted subsequent to the December 2015 Ordinary Council Meeting, some minor changes were required.

A) National Stronger Region Funding (NSRF) has decreased by \$15,000 to \$917,400 due to \$42,400 of Bencubbin Community Recreation Committee (BCRC) in-kind not being eligible for matching funding.

B) The amount of \$100,000 that was previously "Shire in-kind" was added to the loan total as this will now be funding new salaries for management of the project rather than "in-kind" of existing salaries.

C) An amount of \$15,000, was added to the Shire loan total to make up the shortfall in NSRF funding.

D) The balance of the Shire loan total comprises \$317,600 "Whole of Shire Loan" and \$550,000 unallocated.

E) An amount of \$100,000 that was previously "BCRC in-kind" has been allocated to BCRC loan.

Summary of question from Mr Chris Kirby:

As the previous Council was removed on the basis of insufficient community consultation and with the finalization of the budget and the allocated fiscal responsibilities, will the ratepayers responsible for the proposed specified area rate be given a chance to vote on whether they wish to take on this commitment?

Summary of response from the Presiding Member:

The Shire has received advice advising that proper community consultation should be undertaken as part of the overall process of deliberation and consideration required before Council becomes empowered to impose a specified area rate.

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Summary of question from Mrs Megan Beagley:

What will happen with the draft agreement between NSRF and the Shire and how will it be affected if after community consultation SARs are rejected?

Summary of response from the Presiding Member:

The Presiding Member invited the Acting CEO to respond. The Acting CEO informed the meeting that if the application of Specified Area Rates was rejected Council would have several alternatives. One would be that Council is responsible for the total loans excluding the self-supporting loan of the BCRC, another would be to revisit the design with a view to reducing the specifications and therefore costs or lastly the Shire writes to the Department of Infrastructure and Regional Development letting them know we will have to discontinue the project resulting in giving back any money we have received from the NSRF. All other costs incurred to get to this point in the project will be absorbed by the Shire.

Summary of question from Mrs Michelle Kirby:

Is Council going to do all they can to progress the matter of Doctor Services continuing in Beacon?

Summary of response from the Presiding Member:

This is the first Council meeting since the last Kununoppin Medical Practice Committee meeting and the first chance Council has had to discuss the outcomes of that meeting. As Cr Tony Sachse attended the last KMPC meeting the Presiding Member invited Cr Sachse to address the meeting on this subject. Cr Sachse informed the meeting that the Doctor will be operating as a private practice and as such the Shire of Mt Marshall or the KMPC cannot instruct the practice or the Doctor, and instead can only recommend that the Doctor conducts a trial in Beacon. This could be negotiated with an agreement between the KMPC, the Shire Councils involved and the new Doctor. The Shire has offered support for travel arrangements at KMPC meetings, however was informed it was not an issue to address at this point.

Summary of question form Mrs Marian Kirby:

Is the Shire aware that the Doctor only allocates two hours for appointments per visit to Beacon and that overflow appointments are directed to Bencubbin?

Summary of response from the Presiding Member:

Once again the Presiding Member invited Cr ARC Sachse to respond. Cr Sachse informed the meeting that among other issues distance had been discussed at KMPC meetings after this being an issue with previous GPs. The incoming Doctor may not consider this to be an issue. There is seasonal variability in clinic numbers especially during the January summer holiday period. The lack of numbers at January clinics had been mentioned by the previous Doctor. Any determination regarding clinic numbers needs to take into account seasonal variability.

Summary of question from Mr Noel Miguel:

With the recent tension between the two communities of Beacon and Bencubbin could the Shire explore solutions to mend the rift, possibly with the help of community leaders?

Summary of response from the Presiding Member:

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The Presiding Member informed the meeting that Council has informally discussed this topic and agrees with Mr Miguel, that it would be a good idea to work towards a solution.

Summary of Question from Mrs Tanya Gibson:

Could the Shire please consider amending the Shire's social media policy to restrict comments on the Shire's social media posts?

Summary of response from the Presiding Member:

The Presiding Member informed the meeting that she agrees with Mrs Gibson's sentiments. The Shire's social media sites are a good public relations tool and are used to disseminate positive information. The Presiding Member referred to the Acting CEO who informed the meeting that the Policy Manual is currently under review.

Public Question time closed at 3.25pm

5.0 Applications for Leave Of Absence
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Nil

6.0 Declarations of Interest

Cr Helen Shemeld declared an impartiality interest in item 12.2.3, being that she was a member of the Beacon Bowling Club. Beacon Country Club has applied for funds towards replacing their veranda which will benefit the Beacon Bowling Club. Cr Shemeld is also a member of the Beacon Country Club.

Cr Rachel Kirby declared an impartiality interest in item 12.2.3, being that she is a member of the Beacon Country Club and the Beacon Tennis Club. Both clubs have applied for funds in the Club Support Programme.

Cr Stuart Faulkner declared an impartiality interest in item 12.2.3, being that he is a member of the Beacon Country Club and the Beacon Gun Club. Both clubs have applied for funds in the Club Support Fund Programme.

Cr Callum Lumsden declared an impartiality interest in item 12.2.3, being that he is a member of the Beacon Country Club who has applied for funds towards replacing their veranda.

7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Tuesday 22 March 2016
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2016/059 COUNCIL DECISION / OFFICER RECOMMENDATION:
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That the Minutes of the Ordinary Meeting of Council held on Tuesday 22 March 2016 be confirmed as a true and correct record of proceedings.
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Moved Cr ARC Sachse

Seconded Cr WJ Beagley

Carried 7/0

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8.0	Announcements by Presiding Person Without Discussion
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The Presiding Member passed on Council's condolences to the Inferrera family on the passing of Phillip. Council's thoughts are with his wife Melissa and his three children as well as former Councillor Mr Des Miguel and wife Vicki.

9.0	President's Report
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Purpose:

This report is prepared by the President to provide Council and the community of Mt Marshall with information about activities undertaken.

Comment:

The President represented the Shire at the following meetings and conference:
24th Mar - Kununoppin Medical Practice Committee with Cr Shemeld, ACEO Eddie Piper and FAM Tanika McLennan in Trayning
6th Apr - BMC Steering Committee with Cr Sachse and Cr Lumsden
7th & 8th Apr - Wheatbelt Conference, in Narrogin
13th Apr - Round Table meeting with Hon Sussan Ley MP, Federal Minister for Health & Aged Care and Senator Dean Smith, representing CEACA, Perth
15th Apr - BMC Steering Committee with Cr Sachse

The Presiding member invited the Acting CEO to read a report on current Shire projects including road works and water projects in Beacon.

10.0	Petitions / Deputations / Presentations / Submissions
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Nil

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11.0 Reports of Committees

11.1 Bencubbin Multipurpose Complex Steering Committee

11.1.1 Meetings held 6 and 15 April 2016

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A5/16
AUTHOR:	Nadine Richmond – Executive Assistant
DISCLOSURE OF INTEREST:	Nil
DATE:	15 April 2016
ATTACHMENT NUMBER:	11.1.1a – Unconfirmed Minutes of Bencubbin Multipurpose Complex Steering Committee Meeting held 6 April 2016 11.1.1b - Unconfirmed Minutes of Bencubbin Multipurpose Complex Steering Committee Meeting held 15 April 2016
CONSULTATION:	Eddie Piper – Acting Chief Executive Officer Tanika McLennan – Finance and Administration Manager
STATUTORY ENVIRONMENT:	Local Govt. Act 1995 S5.22 (2)
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Depending on Council's decision a possible increase of \$100,000 to the Bencubbin CRC's self-supporting loan.
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

COMMITTEE RECOMMENDATION 1:

That Council calls for tenders based on the draft procurement plan for the design and redevelopment of the Bencubbin Sporting Complex as provided by WALGA PCS.

Moved Cr ARC Sachse

Seconded Cr PA Gillett

Lost 3/4

2016/060 COUNCIL DECISION:

That Council refers the matter of calling tenders for the design and construction of the Bencubbin Multipurpose Complex to the BMCSC for more discussion and consideration.

Moved Cr RM Kirby

Seconded Cr SE Faulkner

Carried 4/3

Reason Council decision is different to the Committee recommendation: Council believes there is new information available in relation to this recommendation and would like the committee to consider this information.

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COMMITTEE RECOMMENDATION 2:

That Council authorise a budget of two million, six hundred thousand dollars (\$2,600,000) for the redevelopment of the Bencubbin Multipurpose Complex as follows:

Total Loan Funds	1,176,600
Total Cash	450,000
Total Aust Govt	917,400
Total In Kind <u>56,000</u>	
	\$2,600,000

Moved Cr _____ Seconded Cr _____ Carried _____

Recommendation lapsed for want of a mover.

2016/061 COMMITTEE RECOMMENDATION 3/COUNCIL DECISION:

That Council authorise a budget of two million, six hundred thousand dollars (\$2,600,000) for the redevelopment of the Bencubbin Multipurpose Complex as follows:

Budget for NSRF

Shire of Mt Marshall	\$1,332,600
BCRC	\$307,600
NSRF	<u>\$917,400</u>
	<u>\$2,557,600</u>

Plus Bencubbin CRC Inkind	<u>\$42,400</u>
	<u>\$2,600,000</u>

Budget for Mt Marshall Council

Shire of Mt Marshall -	Cash	\$100,000
	Reserve	\$250,000
	Loan	<u>\$982,600</u>
		<u>\$1,332,600</u>

Bencubbin CRC -	Cash	\$100,000
	Loan	<u>\$250,000</u>
		\$350,000

NSRF	<u>\$917,400</u>
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Total	<u>\$2,600,000</u>
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Moved Cr ARC Sachse _____ Seconded Cr PA Gillett _____ Carried 4/3

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2016/062 COMMITTEE RECOMMENDATION 4/COUNCIL DECISION:

That Council endorse the Acting CEO being authorised to sign the Deed of Agreement with the Department of Infrastructure and Regional Development for the Budget as follows:

Budget for NSRF

Shire of Mt Marshall	\$1,332,600
BCRC	\$307,600
NSRF	<u>\$917,400</u>
	<u>\$2,557,600</u>
Plus Bencubbin CRC Inkind	<u>\$42,400</u>
Total	<u>\$2,600,000</u>

Moved Cr ARC Sachse

Seconded Cr SE Faulkner

Carried 5/2

BACKGROUND:

The Bencubbin Multipurpose Complex Steering Committee was established at the March Ordinary Council Meeting to provide advice to Council throughout the remainder of the redevelopment of the Bencubbin Multipurpose Complex. It is made up of three (3) Elected Members, three (3) representatives from the Bencubbin Community Recreation Council and two (2) Shire staff members who have no voting rights.

COMMENT:

At the committee's meeting held on 6 April 2016 the committee resolved to make recommendations to Council regarding the tender process (Committee Recommendation 1) and the projects budget (Committee Recommendation 2).

Since then the committee has held another meeting on the 15 April, at which the committee resolved to amend the budget previously recommended at the meeting of the 6 April. Committee Recommendation 3 refers to this amended budget. It should be noted that there was no formal rescindment of the original resolution 2016/BMCSC004 at the BMCSC meeting as required by the Local Government Act 1995, section 5.25 (1) (e) and Administration Regulation 10.

The BMCSC Committee has also recommended Council endorse the authorisation of the Acting CEO as signatory on the Deed of Agreement with the Department of Infrastructure and Regional Development (Committee Recommendation 4)

All background on the committee's recommendations can be found in attachments 11.1.1a and 11.1.1b, being the minutes of both committee meetings. The recommendations are provided for Council consideration.

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12.0 Reports of Officers

12.1 Environmental Health Officer / Building Surveyor

Nil

12.2 Community Development Officer

12.2.3 Club Support Funding

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: NA
FILE REFERENCE:
AUTHOR: Sally Morgan-Community Development Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 15 March 2016
ATTACHMENT NUMBER: 12.2.3a – Summary of Applications
12.2.3b – Beacon Hockey Club Application
12.2.3c – Beacon Tennis Club Application
12.2.3d – Bencubbin Hockey Club Application
12.2.3e – Beacon Country Club
12.2.3f – Beacon Gun Club
12.2.3g – Club Support Funding 2016 Information Sheet
CONSULTATION: Beacon Hockey Club
Beacon Tennis Club
Bencubbin Hockey Club
Beacon Country Club
Beacon Gun Club
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: \$12,000 is allocated in the 15/16 Budget
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

OFFICER RECOMMENDATION:

That Council:

1. consider the attached applications; and
2. endorse successful applicants being required to acquit the funding through the Community Development Officer by the 30th June 2016.

Moved Cr

Seconded Cr

Carried

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2016/063 COUNCIL DECISION:

That Council:

1. endorse the following projects be approved for funding through the Club Support Fund programme:

Beacon Hockey Club – Hockey Field Lights Installation
Bencubbin Hockey Club – Field Goals Replacement
Beacon Gun Club – Install Water Tank and Pump
2. endorse successful applicants being required to acquit the funding through the Community Development Officer by the 30th June 2016.
3. endorse considering the Beacon Country Club and Beacon Tennis Club projects in the 2016/2017 Budget.

Moved Cr PA Gillett

Seconded Cr WJ Beagley

Carried 7/0

Reason Council decision is different to the Officers recommendation: To ensure the resolution reflects the approved applicants.

BACKGROUND:

The Shire of Mt Marshall Club Support Fund is a new initiative by the Shire to provide much needed support and assistance to sport and recreational clubs within the community. A similar scheme called the 'Community Support Fund' was run by the Shire between 2003-2008 and assisted many community projects and events. The Club Support Fund aims to facilitate and encourage growth within our sport and recreation programs and facilities to provide active opportunities for all.

Every year the Shire receives funding requests from varied community groups to assist them with their projects. The intent of this fund was to streamline this process and ensure all groups receive an equal opportunity for funding, aside from the budget submission process which is usually for larger scale projects. Applying for financial assistance for smaller projects can often be very time consuming for the volunteers in committee roles and the Club Support Fund is a local opportunity, only open to incorporated clubs or associations within our Shire.

A total fund pool of \$12,000 was allocated in the 2015/16 budget, with clubs invited to apply for a grant of up to \$8,000. Applications were open for a month and closed on the 1st of April 2016. Shire staff have assessed the applications to ensure all meet eligibility requirements and the final decision is to be awarded by Council. Successful applicants will be required to acquit the funding by the 30th June 2016.

COMMENT:

Five applications were received for the Club Support Fund. All applications meet the eligibility requirements stated in the guidelines. The applications are attached with a summary sheet for Council to review and consider.

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A total fund pool of \$12,000 has been allocated in the 15/16 budget, Council have discretion as to how this funding is awarded and how much of the fund is allocated. Once Council have selected the successful applicants, the Community Development Officer will work with the clubs to complete their projects.

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12.2.4 Draft Sport & Recreation Master Plan

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: N/A
FILE REFERENCE: A6/18a
AUTHOR: Sally Morgan - Community Development Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 13 April 2016
ATTACHMENT NUMBER: 12.2.4 – DRAFT Shire of Mt Marshall Sport and Recreation Plan
CONSULTATION: Tredwell Management Services
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

OFFICER RECOMMENDATION:

That Council formally adopt the Sport & Recreation Master Plan as presented.

Moved Cr

Seconded Cr

Carried

2016/064 COUNCIL DECISION:

That Council formally adopt the Sport & Recreation Master Plan with the following amendments:

1. On page 47 replace the word 'Regional' with 'District' in Strategy 1
2. On page 54 remove the phrase 'at the Bencubbin Recreation Complex' and replacing with 'within the Shire' in the second paragraph.

Moved Cr SE Faulkner

Seconded Cr CT Lumsden

Carried 6/1

Reason Council decision is different to the Officers recommendation: Council's decision was to adopt the plan with some amendments incorporated.

BACKGROUND:

At the December 2014 Ordinary Meeting of Council, Council allocated \$25,000 of funds from the 2014/15 budget towards the development of a Shire of Mt Marshall Sport & Recreation Master Plan.

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2014/177 OFFICER RECOMMENDATION / COUNCIL DECISION:

That Council utilise \$18,750 (eighteen thousand seven hundred and fifty dollars) from the Bencubbin Recreation Complex Reserve (being 75% of total Budget) and the remaining amount of \$6,250 (six thousand two hundred and fifty dollars) from the Beacon bowling green surplus (job 8459) for a total Budget of \$25,000 (twenty five thousand dollars) for the development of a Shire of Mt Marshall Sporting and Recreational Master Plan, inclusive of all towns and locations within the Shire, to be commenced in early 2015.

**Moved Cr Gillett
Absolute Majority**

Seconded Cr Sanders

Carried 5/0

Various independent sport & recreation planning consultants were contacted in January 2015 to provide a proposal to produce a Sport & Recreation Master Plan for the Shire of Mt Marshall. Tredwell Management, a specialist sport, recreation and open space planning and management firm, were successful in their proposal and engaged in February 2015.

The development of the plan was inclusive of all towns and locations within the Shire, to ensure all the needs and wants of clubs and associations were heard and considered in the development of the plan. Tredwell visited the Shire on three occasions to visit sport facilities, meet with clubs/associations and facilitate community workshops to gather as much information as possible. Tredwell also produced a survey for residents within the Shire and a club specific survey for all sporting and recreation groups.

Tredwell delivered a Draft Sport & Recreation Master Plan for Council to review prior to the July 2015 Ordinary Meeting of Council. At the July Ordinary Meeting, Council resolved the following:

2015/089 OFFICER RECOMMENDATION / COUNCIL DECISION:

That Council:

- 1. endorse the Draft Shire of Mt Marshall Sport and Recreation Master Plan;**
- 2. advertise the draft plan publically, calling for public submissions and;**
- 3. consider any submissions received with the intention of finalising the plan and formally adopting the plan at the August 2015 Ordinary Meeting of Council.**

Moved Cr IC Sanders

Seconded Cr PA Gillett

Carried 6/0

The Draft Sport & Recreation Master Plan was released to the public on 30 July 2015, the Public Submission period was open for 3 weeks. The Shire received 113 submissions which were collated and circulated to Councillors and released to the public. Due to the substantial amount of submissions received and the limited time

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between submissions closing and the August Council Meeting, Council resolved the following at the August meeting:

2015/101 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council endorse Shire staff reviewing the numerous submissions received and providing a recommendation to the September 2015 Ordinary Meeting of Council.

Moved Cr PA Gillett

Seconded Cr WJ Beagley

Carried 5/0

Through the staff review of public submissions, it was noted a substantial number of submissions questioned the process and development of the plan by Tredwell. The key themes of issues from the submissions were compiled and forwarded to Tredwell for comment, these responses have since been circulated to Council.

At the October 2015 Ordinary Meeting, the Draft Plan was presented to Council for adoption. The following decision was made;

2015/125 COUNCIL DECISION:

That the adoption of the Shire of Mt Marshall Sport and Recreation Master Plan be postponed for Council to collate any modifications and adjustments as considered necessary.

Moved Cr ARC Sachse

Seconded Cr SE Faulkner

Carried 7/0

Reason Council decision different from recommendation: To allow the newly elected Councillors time to read the draft plan and suggest any modifications they consider appropriate.

COMMENT:

Following the decision at the October 2015 Ordinary Meeting, Council have met to discuss the plan and changes they would like to be made. These changes were noted and forwarded on to Tredwell for consideration.

These changes have now been edited in the Draft Plan by Tredwell. It is recommended that the Draft Plan in its current form is formally adopted at the April 2016 Ordinary Meeting of Council. The Plan will provide the Shire with a strategic vision for the future of sport & recreation facilities, providing priorities and actions for staff to undertake to reach this vision.

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12.3 Finance and Administration Manager

12.3.11 Statement of Financial Activity to 31 March 2016

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Tanika McLennan - Finance and Administration Manager
DISCLOSURE OF INTEREST: Nil
DATE: 13 April 2016
ATTACHMENT NUMBER: 12.3.11 – Statement of Financial Activity to 31 March 2016
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: The statement presented to Council is the most up to date information on its current financial position.
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2016/065 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council endorse the Statement of Financial Activity for the month ending 31 March 2016.

Moved Cr SE Faulkner

Seconded Cr PA Gillett

Carried 7/0

BACKGROUND:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

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12.3.12 Accounts Paid

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Sandy Wyatt – Administration Officer
DISCLOSURE OF INTEREST: Nil
DATE: 12 April 2016
CONSULTATION: Tanika McLennan – Finance and Administration Manager
STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: An appropriate allowance has been made in the current year’s budget to fund and authorise expenditure.
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2016/066 OFFICER RECOMMENDATION/COUNCIL DECISION:

That the Accounts Listed

Municipal Fund	\$ 337,207.01	
Trust Fund	\$ 21,290.23	
Mastercard	\$ <u>3800.48</u>	Detailed statement provided in Councillor Information.
Total	\$ 362,297.72	Be endorsed.

Moved Cr PA Gillett

Seconded Cr SE Faulkner

Carried 7/0

BACKGROUND:

Following is a List of Accounts submitted to Council on Tuesday 19 April 2016 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

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1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
253	01/03/2016	BANK FEES - BANK FEES	BANK FEES	63.90
253	01/03/2016	BANK FEES - BANK FEES	BANK FEES	258.85
EFT10857	01/03/2016	COVS	VARIOUS GOODS-FEBRUARY'16	348.59
EFT10858	01/03/2016	BENCUBBIN COMMUNITY RECREATION COUNCIL	CONTRIBUTION-POWER	200.00
EFT10859	01/03/2016	CJD EQUIPMENT PTY LTD	VARIOUS GOODS-FEBRUARY'16	953.90
EFT10860	01/03/2016	KTY ELECTRICAL SERVICES	VARIOUS REPAIRS-FEBRUARY'16	1186.66
EFT10861	01/03/2016	JASON SIGNMAKERS	VARIOUS GOODS-FEBRUARY'16	319.00
EFT10862	01/03/2016	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS-FEBRUARY'16	155.00
EFT10863	01/03/2016	SHIRE OF TRAYNING	DOCTORS VEHICLE & MEDICAL PRACTICE EXPENSES-NOVEMBER'15 - 25% SHARE	7036.31
EFT10864	01/03/2016	BENCUBBIN NEWS & POST	POSTAGE 1.2.16-5.2.16	42.05
EFT10865	01/03/2016	MT MARSHALL & DISTRICTS AGRICULTURAL SOCIETY	DONATION-2016 MT MARSHALL SHOW	7500.00
EFT10866	01/03/2016	BEACON CO-OPERATIVE LTD	VOUCHERS	180.00
EFT10867	01/03/2016	STAPLES AUSTRALIA	VARIOUS GOODS-FEBRUARY'16	54.78
EFT10868	01/03/2016	LIONS CLUB OF BENCUBBIN & DISTRICTS	DRUMMUSTER COLLECTION	1232.53
EFT10869	01/03/2016	ICS CARPENTRY	RENOVATIONS	38151.74
EFT10870	01/03/2016	STAR TRACK EXPRESS	FREIGHT-FEBRUARY'16	315.52
EFT10871	01/03/2016	PORKY'S ENTERPRISES	VARIOUS GOODS-FEBRUARY'16	2250.00
EFT10872	01/03/2016	D I TOMAS CONTRACTING	VARIOUS GOODS-FEBRUARY'16	627.00
EFT10873	01/03/2016	CR PA GILLETT	MEETING FEES & ALLOWANCES 9.2.16	535.18
EFT10874	01/03/2016	MELISSA BEAGLEY	VARIOUS GOODS-FEBRUARY'16	70.45
EFT10875	01/03/2016	BENCUBBIN TRUCK N AUTO'S	VARIOUS REPAIRS-FEBRUARY'16	2865.08
EFT10876	01/03/2016	DAVID GRAY & CO. PTY LIMITED	VARIOUS GOODS-FEBRUARY'16	1237.39
EFT10877	01/03/2016	JR & A HERSEY	VARIOUS GOODS-FEBRUARY'16	282.04
EFT10878	01/03/2016	LANDGATE	UV ROLL	298.70
EFT10879	01/03/2016	TUDOR HOUSE	VARIOUS GOODS-FEBRUARY'16	126.50
EFT10880	01/03/2016	ADVANCED AUTOLOGIC PTY LTD	VARIOUS GOODS-FEBRUARY'16	415.00
EFT10881	01/03/2016	5RIVERS PLUMBING AND GAS	VARIOUS REPAIRS-FEBRUARY'16	3096.22
EFT10882	01/03/2016	T-QUIP	VARIOUS GOODS-FEBRUARY'16	471.50

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Chq/EFT	Date	Name	Description	Amount
EFT10883	01/03/2016	KUNUNOPPIN MEDICAL PRACTICE	PRE-EMPLOYMENT MEDICAL-S.MOUG	143.00
EFT10884	01/03/2016	NORTHAM CARPETS PTY LTD	VARIOUS GOODS-FEBRUARY'16	11635.20
EFT10885	01/03/2016	CR WJ BEAGLEY	MEETING FEES & ALLOWANCES 9.2.16	515.18
EFT10886	01/03/2016	MW GRANT	HIRE OF DOZER	1336.50
EFT10887	01/03/2016	KC SALES	VARIOUS GOODS-FEBRUARY'16	73.40
EFT10888	01/03/2016	SUE VOLOCZI	VARIOUS ACCOUNTING SUPPORT-FEBRUARY'16	5904.53
EFT10889	01/03/2016	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11.2.16-10.3.16	570.63
EFT10890	01/03/2016	CR ARC SACHSE	MEETING FEES & ALLOWANCES 9.2.16	519.18
EFT10891	01/03/2016	CR RM KIRBY	MEETING FEES & ALLOWANCES 28.1.16/9.2.16	1700.90
EFT10892	01/03/2016	CR SE FAULKNER	MEETING FEES & ALLOWANCES 9.2.16	702.50
EFT10893	01/03/2016	CR HJ SHEMELD	MEETING FEES & ALLOWANCES 9.2.16	581.18
EFT10894	01/03/2016	CR CT LUMSDEN	MEETING FEES & ALLOWANCES 9.2.16	493.18
EFT10895	01/03/2016	SCAVENGER FIRE & SAFETY	VARIOUS GOODS-FEBRUARY'16	429.00
EFT10897	14/03/2016	AVON WASTE	RUBBISH COLLECTION-FEBRUARY'16	6286.63
EFT10898	14/03/2016	BOC GASES	GAS CYLINDERS-FEBRUARY'16	77.67
EFT10899	14/03/2016	CJD EQUIPMENT PTY LTD	VARIOUS REPAIRS-FEBRUARY'16	5171.18
EFT10900	14/03/2016	THE ROYAL LIFE SAVING SOCIETY	VARIOUS GOODS-DECEMBER'15	81.85
EFT10901	14/03/2016	WESFARMERS KLEENHEAT GAS P/L	ANNUAL FACILITY FEE	346.50
EFT10902	14/03/2016	NINGHAN SPRAYING & AG SERVICES	VARIOUS GOODS-FEBRUARY'16	1048.28
EFT10903	14/03/2016	KTY ELECTRICAL SERVICES	VARIOUS REPAIRS-FEBRUARY'16	194.26
EFT10904	14/03/2016	JASON SIGNMAKERS	VARIOUS SIGNS-FEBRUARY'16	1789.70
EFT10905	14/03/2016	BENCUBBIN NEWS & POST	PLANT & PROPERTY MAINTENANCE VOUCHER	233.45
EFT10906	14/03/2016	WA HINO SALES & SERVICE	VARIOUS REPAIRS-FEBRUARY'16	5806.50
EFT10907	14/03/2016	BENCUBBIN BULK HAULIERS	CARTAGE-FEBRUARY'16	4622.20
EFT10908	14/03/2016	MOORE STEPHENS (WA) PTY LTD	AUDIT COMMITTEE MEETING-FEBRUARY'16	660.00
EFT10909	14/03/2016	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESLB 3RD QUT CONTRIBUTION-FEBRUARY'16	10179.60
EFT10910	14/03/2016	ICS CARPENTRY	VARIOUS REPAIRS-FEBRUARY'16	1959.10
EFT10911	14/03/2016	ALL-WAYS FOODS	VARIOUS GOODS-FEBRUARY'16	547.92

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Chq/EFT	Date	Name	Description	Amount
EFT10912	14/03/2016	BENCUBBIN COMMUNITY RESOURCE CENTRE	VARIOUS GOODS-FEBRUARY'16	340.00
EFT10913	14/03/2016	FAULKNER BROTHER HOLDINGS	GRAVEL PURCHASES-FEBRUARY'16	1557.95
EFT10914	14/03/2016	DAVID GRAY & CO. PTY LIMITED	VARIOUS GOODS-JANUARY'16	2194.50
EFT10915	14/03/2016	JR & A HERSEY	VARIOUS GOODS-FEBRUARY'16	154.00
EFT10916	14/03/2016	LANDGATE	LAND ENQUIRY-FEBRUARY'16	79.00
EFT10917	14/03/2016	BENCUBBIN AG SUPPLIES	VARIOUS GOODS-FEBRUARY'16	3798.90
EFT10918	14/03/2016	RADIOWEST BROADCASTERS PTY LTD	ADVERTISING-FEBRUARY'16	66.00
EFT10919	14/03/2016	GERALDTON FUEL	FUEL-FEBRUARY'16	163.44
EFT10920	14/03/2016	5RIVERS PLUMBING AND GAS	VARIOUS REPAIRS-FEBRUARY'16	3076.62
EFT10921	14/03/2016	BENNY MART	VARIOUS GOODS-FEBRUARY'16	159.55
EFT10922	14/03/2016	JENNI BUNCE - CLEANING	VARIOUS CLEANING BEACON-11.2.16-24.2.16	1662.50
EFT10923	14/03/2016	KALANNIE COMMUNITY RESOURCE CENTRE	VARIOUS GOODS-FEBRUARY'16	200.00
EFT10924	14/03/2016	R MUNNS ENGINEERING CONSULTING SERVICES	CONSULTING WORK-FEBRUARY'16	722.74
EFT10925	14/03/2016	GREAT SOUTHERN FUELS	FUEL-FEBRUARY'16	10112.78
EFT10926	14/03/2016	MW GRANT	HIRE OF DOZER-FEBRUARY'16	2376.00
EFT10927	14/03/2016	DYLAN COPELAND	PROVISION OF NATURAL RESOURCE MANAGEMENT-FEBRUARY'16	3498.00
EFT10928	14/03/2016	WHEATBELT EAST REGIONAL ORGANISATION OF COUNCILS	2015/16 SUBSCRIPTION	9900.00
EFT10929	14/03/2016	WA CONTRACT RANGER SERVICES	RANGER SERVICES-4.2.16-22.2.16	654.50
EFT10930	14/03/2016	MARKET CREATIONS	VARIOUS GOODS-FEBRUARY'16	84.70
EFT10931	14/03/2016	GREAT BEGINNINGS FAMILY DAY CARE SERVICE	SCHEME LEVY-FEBRUARY'16	96.00
EFT10932	14/03/2016	MARKETFORCE PTY LTD	ADVERTISING-FEBRUARY'16	1237.98
EFT10933	14/03/2016	SARAH MARY MOUG	REIMBURSEMENT VARIOUS GOODS-FEBRUARY'16	11.67
EFT10934	14/03/2016	NORTHAM HOLDEN	VARIOUS REPAIRS-FEBRUARY'16	223.19
EFT10935	14/03/2016	MERREDIN COMMUNITY RESOURCE CENTRE	SUBSCRIPTION	18.00
EFT10944	21/03/2016	BANKWEST CORPORATE MASTERCARD	VARIOUS GOODS-FEBRUARY'16	3800.48

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Chq/EFT	Date	Name	Description	Amount
EFT10945	23/03/2016	COVS	VARIOUS GOODS-FEBRUARY'16	120.37
EFT10946	23/03/2016	CJD EQUIPMENT PTY LTD	VARIOUS GOODS-MARCH'16	1081.19
EFT10947	23/03/2016	COURIER AUSTRALIA	FREIGHT-MARCH'16	75.88
EFT10948	23/03/2016	KTY ELECTRICAL SERVICES	VARIOUS REPAIRS-MARCH'16	10512.08
EFT10949	23/03/2016	SHIRE OF TRAYNING	DOCTORS HOUSE RENT 25% SHARE 3.2.16-1.3.16	944.75
EFT10950	23/03/2016	BENCUBBIN NEWS & POST	POSTAGE 29.2.16-4.3.16	85.75
EFT10951	23/03/2016	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	VARIOUS GOODS-FEBRUARY'16	23.30
EFT10952	23/03/2016	TOTAL EDEN PTY LTD	VARIOUS GOODS-MARCH'16	229.21
EFT10953	23/03/2016	METAL ARTWORK CREATIONS	DESK NAME PLAQUE	15.95
EFT10954	23/03/2016	BURGESS RAWSON (WA) PTY LTD	UTILITY CHARGES 8.1.16-8.3.16	23.75
EFT10955	23/03/2016	ICS CARPENTRY	VARIOUS REPAIRS-MARCH'16	3458.73
EFT10956	23/03/2016	STAR TRACK EXPRESS	FREIGHT-MARCH'16	125.46
EFT10957	23/03/2016	ALL-WAYS FOODS	VARIOUS GOODS-MARCH'16	483.91
EFT10958	23/03/2016	D I TOMAS CONTRACTING	VARIOUS GOODS-MARCH'16	14993.00
EFT10959	23/03/2016	CR PA GILLETT	MEETING FEES & ALLOWANCES 26.2.16-22.3.16	573.18
EFT10960	23/03/2016	AG IMPLEMENTS MUKINBUDIN	VARIOUS GOODS-FEBRUARY'16	144.98
EFT10961	23/03/2016	HEMPFIELD SMALL MOTORS	VARIOUS GOODS-DECEMBER'15	179.25
EFT10962	23/03/2016	KENYON & COMPANY PTY LTD	VARIOUS GOODS-MARCH'16	319.00
EFT10963	23/03/2016	BENCUBBIN TRUCK N AUTO'S	VARIOUS GOODS-FEBRUARY'16	1325.80
EFT10964	23/03/2016	HILLVALE BUS CONTRACTORS	BUS-SWIMMING LESSONS	3697.40
EFT10965	23/03/2016	JR & A HERSEY	VARIOUS GOODS-MARCH'16	622.72
EFT10966	23/03/2016	CUTTING EDGES EQUIPMENT PARTS	VARIOUS GOODS-FEBRUARY'16	236.50
EFT10967	23/03/2016	BENCUBBIN AG SUPPLIES	VARIOUS GOODS-FEBRUARY'16	128.04
EFT10968	23/03/2016	5RIVERS PLUMBING AND GAS	VARIOUS REPAIRS-MARCH'16	3224.18
EFT10969	23/03/2016	BENNY MART	VARIOUS GOODS-MARCH'16	125.46
EFT10970	23/03/2016	T-QUIP	VARIOUS GOODS-MARCH'16	175.00
EFT10971	23/03/2016	CENTRAL WHEATBELT FOOTBALL LEAGUE	2016 CONTRIBUTION OF CWWS EXECUTIVE OFFICER POSITION	2500.00
EFT10972	23/03/2016	TUTT BRYANT EQUIPMENT	VARIOUS GOODS-FEBRUARY'16	143.56
EFT10973	23/03/2016	LOCAL PEST CONTROL	VARIOUS GOODS-MARCH'16	1751.55

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Chq/EFT	Date	Name	Description	Amount
EFT10974	23/03/2016	KOORDA MEAT SUPPLY	BBQ SAUSAGES	65.00
EFT10975	23/03/2016	CR WJ BEAGLEY	MEETING FEES & ALLOWANCES 26.2.16-22.3.16	581.18
EFT10976	23/03/2016	KOORDA COMMUNITY RESOURCE CENTRE	ADVERTISING-FEBRUARY'16	50.00
EFT10977	23/03/2016	ASTRO ALLOYS	VARIOUS GOODS-FEBRUARY'16	798.80
EFT10978	23/03/2016	NADINE RICHMOND	REIMBURSEMENT-VARIOUS	29.99
EFT10979	23/03/2016	WALLIS COMPUTER SOLUTIONS	TECHNICAL SUPPORT-MARCH'16	544.50
EFT10980	23/03/2016	KC SALES	CATERING-MARCH'16	148.00
EFT10981	23/03/2016	MATT GIRAUDDO	VARIOUS WATER PROJECTS 1.10.15-4.3.16	11178.75
EFT10982	23/03/2016	SUE VOLOCZI	VARIOUS ACCOUNTING SUPPORT-MARCH'16	4974.75
EFT10983	23/03/2016	LB'S GARDEN & HANDYMAN SERVICE	VARIOUS GOODS-MARCH'16	1675.50
EFT10984	23/03/2016	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11.3.16-10.4.16	570.63
EFT10985	23/03/2016	CR ARC SACHSE	MEETING FEES & ALLOWANCES 11.2.16-22.3.16	663.22
EFT10986	23/03/2016	CR SE FAULKNER	MEETING FEES & ALLOWANCES 15.2.16-22.3.16	892.50
EFT10987	23/03/2016	CR HJ SHEMELD	MEETING FEES & ALLOWANCES 11.2.16-22.3.16	1117.18
EFT10988	23/03/2016	HEAVY METAL WELDING & CUSTOM FABRICATION	VARIOUS GOODS-MARCH'16	120.00
EFT10989	23/03/2016	LORD MAYOR'S DISTRESS RELIEF FUND-APPEAL FOR WAROONA/HARVEY	DONATION	500.00
EFT10990	23/03/2016	EDWIN WALTER PIPER	REIMBURSEMENT-TRAVEL EXPENSES-MARCH'16	500.00
EFT10991	23/03/2016	SHIRE OF ESPERANCE	DONATION	500.00
EFT10992	24/03/2016	AUSTRALIAN TAXATION OFFICE	BAS-FEBRUARY'16	17192.00
EFT10993	24/03/2016	DC PAYMENTS AUSTRALASIA	ONGOING FEES FOR ATM-FEBRUARY'16	110.55
18663	01/03/2016	TELSTRA	UTILITY CHARGES-FEBRUARY'16	2584.37
18664	01/03/2016	SYNERGY	UTILITY CHARGES-FEBRUARY'16	12379.05
18665	14/03/2016	TELSTRA	UTILITY CHARGES-16.2.16-15.3.16	70.00
18666	14/03/2016	SHIRE OF MT MARSHALL	PETTY CASH 20.10.15-17.2.16	192.70
18667	14/03/2016	AUSTRALIA POST	ANNUAL RENT	73.00

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Chq/EFT	Date	Name	Description	Amount
18668	16/03/2016	SHIRE OF MT MARSHALL	CASH-PRIZES FOR BIKE RACE	800.00
18669	23/03/2016	WATER CORPORATION	UTILITY CHARGES-MARCH'16	22288.60
18670	23/03/2016	SYNERGY	STREETLIGHTS 25.1.16-24.2.16	2343.05
DD8280.1	02/03/2016	WALGS PLAN	PAYROLL DEDUCTIONS	6376.63
DD8280.2	02/03/2016	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	196.60
DD8280.3	02/03/2016	DL SELLENGER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	899.10
DD8280.4	02/03/2016	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	181.22
DD8280.5	02/03/2016	THE NICK & TRYPHENA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	100.19
DD8280.6	02/03/2016	COLONIAL FIRST STATE INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	154.31
DD8280.7	02/03/2016	TASPLAN	SUPERANNUATION CONTRIBUTIONS	440.04
DD8280.8	02/03/2016	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	148.20
DD8301.1	16/03/2016	WALGS PLAN	PAYROLL DEDUCTIONS	857.96
DD8302.1	16/03/2016	WALGS PLAN	PAYROLL DEDUCTIONS	-417.55
DD8303.1	16/03/2016	WALGS PLAN	PAYROLL DEDUCTIONS	-446.36
DD8304.1	16/03/2016	WALGS PLAN	PAYROLL DEDUCTIONS	6596.77
DD8304.2	16/03/2016	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	196.60
DD8304.3	16/03/2016	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	181.22
DD8304.4	16/03/2016	THE NICK & TRYPHENA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	11.45
DD8304.5	16/03/2016	COLONIAL FIRST STATE INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	154.31
DD8304.6	16/03/2016	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	152.76
DD8320.1	30/03/2016	WALGS PLAN	PAYROLL DEDUCTIONS	10402.08
DD8320.2	30/03/2016	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	196.60
DD8320.3	30/03/2016	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	181.22
DD8320.4	30/03/2016	COLONIAL FIRST STATE INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	154.31
DD8320.5	30/03/2016	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	154.47
				337207.01

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2. Trust

Chq/EFT	Date	Name	Description	Amount
EFT10936	14/03/2016	BENCUBBIN SPORTS CLUB INC.	INV 350CARONA & HAHN 3.5	101.00
EFT10937	14/03/2016	BENNY MART	ICE	30.00
EFT10938	14/03/2016	NADINE RICHMOND	REIMBURSEMENT FOR WINE	107.53
EFT10939	14/03/2016	WATSON'S WAY	SOCIAL CLUB LUNCH	495.00
EFT10943	15/03/2016	TANYA GIBSON	REFUND OF NOMINATION FEE	80.00
EFT11011	31/03/2016	DEPARTMENT OF TRANSPORT	MMSO20160321	20476.70
				21290.23

3. Mastercard Summary

Details	Amount
Pressure Vessel Inspection	614.34
Breathalyser,Pouch,Training	737.00
Mouthpieces for breathalyser	58.30
Foxtel-229 Murray	155.00
Foxtel	200.00
Foxtel	155.00
Travel insurance-A.Monson	12.00
Airfare-A.Monson	467.32
Fuel	100.45
Parking	5.00
Refreshments	54.00
Family Day Care Aust-Insurance	501.25
Coffee order for Chambers	41.50
Perpetual subscription pro dc	635.00
Subs-Age friendly/Safety	13.20
Meat for Allan's farewell	51.12
	3800.48

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This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **19 April 2016**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

Eddie Piper
Acting Chief Executive Officer

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12.3.13 Budget Review as at 31 January 2016

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/3
AUTHOR:	Tanika McLennan – Finance & Administration Manager
DISCLOSURE OF INTEREST:	Nil
DATE:	11 April 2016
ATTACHMENT NUMBER:	12.3.13 – Revised Budget Review 31 January 2016
CONSULTATION:	Sue Voloczi – Contract Accountant Eddie Piper – Acting CEO
STATUTORY ENVIRONMENT:	Local Govt. Act 1995 section 6.2 and Financial Management Regulations 33A 33A. Review of budget (1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year. (2A) The review of an annual budget for a financial year must — (a) consider the local government’s financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and (b) consider the local government’s financial position as at the date of the review; and (c) review the outcomes for the end of that financial year that are forecast in the budget. (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council. (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review. *Absolute majority required. (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Surplus/Deficit = \$0
STRATEGIC IMPLICATIONS:	The adopted budget and changes recommended in this Budget Review are in accordance with the Shire’s Integrated Planning documents.
VOTING REQUIREMENT:	Simple Majority

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OFFICER RECOMMENDATION:

That the Revised Budget Review be received as per attachment 12.3.11.

Moved Cr

Seconded Cr

Carried

2016/067 COUNCIL DECISION:

That the Revised Budget Review be received as per attachment 12.3.13.

Moved Cr HJ Shemeld

Seconded Cr ARC Sachse

Carried 7/0

Reason Council decision is different to the Officers recommendation: To reflect the correct attachment number.

BACKGROUND:

The Local Government Act 1995 requires a local government to prepare a review of the Approved Budget each year for consideration by Council. Council's annual budget review was presented to the March 2016 Ordinary Meeting.

COMMENT:

Since the 2015/16 Budget Review was prepared Council has adopted a revised road works program and staff have been doing some work on balancing overheads. Acting CEO, Eddie Piper, asked Consulting Accountant, Sue Voloczi, to prepare a revised Budget Review for Council information. Mrs Voloczi provided the following emailed comments on the Revised Budget Review:

Hi Eddie

I have reworked the Budget Review as discussed. I have attached a revised Budget Review and provide the following commentary by way of explanation. The spreadsheet, from which this pdf was published, is located on the file server at T:\ANNUAL DOCUMENTS\Budget\2015/16 BUDGET\Budget review 2015-16.

1. Schedule 14 Over Recovery

- a. **Reallocation of Talis Consulting review of Fair Value for Roads:** *the payment of \$60,602 to Talis on 11 August 2015 was originally budgeted and expensed as Schedule 04 Consulting Expenses on the basis that this was required in order to prepare the Statutory Accounts at 30 June 2016 with Roads at Fair Value. The data was used to bring the ROMANS data for the Shire of Mt Marshall up to date. On that basis, this can reasonably be treated as Engineering Consulting expenses and has been journalled to 1431191 – Engineering Consulting.*
- b. **Labour Overheads Applied to Casual Staff:** *\$17,747 labour overheads had been charged over and above casual leave loading paid to casual staff. Of this, \$16,810 has been adjusted back against the cost codes originally charged in the Budget Review spreadsheet (but not put through*

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Synergy). This reduced the overhead recovery amount and reduced expenditure in a range of activities undertaken by outside staff.

- c. **40% of CEO Salary Applied to Works Supervision Costs:** I have estimated this to be \$101,543 for 2015/16, and adjusted this amount from 0421011 - Salaries – Administration to 1431001 Works Supervision – Salaries in the Budget Review spreadsheet (but not put through Synergy).
- d. **Allocation of Schedule 04 overheads via Activity Based Costing (ABC):** Tanika did some work on this before she went on holidays. To achieve the same result through Admin Allocations, we would need to double the Admin Overhead allocation to Public Works Overheads. The ABC approach (as applied in Local Government) dilutes the allocation of Schedule 04 Admin costs as the driver for this calculation is the proportion of full time equivalent hours regardless of the cost of individuals.

After adjusting as outlined above for Talis Consulting and CEO salary to be charged direct to Schedule 14, I have apportioned the remaining Administration Expenses in accordance with the percentages used in the original budget which include 9.59% allocated to 1431400 Public Works Overheads.

e. Resulting Schedule 14 (Under)/Over Recoveries:

Public Works Overheads	\$100,444
Plant Operation Costs	(\$28,528)
Plant Depreciation	(\$65,187)
Net Under Recovery	(\$6,728)

The Over Recovery in the previous Budget Review was \$171,000.

It is possible that a review of fuel allocations may result in a further recovery of Plant Operating Costs.

2. Journal Entries required to reflect the above (assuming that the approach suggested above proceeds)

- Journals to reverse incorrect Labour Overhead Charges in relation to casual staff (spreadsheet of details attached: 280 Greg Wyatt Oheads Allocated.xls)
- In addition, Overheads were charged in error subsequent to 31 December and(should be reversed) as per the attached spreadsheet Oheads on Casual Wages to 17-2-16.xls
- Allocation of 40% of CEO Salary already paid to 1431001 Works Supervision – Salaries
- Set up of pay records in Synergy to ensure that this allocation of CEO wages takes place going forward.

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3. Take up of final Road Construction Budget as advised by Rod Munns

	Budget Review	
	Previous	Revised
<i>Prior Year Project Completed</i>	59,417	59,417
<i>Roads to Recovery 2015/16</i>	989,239	1,017,343
<i>Regional Roads Group</i>	812,228	845,669
<i>Black Spot Funding</i>	63,300	63,300
<i>New Projects Advised</i>	237,880	303,112
Sub Total	2,162,064	2,288,841
<i>Less Deferred to 2016/17</i>	(40,000)	(90,000)
Budget Review Infrastructure Roads Amount	2,122,064	2,198,841

The original Budget included capital expenditure on Roads of \$2,245,379. Blackspot Funding of \$16,800 and associated expenditure of \$63,300 was not advised in time for inclusion in the original budget.

The increase in Roads Expenditure between the previous and revised budget reviews is \$126,777. I am proposing this is financed by:

- Increasing the amount deferred to 2016/17 by \$50,000 to \$90,000
- Reducing the contribution to Reserves –
 - Bencubbin Aquatic Centre development \$34,000
 - Plant Reserve \$40,000

The payout of Dirk, together with the recruitment cost of the new CEO totalling \$112,000 and the loss of \$64,000 budgeted Roads FAGS, go some way to reconciling the shortfall against the original budget.

4. Bencubbin Rec Centre Redevelopment

In the previous budget review document, the Shire contribution of \$100,000 for design and calling of tenders was quarantined as a line item in the Rate Setting Statement "Held pending redevelopment of Rec Centre". This is now shown as budgeted Land and Buildings Capital Expenditure under GL Account 1193043.

5. Bank Overdraft \$0.00

Towards June 2014, a Council Resolution had been passed to arrange a \$500,000 overdraft facility with BankWest. This was not progressed. Subsequently there has been discussion about moving the Shire's banking arrangements to Bendigo Bank.

If there is no advance payment of FAGS at the end of June 2016 (quite likely in view of the Federal Government's preoccupation with the pending election), there will potentially be some time when there is a significant squeeze on availability of funds. I suggest that action is taken to have an overdraft facility in place prior to 30 June 2016.

I think that covers the material issues for discussion. Please let me know if I can be of any further assistance.

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Kind regards

Sue Voloczi

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12.3.14 Fees and Charges – Collins Street Units

LOCATION/ADDRESS: 166 & 167 Collins Street
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/3
AUTHOR: Tanika McLennan
DISCLOSURE OF INTEREST: Nil
DATE: 11 April 2016
ATTACHMENT NUMBER: Nil
CONSULTATION: Loren Northover – Customer Service Officer
STATUTORY ENVIRONMENT: 6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

** Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;
 - (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
- (a) imposed* during a financial year; and
 - (b) amended* from time to time during a financial year.

** Absolute majority required.*

POLICY IMPLICATIONS: Nil

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FINANCIAL IMPLICATIONS: Dependant on bookings
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2016/068 OFFICER RECOMMENDATION/COUNCIL DECISION:

That

1. the Fees and Charges Schedule be amended to include the following fees:

	<u>Fee</u>	<u>GST</u>	<u>Total</u>
Unit 166 Collins Street, Bencubbin	\$100	\$10	\$110 per night
	\$600	\$60	\$660 per week
Unit 167 Collins Street, Bencubbin	\$100	\$10	\$110 per night
	\$600	\$60	\$660 per week; and

2. the above fees be advertised as effective from 1 May 2016.

Moved Cr SE Faulkner

Seconded Cr ARC Sachse

Carried 7/0
Absolute Majority

BACKGROUND:

Council owns two, one bedroom units on Collins Street in Bencubbin. The units have been renovated and furnished for use as short term accommodation

Council adopted the following fees in its 2015/16 Annual Budget:

Unit 166 Collins Street \$110 per night
Unit 167 Collins Street \$100 per week

At the time the budget was adopted, Unit 167 Collins Street was not used for short term accommodation. These fees do not include GST. Rental income is not subject to GST however short term accommodation is.

COMMENT:

Unit 167 is now also being used for short term accommodation and in order to be consistent it is recommended that a fee of \$100 per night be adopted for both units. It is also recommended that a weekly rate of \$600 be introduced, this is in line with the rates for the single cabins at both the Bencubbin and Beacon caravan parks.

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12.4 Chief Executive Officer

12.4.5 Audit Services – Post 30 June 2017

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/2
AUTHOR: Eddie Piper – Acting Chief Executive Officer
DISCLOSURE OF INTEREST: Nil
DATE: 8 April 2016
ATTACHMENT NUMBER: 12.4.5 – DLGC Circular, Auditing of Local Government by the Auditor General
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Local Government Act 1995, s7.2 and 7.3(1)
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2016/069 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council receive the information regarding local government audits conducted after 30 June 2017.

Moved Cr CT Lumsden

Seconded Cr SE Faulkner

Carried 7/0

BACKGROUND:

The Shire of Mt Marshall has a contract with UHY Haines Norton (now Moore Stephens) to conduct the audit of the Shire's financial records up to the financial year 2016/2017.

COMMENT:

For Councillor information only.

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12.4.6 Kununoppin Medical Practice Committee – Draft Memorandum of Understanding

LOCATION/ADDRESS:	Shire of Trayning
NAME OF APPLICANT:	N/A
FILE REFERENCE:	H2/10
AUTHOR:	Eddie Piper – Acting Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	12 April 2016
ATTACHMENT NUMBER:	12.4.6a – CONFIDENTIAL - Unconfirmed Minutes Kununoppin Medical Practice Committee Meeting, 12 April 2016 12.4.6b – MOU – dated June 2011
CONSULTATION:	Cr ARC Sachse
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Could be substantial in 2016/2017. Need to consider in Budget
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2016/070 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council:

- 1. authorise it's voting delegates on the Kununoppin Medical Practice Committee (KMPC) to negotiate the production of a new Memorandum of Understanding (MOU) under essentially the same terms as previous with the following exceptions:
 - i) that the General Practitioner (GP) hold a clinic at Beacon for half a day a fortnight for a trial period of six (6) months to establish whether the clinic was sustainable for the GP;**
 - ii) that each member Council have two(2) representatives on the committee with only one (1) having voting rights;**
 - iii) that the Shire of Mt Marshall contribute 25% of the cost of operating the Kununoppin Medical Practice;**
 - iv) that the four (4) member Councils contribute 25% of the cost of executive services undertaken by the Shire of Trayning on behalf of the member Councils;**
 - v) that the Director of Nursing at the Kununoppin Hospital be offered an observer position on the committee with no voting rights;**
 - vi) that the Shire of Trayning be appointed chairperson of the committee with that position only having a casting vote in the event of a tied vote;**
 - vii) that the committee not act as manager of the Kununoppin Medical Practice ;**
 - viii) that the term of the MOU be for a four (4) year term commencing 1 July 2016; and****
- 2. authorise its voting delegates to negotiate if necessary on the above points 1 i), 1iii) and 1 iv).**

Moved Cr HJ Shemeld

Seconded Cr ARC Sachse

Carried 7/0

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BACKGROUND:

An MOU has been in existence since July 2011 and expires on 30 June 2016. This MOU has served its purpose, however with a new term there were several inclusions which need revision.

COMMENT:

A meeting of the KMPC was held on 12 April 2016 (agenda attached 12.4.6a) at which Council was represented by CR A Sachse (voting) and the Acting CEO, Eddie Piper (observer). At this meeting the existing MOU was discussed extensively in certain areas. The key points under discussion were:

Representation-

Whether there should be equal representation or based on contribution. The committee finally decided on equal representation, however reduced the voting delegates to one (1) only for Council.

Contribution-

Discussion centred on the following (excerpt from KMPC Agenda 12 April 2016):

1. *The KMPC consist of three Member Councils, Trayning, Mt Marshall and Mukinbudin, each with a 33.3% share. Service allocation remain the same as they currently are. Nungarin are no longer a member Council. It is understood that Nungarin Shire Residents will continue to use the service in Kununoppin without any form of contribution towards the Practice.*
2. *The KMPC consist of four Member Council, Trayning, Mt Marshall and Mukinbudin, each with a 30% share and Nungarin with a 10% share. Each Member Council gets two representatives with the exception of Nungarin which has one representative. Medical Practice service delivery remains unchanged.*
3. *The KMPC consist of four Member Council, Trayning, Mt Marshall, Mukinbudin and Nungarin, each with a 25% share. Each Member Council gets two representatives. Medical Practice service delivery remains unchanged.*
4. *Status quo remains, The KMPC consist of four Member Council, Trayning 40%, Mt Marshall 25% and Mukinbudin 25% and Nungarin with a 10% share. Each Member Council gets two representatives. Medical Practice service delivery remains unchanged.*

* *In each instance Trayning administer the Scheme on behalf of the three or four member Councils as is currently the case.*

Beacon Attendance

The GP appears to have indicated that he did not wish to attend Beacon as too much time was wasted with travel and the number of patients made attendance unsustainable. Council's representatives argued strongly and a compromise was presented that a six (6) month trial period be included with the GP reporting earlier if the visits were proving unprofitable. The Acting CEO and the Acting CEO of the Shire of Trayning are to discuss this with the GP.

Payment of Executive Services Undertaken by Shire of Trayning

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The committee believed the Shire of Trayning should recoup the cost of executive services on an equal basis.

Housing

At present it appears that no firm understanding of cost sharing of the supply of the house by the Shire of Trayning is in place. It was decided that a rental agreement between the Shire of Trayning and the KMPC be put in place to ensure a fixed charge with the Shire of Trayning absorbing all costs in relation to the maintenance and improvement of the house supplied.

Recommendation 2 is to allow Council's representatives to negotiate on the trial period of Beacon and the percentage contribution to the practice operations.

It should be noted that at the time of writing this agenda item the author cannot indicate the charge by the GP. The annual charge for 2015/16 was fifty thousand dollars (\$50,000). The cost of executive services by the Shire of Trayning and any cost in relation to the GP travelling from Bencubbin to Beacon are unknown at this stage. Allowance needs to be made in the 2016/17 Budget which could be substantially more than that of 2015/16 (\$40,000).

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12.5 Executive Assistant

12.5.4 Delegation Register Review

LOCATION/ADDRESS: Shire of Mt Marshall
NAME OF APPLICANT: N/A
FILE REFERENCE: A2/23
AUTHOR: Nadine Richmond – Executive Assistant
DISCLOSURE OF INTEREST: Nil
DATE: 9 March 2016
ATTACHMENT NUMBER: 12.5.4a – DRAFT Delegation Register 2016
12.5.4b – Sub Delegation Register 2016
CONSULTATION: Eddie Piper - Acting Chief Executive Officer
STATUTORY ENVIRONMENT: Local Government Act 1995, s5.46
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

OFFICER RECOMMENDATION:

That Delegation Register, as attached, be authorised and the Sub Delegation Register be received.

Moved Cr HJ Shemeld

Seconded Cr SE Faulkner

Carried

2016/071 COUNCIL DECISION:

That the Delegation Register be endorsed, as attached, with an amendment to FIN 002 being made that the threshold value be reduced to ten dollars per debtor per annum and the Sub Delegation Register be received.

Moved Cr HJ Shemeld

Seconded Cr SE Faulkner

**Carried 7/0
Absolute Majority**

Reason Council decision is different to the Officers recommendation: Council's decision was to adopt the Delegation Register with an amendment to delegation FIN 002.

BACKGROUND:

The Local Government Act requires that delegations must be reviewed at least once each financial year. The Delegation Register was reviewed at February 2015's Ordinary Meeting of Council.

COMMENT:

Since the last review the Bankwest agency has closed in the Shire office and the Head of Power has changed on delegation SWIM 001.

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Summary of Amendments

- FIN 003 – Recoup Bankwest Agency Shortfalls - This has been removed due to the closure of the Bankwest Agency within the Shire offices.
- SWIM 001 – Notice on Non-Complying Private Swimming Pools – The Head of Power has been changed to reflect current legislation under the Building Act 2011.
- FIRE 001 – Approval to Burn Road Verges. This was sub-delegated to both Works Supervisor and Finance and Administration Manager. With Jack Walker now in the position of Regulatory Officer this has been changed to reflect the change in office.
- PROP 001 – Acquiring or Disposing of Shire Property To A Value – This is a new addition as previous Delegation Registers had not recorded Council delegating power to the CEO to acquire or dispose of Shire property.

The author, in consultation with the Acting CEO, has completed a review of the sub-delegations coinciding with the Primary Delegation review. The purpose being to ensure the sub-delegations reflect the Delegation Register's intent.

Please note that it's not necessary for Council to adopt the sub-delegations. They are, however included (12.5.4b) for Council's information.

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12.5.5 Council and Committee Meetings 2016/17

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: N/A
FILE REFERENCE: A2/13
AUTHOR: Nadine Richmond – Executive Assistant
DISCLOSURE OF INTEREST: Nil
DATE: 6 April 2016
ATTACHMENT NUMBER: 12.5.5 – Notice of Meeting Dates 2016/17
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Local Government Act 1995, s1.7 (2)(a)(b)
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Meeting Attendance Fees
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

OFFICER RECOMMENDATION:

That the attached notice specifying the following meeting dates for 2016/17:

19 July 2016	Recess – January 2017
16 August 2016	21 February 2017
20 September 2016	21 March 2017
18 October 2016	18 April 2017
15 November 2016	16 May 2017
20 December 2016	20 June 2017

be approved for advertisement in the Gimlet Newspaper, the Beacon Bulletin, Council notice boards, and the Shire's website and social media sites.

Moved Cr SE Faulkner

Seconded Cr HJ Shemeld

Carried

2016/072 COUNCIL DECISION:

That a notice specifying the following meeting dates for 2016/17 as follows:

19 July 2016	Recess – January 2017
16 August 2016	21 February 2017
20 September 2016	21 March 2017
18 October 2016	18 April 2017 (Beacon)
15 November 2016 (CWA House in Beacon)	16 May 2017
20 December 2016	20 June 2017 (Beacon)

be approved for advertisement in the Gimlet Newspaper, the Beacon Bulletin, Council notice boards, and the Shire's website and social media sites.

Moved Cr CT Lumsden

Seconded Cr HJ Shemeld

Carried 7/0

Reason Council decision is different to the Officers recommendation: Council's decision was to amend the location of the November 2016 and the June 2017 meetings.

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BACKGROUND:

Ordinary Meetings of Council are typically held on the third Tuesday afternoon of each month commencing at 3:00pm with the exception of the May and November meetings which are held in the evenings.

Council is required to provide local public notice, at least once each year, of its meetings and those of its committees in accordance with *the Local Government Act 1995*, s1.7 (2)(a)(b).

COMMENT:

Council has expressed that they would like to hold two (2) meetings a year in Beacon. These will be held in April and November. No change to the commencement times of the meetings has been proposed.

Dates and commencement times for the remainder of Council's committees are yet to be scheduled and public notice will be provided once dates are set.

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13.0 Elected Members Motions of Which Previous Notice Has Been Given

Nil

14.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

Nil

15.0 Next Meeting – Tuesday 17 May 2016 commencing at 6:45pm in Council Chambers, 80 Monger St, Bencubbin

16.0 Closure of Meeting

The Presiding Member declared the meeting closed at 5:15pm

These Minutes were confirmed by the Council at its Ordinary Meeting held on

Date

Cr RM Kirby

President