



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that an Ordinary Meeting of Council was held on Tuesday 21 June 2016, in Council Chambers, 80 Monger Street, Bencubbin commencing at 1:00pm.

Cr RM Kirby

President

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intentionally**

DISCLAIMER

MEMBERS OF THE PUBLIC ARE REQUESTED TO READ THROUGH AND FAMILIARISE THEMSELVES WITH THE DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

Eddie Piper
Acting Chief Executive Officer

Chairman Initial

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held on Tuesday 21 June 2016

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13. Matters for which Members of the Public to be Excluded

In accordance with the Local Government Act 1995 Section 5.23(2)(b) and (c) it is appropriate for Council to resolve, by procedural motion, to exclude members of the public as this Agenda Item should be considered as being a matter affecting the personal affairs of any person and a contract which may be entered into.

Minutes of the Ordinary Meeting of Council
held on Tuesday 21 June 2016

1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 1:00pm and welcomed the members of the public present in the gallery.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

| | | |
|--------------------|------------------------------------|---|
| Cr RM Kirby | President / Presiding Member | |
| Cr SE Faulkner | Deputy President | |
| Cr PA Gillett | Councillor | |
| Cr ARC Sachse | Councillor | |
| Cr WJ Beagley | Councillor | |
| Cr HJ Shemeld | Councillor | |
| Cr CT Lumsden | Councillor | |
| Mr Eddie Piper | Acting Chief Executive Officer | 1:00 – 1:31, 1:31 – 1:32 1:32 – 1:47pm |
| Ms Nadine Richmond | Executive Assistant | |
| Ms Tanika McLennan | Finance and Administration Manager | |
| Miss Sally Morgan | Community Development Officer | 1:00 – 1:31pm |
| Mrs Tracy Tranter | Member of the public | 1:00 – 1:31, 1:45 – 1:47pm |
| Mrs Jenni Bunce | Member of the public | 1:00 – 1:31, 1:45 – 1:47pm |
| Mrs Tanya Gibson | Member of the public | 1:00 – 1:31, 1:45 – 1:47pm |

Apologies

Nil

3.0 Standing Orders

2016/086 COUNCIL DECISION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr WJ Beagley

Seconded Cr HJ Shemeld

Carried 7/0

4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

Public Question Time opened at 1.01pm

Public Question time closed at 1.01pm

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5.0 Applications for Leave Of Absence

Nil

6.0 Declarations of Interest

Executive Assistant, Nadine Richmond declared a financial interest in item 12.5.6 as she is an employee of the Shire who may benefit from Policy E&E.2.1.

Community Development Officer, Sally Morgan declared a financial interest in item 12.5.6 as she is an employee of the Shire who may benefit from Policy E&E.2.1.

7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Tuesday 17 May 2016

2016/087 OFFICER RECOMMENDATION/COUNCIL DECISION:

That the Minutes of the Ordinary Meeting of Council held on Tuesday 17 May 2016 be confirmed as a true and correct record of proceedings.

Moved Cr HJ Shemeld

Seconded Cr CT Lumsden

Carried 7/0

8.0 Announcements by Presiding Person Without Discussion

The Presiding member congratulated Shire staff and the Bencubbin community on successfully hosting the WAORRA Off Road Rally over the June long weekend.

9.0 President's Report

Purpose:

This report is prepared by the President to provide Council and the community of Mt Marshall with information about activities undertaken.

Comment:

The President represented the Shire at the following meetings and training opportunities from May 18th to June 21st:

26th May - Kununoppin Medical Practice Committee, Trayning with Cr Shemeld, ACEO Eddie Piper

31st May - Kununoppin Medical Practice Committee, Trayning with Cr Shemeld, ACEO Eddie Piper

3rd Jun - Kununoppin Medical Practice Committee, Trayning

7th Jun - Community consultation meeting, Bencubbin

8th Jun - CEACA - Merredin with ACEO Eddie Piper

8th Jun - Community consultation meeting, Beacon

14th Jun - Strategy & Risk Management training - Kellerberrin with Cr Faulkner, Cr Shemeld and Cr Sachse (NB: Cr Sachse also attended Land Use and Planning training

13th Jun)

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10.0 Petitions / Deputations / Presentations / Submissions

Nil

11.0 Reports of Committees

11.1 Local Emergency Management Committee

11.1.1 Minutes of Local Emergency Management Committee Meeting held 16 February 2016

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: N/A
FILE REFERENCE: A6/38
AUTHOR: Nadine Richmond – Executive Assistant
DISCLOSURE OF INTEREST: Nil
DATE: 16 June 2016
ATTACHMENT NUMBER: 11.1.1 - Minutes of Mt Marshall Local Emergency Management Committee Meeting
CONSULTATION: Jack Walker – Regulatory Officer
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2016/088 OFFICER RECOMMENDATION/COUNCIL DECISION:

That the minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 16 February 2016 be received and supported by Council.

Moved Cr ARC Sachse

Seconded Cr SE Faulkner

Carried 7/0

BACKGROUND:

Nil

COMMENT:

The minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 16 February 2016 are submitted for Council information.

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12.0 Reports of Officers

12.1 Environmental Health Officer / Building Surveyor

Nil

12.2 Community Development Officer

Nil

12.3 Finance and Administration Manager

12.3.19 Statement of Financial Activity to 31 May 2016

| | |
|--------------------------------|---|
| LOCATION/ADDRESS: | N/A |
| NAME OF APPLICANT: | N/A |
| FILE REFERENCE: | F1/4 |
| AUTHOR: | Tanika McLennan - Finance and Administration Manager |
| DISCLOSURE OF INTEREST: | Nil |
| DATE: | 14 June 2016 |
| ATTACHMENT NUMBER: | 12.3.19 – Statement of Financial Activity to 31 May 2016 |
| CONSULTATION: | Nil |
| STATUTORY ENVIRONMENT: | Local Government Act 1995 and Local Government (Financial Management) Regulations 1996 |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | The statement presented to Council is the most up to date information on its current financial position. |
| STRATEGIC IMPLICATIONS: | Nil |
| VOTING REQUIREMENT: | Simple Majority |

2016/089 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council endorse the Statement of Financial Activity for the month ending 31 May 2016.

Moved Cr SE Faulkner

Seconded Cr WJ Beagley

Carried 7/0

BACKGROUND:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

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1. Municipal Fund

| Chq/EFT | Date | Name | Description | Amount |
|----------------|-------------|--|---|---------------|
| 255 | 01/05/2016 | BANK FEES - BANK FEES | BANK FEES | 3.50 |
| EFT11132 | 03/05/2016 | WALGS PLAN | PAYROLL DEDUCTIONS | 322.34 |
| EFT11134 | 05/05/2016 | JENNI BUNCE - CLEANING | VARIOUS CLEANING-BEACON 28.1.16-10.2.16 | 2443.00 |
| EFT11135 | 05/05/2016 | SALLY MORGAN | REIMBURSEMENT-UNIFORM | 99.80 |
| EFT11136 | 05/05/2016 | SANDRA WYATT | TRAVEL & MEALS-GST WORKSHOP-APRIL'16 | 457.16 |
| EFT11138 | 11/05/2016 | AVON WASTE | RUBBISH COLLECTION-APRIL'16 | 5450.31 |
| EFT11139 | 11/05/2016 | BOC GASES | GAS CYLINDERS-APRIL'16 | 83.56 |
| EFT11140 | 11/05/2016 | NINGHAN SPRAYING & AG SERVICES | VARIOUS GOODS-APRIL'16 | 8518.01 |
| EFT11141 | 11/05/2016 | KTY ELECTRICAL SERVICES | VARIOUS GOODS-APRIL'16 | 628.52 |
| EFT11142 | 11/05/2016 | BENCUBBIN NEWS & POST | NEWSPAPERS-APRIL'16 | 68.80 |
| EFT11143 | 11/05/2016 | BEACON CENTRAL COMMUNITY RESOURCE CENTRE | VARIOUS GOODS-APRIL'16 | 40.50 |
| EFT11144 | 11/05/2016 | BENCUBBIN BULK HAULIERS | HIRE OF SIDE TIPPER-APRIL'16 | 5266.25 |
| EFT11145 | 11/05/2016 | MOORE STEPHENS (WA) PTY LTD | INTERIM BILLING IN RESPECT-AUDIT YEAR END 30.6.16 | 11511.50 |
| EFT11146 | 11/05/2016 | STAPLES AUSTRALIA | VARIOUS GOODS-APRIL'16 | 3599.97 |
| EFT11147 | 11/05/2016 | ICS CARPENTRY | VARIOUS REPAIRS-APRIL'16 | 630.25 |
| EFT11148 | 11/05/2016 | STAR TRACK EXPRESS | FREIGHT-APRIL'16 | 175.75 |
| EFT11149 | 11/05/2016 | BENCUBBIN TRUCK N AUTO'S | VARIOUS GOODS-APRIL'16 | 556.21 |
| EFT11150 | 11/05/2016 | VERNON CONTRACTING | TRAFFIC MANAGEMENT-APRIL'16 | 15450.00 |
| EFT11151 | 11/05/2016 | BENCUBBIN AG SUPPLIES | VARIOUS GOODS-APRIL'16 | 3510.75 |
| EFT11152 | 11/05/2016 | GERALDTON FUEL | FUEL-APRIL'16 | 496.52 |
| EFT11153 | 11/05/2016 | BENNY MART | VARIOUS GOODS-APRIL'16 | 117.69 |
| EFT11154 | 11/05/2016 | JENNI BUNCE - CLEANING | VARIOUS CLEANING-BEACON 7.4.16-20.4.16 | 2336.25 |
| EFT11155 | 11/05/2016 | BROOKS HIRE SERVICE PTY LTD | WATER TRUCK HIRE-MARCH'16 | 23108.80 |
| EFT11156 | 11/05/2016 | GREAT SOUTHERN FUELS | FUEL-APRIL'16 | 10010.83 |
| EFT11157 | 11/05/2016 | DYLAN COPELAND | PROVISION OF NATURAL RESOURCE MANAGEMENT-APRIL'16 | 561.00 |

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| Chq/EFT | Date | Name | Description | Amount |
|----------------|-------------|---|--|---------------|
| EFT11158 | 11/05/2016 | KC SALES | PLANT & PROPERTY MAINTENANCE VOUCHER | 300.00 |
| EFT11159 | 11/05/2016 | BARDFIELD ENGINEERING | FINAL PAYMENT-HOCKEY GOALS | 1760.00 |
| EFT11160 | 18/05/2016 | COVS | VARIOUS GOODS-APRIL'16 | 73.85 |
| EFT11161 | 18/05/2016 | SHIRE OF MT MARSHALL | PAYROLL DEDUCTIONS | 240.00 |
| EFT11162 | 18/05/2016 | CJD EQUIPMENT PTY LTD | VARIOUS GOODS-MAY'16 | 526.24 |
| EFT11163 | 18/05/2016 | MUKA TYRE MART | TYRES-APRIL'16 | 14580.00 |
| EFT11164 | 18/05/2016 | HORWOOD BAGSHAW | VARIOUS GOODS-MAY'16 | 6742.42 |
| EFT11165 | 18/05/2016 | KTY ELECTRICAL SERVICES | VARIOUS REPAIRS-MAY'16 | 8126.80 |
| EFT11166 | 18/05/2016 | JASON SIGNMAKERS | VARIOUS GOODS-MAY'16 | 1425.60 |
| EFT11167 | 18/05/2016 | BENCUBBIN NEWS & POST | POSTAGE 2.5.16-6.5.16 | 64.10 |
| EFT11168 | 18/05/2016 | BEACON CO-OPERATIVE LTD | POSTAGE-MAY'16 | 43.14 |
| EFT11169 | 18/05/2016 | MOORE STEPHENS (WA) PTY LTD | 2015/16 LOCAL GOVERNMENT RATES COMPARISON REPORT | 209.00 |
| EFT11170 | 18/05/2016 | BURGESS RAWSON (WA) PTY LTD | UTILITY CHARGES-8.3.16-6.5.16 | 21.37 |
| EFT11171 | 18/05/2016 | AUSTRALIAN SERVICES UNION | PAYROLL DEDUCTIONS | 77.40 |
| EFT11172 | 18/05/2016 | LGRCEU | PAYROLL DEDUCTIONS | 58.20 |
| EFT11173 | 18/05/2016 | ICS CARPENTRY | VARIOUS REPAIRS-MAY'16 | 19369.00 |
| EFT11174 | 18/05/2016 | STAR TRACK EXPRESS | FREIGHT-MAY'16 | 113.08 |
| EFT11175 | 18/05/2016 | ALL-WAYS FOODS | VARIOUS GOODS-MAY'16 | 507.73 |
| EFT11176 | 18/05/2016 | PORKY'S ENTERPRISES | VARIOUS GOODS-MAY'16 | 3480.00 |
| EFT11177 | 18/05/2016 | MERREDIN TOYOTA | VARIOUS REPAIRS-MAY'16 | 1335.91 |
| EFT11178 | 18/05/2016 | HEMPFIELD SMALL MOTORS | VARIOUS GOODS-APRIL'16 | 1290.00 |
| EFT11179 | 18/05/2016 | BENCUBBIN TRUCK N AUTO'S | VARIOUS GOODS-APRIL'16 | 254.13 |
| EFT11180 | 18/05/2016 | NAUGHTY BUGS PEST CONTROL | VARIOUS PEST CONTROL-MAY'16 | 957.00 |
| EFT11181 | 18/05/2016 | AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD | HOLD MUSIC SUBSCRIPTION | 153.75 |
| EFT11182 | 18/05/2016 | BENCUBBIN AG SUPPLIES | VARIOUS GOODS-MAY'16 | 566.01 |
| EFT11183 | 18/05/2016 | RADIOWEST BROADCASTERS PTY LTD | ADVERTISING-APRIL'16 | 33.00 |
| EFT11184 | 18/05/2016 | 5RIVERS PLUMBING AND GAS | VARIOUS REPAIRS-MAY'16 | 4593.76 |
| EFT11185 | 18/05/2016 | BENNY MART | VARIOUS GOODS-MAY'16 | 145.35 |
| EFT11186 | 18/05/2016 | T-QUIP | VARIOUS GOODS-APRIL'16 | 761.75 |

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| Chq/EFT | Date | Name | Description | Amount |
|----------------|-------------|--|---|---------------|
| EFT11187 | 18/05/2016 | JENNI BUNCE - CLEANING | VARIOUS CLEANING BEACON-21.4.16-4.5.16 | 1942.50 |
| EFT11188 | 18/05/2016 | H BREAKELL & CO | GRAVEL | 683.00 |
| EFT11189 | 18/05/2016 | TRUCK CENTRE (WA) PTY LTD | VARIOUS GOODS-MAY'16 | 561.45 |
| EFT11190 | 18/05/2016 | KC SALES | VARIOUS GOODS-APRIL'16 | 113.00 |
| EFT11191 | 18/05/2016 | SALLY MORGAN | REIMBURSEMENT-FOOD & PARKING-CLUBS CONFERENCE | 116.43 |
| EFT11192 | 18/05/2016 | STAFF SOCIAL CLUB | PAYROLL DEDUCTIONS | 330.00 |
| EFT11193 | 18/05/2016 | PK & JS GERAGHTY & SONS | GRAVEL-MAY'16 | 220.00 |
| EFT11194 | 18/05/2016 | INITIAL HYGIENE | SANITARY DISPOSAL SERVICE 11.5.16-10.6.16 | 596.30 |
| EFT11195 | 18/05/2016 | HEAVY METAL WELDING & CUSTOM FABRICATION | VARIOUS GOODS-MAY'16 | 15784.20 |
| EFT11196 | 18/05/2016 | TECHLAY ADVANCED SURFACE TECHNOLOGY | BEACON RECREATION COMPLEX-BASKETBALL COURTS-FINAL PAYMENT | 11732.05 |
| EFT11197 | 18/05/2016 | WHEATBELT OFFICE & BUSINESS MACHINES | PHOTOCOPY CHARGES-MAY'16 | 209.85 |
| EFT11198 | 18/05/2016 | SOFT COMMODITY LOGISTICS PTY LTD | REFUND OF ACCOMMODATION PAID TWICE | 110.00 |
| EFT11199 | 18/05/2016 | BENCUBBIN NETBALL CLUB | REIMBURSEMENT-KIDSPORT FEES | 110.00 |
| EFT11200 | 18/05/2016 | GKR TRANSPORT | FREIGHT-MAY'16 | 280.10 |
| EFT11201 | 18/05/2016 | SELECT SPORT GROUP PTY LTD | VARIOUS GOODS-MAY'16 | 780.00 |
| EFT11202 | 23/05/2016 | COVS | VARIOUS GOODS-MAY'16 | 7.18 |
| EFT11203 | 23/05/2016 | KTY ELECTRICAL SERVICES | VARIOUS REPAIRS-MAY'16 | 677.91 |
| EFT11204 | 23/05/2016 | ALL-WAYS FOODS | VARIOUS GOODS-MAY'16 | 338.73 |
| EFT11205 | 23/05/2016 | CR PA GILLETT | MEETING FEES & ALLOWANCES 17.5.16 | 533.18 |
| EFT11206 | 23/05/2016 | T-QUIP | VARIOUS GOODS-MAY'16 | 24.90 |
| EFT11207 | 23/05/2016 | CR WJ BEAGLEY | MEETING FEES & ALLOWANCES 17.5.16 | 515.18 |
| EFT11208 | 23/05/2016 | R MUNNS ENGINEERING CONSULTING SERVICES | CONSULTING WORK 11.4.16-20.5.16 | 2997.54 |
| EFT11209 | 23/05/2016 | FOLEY ADMIN SERVICES | PLANT & PROPERTY MAINTENANCE VOUCHER | 100.00 |
| EFT11210 | 23/05/2016 | SANDPRINTS | PHOTOS-SHIRE IMAGE LIBRARY | 2000.00 |
| EFT11211 | 23/05/2016 | CR ARC SACHSE | MEETING FEES & ALLOWANCES 29.4.16-17.5.16 | 558.18 |

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| Chq/EFT | Date | Name | Description | Amount |
|----------------|-------------|---------------------------------------|--|-------------------|
| EFT11212 | 23/05/2016 | CR RM KIRBY | MEETING FEES & ALLOWANCES 26.4.16-17.5.16 | 2550.90 |
| EFT11213 | 23/05/2016 | CR SE FAULKNER | MEETING FEES & ALLOWANCES 26.4.16-17.5.16 | 792.50 |
| EFT11214 | 23/05/2016 | CR HJ SHEMELD | MEETING FEES & ALLOWANCES 27.4.16-17.5.16 | 509.18 |
| EFT11215 | 23/05/2016 | CR CT LUMSDEN | MEETING FEES & ALLOWANCES 11.5.16-17.5.16 | 673.18 |
| EFT11216 | 23/05/2016 | BEACON NETBALL CLUB | REIMBURSEMENT-KIDSPORT FEES | 100.00 |
| EFT11218 | 23/05/2016 | BANKWEST CORPORATE MASTERCARD | VARIOUS GOODS-APRIL'16 | 5012.20 |
| EFT11219 | 27/05/2016 | WA TREASURY CORPORATION | LOAN 119 | 975.84 |
| EFT11220 | 27/05/2016 | DC PAYMENTS AUSTRALASIA | ONGOING FEES FOR ATM-APRIL'16 | 105.51 |
| 18679 | 05/05/2016 | SYNERGY | UTILITY CHARGES-APRIL'16 | 1413.95 |
| 18680 | 05/05/2016 | PHILIPPA GILLETT | REIMBURSEMENT-PAINT FOR BANNERS ON THE TERRACE PROJECT | 381.81 |
| 18681 | 18/05/2016 | WATER CORPORATION | UTILITY CHARGES-MAY'16 | 11678.06 |
| 18682 | 18/05/2016 | SYNERGY | STREETLIGHTS 25.3.16-24.4.16 | 2057.80 |
| 18683 | 18/05/2016 | RN & JB WHYTE | GRAVEL-MAY'16 | 2274.73 |
| 18684 | 23/05/2016 | TELSTRA | UTILITY CHARGES-MAY'16 | 2010.44 |
| 18685 | 23/05/2016 | WATER CORPORATION | UTILITY CHARGES-MAY'16 | 1897.92 |
| DD8367.1 | 11/05/2016 | WALGS PLAN | PAYROLL DEDUCTIONS | 7458.67 |
| DD8367.2 | 11/05/2016 | WATER CORPORATION SUPERANNUATION PLAN | SUPERANNUATION CONTRIBUTIONS | 196.60 |
| DD8367.3 | 11/05/2016 | MTAA SUPERANNUATION | SUPERANNUATION CONTRIBUTIONS | 181.22 |
| DD8367.4 | 11/05/2016 | COLONIAL FIRST STATE INVESTMENTS | SUPERANNUATION CONTRIBUTIONS | 154.31 |
| DD8367.5 | 11/05/2016 | ESSENTIAL SUPER | SUPERANNUATION CONTRIBUTIONS | 153.90 |
| | | | | 245,156.26 |

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2. Trust

| Chq/EFT | Date | Name | Description | Amount |
|----------------|-------------|-----------------|-------------------------------------|---------------|
| EFT11137 | 05/05/2016 | NADINE RICHMOND | REIMBURSE FOR SOCIAL CLUB PURCHASES | 58.99 |
| | | | | 58.99 |

3. Mastercard

| Details | Amount |
|----------------------------------|----------------|
| INK CARTRIDGE | 91.70 |
| ACCOM.M.TRANTER-LICENSING COURSE | 1370.25 |
| UNIFORMS-T.MCLENNAN | 419.10 |
| ACCOM.T.MCLENNAN-MOORE STEPHENS | 286.40 |
| UNIFORMS-S.WYATT | 284.90 |
| REGO 12 MONTHS | 305.10 |
| COFFEE FOR CHAMBERS | 41.00 |
| ACCOM.R.KIRBY-WHEATBELT CONF. | 129.00 |
| CLUTCH SLAVE CYLINDER | 796.55 |
| SUBS-AGE FRIENDLY/SAFETY | 13.20 |
| S.MORGAN-ASSOC.CLUBS WA CONF. | 399.00 |
| ACCOM.S.MORGAN-CLUBS CONF. | 366.00 |
| FOXTEL-229 MURRAY | 155.00 |
| FOXTEL | 200.00 |
| FOXTEL | 155.00 |
| | 5012.20 |

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This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **21 June 2016**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

Eddie Piper
Acting Chief Executive Officer

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12.3.21 Financial Management Review

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/2
AUTHOR: Tanika McLennan – Finance and Administration
Manager

DISCLOSURE OF INTEREST: Nil
DATE: 14 June 2016
ATTACHMENT NUMBER: 12.3.21 – Financial Management Review
CONSULTATION: Eddie Piper – Acting Chief Executive Officer
STATUTORY ENVIRONMENT:

**Local Government (Financial Management)
Regulations 1996**

5. CEO's duties as to financial management

- (1) Efficient systems and procedures are to be established by the CEO of a local government —
- (a) for the proper collection of all money owing to the local government; and
 - (b) for the safe custody and security of all money collected or held by the local government; and
 - (c) for the proper maintenance and security of the financial records of the local government (whether maintained in written form or by electronic or other means or process); and
 - (d) to ensure proper accounting for municipal or trust —
 - (i) revenue received or receivable; and
 - (ii) expenses paid or payable; and
 - (iii) assets and liabilities;and
 - (e) to ensure proper authorisation for the incurring of liabilities and the making of payments; and
 - (f) for the maintenance of payroll, stock control and costing records; and
 - (g) to assist in the preparation of budgets, budget reviews, accounts and reports required by the Act or these regulations.

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- (2) The CEO is to —
- (a) ensure that the resources of the local government are effectively and efficiently managed; and
 - (b) assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and
 - (c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 4 financial years) and report to the local government the results of those reviews.

POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2016/091 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Financial Management Review, as prepared by Moore Stephens in April 2016, be received.

Moved Cr PA Gillett

Seconded Cr SE Faulkner

Carried 7/0

BACKGROUND:

Local Government Financial Management Regulation 5. (2) (c) requires the CEO to undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 4 financial years) and report to the local government the results of those reviews

COMMENT:

Whilst the review can be conducted in house by the CEO, it is considered best practice to engage an independent party to review procedures as this provides greater transparency and significantly reduces the risk of any misconduct or collusion amongst staff.

The Financial Management Review report is attached and the CEO provides the following comments:

I note that all queries within the ‘Summary of Findings’ were either low or medium risk. There were no high risk issues. I have spoken with Finance and Administration Manager (FAM), Tanika McLennan and have been assured that any problem areas in either the ‘Summary of Findings’ or ‘Areas Examined with Detailed Observations and Comments’

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have been addressed and the matters brought to Council's attention rectified. Most issues occurred prior to the commencement of the current FAM.

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12.3.22 Change in Plant Reserve Purpose

LOCATION/ADDRESS: Nil
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/3
AUTHOR: Tanika McLennan – Finance and Administration
Manager
DISCLOSURE OF INTEREST: Nil
DATE: 14 June 2016
ATTACHMENT NUMBER: Nil
CONSULTATION: Eddie Piper – Acting Chief Executive Officer
STATUTORY ENVIRONMENT: Local Government Act 1995

6.11. Reserve accounts

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.
- (2) Subject to subsection (3), before a local government —
 - (a) changes* the purpose of a reserve account; or
 - (b) uses* the money in a reserve account for another purpose,it must give one month's local public notice of the proposed change of purpose or proposed use.

** Absolute majority required.*

POLICY IMPLICATIONS: F&R.2.6 Shire of Mt Marshall Investment Policy
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2016/092 OFFICER RECOMMENDATION/COUNCIL DECISION :

That:

1. The following change of purpose of the Plant Reserve be proposed “To fund the purchase of plant which exceeds Council’s capitalisation threshold, so as to avoid undue heavy burden in a single year”;
2. One month’s local public notice of the proposed change of purpose be given; and
3. If no public submissions are received, the proposed change be effected from the date submissions close.

Moved Cr CT Lumsden

Seconded Cr ARC Sachse

**Carried 7/0
Absolute Majority**

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BACKGROUND:

At its Ordinary Meeting held Tuesday 17 May 2016, Council deliberated the replacement of one of the Shire's mowers. When considering options to fund this expenditure it was noted that the plant reserve could not be used as it had been set aside for the purpose of funding road construction plant, so as to avoid undue heavy burden in a single year. Acting CEO, Eddie Piper, has requested that an item be presented to Council to consider changing the purpose of this reserve.

COMMENT:

It is common to find Plant Reserves at Local Governments which have been set aside for the broad purpose of replacing plant. The Shire of Mt Marshall's Plant Reserve purpose has been deliberately specific in stating that the reserve can only be used for road construction plant. The author interprets this to be in order to avoid the reserve funds being used on minor plant items, which can be funded through Council's operations without causing any significant financial burden.

Any decision to use reserve funds is a decision for Council, either through the budget process or as a one off throughout the year. This means that Council would still have control of what the funds were used for if the purpose of the reserve was relaxed, and would give it the discretion to determine whether a particular plant purchase was likely to cause a financial burden if financed from general funds. If Council still wished to make the reserve's purpose somewhat specific, it could include the Shire's capitalisation threshold, \$5,000, as a cut off for purchases which can be considered.

If Council wishes to change the purpose of the Plant Reserve, it must give one month's local public notice of the proposed change.

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12.4 Chief Executive Officer

12.4.10 Kununoppin Medical Practice Committee Memorandum of Understanding

| | |
|--------------------------------|--|
| LOCATION/ADDRESS: | Shire of Trayning |
| NAME OF APPLICANT: | N/A |
| FILE REFERENCE: | H2/10 |
| AUTHOR: | Eddie Piper – Acting Chief Executive Officer |
| DISCLOSURE OF INTEREST: | Nil |
| DATE: | 1 June 2016 |
| ATTACHMENT NUMBER: | 12.4.10 – Memorandum of Understanding (MOU) July 2016 – June 2020 |
| CONSULTATION: | Cr Rachel Kirby Cr Helen Shemeld Dirk Sellenger – Acting CEO Shire of Trayning |
| STATUTORY ENVIRONMENT: | Local Government Act 1995 Section 9.49A. Execution of documents (3) The common seal of the local government is to be affixed to a document in the presence of — (a) the mayor or president; and (b) the chief executive officer or a senior employee authorised by the chief executive officer, |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | To be considered in 2016-17 Budget deliberations |
| STRATEGIC IMPLICATIONS: | Nil |
| VOTING REQUIREMENT: | Simple Majority |

2016/093 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council:

- 1. endorse the MOU for the Kununoppin Medical Practice Committee and authorise the President and Acting CEO to apply the Shire of Mt Marshall common seal in accordance with the Local Government Act 1995, Section 9:49A (3);**
- 2. endorse Councillors RM Kirby and HJ Shemeld as members of the Kununoppin Medical Practice Committee with Cr RM Kirby having voting rights; and**
- 3. appoint Cr ARC Sachse as its proxy to the Kununoppin Medical Practice Committee**

Moved Cr HJ Shemeld

Seconded Cr PA Gillett

Carried 7/0

BACKGROUND:

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At its meeting held on 19 April 2016, Council resolved as follows:

2016/070 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council:

- 1. authorise its voting delegates on the Kununoppin Medical Practice Committee (KMPC) to negotiate the production of a new Memorandum of Understanding (MOU) under essentially the same terms as previous with the following exceptions:
 - i) that the General Practitioner (GP) hold a clinic at Beacon for half a day a fortnight for a trial period of six (6) months to establish whether the clinic was sustainable for the GP;**
 - ii) that each member Council have two(2) representatives on the committee with only one (1) having voting rights;**
 - iii) that the Shire of Mt Marshall contribute 25% of the cost of operating the Kununoppin Medical Practice;**
 - iv) that the four (4) member Councils contribute 25% of the cost of executive services undertaken by the Shire of Trayning on behalf of the member Councils;**
 - v) that the Director of Nursing at the Kununoppin Hospital be offered an observer position on the committee with no voting rights;**
 - vi) that the Shire of Trayning be appointed chairperson of the committee with that position only having a casting vote in the event of a tied vote;**
 - vii) that the committee not act as manager of the Kununoppin Medical Practice ;**
 - viii) that the term of the MOU be for a four (4) year term commencing 1 July 2016; and****
- 2. authorise its voting delegates to negotiate if necessary on the above points 1 i), 1iii) and 1 iv).**

Moved Cr HJ Shemeld

Seconded Cr ARC Sachse

Carried 7/0

There have been several meetings of the committee since 19 April and whilst most of the items in the resolution above have been included, some have changed.

COMMENT:

There have been several points from above that have been negotiated and the outcomes are below:

Beacon Surgery

There is no end date to the General Practitioner (GP) visits to Beacon and they will continue for the four (4) years of the MOU.

Mt Marshall Contribution

The contributions by each Council were reviewed and the outcome is as follows:

- Mt Marshall 30%
- Trayning 30%
- Mukinbudin 30%
- Nungarin 10%

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12.4.11 Beacon Caravan Park Management Service Agreement

| | |
|--------------------------------|---|
| LOCATION/ADDRESS: | Beacon |
| NAME OF APPLICANT: | J & R De Jong |
| FILE REFERENCE: | Agreements |
| AUTHOR: | Eddie Piper – Acting Chief Executive Officer |
| DISCLOSURE OF INTEREST: | Nil |
| DATE: | 9 June 2016 |
| ATTACHMENT NUMBER: | 12.4.11 – Beacon Caravan Park Management Service Agreement |
| CONSULTATION: | Nil |
| STATUTORY ENVIRONMENT: | Local Government Act 1995 Section 9.49A (3) Execution of documents |
| | (3) The common seal of the local government is to be affixed to a document in the presence of — |
| | (a) the mayor or president; and |
| | (b) the chief executive officer or a senior employee authorised by the chief executive officer, |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | Same as previous |
| STRATEGIC IMPLICATIONS: | Nil |
| VOTING REQUIREMENT: | Simple Majority |

2016/094 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council authorise the application of the Shire of Mt Marshall common seal to the Beacon Caravan Park Management Services Agreement between the Shire of Mt Marshall and Jelle and Ruth De Jong in accordance with the Local Government Act 1995, Section 9:49A (3)

Moved Cr SE Faulkner

Seconded Cr HJ Shemeld

Carried 7/0

BACKGROUND:

The previous contracted caretaker of the Beacon Caravan Park, Mrs Jenni Bunce, vacated the position on Monday 30 May 2016. The ACEO advertised extensively for this position to be filled by either employment or engagement under a legal agreement.

COMMENT:

There were several interested parties, however only two submissions were received. The submission by Porky's Enterprises was similar in nature to the previous arrangement and was therefore the most advantageous to the Shire.

The Management Services Agreement requires the application of the common seal of the Shire of Mt Marshall.

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12.5 Executive Assistant

12.5.6 Policy Manual Review

| | |
|--------------------------------|--|
| LOCATION/ADDRESS: | N/A |
| NAME OF APPLICANT: | N/A |
| FILE REFERENCE: | A2/24 |
| AUTHOR: | Nadine Richmond – Executive Assistant |
| DISCLOSURE OF INTEREST: | Financial benefit from policy E&E.2.1 |
| DATE: | 3 May 2016 |
| ATTACHMENT NUMBER: | 12.5.6a – Draft Policy & Procedures Manual 2016 12.5.6b – Annual Staff Bonus Assessment Form |
| CONSULTATION: | Eddie Piper – Acting Chief Executive Officer Tanika McLennan – Finance and Administration Manager Sally Morgan – Community Development Officer |
| STATUTORY ENVIRONMENT: | Nil, however the guidelines issued by the Department of Local Government & Communities should be noted. |
| POLICY IMPLICATIONS: | Potential change of Council policies |
| FINANCIAL IMPLICATIONS: | Nil |
| STRATEGIC IMPLICATIONS: | Nil |
| VOTING REQUIREMENT: | Absolute Majority |

OFFICER RECOMMENDATION:

That the Draft Policy Manual (as attached) be adopted.

Moved Cr

Seconded Cr

Carried

2016/095 COUNCIL DECISION:

That agenda item 12.5.6 lay on the table for further consideration at future meetings.

Moved Cr ARC Sachse

Seconded Cr HJ Shemeld

Carried 7/0

Reason Council decision is different to the officer's recommendation: Council would like more time to provide input on policies and allow staff sufficient time to make amendments.

BACKGROUND:

A Policy & Procedures Manual is a way in which Council are able to guide the decision making of local government officers. It directs officers to know what decision Council would make if they were faced with the same decision.

The Policy Statement at the front of the Policy & Procedures Manual gives the objectives of the Policy & Procedures Manual. It also requires Council to conduct a review of policies each even year.

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COMMENT:

The Policies & Procedures Manual is due to be reviewed this year. A draft of the manual has been attached (12.5.6a) to this report. Along with amendments made to some policies, there have been some minor formatting changes.

There are additions to some policies, in particular E&E.1.7 - Retirement/Resignation of Employees – Council Gift/Functions where a section was included to cover farewell functions. The 2014 manual only addressed farewell gifts. The guide for pricing of farewell gifts has also had an adjustment to allow for inflation as recommended in previous policy manuals.

The second policy to undergo some changes is E&E.3.2 – Equal Employment Opportunity. This policy had previously only addressed harassment in the workplace. The new policy now addresses a range of issues including, bullying and discrimination.

Comment must be made in relation to the policy Admin.1.4. Social Media. Council had asked for this to be reviewed to include the restriction of public comments on the Shire's Facebook page. Both the Community Development Officer and the author of this item have looked into applying such restrictions to the Shire's Facebook page and all the information we have received has confirmed that such restrictions cannot be enacted on the Facebook site. It should be noted that a 'post' and a 'comment' are different actions on Facebook. The only restrictions possible are to restrict people 'posting' to the Shire's page. Restricting 'comments' is only possible when negative or defamatory comments are made by a particular person on a Shire post and this person in particular is blocked from commenting further on the Shire's page.

Council's policy in relation to employees above award allowances and works staff vouchers – E&E.2.1 Mt Marshall Over Award Allowances has been replaced with a new policy which will see all staff receive a bonus paid immediately prior to the Christmas period.

Over award allowances have not been in use for over 12 months. Employees are now all on specific levels of the Local Government Industry Award 2010 respective of their hourly rate.

The Plant and Property Maintenance Vouchers the previous policy refers to were introduced when there were two awards in effect for local government employees – one for administration staff and one for works staff. All Shire staff are now paid in accordance with the Local Government Industry Award 2010. To bring all staff in to line with a uniformed award system this bonus will apply to both administration and works staff. The author in consultation with the CEO and FAM suggests bonuses to be up to a value of \$500.00 and payable as of July 1 2016. As stated in the policy, staff will be assessed annually to determine the proportion of the bonus they receive and will be paid pro-rata according to length of service. The assessment criteria is attached to this item (12.5.6b). Employees on contracts will not be entitled to this bonus.

The Shire has received some funding from the Department of Local Government and Communities (DLGC) to participate in a mentoring and improvement plan in relation to the Shire's assets. Consultants who were contracted by the DLGC attended the Shire recently to consult on how the Shire was implementing and managing its Asset

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Management Plan. Various things were recommended during their visit, one being the inclusion of an Asset Management Policy that aligns with other Shire strategic plans. The new policy has been included in the financial management section.

A summary of amendments are over the page:

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Summary of Amendments - Policy Manual 2016

Part 2 – COMMUNITY SUPPORT

CS.1 – Community Support

CS.1.1 – Requests for Assistance and/or Donations

- Removed the requirement to have all requests for donations submitted to Council by 30 April of each year.
- Inclusion of the CEO having delegated authority to include up to \$3,000 in the Budget (Public relations and Donations – 0411161) for donations or requests for assistance throughout the year as per Council resolution 2014/034.

CS.1.2 – Strategic Partnerships

- Addition of the Australia Day Barbeque - Beacon and the assistance being that the Shire contributes to the cost of consumables for the event.
- Addition of West Australian Off Road Rally Association (WAORRA) and the assistance being that the Shire contributes in kind support by way of staff time.

C.S.2.2 – Honorary Freeman of the Shire of Mt Marshall

- New Policy after the addition of this policy was suggested at the March ordinary meeting of Council when considering bestowing this award on a nominated community member.

Part 4 – EMPLOYEES AND EMPLOYMENT

E&E.2 – Salary and Conditions

E&E.2.1 – Annual Bonus Incentive Scheme

- New Policy replacing E&E.2.1 – Mt Marshall Over Award Allowances.

E&E.2.5 – Private Motor Vehicle Usage

- Removal of reference to the Natural Resource Management Officer and Building Maintenance.
- Inclusion of Community Development Officer.

E&E.2.6 – Employee Superannuation

- Re-wording of the first paragraph from:
That employees will be provided an additional matching superannuation payment to for those making a voluntary contribution above the government mandated Superannuation Guarantee.
To:
Those employees making a voluntary contribution above the government mandated Superannuation Guarantee will be provided with an additional matching superannuation contribution from the Shire.

Part 6 – FINANCE AND RATING

F&R.2 – Financial Management

F&R.2.1 – Purchasing Policy

- Section 1.5 – Purchasing Thresholds – Regulation 11 of the Local Government (Functions and General) Regulations 1996 were amended in

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September 2015 raising the threshold of purchases that can be made before a Request for Tender is required. The threshold has been raised from \$100,000 to \$150,000.

F&R.2.7 – Asset Management Policy

- Additional policy as recommended by DLGC consultants

Part 7 – FIRE CONTROL

FC.2.14 – Fire Fighting Equipment and Maintenance Strategy

- Removal of table containing no information and considered not necessary for the intent of the policy.

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12.5.7 Application of Shire Common Seal

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: -
AUTHOR: Nadine Richmond – Executive Assistant
DISCLOSURE OF INTEREST: Nil
DATE: 14 June 2016
ATTACHMENT NUMBER: Nil
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Local Government Act 1995
Section 9.49A (3) Execution of documents

- (3) The common seal of the local government is to be affixed to a document in the presence of —
- (a) the mayor or president; and
 - (b) the chief executive officer or a senior employee authorised by the chief executive officer,

POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2016/096 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council authorise the President and Acting CEO to apply the Shire of Mt Marshall common seal in accordance with the Local Government Act 1995, Section 9:49A (3) to the Honorary Freeman Award certificate to be presented to Mr Peter Geraghty.

Moved Cr WJ Beagley

Seconded Cr SE Faulkner

Carried 7/0

BACKGROUND:

At Council's March 2016 ordinary meeting Council endorsed awarding Mr Peter Geraghty the title of Honorary Freeman of the Municipality of the Shire of Mt Marshall.

COMMENT:

The author has arranged a certificate to be framed and presented to Mr Geraghty on 28 June 2016 at a ceremony held in Mukinbudin.

The Local Government Act 1995, Section 9.49A requires Council's endorsement of the Common Seal's application.

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12.5.8 Code of Conduct Review

| | |
|--------------------------------|---|
| LOCATION/ADDRESS: | N/A |
| NAME OF APPLICANT: | N/A |
| FILE REFERENCE: | |
| AUTHOR: | Nadine Richmond – Executive Assistant |
| DISCLOSURE OF INTEREST: | Nil |
| DATE: | 14 June 2016 |
| ATTACHMENT NUMBER: | 12.5.8a – Code of Conduct 2006 12.5.8b – DRAFT Code of Conduct 2016 12.5.8c – Excerpts from Local Government Act 1995 and Local Government (Administration) Regulations 1996 12.5.8d –Local Government (Rules of Conduct) Regulations 2007 |
| CONSULTATION: | Eddie Piper – Acting Chief Executive Officer |
| STATUTORY ENVIRONMENT: | Local Government Act 1995 Section 5.103 – Codes of Conduct (Attachment 12.5.8c) Local Government (Administration) Regulations 1996 Regulations 34B and 34C (Attachment 12.5.8c) Local Government (Rules of Conduct) Regulations 2007 (Attachment 12.5.8d) |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | Nil |
| STRATEGIC IMPLICATIONS: | Nil |
| VOTING REQUIREMENT: | Simple Majority |

2016/097 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council endorse the Shire of Mt Marshall Code of Conduct 2016 as attached (12.5.8b)

Moved Cr CT Lumsden

Seconded Cr HJ Shemeld

Carried 7/0

BACKGROUND:

The Shire has an annual responsibility to report to the Public Sector Commission via their 'Integrity and Conduct Survey' which enables the Public Sector Commissioner to compile his annual report to Parliament on the compliance of public authorities with the Public Interest Disclosure Act.

The survey presents questions relating to allegations of misconduct, trends in ethical behaviour, grievance management and discipline processes within our authority.

COMMENT:

The Shire has been fortunate enough to have nil reports in any of these areas.

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One of the questions covers the existence of the Shire's Code of Conduct and when it was last reviewed. An authorities Code of Conduct is not a document requiring regular reviews, however, the Shire's Code of Conduct has not been reviewed since 2006.

The author, after consulting with the ACEO has conducted a review of the Shire's Code and a more current version is now presented to Council with the document also having been updated to be specific to the Shire.

The author was aware that the Local Government (Rules of Conduct) Regulations 2007 were not introduced at the time of the current Code of Conduct being endorsed (2006) therefore the 2016 draft makes reference to these regulations. The current Code of Conduct was largely modelled off the WALGA Model Code of Conduct and this is also the case with the 2016 draft presented to Council.

Miss Sally Morgan, Mrs Jenni Bunce, Mrs Tracy Tranter and Mrs Tanya Gibson left Council Chambers at 1:30pm

Mr Eddie Piper left Council Chambers at 1:31pm

Mr Eddie Piper re-entered Council Chambers at 1:31pm

Mr Eddie Piper left Council Chambers at 1:31pm

Mr Eddie Piper re-entered Council Chambers at 1:32pm

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13.0 Matters for which Members of the Public to be Excluded

2016/098 RECOMMENDATION/COUNCIL DECISION:

That in accordance with the Local Government Act 1995 Section 5.23(2)(b) and (c), Council resolve to exclude members of the public to discuss agenda items 13.1 and 13.2 as it is considered matters affecting the personal affairs of any person/s and a lease which may be entered into.

Moved Cr SE Faulkner

Seconded Cr ARC Sachse

Carried 7/0

13.1 Supply of Medical Services Deed of Agreement with Adler Corporation Pty Ltd (Dr B Walker)

2016/099 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council:

1. endorse the Deed of Agreement between the Shire of Mt Marshall, Shire of Mukinbudin, Shire of Nungarin, Shire of Trayning and Adler Corporation Pty Ltd (Dr B Walker); and
2. authorise the President and Acting CEO to apply the Shire of Mt Marshall common seal in accordance with the Local Government Act 1995, Section 9:49A (3);

Moved Cr HJ Shemeld

Seconded Cr ARC Sachse

Carried 7/0

13.2 Appointment of Acting CEO

2016/100 OFFICER RECOMMENDATION/COUNCIL DECISION:

That:

1. Mr Stephen Tindale be appointed as Acting CEO from Monday 11 July 2016 for a period of 12 months or until a permanent CEO has been recruited, whichever occurs first; and
2. That Mr Tindale's remuneration during the period he is Acting CEO be set out as follows:
 - a. Base salary of \$2660 per week;
 - b. Superannuation, motor vehicle and leave in accordance with Council policy;
 - c. Provision of furnished, self-contained accommodation at no charge;
 - d. The opportunity to salary sacrifice into super; and
 - e. Annual and Personal leave accruals in accordance with the Local Government Industry Award and Council Policy.

Moved Cr ARC Sachse

Seconded Cr CT Lumsden

Carried 7/0

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2016/101 RECOMMENDATION/COUNCIL DECISION:

That the meeting comes out from behind closed doors.

Moved Cr PA Gillett

Seconded Cr HJ Shemeld

Carried 7/0

Mrs Jenni Bunce and Mrs Tanya Gibson entered Council Chambers at 1:45pm

14.0 Elected Members Motions of Which Previous Notice Has Been Given

Nil

15.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

Nil

16.0 Next Meeting – Tuesday 19 July 2016 commencing at 3:00pm in Council Chambers, 80 Monger St, Bencubbin

17.0 Closure of Meeting

The Presiding Member declared the meeting closed at 1:47pm

These Minutes were confirmed by the Council at its Ordinary Meeting held on

Date

Cr RM Kirby

President