



# **SHIRE OF MT MARSHALL**

**Minutes of Meeting held on  
Wednesday 19 February 2014, in  
Council Chambers, Bencubbin  
commencing at 3:09pm.**

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# **SHIRE OF MT MARSHALL**

**These Minutes were confirmed  
by Council at the Ordinary  
Meeting of Council held on  
19 March 2014**

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Cr RN Breakell

President

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# **DISCLAIMER**

## **MEMBERS OF THE PUBLIC ARE REQUESTED TO READ THROUGH AND FAMILIARISE THEMSELVES WITH THE DISCLAIMER**

**No responsibility whatsoever is implied or accepted by the Shire of Mt Marshall for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Mt Marshall disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.**

**In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.**

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**1.0 Declaration of Opening / Announcement of Visitors**

The Presiding Member declared the meeting open at 3:09pm, and welcomed the members of the public present in the gallery, and directed their attention to the disclaimer.

**2.0 Record of Attendance / Apologies / Approved Leave of Absence**

**In Attendance**

Cr RN Breakell	President / Presiding Member
Cr IC Sanders	Deputy President
Cr PA Gillett	Councillor
Cr DA Miguel	Councillor
Cr WJ Beagley	Councillor
Cr JW Munns	Councillor
Cr AJ Dunne	Councillor
Mr Allan Middleton	Acting Chief Executive Officer
Mr Jack Walker	Engineering Administration Officer
Mr Stuart Faulkner	President, Beacon Progress Association

**Apologies**

Lauren Grylls	Executive Administrator
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**3.0 Standing Orders**

**2014/001 COUNCIL DECISION:**

**That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.**

**Moved Cr Gillett**

**Seconded Cr Munns**

**Carried 7/0**

**4.0 Public Questions**

**4.1 Response to Public Questions Taken on Notice**

Nil

**4.2 Public Question Time**

Nil

**5.0 Applications for Leave Of Absence**

Nil



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**6.0        Declarations of Interest**

Cr Gillett declared financial interest in item 11.4.6.

Cr Sanders declared financial interest in item 11.6.1.

**7.0        Confirmation of Minutes of Previous Meetings**

**7.1        Minutes of the Ordinary Meeting held on Monday 16 December 2013**

**2014/002    COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Minutes of the Ordinary Meeting of Council held on Monday 16 December 2013 be confirmed as a true and correct record of proceedings.**

**Moved Cr Miguel**

**Seconded Cr Beagley**

**Carried 7/0**

**8.0        Announcements by Presiding Person Without Discussion**

Nil

**9.0        Petitions / Deputations / Presentations / Submissions**

Nil

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**10.0 Reports of Committees**

**10.1 Local Emergency Management Committee**

**10.1.1 Minutes of Local Emergency Management Committee Meeting held 12 November 2013**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** A6/38  
**AUTHOR:** Lauren Grylls – Executive Administrator  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 30 December 2013  
**ATTACHMENT NUMBER:** 10.1.1 Minutes of Mt Marshall Local Emergency Management Committee Meeting  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2014/003 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 12 November 2013 be received.**

**Moved Cr Sanders**

**Seconded Cr Gillett**

**Carried 7/0**

**BACKGROUND:**

Nil

**COMMENT:**

The minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 12 November 2013 are submitted for council information.

There is no business from the meeting requiring a decision of Council for authority to implement.

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**10.2 Mt Marshall Bush Fire Advisory Committee**

**10.2.1 Minutes of Mt Marshall Bush Fire Advisory Committee Meeting held 4 October 2013**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** A6/6  
**AUTHOR:** Lauren Grylls – Executive Administrator  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 30 December 2013  
**ATTACHMENT NUMBER:** 10.2.1 Minutes of Mt Marshall Bush Fire Advisory Committee Meeting  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2014/004 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the minutes of the Mt Marshall Bush Fire Advisory Committee meeting held on Friday 4 October 2013 be received.**

**Moved Cr Gillett**

**Seconded Cr Miguel**

**Carried 7/0**

**BACKGROUND:**

Nil

**COMMENT:**

The minutes of the Mt Marshall Bush Fire Advisory Committee meeting held on Friday 4 October 2013 are submitted for council information.

There is no business from the meeting requiring a decision of Council for authority to implement.

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**11.0 Reports of Officers**

**11.1 Environmental Health Officer / Building Surveyor**

**11.1.1 Proposed 'Outbuilding' and 'Moveable Building' Planning Policies**

<b>LOCATION/ADDRESS:</b>	Local Planning Scheme N <sup>o</sup> 3 gazetted area (whole of shire)
<b>NAME OF APPLICANT:</b>	Nil
<b>FILE REFERENCE:</b>	A2/24
<b>AUTHOR:</b>	Julian Goldacre – Environmental Health Officer/ Building Surveyor
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	12 February 2014
<b>ATTACHMENT NUMBER:</b>	11.1.1a – Proposed Moveable Buildings Policy 11.1.1b – Outbuildings in Residential and Townsite Zoned Areas Policy
<b>CONSULTATION:</b>	G O'Brien – Planning Officer, Wheatbelt Region, Department of Planning P Ellenbroek – Planning Officer, Wheatbelt Region, Department of Planning P Bashall – PlanWest Planning Consultants J Mitchell – PEHO/BS, Shire of Bruce Rock C Wallace – Coordinator Statutory Planning, City of Kalgoorlie-Boulder
<b>STATUTORY ENVIRONMENT:</b>	Planning and Development Act 2005 Local Planning Scheme N <sup>o</sup> 3
<b>POLICY IMPLICATIONS:</b>	Previous planning polices created under the Town Planning Scheme N <sup>o</sup> 2 ceased with the gazettal of Local Planning Scheme N <sup>o</sup> 3
<b>FINANCIAL IMPLICATIONS:</b>	Applications for planning approval to Council will attract the prescribed fees as scheduled in Planning Bulletin 93/2013 (as updated annually)
<b>STRATEGIC IMPLICATIONS:</b>	Creates policies to control certain types of development to preserve amenity of the planning scheme environment and permit flexibility in outbuilding sizes. Nil Risk.
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2014/005 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Council endorse the Movable Buildings and Outbuildings planning policies, as attached.**

**Moved Cr Sanders**

**Seconded Cr Gillett**

**Carried 7/0**

**BACKGROUND:**

On 25 November 2013 the Shire of Mt Marshall Local Planning Scheme N<sup>o</sup>3 was gazetted in Special Gazette N<sup>o</sup>239. The Council can now prepare, advertise and endorse local planning scheme policies to guide Council on matters relating to

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planning controls. Policies previously adopted under Planning Scheme N<sup>o</sup>2 are now redundant and the process of creating new policies needs to be undertaken for Local Planning Scheme N<sup>o</sup>3. Two policies are proposed being 'Outbuildings' to permit sheds larger than what the Residential Design Codes permit (R Codes) and a 'Movable Building' policy to give guidance on particular types of building development such as sea containers.

**COMMENT:**

The two proposed policies are guidelines to be used to assist the Shire officers and Council in making decisions under the Local Planning Scheme N<sup>o</sup>3. Although the two proposed Local Planning Policies are not part of the Local Planning Scheme N<sup>o</sup>3 they must be consistent with, and cannot vary, the intent of the Scheme provisions, including the R Codes.

The 'Moveable Buildings' policy (attachment 11.1.1a) is written to allow the Council to control certain types of building development for transportable, donga and containers (such as but not limited to 'seatainers' and 'sea containers') it is important to note that Council through this Moveable Building policy is committed to '...consider each application on its merits.' That is to say, for example, where the policy does not permit a container in a townsite area (4.1[e]), on application to Council, consideration will be undertaken should the proponent for placement of a container prove that the end result will not affect the amenity of an area (such as enclosing in a shed or placing traditional sheeting over the container to blend in with the area); this will give both the proponent and the Council flexibility in development matters on the subject of containers.

The 'Outbuildings' policy (attachment 11.1.1b) is written to circumvent the R Codes restriction on the size of outbuildings (sheds) on residential and townsite zoned land. The R Codes permit a maximum shed size of 60m<sup>2</sup> or 10% of the lot area whichever is the lesser. As regional lot sizes are mostly generous in size larger outbuildings can be constructed and the intent of this policy is to permit larger outbuilding development.

During the updated R Codes review in Kalgoorlie in 2013 the PEHO/BS worked with senior Planning Department officers and the senior Planner at Kalgoorlie to write up the proposed outbuilding policy in a manner to keep its function consistent with the R Codes. This policy has a table of permitted outbuilding sizes and heights measured against a Lot area as well as total outbuilding meters squared (m<sup>2</sup>) allowed to be approved by the Building Surveyor. Should a proposal for an outbuilding fall outside this policy then the matter can be referred to Council for consideration.

The process for creating policies under the Local Planning Scheme N<sup>o</sup>3 is for Council to endorse the policies for advertising which is for two consecutive weeks in the local paper and notice boards as well as the shire website. Persons have up to 21 days to submit their comments in support of the policies or for non-support for the policies and in both cases the reasons why, this will assist Council to modify, change or not create the policy or policies proposed.

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**11.2 Community and Recreation Development Officer**

Nil

**11.3 Natural Resource Management Officer**

Nil

**11.4 Senior Finance Officer**

**11.4.1 Accounts Paid – December 2013**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/4
<b>AUTHOR:</b>	Nancy Collins – Senior Finance Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	16 January 2014
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Financial Management Regulations and the Local Government Act 1995
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

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**2014/006 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Accounts Listed**

<b>Municipal Fund</b>	<b>\$ 2846147.23</b>
<b>Trust Fund</b>	<b>\$ 10564.35</b>
<b>Mastercard</b>	<b>\$ 1747.00</b>

**Be endorsed.**

**Moved Cr Gillett**

**Seconded Cr Miguel**

**Carried 7/0**

**BACKGROUND:**

Following is a List of Accounts submitted to Council on Tuesday 18 February 2014 for the Municipal Fund, Trust Fund and Mastercard.

**1. Municipal Fund**

<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT8005	05/12/2013	KTY ELECTRICAL SERVICES	STAGE 2 PAYMENT - BENCUBBIN BOWLING GREEN RELOCATION	47520.00
EFT8006	05/12/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	48.88
EFT8007	05/12/2013	LGRCEU	PAYROLL DEDUCTIONS	38.80
EFT8008	05/12/2013	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	12310.22
EFT8009	05/12/2013	CR PA GILLETT	MEETING FEES AND ALLOWANCES - NOVEMBER 2013	463.75
EFT8010	05/12/2013	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	303.26
EFT8011	05/12/2013	CR WJ BEAGLEY	MEETING FEES AND ALLOWANCES - NOVEMBER 2013	394.59
EFT8012	05/12/2013	THE NICK & TRYPHENA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	167.23
EFT8013	05/12/2013	CR AJ DUNNE	MEETING FEES AND ALLOWANCES - NOVEMBER 2013	376.39
EFT8014	10/12/2013	STATE LIBRARY OF WA	LOST/DAMAGED LIBRARY ITEMS	125.40

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<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT8015	10/12/2013	WESFARMERS KLEENHEAT GAS P/L	FACILITY FEE - 93A MONGER ST	121.00
EFT8016	10/12/2013	SHERIDAN'S	COUNCILLOR NAME BADGES - CRS MUNNS AND DUNNE	78.98
EFT8017	10/12/2013	KTY ELECTRICAL SERVICES	REPLACE PUMP IN AIRCON - 229 MURRAY ST; REACTIVATE TV - 156 BROWN ST \$418.80; CHECK DAM PUMP \$212.30; REPLACE CONNECTION COVER - WELBUNGIN \$260.49	954.54
EFT8018	10/12/2013	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS FOR COUNCIL	55.00
EFT8019	10/12/2013	TOTAL EDEN PTY LTD	RETICULATION FITTINGS	914.31
EFT8020	10/12/2013	BEACON PROGRESS ASSOCIATION INC.	PAYMENT FOR BEACON SPECIFIED AREA RATE 2013/14 \$7675.24; REIMBURSE POWER FOR PUBLIC TOILET & TV \$515.15; HIRE CWA FOR ELECTION \$27.50	8217.89
EFT8021	10/12/2013	BEACON CO-OPERATIVE LTD	CARAVAN PARK VOUCHERS	30.00
EFT8022	10/12/2013	STAPLES AUSTRALIA	STATIONERY	162.53
EFT8023	10/12/2013	PORKY'S ENTERPRISES	GROUNDWORKS - BENCUBBIN BOWLING GREEN	24222.00
EFT8024	10/12/2013	SHIRE OF KELLERBERRIN	CONDUCTING PERFORMANCE APPRAISALS - L GRYLLS AND J TRANTER	500.00
EFT8025	10/12/2013	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER SUPPORT SERVICE AGREEMENT - NOVEMBER 2013	408.83
EFT8026	10/12/2013	HANSON CONSTRUCTION MATERIALS P/L	20MM AGGREGATE - BAXTER STREET HOUSES	2786.59
EFT8027	10/12/2013	AUSTRALIA'S GOLDEN OUTBACK	ADVERTISEMENT IN 2014 OUTBACK HOLIDAY PLANNER	699.00
EFT8028	10/12/2013	KENYON & COMPANY PTY LTD	MAGNETIC BEACONS	319.00
EFT8029	10/12/2013	BENCUBBIN TRUCK N AUTO'S	OIL, FILTER, TUBES, JERRY CAN	335.40
EFT8030	10/12/2013	WINDSOR LODGE COMO	ACCOMMODATION FOR NUTS AND BOLTS WORKSHOP - N COLLINS	391.50
EFT8031	10/12/2013	ROAD SIGNS AUSTRALIA	RHS YELLOW 3.2M POSTS	1940.40
EFT8032	10/12/2013	5RIVERS PLUMBING AND GAS	REPLACE SHOWER TAPS - 101 BROADBENT STREET	348.68



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<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT8033	10/12/2013	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 7.11 - 20.11.13	1867.50
EFT8034	10/12/2013	KUNUNOPPIN MEDICAL PRACTICE	PRE-EMPLOYMENT MEDICAL - W FORBES	629.80
EFT8035	10/12/2013	CPS WEAR PARTS	GRADER BLADES, SCARIFIER TIPS	4884.84
EFT8036	10/12/2013	TRACE'S PLACE	CATERING - CEO INTERVIEWS	40.00
EFT8037	10/12/2013	R MUNNS ENGINEERING CONSULTING SERVICES	SITE PLANS FOR BAXTER ST HOUSES \$1346.40; SITE PLANS FOR BOWLING GREEN RELOCATION \$2494.80; ROADWORKS CONSULTING \$554.40	4395.60
EFT8038	10/12/2013	GREAT SOUTHERN FUELS	BULK DIESEL - BENCUBBIN DEPOT \$9317.14; BEACON DEPOT \$3338.39; CONSTRUCTION TANKER \$5331.08; FUEL CARDS \$3042.42	21009.03
EFT8039	10/12/2013	TRYPHENA GILLETT	REIMBURSEMENT FOR POOL TOYS	17.50
EFT8040	10/12/2013	BOB WADDELL CONSULTANT	ASSISTANCE WITH PREPARATION OF ANNUAL FINANCIAL REPORT, AUDIT FILE AND GENERAL ACCOUNTING	8984.80
EFT8041	10/12/2013	REEPAR ASSET PROTECTION	TRAFFIC MANAGEMENT - BURAKIN-WIALKI ROADWORKS	10010.00
EFT8042	11/12/2013	TRACE'S PLACE	CATERING - COUNCIL CHRISTMAS PARTY	570.00
EFT8043	17/12/2013	AVON WASTE	RUBBISH COLLECTION - NOCEMBER 2013	4264.72
EFT8044	17/12/2013	BOC GASES	OXYGEN, ACETYLENE, CYLINDER HIRE - NOVEMBER 2013	647.70
EFT8045	17/12/2013	CJD EQUIPMENT PTY LTD	AIRCONDITIONER COMPRESSORS - GRADER	1810.88
EFT8046	17/12/2013	NINGHAN SPRAYING SERVICE	AIR HOSE FITTINGS	14.59
EFT8047	17/12/2013	BENCUBBIN NEWS & POST	STATIONERY PURCHASES - NOVEMBER 2013	344.77
EFT8048	17/12/2013	BEACON COUNTRY CLUB INC.	DONATION TOWARDS NEW ROOF AND AIRCONDITIONING AT BEACON CLUB	16059.00
EFT8049	17/12/2013	WA TREASURY CORPORATION	LOAN NO. 118 FIXED COMPONENT - STAFF HOUSING	32091.39
EFT8050	17/12/2013	NEWTRAVEL INC	COUNCIL CONTRIBUTION 2013/14	2000.00
EFT8051	17/12/2013	KENNETH LAMBLEY & CO	LETTERHEAD AND WINDOW FACED ENVELOPES	364.10

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EFT8052	17/12/2013	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESL QUARTER 2 CONTRIBUTION	8856.00
EFT8053	17/12/2013	ICS CARPENTRY	NEW LOCK - 166 COLLINS ST; WEATHER STRIPS - SHIRE OFFICE; FLYSCREEN - EA WINDOW; REPAIR ROOF LEAK - 161 BROWN ST	495.00
EFT8054	17/12/2013	STAR TRACK EXPRESS	FREIGHT	261.87
EFT8055	17/12/2013	RELIANCE PETROLEUM	FUEL CARD PURCHASES - NOVEMBER 2013	547.63
EFT8056	17/12/2013	ALL-WAYS FOODS	TABLECLOTH	31.68
EFT8057	17/12/2013	TRAVEL COOL	COMPRESSOR	437.80
EFT8058	17/12/2013	REBECCA WATSON	REIMBURSEMENT FOR DRINKS FOR CHRISTMAS FUNCTION	22.99
EFT8059	17/12/2013	HANSON CONSTRUCTION MATERIALS P/L	BALANCE OF INVOICE	278.66
EFT8060	17/12/2013	HEMPFIELD SMALL MOTORS	VICTA EDGER	72.00
EFT8061	17/12/2013	PACIFIC BRANDS WORKWEAR	STAFF UNIFORM - W MILLAR	274.61
EFT8062	17/12/2013	ACCENT RUBBER STAMPS & TROPHIES	STAMP FOR DAILY BANKING, ENGRAVED PEN	125.50
EFT8063	17/12/2013	BENCUBBIN TRUCK N AUTO'S	SUPPLY AND FIT 2 NEW TYRES - MITSUBISHI TRITON	422.00
EFT8064	17/12/2013	D & D TRANSPORT	FREIGHT	118.37
EFT8065	17/12/2013	BENCUBBIN AG SUPPLIES	POOL CHEMICALS	1516.96
EFT8066	17/12/2013	BENNY MART	SHIRE CHRISTMAS FUNCTION	244.49
EFT8067	17/12/2013	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 21.11 - 4.12.2013	1380.00
EFT8068	17/12/2013	WEST & HAGGERTY	GRAVEL PURCHASES	5557.20
EFT8069	17/12/2013	LAUREN GRYLLES	REIMBURSEMENT - CHRISTMAS DECORATIONS	24.95
EFT8070	17/12/2013	FITZ GERALD STRATEGIES	ASSISTANCE TO COUNCIL WITH CEO RECRUITMENT	4424.08
EFT8071	17/12/2013	NETHINIM PTY LTD	GRAVEL PURCHASED	369.60
EFT8072	20/12/2013	COVS	LED STOP AND TAIL LIGHTS	241.56
EFT8073	20/12/2013	COURIER AUSTRALIA	FREIGHT	86.30
EFT8074	20/12/2013	STATE LIBRARY OF WA	BETTER BEGINNINGS GIFT BOOKS	51.70

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<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT8075	20/12/2013	MUKA TYRE MART	TWO SECOND HAND GRADER TYRES	844.00
EFT8076	20/12/2013	THE ROYAL LIFE SAVING SOCIETY	SENIOR FIRST AID REQUALIFICATION - M BEAGLEY	110.00
EFT8077	20/12/2013	KTY ELECTRICAL SERVICES	INSTALL MAINS AT BAXTER STREET HOUSES	5253.46
EFT8078	20/12/2013	SHIRE OF TRAYNING	25% MEDICAL PRACTICE EXPENSES - NOVEMBER 2013	1765.93
EFT8079	20/12/2013	BENCUBBIN NEWS & POST	EXPRESS POST ENVELOPES - BANKWEST	148.75
EFT8080	20/12/2013	TOTAL EDEN PTY LTD	ADJUSTABLE NOZZLE SPRINKLERS	68.31
EFT8081	20/12/2013	AUSTRALIAN TAXATION OFFICE	BAS - NOVEMBER 2013	884.00
EFT8082	20/12/2013	SIGMA CHEMICALS	SERVICE POOL VACUUM AND REPLACE IMPELLER	207.99
EFT8083	20/12/2013	UHY HAINES NORTON (WA) PTY LTD	REGISTRATION FOR FAIR VALUE WORKSHOP - W MILLAR	847.00
EFT8084	20/12/2013	HANSON CONSTRUCTION MATERIALS P/L	20MM AGGREGATE	3019.70
EFT8085	20/12/2013	D & D TRANSPORT	FREIGHT - ROAD SIGNS	178.55
EFT8086	20/12/2013	IPLEX PIPELINES	BLACK MAX PIPE 300MM AND 450MM	6164.40
EFT8087	20/12/2013	NANCY COLLINS	REIMBURSE PARKING - NUTS & BOLTS WORKSHOP N COLLINS	39.00
EFT8088	20/12/2013	CITY OF LIGHTS	HOSTING SHIRE WEBSITE 1.1 - 30.6.2014	297.00
EFT8089	20/12/2013	HM & NE BATES	SUPPLY AND FIT NEW STARTER MOTOR TO WELBUNGIN LIGHT TANKER	530.15
EFT8090	20/12/2013	BENCUBBIN AG SUPPLIES	FRIDGE/FREEZER & WASHING MACHINE - 229 MURRAY ST \$1347.50; MOSQUITO SPRAY \$2145; SOLENOID, RETIC FITTINGS, BOOTS ETC \$697	4189.69
EFT8091	20/12/2013	ADVANCED AUTOLOGIC PTY LTD	SOLVENT	520.00
EFT8092	20/12/2013	MISTY FARM TRUST	SUPPLY OF GRAVEL	3009.60
EFT8093	20/12/2013	LOCAL PEST CONTROL	ANT TREATMENT AT POOL	331.00
EFT8094	20/12/2013	ASTRO ALLOYS	ASTRO 375 2.5MM WELDING RODS	1082.70
EFT8095	20/12/2013	ATTA TECHNICAL SUPPORT	TRUCK APPRAISAL	495.00

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EFT8096	20/12/2013	ALLAN MIDDLETON	REIMBURSEMENT FOR CURTAINS - 229 MURRAY STREET	200.95
EFT8097	31/12/2013	COVS	FILTER WRENCH KIT	64.90
EFT8098	31/12/2013	BENCUBBIN COMMUNITY RECREATION COUNCIL	HIRE OF COMPLEX - CHRISTMAS FUNCTION	100.00
EFT8099	31/12/2013	CJD EQUIPMENT PTY LTD	INSTALL FIRE RADIO AND SAT PHONE - NEW GRADER	1388.67
EFT8100	31/12/2013	MUKA MATTERS	ADVERTISING - INDUSTRIAL SHED	20.00
EFT8101	31/12/2013	UHY HAINES NORTON (WA) PTY LTD	AUDIT CERTIFICATION OF CLGF 2012/13 ANNUAL REPORT	1155.00
EFT8102	31/12/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	48.88
EFT8103	31/12/2013	LGRCEU	PAYROLL DEDUCTIONS	38.80
EFT8104	31/12/2013	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	13473.97
EFT8105	31/12/2013	ALL-WAYS FOODS	CLEANING PRODUCTS	642.16
EFT8106	31/12/2013	PACIFIC BRANDS WORKWEAR	STAFF UNIFORM - L GRYLLES	647.00
EFT8107	31/12/2013	BENCUBBIN TRUCK N AUTO'S	SUPPLY AND FIT 2 NEW TYRES - NISSAN NAVARA	442.00
EFT8108	31/12/2013	D & D TRANSPORT	FREIGHT	63.79
EFT8109	31/12/2013	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	303.26
EFT8110	31/12/2013	JONATHAN TRANTER	TELEPHONE ALLOWANCE FOR QUARTER ENDED 31.12.2013	250.00
EFT8111	31/12/2013	BENNY MART	CHRISTMAS FUNCTION	94.11
EFT8112	31/12/2013	CR WJ BEAGLEY	MEETING FEES AND ALLOWANCES - DECEMBER 2013	414.61
EFT8113	31/12/2013	THE NICK & TRYPHENA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	181.28
EFT8114	31/12/2013	PETE'S SHED	FRAMING - QUEEN AND COAT OF ARMS	155.00
20313	05/12/2013	SHIRE OF MT MARSHALL	RESERVE TERM DEPOSIT - BENDIGO BANK	950959.93
20315	18/12/2013	MAJOR MOTORS	ISUZU FVR950 TIPPER	85000.00
20316	10/12/2013	SHIRE OF MT MARSHALL	PETTY CASH RECOUP - NOVEMBER 2013	120.20

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20317	10/12/2013	WATER CORPORATION	WATER CONSUMPTION 20.9 - 27.11 AND SERVICE CHARGES 1.11 - 31.12.13	423.20
20318	10/12/2013	SYNERGY	STREETLIGHTS 25.10 - 24.11.13	1756.20
20319	10/12/2013	AG IMPLEMENTS MUKINBUDIN	TURF-GARD OIL	177.05
20320	10/12/2013	SIPPE'S MUKINBUDIN	POLY THREADED RISERS	19.25
20321	11/12/2013	SHIRE OF MT MARSHALL	STAFF CHRISTMAS BONUSES	1175.00
20322	12/12/2013	SHIRE OF MT MARSHALL	CASH PAYMENTS 11/12/2013	3040.00
20323	17/12/2013	SHIRE OF MT MARSHALL	EXTRA STAFF CHRISTMAS BONUS	25.00
20324	17/12/2013	WYLIE-MADE	MAKE REPAIRS AT SWIMMING POOL	1298.00
20325	18/12/2013	SHIRE OF MT MARSHALL	TERM DEPOSIT - BENDIGO BANK	643905.82
20326	20/12/2013	SYNERGY	ELECTRICITY 4.10 - 2.12.2013	9932.20
20327	20/12/2013	BEACON COUNTRY CLUB INC.	CARAVAN PARK VOUCHERS	20.00
20328	20/12/2013	BENCUBBIN PRIMARY SCHOOL	BOOK AWARD 2013	28.95
20329	20/12/2013	SIPPE'S MUKINBUDIN	PRESSURE SPRAYER, COUPLING	63.60
20330	24/12/2013	SHIRE OF MT MARSHALL	CASH PAYMENTS 25.12.2013	1990.00
20331	24/12/2013	CJD EQUIPMENT PTY LTD	NEW VOLVO G930 GRADER WITH MULTI-TYRED ROLLER \$404124.60 LESS TRADE-IN GRADER \$112200.00	291924.60
20332	30/12/2013	SHIRE OF MT MARSHALL	CASH PAYMENTS 30.12.2013	80.00
20333	31/12/2013	TELSTRA	TELEPHONE - DECEMBER 2013	2096.36
20334	31/12/2013	SHIRE OF MT MARSHALL	LICENCE MM81	427.80
20335	31/12/2013	R N R CONTRACTING	BITUMEN SEALING	561697.54
20336	31/12/2013	COMMISSIONER OF STATE REVENUE	REFUND PENSIONER REBATE A6364 - MF TUDDENHAM	261.58
				<b>2846174.23</b>

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**2. Trust**

Chq/EFT	Date	Name	Description	Amount
3412	31/12/2013	SHIRE OF MT MARSHALL	HOUSING BOND RETAINED FOR CLEANING	580.00
3413	31/12/2013	MATTHEW GILFELLON	RETURN OF HOUSING BOND	340.00
EFT8004	05/12/2013	DEPARTMENT OF PLANNING & INFRASTRUCTURE	RECOUP LICENSING - NOVEMBER 2013	9644.35
				10564.35

**3. Mastercard**

Details	Amount
FACILITY FEE	99.00
SKIMMER BOX LIDS FOR POOL	959.84
TRIPSAFE CARPET CABLE	47.25
CHOCOLATES FOR COUNCILLORS' WIVES	131.60
WESTNET - MEDICAL PRACTICE	418.36
MOBILE PHONE BATTERY	51.95
ANNUAL FEE - J WALKER	39.00
	1747.00

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **19 February 2014**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

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Ian Bodill  
 Chief Executive Officer

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**11.4.2 Accounts Paid – January 2014**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/4  
**AUTHOR:** Nancy Collins – Senior Finance Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 5 February 2014  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Financial Management Regulations and the Local Government Act 1995  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2014/007 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Accounts Listed**

<b>Municipal Fund</b>	<b>\$</b>	<b>312334.01</b>
<b>Trust Fund</b>	<b>\$</b>	<b>36098.15</b>
<b>Mastercard</b>	<b>\$</b>	<b>570.05</b>

**Be endorsed.**

**Moved Cr Gillett**

**Seconded Cr Miguel**

**Carried 7/0**

**BACKGROUND:**

Following is a List of Accounts submitted to Council on Tuesday 18 February 2014 for the Municipal Fund, Trust Fund and Mastercard.

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**1. Municipal Fund**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT8116	13/01/2014	TWO DOGS HOME HARDWARE	PAINT AND BRUSHES, ROLLERS ETC TO PAINT LOT 28 ROWLANDS STREET BEACON	804.74
EFT8117	13/01/2014	MUKA TYRE MART	CHANGEOVER TRAILER TYRES	40.00
EFT8118	13/01/2014	KTY ELECTRICAL SERVICES	INSTALL AIRCONDITIONING UNITS IN BAXTER STREET HOUSES \$29760; REPAIRS TO AIRCONDITIONER 156 BROWN ST	30067.60
EFT8119	13/01/2014	DIELECTRIC SECURITY SERVICES	CENTRAL STATION MONITORING SERVICE 1.2 - 30.4.2014	101.20
EFT8120	13/01/2014	STAR TRACK EXPRESS	FREIGHT	75.06
EFT8121	13/01/2014	RELIANCE PETROLEUM	FUEL CARD PURCHASES - DECEMBER 2013	444.92
EFT8122	13/01/2014	D I TOMAS CONTRACTING	DRY HIRE OF BOBCAT	385.00
EFT8123	13/01/2014	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER SUPPORT SERVICE AGREEMENT - DECEMBER 2013	331.49
EFT8124	13/01/2014	PACIFIC BRANDS WORKWEAR	STAFF UNIFORM - N RICHMOND	393.29
EFT8125	13/01/2014	BENCUBBIN TRUCK N AUTO'S	CASTROL OIL AND RYCO OIL FILTER	256.60
EFT8126	13/01/2014	CR RN BREAKELL	MEETING FEES AND ALLOWANCES - DECEMBER 2013	1422.75
EFT8127	13/01/2014	5RIVERS PLUMBING AND GAS	FIT LEACH DRAINS, WATER MAIN PIPING, FIT PUMPS, CONNECT WATER AND DRAINAGE - BOWLING GREEN RELOCATION \$15914; REPLACE CISTERN 87 DUNNE ST \$577; REPAIR LEAKING TOILET, WM TAPS ETC 101 BROADBENT ST \$361	16852.05
EFT8128	13/01/2014	DONOVAN FORD	FIT TWO-WAY AND PHONE TO NISSAN NAVARA	363.00
EFT8129	13/01/2014	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 5.12 - 18.12.2013	2497.50
EFT8130	13/01/2014	RK ADAMS	ENERGY ASSESSMENT - BAXTER STREET HOUSES	825.00



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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT8131	13/01/2014	KOORDA COMMUNITY RESOURCE CENTRE	ADVERTISEMENT - INDUSTRIAL SHED	25.00
EFT8132	13/01/2014	GREAT SOUTHERN FUELS	BULK DIESEL - BENCUBBIN DEPOT \$4758, FUEL CARD PURCHASES \$1480	6237.91
EFT8133	13/01/2014	TRYPHENA GILLETT	REIMBURSEMENT - POOL TOYS	383.60
EFT8134	13/01/2014	BOB WADDELL CONSULTANT	ASSISTANCE WITH AUDIT QUERIES AND AMENDMENTS	528.00
EFT8135	13/01/2014	BEACON PRIMARY SCHOOL	BOOK AWARD 2013	49.95
EFT8136	13/01/2014	BENCUBBIN PLAYGROUP	CATERING - 2013 SHIRE CHRISTMAS FUNCTION	1380.00
EFT8137	13/01/2014	OLYMPIA	MEDALLIONS, ENGRAVING ETC - AUSTRALIA DAY	26.70
EFT8138	21/01/2014	EVERGREEN SYNTHETIC GRASS	PART OF STARTING PAYMENT - BENCUBBIN BOWLING GREEN	100000.00
EFT8139	22/01/2014	EVERGREEN SYNTHETIC GRASS	BALANCE OF STARTING PAYMENT - BENCUBBIN BOWLING GREEN	23709.80
EFT8140	24/01/2014	COVS	PARTS - REIMBURSED	43.59
EFT8141	24/01/2014	AVON WASTE	RUBBISH COLLECTION - DECEMBER 2013	5415.90
EFT8142	24/01/2014	BOC GASES	CYLINDER RENTAL - DECEMBER 2013	67.00
EFT8143	24/01/2014	SHIRE OF KOORDA	PEHO EXPENSES - OCTOBER - DECEMBER 2013	6152.08
EFT8144	24/01/2014	NINGHAN SPRAYING SERVICE	FUEL - HOLDEN CAPRICE	103.64
EFT8145	24/01/2014	KTY ELECTRICAL SERVICES	REPLACE AIRCONDITIONER IN APU 3 \$2860; CHECK AIRCON IN OFFICE, CHECK AIRCON APU 3, REPAIR LIGHT AND REPLACE SMOKE ALARM 167 COLLINS ST	3236.53
EFT8146	24/01/2014	DEPARTMENT OF PREMIER AND CABINET	GAZETTAL OF TOWN PLANNING SCHEME	1955.70
EFT8147	24/01/2014	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS - COUNCIL MEETING AND CHRISTMAS FUNCTION	1088.00
EFT8148	24/01/2014	SHIRE OF TRAYNING	25% OF MEDICAL PRACTICE EXPENSES	3503.32

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EFT8149	24/01/2014	BENCUBBIN NEWS & POST	EXPRESS POST ENVELOPES - BANKWEST \$121; POSTAGE \$150	270.69
EFT8150	24/01/2014	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	PRINTING AND LAMINATING - BEACON LIBRARY	8.25
EFT8151	24/01/2014	SIGMA CHEMICALS	NAVIGATION UNIT FOR WAVE DOLPHIN, TEST AND REPAIR	1283.35
EFT8152	24/01/2014	WA TREASURY CORPORATION	LOAN NO. 115 FIXED COMPONENT - HOUSING REPAIRS/UPGRADE	29773.53
EFT8153	24/01/2014	BURGESS RAWSON (WA) PTY LTD	WATER USAGE 8.11.13 - 9.1.14	116.72
EFT8154	24/01/2014	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	48.88
EFT8155	24/01/2014	LGRCEU	PAYROLL DEDUCTIONS	38.80
EFT8156	24/01/2014	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	11933.07
EFT8157	24/01/2014	BENCUBBIN COMMUNITY RESOURCE CENTRE	HIRE OF CONFERENCE ROOM - CHRISTMAS FUNCTION \$50; PRINTING \$27	76.60
EFT8158	24/01/2014	PORKY'S ENTERPRISES	SANDBLAST, REPAIR AND PAINT SEWAGE TANK	2500.00
EFT8159	24/01/2014	PACIFIC BRANDS WORKWEAR	STAFF UNIFORM - W MILLAR	34.39
EFT8160	24/01/2014	TJ & JG CASHMORE & SONS	GRAVEL TAKEN FROM PIT ON FARM	6336.00
EFT8161	24/01/2014	POOL CONTROLS	DOSING PUMP AND HOSE - SWIMMING POOL	1751.49
EFT8162	24/01/2014	SHIRE OF BRUCE ROCK	FLORA STUDY FOR CLEARING PERMIT - TRUCK PARKING BAY BEACON	867.40
EFT8163	24/01/2014	D & D TRANSPORT	FORK LIFT HIRE - SEPT, OCT & NOV 2013	171.49
EFT8164	24/01/2014	LANDGATE	GRV INTERIM VALUATIONS	138.55
EFT8165	24/01/2014	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ROMAN II TRAINING - J WALKER	1258.94
EFT8166	24/01/2014	BENCUBBIN AG SUPPLIES	WESTCOAST POLY TANK - BOWLING GREEN RELOCATION \$2684; POOL CHEMICALS \$1602; BATTERY WELBUNGIN FAST ATTACK \$173	4459.40

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT8167	24/01/2014	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	303.26
EFT8168	24/01/2014	5RIVERS PLUMBING AND GAS	REPAIR LEAKING TOILET, CLEAR BLOCKAGE IN KITCHEN AND LAUNDRY 15 LINDSAY ST \$415; REPAIR LEAK LOT 64 BROWN ST \$351; SOLDER STANDPIPE \$203	969.52
EFT8169	24/01/2014	CJ & KP BROWN	BRICKIES SAND	660.00
EFT8170	24/01/2014	T-QUIP	HYDRAULIC OIL	66.00
EFT8171	24/01/2014	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 1.1 - 15.1.14	1035.00
EFT8172	24/01/2014	DEPARTMENT OF LANDS	LEASE RENT 1.1 - 30.6.2014	715.00
EFT8173	24/01/2014	DANNELLE FOLEY	REIMBURSEMENT FOR RESOURCES - ONLINE MARKETING	25.00
EFT8174	24/01/2014	THE NICK & TRYPHENA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	126.43
EFT8175	24/01/2014	DYLAN COPELAND	REIMBURSEMENT - GIFT CARD	60.00
EFT8176	24/01/2014	ALLAN MIDDLETON	PAINT FOR FUEL TRAILER	198.47
EFT8177	24/01/2014	WHEATBELT EAST REGIONAL ORGANISATION OF COUNCILS	CONTRIBUTION TO CENTRAL EAST AGED CARE ALLIANCE	5500.00
20337	09/01/2014	SHIRE OF MT MARSHALL	CASH PAYMENTS 8/01/2014	1950.00
20338	13/01/2014	SHIRE OF MT MARSHALL	PETTY CASH RECOUP - DECEMBER 2013	91.40
20339	13/01/2014	WATER CORPORATION	SERVICE CHARGES 1.1 - 28.2.2014	33.25
20340	13/01/2014	SYNERGY	STREETLIGHTS 25.11 - 24.12.2013	1591.85
20341	13/01/2014	AG IMPLEMENTS MUKINBUDIN	MAKE UP HYDRAULIC HOSE FOR BACKHOE	154.29
20342	23/01/2014	SHIRE OF MT MARSHALL	CASH PAYMENTS 22.01.2014	1950.00
20343	24/01/2014	TELSTRA	TELEPHONE - JANUARY 2014	2012.79
20344	24/01/2014	SHIRE OF MT MARSHALL	LICENCE MM262	120.35
20345	24/01/2014	WATER CORPORATION	WATER CONSUMPTION 8.11.13 - 9.1.14	24725.73
20346	24/01/2014	SYNERGY	ELECTRICITY 5.11.13 - 9.1.14	211.20
				<b>312334.01</b>

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**2. Trust**

Chq/EFT	Date	Name	Description	Amount
EFT8115	02/01/2014	DEPARTMENT OF PLANNING & INFRASTRUCTURE	RECOUP LICENSING - DECEMBER 2013	36098.15
				36098.15

**3. Mastercard**

Details	Amount
Uniform - L Grylls	170.50
Plate change	24.00
Licence grader	125.05
Transfer truck	16.00
Benchtop stove - Beacon Caravan Park	108.00
Uniform - N Collins	126.50
	570.05

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **19 February 2014**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

\_\_\_\_\_  
 Ian Bodill  
 Chief Executive Officer

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<b>11.4.3 Statement of Financial Activity for the month ending 31 December 2013</b>
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<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/4
<b>AUTHOR:</b>	Nancy Collins – Senior Finance Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	16 January 2014
<b>ATTACHMENT NUMBER:</b>	11.4.3 – Statement of Financial Activity for the month ending 31 December 2013
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

<b>2014/008 COUNCIL DECISION / OFFICER RECOMMENDATION:</b>
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<b>That Council endorse the Statement of Financial Activity for the month ending 31 December 2013.</b>
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<b>Moved Cr Sanders</b>
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<b>Seconded Cr Breakell</b>
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<b>Carried 7/0</b>
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**BACKGROUND:**

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

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**11.4.4 Statement of Financial Activity for the month ending 31 January 2014**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/4
<b>AUTHOR:</b>	Nancy Collins – Senior Finance Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	5 February 2014
<b>ATTACHMENT NUMBER:</b>	11.4.4 – Statement of Financial Activity for the month ending 31 January 2014
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2014/009 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Council endorse the Statement of Financial Activity for the month ending 31 January 2014.**

**Moved Cr Beagley**

**Seconded Cr Dunne**

**Carried 7/0**

**BACKGROUND:**

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

Please find the statement attached (11.4.4).

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**11.4.5 Debtor to be Written Off – Debtor 81183**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/20
<b>AUTHOR:</b>	Nancy Collins – Senior Finance Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	7 February 2014
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Allan Middleton – Acting Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Section 6.12(1)(C) of the Local Government Act 1995
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Loss of \$1,650.00 in revenue
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2014/010 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That private works owing on debtor account 81183 totalling \$1,650.00 be written off.**

**Moved Cr Sanders**

**Seconded Cr Breakell**

**Carried 7/0**

**BACKGROUND:**

A transportable building company supplied the two transportable houses at Lot 93 Monger Street Bencubbin in 2010. To complete these houses, they required a supply of concrete for the verandah posts and labour to drill holes for same which the shire supplied. After being invoiced for these private works, the company went into liquidation.

**COMMENT:**

As this invoice has been outstanding for a number of years and we have had no advice of any payment from this company, it is recommended that the amount be written off.

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Cr PA Gillett declared a financial interest and left the room at 3:25pm.

**11.4.6 Rates Debtors to be Written Off – A6657, A6658, A6659**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/20
<b>AUTHOR:</b>	Nancy Collins – Senior Finance Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	29 January 2014
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Bob Waddell – Financial Consultant
<b>STATUTORY ENVIRONMENT:</b>	Section 6.12(1)(C) of the Local Government Act 1995
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Loss of \$879.19 in revenue
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2014/011 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That rates and interest owing on assessments A6657, A6658 and A6659 totalling \$879.19 be written off.**

**Moved Cr Beagley**

**Seconded Cr Munns**

**Carried 6/0**

**BACKGROUND:**

The three assessments A6657, A6658 and A6659 represent mining tenements originally taken out variously in the names of PA Sachse, RJ Jones, BJ Couper and DR Dow many years ago. In recent years the tenements were managed and rates paid by Unimin Australia Ltd. In February 2012 we were advised by Landgate to change the address from Unimin to C/- David Dow at Toodyay. When the 2012 rate assessments were sent to Mr Dow he denied knowledge of the tenements before reluctantly paying one. Mr Jones is deceased, Mr Couper denies any memory of the tenements and Mr Sachse has ignored correspondence. The tenements were surrendered in April 2013.

**COMMENT:**

As any further attempts at collection of the outstanding rates which were originally levied amounting to \$734.00 and accrued interest currently \$145.19 appear to be futile it is recommended that the assessments be written off. As the tenements have been surrendered, this will finalise this matter.

Cr PA Gillett returned to the meeting at 3:26pm.



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**11.5 Engineering Administration Officer**

**11.5.1 Sale of Council Housing**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A6/7
<b>AUTHOR:</b>	Jack Walker – Engineering Administration Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	9 December 2013
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Allan Middleton – Acting Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 Sect 3.58 (2)
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Reduction in Housing maintenance & Increase in Housing Reserve
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2014/012 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the following Council houses be offered for sale by public tender once the new houses have been completed in the Baxter Street sub-division.**

**Lot 161 Brown Street, Bencubbin (Tenant – Dallas Pierpoint)  
Lot 156 Brown Street, Bencubbin (Tenant – Wayne Forbes)  
Lot 158 Brown Street, Bencubbin (Tenant – Craig Anderson)  
Lot 168 Collins Street, Bencubbin (Tenant – Vacant)**

**That proceeds from the sales be deposited to Councils Housing Reserve Fund.**

**Moved Cr Gillett**

**Seconded Cr Dunne**

**Carried 7/0**

**BACKGROUND:**

On Friday 6 December 2013, an inspection of all council housing was carried out by the Acting CEO and myself.

At the present moment council has 28 houses and is currently constructing three more houses this financial year. The age of the houses would be guesswork, but based on memory the older houses (Lots 161, 156, 158 Brown Street & Lot 168 Collins Street) would have been purchased in the late 60's and early 70's. In the past four years, besides Lot 161, the other houses have had considerable expenditure spent on them, Lots 158 and 156 have both had full electrical rewiring, painting and 158 a kitchen & bathroom upgrade. Lot 168 Collins Street, due to fire damage in 2008 had \$64,000 spent on it which was covered by insurance.

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**Shire of Mt Marshall - 5 Year Housing Expenditure**

	<b>2009/10</b>	<b>2010/11</b>	<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>Total</b>
Lot 161 Brown Street	\$2,005.87	\$3,470.92	\$7,736.98	\$3,254.31	\$2,445.70	\$18,913.78
Lot 158 Brown Street	\$2,982.48	\$14,928.20	\$4,212.51	\$2,416.34	\$1,829.30	\$26,368.83
Lot 156 Brown Street	\$4,153.34	\$13,615.21	\$8,180.69	\$6,013.56	\$27,450.86	\$59,413.66
Lot 168 Collins Street	\$65,803.72	\$9,001.90	\$2,284.69	\$3,345.52	\$2,550.12	\$82,985.95
	<b>\$74,945.41</b>	<b>\$41,016.23</b>	<b>\$22,414.87</b>	<b>\$15,029.73</b>	<b>\$34,275.98</b>	<b>\$187,682.22</b>

**COMMENT:**

Although there hasn't been much expenditure on Lot 161 over the last 5 years, a recent inspection revealed that the laundry needs re-cladding as it is asbestos, the bathroom is old and needs a full makeover and all floor coverings need replacing.

By selling the houses by tender it is not necessary for Council to accept the highest offer. If one of the current tenants were to submit a tender, not being the highest offer it could be accepted by Council.

All tenants, including staff have been contacted by mail advising them of the situation regarding Council housing and have all been invited to contact Council if they had an inkling to purchase the house they were living in.

Jens Dierks, Dallas Pierpoint and Callum Lumsden have indicated that they might be interested in purchasing the properties they currently reside in, but it would also depend on what sort of price Council would be asking.

Wayne and Jane Forbes (current tenants of Lot 156) have expressed an interest in relocating to 224 Baxter Street if they are required to move.

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**11.6 Chief Executive Officer**

Cr IC Sanders declared a financial interest and left the room at 3.32pm.

**11.6.1 Bencubbin Bowling Green Fence**

<b>LOCATION/ADDRESS:</b>	Reserve 21535, Bencubbin Recreation Ground, Dampier St Bencubbin
<b>NAME OF APPLICANT:</b>	Bencubbin Bowling Club
<b>FILE REFERENCE:</b>	A3/2, B2/11
<b>AUTHOR:</b>	Allan Middleton – Acting Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	11 February 2014
<b>ATTACHMENT NUMBER:</b>	11.6.1 – Correspondence from Bencubbin Bowling Club
<b>CONSULTATION:</b>	Bencubbin Bowling Club
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Within Budget
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2014/013 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**Council support the Bencubbin Bowling Club's request to have a continuous Neetascreen fence around the whole bowling green area in lieu of one side being pool fencing (the height of the fence being 1.2m). The Chief Executive Officer to negotiate a reviewed price from ICS Carpentry and if satisfactory the fencing and shade contract be awarded to that firm.**

**Moved Cr Miguel**

**Seconded Cr Dunne**

**Carried 6/0**

**BACKGROUND:**

The original fencing plan for the Bencubbin bowling green provided for solid colorbond sheeting to three sides of the green with the fourth side being pool security fencing to allow viewing onto the green.

The Bowling Club now believes the all sides should be solid to protect the green from dust and other material blowing on to the carpet area. It would appear there is no longer a need to have an open end as view from the pavilion does not take place.

**COMMENT:**

From an aesthetic point of view it would look more attractive to have a view onto the green from the oval however it is really what the bowling club prefers as they will be the users and responsible body for the green's upkeep. It is understood the green has to be vacuum cleaned on a regular basis and from this point of view a solid fence should assist in keeping the green debris free. Members have indicated that outside viewing is not an important factor for bowls.

If the bowling club is keen to have a colorbond fence around the whole perimeter, what objection, if any, will Council have?

Cr IC Sanders returned to the meeting at 3.33pm.

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**11.6.2 State Government to Local Roads Funding Cuts**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A5/11, W1/5
<b>AUTHOR:</b>	Allan Middleton – Acting Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	14 January 2014
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Western Australian Local Government Association
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Will impact on future budgets
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2014/014 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Shire of Mt Marshall advise the Western Australian Local Government Association that it fully supports the stand the Association is taking with the State Government in its endeavours to maintain the percentage allocated to roads under the State Roads Agreement. Parliamentary representatives to be advised Council will expect our representatives to oppose any move by the Government to reduce the monies identified under the agreement.**

**Moved Cr Gillett**

**Seconded Cr Munns**

**Carried 7/0**

**BACKGROUND:**

During the State Governments Budget mid-year review a decision was made to reduce local government's road allocation by \$70 million over three years. It appears there was no discussion or re-negotiation to the State Road Funds to the Local Government Agreement as claimed in the Mid-Year Review (1)

Under the current agreement, local government is to receive 27% of revenue from motor vehicle licences for the life of the agreement.

It is widely documented that road expenditure is predicted to grow substantially in the future and this will be aggravated if railways lines continue to close. Council is aware of the need to upgrade our road network, particularly in view of the size and capacity of trucks and road trains that are using our roads. Mt. Marshall does not have the luxury of a main road or comprehensive railway line network throughout its district and is reliant on maintaining a safe and reliable roads to ensure efficient transport of produce.

(1) Local Government News 10th. January 2014

**COMMENT:**

It appears the State Government, in trying to reduce its expenditure and its deficit, has nominated local government road allocation as a potential source for savings. This, it appears, is contrary to the spirit of the road agreement. Road expenditure is going to be an ongoing concern to local government and particularly so in the more isolated

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areas where residents and commercial entities rely more and more on a safe road infrastructure.

It appears the Western Australian Local Government Association are working hard to ensure local governments share is protected however they will need assistance to help pressure the Treasurer to maintain the status quo. Council need to be convinced our representatives are fighting to ensure the road funding is preserved and indeed increased if the road system is to be maintained and improved.

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**11.6.3 Mid Year Budget Review 2013/2014**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/3
<b>AUTHOR:</b>	Allan Middleton – Acting Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	3 February 2014
<b>ATTACHMENT NUMBER:</b>	11.6.3 – Budget Review
<b>CONSULTATION:</b>	All Staff
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Variations to Annual Budget as adopted
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2014/015 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**The 2013/2014 budget review and amendments, as attached, be endorsed and adopted. It is noted Council's works programme needs to be carefully monitored to ensure the majority of work is completed and in particular grant funded projects are finalised before the end of the financial year.**

**Moved Cr Gillett**

**Seconded Cr Miguel**

**Carried 7/0**

**BACKGROUND:**

Under the provisions of the Local Government (Financial Management) Regulations (33A) Council is required to undertake a budget review between 1 January and 31 March. Council is to consider the review and to determine whether or not to adopt the review, any part of the review and any recommendations made.

With 30 days of Council's determination a copy of the review is to be submitted to the Department of Local Government and Regional Development.

**COMMENT:**

Notes on the review are attached. There are some areas, particularly within the works section where expenditure is questionable, particularly whether or not council will be able to complete the programme.

The sealing of the Beacon parking area and re-roofing of Sturt Pea House have been removed from the budget as expected grant funds have been cancelled. A review of the Regional Development Australia Grants by the new federal government has resulted in the projects not receiving funding.

The review shows a net impact of approximately \$7,300 so no drastic action needs to be taken to amend programmes.

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Mr Stuart Faulkner addressed the meeting on the budget allocation of \$17,000 towards the construction of a new truck parking bay in Beacon. Mr Faulkner was asked to submit a cost for the project prior to its commencement.

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**11.6.4 Staff Remuneration – Local Government Award 2010**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	S1/1
<b>AUTHOR:</b>	Allan Middleton – Acting Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	6 February 2014
<b>ATTACHMENT NUMBER:</b>	11.6.4 – CONFIDENTIAL Award Negotiations
<b>CONSULTATION:</b>	Representative Staff
<b>STATUTORY ENVIRONMENT:</b>	Local Government Industry Award 2010
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Will Impact 2014/15 Budget
<b>STRATEGIC IMPLICATIONS:</b>	Mt Marshall Workforce Plan
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2014/016 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**The Shire of Mt Marshall adopts the Local Government Industry Award as its statutory award and agrees to the increases over the award by introducing a scale of salaries as shown on the attached schedule. The increments proposed be endorsed on the understanding that the increments must be incentive based and approved and justified by the Works Supervisor and endorsed by the Chief Executive Officer.**

**Moved Cr Gillett**

**Seconded Cr Sanders**

**Carried 7/0**

**BACKGROUND:**

During the informal meeting of council held on Wednesday 5 February 2014 the subject of attracting and retaining staff was discussed. The major discussion point was the level of remuneration paid to staff.

Council has been operating on a two award system with some staff on the Local Government Industry Award 2010 others on what appears to be a Mt Marshall agreement.

To tidy up the payment of wages it is recommended all staff be paid under the Local Government Industry Award 2010.

**COMMENT:**

The issue that is raised at the majority of toolbox meetings with staff is the wages paid, employees acknowledge the benefits that Council offers including nine day working fortnight and low or subsidised rental however they do point out the cost of living, outside a major centre, is high. Together with the need to travel to centres for specialised medical treatment etc is another burden on their financial resources.

It is becoming increasingly difficult to attract qualified and experienced staff and with the competition from the local government industry as well as private enterprise Council needs to do assess how we can attract and retain competent staff. A recently



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advertised position offering an increased salary has shown greater interest from within the industry.

The Chief Executive Officer concedes a review of wages currently paid is needed and recommends the attached schedule of wages be adopted by Council. Generally the review shows an increase across the board however some positions only show a very marginal increase.

An incentive payment is also proposed to encourage employees to use initiative and perform above what can be termed a standard level. The increment shown on the schedule can only be achieved if the employee satisfies certain criteria and shows improvement in application, is creative and contributes to the organisation over and above the normal function of the position. The increment would be recommended by the Works Supervisor to the Chief Executive Officer at the completion of each review, normally held in March of each year.

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**11.6.5 Structural Reform for Local Government**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	Shire of Wagin
<b>FILE REFERENCE:</b>	A2/17, A5/3
<b>AUTHOR:</b>	Allan Middleton – Acting Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	11 February 2014
<b>ATTACHMENT NUMBER:</b>	11.6.5 – Shire of Wagin’s motion to Great Eastern Country Zone, 28/02/2014
<b>CONSULTATION:</b>	Councillors
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2014/017 COUNCIL DECISION / OFFICER RECOMMENDATION:**

That the Shire of Wagin be advised the Shire of Mt Marshall will not support their proposal to effectively oppose structural reform in Western Australia and in response to the points raised in the motion Council makes the following comments:

- (1) Reform must be considered for local government to be effective and provide services at a higher level. To reject structural reform outright, particularly where reform is needed, is unprofessional and parochial;
- (2) Local government can be parochial and a number of Councils will fight reform under all circumstances even though reform would be in their best interest. Unless initiated by state government change will not occur through a voluntary process;
- (3) The current process whereby a small number of residents can veto change is not democratic. The provisions of Schedule 2.1 (10) (2) need to be changed as that section effectively means that 25% plus 1 of a local government can veto any change irrespective of the total number of electors effected in both districts; and
- (4) The Shire of Mt Marshall will not support a motion as framed and proposed by the Shire of Wagin.

**Moved Cr Gillett**

**Seconded Cr Munns**

**Carried 7/0**

**BACKGROUND:**

Council is well aware that the subject of structural reform in local government has been proposed and debated for the past 10 years. In that time little progress has been made with only a handful of local government voluntary merging and in instances this was achieved after strong influence of the Minister at the time; Northam and Geraldton being two examples.

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The SSS report highlighted the current weakness with local government in Western Australia and current evaluation of local government infrastructure suggests the industry, overall, is not in good shape when determining infrastructure.

**COMMENT:**

The author has noted the Shire of Mt Marshall's willingness to be part of the reform process and indeed has been the lead body in recent discussions with neighbouring councils.

Whether to merge, reform or remain as is will depend on a number of factors. There are increasing responsibilities and compliances being placed on local government and the ability of smaller local governments to meet those responsibilities is questionable. Remote councils are finding it increasingly difficult to find competent and experienced staff, greater emphasis is being placed on governance and councillors are being expected to accept increased responsibility and therefore possible liabilities in their role as elected members.

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**11.6.6 Annual Report 2012/2013**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/1  
**AUTHOR:** Lauren Grylls – Executive Administrator  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 14 February 2012  
**ATTACHMENT NUMBER:** 116.6 – 2012/2013 Annual Report (Under Separate Cover)  
**CONSULTATION:** Allan Middleton – Acting Chief Executive Officer  
**STATUTORY ENVIRONMENT:** Local Government Act 1995  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Absolute Majority

**2014/018 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Annual Report for the year 2012/2013 be accepted and Council hold its Annual Electors Meeting on Wednesday 19 March 2014 in chambers at 6:00pm.**

**Moved Cr Gillett**

**Seconded Cr Miguel**

**Carried 7/0**

**BACKGROUND:**

The Local Government Act 1995 dictates that a local government is to prepare an Annual Report for each financial year.

**COMMENT:**

The Annual Report is to contain a report from the mayor or president; a report from the CEO; an overview of the plan for the future; the financial report for the financial year; information on payments made to employees that total more than \$100,000; the auditor's report for the financial year; a matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*; details of entries made into the register of complaints.

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**11.7 Executive Administrator**

**11.7.1 Appointments to Natural Resource Management Committee**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A1/3, A4/14
<b>AUTHOR:</b>	Lauren Grylls – Executive Administrator
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	12 February 2014
<b>ATTACHMENT NUMBER:</b>	11.7.1a – Nomination, Nick Gillett 11.7.1b – Nomination, Sian Pladdy 11.7.1c – Nomination, Grylls 11.7.1d – Nomination, Brett Clark
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	s5.10, Local Government Act 1995
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2014/019 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Nick Gillett, Sian Pladdy, Rob Grylls and Brett Clark be appointed as community representatives and Cr Andrew Dunne is appointed as an Mt Marshall LCDC representative on the Mt Marshall Natural Resource Management Committee.**

**Moved Cr Sanders**

**Seconded Cr Gillett**

**Carried 7/0**

**BACKGROUND:**

Following the Local Government Elections in October, Council were required to consider appointments to their various committees, which it did at the October and November 2013 meetings. At this time, Council resolved that where community positions existed to a) Approach current members inviting them to continue their membership; and b) Advertise seeking expressions of interest where any vacancies occurred.

The functions of the Mt Marshall NRM Committee are:

- To prepare a Strategic Plan for landcare initiatives throughout the district;
- To liaise with government departments on developing landcare best practice initiatives;
- Co-ordinate district catchment groups in landcare projects;
- Report to Council on landcare developments within the district and opportunities for developing regional initiatives.

At the November 2013 Ordinary meeting Council also agreed to reduce the number of meetings from bi-annually to annually.

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Councillors Paul Gillett and Jeff Munns are the Elected Members holding positions on this committee.

**COMMENT:**

Correspondence was sent to each of the previous committee members inviting them to renominate.

Written nominations were received from all previous community members (attachments 11.7.1a-d), with the exception of Mr Bob Huxley. An advertisement will therefore be placed in both local newspapers seeking nominations to fill the one vacant community representative position. Nominations will close on Friday 7 March 2014.

I received a telephone call from Mr Chris Kirby of the Mt Marshall LCDC indicating that one of their nominated representatives is Cr Andrew Dunne however, until they held another meeting in a couple of months Mr Kirby would not be able to submit a second nomination. Currently the MMLCC have been allocated to positions so Council could choose to invite the MMLCDC to nominate another representative once they have held their general meeting, or choose to limit the MMLCDC's representation to one position.

Council are required to make appointments to committees by absolute majority.

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**11.7.2 Appointments to Beacon Lifestyle Retirement Units Working Group**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A1/3, B4/2
<b>AUTHOR:</b>	Lauren Grylls – Executive Administrator
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	12 February 2014
<b>ATTACHMENT NUMBER:</b>	11.7.2a – Nomination, Sue Mitchell 11.7.2b – Nomination, Beacon Progress Association 11.7.2c – Nomination, Jenni Bunce
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 s5.10
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2014/020 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Mrs Susan Mitchell and Mrs Jenni Bunce be appointed as community representatives, and Mr David Dunne be appointed as Beacon Progress Association's representative on the Beacon Lifestyle Retirement Units Working Group.**

**Moved Cr Gillett**

**Seconded Cr Miguel**

**Carried 7/0**

**BACKGROUND:**

Following the Local Government Elections in October, Council were required to consider appointments to their various committees and working groups, which it did at the October and November 2013 meetings. At this time, Council resolved that where community positions existed to a) Approach current members inviting them to continue their membership; and b) Advertise seeking expressions of interest where any vacancies occurred.

The functions of the Beacon Lifestyle Retirement Units Working Group are:

- To make recommendations to Council on the selection of applicants for tenancy of vacant Beacon Lifestyle Retirement Units based on the following criteria:
  - 65 Years of age or over
  - Disability
  - Duration of residence within the Shire of Mt Marshall
  - Pensioner

Meetings are held as required.

Councillors Andrew Dunne and Paul Gillett are the Elected Members appointed to the Working Group.

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**COMMENT:**

Correspondence was sent to each of the previous working group members inviting them to renominate.

Written nominations were received from both previous community members (attachments 11.7.2a&c). Beacon Progress Association advised their nominated representative would once again be Mr David Dunne (attachment 11.7.2b). The nominations received will fill all vacancies eliminating the need to advertise for further nominations.

Council are required to make appointments to committees by absolute majority.



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**11.7.3 Appointments to Off-Road Racing Working Group**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A1/3, A4/7
<b>AUTHOR:</b>	Lauren Grylls – Executive Administrator
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	12 February 2014
<b>ATTACHMENT NUMBER:</b>	11.7.3a – Nomination, Leeanne Gobbart 11.7.3b – Nomination, Terry Gobbart 11.7.3c – Nomination, Jack Walker 11.7.3d – Nomination, Tracy Tranter
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	s5.10, Local Government Act 1995
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2014/021 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Mrs Leeanne Gobbart, Mr Terry Gobbart, Mr Jack Walker and Mrs Tracy Tranter be appointed as community representatives on the Off-Road Racing Working Group.**

**Moved Cr Gillett**

**Seconded Cr Sanders**

**Carried 7/0**

**BACKGROUND:**

Following the Local Government Elections in October, Council were required to consider appointments to their various committees and working groups, which it did at the October and November 2013 meetings. At this time, Council resolved that where community positions existed to a) Approach current members inviting them to continue their membership; and b) Advertise seeking expressions of interest where any vacancies occurred.

The functions of the Off Road Racing Working Group are:

- Liaising with the Western Australia Off Road Racing Association (WAORRA);
- Booking and hire of venues and equipment;
- Liaising with stakeholders, WAORRA and land owners to determine a track;
- Negotiating use of land terms and conditions with land owners;
- Obtaining quotes for track clean up and informing the shire of these prices;
- Organising catering;
- Organising a licensed bar (including obtaining all permits required);
- Contacting the shire requesting road closures;

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- Organising the setting up and packing up required for the event;
- Liaising with stakeholders and holding meetings when required.

Meetings are held as required.

Councillors Robert Breakell and Ian Sanders are the Elected Members appointed to the Working Group.

**COMMENT:**

Correspondence was sent to each of the previous working group members inviting them to renominate.

Written nominations were received from each of the previous community members (attachments 11.7.3a-d). The nominations received will fill all vacancies eliminating the need to advertise for further nominations.

Council are required to make appointments to committees by absolute majority.

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**11.7.4 Appointments to Mt Marshall History Working Group**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A1/3, A4/21
<b>AUTHOR:</b>	Lauren Grylls – Executive Administrator
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	12 February 2014
<b>ATTACHMENT NUMBER:</b>	11.7.4a – Nomination, Berwyn & Jennie Walker 11.7.4b – Nomination, Len Cargeeg 11.7.4c – Nomination, Donna Cooper 11.7.4d – Nomination, Kaye Gracie 11.7.4e – Correspondence received from Ann Gillett
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	s5.10, Local Government Act 1995
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2014/022 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Mr Berwyn and Mrs Jennie Walker, Mr Len Cargeeg, Mrs Donna Cooper, Mrs Kaye Gracie, Mr Ron Collins and Mr Tony Gillett be appointed as community representatives on the Mt Marshall History Working Group.**

**Moved Cr Beagley**

**Seconded Cr Munns**

**Carried 7/0**

**BACKGROUND:**

Following the Local Government Elections in October, Council were required to consider appointments to their various committees and working groups, which it did at the October and November 2013 meetings. At this time, Council resolved that where community positions existed to a) Approach current members inviting them to continue their membership; and b) Advertise seeking expressions of interest where any vacancies occurred.

The functions of the Mt Marshall History Working Group is:

- To record, store and maintain recollections and personal observations of memories, places and events in the history of the Shire of Mt Marshall, before it is lost forever.

Meetings are held every second month, or as deemed necessary.

Councillor Ian Sanders is the Elected Member appointed to the Working Group and Councillor Jeff Munns is the appointed proxy.

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**COMMENT:**

Written nominations were received from Berwyn and Jennie Walker, Len Cargeeg, Donna Cooper and Kaye Gracie (attachments 11.7.4a-e).

I received telephone calls from Tony Gillett and Ron Collins advising of their desire to renominate as community representatives on the working group.

Correspondence was received from Mrs Ann Gillett advising she did not wish to renominate.

No response was received from Mr Kevin Hogan Sr.

2 community positions remain unfilled. An advertisement will therefore be placed in both local newspapers seeking nominations (closing Friday 7 March 2014) to fill the 2 vacancies, or as this is a less formal working group Council might choose to leave any further calls for representation.

Council are required to make appointments to committees by absolute majority.

Councillor Ian Sanders is the Elected Member appointed to the Working Group and Councillor Jeff Munns is the appointed proxy.

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**12.0 Elected Members Motions of Which Previous Notice Has Been Given**

**12.1 Meeting Days – Proposed Change**

<b>LOCATION/ADDRESS:</b>	80 Monger St, Bencubbin
<b>NAME OF APPLICANT:</b>	Cr Andrew Dunne
<b>FILE REFERENCE:</b>	A1/1
<b>AUTHOR:</b>	Allan Middleton – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	6 February 2014
<b>ATTACHMENT NUMBER:</b>	12.1 – Email from Cr Dunne
<b>CONSULTATION:</b>	Informal discussion with Councillors
<b>STATUTORY ENVIRONMENT:</b>	s5.3 Local Government Act 1995 & r12 Administration Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**OFFICER RECOMMENDATION:**

The Shire of Mt Marshall hereby resolves to hold its monthly meeting on the third Wednesday of each month in lieu of the current third Tuesday. The change of meeting day to commence in the month of March 2014.

**2014/023 COUNCIL DECISION:**

**That the Council meeting for March 2014 be held on Wednesday 19 March 2014, commencing at 3.00pm.**

**Moved Cr Dunne**

**Seconded Cr Beagley**

**Carried 7/0**

*Note: Council's resolution differed from the Officer recommendation in that the agreed change of meeting dates would only apply to the March ordinary meeting being the third Wednesday (19 March) and then revert back to being the third Tuesday of each month.*

**BACKGROUND:**

A request has been received from Cr Dunne seeking a change of Council's Ordinary Meeting day. Due to community commitments Cr Dunne is finding it difficult to do justice to both roles.

**COMMENT:**

It is understood Council previously met on a Wednesday. Discussion, informally by Councillors, indicates there would be no objection to the change. A change would have no effect on the operation of the administration.

Council would only need to give local public notice of the change to allow the meeting date to move to the third Wednesday.

Subject to Council's agreement, the next meeting of the Shire of Mt Marshall will therefore be held on Wednesday 19 March 2014 commencing at 3.00pm.

**Minutes of the Ordinary Meeting of Council**  
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<b>13.0</b>	<b>New Business of an Urgent Nature Introduced by Decision of the Meeting</b>
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Nil

<b>14.0</b>	<b>Next Meeting – Wednesday 19 March 2014 commencing at 3:00pm in Council Chambers, 80 Monger St, Bencubbin</b>
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<b>14.0</b>	<b>Closure of Meeting</b>
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The Presiding Member declared the meeting closed at 4.30pm.

These Minutes were confirmed by the Council at its Ordinary Meeting held on 19 March 2014.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cr RN Breakell

\_\_\_\_\_  
President