



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that an Ordinary Meeting of Council was held on Tuesday 15 November 2016, in Beacon CWA House, Rowlands Street, Beacon commencing at 6:45pm.

Cr RM Kirby

President

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intentionally**

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Stephen Tindale
Acting Chief Executive Officer

Chairman Initial

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

TABLE OF CONTENTS

1. Declaration of Opening / Announcement of Visitors
2. Record of Attendance / Apologies / Approved Leave of Absence
3. Standing Orders
4. Public Questions
 - 4.1 Response to Previous Public Questions Taken On Notice
 - 4.2 Public Question Time
5. Applications for Leave of Absence
6. Declarations of Interest
7. Confirmation of Minutes of Previous Meetings
 - 7.1 Minutes of the Ordinary Meeting held on Tuesday 18 October 2016
8. Announcements by Presiding Person Without Discussion
9. Presidents Report
10. Petitions / Deputations / Presentations / Submissions
11. Reports of Committees
 - 11.1 Local Emergency Management Committee
 - 11.1.1 Minutes of the Local Emergency Management Committee Meeting held 8 November 2016
12. Reports of Officers
 - 12.1 Environmental Health Officer/Building Surveyor
 - 12.2 Works Supervisor
 - 12.2.3 Works Report November 2016
 - 12.3 Community Development Officer
 - 12.3.6 Mt Marshall Aquatic Centre
 - 12.4 Finance and Administration Manager
 - 12.4.33 Statement of Financial Activity to 31 October 2016
 - 12.4.34 Accounts Paid October 2016
 - 12.4.35 Outstanding Rates – Transfer of Land – 45 and 46 Rowlands St, Beacon
 - 12.5 Chief Executive Officer
 - 12.5.25 Policy Manual Review - E&L.1.3 Reserve Use Licence
 - 12.5.26 Audit of Shire Works, Services and Social Capital - Interim Report
 - 12.6 Executive Assistant
 - 12.6.15 Status Report October 2016
 - 12.6.16 Christmas and New Year 2016/2017 Office Closure
 - 12.6.17 Minutes of NEWROC Council Meeting Held 25 October 2016
 - 12.7 Regulatory Officer
 - 12.7.5 Application for Additions to the RAV Network – Medlin St and Calderwood Drive, Beacon

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

13. **Elected Members' Motions of Which Previous Notice Has Been Given**
14. **New Business of an Urgent Nature Introduced by Decision of the Meeting**
15. **Next Meeting – Tuesday 20 December 2016 commencing at 3:00pm in Council Chambers, 80 Monger St, Bencubbin**
16. **Closure of Meeting**

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 6:45pm and welcomed the members of the public present in the gallery.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

| | | |
|---------------------|------------------------------------|----------------------------|
| Cr RM Kirby | President / Presiding Member | |
| Cr SE Faulkner | Deputy President | |
| Cr ARC Sachse | Councillor | |
| Cr WJ Beagley | Councillor | |
| Cr HJ Shemeld | Councillor | |
| Cr CT Lumsden | Councillor | |
| Mr Stephen Tindale | Acting Chief Executive Officer | |
| Ms Nadine Richmond | Executive Assistant | |
| Ms Tanika McLennan | Finance and Administration Manager | |
| Mrs Sally Putt | Community Development Officer | |
| Mrs Tracy Tranter | Member of the public | |
| Mrs Melissa Beagley | Member of the public | |
| Mrs Marian Kirby | Member of the public | |
| Mr Brian Kirby | Member of the public | |
| Mrs Tanya Gibson | Member of the public | |
| Mrs Leeanne Gobbart | Member of the public | |
| Mrs Brooke Lumsden | Member of the public | |
| Mrs Vicki Miguel | Member of the public | |
| Mr Noel Miguel | Member of the public | 6.46 – 7:14, 7:19 – 7:59pm |
| Mr Peter Munns | Member of the public | 6.48 – 7:59pm |
| Mrs Megan Beagley | Member of the public | 6:50 – 7:14, 7:19 – 7:59pm |

Apologies

Mr John Dunne Member of the public

3.0 Standing Orders

2016/165 COUNCIL DECISION:

That Standing Order number 9.2 - Limitation of Number of Speeches be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr SE Faulkner

Seconded Cr CT Lumsden

Carried 6/0

4.0 Public Questions

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

| |
|---|
| 4.1 Response to Public Questions Taken on Notice |
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Nil

| |
|---------------------------------|
| 4.2 Public Question Time |
|---------------------------------|

Public Question Time opened at 6.46pm

Summary of question from Mrs Melissa Beagley:

When does Council propose that an adequate aquatic facility will be available for the Mt Marshall community?

What timeline and/or specific plans will Council put into place to ensure that the necessary work is completed so that an aquatic facility will be reopened in the Mt Marshall Shire, irrespective of possible staff changes?

Summary of response from the Presiding Member:

The Presiding member advised Mrs Beagley that she cannot provide an accurate timeline for the reopening of a Mt Marshall Aquatic Facility. The timeline of the redevelopment or replacement of the Mt Marshall Aquatic Centre began back when reports were obtained from consultants on the facility's condition. There is still a lot more research to be done including feasibility studies and a timeframe cannot be estimated at this stage. The Presiding Member then informed the meeting that it is hoped that the Strategic Community Plan currently being developed will give Council a little more direction in regards to this project.

The Acting CEO commented that he hopes to have an item to the December ordinary meeting of Council after receiving results of a geotechnical investigation on possible new aquatic centre sites. The Acting CEO further responded by saying that he believes the Shire will be in a place by next year's budget considerations to make a decision on the project and he also reiterated that the Shire will be engaging the services of an engineer and consultant to conduct a feasibility study of the project. He signalled a possible closure of the pool during the 2017/18 season also.

Summary of question from Mrs Melissa Beagley:

Is Council willing to forward the same courtesy to their community members as did the Mukinbudin Shire for theirs during the redevelopment of the Mukinbudin Aquatic Centre, by reimbursing receipted entry to local aquatic centres such as Koorda, Trayning and Mukinbudin, as they are no longer able to provide this service themselves?

Summary of response from the Presiding Member:

The Presiding Member advised Mrs Beagley that an instant answer is not available, however there are funds allocated in the 2016/2017 Budget for the operation of the Mt Marshall Swimming Pool which may be able to be redirected to the reimbursement of Mt Marshall community members patronage at nearby towns pools.

Council will be discussing options in relation to Mt Marshall residents monetary compensation of entrance fees to pools in the surrounding area in agenda item 12.3.6

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

Public Question time closed at 6.54pm.

5.0 Applications for Leave Of Absence

Nil

6.0 Declarations of Interest

Nil

7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Tuesday 18 October 2016

2016/166 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on Tuesday 18 October 2016 be confirmed as a true and correct record of proceedings.

Moved Cr ARC Sachse

Seconded Cr HJ Shemeld

Carried 6/0

8.0 Announcements by Presiding Person Without Discussion

The Presiding Member passed on Council's congratulations to Mt Marshall resident, Mrs Alice Davies on her recent 90th birthday milestone.

9.0 President's Report

Purpose:

This report is prepared by the President to provide Council and the community of Mt Marshall with information about activities undertaken.

Comment:

The President represented the Shire at the following meetings and training opportunities from October 19th to November 14th:

25th October - NEWROC Council Meeting, Koorda

26th October - Training Webinar - "Local Government Act for Elected Members"

2nd November - CEACA AGM and Committee Meeting, Merredin with Cr Sachse and ACEO Stephen Tindale

4th November - BMC Steering Committee Meeting with Site Architecture, Bencubbin with Cr Sachse and ACEO Stephen Tindale

8th November - Local Emergency Management Committee, Bencubbin

10.0 Petitions / Deputations / Presentations / Submissions

Mrs Tracy Tranter presented a petition to Council containing 114 signatures in support of the Mt Marshall Aquatic Centre operating during the months of December 2016, February 2017 and March 2017.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

11.0 Reports of Committees

11.1 Local Emergency Management Committee

11.1.1 Minutes of Local Emergency Management Committee Meeting held 8 November 2016

| | |
|--------------------------------|--|
| LOCATION/ADDRESS: | Mt Marshall District |
| NAME OF APPLICANT: | N/A |
| FILE REFERENCE: | A6/38 |
| AUTHOR: | Nadine Richmond – Executive Assistant |
| DISCLOSURE OF INTEREST: | Nil |
| DATE: | 9 November 2016 |
| ATTACHMENT NUMBER: | 11.1.1 - Minutes of Mt Marshall Local Emergency Management Committee Meeting |
| CONSULTATION: | Jack Walker – Regulatory Officer |
| STATUTORY ENVIRONMENT: | Nil |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | Nil |
| STRATEGIC IMPLICATIONS: | Nil |
| VOTING REQUIREMENT: | Simple Majority |

2016/167 OFFICER RECOMMENDATION/COUNCIL DECISION:

That the minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 8 November 2016 be noted.

Moved Cr SE Faulkner

Seconded Cr ARC Sachse

Carried 6/0

BACKGROUND:

Nil

COMMENT:

The minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 8 November 2016 are submitted for Council information.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

12.0 Reports of Officers

12.1 Environmental Health Officer / Building Surveyor

Nil

12.2 Works Supervisor

12.2.3 Works Report November 2016

| | |
|--------------------------------|-----------------------------------|
| LOCATION/ADDRESS: | Mt Marshall District |
| NAME OF APPLICANT: | N/A |
| FILE REFERENCE: | N/A |
| AUTHOR: | Andrew Johnson – Works Supervisor |
| DISCLOSURE OF INTEREST: | Nil |
| DATE: | 12 October 2016 |
| ATTACHMENT NUMBER: | Nil |
| CONSULTATION: | Nil |
| STATUTORY ENVIRONMENT: | N/A |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | Nil |
| STRATEGIC IMPLICATIONS: | Nil |
| VOTING REQUIREMENT: | Simple Majority |

2016/168 OFFICER RECOMMENDATION / COUNCIL DECISION:

That the November report of Works Supervisor be noted.

Moved Cr WJ Beagley

Seconded Cr CT Lumsden

Carried 6/0

BACKGROUND:

In the interest of better communications the following report of activities and tasks carried out by the Shire's works department is provided to Council.

COMMENT:

ROADS

- Wellbungin/ Wialki Road resheeting completed - R2R funding
- Walker Road hit and miss resheeting completed - general maintenance funding.
- Bimbijy Road maintenance grading completed.
- Mouroubra Road grid cleaning completed.
- Replacement and new signage has been ordered.

Works to commence on Dampier Street Bencubbin 15/11/2016 - R2R funding

WASTE SERVICES

Old waste cell at Bencubbin has been closed and a new cell is now in operation.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

TOWN MAINTENANCE

All turf areas have been successfully treated for Black Beetle.

Everything to do with town maintenance is running to schedule and I would like to thank Michael Sredojevic for his service with the Shire of Mt Marshall and his knowledge will be missed.

OTHER ITEMS OF INTEREST

- Replacement stand pipe installed Barbalin/ Koonkoobing Road near Aitken Road.
- New side tipper trailer is now in operation.

We will need to look at replacing the 2 boundary grids on Mouroubra Station. Along Mouroubra Road in that section there are 7 grids consisting of 5 internal grids and 2 boundary grids. From what I have been able to ascertain they have destocked most of the station and the internal grids are going to become obsolete.

I think if we concentrate on renewing the grid on the northern boundary and to encompass it into a Shire entry piece it will be killing 2 birds with one stone. The southern boundary is an obligation of the Shire to maintain but the station will need to upgrade the fence.

With the beginning of the harvest we are mobilising to rectify any weaknesses that are showing up in the roads with the extra traffic and also recording the specific areas that are failing for future maintenance upgrades.

Traffic counters are now in operation and the data that we collect will benefit the Shire of Mt Marshall with our future funding predictions into our 10 year plan.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

12.3 Community Development Officer

12.3.6 Mt Marshall Aquatic Centre

| | |
|--------------------------------|---|
| LOCATION/ADDRESS: | 1 Brown Street, Bencubbin |
| NAME OF APPLICANT: | N/A |
| FILE REFERENCE: | A6/19 |
| AUTHOR: | Sally Morgan - Community Development Officer |
| DISCLOSURE OF INTEREST: | No Interest to Disclose |
| DATE: | 8 November 2016 |
| ATTACHMENT NUMBER: | 12.3.6a – Donovan Payne & Commercial Aquatics Condition Report 12.3.6b – Geoff Ninnes Fong & Partners Report 12.3.6c – Mt Marshall Aquatic Centre Income and Expenditure for Past 9 Years |
| CONSULTATION: | Stephen Tindale – Acting Chief Executive Officer Department of Sport & Recreation |
| STATUTORY ENVIRONMENT: | Nil |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | TBA |
| STRATEGIC IMPLICATIONS: | One of the strategies of the Mt Marshall Sporting and Recreation Master Plan is to <i>Identify best value options for the future sustainable and equitable provision of aquatic facilities for the Shire.</i> |
| VOTING REQUIREMENT: | Simple Majority |

OFFICER RECOMMENDATION:

That;

- i. The Mt Marshall Aquatic Centre remains closed for the 2016/17 season.
- ii. The Beacon & Bencubbin Primary Schools are reimbursed for the costs of transporting students to Interm Swimming Lessons in 2017

Moved Cr HJ Shemeld

Seconded Cr CT Lumsden

AMENDMENT:

That;

- i. **The Mt Marshall Aquatic Centre remains closed for the 2016/17 season.**
- ii. **The Beacon & Bencubbin Primary Schools are reimbursed for the costs of transporting students to Interm Swimming Lessons in 2017**
- iii. **Mt Marshall residents be reimbursed by the Shire upon presentation of tickets for entry into Mukinbudin, Trayning or Koorda Aquatic Centres for the 2016/2017 season**

Moved Cr ARC Sachse

Seconded Cr SE Faulkner

Carried 6/0

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

2016/169 COUNCIL DECISION:

That;

- i. The Mt Marshall Aquatic Centre remains closed for the 2016/17 season.**
- ii. The Beacon & Bencubbin Primary Schools are reimbursed for the costs of transporting students to Interm Swimming Lessons in 2017**
- iii. Mt Marshall residents be reimbursed by the Shire upon presentation of tickets for entry into Mukinbudin, Trayning or Koorda Aquatic Centres for the 2016/2017 season**

Moved Cr ARC Sachse

Seconded Cr SE Faulkner

Carried 6/0

Reason Council decision is different to officer recommendation: Council believes an arrangement reimbursing all Mt Marshall residents for their patronage at surrounding aquatic centres while the Mt Marshall Aquatic Centre is not in operation is fair and reasonable.

BACKGROUND:

The condition of the existing Mt Marshall Aquatic Centre is known to be deteriorating, with the facility nearing the end of its useful life. The facility was opened for business in November 1976, this season would be its 40th year of operation. Since its establishment, various maintenance and repairs have been undertaken on the pool bowl and surrounds, most of which have occurred in the last 10 years. Nonetheless, the pool continues to lose substantial amounts of water with the pool floor displaying cracks and the water treatment system providing a poor water turnover rate.

The centre in its current form does not meet regulations set within the Department of Health Code of Practice for Aquatic Facilities. If any significant capital works commence on the existing facility, the Shire would be required to upgrade all areas to comply with the code.

In 2015, the Shire commissioned a condition report of the Mt Marshall Aquatic Centre. Donovan Payne & Commercial Aquatics inspected the facility and a copy of the report is attached (Attachment 12.3.6a).

After reviewing the report and water consumption figures, the Aquatic Centre was reduced to a shorter season in 2015/16; operating 3 months as opposed to the usual 5. This was advertised in October 2015 along with the information that *'the Pool is without doubt in its last season in the 2015/2016 season and major Capital works will be budgeted in the 2016/2017 year.'* It was intended that a feasibility study would begin at the start of 2016 and that the study would inform the community and the Shire on a way forward by the time of the adoption of the Shire's 2016/17 Annual Budget. Unfortunately progress towards this lost traction due to the changes in CEO's over the last 12 months and the Bencubbin Multi-purpose Complex redevelopment project.

In the adoption of the 2016/17 Annual Budget, Council agreed that in the absence of any community input and dollar figures, the necessary studies into the upgrade or relocation of the pool would have to come out of the annual operating budget for the Aquatic Centre thereby necessitating a reduced season, if any. Ratepayers were informed of the likely closure of the pool when rate notices were mailed out, the same information was published in the Shire Newsletter on the 29th August 2016.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

In August 2016, Geoff Ninnes Fong & Partners were engaged to review all documentation on the condition of the pools, to inspect the aquatic facility and to prepare a brief report on the options available to the Shire of Mt Marshall. A copy of the report is attached (Attachment 12.3.6b).

At the September 2016 Ordinary Meeting, Council resolved as follows:

2016/140 COUNCIL DECISION:

That Council endorse the appointment of Douglas Partners to undertake a geotechnical investigation of the following potential sites for the construction of new aquatic facilities:

**Mt Marshall Aquatic Centre
Bencubbin Primary School
Bencubbin Recreation Complex
Beacon Primary School
Beacon Recreation Complex**

Moved Cr CT Lumsden

Seconded Cr HJ Shemeld

Carried 7/0

Once the results of the geotechnical investigation are received, it will be possible to scope and commission an engineering report which is the first action identified in the *Mt Marshall Sporting and Recreation Master Plan*. Once the engineering report is to hand, a needs analysis will be commissioned to confirm community need and to assist the case for government financial assistance if a redevelopment or refurbishment was to take place.

COMMENT:

Following the advertising of the impending closure of the Aquatic Centre, the Shire received no formal opposition from the community. However in recent weeks, the Bencubbin P&C, Mt Marshall Swim Club, Bencubbin Primary School and Bencubbin Community Recreation Council have raised questions regarding the decision and requested the Aquatic Centre open for a shorter season (December, February & March). These months would align with swimming lessons for the schools, the swimming carnival and swim club.

The following information will need to be taken into consideration in determining if the pool should open in 2016/17;

Staffing & Training

The Aquatic Centre requires a qualified pool manager to operate and manage the pool throughout the season. In 2015/16, the position was rotated between 4 casual employees, the Community Development Officer is also a qualified pool manager and manages the centre and staff. It is yet to be determined if past staff members would be interested in returning to work for another season. Staff are required to update their qualifications each year, however this has not taken place and as such no staff are currently qualified. They would require attending training sessions in Perth to requalify.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

Patronage

Staff have observed a decline in attendance in recent years. With the establishment of new Aquatic facilities in Trayning and Mukinbudin, community members are favouring attending pools in our neighbouring Shires. In 2015/16 the facility had a total of 1979 patrons attend the pool between Dec - March, 18 days of which had less than 5 people through the gate and 28 days had less than 10 people. In 2014/15 the facility had a total of 2361 patrons between Nov– March.

Vacswim, In-term lessons, swim club and community events are the busiest days at the centre. At this stage no events have been planned for 2016/17. Vacswim will not be available at Mt Marshall this December due to the uncertainty surrounding the pool opening this year. To allow the Department of Education time for planning of the 2016 Vacswim program early advice of Mt Marshall's withdrawal was given to the Department. Mukinbudin, Koorda and Trayning will all be offering Vacswim at their Aquatic Centres in December.

Setting up

The 50m pool is emptied every off season. It takes staff approximately one month to get the centre ready to open. This involves filling the pool, ordering and setting up chemicals, balancing chemicals to ensure water quality meets regulations, cleaning the facility and sending water samples off for testing. If the centre is to open for a short season this would need to be taken into consideration as staff availability through the holiday season and water quality test results could slow down this process.

Budget

The Aquatic Centre operational costs are increasing each calendar year. A copy of expenditure and income for the last 9 years can be found in attachment 12.3.6c. Notably the water costs for Nov – March in 15/16 were \$19,627. An increase of nearly \$5,000 from the same months in 16/17 (\$14,639).

If the centre is opened for a shorter season (late Jan – early March) it is likely to incur similar expenditure to the 2015/16 season. Although there is expected to be a reduction in electricity, wages and maintenance, the costs of chemicals, freight and water have increased. As no maintenance on the pool bowl cracks has been completed in the off season it is likely the facility will lose more water.

The Department of Sport & Recreation currently offer \$32,000 worth of funding for Regional Pools through the Community Pools Revitalisation Program. The deadline for this funding has closed and we were not successful in receiving it due to the uncertainty of the Mt Marshall Aquatic Centre's future. Unfortunately using this kind of grant for strategic planning does not fit within the guidelines of the funding. If the pool was to open for a shorter season enquiries could take place regarding whether the Shire would still be eligible, however guidelines also state the centre must be open for a minimum of 3 months.

Report outcomes

The Donovan Payne & Commercial Aquatics Condition Report and Geoff Ninnis Report both highlight significant issues with the existing centre that need to be recognised. While the centre has continued to meet water quality standards in past seasons, the water turnover rate poses an increased health risk amongst other issues. The pool also closed earlier than planned in 2016 as the pool was turning green again. This has

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

happened in past years toward the end of the season and requires daily sweeping of the pool bowl by staff to maintain. The cause of the green has not been determined, while it does not appear to effect the water quality it is unappealing and worrying for patrons to see.

While the Mt Marshall Aquatic Centre provides a great benefit to the community the condition of the facility has been deemed as at the end of its useful life in the condition reports by Aquatic professionals. In recent years the centre has continued to operate with minor maintenance and repairs undertaken in the off season, rather than continue to 'patch up' these issues it would be in the Shires best interests to redeploy the net loss on pool operations in 16/17 into a feasibility study and needs analysis for the facility. This will provide a way forward for the Shire and is in line with the Shires Sport & Recreation Master Plan. The consequence of this is that the facility would need to remain closed for this season.

Currently, the Shire reimburse the Beacon Primary School for costs associated with transporting students to In-term Swimming Lessons at the Mt Marshall Aquatic Centre. It is proposed that in 2016/17 the Shire reimburse the Beacon Primary School and Bencubbin Primary School for costs associated with transporting students to In-term lessons at the Trayning or Mukinbudin Aquatic Centres.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

12.4 Finance and Administration Manager

12.4.33 Statement of Financial Activity to 31 October 2016

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Tanika McLennan - Finance and Administration Manager
DISCLOSURE OF INTEREST: Nil
DATE: 8 November 2016
ATTACHMENT NUMBER: 12.4.33 – Statement of Financial Activity to 31 October 2016
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: The statement presented to Council is the most up to date information on its current financial position.
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2016/170 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council endorse the Statement of Financial Activity for the month ending 31 October 2016.

Moved Cr SE Faulkner

Seconded Cr CT Lumsden

Carried 6/0

BACKGROUND:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

12.4.34 Accounts Paid

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Sandy Wyatt – Administration Officer
DISCLOSURE OF INTEREST: Nil
DATE: 7 November 2016
CONSULTATION: Tanika McLennan – Finance and Administration Manager
STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: An appropriate allowance has been made in the current year’s budget to fund and authorise expenditure.
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2016/171 OFFICER RECOMMENDATION/COUNCIL DECISION:

That the Accounts Listed

| | |
|-----------------------|----------------------|
| Municipal Fund | \$ 420,311.74 |
| Trust Fund | \$ 21,802.30 |
| Mastercard | \$ 3,185.29 |
| Total | \$ 445,299.33 |

Detailed statement provided in Councillor Information.

Be endorsed.

Moved Cr SE Faulkner

Seconded Cr ARC Sachse

Carried 6/0

BACKGROUND:

Following is a List of Accounts submitted to Council on Tuesday 15 November 2016 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

1. Municipal Fund

| Chq/EFT | Date | Name | Description | Amount |
|----------------|-------------|----------------------------------|---|---------------|
| 5 | 01/10/2016 | BANK FEES - BANK FEES | BANK FEES | 10.00 |
| 5 | 31/10/2016 | BANK FEES - BANK FEES | BANK FEES | 2.83 |
| 5 | 06/10/2016 | BANK FEES - BANK FEES | BANK FEES | 17.06 |
| 5 | 01/10/2016 | BANK FEES - BANK FEES | BANK FEES | 10.00 |
| 5 | 01/10/2016 | BANK FEES - BANK FEES | BANK FEES | 1.75 |
| 5 | 11/10/2016 | BANK FEES - BANK FEES | BANK FEES | 7.05 |
| 5 | 06/10/2016 | BANK FEES - BANK FEES | BANK FEES | 164.66 |
| 5 | 13/10/2016 | BANK FEES - BANK FEES | BANK FEES | 4.80 |
| 5 | 26/10/2016 | BANK FEES - BANK FEES | BANK FEES | 6.90 |
| 5 | 27/10/2016 | BANK FEES - BANK FEES | BANK FEES | 4.65 |
| 16 | 11/10/2016 | WATER CORPORATION | UTILITY CHARGES 19.7.16-23.9.16 | 415.10 |
| 17 | 11/10/2016 | SYNERGY | UTILITY CHARGES 29.6.16-5.9.16 | 233.00 |
| 18 | 25/10/2016 | SYNERGY | UTILITY CHARGES 10.8.16-6.10.16 | 10201.70 |
| 19 | 31/10/2016 | TELSTRA | UTILITY CHARGES-OCTOBER16 | 2065.89 |
| 20 | 31/10/2016 | SYNERGY | UTILITY CHARGES 15.9.16-19.10.16 | 1091.15 |
| EFT11676 | 11/10/2016 | SHIRE OF MT MARSHALL | COMMUNITY BUS HIRE-SENIORS TRIP | 1303.20 |
| EFT11677 | 11/10/2016 | AVON WASTE | RUBBISH COLLECTION-SEPTEMBER16 | 4961.14 |
| EFT11678 | 11/10/2016 | BOC GASES | GAS CYLINDERS-SEPTEMBER16 | 83.56 |
| EFT11679 | 11/10/2016 | SHIRE OF KOORDA | EHO EXPENSES JULY-SEPTEMBER'16 | 7301.00 |
| EFT11680 | 11/10/2016 | CJD EQUIPMENT PTY LTD | PARTS | 765.62 |
| EFT11681 | 11/10/2016 | COURIER AUSTRALIA | FREIGHT-SEPTEMBER16 | 10.30 |
| EFT11682 | 11/10/2016 | KTY ELECTRICAL SERVICES | AIR CONDITIONER | 3657.50 |
| EFT11683 | 11/10/2016 | BENCUBBIN NEWS & POST | POSTAGE 20.9.16-23.9.16 | 36.75 |
| EFT11684 | 11/10/2016 | BUNNINGS BUILDING SUPPLIES | SEPTEMBER GOODS | 76.98 |
| EFT11685 | 11/10/2016 | BEACON PROGRESS ASSOCIATION INC. | ANNUAL RENT FOR BEACON LIBRARY 2016/17 | 11000.00 |
| EFT11686 | 11/10/2016 | BEACON CO-OPERATIVE LTD | CARAVAN PARK VOUCHERS | 1060.00 |
| EFT11687 | 11/10/2016 | BENCUBBIN BULK HAULIERS | HIRE OF ROADTRAIN | 12755.05 |

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

| Chq/EFT | Date | Name | Description | Amount |
|----------------|-------------|---|--|---------------|
| EFT11688 | 11/10/2016 | DEPARTMENT OF FIRE & EMERGENCY SERVICES | ESL ON SHIRE PROPERTIES 2016/17 | 3550.00 |
| EFT11689 | 11/10/2016 | STAR TRACK EXPRESS | FREIGHT-SEPTEMBER16 | 146.07 |
| EFT11690 | 11/10/2016 | BENCUBBIN COMMUNITY RESOURCE CENTRE | CARAVAN PARK VOUCHERS | 20.00 |
| EFT11691 | 11/10/2016 | PORKY'S ENTERPRISES | VARIOUS CLEANING BEACON 8.9.16-21.9.16 | 4966.12 |
| EFT11692 | 11/10/2016 | LGIS PROPERTY | PROPERTY-ADJUSTMENT | 757.02 |
| EFT11693 | 11/10/2016 | TANIKA LOUISE MCLENNAN | REIMBURSEMENT-UNIFORM ALLOWANCE T.MCLENNAN | 129.85 |
| EFT11694 | 11/10/2016 | NEWROC | SUBSCRIPTIONS 2016/17 | 24475.00 |
| EFT11695 | 11/10/2016 | KELVIN MATTHEWS | REIMBURSEMENT FOR FUEL-INTERVIEW | 57.17 |
| EFT11696 | 11/10/2016 | VERNON CONTRACTING | HIRE OF TRAFFIC LIGHTS | 4400.00 |
| EFT11697 | 11/10/2016 | D & D TRANSPORT | FREIGHT-SEPTEMBER16 | 164.78 |
| EFT11698 | 11/10/2016 | JR & A HERSEY | SEPTEMBER GOODS | 323.84 |
| EFT11699 | 11/10/2016 | LANDGATE | RURAL UV INTERIM VALUATION SHARED | 55.30 |
| EFT11700 | 11/10/2016 | WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION | ACCOUNTS RECEIVABLE COURSE-S.WYATT | 2178.00 |
| EFT11701 | 11/10/2016 | HM & NE BATES | ANNUAL TESTING AND TAGGING-SHIRE BUILDINGS | 1817.42 |
| EFT11702 | 11/10/2016 | BENCUBBIN AG SUPPLIES | GLYPHOSATE | 613.44 |
| EFT11703 | 11/10/2016 | ADVANCED AUTOLOGIC PTY LTD | SEPTEMBER GOODS | 170.00 |
| EFT11704 | 11/10/2016 | REFUEL AUSTRALIA | FUEL-SEPTEMBER16 | 397.03 |
| EFT11705 | 11/10/2016 | 5RIVERS PLUMBING AND GAS | SEPTEMBER REPAIRS | 1013.48 |
| EFT11706 | 11/10/2016 | BENNY MART | SEPTEMBER SUPPLIES | 107.17 |
| EFT11707 | 11/10/2016 | PUBLIC LIBRARIES WA INC | PLWA MEMBERSHIP 2016/17 | 110.00 |
| EFT11708 | 11/10/2016 | ROSS'S DIESEL SERVICE | SPEEDO REPAIRS | 678.11 |
| EFT11709 | 11/10/2016 | A.D. ENGINEERING INTERNATIONAL PTY LTD | REPAIRS TO SAM TRAILER | 937.20 |
| EFT11710 | 11/10/2016 | GREAT SOUTHERN FUELS | FUEL-SEPTEMBER16 | 11182.39 |
| EFT11711 | 11/10/2016 | MW GRANT | CONSTRUCTION OF RUBBISH TIP | 14206.50 |
| EFT11712 | 11/10/2016 | AMPAC DEBT RECOVERY PTY LTD | DEBT RECOVERY COSTS | 1282.28 |
| EFT11713 | 11/10/2016 | DYLAN COPELAND | PROVISION OF NATURAL RESOURCE MANAGEMENT-SEPTEMBER16 | 1386.00 |
| EFT11714 | 11/10/2016 | GRIFFIN VALUATION ADVISORY | 50%-PROFESSIONAL VALUATION SERVICE FEE | 7126.59 |

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

| Chq/EFT | Date | Name | Description | Amount |
|----------------|-------------|--|---|---------------|
| EFT11715 | 11/10/2016 | WESTERN STABILISERS | CEMENT STABILISATION | 10809.26 |
| EFT11716 | 11/10/2016 | WA CONTRACT RANGER SERVICES | RANGER SERVICES 22.8.16 & 5.9.16 | 514.25 |
| EFT11717 | 11/10/2016 | INSTANT WEIGHING | RECALIBRATE DIGITAL SCALE | 1495.00 |
| EFT11718 | 11/10/2016 | STEPHEN TINDALE | PARKING-MEETING WITH SITE ARCHITECTURE | 42.34 |
| EFT11719 | 11/10/2016 | ROAD SEAL (WA) PTY LTD | SEALING WORKS | 3708.21 |
| EFT11720 | 11/10/2016 | MAMMOTH EQUIPMENT & EXHAUSTS | SEPTEMBER SUPPLIES | 188.90 |
| EFT11721 | 11/10/2016 | WILHEMENA ANNE HOPE | REIMBURSEMENT-OVERPAYMENT OF RENT | 1350.00 |
| EFT11722 | 11/10/2016 | MCLEODS | SELF SUPPORTING LOAN AGREEMENT-BENCUBBIN COMMUNITY RECREATION COUNCIL | 1617.57 |
| EFT11724 | 12/10/2016 | BANKWEST CORPORATE MASTERCARD | SEPTEMBER SUPPLIES | 5574.79 |
| EFT11725 | 12/10/2016 | MANHEIM PTY LTD | SIDETIPPER TRAILER | 40439.26 |
| EFT11726 | 14/10/2016 | BENDIGO BANK | SEPTEMBER SUPPLIES | 444.22 |
| EFT11727 | 25/10/2016 | COVS | OCTOBER SUPPLIES | 41.38 |
| EFT11728 | 25/10/2016 | COURIER AUSTRALIA | FREIGHT-OCTOBER16 | 30.28 |
| EFT11729 | 25/10/2016 | STEWART & HEATON CLOTHING CO PTY LTD | PROTECTIVE CLOTHING | 445.15 |
| EFT11730 | 25/10/2016 | NINGHAN SPRAYING & AG SERVICES | SEPTEMBER SUPPLIES | 972.26 |
| EFT11731 | 25/10/2016 | KTY ELECTRICAL SERVICES | OCTOBER REPAIRS | 363.88 |
| EFT11732 | 25/10/2016 | SHIRE OF TRAYNING | DOCTORS VEHICLE-SEPT16 30% AND DOCTORS RENT | 1524.04 |
| EFT11733 | 25/10/2016 | BENCUBBIN NEWS & POST | PLANT & PROPERTY MAINTENANCE VOUCHER | 462.85 |
| EFT11734 | 25/10/2016 | TOTAL EDEN PTY LTD | RETICULATION SUPPLIES | 184.34 |
| EFT11735 | 25/10/2016 | AUSTRALIAN TAXATION OFFICE | BAS-SEPTEMBER16 | 28045.00 |
| EFT11736 | 25/10/2016 | NEWTRAVEL INC | COUNCIL CONTRIBUTION 2016/2017 | 4500.00 |
| EFT11737 | 25/10/2016 | BEACON CO-OPERATIVE LTD | CARAVAN PARK VOUCHERS | 440.00 |
| EFT11738 | 25/10/2016 | DIELECTRIC SECURITY SERVICES | MONITORING FEES 1.11.16-31.1.17 | 101.20 |
| EFT11739 | 25/10/2016 | LOCAL GOVERNMENT MANAGERS AUSTRALIA - WA | LGMA ANNUAL STATE CONFERENCE 2016 | 1335.00 |
| EFT11740 | 25/10/2016 | STAPLES AUSTRALIA | OCTOBER SUPPLIES | 120.66 |
| EFT11741 | 25/10/2016 | ICS CARPENTRY | VERANDAH-SANDALWOOD SHOPS | 13122.45 |
| EFT11742 | 25/10/2016 | ALL-WAYS FOODS | OCTOBER SUPPLIES | 286.31 |

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

| Chq/EFT | Date | Name | Description | Amount |
|----------------|-------------|--|---|---------------|
| EFT11743 | 25/10/2016 | PORKY'S ENTERPRISES | VARIOUS CLEANING BEACON 22.9.16-5.10.16 | 3734.50 |
| EFT11744 | 25/10/2016 | LGIS PROPERTY | PROPERTY-2ND INSTALMENT | 62134.66 |
| EFT11745 | 25/10/2016 | PAUL SACHSE | BENCUBBIN REFUSE SITE LEASE 2016/17 | 3279.10 |
| EFT11746 | 25/10/2016 | METROCOUNT | BATTERY PACK | 247.50 |
| EFT11747 | 25/10/2016 | AUSTRALIA'S GOLDEN OUTBACK | ADVERTISING | 2374.00 |
| EFT11748 | 25/10/2016 | BENCUBBIN TRUCK N AUTO'S | OCTOBER SUPPLIES | 314.25 |
| EFT11749 | 25/10/2016 | VERNON CONTRACTING | HIRE OF TRAFFIC LIGHTS | 4675.00 |
| EFT11750 | 25/10/2016 | HM & NE BATES | ANNUAL TESTING & TAGGING | 247.94 |
| EFT11751 | 25/10/2016 | ADVANCED AUTOLOGIC PTY LTD | OCTOBER SUPPLIES | 66.00 |
| EFT11752 | 25/10/2016 | 5RIVERS PLUMBING AND GAS | OCTOBER REPAIRS | 2683.57 |
| EFT11753 | 25/10/2016 | BENNY MART | PLANT & PROPERTY MAINTENANCE VOUCHER | 200.00 |
| EFT11754 | 25/10/2016 | NORTHAM CARPETS PTY LTD | CARPET AND VINYL | 3956.50 |
| EFT11755 | 25/10/2016 | LOCAL PEST CONTROL | OCTOBER REPAIRS | 1364.00 |
| EFT11756 | 25/10/2016 | TRUCK CENTRE (WA) PTY LTD | PARTS | 539.13 |
| EFT11757 | 25/10/2016 | CR WJ BEAGLEY | MEETING FEES & ALLOWANCES 30.9.16- 18.10.16 | 559.18 |
| EFT11758 | 25/10/2016 | WALLIS COMPUTER SOLUTIONS | DATTO BACKUP | 825.00 |
| EFT11759 | 25/10/2016 | KC SALES | CATERING | 149.00 |
| EFT11760 | 25/10/2016 | WA CONTRACT RANGER SERVICES | RANGER SERVICES 22.9.16 4.10.16 | 677.87 |
| EFT11761 | 25/10/2016 | ECOWATER SERVICES | MAINTENANCE BIOMAX SYSTEM-229 MURRAY ST | 278.00 |
| EFT11762 | 25/10/2016 | INITIAL HYGIENE | SANITARY DISPOSAL 11.10.16-10.11.16 | 596.30 |
| EFT11763 | 25/10/2016 | EASTERN WHEATBELT BIOSECURITY GROUP INC | ANNUAL MEMBERSHIP FEE | 110.00 |
| EFT11764 | 25/10/2016 | CR ARC SACHSE | MEETING FEES & ALLOWANCES 14.10.16- 18.10.16 | 545.18 |
| EFT11765 | 25/10/2016 | CR RM KIRBY | MEETING FEES & ALLOWANCES 22.9.16- 18.10.16 | 1850.90 |
| EFT11766 | 25/10/2016 | CR SE FAULKNER | MEETING FEES & ALLOWANCES 22.9.16- 18.10.16 | 882.50 |
| EFT11767 | 25/10/2016 | CR HJ SHEMELD | MEETING FEES & ALLOWANCES 23.9.16- 18.10.16 | 960.18 |

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

| Chq/EFT | Date | Name | Description | Amount |
|----------------|-------------|--|---|---------------|
| EFT11768 | 25/10/2016 | CALLUM THOMAS LUMSDEN | MEETING FEES & ALLOWANCES 30.9.16-18.10.16 | 673.18 |
| EFT11769 | 25/10/2016 | HEAVY METAL WELDING & CUSTOM FABRICATION | REPAIRS TO SLASHER | 381.60 |
| EFT11770 | 25/10/2016 | WHEATBELT OFFICE & BUSINESS MACHINES | PHOTOCOPY CHARGES | 1020.80 |
| EFT11771 | 25/10/2016 | SITE ARCHITECTURE | ARCHITECTURAL SERVICES | 21170.60 |
| EFT11772 | 25/10/2016 | KOORDA AG PARTS | OCTOBER REPAIRS | 253.00 |
| EFT11775 | 27/10/2016 | WA TREASURY CORPORATION | LOAN 119 | 975.84 |
| EFT11776 | 27/10/2016 | DC PAYMENTS AUSTRALASIA | ONGOING FEES FOR ATM-SEPTEMBER16 | 97.59 |
| EFT11777 | 31/10/2016 | AUSTRALIAN SERVICES UNION | PAYROLL DEDUCTIONS | 79.05 |
| EFT11778 | 31/10/2016 | LGRCEU | PAYROLL DEDUCTIONS | 77.60 |
| EFT11779 | 31/10/2016 | STAFF SOCIAL CLUB | PAYROLL DEDUCTIONS | 470.00 |
| EFT11780 | 31/10/2016 | STEWART & HEATON CLOTHING CO PTY LTD | PROTECTIVE CLOTHING | 582.67 |
| EFT11781 | 31/10/2016 | KTY ELECTRICAL SERVICES | OCTOBER REPAIRS | 11785.19 |
| EFT11782 | 31/10/2016 | AUSTRALIAN TAXATION OFFICE | BAS | 720.00 |
| EFT11783 | 31/10/2016 | STAR TRACK EXPRESS | FREIGHT-OCTOBER16 | 93.88 |
| EFT11784 | 31/10/2016 | PORKY'S ENTERPRISES | VARIOUS CLEANING BEACON 6.10.16-19.10.16 | 3426.50 |
| EFT11785 | 31/10/2016 | RURAL WATER COUNCIL OF WA INC | ANNUAL MEMBERSHIP SUBSCRIPTION 2016 | 160.00 |
| EFT11786 | 31/10/2016 | 5RIVERS PLUMBING AND GAS | OCTOBER REPAIRS | 455.84 |
| EFT11787 | 31/10/2016 | NORTHAM CARPETS PTY LTD | CARPET | 6552.30 |
| EFT11788 | 31/10/2016 | ECHELON AUSTRALIA PTY LTD | REGIONAL RISK CO-ORDINATOR PROGRAM 2016/17-1ST INSTALMENT | 2876.50 |
| EFT11789 | 31/10/2016 | KC SALES | VOUCHERS | 280.00 |
| EFT11790 | 31/10/2016 | SALLY MORGAN | REIMBURSEMENT FOR TRAVEL TO BEACON & RETURN | 123.31 |
| EFT11791 | 31/10/2016 | MERREDIN COMMUNITY RESOURCE CENTRE | SUBSCRIPTION-6 MONTHS | 18.00 |
| EFT11792 | 31/10/2016 | OSA PRODUCTIONS TRUST | DEPOSIT-RAY RYDER PERFORMANCE-FEBRUARY 2017 | 660.00 |
| DD8512.1 | 12/10/2016 | WALGS PLAN | PAYROLL DEDUCTIONS | 6255.77 |
| DD8512.2 | 12/10/2016 | PROVENCE DREAMING SUPERANNUATION FUND | SUPERANNUATION CONTRIBUTIONS | 1037.40 |

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

| Chq/EFT | Date | Name | Description | Amount |
|----------------|-------------|---------------------------------------|------------------------------|-------------------|
| DD8512.3 | 12/10/2016 | WATER CORPORATION SUPERANNUATION PLAN | SUPERANNUATION CONTRIBUTIONS | 199.07 |
| DD8512.4 | 12/10/2016 | MTAA SUPERANNUATION | SUPERANNUATION CONTRIBUTIONS | 183.69 |
| DD8512.5 | 12/10/2016 | COLONIAL FIRST STATE INVESTMENTS | SUPERANNUATION CONTRIBUTIONS | 156.78 |
| DD8512.6 | 12/10/2016 | ESSENTIAL SUPER | SUPERANNUATION CONTRIBUTIONS | 175.75 |
| DD8512.7 | 12/10/2016 | AUSTRALIAN SUPER | SUPERANNUATION CONTRIBUTIONS | 230.26 |
| DD8524.1 | 26/10/2016 | WALGS PLAN | PAYROLL DEDUCTIONS | 6243.00 |
| DD8524.2 | 26/10/2016 | PROVENCE DREAMING SUPERANNUATION FUND | SUPERANNUATION CONTRIBUTIONS | 1037.40 |
| DD8524.3 | 26/10/2016 | WATER CORPORATION SUPERANNUATION PLAN | SUPERANNUATION CONTRIBUTIONS | 199.07 |
| DD8524.4 | 26/10/2016 | MTAA SUPERANNUATION | SUPERANNUATION CONTRIBUTIONS | 183.69 |
| DD8524.5 | 26/10/2016 | COLONIAL FIRST STATE INVESTMENTS | SUPERANNUATION CONTRIBUTIONS | 156.78 |
| DD8524.6 | 26/10/2016 | ESSENTIAL SUPER | SUPERANNUATION CONTRIBUTIONS | 182.11 |
| DD8524.7 | 26/10/2016 | AUSTRALIAN SUPER | SUPERANNUATION CONTRIBUTIONS | 230.26 |
| | | | | 420,311.74 |

2. Trust

| Chq/EFT | Date | Name | Description | Amount |
|----------------|-------------|----------------------------|----------------------------------|------------------|
| EFT11723 | 11/10/2016 | SHIRE OF MT MARSHALL | REFUND OF HOUSING BOND TO SHIRE | 220.00 |
| EFT11773 | 26/10/2016 | BENCUBBIN SPORTS CLUB INC. | INVOICE 53-SOCIAL CLUB PURCHASES | 154.00 |
| EFT11774 | 26/10/2016 | BENNY MART | SOCIAL CLUB-INVOICE 93158 | 25.00 |
| EFT11793 | 31/10/2016 | DEPARTMENT OF TRANSPORT | MMSO20161031 | 21403.30 |
| | | | | 21,802.30 |

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

3. Mastercard

| Details | Amount |
|---------------------------------------|-----------------|
| Manilla dividers | 26.53 |
| Vacuum, Mattress & Pillow protectors | 488.00 |
| Credit-pillow protector | -20.00 |
| Accom.S.Wyatt&M.Tranterx2days | 586.81 |
| Parking | 30.30 |
| Credit interest | -84.84 |
| Security boxes | 158.68 |
| Subs-Age friendly/safety | 13.20 |
| Roboform | 26.50 |
| Child safety gate-Beacon | 62.00 |
| Dropbox | 129.00 |
| Refrigerant licence | 452.00 |
| Clearing approval | 200.00 |
| Report on land sales-Beacon | 37.87 |
| Foxtel | 155.00 |
| Rates notices-Beacon | 87.00 |
| Foxtel | 200.00 |
| Foxtel-229 Murray | 155.00 |
| Parts | 16.72 |
| Change of plates | 25.30 |
| Bank fees | 4.00 |
| Bank fees | 4.00 |
| Snacks & lollies for Council | 68.67 |
| Stationary & craft items-Little Bee's | 44.60 |
| Craft items-Little Bee's | 215.95 |
| Adjustment note on licence | 86.60 |
| Transfer of vehicle | 16.40 |
| | 3,185.29 |

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **15 November 2016**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

Stephen Tindale
Acting Chief Executive Officer

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

12.4.35 Outstanding Rates – Transfer of Land – 45 and 46 Rowlands St, Beacon

LOCATION/ADDRESS: Lots 45 & 46 Rowlands Street, Beacon
NAME OF APPLICANT: N/A
FILE REFERENCE: A6870, A6871, F2/2
AUTHOR: Tanika McLennan – Finance and Admin Manager
DISCLOSURE OF INTEREST: Nil
DATE: 8 November 2016
ATTACHMENT NUMBER: Nil
CONSULTATION: Stephen Tindale – Acting CEO
STATUTORY ENVIRONMENT:

Local Government Act 1995

6.71. Power to transfer land to Crown or to local government

- (1) If under this Subdivision land is offered for sale but at the expiration of 12 months a contract for the sale of the land has not been entered into by the local government, it may by transfer, where the land is subject to the provisions of the *Transfer of Land Act 1893*, and by deed, where the land is not subject to the provisions of that Act, transfer or convey the estate in fee simple in the land to —
 - (a) the Crown in right of the State; or
 - (b) the local government.
- (2) When a local government exercises the power referred to in subsection (1)(a) in relation to any land all encumbrances affecting the land are, by virtue of this section of no further force or effect against that land and the Registrar of Titles or the Registrar of Deeds and Transfers, as the case requires, is to give effect to this section.
- (3) When exercising the power referred to in subsection (1)(b) the local government is required to pay the sum secured by, or payable under, a mortgage, lease, tenancy, encumbrance or charge in favour of the Crown in right of the State or a department, agency, or instrumentality of the Crown in right of the State.
- (4) Schedule 6.3 has effect in relation to the exercise of the power referred to in subsection (1).

[Section 6.71 amended by No. 47 of 2011 s. 16.]

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required.*

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
- (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money,
- which is owed to the local government.

** Absolute majority required.*

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

A6870

Shire Rates \$7867.50 (Provision for doubtful debt)

Water Rates \$650.01

A6871

Shire Rates \$7,867.50 (Provision for doubtful debt)

Water Rates \$650.01

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENT:

Absolute Majority

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

2016/172 OFFICER RECOMMENDATION/COUNCIL DECISION:

That:

- 1) In accordance with section 6.71 of the Local Government Act 1995, ownership of Lots 45 and 46 Rowlands Street, Beacon (A6870 and A6871) be transferred to the Shire of Mt Marshall;**
- 2) In accordance with section 6.8 of the Local Government Act 1995, expenditure of \$1,300.02 be approved to settle outstanding water rates on Lots 45 and 46 Rowlands Street, Beacon; and**
- 3) In accordance with section 6.12 of the Local Government Act 1995, the following rates be written off:**

| | |
|--------------|-------------------|
| A6870 | \$7,867.50 |
| A6871 | \$7,867.50 |

Moved Cr HJ Shemeld

Seconded Cr SE Faulkner

Carried 6/0

BACKGROUND:

At the ordinary meeting of Council held 23 November 2012, Council resolved:

2012/156 COUNCIL DECISION / OFFICER RECOMMENDATION:

That, pursuant to Section 6.64(1) of the Local Government Act 1995, Council proceed to sell the properties, Assessment 6069 and Assessment 6076 which have had rates in arrears for 3 or more years, and recover from the proceeds of the sale, the rates outstanding balances which total \$10,981.09.

Moved Cr PA Gillett
Absolute Majority

Seconded Cr DA Miguel

Carried 6/0

Assessment 6076 was sold at auction on 11 April 2014. Assessment 6069 consisted of two lots and was subdivided into Assessments 6870 and 6871 which were passed in and remain unsold.

COMMENT:

As all statutory requirements have now been met, the owners have not come forth and the debt remains outstanding, Section 6.71 of the Local Government Act 1995 allows for the transfer of the land to either the state or the shire. There is no cost associated with the lodgement of the transfer of land, however should Council wish to transfer the land to itself, there will be water rates to pay, to a total of \$1,300.02 and shire rates to a total of \$15,735.00 to write off. The latter has been allowed for in provisions for doubtful debts however the amount owing in water rates is unbudgeted and will require an absolute majority decision of Council to incur expenditure, as per Section 6.8 of the Local Government Act 1995.

It is recommended that the land be transferred to the shire rather than the state as it will then be available for future development or sale. Transferring it to the state is of no value to the shire.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

12.5 Chief Executive Officer

12.5.25 Policy Manual Review - E&L.1.3 Reserve Use Licence

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: A2/24
AUTHOR: Stephen Tindale - Acting CEO
DISCLOSURE OF INTEREST: Nil
DATE: 9 November 2016
ATTACHMENT NUMBER: Nil
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Several proposed changes to Council policy
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2016/173 OFFICER RECOMMENDATION/COUNCIL DECISION:

That draft policy *E&L.1.3 Reserve Use Licence* be adopted.

Moved Cr ARC Sachse

Seconded Cr HJ Shemeld

Carried 6/0

BACKGROUND:

At the October 2016 meeting of the Council it was resolved

2016/163 AMENDMENT/COUNCIL DECISION:

That the Draft Policy Manual 2016 (as attached) be adopted excluding E&L.1.3 Reserve Use Licence which is to be presented at the November meeting of Council.

Moved Cr ARC Sachse

Seconded Cr WJ Beagley

Carried 6/0

In response to Council's resolution a draft *E&L.1.3 Reserve Use Licence* policy is now presented to Council for further consideration and potential adoption.

The amended policy follows with "track changes" on.

E&L.1.3 RESERVE USE LICENCE

Council Policy:

The Shire of Mt Marshall has ~~forty-four (44)~~44 reserves vested in its management. Of these reserves 23 have conservation and biodiversity values. The reserves vested with the Shire of Mt Marshall range from quarries, school sites, recreation reserves, water supply, parkland, airstrips, caravan parks, landfill sites and gravel pits. Please consult the Shire's Reserves System inventory for a list of Reserves vested with the Shire of Mt Marshall.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

Any person or organisation who wishes to conduct activities in a ~~Reserve-reserve~~ vested with the Shire of Mt Marshall, ~~for a use~~ other than for recreation, ~~and not including the Shire of Mt Marshall itself, will have to must~~ submit an application to the shire requesting permission to do soundertake the proposed activities.

The Shire of Mt Marshall defines recreation as any activity or past-time that promotes ~~the refreshment of health or spirits~~well-being ~~by through~~ relaxation and enjoyment. These activities include sports, bushwalking, hiking, pushbike and trail bike riding (only where specific tracks exist), picnics and other community social activities.

~~On approval of activities on Shire of Mt Marshall Reserves by Shire of Mt Marshall a Reserve Use Licence will be issued and will be bound by the conditions of this policy and remain valid for a specified period. This specified period of permission will be set by the Chief Executive Officer.~~

Activities requiring approval include:

- Drilling
- Quarrying
- Mining activities (not covered by the *Mining Act 1978*)
- ~~Native plant s~~Seed collection (native no sandalwood)
- ~~Sandalwood collection~~
- Plant collection
- Biodiversity survey, and
- ~~Any Other~~other activitys specified-nominated by the license applicant of a non-recreational nature.

A person wishing to ~~apply to~~ use a reserve for non-recreational activities must complete and sign an ~~'Application- Application for a Reserve Use Licence to use Reserve Resources'~~ and send it to the Shire of Mt Marshall for consideration.

~~Licenses for Seed Collection (including sandalwood) will be granted to Mt Marshall residents only.~~

The approval process ~~will~~may take up to ~~sixty (60)~~60 days ~~and response time will dependent~~ on the nature of the proposed activities. A receipt of ~~Resource-~~the Application for Reserve Use Licence application will be issued within ~~thirty (30)~~30 days of submission. ~~Approval-Any approval will be granted or denied by~~will be at the discretion of the Chief Executive Officer.

~~Licence applications are assessed by the technical staff of the Shire of Mt Marshall and submitted to the Chief Executive Officer for final approval.~~

The activities specified within the licence must not exceed the time period allocated determined by the Chief Executive Officer.

If a person wishes to engage in activities in the reserve for a period ~~that is~~ longer than that specified by the Chief Executive Officer, that person must submit an additional Application for Reserve Use Licence Application-application to Council requesting an extension.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

Where activities that are undertaken differ from those granted ~~by Council~~under any licence, the Shire of Mt Marshall has the right to halt activities and ban offenders. When activities will differ from those approved by the Chief Executive Officer the proponent must submit an additional *Application for Reserve Use Licence* to the Shire of Mt Marshall before these activities have taken place.

Where activities cause significant harm to the Shire reserve, surrounding land or the environment in general, the Shire of Mt Marshall has the right to halt activities until an investigation is undertaken by the Shire ~~staff~~ to assess damage. If activities are deemed 'safe' the activity can continue. If the activity is deemed 'un-safe' the activity must cease and the Shire of Mt Marshall has the right to claim any damages that have occurred.

Due to the rare nature of Sandalwood (*Santalum spicatum*) within shire reserves, the harvesting of Sandalwood timber is strictly prohibited.

Licenses for native seed collection on Crown land (which includes all shire reserves) will only be granted to Mt Marshall residents who hold an appropriate native seed collection license issued by the Department of Parks and Wildlife (DPaW) under the provisions of the Wildlife Conservation Act 1950.

~~Due to the rare nature of sandalwood within Shire managed reserves the Shire of Mt Marshall will only grant four (4) licences to collect sandalwood within the Shire managed reserves at any one time and these parties must have the relevant State Government Department sandalwood collection licence. Preference will be given to Mt Marshall residents who request sandalwood licences.~~

In addition to the conditions set out in this policy, the ~~licencee~~licensee must also adhere to all DPaW licence conditions ~~identified in the Department of Environment and Conservation (DEC) issued Commercial Purposes Licence and Santalum spicatum (Sandalwood) Seed Endorsement.~~ Failure to do so ~~will~~may result in the Shire~~shire~~ licence being revoked ~~and a report being sent to DEC outlining the infringement.~~

The conditions of a ~~Resource~~Reserve Use Licence are as follows:

1. The licence is bound by the conditions set out in the Shire of Mt Marshall *Reserve Use Policy*.
2. Licences are required for all activities other than recreation activities.
3. A definition of recreation activities can be found in the Resource-Reserve Use Policy.
4. The licence is provided for a specified time period and the activities must not exceed this time period.
5. Activities may continue if an additional licence is sought and approved.
6. Licence approval may take up to sixty (60) 60 days.
- ~~7. Licence applications are assessed by the Technical Staff of the Shire of Mt Marshall and submitted to the Chief Executive Officer for final approval.~~
- ~~8-7.~~ Activities must not differ from those outlined in the licence application.
- ~~9-8.~~ If activities will differ an additional licence should be sought.
- ~~10-9.~~ The Shire of Mt Marshall reserves the right to stop any activities in reserves under its management if these activities: vary from the licence application, break any licence condition or cause adverse impacts to the reserve, the environment or neighbouring land.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

- ~~41.10. The On application and where relevant, the applicant must provide the Shire of Mt Marshall with a copy of their current DEC issued Commercial Purposes Licence and Santalum spicatum (Sandalwood) Seed Endorsement before being considered for a Shire of Mt Marshall Sandalwood Seed Collecting Licence. DPaW native seed collection licence.~~
- ~~42.11. If a Shire of Mt Marshall Sandalwood Seed Collecting native seed collection Licence is issued, it is the responsibility of the licensee to ensure that their DEC DPaW issued Commercial Purposes Licence and Santalum spicatum (Sandalwood) Seed Endorsement licence remains current for the term of the Shire's licence. Failure to do so will result in their Shire licence being revoked.~~
- ~~43. The applicant must provide the Shire of Mt Marshall the location of the parent trees they collected sandalwood and other seed species from (if a seed collection licence). This can be done by using a map. This map and location data will be kept within the Shire of Mt Marshall filing system as a public record of seed collection.~~
- ~~44. The applicant must also fill out a seed collection record (available from the Shire of Mt Marshall) for each collection you make (if a seed collection or plant collection licence). A copy of these records must be returned to the Shire of Mt Marshall before the expiry of your licence.~~
- ~~45.12. Appropriate hygiene measures will be followed at all times to prevent the spread of plant diseases and pests.~~
- ~~46.13. All care will be taken to avoid the disturbance of fauna habitat.~~
- ~~47.14. All care will be taken to avoid any disturbance that may lead to soil degradation.~~

COMMENT:

The above changes are intended to reflect the views of elected members as presented to the last Council meeting.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

12.5.26 Audit of Shire Works, Services and Social Capital - Interim Report

| | |
|--------------------------------|---|
| LOCATION/ADDRESS: | N/A |
| NAME OF APPLICANT: | N/A |
| FILE REFERENCE: | A2/18 |
| AUTHOR: | Stephen Tindale – Acting CEO |
| DISCLOSURE OF INTEREST: | Nil |
| DATE: | 10 November 2016 |
| ATTACHMENT NUMBER: | 12.5.26a - Infrastructure Spreadsheet 12.5.26b - Social Capital Spreadsheet |
| CONSULTATION: | Nil |
| STATUTORY ENVIRONMENT: | Nil |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | Nil |
| STRATEGIC IMPLICATIONS: | 2013 Strategic Community Plan has the objective of <i>'build a sense of place through public infrastructure and facilities'</i> and the strategy of <i>'Develop and maintain sustainable assets and infrastructure (medium term)'</i> |
| VOTING REQUIREMENT: | Simple Majority |

2016/174 OFFICER RECOMMENDATION/COUNCIL DECISION:

1. That the Interim Audit of Shire Works, Services and Capital be circulated to the Beacon Progress Association, the Bencubbin Progress Association and the broader community seeking feedback on the interim audit including the nomination of other non-Shire services and facilities for inclusion in the final report.
2. That pending community input, a further report be presented to Council in February 2017.

Moved Cr HJ Shemeld

Seconded Cr ARC Sachse

Carried 6/0

BACKGROUND:

At the August 2016 meeting of Council it was resolved:

2016/121 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council endorse the Shire undertaking an audit of the Shire's works, services and social capital within the towns of Beacon and Bencubbin to assist in the development of the Shire's Strategic Community Plan.

Moved Cr PA Gillett

Seconded Cr SE Faulkner

Carried 7/0

Attached to this report are two spreadsheets.

The first spreadsheet is a listing of all of the Shire's land, building and improvement assets centred on the townships of Beacon and Bencubbin (including Wialki, Welbungin and

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

Gabbin). The spreadsheet shows a “Fair Value” assigned to each of the assets by the Shire’s independent valuation consultants, Griffin Valuation Advisory.

Plant and equipment assets are not included for the purposes of this report.

“Fair Value” is defined as “the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date” which in this case is 30 June 2014. Underlying the definition of “Fair Value” is a presumption that the entity is a going concern without any intention or need to liquidate or otherwise wind up its operations or undertakes a transaction on adverse terms.

Using fair values it is possible to measure the Shire’s relative investment in physical infrastructure in the towns of Beacon and Bencubbin as summarised in the following table.

| | Bencubbin | Beacon |
|---|-------------------|------------------|
| Shire Operations | 834,250 | 84,000 |
| Halls, Buildings & Community Facilities | 1,831,000 | 708,750 |
| Caravan Park & Transient Accommodation | 316,000 | 447,000 |
| Recreation Facilities | 2,264,158 | 1,718,250 |
| Aquatic Facilities | 982,300 | |
| Shire Housing - Staff | 1,205,000 | 75,000 |
| Shire Housing - Non staff | 310,000 | 345,000 |
| Public Housing | 1,250,000 | 345,000 |
| Vacant Land | 494,000 | |
| Welbungin | 385,000 | |
| Gabbin | 177,000 | |
| Wialki | | 364,899 |
| Total | 10,048,708 | 4,087,899 |

The second spreadsheet provides a brief history of the more significant facilities in both towns, community groups and businesses associated with those facilities, estimated membership levels and the management arrangements.

It provides an insight into the social capital attached to facilities maintained by the Shire noting that in three instances, the Shire does not actually own the land on which the service is provided (Bencubbin Masonic Lodge, old Bencubbin Police Station and Dajoin Rock radio repeater).

A lack of time has meant that it was not possible to include other community based assets in the report such as the Silver Chain, schools and other government based services and facilities.

Accordingly it is recommended that this report be received as an interim report and subject to Council being satisfied with the format of the report, that it be circulated to the Beacon Progress Association, the Bencubbin Progress Association and the broader community seeking feedback on the audit including the nomination of other non-Shire services and facilities.

COMMENT:

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

It is important to note that the Fair Value of each facility (totalling \$14,136,607) does not equate to Reinstatement with New Value (totalling in excess of \$30m).

Fair Values have only be used for relative comparisons.

It should also be noted that road and roadside infrastructure (kerbing, street lighting, drainage, footpaths and kerbing) have not been included. That's because the Shire's accounting system does not allow the easy extraction of meaningful data. It is intended that any further report to Council will provide a physical audit of this infrastructure.

Given that harvest is about to go in to full swing and the New Year recess follows, it is recommended that there be an extended period of community consultation with a further report being presented to Council in February 2017.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

12.6 Executive Assistant

12.6.15 Status Report October 2016

| | |
|--------------------------------|---|
| LOCATION/ADDRESS: | N/A |
| NAME OF APPLICANT: | N/A |
| FILE REFERENCE: | N/A |
| AUTHOR: | Nadine Richmond – Executive Assistant |
| DISCLOSURE OF INTEREST: | No Interest to Disclose |
| DATE: | 1 November 2016 |
| ATTACHMENT NUMBER: | 12.6.15 – Status Report October 2016 |
| CONSULTATION: | Stephen Tindale - Acting Chief Executive Officer Sally Morgan – Community Development Officer Tanika McLennan - Finance and Administration Officer Jack Walker – Regulatory Officer Bill Hardy – Environmental Health Officer |
| STATUTORY ENVIRONMENT: | Nil |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | Nil |
| STRATEGIC IMPLICATIONS: | Nil |
| VOTING REQUIREMENT: | Simple Majority |

2016/175 OFFICER RECOMMENDATION/COUNCIL DECISION:

That the Status Report for October 2016 be noted.

Moved Cr SE Faulkner

Seconded Cr ARC Sachse

Carried 6/0

BACKGROUND:

The status report is a register of Council resolutions that are allocated to Shire staff for actioning. When staff have progressed or completed any action in relation to Council's decision, comments are provided until the process is completed or superseded by more recent Council resolutions.

COMMENT:

In the interest of increased transparency and communication with the community, the status report is provided for information.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

12.6.16 Christmas and New Year 2016/17 Office Hours

LOCATION/ADDRESS: Shire of Mt Marshall Offices
NAME OF APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: Nadine Richmond – Executive Assistant
DISCLOSURE OF INTEREST: Nil
DATE: 1 November 2016
ATTACHMENT NUMBER: Nil
CONSULTATION: Stephen Tindale – Acting Chief Executive Officer
Tanika McLennan – Finance and Admin Manager
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2016/176 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council endorses the following office closure during the 2016/17 Christmas and New Year period:

Friday 23 December - 9.00am to 4.00pm

Monday 26 December - Closed – Boxing Day Public Holiday

Tuesday 27 December - Closed – Christmas Day Observance Public Holiday

Wednesday 28 December - Closed

Thursday 29 December - Closed

Friday 30 December - Closed

Monday 2 January - Closed – New Years Day Observance Public Holiday

Tuesday 3 January - 9.00am to 4.00pm

Moved Cr ARC Sachse

Seconded Cr HJ Shemeld

Carried 6/0

BACKGROUND:

During the past few years there has been varied arrangements for the closure of the Shire office to the public during the Christmas and New Year period. This was mostly dependant on the CEO at the time and whether staff were leaving the area for holidays.

COMMENT:

The author recommends the Shire office closing for the periods listed in the recommendation with the majority of administration staff wishing to go away over this period. Staff with insufficient leave may be offered to work over the period, provided there is work available or permitted to take leave without pay.

Advertising will take place to ensure all community members are made aware of the office closure and a senior staff member will be contactable during the shutdown period.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

12.6.17 Minutes of NEWROC Council Meeting held 25 October 2016

| | |
|--------------------------------|--|
| LOCATION/ADDRESS: | NEWROC District |
| NAME OF APPLICANT: | N/A |
| FILE REFERENCE: | Nil |
| AUTHOR: | Nadine Richmond – Executive Assistant |
| DISCLOSURE OF INTEREST: | Nil |
| DATE: | 1 September 2016 |
| ATTACHMENT NUMBER: | 12.6.17 – Minutes of NEWROC Council Meeting held 25 October 2016 |
| CONSULTATION: | Nil |
| STATUTORY ENVIRONMENT: | Nil |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | Nil |
| STRATEGIC IMPLICATIONS: | Nil |
| VOTING REQUIREMENT: | Simple Majority |

2016/177 OFFICER RECOMMENDATION/COUNCIL DECISION:

That the minutes of the NEWROC Council meeting held on 25 October 2016 be noted.

Moved Cr SE Faulkner

Seconded Cr CT Lumsden

Carried 6/0

BACKGROUND:

The Shire of Mt Marshall is a member of the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC). NEWROC is not a formal organisation but was formed for the purpose of collaboration and joint initiatives between the Shires of Koorda, Mt Marshall, Mukinbudin, Nungarin, Trayning and Wyalkatchem, and is governed by a Memorandum of Understanding (MOU) between these Shires.

NEWROC Council and NEWROC Executive meetings alternate on a bi-monthly basis.

COMMENT:

The Minutes of the NEWROC Council meeting held on 25 October are submitted (attachment 12.6.17) in order to keep all members abreast of the activities of the NEWROC Council.

The next meeting of the NEWROC Council is scheduled to be held on Tuesday 13 December 2016 at the Shire of Nungarin.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

12.7 Regulatory Officer

12.7.5 Application for Additions to the RAV Network – Medlin St and Calderwood Drive, Beacon

| | |
|--------------------------------|--|
| LOCATION/ADDRESS: | Shire of Mt Marshall |
| NAME OF APPLICANT: | N/A |
| FILE REFERENCE: | A5/23 |
| AUTHOR: | Jack Walker – Regulatory Officer |
| DISCLOSURE OF INTEREST: | No interest to disclose |
| DATE: | 10 November 2016 |
| ATTACHMENT NUMBER: | Nil |
| CONSULTATION: | Stephen Tindale – Acting Chief Executive Officer Rod Munns – Engineering Consultant |
| STATUTORY ENVIRONMENT: | Road Traffic (Vehicles) Regulations 2014 |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | Nil |
| STRATEGIC IMPLICATIONS: | Nil |
| VOTING REQUIREMENT: | Simple majority |

OFFICER RECOMMENDATION:

That:

1. an application be submitted to Main Roads WA to have Medlin Street and Calderwood Drive, Beacon added to the RAV Network 4 and RAV Network 7; and
2. an application be submitted to Main Roads WA seeking permission to install Give Way signs at the East end of Calderwood Drive, Beacon and the West end of the Beacon Grain Bin Road.

Moved Cr ARC Sachse

Seconded Cr HJ Shemeld

AMENDMENT:

That:

1. an application be submitted to Main Roads WA to have Medlin Street, Calderwood Drive, Lindsay Street, Shemeld Street and Hamilton Street Beacon added to the RAV Network 4 and RAV Network 7; and
2. an application be submitted to Main Roads WA seeking permission to install Give Way signs at the East end of Calderwood Drive, Beacon and the West end of the Beacon Grain Bin Road.

Moved Cr CT Lumsden

Seconded Cr SE Faulkner

Carried 6/0

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

2016/178 COUNCIL DECISION:

That:

- 1. an application be submitted to Main Roads WA to have Medlin Street, Calderwood Drive, Lindsay Street, Shemeld Street and Hamilton Street, Beacon added to the RAV Network 4 and RAV Network 7; and**
- 2. an application be submitted to Main Roads WA seeking permission to install Give Way signs at the East end of Calderwood Drive, Beacon and the West end of the Beacon Grain Bin Road.**

Moved Cr CT Lumsden

Seconded Cr SE Faulkner

Carried 6/0

Reason Council decision is different to officer recommendation: Council seeks to have Lindsay Street, Shemeld Street and Hamilton Street, Beacon also added to the RAV Network 4 and 7.

BACKGROUND:

In 2004 Council carried out upgrades to Medlin Street and Calderwood Drive in Beacon to make a detour for heavy traffic to the CBH grain handling facility. It would appear that with the introduction of the RAV Network these roads were never included as being suitable for RAV access and should not be being used by RAV rated vehicles.

COMMENT:

Advice from Rod Munns is that the roads in question would meet RAV 7 Network standards, but as Main Roads WA has a backlog of approvals to process, applying to have the roads added to the RAV Network 4 in the interim may provide a more timely response.

To control the intersection the officer recommends Give Way signs be installed at the East end of Calderwood Drive and the West end of the Beacon Grain Bin Road.

Minutes of the Ordinary Meeting of Council
held on Tuesday 15 November 2016

13.0 Elected Members Motions of Which Previous Notice Has Been Given

Nil

14.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

Nil

15.0 Next Meeting – Tuesday 20 December 2016 commencing at 3:00pm in Council Chambers, 80 Monger St, Bencubbin

16.0 Closure of Meeting

The Presiding Member declared the meeting closed at 7.59pm.

These Minutes were confirmed by the Council at its Ordinary Meeting held on

Date

Cr RM Kirby

President