



# **SHIRE OF MT MARSHALL**

**Minutes of Meeting held on  
Tuesday 29 April 2014, in  
Council Chambers, Bencubbin  
commencing at 6:13pm.**

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# **SHIRE OF MT MARSHALL**

**These Minutes were confirmed  
by Council at the Ordinary  
Meeting of Council held on  
20 May 2014**

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Cr RN Breakell

President

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**held on Tuesday 29 April 2014**

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**Minutes of the Ordinary Meeting of Council**  
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**1.0 Declaration of Opening / Announcement of Visitors**

The Presiding Member declared the meeting open at 6:13pm and welcomed all those present to the meeting.

**2.0 Record of Attendance / Apologies / Approved Leave of Absence**

**In Attendance**

Cr RN Breakell	President / Presiding Member
Cr IC Sanders	Deputy President
Cr PA Gillett	Councillor
Cr DA Miguel	Councillor
Cr WJ Beagley	Councillor
Cr JW Munns	Councillor
Cr AJ Dunne	Councillor
Mr Ian Bodill	Chief Executive Officer
Mrs Lauren Grylls	Executive Administrator
Miss Sally Morgan	Community and Recreation Development Officer

**Apologies**

Nil

**3.0 Standing Orders**

**2014/048 COUNCIL DECISION:**

**That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.**

**Moved Cr PA Gillett                      Seconded Cr IC Sanders                      Carried 7/0**

**4.0 Public Questions**

**4.1 Response to Public Questions Taken on Notice**

Nil

**4.2 Public Question Time**

Nil

**5.0 Applications for Leave Of Absence**

Nil



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**6.0        Declarations of Interest**

Cr IC Sanders declared a financial interest in item 11.2.2 being the recommended contractor for construction of shade and fencing for the Beacon Bowling Green project.

**7.0        Confirmation of Minutes of Previous Meetings**

**7.1        Minutes of the Ordinary Meeting held on Wednesday 19 March**

**2014/049    COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Minutes of the Ordinary Meeting of Council held on Wednesday 19 March 2014 be confirmed as a true and correct record of proceedings.**

**Moved Cr WJ Beagley**

**Seconded Cr AJ Dunne**

**Carried 7/0**

**8.0        Announcements by Presiding Person Without Discussion**

Nil

**9.0        Petitions / Deputations / Presentations / Submissions**

Nil

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 29 April 2014**

**10.0 Reports of Committees**

**10.1 Local Emergency Management Committee**

**10.1.1 Minutes of Local Emergency Management Committee Meeting held 11 February 2014**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** A6/38  
**AUTHOR:** Lauren Grylls – Executive Administrator  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 17 April 2014  
**ATTACHMENT NUMBER:** 10.1.1 – Minutes of LEMC Meeting held 11 February 2014  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2014/050 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the minutes of the Mt Marshall Local Emergency Management Committee meeting (as attached) held on Tuesday 11 February 2014 be received.**

**Moved Cr PA Gillett**

**Seconded Cr WJ Munns**

**Carried 7/0**

**BACKGROUND:**

Nil

**COMMENT:**

The minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 11 February 2014 are submitted for council information.

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 29 April 2014**

**10.2 The Gimlet Newspaper Inc Committee**

**10.2.1 Minutes of The Gimlet Newspaper Inc**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A6/38
<b>AUTHOR:</b>	Lauren Grylls – Executive Administrator
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	31 March 2014
<b>ATTACHMENT NUMBER:</b>	10.2.1a – Minutes of The Gimlet Newspaper Inc Annual General Meeting
<b>CONSULTATION:</b>	Secretary, The Gimlet Newspaper Inc
<b>STATUTORY ENVIRONMENT:</b>	s5.11, s5.20, s5.22, s5.25 Local Government Act 1995
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2014/051 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That:**

- 1. The minutes of The Gimlet Newspaper Inc Committee Annual General Meeting and General Meeting held on 10 March 2014 be received and all resolutions adopted; and**
- 2. Mr Warrick Millar's resignation from the committee be accepted.**

**Moved Cr WJ Beagley  
Absolute Majority**

**Seconded Cr IC Sanders**

**Carried 7/0**

**BACKGROUND:**

In June 2006 the Gimlet Newspaper Inc Committee was formed as a committee of Council.

**COMMENT:**

As a committee of Council, committee members are required to be appointed by an absolute majority decision of the Council and fees and charges are required to be set by Council.

There has been one change to committee membership base requiring resolving by Council being the resignation of Warrick Millar as Treasurer. This position has been taken up by Mrs Margaret Jeffries who was an existing committee member.

All fees and charges remain unchanged.

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**10.3 Beacon Bulletin Inc Committee**

**10.3.1 Minutes of the Beacon Bulletin Inc**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A6/38
<b>AUTHOR:</b>	Lauren Grylls – Executive Administrator
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	4 April 2013
<b>ATTACHMENT NUMBER:</b>	10.3.1a – Minutes of Beacon Bulletin Inc Annual General Meeting 10.3.1b – Minutes of Beacon Bulletin Inc General Meeting
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	s5.11, s5.20, s5.22, s5.25 Local Government Act 1995
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2014/052 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That:**

- 1. The Minutes of the Beacon Bulletin Inc Committee Annual General Meeting and General Meeting held on 14 March 2013 be received and all resolutions adopted; and**
- 2. The Quorum for the Beacon Bulletin committee be increased to five (5) to correctly reflect the number of committee positions; and**
- 3. Council's fees and charges schedule be updated to reflect an increase in the 'Postal plus Emailed' subscription from \$55 to \$60.**

**Moved Cr DA Miguel  
Absolute Majority**

**Seconded Cr WJ Munns**

**Carried 7/0**

**BACKGROUND:**

In June 2006 the Beacon Bulletin Committee was formed as a committee of Council.

**COMMENT:**

As a committee of Council, committee members are required to be appointed by Council, and fees and charges are required to be set by Council.

It is recommended that the quorum be increased to five (5) as to correctly reflect the number of positions on the committee.

There has been an increase to the 'postal + emailed' subscription fees which should be reflected in Council's Schedule of Fees & Charges.

The minutes of the Annual General Meeting and General Meeting are submitted for Council information.

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**10.4 Junior Council Working Group**

**2014/053 COUNCIL DECISION:**

That items 10.4.1 to 10.4.9 be moved en bloc.

Moved Cr DA Miguel

Seconded Cr PA Gillett

Carried 7/0

**10.4.1 Minutes of Junior Council Working Group Meeting**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** A6/38  
**AUTHOR:** Lauren Grylls – Executive Administrator  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 16 April 2014  
**ATTACHMENT NUMBER:** 10.4.1 – Minutes of Jr Council Meeting held 4 March 2014  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2014/053 (en bloc) COUNCIL DECISION / OFFICER RECOMMENDATION:**

That the minutes of the Junior Council Working Group meeting (as attached) held on Friday 4 March 2014 be received.

Moved Cr DA Miguel

Seconded Cr PA Gillett

Carried 7/0

**BACKGROUND:**

The minutes of the Junior Council Working Group meeting held on Tuesday 11 February 2014 are submitted for council information.

**COMMENT:**

Items where a resolution from Council is required for any further action to be taken on the matter have been presented as individual recommendations to Council in this agenda.

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**10.4.2 Sweeping Footpaths**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** Junior Councillor Adams  
**FILE REFERENCE:** C3/3  
**AUTHOR:** Rebecca Watson – Community and Recreation Development Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 27 March 2014  
**ATTACHMENT NUMBER:** 10.4.2 – Correspondence from Jr Cr Adams  
**CONSULTATION:** Ian Bodill – Chief Executive Officer  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2014/053 (en bloc) COUNCIL DECISION / WORKING GROUP / OFFICER RECOMMENDATION:**

**That the Works Supervisor be advised of Junior Councillor Adams concerns so that the outside crew can be instructed to keep an eye on the footpaths around Bencubbin and Beacon and sweep them off when required.**

**Moved Cr DA Miguel**

**Seconded Cr PA Gillett**

**Carried 7/0**

**BACKGROUND:**

Correspondence was received from Junior Councillor Adams asking that the footpaths around Bencubbin can be swept more regularly. He expressed that it is dangerous when riding rip sticks, scooters and skate boards and you suddenly hit a rock.

He has indicated that there are many children that live on Hammond Street in Bencubbin that ride their rip sticks, scooter and skateboards to school and have had issues with hitting rocks and falling off.

**COMMENT:**

I think that if we make the Work Supervisor aware of the problem with the rocks then he can get the outside crew to maybe sweep the paths off more regularly or keep an eye on the and sweep them when required.

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**10.4.3 Ramps onto Footpaths**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	Junior Councillors Clare & Jennings
<b>FILE REFERENCE:</b>	C3/3
<b>AUTHOR:</b>	Rebecca Watson – Community and Recreation Development Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	27 March 2014
<b>ATTACHMENT NUMBER:</b>	10.4.3 – Correspondence from Jr Crs Clare & Jennings
<b>CONSULTATION:</b>	Ian Bodill – Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2014/053 (en bloc) COUNCIL DECISION WORKING GROUP / OFFICER  
RECOMMENDATION:**

**That the footpaths around Bencubbin and Beacon that don't have the ramp access at road crossings be included in the future Schedule of Footpaths Works Plan to be changed to the ramp access, making the footpaths more accessible.**

**Moved Cr DA Miguel**

**Seconded Cr PA Gillett**

**Carried 7/0**

**BACKGROUND:**

Correspondence was received from Junior Councillors Clare and Jennings asking if the edges of the footpaths can have ramps built onto them to make it easier for bikes, scooters, prams and skateboards to access the road and footpath easier.

**COMMENT:**

I think that Junior Councillors Clare and Jennings have raised a valid point about accessing the footpaths. There are several locations around Bencubbin where the footpaths are older where they were not done with ramp access.

Council each year develops a Schedule of Footpaths Works Plan which outlines any works proposed to be completed the future year's budget. I recommend that these older footpaths be modified to include the ramp access so that they are at each road crossing.

As footpaths are not cheap, we generally choose several roads to be done each year, so all the ramps may not be completed all at once but if we can add them into the schedule so they get done over the next couple of years that would be very beneficial to the community.

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**10.4.4 Skate Ramp & Basketball Ring**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	Junior Councillor Lelievre
<b>FILE REFERENCE:</b>	C3/3
<b>AUTHOR:</b>	Rebecca Watson – Community and Recreation Development Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	27 March 2014
<b>ATTACHMENT NUMBER:</b>	10.4.4 – Correspondence from Jr Cr Lelievre
<b>CONSULTATION:</b>	Ian Bodill – Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2014/053 (en bloc) COUNCIL DECISION WORKING GROUP / OFFICER  
RECOMMENDATION:**

That the :

- 1. Bencubbin Junior Councillors paint the back board of the basketball ring;  
and**
- 2. Shire concretes the ring in the ground so it can be used.**

**Moved Cr DA Miguel**

**Seconded Cr PA Gillett**

**Carried 7/0**

**BACKGROUND:**

Correspondence was received from Junior Councillor Lelievre asking about the skate park in Bencubbin and the possibility of there being some ramps put there for the locals to use. She also asked about whether the Basketball ring could be put up so that it can be used as well.

Back in 2004 Council received funding from Lotterywest for a mobile skate ramp which was purchased and rotated between Bencubbin and Beacon for several years. As the ramp aged, it became less portable and so it was decided at the time that it remain at Beacon as Bencubbin had the swimming pool for the local children to access over the summer months.

**COMMENT:**

The idea for more ramps at the Bencubbin skate area has been raised several times over the last few years by the Junior Councillors and unfortunately because we already have received the funding for the mobile skate ramp back in 2004 we are unable to get more funds for more ramps. We could certainly keep an eye out for other funding options that may come available.

I don't think it would take much for the Shire to get the basketball ring up at the skate area, but thought it would be nice to give it a coat of paint first as it is quite faded. I think that this would be a good activity for the Bencubbin Junior Councillors to do maybe after school or on a weekend. If the Shire organise the paint and the equipment would the Junior Councillors be willing to get together to paint it?



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**10.4.5 Cricket Nets**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	Junior Councillor Francis
<b>FILE REFERENCE:</b>	C3/3
<b>AUTHOR:</b>	Rebecca Watson – Community and Recreation Development Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	27 March 2014
<b>ATTACHMENT NUMBER:</b>	10.4.5 – Correspondence from Jr Cr Francis
<b>CONSULTATION:</b>	Ian Bodill – Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Funds be considered in the 2014/2015 Financial Year Budget
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2014/053 (en bloc) COUNCIL DECISION WORKING GROUP / OFFICER  
RECOMMENDATION:**

**That funds be considered in the 2014/2015 financial year budget to erect a permanent fence around the Bencubbin Cricket Nets.**

**Moved Cr DA Miguel**

**Seconded Cr PA Gillett**

**Carried 7/0**

**BACKGROUND:**

Correspondence was received from Junior Councillor Francis in regards to the condition of the Bencubbin Cricket Nets at the Bencubbin Recreation Grounds. The nets were only temporary nets and are starting to fall down which make the training nets hard to use. He has expressed that there are still players in Bencubbin that would use the nets if they were fixed properly, especially now that there is no cricket team in Bencubbin.

This item has been budgeted for several times over the past several years in Councils budget but the project never happened before the end of the financial year.

**COMMENT:**

This is a great idea from Junior Councillor Francis and Council has considered it several times over the past few budgets. Unfortunately for whatever reasons the money allocated for the project has never been spent.

I think that now there is no Junior Cricket team in Bencubbin, the nets are even more important now as you only need a couple of people to go down and have a hit in the nets. There are still many passionate cricketers in the community that have been travelling to Beacon and Mukinbudin to participate in their Junior Cricket teams so I think it will be great to have somewhere in Bencubbin for these people to train.

My making the nets permanent it will also make the area down and the Recreation Grounds more aesthetically pleasing instead of the loose damaged nets blowing around.

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**10.4.6 Holiday Activities**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** Junior Councillor Munns  
**FILE REFERENCE:** C3/3  
**AUTHOR:** Rebecca Watson – Community and Recreation Development Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 27 March 2014  
**ATTACHMENT NUMBER:** 10.4.6 - Correspondence from Jr Cr Munns  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2014/053 (en bloc) COUNCIL DECISION WORKING GROUP / OFFICER RECOMMENDATION:**

**That the Community Development Officer works with the Bencubbin and Beacon Community Resource Centres to apply for funding to run a series of School Holiday Activities.**

**Moved Cr DA Miguel**

**Seconded Cr PA Gillett**

**Carried 7/0**

**BACKGROUND:**

Correspondence was received from Junior Councillor Munns asking if some holiday activities. Several ideas that have been suggested are:

1. Mini Junior Master Chef Competition
2. Elderly Day including baking, knitting, card making etc. (learn skills from the Seniors)
3. Movie night

**COMMENT:**

Being that these activities are community focused I recommend that the Community Development Officer work with the Community Resource Centres (CRC) in Both Bencubbin and Beacon who can assist in the facilitation of the activities. I have recommended that the Community Development Officer approach the Bencubbin and Beacon CRC and see if they are interested in working with the shire to apply for funding and implement the activities.

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**10.4.7 Beacon Oval**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** Junior Councillor Faulkner  
**FILE REFERENCE:** C3/3  
**AUTHOR:** Rebecca Watson – Community and Recreation Development Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 28 March 2014  
**ATTACHMENT NUMBER:** 10.4.7 – Correspondence from Jr Cr Faulkner  
**CONSULTATION:** Jack Walker – Engineer Administration Officer  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2014/053 (en bloc) COUNCIL DECISION WORKING GROUP / OFFICER RECOMMENDATION:**

**That Junior Councillor Faulkner be advised that the Beacon Town Maintenance Officer Position has recently been filled by Mr Darryl Collard so he is in the process of doing a hand over and learn about looking after the oval. The Beacon Oval will be fertilised on Monday 31<sup>st</sup> March so we are hoping the oval is looking good for the first game of football on the 5<sup>th</sup> April.**

**Moved Cr DA Miguel**

**Seconded Cr PA Gillett**

**Carried 7/0**

**BACKGROUND:**

Correspondence was received from Junior Councillor Faulkner informing the Shire that the Beacon Oval was looking patchy and asked if it could be looked at before the first game of football on 5<sup>th</sup> April 2014.

The Beacon Town Maintenance Officer position, who is responsible for maintenance of the Beacon Oval has been vacant for four to five months. We have had a Bencubbin Gardener going over to try keep on top of the oval but only has so much time in a week.

**COMMENT:**

The Beacon Town Maintenance Officer Position has recently been filled by Mr Darryl Collard so he is in the process of doing a hand over and learn about looking after the oval. The Beacon Oval will be fertilised on Monday 31<sup>st</sup> March so we are hoping the oval is looking good for the first game of football on the 5<sup>th</sup> April.

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**10.4.8 Beacon Footpaths**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	Junior Councillor Cashmore
<b>FILE REFERENCE:</b>	C3/3
<b>AUTHOR:</b>	Rebecca Watson – Community and Recreation Development Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	28 March 2014
<b>ATTACHMENT NUMBER:</b>	10.4.8 – Correspondence from Jr Cr Cashmore
<b>CONSULTATION:</b>	Jack Walker – Engineer Administration Officer
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2014/053 (en bloc) COUNCIL DECISION WORKING GROUP / OFFICER  
RECOMMENDATION:**

**That Junior Councillor Cashmore be advised that There is a section of Shemeld Street which is scheduled to have concrete footpaths installed over the next month or so. Unfortunately the whole lot is not going to be done at once but the remainder of Shemeld Street will be done in next year's budget according to the Schedule of Footpaths Works. Over the next six months to a year the entire length of Shemeld Street will have footpaths.**

**Moved Cr DA Miguel**

**Seconded Cr PA Gillett**

**Carried 7/0**

**BACKGROUND:**

Correspondence was received from Junior Councillor Cashmore requesting that the footpath along Shemeld Street be extended to the Beacon Cooperating Store.

**COMMENT:**

There is a section of Shemeld Street which is scheduled to have concrete footpaths installed over the next month or so. Unfortunately the whole lot is not going to be done at once but the remainder of Shemeld Street will be done in next year's budget according to the Schedule of Footpaths Works. Over the next six months to a year the entire length of Shemeld Street will have footpaths.

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**10.4.9 Beacon Youth Centre**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** Junior Councillor Beagley  
**FILE REFERENCE:** C3/3  
**AUTHOR:** Rebecca Watson – Community and Recreation  
Development Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 28 March 2014  
**ATTACHMENT NUMBER:** 10.4.9 - Correspondence from Jr Cr Beagley  
**CONSULTATION:** Ian Bodill – Chief Executive Officer  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2014/053 (en bloc) COUNCIL DECISION WORKING GROUP / OFFICER  
RECOMMENDATION:**

**That Council considers the allocation of \$1300.00 to purchase new Television and Digital Television box for the Beacon Youth Centre and \$200.00 to cover the cost of purchasing several games for the Play Station 3 and a disc cleaning kit for the Youth Centre in the 2014/2015 financial year budget.**

**Moved Cr DA Miguel**

**Seconded Cr PA Gillett**

**Carried 7/0**

**BACKGROUND:**

Correspondence was received from Junior Councillor Beagley asking for Council's assistance in getting digital television connected at the Beacon Youth Centre Building as well as purchasing some new games for the Play Station 3 at the Bencubbin

The Community Development Officer worked with the Beacon youth group about five or six years ago to get funding for a play station 3, games and some other equipment for the Beacon Youth Centre. These games have all deteriorated over the years and it looks like there is the need for several more.

In 2013, the Shire changed from Analogue television over to the Digital Network. This means that individual houses and buildings were responsible for establishing their own connections to the Digital Network.

**COMMENT:**

The Beacon Youth Centre Building is owned by the Beacon Country Club who have not got the Digital Network connected to the Building. I think that the cost of \$800.00 could be covered by council if funds are allocated in the 2014/2015 financial year budget along with a further \$250 to purchase new games for the Play Station 3.

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**11.0 Reports of Officers**

**11.1 Environmental Health Officer / Building Surveyor**

**11.1.2 New Policies: 'Moveable Buildings Policy' and 'Outbuildings Policy'**

<b>LOCATION/ADDRESS:</b>	Local Planning Scheme N <sup>o</sup> 3 gazetted area (whole of shire)
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A2/24
<b>AUTHOR:</b>	J Goldacre – Environmental Health Officer/ Building Surveyor
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	8 April 2014
<b>ATTACHMENT NUMBER:</b>	11.1.2a – Moveable Buildings Policy 11.1.2b – Outbuildings Policy
<b>CONSULTATION:</b>	Proposed policies advertised for public comment
<b>STATUTORY ENVIRONMENT:</b>	<i>Planning and Development Act 2005</i> <i>Shire of Mt Marshall Local Planning Scheme N<sup>o</sup>3</i>
<b>POLICY IMPLICATIONS:</b>	Previous planning policies created under the Town Planning Scheme N <sup>o</sup> 2 ceased with the gazettal of Local Planning Scheme N <sup>o</sup> 3
<b>FINANCIAL IMPLICATIONS:</b>	Applications for planning approval to Council will attract the prescribed fees as scheduled in Planning Bulletin 93/2013 (as updated annually)
<b>STRATEGIC IMPLICATIONS:</b>	Creates policies to control certain types of development to preserve amenity of the planning scheme environment and permit flexibility in outbuilding sizes. Nil Risk.
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2014/054 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Council adopt the planning policies: 'Moveable Buildings Policy' and 'Outbuildings Policy' as attached.**

**Moved Cr PA Gillett  
Absolute Majority**

**Seconded Cr AJ Dunne**

**Carried 7/0**

**BACKGROUND:**

At the Shire of Mt Marshall Ordinary Meeting of Council held on the 19 February 2014 the following was resolved:

**2014/005 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Council endorse the Movable Buildings and Outbuildings planning policies, as attached.**

**Moved Cr Sanders**

**Seconded Cr Gillett**

**Carried 7/0**

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It is noted that the intent of the above resolution was, as discussed in the tabled agenda on the 19 February 2014, to advertise the two polices for a minimum of 21 days for public information and comment.

**COMMENT:**

Both polices were advertised extensively as follows:

- Published in the 'Gimlet' and 'Beacon Bulletin' on the dates of 3 March, 10 March and 25 March 2014;
- Shire Office notice board located at the entrance of the building located on Monger Street, Bencubbin; and
- On the notice board located in the library Beacon Resource Centre, Rowlands Street Beacon

As of the close of business on 8 April 2014 no public submissions were received relating to the two proposed polices.

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**11.2 Community and Recreation Development Officer**

Cr Sanders declared a financial interest in the matter and left the meeting at 6:20pm.

**11.2.2 Beacon Bowling Green Contracts**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	Nil
<b>FILE REFERENCE:</b>	A6/18a
<b>AUTHOR:</b>	Sally Morgan – Community and Recreation Development Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	10 April 2014
<b>ATTACHMENT NUMBER:</b>	11.2.2a – Financial Summary of Tenders & Quotes 11.2.2b – Quote from Porky’s Enterprises
<b>CONSULTATION:</b>	Ian Bodill – Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Extra \$13,200 from account 8459 (this fits within allocated budget amount for 13/14 financial year)
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2014/055 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That:**

- 1. Option One for shade at the Beacon Bowling Green be awarded to ICS Carpentry at the value of \$26,235.00 (inc GST); and**
- 2. ICS Carpentry be awarded the job of erecting the new fencing as per quote attained for the value of \$24,355.10; and**
- 3. Porky’s Enterprises complete the additional clean-up work as per the quote attained for the value of \$4,500.00.**

**Moved Cr PA Gillett  
Absolute Majority**

**Seconded Cr DA Miguel**

**Carried 6/0**

**BACKGROUND:**

In November 2013 a funding agreement was signed between the Shire of Mt Marshall and the Department of Regional Development for the shire’s individual allocation of the 2012/2013 Country Local Government Fund (CLGF). The total funding agreement was for the amount of \$427,212.00 of which \$381,059 was allocated towards the construction of a Synthetic Bowling Surface in Beacon.



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In March 2014 Council resolved the following;

**2014/030 COUNCIL DECISION:**

**That:**

- 1. Tender MM04/13 for the Beacon Synthetic Bowling Green is awarded to Evergreen for the Ultra Plus Surface at the value of \$223,958.00 (inc GST) as per the specifications outlined in the tender document; and**
- 2. Option Two for power and lighting upgrades be awarded to KTY Electrical Services at the value of \$45,760.00 (inc GST); and**
- 3. Porky's Enterprise be awarded the job of removing the existing asbestos fence as per quote attained for the value of \$6,304.10; and**
- 4. That parts ii) & part iv) of the officer recommendation regarding the awarding of the contracts for erection of a shade structure and new fencing be considered at the April Ordinary Meeting of Council.**

**Moved Cr PA Gillett  
Absolute Majority**

**Seconded Cr WJ Beagley**

**Carried 4/0**

Parts ii) and iv) were deferred until the April Ordinary Meeting of Council as there were insufficient members to obtain an absolute majority decision. Cr IC Sanders, having a financial interest in parts ii) and iv) of the officer recommendation would have been unable to vote for the motion as is stood.

Following the March Council meeting, the Beacon Bowling Club contacted us and asked if we could get a quote for pulling up and stacking the pavers. The Bowling Club will have a working bee to remove the shades and shrubs.

**COMMENT:**

Porky's Enterprises have provided us a quote for \$4,500.00 to do the additional work. This will fit within the allocated budget for 13/14 financial year.

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**11.2.3 Surplus CLGF 2012-13 Funds – Bowling Greens**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/34, A6/18a
<b>AUTHOR:</b>	Sally Morgan – Community and Recreation Development Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	9 April 2014
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Ian Bodill – Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	That the allocation of CLGF Funds be changed so that any surplus funds from the Beacon Bowling Green Project be allocated to the Bencubbin Bowling Green to cover the over expenditure with this project.
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2014/056 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Council submit an alteration to the funding agreement between the Department of Regional Development and the Shire for the 2012-2013 individual component of the Country Local Government Fund requesting that any surplus funds allocated for the Beacon Bowling Green Project be reallocated to the Bencubbin Bowling Green project to cover the over expenditure of this project.**

**Moved Cr PA Gillett**

**Seconded Cr AJ Dunne**

**Carried 7/0**

**BACKGROUND:**

The Financial Funding Agreement (FFA) for the Shire's individual component of the 2011/2012 Country Local Government Fund (CLGF) states that the \$427,212.00 received contribute towards the following projects:

\$185,717.00	Shire Office Extensions and Upgrades
\$80,464.00	Synthetic Bowling Green in Bencubbin
\$161,031.00	Shades, seating, lighting, shed and Fence at the Bencubbin Bowling Green

The Financial Funding Agreement (FFA) for the Shires individual component of the 2012-2013 CLGF states that the \$427,212.00 be allocated to the completion of the Bencubbin Bowling Green to the value of \$46,153.00 and the remaining \$381,059.00 contributes towards the construction of a synthetic bowling green in Beacon.

**COMMENT:**

At the current time, the Beacon Bowling Green Project may come in under the predicted \$381,059 allocated from the CLGF. I have queried the Department of Regional Development about use any of the surplus funds from the Beacon Bowling Green Project towards covering the over expenditure experienced with the Bencubbin Bowling Green Project. I feel Council are better off to be able to reallocate the extra funds towards a project rather than sending funds back to the funding body.

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The Department of Regional Development has indicated that the Shire can apply to reallocate the funds once the Beacon Bowling Green Project has been completed and a surplus has been identified. This involved sending a request for the change to the department in writing accompanied by council minutes agreeing that they are happy for the surplus funds to be reallocated to a particular project.

We will not know what surplus funds there will be, if any, until the Beacon Bowling Green Project is completed in August. I am recommending that Council agree to allocate the surplus funds from the Beacon Bowling Green Project to the Bencubbin Bowling Green project so that a request to change the Department of Regional Development funding agreement can be made as soon as we find out if there is a surplus.

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**11.2.4 Bencubbin Recreation Centre Extensions**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** B2/11  
**AUTHOR:** Sally Morgan – Community and Recreation Development Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 17 April 2014  
**ATTACHMENT NUMBER:** Nil  
**CONSULTATION:** Ian Bodill – Chief Executive Officer  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** \$25,000 from 2014/15 Financial Year Budget  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**OFFICER RECOMMENDATION:**

That;

1. Council commits the required \$25,000 from 2014/15 financial year budget to engage an architect to develop plans and costing's for the extensions to the Bencubbin Recreation Complex.
2. The Chief Executive Officer be given authority to engage the services of the Architect immediately.

**2014/057 COUNCIL DECISION / OFFICER RECOMMENDATION:**

That;

1. Council commits the required \$30,000 from 2014/15 financial year budget to engage an architect to develop plans and costing's for the extensions to the Bencubbin Recreation Complex.
2. The Chief Executive Officer be given authority to engage the services of the Architect immediately.

**Moved Cr PA Gillett**

**Seconded Cr IC Sanders**

**Carried 5/2**

**Note:** Before Council's consideration of the matter, the Officer requested that part 1 of her recommendation be amended to recommend that \$30,000 (rather than \$25,000) be committed from the 2014/15 annual budget for development of plans and costings for extensions to the Bencubbin Recreation Centre.

**BACKGROUND:**

The Bencubbin Community Recreation Council has been looking at options for the extension to the Bencubbin Recreation Complex for the past 5 years.

In 2012, a sub-committee was formed to specifically focus on developing plans for the extensions. Throughout 2013 this committee travelled the district looking at existing

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upgraded facilities and developed a basic floor plan of what they would like to see as the future extensions to the Complex.

**COMMENT:**

I would like to apply for the Community Sport & Recreation Facilities Fund (CSRFF) within the Department of Sport & Recreation, applications are due in September 2014. Given the timeline outlined below we would be required to engage an architect in early May to meet the funding deadline in September. If approved, this will enable the project to commence in the 2015/16 financial year.

It is requested that Council commits \$25,000 in the 2014/15 financial year budget and allow the Chief Executive officer to engage the services of the architect immediately (May 2014). Please see the proposed time line outlined below.

April 2014	Council approves funds for Architect
May 2014	Appoint Architect
May – Sept 2014	CSRFF Application work
August 2014	Architect plans completed
September 2014	Funding application approved at September Council meeting
30 September 2014	Application due at DSR office
January 2015	Funding success announced
April 2015	If successful, request funds in 2015/16 financial year budget
July 2015	Budget approved by council
July 2015	Project commences

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**11.3 Natural Resource Management Officer**

Nil

**11.4 Senior Finance Officer**

**11.4.10 Accounts Paid**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/4  
**AUTHOR:** Nancy Collins – Senior Finance Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 14 April 2014  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Financial Management Regulations and the Local Government Act 1995  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2014/058 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Accounts Listed**

<b>Municipal Fund</b>	<b>\$</b>	<b>364484.90</b>
<b>Trust Fund</b>	<b>\$</b>	<b>24285.45</b>
<b>Mastercard</b>	<b>\$</b>	<b>414.45</b>

**Be endorsed.**

**Moved Cr PA Gillett**

**Seconded Cr DA Miguel**

**Carried 7/0**

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**BACKGROUND:**

Following is a List of Accounts submitted to Council on Wednesday 29 April 2014 for the Municipal Fund, Trust Fund and Mastercard.

**1. Municipal Fund**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT8256	07/03/2014	DANNELLE FOLEY	WHEATBELT CONFERENCE 2014 - D FOLEY	395.00
EFT8257	07/03/2014	REEPAR ASSET PROTECTION	TRAFFIC MANAGEMENT - BURAKIN-WIALKI ROAD	9075.00
EFT8258	07/03/2014	AARON L WRIGHT	REPAY INSPECTION FEE CHARGED TWICE	59.70
EFT8259	11/03/2014	EVERGREEN SYNTHETIC GRASS	PART PAYMENT - 3RD INSTALMENT AND VARIATION - BENCUBBIN BOWLING GREEN	100000.00
EFT8260	12/03/2014	EVERGREEN SYNTHETIC GRASS	BALANCE OF PAYMENT - BENCUBBIN BOWLING GREEN	35742.80
EFT8261	14/03/2014	CJD EQUIPMENT PTY LTD	FILTERS	273.92
EFT8262	14/03/2014	MUKA TYRE MART	SUPPLY AND FIT DOUBLE COIN GRADER TYRES	9650.00
EFT8263	14/03/2014	KTY ELECTRICAL SERVICES	BALANCE OF PAYMENT - AIRCONDITIONING BAXTER STREET HOUSES	3300.00
EFT8264	14/03/2014	MT MARSHALL & DISTRICTS AGRICULTURAL SOCIETY	ANNUAL CONTRIBUTION TO MT MARSHALL COMMUNITY SHOW 2014	6500.00
EFT8265	14/03/2014	BENCUBBIN COMMUNITY RESOURCE CENTRE	HIRE OF CONFERENCE ROOM - NEWROC MEETING	100.00
EFT8267	14/03/2014	BENCUBBIN TRUCK N AUTO'S	REPAIR PUNCTURE, SUPPLY TUBE - NRMO UTILITY	84.75
EFT8268	14/03/2014	ADVANCED AUTOLOGIC PTY LTD	BULK GREASE, GREASE CARTRIDGES, RAGS	497.00
EFT8269	14/03/2014	CPS WEAR PARTS	TWIN TIGER TOOTH AND PINS	207.90
EFT8270	14/03/2014	WHEATBELT TYRES	SUPPLY, FIT AND BALANCE HANKOOK TYRES - UD TRUCK	887.80
EFT8271	14/03/2014	KC SALES	KAMBROOK KETTLE	29.00
EFT8272	14/03/2014	BENARA NURSERIES	SHRUBS AS CHOSEN BY GARDENER	73.55

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT8273	25/03/2014	COURIER AUSTRALIA	FREIGHT	58.28
EFT8274	25/03/2014	NINGHAN SPRAYING SERVICE	KLEENHEAT GAS, CARAVAN PARK VOUCHER, RETIC FITTINGS	189.57
EFT8275	25/03/2014	BENCUBBIN NEWS & POST	POSTAGE 10.3 - 14.3.14	12.00
EFT8276	25/03/2014	BEACON CO-OPERATIVE LTD	CARAVAN PARK VOUCHERS	90.00
EFT8277	25/03/2014	ICS CARPENTRY	CARRY OUT REPAIRS TO FLYSCREEN DOOR	103.00
EFT8278	25/03/2014	D I TOMAS CONTRACTING	PREPARE SITE, FORM AND LAY CONCRETE PAD FOR FUEL TANK	1413.50
EFT8279	25/03/2014	BENCUBBIN AG SUPPLIES	CHLORPYRIFOS, RETIC FITTINGS ETC	1533.09
EFT8280	25/03/2014	CJ & KP BROWN	SUPPLIED AND LOADED BRICKIES SAND	698.50
EFT8281	25/03/2014	GREAT SOUTHERN FUELS	BULK DIESEL - BEACON DEPOT	4858.57
EFT8282	25/03/2014	ALLAN MIDDLETON	REIMBURSEMENT OF MILEAGE	1237.60
EFT8283	25/03/2014	QUALCON LABORATORIES PTY LTD	SOIL TESTING - BAXTER STREET HOUSES	594.00
EFT8284	25/03/2014	HOPEY'S CARPET CARE	CLEAN ALL CARPETS - LOT 5 HAMMOND ST	220.00
EFT8285	25/03/2014	BOC GASES	gas cylinders for the month of February 2014	60.52
EFT8286	25/03/2014	CJD EQUIPMENT PTY LTD	Carry out 1st service on new grader - MM275	333.32
EFT8287	25/03/2014	COURIER AUSTRALIA	Freight charge for stationery items	13.82
EFT8288	25/03/2014	STATE LIBRARY OF WA	Lost/damaged Library item	5.50
EFT8289	25/03/2014	KTY ELECTRICAL SERVICES	Stage 3 payment for Bencubbin Rec Ground	19006.87
EFT8290	25/03/2014	BENCUBBIN NEWS & POST	postage from 24/02/14 to 28/02/14	43.80
EFT8291	25/03/2014	MOBILE MASTERS	Tait 2000 - check over, replace power lead, new mic on hand piece.	352.00
EFT8292	25/03/2014	HUTTON & NORTHEY MUKINBUDIN	press out bearing from blade mm 194 slide sleeve	78.65
EFT8293	25/03/2014	ROCLA PIPELINE PRODUCTS	Concrete for drainage pit cover	609.40
EFT8294	25/03/2014	STAPLES AUSTRALIA	stationery and general office supplies	186.10
EFT8295	25/03/2014	RELIANCE PETROLEUM	Fuel card purchases - February 2014	573.10



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EFT8296	25/03/2014	TRANSPORT SPARES & EQUIPMENT	replace air switch toggle and 3 way air toggle switch - MM 3336	310.20
EFT8297	25/03/2014	PORKY'S ENTERPRISES	Supply and fit new front windscreen to Multipac Vibrating roller	2320.70
EFT8298	25/03/2014	FUJI XEROX AUSTRALIA PTY LTD	photocopier support service agreement	270.00
EFT8299	25/03/2014	BENCUBBIN TRUCK N AUTO'S	AC Delco battery \$327, air brake hose \$242, new tyres MM130 \$355, repair tyre and balance \$180.	1103.50
EFT8300	25/03/2014	LANDGATE	mining tenements	35.65
EFT8301	25/03/2014	BENCUBBIN AG SUPPLIES	general workshop supplies	234.05
EFT8302	25/03/2014	5RIVERS PLUMBING AND GAS	Bencubbin Bowling Green - fit pump and inlet discharge line, fit posts and overflow fitting.	6410.05
EFT8303	25/03/2014	JENNI BUNCE - CLEANING	contract cleaning from 13/02/14 to 26/02/14	1897.50
EFT8304	25/03/2014	R MUNNS ENGINEERING CONSULTING SERVICES	Senior Engineer for setting out and fixing plans, pick up existing bowling green infrastructure and provide a CAD plan	1760.00
EFT8305	25/03/2014	REEPAR ASSET PROTECTION	Traffic management services	3190.00
EFT8306	26/03/2014	D I TOMAS CONTRACTING	50% INTERIM PAYMENT FOR VERANDAHS AT 224 ROWLANDS ST, 800 A & B BAXTER ST \$12940.95; 50% INTERIM PAYMENT BEACON FOOTPATHS \$5401.00	18341.95
EFT8307	26/03/2014	JENNI BUNCE - CLEANING	CLEANING SERVICES	1878.00
EFT8308	26/03/2014	LAUREN GRYLLES	REIMBURSE FOR FAREWELL GIFT FOR J TRANTER	100.00
EFT8309	26/03/2014	TRUE VALUE SOLAR	DEPOSIT FOR 10 KW SYSTEM FOR ADMIN OFFICE	1713.00
EFT8310	28/03/2014	BENCUBBIN SPORTS CLUB INC.	FOR THE SUPPLY OF ALCOHOL	393.00
EFT8311	28/03/2014	BENCUBBIN NEWS & POST	EXPRESS POST ENVELOPES X 10	58.50
EFT8312	28/03/2014	BEACON PROGRESS ASSOCIATION INC.	MM SHIRES AUSTRALIA DAY CONTRIBUTIONS 2014	665.11

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT8313	28/03/2014	D I TOMAS CONTRACTING	FENCE AND BAIT FUNDING	2540.67
EFT8314	28/03/2014	NORTHAM MOTEL	ACCOMMODATION - M SREDOJEVIC	252.00
EFT8316	28/03/2014	GREAT SOUTHERN FUELS	FUEL CARD PURCHASES - FEBRUARY 2014	3200.56
EFT8317	28/03/2014	REEPAR ASSET PROTECTION	TRAFFIC MANAGEMENT FOR 11TH -14TH MARCH INCLUSIVE	4015.00
EFT8318	28/03/2014	IAN BODILL	REIMBURSEMENT OF STUDY ALLOWANCE AS PER CONTRACT OF EMPLOYMENT	1120.64
EFT8319	31/03/2014	AUSTRALIAN TAXATION OFFICE	BAS - FEBRUARY 2014	7092.00
EFT8320	31/03/2014	WA TREASURY CORPORATION	Loan No. 119 Fixed Component - Loan to Bennymart - repaid in lease paym	979.96
EFT8321	31/03/2014	AUSTRALIAN SERVICES UNION	Payroll deductions	48.88
EFT8322	31/03/2014	LGRCEU	Payroll deductions	38.80
EFT8323	31/03/2014	WALGS PLAN	Superannuation contributions	13964.79
EFT8324	31/03/2014	COLAS WA	BITUMEN SEALING - BENCUBBIN-GABBIN ROAD	72166.74
EFT8325	31/03/2014	MTAA SUPERANNUATION	Superannuation contributions	290.98
EFT8326	31/03/2014	THE NICK & TRYPHENA SUPERANNUATION FUND	Superannuation contributions	140.48
20362	06/03/2014	SHIRE OF MT MARSHALL	CASH PAYMENTS 5/03/2014	2990.00
20363	12/03/2014	SHIRE OF MT MARSHALL	PRIZE MONEY FOR BIKE RACE	620.00
20364	14/03/2014	BENCUBBIN GOLF CLUB	CONTRIBUTION TO FLAGS AND FLAGPOLES AS PER BUDGET ALLOCATION	1000.00
20365	14/03/2014	SANDRA OPRAY	TRAVEL TO TAKE UP TEMPORARY POSITION	341.88
20366	17/03/2014	SANDRA OPRAY	FUEL REIMBURSEMENT - USE OF OWN CAR	63.65
20367	20/03/2014	SHIRE OF MT MARSHALL	CASH PAYMENTS 19/03/2014	3739.20
20368	25/03/2014	SHIRE OF MT MARSHALL	PETTY CASH RECOUP - FEBRUARY 2014	145.95
20369	25/03/2014	SYNERGY	STREETLIGHTS 25.1 - 24.2.14	3014.10
20370	25/03/2014	AUSTRALIA POST	Annual rent - Post Office box	64.00
20371	28/03/2014	SYNERGY	ELECTRICITY 10.1 - 6.3.14	43.75

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Chq/EFT	Date	Name	Description	Amount
20372	28/03/2014	LOGO APPOINTMENTS	PLACEMENT OF TEMPING OFFICER	5500.00
20373	28/03/2014	CR PAUL GILLETT	MEETING ATTENDANCE 16.12.14 - 19.03.14	1282.05
				364484.90

**2. Trust**

Chq/EFT	Date	Name	Description	Amount
EFT8255	04/03/2014	DEPARTMENT OF PLANNING & INFRASTRUCTURE	RECOUP LICENSING - FEBRUARY 2014	24285.45
				24285.45

**3. Mastercard**

Details	Amount
Connect Foxtel - 229 Murray St	200.00
Accommodation - J Walker	340.00
Battery for Nokia	44.95
Staff Uniform - L Grylls (refunded)	-170.50
	414.45

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **29 April 2014**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

\_\_\_\_\_  
 Ian Bodill  
 Chief Executive Officer

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**11.4.11 Statement of Financial Activity for the Month ending 31 March 2014**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/4
<b>AUTHOR:</b>	Nancy Collins – Senior Finance Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	23 April 2014
<b>ATTACHMENT NUMBER:</b>	11.4.11 – Statement of Financial Activity
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2014/059 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Council endorse the Statement of Financial Activity for the month ending 31 March 2014.**

**Moved Cr DA Miguel**

**Seconded Cr WJ Beagley**

**Carried 7/0**

**BACKGROUND:**

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

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**11.5 Engineering Administration Officer**

**11.5.6 Change to Councils 2014/15 State Government to Local Roads Funding Program**

<b>LOCATION/ADDRESS:</b>	Shire of Mt Marshall
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A5/17a
<b>AUTHOR:</b>	Jack Walker – Engineering Administration Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	16 April 2014
<b>ATTACHMENT NUMBER:</b>	11.5.6a – Kellerberrin-Bencubbin Rd Seal Project Submission Header 11.5.6b – Kellerberrin-Bencubbin Seal Project Map 11.5.6c – Koorda-Bullfinch Rd Seal Project Submission Header 11.5.6d – Koorda-Bullfinch Seal Project Map 11.5.6e – Burakin-Wialki Rd Shoulder Widening Project Submission Header 11.5.6f – Burakin-Wialki Shoulder Widening Project Map 11.5.6g – Bencubbin-Beacon Rd Recon Project Submission Header 11.5.6h – Bencubbin-Beacon Recon Project Map
<b>CONSULTATION:</b>	Rod Munns – Consulting Engineer
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	N/A
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2014/060 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Council consider revoking decision 2013/183.**

**Moved Cr PA Gillett  
Absolute Majority**

**Seconded Cr DA Miguel**

**Carried 7/0**

**2014/061 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Council decision 2013/183 is revoked.**

**Moved Cr RN Breakell  
Absolute Majority**

**Seconded Cr IC Sanders**

**Carried 7/0**

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**2014/062 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That:**

- 1. The final seal project on the Kellerberrin-Bencubbin Rd from SLK 0.00 to 5.90 in the WNE SRRG endorsed 2014/15 year SFtLGR Program be changed to a reduced scope of works from SLK 0.0 – 1.50 & 3.0 – 6.0, at a reduced project cost from \$217,568 to \$160,500; and**
- 2. The reseal project on the Koorda-Bullfinch Rd from SLK 31.47 to 33.50 in the WNE SRRG endorsed 2014/15 year SFtLGR Program be changed to the sections from SLK 33.50 to 33.85 & 34.15 to 36.15, at an increased project cost from \$72,825 to \$87,000; and**
- 3. The final seal project on the Burakin-Wialki Rd from SLK 4.60 to 10.30 in the WNE SRRG endorsed 2014/15 year SFtLGR Program be replaced with a shoulder widening & primerseal project from SLK 15.50 – 20.00, at an increased project cost from \$210,195 to \$276,510; and**
- 4. The pavement widening and reconstruction project on the Bencubbin-Beacon Rd from SLK 27.38 – 28.14 in the WNE SRRG endorsed 2014/15 year SFtLGR Program be increased in project cost from \$166,919 to \$259,650; and**
- 5. The final seal project on the Bencubbin-Beacon Rd from SLK 39.48 – 42.63 in the WNE SRRG endorsed 2014/15 year SFtLGR Program, at a project cost of \$116,192 be removed from the Program.**

**Moved Cr PA Gillett  
 Absolute Majority**

**Seconded Cr DA Miguel**

**Carried 7/0**

**BACKGROUND:**

The Wheatbelt North East Sub Regional Road Group (WNE SRRG) endorsed Council's original 2014/15 State Funding to Local Government Roads (SFtLGR) Program at its 23 September 2013 meeting. The endorsed original Program is as tabulated below:

Road / Project	Current Endorsed Project Scope of Works			
	Work Type	SLK's	Total Cost	MCA Score
Kellerberrin-Bencubbin Rd	Final Seal	0.00 – 5.90	\$ 217,568	96
Koorda-Bullfinch Rd	Reseal	31.47 – 33.50	\$ 72,825	98
Burakin-Wialki Rd	Final Seal	4.60 – 10.30	\$ 210,195	101
Bencubbin-Beacon Rd	Pavement Reconstruction & Primerseal	27.38 – 28.14	\$ 166,919	84
Bencubbin-Beacon Rd	Final Seal	39.48 – 42.63	\$ 116,192	80
Total Program Cost			\$ 783,697	

At its December 2013 meeting and as a result of apparent problems with the above Program, Council made the following decisions:

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*2013/182 Council Decision:*

*That the matter regarding the 2014/15 State Government to Local Roads Funding Program left be raised from the table.*

*Moved PA Gillett  
7/0"*

*Seconded IC Sanders*

*Carried*

and;

*2013/183 Council Decision:*

*Application be made to the Wheatbelt North Regional Road Group through the North east Sub-Group to amend Council's 2014/15 programme by amending the SLK measurement for reseal on the Kellerberrin / Bencubbin Road to 00 SLK to 1.50 SLK and 3.00 SLK to 6.00 SLK (\$226,800) and redefining works on the Burakin / Wialki Road (\$210,200) by deleting the reseal proposal and including shoulder construction to 10 metres from 15.3 (SLK) to 18.3 (SLK) (\$150,000). The SLK measurement for reseal on Koorda Bullfinch Road to be amended to allow for two kilometres. (\$151,200). Construction of causeway Bencubbin-Beacon (\$95,500).*

*Moved PA Gillett  
7/0"*

*Seconded Cr DA Miguel*

*Carried*

**COMMENT:**

The reasons for the proposed changes to Council's endorsed 2014/15 SFtLGR Program are:

- The section of the Kellerberrin / Bencubbin Rd from SLK 1.50 – 3.00 was reconstructed in 2012/13 and was primersealed with a 2 coat primerseal that will not then require a final seal for at least an eight (8) year period. It was thought that it would be a waste of funding to apply a final seal to this section at this time.
- The section of the Burakin / Wialki Rd from SLK 4.60 – 10.30 was reconstructed in the 2011/12 and 2012/13 years and both sections were primersealed with a 2 coat primerseal that will not then require a final seal for at least an eight (8) year period. It was thought that it would be a waste of funding to apply a final seal to this section at this time.
- The section of the Bencubbin / Beacon Rd from SLK 39.48 – 42.63 will need a final seal / reseal in the next few years but was thought at this stage that other projects are a higher priority.
- The section of the Koorda / Bullfinch Rd from SLK 31.47 – 33.50 will need a final seal / reseal in the next few years but was thought at this stage that the sections from SLK 33.50 – 33.85 and 34.15 – 36.15 to the east are in more need of a reseal at this stage.
- The program generally is mostly seal work based, involving mainly contractor and material costs. Continuation of this program would have led to the Construction Crew not having sufficient work for the whole financial year.

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Subsequently a revised 2014/15 SFtLGR Program (as tabulated below) was submitted to the WNE SRRG and endorsed at yesterday's meeting.

Road / Project	Proposed New Project Scope of Works			
	Work Type	SLK's	Total Cost	MCA Score
Kellerberrin / Bencubbin Rd	Final Seal	0.0 – 1.50 3.00 – 6.00	\$160,500	102
Koorda-Bullfinch Rd	Reseal	33.50 – 33.85 34.15 – 36.15	\$ 87,000	106
Burakin-Wialki Rd	Shoulder Widening & Primerseal Shoulders	15.50 – 20.00	\$276,510	101
Bencubbin-Beacon Rd	Pavement Reconstruction & Primerseal	27.38 – 28.14	\$259,650	92
Bencubbin-Beacon Rd	Deleted – to be completed in the near future	Deleted	\$ 0	
Total Program Cost			\$ 783,660	

The remaining sections of the Kellerberrin / Bencubbin Rd from SLK 0.0 – 1.50 and 3.00 – 6.00 does require a final seal and subsequently this project has been reduced in scope from 5.90 kms to 4.5kms and subsequently its project cost from \$ 217,568 to \$ 160,500.

The original 2km section reseal project on the Koorda / Bullfinch Rd has been shifted to two sections to the east requiring sealing more urgently, with a slightly longer total section length of 2.35 km and subsequently an increased project cost from \$ 72,825 to \$ 87,000.

Since the final seal project is not required at this stage on the Burakin / Wialki Rd from SLK 4.60 – 10.30, the next shoulder widening section of this same road between Mandiga / Marindo Rd and Bimbijy Rd was proposed. The proposed section is 4.5km and is from SLK 15.50 – 20.00. The project cost to complete this work is \$ 276,510. This will leave a 1.45km section up to Bimbijy Rd and then another 9.38kms on the eastern side of Beacon to shoulder widen to 7.0m seal width in the future to complete the widening of this road to the RRG type 5 standard.

The widening and reconstruction project on the Bencubbin / Beacon Rd from SLK 27.38 – 28.14 (the 760 m long causeway across the low lying area north of Askew's Lake) has not changed in scope but has been increased in project cost from \$166,919 to \$ 259,650. The reason for the increased cost is that there is considerable amount of clearing and embankment work to be completed on one side of this road section to widen the pavement and the original project cost would not have included costs to complete this required embankment work and the pavement reconstruction and primersealing work.

As can be seen from the tables above, the total program cost has not altered and the new projects MCA scores are higher than previous with the assistance of new road counts and amended project scope for the Burakin / Wialki Rd. The signed "submission header" pages of the four (4) projects in the amended program are attached along with the project locality plans.



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**11.6 Chief Executive Officer**

**11.6.9 Central East Aged Care Alliance (CEACA)**

**LOCATION/ADDRESS:** CEACA Shires  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** A5/15  
**AUTHOR:** Dannelle Foley – Economic Development Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 15 April 2014  
**ATTACHMENT NUMBER:** 11.6.9a – CEACA Draft Business Case  
11.6.9b – CEACA Interim Report  
**CONSULTATION:** Ian Bodill  
CEACA Shires  
AURA Urban & Regional Alliance Pty Ltd  
Wheatbelt Development Commission  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** 2014/2015 Budget  
**STRATEGIC IMPLICATIONS:** Possible Residential Land Development  
**VOTING REQUIREMENT:** Simple Majority

**2014/063 COUNCIL DECISION / OFFICER RECOMMENDATION:**

That;

- 1. The Interim CEACA Report and Business Case be noted by Council; and**
- 2. Funding for the CEACA Project be considered for the 2014/2015 Annual Budget and Long Term Financial Plan**

**Moved Cr PA Gillett**

**Seconded Cr DA Miguel**

**Carried 7/0**

**BACKGROUND:**

The CEACA is made up of eleven (11) shires from the Central East Wheatbelt – Westonia, Yilgarn, Merredin, Wyalkatchem, Trayning, Nungarin, Bruce Rock, Mt Marshall, Kellerberrin, Mukinbudin and Koorda as well as the Wheatbelt Development Commission and Regional Development Australia Wheatbelt.

The group has been meeting since 2012. On the 9 April 2014 there was a CEACA meeting held in Kellerberrin to discuss the Interim Report and Business Case for the CEACA project. It is envisaged that the project (subject to funding) will deliver Independent Living Units (ILU's) in clusters of eight (8) or more to each shire as per the needs analysis delivering in total 216 ILU's over five (5) years across eleven (11) local governments.

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**COMMENT:**

The Interim Business Case suggests the required accommodation needs for the various CEACA shires in order to ensure that Aged Care is catered for in the various towns. This report looks solely at the Aged Care Housing requirements, not the supportive industries for Aged Care.

The report has indicated that housing to an estimated expense of approximately \$65 million, of which \$53 million is from Royalties for Regions funds and the other from other sources. Within the costing allocation, funding from local government to cover land acquisitions and also some head-works to prepare land for the buildings is required. The Interim Report outlines several funding options, all options will require funds from local government and this will vary from shire to shire depending of land availability and head-works required.

It was suggested at the meeting that funding for the project is not likely to be forthcoming until the 2015/2016 financial year; however shires may be required to start land preparation works within the 2014/2015 financial year.

The report is still in draft format and the details still need to be finalised, it is important for Council to ensure that they are prepared for any financial contributions that may be required to start the program construction. If any of the CEACA shires are not prepared for their contribution it may impede the entire project. In order to ensure that the Shire is prepared for this commitment, it is imperative that the CEACA project be included in any new budget and long term financial planning. Please refer to 2.8 of the Draft Business Case for full details of the role out plan over the five (5) years. It has been identified that Mt Marshall require three (ILU's) immediately, eight (8) in 2017 and 2 (two) in 2020. Please note the date of commencement will be amended to 2016 not 2015 as stated in the Draft Business Case.

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**11.6.10 WATC – Execution of the Local Government Master Lending Agreement**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	Agreements
<b>AUTHOR:</b>	Ian Bodill – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	8 April 2014
<b>ATTACHMENT NUMBER:</b>	11.6.10 – WATC Master Lending Agreement
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2014/064 COUNCIL DECISION / OFFICER RECOMMENDATION:**

That the:

- 1 Shire of Mount Marshall enters into a Master Lending Agreement with Wester Australian Treasury Corporation as per the document tabled at the meeting; and**
- 2 Common Seal of the Shire of Mount Marshall is affixed to the said Master Lending Agreement in the presence of the President and CEO of the Shire, each of whom shall sign the document to attest the affixation of the Common Seal thereto: and**
- 3 Chief Executive Officer is authorised to sign schedule documents under the Master Lending Agreement and to give instructions thereunder on behalf of the Shire of Mount Marshall.**

**Moved Cr RN Breakell**

**Seconded Cr IC Sanders**

**Carried 7/0**

**BACKGROUND:**

Western Australian Treasury Corporation (WATC) advises the previously requested information provided by the Shire of Mount Marshall has now been incorporated into the attached final Local Government Master Lending Agreement (LGMLA) for the Shire of Mount Marshall.

The attached final copies of the LGMLA for the Shire places all existing loans under the LGMLA and facilitates future borrowings under the one agreement thereby removing the need for individual loan agreements to be executed under seal each time the Shire of Mt Marshall borrows from the WATC. Any borrowing under the LGMLA will be subject to the issuance of a firm rate quote by WATC and its acceptance by an authorised signatory of the Shire.

For the LGLMA to be affective WATC requires that the Shire executes the LGMLA under its common Seal as authorised by resolution of Council.

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**COMMENT:**

The information provided by the Western Australian Treasury Corporation (WATC) is self-explanatory and the CEO recommends that council resolves to accept the recommendation which has been provided as a draft for council consideration.

Any future loan made by the Shire will be an easier process as a result of entering into this Local Government Master Lending Agreement.

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**11.6.11 2013/14 Yr 9 Month Roadworks CAPEX Budget Review**

**LOCATION/ADDRESS:** Shire of Mt Marshall  
**NAME OF APPLICANT:** N/a  
**FILE REFERENCE:** F1/3, W1/6  
**AUTHOR:** Ian Bodill – Chief Executive Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 16 April 2014  
**ATTACHMENT NUMBER:** 11.6.11 – 2013/14 Yr Roadworks CAPEX 9 month budget review summary sheet  
**CONSULTATION:** Rod Munns – Consulting Engineer  
Jack Walker – Engineer Assistant Officer  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Absolute Majority

**OFFICER RECOMMENDATION:**

That:

1. \$55,759 of Roads to Recovery Funding be reallocated from the completed and under-expended Mandiga-Trayning Rd gravel sheeting project to a new reseal project on the Bencubbin-Gabbin Rd from SLK 8.13 to 10.19 and to be completed in this current 2013/14 year; and
2. Road names and section start and finish SLK's be identified to complete gravel sheeting works and expend the \$102,399 of Direct Grant funding in this current 2013/14 year.

**2014/065 COUNCIL DECISION / OFFICER RECOMMENDATION:**

That:

1. **\$55,759 of Roads to Recovery Funding be reallocated from the completed and under-expended Mandiga-Trayning Rd gravel sheeting project to a new reseal project on the Bencubbin-Gabbin Rd from SLK 8.13 to 10.19 and to be completed in this current 2013/14 year; and**
2. **That the CEO be authorised to select roads and section start and finish SLK's to complete roadworks and expend the \$102,399 of Direct Grant funding in this current 2013/14 year.**

**Moved Cr AJ Dunne  
Absolute Majority**

**Seconded Cr JW Munns**

**Carried 7/0**

**Note:** Part 2 of the officer recommendation was amend by Council to give authorisation to the Chief Executive Officer to select the roads for gravel sheeting works in order to expend the \$102,399 of Direct Grant funding in this financial year.

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**BACKGROUND:**

Consulting Engineer Rod Munns and Engineering Assistant Officer Jack Walker have completed a 9 month Roadworks Capital Expenditure budget review summary sheet and this is attached. This has been completed to ensure that all projects are completed prior to the end of this current financial year and subsequently all funding is expended. It is also an opportunity for alternative projects to be proposed, endorsed by Council and completed prior to the end of the financial year, where there is under-expenditure on completed projects. Whilst this opportunity may be available, consideration must also be given to ensure that there is sufficient work remaining for the five (5) man construction crew to keep them busy to the end of financial year as budgeted.

The third round of the federally funded Roads to Recovery (R2R3) program finishes at the end of this financial year and it is imperative that Council expends all of this allocated road funding by this time.

**COMMENT:**

Given that Council has had some significant outside staff turnovers during this financial year and in particular the Leading Hand / Construction Grader Operator and the Works Supervisor, generally the majority of Capital Roadworks projects are well on track to be completed by the end of this financial year. Four (4) of the five (5) Regional Road Group funded projects are complete and the last project is all but complete apart from the primerseal on the widened shoulder. This should be complete by the end of April. The focus on completing roadworks projects funded by this State Funding each financial year has increased over the recent years. This is due to cost cutting by the State Government and their perception that carryover funding at years end means that all of this funding is not required by Local Government. There is currently speculation that Local Government could lose up to \$70 million from its annual State Funding to Local Government Roads program in the next financial year as a result of announced cost cutting by the State Government across the board including road funding allocated to Main Roads WA. The outcome of this will not be known until the 14/15 Yr State budget is announced in May this year.

As stated in the background section above, all Roads to Recovery funding for this current third round must be expended by the end of this financial year. As can be seen from the attached summary sheet, there is an outstanding gravel sheeting project on the Beacon Back Rd, and two (2) small pavement reconstruction projects, and some under-expenditure from the completed gravel sheeting project on the Mandiga / Trayning Rd funded via this funding stream. It is expected that these projects will be completed by the end of June. All other Roads to Recovery funded projects have been completed with some under and over expenditures from budget that balance out.

This Mandiga / Trayning Rd gravel sheeting project that has just been completed by some \$55,769 under budget. An inspection has revealed no priority requirement for gravel sheeting works on other sections of this road. It is generally mostly gravel sheeted and in good condition. It can be noted from the comments at the bottom of the attached summary budget review sheet, that the amount of under-expended remaining funding on the completed Mandiga / Trayning Rd gravel sheeting project (\$ 55,769 – R2R3), and the two uncommenced gravel sheeting projects on the Beacon Back Rd (\$ 80,965 – R2R3) and a project with sections TBA (\$ 102,399 - Direct) will

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result in the 5 man construction crew taking until early August 2014 to complete all of this work. Obviously this will not allow funding to be acquitted as required before the end of financial year. Consequently note 1 suggests that approximately \$ 55,000 of this R2R3 funding should be reallocated to another project that involves all contractor and / or material costs, or another gravel sheeting type project on another section for a contractor to complete. This will then allow the construction crew to complete the remaining gravel sheeting work by the end of June this year (please note that the emphasis will be on completing the incomplete R2R3 funded projects first and well before the EOFY, namely the Beacon Back Rd gravel sheeting project and the under-expended funding left from the Mandiga / Trayning Rd gravel sheeting project).

Given that there is now only three (3) months to the EOFY it may be prudent to consider expending this under-expended Roads to Recovery funding on a seal project, even though we are heading into the colder winter months. Council's sealing contractor Colas WA (previously RNR Contracting) did complete a large amount of Council's 2012/13 Yr sealing work in late June last year without any stripping issues. They managed this by using a Crumbed Rubber Bitumen to help the bitumen hold the aggregate better. They also increased the bitumen application rate (BAR) by a bit more than a normal cutback bitumen seal to help with this extra adhesion as well. It is recommended that Council consider applying the same type of 14mm crumbed rubber bitumen seal to a section of road requiring sealing. A quick inspection of old sealed sections not on 2030 roads (since RRG funding should be utilised to seal these 2030 roads), revealed that the next section of the Bencubbin / Gabbin Rd not recently sealed, would be ideal to seal as it is past its due date. This is a 2.06km section starting from the Mandiga / Marindo Rd intersection and heading west. There is another 4.79 section of this road after this to the Hiscox Rd intersection that should be considered for sealing in the next year or two. Other old seal sections inspected were the Mandiga / Marindo Rd from the Bencubbin / Gabbin Rd to Muggangabby Rd (priority 2), two sections of the Welbungin South Rd from Koorda / Bullfinch Rd to Wren Rd (priority 1) and the Welbungin / Wialki Rd from Koorda / Bullfinch Rd to approximately 600m north of Probert Rd (priority 3).

The other option for another project to expend this funding is to engage a verge vegetation mulching contractor to trim back overhanging verge vegetation, but this would amount to some near 6 weeks of work and it may now be too short notice to book a machine to complete this work in this time.

When adopting its budget, Council did not specify road sections for a gravel sheeting project totalling \$102,399 (Direct Funding). Council really needs to decide on which sections of unsealed roads should be gravel sheeted. Depending on the type of gravel sheeting practices required (i.e. whether verge vegetation removal for widening, reshaping the existing pavement prior to gravel sheeting - at a cost from \$30,000 – 35,000/km Vs no clearing, widening and reshaping prior to gravel sheeting - at a cost from \$15,000 - \$18,000/km), this funding should allow the construction crew to complete approximately 3 to 5kms of gravel sheeting. It might be a good opportunity for Council to provide some additional feedback for 2014/15 projects for the coming year's capital roadworks budget while completing this process.

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<b>12.0</b>	<b>Elected Members Motions of Which Previous Notice Has Been Given</b>
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Nil

<b>13.0</b>	<b>New Business of an Urgent Nature Introduced by Decision of the Meeting</b>
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Nil

<b>14.0</b>	<b>Next Meeting – Tuesday 20 May 2014 commencing at 6:45pm in Council Chambers, 80 Monger St, Bencubbin</b>
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<b>15.0</b>	<b>Closure of Meeting</b>
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The Presiding Member noted the recent resignation of Mrs Lauren Grylls and also welcomed Miss Sally Morgan to the Shire of Mt Marshall and wished her every success in role.

With no further business, the Presiding Member declared the meeting closed at 7:48pm.

These Minutes were confirmed by the Council at its Ordinary Meeting held on 20 May 2014.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cr RN Breakell

\_\_\_\_\_  
President