



SHIRE OF MT MARSHALL

**Minutes of Meeting held on
Tuesday 20 May 2014, in Council
Chambers, Bencubbin
commencing at 6:45pm.**

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SHIRE OF MT MARSHALL

**These Minutes were confirmed
by Council at the Ordinary
Meeting of Council held on
17 June 2014**

Cr RN Breakell

President

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DISCLAIMER

MEMBERS OF THE PUBLIC ARE REQUESTED TO READ THROUGH AND FAMILIARISE THEMSELVES WITH THE DISCLAIMER

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Nil
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1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 6:45pm and directed the public gallery attention to the disclaimer.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr RN Breakell	President / Presiding Member	
Cr IC Sanders	Deputy President	
Cr PA Gillett	Councillor	
Cr DA Miguel	Councillor	
Cr WJ Beagley	Councillor	
Cr JW Munns	Councillor	
Cr AJ Dunne	Councillor	
Mr Ian Bodill	Chief Executive Officer	
Mrs Lauren Grylls	Executive Administrator	
Dannelle Foley	Economic Development Officer	
Tara Chambers	Mukinbudin Community Branch, Bendigo Bank	6:45pm - 6:58pm

Apologies

Nil

3.0 Standing Orders

2014/066 COUNCIL DECISION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr PA Gillett Seconded Cr IC Sanders Carried 7/0

4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

Nil

5.0 Applications for Leave Of Absence

Nil

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6.0 Declarations of Interest

Nil

7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Tuesday 29 April 2014

2014/067 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on Tuesday 29 April 2014 be confirmed as a true and correct record of proceedings.

Moved Cr WJ Beagley

Seconded Cr AJ Dunne

Carried 7/0

8.0 Announcements by Presiding Person Without Discussion

Nil

9.0 Petitions / Deputations / Presentations / Submissions

9.1 Tara Chambers – Mukinbudin Community Branch, Bendigo Bank

Miss Tara Chambers made a presentation to Council outlining the benefits of a Bendigo Bank Agency.

Mukinbudin branch established in 2002 at a cost of approximately \$400,000. To set up a branch now the cost would be over \$800,000. Since their inception they have contributed over \$100,000 back into the community in more recent times they have donated \$10,000 to the Mukinbudin P&C to assist with the employment of two teachers at the high school.

The Mukinbudin branch have assisted in setting up agencies in Beacon (6 years) and Koorda. The Beacon branch has been very successful due to the community support that it has received.

A Bendigo branch would offer a higher commission payment for the shire, higher level of security and a higher level of service for the customer. The agency would be supported by the Mukinbudin branch.

Ms Tara Chambers left the meeting at 6:58pm.

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10.0 Reports of Committees

10.1 NEWROC Council

10.1.1 Minutes of NEWROC Council Meeting held 22 April 2014

LOCATION/ADDRESS:	NEWROC District
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A5/16
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	Nil
DATE:	28 April 2014
ATTACHMENT NUMBER:	10.1.1 – Minutes of NEWROC Council Meeting held 22 April 2014
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2014/068 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the information be received.

Moved Cr DA Miguel

Seconded Cr WJ Munns

Carried 7/0

BACKGROUND:

The Shire of Mt Marshall is a member of the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC). NEWROC is not a formal organisation but was formed for the purpose of collaboration and joint initiatives between the Shires Koorda, Mt Marshall, Mukinbudin, Nungarin, Trayning and Wyalkatchem, and is governed by a Memorandum of Understanding (MOU) between these Shires.

NEWROC Council and NEWROC Executive meetings alternate on a bi-monthly basis.

COMMENT:

At the October 2013 meeting the NEWROC Chair, Deputy Chair and CEO were handed over to the Shire of Mt Marshall as per the general rotation. These Offices will be held for a period of 2 years in alignment with the next local government elections.

The Minutes of the NEWROC Council meeting held on 22 April 2014 are submitted (attachment 10.1.1) in order to keep elected members abreast of the activities of the NEWROC Council.

The next meeting of the NEWROC Council is scheduled to be held on Tuesday 24 June at the Shire of Nungarin.

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11.0 Reports of Officers

11.1 Environmental Health Officer / Building Surveyor

Nil

11.2 Community and Recreation Development Officer

11.2.5 Family Support Service Society Bank Account – Update Office Bearers

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: N/N
FILE REFERENCE: A4/11
AUTHOR: Sally Morgan – Community and Recreation
Development Officer
DISCLOSURE OF INTEREST: Nil
DATE: 12 May 2014
ATTACHMENT NUMBER: Nil
CONSULTATION: Ian Bodill – Chief Executive Officer
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2014/069 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Council endorse the following changes to the North Eastern Wheatbelt Agcare Family Support Service Society Bank Account with Bankwest:

- 1. President to be updated to Ian Bodill; and**
- 2. Secretary to be updated to Sally Morgan.**

Moved Cr PA Gillett

Seconded Cr WJ Beagley

Carried 7/0

BACKGROUND:

The Community & Recreation Development role is partly funded by the Department of Local Government and Communities. The quarterly contribution to the role is deposited into the North Eastern Wheatbelt Agcare Family Support Service Society account with Bankwest.

COMMENT:

Given recent staff changes, the authorised signatories to the account need to be updated. It is requested that Council approve the following changes to the account;

Secretary role to be changed to Sally Morgan
President role to be changed to Ian Bodill

Jack Walker will continue to be listed as Vice President on the account.

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11.3 Natural Resource Management Officer

Nil

11.4 Senior Finance Officer

11.4.12 Accounts Paid

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Senior Finance Officer
DISCLOSURE OF INTEREST: Nil
DATE: 8 May 2014
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2014/070 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Accounts Listed

Municipal Fund	\$	875226.80
Trust Fund	\$	24614.05
Mastercard	\$	1250.00

Be endorsed.

Moved Cr DA Miguel

Seconded Cr PA Gillett

Carried 7/0

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BACKGROUND:

Following is a List of Accounts submitted to Council on Wednesday 20 May 2014 for the Municipal Fund, Trust Fund and Mastercard.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
EFT8327	01/04/2014	ICS CARPENTRY	PART FINAL PAYMENT - BAXTER STREET HOUSES	100000.00
EFT8328	02/04/2014	ICS CARPENTRY	PART FINAL PAYMENT - BAXTER STREET HOUSES	100000.00
EFT8330	03/04/2014	JOHN HUGHES	NEW MITSUBISHI MN TRITON 4X4 GLX UTILITY \$35283 LESS TRADE \$15400; MITSUBISHI 4X2 TRITON \$28084 PLUS LICENCES	48203.70
EFT8331	03/04/2014	WESLAN ACCOMMODATION	ACCOMMODATION FOR 2014 SENIORS TRIP	2340.00
EFT8333	09/04/2014	ICS CARPENTRY	PART FINAL PAYMENT - BAXTER STREET HOUSES	100000.00
EFT8334	09/04/2014	AVON WASTE	RUBBISH COLLECTION - FEBRUARY 2014	4283.92
EFT8335	09/04/2014	COURIER AUSTRALIA	FREIGHT	9.38
EFT8336	09/04/2014	WESFARMERS KLEENHEAT GAS P/L	45 KG VAP CYL-FACILITY FEE/CYLINDER SERVICE CHARGE FEB-2015	1419.00
EFT8337	09/04/2014	GREAT EASTERN COUNTRY ZONE WALGA	ATTENDANCE AT 2014 WHEATBELT CONFERENCE - I BODILL	395.00
EFT8338	09/04/2014	EDGECOMBE'S JEWELLERS	CUT KEYS	35.00
EFT8339	09/04/2014	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	TWO-WAY LICENCE	54.00
EFT8340	09/04/2014	UHY HAINES NORTON (WA) PTY LTD	AUDIT SERVICES FOR YEAR ENDED 30 JUNE 2013 PLUS OTHER DISCUSSIONS	13035.00
EFT8341	09/04/2014	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2013/14 ESL QUARTER 3	8856.00
EFT8342	09/04/2014	ICS CARPENTRY	PART FINAL PAYMENT - BAXTER STREET HOUSES	18642.50
EFT8343	09/04/2014	STAR TRACK EXPRESS	FREIGHT	396.50

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Chq/EFT	Date	Name	Description	Amount
EFT8344	09/04/2014	BENCUBBIN COMMUNITY RESOURCE CENTRE	PRINTING PURCHASE ORDER BOOKS	285.00
EFT8345	09/04/2014	HILLS FIRE EQUIPMENT SERVICE	SERVICE FIRE EQUIPMENT - SHIRE PROPERTIES AND VEHICLES	3491.40
EFT8346	09/04/2014	D & D TRANSPORT	FREIGHT	81.95
EFT8347	09/04/2014	PB & DM SACHSE	SPRAY HERITAGE TRAIL	330.00
EFT8348	09/04/2014	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISING SALE OF LAND FOR UNPAID RATES \$1775, CDO VACANCY \$146, MEETING PROCEDURE AND DEBATING COURSE - R BREAKELL \$467	2387.88
EFT8349	09/04/2014	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 11.3 - 25.3.2014	1594.50
EFT8350	09/04/2014	KUNUNOPPIN MEDICAL PRACTICE	PRE-EMPLOYMENT MEDICAL - R FLETCHER	143.00
EFT8351	09/04/2014	EVERGREEN SYNTHETIC GRASS	FINAL PAYMENT - BENCUBBIN BOWLING GREEN	37859.60
EFT8352	09/04/2014	TRACE'S PLACE	CATERING - JUNIOR COUNCIL	276.50
EFT8353	09/04/2014	CJ & ML KIRBY	BAIT AND FENCING ALLOWANCE - BIODIVERSITY CORRIDORS	2034.94
EFT8354	09/04/2014	ADAPTABLE CONTRACTING	EXCAVATE TRENCH AT BENCUBBIN RUBBISH TIP	3749.90
EFT8355	09/04/2014	KEVIN SMITH	FIX LOCK ON TOILET DOOR AT MARSHALL ROCK; FIX LOCK AT 97A MONGER ST	176.00
EFT8356	11/04/2014	CJD EQUIPMENT PTY LTD	OVERHAUL SIDE SHIFT RAM	3030.50
EFT8357	11/04/2014	SHIRE OF TRAYNING	SHARE OF MEDICAL PRACTICE EXPENSES	2278.30
EFT8358	11/04/2014	BENCUBBIN NEWS & POST	POSTAGE 24.3 - 28.3.14	47.80
EFT8359	11/04/2014	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	PRINTING - BEACON LIBRARY; ADVERTISING - LOCAL PHONE BOOK	26.00
EFT8360	11/04/2014	METAL ARTWORK CREATIONS	DESK NAME PLAQUE - I BODILL	14.30
EFT8361	11/04/2014	WA HINO SALES & SERVICE	OIL FILTERS	224.05

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Chq/EFT	Date	Name	Description	Amount
EFT8362	11/04/2014	DIELECTRIC SECURITY SERVICES	CENTRAL STATION MONITORING SERVICE 1.5 - 31.7.14	101.20
EFT8363	11/04/2014	BURGESS RAWSON (WA) PTY LTD	WATER CONSUMPTION 9.1 - 11.3.14	153.47
EFT8364	11/04/2014	DIGGA-WEST & EARTHPARTS WA	TUNGSTEN TOOTH AND PILOT	277.20
EFT8365	11/04/2014	ICS CARPENTRY	EXTENSION ON NETBALL SHED - BEACON	5251.40
EFT8366	11/04/2014	ATU SEWAGE SERVICES	QUARTERLY BIOMAX SERVICE - 229 MURRAY ST	126.50
EFT8367	11/04/2014	NEWROC	SUBSCRIPTIONS 2013/14 AND MEDICAL SCHOLARSHIP	27225.00
EFT8368	11/04/2014	FAULKNER BROTHER HOLDINGS	GRAVEL PURCHASES	765.60
EFT8369	11/04/2014	HILLVALE BUS CONTRACTORS	BUS SUBSIDY FOR IN-TERM SWIMMING LESSONS	4621.32
EFT8370	11/04/2014	CR RN BREAKELL	MEETING FEES AND ALLOWANCES - FEBRUARY & MARCH 2014	2891.00
EFT8371	11/04/2014	BENCUBBIN AG SUPPLIES	SEWER PIPE, PAINT ETC	612.40
EFT8372	11/04/2014	TRUCK CENTRE (WA) PTY LTD	OIL FILTER	720.54
EFT8373	11/04/2014	CR WJ BEAGLEY	MEETING FEES AND ALLOWANCES - FEBRUARY & MARCH 2014	809.20
EFT8374	11/04/2014	CR IC SANDERS	MEETING FEES AND ALLOWANCES - DECEMBER 2013, FEBRUARY & MARCH 2014	1411.35
EFT8375	11/04/2014	GREAT SOUTHERN FUELS	BULK DIESEL - BENCUBBIN DEPOT \$13266, BULK DIESEL - BEACON DEPOT \$4896, FUEL CARDS \$3098	21260.20
EFT8376	11/04/2014	DAN TURNER	SOIL PROFILE - BAXTER STREET HOUSES	300.00
EFT8377	11/04/2014	REEPAR ASSET PROTECTION	TRAFFIC MANAGEMENT - BENCUBBIN/BEACON ROAD 17.3 - 21.3.14	10835.00
EFT8378	15/04/2014	COVS	12V AMBER GLOBE	24.35
EFT8379	15/04/2014	AVON WASTE	RUBBISH COLLECTION - MARCH 2014	4283.92
EFT8380	15/04/2014	BOC GASES	GAS CYLINDERS - MARCH 2014	67.00

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Chq/EFT	Date	Name	Description	Amount
EFT8381	15/04/2014	SHIRE OF KOORDA	CHARGES - HEALTH GROUP (JAN - MAR 2014 EHO EXPENSES)	5235.31
EFT8382	15/04/2014	CJD EQUIPMENT PTY LTD	VOLVO - ELECTRICAL GENERAL	4399.41
EFT8383	15/04/2014	COURIER AUSTRALIA	FREIGHT	60.88
EFT8384	15/04/2014	MUKA TYRE MART	2 REPAIRS TO 8 TYRE/FIT	50.00
EFT8385	15/04/2014	STEWART & HEATON CLOTHING CO PTY LTD	LOCAL GOVERNMENT WELFARE/RECOVERY TABARDS	556.51
EFT8386	15/04/2014	NINGHAN SPRAYING SERVICE	CSBP SOIL ANALYSIS KIT	368.50
EFT8387	15/04/2014	KTY ELECTRICAL SERVICES	BENCUBBIN HOUSES - ROWLANDS RD 1 & 2, BAXTER ST 1- FIT METERS-CONNECTION TO GRID	1633.50
EFT8388	15/04/2014	JASON SIGNMAKERS	150MM BLACK ON WHITE STREETPLATES - LOGO DOUBLE SIDED	605.00
EFT8389	15/04/2014	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS	431.00
EFT8390	15/04/2014	SHIRE OF TRAYNING	25% OF KUNUNOPPIN MEDICAL PRACTICE EXPENSES	1765.92
EFT8391	15/04/2014	BENCUBBIN NEWS & POST	STATIONERY - DECEMBER 2013 - MARCH 2014 \$607, NEWSPAPERS - MARCH \$62, POSTAGE \$72, BANKWEST POSTAGE \$117	858.03
EFT8392	15/04/2014	AUSTRALIAN TAXATION OFFICE	BAS - MARCH 2014	18518.00
EFT8393	15/04/2014	WA TREASURY CORPORATION	LOAN NO. 119 FIXED COMPONENT - LOAN TO BENNYMART - REPAID IN LEASE PAYM	979.96
EFT8394	15/04/2014	BENCUBBIN BULK HAULIERS	FUEL TANK EX PERTH TO BENCUBBIN DEPOT.	825.00
EFT8395	15/04/2014	ICS CARPENTRY	NEETASCREEN FENCE AND SHED - BENCUBBIN BOWLING GREEN	30054.20
EFT8396	15/04/2014	RELIANCE PETROLEUM	FUEL CARD PURCHASES - MARCH 2014	914.71
EFT8397	15/04/2014	ALL-WAYS FOODS	CLEANING AND AMENITIES PRODUCTS	899.96
EFT8398	15/04/2014	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER SUPPORT SERVICE AGREEMENT 1.03.14 TO 31.03.14	326.26

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Chq/EFT	Date	Name	Description	Amount
EFT8399	15/04/2014	HEMPFIELD SMALL MOTORS	OIL RESERVOIR	185.00
EFT8400	15/04/2014	PEERLESS JAL PTY LTD	CLEANING PRODUCTS FOR COMPLEX FLOOR	539.68
EFT8401	15/04/2014	LANDGATE	RURAL UVS	25.20
EFT8402	15/04/2014	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	E-LEARNING SERVING ON COUNCIL - CR A DUNNE	195.00
EFT8403	15/04/2014	BENCUBBIN AG SUPPLIES	SWIMMING POOL CHEMICALS \$1865, GAS - 166 COLLINS ST \$159, HARDWARE \$1057	3081.00
EFT8404	15/04/2014	5RIVERS PLUMBING AND GAS	BEACON BARRACKS - CHECK TOILET FOR POSSIBLE BURST IN WALL. CISTERN FLUSH PIPE LEAKING.	1230.14
EFT8405	15/04/2014	BENNY MART	OFFICE SUPPLIES AND REFRESHMENTS	396.95
EFT8406	15/04/2014	COOPER WALKER FARMS	WHEATBELT WAY SIGNS AND TRAIL MARKERS, BOBCAT AND LABOUR	528.00
EFT8407	15/04/2014	T-QUIP	5 LT HYDRO OIL	74.75
EFT8408	15/04/2014	ROSS'S DIESEL SERVICE	ALTERNATOR 24V 110AMP	861.20
EFT8409	15/04/2014	MERREDIN MOWER & CHAINSAW CENTRE	HUSQVARNA 125 BVX BLOWER S/N 2013 450 1352	249.00
EFT8410	15/04/2014	KOORDA COMMUNITY RESOURCE CENTRE	NARKAL NOTES FULL PAGE ADVERTISEMENT - BIKE RACE	25.00
EFT8411	15/04/2014	WALLIS COMPUTER SOLUTIONS	2 XEATON UPS 420W - BATTERY BACKUP FOR COMPUTERS	998.00
EFT8412	15/04/2014	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY COSTS	2619.10
EFT8413	15/04/2014	KC SALES	7 X RIGGERS LGE GLOVES	55.93
EFT8414	15/04/2014	CARPE DIEM PRODUCTIONS	SPONSORSHIP - REBECCA SACHSE AS PER COUNCIL RESOLUTION 2014/034	930.00
EFT8415	16/04/2014	BRICK MART NORTHAM	INTERIM PAYMENT - SUPPLY AND LAY LIMESTONE BLOCKS AT BAXTER STREET HOUSES	4750.00
EFT8416	28/04/2014	SHERIDAN'S	NAME BADGE - SALLY MORGAN	43.15

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Chq/EFT	Date	Name	Description	Amount
EFT8417	28/04/2014	KTY ELECTRICAL SERVICES	WIRE FUEL PUMP - BENCUBBIN DEPOT \$770, SATELLITE RECEIVER \$368	1138.59
EFT8418	28/04/2014	MUKA MATTERS	ADVERTISING - CDO POSITION AND BIKE RACE	40.00
EFT8419	28/04/2014	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS FOR COUNCIL	233.00
EFT8420	28/04/2014	BENCUBBIN NEWS & POST	PPMV - B HEDLEY, B GRACIE	216.10
EFT8421	28/04/2014	RN COLLINS	FABRICATE TWO BANNER POLES AND DELIVER TO BEACON	1500.40
EFT8422	28/04/2014	BEACON PROGRESS ASSOCIATION INC.	NEW INFORMATION AND TRUCK BAY - BEACON	18700.00
EFT8423	28/04/2014	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	48.88
EFT8424	28/04/2014	LGRCEU	PAYROLL DEDUCTIONS	38.80
EFT8425	28/04/2014	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	18920.71
EFT8426	28/04/2014	PORKY'S ENTERPRISES	REMOVE ASBESTOS FENCE AT BEACON BOWLING CLUB	6304.10
EFT8427	28/04/2014	D I TOMAS CONTRACTING	FINAL 50% PAYMENT FOR VERANDAHS ON BAXTER STREET HOUSES	12940.95
EFT8428	28/04/2014	JASTA ENTERPRISES PTY LTD	GRAVEL PURCHASES	1240.80
EFT8429	28/04/2014	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	312.28
EFT8430	28/04/2014	ADVANCED AUTOLOGIC PTY LTD	BLUE HORIZON 1000LT	850.00
EFT8431	28/04/2014	5RIVERS PLUMBING AND GAS	CONNECT WATER TO METERS AND HOUSES ETC - BAXTER ST HOUSES	16510.55
EFT8432	28/04/2014	BENNY MART	PPMV - W FORBES, P WALKER, S BLACKIE	300.00
EFT8433	28/04/2014	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 27.3 - 9.4.14	1845.00
EFT8434	28/04/2014	OCLC (UK) LTD	MIGRATE AMLIB DATA TO NEW SERVER	825.00
EFT8435	28/04/2014	KUNUNOPPIN MEDICAL PRACTICE	PRE-EMPLOYMENT MEDICAL - S MORGAN & B DRINKWELL	286.00
EFT8436	28/04/2014	CENTRAL WHEATBELT FOOTBALL LEAGUE	2014 CONTRIBUTION TO CWWS EXECUTIVE OFFICER POSITION	2000.00

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Chq/EFT	Date	Name	Description	Amount
EFT8437	28/04/2014	MERREDIN MOWER & CHAINSAW CENTRE	DRAG LINK FOR HUSQVARNA RIDE-ON	90.00
EFT8438	28/04/2014	MUKINBUDIN HOTEL / MOTEL	ACCOMMODATION - MANDY WYNNE	174.50
EFT8439	28/04/2014	WALLIS COMPUTER SOLUTIONS	RESOLVE COMPUTER ISSUES IN OFFICE AND BEACON LIBRARY	8488.04
EFT8440	28/04/2014	IAN BODILL	REIMBURSEMENT FOR FUEL	82.77
EFT8441	28/04/2014	M & J LANCASTER	FENCING MATERIALS AND BAIT - BIODIVERSITY CORRIDORS	5139.98
EFT8442	29/04/2014	ICS CARPENTRY	SUPPLY AND ERECT SHADE STRUCTURES AT BOWLING GREEN	30090.50
EFT8443	29/04/2014	COLAS WA	BITUMEN SEALING WORK, BURAKIN-WIALKI ROAD	52602.42
EFT8444	30/04/2014	COVS	REVERSABLE PULLER	217.71
EFT8445	30/04/2014	CJD EQUIPMENT PTY LTD	ROTATING BEACON; PROTECTIVE CAGE	529.98
EFT8446	30/04/2014	COURIER AUSTRALIA	FREIGHT	31.22
EFT8447	30/04/2014	UHY HAINES NORTON (WA) PTY LTD	PROGRESSIVE ACCOUNT - ASSISTANCE WITH BUDGET PREPARATION	5221.70
EFT8448	30/04/2014	STAPLES AUSTRALIA	OFFICE SUPPLIES	102.43
EFT8449	30/04/2014	STAR TRACK EXPRESS	FREIGHT	160.80
EFT8450	30/04/2014	HANSON CONSTRUCTION MATERIALS P/L	20MM AGGREGATE	2761.34
EFT8451	30/04/2014	KENYON & COMPANY PTY LTD	MAGNETIC LAMPS; DRIVE BELTS	381.70
EFT8452	30/04/2014	CR DA MIGUEL	MEETING FEES AND ALLOWANCES - FEBRUARY & MARCH 2014	1009.40
EFT8453	30/04/2014	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISING - WORKS SUPERVISOR POSITION	2435.80
EFT8454	30/04/2014	BENNY MART	PPMV - R FLETCHER; CARAVAN PARK VOUCHER	243.18
EFT8455	30/04/2014	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 10.4 - 23.4.14	2002.50
EFT8456	30/04/2014	BOB WADDELL CONSULTANT	ASSISTANCE WITH FINANCIAL REPORTS	165.00

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Chq/EFT	Date	Name	Description	Amount
EFT8457	30/04/2014	CR AJ DUNNE	MEETING FEES AND ALLOWANCES - DECEMBER 2013, FEBRUARY & MARCH 2014	1347.57
EFT8458	30/04/2014	CR JW MUNNS	MEETING FEES AND ALLOWANCES - DECEMBER 2013, FEBRUARY & MARCH 2014	1245.65
EFT8459	30/04/2014	BRICK MART NORTHAM	BALANCE OF PAYMENT FOR LIMESTONE RETAINING WALL - BAXTER ST HOUSES	3100.00
20374	02/04/2014	WATER CORPORATION	WATER CONSUMPTION 9.1 - 11.3.14	23477.88
20375	03/04/2014	SHIRE OF MT MARSHALL	CASH PAYMENTS 020414	4874.90
20376	03/04/2014	TELSTRA	TELEPHONE - MARCH 2014	2818.11
20377	09/04/2014	SHIRE OF MT MARSHALL	PETTY CASH RECOUP - MARCH 2014	137.35
20378	09/04/2014	WATER CORPORATION	WATER CONSUMPTION 24.1 - 25.3.14	394.90
20379	09/04/2014	SYNERGY	ELECTRICITY 1.1 - 4.3.14	62.95
20380	15/04/2014	TELSTRA	SERVICES INSTALLED - BAXTER STREET HOUSES	972.18
20381	15/04/2014	AUSTRALIA POST	BEACON LIBRARY POST OFFICE BOX RENEWAL	48.00
20382	15/04/2014	SYNERGY	ELECTRICITY USAGE 25.02.14 TO 24.03.14	1488.00
20383	15/04/2014	NEWCOURT FARM	TREE FENCING AND RABBIT BAITS	1971.90
20385	17/04/2014	SHIRE OF MT MARSHALL	CASH PAYMENTS 16042014	3200.00
20386	28/04/2014	WATER CORPORATION	WATER - INDUSTRIAL SHED	82.36
20387	29/04/2014	SHIRE OF MT MARSHALL	RENEW LICENCE MM 375	58.70
20388	30/04/2014	SYNERGY	VARIOUS SYNERGY ACCOUNTS	11103.70
20389	30/04/2014	HESPERIAN PRESS	PADDY BAKER PICTURE SHOW	53.00
				875226.80

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2. Trust

Chq/EFT	Date	Name	Description	Amount
EFT8329	03/04/2014	DEPARTMENT OF PLANNING & INFRASTRUCTURE	RECOUP LICENSING - MARCH 2014	24614.05
				24614.05

3. Mastercard

DETAILS	AMOUNT
FRAUDULENT TRANSACTION RETURNED	-465.65
LEAVING GIFT - B JINMAN	75.00
ACCOMM IN YORK - I BODILL	240.00
PLATE CHANGE	24.00
PLATE CHANGE	24.00
GEOSPATIAL DATASET	968.00
MINING TENEMENTS	35.65
WHITE CARD - R FLETCHER	65.00
FOXTEL - 229 MURRAY ST	134.00
ACCOMM IN YORK - D FOLEY	150.00
	1250.00

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **20 May 2014**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

 Ian Bodill
 Chief Executive Officer

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11.4.13 Statement of Financial Activity for the month ended 30 April 2014

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/4
AUTHOR:	Nancy Collins – Senior Finance Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	12 May 2014
ATTACHMENT NUMBER:	11.4.13 – Statement of Financial Activity
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2014/071 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Council endorse the Statement of Financial Activity for the month ending 30 April 2014.

Moved Cr RN Breakell

Seconded Cr IC Sanders

Carried 7/0

BACKGROUND:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

COMMENT:

Nil

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11.4.14 Donation to the Bencubbin & Districts Lions Club

LOCATION/ADDRESS: Lions Depot – Monger St, Bencubbin
NAME OF APPLICANT: Bencubbin & Districts Lions Club
FILE REFERENCE: F2/1
AUTHOR: Nancy Collins – Senior Finance Officer
DISCLOSURE OF INTEREST: Impartiality Interest
DATE: 08 May 2013
ATTACHMENT NUMBER: 11.4.14 – Correspondence from Applicant
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Budget Provision for Donations
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2014/072 COUNCIL DECISION / OFFICER RECOMMENDATION:

That a donation of \$356.00 being the equivalent of rates and Emergency Services Levy paid on assessment A6459, be paid to the Bencubbin & Districts Lions Club.

Moved Cr DA Miguel

Seconded Cr WJ Beagley

Carried 7/0

BACKGROUND

The Bencubbin & Districts Lions Club have requested that Council refund the 2013/14 rates and ESL on the Lions Depot in Monger Street Bencubbin.

COMMENT:

Council has resolved, in previous years, to make a donation equivalent to the rates and Emergency Services Levy (ESL) paid on assessment A6459 in the name of the Bencubbin & Districts Lions Club. The rates and ESL, amounting to \$356.00 have been paid and in view of the group's commitment to the residents of the Mt Marshall district, the request is not unreasonable.

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11.5 Engineering Administration Officer

Nil

11.6 Chief Executive Officer

11.6.12 WA Planning Commission – Regional Planning and Infrastructure Framework

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: N/A
FILE REFERENCE: A5/16
AUTHOR: Ian Bodill – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil
DATE: 8 May 2014
ATTACHMENT NUMBER: http://www.planning.wa.gov.au/dop_pub_pdf/Wheatbelt_Framework.pdf
CONSULTATION: Caroline Robinson – NEWROC Executive Officer
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2014/073 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Council advises NEWROC that its comment towards the WAPC Framework is as follows and that this contribution forms part of a total submission by NEWROC:

- 1. There is no inclusion of upgrades to identified power infrastructure and capacity in the Framework (Appendix 3 - Anticipated direction for regional infrastructure) when there are clear capacity constraints and poor power infrastructure in the Shire of Mt Marshall;**
- 2. No indication of future Grain Freight road funding to continue to maintain the recent upgrades across the NEWROC;**
- 3. The NEWROC communities value the Avon Link and associated public transport services (the Framework indicates the Avon Link will cease in 2014);**
- 4. The NEWROC contributes substantially to health and medical services for its residents and should be acknowledged for doing so and included in any health and medical service and infrastructure upgrades, not just in regional centres;**
- 5. Beacon requires improved mobile phone reception and should be included in the identified sites for mobile phone towers;**
- 6. The NEWROC to investigate whether the Shire of Mt Marshall can be the central Waste Management service point e.g. regional landfill site and attract funding to do so;**

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- | |
|--|
| <p>7. Encourage the State Agencies and WA Planning to work with the NEWROC to ensure that the six Shires are included in priority infrastructure lists and future activities;</p> <p>8. Encourage infill sewerage for Mt Marshall.</p> |
|--|

Moved Cr WJ Munns

Seconded Cr IC Sanders

Carried 7/0

BACKGROUND:

The Wheatbelt Regional Planning and Infrastructure Framework claims to have established a regional planning perspective for the Wheatbelt region. The document claims to recognise the region's key economic drivers, a growing tourist market and retail and service sectors responsive to population growth.

Prepared by the Department of Planning under the guidance of a Wheatbelt Regional Planning Advisory Committee, the framework claims to have identified regionally significant infrastructure and planning initiatives that would support the growth of established industries such as agriculture, tourism and investment in new enterprises.

COMMENT:

It is understood that this Framework will be used to inform State Government and other regional decision makers on the priorities for regional planning in the Wheatbelt region over a 20 year planning horizon. It is the first indication that our Shire's integrated planning documents are linked to State planning, however there is no indication of funding.

It is considered that the Framework is very 'limited, lacking aspiration' and it appears a lot of future funding will be put towards planning studies rather than building new or upgrading existing infrastructure (see Appendix 3) that has already been identified and is essential for the growth of the Wheatbelt.

It also appears that WA Planning is prioritising regional growth centres for infrastructure and planning including Merredin, Narrogin and the Central Midlands as the Framework identifies these districts and is placing emphasis on projects within them. This has implications for communities such as Beacon and Bencubbin.

The CEO together with the NEWROC Executive Officer (Caroline Robinson) have provided some comment in this report to Council and a recommended resolution which Councillors might wish to add to and embellish further.

Councillors are invited to scan the draft document further which is available under the following web address:

http://www.planning.wa.gov.au/dop_pub_pdf/Wheatbelt_Framework.pdf

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11.6.13 2013/2014 Budget Review

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/2
AUTHOR: Ian Bodill – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil
DATE: 12 May 2014
ATTACHMENT NUMBER: Nil
CONSULTATION: Jack Walker – Engineering Administration Officer
Nancy Collins – Senior Finance Officer
Rod Munns – Engineering Consultant
Auditors – UHY Haines Norton
STATUTORY ENVIRONMENT: Regulation 33A Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS: The budget is based on the principles contained in the Strategic Plan for the future
FINANCIAL IMPLICATIONS: Specific Financial implications are outlined in the detail section of this report
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2014/074 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Council

a) **adopts the budget review finalised on 7 May 2014 with the following variations for the period 1 July 2013 to 30 April 2014 and amend the budget as follows:**

		T			
COA	Description	Original Budget	Amended Budget	Cash Flow Impact	
	Deficit (difference in Budget surplus to Audited surplus)	2,293,056	2,171,560	(121,496)	Opening Surplus
0311001	Rates Discount	(85,000)	(71,000)	14,000	Operating Revenue
0322002	R&LC Infrastructure Grant	(113,586)	0	(113,586)	Operating Revenue

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0332011	Interest on Investments	(15,000)	(61,000)	46,000	Operating Revenue
0512011	Grant - FESA	0	(22,330)	22,330	Operating Revenue
1122001	Government Grant - Operational	3,000	0	(3,000)	Operating Revenue
1332001	Charges - Building Permits	(250)	(4,550)	4,300	Operating Revenue
1442021	Diesel Fuel Rebate	7,500	24,000	16,500	Operating Revenue
1472001	REIMBURSEMENT - WORKERS COMP	0	15,000	15,000	Operating Revenue
0431001	NEWROC Expense	23,500	29,750	(6,250)	Operating Expense
0821031	Aged Care Units	13,665	20,000	(6,335)	Operating Expense
1011011	Refuse Site Maintenance	40,000	25,000	15,000	Operating Expense
1041101	Landcare Council Works	5,957	0	5,957	Operating Expense
1041161	EEL Drainage	26,208	0	26,208	Operating Expense
1111061	Sturt Pea House	27,000	0	27,000	Operating Expense
1191001	Recreation Ground - Bencubbin	80,736	95,736	(15,000)	Operating Expense
1191011	Recreation Ground - Beacon	60,973	72,973	(12,000)	Operating Expense
1191034	Gymnasium Expenses	10,000	0	10,000	Operating Expense
New					
Account	Train the Trainer	0	10,000	(10,000)	Operating Expense
1221055	Beacon Main Street Beautification	20,000	3,940	16,060	Operating Expense
1351051	Beacon Co-operative Building	40,000	0	40,000	Operating Expense
9111001	Staff Housing Maintenance	77,250	88,000	(10,750)	Operating Expense
0423001	Office Extensions	193,320	224,350	(31,030)	Capital Expense
1043001	Toilet at Beacon Truck Bay	17,000	17,000	0	Capital Expense
1190091	Refurbish Beacon CC	10,000	26,060	(16,060)	Capital Expense
0913041	Patios Lots 37 & 38 Rowlands	15,000	10,136	4,864	Capital Expense
0913041	House 224 Rowlands	250,000	287,689	(37,689)	Capital Expense
0913041	House 800(1) Baxter	250,000	275,258	(25,258)	Capital Expense
0913041	House 800(2) Baxter	250,000	275,174	(25,174)	Capital Expense
1193041	Shade Structure Beacon Netball Court	5,000	4,774	(226)	Capital Expense
1193041	Bowling Green Relocation - Ben	509,549	623,172	(113,623)	Capital Expense

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1193041	Bowling Green Dev Beacon	381,059	381,059	0	Capital Expense
1193041	Old Pavilion Septic Upgrade	17,000	0	17,000	Capital Expense
1043003	Purchase of Motor Vehicles NRMO	35,000	0	35,000	Plant Purchase
1044040	Proceeds Sale of NRMW	25,000	0	(25,000)	Proceeds from Disposals
0423031	Purchase of Motor Vehicles CEO	127,500	44,525	72,975	Plant Purchase
0422022	Proceeds Sale of CEO vehicles	119,000	31,273	(87,727)	Proceeds from Disposals
	Grader Proceeds from Sale of Plant/Motor				
	Vehicles				
1234001		180,000	102,400	(77,600)	Proceeds from Disposals
1223041	Plant Purchases Grader	347,725	367,786	(20,061)	Plant Purchase
1223042	Motor Vehicle Purchases GEN Utility	25,000	0	25,000	Plant Purchase
1234001	Utility Proceeds from Sale of Plant/Motor Vehicles	10,000	0	(10,000)	Proceeds from Disposals
1223042	Purchase Replace Septic Truck	80,000	77,273	2,727	Plant Purchase
	Purchase Mosquito Fogger	0	5,225	(5,225)	Plant Purchase
	Purchase Fuel Storage Tanks	50,000	24,662	25,338	Plant Purchase
1223042	Construction Crew Dual Cab	25,000	32,076	(7,076)	Plant Purchase
1234002	Proceeds Construction Crew Dual Cab	10,000	14,000	4,000	Proceeds from Disposals
1223042	Purchase P & G Ute Bencubbin	25,000	25,531	(531)	Plant Purchase
1114041	Proceeds P & G Ute Bencubbin	10,000	8,455	(1,545)	Proceeds from Disposals
	Grand Total			(336,983)	
	Suggested balancing amendment - Transfer to Reserves Reduce			330,983	
	Balanced amendments			6,983	

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- b) endorses the transfer of funds from the Reserve accounts as follows and that these amounts become part of the Revised budget for 2013/2014:
- | | |
|------------------|-----------------------------|
| Housing Reserve | \$ 88 000 |
| Plant Reserve | \$ 98 000 |
| Public Amenities | \$114,000 and \$31,030; and |
- c) notes and endorses the amount of \$6,983 being the amount calculated as the final figure estimated for the year end 2013/2014.

Moved Cr PA Gillett
Absolute Majority

Seconded Cr AJ Dunne

Carried 7/0

BACKGROUND:

A recent meeting with Auditors UHY Haines Norton resulted in the Shire being advised that the Budget Review Conducted in February 2014 was inadequate and did not comply with the requirements of Regulation 33A Local Government (Financial Management) Regulations 1996.

The reason for the “inadequacy” was the fact that the review did not include the provision of the existing budget with inserted columns indicating the projected figure for the year ending 30 June 2014.

In addition, a copy of the review was not submitted to the Department of Local Government and Regional Development after 30 days of Council reviewing the budget as well, as is required.

COMMENT:

The Budget Review requires Council to view the completed review of the statutory budget with the notes from the CEO indicating where variances of significance will occur.

A new budget review has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards. Council adopted a 5% and a \$5000 minimum for the reporting of materials variances to be used in the statements of financial activity and the annual budget review. Features of the new budget review include (see attachment):

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- Budget surplus brought forward from 2012/2013 indicated an amount of \$2,293,056 should have been brought forward but this amount was actually \$2,171, 560 which resulted in an immediate shortfall of \$121,496.
- 0311001 Rates Discount not expected to fulfil expected yield
- 0322002 Infrastructure Grant expected but not received.
- 0332011 Interest on investments indicate an increase of \$35000
- 0512011 Grant of \$22330 not included in budget
- 1122001 Government Grant operations not likely to be spent
- 1332001 Building permit fees greater than expected. (Increase of 4300)
- 1442021 Higher than expected Diesel rebate to the shire (16 500)
- 1472001 The shire received a reimbursement for Workers Comp of 15 000
- 0431001 NEWROC expenses not budgeted correctly. Shortfall of 6250.
- 0821031 Aged Care Units expenditure under budgeted. Shortfall of 6335
- 1011011 Over budgeted by 15000
- 1041101 Landcare Council works not budgeted for.
- 1041161 EEI Drainage not completed.
- 1111061 Sturt Pea House. Funding not received for removing asbestos roof.
- 1191001 Recreation Ground – Bencubbin. Under budgeted by 15000
- 1191011 Recreation Ground Beacon. Under budgeted by 12000
- 1191034 Gymnasium expenses. Costs not going ahead. Save 10 000
- New account Income received and not budgeted for (10 000)
- 1221055 Money not spent saving 16060
- 1351051 Beacon Cooperative Building save 40 000
- 9111001 10750 over expenditure
- 0423001 31030 over expenditure and will be transferred from reserve.
- 1190091 Refurbish Beacon CC 16060 over expenditure.
- 0913041 Savings of 4864 due to under budget expenditure
- 0913041 House 224 Rowlands overspent by 37, 689 with full amount to be transferred from reserve.
- 0913041 House 800 (1) Baxter overspent by 25.256 with full amount to be transferred from reserve.
- 0913041 House 800 (1) Baxter overspent by 25.174 with full amount to be transferred from reserve.
- 1193041 Bencubbin bowling green relocation 113 623 over spent and will be recouped from reserve.
- 1193041 Olds Pavilion septic upgrade not being done this year. Save 17000

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- 1043003 NRMO vehicle not being purchased this year SAVING 35000
- 1044040 Sale of NRM vehicle not taking place this year. Therefore income decreased by 25 000
- 1234001 Revenue for Grader sale over stated by 77600. Amount to be transferred from reserve.
- 1223041 Purchase of grader over spend by 20061. Amount to be transferred from reserve.
- 1223042 W/S Ute not going ahead. Save expenditure of 25 000
- 1234001 W/S Ute sale not going ahead. Revenue decreased by 10 000
- Purchased Mosquito Fogger for 5225 without budgeting for the item.
- Purchased Fuel Storage tanks for half price.
- 1223042 Construction Crew Cab over expend by 7076
- 1234002 Proceeds of trade in for construction Cab increased by 4000

The information above reflects the amounts over and underspent as per council policy.

There are three major points of concern, and which require council's awareness and correction:

The items reflecting the construction of three houses (highlighted in yellow) have overspent by a total figure of **\$88 121**.

The item reflecting the relocation of the Bencubbin Bowling Club (highlighted in Blue) has overspent by **\$113 623**

The items reflected the purchase of an item of plant (grader), (highlighted in Green) have overspent **by \$97 661**

The three items including the amount of **\$31030** which is the over spent amount for Office Extensions (item 0423001) total approximately **\$331 030**.

Council will be requested to transfer funds from the respective reserves to account for the over expenditures above as follows:

Housing Reserve	\$ 88 000
Plant Reserve	\$ 98 000
Public Amenities	\$114,000 and \$31,030, thereby totalling \$331,030

Council's final end of year figure for 2013/2014 is estimated at being approximately **\$6,983** over spent.

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11.7 Executive Administrator

11.7.5 Provision of Audit Services and Appointment of Auditors – 1 July 2014 to 30 June 2017

LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/2
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	Nil
DATE:	17 April 2014
ATTACHMENT NUMBER:	11.7.5a – Quotation from UHY Haines Norton 11.7.5b – Quotation from Anderson, Munro & Wyllie 11.7.5c – Response from Deloitte
CONSULTATION:	Ian Bodill – Chief Executive Officer
STATUTORY ENVIRONMENT:	Local Government Act 1995 Financial Management Regulations 1996
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	The cost of audit services will need to be allocated in future budgets
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2014/075 COUNCIL DECISION / OFFICER RECOMMENDATION:

That:

- 1. The quotation from UHY Haines Norton for audit services for the period 1 July 2014 to 30 June 2017 be accepted; and**
- 2. Messrs. DJ Tomasi, G Godwin and Wen-Shien Chai of UHY Haines Norton be appointed as Council’s auditors for the contract period to 30 June 2017.**

Moved Cr PA Gillett

Seconded Cr RN Breakell

Carried 7/0

BACKGROUND:

The Local Government Act 1995 states that the accounts and the annual financial reports of a local government are required to be audited by an auditor appointed by the local government.

The appointment is to be an approved auditor and for a period of not more than five years. Auditors are eligible for reappointment. The appointment of an auditor is to be by absolute majority of the council.

The appointment of a person(s) as auditor for a local government is to be made by agreement in writing on such terms and conditions, including remuneration and expenses of the person(s) to be appointed, as are agreed between that person and the local government.

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COMMENT:

Anderson Munro & Wyllie

Anderson Munro & Wyllie are currently the Auditors of 10 local governments and 1 regional vermin control council. Although some fees such as travel are not listed the fees are considerably less than Council's current auditor.

Anderson Munro & Wyllie has quoted the following for the audit services:

		<u>Fee Quote</u>	<u>GST</u>	<u>Total (GST Incl.)</u>
		\$	\$	\$
Year Ended-	30 June 2015	10,000	1,000	11,000
	30 June 2016	10,500	1,050	11,550
	30 June 2017	11,000	1,100	12,100

Deloitte An invitation for quotation was also sent to Deloitte, a WALGA preferred supplier, who declined to quote (see attachment 11.7.5c).

UHY Haines Norton, also WALGA preferred supplier, have been conducting Council's audit for at least the past ten years and have a thorough understanding of the Shire of Mt Marshall's accounting systems and processes. They also have a considerable depth of local government experience being the auditors for 52 local governments in Western Australia.

UHY Haines Norton has quoted the following for the audit services:

		<u>Fee Quote</u>	<u>Travel Costs</u>	<u>GST</u>	<u>Total (GST Incl.)</u>
		\$	\$	\$	\$
Year Ended-	30 June 2015	18,000	800	1,880	20,680
	30 June 2016	19,000	850	1,985	21,835
	30 June 2017	20,000	900	12,090	22,990

Council and staff have been very happy with the current auditor and the services provided over the past many years. In view of this, and that the proposed costs are not unrealistic (refer to comment from Deloitte in attachment 11.7.5c), acceptance of the Haines Norton quote is recommended.

An invitation for quotation was also sent to Deloitte, also a WALGA preferred supplier, who declined to quote (see attachment 11.7.5c).

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11.7.6 Policy Manual Review

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A2/24
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	Nil
DATE:	12 May 2014
ATTACHMENT NUMBER:	11.7.6a – Draft Policy & Procedures Manual (showing mark-ups) 11.7.6b – Summary of Amendments
CONSULTATION:	Julian Goldacre – Environmental Health Officer/ Building Surveyor
STATUTORY ENVIRONMENT:	Local Government Act 1995 Town Planning Regulations 1967
POLICY IMPLICATIONS:	Potential change of council policies
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2014/076 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Draft Policy Manual (as attached) be adopted.

**Moved Cr WJ Beagley
Absolute Majority**

Seconded Cr WJ Munns

Carried 7/0

BACKGROUND:

A Policy & Procedures Manual is a way in which Council are able to guide the decision making of local government officers. It directs officers to know what decision Council would make if they were faced with the same decision.

The Policy Statement at the front of the Policy & Procedures Manual gives the objectives of the Policy & Procedures Manual. It also requires Council to conduct a review of polices each even year.

COMMENT:

The Policies & Procedures Manual is due to be reviewed this year. The policy and procedures manual is now over 204 pages long.

An in depth review was undertaken in 2012. Most of the updates recommended after this review relate to the Planning section and amendments to this section are required following the adoption of the Shire of Mt Marshall Local Planning Scheme No 3.

A draft of the manual has been attached (11.7.6a) to this report. A summary of amendments are over the page:

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Summary of Amendments - Policy Manual 2014

Part 4 – Employees & Employment

E&E.2 – Salary & Conditions

E&E.2.5 – Private Motor Vehicle Use

- Amend the first two references to ‘Engineering Administration Officer’ to ‘Works Supervisor’.
- Part ix. amend reference to ‘Engineering Administration Officer’ to ‘Deputy Chief Executive Officer’.
- Part xiii. amend reference to ‘Engineering Officer’ to ‘Chief Executive Officer’.

E&E.3 – Workplace Environment & Culture

E&E.3.1 – Occupational Health & Safety

- Inclusion of Council’s Occupational Safety & Health Policy. This policy was initially adopted in March 2012 in its current form within Council’s Occupational Safety & Health Manual.
- Recommend including the policy within Council’s Policy & Procedures manual rather than having as a stand-alone policy.
- To be signed by CEO, President and Occupational Safety & Health Rep and circulated to all staff upon adoption.
- Renumbering of existing policies in E&E.3 to reflect addition of OSH policy as first policy in this section.

Part 13 – Town Planning

Recommend renaming Part 13 to Local Planning

TP.1.1 – Applications for Planning Consent

- Rename LP.1.1
- Replace reference to Town Planning Scheme No. 2 with Local Planning Scheme No. 3
- Various amendments required to the policy as a result of adoption and gazettal of the Mt Marshall Local Planning Scheme No. 3.
- Amendments as indicated in attachment 11.7.6a Draft Policy Manual 2014.

TP.1.2 – Erection of Second Hand Houses

- This policy has been made redundant with the recent adoption of the Moveable Buildings policy
- Recommend removal

LP.1.2 – Moveable Buildings Policy

- Addition of policy as per resolution 2014/054 (April 2014).
- Will replace the redundant Erection of Second Hand Houses policy.

TP.1.3 – Home Occupation

- Rename LP.1.3
- Replace references to ‘Town Planning Scheme’ with ‘Local Planning Scheme’.
- Definitions exist in the *Town Planning Regulations 1967*, Appendix B, Model Scheme Text thus policy can be condensed by referring to the legislation.

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- Applications
- Recommend removal of the requirement to renew approvals annually. This has not been occurring and is an unnecessary administrative burden. In consultation with the EHO/BS it is advised that there is no legislative requirement for annual renewal.
- Recommend removal of paragraph relating to 'food' in the Assessment Criteria as if a building is constructed in compliance with the *Food Act 2008* and *Town Planning Regs 1967* then a home business could lawfully involve preparation and handling of food.
- Fees - reference to Planning Bulletin 93/as amended from year to year to and as reflected in Council's Fees & Charges Schedule.
- Other minor amendments as shown in attachment 11.7.6a.

TP.1.4 – Car Parking

- Recommend removal of this Policy. This policy has been made redundant by adoption of Shire of Mt Marshall Local Planning Scheme No. 3.

TP.1.5 – Radio Masts

- Recommend removal as legislated in *Building Regulations 2012*, schedule 4, cl.2 Table

LP.1.4 – Outbuilding Policy

- Addition of policy as per resolution 2014/054 (April 2014).

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11.7.7 Delegation Register Review

LOCATION/ADDRESS:	Shire of Mt Marshall
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A2/23
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	Nil
DATE:	13 June 2014
ATTACHMENT NUMBER:	11.7.7 – Delegation Register
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995, s5.46
POLICY IMPLICATIONS:	Various as specified in individual delegations
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2014/077 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Delegation Register, as attached, be authorised.

**Moved Cr IC Sanders
Absolute Majority**

Seconded Cr DA Miguel

Carried 7/0

BACKGROUND:

The Local Government Act requires that delegations must be reviewed at least once each financial year.

COMMENT:

The delegation register was reviewed thoroughly last and is presented for Council consideration.

Amendments are minimal being:

- ADMIN 003 – Consumption of Liquor on Shire Property. The Executive Administrator and Engineering Officer have been removed from the sub-delegation and replaced by the Deputy Chief Executive Officer.
- FIRE 001 – Approval to Burn Road Verges. Was sub-delegated to Engineering Administration Officer, however is now sub-delegated to the Works Supervisor to reflect the change in office of Mr Jack Walker.

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11.7.8 Council and Committee Meetings 2014/15

LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A2/13
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	Nil
DATE:	13 May 2014
ATTACHMENT NUMBER:	11.7.8 – Notice of Meeting Dates 2014/15
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995, s1.7 (2)(a)(b)
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Meeting Attendance Fees
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION:

That the attached notice of meeting dates for 2014/15 be approved for advertisement in the Gimlet Newspaper, the Beacon Bulletin, Council notice boards, and the shire's website and social media sites.

2014/078 COUNCIL DECISION:

That:

- 1. The attached notice of meeting dates for 2014/15 as amended be approved for advertisement in the Gimlet Newspaper, the Beacon Bulletin, Council notice boards, and the shire's website and social media sites; and**
- 2. An annual Councillor bus tour and informal meeting with relevant stakeholders take place within the Shire of Mount Marshall.**

Moved Cr PA Gillett

Seconded Cr DA Miguel

Carried 7/0

Note: The officer recommendation was amended to:

1. Allow for an amendment to the attached 'Notice of Meeting Dates' to remove the requirement for a Council meeting to be held in Beacon annually; and
2. Add that a bus tour take place annually to provide Councillors and key staff the opportunity to visit areas of interest within the shire, coupled with an informal meeting with stakeholders to take place within the shire of Mt Marshall. The informal meeting is to take the place of the Ordinary Council meeting previously held in Beacon.

BACKGROUND:

Ordinary Meetings of Council are typically held on the third Tuesday afternoon of each month commencing at 3:00pm with the exception of the May and November meetings which are held in the evenings.

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The March Ordinary Meeting of Council has traditionally been held in Beacon and has been held at the Beacon Country Club in recent years.

Council is required to provide local public notice, at least once each year, of its meetings and those of its committees in accordance with *the Local Government Act 1995*, s1.7 (2)(a)(b).

COMMENT:

No change to the day and commencement times of the meetings has been proposed, however I have proposed not to hold an annual meeting held in Beacon.

Although individually they are minor issues, from an administrative perspective it is more difficult to run the meeting as efficiently from Beacon: staff is unable to access information held electronically on the shire's database during a meeting; issues with IT have been a problem in the past; logistics of staff travel to meetings have presented issues etc.

Dates and commencement times for the remainder of Council's committees are yet to be scheduled and public notice will be provided once dates are set.

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11.8 Economic Development Officer

11.8.1 Through the Wall (TTW) ATM Installation

LOCATION/ADDRESS:	80 Monger Street, Bencubbin
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A6/40
AUTHOR:	Dannelle Foley – Economic Development Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	13 May 2014
ATTACHMENT NUMBER:	11.8.1a – DC Payments TTW ATM Service Proposal 11.8.1b – Monimax 5600 TTW ATM
CONSULTATION:	Ian Bodill, Chief Executive Officer Nadine Richmond, Customer Services Officer DC Payments Tara Chambers, Bendigo Bank Mukinbudin Beacon Central
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	2014/2015 Budget
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2014/079 COUNCIL DECISION / OFFICER RECOMMENDATION:

That:

- 1. A Through the Wall ATM be installed at the Shire of Mt Marshall office;**
- 2. The ATM be branded Bendigo Bank subject to community consultation results to change the current Bankwest Agency to Bendigo Bank;**
- 3. CCTV security cameras be installed to the interior and exterior of the building;**
- 4. A bank account specifically for ATM be opened; and**
- 5. Cash payments to staff be ceased to increase transactions through the ATM.**

Moved Cr PA Gillett

Seconded Cr IC Sanders

Carried 7/0

BACKGROUND:

Since November 2013 I have been researching the options available to the Shire of Mt Marshall to install a TTW ATM at the shire office. I also explored the installation of a lobby ATM at the Bencubbin Community Resource Centre (CRC) during my employment but the project has since been declined and will not be pursued by CRC.

DC Payments have provided proposals for the installation of an ATM in Bencubbin. DC Payments are Australia's largest ATM provider with over 6,000 ATMs, they are also the world's second largest ATM provider with over 19,000 ATMs. The basic premise for the installation of an ATM is that DC Payments provide an ATM under a

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placement agreement in which they retain ownership. The benefit of the placement agreement is that there are no upfront capital costs. There is a \$165 connection fee after which DC Payments will share 50% of the revenue generated after the first 250 transactions. When each customer withdraws money from the ATM they are charged a surcharge of \$2.50 and DC Payments share 50% of this charge with the Shire. DC Payments provide an in house freecall 24/7 365 days a year help desk with trained technicians to support Shire staff. Warranty including the provision of all spare parts, labour and servicing is included.

COMMENT:

Due to our locality and projected transactions we are limited to ATM providers. I have been liaising with DC Payments to obtain proposals for both TTW and Lobby ATM's. DC payments have been the only company to date that will consider the installation of an ATM in Bencubbin. DC Payments also have a relationship with Bendigo Bank and are able to brand the ATM Bendigo Bank if desired (subject to Bendigo Agency outcomes).

Currently the Bencubbin community only have access to cash if you are employed by the shire and elect to have cash in your pay, at Benny Mart and at the Bencubbin Sports Club. The negative aspect of the outlets currently available are that at Benny Mart you are required to make a minimum purchase of \$10.00 to obtain cash and it is subject to cash availability. The Sports Club have no minimum purchase but hours are limited and you are required to be a member to be in the club or be with a member, cash out is also subject to availability. Currently Benny Mart have between 76 – 90 cash out transactions per month (approximately \$6000) again this is limited to cash availability and operating hours. The current Bankwest agency has between 45 - 65 withdrawals per month.

The ATM would be required to be self-funded by the Shire. It will be cashed with \$20 and \$50 notes. The amount will depend on the turnover and the number of transactions. The amount dispensed each day from the ATM is deposited back into the nominated account the following evening. Based on the estimate of 600 transactions a month, the shire can expect to dispense approximately \$2000 a day and up to \$65,000 a month. This figure may vary based on actual transaction volumes and the average withdrawal amount. Council staff need ensure that we have sufficient cash on hand to recoup the machine daily. Balancing of the ATM would need to occur daily, discussion with relevant officers has been undertaken and this would not hinder or significantly add to their current workload. Below are the projected costs of the project in year 1 and year 2. Staff administration costs may be overestimated as this will potentially fall within end of day procedures for the relevant staff.

Breakdown of Expenses Year 1

CCTV Camera	Merredin Telephone Service	\$3,400.00
Connection Fee	DC Payments	\$165.00
Services	Power / Internet per month @ \$30	\$360.00
Administration	Reconciliation and restocking	\$3,250.00
TOTAL EXPENDITURE		\$7,175.00
Income (based on 600 transactions)		\$2,832.00
Council Contribution		\$4,343.00

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Breakdown of Expenses Year 2

Services	Power / Internet per month @ \$30	\$360.00
Administration	Reconciliation and restocking	\$3,250.00
TOTAL EXPENDITURE		\$3,610.00
Income (based on 600 transactions)		\$2,832.00
Council Contribution		\$778.00

To ensure maximum utilisation of the ATM and increase monthly transactions I would recommend that cash payments to shire staff be ceased with sufficient consultation and notice being given. The main purpose for this option being available to staff is due to the lack of ability to obtain cash in Bencubbin. Liaison with payroll staff has identified that by discontinuing this process would save the payroll officer approximately two and a half hours per fortnight saving Council approximately \$1950 per year also resulting in less trips to Merredin to collect cash for this purpose. The trips to Merredin have a cost to Council of approximately \$3250 plus wear and tear on the vehicle and limited access to the vehicle to other staff for other shire matters.

A TTW ATM does not have as much profitability to Council as a Lobby ATM would but taking into consideration community needs, shire operating hours and core business within the community I believe that the TTW ATM would offer the best service and access to the community and visitors. The benefits of a TTW ATM to Council are not as significant as what the benefits to the community would be. The benefits would be monthly income and increased foot traffic. The benefits to the community would be tourists, convenient service, increased spending and reduced EFTPOS costs to local businesses.

It is concerning that we currently operate a Bankwest agency without any additional security for staff. In line with insurance requirements Council would need to install a CCTV camera system to the exterior and interior of the building. This would have significant security benefits for the ATM, building and staff safety.

It is difficult to estimate monthly transactions through the ATM, Mukinbudin currently average 1000 transactions per month. I have undertaken my investigations based on 600 transactions per month. If the ATM was to be branded Bendigo Bank, and subject to community consultation results due in July 2014, Bendigo customers would receive their transactions for free. This would result in additional costs to Council of \$90 per month based on 600 transactions and the assumption that 50% of the transactions would be from Bendigo customers. Attached is the proposal from DC Payments, on page two the Schedule and Example Revenue (self-cashed) outlines potential losses and income. Based on 600 transactions per month the income would be \$236 (\$2832.00 annually) or 800 transactions per month \$438 (\$5256.00 annually), the transactions will vary on a monthly basis depending on the time of year. Council may need to consider the community benefits of a TTW ATM when considering any losses, income and staff implications.

The major risk to Council is that if there are under 250 transactions per month potentially a loss of \$169 per month or \$2028 per year could occur. If after community consultation to change the current agency to Bendigo is successful Council will have the opportunity to offset any loss for Bendigo Bank customer transactions with

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commissions we would receive. For example if we are successful in holding a portfolio of \$2 million, commissions would be approximately \$1,500 per month in comparison to the average of \$170 received from Bankwest not to mention to community benefits that would be received through Bendigo sponsorship to projects, sporting groups and community groups. Currently Bendigo sponsor weekly awards for the Beacon Football, Netball and Hockey Clubs and have replaced the towels for the Beacon Football Club. They have contributed \$10,000 towards the employment of a high school teacher at Mukinbudin District Senior High School as well contributions to sporting clubs, town entrance signs. Since its inception in 2002 up until 2013 the Mukinbudin Community Branch has contributed over \$100,000 to the community.

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11.8.2 Caravan Park Voucher System Pilot Project

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/3
AUTHOR:	Dannelle Foley – Economic Development Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	15 April 2014
ATTACHMENT NUMBER:	11.8.2a – Beacon Progress Association 11.8.2b – Bencubbin Community Resource Centre 11.8.2c – Agenda item Caravan Park Fees and Voucher
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	May result in a reduction in Caravan Park and Cabin Fees if the uptake of vouchers is above 35% for the Bencubbin Caravan Park and 15% for the Beacon Caravan Park
STRATEGIC IMPLICATIONS:	Increased economic benefit of tourism within the shire
VOTING REQUIREMENT:	Absolute Majority

2014/080 COUNCIL DECISION / OFFICER RECOMMENDATION:

That from 1 July 2014:

1. the Caravan Park Pilot Project being a \$10.00 voucher for purchases at a local participating business, not redeemable for cash, is given for each night's stay up to a maximum of \$50.00 become a permanent incentive and be extended to the cabins; and
2. the following fees and charges for the caravan park van sites be adopted:

i) Bencubbin per day	\$ 20.00
ii) Bencubbin per week	\$100.00
iii) Beacon per day	\$ 20.00
iv) Beacon per week	\$100.00
3. the following fees and charges for the caravan park cabins be adopted:

i) Bencubbin one or two people	\$ 95.00
ii) Bencubbin per each additional person	\$ 25.00
iii) Bencubbin one or two people weekly	\$490.00
iv) Bencubbin per additional person weekly	\$155.00
v) Beacon one or two people	\$ 95.00
vi) Beacon per each additional person	\$ 25.00
vii) Beacon one or two people weekly	\$490.00
viii) Beacon per additional person weekly	\$155.00

Moved Cr DA Miguel
Absolute Majority

Seconded Cr PA Gillett

Carried 7/0

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BACKGROUND:

On 14 May 2013 Council, at its Ordinary Meeting, resolved the following;

2013/060 COUNCIL DECISION / OFFICER RECOMMENDATION:

That from 1 July 2013:

- 1. The following fees and charges for caravan park van sites be adopted:**
 - Bencubbin per day – \$20.00
 - Bencubbin per week – \$100.00
 - Beacon per day – \$20.00
 - Beacon per week – \$100.00; and
- 2. A \$10.00 voucher, not redeemable for cash, for purchases at a local participating business, is given for each night's stay up to a maximum of \$50.00.**

Moved Cr IC Sanders

Seconded Cr DA Miguel

Carried 4/0

COMMENT:

The idea behind the Caravan Voucher system was to encourage visiting tourists to shop at a local store instead of just passing through town. With an extensive focus on tourism from the Mt Marshall communities the pilot was a way to increase the local economy. While the voucher idea was simple, it has commenced achieving its purpose by encouraging tourists to spend money in the area.

A total of 345 vouchers have been printed with 200 (\$2,000.00) being redeemed up until April 2014. The full 345 are yet to be issued approximately 60 of these are held in Bencubbin and Beacon waiting to be distributed to visitors. The vouchers have mainly been redeemed at Benny Mart, Trace's Place (now KC's Café), Bencubbin CRC, Beacon Co-op, Beacon Club and Ninghan Spraying. The response from visitors has been very positive and very well received.

From a business point of view the initiative has been very well supported and all feedback received has been very positive and have praised Council's forward thinking and innovation. Letters of support from the Bencubbin CRC and Beacon Progress Association for the continuation of the project are attached.

Following the success of the initiative I recommend that the initiative be extended to the cabins. The intention of the extension is to create further patronage to our parks and to local businesses. The current rate of stay at the cabins is \$88.00 per night and \$22.00 per additional person and \$440.00 per week and \$110.00 per additional person. Based on average figures from 2013/14 bookings including the cabins into the program could result in a further loss to Council of \$1150.00. These figures do not account for a reduction in visitor numbers due to a rise in fees or an increase in visitor numbers due to the voucher system. With full utilisation it would see a further \$3700 spent at businesses in the shire though a portion of this may have already been spent without the voucher system in place. A positive result has been that once a person or persons visit a local business they are spending over the \$10.00 voucher which is providing an even larger benefit to the local economy.

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The Caravan Park voucher initiative has been very well supported through the media featuring in the Merredin Mercury, Heartlands WA E-News, Wheatbelt Development Commission Newsletter, Caravan and Camping Magazine and Australia's Golden Outback Magazine. The project has created interest from surrounding Local Governments and may result in surrounding shires implementing the same initiative to their parks.

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12.0 Elected Members Motions of Which Previous Notice Has Been Given

Nil

13.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

2014/081 COUNCIL DECISION:

That the late item regarding aged housing be considered as presented.

Moved Cr PA Gillett

Seconded Cr Munns

Carried 7/0

13.1 Central East Aged Care Housing Alliance (CEACA) – Housing Allocations

2014/082 COUNCIL DECISION:

That the following information be the position of the Shire of Mt Marshall in relation to the Central East Aged Care Plan:

- a. Bencubbin: Address – 39 Brown Street (existing 4 aged care units) - first year - 2 of the expected four will be built on this site and increase the existing count from four to six; and
- b. Beacon: Address – 45 Rowland Street (House number 26). Vacant block. First year - 2 of the expected four will be built on this site; and
- c. The following changes be made to the existing draft:

	2014	2015	2016	2017	2018	2019	2020	Total
Mt Marshall Current draft		3	8				2	13
Mt Marshall Requested change		4	4		3		2	13

Moved Cr IC Sanders

Seconded Cr DA Miguel

Carried 7/0

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14.0	Next Meeting – Tuesday 17 June 2014 commencing at 3:00pm in Council Chambers, 80 Monger St, Bencubbin
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15.0	Closure of Meeting
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The Presiding Member declared the meeting closed at 8:07pm.

These Minutes were confirmed by the Council at its Ordinary Meeting held on 17 June 2014.

Date

Cr RN Breakell

President