



SHIRE OF MT MARSHALL

**Minutes of Meeting held on
Tuesday 17 June 2014, in
Council Chambers, Bencubbin
commencing at 3:00 pm.**

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SHIRE OF MT MARSHALL

**These Minutes were confirmed
by Council at the Ordinary
Meeting of Council held on
23 July 2014**

Cr RN Breakell

President

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DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

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Nil
 13. **New Business of an Urgent Nature Introduced by Decision of the Meeting**
Nil
 14. **Next Meeting – Tuesday 15 July 2014 commencing at 3:00pm in Council Chambers, 80 Monger St, Bencubbin**
 15. **Closure of Meeting**

4.0	Public Questions
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Nil

4.1	Response to Public Questions Taken on Notice
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Nil

4.2	Public Question Time
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Nil

5.0	Applications for Leave Of Absence
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Nil

6.0	Declarations of Interest
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Nil

7.0	Confirmation of Minutes of Previous Meetings
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7.1	Minutes of the Ordinary Meeting held on Tuesday 20 May 2014
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2014/086	COUNCIL DECISION / OFFICER RECOMMENDATION:
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That the Minutes of the Ordinary Meeting of Council held on Tuesday 20 May 2014 be confirmed as a true and correct record of proceedings.

Moved Cr Gillett

Seconded Cr Sanders

Carried 7/0

8.0	Announcements by Presiding Person Without Discussion
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Nil

9.0	Petitions / Deputations / Presentations / Submissions
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Nil

10.0	Reports of Committees
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Nil

11.0	Reports of Officers
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11.1	Environmental Health Officer / Building Surveyor
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11.1.3	Shire of Mt Marshall Health Local Law 2014
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LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	J Goldacre – Environmental Health Officer/ Building Surveyor
FILE REFERENCE:	A2/1
AUTHOR:	J Goldacre – Environmental Health Officer/ Building Surveyor
DISCLOSURE OF INTEREST:	Nil
DATE:	10 June 2014
ATTACHMENT NUMBER:	11.1.3 – Proposed Shire of Mt Marshall Health Local Law 2014
CONSULTATION:	D Howell – Department of Health Prue Myers – Department of Local Government and Communities Bei Bei Guo – Department of Local Government and Communities
STATUTORY ENVIRONMENT:	Health Act 1911 Local Government Act 1995
POLICY IMPLICATIONS:	Initiates required 8 year local law review and implements steps to create new and modern Health Local Law
FINANCIAL IMPLICATIONS:	Advertising costs of \$1,200 and \$5,000 for gazettal fees. A request for inclusion into the 2014-15 budget has been submitted
STRATEGIC IMPLICATIONS:	Creates new Health Local Law to govern matters of health and amenity within the Shire of Mt Marshall. Medium Risk should the joint standing committee disallow the Health Local Law which is not anticipated
VOTING REQUIREMENT:	Absolute Majority

2014/087 COUNCIL DECISION / OFFICER RECOMMENDATION:
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That:

- 1. The proposed Shire of Mt Marshall Health Local Laws 2014, as attached, be endorsed; and**
- 2. State wide and local advertising for public comment commences for a period of not less than 42 days;**
- 3. A copy of the proposed Shire of Mt Marshall Health Local Laws 2014 and the advertised Notice is delivered to the Honourable Minister for Local Government and the Executive Director of Public Health for the purpose of review for comment.**

**Moved Cr Gillett
Absolute Majority**

Seconded Cr Miguel

Carried 7/0

BACKGROUND:

At the Shire of Mt Marshall Ordinary meeting held on 30 January 2002, Council by resolution adopted by reference the Shire of Koorda Health Local Laws 2001 with modification. The modifications were to include references to the Mt Marshall Shire as part of the adoption process. The Health Local Laws were gazetted on 30 April 2002 in Government Gazette no. 078. It is a requirement of the Local Government Act 1995 that local laws are reviewed; this delay in reviewing the Mt Marshall Health Local Laws was due to the Shire of Koorda and more recently Shire of Mukinbudin doing the 'hard yards' in the review and making of Health Local Laws. These templates, peer reviewed and comprehensively scrutinised are now available to the Shire of Mt Marshall resulting in considerable cost and time savings.

COMMENT:

The purpose of this report is to allow Council to resolve to prepare the proposed Shire of Mt Marshall Health Local Laws 2014. Notice is to be given of the purpose and effect of the Shire of Mt Marshall Health Local Laws 2014 which are to be read out loud by the Shire President as written;

- The purpose of the proposed Health Local Laws is to provide for the regulation, control and management of activities and issues relating to public health within the district of the Shire of Mt Marshall.
- The effect of the proposed Health Local Laws is to control activities and manage influences on community public health within the district of the Shire of Mt Marshall. The proposed Health Local Laws cover sanitation, housing, waste food and refuse, nuisances, pest control, infectious disease, lodging houses, offensive trades and includes penalties and schedule of forms. A review of attachment 11.1.3 shows the proposed content of the proposed Health Local Laws in which areas such as public events, housing maintenance and cleanliness as well as keeping of small and large animals can be dealt with by the Shire officers to name a few.

The Health Local Laws in attachment 11.1.3 have been collated from the Shire of Koorda Health Amendment Local Laws 2012, as well as the Shire of Mukinbudin Health Local Laws (currently under review). The attached Health Local Laws are amended for application for the Mt Marshall Shire.

The proposed Health Local Laws will require the following process to be initiated:

1. Give Statewide public notice and local public notice of proposal, summarising purpose and effect of proposed local law;
2. Send a copy of the Statewide public notice and proposed local law to the Honourable Minister for Local Government and the Executive Director of Public Health; and
3. Consider any submission received in connection with proposed local law (a period of at least 6 weeks must have elapsed since date of publication in the newspaper).

The proposed Health Local Laws will again be presented to Council for consideration of submissions received and the decision made to endorse or not any changes to the proposed Health Local Laws. Should all proceed to completion the Health Local Laws will be signed and sealed by the Chief Executive Officer and Shire President and steps taken to proceed to gazettal.

11.2 Community and Recreation Development Officer
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Nil

11.3 Economic Development Officer
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11.3.1 Wheatbelt Aged Support and Care Solution/s Report

LOCATION/ADDRESS:	CEACA Shires
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A6/39
AUTHOR:	Dannelle Foley – Economic Development Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	10 June 2014
ATTACHMENT NUMBER:	11.3.1a – Wheatbelt Aged Support and Care Solution/s Overview 11.3.1b – Wheatbelt Aged Support and Care Solution/s Report Final
CONSULTATION:	Ian Bodill – Chief Executive Officer Lauren Clarke – Wheatbelt Development Commission
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	2014/2015 Budget
STRATEGIC IMPLICATIONS:	Strategic Community Plan 2013
VOTING REQUIREMENT:	Simple Majority

2014/088 COUNCIL DECISION / OFFICER RECOMMENDATION:
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That;

- 1. The five steps for the adoption and implementation of the Wheatbelt Aged Support and Care Solution/s Report be endorsed; and**
- 2. Council adopts the Wheatbelt Aged Support and Care Solution/s Report.**

Moved Cr Munns

Seconded Cr Beagley

Carried 7/0

BACKGROUND:

The Wheatbelt Aged Support and Care Solution/s (WASCS) Project Report summarises the outcomes of two major projects which aims to develop and implement a holistic regional solution to allow ageing residents to remain in their communities for as long as possible.

The Shire of Mt Marshall has been involved with the Central East Aged Care Alliance (CEACA) since 2012. The CEACA covers eleven (11) local governments; the WASCS project has covered the remaining thirty two (32) Wheatbelt local governments. The scope was broadened from the CEACA process with additional support from WA Country Health Service (WACHS), RfR funded Southern Inland Health Initiative (SIHI) and Regional Development Australia Wheatbelt (RDAW). The primary aim was the development of tailored solutions and action plans that deliver improved future delivery of aged support and care.

COMMENT:

The report prepared by Verso in November 2012 summarises the outcomes of two major projects and draws on learnings from desktop research, policy developments, and extensive community based consultations, conversations with care providers, significant inputs from Wheatbelt Shires and guidance from oversight groups. A similar approach has been taken with this report as was taken when preparing the CEACA report, both reports can be viewed together to provide an overall picture and solutions for the Wheatbelt region.

The Wheatbelt Development Commission contacted the Shire on 6 June 2014 asking for Council to endorse the report and the first five steps which include;

Step 1

It has been recommended that LGA's continue to work in sub-regional groups to ensure the successful implementation of the Wheatbelt Aged Support and Care Solution/s Report

Step 2

All Shire Councils formally adopt the Wheatbelt Aged Support and Care Solution/s Report and Needs Studies relating to the sub region and their individual Shires

Step 3

The boards of WDC and RDAW formally accept the reports

Step 4

WDC and RDAW coordinate responses from the below key stakeholders on behalf of LGA's:

- Department of Social Services
- WACHS
- HACC
- Department of Housing
- Department of Transport

Step 5

The Wheatbelt Aged Support and Care Solution/s Report is publicly released with a launch

11.4 Senior Finance Officer

11.4.15 Accounts Paid

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Senior Finance Officer
DISCLOSURE OF INTEREST: Nil
DATE: 6 June 2014
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2014/089 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Accounts Listed

Municipal Fund	\$	244541.81
Trust Fund	\$	15359.25
Mastercard	\$	181.85

Be endorsed.

Moved Cr Gillett

Seconded Cr Breakell

Carried 7/0

BACKGROUND:

Following is a List of Accounts submitted to Council on Tuesday 17 June 2014 for the Municipal Fund, Trust Fund and Mastercard.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
EFT8461	13/05/2014	COVS	CLUTCH COIL & FREIGHT	410.19
EFT8462	13/05/2014	BOC GASES	GAS CYLINDERS FOR APRIL 2014	64.84
EFT8463	13/05/2014	CJD EQUIPMENT PTY LTD	MAXI BLADE FUSES	15.18
EFT8464	13/05/2014	STEWART & HEATON CLOTHING CO PTY LTD	PANEL GREY VEL STRIP NAME DCP	62.92
EFT8465	13/05/2014	KTY ELECTRICAL SERVICES	OVEN AT REC GROUND \$2865, OVEN APU 4 \$2100, 1ST PAYMENT BEACON BOWLING GREEN \$2288, DISCONNECT PUMP AT POOL \$192.50, CHECK & ADJUST PUMP AT OVAL \$232.10, SET UP TV - 92B MONGER ST \$67.50, REPAIR THERMOSTAT 93B MONGER ST \$119.70	7883.52
EFT8466	13/05/2014	SHIRE OF TRAYNING	DOCTORS HOUSE RENT 27/03/2014-30/04/2014 5 WEEKS	775.00
EFT8467	13/05/2014	BENCUBBIN NEWS & POST	EXPRESS POST BANKWEST \$117.00, NEWSPAPERS \$58.50, POSTAGE \$69.75	245.25
EFT8468	13/05/2014	BEACON COUNTRY CLUB INC.	CARAVAN PARK VOUCHERS	30.00
EFT8469	13/05/2014	SIGMA CHEMICALS	PALLET STORAGE POLY SLIMLINE 6000	630.30
EFT8470	13/05/2014	HILLS CONCRETE PRODUCTS	1500 TRAFFIC LID	300.00
EFT8471	13/05/2014	BENCUBBIN BULK HAULIERS	HIRE OF SIDETIPPER	6153.12
EFT8472	13/05/2014	ICS CARPENTRY	REPAIRS TO FLOOR SANDALWOOD SHOP	145.00
EFT8473	13/05/2014	STAR TRACK EXPRESS	FREIGHT CJD	30.28
EFT8474	13/05/2014	RELIANCE PETROLEUM	BP CARD FUEL REGO 1CVW947	485.18
EFT8475	13/05/2014	CR PA GILLETT	MEETING FEES AND ALLOWANCES - APRIL 2014	390.95
EFT8476	13/05/2014	FUJI XEROX AUSTRALIA PTY LTD	COLOUR / B&W IMPRESSIONS 010414-300414	656.92
EFT8477	13/05/2014	HANSON CONSTRUCTION MATERIALS P/L	20MM SINGLE SIZE AGGREGATE GST	276.13
EFT8478	13/05/2014	PACIFIC BRANDS WORKWEAR	UNIFORM SALLY MORGAN	298.00
EFT8479	13/05/2014	BENCUBBIN TRUCK N AUTO'S	BATTERIES \$1140, TYRES \$352, POLY STRAPPING KIT \$965, TAIL LIGHTS \$ 220, SUNDRY FILTERS ETC \$322.30	2999.30

Chq/EFT	Date	Name	Description	Amount
EFT8480	13/05/2014	D & D TRANSPORT	FREIGHT	164.78
EFT8481	13/05/2014	NAUGHTY BUGS PEST CONTROL	VARIOUS SPIDER & INSECT TREATMENTS	638.00
EFT8482	13/05/2014	IT VISION	DATABASE MIGRATION VERSION UPGRADE TO 11.2.2	1650.00
EFT8483	13/05/2014	CR RN BREAKELL	MEETING ATTENDANCE FROM 19.03.14-29.04.14	1422.75
EFT8484	13/05/2014	CR DA MIGUEL	MEETING ATTENDANCE 19.03.14-29.04.14	616.63
EFT8485	13/05/2014	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	LICENSE FEES 01/06/2014-31/05/2015 MUSIC ON HOLD	148.21
EFT8486	13/05/2014	LANDGATE	RURAL UV REVALUATIONS	5915.75
EFT8487	13/05/2014	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE BOOKING S MORGAN INTRO LG	214.50
EFT8488	13/05/2014	BENCUBBIN AG SUPPLIES	VARIOUS WORK BOOTS 7 PRS \$1138.50, PPMV B REID \$100, SUNDRY HARDWARE ITEMS \$265.44	1503.94
EFT8489	13/05/2014	ADVANCED AUTOLOGIC PTY LTD	GREASE; RADIATOR INHIBITOR	418.00
EFT8490	13/05/2014	BENNY MART	PPMV - D KETT; CARAVAN PARK VOUCHER	192.52
EFT8491	13/05/2014	ORBIT HEALTH & FITNESS SOLUTIONS	ON SITE SERVICE AND SAFETY AUDIT	790.00
EFT8492	13/05/2014	CR WJ BEAGLEY	MEETING ATTENDANCE 19.03.14-29.04.14	374.57
EFT8493	13/05/2014	CR IC SANDERS	MEETING ATTENDANCE 19.03.14-29.04.14	470.45
EFT8494	13/05/2014	KOORDA COMMUNITY RESOURCE CENTRE	EA ADVERTISING POSITION	25.00
EFT8495	13/05/2014	GREAT SOUTHERN FUELS	9200L DIESEL BENCUBBIN DEPOT, 3800L DIESEL BEACON DEPOT	20015.78
EFT8496	13/05/2014	WALLIS COMPUTER SOLUTIONS	SUPPLY, SET-UP AND INSTALL NEW SERVER - FIRST INSTALMENT	5690.00
EFT8497	13/05/2014	CR AJ DUNNE	MEETING ATTENDANCE 19.03.14-29.04.14	367.29
EFT8498	13/05/2014	CR JW MUNNS	MEETING ATTENDANCE 19.03.14-29.04.14	354.55
EFT8499	13/05/2014	KC SALES	CATERING AND VOUCHER	224.50
EFT8500	13/05/2014	B.W.H SHEET METAL SUPPLIES	7 FREE STANDING SCORE BOARDS	2926.00
EFT8501	13/05/2014	D4 DATA PTY LTD	POOLTEST 9 KIT	895.40

Chq/EFT	Date	Name	Description	Amount
EFT8502	13/05/2014	SALLY MORGAN	REIMBURSEMENT FOR NATION POLICE CHECK & WORKING WITH CHILDREN CHECK	117.50
EFT8503	13/05/2014	MERREDIN RURAL SUPPLIES	COPPER SULPHATE 12 BAGS	1320.00
EFT8504	13/05/2014	BRICK MART NORTHAM	INTERIM PAYMENT - PAVERS - BENCUBBIN TOWN BEAUTIFICATION	5000.00
EFT8505	22/05/2014	AUSTRALIAN TAXATION OFFICE	BAS - APRIL 2014	2511.00
EFT8506	22/05/2014	ICS CARPENTRY	FENCING AT BAXTER & ROWLANDS STREET	27973.00
EFT8507	22/05/2014	JACK & SON	3540LCM GRAVEL	3115.20
EFT8508	26/05/2014	AVON WASTE	RUBBISH COLLECTION - APRIL 2014	5354.90
EFT8509	26/05/2014	THE ROYAL LIFE SAVING SOCIETY	POOL OPERATIONS COURSE	1251.00
EFT8510	26/05/2014	NINGHAN SPRAYING SERVICE	VARIOUS GOODS	194.65
EFT8511	26/05/2014	BEACON BOWLING CLUB	CONTRIBUTION TO BOWLING GREEN MAINTENANCE 2013/14	1000.00
EFT8512	26/05/2014	BENCUBBIN NEWS & POST	VARIOUS STATIONERY	150.15
EFT8513	26/05/2014	WA TREASURY CORPORATION	LOAN NO. 119 FIXED COMPONENT - LOAN TO BENNYMART - REPAID IN LEASE PAYM	979.96
EFT8514	26/05/2014	LOCAL GOVERNMENT MANAGERS AUSTRALIA - WA	CDN CONFERENCE 2014 - S MORGAN	650.00
EFT8515	26/05/2014	ICS CARPENTRY	REPAIR DOOR CLOSER 87 DUNNE ST \$234.82, REPAIR GUTTER AT STURT PEA HOUSE \$ 371.50, REPAIR FASCIA SHOP 4 \$308.04, REPAIR DOORS AT HALL \$78.75, REATTACH MIRROR 166 COLLINS ST \$70.50, REPAIRS 156 BROWN ST \$617.23	1680.84
EFT8516	26/05/2014	CR PA GILLETT	MEETING FEES AND ALLOWANCES - MAY 2014	390.95
EFT8517	26/05/2014	RURAL WATER COUNCIL OF WA INC	MEMBERSHIP SUBSCRIPTION 2014	150.00
EFT8518	26/05/2014	CR RN BREAKELL	MEETING FEES AND ALLOWANCES - MAY 2014	1422.75
EFT8519	26/05/2014	CR DA MIGUEL	MEETING FEES AND ALLOWANCES - MAY 2014	381.85
EFT8520	26/05/2014	LANDGATE	URBAN UV REVALUATIONS	719.20

Chq/EFT	Date	Name	Description	Amount
EFT8521	26/05/2014	BENCUBBIN AG SUPPLIES	BOOT STEEL BLUE HOBART SIZE 16	182.05
EFT8522	26/05/2014	5RIVERS PLUMBING AND GAS	CLEAR BLOCKAGE TO DRAINS 77 MONGER ST \$420.20, CLEAR BLOCKAGE TO DRAINS BEACON COMPLEX \$457.60, REPAIR SHOWER TAPS LARGE CABIN BENCUBBIN \$217.52, REPAIR SHOWER TAPS 166 COLLINS ST \$198.00	1293.32
EFT8523	26/05/2014	BENNY MART	VOUCHER PPMV429 DALLAS PIERPOINT	100.00
EFT8524	26/05/2014	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 8.5 - 21.5.14	3405.00
EFT8525	26/05/2014	GL & JM POOLE	GRAVEL	382.80
EFT8526	26/05/2014	CR WJ BEAGLEY	MEETING FEES AND ALLOWANCES - MAY 2014	374.57
EFT8527	26/05/2014	CR IC SANDERS	MEETING FEES AND ALLOWANCES - MAY 2014	470.45
EFT8528	26/05/2014	SHOP SUPPLIES	FLATPACK SHOWCASE WITH STORAGE	1234.95
EFT8529	26/05/2014	CR AJ DUNNE	MEETING FEES AND ALLOWANCES - MAY 2014	367.29
EFT8530	26/05/2014	CR JW MUNNS	MEETING FEES AND ALLOWANCES - MAY 2014	491.05
EFT8531	30/05/2014	COVS	WINDSCREEN CLEANER 5L	67.21
EFT8532	30/05/2014	COURIER AUSTRALIA	FREIGHT	39.57
EFT8533	30/05/2014	SHIRE OF TRAYNING	SHARE OF KUNUNOPPIN MEDICAL PRACTICE EXPENSES (25%)	1628.76
EFT8534	30/05/2014	BENCUBBIN NEWS & POST	POSTAGE 12.05.14-15.05.14	38.15
EFT8535	30/05/2014	UHY HAINES NORTON (WA) PTY LTD	INTERIM BILLING RESPECT AUDIT YEAR END 300614	9526.00
EFT8536	30/05/2014	STAPLES AUSTRALIA	VARIOUS STATIONERY	74.48
EFT8537	30/05/2014	BURGESS RAWSON (WA) PTY LTD	WATER USAGE 11-03-14 TO 08-0514	28.11
EFT8538	30/05/2014	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	73.32
EFT8539	30/05/2014	LGRCEU	PAYROLL DEDUCTIONS	58.20
EFT8540	30/05/2014	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	21195.62
EFT8541	30/05/2014	STAR TRACK EXPRESS	FREIGHT	138.61
EFT8542	30/05/2014	HEMPFIELD SMALL MOTORS	MULTI BLADE 10",-48.75"	48.75

Chq/EFT	Date	Name	Description	Amount
EFT8543	30/05/2014	TJ & JG CASHMORE & SONS	1155 LCM GRAVEL	1016.40
EFT8544	30/05/2014	BENCUBBIN TRUCK N AUTO'S	VARIOUS PARTS	390.00
EFT8545	30/05/2014	D & D TRANSPORT	FREIGHT	59.95
EFT8546	30/05/2014	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISING DEPUTY CEO POSITION \$2982.72, WORK SUPERVISOR POSITION \$1988.11, EXECUTIVE ASSISTANT POSITION \$156.68	5127.51
EFT8547	30/05/2014	BENCUBBIN AG SUPPLIES	WORK BOOTS 4 PRS \$699.60, TRIFORINE FUNGICIDE \$11.00	710.60
EFT8548	30/05/2014	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	468.42
EFT8549	30/05/2014	CORPORATE HEALTH PROFESSIONALS	HEARING TEST, RISK MANAGEMENT DATA ENTRY, VISION SCREEN TEST	1699.50
EFT8550	30/05/2014	BENNY MART	CARAVAN PARK VOUCHER	10.00
EFT8551	30/05/2014	DONOVAN FORD	40,000KM SERVICE MM375 & WHEEL ALIGNMENT	858.75
EFT8552	30/05/2014	CPS WEAR PARTS	GRADER BLADE CARBON	4070.00
EFT8553	30/05/2014	MERREDIN MOWER & CHAINSAW CENTRE	MANDREL VENTED	259.50
EFT8554	30/05/2014	R MUNNS ENGINEERING CONSULTING SERVICES	ENGINEERING CONSULTANTS	7904.67
EFT8555	30/05/2014	GREAT SOUTHERN FUELS	FUEL CARDS APRIL 2014	2135.60
EFT8556	30/05/2014	KC SALES	VARIOUS WORK WEAR	4567.28
EFT8557	30/05/2014	WURTH AUSTRALIA PTY LTD	VARIOUS PARTS	59.30
EFT8558	30/05/2014	LUCINDA'S EVERLASTINGS	EVERLASTING SEEDS	320.00
EFT8559	30/05/2014	JOE BLAKE	TRANSCRIPTION OF INTERVIEWS A DAVIES & V GREENHAM	366.77
EFT8560	30/05/2014	GRIFFIN VALUATION ADVISORY	10% OF AGREED FEE FAIR VALUE ASSESSMENT OF LAND AND BUILDINGS	2838.00
20390	01/05/2014	SHIRE OF MT MARSHALL	CASH PAYMENTS 30/04/2014	2700.00
20391	05/05/2014	TELSTRA	TELEPHONE - APRIL 2014	3022.67
20392	05/05/2014	SHIRE OF MT MARSHALL	PETTY CASH RECOUP - APRIL 2014	188.35

Chq/EFT	Date	Name	Description	Amount
20393	13/05/2014	TELSTRA	USAGE 05.04.14-04.05.14	68.85
20394	13/05/2014	SYNERGY	STREETLIGHT USAGE 250314-240414	1891.70
20395	13/05/2014	AG IMPLEMENTS MUKINBUDIN	SWITCH & POSTAGE	112.00
20397	15/05/2014	SHIRE OF MT MARSHALL	CASH PAYMENT 14.05.2014	2700.00
20398	23/05/2014	WATER CORPORATION	WATER USE & SERVICE CHARGE	18552.58
20399	26/05/2014	TELSTRA	TELEPHONE - MAY 2014	2135.00
20400	26/05/2014	SYNERGY	ABOLISH 0200457776 7 ROWLANDS ST BENCUBBIN	498.35
20401	26/05/2014	LIONS CLUB OF BENCUBBIN & DISTRICTS	DRUMMUSTER 1522 CONTAINERS COLLECTED \$478.75, DONATION EQUAL TO RATES \$356.00	834.75
20402	26/05/2014	RN & JB WHYTE	PUSH GRAVEL MANDIGA TRAYNING ROAD	6040.00
20403	26/05/2014	BENCUBBIN GOLF CLUB	CONTRIBUTION TO COURSE MOWING 2013/14	1000.00
20404	29/05/2014	SHIRE OF MT MARSHALL	CASH PAYMENTS 28.05.14	2700.00
20405	30/05/2014	WATER CORPORATION	WATER USAGE AND SERVICE ACCOUNT	1704.43
20406	30/05/2014	SYNERGY	POWER USAGE 050314-090514	172.40
20407	30/05/2014	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	584.07
20408	30/05/2014	FIA FITNATION	CERT 3 & 4 IN FITNESS C WALKER	3770.00
20410	30/05/2014	SHIRE OF MT MARSHALL	CLEANING 248 BROWN STREET BENCUBBIN	650.00
				244541.81

2. Trust

Chq/EFT	Date	Name	Description	Amount
EFT8460	01/05/2014	DEPARTMENT OF PLANNING & INFRASTRUCTURE	RECOUP LICENSING - APRIL 2014	15359.25
				15359.25

4. Mastercard

Details	Amount
DOMAIN NAME RENEWAL	47.85
FOXTEL - 229 MURRAY ST	134.00
	181.85

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **17 June 2014**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

Robert Cooper
Acting Chief Executive Officer

11.4.16 Statement of Financial Activity

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/4
AUTHOR:	Nancy Collins – Senior Finance Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	6 June 2014
ATTACHMENT NUMBER:	11.4.16 – Statement of Financial Activity
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2014/090 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Council endorses the Statement of Financial Activity for the month ending 31 May 2014.

Moved Cr Gillett

Seconded Cr Sanders

Carried 7/0

BACKGROUND:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

11.5 Engineering Administration Officer / Works Supervisor

Nil

11.6 Chief Executive Officer

11.6.14 Offer to Purchase Lots 45 and 46 Monger Street

LOCATION/ADDRESS:	Lots 45 and 46 Monger Street, Bencubbin
NAME OF APPLICANT:	Kim and Cindylee Sawyer
FILE REFERENCE:	B2/15, F1/25
AUTHOR:	Ian Bodill – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	3 June 2014
ATTACHMENT NUMBER:	11.6.14 – Written proposal regarding Sandalwood Shops, Bencubbin
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995, s3.58
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	\$60 000 over 6 years
STRATEGIC IMPLICATIONS:	Economic Development in Shire
VOTING REQUIREMENT:	Simple Majority

2014/091 COUNCIL DECISION / OFFICER RECOMMENDATION:
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That Council:

- 1. Seeks a sworn valuation from Licenced Valuers for the two lots, 44 and 45 on Certificate Vol 799 Folio 4^(l), and buildings concerned.**
- 2. Subject to an acceptable valuation, agrees to sell the property in question to Kim and Cindylee Sawyer over a period of six years payable at \$192.30 per week, subject to:**
 - Council undertaking the relevant requirements of the Local Government Act prior to disposing of lot 44 and lot 45^(l) and the associated buildings.**
 - Council writing to the current lessees in order to explain the proposal to them and advises them that such a proposal does not inhibit them from supplying council with a higher offer.**
- 3. Engages the assistance of a solicitor to prepare a final agreement once the statutory requirements have been fulfilled.**

Moved Cr Beagley

Seconded Cr Munns

Carried 7/0

BACKGROUND:

Council informally discussed the possibility of selling the property known as the Sandalwood Shops at the last post-council meeting discussions.

The CEO has had discussions with some of the current tenants in order to gauge their interest in providing an offer to council to purchase one or more of the existing shops. The lessee occupying the hairdressing shop has not yet been approached.

In the meantime council has received an offer from the current lessees of the café (KC's Café) to purchase all four shops situated on two lots, lots 45 and 46 Monger Street.

Mr and Mrs Sawyer have proposed that they pay an amount of \$60 000 for the two lots comprising of all four shops and that the method of payment be on a rent-buy basis comprising of a payment of \$192.30 per week for 312 weeks (6 years). Note that this amounts to \$48 per week per shop as opposed to a current \$16.50 per week. Council's gains on such a deal would be:

- Buildings would be sold as is and power upgrades would be at the prospective purchaser's responsibility.
- Council's administrative costs would be lessened.
- Maintenance costs would decrease including mortar and plaster fretting on some walls.
- The shires economic activity would increase as the property would belong to a private owner.

The prospective purchaser has proposed that they would:

- Keep the buildings in reasonable condition
- Allow the murals to remain on the exterior building walls.
- Maintain the existing leases with Pete's Shed and Charisse's Hair Salon.
- Take over shop 3 being Marie Walker's shop and do a deal with her to sell her wares.
- Bring in more goods that are not sold in Bencubbin and arouse a more active business centre in Bencubbin.

COMMENT:

Council would need to ensure that it follows the requirement of the Local Government Act 1995 which requires specific actions before Council assets are disposed of:

3.58. Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender,

whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

-
- and**
- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.**
 - (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —**
 - (a) the names of all other parties concerned; and**
 - (b) the consideration to be received by the local government for the disposition; and**
 - (c) the market value of the disposition —**
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or**
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.**

In addition Council is advised to gain a sworn valuation from a Licenced Valuer prior to accepting any offer as well as a solicitor to finalise the agreement.

(I) Amended as per resolution 2014/105 at July's Ordinary Meeting of Council held 23 July 2014.

11.6.15 Chief Executive Officer Resignation and Recruitment

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	Ian Bodill – Chief Executive Officer
FILE REFERENCE:	STAFF
AUTHOR:	Ian Bodill – Chief Executive Officer
DISCLOSURE OF INTEREST:	Financial Interest – Employee Subject of Resignation
DATE:	9 June 2014
ATTACHMENT NUMBER:	11.6.15 – CEO Information Package
CONSULTATION:	Robert Breakell – President
STATUTORY ENVIRONMENT:	Local Government Act 1995, s3.59, s5.36(2)
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	New Contract of Employment for CEO Approximately \$3000.00 in advertising expenses
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2014/092 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Council:

- 1. Accepts the resignation of the CEO Mr Ian Bodill effective 3 July 2014;**
- 2. Endorses the action of the President in advertising for the position of CEO on Saturday 7 June 2014 for a period of two weeks; and**
- 3. Appoints the Deputy CEO as Acting CEO until the position of CEO has been filled.**

Moved Cr Gillett

Seconded Cr Miguel

Carried 7/0

BACKGROUND:

Councillors will now be aware of the resignation of the Chief Executive Officer Mr Ian Bodill.

After discussions with the President it was decided that the position of CEO be advertised with immediate effect from Saturday 7 June 2014 for a period of two weeks.

COMMENT:

The package advertised is similar to that advertised in September last year and will be tabled at the meeting.

The advertisement period closes at midday on Wednesday 25 June 2014.

Councillors are advised that the incoming Deputy CEO (DCEO) will be Acting CEO from the 3 July 2014 until the position has been filled.

11.6.16 Strategic Water Assessments for Bencubbin and Beacon Townsites

LOCATION/ADDRESS:	Beacon and Bencubbin Townsites
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A6/25
AUTHOR:	Ian Bodill – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	11 June 2014
ATTACHMENT NUMBER:	11.6.16a – Bencubbin Strategic Water Assessment Final 11.6.16b – Beacon Strategic Water Assessment Final
CONSULTATION:	Matt Girauda – Hydrologic Consultant
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION:

That Council receives the reports and becomes familiar with the information prior to arranging a meeting with the Minister for Water and Forestry to discuss funding some of the recommendations.

2014/093 COUNCIL DECISION:

That:

- 1. Council receives the reports and becomes familiar with the information prior to the meeting with the Regional Manager of the Water Corporation on 3 July 2014;**
- 2. A meeting be arranged with the Minister for Water and Forestry to discuss funding some of the recommendations; and**
- 3. Copies of both reports be forwarded to the Minister for Water and Forestry.**

Moved Cr Gillett

Seconded Cr Munns

Carried 7/0

Note: Since the agenda item was prepared, a meeting with the Regional Manager of the Water Corporation has been scheduled for 3 July 2014. It would be beneficial for the Minister for Water and Forestry to have access to the reports before any meeting is arranged to discuss funding.

BACKGROUND:

The shire, through its recently departed NRM Officer arranged for a Strategic Water Assessment for both the Beacon and Bencubbin Town sites.

Both assessments have been completed by Matt Girauda and have been attached for Council's interest and information.

COMMENT:

The assessments focus mainly on storm water reuse and water balance within the town sites and immediate perimeters.

There are also recommendations for improvements towards storm water capture and reuse for irrigation of the Bencubbin and Beacon town ovals.

The Shire of Mt Marshall is committed to sustainable water management and effective management of local water resources. With this in mind it is recommended that following the perusal of the document, that council prepares a strategy to discuss with the Minister for Water and Forestry, the Hon Mia Davies and that funding assistance becomes the main aim of the strategy.

11.7 Executive Assistant

11.7.9 Appointment to Natural Resource Management Committee
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LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	Mr Bob Huxley
FILE REFERENCE:	A4/14
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	Nil
DATE:	21 May 2014
ATTACHMENT NUMBER:	11.7.9 – Correspondence from Applicant
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995, s5.10
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2014/094 COUNCIL DECISION / OFFICER RECOMMENDATION:
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That Mr Bob Huxley be appointed as a community representative to the Mt Marshall Natural Resource Management Committee.
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Moved Cr Breakell Absolute Majority
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Seconded Cr Miguel

Carried 7/0

BACKGROUND:

Following the Local Government Elections in October, Council were required to consider appointments to their various committees, which it did at the October and November 2013 meetings. At this time, Council resolved that where community positions existed to a) approach current members inviting them to continue their membership; and b) advertise seeking expressions of interest where any vacancies occurred.

At the time, Mr Bob Huxley did not indicate his intention to continue membership however correspondence has since been received advising of his desire to continue on the committee.

The functions of the Mt Marshall NRM Committee are:

- To prepare a Strategic Plan for landcare initiatives throughout the district;
- To liaise with government departments on developing landcare best practice initiatives;
- Co-ordinate district catchment groups in landcare projects;
- Report to Council on landcare developments within the district and opportunities for developing regional initiatives.

COMMENT:

No other nominations were received following advertisements placed in the local newspapers.

Mr Huxley has served on the Mt Marshall Natural Resource Management Committee previously, is a founding member of Mt Marshall Sandalwood Inc. and has a keen interest in landcare and natural resource management. I believe he would be a valuable member of this committee.

Council are required to make appointments to committees by absolute majority.

11.7.10 Mt Marshall History Working Group

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: NA
FILE REFERENCE: A4/21
AUTHOR: Nadine Richmond – Executive Assistant
DISCLOSURE OF INTEREST: Nil
DATE: 4 June 2014
ATTACHMENT NUMBER: 11.7.10 – Mt Marshall History Working Group
Membership Information
CONSULTATION: Ian Bodill – Chief Executive Officer
STATUTORY ENVIRONMENT: Local Government Act 1995, s5.10
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2014/095 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the quorum for the Mt Marshall History Working Group be reduced to four (4) and the existing member base be advised.

**Moved Cr Dunne
Absolute Majority**

Seconded Cr Beagley

Carried 7/0

BACKGROUND:

In accordance with the Local Government Act 1995 all committee positions expire at the Ordinary Local Government Elections. Following the Election on 19 October 2013, letters were sent to current members of the Mt Marshall History Working Group inviting them to renominate for membership to the group.

Once renominations were received from current members, two positions remain vacant. No other nominations were received following advertisements placed in the local newspapers.

COMMENT:

As no interest was received from the community it is recommended that the quorum be reduced to four (4).

Existing members will be advised of the change.

11.7.11 Sub-Delegation Register Review

LOCATION/ADDRESS:	Shire of Mt Marshall
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A2/23
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	Nil
DATE:	5 June 2014
ATTACHMENT NUMBER:	11.7.11a – Delegation Register 11.7.11b – Sub-Delegation Register
CONSULTATION:	Ian Bodill – Chief Executive Officer
STATUTORY ENVIRONMENT:	Local Government Act 1995, s5.46
POLICY IMPLICATIONS:	Various as specified in individual delegations
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2014/096 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the information be received.

Moved Cr Gillett

Seconded Cr Sanders

Carried 7/0

BACKGROUND:

The Local Government Act requires that delegations must be reviewed at least once each financial year. Council reviewed its delegations at the May 2014 Ordinary Meeting Council and adopted the delegations as attached (11.7.11a) by resolution 2014/077.

COMMENT:

The author, in consultation with the CEO, has completed a review of the sub-delegations following Council's previous resolution and has included them in the attachments (11.7.11b) for Council's information.

Please note that it's not necessary for council to adopt the sub-delegations and the Primary Delegations have been completed. They are however included for Council's information.

12.0	Elected Members Motions of Which Previous Notice Has Been Given
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Nil

13.0	New Business of an Urgent Nature Introduced by Decision of the Meeting
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Nil

14.0	Next Meeting – Tuesday 15 July 2014 commencing at 3:00pm in Council Chambers, 80 Monger St, Bencubbin
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President Breakell welcomed Deputy CEO Robert Cooper and his partner Sharon.

15.0	Closure of Meeting
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The Presiding Member declared the meeting closed at 3:56 pm and thanked all for their attendance.

These Minutes were confirmed by the Council at its Ordinary Meeting held on Wednesday 23 July 2014.

Date

Cr RN Breakell

President