



**SHIRE OF MT MARSHALL**

# **MINUTES**

**Notice is hereby given that a Meeting of the Bencubbin Multipurpose Complex Steering Committee was held on Friday 21 April 2017, in Council Chambers, 80 Monger Street, Bencubbin commencing at 2:05pm.**

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Chairperson

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been left blank  
intentionally**

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John Nuttall  
Chief Executive Officer

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Chairperson Initial

**Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on  
Friday 21 April 2017**

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**Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Friday 21 April 2017**

**1.0 Declaration of Opening / Announcement of Visitors**

The Chairperson declared the meeting open at 2:05pm.

**2.0 Record of Attendance / Apologies**

**In Attendance**

Cr ARC Sachse	Committee Member/Chairperson
Cr RM Kirby	Committee Member
Cr CT Lumsden	Committee Member
Mr Peter Waters	Committee Member
Mr Ian Sanders	Committee Member
Mrs Deanne Breakell	Committee Member

Mr John Nuttall	Chief Executive Officer	
Mrs Sally Putt	Community Development Officer	2:05 – 3:13pm
Mr Stephen Hart	Site Architecture	2:40 – 3:21pm

**Apologies**

Nil

**3.0 Confirmation of Minutes of Previous Meetings**

**3.1 Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Wednesday 11 May 2016**

***2017/BMCSC001 RECOMMENDATION/COMMITTEE DECISION:***

***That the Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Wednesday 11 May 2016 be confirmed as a true and correct record of proceedings.***

***Moved Cr CT Lumsden***

***Seconded Cr RM Kirby***

***Carried 6/0***

**4.0 Roles, Responsibilities, Confidentiality**

***2017/BMCSC002 COMMITTEE DECISION:***

***That subject to section 5.23(2)(c) of the Local Government Act 1995 the meeting move behind closed doors due to discussion of a contract which may be entered into by the Shire.***

***Moved Mr P Waters***

***Seconded Mr I Sanders***

***Carried 6/0***

## **Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Friday 21 April 2017**

Mr John Nuttall gave an overview of the committee members roles, responsibilities and confidentiality required.

### **5.0 Project and Tender Update**

CEO, Mr John Nuttall provided a brief update of the tender process and its progress.

WALGA were engaged to conduct the Tender process for the construction component with received Tenders being evaluated on 14 March 2017.

At the March ordinary meeting of Council it was resolved to direct the CEO to undertake negotiations with the preferred tenderer to reduce construction costs.

### **6.0 Architect**

Mr Stephen Hart entered the meeting via teleconference at 2.40pm.

General discussion took place.

The committee expressed they were content with potential changes to air conditioning, windows and verandah. No or little change to the bar and kitchen area is preferred.

Mrs Sally Putt left the meeting at 3.13pm.

Mr Stephen Hart left the meeting at 3.21pm

### **7.0 General Business**

CEO, Mr John Nuttall and Site Architecture to meet with preferred tenderer again to further discuss bringing the tendered amount within budget and any proposed structural changes are to be referred back to the Bencubbin Multipurpose Complex Steering Committee.

### **8.0 Formal Recommendations to Council (if appropriate)**

Nil

### **9.0 Next Meeting**

To be confirmed.

### **10.0 Meeting Closure**

There being no further business the Chairperson declared the meeting closed at 3:44pm.

**Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on  
Friday 21 April 2017**

These Minutes were confirmed by the Committee at its Meeting held on

\_\_\_\_\_  
Date

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Chairperson