



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that a Meeting of the Bencubbin Multipurpose Complex Steering Committee was held on Wednesday 11 May 2016, in Council Chambers, 80 Monger Street, Bencubbin commencing at 1:14pm.

Chairperson

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intentionally**

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Eddie Piper
Acting Chief Executive Officer

Chairperson Initial

**Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on
Wednesday 11 May 2016**

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**Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on
Wednesday 11 May 2016**

1.0 Declaration of Opening / Announcement of Visitors

The Chairperson declared the meeting open at 1:14pm.

2.0 Record of Attendance / Apologies

In Attendance

Cr ARC Sachse	Committee Member/Chairperson
Cr RM Kirby	Committee Member
Cr CT Lumsden	Committee Member
Mr Peter Waters	Committee Member
Mr Ian Sanders	Committee Member
Mrs Deanne Breakell	Committee Member

Mr Eddie Piper	Acting Chief Executive Officer	1:14-1:15, 1:16-2:35pm
Miss Sally Morgan	Community Development Officer	
Mr Craig Grant	WALGA Procurement	1:14 – 2:35pm

Apologies

Nil

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3.0 Confirmation of Minutes of Previous Meetings

3.1 Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Wednesday 6 April 2016

2016/BMCSC010 RECOMMENDATION/COMMITTEE DECISION:

That the Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Wednesday 6 April 2016 be confirmed as a true and correct record of proceedings.

Moved Cr RM Kirby

Seconded Mr Ian Sanders

Carried 6/0

3.2 Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Friday 15 April 2016

2016/BMCSC011 RECOMMENDATION/COMMITTEE DECISION:

That the Minutes of the Bencubbin Multipurpose Complex Steering Committee Meeting held on Friday 15 April 2016 be confirmed as a true and correct record of proceedings.

Moved Cr RM Kirby

Seconded Mr Peter Waters

Carried 6/0

4.0 Presentation by Mr Craig Grant – WALGA Procurement

Mr Craig Grant addressed the meeting providing opinion and information relating to the tender methods available for the redevelopment of the Bencubbin Multipurpose Complex.

It was pointed out that the WALGA recommendation was not the only process available. The final decision rests with the Acting CEO.

The meeting adjourned at 2:35pm.

The meeting reconvened at 2:43pm and all that were present when adjourning were present when the meeting reconvened, except for Mr Craig Grant, WALGA Procurement and Acting CEO, Mr Eddie Piper.

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5.0 Reports of Officers

5.6 Bencubbin Multipurpose Complex Review of Design and Construction Options

LOCATION/ADDRESS: Bencubbin
NAME OF APPLICANT: N/A
FILE REFERENCE: A6/18a
AUTHOR: Eddie Piper – Acting Chief Executive Officer
DISCLOSURE OF INTEREST: Nil
DATE: 20 April 2016
ATTACHMENT NUMBER: 5.6a – WALGA Report - dated 6 April
5.6b – WALGA Report - undated
CONSULTATION: Craig Grant – WALGA
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: 2016/2017 Budget
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2016/BMCSC012 OFFICER RECOMMENDATION/COMMITTEE DECISION:

That the Bencubbin Multipurpose Complex Steering Committee receive the information tendered by WALGA that it is a decision for the Chief Executive Officer to make in regards to the Tender process.

Moved Cr CT Lumsden

Seconded Cr RM Kirby

Carried 6/0

BACKGROUND:

At its meeting held on 6 April 2016, the committee recommended to Council “*that Council calls for tenders based on the draft procurement plan for the design and redevelopment of the Bencubbin Multipurpose Complex as provided by WALGA*”.

Council met on 19 April 2016 and considered the committee recommendation and resolved as follows:

2016/060 COUNCIL DECISION:

That Council refers the matter of calling tenders for the design and construction of the Bencubbin Multipurpose Complex to the BMCSC for more discussion and consideration.

Moved Cr RM Kirby

Seconded Cr SE Faulkner

Carried 4/3

COMMENT:

The Acting CEO (ACEO) has requested and received two (2) reports from WALGA concerning the two (2) tendering methods. The second (2nd) report raises a series of questions which may need to be addressed. The ACEO and Community Development

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Officer (CDO) have addressed the questions which appear relevant to the Shire and are pursuing answers.

Regardless of the answers WALGA have made a definite recommendation to Council in the second (2nd) report. It reads as follows:

“It is recommended that the Shire of Mt Marshall undertake the traditional two step approach to ensure that the community receives a value outcome with minimal exposure to risk”.

WALGA have given strong advice that the tender process rests with the Chief Executive Officer and it is only for Council to determine which is the successful tender. This being the case, the CEO has determined that the two (2) tender process will be followed based on both written and verbal advice from WALGA.

Council will be advised of this at its next meeting scheduled for 17 May 2016.

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6.0 General Business

2016/BMCSC013 COMMITTEE DECISION:

That the committee recommend to Council that the loose furniture component within the Bencubbin Multipurpose Complex redevelopment budget be excluded from the tender process, leaving the responsibility of selection and purchase of the fit-out and furniture with the Bencubbin Community Recreation Council.

Moved Mrs D Breakell

Seconded Mr Ian Sanders

Carried 6/0

The next meeting of the Bencubbin Multipurpose Complex Steering Committee will be held on Tuesday 14 June at 6:00pm.

7.0 Closure of Meeting

The Chairperson declared the meeting closed at 3:04pm.

These Minutes were confirmed by the Committee at its Meeting held on 14 June 2016.

Date

Chairperson