



# **SHIRE OF MT MARSHALL**

**Minutes of Meeting held on  
Tuesday 19 August 2014, in  
Council Chambers, Bencubbin  
commencing at 1:00 pm.**

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# **SHIRE OF MT MARSHALL**

**These Minutes were confirmed  
by Council at the Ordinary  
Meeting of Council held on  
23 September 2014**

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Cr RN Breakell

President

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# **DISCLAIMER**

## **MEMBERS OF THE PUBLIC ARE REQUESTED TO READ THROUGH AND FAMILIARISE THEMSELVES WITH THE DISCLAIMER**

**No responsibility whatsoever is implied or accepted by the Shire of Mt Marshall for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Mt Marshall disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.**

**In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.**

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**16. Closure of Meeting**

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**1.0 Declaration of Opening / Announcement of Visitors**

The Presiding Member declared the meeting open at 1:00pm, welcomed the members of the public present in the gallery, and directed their attention to the disclaimer.

**2.0 Record of Attendance / Apologies / Approved Leave of Absence**

**In Attendance**

|                     |  |
|---------------------|--|
| Cr RN Breakell      | President / Presiding Member                         |
| Cr IC Sanders       | Deputy President                                     |
| Cr PA Gillett       | Councillor   |
| Cr DA Miguel        | Councillor   |
| Cr WJ Beagley       | Councillor   |
| Cr JW Munns         | Councillor   |
| Cr AJ Dunne         | Councillor   |
| Mr Robert Cooper    | Acting Chief Executive Officer                       |
| Ms Nadine Richmond  | Executive Assistant                                  |
| Mr Chris Kirby      | Public   |
| Miss Sally Morgan   | Community Development Officer – Shire of Mt Marshall |
| Miss Dannelle Foley | Economic Development Officer – Shire of Mt Marshall  |

**Apologies**

Nil

**3.0 Standing Orders**

**2014/110 COUNCIL DECISION:**

**That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.**

**Moved Cr Miguel**

**Seconded Cr Sanders**

**Carried 7/0**

**4.0 Public Questions**

4.0.1 Question from Mr Chris Kirby relating to Agenda Item 11.6.21:

In reading the agenda I see we are looking at a 5% rate rise; we had a zero rate rise last year to reduce the impost on ratepayers, 3.5% the year before (in reality our rates rose by 9.88%). If we are putting \$580,000.00 into reserves, how can Council justify this increase?

**4.1 Response to Public Questions Taken on Notice**

4.1.1 Response from President Breakell to Mr Chris Kirby's public question:

Council's Long Term Financial Plan, as approved by Council at its July 2013 meeting, provided for a 5% rate increase in each year through to



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2017/18. That plan also provides for \$1.3 million to be spent redeveloping or relocating the Aquatic Centre in 2016/17 and for \$1.2 million to be spent on the Bencubbin Recreation Centre Buildings in 2017/18. The allocation to reserves this year is in readiness for those projects to prevent a rates shock to ratepayers in those years.

**4.2 Public Question Time**

Public Question Time opened at 1:03pm

Public Question time closed at 1:12pm.

**5.0 Applications for Leave Of Absence**

Nil

**6.0 Declarations of Interest**

|                           |  |
|---------------------------|--|
| <b>Name/Position</b>      | Cr Des Miguel  |
| <b>Item No./Subject</b>   | 11.6.21 - Annual Budget 2014/2015 Financial Year       |
| <b>Nature of Interest</b> | Proximity Interest                                     |
| <b>Extent of Interest</b> | Capital Works on Scotsman Rd which fronts my property. |

|                           |  |
|---------------------------|--|
| <b>Name/Position</b>      | Cr Paul Gillett  |
| <b>Item No./Subject</b>   | 11.6.21 - Annual Budget 2014/2015 Financial Year       |
| <b>Nature of Interest</b> | Proximity Interest                                     |
| <b>Extent of Interest</b> | Capital Works on Gillett Rd which borders my property. |

**7.0 Confirmation of Minutes of Previous Meetings**

**7.1 Minutes of the Special Meeting held on Tuesday 1 July 2014**

**2014/111 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Minutes of the Special Meeting of Council held on Tuesday 1 July 2014 be confirmed as a true and correct record of proceedings.**

**Moved Cr Dunne**

**Seconded Cr Gillett**

**Carried 7/0**

**7.2 Minutes of the Ordinary Meeting held on Wednesday 23 July 2014**

**2014/112 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Minutes of the Ordinary Meeting of Council held on Wednesday 23 July 2014 be confirmed as a true and correct record of proceedings.**

**Moved Cr Gillett**

**Seconded Cr Sanders**

**Carried 7/0**

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| <b>8.0</b> | <b>Announcements by Presiding Person Without Discussion</b> |
|------------|---|

Nil

|            |  |
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| <b>9.0</b> | <b>Petitions / Deputations / Presentations / Submissions</b> |
|------------|--|

Nil

|             |                              |
|-------------|------------------------------|
| <b>10.0</b> | <b>Reports of Committees</b> |
|-------------|------------------------------|

|               |   |
|---------------|---|
| <b>10.1.1</b> | <b>Minutes of Local Emergency Management Committee Meeting held 13 May 2014</b> |
|---------------|---|

|                                |  |
|--------------------------------|--|
| <b>LOCATION/ADDRESS:</b>       | Mt Marshall District   |
| <b>NAME OF APPLICANT:</b>      | N/A  |
| <b>FILE REFERENCE:</b>         | A6/38  |
| <b>AUTHOR:</b>                 | Nadine Richmond – Executive Assistant                                      |
| <b>DISCLOSURE OF INTEREST:</b> | Nil  |
| <b>DATE:</b>                   | 13 August 2014   |
| <b>ATTACHMENT NUMBER:</b>      | 10.1.1 Minutes of Mt Marshall Local Emergency Management Committee Meeting |
| <b>CONSULTATION:</b>           | Nil  |
| <b>STATUTORY ENVIRONMENT:</b>  | Nil  |
| <b>POLICY IMPLICATIONS:</b>    | Nil  |
| <b>FINANCIAL IMPLICATIONS:</b> | Nil  |
| <b>STRATEGIC IMPLICATIONS:</b> | Nil  |
| <b>VOTING REQUIREMENT:</b>     | Simple Majority  |

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| <b>2014/113 COUNCIL DECISION / OFFICER RECOMMENDATION:</b> |
|--|

**That the minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 13 May 2014 be received.**

**Moved Cr Sanders**

**Seconded Cr Breakell**

**Carried 7/0**

**BACKGROUND:**

Nil

**COMMENT:**

The minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 13 May 2014 are submitted for council information.

There is no business from the meeting requiring a decision of Council for authority to implement.

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**10.1.2 Minutes of Local Emergency Management Committee Meeting held 12 August 2014**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** A6/38  
**AUTHOR:** Nadine Richmond – Executive Assistant  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 13 August 2014  
**ATTACHMENT NUMBER:** 10.1.2 Minutes of Mt Marshall Local Emergency Management Committee Meeting  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2014/114 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 12 August 2014 be received.**

**Moved Cr Gillett**

**Seconded Cr Sanders**

**Carried 7/0**

**BACKGROUND:**

Nil

**COMMENT:**

The minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 12 August 2014 are submitted for council information.

There is no business from the meeting requiring a decision of Council for authority to implement.

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Miss Sally Morgan left the meeting at 1:18pm.

|                                 |
|---------------------------------|
| <b>11.0 Reports of Officers</b> |
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| <b>11.1 Environmental Health Officer / Building Surveyor</b> |
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|--|
| <b>11.1.4 Planning Application – Whitestone Quarries Pty Ltd</b> |
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|                                |   |
|--------------------------------|---|
| <b>LOCATION/ADDRESS:</b>       | Location 15112 (Volume 508 Folio 644) Luckman Road, Mt Marshall   |
| <b>NAME OF APPLICANT:</b>      | Whitestone Quarries Pty Ltd   |
| <b>FILE REFERENCE:</b>         | TP1/2   |
| <b>AUTHOR:</b>                 | Julian Goldacre – PEHO/BS   |
| <b>DISCLOSURE OF INTEREST:</b> | Nil   |
| <b>DATE:</b>                   | 11 August 2014  |
| <b>ATTACHMENT NUMBER:</b>      | 11.1.4a – Application for Planning Approval Form – Shire of Mt Marshall<br>11.1.4b – Application for Planning Approval Industry Extractive from Whitestone Quarries WA Pty Ltd  |
| <b>CONSULTATION:</b>           | Robert Cooper – Acting CEO<br>Jack Walker – Works Supervisor<br>Bill McSharer – W.B. McSharer Strategic Business Consultancy<br>Mr J Mitchell – EHO/BS (formally of Bruce Rock Shire)<br>Claire Baker – NRM Officer (Koorda, Wyalkatchem & Mukinbudin NRM Scheme) |
| <b>STATUTORY ENVIRONMENT:</b>  | <i>Planning and Development Act 2005</i><br><i>Shire of Mt Marshall Local Planning Scheme N<sup>o</sup>3</i>  |
| <b>POLICY IMPLICATIONS:</b>    | Nil.  |
| <b>FINANCIAL IMPLICATIONS:</b> | Will attract the prescribed fees as scheduled in Planning Bulletin 93/2013 (as updated annually) based on cost of extractive industry.  |
| <b>STRATEGIC IMPLICATIONS:</b> | Meets the Strategic goals of the Shire of Mt Marshall Local Planning Strategy.  |
| <b>VOTING REQUIREMENT:</b>     | Simple Majority.  |

|  |
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| <b>2014/115 COUNCIL DECISION / OFFICER RECOMMENDATION:</b> |
|--|

That:

1. The Shire of Mt Marshall grants approval to commence development for an extractive industry at Location 15112 (Volume 508 Folio 644) Luckman Road for Whitestone Quarries W.A. Pty Ltd for the purpose of extracting Feldspar and Quartz in accordance with the development application dated 27 June 2014, subject to the following conditions:
  - a) To activate the planning approval, the development subject to this approval must be **SUBSTANTIALLY COMMENCED** within a period of two (2) years of the date of this approval notice. If the

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development is not substantially commenced within this period, this approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire having first been sought and obtained;

- b) The development shall be carried out only in accordance with the terms of the planning application as approved herein (11.1.4);
- c) Where a permit is required under the provisions of the Building Act 2011 and Building Regulations 2012, all relevant approvals and/or requirements to be satisfied prior to the lodgement of a building permit application with the Permit Authority prior to the commencement of any building works on-site;
- d) The approval is valid for 15 years with a review every three years of performance against the approved management plans and the complaints register by the Shire of Mt Marshall;
- e) Within three (3) months of planning approval that an 'Operations Management Plan', 'Environmental Management Plan (which is to include a Waste Management Plan, Water Management Plan, Dust Management Plan and Noise Management Plan), 'Traffic Management Plan', 'Rehabilitation and Closure Plan' and a 'Dewatering Plan' to be submitted to the Shire of Mt Marshall and to be approved by Council;
- f) The Shire of Mt Marshall to be notified within 10 working days when the water table has been reached in the extractive pit area;
- g) The approved management plans to be reviewed and updated every 3 years from date of formal approval of the extractive industry and submitted together with the complaints register to the Shire of Mt Marshall for review. The Shire to notify the landowner and operator within 3 months of receipt of the updated plans if amendment to these plans is required or if the extractive industry operations should cease;
- h) No excavation or associated operations and facilities to occur outside of Portion of Avon Location 15112 as shown on the plan endorsed by the Shire of Mt Marshall. Any change to the extractive industry boundary will require the approval of Council;
- i) The hours of operation of the extractive industry shall be limited to daylight hours Monday to Sunday;
- j) No blasting to occur prior to the Shire of Mt Marshall receiving a copy of all necessary approvals under the Dangerous Goods Safety Act 2004 and Dangerous Goods Safety (Explosives) Regulations 2007;
- k) No blasting to occur until all immediate neighbours to Lot 15112 have been duly notified beforehand and that residences located within a 10 kilometre radius have also been notified 24 hours beforehand, records of notifications are to be provided to the Shire of Mt Marshall on request and as part of the three (3) yearly review of extractive industry operations;
- l) Blasting shall be limited to hours of 0900Hrs to 1600Hrs Monday to Friday (limited period) unless the Shire has been given 10 working days prior notice of an alternative time;

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- m) Activities on the site to comply with the Environmental Protection (Noise) Regulations 1997 except where other site specific approvals are demonstrated to apply;
- n) Vehicle access onto the site shall be restricted to that shown on the Shire of Mt Marshall approved site plan;
- o) The area of the extractive industry as detailed on the Shire of Mt Marshall approved site plans to be fenced with at least a stock proof fence and gate(s) as required;
- p) A \$1,000 per year contribution made for road maintenance in accordance with the approved Traffic Management Plan;
- q) A bond of \$5,000 for the rehabilitation and closure of the site has been lodged with the Shire of Mt Marshall;
- r) The facility and the operations of the facility are demonstrated to be compliant with the *Occupational Safety and Health Act 1984* and *Occupational Safety and Health Regulations 1996*;
- s) Chemicals, fuel, explosives and other similar substances to be stored in accordance with Department of Mines and Petroleum;
- t) The maintenance of a complaints register that includes the date received, name of complainant, nature of the complaint and response to the complaint. Complaints to be forwarded to the Shire of Mt Marshall within one (1) month of receipt;
- u) Setbacks in accordance with the Shire of Mt Marshall Local Planning Scheme N<sup>o</sup>3 and State Planning Policy 3.1 'R Codes 'are to be maintained at all times or as negotiated and approved by the Shire of Mt Marshall;
- v) That a minimum setback of 1,000 metres is maintained from the Shire of Mt Marshall approved extractive area for future sensitive land uses;
- w) Signage at the Luckman Road entrance of Location 15112 and the rear and side boundaries indicating that unauthorised access is prohibited due to extractive and blasting activity;
- x) The Shire to be notified of the intention to temporarily cease operations for a period of 6 months or more and/or renew operations.

**2. That:**

- a) The Shire of Mt Marshall is to carry out compliance inspections as required ensuring compliance with the planning approval conditions;
- b) When enacted, a local law pertaining to extractive industry will apply in addition to this approval.

**Moved Cr Gillett**

**Seconded Cr Miguel**

**Carried 7/0**

**BACKGROUND:**

On the 27 June 2014 the Shire of Mt Marshall received a formal planning application for an extractive industry by Whitestone Quarries WA Pty Ltd of Muchea to be located on Location 15112 Luckman Road Bencubbin (11.1.4a). The planning application is to be assessed on the details of the type and size of the extractive industry and any

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affect to amenity with the Shire of Mt Marshall Local Planning Scheme N<sup>o</sup>3 (LPS) and Local Planning Strategy.

**COMMENT:**

An Industry – Extractive is listed for a ‘Rural’ zoned area as ‘D’ being ‘Discretionary’ land use; this means that the use is not permitted unless the local government has exercised its discretion by granting planning approval. In assessing a land use in the context of ‘Discretionary’ the local government will have regard to the matters set out in clause 10.2. of the Town Planning Regulations 1967 ‘Model Scheme Text Appendix B’ (MST) which forms part of the Shire of Mt Marshall Local Planning Scheme N<sup>o</sup>3 as a referenced document. The Council can invite consultation as appropriate pursuant to clause 10.1. of the LPS which will be guided by the planning application and the areas requiring more detail and referral and also meeting the LPS clause 10.2. Advertising is also an option at Councils disposal. The main points for Councils consideration are detailed further in this report.

The proposal is to establish an extractive industry on Avon Location 15112 (Volume 508 Folio 644) Luckman Road by Whitestone Quarries W.A. Pty Ltd for the purpose of extracting Feldspar and Quartz which is used in decorative concrete and stone. Location 15112 is owned by Sachse Farming Pty Ltd ATF Sachse Farming Trust and there exists an agreement with Whitestone Quarries W.A. Pty Ltd to lease a portion of Location 15112 for the purpose of extraction commencing 1 January 2013. The extraction of feldspar and quartz is listed in the planning application as between 5,000 and 10,000 tonnes. The planning application details and supporting documents are all included in attachment 11.1.4b.

This report will outline the pertinent details of this planning application which is to assist Council in considering this planning application and is as follows:

**Road Access and Vehicle Movements:** The annual production is declared as being 5,000 to 10,000 tonnes per year. Information supplied by the applicant uses an average of 7,500 tonnes per year which when divided into a 79 tonne load for a Pocket Road Train (PRT) is around 95 movements per year. Based on the maximum production of 10,000 tonnes this would equate to 126 PRT movements per year.

Discussions with the Shire of Mt Marshall Works Supervisor who consulted with Mr R Munns of R Munns Engineer Consultancy Service indicated that as long as the movements were restricted to 1 to 2 PRT movements per week ‘...there would be no significant damage to either Luckman or Welbungin-Wialki roads. Worst case scenario would be that the section of road they are using might need an extra grade during the year’. This is an important consideration as the PRT movements are based on an average and should more movements occur then the road can deteriorate above normal use patterns and needs to be considered.

The route proposed to be used by the PRT from Location 15112 is quoted as:

“exit the site turn left into Luckman Road, then turn left into Welbungin-Wialki Road, then turn right into Koorda-Bullfinch Road, then Bencubbin, then Koorda, then Wongan Hills, then Calingiri, then Great Northern Highway, then Muchea”.

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It is noted in the application that the PRT movements ‘...usually slows...’ during the winter months as well as Christmas and New Year. A traffic management plan has been offered should the extractive operation be approved and this will form part of the approval conditions.

**Vegetation:** Noted as low scrub ‘...little or no environmental value’ furthermore it states that ‘The site does not contain any rare and endangered flora or fauna’. No environmental report to substantiate this claim has been submitted with the application and the Shire of Mt Marshall no longer has the availability of a Natural Resource Officer to undertake such an assessment. The land in question does form part of the larger agricultural area and is generally flat and exhibiting little significant vegetation other than pockets of scrub and/or trees.

**Extraction activity of site:** The proposed extractive activity site is declared as being approximately 30 acres in size and is shown in the planning application Annexure G. No further plans are provided showing a detailed excavation layout, contours and access and ingress into the extraction area, also site buildings, water points, storage and dams are not shown.

The extraction activity involves blasting with explosives to enable sourcing of the insitu feldspar and quartz. Followed by excavation, processing (by mobile crusher), stockpiling of the feldspar and quartz before transport onto PRTs and cartage to the receival point in Muchea. The blasting by explosives is done by a third party contractor and in accordance with State Government Regulations covering such matters. The blasting cycle is 4 to 6 weeks as needed and each blast reveals approximately 2 tonnes of material ranging between 1.5 to 2 tonnes. Based on a maximum extraction per annum of 10,000 tonnes this would range between 5,000 to 6,666 blasts per year condensed into 4 to 6 week cycles.

Crushing and screening of quarry material is done by a mobile crushing unit located in the Shire of Mukinbudin Whittle road operations. The crushing and screening activity will be on equipment transported from the Whittle road site for ‘...the foreseeable future...’.

The operations will occur 7 days a week ‘...during daylight hours...’. The extraction site plan ‘active pit area’ is referenced in Annexure G, again lacking more detail other than a line drawn with no further details of extraction pit location. It is noted in the application that ‘...the pit area is likely to vary slightly from the areas depicted on the plans’ and this will need careful monitoring. The estimated lifespan of the extraction site is in excess of 15 years.

**Proximity of Sensitive Uses:** The application reports that the size and location of the extractive industry will have minimal impact on surrounding areas and residences. It is stated that the nearest residence to the proposed operations is located approximately 10 kilometres away and is ‘...considered appropriate...’ yet discussions with the Work Supervisor indicates that there are other residences in the area within the 10 kilometre radius. It is not known if adjoining farmers and/or residences have been notified of the proposed extractive industry and the type of operations to be undertaken. There is reference to the equipment used for excavation being new and well maintained ‘...which minimise noise generation’ and further that the noise is similar to that of farm



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machinery although no evidence to support this has been submitted with the application.

A reference is made to conditions imposed by DER for blasting, screening and crushing yet as mentioned before DER does not require a license for extractive activities under 50,000 tonnes. It does mention that noise levels will be as per the *Environmental Protection (Noise) Regulations 1997* which are enforced by local government by an authorised officer which the Shire of Mt Marshall does not yet have. Complaints received by the Shire of Mt Marshall requires significant amount of time for investigation and administration. Vibration from blasting activity can be expected and is referenced to being regulated by the Mines Department Regulations. The application does refer to complaints regarding noise and vibration being reported to the site manager.

Buffer distances for development in Rural zoned areas under the Shire of Mt Marshall Local Planning Scheme N<sup>o</sup>3 are set at 'R2' as per the Residential Design Codes which is a setback from the front of the property of 20m and 10m for secondary and side and rear setbacks but are negotiable. There is reference in the application to buffer distances from sensitive land uses quoting '...hard rock quarrying is 300 – 500 metres', yet research indicates this is actually set at 1,000m. Buffer distances should be able to be achieved due to the location of the proposed extractive industry in the rural area.

**Pre extraction site works:** Overburden has been determined to be '...limited...' and in some areas on site non-existent and, it is reported that there does exist overburden at 1,000mm depth but when assessed across the whole proposed site it is limited. Thus will prove an issue when the extractive activity ceases and rehabilitation is commenced in part mainly due to the extractive pit area. The clearing of vegetation is mentioned although the site is very limited in flora as aforementioned. There is reference to '...the company will obtain a Department of Environment Regulation (DER) License' in reference to the need for a clearing permit; investigations undertaken by this offer reveals that DER does not require a license for an extractive activity under 50,000 tonnes therefore is a moot point.

**Employment:** The Shire of Mt Marshall Local Planning Strategy identifies attracting employment opportunities into the Shire of Mt Marshall by encouraging activities that will generate such employment. An extractive industry is best located away from population centres and this application meets that Strategic objective. The application details the employment and economic benefit and mentions there is scope for up to three persons to be employed locally and in the broader community. Depending on the commercial success of this extractive endeavour further employment opportunities may become available.

**Visual amenity:** Minimal due to location and distance from dwellings.

**Rehabilitation of extractive activity site:** The stated objective post extractive activity is to re-contour and revegetate the land which will suit the non-pit areas; there is little detail on the proposed rehabilitation of the extractive pit. The proposed extractive pit is stated as to be as deep as 60.96 metres although email confirmation is '...Whitstone Quarries WA Pty Ltd would not attempt to undertake Extractive Industry Operations below the water table' and this can present rehabilitation challenges

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especially as the aim is ‘...to facilitate the use of the land for agricultural purposes or other suitable rural uses’ of which the uses are undefined in the documents provided.

**Site Rehabilitation:** The documentation provided explains that the site will have stockpiles and equipment removed and that the excavation area will be backfilled with stockpiled overburden. The removed topsoil, of which it is earlier reported to be minimal, will be placed on the overburden. As the depth of the pit is noted to be as deep as 60.96 metres with the governor being the water table which is unknown, the pit will remain a significant depression in the ground when measured against the surrounding rural area. It is stated the ‘overburden will be sufficient although no supporting documentation has been provided.

There is a statement in the documentation ‘...land will be contoured into a gentle slope and a small depression will be formed...’ although it does not distinguish between the extractive pit and/or the designated area of extractive operations as shown in Annexure G. There is a reference to ‘...will be formed from the Department of Environment Regulation Commissioned pits’ which needs further explanation and as mentioned, due to total tonnage being less than 50,000 tonnes the DER does not require a registration, license or a commission.

**Revegetation:** Again in the documentation there is reference to DER commissioned pits (plural) and this will need further explanation. The proposed vegetation to be planted is said to be that which is indigenous to the area and a list is provided which has been reviewed by the Natural Resource Officer Ms C Baker (Koorda, Wyalkatchem & Mukinbudin NRM Scheme) and found that listed tree species will need a review in order to ensure they are suitable to the area and are available. It is further mentioned that ‘...a more detailed rehabilitated plan prepared based on final contours and areas’ will be prepared which will need addressing to ensure there is a formal rehabilitation plan in place to the satisfaction of the Shire of Mt Marshall. There is reference to irrigation not being required although if required can be sourced from dams although no dams are identified on the provided maps or plans to build one.

The rehabilitation with vegetation has an implied caveat being ‘...the aim of rehabilitation is to revegetate with the same density of trees as was previously present’ which is at odds with other text in the document which claims the area is land used for agriculture and trees are very sparsely if at all present which is reflected in the LandGate mapping for Location 15112. Also to mitigate weeds it is stated that plant, soil or fill material are not to be brought onto the extractive activity site which is of concern as this can preclude bringing in extra overburden and topsoil for rehabilitation. The DER is nominated as the monitor for weeds onsite which is not appropriate as the DER does not require a license, register or commission for this proposed activity therefore will be the responsibility of the person implementing the revegetation plan. It is stated that when weeds are found they should be burned, buried or removed although no details on who will have this responsibility.

**Final site clean-up:** Wastes are to be taken to an approved waste disposal site and this will need careful monitoring as landfill lifespan could be affected by volumes which are presently unknown.

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**Complaints:** This is focused on noise complaints only and not dust, onsite water dispersal controls and blasting activity and will need to be addressed. The first point of contact is with the site manager which is good practice yet ultimately complaints unresolved can and will be received by the Shire of Mt Marshall for investigation.

The planning application before Council has merit although some areas need clarification and detail and these are addressed in the planning conditions to be recommended.

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|             |   |
|-------------|---|
| <b>11.2</b> | <b>Community and Recreation Development Officer</b> |
|-------------|---|

Nil

|             |                                     |
|-------------|-------------------------------------|
| <b>11.3</b> | <b>Economic Development Officer</b> |
|-------------|-------------------------------------|

Nil

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**11.4 Senior Finance Officer**

**11.4.19 Accounts Paid**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/4  
**AUTHOR:** Nancy Collins – Senior Finance Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 06 August 2014  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Financial Management Regulations and the Local Government Act 1995  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2015/116 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Accounts Listed**

|                       |           |                  |
|-----------------------|-----------|------------------|
| <b>Municipal Fund</b> | <b>\$</b> | <b>423447.09</b> |
| <b>Trust Fund</b>     | <b>\$</b> | <b>15022.75</b>  |
| <b>Mastercard</b>     | <b>\$</b> | <b>2622.60</b>   |

**Be endorsed.**

**Moved Cr Miguel**

**Seconded Cr Gillett**

**Carried 7/0**

**BACKGROUND:**

Following is a List of Accounts submitted to Council on Tuesday 19 August 2014 for the Municipal Fund, Trust Fund and Mastercard.

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**1. Municipal Fund**

| <b>Chq/EFT</b> | <b>Date</b> | <b>Name</b>                                     | <b>Description</b>   | <b>Amount</b> |
|----------------|-------------|---|--|---------------|
| EFT8650        | 01/07/2014  | COURIER AUSTRALIA                               | FREIGHT  | 39.70         |
| EFT8651        | 01/07/2014  | BENCUBBIN SPORTS CLUB INC.                      | REFRESHMENTS- L GRYLLES SEND-OFF                                       | 475.00        |
| EFT8652        | 01/07/2014  | BENCUBBIN NEWS & POST                           | ASSORTED PLANTS - BENCUBBIN TOWN<br>BEAUTIFICATION \$400; POSTAGE \$42 | 442.00        |
| EFT8653        | 01/07/2014  | ICS CARPENTRY                                   | SUPPLY AND INSTALL SHELTER TO<br>PLAYGROUND                            | 4510.00       |
| EFT8654        | 01/07/2014  | TRANSPORT SPARES & EQUIPMENT                    | MAGNUM SPRAY HEAD VALVE AND<br>RECONDITIONING KIT                      | 3397.35       |
| EFT8655        | 01/07/2014  | PORKY'S ENTERPRISES                             | DIG HOLES, CONCRETE IN BANNER POLES                                    | 880.00        |
| EFT8656        | 01/07/2014  | HEMPFIELD SMALL MOTORS                          | HONDA FUEL LINE AND BREATHER TUBE                                      | 8.10          |
| EFT8657        | 01/07/2014  | STRICKFUSS ELECTRICAL & ENGINEERING<br>SERVICES | REPAIRS TO POOL PUMP   | 1952.50       |
| EFT8658        | 01/07/2014  | MERREDIN GLAZING SERVICE                        | SUPPLY AND INSTALL GLASS/ALUMINIUM<br>DOORS - WELBUNGIN HALL           | 9979.20       |
| EFT8659        | 01/07/2014  | BENCUBBIN AG SUPPLIES                           | STORMWATER PIPE FOR BAXTER ST<br>HOUSES; SUNDRY HARDWARE ITEMS         | 1811.33       |
| EFT8660        | 01/07/2014  | BENNY MART                                      | REFRESHMENTS   | 203.07        |
| EFT8661        | 01/07/2014  | TUTT BRYANT EQUIPMENT                           | BLOCK AND BOLTS  | 119.54        |
| EFT8662        | 01/07/2014  | EVERGREEN SYNTHETIC GRASS                       | 30% DEPOSIT TO ORDER SYNTHETIC<br>SURFACE - BEACON BOWLING GREEN       | 67187.40      |
| EFT8664        | 09/07/2014  | SHIRE OF KOORDA                                 | PEHO EXPENSES - 1.4 - 30.6.14  | 7058.17       |
| EFT8665        | 09/07/2014  | MUKA MATTERS                                    | ADVERTISING - EXECUTIVE ASSISTANT<br>VACANCY                           | 35.00         |
| EFT8666        | 09/07/2014  | SHIRE OF TRAYNING                               | DOCTOR'S VEHICLE EXPENSES AND HOUSE<br>RENT                            | 1541.79       |
| EFT8667        | 09/07/2014  | BENCUBBIN NEWS & POST                           | STATIONERY - JUNE 2014   | 245.57        |
| EFT8668        | 09/07/2014  | BEACON COUNTRY CLUB INC.                        | CARAVAN PARK VOUCHERS  | 20.00         |

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|----------------|-------------|---|---|---------------|
| EFT8669        | 09/07/2014  | TOTAL EDEN PTY LTD                              | RETICULATION FITTINGS - BAXTER ST HOUSES  | 128.70        |
| EFT8670        | 09/07/2014  | BENCUBBIN BULK HAULIERS                         | HIRE OF SINGLE SIDE-TIPPER - BEACON BACK ROAD   | 16121.88      |
| EFT8671        | 09/07/2014  | ICS CARPENTRY                                   | BUILD DISABLED TOILETS AT BEACON COMPLEX  | 47331.90      |
| EFT8672        | 09/07/2014  | STAR TRACK EXPRESS                              | FREIGHT   | 259.93        |
| EFT8673        | 09/07/2014  | ALL-WAYS FOODS                                  | CLEANING PRODUCTS   | 165.43        |
| EFT8674        | 09/07/2014  | D I TOMAS CONTRACTING                           | BALANCE OF PAYMENT - NEW FENCE AT BENCUBBIN DEPOT; REMOVE OLD FENCE                                       | 15023.16      |
| EFT8675        | 09/07/2014  | AG IMPLEMENTS MUKINBUDIN                        | ROD SEAL  | 9.35          |
| EFT8676        | 09/07/2014  | BENCUBBIN TRUCK N AUTO'S                        | SUPPLY TRUCK TYRES  | 1573.68       |
| EFT8677        | 09/07/2014  | AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD   | LICENCE FEES FOR BACKGROUND MUSIC - SWIMMING POOL   | 121.29        |
| EFT8678        | 09/07/2014  | WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION | ADVERTISING - EXECUTIVE ASSISTANT VACANCY \$2082; INTRODUCTION TO LOCAL GOVERNMENT ACT - N RICHMOND \$495 | 2577.57       |
| EFT8679        | 09/07/2014  | BENCUBBIN AG SUPPLIES                           | BAILEYS LAWN FERTILISER   | 1170.46       |
| EFT8680        | 09/07/2014  | 5RIVERS PLUMBING AND GAS                        | SUPPLY AND INSTALL UPRIGHT GAS STOVE - 248 BROWN STREET   | 1964.59       |
| EFT8681        | 09/07/2014  | BENNY MART                                      | ICECREAMS FOR JUNIOR COUNCIL  | 33.20         |
| EFT8682        | 09/07/2014  | JENNI BUNCE - CLEANING                          | BEACON CONTRACT CLEANING - 5.6 - 18.6.14  | 1695.00       |
| EFT8683        | 09/07/2014  | OCLC (UK) LTD                                   | AMLIB TRAINING - P POOLE  | 137.50        |
| EFT8684        | 09/07/2014  | R MUNNS ENGINEERING CONSULTING SERVICES         | PROJECT MANAGEMENT WORK - 2013/14 AND 2014/15 ROAD PROGRAMMES   | 1633.10       |
| EFT8685        | 09/07/2014  | KC SALES  | CATERING  | 512.00        |
| EFT8686        | 09/07/2014  | BONNEY DRINKWELL                                | REIMBURSE EXPENSES FOR RALLY - CLEANING SUPPLIES  | 48.60         |
| EFT8687        | 09/07/2014  | SHARON DONALD                                   | REIMBURSEMENT - POLICE CLEARANCE  | 63.50         |

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|----------------|-------------|----------------------------------|---|---------------|
| EFT8688        | 09/07/2014  | CUMMINS LIQUID WASTE DISPOSALS   | SEPTIC PUMPOUT - PUBLIC TOILETS<br>BENCUBBIN  | 505.00        |
| EFT8689        | 11/07/2014  | COVS                             | CABLE TWIN SHEATH   | 35.20         |
| EFT8690        | 11/07/2014  | AVON WASTE                       | RUBBISH COLLECTION - JUNE 2014  | 4286.10       |
| EFT8691        | 11/07/2014  | CJD EQUIPMENT PTY LTD            | EXPANSION TANK  | 784.04        |
| EFT8692        | 11/07/2014  | MUKA TYRE MART                   | REMOVE AND FIT TRUCK TYRES  | 100.00        |
| EFT8693        | 11/07/2014  | WESFARMERS KLEENHEAT GAS P/L     | FACILITY FEE - BEACON SPORTING<br>COMPLEX   | 132.00        |
| EFT8694        | 11/07/2014  | NINGHAN SPRAYING & AG SERVICES   | GLYPHOSATE, SHOWER HEADS, ETC   | 700.67        |
| EFT8695        | 11/07/2014  | KTY ELECTRICAL SERVICES          | REPLACE LIGHT SWITCH 1/97 MONGER ST;<br>CHECK AIRCON AT APU; REPAIR LIGHTS AT<br>DEPOT            | 251.55        |
| EFT8696        | 11/07/2014  | JASON SIGNMAKERS                 | BEACON AND COMMUNITY THRIVE SIGNS<br>AND FITTINGS   | 2855.60       |
| EFT8697        | 11/07/2014  | UHY HAINES NORTON (WA) PTY LTD   | PROGRESSIVE ACCOUNT - ASSISTANCE<br>WITH PREPARATION OF BUDGET                                    | 14362.70      |
| EFT8698        | 11/07/2014  | RELIANCE PETROLEUM               | FUEL CARD PURCHASES - JUNE 2014   | 845.73        |
| EFT8699        | 11/07/2014  | FUJI XEROX AUSTRALIA PTY LTD     | PHOTOCOPIER SUPPORT SERVICE<br>AGREEMENT 1.6 - 30.6.14  | 736.51        |
| EFT8700        | 11/07/2014  | KENYON & COMPANY PTY LTD         | 24V GLOBES  | 138.82        |
| EFT8701        | 11/07/2014  | BENCUBBIN TRUCK N AUTO'S         | PAINT - RED AND BRUNSWICK GREEN,<br>MEASURING TAPE  | 265.00        |
| EFT8702        | 11/07/2014  | LANDGATE                         | GRV - MINIMUM CHARGE  | 60.85         |
| EFT8703        | 11/07/2014  | MERREDIN MOWER & CHAINSAW CENTRE | BAR AND CHAINS FOR POLE SAW   | 162.80        |
| EFT8704        | 11/07/2014  | GREAT SOUTHERN FUELS             | BULK DIESEL - BENCUBBIN DEPOT \$19225,<br>BULK DIESEL - BEACON DEPOT \$5760; FUEL<br>CARDS \$2482 | 27467.98      |
| EFT8705        | 11/07/2014  | WURTH AUSTRALIA PTY LTD          | SEALING TAPE  | 96.29         |
| EFT8706        | 11/07/2014  | JOE BLAKE                        | TRANSCRIPTS OF RECORDINGS -<br>MATTHEWS AND LEWIS   | 466.71        |



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|----------------|-------------|----------------------------------|--|---------------|
| EFT8707        | 11/07/2014  | WESTERN STABILISERS              | CEMENT STABILISATION - BURAKIN-WIALKI AND KOORDA-BULLFINCH ROADS             | 18632.90      |
| EFT8708        | 11/07/2014  | DaTaMaN BARCODE SYSTEMS          | CORDLESS LASER SCANNERS  | 615.60        |
| EFT8709        | 11/07/2014  | EASTERN & GUEST DESIGN           | DESIGN PROPOSED EXTENSION TO BENCUBBIN COMPLEX                               | 3800.00       |
| EFT8710        | 11/07/2014  | RALPH BEATTIE BOSWORTH           | PREPARATION OF ORDER OF MAGNITUDE ESTIMATE - COMPLEX EXTENSION               | 3080.00       |
| EFT8711        | 21/07/2014  | BENCUBBIN NEWS & POST            | EXPRESS POST ENVELOPES - BANKWEST \$117, PPMV - B GRACIE \$100; POSTAGE \$30 | 247.35        |
| EFT8712        | 21/07/2014  | BEACON CO-OPERATIVE LTD          | PPMV - P WHITBREAD   | 95.95         |
| EFT8713        | 21/07/2014  | COLAS WA                         | EMULSION SEALING - BURAKIN-WIALKI & KOORDA-BULLFINCH ROADS                   | 20392.23      |
| EFT8714        | 21/07/2014  | BENNY MART                       | PPMV - W FORBES, P WALKER  | 300.00        |
| EFT8715        | 21/07/2014  | JENNI BUNCE - CLEANING           | BEACON CONTRACT CLEANING 19.6 - 2.7.14                                       | 1755.00       |
| EFT8716        | 21/07/2014  | KC SALES                         | PPMV - R FLETCHER, M SREDOJEVIC, B HEDLEY; CARAVAN PARK VOUCHER              | 310.00        |
| EFT8717        | 21/07/2014  | FIA FITNATION                    | CERT 3 & 4 IN FITNESS C WALKER   | 3770.00       |
| EFT8718        | 31/07/2014  | BOC GASES                        | CYLINDER RENTAL - JUNE 2014  | 67.77         |
| EFT8719        | 31/07/2014  | CJD EQUIPMENT PTY LTD            | OIL SAMPLE KITS  | 572.00        |
| EFT8720        | 31/07/2014  | COURIER AUSTRALIA                | FREIGHT  | 10.80         |
| EFT8721        | 31/07/2014  | GREAT EASTERN COUNTRY ZONE WALGA | ANNUAL SUBSCRIPTION 2014/15  | 4532.00       |
| EFT8722        | 31/07/2014  | NINGHAN SPRAYING & AG SERVICES   | PPMV - J DIERKS  | 100.00        |
| EFT8723        | 31/07/2014  | KTY ELECTRICAL SERVICES          | STAGES 2 & 3 BEACON BOWLING GREEN - INSTALL UNDERGROUND CABLES ETC           | 32032.00      |
| EFT8724        | 31/07/2014  | BENCUBBIN SPORTS CLUB INC.       | REFRESHMENTS   | 94.00         |
| EFT8725        | 31/07/2014  | BENCUBBIN NEWS & POST            | POSTAGE 14.7 - 18.7.14   | 62.55         |
| EFT8726        | 31/07/2014  | BEACON COUNTRY CLUB INC.         | CARAVAN PARK VOUCHERS  | 30.00         |
| EFT8727        | 31/07/2014  | MOBILE MASTERS                   | REPAIRS TO TWO-WAY RADIO   | 132.00        |

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|----------------|-------------|---|--|---------------|
| EFT8728        | 31/07/2014  | BEACON PROGRESS ASSOCIATION INC.                | 2014/15 ANNUAL RENTAL OF PART BEACON CENTRAL FOR LIBRARY         | 1716.00       |
| EFT8729        | 31/07/2014  | WA HINO SALES & SERVICE                         | REPAIRS TO SPEEDOMETER   | 215.44        |
| EFT8730        | 31/07/2014  | DIELECTRIC SECURITY SERVICES                    | CENTRAL STATION MONITORING SERVICE TO 31.10.2014                 | 101.20        |
| EFT8731        | 31/07/2014  | KENNETH LAMBLEY & CO                            | LETTERHEAD   | 289.30        |
| EFT8732        | 31/07/2014  | BURGESS RAWSON (WA) PTY LTD                     | WATER CONSUMPTION 8.5 - 8.7.14                                   | 21.62         |
| EFT8733        | 31/07/2014  | AUSTRALIAN SERVICES UNION                       | PAYROLL DEDUCTIONS   | 48.88         |
| EFT8734        | 31/07/2014  | LGRCEU  | PAYROLL DEDUCTIONS   | 38.80         |
| EFT8735        | 31/07/2014  | WALGS PLAN                                      | SUPERANNUATION CONTRIBUTIONS                                     | 11993.90      |
| EFT8736        | 31/07/2014  | ICS CARPENTRY                                   | RE-ATTACH LOOSE SHEETING ON DEPOT ROOF                           | 159.50        |
| EFT8737        | 31/07/2014  | STAR TRACK EXPRESS                              | FREIGHT  | 123.20        |
| EFT8738        | 31/07/2014  | D & D TRANSPORT                                 | FREIGHT  | 317.32        |
| EFT8739        | 31/07/2014  | PB & DM SACHSE                                  | BOBCAT HIRE  | 440.00        |
| EFT8740        | 31/07/2014  | IT VISION                                       | RENEW SYNERGYSOFT AND UNIVERSE ANNUAL LICENCE FEES TO 30/06/2015 | 21672.20      |
| EFT8741        | 31/07/2014  | WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION | ADVERTISING - CEO VACANCY  | 3447.58       |
| EFT8742        | 31/07/2014  | MTAA SUPERANNUATION                             | SUPERANNUATION CONTRIBUTIONS                                     | 330.34        |
| EFT8743        | 31/07/2014  | DEPARTMENT OF TRANSPORT                         | ANNUAL RENEWAL FEE FOR AUTHORISED INSPECTION STATION             | 124.00        |
| EFT8744        | 31/07/2014  | BENNY MART                                      | PPMV - D KETT  | 100.00        |
| EFT8745        | 31/07/2014  | DEPARTMENT OF LANDS                             | LEASE - FUEL DEPOT 1.7 - 31.12.2014                              | 715.00        |
| EFT8746        | 31/07/2014  | KUNUNOPPIN MEDICAL PRACTICE                     | TWINRIX INJECTION - B DRINKWELL                                  | 504.00        |
| EFT8747        | 31/07/2014  | TRUCK CENTRE (WA) PTY LTD                       | FILTER KITS  | 508.65        |
| EFT8748        | 31/07/2014  | CN & PJ POOLE                                   | GRAVEL PURCHASED   | 2851.20       |
| EFT8749        | 31/07/2014  | HEARTLANDS WESTERN AUSTRALIA INC                | 2014/15 LOCAL GOVERNMENT MEMBERSHIP                              | 330.00        |

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| <b>Chq/EFT</b> | <b>Date</b> | <b>Name</b>                           | <b>Description</b>                             | <b>Amount</b> |
|----------------|-------------|---------------------------------------|--|---------------|
| EFT8750        | 31/07/2014  | A2K TECHNOLOGIES                      | RENEWAL OF AUTOCAD SUBSCRIPTION                | 304.70        |
| EFT8751        | 31/07/2014  | PETE'S SHED                           | CUT KEYS                                       | 83.00         |
| EFT8752        | 31/07/2014  | KC SALES                              | CATERING - CEO INTERVIEWS                      | 256.50        |
| EFT8753        | 31/07/2014  | A CLASS DISPLAYS                      | A4 SNAP FRAMES WITH ROUNDED CORNERS            | 234.08        |
| EFT8754        | 31/07/2014  | A & G DUNNE                           | GRAVEL PURCHASED                               | 7999.20       |
| 20426          | 01/07/2014  | SHIRE OF MT MARSHALL                  | LICENCE MM909                                  | 6196.35       |
| 20427          | 01/07/2014  | FIA FITNATION                         | CERTIFICATE III & IV IN FITNESS - PC GILLETT   | 3770.00       |
| 20428          | 09/07/2014  | SHIRE OF MT MARSHALL                  | PETTY CASH RECOUP - JUNE 2014                  | 64.25         |
| 20429          | 10/07/2014  | SHIRE OF MT MARSHALL                  | CASH PAYMENTS 09.07.14                         | 2500.00       |
| 20430          | 11/07/2014  | SYNERGY                               | ELECTRICITY 5.4 - 20.6.14                      | 273.15        |
| 20431          | 21/07/2014  | TELSTRA                               | TELEPHONE - BAXTER ST HOUSES                   | 68.85         |
| 20432          | 21/07/2014  | WATER CORPORATION                     | WATER USAGE & SERVICE CHARGES<br>010714-310814 | 9935.61       |
| 20433          | 21/07/2014  | SYNERGY                               | STREETLIGHTS - 25.5 - 24.6.14                  | 1701.45       |
| 20435          | 24/07/2014  | SHIRE OF MT MARSHALL                  | CASH PAYMENT 23.07.2014                        | 2100.00       |
| 20437          | 31/07/2014  | TELSTRA                               | TELEPHONE - JULY 2014                          | 2041.46       |
| 20438          | 31/07/2014  | WATER CORPORATION                     | WATER CONSUMPTION AND SERVICE CHARGES          | 1746.47       |
| 20439          | 31/07/2014  | SYNERGY                               | ELECTRICITY 9.5 - 8.7.14                       | 66.45         |
| 20440          | 31/07/2014  | WATER CORPORATION SUPERANNUATION PLAN | SUPERANNUATION CONTRIBUTIONS                   | 326.08        |
| 20441          | 31/07/2014  | LG SUPER                              | SUPERANNUATION CONTRIBUTIONS                   | 2369.10       |
|                |             |                                       |  | 423447.09     |

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**2. Trust**

| <b>Chq/EFT</b> | <b>Date</b> | <b>Name</b>                             | <b>Description</b>           | <b>Amount</b> |
|----------------|-------------|---|------------------------------|---------------|
| EFT8663        | 01/07/2014  | DEPARTMENT OF PLANNING & INFRASTRUCTURE | RECOUP LICENSING - JUNE 2014 | 15022.75      |
|                |             |   |                              | 15022.75      |

**3. Mastercard**

| <b>Details</b>                            | <b>Amount</b> |
|---|---------------|
| ACCOM - POOL OPERATOR TRAINING - S MORGAN | 1294.00       |
| ACCOM - LICENSING TRAINING - S DONALD     | 1054.50       |
| FOXTEL - 229 MURRAY ST                    | 134.00        |
| INSPECTION - COMMUNITY BUS                | 140.10        |
|   | 2622.60       |

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **19 August 2014**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

\_\_\_\_\_  
 Robert Cooper  
 Acting Chief Executive Officer

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**11.4.20 Statement of Financial Activity**

|                                |  |
|--------------------------------|--|
| <b>LOCATION/ADDRESS:</b>       | N/A  |
| <b>NAME OF APPLICANT:</b>      | N/A  |
| <b>FILE REFERENCE:</b>         | F1/4   |
| <b>AUTHOR:</b>                 | Nancy Collins – Senior Finance Officer   |
| <b>DISCLOSURE OF INTEREST:</b> | Nil  |
| <b>DATE:</b>                   | 7 August 2014  |
| <b>ATTACHMENT NUMBER:</b>      | Nil  |
| <b>CONSULTATION:</b>           | Nil  |
| <b>STATUTORY ENVIRONMENT:</b>  | Local Government Act 1995 and Local Government (Financial Management) Regulations 1996 |
| <b>POLICY IMPLICATIONS:</b>    | Nil  |
| <b>FINANCIAL IMPLICATIONS:</b> | Nil  |
| <b>STRATEGIC IMPLICATIONS:</b> | Nil  |
| <b>VOTING REQUIREMENT:</b>     | Simple Majority  |

**2014/117 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That consideration of the Statement of Financial Activity for the month ending 31 July 2014 be deferred to the September Ordinary Meeting of Council.**

**Moved Cr Gillett**

**Seconded Cr Munns**

**Carried 7/0**

**BACKGROUND:**

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

That information is to be presented at an ordinary meeting of council within 2 months after the end of the month to which the reporting relates. As the budget is not to be approved until the August meeting it is recommended that consideration of the July statement of financial activity be referred to the September meeting of Council.

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Miss Dannelle Foley left the meeting at 1:26pm.

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| <b>11.5 Engineering Administration Officer / Works Supervisor</b> |
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| <b>11.5.7 Bituminous Surfacing Contract 2014/2015</b> |
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| <b>LOCATION/ADDRESS:</b>       | N/A  |
| <b>NAME OF APPLICANT:</b>      | N/A  |
| <b>FILE REFERENCE:</b>         | W1/16  |
| <b>AUTHOR:</b>                 | Jack Walker – Works Supervisor   |
| <b>DISCLOSURE OF INTEREST:</b> | No interest to disclose  |
| <b>DATE:</b>                   | 12 August 2014   |
| <b>ATTACHMENT NUMBER:</b>      | 11.5.7a – Quote - Colas WA<br>11.5.7b – Quote - Boral Asphalt<br>11.5.7c – Quote - Bitutek Pty Ltd<br>11.5.7d – Quote - Downey EDI Works Pty Ltd<br>11.5.7e – Quote - Fulton Hogan Industries<br>11.5.7f – Schedule of Works for 2014/15 |
| <b>CONSULTATION:</b>           | Robert Cooper – Acting Chief Executive Officer<br>Rod Munns – Engineering Consultant   |
| <b>STATUTORY ENVIRONMENT:</b>  | Local Government Act 1995, Local Government (Financial Management ) Regulations 1996   |
| <b>POLICY IMPLICATIONS:</b>    | Nil  |
| <b>FINANCIAL IMPLICATIONS:</b> | Contractor rates affect road construction costs  |
| <b>STRATEGIC IMPLICATIONS:</b> | Nil  |
| <b>VOTING REQUIREMENT:</b>     | Absolute Majority  |

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| <b>2014/118 COUNCIL DECISION / OFFICER RECOMMENDATION:</b> |
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| <b>That Colas WA be appointed as the bituminous surfacing contractors for the Shire of Mt Marshall for the 2014/15 financial year.</b> |
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| <b>Moved Cr Miguel<br/>Absolute Majority</b> |
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| <b>Seconded Cr Sanders</b> |
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| <b>Carried 7/0</b> |
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**BACKGROUND:**

This year the WALGA preferred suppliers list was used to find a bituminous surfacing contractor. Although this eliminates the requirement for a tender, a Council decision is still required as the purchase is over \$100,000.00.

Five companies submitted a price schedule for the contract, Colas WA, Boral Asphalt, Fulton Hogan, Downey EDI Industries and Bitutek. The price schedules are attached.

**COMMENT:**

For the past two years Council has used Colas WA (previously RNR) for bituminous surfacing works and this year they have submitted the lowest quote.

Colas WA have suggested that serious consideration be given to use a higher quality sealing aggregate from Hanson Red Hill for the two reseal sites. The additional cost to utilise this material is \$5082.00 which is still within budget allocations.

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It is anticipated that the reseal program and shoulder widening will be completed in November 2014 and final two projects in March 2015.

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Miss Dannelle Foley entered the meeting at 1:28pm.

Miss Sally Morgan entered the meeting at 1:35pm.

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| <b>11.6 Chief Executive Officer</b> |
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| <b>11.6.21 Annual Budget 2014/2015 Financial Year</b> |
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| <b>LOCATION/ADDRESS:</b>        | Shire of Mt Marshall   |
| <b>NAME OF APPLICANT:</b>       | N/A  |
| <b>FILE REFERENCE:</b>          | F1/3   |
| <b>AUTHOR:</b>                  | Robert Cooper – Acting Chief Executive Officer   |
| <b>DISCLOSURES OF INTEREST:</b> | See Comment below  |
| <b>DATE:</b>                    | 19 August 2014   |
| <b>ATTACHMENT NUMBER:</b>       | 11.6.21a – Draft Annual Budget 2014-2015 (under separate cover)<br>11.6.21b – Draft Fees and Charges Schedule 2014-2015 (under separate cover) |
| <b>CONSULTATION:</b>            | Shire of Mt Marshall Officers<br>Shire of Mt Marshall Councillors<br>Shire of Mt Marshall Community Groups<br>Other External Organisations     |
| <b>STATUTORY ENVIRONMENT:</b>   | Local Government Act 1995 and Local Government (Financial Management) Regulations 1996   |
| <b>POLICY IMPLICATIONS:</b>     | Subject to Council policies  |
| <b>FINANCIAL IMPLICATIONS:</b>  | Budget Adoption  |
| <b>STRATEGIC IMPLICATIONS:</b>  | Subject to impacts from Councils strategic planning documents  |
| <b>VOTING REQUIREMENT:</b>      | Absolute Majority  |

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| <b>OFFICER RECOMMENDATION:</b> |
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**That:**

- 1) The proposed budget for the Shire of Mt Marshall for the 2014/2015 financial year, as circulated and attached to the report of the Acting CEO to the 19 August 2014 Ordinary Meeting of Council, be adopted and the levels of income and expenditure be authorised.**
- 2) That the following rate levels be adopted for the 2014/2015 financial year;**
  - a) Where the General Rate is to apply, for all rateable properties with a Gross Rental Valuation a rate of 10.7551 cents in the dollar and a Minimum Rate of \$335.00 be applied.**
  - b) Where the General Rate is to apply, for all the rateable properties with Unimproved Valuations a rate of 1.8461 cents in the dollar and a Minimum Rate of \$335.00 be applied.**



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- c) Where the Specified Area Rate for the Beacon RTC is to apply, for all rateable properties with a Gross Rental Valuation a rate of 0.4300 cents in the dollar be imposed.
- d) Where the Specified Area Rate for the Beacon RTC is to apply, for all rateable properties with an Unimproved Valuation a rate of 0.0212 cents in the dollar is to apply.
- e) Where the rates are paid in full, including all amounts in arrears, within 21 days from the date of the rates notice's service date, then a discount of 7.5% shall be allowed on current rates.
- f) That where payment is received after 35 days from the date of the rates notice's service date and penalty charges apply, then a penalty interest rate for all outstanding Rates and Service Charges is set at 11% per annum, to be calculated on a daily basis.
- g) That for those ratepayers paying by instalment, the penalty interest to apply is set at 0.0% per annum, to be calculated on a daily basis.
- h) That the following payment options be adopted:
  - i) Option 1  
To pay the total amount of rates and charges, less a 7.5% discount on the current general rate only included on the rate notice, by the 24<sup>th</sup> September 2014.
  - ii) Option 2  
To pay the total of the rates and charges including arrears by Wednesday, the 8<sup>th</sup> October 2014.
  - iii) Option 3  
To pay the total amount of the rates and charges by four (4) instalments, as detailed on the rate notice on or before the following anticipated due dates:

|                   |                                |
|-------------------|--------------------------------|
| First Instalment  | 8 <sup>th</sup> October 2014   |
| Second Instalment | 10 <sup>th</sup> December 2014 |
| Third Instalment  | 11 <sup>th</sup> February 2015 |
| Fourth Instalment | 15 <sup>th</sup> April 2015    |
- i) That where payments are made by instalments, an administration charge of \$10.00 for each instalment be applied after the first payment which shall include all arrears (if any).
- j) That the following Rubbish/Sanitation charges be imposed for the 2014/2015 year:
  - i) For Domestic/Household collections a charge of \$190.00 per bin per annum.
  - ii) For Commercial collections a charge of \$230.00 per bin per annum.

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- iii) For Recycling collections a charge of \$130.00 per bin per annum.
- k) That the Fees and Charges listed in the budget document be applied for the 2014/2015 financial year.
- l) That the transfer/movements to and from Council's Reserve Accounts detailed in the budget document authorised.
- m) That the President's Allowance be set at \$5,100.00 per annum and be paid monthly; and the Deputy President's Allowance be set at 25% of the President's Allowance and be paid monthly.
- n) That Council's Meeting Attendance Fees be set at \$3,500.00 per Councillor per annum and be paid monthly; except that the President's Meeting Attendance Fees be set at \$10,000.00 per annum and be paid monthly.
- o) That the significant accounting policies as detailed in the budget document be adopted.
- p) That the Trust Budget for 2014/2015, as detailed in the budget be adopted.
- q) That in the Statement of Financial Activity, reporting of material variances for the financial year ending 30 June 2015 be plus or minus \$5,000 and ten (10) percent.
- r) That Council approves a continuation of the temporary banking facility to a maximum of \$500,000.
- s) That Councils ICT Allowance be set at \$500.00 per Councillor per annum and be paid monthly.

Moved Cr Gillett

Seconded Cr Breakell

Amendment **MOVED** Cr Miguel, **SECONDED** Cr Munns that additional wording be added to Part 1 of the Motion as follows:

***“Subject to:***

- a) The transfer to Plant Reserve be increased to \$60,000;***
- b) The transfer to the Public amenities and Building Reserve be increased to \$250,000;***
- c) The transfer to the Bencubbin Recreation Complex Reserve be reduced to \$0.00;***
- d) The capital expenditure on the Skid Steer Loader be reduced to \$0.00.”***

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**2014/119 COUNCIL DECISION**

**That:**

- 1) The proposed budget for the Shire of Mt Marshall for the 2014/2015 financial year, as circulated and attached to the report of the Acting CEO to the 19 August 2014 Ordinary Meeting of Council, be adopted and the levels of income and expenditure be authorised.**

**Subject to:**

- a) That the transfer to Plant Reserve be increased to \$60,000;**
  - b) That the transfer to the Public amenities and Building Reserve be increased to \$250,000;**
  - c) That the transfer to the Bencubbin Recreation Complex Reserve be reduced to \$0.00;**
  - d) That the capital expenditure on the Skid Steer Loader be reduced to \$0.00.**
- 2) That the following rate levels be adopted for the 2014/2015 financial year;**
- a) Where the General Rate is to apply, for all rateable properties with a Gross Rental Valuation a rate of 10.7551 cents in the dollar and a Minimum Rate of \$335.00 be applied.**
  - b) Where the General Rate is to apply, for all the rateable properties with Unimproved Valuations a rate of 1.8461 cents in the dollar and a Minimum Rate of \$335.00 be applied.**
  - c) Where the Specified Area Rate for the Beacon RTC is to apply, for all rateable properties with a Gross Rental Valuation a rate of 0.4300 cents in the dollar be imposed.**
  - d) Where the Specified Area Rate for the Beacon RTC is to apply, for all rateable properties with an Unimproved Valuation a rate of 0.0212 cents in the dollar is to apply.**
  - e) Where the rates are paid in full, including all amounts in arrears, within 21 days from the date of the rates notice's service date, then a discount of 7.5% shall be allowed on current rates.**
  - f) That where payment is received after 35 days from the date of the rates notice's service date and penalty charges apply, then a penalty interest rate for all outstanding Rates and Service Charges is set at 11% per annum, to be calculated on a daily basis.**
  - g) That for those ratepayers paying by instalment, the penalty interest to apply is set at 0.0% per annum, to be calculated on a daily basis.**
  - h) That the following payment options be adopted:**
    - i) Option 1**

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To pay the total amount of rates and charges, less a 7.5% discount on the current general rate only included on the rate notice, by the 24<sup>th</sup> September 2014.

**ii) Option 2**

To pay the total of the rates and charges including arrears by Wednesday, the 8<sup>th</sup> October 2014.

**iii) Option 3**

To pay the total amount of the rates and charges by four (4) instalments, as detailed on the rate notice on or before the following anticipated due dates:

|                   |                                |
|-------------------|--------------------------------|
| First Instalment  | 8 <sup>th</sup> October 2014   |
| Second Instalment | 10 <sup>th</sup> December 2014 |
| Third Instalment  | 11 <sup>th</sup> February 2015 |
| Fourth Instalment | 15 <sup>th</sup> April 2015    |

- i) That where payments are made by instalments, an administration charge of \$10.00 for each instalment be applied after the first payment which shall include all arrears (if any).
- j) That the following Rubbish/Sanitation charges be imposed for the 2014/2015 year:
  - i) For Domestic/Household collections a charge of \$190.00 per bin per annum.
  - ii) For Commercial collections a charge of \$230.00 per bin per annum.
  - iii) For Recycling collections a charge of \$130.00 per bin per annum.
- k) That the Fees and Charges listed in the budget document be applied for the 2014/2015 financial year.
- l) That the transfer/movements to and from Council's Reserve Accounts detailed in the budget document authorised.
- m) That the President's Allowance be set at \$5,100.00 per annum and be paid monthly; and the Deputy President's Allowance be set at 25% of the President's Allowance and be paid monthly.
- n) That Council's Meeting Attendance Fees be set at \$3,500.00 per Councillor per annum and be paid monthly; except that the President's Meeting Attendance Fees be set at \$10,000.00 per annum and be paid monthly.
- o) That the significant accounting policies as detailed in the budget document be adopted.

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- p) That the Trust Budget for 2014/2015, as detailed in the budget be adopted.
- q) That in the Statement of Financial Activity, reporting of material variances for the financial year ending 30 June 2015 be plus or minus \$5,000 and ten (10) percent.
- r) That Council approves a continuation of the temporary banking facility to a maximum of \$500,000.
- s) That Councils ICT Allowance be set at \$500.00 per Councillor per annum and be paid monthly

Moved Cr Gillett  
Absolute Majority

Seconded Cr Breakell

Carried 6/1

**BACKGROUND:**

No later than 31 August in each year council must approve a financial budget for the financial year. The proposed budget for the 2014/2015 financial year is presented to council as attached. It meets the requirements of the Local Government Act 1995.

**COMMENT:**

Key outcomes of the proposed budget are as follows:

|  |                 |
|--|-----------------|
| Net Cash provided by operating activities        | \$1.004 million |
| Net cash expenditure on creation of assets       | \$0.936 million |
| Repayment of debt                                | \$0.122 million |
| Appropriation to reserves for future expenditure | \$0.589 million |

The proposed budget includes a rates increase of 5 percent for the 2014/2015 financial year, in accordance with Council's Long Term Financial Plan. Other revenue and expense items have been provided for essentially on either a zero based methodology or by trending on previous years activities and including known factors likely to impact on the current year budget.

Projects included in the budget may include construction or maintenance of roads in the vicinity of residential or farming properties in which Councillors or related persons have an interest. Councillors are requested to consider where such works are contemplated and declare a proximity interest if appropriate.

The process of preparing the budget has included consultation with Council staff and community groups, plus an inspection of the Shire and a working group meeting involving Councillors, staff and consultants responsible for early preparation of the budget.

The financial model on which the budget has been based has been checked and its integrity as a modelling tool verified.

No review of Councils long term or operating plans has been conducted prior to budget preparation and it is recommended that this be undertaken once Council's new CEO commences and prior to a review of the budget.

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The Local Government (Financial Management) Regulations 1996 require that a half yearly review be conducted during the period 1 January to 31 March and that review be submitted to, and considered by, Council.

Council may also wish to consider as a future policy platform preparing the draft budget earlier in the financial year and submitting it to its stakeholders for public consultation prior to final adoption.

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Miss Dannelle Foley left the meeting at 2:51 pm.

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| <b>11.7 Executive Assistant</b> |
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| <b>11.7.13 Policy Manual – Councillor Meeting Fees, Allowances and Reimbursements</b> |
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| <b>LOCATION/ADDRESS:</b>       | N/A  |
| <b>NAME OF APPLICANT:</b>      | N/A  |
| <b>FILE REFERENCE:</b>         | A2/24  |
| <b>AUTHOR:</b>                 | Nadine Richmond – Executive Assistant          |
| <b>DISCLOSURE OF INTEREST:</b> | Nil  |
| <b>DATE:</b>                   | 5 August 2014                                  |
| <b>ATTACHMENT NUMBER:</b>      | 11.7.13 – Proposed Policy C & C 1.4            |
| <b>CONSULTATION:</b>           | Robert Cooper – Acting Chief Executive Officer |
| <b>STATUTORY ENVIRONMENT:</b>  | Local Government Act 1995                      |
| <b>POLICY IMPLICATIONS:</b>    | Formulation of New Policy – C & C 1.4          |
| <b>FINANCIAL IMPLICATIONS:</b> | Nil  |
| <b>STRATEGIC IMPLICATIONS:</b> | Nil  |
| <b>VOTING REQUIREMENT:</b>     | Absolute Majority                              |

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| <b>2014/120 COUNCIL DECISION / OFFICER RECOMMENDATION:</b> |
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| <b>That the proposed policy C &amp; C1.4 as presented to the 19 August 2014 Ordinary Meeting of Council be adopted.</b> |
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| <b>Moved Cr Miguel<br/>Absolute Majority</b> |
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| <b>Seconded Cr Beagley</b> |
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| <b>Carried 7/0</b> |
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**BACKGROUND:**

The Policy and Procedures manual is silent on Councillor meeting fees, allowances and reimbursements elected members are entitled to under the Local Government Act and Regulations and Determination by the Salary and Allowances Tribunal.

**COMMENT:**

The attached policy will help guide members and officers in the determination of Council member's allowances, meeting fees and reimbursements.

Council does not have clear policy on how the Shire of Mt Marshall reimburses Councillors for meeting attendance. This policy will rectify that and ensure support is in place for members and staff.

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| <b>12.0</b> | <b>Matters for which Members of the Public to be Excluded</b> |
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| <b>12.1</b> | <b>Kununoppin Medical Practice Committee</b> |
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| <b>2014/121 COUNCIL DECISION:</b> |
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**That members of the public are excluded to discuss Agenda Item 12.1 as it is considered a matter affecting the personal affairs of any person/s and a contract which may be entered into.**

**Moved Cr Gillett**

**Seconded Cr Sanders**

**Carried 7/0**

Miss Sally Morgan and Mr Chris Kirby left the meeting at 2:52pm.

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| <b>2014/122 COUNCIL DECISION / OFFICER RECOMMENDATION:</b> |
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**That:**

- 1. The minutes of the Kununoppin Medical Practice Committee Meeting held on 13 August 2014 be received;**
- 2. Council approves the recommendation of the Kununoppin Medical Practice Committee that;**
  - a) RHO be provided with financial support to recruit a replacement doctor and supply a locum service for a period of up to 8 weeks if required;**
  - b) Any government funding that is obtained to support the recruitment will reduce the costs to the member local governments;**
  - c) That the costs be funded from Kununoppin Medical Practices' existing accumulated funds;**
  - d) Any additional unfunded costs be charged to each member in proportion to the existing contributions percentages.**

**Moved Cr Munns**

**Seconded Cr Dunne**

**Carried 7/0**



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| <b>13.0</b> | <b>Elected Members Motions of Which Previous Notice Has Been Given</b> |
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Nil

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| <b>14.0</b> | <b>New Business of an Urgent Nature Introduced by Decision of the Meeting</b> |
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Nil

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| <b>15.0</b> | <b>Next Meeting – Tuesday 16 September 2014 commencing at 3:00pm in Council Chambers, 80 Monger St, Bencubbin</b> |
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| <b>16.0</b> | <b>Closure of Meeting</b> |
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The Presiding Member declared the meeting closed at 3:03pm

These Minutes were confirmed by the Council at its Ordinary Meeting held on 23 September 2014.

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Date

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Cr RN Breakell

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President