



SHIRE OF MT MARSHALL

**Minutes of Meeting held on
Tuesday 18 November 2014, in
Council Chambers, Bencubbin
commencing at 6:45pm.**

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Dirk Sellenger
Chief Executive Officer

Minutes of the Ordinary Meeting of Council
held on Tuesday 18 November 2014

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Nil
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Nil
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15. **Closure of Meeting**

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1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 6:45pm.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr RN Breakell	President / Presiding Member
Cr IC Sanders	Deputy President
Cr PA Gillett	Councillor
Cr DA Miguel	Councillor
Cr WJ Beagley	Councillor
Cr JW Munns	Councillor
Mr Dirk Sellenger	Chief Executive Officer
Ms Nadine Richmond	Executive Assistant
Mr Mike Tschanz	Technical Services Manager, Water Corporation
Mr Laurie O'Neil	Former Shire President 1993 – 1999
Miss Dannelle Foley	Economic Development Officer
Miss Sally Morgan	Community and Recreation Development Officer

Apologies

Cr AJ Dunne	Councillor
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3.0 Standing Orders

2014/153 COUNCIL DECISION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr Miguel

Seconded Cr Gillett

Carried 6/0

4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

Nil

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5.0 Applications for Leave Of Absence

2014/154 COUNCIL DECISION:

That Cr DA Miguel and Cr JW Munns be approved leave of absence from the December 2014 Ordinary Meeting of Council.

Moved Cr Gillett

Seconded Cr Sanders

Carried 6/0

6.0 Declarations of Interest

Cr IC Sanders declared an interest in item 11.6.30 - Financial Assistance Request – Beacon Bowling Club, being that his business IC Carpentry had quoted on the proposed project.

7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Tuesday 21 October 2014

2014/155 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on Tuesday 21 October 2014 be confirmed as a true and correct record of proceedings.

Moved Cr Beagley

Seconded Cr Munns

Carried 6/0

8.0 Announcements by Presiding Person Without Discussion

Nil

9.0 Petitions / Deputations / Presentations / Submissions

Former Shire President Mr Laurie O'Neil presented Council with former resident Stewart West's assorted Mt Marshall District sporting medals.

Mr Andrew Ducas – Acting Regional Manager, Water Corporation entered Council Chambers at 6:51pm.

Mr Laurie O'Neil left Council Chambers at 7:05pm.

Mr Andrew Ducas and Mr Mike Tschanz addressed Council regarding the Beacon Rocks Tank, the future transfer of ownership and use by Shire of Mt Marshall as non-potable water source.

Mr Dirk Sellenger, Mr Andrew Ducas and Mr Mike Tchansz left Council Chambers at 7:29pm.

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2014/156 COUNCIL DECISION:

That the meeting be adjourned for a short recess at 7:30pm.

Moved Cr Gillett

Seconded Cr Sanders

Carried 6/0

The Presiding Member reconvened the meeting at 7:35pm with all previous Councillors and staff members in attendance.

10.0 Reports of Committees

Nil

11.0 Reports of Officers

11.1 Environmental Health Officer / Building Surveyor

Nil

11.2 Community and Recreation Development Officer

11.2.7 Mt Marshall Aquatic Centre Opening Hours

LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	Nil
FILE REFERENCE:	A6/19
AUTHOR:	Sally Morgan - Community and Recreation Development Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	11 November 2014
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Dirk Sellenger - Chief Executive Officer
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Funding of additional hours will be met through the pool salary account.
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2014/157 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council endorse a change in the Mt Marshall Aquatic Centre weekend opening hours of 2.30pm – 6.00pm to the new time of 12.30pm – 6.00pm.

Moved Cr Sanders

Seconded Cr Gillett

Carried 6/0

BACKGROUND:

The 2013/14 Swimming Pool opening hours were;

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Monday	Closed
Tuesday	2.30pm – 6.00pm
Wednesday	2.30pm – 6.00pm
Thursday	2.30pm – 6.00pm
Friday	2.30pm – 6.00pm
Saturday	2.30pm – 6.00pm
Sunday	2.30pm – 6.00pm

COMMENT:

After discussing the pool opening hours with the staff and a few frequent users in the community, I proposed an extension to opening hours on weekends.

Neighbouring shires open their pools from 11am or midday daily. The Mt Marshall Pool is most frequented on weekends, however, feedback has shown that with other pools opening earlier, some Mt Marshall Community members are travelling to use their facilities.

Pool staff have expressed they are happy to work extra hours on weekends. It is proposed that the opening hours are extended to 12.30pm – 6.00pm on weekends.

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11.3 Economic Development Officer

Nil

11.4. Senior Finance Officer

11.4.26 Accounts Paid

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Senior Finance Officer
DISCLOSURE OF INTEREST: Nil
DATE: 12 November 2014
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2014/158 OFFICER RECOMMENDATION/COUNCIL DECISION:

That the Accounts Listed

Municipal Fund	\$ 892,177.23
Trust Fund	\$ 39,927.30
Mastercard	\$ 845.51
Total:	\$ 932,950.04

Be endorsed.

Moved Cr Gillett

Seconded Cr Munns

Carried 6/0

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BACKGROUND:

Following is a List of Accounts submitted to Council on Tuesday 18 November 2014 for the Municipal Fund, Trust Fund and Mastercard.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
EFT8967	13/10/2014	COVS	CABLE TIES	27.50
EFT8968	13/10/2014	SHIRE OF KOORDA	EHO EXPENSES JULY - SEPTEMBER 2014	7414.53
EFT8969	13/10/2014	COURIER AUSTRALIA	FREIGHT	19.57
EFT8970	13/10/2014	STATE LIBRARY OF WA	BETTER BEGINNINGS GIFT BOOKS	38.50
EFT8971	13/10/2014	THE ROYAL LIFE SAVING SOCIETY	BRONZE MEDALLION REQUAL - C LEACH	85.00
EFT8972	13/10/2014	KTY ELECTRICAL SERVICES	REPLACE POWER BOX AND RESTORE POWER TO RAM SHED	2009.97
EFT8973	13/10/2014	MUKA MATTERS	ADVERTISING - EMPLOYMENT OPPORTUNITIES	15.00
EFT8974	13/10/2014	JASON SIGNMAKERS	TRAFFIC CONTROL SIGNS FOR ROADWORKS	2805.00
EFT8975	13/10/2014	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS	241.00
EFT8976	13/10/2014	BENCUBBIN NEWS & POST	POSTAGE 22.9 - 26.9.14	49.10
EFT8977	13/10/2014	A & B CANVAS AUSTRALIA	WHITE WINDSOCKS	888.80
EFT8978	13/10/2014	RN COLLINS	FABRICATE AND ERECT TOURIST INFORMATION BAY SIGNS AT BEACON \$949; REPAIR P/H DIGGER ON MAINTENANCE TRUCK \$107	1056.00
EFT8979	13/10/2014	WA TREASURY CORPORATION	LOAN NO. 119 FIXED COMPONENT - LOAN TO BENNYMART - REPAID IN LEASE PAYM	979.96
EFT8980	13/10/2014	DIELECTRIC SECURITY SERVICES	CENTRAL STATION MONITORING SERVICE 1.11.14 - 31.1.15	101.20
EFT8981	13/10/2014	BENCUBBIN BULK HAULIERS	HIRE OF SINGLE SIDE TIPPER - CRABB ROAD	3781.25
EFT8982	13/10/2014	STAPLES AUSTRALIA	DIARIES AND WALL PLANNERS	100.16
EFT8983	13/10/2014	ICS CARPENTRY	PAINTING LOT 64 BROWN ST & EXTRA WORKS	9212.00
EFT8984	13/10/2014	STAR TRACK EXPRESS	FREIGHT	160.45
EFT8985	13/10/2014	PORKY'S ENTERPRISES	PUSH UP RUBBISH TIP AND COVER - BEACON	440.00

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Chq/EFT	Date	Name	Description	Amount
EFT8986	13/10/2014	CR PA GILLET	MEETING ALLOWANCES 230914	390.95
EFT8987	13/10/2014	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER SUPPORT SERVICE AGREEMENT - SEPTEMBER 2014	342.14
EFT8988	13/10/2014	LEISURE INSTITUTE OF WA AQUATICS (INC)	LIWA AQUATICS MEMBERSHIP/ACCREDITATION 2014/15 - POOL STAFF	550.00
EFT8989	13/10/2014	HILLS FIRE EQUIPMENT SERVICE	SERVICE FIRE EQUIPMENT	2200.00
EFT8990	13/10/2014	D & D TRANSPORT	FREIGHT	226.06
EFT8991	13/10/2014	COLAS WA	CATIONIC EMULSION	946.00
EFT8992	13/10/2014	KOORDA FARM TREES	500 FARM TREES PLUS DELIVERY FOR SCHOOL TREE PLANTING	286.00
EFT8993	13/10/2014	CR RN BREAKELL	MEETING ALLOWANCES 230914	1422.75
EFT8994	13/10/2014	CR DA MIGUEL	MEETING ALLOWANCES 230914	481.95
EFT8995	13/10/2014	LANDGATE	VALUATION ROLL - MINING TENEMENTS	145.55
EFT8996	13/10/2014	HM & NE BATES	REMOVE BROKEN PIN FROM RAM, MAKE NEW PIN AND REFIT	724.62
EFT8997	13/10/2014	MERREDIN GLAZING SERVICE	SUPPLY & FIT NEW BARRIER DOOR; SUPPLY & FIT NEW SLIDING DOOR CARRIAGES - 101 BROADBENT ST	956.06
EFT8998	13/10/2014	5RIVERS PLUMBING AND GAS	REPLACE SEATS IN M & F TOILETS - BEACON BARRACKS	236.77
EFT8999	13/10/2014	BENNY MART	CARAVAN PARK VOUCHERS	272.06
EFT9000	13/10/2014	COOPER WALKER FARMS	CLEAN YARDS, CART AWAY, SPREAD CLEAN SAND - 64 BROWN & 168 COLLINS STS	528.00
EFT9001	13/10/2014	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 11.9 - 24.9.14	1800.00
EFT9002	13/10/2014	LOCAL PEST CONTROL	TREATMENT OF BEES - 800 BAXTER ST	388.50
EFT9003	13/10/2014	TRUCK CENTRE (WA) PTY LTD	TRAILER SWITCH	124.66
EFT9004	13/10/2014	CR WJ BEAGLEY	MEETING ALLOWANCES 230914	374.57
EFT9005	13/10/2014	CR IC SANDERS	MEETING ALLOWANCES 230914	470.45

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Chq/EFT	Date	Name	Description	Amount
EFT9006	13/10/2014	R MUNNS ENGINEERING CONSULTING SERVICES	2015/16 RRG & BLACK SPOT PROJECTS; ALTERATIONS TO 14/15 RRG PROGRAMME	976.45
EFT9007	13/10/2014	KOORDA COMMUNITY RESOURCE CENTRE	ADVERTISING - EMPLOYMENT OPPORTUNITIES	15.00
EFT9008	13/10/2014	NADINE RICHMOND	REIMBURSEMENT FOR MEALS - WALGA COURSE	100.00
EFT9009	13/10/2014	CN & PJ POOLE	GRAVEL	1254.00
EFT9010	13/10/2014	CR AJ DUNNE	MEETING ALLOWANCES 230914	367.29
EFT9011	13/10/2014	CR JW MUNNS	MEETING ALLOWANCES 230914	354.55
EFT9012	13/10/2014	KEVIN SMITH	WORKS TO 167 COLLINS ST - PAINT WALLS/CEILINGS 2 COATS, NEW RANGEHOOD, TILE BEHIND STOVE, REPLACE SHOWER SCREEN & VANITY, REMOVE, REPLACE & PAINT CLADDING ON WEST WALL	8649.30
EFT9013	13/10/2014	SALLY MORGAN	REIMBURSEMENT OF MEALS - SEMINAR IN PERTH	48.50
EFT9014	13/10/2014	MERREDIN MOTEL AND GUMTREE RESTAURANT	ACCOMMODATION AND MEALS - D PIERPOINT - SAFETY OFFICERS COURSE	784.00
EFT9015	17/10/2014	COVS	ROTATING BEACON WITH MAGNETIC BASE	145.96
EFT9016	17/10/2014	BOC GASES	CYLINDER HIRE - SEPTEMBER 2014	67.77
EFT9017	17/10/2014	CJD EQUIPMENT PTY LTD	HOSE, BUSHING, FLANGE NUT & WASHER	439.66
EFT9018	17/10/2014	MUKA TYRE MART	REPAIR FLAT TYRE - COMMUNITY BUS	43.00
EFT9019	17/10/2014	NINGHAN SPRAYING & AG SERVICES	GLYPHOSATE, VARIOUS HARDWARE ITEMS	669.88
EFT9020	17/10/2014	KTY ELECTRICAL SERVICES	CHECK AIRCONDITIONER, REPLACE CIRCUIT BOARD - 168 COLLINS ST \$640; TAG & TEST AT POOL \$198; CHECK BBQ AT BARRACKS \$148; REPLACE SOLENOID 87 DUNNE ST \$163; CHECK & SERVICE RCDS, SMOKE ALARM & AIRCONDITIONERS - SHIRE PROPERTIES \$3461	4610.36
EFT9021	17/10/2014	SHIRE OF TRAYNING	ADVERTISING - EMPLOYMENT OPPORTUNITIES	15.00
EFT9022	17/10/2014	BENCUBBIN NEWS & POST	EXPRESS POST ENVELOPES - BANKWEST	117.00

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Chq/EFT	Date	Name	Description	Amount
EFT9023	17/10/2014	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESL ON SHIRE PROPERTIES	3136.00
EFT9024	17/10/2014	ICS CARPENTRY	FORM UP AND POUR PADS; ERECT GARDEN SHEDS - BAXTER ST HOUSES \$4733; REOVE, CEMENT & REPACE PAVERS AT BEACON BOWLING GREEN \$825; REPLACE FENCE 161 BROWN ST \$373	5931.75
EFT9025	17/10/2014	RELIANCE PETROLEUM	FUEL CARD PURCHASES - SEPTEMBER 2014	386.63
EFT9026	17/10/2014	BENCUBBIN COMMUNITY RESOURCE CENTRE	BUSINESS CARDS - D SELLENGER AND R COOPER	75.00
EFT9027	17/10/2014	LEISURE INSTITUTE OF WA AQUATICS (INC)	COUNTRY POOL MANAGERS SEMINAR - POOL OPERATORS	350.00
EFT9028	17/10/2014	HILLS FIRE EQUIPMENT SERVICE	CHECK FIR EQUIPMENT AT SWIMMING POOL	77.00
EFT9029	17/10/2014	BENCUBBIN AG SUPPLIES	LADDERS, STAR POSTS, VARIOUS HARDWARE ITEMS	1163.39
EFT9030	17/10/2014	RADIOWEST BROADCASTERS PTY LTD	AROUND THE TOWNS - SEPTEMBER 2014	55.00
EFT9031	17/10/2014	KOTT GUNNING	LEGAL FEES - SALE OF SANDALWOOD SHOPS	1571.90
EFT9032	17/10/2014	ECHELON AUSTRALIA PTY LTD	GREAT EASTERN REGIONAL RISK CO-ORDINATION PROGRAMME	5476.19
EFT9033	17/10/2014	GREAT SOUTHERN FUELS	BULK DIESEL - BENCUBBIN DEPOT \$13298, BULK DIESEL - BEACON DEPOT \$9792	23090.23
EFT9034	17/10/2014	WALLIS COMPUTER SOLUTIONS	MANAGED SERVICES AGREEMENT FOR IT SUPPORT	19230.20
EFT9035	17/10/2014	PETE'S SHED	CUT KEYS FOR BEACON GYM	16.00
EFT9036	17/10/2014	KC SALES	CARAVAN PARK VOUCHERS	210.00
EFT9037	17/10/2014	WAYNE HUMBERSTON	REIMBURSEMENT OF REMOVAL EXPENSES	1400.00
EFT9038	23/10/2014	COVS	ADAPTOR	48.12
EFT9039	23/10/2014	AVON WASTE	RUBBISH COLLECTION - SEPTEMBER 2014	5522.75
EFT9040	23/10/2014	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISING - CSO AND AO POSITIONS	369.38

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Chq/EFT	Date	Name	Description	Amount
EFT9041	23/10/2014	SHIRE OF TRAYNING	SHARE OF MEDICAL PRACTICE EXPENSES	2729.61
EFT9042	23/10/2014	BENCUBBIN NEWS & POST	STATIONERY - SEPTEMBER 2014	260.24
EFT9043	23/10/2014	BEACON COUNTRY CLUB INC.	CARAVAN PARK VOUCHERS	324.00
EFT9044	23/10/2014	AUSTRALIAN TAXATION OFFICE	BAS - SEPTEMBER 2014	1083.00
EFT9045	23/10/2014	BEACON CO-OPERATIVE LTD	CARAVAN PARK VOUCHERS \$210, POSTAGE BEACON LIBRARY \$17	226.95
EFT9046	23/10/2014	ICS CARPENTRY	CHECK AND REPLACE DOOR LOCKS AS REQUIRED - BEACON COMPLEX \$504; REATTACH TOILET DOOR - PUBLIC TOILETS \$65; REPAIRS - 64 BROWN ST \$278	847.13
EFT9047	23/10/2014	ALL-WAYS FOODS	CLEANING PRODUCTS	348.50
EFT9048	23/10/2014	D I TOMAS CONTRACTING	VERGE SPRAYING THROUGHOUT THE SHIRE	4852.70
EFT9049	23/10/2014	D & D TRANSPORT	FREIGHT	228.69
EFT9050	23/10/2014	LANDGATE	SCHEDULE OF FREEHOLD LAND	191.40
EFT9051	23/10/2014	R.D & J.J LANE	ANNUAL INSPECTION OF BACKFLOW DEVICE	434.50
EFT9052	23/10/2014	HM & NE BATES	SERVICE 6 FIRE TRUCKS AND FIT FIRE BLANKETS	1012.00
EFT9053	23/10/2014	BENCUBBIN AG SUPPLIES	CHEMICALS FOR SWIMMING POOL	2491.96
EFT9054	23/10/2014	BENNY MART	CATERING FOR COUNCIL MEETING	87.12
EFT9055	23/10/2014	KUNUNOPPIN MEDICAL PRACTICE	PRE-PLACEMENT MEDICAL - D SELLENGER	143.00
EFT9056	23/10/2014	FORTUS	GRADER BLADES	4070.00
EFT9057	23/10/2014	GREAT SOUTHERN FUELS	FUEL CARD PURCHASES - SEPTEMBER 2014	1519.16
EFT9059	23/10/2014	WALLIS COMPUTER SOLUTIONS	DELL SEMI-RUGGED LAPTOP WITH CASE AND SUPPORT SERVICE	4781.92
EFT9060	23/10/2014	CHARLENE NANCY LEACH	REIMBURSEMENT FOR ACCOMMODATION IN PERTH - LIFEGUARD REQUAL	177.00
EFT9061	23/10/2014	SALLY MORGAN	REIMBURSEMENT FOR FOOD PURCHASED FOR BENCUBBIN BOWLING GREEN OPENING	66.28

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Chq/EFT	Date	Name	Description	Amount
EFT9062	23/10/2014	ROBERT COOPER	REIMBURSEMENT OF CONTRACTUAL PAYMENTS	5188.23
EFT9063	23/10/2014	VARLEY TRANSPORT	GRAVEL CARTING - SEPTEMBER 2014	15906.00
EFT9064	23/10/2014	MARINDUST SALES AND ACE FLAGPOLES	FINIALS FOR FLAG POLES	66.00
EFT9065	23/10/2014	WA CONTRACT RANGER SERVICES	RANGER SERVICES - SEPTEMBER 2014	1005.12
EFT9066	31/10/2014	COVS	3/8 DRIVE ACCESSORIES AND SOCKETS	121.31
EFT9067	31/10/2014	TWO DOGS HOME HARDWARE	BLOWER VACUUM	399.00
EFT9068	31/10/2014	KTY ELECTRICAL SERVICES	CHECK RCDS, SMOKE ALARMS AT WELBUNGIN AND WIALKI	1236.73
EFT9069	31/10/2014	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS FOR COUNCIL	329.00
EFT9070	31/10/2014	BENCUBBIN NEWS & POST	POSTAGE 13.10 - 17.10.14	61.40
EFT9071	31/10/2014	LGIS INSURANCE BROKING	INSURANCE - MOTOR VEHICLE INSPECTIONS	1427.27
EFT9072	31/10/2014	WA HINO SALES & SERVICE	V-BELTS	348.90
EFT9073	31/10/2014	ICS CARPENTRY	REPAIR LEAK IN CEING OF VISITORS CHANGEROOM - BEACON COMPLEX; REPAIR GATE - LOT 156 BROWN ST	735.89
EFT9074	31/10/2014	PORKY'S ENTERPRISES	REPLACE GRADER TYRE, REPAIR TRUCK TYRE	1754.00
EFT9075	31/10/2014	LGIS PROPERTY	BALANCE OF INSURANCE	65149.29
EFT9076	31/10/2014	CR PA GILLETT	MEETING FEES AND ALLOWANCES - OCTOBER 2014	390.95
EFT9077	31/10/2014	COLAS WA	EMULSION	946.00
EFT9078	31/10/2014	CR RN BREAKELL	MEETING FEES AND ALLOWANCES - OCTOBER 2014	1422.75
EFT9079	31/10/2014	CR DA MIGUEL	MEETING FEES AND ALLOWANCES - OCTOBER 2014	412.79
EFT9080	31/10/2014	5RIVERS PLUMBING AND GAS	REPLACE INLET VALVE AND CONNECTOR ON TOILET - 64 BROWN STREET	312.07
EFT9081	31/10/2014	CHATFIELD'S	40% DEPOSIT ON MANUFACTURE OF NEW VACUUM TANK FOR SEPTIC TRUCK	5170.00
EFT9082	31/10/2014	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 9.10 - 22.10.14	3682.50

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Chq/EFT	Date	Name	Description	Amount
EFT9083	31/10/2014	CR WJ BEAGLEY	MEETING FEES AND ALLOWANCES - OCTOBER 2014	374.57
EFT9084	31/10/2014	CR IC SANDERS	MEETING FEES AND ALLOWANCES - OCTOBER 2014	470.45
EFT9085	31/10/2014	BROOKS HIRE SERVICE PTY LTD	HIRE OF BOMAG VIBRATING ROLLER	3476.35
EFT9086	31/10/2014	BOB WADDELL CONSULTANT	ASSISTANCE WITH BUDGET UPLOAD BALANCING AND FAIR VALUE	1947.00
EFT9087	31/10/2014	CR AJ DUNNE	MEETING FEES AND ALLOWANCES - OCTOBER 2014	367.29
EFT9088	31/10/2014	CR JW MUNNS	MEETING FEES AND ALLOWANCES - OCTOBER 2014	491.05
EFT9089	31/10/2014	KC SALES	CATERING - NEWTRAVEL MEETING	582.80
EFT9090	31/10/2014	RALPH BEATTIE BOSWORTH	PREPARATION OF REVISED ESTIMATE - BENCUBBIN RECREATION CENTRE	1320.00
20470	02/10/2014	SHIRE OF MT MARSHALL	CASH PAYMENTS 011014	2900.00
20471	02/10/2014	SHIRE OF MT MARSHALL	TRANSFER TO TERM DEPOSIT	400000.00
20472	13/10/2014	SHIRE OF MT MARSHALL	PETTY CASH RECOUP - SEPTEMBER 2014	161.80
20473	13/10/2014	SYNERGY	ELECTRICITY 9.7 - 1.9.14	61.25
20474	13/10/2014	SHIRE OF MT MARSHALL	TRANSFER TO TERM DEPOSIT - BENDIGO	200000.00
20475	16/10/2014	SHIRE OF MT MARSHALL	CASH PAYMENTS 02-10-14 15-10-14	2700.00
20476	17/10/2014	TELSTRA	TELEPHONE - SEPTEMBER 2014	93.29
20477	17/10/2014	WATER CORPORATION	WATER CONSUMPTION 22.7 - 26.9 & FIRE SERVICE 1.9 - 31.10.14	201.00
20478	17/10/2014	SYNERGY	STREETLIGHTS 25.8 - 24.9.14	1550.55
20479	17/10/2014	WHEATBELT AGCARE COMMUNITY SUPPORT SERVICES INC	CONTRIBUTION TO RURAL FAMILY COUNSELLING SERVICE 2014/15	550.00
20480	23/10/2014	SYNERGY	ELECTRICITY 6.8 - 3.10.14	6093.64
20481	23/10/2014	EASTERN DISTRICTS DISPLAY COMMITTEE	DONATION TO EASTERN DISTRICTS DISPLAY AT ROYAL SHOW	350.00
20482	23/10/2014	DIRK SELLENGER	REIMBURSEMENT FOR POLICE CLEARANCE	62.40

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Chq/EFT	Date	Name	Description	Amount
20483	30/10/2014	SHIRE OF MT MARSHALL	CASH PAYMENTS FN/E 291014	2700.00
20484	31/10/2014	TELSTRA	TELEPHONE - OCTOBER 2014	2223.19
20485	31/10/2014	SYNERGY	ELECTRICITY 9.8 - 17.10.14	158.10
20486	31/10/2014	BENCUBBIN CWA	DONATIONS TOWARDS SENIORS CHRISTMAS LUNCH	200.00
20487	31/10/2014	WYLIE-MADE	LOCATE AND REPAIR LEAKS, MINOR TILE REPAIRS - SWIMMING POOL	2142.80
				892177.23

2. Trust

Chq/EFT	Date	Name	Description	Amount
EFT8966	01/10/2014	DEPARTMENT OF PLANNING & INFRASTRUCTURE	LICENSING RECOUP - SEPTEMBER 2014	39927.30
				39927.30

3. Mastercard

Details	Amount
ACCOM - WALGA TRAINING - N RICHMOND	398.00
ROBOFORM LICENCE RENEWAL	22.35
ACCOM - SEMINAR - S MORGAN	145.00
ACCOM - POOL TRAINING - C LEACH (TO BE REFUNDED)	145.50
FOXTEL - 229 MURRAY ST	134.00
FOREIGN TRANSACTION FEE	0.66
	845.51

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This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **18 November 2014**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

Dirk Sellenger
Chief Executive Officer

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11.4.27 Statement of Financial Activity

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/4
AUTHOR:	Nancy Collins – Senior Finance Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	12 November 2014
ATTACHMENT NUMBER:	11.4.27 – Statement of Financial Activity - October 2014
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2014/159 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council endorse the Statement of Financial Activity for the month ending 31 October 2014.

Moved Cr Sanders

Seconded Cr Munns

Carried 6/0

BACKGROUND:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

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11.5 Works Supervisor

Nil

11.6 Chief Executive Officer

11.6.27 Budget Amendment – Website Modernisation

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/3
AUTHOR:	Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	10 November 2014
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Nadine Richmond – Executive Assistant Sally Morgan – Community and Recreation Development Officer
STATUTORY ENVIRONMENT:	Local Government Act 1995
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	No allowance for the modernisation of the existing website or creation of a new Shire website has been made in the adopted 2014/2015 Budget. \$20,000 (twenty thousand dollars) has been made in the Budget for the costs associated with the replacement of the Administration Office Photocopier.
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2014/160 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council:

- 1. amend the 2014/2015 Budget Document to postpone the replacement of Administration Office Photocopier in the current financial year and;**
- 2. utilise \$20,000 (twenty thousand dollars) budgeted for the replacement of the Administration Office Photocopier for the modernisation and development of a new Shire website.**

**Moved Cr Sanders
Absolute Majority**

Seconded Cr Miguel

Carried 6/0

BACKGROUND:

The Shire of Mt Marshall website hosted at www.mtmarshall.wa.gov.au was originally developed under the WALGA initiated, Linking Councils and Communities developed in early 2000's to provide each of the Local Governments in the state with a functioning and usable website. Whilst the Shire of Mt Marshall website has undergone some changes and improvements since introduced, the page remains largely unchanged from its launch approximately fourteen years ago.

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COMMENT:

As technology advances, the importance of websites has grown significantly to the point that the website is considered the “Electronic Face” of an organisation. With the development and increased popularity of social media, including Facebook and Twitter many now rely on this technology as the main source of information.

Newer pages differ in layout and design from early ones, many of which were created prior to the introduction of social media. Whilst boasting a modern and fresh look, new websites are also easier to navigate for the user with a seamless information link between the website and various social media outlets and other important information. Not only do modern websites also cater better for the use of mobile devices such as smartphones and tablets, they significantly reduce time spent by Shire staff administering the website with improved efficiency and functionality.

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11.6.28 Budget Amendment – Bencubbin Town Entry Statement

LOCATION/ADDRESS:	Bencubbin town site
NAME OF APPLICANT:	Dirk Sellenger
FILE REFERENCE:	F1/3, A4/1
AUTHOR:	Dirk Sellenger
DISCLOSURE OF INTEREST:	Nil
DATE:	10 th November 2014
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Jack Walker – Finance and Administration Manager (Former Works Supervisor) Sally Morgan – Community and Recreation Development Officer
STATUTORY ENVIRONMENT:	Local Government Act 1995
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Council has made an allowance of \$10,000 (ten thousand dollars) in the 2014/2015 Budget Document (G/L 8514) for a Town Entry Statement north of the Bencubbin Town site. No work has commenced on the new entry statement at the time of writing this agenda item.
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2014/161 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council:

- 1. amend the 2014/2015 Budget Document to postpone the construction of a Bencubbin Town Entry Statement north of town in the current financial year and;**
- 2. utilise \$10,000 (ten thousand dollars) budgeted for the construction of a Bencubbin Town Entry Statement for the general capital town improvements including town street trees and plant replacement, painting etc.**

**Moved Cr Breakell
Absolute Majority**

Seconded Cr Sanders

Carried 6/0

BACKGROUND:

An allowance has been made in the 2014/2015 Budget for the construction of a Town Entry Statement to the north of the Bencubbin town site.

An entry statement currently exists to the south of town with the long term intention to create a statement on the north side as budgeted.

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Above: Existing Town Entry Statement south of town site.

COMMENT:

Whilst the Budget was adopted prior to the CEO's commencement the CEO believes the funds for the new entry statement would be better utilised within the Bencubbin town site to improve existing infrastructure and assets, including street tree replacement, painting and general maintenance to improve the general overall look of the town site.

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11.6.29 Budget Amendment – Transfer from Staff Leave Reserve Fund

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/3
AUTHOR:	Dirk Sellenger
DISCLOSURE OF INTEREST:	Nil
DATE:	10 th November 2014
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Jack Walker – Finance and Administration Manager Nancy Collins – Senior Finance Officer
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	The Shire recently paid an amount of \$12,932.18 to the Shire of Cuballing, being Long Service Leave entitlement for a former member of staff, accrued whilst at the Shire of Mt Marshall between 2005 and 2010.
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2014/162 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council amend the 2014/2015 Budget Document to allow for a transfer of \$12,932.18 (twelve thousand nine hundred and thirty two dollars and eighteen cents) from the Staff Leave Reserve account to cover the costs associated with the payment of a former member of staff's Long Service Leave Entitlements to the Shire of Cuballing, not previously allowed for in the 2014/2015 adopted Budget.

**Moved Cr Beagley
Absolute Majority**

Seconded Cr Sanders

Carried 6/0

BACKGROUND:

The Shire of Mt Marshall recently paid an amount of \$12,932.18 (twelve thousand nine hundred and thirty two dollars and eighteen cents) to the Shire of Cuballing, being a former Member of Staff's Long Service Leave Accrual whilst working at the Shire of Mt Marshall between August 2005 and October 2010.

COMMENT:

At the time of compiling the 2014/2015 Budget Shire staff were not aware of the pending payment to the Shire of Cuballing and whilst an allowance for this accrual has been made in the Staff Leave Reserve no allowance has been made to transfer this amount from the Staff Leave Reserve to the Municipal Account.

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2014/163 COUNCIL DECISION:

That Cr IC Sanders remain in the meeting, abstaining from voting on Item 11.6.30.

Moved Cr Miguel

Seconded Cr Beagley

Carried 6/0

11.6.30 Financial Assistance Request – Beacon Bowling Club

LOCATION/ADDRESS:	Beacon Country Club – Lucas St, Beacon
NAME OF APPLICANT:	Brett Clark
FILE REFERENCE:	A6/18a
AUTHOR:	Dirk Sellenger
DISCLOSURE OF INTEREST:	Nil
DATE:	10 th November 2014
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Jack Walker – Finance and Administration Manager Nancy Collins – Senior Finance Officer Sally Morgan – Community Dev and Recreation Officer
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Council has made no allowance for the costs associated with repairs to the Beacon Country Club building. The building is not a Shire owned asset.
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2014/164 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council:

1. decline the request for the replacement of the existing veranda of the Beacon Country Club on the grounds this is not a Shire owned asset and no allowance has been made for this in the 2014/2015 Budget and;
2. endorse the CEO arranging for an inspection of the facility to be carried out by a Shire Contracted Building Surveyor to determine the public risk and based on the findings request the club rectify as deemed necessary.

Moved Cr Gillett

Seconded Cr Miguel

Carried 4/1
Cr Miguel against

BACKGROUND:

The Shire received the following request for assistance.

Dear Dirk and Sally

I am writing to you as secretary of Beacon Bowling Club requesting funding to complete our new bowling green upgrade. The current verandah structure on the eastern side of the club building is

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deteriorating and needs to be replaced due to public safety. A new verandah will also help to improve the appearance in line with the new bowling green facilities.

The cost to replace the current deteriorating verandah is \$7 381.00. This quote is from a local business ICS Carpentry. We are requesting funding for this entire amount.

We hope that the shire will look favourably at funding a new verandah down the eastern side of the Beacon Country Club. A quote is attached from ICS Carpentry for your information.

Yours Sincerely
Beacon Bowling Club Secretary

Brett Clark
19/10/2014

COMMENT:

The request for assistance to carry out repairs of over \$7,000 (seven thousand dollars) to a building that is not Shire owned is considered somewhat of an unusual one and one that has the potential to set a very undesirable precedent throughout the Shire of Mt Marshall.

In the event Council agreed to the repairs on the Beacon Country Club as requested, this would reasonably give other clubs and groups with non-Shire owned assets a right to request and expect financial assistance. Council has made no allowance for work to be carried out on non-Shire owned Buildings in the 2014/2015 year and recommend strongly against this practice in the future.

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11.6.31 Water Assistance Request – Bencubbin Sports Club

LOCATION/ADDRESS:	Bencubbin Sports Club – Brown St, Bencubbin
NAME OF APPLICANT:	Lianne Gobbart – Secretary Bencubbin Sports Club
FILE REFERENCE:	A4/22
AUTHOR:	Dirk Sellenger
DISCLOSURE OF INTEREST:	Nil
DATE:	10 th November 2014
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Jack Walker – Finance and Administration Manager Robert Breakell – Shire President
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Council has made no allowance for the costs associated with providing water to the Bencubbin Sports Club. As the request is for water from the Bencubbin Railway Dam any cost would be minimal, being limited to pumping costs only.
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2014/165 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council:

1. decline the request from the Bencubbin Sports Club to utilise water from the Bencubbin Railway Dam on the grounds of existing minimum dam water levels of 1.5mtrs and;
2. review the request from the Bencubbin Sports Club when the Bencubbin Railway Dam levels exceed 3.0mtrs.

Moved Cr Gillett

Seconded Cr Sanders

Carried 5/1
Cr Breakell against

BACKGROUND:

The Shire received the following request for assistance.

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1 September 2014

Shire of Mt Marshall
Robert Cooper
Acting Chief Executive Officer
PO Box 20
BENCUBBIN WA 6477

Dear Robert and Councillors,

The Bencubbin Sports Club held a committee meeting on Tuesday 26 August. It was resolved at the meeting that the Sports Club will continue to maintain the existing bowling green and surrounding gardens. The area is a lovely zone which is now being thoroughly enjoyed by families frequenting the club for social interaction and also a bit of recreation with footballs, cricket sets and frisbees being brought along for entertainment.

Over previous years the Shire of Mt Marshall has kindly supported the club by allowing use of the dam water to irrigate this area. We wish to seek Council's continued support to allow us to use the water into the future. We see that the continued maintenance and beautification of the zone falls in line with Council's beautification projects and vision and we would like to assist Council achieve this vision for the town.

The Bencubbin Sports Club are very excited about some initiative that we are collating into a five year plan for the benefit of the sporting clubs, members and the community.

We look forward to your reply before the warmer weather is upon us.

Yours Sincerely,

Leeanne Gobbart
Secretary,
Bencubbin Sports Club



COMMENT:

The CEO understands a dam level of 1.5mtrs is considered a minimum depth for the Bencubbin Railway Dam. When inspecting the dam last week the depth indicator was at 1.5mtrs and the CEO understands the Parks and Gardens Officer has recently ceased to water the oval with water from the dam, instead resorting to the use of costly Water Corporation supplied scheme water to keep the oval alive until such time as Dam levels increase, at which time it will be possible to revert to Dam water.

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11.6.32 Bencubbin & Districts Lions Club – Rate Refund

LOCATION/ADDRESS:	Bencubbin Lions Club Depot – Monger Street, Bencubbin
NAME OF APPLICANT:	Bencubbin & Districts Lions Club
FILE REFERENCE:	F1/9, F2/1
AUTHOR:	Dirk Sellenger
DISCLOSURE OF INTEREST:	Nil
DATE:	10 th November 2014
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Jack Walker – Finance and Administration Manager.
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	The Shire has refunded the Lions Club for rates in previous years and this has been refunded from the Public Relations and Donations account, 104111610, 2014/2015 Budget \$7,550.00
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2014/166 OFFICER RECOMMENDATION/COUNCIL DECISION:

That Council:

- 1. endorse refunding the Bencubbin Lions Club an amount of \$373.87 (three hundred and seventy three dollars and eighty seven cents) being a refund of the Lions Club Depot local government rates and ESL for the 2014/2015 Financial year;**
- 2. encourage the Lions Club to clean up the depot yard in Monger St, with Shire assistance if requested and;**
- 3. encourage the relocation of the existing old battery collection from the roadside, to be incorporated into the recycling facility in Monger St.**

**Moved Cr Breakell
Absolute Majority**

Seconded Cr Munns

Carried 6/0

BACKGROUND:

The Shire recently received the following funding request from the Bencubbin Lions Club.

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7th November 2014

Dirk Sellenger
Chief Executive Officer
Shire of Mt Marshall
PO Box 20
BENCUBBIN WA 6479

SHIRE OF MT MARSHALL	
Received	
10 NOV 2014	
File No.	F1/9
Officer	CEO
Copy	

Dear Dirk,

As in previous years the Bencubbin Lions Club would like to request the refund of the Shire Rates for the Lions Depot. This financial year we paid an amount of \$373.87

We look forward to a favourable reply.

If you would like to discuss this matter further please do not hesitate to contact the undersigned on (08) 9047 1663.

Yours sincerely,



Katharine Spencer
Secretary/Treasurer.

COMMENT:

Council has historically agreed to refund the Bencubbin and Districts Lions Club the equivalent of local government rates and ESL paid by the club. The reasoning for this generous action by Council is in recognition of the work carried out by the group for the local community.

The Lions Club depot, situated in Monger Street of Bencubbin currently has a number of old implements / machines, several of which the CEO understands were relocated from the Shire Depot recently.

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Above: Bencubbin Lions Club depot



Above: Existing kerbside old battery receival area.

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11.6.33 Policy Manual – E&E.2.5 Private Motor Vehicle Usage

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A2/24
AUTHOR:	Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	6 November 2014
ATTACHMENT NUMBER:	11.6.33a – Current Policy E&E.2.5 Private Motor Vehicle Usage 11.6.33b – Proposed Policy E&E.2.5 Private Motor Vehicle Usage
CONSULTATION:	Tanika McLennan – CEO, Shire of Trayning Ian McCabe – CEO, Shire of Wyalkatchem
STATUTORY ENVIRONMENT:	Local Government Act 1995
POLICY IMPLICATIONS:	Formulation of New Policy – E&E.2.5
FINANCIAL IMPLICATIONS:	With the Shire responsible for private vehicle fuel usage the Works Supervisors vehicle operating expenses will increase. This operating cost is not expected to have any significant impact to the ordinary operations of the Shire.
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2014/167 OFFICER RECOMMENDATION/COUNCIL DECISION:

That the amendments to Policy E&E.2.5 as follows:

‘Use of the vehicle restricted to within Western Australia below the 26th parallel at the CEO’s discretion. The Shire will pay all operating expenses (including the cost of petrol, oil, comprehensive insurance, registration, repairs, servicing and any Fringe Benefits Tax) in connection therewith’

be adopted.

**Moved Cr Sanders
Absolute Majority**

Seconded Cr Beagley

Carried 6/0

BACKGROUND:

The Shire is currently recruiting for the Works Supervisor position. When recruiting for this position in the past, the Shire has struggled to attract a suitable qualified and experienced applicant. The Shire’s Policy and Procedures Manual clearly states in its policy E&E.2.5 – Private Motor Vehicle Usage, that the Works Supervisor is only permitted to use the allocated Shire vehicle within the south west land division and fuel for private use is to be covered by the employee.

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COMMENT:

The CEO consulted with neighbouring shire CEOs on this subject and found that other shires in the area offer a broader range of vehicle usage to their Works Supervisors with unlimited usage in the state of WA including shire funded fuel.

Amending what the Shire offers a prospective employee in the way of vehicle usage is expected to attract and retain applicants of a higher standard that may otherwise choose employment with another local government authority or in the private sector.

Attachment 11.6.33b shows the proposed changes to policy E&E.2.5 including private usage permitted anywhere in Western Australia below the 26th parallel and other operating expenses being the responsibility of the Shire.

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11.7	Executive Assistant
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Nil

11.8	Finance and Administration Manager
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Nil

12.0	Elected Members Motions of Which Previous Notice Has Been Given
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Nil

13.0	New Business of an Urgent Nature Introduced by Decision of the Meeting
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Nil

14.0	Next Meeting – Tuesday 16 December 2014 commencing at 3:00pm in Council Chambers, 80 Monger St, Bencubbin
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15.0	Closure of Meeting
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The Presiding Member declared the meeting closed at 8:01pm

These Minutes were confirmed by the Council at its Ordinary Meeting held on 16 December 2014.

Date

Cr RN Breakell

President