



# **SHIRE OF MT MARSHALL**

**Minutes of Meeting held on  
Wednesday 13 February 2013, in  
Council Chambers, Bencubbin  
commencing at 3:41pm.**

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# **SHIRE OF MT MARSHALL**

**These Minutes were confirmed  
by Council at the Ordinary  
Meeting of Council held on  
20 March 2013**

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Cr PA Gillett

President

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# **DISCLAIMER**

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

**Minutes of the Ordinary Meeting of Council**  
**held on Wednesday 13 February 2013**

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**Minutes of the Ordinary Meeting of Council**  
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**1.0 Declaration of Opening / Announcement of Visitors**

The Presiding Member declared the meeting open at 3:41pm, welcomed the members of the public present in the gallery and Mr Greg Godwin of UHY Haines Norton, and directed their attention to the disclaimer.

**2.0 Record of Attendance / Apologies / Approved Leave of Absence**

**In Attendance**

Cr PA Gillett	President / Presiding Member	
Cr RN Breakell	Deputy President	
Cr MP Hogan	Councillor	
Cr DA Miguel	Councillor	
Cr CJ Kirby	Councillor	
Cr WJ Beagley	Councillor	
Cr IC Sanders	Councillor	
Mr Matthew Gilfellon	Chief Executive Officer	
Mrs Lauren Grylls	Executive Administrator	
Mrs Marion Kirby	Public	3:41pm – 3:51pm
Mr Bruce Ingleton	Public	3:41pm – 3:51pm
Mr Greg Godwin	UHY Haines Norton	

**Apologies**

Nil

**3.0 Standing Orders**

**2013/003 COUNCIL DECISION:**

**That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.**

**Moved Cr RN Breakell                      Seconded Cr MP Hogan                      Carried 7/0**

**4.0 Public Questions**

**4.1 Response to Public Questions Taken on Notice**

Nil

**4.2 Public Question Time**

Public Question Time opened at 3:42pm.

Mrs Marion Kirby presented a petition to Council of 73 signatures in opposition of the harvesting of sandalwood within Reserves in the Shire of Mt Marshall.



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The Presiding member declared that the petition would be taken on notice and received the petition on behalf of Council.

The Presiding Member advised Mrs Kirby that Mt Marshall Sandalwood Inc may not harvest sandalwood without first making an application to Council to 'selectively harvest' sandalwood. The application must state the location, and quantity of trees to be harvested. All applications shall be considered at an Ordinary Meeting of the Council with approval only be granted upon an Absolute Majority decision of the Council.

There being no further questions from the public, Public Question time closed at 3:49pm.

<b>5.0 Applications for Leave Of Absence</b>
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Nil

<b>6.0 Declarations of Interest</b>
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Nil

Mrs Marion Kirby and Mr Bruce Ingleton left the meeting at 3:51pm.

Cr WJ Beagley left the meeting at 3:52pm.

Cr WJ Beagley returned to the meeting at 3:54pm.

Councillors Gillett and Hogan being members of Mt Marshall Sandalwood Inc declared that they held an impartiality interest in matter 11.2.2 regarding the request by Mt Marshall Sandalwood Inc.

<b>7.0 Confirmation of Minutes of Previous Meetings</b>
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<b>7.1 Minutes of the Ordinary Meeting held on Wednesday 15 February 2013</b>
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<b>2013/004 COUNCIL DECISION / OFFICER RECOMMENDATION:</b>
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<b>That the Minutes of the Ordinary Meeting of Council held on Wednesday 19 December 2012 be confirmed as a true and correct record of proceedings.</b>
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<b>Moved Cr WJ Beagley</b>
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<b>Seconded Cr DA Miguel</b>
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<b>Carried 7/0</b>
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<b>8.0 Announcements by Presiding Person Without Discussion</b>
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Nil

<b>9.0 Petitions / Deputations / Presentations / Submissions</b>
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<b>9.1 Petitions Regarding the Objection to the Harvesting of Sandalwood in Reserves in the Shire of Mt Marshall</b>
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The petition regarding the objection to the harvesting of sandalwood in Reserves in the Shire of Mt Marshall was received during public question time.

**Minutes of the Ordinary Meeting of Council**  
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**10.0 Reports of Committees**

**10.1 Mt Marshall Local Emergency Management Committee**

**10.1.1 Minutes of Mt Marshall Local Emergency Management Committee Meeting held 4 December 2012**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A6/38
<b>AUTHOR:</b>	Lauren Grylls – Executive Administration
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	4 February 2013
<b>ATTACHMENT NUMBER:</b>	10.1.1 Minutes of Mt Marshall Local Emergency Management Committee Meeting
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2013/005 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the minutes of the Mt Marshall Local Emergency Management Committee meeting (as attached) held on Tuesday 4 December 2012 be received.**

**Moved Cr CJ Kirby**

**Seconded Cr RN Breakell**

**Carried 7/0**

**BACKGROUND:**

Nil

**COMMENT:**

The minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 4 December 2012 are submitted for council information.

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**10.2 Audit Committee**

**10.2.1 Compliance Audit Return 2012**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A2/27
<b>AUTHOR:</b>	Matthew Gilfellow – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	3 January 2013
<b>ATTACHMENT NUMBER:</b>	5.1 – Compliance Audit Return 2012
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 Local Government (Audit) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2013/006 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Compliance Audit Return (as attached) for the period from 1 January 2012 to 31 December 2012 be adopted and recorded in the minutes as required by the Local Government (Audit) Regulations 1996.**

**Moved Cr MP Hogan**

**Seconded Cr DA Miguel**

**Carried 7/0**

**BACKGROUND:**

The Local Government (Audit) Regulations 1996 require that the Shire carry out a compliance audit for the period 1 January to 31 December each year, and after carrying out the Audit prepare a compliance audit return in a form approved by the Minister.

The compliance audit return is to be presented to the Council at a meeting of the Council, adopted by the Council and recorded in the minutes of the meeting at which it is adopted.

The return, once adopted by Council is to be certified by the Shire President and the Chief Executive Officer and forwarded to the Director General of the Department of Local Government and Regional Development.

**COMMENT:**

The compliance audit is comprehensive and gives the Council an indication of the Shire's level of compliance with legislative requirements. The audit has been completed by the Chief Executive Officer and the shire is compliant in all areas however a local review still needs to be conducted.

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**11.0 Reports of Officers**

**11.1 Environmental Health Officer / Building Surveyor**

**11.1.1 Application for Planning Approval – Lot 272 Watson Court, Bencubbin**

<b>LOCATION/ADDRESS:</b>	Lot 272 Watson Court, Bencubbin
<b>NAME OF APPLICANT:</b>	Mr T Dolling on behalf of Co-Operative Bulk Handling Pty Ltd
<b>FILE REFERENCE:</b>	TP1/1
<b>AUTHOR:</b>	Julian Goldacre – Environmental Health Officer/ Building Surveyor
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	13 February 2013
<b>ATTACHMENT NUMBER:</b>	11.1.1a Correspondence from Applicant 11.1.1b Application Form for Planning Approval 11.1.1c Plans
<b>CONSULTATION:</b>	Matthew Gilfellon – Chief Executive Officer Tim Dolling – Planning Coordinator, Co-Operative Bulk Handling Pty Ltd
<b>STATUTORY ENVIRONMENT:</b>	Planning and Development Act 2005 Mt Marshall Town Planning Scheme No 2
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Planning fee income of \$139
<b>STRATEGIC IMPLICATIONS:</b>	New entry and exit driveways to the CBH weighbridge approach, and exit slabs to ensure compliance with Commonwealth legislation
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2013/007 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the planning application submitted by Co-Operative Bulk Handling Pty Ltd for the construction of reinforced concrete entry and exit driveways at the weighbridge at Lot 272 Watson Court, Bencubbin be approved.**

**Moved Cr MP Hogan**

**Seconded Cr IC Sanders**

**Carried 7/0**

**BACKGROUND**

A planning application dated 11 January 2013 has been received from Co-Operative Bulk Handling Pty Ltd for the construction of reinforced concrete drive ways for entry to and exit of the weighbridge located at Lot 272 Watson Court, Bencubbin.

**COMMENT**

This application is similar in nature to that which was approved in full by Council on 16 March 2011 for the Beacon CBH site with no planning conditions put in place.

The plans submitted are 'preliminary' and it is required that should the plans significantly change to what is before Council then the developer is required to notify Council.

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**11.2 Community and Recreation Development Officer**

**11.2.1 Policy for the Management and Hire of the Portable Stage**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** Nil  
**FILE REFERENCE:** A2/24  
**AUTHOR:** Rebecca Watson – Community and Recreation Development Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 31 January 2013  
**ATTACHMENT NUMBER:** 11.2.1 Policy Prop.1.6 – Management and Hire of Portable Stage  
**CONSULTATION:** Matthew Gilfellon – Chief Executive Officer  
**STATUTORY ENVIRONMENT:** Fees & Charges Schedule  
**POLICY IMPLICATIONS:** Possible change to Policy Prop.1.6 Management and Hire of Portable Stage  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**OFFICER RECOMMENDATION:**

For Council consideration.

**2013/008 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Beacon and Bencubbin Primary Schools are exempt from having to set up the portable stage and exempt from the hire fees of the portable stage.**

**Moved Cr MP Hogan**

**Seconded Cr IC Sanders**

**Carried 7/0**

**Note:** Having considered the matter, Council resolved to include within the policy an exemption to the Beacon and Bencubbin Primary Schools from having to set up the portable stage and an exemption for the hire fees of the portable stage.

**BACKGROUND:**

**2008/276 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Council apply to Lotterywest for funding to purchase a portable stage to the value of \$22 640.**

**Moved Cr MP Hogan**

**Seconded Cr PB Sachse**

**Carried 7/0**  
**Absolute Majority**

The funding application for the portable stage was successful on the condition that Council develop a policy on the ownership and usage of the facility.

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**2009/008 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the attached policy be adopted by Council for the Management and Hire of the Portable Stage.**

**Moved Cr PB Sachse  
Absolute Majority**

**Seconded Cr MP Hogan**

**Carried 6/0**

**COMMENT:**

Although the policy was adopted back in 2009, both the Bencubbin and Beacon primary schools have relied on the Shire to set up the stage or sections of the stage as well as transport the stage. I would like to ask Council to consider either changing the policy to exclude the schools from having to set the stage up themselves or if not, we will enforce to the schools that they are required to pick up, set up, pack up and return the stage themselves and that it is not the responsibility of the Shire as per the attached management and hire policy.

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Councillors Gillett and Hogan being committee members of Mt Marshall Sandalwood Inc declared that they held an impartiality interest in matter 11.2.2 regarding the request by Mt Marshall Sandalwood Inc.

The Members chose to leave the meeting at 4:07pm.

Cr RN Breakell assumed the chair.

<b>11.2.2 Request to Waive Fee – Mt Marshall Sandalwood Inc</b>
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<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	Mt Marshall Sandalwood Inc
<b>FILE REFERENCE:</b>	A4/29
<b>AUTHOR:</b>	Rebecca Watson – Community and Recreation Development Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	6 February 2013
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Matthew Gilfellon – Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Fees & Charges Schedule
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Waiver of Fee / Unbudgeted Donation Equating to \$200.00
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

<b>OFFICER RECOMMENDATION:</b>
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For Council consideration
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<b>2013/009 COUNCIL DECISION:</b>
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<b>That the request by Mt Marshall Sandalwood Inc to waive the fee on the publication ‘The Sandalwood Story’ be declined.</b>
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<b>Moved Cr IC Sanders</b>
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<b>Seconded Cr WJ Beagley</b>
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<b>Carried 5/0</b>
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**Note:** Having considered the matter, Council resolved to decline the request by Mt Marshall Sandalwood Inc to waive the fee on the publication ‘The Sandalwood Story’.

**BACKGROUND:**

In 2010, Mrs Ann Grylls approached me to assist her in developing a publication on the history of sandalwood in Mt Marshall. Stories from the history working group archives were compiled to complete the publication. It was resolved that this booklet be available for local residents and tourists to purchase.

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The following motion was moved at the April 2011 meeting:

**2011/047 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Sandalwood Story publication be sold at a fee of \$2.00 incl. GST to cover the cost of printing and materials.**

**Moved Cr IN Miguel  
Absolute Majority**

**Seconded Cr MP Hogan**

**Carried 5/0**

I was approached by Roz Huxley on behalf of Mt Marshall Sandalwood Inc who has asked for 100 copies of the publication for the group to be able to hand out to people. She asked that Council consider donating the booklets to Mt Marshall Sandalwood Inc.

**COMMENT:**

The 9 page booklet costs the Shire the following to produce:

Printing (colour)	\$1.70
Paper	\$0.10
Labour	\$0.30
TOTAL	\$2.00

This is why Council set the fee of \$2.00 per book. Council need to consider if they would like to waive the fee for the book to donate 100 books (\$200.00 value) to the Mt Marshall Sandalwood Group or if they wish to still charge a fee.

Purpose of the Mt Marshall Sandalwood Association is to establish and promote a cultivated sandalwood industry within the Mt Marshall region and surrounds for the benefit of the environment and local communities.

The association currently aim at establish the following:

- 50,000ha of Sandalwood in the NE Wheatbelt
- Processing Plant in Mt Marshall for Sandalwood nuts and timber, host seed and host timber product
- Purpose built machinery for efficient plantation establishment, harvesting and bulk handling of Sandalwood nuts and timber
- Annual Sandalwood Festival

Cr Beagley left the meeting at 4:11pm.

Cr.'s Beagley, Gillett and Hogan returned to the meeting at 4:12pm.

Cr RN Breakell advised Cr.'s Gillett and Hogan of the resolution.

Cr PA Gillett resumed the Chair.



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**11.3 Natural Resource Management Officer**

Nil

**11.4 Senior Finance Officer**

**11.4.1 Statement of Financial Activity – December 2012**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/4  
**AUTHOR:** Nancy Collins – Senior Finance Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 18 January 2013  
**ATTACHMENT NUMBER:** 11.4.1 – Statement of Financial Activity (green paper)  
11.4.1a – Municipal Fund Statement  
11.4.1b – Trust Fund Statement  
11.4.1c – Municipal Term Deposit Statement  
11.4.1d – Reserve Term Deposit Statement  
**CONSULTATION:** Matthew Gilfellon – Chief Executive Officer  
**STATUTORY ENVIRONMENT:** Local Government Act 1995 and Local Government (Financial Management) Regulations 1996  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2013/010 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Council endorse the Statement of Financial Activity for the month ending 31 December 2012.**

**Moved Cr IC Sanders**

**Seconded Cr CJ Kirby**

**Carried 7/0**

**BACKGROUND:**

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

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**11.4.2 Statement of Financial Activity – January 2013**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/4
<b>AUTHOR:</b>	Nancy Collins – Senior Finance Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	5 February 2013
<b>ATTACHMENT NUMBER:</b>	11.4.2 – Statement of Financial Activity (green paper) 11.4.2a – Municipal Fund Statement 11.4.2b – Trust Fund Statement 11.4.2c – Municipal Term Deposit Statement 11.4.2d – Reserve Term Deposit Statement
<b>CONSULTATION:</b>	Matthew Gilfellon – Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2013/011 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Council endorse the Statement of Financial Activity for the month ending 31 January 2013.**

**Moved Cr MP Hogan**

**Seconded Cr RN Breakell**

**Carried 7/0**

**BACKGROUND:**

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

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**11.4.3 Accounts Paid**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/4  
**AUTHOR:** Nancy Collins – Senior Finance Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 14 January 2013  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Financial Management Regulations and the Local Government Act 1995  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2013/012 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Accounts Listed**

<b>Municipal Fund</b>	<b>\$ 222844.36</b>
<b>Trust Fund</b>	<b>\$ 14677.20</b>
<b>Mastercard</b>	<b>\$ 1460.92</b>

**Be endorsed.**

**Moved Cr DA Miguel**

**Seconded Cr IC Sanders**

**Carried 7/0**

**BACKGROUND:**

Following is a List of Accounts submitted to Council on Wednesday 13 February 2013 for the Municipal Fund, Trust Fund and Mastercard.

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**1. Municipal Fund**

<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT6820	06/12/2012	PORKY'S ENTERPRISES	SAND FOR PAVING WORK AT BEACON CO-OP BUILDING	220.00
EFT6821	06/12/2012	5RIVERS PLUMBING AND GAS	PLUMBING WORK AT NEW BEACON CO-OP BUILDING	7077.67
EFT6822	06/12/2012	EZY FIT DOORS	SECURITY SCREENS FOR BEACON CO-OP BUILDING	1065.00
EFT6823	06/12/2012	EZY FIT DOORS	DEPOSIT - SECURITY SCREENS AT BEACON CO-OP BUILDING	460.00
EFT6824	14/12/2012	AVON WASTE	RUBBISH COLLECTION - NOVEMBER 2012	4103.49
EFT6825	14/12/2012	BOC GASES	CYLINDER HIRE - NOVEMBER 2012	62.03
EFT6826	14/12/2012	CJD EQUIPMENT PTY LTD	V BELTS	689.13
EFT6827	14/12/2012	COURIER AUSTRALIA	FREIGHT	135.75
EFT6828	14/12/2012	NINGHAN SPRAYING SERVICE	GARDEN SHEDS - 97 A & B MONGER ST, 167 COLLINS ST	3672.90
EFT6829	14/12/2012	KTY ELECTRICAL SERVICES	REPLACE RCD AT 166 COLLINS ST, REPAIR/REPLACE SECURITY LIGHTING AT SHIRE OFFICE	440.11
EFT6830	14/12/2012	JASON SIGNMAKERS	MALLEE FOWL AND THORNY DEVIL SIGNS	4789.40
EFT6831	14/12/2012	BENCUBBIN NEWS & POST	STATIONERY - NOVEMBER 2011	364.21
EFT6832	14/12/2012	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	STATIONERY - BEACON LIBRARY	15.85
EFT6833	14/12/2012	RN COLLINS	REPAIRS TO GARDENER'S SPRAY TANK FRAME, REPAIR HINGES ON GREENHOUSE, REPAIR HINGES AND REHANG GATES AT POOL	575.30
EFT6834	14/12/2012	BEACON CO-OPERATIVE LTD	SENIORS COOKING DAY MATERIALS	275.55
EFT6835	14/12/2012	HUTTON & NORTHEY MUKINBUDIN	MAKE UP HYDRAULIC HOSE	61.42
EFT6836	14/12/2012	UHY HAINES NORTON (WA) PTY LTD	FINAL AUDIT SERVICES FOR YEAR ENDED 30 JUNE 2012	8283.00
EFT6837	14/12/2012	STAPLES AUSTRALIA	STATIONERY	174.06
EFT6838	14/12/2012	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESL QUARTER 2 2012/2013	8413.20

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<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT6839	14/12/2012	STAR TRACK EXPRESS	FREIGHT	755.81
EFT6840	14/12/2012	RELIANCE PETROLEUM	FUEL CARD PURCHASES - NOVEMBER 2012	614.93
EFT6841	14/12/2012	MERREDIN TOYOTA	CARRY OUT 80000KM SERVICE - COMMUNITY BUS	1373.88
EFT6842	14/12/2012	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER SUPPORT SERVICE AGREEMENT - NOVEMBER 2012	543.21
EFT6843	14/12/2012	REBECCA WATSON	REIMBURSEMENT FOR POOL TOYS	69.99
EFT6844	14/12/2012	HEMPFIELD SMALL MOTORS	FILTERS AND GASKETS FOR VANGUARD ENGINE	432.15
EFT6845	14/12/2012	BENCUBBIN SMASH REPAIRS	AC DELCO BATTERY	275.30
EFT6846	14/12/2012	KENYON & COMPANY PTY LTD	24V GLOBES	116.16
EFT6847	14/12/2012	D & D TRANSPORT	FORKLIFT HIRE 1.12.2011 - 30.11.2012	1106.09
EFT6848	14/12/2012	KEEP AUSTRALIA BEAUTIFUL	CAR LITTER BAGS	72.00
EFT6849	14/12/2012	LANDGATE	GRV INTERIM VALUATIONS	302.70
EFT6850	14/12/2012	BENCUBBIN AG SUPPLIES	POLE SAW, GRAYBATE, PAC VAC, BOOTS, SUNDRY OTHER HARDWARE ITEMS	4738.52
EFT6851	14/12/2012	ROAD SIGNS AUSTRALIA	YELLOW POSTS AND CAPS	3988.60
EFT6852	14/12/2012	GERALDTON FUEL	BULK DIESEL	12316.50
EFT6853	14/12/2012	5RIVERS PLUMBING AND GAS	REPLACE GAS REGULATOR ON STOVE - 156 BROWN ST	374.83
EFT6854	14/12/2012	ID ANDREWS & RJ ANSTEE & MISTY FARM TRUST	REIMBURSEMENT FOR PURCHASES MADE FOR BEACON CO-OP BUILDING	189.70
EFT6855	14/12/2012	RK ADAMS	ENERGY ASSESSMENT - BEACON CO-OP BUILDING	250.00
EFT6856	14/12/2012	TRACE'S PLACE	CATERING - COUNCIL MEETING	175.00
EFT6857	14/12/2012	WARRICK L MILLAR	REIMBURSEMENT FOR ACCOMMODATION AND PARKING - NUTS & BOLTS WORKSHOP	233.00
EFT6858	14/12/2012	GREAT SOUTHERN FUELS	BULK DIESEL - CONSTRUCTION TANKER AND BEACON DEPOT	23489.91
EFT6859	14/12/2012	ASTRO ALLOYS	N-ZYME LIQUID	258.80

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<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT6860	14/12/2012	MW GRANT	CONTRACT BULLDOZING TO PUSH UP GRAVEL	5775.00
EFT6861	14/12/2012	NEWTONS HOME FURNISHINGS	DOUBLE BED FOR BENCUBBIN CABINS	239.00
EFT6862	14/12/2012	PUREWATER POOL SERVICES	SERVICE CHEMIGEM, REPLACE PROBE	1006.50
EFT6863	14/12/2012	ALUMINIUM SEATING SPECIALISTS	SEATING FOR STAFF AREA	1276.00
EFT6864	17/12/2012	B PODMORE CONTRACT SERVICES	WORKS COMPLETED AT BEACON CO-OP BUILDING	2580.00
EFT6865	20/12/2012	COVS	DAYCO FAN BELT	81.98
EFT6866	20/12/2012	CJD EQUIPMENT PTY LTD	BEARING, RING AND PIN	212.16
EFT6867	20/12/2012	PURE AIR FILTERS	AIR FILTERS CLEANED	796.95
EFT6868	20/12/2012	NINGHAN SPRAYING SERVICE	RETICULATION FITTINGS	373.27
EFT6869	20/12/2012	KTY ELECTRICAL SERVICES	REPLACE SECURITY LIGHTS AT ADMIN OFFICE	303.60
EFT6870	20/12/2012	JASON SIGNMAKERS	DIGITALLY PRINTED SIGNS FOR TOURIST INFORMATION BAY	1166.00
EFT6871	20/12/2012	BENCUBBIN NEWS & POST	EXPRESS POST ENVELOPES	138.30
EFT6872	20/12/2012	WA TREASURY CORPORATION	Loan No. 118 Fixed Component - STAFF HOUSING	32091.39
EFT6873	20/12/2012	BEACON CO-OPERATIVE LTD	POSTAGE - OVERDUE NOTICES	12.43
EFT6874	20/12/2012	ICS CARPENTRY	REPAIR OPENING ON ROOF OF HALL, CHECK ADMIN OFFICE LEAKS	941.60
EFT6875	20/12/2012	STAR TRACK EXPRESS	FREIGHT	119.52
EFT6876	20/12/2012	ALL-WAYS FOODS	PLUM PUDDINGS, TABLE CLOTH AND BOWLS - CHRISTMAS FUNCTION	106.65
EFT6877	20/12/2012	D I TOMAS CONTRACTING	DRY HIRE OF BOBCAT	797.50
EFT6878	20/12/2012	CR PA GILLETT	MEETING FEES AND ALLOWANCES - DECEMBER 2012	1490.98
EFT6879	20/12/2012	MELISSA BEAGLEY	REIMBURSEMENT FOR SHORTS	28.00
EFT6880	20/12/2012	BENCUBBIN SMASH REPAIRS	SUPPLY AND FIT SPOTLIGHTS TO WIALKI FIRE TENDER	617.95
EFT6881	20/12/2012	BENCUBBIN TRUCK N AUTO'S	TYRES FOR UTES (2), OIL FILTERS	1997.70

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<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT6882	20/12/2012	KOORDA FARM TREES	28750 TREE SEEDINGS FOR NATIVE FORAGE SHRUB TRIALS	12650.00
EFT6883	20/12/2012	CR RN BREAKELL	MEETING FEES AND ALLOWANCES - DECEMBER 2012	406.81
EFT6884	20/12/2012	CR DA MIGUEL	MEETING FEES AND ALLOWANCES - DECEMBER 2012	418.31
EFT6885	20/12/2012	JOHN HUGHES	FUEL PUMP AND GAUGE ASSEMBLY	741.98
EFT6886	20/12/2012	BENCUBBIN AG SUPPLIES	ANT-RID	6.60
EFT6887	20/12/2012	ADVANCED AUTOLOGIC PTY LTD	AUTO RAGS	58.00
EFT6888	20/12/2012	BENNY MART	STEAKS, SAUSAGES ETC FOR CHRISTMAS FUNCTION, PPMVs 200.00, LITTLE SWIMMERS - POOL 288.00, BUSINESS AFTER HOURS 94.14	1107.98
EFT6889	20/12/2012	DONOVAN FORD	CARRY OUT 40000KM SERVICE - WS UTILITY	794.55
EFT6890	20/12/2012	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 22.11 - 5.12.12	1005.00
EFT6891	20/12/2012	CR CJ KIRBY	MEETING FEES AND ALLOWANCES - DECEMBER 2012	290.91
EFT6892	20/12/2012	DESIGN SYNERGY	PROVIDE BUILDING LICENCE DRAWINGS FOR SHIRE OFFICE EXTENSION	3146.00
EFT6893	20/12/2012	MCDOWALL AFFLECK	DESIGN AND DOCUMENTATION OF DETAILS FOR SHIRE OFFICE UPGRADES	797.50
EFT6894	20/12/2012	TM & AM GRANT	GRAVEL SUPPLIED FROM PIT ON FARM	11299.20
EFT6895	20/12/2012	CR WJ BEAGLEY	MEETING FEES AND ALLOWANCES - DECEMBER 2012	310.93
EFT6896	20/12/2012	CR IC SANDERS	MEETING FEES AND ALLOWANCES - DECEMBER 2012	290.91
EFT6897	20/12/2012	BRICK MART NORTHAM	LAYING PAVERS AT BEACON CO-OP BUILDING 4400.00, BEACON GYM 3428.25	7828.25
EFT6898	20/12/2012	CHARLENE NANCY LEACH	REIMBURSEMENT FOR SHORTS	10.00
EFT6899	24/12/2012	AUSTRALIAN TAXATION OFFICE	NOVEMBER 2012 BAS	385.00
20164	11/12/2012	WATER CORPORATION	WATER CONSUMPTION 24.7 - 14.11.12	17739.70

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
20165	13/12/2012	SHIRE OF MT MARSHALL	STAFF CHRISTMAS BONUS AND REFRESHMENTS FOR CHRISTMAS FUNCTION	2325.00
20166	13/12/2012	SHIRE OF MT MARSHALL	CASH PAYMENTS 11.12.2012	2450.00
20167	14/12/2012	SHIRE OF MT MARSHALL	PETTY CASH RECOUP - NOVEMBER 2012	122.10
20168	14/12/2012	WATER CORPORATION	WATER CONSUMPTION 20.7 - 29.11.12	163.30
20169	14/12/2012	EDWARDS MOTORS PTY LTD	NEW HOLDEN VE V8 CAPRICE \$47713, TRADE CAPRICE \$44686	3308.65
20170	17/12/2012	SYNERGY	ELECTRICITY 3.10 - 30.11.12	8833.90
20172	20/12/2012	BENCUBBIN SPORTS CLUB INC.	HIRE OF SPORTS CLUB FOR SHIRE CHRISTMAS FUNCTION	182.00
20173	20/12/2012	WESTNET PTY LTD	DNS MAIL RELAY 26.11.2012 - 30.11.2013	60.50
20174	20/12/2012	CR MP HOGAN	MEETING FEES AND ALLOWANCES - DECEMBER 2012	303.65
20175	27/12/2012	SHIRE OF MT MARSHALL	CASH PAYMENTS 26.12.2012	1100.00
				222844.36

**2. Trust**

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT6819	03/12/2012	DEPARTMENT OF TRANSPORT	RECOUP - NOVEMBER 2012 LICENSING	14677.20
				14677.20

**3. Mastercard**

DETAILS	AMOUNT
FACILITY FEE	99.00
GST & EXCEL BOOKS	188.45
ACCOM & PARKING - M GILFELLON	908.82
DELETE CONCESSION & PLATE CHANGE	225.65
ANNUAL FEE - J WALKER	39.00
	1460.92



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This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **13 February 2013**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

\_\_\_\_\_  
Matthew Gilfellow  
Chief Executive Officer

**Minutes of the Ordinary Meeting of Council**  
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**11.4.4 Accounts Paid**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/4  
**AUTHOR:** Nancy Collins – Senior Finance Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 5 February 2013  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Financial Management Regulations and the Local Government Act 1995  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2013/013 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Accounts Listed**

<b>Municipal Fund</b>	<b>\$ 152660.37</b>
<b>Trust Fund</b>	<b>\$ 31150.20</b>
<b>Mastercard</b>	<b>\$ 93.31</b>

**Be endorsed.**

**Moved Cr CJ Kirby**

**Seconded Cr MP Hogan**

**Carried 7/0**

**BACKGROUND:**

Following is a List of Accounts submitted to Council on Wednesday 13 February 2013 for the Municipal Fund, Trust Fund and Mastercard.

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**1. Municipal Fund**

<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT6901	03/01/2013	NINGHAN SPRAYING SERVICE	PPMV - J DIERKS	100.00
EFT6902	03/01/2013	BENCUBBIN NEWS & POST	POSTAGE 17.12 - 21.12.12	52.35
EFT6903	03/01/2013	BEACON CO-OPERATIVE LTD	POSTAGE - BEACON LIBRARY	81.25
EFT6904	03/01/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	45.80
EFT6905	03/01/2013	LGRCEU	PAYROLL DEDUCTIONS	38.80
EFT6906	03/01/2013	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	12511.36
EFT6907	03/01/2013	BENCUBBIN COMMUNITY RESOURCE CENTRE	PURCHASE ORDER BOOKS	238.50
EFT6908	03/01/2013	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	74.86
EFT6909	03/01/2013	LANDGATE	MINING TENEMENTS - MINIMUM CHARGE	34.95
EFT6910	03/01/2013	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	495.71
EFT6911	03/01/2013	JONATHAN TRANTER	TELEPHONE ALLOWANCE FOR QUARTER ENDED 31.12.2012	250.00
EFT6912	03/01/2013	BENNY MART	PPMV - D KETT	200.00
EFT6913	03/01/2013	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 6.12 - 19.12.12	1005.00
EFT6914	03/01/2013	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	165.36
EFT6915	03/01/2013	THE NICK & TRYPHENA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	98.97
EFT6916	03/01/2013	TRYPHENA GILLETT	REIMBURSEMENT FOR SHORTS	28.00
EFT6917	10/01/2013	AVON WASTE	RUBBISH COLLECTION - DECEMBER 2012	5128.83
EFT6918	10/01/2013	BOC GASES	CYLINDER HIRE - DECEMBER 2012	62.03
EFT6919	10/01/2013	DOWERIN REFRIGERATION & AIR CONDITIONING SERVICES	REINSTALL REFRIGERATION UNIT IN NEW COOLROOM - BEACON CO-OP BUILDING	1160.50
EFT6920	10/01/2013	THE ROYAL LIFE SAVING SOCIETY	SHIRTS AND WHISTLES - POOL STAFF	254.95
EFT6921	10/01/2013	NINGHAN SPRAYING SERVICE	ACCOUNT PAID FOR BEACON CO-OP BUILDING	1038.47
EFT6922	10/01/2013	KTY ELECTRICAL SERVICES	DEPOSIT ON ADDITIONAL WORKS TO BEACON CO-OP BUILDING	297.00

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<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT6923	10/01/2013	MUKA MATTERS	ADVERTISING IN MUKA MATTERS - SWIMMING POOL AND ABLUTION BLOCK	100.00
EFT6924	10/01/2013	WYALKATCHEM WEEKLY	ADVERTISING - BEACON LIFESTYLE VACANCY	8.00
EFT6925	10/01/2013	SHIRE OF TRAYNING	ADVERTISING IN NINGHAN NEWS - ABLUTION BLOCK	19.35
EFT6926	10/01/2013	RELIANCE PETROLEUM	FUEL CARD PURCHASES - DECEMBER 2012	582.45
EFT6927	10/01/2013	MERREDIN TOYOTA	OILS AND BRAKE FLUID NOT CHARGED ON BUS SERVICE	156.49
EFT6928	10/01/2013	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER SUPPORT SERVICE AGREEMENT - DECEMBER 2012	230.28
EFT6929	10/01/2013	TRAVEL COOL	COMPRESSOR CLUTCH AND COIL (WG)	302.50
EFT6930	10/01/2013	ACCENT RUBBER STAMPS & TROPHIES	SELF-INKING STAMP	39.50
EFT6931	10/01/2013	RON BATEMAN & CO	BRUSHCUTTER TRIMMER CORD	38.96
EFT6932	10/01/2013	D & D TRANSPORT	FREIGHT - BEACON CO-OP BUILDING MATERIALS	1179.20
EFT6933	10/01/2013	INDEPENDENT VALUERS OF WESTERN AUSTRALIA	VALUATION - 9 ROWLANDS ST BENCUBBIN	522.50
EFT6934	10/01/2013	CITY OF LIGHTS	HOSTING SHIRE WEBSITE ON SERVER FROM 1.1 - 30.6.2013	297.00
EFT6935	10/01/2013	BENCUBBIN AG SUPPLIES	POOL CHEMICALS	1494.24
EFT6936	10/01/2013	ADVANCED AUTOLOGIC PTY LTD	SUPER SOAKER	120.00
EFT6937	10/01/2013	5RIVERS PLUMBING AND GAS	REDIRECT HWS OVERFLOW - LOT 38 ROWLANDS ST BEACON	655.57
EFT6938	10/01/2013	BENNY MART	ONIONS FOR CHRISTMAS FUNCTION	17.45
EFT6939	10/01/2013	JENNI BUNCE - CLEANING	CLEANING LOT 37 ROWLANDS ST BEACON	360.00
EFT6940	10/01/2013	DEPARTMENT OF REGIONAL DEVELOPMENT & LANDS	LEASE ON FUEL DEPOT 1.1 - 30.6.2013	715.00
EFT6941	10/01/2013	KUNUNOPPIN MEDICAL PRACTICE	MEDICAL PRACTICE EXPENSES (18490.13) LESS INCOME (125.95) - 1.10 - 31.12.2012	18364.18

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<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT6942	10/01/2013	MERREDIN MOWER & CHAINSAW CENTRE	REPLACE IGNITION COIL ON HONDA MOTOR	282.00
EFT6943	10/01/2013	GREAT SOUTHERN FUELS	FUEL CARD PURCHASES - DECEMBER 2012	2561.71
EFT6944	10/01/2013	SEEK LIMITED	ADVERTISING VACANCIES - LEADING HAND, PLANT OPERATOR, NRMO	720.50
EFT6945	18/01/2013	COURIER AUSTRALIA	FREIGHT	116.42
EFT6946	18/01/2013	KTY ELECTRICAL SERVICES	REPLACE KITCHEN LIGHT - 248 BROWN STREET	184.80
EFT6947	18/01/2013	BENCUBBIN NEWS & POST	EXPRESS POST ENVELOPES - BANKWEST	245.37
EFT6948	18/01/2013	AUSTRALIAN TAXATION OFFICE	DECEMBER 2012 BAS	9365.00
EFT6949	18/01/2013	BEACON CO-OPERATIVE LTD	PPMV - P WHITBREAD	148.55
EFT6950	18/01/2013	STAPLES AUSTRALIA	STATIONERY	175.25
EFT6951	18/01/2013	STAR TRACK EXPRESS	FREIGHT	78.17
EFT6952	18/01/2013	PORKY'S ENTERPRISES	HIRE OF BOBCAT AND POSTHOLE DIGGER - BEACON CO-OP BUILDING	236.50
EFT6953	18/01/2013	ATU SEWAGE SERVICES	QUARTERLY BIOMAX SERVICE	113.75
EFT6954	18/01/2013	BENCUBBIN SMASH REPAIRS	SUPPLY AND FIT WINDSCREEN - MM 81	330.00
EFT6955	18/01/2013	D & D TRANSPORT	FREIGHT - ROAD SIGNS	113.72
EFT6956	18/01/2013	HOWARD PORTER	VALVE TRAILER SPRING BRAKE AND FITTINGS	141.22
EFT6957	18/01/2013	BENCUBBIN AG SUPPLIES	BEVELLED PINE POSTS - MARSHALL ROCK	1100.00
EFT6958	18/01/2013	5RIVERS PLUMBING AND GAS	EXCAVATE EDGE OF BUILDING, LOCATE AND CUT WASTE, REMOVE TREE ROOTS, REPLACE WASTE AND BACKFILL - APU 935.00 CHECK AND REPAIR LEAKING AIR-CON - 101 BROADBENT 632.50 REPLACE TAP AND CHECK WATER PRESSURE - 92B MONGER 178.20	1745.70
EFT6959	18/01/2013	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 3.1 - 16.1.13	1755.00
EFT6960	18/01/2013	NORTHAM CARPET COURT	SUPPLY AND LAY CARPET AT BENCUBBIN RECREATION CENTRE	8700.00

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<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT6961	18/01/2013	BRICK MART NORTHAM	PAVING AT BEACON GYM	440.00
EFT6962	18/01/2013	DISCOVERY HOLIDAY PARKS KOOMBANA BAY	ACCOMMODATION FOR SENIORS TRIP	1524.00
EFT6963	18/01/2013	SKYBRIDGE (AUSTRALIA) PTY LTD	INSTALLATION OF DIGITAL TV - SHIRE RESIDENCES	1750.00
EFT6964	29/01/2013	WA TREASURY CORPORATION	LOAN NO. 115 FIXED COMPONENT - HOUSING REPAIRS/UPGRADE	29773.53
EFT6965	29/01/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	45.80
EFT6966	29/01/2013	LGRCEU	PAYROLL DEDUCTIONS	38.80
EFT6967	29/01/2013	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	11041.08
EFT6968	29/01/2013	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	57.09
EFT6969	29/01/2013	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	79.46
EFT6970	29/01/2013	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	297.67
EFT6971	29/01/2013	THE NICK & TRYPHENA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	125.60
EFT6972	30/01/2013	SHIRE OF KOORDA	PEHO EXPENSES - OCTOBER TO DECEMBER 2012	6029.56
EFT6973	30/01/2013	CJD EQUIPMENT PTY LTD	BRAKE FLUID FOR GRADERS	367.99
EFT6974	30/01/2013	COURIER AUSTRALIA	FREIGHT	60.89
EFT6975	30/01/2013	KTY ELECTRICAL SERVICES	FIND LIGHT FAULT AND REPAIR - BENCUBBIN GYMNASIUM	272.54
EFT6976	30/01/2013	EDGECOMBE'S JEWELLERS	CUT KEYS, ENGRAVE TROPHY	27.00
EFT6977	30/01/2013	BENCUBBIN CARPET CLEANING	CARPET CLEANING - 101 BROADBENT ST BEACON	140.00
EFT6978	30/01/2013	BENCUBBIN NEWS & POST	PPMV - W GRACIE	115.00
EFT6979	30/01/2013	BEACON PROGRESS ASSOCIATION INC.	HIRE OF BEACON HALL FOR SENIORS COOKING DAY	33.00
EFT6980	30/01/2013	ALL-WAYS FOODS	CLEANING PRODUCTS	1078.98
EFT6981	30/01/2013	MP HOGAN & CO	GRAVEL	792.00

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<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT6982	30/01/2013	LGIS PROPERTY	WORKERS COMPENSATION ADJUSTMENT - ACTUAL WAGES	3751.00
EFT6983	30/01/2013	PERFECT COMPUTER SOLUTIONS PTY LTD	LABOUR AND TRAVEL (SHARED)	845.25
EFT6984	30/01/2013	HM & NE BATES	GRAVEL PURCHASED FROM PIT ON FARM	660.00
EFT6985	30/01/2013	ADVANCED AUTOLOGIC PTY LTD	TRIGGER SPRAY AND BOTTLES	102.00
EFT6986	30/01/2013	BENNY MART	GROCERIES FOR AUSTRALIA DAY BREAKFAST	373.47
EFT6987	30/01/2013	T-QUIP	V-BELTS	261.65
EFT6988	30/01/2013	JENNI BUNCE - CLEANING	CLEANING LOT 101 BROADBENT STREET BEACON	660.00
EFT6989	30/01/2013	SEEK LIMITED	STAND OUT FEATURE ADVERT - NRMO VACANCY	44.00
EFT6990	30/01/2013	RAINVALE UNIT TRUST	GRAVEL	2046.00
20176	03/01/2013	TELSTRA	TELEPHONE - DECEMBER 2012	2224.73
20177	09/01/2013	SHIRE OF MT MARSHALL	REGISTRATION TO 30.6.2013 - MM 061	110.80
20178	10/01/2013	SHIRE OF MT MARSHALL	PETTY CASH RECOUP - DECEMBER 2012	55.15
20179	10/01/2013	SHIRE OF MT MARSHALL	CASH PAYMENTS 09.01.2013	1300.00
20180	10/01/2013	SHIRE OF MT MARSHALL	ACCOMMODATION FOR PAVING CONTRACTORS - BEACON CO-OP BUILDING	264.00
20181	10/01/2013	WATER CORPORATION	WATER CONSUMPTION 16.7 - 20.11.2012	1323.40
20182	10/01/2013	SYNERGY	STREET LIGHTS 25.10 - 24.11.2012	1796.09
20183	18/01/2013	SYNERGY	ELECTRICITY 6.11.12 - 7.1.2013	223.25
20184	24/01/2013	SHIRE OF MT MARSHALL	CASH PAYMENTS 23.1.2013	2350.00
20185	30/01/2013	TELSTRA	TELEPHONE - JANUARY 2013	1811.18
20186	30/01/2013	SYNERGY	STREETLIGHTS 25.11 - 24.12.12	1689.39
				<b>152660.37</b>

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**2. TRUST**

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
3398	10/01/2013	SHIRE OF MT MARSHALL	NON REFUND OF HOUSING BOND	200.00
3399	10/01/2013	DANIEL BEAMISH	REFUND HOUSING BOND	400.00
EFT6900	02/01/2013	DEPARTMENT OF PLANNING & INFRASTRUCTURE	RECOUP LICENSING - DECEMBER 2012	30550.20
				31150.20

**3. MASTERCARD**

DETAILS	AMOUNT
PLATE CHANGE	15.60
CHRISTMAS FUNCTION	38.71
ANNUAL FEE - L GRYLLES	39.00
	618.13

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **13 February 2013**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

\_\_\_\_\_  
 Matthew Gilfellon  
 Chief Executive Officer



**Minutes of the Ordinary Meeting of Council**  
**held on Wednesday 13 February 2013**

**11.5 Engineering Administration Officer**

**11.5.1 Beacon Lifestyle Units**

<b>LOCATION/ADDRESS:</b>	Lot 37 Rowlands Street, Beacon
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	B4/2
<b>AUTHOR:</b>	Jack Walker – Engineering Administration Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	7 February 2013
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Matthew Gilfellow – Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Fees and Charges Schedule
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Increase in Income
<b>STRATEGIC IMPLICATIONS:</b>	Occupancy of an Empty House
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2013/014 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That rent for a Beacon Lifestyle Retirement Unit for a non-pensioner of non-retirement age be set at \$130 per week.**

**Moved Cr CJ Kirby  
Absolute Majority**

**Seconded Cr IC Sanders**

**Carried 6/1**

**BACKGROUND:**

Since the completion of the lifestyle units in Beacon, we have not been able to attract a tenant for this unit and therefore it has sat empty for 12 months. During the months of October and November there was an extensive advertising campaign (including advertisements being placed in surrounding Shires) seeking a suitable tenant for the unit, and still there were no applications.

On 6 December 2012 I received an email from Mr Joel Lancaster expressing an interest in renting the above unit. As expressions of interest did not close until 21 December 2012 Joel was happy to wait until then for a decision. At the end of the expression of interest period his was the only application. Joel and his partner Aoife Mitchell moved in to the unit on 9 January 2013.

**COMMENT:**

The current Fees and Charges set the rent on the Beacon Lifestyle Retirement Units at pensioner \$75.00 and non pensioner \$100.00, however when the fee was set it was assumed that the tenant would be of retirement age.

To fit in with rent on other shire community housing it is requested that a non-pensioner, non-retirement age fee of \$130 per week be set by Council.

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Mrs Lauren Grylls left the meeting at 4:44pm.

**11.6 Chief Executive Officer**

**11.6.1 NEWROC Priority Listing**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** A5/16  
**AUTHOR:** Matthew Gilfellon – Chief Executive Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 17 January 2013  
**ATTACHMENT NUMBER:** 11.6.1 – NEWROC Priority Listing  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Gives NEWROC direction on the issues considered important to the shires.  
**VOTING REQUIREMENT:** Simple Majority

**OFFICER RECOMMENDATION:**

For Council consideration.

**2013/015 COUNCIL DECISION:**

**That the NEWROC Priority Listing, as attached be endorsed.**

**Moved Cr PA Gillett**

**Seconded Cr DA Miguel**

**Carried 7/0**

**BACKGROUND:**

Some time ago NEWROC Council resolved to list the priority projects for NEWROC. This gave some direction of where NEWROC wished to head. At the December NEWROC Council Meeting it was asked for the priority listing to be sent back to the shires to get each Council's opinion on what they see as the priorities for NEWROC.

**COMMENT:**

When considering the priority listing should be remembered that with limited resources it is better to give more time to fewer priorities and not all priorities for the Shire of Mt Marshall will also be suitable for priorities for NEWROC.

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Mrs Lauren Grylls returned to the meeting at 4:46pm.

<b>11.6.2 Mid Year Budget Review – 2012-2013</b>
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<b>LOCATION/ADDRESS:</b>	Shire of Mt Marshall
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/4
<b>AUTHOR:</b>	Matthew Gilfellon – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	7 February 2012
<b>ATTACHMENT NUMBER:</b>	11.6.2 Budget Review (blue paper)
<b>CONSULTATION:</b>	All Staff
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Variations to Annual Budget as adopted
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

<b>2013/016 COUNCIL DECISION / OFFICER RECOMMENDATION:</b>
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<b>That the 2012/13 budget review and amendments, as attached, be adopted.</b>
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<b>Moved Cr RN Breakell</b>	<b>Seconded Cr WJ Beagley</b>	<b>Carried 7/0</b>
<b>Absolute Majority</b>		

**BACKGROUND:**

Financial Management Regulation 33a requires a local government to carry out a review of its annual budget between 1 January and 31 March each year.

**COMMENT:**

The budget review spreadsheet is presented as attachment number 11.6.2.

At this stage it is estimated that the budget variations will not result in an adverse impact at the end of the financial year.

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**2013/017 COUCNIL DECISION:**

That the meeting adjourn for a short break at 5:11pm.

Moved Cr MP Hogan

Seconded Cr DA Miguel

Carried 7/0

**2013/018 COUCNIL DECISION:**

That the meeting resume at 5:25pm.

Moved Cr MP Hogan

Seconded Cr PA Gillett

Carried 7/0

**Note:** All those present in the room when the meeting adjourned were present in the room when the meeting resumed.

**11.6.3 Beacon Community Hall Memorandum of Understanding**

<b>LOCATION/ADDRESS:</b>	25-26 Rowlands St, Beacon
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A4/5, B2/4
<b>AUTHOR:</b>	Matthew Gilfellon – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	7 February 2013
<b>ATTACHMENT NUMBER:</b>	11.6.3 Current Memorandum of Understanding between the Beacon Progress Association and the Shire of Mt Marshall
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Provisions for Maintenance
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2013/019 COUNCIL RESOLUTION / OFFICER RECOMMENDATION:**

That a review of the Memorandum of Understanding between Beacon Progress Association and the Shire of Mt Marshall (attached) for the management of the Beacon Community Hall be commenced.

Moved Cr RN Breakell  
Absolute Majority

Seconded Cr IC Sanders

Carried 7/0

**BACKGROUND:**

In December 2005 the shire entered into a Memorandum of Understanding (MOU) with Beacon Progress Association (BPA) for the management of the Beacon Community Hall. The MOU sets out the roles and responsibilities of each party regarding the management and upkeep of the Hall.

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In May 2008 a review of MOU was commenced as there were several areas that the shire and BPA identified as being unclear. The MOU was modified (as attached) and adopted for endorsement in August of 2008.

**COMMENT:**

Last year there was an incident that exposed a weakness in the MOU. Also, as the MOU is now 5 years old it is perhaps time to review it and account for any deficiencies and changes in circumstance that have occurred over the past 5 years.

The review would take the following steps:

1. Beacon Progress Association, Council and shire administration review the MOU and invited to comment.
2. A revised MOU drawn up and presented to Council for approval.
3. The approved MOU then be presented to Beacon Progress Association for their agreement.

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**11.6.4 Request to Waive Fee – Beacon Primary School**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	Beacon Primary School
<b>FILE REFERENCE:</b>	F1/9
<b>AUTHOR:</b>	Matthew Gilfellow – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	7 February 2013
<b>ATTACHMENT NUMBER:</b>	11.6.4 – Correspondence from Applicant
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Fees & Charges Schedule Local Government Act 1995
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Expenditure of \$2,068.00
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Dependent Upon Decision

**2013/020 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Beacon Primary School be advised that their request has been declined.**

**Moved Cr PA Gillett**

**Seconded Cr IC Sanders**

**Carried 7/0**

**BACKGROUND:**

The Beacon Primary School participate in a 'Social and Academic Enrichment Program' with the Bencubbin Primary School. The Year 5-7 students from Beacon travel to Bencubbin each fortnight during the term on Fridays between 10:30am to 2:00pm.

In the past due to the small number of participants, Beacon Primary School staff and parents of participants have driven the students in private vehicles. This year 8 students are participating.

Hillvale Bus Contractors have offered the use of their third bus bay for garaging of the Community Bus.

**COMMENT:**

As the school, as part of the Department of Education is not either a ratepayer or community group the commercial rate of \$1.10/km. The cost of hire for Beacon Primary School would be \$103.40 (incl. GST) per use. With approximately 5 sessions per school term the cost would be in the vicinity of \$2,068.00.

The community bus hire fee for ratepayer/community use is 77c/km, a discount of 33c/km on the standard hire fee. Council offer a subsidy by way of a nil charge for the first 94kms when hired by Beacon ratepayers/community groups.

Fees and charges were introduced as a 'user pays' system of covering fuel and maintenance. The charges will not cover the replacement of the bus at the end of its useful life. Currently, Community Bus hire income is not covering the annual Community Bus expense.

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Mrs Lauren Grylls left the meeting at 6:06pm.  
Mrs Lauren Grylls returned to the meeting at 6:07pm.

**11.6.5 Central East Aged Care Alliance**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	Central East Aged Care Alliance
<b>FILE REFERENCE:</b>	A6/39b
<b>AUTHOR:</b>	Matthew Gilfellon – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	7 February 2013
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Lesley Pearson – Silver Chain
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Provision of \$5,000 in the 2013/14 Budget
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2012/021 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That:**

- 1. The six steps for adoption and implementation of the two CEACA Reports be endorsed;**
- 2. The Central East Aged Care Needs Study, the Central East Wheatbelt Aged Support and Care Regional Solution/s Report and the Shire of Mt Marshall Local Aged Care Needs Study be adopted;**
- 3. Provision of \$5,000 be made in the 2013-2014 Annual Budget to fund ongoing advocacy and research in order to implement the recommendations of the Central East Aged Care Regional Solutions Report.**

**Moved Cr MP Hogan**

**Seconded Cr CJ Kirby**

**Carried 7/0**

**BACKGROUND:**

Aged Care was identified as a regional priority for Local government in a series of Wheatbelt forums for the development of the Towards a Wheatbelt Infrastructure Plan. Eleven Local Governments, the Wheatbelt Development Commission (WDC) and Regional Development Australia Wheatbelt (RDAW) formed an alliance in February 2012 know as the Central East Aged Care Alliance, to address the issues affecting Aged Care in the Central Eastern Wheatbelt. Recognising the importance of undertaking this planning from a community perspective, each LGA invested \$5,000 towards the project. This was supplemented by cash and in kind support from WDC and in kind support from RDAW.

In March 2012, Verso was appointed to undertake the Central East Aged Care Regional Solutions project. The Central East Aged Care Needs Study and the Central East Aged Support and Care Regional Solution/s (Element 8) were released in November 2012.

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**COMMENT:**

The report focused on the four elements of Aged Care:

- Aged Friendly Community;
- Aged Person's Housing;
- Community Aged Care including Respite and Palliative Care;
- Residential Aged Care including Respite and Palliative Care.

While there are some road blocks to improving some of these elements, there are elements that can be strongly influenced by the shire. While there were many problems with Aged Care in the Wheatbelt identified by the process, not many solutions were forthcoming. Instead the recommendations of the report are to develop strategies for three of the four elements of aged care. I presume that it is intended for solutions to these problems to become apparent while developing these strategies.

The five recommendations were provided in Element 8. They are:

1. Accept the findings and implications of this report;
2. Implement an Age Friendly Community Strategy;
3. Realise an Older Persons Housing Strategy;
4. Realise the Community Aged Care Strategy;
5. Realise the Residential Aged Care Strategy.

The six recommended steps provided for continuing forward are:

1. It has been recommended that the Central East Aged Care Alliance continue to operate to ensure the successful implementation of the Central East Aged Care Regional Solution/s;
2. All Shire Councils of the Central East Aged Care Alliance to formally adopt the CEACRS and Needs Studies relating to the sub region and their individual shires;
3. The boards of WDC and RDAW formally accept the reports;
4. The CEACA sends the reports to the following stakeholders and requests a formal response: DoHA; WACHS; HACC; Department of Housing.
5. WDC and RDAW coordinate responses from the above stakeholders on behalf of the CEACA.
6. The CEACRS is publicly released with a launch, political presentations to all parties and awareness of the report recommendations through such things as presentations at conferences.

If Council adopts the reports they will be made available to the public.



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**11.7 Administration Officer**

Nil

**11.8 Executive Administrator**

**11.8.1 Development Assessment Panel Nominations**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** TP1/1  
**AUTHOR:** Lauren Grylls – Executive Administrator  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 23 January 2013  
**ATTACHMENT NUMBER:** 11.8.1a Correspondence from DAP  
11.8.1b DAP Nomination Form  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Regulation 26, Planning and Development  
(Development Assessment Panels) Regulations 2011  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil – Training Fees are Paid by DAP  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**OFFICER RECOMMENDATION:**

That:

1. Two members be nominated for appointment to the Wheatbelt Development Assessment Panel; and
2. Two members be nominated for appointment as deputies to the Wheatbelt Development Assessment Panel.

**2013/022 COUNCIL DECISION:**

That:

1. **Councillors DA Miguel and RN Breakell be nominated for appointment to the Wheatbelt Development Assessment Panel; and**
2. **Councillors IC Sanders and WJ Beagley be nominated for appointment as Deputies to the Wheatbelt Development Assessment Panel.**

**Moved Cr DA Miguel**

**Seconded Cr MP Hogan**

**Carried 6/1**

**BACKGROUND:**

In March 2011 the Planning and Development (Development Assessment Panels) Regulations 2011 were gazetted, establishing the operational framework for Development Assessment Panels (DAPs). Prior this legislation all planning decisions were solely at the Council's discretion. Now, applications for development in a district outside of the City of Perth with an estimated cost of \$7 million or more are required to be considered by a DAP. Developers may request that applications below \$7 million

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but above \$3 million be considered by the DAP, and Council has the option to voluntarily refer applications to the DAP.

Each DAP consists of 5 members; 3 specialist members, one of whom being the presiding member, and two local government members. Local Governments are required to nominate four Elected Members; two members and two 'alternate' or deputy members to serve on the local DAP. Appointments are for a term of two years and will expire on 26 April 2015.

All appointed members will be required to undertake training before they are able to sit on a DAP. Training dates and venues will be advised. Members who have previously been appointed to a DAP and who have undertaken training aren't required to undertake further training. Nominated Members are paid a fee of \$400 by the DAP secretariat to undertake training.

**COMMENT:**

It would appear that the requirement for the DAP to meet would be minimal. To date, Mt Marshall's representatives have not been called to assess any applications.

Council should bear in mind that three members' terms (Cr.'s PA Gillett, MP Hogan and IC Sanders) will expire in October this year. Should any of these three members be appointed to the DAP and not be re-elected in October the deputy DAP member/s will take his place.

Council must nominate two members and two deputies to sit on the DAP, or alternatively allow the Minister to make the choice.

Staff are unable to serve on the local DAP.

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<b>12.0 Reports of Elected Members</b>
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**Cr IC Sanders attended the following meetings / functions:**

Nil

**Cr DA Miguel attended the following meetings / functions:**

11 February 2013	WNE SRRG Meeting	Mukinbudin
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**Cr MP Hogan attended the following meetings / functions:**

Nil

**Cr CJ Kirby attended the following meetings / functions:**

8 February 2013	Beacon Co-Op Busy Bee	Beacon
9 February 2013	Beacon Co-Op Busy Bee	Beacon

**Cr WJ Beagley attended the following meetings / functions:**

26 January 2013	Australia Day Breakfast	Bencubbin
11 February 2013	Mt Marshall Sandalwood Inc Meeting	Bencubbin

**Cr RN Breakell attended the following meetings / functions:**

26 January 2013	Australia Day Breakfast	Bencubbin
5 February 2013	Meeting with Farmpower	Bencubbin
7 February 2013	GECZ Meeting	Merredin
11 February 2013	Mt Marshall Sandalwood Inc Meeting	Bencubbin

**Cr PA Gillett attended the following meetings / functions:**

26 January 2013	Australia Day Breakfast	Bencubbin
12 February 2013	Local Emergency Management Committee Meeting	Bencubbin

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<b>13.0</b>	<b>Elected Members Motions of Which Previous Notice Has Been Given</b>
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Nil

<b>14.0</b>	<b>New Business of an Urgent Nature Introduced by Decision of the Meeting</b>
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Nil

<b>15.0</b>	<b>Next Meeting – Wednesday 20 March 2013 commencing at 3:00pm at the Beacon Country Club, Lucas Street, Beacon</b>
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<b>16.0</b>	<b>Closure of Meeting</b>
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The Presiding Member thanked Mr Greg Godwin for his attendance and advice declared the meeting closed at 6:20pm.

These Minutes were confirmed by the Council at the Ordinary Meeting of Council held on 20 March 2013.

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Date

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Cr PA Gillett

\_\_\_\_\_  
President