



SHIRE OF MT MARSHALL

**Minutes of Meeting held on
Wednesday 20 March 2013, at
the Beacon Country Club
commencing at 12:34pm.**

Cr PA Gillett

President

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SHIRE OF MT MARSHALL

**These Minutes were confirmed
by Council at the Ordinary
Meeting of Council held on
17 April 2013**

Cr PA Gillett

President

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DISCLAIMER

MEMBERS OF THE PUBLIC ARE REQUESTED TO READ THROUGH AND FAMILIARISE THEMSELVES WITH THE DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Mt Marshall for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Mt Marshall disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

Minutes of the Ordinary Meeting of Council
held on Wednesday 20 March 2013

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held on Wednesday 20 March 2013

1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 12:34pm, welcomed Mrs Marilyn Dunne in the gallery, and directed her attention to the disclaimer.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr PA Gillett	President / Presiding Member
Cr RN Breakell	Deputy President
Cr MP Hogan	Councillor
Cr DA Miguel	Councillor
Cr CJ Kirby	Councillor
Cr WJ Beagley	Councillor
Cr IC Sanders	Councillor

Mr Matthew Gilfellon	Chief Executive Officer
Mrs Lauren Grylls	Executive Administrator

Mrs Marilyn Dunne	Public	12:34pm – 12:41pm
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Apologies

Nil

3.0 Standing Orders

2013/023 COUNCIL DECISION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr DA Miguel	Seconded Cr MP Hogan	Carried 7/0
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4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

Public Question Time opened at 12:35pm.

4.2.1 Question One – Mrs Marilyn Dunne

Have Mt Marshall Sandalwood Inc explored other avenues of funding for the sandalwood scheme such as a community cropping programme?

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The Presiding Member responded that Mt Marshall Sandalwood Inc have sought grant funding and are continuing to do so. The group are also looking at holding a sandalwood festival to raise the profile of sandalwood and to raise funds.

4.2.2 Question Two – Mrs Marilyn Dunne

It states in the Minutes of the February meeting that Sandalwood Inc cannot harvest timber unless they have made application to the shire and been granted approval by the shire. Does the shire have the authority to grant such permission?

The Presiding Member responded to Mrs Dunne's question explaining that yes, the shire did have such authority providing that the applicant had been granted the necessary licenses and permissions such as a license from the Forest Products Commission.

4.2.3 Question Three – Mrs Marilyn Dunne

I understand a survey of trees has been undertaken and completed. Is that available to me as a member of the public?

The Presiding Member advised Mrs Dunne that a survey had been completed by Mt Marshall Sandalwood Inc. The Shire of Mt Marshall was not involved. Mt Marshall Sandalwood Inc did not want the survey released publicly as it contained GPS locations which could be quite dangerous in the wrong hands. The question would need to be directed to Mt Marshall Sandalwood Inc.

Public Question time closed at 12:40pm.
Mrs Marilyn Dunne left the meeting at 12:41pm.

5.0 Applications for Leave Of Absence

Nil

6.0 Declarations of Interest

Nil

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7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Wednesday 13 February 2013

2013/024 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on Wednesday 13 February 2013 be confirmed as a true and correct record of proceedings.

Moved Cr CJ Kirby

Seconded Cr PA Gillett

Carried 7/0

8.0 Announcements by Presiding Person Without Discussion

Nil

9.0 Petitions / Deputations / Presentations / Submissions

Nil

Minutes of the Ordinary Meeting of Council
held on Wednesday 20 March 2013

10.0 Reports of Committees

10.1 Mt Marshall Local Emergency Management Committee

10.1.1 Minutes of Mt Marshall Local Emergency Management Committee Meeting held 12 February 2013

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: N/A
FILE REFERENCE: A6/38
AUTHOR: Lauren Grylls – Executive Administration
DISCLOSURE OF INTEREST: Nil
DATE: 14 March 2013
ATTACHMENT NUMBER: 10.1.1 Minutes of Mt Marshall Local Emergency Management Committee Meeting
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2013/025 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 12 February 2013 be received.

Moved Cr RN Breakell

Seconded Cr IC Sanders

Carried 7/0

BACKGROUND:

Nil

COMMENT:

The minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 12 February 2013 are submitted for council information.

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11.0 Reports of Officers

11.0 Reports of Officers

11.1 Environmental Health Officer / Building Surveyor

11.1.2 Application for Planning Approval – Welbungin Reveal Point

LOCATION/ADDRESS: Welbungin Reveal Point, Welbungin South Road,
Railway Line 38 Welbungin

NAME OF APPLICANT: Mr T Dolling on behalf of Co-Operative Bulk
Handling Pty Ltd

FILE REFERENCE: TP1/1

AUTHOR: Julian Goldacre – Environmental Health Officer/
Building Surveyor

DISCLOSURE OF INTEREST: Nil

DATE: 20 March 2013

ATTACHMENT NUMBER: 11.1.2a Correspondence from Applicant
11.1.2b Application Form for Planning Approval

CONSULTATION: Matthew Gilfellon – Chief Executive Officer
Tim Dolling – Planning Coordinator, Co-Operative
Bulk Handling Pty Ltd

STATUTORY ENVIRONMENT: Planning and Development Act 2005
Mt Marshall Town Planning Scheme No 2

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Planning fee income of \$139

STRATEGIC IMPLICATIONS: New entry and exit driveways to the CBH
weighbridge approach, and exit slabs to ensure
compliance with Commonwealth legislation

VOTING REQUIREMENT: Simple majority

2013/026 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the planning application submitted by Co-Operative Bulk Handling Pty Ltd for the construction of reinforced concrete entry and exit driveways at the weighbridge located at the Welbungin Reveal Point on Railway Line 38, Welbungin be approved.

Moved Cr RN Breakell

Seconded Cr DA Miguel

Carried 7/0

BACKGROUND

The Shire of Mt Marshall received a planning application dated 22 January 2013 from Co-Operative Bulk Handling Pty Ltd. The application is for the construction of reinforced concrete driveways for the entry and exit of the weighbridge located at CBH Welbungin Bins located on Railway Line 38, Welbungin.

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COMMENT

This application is similar to that which was approved in full at the Ordinary Meeting of Council held on the 13 of February 2013 for the Bencubbin CBH site located on Lot 272 Watson Court and no planning conditions were put in place. The plans submitted for the Welbungin site are 'preliminary' and it is required that should the plans significantly change to what is before Council then the developer is required to notify Council.

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11.2 Community and Recreation Development Officer

Nil

11.3 Natural Resource Management Officer

Nil

11.4 Senior Finance Officer

11.4.5 Statement of Financial Activity

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Senior Finance Officer
DISCLOSURE OF INTEREST: Nil
DATE: 11 March 2013
ATTACHMENT NUMBER: 11.4.5 – Statement of Financial Activity (green paper)
11.4.5a – Municipal Fund Statement
11.4.5b – Trust Fund Statement
11.4.5c – Municipal Term Deposit Statement
11.4.5d – Reserve Term Deposit Statement
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2013/027 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Council endorse the Statement of Financial Activity for the month ending 28 February 2013.

Moved Cr MP Hogan

Seconded Cr CJ Kirby

Carried 7/0

BACKGROUND:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

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11.4.6 Accounts Paid

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Senior Finance Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 11 March 2013
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2013/028 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Accounts Listed

Municipal Fund	\$ 275492.43
Trust Fund	\$ 27919.55
Mastercard	\$ 1784.55

Be endorsed.

Moved Cr MP Hogan

Seconded Cr CJ Kirby

Carried 7/0

BACKGROUND:

Following is a List of Accounts submitted to Council on Wednesday 20 March 2013 for the Municipal Fund, Trust Fund and Mastercard.

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1. Municipal Fund

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT6992	06/02/2013	COVS	EXTENSION CORDS, NEEDLE FILE SET, MAGNETIC PICK UP SET	167.15
EFT6993	08/02/2013	COURIER AUSTRALIA	FREIGHT	41.75
EFT6994	08/02/2013	STATE LIBRARY OF WA	LOST/DAMAGED LIBRARY BOOK	13.20
EFT6995	08/02/2013	KTY ELECTRICAL SERVICES	PROGRESS PAYMENT FOR ELECTRICAL WORKS - BENCUBBIN CARAVAN PARK UPGRADE	8800.00
EFT6996	08/02/2013	BENCUBBIN NEWS & POST	POSTAGE 29.1 - 1.2.13	34.60
EFT6997	08/02/2013	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	PRINTING FOR LIBRARY; ADVERT IN LOCAL PHONE BOOK	16.65
EFT6998	08/02/2013	DIELECTRIC SECURITY SERVICES	CENTRAL STATION MONITORING 1.2 - 30.4.2013	101.20
EFT6999	08/02/2013	LOCAL GOVERNMENT MANAGERS AUSTRALIA - WA	2013 LGMA FINANCE PROFESSIONALS COURSE - N COLLINS	840.00
EFT7000	08/02/2013	STAR TRACK EXPRESS	FREIGHT	282.96
EFT7001	08/02/2013	RELIANCE PETROLEUM	FUEL CARD PURCHASES - JANUARY 2013	503.64
EFT7002	08/02/2013	HITACHI CONSTRUCTION MACHINERY (AUST) P/L	OIL FILTER	65.47
EFT7003	08/02/2013	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER SUPPORT SERVICE AGREEMENT - JANUARY 2013	280.93
EFT7004	08/02/2013	HEMPFIELD SMALL MOTORS	RESEAL HYDRAULIC PUMP	295.00
EFT7005	08/02/2013	BENCUBBIN SMASH REPAIRS	OIL AND HANDCLEAN	138.07
EFT7006	08/02/2013	POOL CONTROLS	CHEMIGEM CLEAR TUBING	122.98
EFT7007	08/02/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	COURSE - PREPARING AGENDAS & MINUTES IN LOCAL GOVERNMENT - N RICHMOND	456.50
EFT7008	08/02/2013	BENCUBBIN AG SUPPLIES	POOL CHEMICALS	3369.83
EFT7009	08/02/2013	5RIVERS PLUMBING AND GAS	REPLACE SOLAR HWS RELIEF VALVE	276.45
EFT7010	08/02/2013	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 17.1 - 30.1.2013	765.00
EFT7011	08/02/2013	H BREAKELL & CO	EXCISE OF LAND WADDOURING BACK ROAD	1500.00

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7012	08/02/2013	TUTT BRYANT EQUIPMENT	WIPER MOTOR	289.17
EFT7013	08/02/2013	GREAT SOUTHERN FUELS	FUEL CARD PURCHASES - JANUARY 2013	2802.99
EFT7014	08/02/2013	DEPARTMENT OF AGRICULTURE AND FOOD WA	RECOUP OF UNSPENT FUNDS - MARSHALL ROCK RESERVE	1113.84
EFT7015	08/02/2013	AMMS GROUP	INSPECT AIR COMPRESSOR FOR COMPLIANCE	1934.42
EFT7016	08/02/2013	WEST COAST SYNTHETIC SURFACES	PROGRESS PAYMENT - BEACON NETBALL COURT	62645.00
EFT7018	13/02/2013	AVON WASTE	RUBBISH COLLECTION - JANUARY 2013	4122.25
EFT7019	13/02/2013	CJD EQUIPMENT PTY LTD	HEADLAMP	230.59
EFT7020	13/02/2013	NINGHAN SPRAYING SERVICE	CHLORPYRIFOS, GLYPHOSATE, RETIC FITTINGS	816.49
EFT7021	13/02/2013	KTY ELECTRICAL SERVICES	ADDITIONAL ELECTRICAL WORKS - BEACON CO-OP	4275.66
EFT7022	13/02/2013	EDGECOMBE'S JEWELLERS	MASTER KEYS CUT	16.00
EFT7023	13/02/2013	TOTAL EDEN PTY LTD	TORO SPRINKLERS AND NOZZLES	49.17
EFT7024	13/02/2013	WA TREASURY CORPORATION	LOAN NO. 111 INTEREST PAYMENT - 229 MURRAY STREET HOUSE	9518.08
EFT7025	13/02/2013	UHY HAINES NORTON (WA) PTY LTD	AUDIT CERTIFICATION - ROADS TO RECOVERY ANNUAL RETURN TO 30.6.12	880.00
EFT7026	13/02/2013	D I TOMAS CONTRACTING	FINISH FOOTPATHS ON HAMMOND ST, REPAIR LANE AND TELSTRA CUT	4059.00
EFT7027	13/02/2013	SKIPPER TRUCK PARTS	SAFETY JUMPER LEADS, GLOVES	232.39
EFT7028	13/02/2013	PERFECT COMPUTER SOLUTIONS PTY LTD	REPAIRS TO FAO COMPUTER HARD DRIVE	310.00
EFT7029	13/02/2013	JR & A HERSEY	GLOVES, SAFETY GLASSES, SUN GLASSES	364.10
EFT7030	13/02/2013	LANDGATE	MINIMUM CHARGE MINING TENEMENTS	58.95
EFT7031	13/02/2013	BENCUBBIN AG SUPPLIES	GLYPHOSATE, CHLORPYRIFOS, BOOTS, BROOMS, SUNDRY HARDWARE ITEMS	2626.63
EFT7032	15/02/2013	GERAGHTYS ENG & AUTO ELECTRICS	REPAIR SIDE DOOR MOTOR ON COMMUNITY BUS	535.01
EFT7033	20/02/2013	COVS	WHEEL STUDS AND NUTS - FREE ROLLER	106.93
EFT7034	20/02/2013	BOC GASES	CYLINDER HIRE - JANUARY 2013	66.18

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7035	20/02/2013	GREAT EASTERN COUNTRY ZONE WALGA	ANNUAL SUBSCRIPTION 2012/2013	4070.00
EFT7036	20/02/2013	NINGHAN SPRAYING SERVICE	ACCOUNT PAID FOR BEACON CO-OP BUILDING	282.74
EFT7037	20/02/2013	KTY ELECTRICAL SERVICES	REGAS AIRCONDITIONER - 2/93 MONGER STREET BENCUBBIN	728.75
EFT7038	20/02/2013	BENCUBBIN NEWS & POST	POSTAGE 11.2 - 15.2.2013	160.86
EFT7039	20/02/2013	AUSTRALIAN TAXATION OFFICE	BAS - JANUARY 2013	11623.00
EFT7040	20/02/2013	BEACON CO-OPERATIVE LTD	POSTAGE - INTER LIBRARY LOANS BEACON	129.90
EFT7041	20/02/2013	UHY HAINES NORTON (WA) PTY LTD	PREPARATION FOR AND ATTENDANCE AT AUDIT COMMITTEE MEETING	994.44
EFT7042	20/02/2013	STAR TRACK EXPRESS	FREIGHT	103.77
EFT7043	20/02/2013	CR PA GILLETT	MEETING FEES AND ALLOWANCES - FEBRUARY 2013	1490.98
EFT7044	20/02/2013	METROCOUNT	METROCOUNT USB COMMS CABLE	114.40
EFT7045	20/02/2013	BENCUBBIN SMASH REPAIRS	REPLACE WINDSCREEN AND FRONT BUMPER - NISSAN NAVARA	1607.53
EFT7046	20/02/2013	PACIFIC BRANDS WORKWEAR	STAFF UNIFORM - L GRYLLS	621.00
EFT7047	20/02/2013	BENCUBBIN TRUCK N AUTO'S	MAXXIS 195/R14 TYRES - COLLECT, FIT, ROTATE AND RETURN	496.00
EFT7048	20/02/2013	LANDMARK ENGINEERING & DESIGN	DRIFTWOOD TABLES AND STOOLS; STANDARD HUBS FOUR SIDER TABLE AND SEATS	8549.20
EFT7049	20/02/2013	CR RN BREAKELL	MEETING FEES AND ALLOWANCES - FEBRUARY 2013	429.56
EFT7050	20/02/2013	CR DA MIGUEL	MEETING FEES AND ALLOWANCES - FEBRUARY 2013	472.91
EFT7051	20/02/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISING - LEADING HAND AND PLANT OPERATOR VACANCIES	6564.33
EFT7052	20/02/2013	CR MP HOGAN	MEETING FEES AND ALLOWANCES - FEBRUARY 2013	303.65
EFT7053	20/02/2013	BENCUBBIN AG SUPPLIES	PIPE FITTINGS AND TAP	100.68

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7054	20/02/2013	ADVANCED AUTOLOGIC PTY LTD	GREASE	120.00
EFT7055	20/02/2013	5RIVERS PLUMBING AND GAS	REPAIR DAMAGED WATER PIPING AND REROUTE AWAY FROM ELECTRICAL SERVICE	957.17
EFT7056	20/02/2013	BENNY MART	CLEANING PRODUCTS - SWIMMING POOL	25.03
EFT7057	20/02/2013	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 31.1 - 13.2.13	1080.00
EFT7058	20/02/2013	CR CJ KIRBY	MEETING FEES AND ALLOWANCES - FEBRUARY 2013	401.93
EFT7059	20/02/2013	B PODMORE CONTRACT SERVICES	COUNTER ALTERATIONS - BEACON CO-OP	2315.00
EFT7060	20/02/2013	CR WJ BEAGLEY	MEETING FEES AN ALLOWANCES - FEBRUARY 2013	310.93
EFT7061	20/02/2013	CR IC SANDERS	MEETING FEES AND ALLOWANCES - FEBRUARY 2013	290.91
EFT7062	20/02/2013	MW GRANT	CONTRACT BULLDOZING TO PUSH GRAVEL	6215.00
EFT7063	20/02/2013	BRICK MART NORTHAM	LAYING LIMESTONE BLOCKS AT BENCUBBIN CARAVAN PARK	4101.24
EFT7064	20/02/2013	AMPAC DEBT RECOVERY PTY LTD	LEGAL EXPENSES FOR RECOVERY OF RATES - J & D TRAINOR	1160.72
EFT7065	26/02/2013	COURIER AUSTRALIA	FREIGHT	11.80
EFT7066	26/02/2013	WHEATBELT SIGNS	PAINT SAFETY SYMBOLS ON SIDES OF POOL	360.00
EFT7067	26/02/2013	BENCUBBIN NEWS & POST	STATIONERY - JANUARY 2013	820.71
EFT7068	26/02/2013	RN COLLINS	CONSTRUCT AND ERECT SHELTER FOR NEW TOURIST INFORMATION SIGNS	5720.00
EFT7069	26/02/2013	BEACON PROGRESS ASSOCIATION INC.	REIMBURSEMENT FOR AUSTRALIA DAY BARBEQUE	590.69
EFT7070	26/02/2013	STAPLES AUSTRALIA	STATIONERY SUPPLIES	124.36
EFT7071	26/02/2013	DEPARTMENT OF FIRE & EMERGENCY SERVICES	QUARTER 3 2012/2013 ESL	8413.20
EFT7072	26/02/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	45.80
EFT7073	26/02/2013	LGRCEU	PAYROLL DEDUCTIONS	38.80
EFT7074	26/02/2013	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	11943.57

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7075	26/02/2013	STAR TRACK EXPRESS	FREIGHT	29.71
EFT7076	26/02/2013	BENCUBBIN SMASH REPAIRS	REPAIRS TO BEACON TOWN MAINTENANCE UTILITY	1845.99
EFT7077	26/02/2013	BENCUBBIN TRUCK N AUTO'S	REPLACE TWO TYRES ON PARKS & GARDENS UTE, REPLACE TWO TYRES ON NRMO UTE	930.00
EFT7078	26/02/2013	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	287.58
EFT7079	26/02/2013	5RIVERS PLUMBING AND GAS	REPAIR GAS LEAK AT REAR OF STOVE - 87 DUNNE ST	217.80
EFT7080	26/02/2013	THE NICK & TRYPHENA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	145.90
EFT7081	26/02/2013	FABCO	ABLUTION BLOCK FOR BENCUBBIN CARAVAN PARK	46442.00
20187	07/02/2013	SHIRE OF MT MARSHALL	CASH PAYMENTS 06.02.2013	2350.00
20188	08/02/2013	SHIRE OF MT MARSHALL	PETTY CASH RECOUP - JANUARY 2013	50.55
20189	08/02/2013	LIONS CLUB OF BENCUBBIN & DISTRICTS	DRUMMUSTER - OCTOBER 2012	997.95
20190	08/02/2013	JOHN BORRETT	EXCISE OF LAND BACK BEACON ROAD	6500.00
20191	20/02/2013	SYNERGY	ELECTRICITY 1.12.2012 - 1.2.2013	12334.64
20192	21/02/2013	SHIRE OF MT MARSHALL	CASH PAYMENTS 20.02.2013	2450.00
20193	26/02/2013	TELSTRA	TELEPHONE - FEBRUARY 2013	1844.77
20194	26/02/2013	ING MASTERFUND	SUPERANNUATION CONTRIBUTIONS	50.75
				275492.43

2. Trust

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT6991	01/02/2013	DEPARTMENT OF PLANNING AND INFRASTRUCTURE	RECOUP LICENSING - JANUARY 2013	27918.55
				27918.55

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3. Mastercard

DETAILS	AMOUNT
ACCOMMODATION - N COLLINS	465.50
AUSTRALIA DAY SUPPLIES	91.50
ACCOMMODATION - N RICHMOND	184.50
DIGITAL SECURITY SAFES	91.50
DIGITAL SECURITY SAFE	45.75
SAFETY SIGNS - SWIMMING POOL	905.80
	1784.55

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **20 March 2013**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

Matthew Gilfellow
Chief Executive Officer

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11.5 Engineering Administration Officer

11.5.2 Sale of Lot 223 Rowlands St, Bencubbin

LOCATION/ADDRESS: Lot 223 Rowlands St, Bencubbin
NAME OF APPLICANT: Barry and Felicity Tester
FILE REFERENCE: A3/4b
AUTHOR: Jack Walker - Engineering Admin Officer
DISCLOSURE OF INTEREST: Nil
DATE: 25 February 2013
ATTACHMENT NUMBER: 11.5.2 - Email from Barry Tester
CONSULTATION: Matthew Gilfellow - Chief Executive Officer
STATUTORY ENVIRONMENT: Local Government Act 1995 s3.58
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2013/029 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Mr & Mrs Tester be advised that the original conditions of sale will not be removed.

**Moved Cr DA Miguel
Absolute Majority**

Seconded Cr IC Sanders

Carried 7/0

BACKGROUND:

At the November 2012 meeting Council accepted an offer of \$8,000.00 from Mr and Mrs Tester for the purchase of Lot 223 Rowlands Street, Bencubbin with the conditions that a caveat is placed on the property and the construction of a premise is commenced within three years.

COMMENT:

Mr & Mrs Tester have written to Council by email, asking if Council would reconsider its decision to require a premises be constructed within three years as they are not sure if they will have the necessary finance available in that time frame. Their original plans were to construct a colorbond shed on site and construct a residence as finances became available.

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11.6 Chief Executive Officer

11.6.6 Wheatbelt North East Sub-Regional Road Group

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: Wheatbelt North East Sub-Regional Road Group
FILE REFERENCE: A5/17
AUTHOR: Matthew Gilfellow – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil
DATE: 6 March 2013
ATTACHMENT NUMBER: Nil
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2013/030 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the motion tabled at the meeting of the Wheatbelt North East Sub-Regional Road Group held on 8 October 2012 regarding carryover funding, be supported.

Moved Cr DA Miguel

Seconded Cr RN Breakell

Carried 7/0

BACKGROUND:

At the meeting of the Wheatbelt North East Sub-Regional Road Group held on the 8th October 2012, the following motion was tabled and feedback from member Councils was sought:

- 1) Any Member Council that has at the EOFY (30th June) any RRG Project/s where the funding is to be carried into the following financial year, will have an equivalent amount of funding taken off their next financial year's Road Program, and this funding is to be returned to the WNE SRRG in that following years program for reallocating to worthwhile projects submitted by Member Councils other than those being penalized.**
- 2) RRG Projects means either Road Project Grants or Direct Grants.**
- 3) Carryover funding can be as a result of not completing the project/s, or completing the project and either not recouping the funding or letting the secretary of the WN RRG know in writing prior to the 30th June the approximate final recoup amount to be accrued.**
- 4) If extraordinary circumstances such as a declared natural disaster has caused the project/s delays and subsequent carryover funding will result, then this may be allowed at the discretion of the Group. In this case, a request in the form of a written letter with back up evidence is to be submitted to the Group and received before the 30th June for consideration of acceptance for funding to be carried into the next financial year.**

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COMMENT:

The Wheatbelt North East Sub-Regional Road Group (WNE SRRG) is responsible for allocating Regional Road Group Funding amongst its member shires. The total funding received is consistently under threat from other Sub-Regional Road Groups that are seeking to have the funding allocated with more emphasis on population. Although the WNE SRRG is one of the leaders at ensuring that their funding is spent within the financial year it is received, they wish to introduce the above rule to ensure that carryover funding is kept to a minimum.

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11.6.7 Sponsored Project Signage Policy

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A2/24
AUTHOR:	Matthew Gilfellow – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	6 March 2013
ATTACHMENT NUMBER:	11.6.7 Sponsored Project Signage Policy
CONSULTATION:	Shire of Mt Marshall Councillors
STATUTORY ENVIRONMENT:	Local Government Act 1995
POLICY IMPLICATIONS:	Creation of a new policy
FINANCIAL IMPLICATIONS:	Small cost of purchasing and erecting signs
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2013/031 COUNCIL DECISION / OFFICER RECOMMENDATION:

That:

- 1. The attached Sponsored Project ‘Signage Policy’ be adopted; and**
- 2. The Chief Executive Officer write to project managers whose projects fit the Sponsored Project Signage Policy criteria asking them for permission to erect signs at the project.**

**Moved Cr IC Sanders
Absolute Majority**

Seconded Cr PA Gillett

Carried 7/0

BACKGROUND:

Nil

COMMENT:

The Shire of Mt Marshall has long been a creator or contributor to various community projects. Unfortunately the assistance of the shire is not always acknowledged especially once some time has passed since the project was completed.

Various State and Federal Government Departments already have in place policies to erect signage at projects to ensure their contribution is recognised. By approving this policy Council would ensure that recognition of their contribution is made both presently and into the future.

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11.6.8 State Planning Strategy Submission

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: TP1/1
AUTHOR: Matthew Gilfellon – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil
DATE: 8 March 2013
ATTACHMENT NUMBER: 11.6.8 State Planning Strategy Submission
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Planning and Development Act 2005
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2013/032 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the attached submission and forward it to the Western Australian Planning Commission be adopted.

Moved Cr RN Breakell

Seconded Cr WJ Beagley

Carried 7/0

BACKGROUND:

The draft State Planning Strategy was released on 19 December 2012 for public comment until 29 March 2013.

Required by Western Australia law, the State Planning Strategy is a high-level strategy designed to pursue and implement the Government's drive for a liveable, diverse, connected and collaborative State.

Reaching beyond land-use planning, the draft State Planning Strategy places a priority on managing population and economic growth as the key drivers behind the sustainable use and development of land throughout the State.

COMMENT:

The draft State Planning Strategy is a collaborative document with all State Government Departments participating. The document does have quite considerable influence in the states priorities into the future.

Under the current draft strategy, smaller towns in our area and much of the Wheatbelt in general is being ignored which will could have a large impact in the future sustainability of our towns. Though the submission may have little impact on the final strategy it is important that we let our comments on the strategy be known.

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11.6.9 Regional Road Group – Key Performance Indicators

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A5/17
AUTHOR:	Matthew Gilfellow – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	13 March 2013
ATTACHMENT NUMBER:	11.6.9a Key Performance Indicators 11.6.9b Email Containing Greg Willis Response To Key Performance Indicators
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2013/033 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the attached Regional Road Group Key Performance Indicators be endorsed.

Moved Cr PA Gillett

Seconded Cr DA Miguel

Carried 7/0

BACKGROUND:

On Monday 11 March 2013 an email was received from Rod Munns, Secretary of the Wheatbelt North East Regional Road Group, passing on the Draft Key Performance Indicators as requested by Cr Patroni, Chairman of the Wheatbelt North East Regional Road Group. The email, including comments from Greg Willis, is an attachment to the item.

COMMENT:

The Draft Key Performance Indicators do not look overly onerous and I believe that they would be achieved by the Shire of Mt Marshall and Wheatbelt North East Sub-Regional Road Group without having to change their current practices.

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11.7 Administration Officer

Nil

11.8 Executive Administrator

11.8.2 Recordkeeping Plan 2013

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A2/19
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	Nil
DATE:	14 March 2013
ATTACHMENT NUMBER:	10.8.2 Draft Recordkeeping Plan 2013
CONSULTATION:	Matthew Gilfellon – Chief Executive Officer
STATUTORY ENVIRONMENT:	State Records Act 2000
POLICY IMPLICATIONS:	Nil – plan adopted in lieu of stand-alone policy
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2013/034 COUNCIL DECISION / OFFICER RECOMMENDATION:
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That the attached draft Recordkeeping Plan 2013 be adopted.

Moved Cr RN Breakell

Seconded Cr IC Sanders

Carried 7/0

BACKGROUND:

Section 28 (5) of the State Records Act 2000 requires that no more than 5 years must elapse between approval of a government organisation's Recordkeeping Plan (the plan) and a review of it. The plan was last reviewed in 2008.

COMMENT:

Previously the Recordkeeping Plan did not need to be formally adopted as Council had individual policies regarding recordkeeping that stood alone from the Recordkeeping Plan. As individual policies no longer exist it is necessary for Council to adopt the plan in order to demonstrate compliance with the State Records Act 2000.

A draft Recordkeeping Plan is attached for approval.

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12.0 Reports of Elected Members
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Cr IC Sanders attended the following meetings / functions:

15 February 2013	Thank a Volunteer Sundowner	Bencubbin
26 February 2013	NEWROC Council Meeting	Koorda
	Bencubbin Football Club AGM	Bencubbin
9 March 2013	Mt Marshall & Districts Show	Bencubbin
15 March 2013	DISA Swimming Carnival	Bencubbin
20 March 2013	Telstra Mobile Base Station Launch	Bencubbin

Cr DA Miguel attended the following meetings / functions:

7 March 2013	Beacon Football Club Meeting	Beacon
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Cr MP Hogan attended the following meetings / functions:

Cr CJ Kirby attended the following meetings / functions:

28 February 2013	CBH Meeting	Koorda
7 March 2013	Beacon Football Club Meeting	Beacon
9 March 2013	Mt Marshall & Districts Show	Bencubbin
15 March 2013	CWFL Meeting	Bencubbin
17 March 2013	Beacon Netball Court Busy Bee	Beacon

Cr WJ Beagley attended the following meetings / functions:

15 February 2013	Thank a Volunteer Sundowner	Bencubbin
22 February 2013	LHAG Meeting	Kununoppin
19 February 2013	Kununoppin Medical Practice Committee Meeting	Traying
26 February 2013	Kununoppin Medical Practice Committee Meeting	Koorda
20 March 2013	Telstra Mobile Base Station Launch	Bencubbin

Cr RN Breakell attended the following meetings / functions:

15 February 2013	Thank a Volunteer Sundowner	Bencubbin
26 February 2013	NEWROC Council Meeting	Koorda
	Bencubbin Football Club AGM	Bencubbin
27 February 2013	Mt Marshall Swimming Carnival	Bencubbin
28 February 2013	WALGA GECZ Meeting	Kellerberrin
15 March 2013	DISA Swimming Carnival	Bencubbin
20 March 2013	Telstra Mobile Base Station Launch	Bencubbin

Cr PA Gillett attended the following meetings / functions:

15 February 2013	Thank a Volunteer Sundowner	Bencubbin
20 March 2013	Telstra Mobile Base Station Launch	Bencubbin

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13.0	Elected Members Motions of Which Previous Notice Has Been Given
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Nil

14.0	New Business of an Urgent Nature Introduced by Decision of the Meeting
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Nil

15.0	Next Meeting – Wednesday 17 April 2013 commencing at 3:00pm in Council Chambers, 80 Monger St, Bencubbin
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16.0	Closure of Meeting
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The Presiding Member declared the meeting closed at 1:38pm thanking all for their attendance.

These Minutes were confirmed by the Council at the Ordinary Meeting of Council held on Wednesday 17 April 2013.

Date

Cr PA Gillett

President