



SHIRE OF MT MARSHALL

**Minutes of Meeting held on
Wednesday 17 April 2013, in
Council Chambers, Bencubbin
commencing at 3:04pm.**

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SHIRE OF MT MARSHALL

**These Minutes were confirmed
by Council at the Ordinary
Meeting of Council held on
14 May 2013**

Cr PA Gillett

President

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Nil

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1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 3:04pm and welcomed everyone to the meeting.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr PA Gillett	President / Presiding Member	
Cr RN Breakell	Deputy President	
Cr DA Miguel	Councillor	
Cr CJ Kirby	Councillor	
Cr WJ Beagley	Councillor	
Cr IC Sanders	Councillor	
Mr Matthew Gilfellon	Chief Executive Officer	
Mrs Lauren Grylls	Executive Administrator	3:04pm – 5:18pm
Mr Ron Back	RJ Back & Co.	3:36pm – 3:37pm
Mr Chris Liversage	RJ Back & Co.	3:36pm – 3:37pm

Apologies

Cr MP Hogan Councillor

3.0 Standing Orders

2013/035 COUNCIL DECISION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr WJ Beagley

Seconded Cr IC Sanders

Carried 6/0

4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

There were no public present.

5.0 Applications for Leave Of Absence

Nil

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6.0 Declarations of Interest

Nil

7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Wednesday 20 March 2013

2013/036 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on Wednesday 20 March 2013 be confirmed as a true and correct record of proceedings.

Moved Cr RN Breakell

Seconded Cr CJ Kirby

Carried 6/0

8.0 Announcements by Presiding Person Without Discussion

Nil

9.0 Petitions / Deputations / Presentations / Submissions

Nil

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10.0 Reports of Committees

10.1 NEWROC Council

10.1.1 Minutes of NEWROC Council Meeting held 26 February 2013

LOCATION/ADDRESS:	NEWROC District
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A5/16
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	Nil
DATE:	8 April 2012
ATTACHMENT NUMBER:	10.1.1 – Minutes of NEWROC Council Meeting 26 February 2013
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2013/037 COUNCIL DECISION / OFFICER RECOMMENDATION:
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That the information be received.

Moved Cr CJ Kirby

Seconded Cr DA Miguel

Carried 6/0

BACKGROUND:

The Shire of Mt Marshall is a member of the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC). NEWROC is not a formal organisation but was formed for the purpose of collaboration and joint initiatives between the Shires Koorda, Mt Marshall, Mukinbudin, Nungarin, Trayning and Wyalkatchem, and is governed by a Memorandum of Understanding (MOU) between these Shires.

Under the MOU, each Council appoints a representative member to the organisation and may appoint a first and second deputy to substitute for that member. Currently, Cr PA Gillett is Mt Marshall's representative on the Council and Cr RN Breakell is the appointed Deputy.

NEWROC Council and NEWROC Executive meetings alternate on a bi-monthly basis.

COMMENT:

The Minutes of the NEWROC Council meeting held on 26 February 2013 are submitted (attachment 10.1.1) in order to keep all Members abreast of the activities of the NEWROC Council.

The next meeting of the NEWROC Council is scheduled to be held on Tuesday 23 April at the Bencubbin Community Resource Centre, commencing at 2:00pm.

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10.2 Beacon Bulletin Inc

10.2.1 Minutes of Beacon Bulletin Inc Annual General Meeting held 14 March 2013

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: N/A
FILE REFERENCE: A6/38
AUTHOR: Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST: Nil
DATE: 4 April 2013
ATTACHMENT NUMBER: 10.2.1 – Minutes of Beacon Bulletin Inc Annual General Meeting held 14 March 2013
CONSULTATION: Nil
STATUTORY ENVIRONMENT: s5.11, s5.20, s5.22, s5.25 Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2013/038 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the:

- 1. Minutes of the Beacon Bulletin Inc Committee Annual General Meeting and General Meeting held on 14 March 2013 be received and all resolutions adopted; and**
- 2. Quorum for the Beacon Bulletin committee be reduced to four (4) to reflect the reduction in committee positions.**

**Moved Cr DA Miguel
Absolute Majority**

Seconded Cr CJ Kirby

Carried 6/0

BACKGROUND:

In June 2006 the Beacon Bulletin Committee was formed as a committee of Council.

COMMENT:

As a committee of Council, committee members are required to be appointed by Council, and fees and charges are required to be set by Council.

It is recommended that the quorum be reduced to four (4) as positions on the committee held by Mrs Sandra Miguel and Mrs Kerry Munns have not been filled.

There have been no changes to the fees and charges.

The minutes of the Annual General Meeting are submitted for Council information.

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10.3 The Gimlet Newspaper Inc

10.3.1 Minutes of The Gimlet Newspaper Inc Meeting held 11 March 2013

LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A6/38
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	Nil
DATE:	8 April 2013
ATTACHMENT NUMBER:	10.3.1a – Minutes of The Gimlet Newspaper Inc Annual General Meeting held 11 March 2013 10.3.1b – Minutes of The Gimlet Newspaper Inc General Meeting held 11 March 2013
CONSULTATION:	Secretary, The Gimlet Newspaper Inc
STATUTORY ENVIRONMENT:	s5.11, s5.20, s5.22, s5.25 Local Government Act 1995
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2013/039 COUNCIL DECISION / OFFICER RECOMMENDATION:

That:

- 1. The minutes of The Gimlet Newspaper Inc Committee Annual General Meeting and General Meeting held on 11 March 2013 be received and all resolutions adopted; and**
- 2. Mr Warrick Millar and Mrs Sharon Kett be appointed to the committee to take up the positions vacated by Mrs Katharine Spencer and Mrs Margaret Sutherland.**

**Moved Cr RN Breakell
Absolute Majority**

Seconded Cr WJ Beagley

Carried 6/0

BACKGROUND:

In June 2006 the Gimlet Newspaper Inc Committee was formed as a committee of Council.

COMMENT:

As a committee of Council, committee members are required to be appointed by an absolute majority decision of the Council and fees and charges are required to be set by Council.

Mr Warrick Millar and Mrs Sharon Kett must be appointed to the committee to take up the positions vacated by Mrs Katharine Spencer and Mrs Margaret Sutherland.

All fees and charges remain unchanged.

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11.0 Reports of Officers

11.1 Environmental Health Officer / Building Surveyor

11.1.3 Commencement of Legal Action – Lots 47 to 50 Monger St, Bencubbin

LOCATION/ADDRESS:	Lots 47 – 50 Monger St, Bencubbin
NAME OF APPLICANT:	Nil
FILE REFERENCE:	H1/4, H1/15
AUTHOR:	Julian Goldacre – Environmental Health Officer/ Building Surveyor
DISCLOSURE OF INTEREST:	Nil
DATE:	9 April 2013
ATTACHMENT NUMBER:	11.1.3 – Photographic Evidence
CONSULTATION:	Matthew Gilfellon – Chief Executive Officer
STATUTORY ENVIRONMENT:	Health Act 1911
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Legal fees in the order of \$3,000 to \$7,000 dependent on progress of the case
STRATEGIC IMPLICATIONS:	Enforces good public health
VOTING REQUIREMENT:	Simple Majority

2013/040 COUNCIL DECISION / OFFICER RECOMMENDATION:

That approval is given for the referral to a suitable legal service for the purpose of progressing legal action for the offence committed by non-compliance with the Notice served on Ms P Rogan for the defective sanitary convenience at the Bencubbin Hotel.

Moved Cr PA Gillett

Seconded Cr WJ Beagley

Carried 6/0

BACKGROUND:

On 18 December 2012 it was brought to my attention that sewage was flowing over the footpath located along Monger St, Bencubbin and into the adjacent street drain and an investigation revealed this to be the case. The hotel manager was contacted regarding the situation and informed me that the plumber is going to fix the problem but was busy. I contacted the plumber who said he had received no such instruction.

On 20 December 2012 the hotel manager contacted me and said she would get it fixed but 'was not paying for it'. On 16 and 22 January I witnessed further sewage flowing over the footpath and into the street drain. The CEO further reported on the 31 January 2013 that complaints have been received regarding sewage over the footpath and instructed me (pursuant to the *Health Act 1911* sec. 108) to investigate fully the cause of the sewage over the footpath.

COMMENT:

On 1 February 2013 I conducted an inspection of the apparatus for the treatment of sewage along the northern wall of the hotel. As can be seen in Attachment 11.1.3 there was clear evidence of ponding sewage from the corroded sewer pipes originating from the upstairs rooms and also evidence of the plumbing fixtures to be in

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poor condition and unfit for use. On 4 February 2013 a Notice was issued and served on Ms P Rogan on the 14 February 2013. A copy of the Notice was also given to the hotel manager along with a letter detailing it would be an offence if the hotel upstairs showers and sinks were used before the works required to the sanitary convenience have been completed.

The terms of the notice directed Ms P Rogan forthwith 'That the sanitary conveniences are put into a sound condition and in accordance with the plumbing standards by a person(s) so qualified to do so'. During a conversation by telephone with Ms P Rogan in March 2013 she said that no works would be done whilst the hotel manager was inside the building. To date no such works have been completed therefore an offence under the *Health Act 1911* has been committed.

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Mr Ron Back and Mr Chris Liversage entered the meeting at 3:36pm.

11.2 Community and Recreation Development Officer
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11.2.3 Expression of Interest – Transportable Ablution Block

LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	Nil
FILE REFERENCE:	B2/8
AUTHOR:	Rebecca Watson – Community and Recreation Development Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	8 April 2013
ATTACHMENT NUMBER:	11.2.3a – Expression of Interest from Gavin & Nola Allen of Jarluke Developments 11.2.3b – Expression of Interest from Mt Marshall & Districts Go Kart Club 11.2.3c – Expression of Interest from Eric Williams
CONSULTATION:	Matthew Gilfellon – Chief Executive Officer
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Potential income of \$2000.00
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

OFFICER RECOMMENDATION:

That the Expression of Interest received from Gavin & Nola Allen of Jarluke Developments be accepted.

2013/041 COUNCIL DECISION:

That the Expression of Interest received from Mt Marshall & Districts Go --Kart Club of \$500 be accepted.

Moved Cr PA Gillett Absolute Majority
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Seconded Cr IC Sanders

Carried 6/0

Note: The officer recommendation was amended as Council wished to accept the offer made by the Mt Marshall & Districts Go-Kart Club of \$500 in light of the fact it would be a great addition to a local facility and of benefit to the community.

In their deliberations Council also noted the past contribution by the Mt Marshall & Districts Go-Kart Club of \$10,000 toward connecting power to Reserve 18563 Bencubbin Kellerberrin Road.

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BACKGROUND:

The new ablution block has arrived and connected in Bencubbin. The Shire has been calling for expressions of interest since December 2012 for the sale of the old ablution block. Expressions of interested closed on Thursday 29th March 2013.

COMMENT:

A total of three (3) Expressions of Interests (EOI) have been received for the Transportable Ablution Block which have been attached for Council consideration. I have recommended that the offer from Gavin and Nola Allen be accepted as their offer was the highest received. Council may wish to consider other non monetary factors when making a decision.

If Council choose not to accept any of the EOI's, I suggest that Council set an asking price for the sale of the Transportable Ablution.

2013/042 COUNCIL RESOLUTION:

That the meeting adjourn at 3:37pm in order for Council to meet with Consultants RJ Back & Co. to discussion the Draft Strategic Community Plan.

Moved Cr IC Sanders

Seconded Cr RN Breakell

Carried 6/0

2013/043 COUNCIL RESOLUTION:

That the meeting resume at 5:08pm.

Moved Cr PA Gillett

Seconded Cr RN Breakell

Carried 6/0

Note: All those present when the meeting adjourned were present when the meeting resumed with the exception of Mr Ron Back and Mr Chris Liversage.

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11.3 Natural Resource Management Officer

Nil

11.4 Senior Finance Officer

11.4.7 Accounts Paid

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Senior Finance Officer
DISCLOSURE OF INTEREST: Nil
DATE: 9 April 2013
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2013/044 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Accounts Listed

Municipal Fund	\$	269037.02
Trust Fund	\$	40112.85
Mastercard	\$	431.80

Be endorsed.

Moved Cr PA Gillett

Seconded Cr RN Breakell

Carried 6/o

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BACKGROUND:

Following is a List of Accounts submitted to Council on Wednesday 17 April 2013 for the Municipal Fund, Trust Fund and Mastercard.

1. Municipal Fund

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7083	06/03/2013	MT MARSHALL & DISTRICTS AGRICULTURAL SOCIETY	ANNUAL CONTRIBUTION TO MT MARSHALL SHOW	6500.00
EFT7084	13/03/2013	COVS	DAYCO FAN BELTS	30.26
EFT7085	13/03/2013	CJD EQUIPMENT PTY LTD	REPAIR TO HYDRAULIC RAM	112.44
EFT7086	13/03/2013	MUKA TYRE MART	CHANGE OVER TRAILER TYRES	45.00
EFT7087	13/03/2013	NINGHAN SPRAYING SERVICE	FENCING MATERIALS, RAPID SET CEMENT FOR BEACON NETBALL COURT	11163.22
EFT7088	13/03/2013	KTY ELECTRICAL SERVICES	SUPPLY AND INSTALL SATELLITE VAST TV SERVICE TO LODGE AND BEACON BARRACKS \$1320, REPAIRS TO BEACON BARRACKS AND COMPLEX	2099.10
EFT7089	13/03/2013	JASON SIGNMAKERS	REDUCE SPEED AND GIVE WAY SIGNS	1018.60
EFT7090	13/03/2013	TOTAL EDEN PTY LTD	HUNTER SPRINKLERS AND NOZZLES	281.94
EFT7091	13/03/2013	ROCLA PIPELINE PRODUCTS	INTERLOCKING FLUSH JOINT PIPE	728.97
EFT7092	13/03/2013	BENCUBBIN BULK HAULIERS	HIRE OF SIDE TIPPER AND ROAD TRAIN	34331.00
EFT7093	13/03/2013	ICS CARPENTRY	WORKS COMPLETED TO LOT 28 ROWLANDS STREET BEACON	6861.80
EFT7094	13/03/2013	RELIANCE PETROLEUM	FUEL CARD PURCHASES - FEBRUARY 2013	473.97
EFT7095	13/03/2013	PORKY'S ENTERPRISES	HIRE OF DOZER AND MULCHER TO PUSH AND CHIP TREES	1746.25
EFT7096	13/03/2013	D I TOMAS CONTRACTING	PREPARE SITE, FORM UP, SUPPLY AND LAY CONCRETE AT TOURIST INFORMATION SIGN; SUPPLY AND LAY CONCRETE FOR TOILET FOOTINGS AT BENCUBBIN CARAVAN PARK	3185.60
EFT7097	13/03/2013	HITACHI CONSTRUCTION MACHINERY (AUST) P/L	TIGHTENER AND FLAT BELT	585.41
EFT7098	13/03/2013	BENCUBBIN SMASH REPAIRS	SECOND HAND WHEEL STUDS	122.07

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7099	13/03/2013	BENCUBBIN TRUCK N AUTO'S	TWIN SHEATHED CABLE, BUG SCREEN, WINDOW CLEANER	214.75
EFT7100	13/03/2013	NAUGHTY BUGS PEST CONTROL	COCKROACH, SPIDER AND ANT TREATMENT	429.00
EFT7101	13/03/2013	DOWNER EDI WORKS PTY LTD	CATIONIC RAPID SET EMULSION	1116.72
EFT7102	13/03/2013	PAINT INDUSTRIES PTY LTD	LONG LIFE ROAD MARKING PAINT AND BEADS	419.32
EFT7103	13/03/2013	BENCUBBIN AG SUPPLIES	OIL; CCA PINE POSTS \$2565; POOL CHEMICALS \$1684	10786.68
EFT7104	13/03/2013	5RIVERS PLUMBING AND GAS	CHECK AND REPAIR WATER LEAK - LOT 38 ROWLANDS ST BEACON	289.55
EFT7105	13/03/2013	T-QUIP	IDLER PULLEYS	154.10
EFT7106	13/03/2013	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 14.2 - 27.2.2013	1537.50
EFT7107	13/03/2013	TUTT BRYANT EQUIPMENT	OIL FILTERS	97.06
EFT7108	13/03/2013	GREAT SOUTHERN FUELS	BULK DIESEL	21165.76
EFT7109	13/03/2013	AMPAC DEBT RECOVERY PTY LTD	FEES FOR TRACING DEBTORS	82.50
EFT7110	19/03/2013	AVON WASTE	RUBBISH COLLECTION - FEBRUARY 2013	4122.25
EFT7111	19/03/2013	STATE LIBRARY OF WA	LOST OR DAMAGED LIBRARY BOOKS - BENCUBBIN	28.60
EFT7112	19/03/2013	WESFARMERS KLEENHEAT GAS P/L	ANNUAL CYLINDER HIRE	1391.50
EFT7113	19/03/2013	NINGHAN SPRAYING SERVICE	PLIERS, TRIMMERLINE, TAP ADAPTORS	31.00
EFT7114	19/03/2013	BENCUBBIN SPORTS CLUB INC.	CARTON OF CORONA	60.00
EFT7115	19/03/2013	BENCUBBIN NEWS & POST	STATIONERY - FEBRUARY 2013	646.50
EFT7116	19/03/2013	AUSTRALIAN TAXATION OFFICE	FEBRUARY 2013 BAS	20051.00
EFT7117	19/03/2013	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	TV REBROADCASTING LICENCE	214.00
EFT7118	19/03/2013	WA TREASURY CORPORATION	LOAN No. 119 FIXED COMPONENT - LOAN TO BENNYMART - REPAID IN LEASE PAYM	979.96
EFT7119	19/03/2013	BEACON CO-OPERATIVE LTD	POSTAGE FOR INTER LIBRARY LOANS - BEACON	49.10
EFT7120	19/03/2013	STAPLES AUSTRALIA	MOUSE PAD WITH WRIST REST	44.47
EFT7121	19/03/2013	ICS CARPENTRY	SUPPLY AND INSTALL TWO SHELTERS IN CARAVAN PARK, VERANDAHS AND SLABS TO CABINS	29158.80

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7122	19/03/2013	PORKY'S ENTERPRISES	CLEARING AND EARTHWORKS AT BEACON CARAVAN PARK	250.00
EFT7123	19/03/2013	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER SUPPORT SERVICE AGREEMENT - FEBRUARY 2013	634.03
EFT7124	19/03/2013	PACIFIC BRANDS WORKWEAR	STAFF UNIFORM - W MILLAR	129.00
EFT7125	19/03/2013	LANDGATE	MINIMUM CHARGE - GRV	94.60
EFT7126	19/03/2013	JOHN HUGHES	NEW MITSUBISHI MN TRITON GLX 4X2	10352.70
EFT7127	19/03/2013	GREAT SOUTHERN FUELS	FUEL CARD PURCHASES - FEBRUARY 2013	2667.90
EFT7128	19/03/2013	WEST COAST SYNTHETIC SURFACES	FINAL PAYMENT FOR COMPLETION OF BEACON NETBALL COURT	28435.00
EFT7129	19/03/2013	THE QUONDONG CLINIC	PRE-PLACEMENT MEDICAL - D COPELAND	110.00
EFT7130	26/03/2013	COVS	WIPER BLADES	65.13
EFT7131	26/03/2013	BOC GASES	CYLINDER HIRE - FEBRUARY 2013	57.92
EFT7132	26/03/2013	CJD EQUIPMENT PTY LTD	REPAIRS TO HYDRAULIC RAM	2912.71
EFT7133	26/03/2013	COURIER AUSTRALIA	FREIGHT - ARTEIL	175.37
EFT7134	26/03/2013	KTY ELECTRICAL SERVICES	WIRE GENSET, REPAIR LIGHTS AT OVAL	666.75
EFT7135	26/03/2013	JASON SIGNMAKERS	ROAD NAME BLADES; TEMPORARY YELLOW ROAD MARKERS	388.30
EFT7136	26/03/2013	BENCUBBIN NEWS & POST	POSTAGE 18.3 - 22.3.2013	25.20
EFT7137	26/03/2013	RN COLLINS	PROGRESS PAYMENT - BEACON CAMPERS KITCHEN	5500.00
EFT7138	26/03/2013	TOTAL EDEN PTY LTD	SPRINKLER GEARDRIVE AND NOZZLES	639.25
EFT7139	26/03/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	45.80
EFT7140	26/03/2013	LGRCEU	PAYROLL DEDUCTIONS	38.80
EFT7141	26/03/2013	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	11907.70
EFT7142	26/03/2013	STAR TRACK EXPRESS	FREIGHT	281.08
EFT7143	26/03/2013	ALL-WAYS FOODS	CLEANING PRODUCTS	377.50

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7144	26/03/2013	SHIRE OF GOOMALLING	ATTENDANCE AT WHEATBELT CONFERENCE AND DINNER - M GILFELLON	360.00
EFT7145	26/03/2013	MERREDIN TOYOTA	LH TAIL LAMP LENS AND BODY	355.73
EFT7146	26/03/2013	BENCUBBIN SMASH REPAIRS	REPAIRS TO HOLDEN RODEO	3259.51
EFT7147	26/03/2013	BENCUBBIN TRUCK N AUTO'S	FILTERS AND BELTS	127.73
EFT7148	26/03/2013	D & D TRANSPORT	FREIGHT	376.54
EFT7149	26/03/2013	IPLEX PIPELINES	BLACK MAX PIPE 300MM DIAMETER	2135.73
EFT7150	26/03/2013	HOWARD PORTER	MUDFLAPS, SWITCH	156.09
EFT7151	26/03/2013	ARTEIL (WA) PTY LTD	TWO OFFICE CHAIRS	873.40
EFT7152	26/03/2013	MOMAR AUSTRALIA PTY LTD	MO-FLO DRAIN CLEANER	430.10
EFT7153	26/03/2013	JOHN HUGHES	NEW MITSUBISHI MN TRITON 4X2 GLX	10352.70
EFT7154	26/03/2013	BENCUBBIN AG SUPPLIES	CHLORPYRIFOS, FENCE DROPPERS, SUNDRY HARDWARE ITEMS	435.50
EFT7155	26/03/2013	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	287.58
EFT7156	26/03/2013	5RIVERS PLUMBING AND GAS	RECTIFY PROBLEM WITH BASIN - APU ONE \$502; RELOCATE PIPE AT BENCUBBIN COMPLEX \$360	862.40
EFT7157	26/03/2013	BENNY MART	FOX SHOOT BREAKFAST	162.99
EFT7158	26/03/2013	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 28.2 - 13.3.13	1050.00
EFT7159	26/03/2013	TUTT BRYANT EQUIPMENT	AIRCON BELT, V BELT, BELT TENSIONER	1033.57
EFT7160	26/03/2013	TRACE'S PLACE	SANDWICHES FOR COUNCIL MEETING	95.00
EFT7161	26/03/2013	WHEATBELT GP NETWORK KUNUNOPPIN	TWINRIX INJECTIONS - M ROWLING, P WALKER, B JINMAN, P WHITBREAD	738.40
EFT7162	26/03/2013	ASTRO ALLOYS	WELDING RODS	427.40
EFT7163	26/03/2013	THE NICK & TRYPHENA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	211.88
EFT7164	26/03/2013	SKYBRIDGE (AUSTRALIA) PTY LTD	INSTALLATION OF DIGITAL TV IN SHIRE RESIDENCES	4000.00
EFT7165	26/03/2013	BEACON PRIMARY SCHOOL	BOOK AWARD 2012	20.99
EFT7166	26/03/2013	WOODLANDS DISTRIBUTORS & AGENCIES	DOG WASTE BAG DISPENSERS AND BAGS	877.80

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7167	26/03/2013	GN & AL WHYTE (ROTHIEMAY P/L)	GRAVEL TAKEN FROM FARM	382.80
20195	06/03/2013	SHIRE OF MT MARSHALL	PETTY CASH RECOUP - FEBRUARY 2013	174.15
20196	07/03/2013	SHIRE OF MT MARSHALL	CASH PAYMENTS 06.03.2013	2350.00
20197	13/03/2013	SYNERGY	ELECTRICITY 8.1 - 21.2.13	18.05
20198	13/03/2013	BENCUBBIN PRIMARY SCHOOL	CREATIVE ARTS AWARD 2012	40.00
20199	13/03/2013	AG IMPLEMENTS MUKINBUDIN	MAKE UP HYDRAULIC HOSE	281.97
20200	13/03/2013	EDWARDS MOTORS PTY LTD	WINDSCREEN FOR CAPRICE (TRADED)	350.00
20201	19/03/2013	AUSTRALIA POST	RENTAL OF POST OFFICE BOX	59.50
20202	19/03/2013	SYNERGY	ELECTRICITY 2.2 - 26.2.13	643.80
20203	21/03/2013	SHIRE OF MT MARSHALL	CASH PAYMENTS 20.03.2013	2350.00
20204	26/03/2013	TELSTRA	TELEPHONE - MARCH 2013	2991.93
20205	26/03/2013	SHIRE OF MERREDIN	ROAD SWEEPING	2219.50
20206	26/03/2013	SYNERGY	ELECTRICITY 8.5.12 - 1.2.13	366.55
20207	26/03/2013	ING MASTERFUND	SUPERANNUATION CONTRIBUTIONS	67.24
				269037.02

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2. Trust

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7082	05/03/2013	DEPARTMENT OF PLANNING & INFRASTRUCTURE	RECOUP LICENSING - FEBRUARY 2013	40112.85
				40112.85

3. Mastercard

DETAILS	AMOUNT
TITLE SEARCHES – THOMPSONS	72.00
TITLE SEARCH – BENCUBBIN HOTEL	24.00
PAYPAL ACCOUNT – TO BE REFUNDED	2.00
APPS FOR IPADS	10.49
COVERS FOR IPADS	190.00
STYLUS PENS; BATTERY CHARGERS	43.82
MOBILE WI-FI FOR POOL	79.00
APPS FOR IPADS	10.49
	431.80

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **17 April 2013**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

 Matthew Gilfellon
 Chief Executive Officer

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11.4.8 Statement of Financial Activity

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/4
AUTHOR:	Nancy Collins – Senior Finance Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	9 April 2013
ATTACHMENT NUMBER:	11.4.8a – Statement of Financial Activity (green paper) 11.4.8b – Municipal Fund Statement 11.4.8c – Trust Fund Statement 11.4.8d – Municipal Term Deposit Statement 11.4.8e – Reserve Term Deposit Statement
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2013/045 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Council endorse the Statement of Financial Activity for the month ending 31 March 2013.

Moved Cr CJ Kirby

Seconded Cr DA Miguel

Carried 7/0

BACKGROUND:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

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11.5 Engineering Administration Officer

Nil

11.6 Chief Executive Officer

Nil

11.7 Administration Officer

Nil

11.8 Executive Administrator

11.8.3 WA Local Government Association Honours 2013

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: WA Local Government Association
FILE REFERENCE: A5/11
AUTHOR: Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST: Nil
DATE: 8 April 2012
ATTACHMENT NUMBER: 11.8.3a – Correspondence from WALGA
11.8.3b – Honours Nomination Form
11.8.3c – Terms of Reference
11.8.3d – Honours Policy
CONSULTATION: Matthew Gilfellon – Chief Executive Officer
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2013/046 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the information be received.

Moved Cr CJ Kirby

Seconded Cr WJ Beagley

Carried 6/0

BACKGROUND:

The Western Australian Local Government Association (WALGA) have written to advise that nominations for the 2006 WA Local Government Association Honours program are now opened and member Local Governments and State Councillors are invited to submit nominations.

COMMENT:

The Honours program is a significant way of publicly recognising and celebrating the outstanding achievements and lasting contributions made by the elected members to

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their respective Councils, to Local Government as a sector and to the wider community.

Awards given as part of the Honours program will be presented to recipients at an awards ceremony held during the 2013 Local Government Convention.

This year there is a new category added to the Honours in recognition of achievement to Officers of Local Government or Agencies, bringing the total number of categories to six:

- Local Government Medal
- Life Membership
- Eminent Service Award
- Long and Loyal Service Award
- Local Government Officer Award (new)
- Merit Award (previously Distinguished Service Award)

Nominations require the support of the nominator (who must be an Elected Member) plus two (2) other Elected Members, and must be forwarded through the Chief Executive Officer of the Local Government for sign off prior to submission to the Association.

As Honours matters are confidential, the nominee MUST NOT be approached for information.

Nominations for the 2013 Honours program will close at 5:00pm on Friday 17 May 2013. No late nominations will be accepted.

For further information please refer to the attachments.

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11.8.4 Shire of Mt Marshall Safety Manual

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	S1/5
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	Nil
DATE:	10 April 2012
ATTACHMENT NUMBER:	11.8.4 – Shire of Mt Marshall Safety Manual
CONSULTATION:	Chris Gilmour – LGIS Regional Risk Coordinator Matthew Gilfellon – Chief Executive Officer
STATUTORY ENVIRONMENT:	Occupational Safety and Health Act 1984 Workers Compensation and Injury Management Act 1981
POLICY IMPLICATIONS:	Occupational Safety and Health Policy
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Safety of Employees
VOTING REQUIREMENT:	Simple Majority

2013/047 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the:

- 1. Shire of Mt Marshall Safety Manual be adopted; and**
- 2. Shire President, Chief Executive Officer and Occupational Safety and Health Representatives be authorised to sign the Shire of Mt Marshall Safety Manual.**

Moved Cr DA Miguel

Seconded Cr IC Sanders

Carried 6/0

BACKGROUND:

The Shire of Mt Marshall Safety Manual was introduced and adopted by Council in April last year. The manual must be reviewed annually.

The Occupational Safety & Health Policies and Procedures (attached) are part of the overall manual.

COMMENT:

There is an ongoing commitment within the staff to improving their approach to OSH. They are supported by the LGIS Regional Risk Coordinator with the ultimate aim of reducing the chance of injury and litigation. This manual is one of the tools to enable the shire to reach such a goal.

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CONFIDENTIAL ITEM

11.8.5 Chief Executive Officer Performance Review

The Presiding Member declared a change in the order of business to discuss the confidential item later in the meeting.

12.0 Reports of Elected Members

Cr IC Sanders attended the following meetings / functions:

Nil

Cr DA Miguel attended the following meetings / functions:

4 April 2013	Beacon Big Busy Bee	Beacon
8 April 2013	Wheatbelt North-East Sub-Regional Road Group Meeting	Mukinbudin
16 April 2013	Community Talk by Dr Brian Walker	Beacon

Cr MP Hogan attended the following meetings / functions:

Not present

Cr CJ Kirby attended the following meetings / functions:

25 March 2013	Beacon Progress Assoc. AGM	Beacon
4 April 2013	Beacon Big Busy Bee Premier Barnett's Visit	Beacon Beacon

Cr WJ Beagley attended the following meetings / functions:

Nil

Cr RN Breakell attended the following meetings / functions:

Nil

Cr PA Gillett attended the following meetings / functions:

Nil

13.0 Elected Members Motions of Which Previous Notice Has Been Given

Nil

14.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

Nil

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15.0 Next Meeting – Wednesday 15 May 2013 commencing at 6:00pm in Council Chambers, 80 Monger St, Bencubbin

The Presiding Member declared that the confidential item that had been deferred earlier in the meeting would be considered next.

CONFIDENTIAL ITEM

11.8.5 Chief Executive Officer Performance Review

2013/048 COUNCIL DECISION / OFFICER RECOMMENDATION:

That, in accordance with Section 5.23 (2) (a) (c), the meeting move behind closed doors to discuss the Chief Executive Officer performance review.

Moved Cr PA Gillett Seconded Cr CJ Kirby Carried 6/0

Mr Matthew Gilfellow and Mrs Lauren Grylls left the meeting at 5:18pm.

Note: Resolution 2013/049 placed on personnel file.

2013/050 COUNCIL DECISION:

That the meeting come out from behind closed doors at 6:01pm.

Moved Cr PA Gillett Seconded Cr RN Breakell Carried 6/0

Mr Matthew Gilfellow returned to the meeting at 6:01pm.

16.0 Closure of Meeting

The Presiding Member declared the meeting closed at 6:03pm.

These Minutes were confirmed by the Council at the Ordinary Meeting of Council held on

Date

Cr PA Gillett

President