



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that an Ordinary Meeting of Council was held on Tuesday 19 December 2017, in Council Chambers, 80 Monger St, Bencubbin commencing at 3:00pm.

Cr ARC Sachse

President

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intentionally**

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John Nuttall
Chief Executive Officer

Chairperson Initial

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

TABLE OF CONTENTS

1. Declaration of Opening / Announcement of Visitors
2. Record of Attendance / Apologies / Approved Leave of Absence
3. Standing Orders
4. Public Questions
 - 4.1 Response to Previous Public Questions Taken On Notice
 - 4.2 Public Question Time
5. Applications for Leave of Absence
6. Declarations of Interest
7. Confirmation of Minutes of Previous Meetings
 - 7.1 Minutes of the Ordinary Meeting held on Tuesday 21 November 2017
8. Announcements by Presiding Person Without Discussion
9. Reports of Councillors
 - 9.1 President
 - 9.2 Councillors
10. Petitions / Deputations / Presentations / Submissions
11. Reports of Committees
 - 11.1 Audit Committee
 - 11.1.1 Minutes of the Audit Committee Meeting held 19 December 2017
12. Reports of Officers
 - 12.1 Chief Executive Officer
 - 12.1.54 Renewable Energy Installation on Shire Property
 - 12.1.55 Review of the Local Government Act 1995
 - 12.1.56 Fees and Charges Amendment – Community Bus Hire
 - 12.1.57 Use of Common Seal - Licensing Services Agreement
 - 12.2 Works Supervisor
 - 12.2.11 Works Report December 2017
 - 12.3 Executive Assistant
 - 12.3.21 Status Report November 2017
 - 12.4 Finance and Administration Manager
 - 12.4.36 Statement of Financial Activity to 30 November 2017
 - 12.4.37 Accounts Paid to 30 November 2017
 - 12.5 Community Development Officer
 - 12.5.6 Hire of Mt Marshall Aquatic Centre Inflatable Obstacle Course
 - 12.6 Regulatory Officer
 - 12.7 Development
 - 12.7.4 Development Approval Application – Whitestone Quarries
13. Matters for Which Members of the Public are Excluded

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

In accordance with the Local Government Act 1995 Section 5.23(2)(b) it is appropriate for Council to resolve, by procedural motion, to exclude members of the public as this Agenda Item is a matter relating to the personal affairs of any person.

- 13.1 CONFIDENTIAL – Citizen of the Year Award 2018
- 14. Elected Members' Motions of Which Previous Notice Has Been Given
- 15. New Business of an Urgent Nature Introduced by Decision of the Meeting
- 16. Next Meeting – Monday 12 February 2018 commencing at 2:00pm in Council Chambers, 80 Monger St, Bencubbin
- 17. Closure of Meeting

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 3:00pm and welcomed all those present.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr ARC Sachse	President	3.00 – 3.34pm 3.39 – 3.58pm
Cr NR Gillett	Deputy President	
Cr RM Kirby	Councillor	
Cr SE Faulkner	Councillor	
Cr SR Putt	Councillor	
Cr LN Gobbart	Councillor	
Mr John Nuttall	Chief Executive Officer	
Ms Nadine Richmond	Executive Assistant	
Ms Tanika McLennan	Finance and Administration Manager	3.00 – 3.40pm
Ms Olivia Granich	Community Development Officer	
Mr Andrew Johnson	Works Supervisor	3.06 – 3.24pm
Mrs Sally Putt	Community Development Officer	3.28 – 3.58pm

Apologies

Nil

Approved Leave of Absence

Cr IC Sanders Councillor

3.0 Standing Orders

2017/12-1 COUNCIL DECISION:

That Standing Order number 9.2 - Limitation of Number of Speeches be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr RM Kirby

Seconded Cr SR Putt

Carried 6/0

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

4.1.1 Summary of question from Mr Craig Sachse:

Item 11.1.1 – Should the application guidelines / eligibility criteria have been clearer when specifying “Shire” vs “Community” to warrant the comment on my proposal “there was concern that supporting this request would assist the business to compete with another business within the Shire”

Summary of response from the Presiding Member:

As this was a new fund, it is acknowledged that the guidelines were limited. The committee determined every application with the following question in mind – does the community benefit of the application outweigh the personal benefit. It is hoped that guidelines will be refined as the fund continues.

4.1.2 Summary of question from Mr Craig Sachse:

Item 11.1.1 – How is the Lake McDermott Groups application different to my proposal being that it may compete with an existing business?

Summary of response from the Presiding Member:

It was determined that the Lake McDermott Group’s application related to deep monitoring, something that was not currently available in the Shire, and had been brought from outside the Shire previously. Further, the Lake McDermott Group’s application was granted with a request that the group not hire the implement out for shallow monitoring so as to avoid such competition.

4.1.3 Summary of question from Mr Craig Sachse:

Item 11.1.1 - Why was it not stated in the application guidelines that purchase of machinery for commercial business would be restricted?

Summary of response from the Presiding Member:

In relation to the guidelines, you are referred to the answer to question 1. Further, it is not that a restriction has been placed upon the purchase of machinery for commercial business, but that the committee felt that this request weighed more towards personal gain than community benefit.

4.1.4 Summary of question from Mr Craig Sachse:

Item 11.1.1 - How could I have demonstrated better that the equipment would have community benefits other than it supports our major local industry?

Summary of response from the Presiding Member:

The only answer that can be given here, is that in the opinion of the committee the community benefit was outweighed by the personal gain. It is not possible to answer how else your application could have been put.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

4.1.5 Summary of question from Mr Craig Sachse:

Item 11.1.1 - How did a proposal that specified “a large amount of personal financial input” score more favourably than mine when this criteria did not form part of the guidelines and how was this weighted in the assessment process?

Summary of response from the Presiding Member:

The reference to ‘a large amount of financial input’ was simply part of the notes of the discussion held during the decision regarding that particular item. It did not mean that item ‘scored’ more favourably than yours due to that point. Each request was considered individually, and not in comparison to others.

4.1.6 Summary of question from Mr Craig Sachse:

Item 11.1.1 - Did the fact that our project aligned with both local and State plans form any part of the assessment criteria?

Summary of response from the Presiding Member:

Yes, it was noted, but again it did not persuade the committee that the community benefit outweighed the personal gain.

4.1.7 Summary of question from Mr Craig Sachse:

Item 11.1.1 - What type of commercial applications would be supported in the future if purchasing equipment to promote service expansion is not supported?

Summary of response from the Presiding Member:

It is not possible to say what applications will be recommended by the committee in the future, but each on merit will be assessed to determine if, in the view of the committee, the community benefit outweighs the personal gain.

4.2 Public Question Time

Nil

5.0 Applications for Leave Of Absence

Nil

6.0 Declarations of Interest

Cr ARC Sachse declared a financial interest in Agenda item 12.7.4 being that he has a lease arrangement with Whitestone Quarries.

Mr Andrew Johnson entered Council Chambers at 3.06pm.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Tuesday 21 November 2017

2017/12-2 OFFICER RECOMMENDATION / COUNCIL DECISION:

That the Minutes of the Ordinary Meeting of Council held on Tuesday 21 November 2017 be confirmed as a true and correct record of proceedings.

Moved Cr RM Kirby

Seconded Cr NR Gillett

Carried 6/0

8.0 Announcements by Presiding Person Without Discussion

The Presiding Member thanked Councillors and Shire staff, both past and present for their efforts over the calendar year.

9.0 Report's of Councillors

9.1 President's Report

Purpose:

This report is prepared by the President to provide Council and the community of Mt Marshall with information about activities undertaken.

Comment:

The President represented the Shire at the following meetings and training opportunities from 22 November to 18 December 2017.

29/11/2017 - Department of Local Government, Sport and Cultural Industries. Review of the Local Government Act 1995, Merredin with CEO John Nuttall.

30/11/2017 - WALGA Great Eastern Country Zone, Merredin with Deputy President Nick Gillett and CEO John Nuttall.

6/12/2017 - Mt Marshall Land Conservation District Committee Public Meeting and AGM, Beacon.

8/12/2017 - Bencubbin Lions Club Christmas Function, Bencubbin.

11/12/2017 - Shire of Mt Marshall Corporate Information Session, Bencubbin with Deputy President Nick Gillett, Cr Faulkner, Cr Gobbart, Cr Kirby, Cr Putt, Cr Sanders and CEO John Nuttall.

11/12/2017 - Beacon Primary School Concert and Graduation, Beacon with Cr Faulkner, Cr Kirby and CEO John Nuttall.

12/12/2017 - North Eastern Wheatbelt Regional Organisation of Councils, Mukinbudin with Deputy President Nick Gillett and CEO John Nuttall.

15/12/2017 - Shire of Mt Marshall Christmas Function, Bencubbin with Deputy President Nick Gillett, Cr Faulkner, Cr Putt and CEO John Nuttall.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

9.2 Councillors

12/12/2017 - Bencubbin Primary School Concert and Graduation, Bencubbin. Deputy President Nick Gillett, Cr Gobbart, Cr Putt and Cr Sanders.

Cr RM Kirby

11th December - Corporate Information Session

14th December - CEACA Executive Special Meeting, Teleconference

10.0 Petitions / Deputations / Presentations / Submissions

Nil

11.0 Reports of Committees

11.1 Audit Committee

11.1.1 Minutes of the Audit Committee Meeting held 19 December 2017

File No:	F1/2
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	11.1.1a – Audited Financial Report to June 2017 11.1.1b – Independent Audit Report and Management Letter
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Previously Considered:	Nil

Background:

The Audit Committee met immediately prior to the ordinary meeting of Council to consider the 201/17 Annual Financial Report.

Consultation:

Tanika McLennan – Finance and Administration Manager

Statutory Environment:

Local Government Act 1995

5.54. Acceptance of annual reports

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

(1) Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.

* Absolute majority required.

Relevant Plans and Policy:

Nil

Financial Implications:

There are no financial implications associated with accepting the annual financial report.

Risk Assessment:

The failure of Council to accept the annual report before 31 December could result in a breach of legislation.

Community & Strategic Objectives:

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.6 Operate in a financially sustainable manner

Comment:

The audited Annual Financial Report is presented for adoption. Section 5.54 of the Local Government Act 1995 requires adoption of the Annual Report no later than 31 December each year unless prior approval has been sought.

2017/12 - 3 COMMITTEE RECOMMENDATION / COUNCIL DECISION:

That:

1. ***the following items be adopted:***
 - ***Audited Financial Report for the year ended 30 June 2017;***
 - ***Independent Audit Report for the year ended 30 June 2017 and;***
 - ***Management Letter for the year ended 30 June 2017.***

2. ***the unconfirmed minutes of the Audit Committee Meeting held 19 December 2017 be noted.***

Moved Cr NR Gillett
Absolute Majority

Seconded Cr SR Putt

Carried 6/0

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

12.0 Reports of Officers

12.1 Chief Executive Officer

12.1.54 Renewable Energy Installation on Shire Property

File No:	A2/24
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.54 – Prop.1.4 Renewable Energy Installation of Shire Property
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

As a result of a request from a community member, who is intending to install a Photovoltaic Solar system on the Shire property he rents, Council determined that a policy should be drafted relating to financial assistance to be offered in such a circumstance.

Consultation:

This policy has been prepared as a result of a request by Council.

Statutory Environment:

Nil

Relevant Plans and Policy:

At the request of Council this policy has been prepared and is presented for adoption.

Financial Implications:

There would be an implication of up to \$2000 per application for a contribution granted under this policy.

For information purposes, the Shire owns (or part owns with the Department of Housing) 22 houses and units. This number excludes industrial units, shops and aged care accommodation. Of this number, 14 are currently utilised by staff members.

Risk Assessment:

Nil

Community & Strategic Objectives:

Outcome 3.1 Maintain and improve access and connectivity to our natural assets

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

3.1.4 Encourage and support community awareness and participation in environmental projects

3.1.5 Encourage the consideration of renewable energy generation technologies in the District

Comment:

The policy presented deals with any renewable energy system in order that it is able to address any future applications of a similar nature. Council is requested to adopt the presented policy which is intended to address the request for financial assistance towards the scheme presented at the November Council meeting.

2017/12 - 4 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the attached draft policy Prop.1.4 Renewable Energy Installation on Shire Property be adopted.

Moved Cr RM Kirby

Seconded Cr LN Gobbart

Carried 6/0

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

12.1.55 Review of the Local Government Act 1995

File No:	N/A
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.55 – LG Act 1995 Review Consultation Paper
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Council are aware that the Department of Local Government, Sport & Communities are undertaking a review of the Local Government Act 1995. The Shire of Mt Marshall has already participated in the WALGA discussion paper on this point, through NEWROC and the WALGA Zone meetings regarding the paper.

The Department are themselves running a review process, and asking for feedback. To assist the review process the Department have produced a consultation paper (**Attachment 12.1.55**). Initially the request had been for feedback to be provided by 9 February 2018, which did not provide much opportunity for Councils in the Wheatbelt particularly to play a part in the process. Late last week, however, the Department has provided an extension to the closing date, and submissions are now due to be lodged by 9 March 2018.

As there is a short window of opportunity for this first phase of the review, this item seeks Council endorsement (as it did during the WALGA review) for any particular issues about which an unmovable view is taken. Authority is also sought from Council for the Chief Executive Officer and the Shire President and Deputy President to attend the review meeting to be held on 1 March 2018 and represent this Local Government's best interests through the process (without adopting in advance a stance on every possible part of the Local Government Act). The outcome of the zone review will be reported back to Council at the first meeting following that review.

Consultation:

With Council and the WALGA Zone members.

Statutory Environment:

The whole of the Local Government Act 1995, and subsidiary legislation is open for review.

Relevant Plans and Policy:

Nil

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

Financial Implications:

It is impossible to say at this stage what financial implications may arise from the changes proposed, but the process of being involved in the consultation will not impose any major financial cost to the Shire.

Risk Assessment:

There is a risk that if particular matters within the Act are not reviewed in line with Council wishes if no part is played in the review process.

Community & Strategic Objectives:

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.1 Promote and support elected members and staff participation in training, education and professional development

4.3.3 Ensure compliance with all relevant legislation

Comment:

It is extremely difficult to know what proposals will be made by those attending the Zone review. With that difficulty in mind it is requested that Council endorse the Chief Executive Officer, the Shire President and Deputy President to attend and represent the best interests of the Shire during the course of the deliberations.

As with the WALGA review, if possible the Chief Executive Officer intends to make sure the following issues are raised:

- Gift Provisions – particularly excluding ‘personal’ gifts from the provisions
- Regional Subsidiaries – relating to the need for a power for the subsidiary to borrow money
- Public Notices – able to be done electronically
- Tender Regulations – particularly seeking an increase of the limit, and a clarification around the timeframes that require a tender
- Attendance by Electronic Means – a relaxation of some of the onerous rules relating to Councillors attending a meeting by telephone

2017/12 - 5 OFFICER’S RECOMMENDATION / COUNCIL DECISION:

That the Chief Executive Officer, the Shire President and Deputy President attend and represent Council’s best interests at the WALGA Zone Local Government Act Review meeting to be held on 1 March 2018.

Moved Cr SE Faulkner

Seconded Cr SR Putt

Carried 6/0

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

12.1.56 Fees and Charges Amendment – Community Bus Hire

File No:	F1/3
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Previously Considered:	Nil

Background:

When the annual budget and fees and charges were adopted by Council in August 2017 for the current financial year the community bus was to be charged at a per kilometre rate (with a minimum of 60 kms). No allowance was made regarding any hire by community members in Beacon for the mileage to transport the bus from Bencubbin to Beacon. Such allowance had been made in an earlier financial year, but unfortunately had not been carried on.

Recently the bus was hired to transport community members from Beacon to Kalannie for the 'Who Stopped the Rain' event. When an invoice for the hire was provided following the event, the kilometre charge was queried on the basis that it included the journey from Bencubbin to Beacon and return. A formal request was made to waive the charges relating to the kilometres between Bencubbin and Beacon.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
- incentive (a) when adopting the annual budget, grant* a discount or other for the early payment of any amount of money; or
- (b) waive or grant concessions in relation to any amount of money; or
- (c) write off any amount of money, which is owed to the local government.

* *Absolute majority required.*

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

6.16. Imposition of fees and charges

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

(1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

* Absolute majority required.

(3) Fees and charges are to be imposed when adopting the annual budget but may be —

(a) imposed* during a financial year; and

(b) amended* from time to time during a financial year.

* Absolute majority required.

Relevant Plans and Policy:

There is no policy relating to the community bus.

Financial Implications:

Obviously any cost associated with the transfer of the bus from Bencubbin to Beacon would have to be borne by the Shire if a decision is made not to charge those kilometres to the hirer.

Risk Assessment:

Nil

Community & Strategic Objectives:

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.4 Ensure that facilities are being maintained, developed/rationalised in line with the Asset Management Plan and Long Term Financial Plan

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

Comment:

It appears that some in the administration may have been working with the understanding that the distance from Bencubbin to Beacon was not charged if community members in Beacon were hiring the bus. This is due to such a decision being made in an earlier annual budget fees and charges document. That allowance has not, however, been carried into recent budget documentation. Given that, the Chief Executive Officer was unable to allow the discount when requested by those hiring the bus. Accordingly this report requests Council to allow the discount requested on this occasion, and amend the fees and charges to reflect the allowance.

OFFICER'S RECOMMENDATION:

That:

1. *Subject to section 6.12 (1) (b) of the Local Government Act 1995, the portion of the fee (relating to 94 kilometres) charged for the community bus to attend the Kalannie concert relating to the travel from Bencubbin to Beacon and return be waived.*

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

2. *Subject to section 6.16 (3) (b) of the Local Government Act 1995, the fee charged for use of the community bus be amended by adding the words "Beacon Bus Service Subsidy – First 94 kms"*

Moved Cr RM Kirby

Seconded Cr SE Faulkner

2017/12 - 6 COUNCIL DECISION:

That:

1. ***Subject to section 6.12 (1) (b) of the Local Government Act 1995, the portion of the fee (relating to 94 kilometres) charged for the community bus to attend the Kalannie concert relating to the travel from Bencubbin to Beacon and return be waived.***
2. ***Subject to section 6.16 (3) (b) of the Local Government Act 1995, the fee charged for use of the community bus be amended by adding the words "Beacon Bus Service Subsidy – First 86 kms"***

Moved Cr SR Putt
Absolute Majority

Seconded Cr NR Gillett

Carried 6/0

Reason Council Decision is different to Officer Recommendation: To amend the amount of kilometres to reflect the return travel distance between Bencubbin and Beacon.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

12.1.57 Use of Common Seal – Licensing Services Agreement

File No:	F1/9
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The Shire offers Licensing Services, on behalf of the Department Of Transport under an agreement. The agreement which is currently in place is very shortly to expire, and new agreements (Dealing separately with Road Law and Non Road Law issues) have been provided. Those agreements are required to be signed and sealed by the Shire President and Chief Executive Officer in order to take effect.

There are only very small changes to the overall effect of these agreements, the most noteworthy of which is that there has been an increase to the commissions paid, by around 6%.

Consultation:

There has been some consultation with the Department of Transport.

Statutory Environment:

Local Government Act 1995

9.49A. Execution of documents

(1) A document is duly executed by a local government if —

- (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
- (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.

(2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.

Relevant Plans and Policy:

Nil

Financial Implications:

There are no financial implications from signing the documents. The agreements however do provide a fee schedule from the Department of Transport to the Shire for the work undertaken.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

Risk Assessment:

Nil

Community & Strategic Objectives:

Outcome 2.3 An effective and efficient transportation network

2.3.1 Plan for the provision and delivery of transport services and infrastructure in the Shire in close consultation with the State and Federal governments and the local community

Outcome 4.1 Collaborative and transparent leadership

4.1.2 Provide responsive high level customer service

Comment:

Council are requested to authorise the signing and sealing of the new agreements between the Shire and the Department of Transport.

2017/12 – 7 OFFICER’S RECOMMENDATION / COUNCIL DECISION:

That Council, subject to Section 9.49A (2), authorise the Shire President to sign and affix the common seal to the two Department of Transport Online Licensing Service Agreements.

Moved Cr SE Faulkner

Seconded Cr SR Putt

Carried 6/0

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

12.2 Works Supervisor

12.2.10 Works Report December 2017

File No:	N/A
Location/Address:	Mt Marshall District
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Andrew Johnson – Works Supervisor
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

In the interest of better communications the following report of activities and tasks carried out by the Shire's works department is provided to Council.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

ECONOMIC - Provide an effective and efficient transportation network

E 3.2 Maintain an efficient, safe and quality local road network

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

Roads

Resealing works have been completed on Gabbin/Cleary, Bencubbin/Beacon and Bimbiji Roads. Various streets around Bencubbin were resealed including Padbury and Weyman Streets which will have new kerbing installed on Friday the 15th of December.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

We sourced our stone for our sealing projects from Dowerin Quarry and utilised a local contractor to cart the material. We only had 2 weeks from the time of awarding the sealing contract to having the material in place, which put a lot of pressure on everyone. Both the quarry who had some machinery issues and Porkys Enterprises who carted the material were outstanding with their commitment and tenacity to make this happen.

Preparations have been carried out around Beacon for primer-sealing and sealing with the installation and extending of culverts with shoulder widening also taking place. Reconstruction of Blight street and the entrance to the Sporting complex are complete, as will be the raising of the floodway on Lindsay Street.

I had talks with CBH Roads infrastructure and they have agreed to asphalt the exit from the Beacon bin on to Kirby Street to help preserve the recently re-sealed surface there. These works are expected to be carried out early in the New Year at no cost to the Shire.

Scheduling and resourcing of remaining projects will be completed before COB 22nd December.

Town Maintenance

Bencubbin oval had full reticulation reinstated and it came up good but we have had to turn it off over the last week again to firm it up so that a crane could be used to erect the steel framework on the complex. The root structure in the turf will carry it through this dry spell.

Beacon oval has been able to receive extra water from the town dam, but this is getting low again. When the Rock Tank is fully functioning this won't be an issue anymore.

Other Items of Interest

Water projects in Beacon and Bencubbin are expected to be completed before COB 22 of December. The Bencubbin Dam project has been running for a couple of months now and we have successfully transferred water from both dams to the oval. I did have the electrical contractors upgrade the 4kw switch for the reticulation pump to a 7.5kw at no cost, which gives the pump a better chance to get a full head and prevent the safety override cutting in prematurely (the pump is 7.5kw).

The Beacon Town Dam pump has been tested and connected to the oval tanks. We haven't been able to test the Railway Dam pump as there is not enough water in the dam. The Beacon Rock Tank has been connected to the main 150mm line from the tank, there will be an outlet on this line for a double 3" and 2" cam-lock fitting, we did consider a standpipe which would have limited use for locals, if needed we can erect one later. This line will be loaded all the time and will give the public access to this resource. There is approximately 3.5m of water in the Rock tank. At the oval tanks there is a float that will control the water from the Beacon Rock tank and a three-way valve at the Railway Dam.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

I have been informed that the area around the Beacon Rock Tank is still Watercorp land and some form of title deed will need to be worked out for us to have full access to the catchment area for clearing and other maintenance works.

We removed the old tops from the oval tanks and gave them a good cleanout which has meant they have gained quite a bit more capacity. Replacing the roofs will be a fairly straight forward job that will need to go through the budget review.

2017/12 - 8 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the December report of the Works Supervisor be received.

Moved Cr LN Gobbart

Seconded Cr RM Kirby

Carried 6/0

Mr Andrew Johnson left Council Chambers at 3.24pm

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

12.3 Executive Assistant

12.3.21 Status Report – November 2017

File No:	N/A
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	12.3.21 – Status Report November 2017
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The status report is a register of Council resolutions that are allocated to Shire staff for actioning. When staff have progressed or completed any action in relation to Council's decision, comments are provided until the process is completed or superseded by more recent Council resolutions.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

In the interest of increased transparency and communication with the community, the status report is provided for information.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

2017/12 - 9 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the Status Report for November 2017 be received.

Moved Cr SR Putt

Seconded Cr LN Gobbart

Carried 6/0

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

12.4 Finance and Administration Manager

12.4.36 Statement of Financial Activity to 30 November 2017

File No:	F1/4
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Tanika McLennan – Finance & Admin Manager
Attachments:	12.4.36 – Statement of Financial Activity to 30 November 2017
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

Relevant Plans and Policy:

Nil

Financial Implications:

The statement presented to Council is the most up to date information on its current financial position.

Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

Nil

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

2017/12 - 10 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council endorse the Statement of Financial Activity for the month ending 30 November 2017.

Moved Cr RM Kirby

Seconded Cr SR Putt

Carried 6/0

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

12.4.37 Accounts Paid to 30 November 2017

File No: F1/4
Location/Address: N/A
Name of Applicant: Nil
Name of Owner: N/A
Author: Sandy Wyatt – Administration Officer
Attachments: Nil
Declaration of Interest: Nil
Voting Requirements: Simple Majority
Previously Considered: Nil

Background:

Following is a List of Accounts submitted to Council on Tuesday 19 December 2017 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
80	15/11/2017	SYNERGY	UTILITY CHARGES 12.10.17-25.10.17	49.30
81	22/11/2017	TELSTRA	UTILITY CHARGES-NOVEMBER17	1886.54
82	22/11/2017	WATER CORPORATION	UTILITY CHARGES 4.9.17-13.11.17	11859.60
83	22/11/2017	SYNERGY	UTILITY CHARGES 11.8.17-7.11.17/ STREETLIGHTS 25.9.17-24.10.17	3065.50
84	28/11/2017	WATER CORPORATION	UTILITY CHARGES 22.9.17-22.11.17	139.88
85	28/11/2017	SYNERGY	UTILITY CHARGES 5.9.17-12.11.17	402.80
EFT12981	03/11/2017	MW GRANT	REIMBURSEMENT OF OVERPAID RENT	310.00
EFT12983	15/11/2017	SHIRE OF MT MARSHALL	BUILDING LEVY-GENERATOR SHED	61.65
EFT12984	15/11/2017	AVON WASTE	RUBBISH COLLECTION-OCTOBER17	6880.49

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

Chq/EFT	Date	Name	Description	Amount
EFT12985	15/11/2017	BOC GASES	GAS CYLINDERS-OCTOBER17	47.24
EFT12986	15/11/2017	CJD EQUIPMENT PTY LTD	OCTOBER GOODS	3.96
EFT12987	15/11/2017	COURIER AUSTRALIA	FREIGHT-OCTOBER17	34.04
EFT12988	15/11/2017	NINGHAN SPRAYING & AG SERVICES	OCTOBER SUPPLIES	2271.84
EFT12989	15/11/2017	SHERIDAN'S	NAME BADGES	515.46
EFT12990	15/11/2017	KTY ELECTRICAL SERVICES	OCTOBER REPAIRS	1971.75
EFT12991	15/11/2017	SHIRE OF TRAYNING	DOCTORS VEHICLE/MEDICAL PRACTICE EXPENSES PLUS DOCTORS RENT 1.10.17- 30.10.17	6975.74
EFT12992	15/11/2017	BENCUBBIN NEWS & POST	NEWSPAPERS	127.84
EFT12993	15/11/2017	LGIS INSURANCE BROKING	MOTOR VEHICLE PREMIUM ADJUSTMENT 30.6.16-30.6.17	2152.73
EFT12994	15/11/2017	METAL ARTWORK CREATIONS	DESK PLAQUES	146.30
EFT12995	15/11/2017	BEACON CO-OPERATIVE LTD	BOOKING AGENT FEE-OCTOBER17	1184.70
EFT12996	15/11/2017	WINC AUSTRALIA PTY LTD	OCTOBER SUPPLIES	131.25
EFT12997	15/11/2017	ICS CARPENTRY	DISPLAY SHED-GENERATOR	22935.00
EFT12998	15/11/2017	STAR TRACK EXPRESS	FREIGHT-OCTOBER17	44.63
EFT12999	15/11/2017	BENCUBBIN COMMUNITY RESOURCE CENTRE	HISTORY INFO & VISITORS BOOKS- BENCUBBIN CENTENARY	68.60
EFT13000	15/11/2017	AUSTRALIA'S GOLDEN OUTBACK	ADVERTISING-BENCUBBIN & BEACON CARAVAN PARKS	2374.00
EFT13001	15/11/2017	BENCUBBIN TRUCK N AUTO'S	VEHICLE REPAIRS	640.00
EFT13002	15/11/2017	D & D TRANSPORT	FREIGHT-OCTOBER17	266.11
EFT13003	15/11/2017	IPLX PIPELINES	PIPES	5277.58
EFT13004	15/11/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SERVICES	467.50
EFT13005	15/11/2017	RURAL WATER COUNCIL OF WA INC	ANNUAL MEMBERSHIP SUBSCRIPTION 2017	160.00
EFT13006	15/11/2017	DALWALLINU CONCRETE PTY LTD TRADING AS DALLCON	CULVERTS	2055.90
EFT13007	15/11/2017	JR & A HERSEY	OCTOBER SUPPLIES	1088.36
EFT13008	15/11/2017	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE	110.70
EFT13009	15/11/2017	CUTTING EDGES EQUIPMENT PARTS	GRADER BLADES	3567.85
EFT13010	15/11/2017	BENCUBBIN AG SUPPLIES	OVEN-229 MURRAY ST	4879.56

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

Chq/EFT	Date	Name	Description	Amount
EFT13011	15/11/2017	REFUEL AUSTRALIA	FUEL-OCTOBER17	31.90
EFT13012	15/11/2017	BENNY MART	BBQ SUPPLIES FOR WILLIAM GRACIE FAREWELL	505.65
EFT13013	15/11/2017	JOHN LAURO BEACON GARAGE	SERVICE-TAMPU LIGHT TANKER	1359.93
EFT13014	15/11/2017	NORTHAM CARPETS PTY LTD	BLINDS-VARIOUS JOBS	3416.60
EFT13015	15/11/2017	TRUCK CENTRE (WA) PTY LTD	OCTOBER SUPPLIES	535.70
EFT13016	15/11/2017	KOORDA COMMUNITY RESOURCE CENTRE	ADVERTISING-OCTOBER17	150.00
EFT13017	15/11/2017	GREAT SOUTHERN FUELS	FUEL-OCTOBER17	27200.43
EFT13018	15/11/2017	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY COSTS	1368.82
EFT13019	15/11/2017	KC SALES	UNIFORMS	540.29
EFT13020	15/11/2017	VARLEY TRANSPORT	HIRE OF ROAD TRAIN AND DRIVER	22077.00
EFT13021	15/11/2017	SUE VOLOCZI	VARIOUS ACCOUNTING SUPPORT	6906.90
EFT13022	15/11/2017	DOWERIN COMMUNITY RESOURCE CENTRE	ADVERTISING-OCTOBER17	120.00
EFT13023	15/11/2017	EASTERN WHEATBELT BIOSECURITY GROUP INC	EWBG SHIRE MEMBERSHIP 2017/18	110.00
EFT13024	15/11/2017	SARAH MARY MOUG	REIMBURSEMENT FOR SUPPLIES FOR DAYCARE	6.30
EFT13025	15/11/2017	SOUTHERN CROSS AUSTEREO PTY LTD	ADVERTISING-OCTOBER17	82.50
EFT13026	15/11/2017	DEVLYN CONSTRUCTION	REDEVELOPMENT BENCUBBIN MULTI PURPOSE COMPLEX-PROGRESS CLAIM2	222426.64
EFT13027	15/11/2017	DELILAH ROSE MUSIC	LIVE MUSIC-CENTENARY WEEKEND	1000.00
EFT13028	15/11/2017	CR LEEANNE GOBBART	MEETING FEES & ALLOWANCES 24.10.17	525.18
EFT13029	15/11/2017	THE STEIGERS	LIVE MUSIC-BENCUBBIN CENTENARY	1800.00
EFT13030	15/11/2017	MIDLAND TOURIST PARK	ACCOMMODATION-SENIORS TRIP	2278.00
EFT13031	14/11/2017	BENDIGO BANK	OCTOBER SUPPLIES	2438.13
EFT13032	16/11/2017	BEACON CO-OPERATIVE LTD	OCTOBER SUPPLIES	11.57
EFT13033	16/11/2017	BENCUBBIN TRUCK N AUTO'S	VEHICLE REPAIRS	2907.60
EFT13034	16/11/2017	MARINA BAUER	PRE-EMPLOYMENT MEDICAL	165.00
EFT13036	22/11/2017	TWO DOGS HOME HARDWARE	NOVEMBER SUPPLIES	168.79
EFT13037	22/11/2017	CJD EQUIPMENT PTY LTD	NOVEMBER SUPPLIES	1284.36
EFT13038	22/11/2017	COURIER AUSTRALIA	FREIGHT-NOVEMBER17	60.21

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

Chq/EFT	Date	Name	Description	Amount
EFT13039	22/11/2017	SHIRE OF MUKINBUDIN	HIRE OF MARQUEE-BENCUBBIN CENTENARY WEEKEND	2204.58
EFT13040	22/11/2017	WESFARMERS KLEENHEAT GAS P/L	FACILITY FEE-GAS CYLINDERS	151.80
EFT13041	22/11/2017	KTY ELECTRICAL SERVICES	NOVEMBER REPAIRS	331.65
EFT13042	22/11/2017	SHIRE OF TRAYNING	ADVERTISING	20.00
EFT13043	22/11/2017	THE GIMLET NEWSPAPER INC	ANNUAL ADVERTISING SUBSCRIPTION 2017/18	1700.00
EFT13044	22/11/2017	BENCUBBIN NEWS & POST	POSTAGE 6.11.17-10.11.17	24.40
EFT13045	22/11/2017	BUNNINGS BUILDING SUPPLIES	NOVEMBER SUPPLIES	88.60
EFT13046	22/11/2017	RN COLLINS	SIGN-POWER HOUSE	385.00
EFT13047	22/11/2017	MOORE STEPHENS (WA) PTY LTD	ROADS TO RECOVERY-ANNUAL RETURN YR ENDED 30.6.17	935.00
EFT13048	22/11/2017	WINC AUSTRALIA PTY LTD	NOVEMBER SUPPLIES	21.56
EFT13049	22/11/2017	BURGESS RAWSON (WA) PTY LTD	UTILITY CHARGES 8.9.17-7.11.17	42.09
EFT13050	22/11/2017	ICS CARPENTRY	FULL REFURBISHMENT	29024.60
EFT13051	22/11/2017	TRANSPORT SPARES & EQUIPMENT	NOVEMBER SUPPLIES	132.35
EFT13052	22/11/2017	ALL-WAYS FOODS	NOVEMBER SUPPLIES	882.84
EFT13053	22/11/2017	PORKY'S ENTERPRISES	AGGREGATE FROM DOWERIN TO VARIOUS SITES	18712.35
EFT13054	22/11/2017	D I TOMAS CONTRACTING	CONCRETE PAD FOR GENERATOR SHED	6688.00
EFT13055	22/11/2017	NEWROC	SUBSCRIPTIONS 2017/18	38409.80
EFT13056	22/11/2017	DAVES TREE SERVICE	TREE LOPPING/REMOVAL	5720.00
EFT13057	22/11/2017	MERREDIN TOYOTA	LANDCRUISER VDJ200R-GNTAZQ	27424.12
EFT13058	22/11/2017	AG IMPLEMENTS	PARTS FOR VEHICLE (ACTUALLY FROM MAY17)	1252.66
EFT13059	22/11/2017	PLANWEST (WA) PTY LTD	PLANNING SERVICES	242.00
EFT13060	22/11/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SERVICES-NOVEMBER17	552.50
EFT13061	22/11/2017	NAUGHTY BUGS PEST CONTROL	PEST CONTROL	2290.00
EFT13062	22/11/2017	BENCUBBIN AG SUPPLIES	NOVEMBER SUPPLIES	3.96
EFT13063	22/11/2017	ADVANCED AUTOLOGIC PTY LTD	NOVEMBER SUPPLIES	608.00
EFT13064	22/11/2017	5RIVERS PLUMBING AND GAS	NOVEMBER REPAIRS	8670.01
EFT13065	22/11/2017	NORTHAM CARPETS PTY LTD	VINYL/BLINDS	3112.00

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

Chq/EFT	Date	Name	Description	Amount
EFT13066	22/11/2017	MERREDIN PANEL AND PAINT	NOVEMBER REPAIRS	599.50
EFT13067	22/11/2017	R MUNNS ENGINEERING CONSULTING SERVICES	CONSULTANCY WORK	1048.70
EFT13068	22/11/2017	BEACON PRIMARY SCHOOL	SPONSORSHIP-AWARD	50.00
EFT13069	22/11/2017	DYLAN COPELAND	PROVISION OF NATURAL RESOURCE MANAGEMENT-OCTOBER17	1859.00
EFT13070	22/11/2017	SALLY PUTT	ACCOMMODATION & MEALS IAP2 CERT IN ENGAGEMENT COURSE 8-9/11.17	642.92
EFT13071	22/11/2017	WA CONTRACT RANGER SERVICES	RANGER SERVICES 24.10.17 & 7.11.17	561.00
EFT13072	22/11/2017	ECOWATER SERVICES	MAINTENANCE BIOMAX SYSTEM-229 MURRAY ST	331.90
EFT13073	22/11/2017	CRAZY FUN AMUSEMENT HIRE	AMUSEMENT HIRE-BENCUBBIN CENTENARY WEEKEND	696.00
EFT13074	22/11/2017	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11.5.17-10.6.17	178.84
EFT13075	22/11/2017	QC ULTIMATE CLEAN	CARPET CLEANING	423.50
EFT13076	22/11/2017	WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPY CHARGES	562.58
EFT13077	22/11/2017	SITE ARCHITECTURE	CONTRACT ADMINISTRATION	8042.10
EFT13078	22/11/2017	SHARNEE BEARD	AQUATIC CENTRE REIMBURSEMENT SCHEME 2017/18	150.00
EFT13079	22/11/2017	PROMPT SETTLEMENTS	26 BROWN STREET BENCUBBIN	1251.94
EFT13080	22/11/2017	KATHERINE MCARDLE	AQUATIC CENTRE REIMBURSEMENT SCHEME 2017/18	150.00
EFT13082	27/11/2017	WA TREASURY CORPORATION	LOAN NO. 119 INTEREST PAYMENT - LOAN TO BENNYMART - REPAID IN LEASE PAYM	975.84
EFT13083	28/11/2017	SHIRE OF MT MARSHALL	RATES & RUBBISH-SHIRE PROPERTIES	3713.52
EFT13084	28/11/2017	COURIER AUSTRALIA	FREIGHT-NOVEMBER17	118.45
EFT13085	28/11/2017	KTY ELECTRICAL SERVICES	NOVEMBER REPAIRS	2786.39
EFT13086	28/11/2017	WHEATBELT SIGNS	SIGN FOR GENERATOR SHED	181.50
EFT13087	28/11/2017	WINC AUSTRALIA PTY LTD	NOVEMBER SUPPLIES	77.31
EFT13088	28/11/2017	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESLB 2ND QUARTER CONTRIBUTION	11168.50

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

Chq/EFT	Date	Name	Description	Amount
EFT13089	28/11/2017	ICS CARPENTRY	NOVEMBER REPAIRS	2794.55
EFT13090	28/11/2017	TRANSPORT SPARES & EQUIPMENT	NOVEMBER SUPPLIES	709.28
EFT13091	28/11/2017	ALL-WAYS FOODS	NOVEMBER SUPPLIES	283.80
EFT13092	28/11/2017	BENCUBBIN TRUCK N AUTO'S	NOVEMBER REPAIRS	1504.10
EFT13093	28/11/2017	5RIVERS PLUMBING AND GAS	NOVEMBER REPAIRS	4075.05
EFT13094	28/11/2017	NORTHAM CARPETS PTY LTD	BLINDS	4107.00
EFT13095	28/11/2017	CR IC SANDERS	MEETING FEES & ALLOWANCES 13.11.17-21.11.17	577.18
EFT13096	28/11/2017	KC SALES	UNIFORMS	591.02
EFT13097	28/11/2017	SANDRA WYATT	TRAVEL/ACCOMM-USER GROUP MEETING GERALDTON 24.11.17	926.10
EFT13098	28/11/2017	CR ARC SACHSE	MEETING FEES & ALLOWANCES 1.11.17-21.11.17	1735.90
EFT13099	28/11/2017	CR RM KIRBY	MEETING FEES & ALLOWANCES 1.11.17-21.11.17	653.18
EFT13100	28/11/2017	CR SE FAULKNER	MEETING FEES & ALLOWANCES 13.11.17-21.11.17	693.18
EFT13101	28/11/2017	SHIRE OF MINGENEW	REIMBURSEMENT FOR MEAL-LG PROFESSIONALS DINNER 10.11.17	35.18
EFT13102	28/11/2017	CR NICK GILLETT	MEETING FEES & ALLOWANCES 13.11.17-21.11.17	688.50
EFT13103	28/11/2017	CR STUART PUTT	MEETING FEES & ALLOWANCES 13.11.17-21.11.17	493.18
EFT13104	28/11/2017	HANNAH GRAHAM	AQUATIC CENTRE REIMBURSEMENT SCHEME 2017/18	66.00
EFT13105	28/11/2017	RACHAEL BLOMFIELD	AQUATIC CENTRE REIMBURSEMENT SCHEME 2017/18	111.00
EFT13106	28/11/2017	DEANNE VALDA MORGAN	AQUATIC CENTRE REIMBURSEMENT SCHEME 2017/18	110.00
EFT13107	28/11/2017	CARDTRONICS AUSTRALASIA PTY LTD	ONGOING FEES FOR ATM-OCTOBER17	94.95
EFT13108	29/11/2017	TONY BUCHERT	RENT- GYM	100.00
EFT13109	29/11/2017	TONY BUCHERT	RENT-GYM	100.00

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

Chq/EFT	Date	Name	Description	Amount
EFT13110	29/11/2017	TONY BUCHERT	RENT-GYM	100.00
EFT13111	29/11/2017	TONY BUCHERT	RENT-GYM	100.00
EFT13112	29/11/2017	TONY BUCHERT	RENT-GYM	100.00
DD8941.1	08/11/2017	WALGS PLAN	PAYROLL DEDUCTIONS	6893.44
DD8941.2	08/11/2017	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	49.02
DD8941.3	08/11/2017	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	106.39
DD8941.4	08/11/2017	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	217.54
DD8941.5	08/11/2017	DL SELLENGER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	18.68
DD8941.6	08/11/2017	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	928.33
DD8941.7	08/11/2017	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	189.74
DD8941.8	08/11/2017	COLONIAL FIRST STATE INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	190.31
DD8941.9	08/11/2017	CARESUPER	SUPERANNUATION CONTRIBUTIONS	163.39
DD8964.1	22/11/2017	WALGS PLAN	PAYROLL DEDUCTIONS	4973.29
DD8964.2	22/11/2017	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	65.36
DD8964.3	22/11/2017	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	168.97
DD8964.4	22/11/2017	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	217.54
DD8964.5	22/11/2017	DL SELLENGER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	108.82
DD8964.6	22/11/2017	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	928.31
DD8964.7	22/11/2017	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	189.74
DD8964.8	22/11/2017	COLONIAL FIRST STATE INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	190.17
DD8964.9	22/11/2017	CARESUPER	SUPERANNUATION CONTRIBUTIONS	56.43
DD8941.10	08/11/2017	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	193.85
DD8941.11	08/11/2017	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	475.00
DD8964.10	22/11/2017	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	194.23
DD8964.11	22/11/2017	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	475.00
				606,573.96

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

2. Trust

Chq/eft	Date	Name	Description	Amount
4	14/11/2017	SHIRE OF MT MARSHALL	SOCIAL CLUB FUNCTION 11.11.17	1730.00
EFT12974	02/11/2017	CR IC SANDERS	REFUND OF NOMINATION FEE	80.00
EFT12975	02/11/2017	CJ & ML KIRBY	REFUND OF NOMINATION FEE	80.00
EFT12976	02/11/2017	TANYA GIBSON	REFUND OF NOMINATION FEE	80.00
EFT12977	02/11/2017	CR NICK GILLETT	REFUND OF NOMINATION FEE	80.00
EFT12978	02/11/2017	CR STUART PUTT	REFUND OF NOMINATION FEE	80.00
EFT12979	02/11/2017	CR LEEANNE GOBBART	REFUND OF NOMINATION FEE	80.00
EFT12980	03/11/2017	MICHAEL CARR	REFUND OF NOMINATION FEE	80.00
EFT13035	20/11/2017	SHIRE OF MT MARSHALL	TRANSFER OF BOND TO MUNI	1120.00
EFT13081	27/11/2017	SHIRE OF MT MARSHALL	MS SHERYL FOWLER-COUNCIL RESOLUTION 2017/11-21	1000.00
EFT13113	30/11/2017	DEPARTMENT OF TRANSPORT	MMSO20171117	9447.50
				13,857.50

3. Mastercard

Details	Amount
LINEN,PILLOWS	44.97
LINEN,PILLOWS	215.92
LINEN,PILLOWS	251.86
LINEN,PILLOWS	71.96
LINEN,PILLOWS	107.96
LINEN,PILLOWS	179.88
LINEN,PILLOWS	215.92
LINEN,PILLOWS	107.96
BBQ TONGS & TURNER	14.00
CUTLERY,PLATES	156.00
FREIGHT FOR GOODS	13.03
FREIGHT FOR GOODS	13.03

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

BANK FEES	4.00
BANK FEES	4.00
FAREWELL GIFT-W.GRACIE	365.00
HOOKS FOR CARAVAN PARK KEYS	20.10
FRAMING/PLAQUE-GIFT-W.GRACIE	315.00
EDO POSITION ADVERT-SEEK	302.50
SNACKS FOR COUNCIL	3.86
BANK FEES	4.00
BANK FEES	4.00
PARKING-CONFERENCE AT WALGA	23.18
	2,438.13

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **19 December 2017**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

John Nuttall
Chief Executive Officer

Consultation:

Tanika McLennan – Finance and Administration Manager

Statutory Environment:

Financial Management Regulations and the Local Government Act 1995

Relevant Plans and Policy:

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

Nil

Financial Implications:

An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.

Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

Nil

2017/12 - 11 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the Accounts Listed

<i>Municipal Fund</i>	\$	606,573.96
<i>Trust Fund</i>	\$	13,857.50
<i>Mastercard</i>	\$	<u>2,438.13</u>
<i>Total</i>	\$	622,869.59

Be endorsed.

Moved Cr SR Putt

Seconded Cr LN Gobbart

Carried 6/0

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

12.5 Community Development Officer

12.5.6 Hire of Mt Marshall Aquatic Centre Inflatable Obstacle Course

File No:	F1/3
Location/Address:	Mt Marshall
Name of Applicant:	Nil
Name of Owner:	Shire of Mt Marshall
Author:	Sally Putt – Community Development Officer
Attachments:	12.5.6 – Hire of Inflatable Obstacle Course Terms and Conditions
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Previously Considered:	Nil

Background:

The Shire of Mt Marshall own an Aflex Inflatable Obstacle course which has been used in the past at the Mt Marshall Aquatic Centre. The inflatable was purchased in 2009 for approximately \$9000 and minor repairs have been undertaken in recent years to ensure the inflatable was safe for continued use.



The Shire of Mt Marshall Aquatic Centre closed in 2016/2017 and remains closed this season. Thus the dual inflatable obstacle course has been stored, unused, at the Aquatic Centre since the pool closure.

The Shire of Trayning Aquatic Centre Manager approached the Shire Mt Marshall Community Development Officer in mid-December regarding the possibility of hiring the inflatable for use at the Trayning Aquatic Centre. Previously the inflatable has only ever being used at the Mt Marshall Aquatic Centre so there are no terms, conditions or fee structure set for the hire of the inflatable to external users.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

Consultation:

John Nuttall – Chief Executive Officer

Statutory Environment:

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

* Absolute majority required.

- (3) Fees and charges are to be imposed when adopting the annual budget but may be —

(a) imposed* during a financial year; and

(b) amended* from time to time during a financial year.

* Absolute majority required.

Relevant Plans and Policy:

Nil

Financial Implications:

Income from hire fees.

Risk Assessment:

Terms and conditions of hire to be set by the Shire of Mt Marshall.

Community & Strategic Objectives:

Outcome 1.3 Active and passive recreation facilities and services

1.3.2 Partner with stakeholders to achieve greater community participation in recreational facilities and services

Comment:

The Inflatable Obstacle course has always been a popular attraction for users of the Mt Marshall Aquatic Centre. Given the pools closure over the past 2 seasons it is unfortunate that it has been stored away unused.

As there is still uncertainty over the future of the Mt Marshall Aquatic Centre while the Shire is undertaking the Needs Analysis and Feasibility Study of the facility, it is unknown when the inflatable could be used again. Implementing a set of terms & conditions for hire is a great opportunity for our neighbouring Shires to have access to use the inflatable and encourage water play and aquatic experiences.

The inflatable has been inspected and tested for use at the Trayning Pool to ensure it is safe for hire. A set of Terms & Conditions has been developed (**Attachment 12.5.6**) and we propose the following fee structure;

One day: \$100

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

Two consecutive days: \$150
One Week: \$300

The author hopes that the inflatable can be booked simply by contacting the Shire office and the hirer will be responsible for the collection and return of the inflatable.

2017/12 - 12 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That:

- 1. the Aflex Inflatable Obstacle course is made available to hire to surrounding Shires in accordance with the set terms and conditions in attachment 12.5.6; and***

- 2. subject to section 6.16 (3) (b) of the Local Government Act 1995, the fee charged for the hire of the Aflex Inflatable Obstacle Course be set as follows:***

One day: \$100
Two consecutive days: \$150
One Week: \$300

Moved Cr RM Kirby
Absolute Majority

Seconded Cr NR Gillett

Carried 6/0

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

12.6 Regulatory Officer

Nil

12.7 Development

Cr ARC Sachse declared a financial interest in Agenda item 12.7.4 being that he has a lease agreement with Whitestone Quarries.

Cr ARC Sachse left the meeting at 3.34pm, taking no part in discussion or voting and Deputy President Nick Gillett assumed the Chair.

12.7.4 Application for Development Approval – Whitestone Quarries

File No:	TP1/2
Location/Address:	N/A Avon Location 15114 Luckman and Barbalin – Koonkoobing Roads, Welbungin
Name of Applicant:	Whitestone Quarries WA Pty Ltd
Name of Owner:	Allan Chisolm
Author:	Paul Bashall – Town Planning Consultant 12.7.4a – Email Correspondence from Allan Chisolm
Attachments:	12.7.4b – Application for Development Approval – Whitestone Quarries 12.7.4c – Map of Site B Location and Access
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

In August 2014 Council endorsed a Planning Approval for an extractive operation on Avon Location 15112 Luckman and Barbalin-Koonkoobing Roads about 1 kilometre north east of Welbungin Townsite. In accordance with condition 'g' the approval of a management plan is required to be reviewed and updated every 3 years.

The original proposal was to develop a primary crushing system, a secondary crushing system and an area for stockpiling various aggregate sizes. The proposal stated that minor service and maintenance to infrastructure would be conducted on-site and all other repairs and maintenance of infrastructure will be conducted at the company's Whittle Road facility.

Whitestone Quarries Pty Ltd has now lodged a fresh Development Approval application to extend the quarry area southwards adding another 18 hectares (approx.) to the operations

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

area into the adjoining property (Avon Loc 15114). The purpose is to extend the existing quarry and the surrounding operational area.

This extension requires a fresh Development Approval as it relates to a different property from the original application – and different owner. The attached application form **(12.7.4b)** has been signed by the owner of the Avon Location 15114 (Patricia Elaine Cosh).

The proposal will use the same access points, facilities and methodologies, and will therefore be subject to the same requirements as the original extractive industry proposal.

Advice from DMP (Department of Minerals and Petroleum) indicated that, as the operators are extracting rock for use as rock, it is not considered to be a mineral under the Mining Act 1978.

Property Location

The extractive operation is currently located in the south-east corner of Avon Loc. 15112 Luckman Road as shown in Figure 1 with access to the site from Luckman Road on the northern boundary. The proposed extension seeks to also use part of Location 15115 as shown in the figure.

The figure also provides a context of the site in relation to Welbungin townsite.

FIGURE 1 – LOCATION PLAN



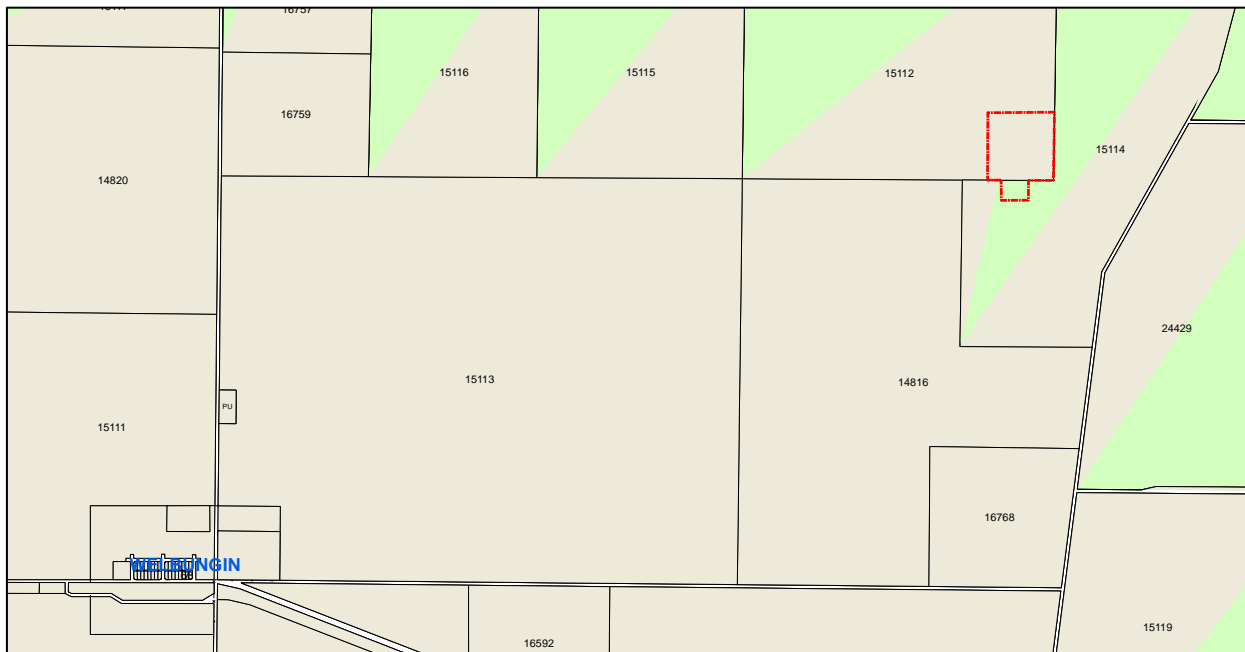
Source: Landgate, PLANWEST

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

The Scheme

The land is zoned 'Rural' under the Shire of Mt Marshall Town Planning Scheme 3 in which an extractive industry is a 'D' (discretionary use) use in Table I – Zoning Table of the Scheme. An extract from the Scheme maps is shown in **Figure 2**.

FIGURE 2 – EXTRACT FROM SCHEME 3 MAPS



Source: Landgate, PLANWEST

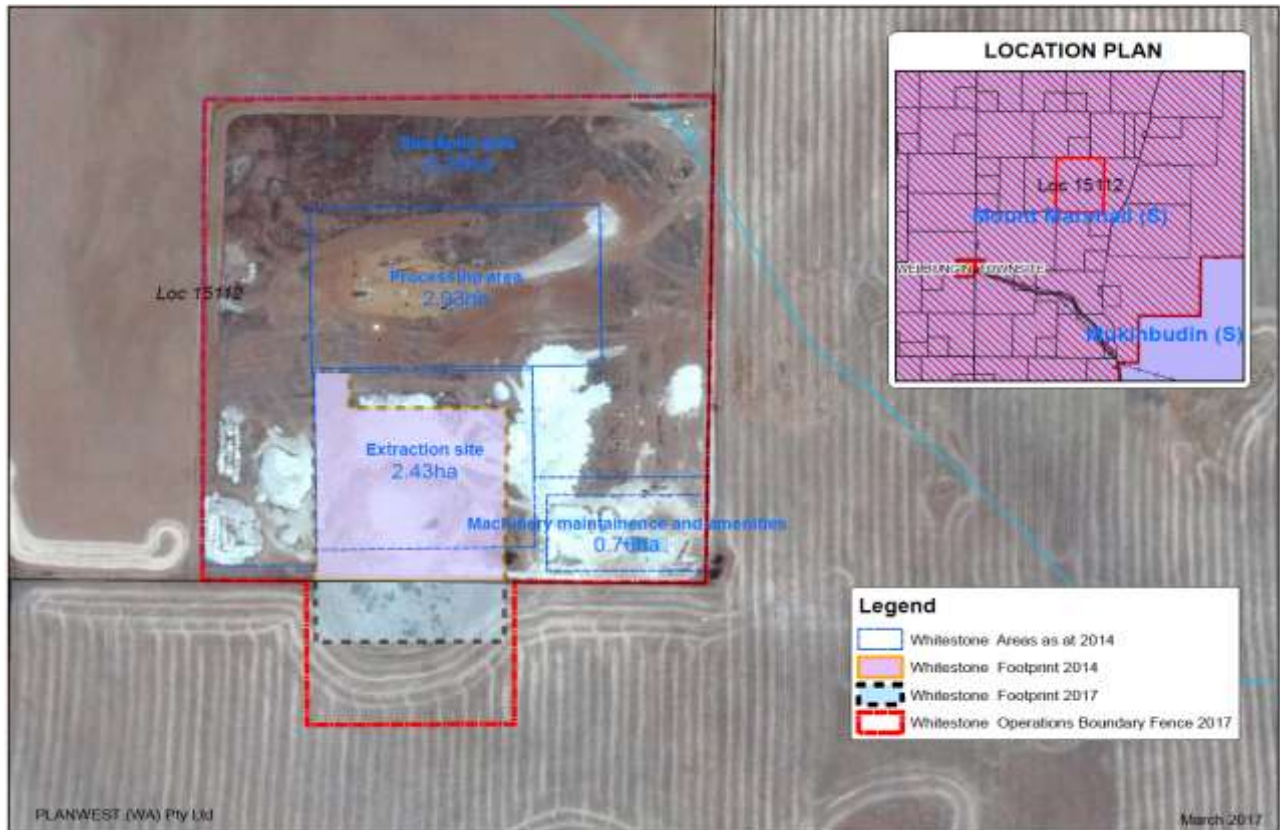
Proposed Variations

The current DA seeks an approval for an extension to the existing quarry as shown in **Figure 3**.

The red bordered area includes the operations area, including the new portion in Location 15114. The area shown pink contains the area of Location 15112 where the existing quarry area operates. The light blue area with a dashed black border shows the new area required for the quarry extension.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

FIGURE 3 – MODIFIED SITE LAYOUT PLAN



Conclusion

The variation to the operations area and quarry area are not considered to be a significant change to the original proposal, however these new works will need to be subject to the same conditions as the original approval. The owner of Location 15114 has acknowledged these works by signing the Development Approval application form.

Comment of Current Approval Status

Condition e) of the Shire's approval requires;

Within three (3) months of Development Approval that an

- *'Operations Management Plan',*
- *'Environmental Management Plan (which is to include a Waste Management Plan, Water Management Plan, Dust Management Plan and Noise Management Plan),*
- *'Traffic Management Plan',*
- *'Rehabilitation and Closure Plan' and a*
- *'Dewatering Plan'*

to be submitted to the Shire of Mt Marshall and to be approved by Council.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

It is reasonable that variations to these documents be submitted to the Shire within 3 months to incorporate changes to the land area, lot description and other details ensuring that these documents refer to the new operations and quarry area.

Consultation:

Jack Walker – Regulatory Officer

Statutory Environment:

Nil

Relevant Plans and Policy:

There are no plans or policies that cover Extractive Industries in the Shire of Mt Marshall.

Financial Implications:

\$739.00 in fees to be collected

Risk Assessment:

As Council wishes to encourage industry in the shire it is important that any perspective businesses are not discouraged by over regulation and red tape.

Community & Strategic Objectives:

CIVIC LEADERSHIP – provide accountable and transparent leadership:

- C1.1 Enhance open and interactive communication between Council and the community
- C1.2 Promote and support community members' participation in the Shires' governance

CIVIC LEADERSHIP – provide efficient and effective management:

- C3.2 Enhance the capacity and effectiveness of the administrative process.

Comment:

The blue bordered areas shown in **Figure 3** have been derived from the applicant's 2014 information. Although the areas are approximate it shows that there is over 11 hectares designated for stockpile and processing, with an additional 0.76 hectares for machinery maintenance. These areas should be rehabilitated with topsoil to provide for continued farming on the completion of works.

It is recommended that the Development Approval be granted subject to the same conditions as the previous approval with the respective plans to be revised/or prepared to incorporate the Shire's requirements for the variations requested in this item.

The \$1,000 road maintenance contribution and \$5,000 rehabilitation bond have not been included in this application as there will be no change to the truck movements or route, and it is only an extension to the existing quarry and all rehabilitation will be carried out as is required.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

2017/12 - 13 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

The Shire of Mt Marshall grants Development Approval (DA) for an extractive industry at Location 15114 (Volume 2006 Folio 569) Luckman and Barbalin-Koonkoobing Roads for Whitestone Quarries W.A. Pty Ltd for the purpose of extracting Feldspar and Quartz in accordance with the development application dated 28 November 2017, subject to the following conditions

- a) To activate the Development Approval, the development subject to this approval must be SUBSTANTIALLY COMMENCED within a period of two (2) years of the date of this approval notice. If the development is not substantially commenced within this period, this approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire having first been sought and obtained;***
- b) The development shall be carried out only in accordance with the terms of the Development Approval application as approved herein (attachment 12.7.4);***
- c) Where a permit is required under the provisions of the Building Act 2011 and Building Regulations 2012, all relevant approvals and/or requirements to be satisfied prior to the lodgement of a building permit application with the Permit Authority prior to the commencement of any building works on-site;***
- d) The approval is valid for 15 years with a review every three years of performance against the approved management plans and the complaints register by the Shire of Mt Marshall;***
- e) Within three (3) months of Development Approval that an 'Operations Management Plan', 'Environmental Management Plan (which is to include a Waste Management Plan, Water Management Plan, Dust Management Plan and Noise Management Plan), 'Traffic Management Plan', 'Rehabilitation and Closure Plan' and a 'Dewatering Plan' to be submitted to the Shire of Mt Marshall and to be approved by Council;***
- f) The Shire of Mt Marshall to be notified within 10 working days when the water table has been reached in the extractive pit area;***
- g) The approved management plans to be reviewed and updated every 3 years from date of formal approval of the extractive industry and submitted together with the complaints register to the Shire of Mt Marshall for review. The Shire to notify the landowner and operator within 3 months of receipt of the updated plans if amendment to these plans is required or if the extractive industry operations should cease;***
- h) No excavation or associated operations and facilities to occur outside of Portion of Avon Location 15114 as shown on the plan endorsed by the Shire***

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

of Mt Marshall. Any change to the extractive industry boundary will require the approval of Council;

- i) The hours of operation of the extractive industry shall be limited to daylight hours Monday to Sunday;*
- j) No blasting to occur prior to the Shire of Mt Marshall receiving a copy of all necessary approvals under the Dangerous Goods Safety Act 2004 and Dangerous Goods Safety (Explosives) Regulations 2007;*
- k) No blasting to occur until all immediate neighbours have been duly notified beforehand and that residences located within a 10-kilometre radius have also been notified 24 hours beforehand, records of notifications are to be provided to the Shire of Mt Marshall on request and as part of the three (3) yearly review of extractive industry operations;*
- l) Blasting shall be limited to hours of 0900Hrs to 1600Hrs Monday to Friday (limited period) unless the Shire has been given 10 working days prior notice of an alternative time;*
- m) Activities on the site to comply with the Environmental Protection (Noise) Regulations 1997 except where other site specific approvals are demonstrated to apply;*
- n) Vehicle access onto the site shall be restricted to that shown on the Shire of Mt Marshall approved site plan;*
- o) The area of the extractive industry as detailed on the Shire of Mt Marshall approved site plans to be fenced with at least a stock proof fence and gate(s) as required;*
- p) The facility and the operations of the facility are demonstrated to be compliant with the Occupational Safety and Health Act 1984 and Occupational Safety and Health Regulations 1996;*
- q) Chemicals, fuel, explosives and other similar substances to be stored in accordance with Department of Mines and Petroleum;*
- r) The maintenance of a complaints register that includes the date received, name of complainant, nature of the complaint and response to the complaint. Complaints to be forwarded to the Shire of Mt Marshall within one (1) month of receipt;*
- s) Setbacks in accordance with the Shire of Mt Marshall Local Planning Scheme N°3 and State Planning Policy 3.1 'R Codes' are to be maintained at all times or as negotiated and approved by the Shire of Mt Marshall;*

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

- t) That a minimum setback of 1,000 metres is maintained from the Shire of Mt Marshall approved extractive area for future sensitive land uses;***
- u) Signage at the Luckman Road entrance of Location 15112 and the rear and side boundaries indicating that unauthorised access is prohibited due to extractive and blasting activity;***
- v) The Shire to be notified of the intention to temporarily cease operations for a period of 6 months or more and/or renew operations.***

And that:

- a) The Shire of Mt Marshall is to carry out compliance inspections as required ensuring compliance with the Development Approval conditions;***
- b) When enacted, an extractive industry policy will apply in addition to this approval.***

Moved Cr SE Faulkner

Seconded Cr RM Kirby

Carried 5/0

Cr ARC Sachse entered Council Chambers at 3.39pm and re-assumed the Chair.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

13.0 Matters for Which Members of the Public are Excluded

2017/12 – 14 RECOMMENDATION / COUNCIL DECISION:

That members of the public be excluded to discuss agenda item 13.1 as it is considered to be a matter regarding personal affairs of any person.

Moved Cr RM Kirby

Seconded Cr LN Gobbart

Carried 6/0

Ms Tanika McLennan left the meeting at 3.40pm.

13.1 CONFIDENTIAL – Citizen of the Year 2018

2017/12-15 COUNCIL DECISION:

That Standing Orders in their entirety be suspended for the duration of item 13.1 to allow for greater debate on the item.

Moved Cr SR Putt

Seconded Cr RM Kirby

Carried 6/0

2017/12-16 COUNCIL DECISION:

That Standing Orders in their entirety be reinstated for the remainder of the meeting.

Moved Cr LN Gobbart

Seconded Cr SE Faulkner

Carried 6/0

2017/12 – 17 COUNCILLOR RECOMMENDATION / COUNCIL DECISION:

That Alice Davies and Marilyn Dunne be awarded the Shire of Mt Marshall Citizen of the Year for 2018.

Moved Cr LN Gobbart

Seconded Cr SE Faulkner

Carried 6/0

2017/12 – 18 RECOMMENDATION / COUNCIL DECISION:

That the meeting comes out from behind closed doors.

Moved Cr SR Putt

Seconded Cr NR Gillett

Carried 6/0

14.0 Elected Members' Motions of Which Previous Notice Has Been Given

Nil

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 December 2017

15.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

Nil

16.0 Next Meeting – Tuesday 12 February 2018 commencing at 2:00pm in Council Chambers, 80 Monger St, Bencubbin

17.0 Closure of Meeting

The Presiding Member declared the meeting closed at 3.58pm.

These Minutes were confirmed by Council at its Ordinary Meeting held on

Date

Cr ARC Sachse President