



# **SHIRE OF MT MARSHALL**

**Minutes of Meeting held on  
Tuesday 14 May 2013, in Council  
Chambers, Bencubbin  
commencing at 6:36pm.**

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# **SHIRE OF MT MARSHALL**

**These Minutes were confirmed  
by Council at the Ordinary  
Meeting of Council held on  
18 June 2013**

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Cr PA Gillett

President

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# **DISCLAIMER**

## **MEMBERS OF THE PUBLIC ARE REQUESTED TO READ THROUGH AND FAMILIARISE THEMSELVES WITH THE DISCLAIMER**

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

**Minutes of the Ordinary Meeting of Council**  
**held on Tuesday 14 May 2013**

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Nil
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Nil

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**Minutes of the Ordinary Meeting of Council**  
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**1.0 Declaration of Opening / Announcement of Visitors**

In the Presiding Member's absence, the Deputy President assumed the chair and declared the meeting open at 6:36pm.

**2.0 Record of Attendance / Apologies / Approved Leave of Absence**

**In Attendance**

Cr RN Breakell	Deputy President / Presiding Member
Cr DA Miguel	Councillor
Cr WJ Beagley	Councillor
Cr IC Sanders	Councillor
Mr Matthew Gilfellow	Chief Executive Officer
Mrs Lauren Grylls	Executive Administrator

**Apologies**

Cr PA Gillett	President
Cr MP Hogan	Councillor
Cr CJ Kirby	Councillor

**3.0 Standing Orders**

**2013/051 COUNCIL DECISION:**

**That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.**

**Moved Cr DA Miguel                      Seconded Cr IC Sanders                      Carried 4/0**

**4.0 Public Questions**

**4.1 Response to Public Questions Taken on Notice**

Nil

**4.2 Public Question Time**

Nil

**5.0 Applications for Leave Of Absence**

Nil

**6.0 Declarations of Interest**

Nil



**Minutes of the Ordinary Meeting of Council**  
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**7.0 Confirmation of Minutes of Previous Meetings**

**7.1 Minutes of the Ordinary Meeting held on Wednesday 17 April 2013**

**2013/052 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Minutes of the Ordinary Meeting of Council held on Wednesday 17 April 2013 be confirmed as a true and correct record of proceedings.**

**Moved Cr IC Sanders**

**Seconded Cr WJ Beagley**

**Carried 4/0**

**8.0 Announcements by Presiding Person Without Discussion**

Nil

**9.0 Petitions / Deputations / Presentations / Submissions**

Nil

**Minutes of the Ordinary Meeting of Council**  
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**10.0 Reports of Committees**

Nil

**11.0 Reports of Officers**

**11.1 Environmental Health Officer / Building Surveyor**

Nil

**11.2 Community and Recreation Development Officer**

**11.2.3 Tender MM02/13 – Shire Office Extension**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	Nil
<b>FILE REFERENCE:</b>	F1/28, B2/2, Tender Register
<b>AUTHOR:</b>	Rebecca Watson – Community and Recreation Development Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	7 May 2013
<b>ATTACHMENT NUMBER:</b>	11.2.3 – Tender MM02/13 Shire Office Extension
<b>CONSULTATION:</b>	Matthew Gilfellow – Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**OFFICER RECOMMENDATION:**

That:

1. Tenders be invited for the shire office extension and renovation; and
2. One (1) Elected Member be nominated to be present for the opening of the tenders on Friday 14 June at 4:00pm in Council Chambers.

**2013/053 COUNCIL RESOLUTION:**

**That Tenders be invited for the shire office extension and renovation.**

**Moved Cr WJ Beagley**

**Seconded Cr DA Miguel**

**Carried 4/0**

**Note:** The officer recommendation was amended by the removal of part 2.

**BACKGROUND:**

Council approved the expenditure of \$185,717 of the 2011-2012 Country Local Government Fund (CLGF) allocation on the Shire Office Extensions and Renovation Project.

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**COMMENT:**

The CLGF Funds have been approved and money has been received by the Shire. The project requires for a tender for the works to be completed as it is projected that the cost will be over \$100,000.00. The tender document has been prepared and attached for Council's approval. Tenders will close on 14 June so that a decision to appoint a contractor can be made at the June Meeting of Council.

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**11.3 Natural Resource Management Officer**

Nil

**11.4 Senior Finance Officer**

**11.4.9 Statement of Financial Activity**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/4
<b>AUTHOR:</b>	Nancy Collins – Senior Finance Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	3 May 2013
<b>ATTACHMENT NUMBER:</b>	11.4.9a – Statement of Financial Activity (Green paper) 11.4.9b – Municipal Fund Statement 11.4.9c – Trust Fund Statement 11.4.9d – Municipal Term Deposit Statement 11.4.9e – Reserve Term Deposit Statement
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2013/054 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Statement of Financial Activity for the month ending 30 April 2013 be endorsed.**

**Moved Cr IC Sanders**

**Seconded Cr RN Breakell**

**Carried 4/0**

**BACKGROUND:**

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

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**11.4.10 Accounts Paid**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/4  
**AUTHOR:** Nancy Collins – Senior Finance Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 7 May 2013  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Financial Management Regulations and the Local Government Act 1995  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2013/055 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Accounts Listed**

<b>Municipal Fund</b>	<b>\$ 531648.30</b>
<b>Trust Fund</b>	<b>\$ 8958.00</b>
<b>Mastercard</b>	<b>\$ 1767.15</b>

**Be endorsed.**

**Moved Cr DA Miguel**

**Seconded Cr WJ Beagley**

**Carried 4/0**

**BACKGROUND:**

Following is a List of Accounts submitted to Council on Tuesday 14 May 2013 for the Municipal Fund, Trust Fund and Mastercard.

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**1. Municipal Fund**

<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT7169	04/04/2013	SKIPPER TRUCK PARTS	TRANSPORT CHAINS, RATCHET TIE DOWNS, BRAKE CHAMBERS	388.63
EFT7170	10/04/2013	SHIRE OF KOORDA	PEHO EXPENSES FOR JANUARY TO MARCH 2013	5923.90
EFT7171	10/04/2013	CJD EQUIPMENT PTY LTD	STEP SUPPORT	863.40
EFT7172	10/04/2013	KTY ELECTRICAL SERVICES	REPLACE SOLAHART HWS AND SMOKE ALARM AT LOT 64 BROWN ST	5721.65
EFT7173	10/04/2013	BEACON CO-OPERATIVE LTD	REQUIREMENTS FOR BARBEQUE AFTER LEMC EXERCISE	157.68
EFT7174	10/04/2013	LOCAL GOVERNMENT MANAGERS AUSTRALIA - WA	AFFILIATE MEMBERSHIP - N COLLINS	75.00
EFT7175	10/04/2013	ICS CARPENTRY	REMOVE FAULTY SECURITY SAFE AND REPLACE WITH THREE MINI SAFES	92.95
EFT7176	10/04/2013	STAR TRACK EXPRESS	FREIGHT	63.20
EFT7177	10/04/2013	CR PA GILLETT	MEETING FEES AND ALLOWANCES - MARCH 2013	1374.55
EFT7178	10/04/2013	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER SUPPORT SERVICE AGREEMENT - MARCH 2013	329.76
EFT7179	10/04/2013	BENCUBBIN TRUCK N AUTO'S	FILTERS, BEARINGS	223.74
EFT7180	10/04/2013	HILLVALE BUS CONTRACTORS	BUS SUBSIDY FOR INTERM SWIMMING LESSONS	4621.32
EFT7181	10/04/2013	PB & DM SACHSE	REIMBURSEMENT FOR HIRE OF GEAR FOR GENERATOR AT SHOW	165.00
EFT7182	10/04/2013	PERFECT COMPUTER SOLUTIONS PTY LTD	SET UP COUNCILLOR EMAIL ADDRESSES , CHANGE NRMO PROFILE	77.50
EFT7183	10/04/2013	CR RN BREAKELL	MEETING FEES AND ALLOWANCES - MARCH 2013	385.93
EFT7184	10/04/2013	CR DA MIGUEL	MEETING FEES AND ALLOWANCES - MARCH 2013	305.52
EFT7185	10/04/2013	LANDGATE	MINIMUM CHARGE - GRV	59.65
EFT7186	10/04/2013	CR MP HOGAN	MEETING FEES AND ALLOWANCES - MARCH 2013	334.64
EFT7187	10/04/2013	BENCUBBIN AG SUPPLIES	AIR HORNS, SUPER GLUE	82.60
EFT7188	10/04/2013	ADVANCED AUTOLOGIC PTY LTD	1000 LT TANK AND GRAVITY FEED KIT	1175.00

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7189	10/04/2013	JONATHAN TRANTER	TELEPHONE ALLOWANCE FOR QUARTER ENDED 31 MARCH 2013	250.00
EFT7190	10/04/2013	COOPER WALKER FARMS	PREPARE PAD FOR LAWN AND PAVERS, BACKFILL LIMESTONE, DIG HOLES AND PLACE BOLLARDS - BENCUBBIN CARAVAN PARK	1683.00
EFT7191	10/04/2013	CR CJ KIRBY	MEETING FEES AND ALLOWANCES - MARCH 2013	289.14
EFT7192	10/04/2013	B PODMORE CONTRACT SERVICES	REMOVE BOLLARDS, RELOCATE AND REINFORCE GAZEBO - BEACON CARAVAN PARK	1055.00
EFT7193	10/04/2013	CR WJ BEAGLEY	MEETING FEES AND ALLOWANCES - MARCH 2013	327.36
EFT7194	10/04/2013	CR IC SANDERS	MEETING FEES AND ALLOWANCES - MARCH 2013	247.28
EFT7195	10/04/2013	CARPE DIEM STRATEGIC SOLUTIONS	DEVELOPMENT OF WORKFORCE PLAN - FIRST PAYMENT	8503.00
EFT7196	10/04/2013	A2K TECHNOLOGIES	AUTOCAD FUNDAMENTALS TRAINING COURSE - R WATSON	1295.00
EFT7197	11/04/2013	BRICK MART NORTHAM	SUPPLY AND LAY PAVING AT BENCUBBIN CARAVAN PARK	12991.77
EFT7198	12/04/2013	BRICK MART NORTHAM	SUPPLY AND LAY ARTIFICIAL TURF AT BENCUBBIN CARAVAN PARK	11435.00
EFT7199	15/04/2013	AVON WASTE	RUBBISH COLLECTION - MARCH 2013	4122.25
EFT7200	15/04/2013	BOC GASES	CYLINDER RENTAL - MARCH 2013	64.10
EFT7201	15/04/2013	COURIER AUSTRALIA	FREIGHT	27.64
EFT7202	15/04/2013	MUKA TYRE MART	REMOVE/FIT NEW TRUCK TYRES; REPAIR GRADER TYRE	360.00
EFT7203	15/04/2013	NINGHAN SPRAYING SERVICE	RAPID SET CEMENT	110.00
EFT7204	15/04/2013	KTY ELECTRICAL SERVICES	BALANCE OF PAYMENT - REPLACING ABLUTION BLOCK AND UPGRADING LIGHTING AT BENCUBBIN CARAVAN PARK	11000.00
EFT7205	15/04/2013	JASON SIGNMAKERS	ROADS TO RECOVERY AND REDUCE SPEED SIGNS	1553.20
EFT7206	15/04/2013	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS FOR COUNCIL MEETING	101.00

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7207	15/04/2013	SHIRE OF TRAYNING	ADVERTISING - EXPRESSIONS OF INTEREST ABLUTION BLOCK	38.70
EFT7208	15/04/2013	BENCUBBIN NEWS & POST	EXPRESS POST ENVELOPES - BANKWEST, PPMV - B HEDLEY, STATIONERY, NEWSPAPERS, POSTAGE	432.21
EFT7209	15/04/2013	BEACON COUNTRY CLUB INC.	REFRESHMENTS AT MEETING	20.00
EFT7210	15/04/2013	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	HONEY, RECIPE BOOK, SANDALWOOD SOAP, BEACON FRIDGE MAGNET	47.50
EFT7211	15/04/2013	WA TREASURY CORPORATION	LOAN NO. 119 FIXED COMPONENT - LOAN TO BENNYMART - REPAID IN LEASE PAYM	979.96
EFT7212	15/04/2013	BEACON CO-OPERATIVE LTD	POSTAGE - BEACON LIBRARY	37.60
EFT7213	15/04/2013	DIELECTRIC SECURITY SERVICES	CENTRAL STATION MONITORING 1.5 - 31.7.13	101.20
EFT7214	15/04/2013	BENCUBBIN BULK HAULIERS	HIRE OF ROAD TRAIN AND SINGLE SIDE TIPPER	4273.50
EFT7215	15/04/2013	STAPLES AUSTRALIA	STATIONERY	524.80
EFT7216	15/04/2013	ICS CARPENTRY	REPAIR/REPLACE DOOR LOCK ON CABIN C - BEACON CARAVAN PARK	115.61
EFT7217	15/04/2013	STAR TRACK EXPRESS	FREIGHT	219.85
EFT7218	15/04/2013	RELIANCE PETROLEUM	FUEL CARD PURCHASES - MARCH 2013	526.71
EFT7219	15/04/2013	SHIRE OF GOOMALLING	ATTENDANCE AT WHEATBELT DEVELOPMENT CONFERENCE - D FOLEY	360.00
EFT7220	15/04/2013	BENCUBBIN COMMUNITY RESOURCE CENTRE	LAMINATING FIRST AID CERTIFICATES	15.40
EFT7221	15/04/2013	HITACHI CONSTRUCTION MACHINERY (AUST) P/L	VALVE KIT	820.29
EFT7222	15/04/2013	NEWROC	BONDED MEDICAL SCHOLARSHIP 2012/13	6600.00
EFT7223	15/04/2013	SKIPPER TRUCK PARTS	RADIATOR HOSES	160.45
EFT7224	15/04/2013	BENCUBBIN TRUCK N AUTO'S	REPLACE AND BALANCE TYRES	537.00
EFT7225	15/04/2013	PEERLESS JAL PTY LTD	SANDSCREEN DISCS AND DRIVERS - BENCUBBIN COMPLEX	249.08
EFT7226	15/04/2013	D & D TRANSPORT	FREIGHT - IPLEX	278.48



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<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT7227	15/04/2013	JR & A HERSEY	WORK PANTS, TAPED SHIRTS	2730.37
EFT7228	15/04/2013	BENCUBBIN AG SUPPLIES	ROSSI WORKBOOTS	171.28
EFT7229	15/04/2013	5RIVERS PLUMBING AND GAS	CHECK SOLAR HWS, REPLACE AND MODIFY PIPING TO SUIT - 30 ROWLANDS ST BEACON \$5458, REPLACE LAUNDRY TAPS - 64 BROWN ST \$301	5758.97
EFT7230	15/04/2013	BENNY MART	PPMVS - B JINMAN, M ROWLING, S BLACKIE, P WALKER	400.00
EFT7231	15/04/2013	WREN OIL	DISPOSAL OF WASTE OIL	1385.45
EFT7232	15/04/2013	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 14.3 - 27.3.13	1425.00
EFT7233	15/04/2013	KUNUNOPPIN MEDICAL PRACTICE	25% OF MEDICAL PRACTICE EXPENSES 1.1 - 31.3.13	11550.03
EFT7234	15/04/2013	KARNI ENGINEERING	REPAIR GRADER ROLLER	4932.15
EFT7235	15/04/2013	ORBIT HEALTH & FITNESS SOLUTIONS	SERVICE AND SAFETY AUDIT - BEACON GYM	1071.40
EFT7236	15/04/2013	TRACE'S PLACE	CATERING FOR PREMIER'S VISIT	350.00
EFT7237	15/04/2013	MERREDIN MOWER & CHAINSAW CENTRE	REPAIRS TO HONDA LAWNMOWER	593.50
EFT7238	15/04/2013	GREAT SOUTHERN FUELS	BULK DIESEL - MARCH 2013	11836.80
EFT7239	15/04/2013	SEEK LIMITED	ADVERTISING - LEADING HAND/GRADER DRIVER	495.00
EFT7240	15/04/2013	SKYBRIDGE (AUSTRALIA) PTY LTD	INSTALLATION OF DIGITAL TELEVISION IN SHIRE RESIDENCES	1250.00
EFT7241	19/04/2013	STATE LIBRARY OF WA	LOST/DAMAGED BOOKS - BENCUBBIN LIBRARY	314.60
EFT7242	19/04/2013	NINGHAN SPRAYING SERVICE	FUSILADE, SUNDRY HARDWARE ITEMS	568.67
EFT7243	19/04/2013	KTY ELECTRICAL SERVICES	SUPPLY AND INSTALL SOLAHART HWS TO AGED CARE UNITS - BROWN ST	17599.65
EFT7244	19/04/2013	RN COLLINS	DISMANTLE SHADE FRAMES AND REMOVE - BEACON CARAVAN PARK	880.00
EFT7245	19/04/2013	AUSTRALIAN TAXATION OFFICE	BAS - MARCH 2013	45689.00
EFT7246	19/04/2013	BEACON CO-OPERATIVE LTD	POST OFFICE BOX RENT - BEACON LIBRARY	53.28
EFT7247	19/04/2013	STAPLES AUSTRALIA	STATIONERY	101.28
EFT7248	19/04/2013	BURGESS RAWSON (WA) PTY LTD	WATER CONSUMPTION - BEACON BARRACKS	117.21

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<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT7249	19/04/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	45.80
EFT7250	19/04/2013	LGRCEU	PAYROLL DEDUCTIONS	38.80
EFT7251	19/04/2013	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	12217.58
EFT7252	19/04/2013	CR PA GILLETT	MEETING FEES AND ALLOWANCES - APRIL 2013	1410.95
EFT7253	19/04/2013	CR DA MIGUEL	MEETING FEES AND ALLOWANCES - APRIL 2013	383.78
EFT7254	19/04/2013	JOHN HUGHES	NEW MITSUBISHI TRITON 4X2 GLX	12445.25
EFT7255	19/04/2013	CR MP HOGAN	MEETING FEES AND ALLOWANCES - APRIL 2013	247.28
EFT7256	19/04/2013	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	287.58
EFT7257	19/04/2013	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 28.3 - 10.4.13	1020.00
EFT7258	19/04/2013	CR CJ KIRBY	MEETING FEES AND ALLOWANCES - APRIL 2013	289.14
EFT7259	19/04/2013	CR WJ BEAGLEY	MEETING FEES AND ALLOWANCES - APRIL 2013	267.30
EFT7260	19/04/2013	CR IC SANDERS	MEETING FEES AND ALLOWANCES - APRIL 2013	247.28
EFT7261	19/04/2013	AWP GROUP	REPAIR SHADE SAIL, TRAVEL TO BENCUBBIN RECREATION CENTRE TO FIT	2552.00
EFT7262	30/04/2013	BENCUBBIN AIRCONDITIONING SERVICE	MAKE UP FITTING FOR TRUCK AIR BRAKE	225.50
EFT7263	30/04/2013	CJD EQUIPMENT PTY LTD	RECONDITION ALTERNATOR	952.70
EFT7264	30/04/2013	COURIER AUSTRALIA	FREIGHT	10.43
EFT7265	30/04/2013	STATE LIBRARY OF WA	LOST/DAMAGED BOOKS - BENCUBBIN LIBRARY	17.60
EFT7266	30/04/2013	KTY ELECTRICAL SERVICES	REPLACE HWS - 97B MONGER ST	1853.56
EFT7267	30/04/2013	MUKA MATTERS	ADVERTISING - NIGHT SWIM	80.00
EFT7268	30/04/2013	EASTERN DISTRICTS PANEL BEATERS	RADIATOR RECORE AND REMAKE TWO OUTLET SPOUTS IN STEEL	1568.00
EFT7269	30/04/2013	SHIRE OF TRAYNING	CONTRIBUTION TO KUNUNOPPIN AIRSTRIP UPGRADE	10000.00
EFT7270	30/04/2013	BENCUBBIN NEWS & POST	POSTAGE 15.4 - 19.4.13	44.15
EFT7271	30/04/2013	BEACON CO-OPERATIVE LTD	POSTAGE - BEACON LIBRARY	33.68
EFT7272	30/04/2013	UHY HAINES NORTON (WA) PTY LTD	INTERIM AUDIT AND GUIDANCE ON FAIR VALUE ACCOUNTING	9482.00

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7273	30/04/2013	STAR TRACK EXPRESS	FREIGHT	485.25
EFT7274	30/04/2013	ALL-WAYS FOODS	CLEANING AND SANITARY PRODUCTS	489.06
EFT7275	30/04/2013	D I TOMAS CONTRACTING	CONCRETE WASTE OIL PAD; CONCRETE TRUCK ACCESS TO SEPTIC PIT	4653.00
EFT7276	30/04/2013	SKIPPER TRUCK PARTS	WATER PIPE INLET	218.85
EFT7277	30/04/2013	BENCUBBIN SMASH REPAIRS	SUPPLY AND FIT STONEGUARD TO TRUCK; FIT TWO WAY RADIO TO UTE	688.00
EFT7278	30/04/2013	CIVIC LEGAL	PROFESSIONAL FEES - EEI SCHEME	3217.01
EFT7279	30/04/2013	IPLX PIPELINES	BLACK MAX PIPE 450MM	1833.17
EFT7280	30/04/2013	HOWARD PORTER	VALVE RELAY, JOINERS, NIPPLE, BUSH, ELBOW, CLAMPS	575.83
EFT7281	30/04/2013	JR & A HERSEY	GLOVES, MULCH FORKS	593.86
EFT7282	30/04/2013	CR RN BREAKELL	MEETING FEES AND ALLOWANCES - APRIL 2013	385.93
EFT7283	30/04/2013	JOHN HUGHES	NEW MITSUBISHI TRITON 4X4 GLX - NRMO \$32558 LESS TRADE-IN \$23200	9358.40
EFT7284	30/04/2013	5RIVERS PLUMBING AND GAS	DISCONNECT OLD ABLUTION BLOCK, CONNECT NEW ONE - BENCUBBIN CARAVAN PARK	4669.34
EFT7285	30/04/2013	BENNY MART	PPMV - S HOPWOOD	25.00
EFT7286	30/04/2013	COOPER WALKER FARMS	SUPPLY AND CART GRAVEL TO BENCUBBIN CARAVAN PARK	165.00
EFT7287	30/04/2013	T-QUIP	ROLLER WHEELS AND ASSORTED PARTS FOR TORO MOWER	235.50
EFT7288	30/04/2013	MERREDIN FLOWERS & GIFTS	WREATHS FOR ANZAC DAY	130.00
EFT7289	30/04/2013	MATTHEW GILFELLON	REIMBURSEMENT FOR ACCOMMODATION - WHEATBELT CONFERENCE - M GILFELLON & D FOLEY	278.00
EFT7290	30/04/2013	SPILL STATION AUSTRALIA PTY LTD	DUAL BUNDED PALLET, FLAMMABLES CABINET	4383.50
EFT7291	30/04/2013	UNISITE PTY LTD	BARBECO DELUXE DOUBLE SHELF BBQ UNIT	5307.50
20208	02/04/2013	WATER CORPORATION	WATER CONSUMPTION 14.11.12 - 7.3.13	15440.15

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
20209	04/04/2013	SHIRE OF MT MARSHALL	CASH PAYMENTS 03.04.2013	2350.00
20210	10/04/2013	SYNERGY	STREETLIGHTS 25.1.13 - 24.2.13	1682.19
20211	10/04/2013	GELDENS	STAFF UNIFORM - J WALKER	250.00
20212	15/04/2013	SHIRE OF MT MARSHALL	PETTY CASH RECOUP - MARCH 2013	113.00
20213	15/04/2013	WATER CORPORATION	WATER CONSUMPTION 20.11.12 - 3.4.13	6457.35
20214	15/04/2013	SYNERGY	ELECTRICITY 2.2 - 3.4.13	95.30
20215	15/04/2013	TRUCK CENTRE (WA) PTY LTD	PURCHASE OF NEW UD NISSAN TRUCK	175690.70
20216	18/04/2013	SHIRE OF MT MARSHALL	CASH PAYMENTS 17.04.2013	2350.00
20217	26/04/2013	WATER CORPORATION	WATER CONSUMPTION 20.11.12 - 3.4.13	13890.35
20218	26/04/2013	SYNERGY	ELECTRICITY 2.2 - 5.4.13	10950.65
20219	30/04/2013	TELSTRA	TELEPHONE - APRIL 2013	2502.99
20220	30/04/2013	SYNERGY	STREETLIGHTS 25.2 - 24.3.2013	1881.89
20221	30/04/2013	COMMISSIONER OF STATE REVENUE	RETURN OF PENSIONER/SENIOR REBATE - A HEAL A6591	1132.83
				531648.30

**2. Trust**

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
3400	22/04/2013	SHIRE OF MT MARSHALL	HOUSING BOND RETAINED	300.00
3401	22/04/2013	CR RN BREAKELL	REFUND OF NOMINATION FEE	80.00
EFT7168	02/04/2013	DEPT OF PLANNING & INFRASTRUCTURE	RECOUP LICENSING - MARCH 2013	8578.00
				8958.00

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**3. Mastercard**

<b>DETAILS</b>	<b>AMOUNT</b>
ACCOMMODATION - D COPELAND	602.00
PRIZES FOR RED CARD FOX SHOOT	569.80
ACCOMMODATION - D COPELAND	300.00
ANNUAL FEE - M GILFELLON	39.00
DELETE CONCESSION	85.45
DELETE CONCESSION	85.45
DELETE CONCESSION	85.45
	1767.15

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **14 May 2013**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

\_\_\_\_\_  
Matthew Gilfellow  
Chief Executive Officer

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**11.4.11 Debtors to be Written Off**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/20  
**AUTHOR:** Nancy Collins – Senior Finance Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 18 April 2013  
**ATTACHMENT NUMBER:** N/A  
**CONSULTATION:** Matthew Gilfellow – Chief Executive Officer  
**STATUTORY ENVIRONMENT:** Section 6.12(1)(C) of the Local Government Act 1995  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Loss of \$580.65 in revenue  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Absolute Majority

**2013/056 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the information be received.**

**Moved Cr DA Miguel  
 Absolute Majority**

**Seconded Cr RN Breakell**

**Carried 4/0**

**BACKGROUND:**

There are a number of small debtors which have been outstanding for a considerable time. Numerous attempts have been made to recover these amounts however many of the debtors have moved away. No invoices had been raised for lost library books for quite some time before those listed below and a number of people believed the items had been returned. The invoice for the vehicle examination was relates to the time before we obtained EFTPOS facilities. The accommodation invoices relate to disputed lengths of stays.

The cost of recovery by Council's debt collectors would far outweigh the amounts involved. These debtors are listed below.

<b>Debtor No.</b>	<b>Debtor Name</b>	<b>Invoice No.</b>	<b>Amount \$</b>	<b>Date</b>	<b>Expense Incurred For</b>	<b>Reason For Write Off</b>
80884	Greening Australia		187.00	June 2008	Accommodation	Disputed
81123	Dean Mippy	2971	85.60	21.12.2009	Vehicle examination	Recovery unviable
81218	Suzanne Anderson	3716	50.60	15.09.2010	Library books	Recovery unviable
81280	Geoff Matthews	4155	6.60	03.03.2011	Library books	Recovery unviable
81309	Australian Bureau of Statistics	4419	90.00	10.06.2011	Accommodation	Disputed
81037	George & Marie Lancaster	4770	36.30	05.10.2011	Library books	Recovery unviable
\$80922	Karrie Stewart	4769	26.40	05.10.2011	Library books	Recovery unviable
81328	Rodney Taylor	4790	14.30	05.10.2011	Library books	Recovery unviable
81325	Roslyn Anstee	4785	15.65	05.10.2011	Library books	Recovery unviable
81327	Tania Faulkner	4789	17.60	05.10.2011	Library books	Recovery unviable
80944	Vicki Huckstep	4787	42.90	05.10.2011	Library books	Recovery unviable
81338	Sally Hansord	4939	7.70	22.11.2011	Library books	Recovery unviable
<b>TOTAL</b>			<b>580.65</b>			

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**COMMENT:**

The Chief Executive Officer has delegated authority to write off debts up to \$500 under Delegation FIN 004 but Council must be advised.

The invoices for the library books were raised on 5 November 2011. Invoices for lost and damaged library books had not been raised for some time previously. Since this time, new procedures have been introduced so that reminder notices and subsequent invoices are produced on a more regular basis and due to the invoices being for lost and damaged books that have been borrowed over a shorter timeframe, patrons will be banned from borrowing books until invoices are paid or items are returned.

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**11.4.12 Debtor to be Written Off – Mr Joel Neumann**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/20
<b>AUTHOR:</b>	Nancy Collins – Senior Finance Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	19 April 2013
<b>ATTACHMENT NUMBER:</b>	N/A
<b>CONSULTATION:</b>	Matthew Gilfellow – Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Section 6.12(1)(C) of the Local Government Act 1995
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Loss of \$1440.00 in revenue
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2013/057 COUNCIL DECISION /OFFICER RECOMMENDATION:**

**That rent owing on debtor account 80896 totalling \$1440.00 be written off.**

**Moved Cr IC Sanders  
Absolute Majority**

**Seconded Cr WJ Beagley**

**Carried 4/0**

**BACKGROUND:**

Mr Joel Neumann rented Lot 3 Powell Street Bencubbin from March 2007 to September 2009. Rent payments were received sporadically during this time but an amount of \$1800.00 remained owing when Mr Neumann and his family moved out to the Homeswest house in Brown Street. Attempts were made to recover this amount and when the family were leaving to return to South Australia a direct debit arrangement was set up. Unfortunately only two payments of \$20.00 were received before this account was closed. Mr Neumann's bond of \$320.00 was retained in lieu of rent and reduced the outstanding amount to \$1440.00. Council's debt collection company was asked to investigate but were unable to find an address in South Australia.

**COMMENT:**

As any further attempts at tracing Mr Neumann would be costly and Mr Neumann was an invalid pensioner and unlikely to be able to make payment of this amount, it is my recommendation that the \$1440.00 be written off.



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**11.5 Engineering Administration Officer**

Nil

**11.6 Chief Executive Officer**

**11.6.10 State Assistance Package – Rural Support Grants**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/16
<b>AUTHOR:</b>	Matthew Gilfellon – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	8 May 2013
<b>ATTACHMENT NUMBER:</b>	11.6.10a – RBDC Letter 11.6.10b – Rural Support Grant Agreement 11.6.10c – Request from Beacon Progress Association
<b>CONSULTATION:</b>	NEWROC Shires
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 Local Government (Financial Management) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Income of \$10,000 to \$20,000 is unbudgeted however expense of \$10,000 to \$20,000 is also unbudgeted. The overall budget effect will be nil.
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2013/058 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That a decision on the expenditure of the Rural Support Grant be deferred to the June Ordinary Meeting of Council to allow discussion with neighbouring councils on possible events.**

**Moved Cr IC Sanders  
Absolute Majority**

**Seconded Cr WJ Beagley**

**Carried 4/0**

**BACKGROUND:**

On 1 May 2013 a letter was received from the Rural Business Development Unit informing the shire that they were to receive a grant of \$10,000 to expend on community event/s that help to bring the community together and to support an enable relationships. The guiding principles for the expenditure of the grant are contained within the attached Rural Support Grant Agreement.

On 26 April 2013 correspondence was received from Beacon Progress requesting that the Beacon portion of the grant be spent on the Co-op shop opening. Their request is an attachment to this item.

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**COMMENT:**

At an informal gathering of four of the NEWROC shires discussion took place in regards to pooling the funds to create a large event rather than several small events. It was believed that this would enable an event to be held that would attract the attendance of those that do not regularly attend community events and also provide community members to enable the development of relationships with persons from other communities. It was agreed to seek ideas of an event from each Council from the NEWROC shires which could then be discussed at the NEWROC Executive meeting to be held on 28 May 2013. Since this meeting it has been agreed by the remaining two NEWROC Shires, one of which will not receive a Rural Support Grant, to do the same.

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**11.6.11 Tender MM03/13 – Bencubbin Bowling Green**

<b>LOCATION/ADDRESS:</b>	Reserve 21535, Bencubbin Recreation Ground, Dampier St Bencubbin
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	Tender Register, F1/28, A3/2, B2/11
<b>AUTHOR:</b>	Matthew Gilfellon – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	8 May 2013
<b>ATTACHMENT NUMBER:</b>	11.6.11 – Tender MM03/13 – Bencubbin Bowling Green
<b>CONSULTATION:</b>	Rebecca Watson – Community Development Officer Jack Walker – Engineering Administration Officer Bencubbin Bowls Club Bencubbin Community Recreation Council Richard Aggiss – Berry Bowling Systems Raymond Griffiths – Chief Executive Officer, Shire of Kellerberrin
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 Local Government (Functions and General) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	The Bencubbin bowling green relocation is a project identified under the shire’s Forward Capital Works Plan
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2013/059 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That tenders be invited for the Bencubbin Bowling Green construction.**

**Moved Cr DA Miguel**

**Seconded Cr WJ Beagley**

**Carried 4/0**

**BACKGROUND:**

The Bencubbin bowling green was included in Council’s five year Forward Capital Works Plan and was also included in the 2012/2013 Budget during the 2012/2013 budget review.

**COMMENT:**

The Royalties for Regions Country Local Government Fund money has now been received and the Community Sport and Recreation Facility Fund grant application has been successful. The tender is scheduled to be closed on Wednesday 10 July 2013 which will allow the tender to go before Council at the July Ordinary Meeting of Council. This timeframe will allow the site to be cleared, tenderers to prepare documents and will avoid a traditionally busy period for staff.

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**11.6.12 Caravan Park Fees and Voucher**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/3
<b>AUTHOR:</b>	Matthew Gilfellon – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	7 May 2013
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Dannelle Foley – Economic Development Officer
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 Local Government (Financial Management) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	May result in a reduction in Caravan Park and Cabin Fees if the uptake of vouchers is above 35% for the Bencubbin Caravan Park and 15% for the Beacon Caravan Park
<b>STRATEGIC IMPLICATIONS:</b>	Potential to increase the economic benefit of tourism within the shire
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2013/060 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That from 1 July 2013:**

- 1. The following fees and charges for caravan park van sites be adopted:**
  - Bencubbin per day – \$20.00
  - Bencubbin per week – \$100.00
  - Beacon per day – \$20.00
  - Beacon per week – \$100.00; and
- 2. A \$10.00 voucher, not redeemable for cash, for purchases at a local participating business, is given for each nights stay up to a maximum of \$50.00.**

**Moved Cr IC Sanders**

**Seconded Cr DA Miguel**

**Carried 4/0**

**BACKGROUND:**

On Thursday 18 April 2013 an idea was received to charge \$20.00 for a night at the caravan park and in return a \$10.00 voucher be given to spend at a local business. The idea of doing so would be to encourage visiting tourists to shop at a local store instead of just passing through town.

The current rate for a stay at the Bencubbin Caravan Park is \$16.50 per night and \$82.50 per week. The current rate for a stay at the Beacon Caravan Park is \$18.50 per night and \$82.50 per week.

**COMMENT:**

There is a lot of focus on tourism from the Mt Marshall communities as a way to increase the local economy. So far there has been significant capital expenditure on caravan parks and tourist facilities within the shire, as well as ongoing financial

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support for caravan parks with little return shown. Anecdotal evidence suggests that tourists passing through town contribute little to the local economy as they come to the shire with sufficient supplies to last over their stay. Despite this there is still pressure from the communities to put even more money into tourist facilities.

While the voucher idea is simple, it has the potential to have more impact than much of the money that has been put into tourist facilities as rather than just encourage tourists to the area, it will encourage tourists to spend money in the area. The voucher scheme would be run as a trial to see the effect. If successful it could be expanded to the cabins which are not included in the initial trial as they are already well used and a higher portion of people staying there would support local businesses based on anecdotal evidence. Tent sites and casual showers are also not included in the scheme as their fees do not cover the \$10.00 voucher.

The downfall of the voucher system is that if fully utilised it will decrease the income received from the Beacon and Bencubbin Caravan Parks, increasing the loss made by the parks. Working from the 2012/2013 budgeted income figures, full utilisation would result in a \$315 further loss for the Bencubbin Caravan Park and a \$4,595 further loss in the Beacon Caravan Park. These figures do not account for a reduction in visitor numbers due to a rise in fees or an increase in visitor numbers due to the voucher system. With full utilisation it would see \$5,889 spent at businesses in the shire though a portion of this may have already been spent without the voucher system in place. It is hoped that once a person or persons visit a local business that they would spend over the \$10.00 voucher at the business which would provide an even larger benefit to the local economy.

There is already a similar voucher system in place for the employee safety incentive scheme.

Previously there was a difference in the Van Site Fees for the Beacon and Bencubbin Caravan Parks. While the reason for this is not known, it is presumed that it would be because of the difference in standards between the two parks. Due to the upgrade of the Bencubbin Caravan Park this standard has been reduced which is why it is suggested to set the same fees for both caravan parks.

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**11.6.13 Tender MM01/13 – Housing Construction**

<b>LOCATION/ADDRESS:</b>	Lots 224 and 800 Baxter Street, Bencubbin
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	Tender Register, F1/28, A3/4b
<b>AUTHOR:</b>	Matthew Gilfellon – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	8 May 2013
<b>ATTACHMENT NUMBER:</b>	11.6.13 – Tender 01/13 – Housing Construction
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 Local Government (Functions and General) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Housing – Bencubbin is a project identified under the shire’s Forward Capital Works Plan
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2013/061 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That tenders be invited for the construction of three (3) two bedroom, one (1) bathroom plus study houses.**

**Moved Cr RN Breakell**

**Seconded Cr WJ Beagley**

**Carried 4/0**

**BACKGROUND:**

The 2011/2012 Regional Royalties for Regions Country Local Government Fund

Housing - Bencubbin was included in Council’s five year Forward Capital Works Plan and was also included in the 2012/2013 Budget during the 2012/2013 budget review.

**COMMENT:**

The Regional Royalties for Regions Country Local Government Fund money has now been received. The tender is scheduled to be closed on Wednesday 10 July 2013 which will allow the tender to go before Council at the July Ordinary Meeting of Council. This timeframe will allow tenderers to prepare documents and will avoid a traditionally busy period for staff.

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**11.6.14 Terms and Conditions of Sale – Lot 22, 45 & 46 Rowlands St Beacon**

<b>LOCATION/ADDRESS:</b>	Lot 22, 45 & 46 Rowlands St, Beacon
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A3/5
<b>AUTHOR:</b>	Matthew Gilfellon – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	9 May 2013
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Terms and conditions imposed may have a financial impact on Local Government
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2013/062 COUNCIL DECISION / OFFICER RECOMMENDATION:**

That a reserve price for the sale of:

- 1. Lot 22 Rowlands Street be set at \$5,000;**
- 2. Lot 45 Rowlands Street be set at \$5,000;**
- 3. Lot 46 Rowlands Street be set at \$5,000.**

**Moved Cr DA Miguel**  
**Absolute Majority**

**Seconded Cr IC Sanders**

**Carried 4/0**

**BACKGROUND:**

Under the Local Government Act 1995, a 'Power of Sale', with various conditions, is given to Local Governments.

The Local Governments 'Power of Sale' includes:

- The power to sell the land (in whole or in part, together or in lots) by public auction, or by private treaty if the land has been offered, but not sold, by public auction.
- The power to impose terms and conditions the local government thinks fit, for instance payments arrangements, and the fixing of a reserve price.
- The power to vary the contract of sale by agreement and to buy in at the local auction.
- The power to rescind a contract for sale on default of the other party, without being answerable for loss occasioned by the rescission and resale.
- The power to make thoroughfares, grant easements of right of way or drainage over the land as the circumstances require, and as the local government thinks fit.

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**COMMENT:**

The important part of the power of sale is 'the power to impose terms and conditions the local government thinks fit'. I have recommended that a reserve price be set for each of the properties that are to be offered for sale at public auction. I have chosen \$5,000 as a market price is difficult to ascertain, however it seems a reasonable market price in Beacon. Council however, if they decide to impose a reserve price, may wish to vary the reserve price up or down. If the land is not sold at public auction then it will be offered for sale by private treaty for a period of twelve months. If still unsold after this period then the local government may take actions to have the land transferred to itself.

As of 31 July 2012, \$5,631.99 in outstanding rates and \$8,000 in charges under the Health Act 1911 was owed on Lot 45 & 46 Rowlands Street, Beacon. As of 31 July 2012, \$5,349.10 in outstanding rates and \$8,000 in charges under the Health Act 1911 was owed on Lot 22 Rowland Street, Beacon.

Under Section 6.73 of the Local Government Act 1995, once the land has been sold or transferred to the Local Government or Crown, any liability for rates, service charges or other money due to the local government will be discharged.



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**11.6.15 WALGA Annual General Meeting**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** A5/11  
**AUTHOR:** Matthew Gilfellon – Chief Executive Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 9 May 2013  
**ATTACHMENT NUMBER:** 11.6.15 – WALGA Notice of Annual General Meeting  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**OFFICER RECOMMENDATION:**

For Council consideration.

**2013/063 COUNCIL DECISION:**

**That the information be received.**

**Moved Cr IC Sanders**

**Seconded Cr WJ Beagley**

**Carried 4/0**

**BACKGROUND:**

The WALGA Annual General Meeting is to be held on 7 August 2013.

Local Governments are have been invited to submit motions for inclusion on the Agenda for consideration at the 2013 Annual General Meeting. Motions are required to be submitted in writing to the Chief Executive Officer of WALGA.

The closing date for submission of motions is COB Monday 10 June 2013. Please note that any motions proposing alterations or amendments to the Constitution of the WA Local Government Association must be received by COB Friday 17 May 2013 in order to satisfy the 60 day constitutional notification requirements.

**COMMENT:**

Nil

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**CONFIDENTIAL ITEM**

**11.6.16 Medical Practice Management**

**2013/064 COUNCIL DECISION / OFFICER RECOMMENDATION:**

That, in accordance with Section 5.23 (2) (c), the meeting move behind closed doors to discuss the matter regarding the Medical Practice Management.

**Moved Cr IC Sanders                      Seconded Cr RN Breakell                      Carried 4/0**

**2013/065 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That:**

- 1. In accordance with clause 12. (1) b. of the Management Agreement between the Central Wheatbelt Division of General Practice Incorporated, Trading as Wheatbelt GP Network and the Kununoppin Medical Practice Committee (the Committee) comprising of the Shires of Mt Marshall, Mukinbudin, Nungarin and Trayning, the Committee terminate the agreement, giving three (3) month's notice commencing 1 May 2013 and ending 1 August 2013; and**
- 2. Legal advice be sought in drawing up a mutually agreeable legal agreement between the Committee and Dr Brian Walker which will allow Dr Walker to commence operating the Kununoppin Medical Practice from 1 August 2013.**

**Moved Cr IC Sanders                      Seconded Cr RN Breakell                      Carried 4/0**  
**Absolute Majority**

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<b>12.0 Reports of Elected Members</b>
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**Cr IC Sanders attended the following meetings / functions:**

Nil

**Cr DA Miguel attended the following meetings / functions:**

25 April 2013	ANZAC Day Service	Beacon
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**Cr MP Hogan attended the following meetings / functions:**

Not present

**Cr CJ Kirby attended the following meetings / functions:**

Not present

**Cr WJ Beagley attended the following meetings / functions:**

9-11 May 2013	Tour of Berry Bowling Systems Greens and Productions Factory	Melbourne
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**Cr RN Breakell attended the following meetings / functions:**

23 April 2013	NEWROC Council Meeting	Bencubbin
25 April 2013	ANZAC Day Service	Bencubbin

**Cr PA Gillett attended the following meetings / functions:**

Not present

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<b>13.0</b>	<b>Elected Members Motions of Which Previous Notice Has Been Given</b>
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Nil

<b>14.0</b>	<b>New Business of an Urgent Nature Introduced by Decision of the Meeting</b>
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Nil

<b>15.0</b>	<b>Next Meeting – Tuesday 18 June 2013 commencing at 2:00pm in Council Chambers, 80 Monger St, Bencubbin</b>
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<b>16.0</b>	<b>Closure of Meeting</b>
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The Presiding Member declared the meeting closed at 7:48pm.

These Minutes were confirmed by the Council at the Ordinary Meeting of Council held on 18 June 2013.

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Date

\_\_\_\_\_  
Cr PA Gillett

\_\_\_\_\_  
President