



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that an Ordinary Meeting of Council was held on Monday 12 February 2018, in Council Chambers, 80 Monger St, Bencubbin commencing at 2:00pm.

Cr ARC Sachse

President

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intentionally**

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John Nuttall
Chief Executive Officer

Chairperson Initial

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1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 2:00pm and welcomed all those present.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr ARC Sachse	President	
Cr NR Gillett	Deputy President	
Cr RM Kirby	Councillor	
Cr SE Faulkner	Councillor	2.00 – 2.38pm 2.41 – 5.33pm
Cr SR Putt	Councillor	
Cr LN Gobbart	Councillor	
Cr IC Sanders	Councillor	
Mr John Nuttall	Chief Executive Officer	2.00 – 3.15pm 4.45 – 5.15pm 5.25 – 5.33pm
Ms Nadine Richmond	Executive Assistant	2.00 – 3.09pm 5.32 – 5.33pm
Ms Tanika McLennan	Finance and Administration Manager	2.00 – 3.09pm
Mrs Tanya Gibson	Member of the Public	2.00 – 3.09pm

Apologies

3.0 Standing Orders

2018/1- 001 COUNCIL DECISION:

That Standing Order number 9.2 - Limitation of Number of Speeches be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr RM Kirby

Seconded Cr IC Sanders

Carried 7/0

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4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

The Presiding Member declared Public Question time open at 2.01pm

4.2.1 Summary of question from Mrs Megan Beagley:

Agenda Item 15.1 - Can you please clarify for me the purpose of "Contingency items' as are included in any shire capital works budgets, and in particular, this one for the Bencubbin Complex?

Summary of response from the Presiding Member:

Contingency items purpose is for unexpected matters which require additional costs over the contracted amount during the course of the renovation works.

4.2.2 Summary of question from Mrs Megan Beagley:

Agenda Item 15.1 - What were the specific terms for this project when there is a split in the allocation of contingency funds between the Shire and the BCRC, and how is the expenditure proportioned equitably between those who have to pay for it?

Summary of response from the Presiding Member:

In rough figures a contingency of \$99,000 was adopted. The first \$24,000 (of required additions) was to be funded by the Councils portion of the contingency, the next \$75,000 by the BCRC. It is therefore not designed to be proportioned equitably.

4.2.3 Summary of question from Mrs Megan Beagley:

Agenda Item 15.1 - Also, what does the agreement specify with regards to who makes these ultimate decisions, and what is the council doing to support these agreed processes?

Summary of response from the Presiding Member:

As Project Manager, the CEO has had the ultimate decision. He has already agreed to some additional payments from the contingency sum as was deemed necessary.

4.2.4 Summary of question from Mrs Tanya Gibson:

Agenda Item 12.4.2 - Why is Mr Dirk Sellenger still being paid superannuation? How much longer is Mr Sellenger going to be paid funds?

Summary of response from the Presiding Member:

Mr Dirk Sellenger is not still being paid Superannuation by the Shire. His wife (Louise) did an amount of relief work for us last year, and this payment is made into their joint superannuation fund.

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4.2.6 Summary of question from Mrs Tanya Gibson:

Why is the Shire paying the Bencubbin P&C \$60.00 for the hire of the Bencubbin CRC?

Summary of response from the Presiding Member:

The payment is a reimbursement to the P&C, as they booked the room to be used for the Art, Wine and Cheese Night (part of the Centenary Celebrations). It is accepted that it ought to have been referenced as a reimbursement for clarity.

4.2. Summary of question from Mrs Tanya Gibson:

With the Bencubbin Complex under construction and the Town Hall already in use, why was Beacon not considered as an option to hold the Electors meeting tonight? What if there is not adequate room in Chambers for all of the Electors attending the meeting this evening?

Summary of response from the Presiding Member:

The Presiding Member advised Mrs Gibson that it was an operational matter and invited the CEO to comment. The CEO advised that he was holding the meeting in chambers as per the arrangements last year. As the Electors meeting follows the Ordinary Council meeting which had been scheduled to be held in Council Chambers, it made sense to hold the Elector's meeting in Chambers also. Should there be a need for extra capacity, the matter will be dealt with at that point in time.

5.0 Applications for Leave Of Absence

Nil

6.0 Declarations of Interest

Cr LN Gobbart declared an impartiality interest in Agenda item 12.1.1 being that she is employed at Bencubbin Primary School who are requesting a fee waiver.

Cr SE Faulkner declared a proximity interest in item 12.6.1 being that he is an adjoining land owner to Potts Rd.

7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Tuesday 19 December 2017

2018/1-002 OFFICER RECOMMENDATION / COUNCIL DECISION:

That the Minutes of the Ordinary Meeting of Council held on Tuesday 19 December 2017 be confirmed as a true and correct record of proceedings.

Moved Cr SR Putt

Seconded Cr RM Kirby

Carried 7/0

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8.0 Announcements by Presiding Person Without Discussion

The Presiding Member congratulated the Citizens of the Year for 2018 being Alice Davies from Bencubbin and Marilyn Dunne from Beacon.

The Presiding Member advised that there will be a change in the order of business at a later stage in the meeting.

9.0 Report's of Councillors

9.1 President's Report

Purpose:

This report is prepared by the President to provide Council and the community of Mt Marshall with information about activities undertaken.

Comment:

The President represented the Shire at the following meetings and training opportunities from 20th December 2017 to 12th February 2018.

23rd January – 2018 Australia Day Launch “Inspiring Australians Western Australia” The City of Perth, Reconciliation WA and the Australia Day Council. Council House Gardens, Perth

26th January – Mt Marshall 2018 Australian Day Celebrations and Citizenship Awards. Bencubbin with Cr Gobbart. Beacon with Cr Gobbart and Cr Kirby.

8th February – Great Eastern Country Zone Executive - WALGA. Teleconference

9th February – Meeting Procedures and Debating - Elected Member Training, Kellerberrin. With Cr Gobbart and Cr Putt.

9.2 Councillors

Cr SE Faulkner – Attended the Wheatbelt North East Sub Regional Road Group (WNE SRRG) meeting on 12 February.

Cr RM Kirby attended the Central East Aged Care Alliance (CEACA) meeting on 29 January by teleconference.

10.0 Petitions / Deputations / Presentations / Submissions

Nil

11.0 Reports of Committees

Nil

12.0 Reports of Officers

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12.1 Chief Executive Officer

Cr LN Gobbart declared an impartiality interest in item 12.1.1 being that she is employed by the Bencubbin Primary School who are requesting a fee waiver.

12.1.1 Request for Fee Waiver – Bencubbin Primary School

File No:	F1/20
Location/Address:	N/A
Name of Applicant:	Bencubbin Primary School
Name of Owner:	Shire of Mt Marshall
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.1 – Email Correspondence from Bencubbin Primary School
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	N/A

Background:

Correspondence was received from Bencubbin Primary School (**Attachment 12.1.1**), requesting that the fee charged to the school for hire of the Community Bus to transport children to Trayning Pool on 13 December 2017 be waived. The request is made on the basis that if the local pool was open the school would not have had to hire the bus.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995

6.12. *Power to defer, grant discounts, waive or write off debts*

- (1) Subject to subsection (2) and any other written law, a local government may —
 - (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money,which is owed to the local government.

** Absolute majority required.*

Relevant Plans and Policy:

There is no policy in relation to his type of request, but it is important to note that these types of decisions can be seen as setting a precedent for future similar requests.

Financial Implications:

The Shire has incurred costs by the use of the Community Bus on this occasion.

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Risk Assessment:

As mentioned above there is a risk of setting a precedent.

Community & Strategic Objectives:

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.4 Ensure that facilities are being maintained, developed/rationalised in line with the Asset Management Plan and Long Term Financial Plan

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

Comment:

In the opinion of the author this is a very difficult request to consider. Whilst the sum (\$67.50) is not a large one, and it will be of benefit to the local Primary School, it can also be suggested that it has the potential to set a precedent for future situations. Whilst it is acknowledged that there is currently no swimming pool available in the Shire, the Shire has made allowances for this situation such as refunds for rate payers using pools in adjoining towns. It is unfortunate that this request was not made in advance in order that the school could consider other alternatives if the application was refused. Further, a generous allowance was made by the Shire to both schools to enable them to take children to in-term swimming lessons and swimming carnivals.

Having said all of the above, it is possible to consider that Council allow each of the Primary Schools the use of the Community Bus free of charge once per 'swimming season' to allow for a social occasion such as this. If Council agree, then this charge could be waived, and there will still be the opportunity for Beacon Primary School to arrange a similar event prior to the end of the swimming season should they wish.

2018/1 - 003 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That Council:

- 1. Subject to S6.12 Local Government Act 1995, allow the request by Bencubbin Primary School to waive the Community Bus Hire Fee relating to 13 December 2017.***
- 2. Resolve that on one occasion each swimming season whilst the Shire pool is closed the community bus can be hired free of charge by each Shire Primary School to allow for a social swim event for the children at a pool in one of the neighbouring towns.***

Moved Cr SR Putt

Seconded Cr IC Sanders

Carried 7/0

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12.1.2 2016/17 Annual Report

File No:	F1/1
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.2 – 2016/2017 Annual Report
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Previously Considered:	Nil

Background:

The *Local Government Act 1995* dictates that a local government is to prepare an Annual Report for each financial year. S.5.53 lists the items required to be contained within that report. S.5.54 further dictates that the report must be adopted by 31 December or two (2) months after receipt of the auditor's report. It should be noted that the annual financial report was adopted at the Ordinary Council Meeting held in December. Presented now is the final, full report for adoption prior to the Annual General Electors Meeting.

Consultation:

Nadine Richmond – Executive Assistant

Statutory Environment:

Local Government Act 1995

5.53. Annual reports

- (1) The local government is to prepare an annual report for each financial year.
- (2) The annual report is to contain —
 - (a) a report from the mayor or president; and
 - (b) a report from the CEO; and
 - [(c), (d) *deleted*]
 - (e) an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year; and
 - (f) the financial report for the financial year; and
 - (g) such information as may be prescribed in relation to the payments made to employees; and
 - (h) the auditor's report for the financial year; and
 - (ha) a matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*; and
 - (hb) details of entries made under section 5.121 during the financial year in the register of complaints, including —

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- (i) the number of complaints recorded in the register of complaints; and
- (ii) how the recorded complaints were dealt with; and
- (iii) any other details that the regulations may require;

and

- (i) such other information as may be prescribed.

5.54. Acceptance of annual reports

- (1) Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.

** Absolute majority required.*

- (2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

5.55. Notice of annual reports

The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

There would be a breach of legislation if Council did not accept the annual report within 2 months of the December meeting where Council accepted the auditor's report.

Community & Strategic Objectives:

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.3 Ensure compliance with all relevant legislation

Comment:

The Annual Report, as determined by legislation, is to contain a report from the mayor or president; a report from the CEO; the financial report for the financial year; information on payments made to employees that total more than \$100,000; the auditor's report for the financial year; a matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*; details of entries made into the register of complaints.

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2018/1 - 004 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

The Annual Report for the year 2016/2017 be accepted.

Moved Cr RM Kirby
Absolute Majority

Seconded Cr NR Gillett

Carried 7/0

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12.2 Works Supervisor

Nil

12.3 Executive Assistant

12.3.1 Status Report – December 2017

File No:	N/A
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	12.3.1 – Status Report December 2017
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The status report is a register of Council resolutions that are allocated to Shire staff for actioning. When staff have progressed or completed any action in relation to Council's decision, comments are provided until the process is completed or superseded by more recent Council resolutions.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

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Comment:

In the interest of increased transparency and communication with the community, the status report is provided for information.

2018/1 – 005 OFFICER’S RECOMMENDATION/COUNCIL DECISION:

That the Status Report for December 2017 be received.

Moved Cr LN Gobbart

Seconded Cr SE Faulkner

Carried 7/0

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12.3.2 Minutes of NEWROC Council Meetings held 17 October 2017 & 12 December 2017

File No:	N/A
Location/Address:	NEWROC District
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant 12.3.2a – Minutes of NEWROC Council Meeting held 17 October 2017
Attachments:	12.3.2b – Minutes of NEWROC Council Meeting held 12 December 2017
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The Shire of Mt Marshall is a member of the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC). NEWROC is not a formal organisation but was formed for the purpose of collaboration and joint initiatives between the Shires of Koorda, Mt Marshall, Mukinbudin, Nungarin, Trayning and Wyalkatchem, and is governed by a Memorandum of Understanding (MOU) between these Shires.

NEWROC Council and NEWROC Executive meetings alternate on a bi-monthly basis.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

The Minutes of the NEWROC Council meetings held on 17 October 2017 and 12 December 2017 are submitted (**Attachment 12.3.2a and 12.3.2b**) in order to keep all members abreast of the activities of the NEWROC Council.

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The next meeting of the NEWROC Council is scheduled to be held on Tuesday 27 February 2018 at the Shire of Mukinbudin.

2018/1 - 006 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

The minutes of the NEWROC Council meetings held on 17 October 2017 and 12 December 2017 be noted.

Moved Cr RM Kirby

Seconded Cr IC Sanders

Carried 7/0

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12.3.3 Appointment of Bencubbin Community Recreation Council Members to the Bencubbin Multipurpose Complex Steering Committee

File No:	A1/3
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	12.3.3 – Correspondence from President of Bencubbin Community Recreation Council, Deanne Breakell
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

In March 2016 Council resolved to form the Bencubbin Multipurpose Complex Steering Committee for the purpose of providing advice to Council throughout the redevelopment project. The committee consists of three Elected Members and three members of the Bencubbin Community Recreation Council.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995

5.8. Establishment of committees

A local government may establish* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

* Absolute majority required.

5.10. Committee members, appointment of

- (1) A committee is to have as its members —
 - (a) persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and
 - (b) persons who are appointed to be members of the committee under subsection (4) or (5).

** Absolute majority required.*

[Section 5.11A inserted by No. 17 of 2009 s. 20.]

5.11. Committee membership, tenure of

- (1) Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —

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- (a) the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be; or
- (b) the person resigns from membership of the committee; or
- (c) the committee is disbanded; or
- (d) the next ordinary elections day, whichever happens first.

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

There would be a breach of legislation if Council did not make committee appointments as required.

Community & Strategic Objectives:

Outcome 4.1 Collaborative and transparent leadership

4.1.1 Enhance open and interactive communication between Council and the community

Outcome 4.2 Strong representation on behalf of the Community

4.2.1 Facilitate processes/networks for the engaging of government agencies and key stakeholders

Comment:

In accordance with the *Local Government Act 1995* all committee positions expired at the Ordinary Local Government Elections on 21 October 2017. At its October Ordinary Meeting Council appointed Cr Sachse, Cr Sanders and Cr Kirby as its representatives. Correspondence (**Attachment 12.3.3**) has been received from the Bencubbin Community Recreation Council nominating Mr Brett Millar, Mr Peter Waters and Mrs Deanne Breakell as their representatives. Mr Peter Waters and Mrs Deanne Breakell have previously been representatives on this committee.

2018/1 - 007 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

Mr Peter Waters, Mr Brett Millar and Mrs Deanne Breakell are appointed as Bencubbin Community Recreation Council representatives on the Bencubbin Multipurpose Complex Steering Committee.

Moved Cr NR Gillett

Seconded Cr IC Sanders

Carried 7/0

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12.4 Finance and Administration Manager

12.4.1 Statement of Financial Activity to 31 December 2017

File No:	F1/4
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Tanika McLennan – Finance & Admin Manager
Attachments:	12.4.1 – Statement of Financial Activity to 31 December 2017
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

Relevant Plans and Policy:

Nil

Financial Implications:

The statement presented to Council is the most up to date information on its current financial position.

Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

Nil

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2018/1 - 008 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

The Statement of Financial Activity for the month ending 31 December 2017 be endorsed.

Moved Cr SR Putt

Seconded Cr LN Gobbart

Carried 7/0

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12.4.2 Accounts Paid to 31 December 2017

File No: F1/4
Location/Address: N/A
Name of Applicant: Nil
Name of Owner: N/A
Author: Sandy Wyatt – Administration Officer
Attachments: Nil
Declaration of Interest: Nil
Voting Requirements: Simple Majority
Previously Considered: Nil

Background:

Following is a List of Accounts submitted to Council on Monday 12 February 2018 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
86	13/12/2017	SYNERGY	UTILITY CHARGES 7.9.17-6.11.17	31.30
87	14/12/2017	SYNERGY	STREETLIGHTS TO 24.11.17	1808.80
88	21/12/2017	TELSTRA	UTILITY CHARGES-DECEMBER17	1882.73
89	21/12/2017	SYNERGY	UTILITY CHARGES 10.10.17-11.12.17	4417.35
19	31/12/2017	BANK FEES - BANK FEES	BANK FEES	267.34
EFT13114	13/12/2017	SHIRE OF TRAYNING	ADVERTISING-NOVEMBER17	15.00
EFT13115	13/12/2017	WESTERN AUSTRALIAN ELECTORAL COMMISSION	2017 ORDINARY ELECTION	11345.99
EFT13116	13/12/2017	HILLS FIRE EQUIPMENT SERVICE	SERVICE FIRE EQUIPMENT	1700.60

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Chq/EFT	Date	Name	Description	Amount
EFT13117	13/12/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SERVICES	382.50
EFT13118	13/12/2017	KOORDA COMMUNITY RESOURCE CENTRE	ADVERTISING-NOVEMBER17	125.00
EFT13119	13/12/2017	DYLAN COPELAND	PROVISION OF NATURAL RESOURCE MANAGEMENT-NOVEMBER17	2574.00
EFT13120	13/12/2017	MARKETFORCE PTY LTD	ADVERTISING-NOVEMBER17	302.29
EFT13121	13/12/2017	SOUTHERN CROSS AUSTEREO PTY LTD	ADVERTISING-NOVEMBER17	82.50
EFT13122	13/12/2017	DEVLYN CONSTRUCTION	REDEVELOPMENT BENCUBBIN MULTIPURPOSE COMPLEX	284240.96
EFT13123	13/12/2017	CR LEEANNE GOBBART	MEETING FEES & ALLOWANCE 17.11.17-21.11.17	1031.18
EFT13124	13/12/2017	BEACON GUN CLUB SSAA INC	ECONOMIC DEVELOPMENT FUND	4027.00
EFT13125	13/12/2017	BEACON TENNIS CLUB INC	ECONOMIC DEVELOPMENT FUND	3500.00
EFT13126	13/12/2017	KAREN LEECE	MURAL FOR BEACON PLAYGROUP-1ST INSTALMENT	1823.00
EFT13127	14/12/2017	NADINE RICHMOND	REIMBURSEMENT-UNIFORM	59.50
EFT13128	14/12/2017	BEACON PRIMARY SCHOOL	BUS HIRE-INTERM SWIMMING LESSONS	7976.00
EFT13129	14/12/2017	JOHN NUTTALL	REIMBURSEMENT-UNIFORM	674.95
EFT13130	14/12/2017	JACLYN GERAGHTY	AQUATIC CENTRE REIMBURSEMENT SCHEME 2017/18	150.00
EFT13131	14/12/2017	AVON WASTE	RUBBISH COLLECTION-NOVEMBER17	5064.64
EFT13132	14/12/2017	BOC GASES	GAS CYLINDERS-NOVEMBER17	45.70
EFT13133	14/12/2017	MUKA TYRE MART	NOVEMBER REPAIRS	375.00
EFT13134	14/12/2017	NINGHAN SPRAYING & AG SERVICES	NOVEMBER SUPPLIES	1167.44
EFT13135	14/12/2017	KTY ELECTRICAL SERVICES	NOVEMBER REPAIRS	4997.81
EFT13136	14/12/2017	BENCUBBIN NEWS & POST	NEWSPAPERS-NOVEMBER17	99.30
EFT13137	14/12/2017	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	KEYS CUT (FROM OCTOBER)	85.00
EFT13138	14/12/2017	WINC AUSTRALIA PTY LTD	NOVEMBER SUPPLIES	65.84
EFT13139	14/12/2017	ICS CARPENTRY	NOVEMBER REPAIRS	2449.15
EFT13140	14/12/2017	ALL-WAYS FOODS	NOVEMBER SUPPLIES (FROM AUGUST)	1378.22

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Chq/EFT	Date	Name	Description	Amount
EFT13141	14/12/2017	BENCUBBIN TRUCK N AUTO'S	TYRES	7100.35
EFT13142	14/12/2017	COLAS WESTERN AUSTRALIA PTY LTD	BITUMEN SEALING WORK	300010.60
EFT13143	14/12/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	MONITORING	85.00
EFT13144	14/12/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ENVIRONMENTAL PLANNING TOOL	1283.33
EFT13145	14/12/2017	BENCUBBIN AG SUPPLIES	NOVEMBER SUPPLIES	379.73
EFT13146	14/12/2017	REFUEL AUSTRALIA	FUEL-NOVEMBER17	31.90
EFT13147	14/12/2017	BENNY MART	NOVEMBER SUPPLIES	125.80
EFT13148	14/12/2017	GREAT SOUTHERN FUELS	FUEL-NOVEMBER17	14779.57
EFT13149	14/12/2017	ASTRO ALLOYS	NOVEMBER SUPPLIES	899.30
EFT13150	14/12/2017	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY COSTS	465.19
EFT13151	14/12/2017	JOHN HUGHES	MITSUBISHI MQ3L20 TRITON GLX 2.4L	39123.45
EFT13152	14/12/2017	BENDIGO BANK	NOVEMBER SUPPLIES	4667.59
EFT13153	21/12/2017	GERAGHTYS ENG & AUTO ELECTRICS	DECEMBER REPAIRS (ACTUALLY NOVEMBER)	604.61
EFT13154	21/12/2017	SHIRE OF WYALKATCHEM	RENT-EHO 1.8.17-31.12.17	3934.28
EFT13155	21/12/2017	SHIRE OF MT MARSHALL	NEW HEALTH RECOUP 31.10.17	5206.03
EFT13156	21/12/2017	COURIER AUSTRALIA	FREIGHT-DECEMBER17	54.24
EFT13157	21/12/2017	KTY ELECTRICAL SERVICES	DECEMBER REPAIRS	1991.33
EFT13158	21/12/2017	JASON SIGNMAKERS	DECEMBER SUPPLIES	41.14
EFT13159	21/12/2017	SHIRE OF TRAYNING	DOCTORS VEHICLE/MEDICAL PRACTICE EXPENSES PLUS DOCTORS RENT 2.7.17-29.7.17	6768.00
EFT13160	21/12/2017	BENCUBBIN NEWS & POST	POSTAGE 27.11.17-1.12.17	190.40
EFT13161	21/12/2017	BUNNINGS BUILDING SUPPLIES	DECEMBER SUPPLIES	195.60
EFT13162	21/12/2017	BEACON PROGRESS ASSOCIATION INC.	ECONOMIC DEVELOPMENT FUND	10000.00
EFT13163	21/12/2017	MOORE STEPHENS (WA) PTY LTD	FINAL BILLING IN RESPECT-AUDIT YEAR END 30.6.17	12012.00
EFT13164	21/12/2017	ICS CARPENTRY	DECEMBER REPAIRS	5516.50
EFT13165	21/12/2017	ALL-WAYS FOODS	DECEMBER SUPPLIES	470.89

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EFT13166	21/12/2017	PORKY'S ENTERPRISES	AGGREGATE FROM DOWERIN TO VARIOUS SITES	12810.12
EFT13167	21/12/2017	DAVES TREE SERVICE	REMOVE OVERHANGING TREES	2860.00
EFT13168	21/12/2017	BENCUBBIN PRIMARY SCHOOL P & C	HIRE-BENCUBBIN COMMUNITY RESOURCE CENTRE	60.00
EFT13169	21/12/2017	BENCUBBIN TRUCK N AUTO'S	GRADER TYRES	7162.50
EFT13170	21/12/2017	DALGOURING FARMS	GRAVEL	24894.83
EFT13171	21/12/2017	RN & JB WHYTE	GRAVEL-DECEMBER17	3009.60
EFT13172	21/12/2017	DEPARTMENT OF MINES,INDUSTRY REGULATION AND SAFETY (DMIRS)	BUILDING SERVICES LEVY-NOVEMBER17	113.30
EFT13173	21/12/2017	5RIVERS PLUMBING AND GAS	DECEMBER REPAIRS	2003.25
EFT13174	21/12/2017	KUNUNOPPIN MEDICAL PRACTICE	PRE EMPLOYMENT MEDICAL-D.BEAGLEY	286.00
EFT13175	21/12/2017	KC SALES	DECEMBER SUPPLIES	610.32
EFT13176	21/12/2017	WA CONTRACT RANGER SERVICES	RANGER SERVICES 21.11.17 & 4.12.17	561.00
EFT13177	21/12/2017	SANDPRINTS	PORTRAIT SITTING-PRESIDENTS	75.00
EFT13178	21/12/2017	LOREN NORTHOVER	AQUATIC CENTRE REIMBURSEMENT SCHEME 2017/18	6.50
EFT13179	21/12/2017	SUE VOLOCZI	VARIOUS ACCOUNTING SUPPORT	3786.75
EFT13180	21/12/2017	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11.1.18-10.2.18	488.13
EFT13181	21/12/2017	CR ARC SACHSE	MEETING FEES & ALLOWANCES 29.11.17-19.12.17	1767.90
EFT13182	21/12/2017	CR RM KIRBY	MEETING FEES & ALLOWANCES 19.12.17	603.18
EFT13183	21/12/2017	CR SE FAULKNER	MEETING FEES & ALLOWANCES 11.12.17-19.12.17	673.18
EFT13184	21/12/2017	SARAH MARY MOUG	REIMBURSEMENT-UNIFORM	30.00
EFT13185	21/12/2017	WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPY CHARGES	297.82
EFT13186	21/12/2017	SITE ARCHITECTURE	CONTRACT ADMINISTRATION	6551.05
EFT13187	21/12/2017	CR NICK GILLETT	MEETING FEES & ALLOWANCES 11.12.17-19.12.17	688.50

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Chq/EFT	Date	Name	Description	Amount
EFT13188	21/12/2017	JOANNA POOLE	AQUATIC CENTRE REIMBURSEMENT SCHEME 2017/18	150.00
EFT13189	21/12/2017	CR STUART PUTT	MEETING FEES & ALLOWANCES 19.12.17	493.18
EFT13190	21/12/2017	CR LEEANNE GOBBART	MEETING FEES & ALLOWANCES 19.12.17	525.18
EFT13191	21/12/2017	BRIAN GARDNER MOTORS PTY LTD	VEHICLE SERVICE	362.40
EFT13192	21/12/2017	GRESLEY ABAS PTY LTD	MT MARSHALL AQUATIC CENTRE FEASIBILITY STUDY	10912.00
EFT13193	21/12/2017	RIVERVALE SMASH REPAIRS PTY LTD	REPAIRS-PRADO	300.00
EFT13194	21/12/2017	OLIVIA JANE GRANICH	PRE EMPLOYMENT MEDICAL	116.70
EFT13195	21/12/2017	DOUBLE L CONSTRUCTION PTY LTD	DECEMBER SUPPLIES	664.85
EFT13196	21/12/2017	DIANNE SACHSE	CATERING FOR CHRISTMAS FUNCTION	1160.00
EFT13197	21/12/2017	DMB QUARRIES	SUPPLY AGGREGATE FOR 2017/18 SEALING PROGRAM	73145.75
EFT13199	06/12/2017	TONY BUCHERT	RENT-GYM	100.00
EFT13200	13/12/2017	TONY BUCHERT	RENT-GYM	100.00
EFT13201	20/12/2017	TONY BUCHERT	RENT-GYM	100.00
EFT13202	27/12/2017	TONY BUCHERT	RENT-GYM	100.00
EFT13204	27/12/2017	WA TREASURY CORPORATION	LOAN NO. 118 INTEREST PAYMENT - STAFF HOUSING	31956.21
EFT13205	22/12/2017	CARDTRONICS AUSTRALASIA PTY LTD	ONGOING FEES FOR ATM-NOVEMBER17	82.71
DD8969.1	06/12/2017	WALGS PLAN	PAYROLL DEDUCTIONS	4896.96
DD8969.2	06/12/2017	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	297.71
DD8969.3	06/12/2017	DL SELLENGER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	209.47
DD8969.4	06/12/2017	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	217.54
DD8969.5	06/12/2017	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	928.32
DD8969.6	06/12/2017	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	189.74
DD8969.7	06/12/2017	THE NICK & TRYPHENA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	48.81
DD8969.8	06/12/2017	COLONIAL FIRST STATE INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	190.17
DD8969.9	06/12/2017	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	194.36

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Chq/EFT	Date	Name	Description	Amount
DD8998.1	20/12/2017	WALGS PLAN	PAYROLL DEDUCTIONS	4976.40
DD8998.2	20/12/2017	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	372.28
DD8998.3	20/12/2017	BENDIGO SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	202.82
DD8998.4	20/12/2017	FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	143.88
DD8998.5	20/12/2017	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	217.54
DD8998.6	20/12/2017	DL SELLENGER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	45.55
DD8998.7	20/12/2017	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	966.86
DD8998.8	20/12/2017	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	189.74
DD8998.9	20/12/2017	THE NICK & TRYPHENA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	48.81
DD8969.10	06/12/2017	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	475.00
DD8998.10	20/12/2017	COLONIAL FIRST STATE INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	169.74
DD8998.11	20/12/2017	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	194.36
DD8998.12	20/12/2017	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	475.00
				965,341.89

2. Trust

Chq/eft	Date	Name	Description	Amount
EFT13198	22/12/2017	SHIRE OF MT MARSHALL	INV12066 BUS FUEL	117.12
EFT13203	29/12/2017	DEPARTMENT OF TRANSPORT	MMSO20171220	22174.80
				22,291.92

3. Mastercard

Details	Amount
Bank fees	4.00
Bank fees	4.00
Coffee/cash box	107.72
Tv	232.74
Accomm/parking-T.McLennan	898.28

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Rego & plate change	312.70
Bank fees	4.00
CDO Position advert-Seek	302.50
Roads congress dinner-M.Sachse	95.00
Farewell gift-D.Kett	351.00
Ipad cover-Cr Putt	54.99
Accomm-Cr Gobbart	219.34
Accomm/meals-Roads Congress	1473.50
Art/craft supplies	171.57
Adaptors/Cable-Councillor ipads	166.95
CMIS (study)	116.85
Tafe-S,Moug	22.81
Card-D.Kett	6.99
Council snacks	21.66
Christmas invites	42.99
Postage	6.00
Bank fees	4.00
Mattress Protectors	48.00
	4667.59

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **12 February 2018**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

John Nuttall
Chief Executive Officer

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Consultation:

Tanika McLennan – Finance and Administration Manager

Statutory Environment:

Financial Management Regulations and the Local Government Act 1995

Relevant Plans and Policy:

Nil

Financial Implications:

An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.

Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

Nil

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2018/1 - 009 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the Accounts Listed

<i>Municipal Fund</i>	\$	965,341.89
<i>Trust Fund</i>	\$	22,291.92
<i>Mastercard</i>	\$	4667.59
<i>Total</i>	\$	992,301.40

Be endorsed.

Moved Cr RM Kirby

Seconded Cr SR Putt

Carried 7/0

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12.4.3 Accounts Paid to 31 January 2018

File No: F1/4
Location/Address: N/A
Name of Applicant: Nil
Name of Owner: N/A
Author: Sandy Wyatt – Administration Officer
Attachments: Nil
Declaration of Interest: Nil
Voting Requirements: Simple Majority
Previously Considered: Nil

Background:

Following is a List of Accounts submitted to Council on Monday 12 February 2018 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
90	10/01/2018	SYNERGY	UTILITY CHARGES 8.11.17-20.12.17	1536.40
	16/01/2018	WATER CORPORATION	UTILITY CHARGES 1.11.17-8.1.18	18959.54
92	16/01/2018	SYNERGY	UTILITY CHARGES 1.11.17-3.1.18/STREETLIGHTS TO 2.1.18	2598.70
93	24/01/2018	TELSTRA	UTILITY CHARGES-JANUARY18	2637.44
94	24/01/2018	WATER CORPORATION	UTILITY CHARGES 13.11.17-16.1.18	733.33
95	24/01/2018	SYNERGY	UTILITY CHARGES 7.11.17-17.1.18	857.40
EFT13206	10/01/2018	AVON WASTE	RUBBISH COLLECTION-DECEMBER17	5064.64
EFT13207	10/01/2018	BOC GASES	GAS CYLINDERS-DECEMBER17	47.24

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Chq/EFT	Date	Name	Description	Amount
EFT13208	10/01/2018	TWO DOGS HOME HARDWARE	DECEMBER SUPPLIES	303.08
EFT13209	10/01/2018	CJD EQUIPMENT PTY LTD	DECEMBER SUPPLIES	1137.32
EFT13210	10/01/2018	NINGHAN SPRAYING & AG SERVICES	DECEMBER SUPPLIES	535.72
EFT13211	10/01/2018	BEACON COUNTRY CLUB INC.	ECONOMIC DEVELOPMENT FUND	3529.00
EFT13212	10/01/2018	BEACON PROGRESS ASSOCIATION INC.	HIRE CWA HOUSE	22.00
EFT13213	10/01/2018	STAR TRACK EXPRESS	FREIGHT-DECEMBER17	108.49
EFT13214	10/01/2018	BENCUBBIN PRIMARY SCHOOL	BUS HIRE & DRIVING-SWIMMING LESSONS	3766.49
EFT13215	10/01/2018	PORKY'S ENTERPRISES	SUPPLY & DELIVER STABILIZING CONCRETE	2904.00
EFT13216	10/01/2018	RYLAN PTY LTD	KERBING	8082.52
EFT13217	10/01/2018	BENCUBBIN TRUCK N AUTO'S	TYRES	1799.95
EFT13218	10/01/2018	D & D TRANSPORT	FREIGHT-DECEMBER17	164.78
EFT13219	10/01/2018	PERFECT COMPUTER SOLUTIONS PTY LTD	DECEMBER SUPPLIES	255.00
EFT13220	10/01/2018	MEGAN BEAGLEY	AQUATIC CENTRE REIMBURSEMENT SCHEME 2017/18	111.00
EFT13221	10/01/2018	BENCUBBIN AG SUPPLIES	DECEMBER SUPPLIES	340.54
EFT13222	10/01/2018	REFUEL AUSTRALIA	FUEL-DECEMBER17	111.89
EFT13223	10/01/2018	5RIVERS PLUMBING AND GAS	DECEMBER REPAIRS	4503.95
EFT13224	10/01/2018	JOHN LAURO BEACON GARAGE	DECEMBER REPAIRS	859.70
EFT13225	10/01/2018	GREAT SOUTHERN FUELS	FUEL-DECEMBER17	8801.90
EFT13226	10/01/2018	MW GRANT	AQUATIC CENTRE REIMBURSEMENT SCHEME 2017/18	31.50
EFT13227	10/01/2018	TRYPHENA JEAN GILLETT	AQUATIC CENTRE REIMBURSEMENT SCHEME 2017/18	93.50
EFT13228	10/01/2018	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY COSTS	5183.23
EFT13229	10/01/2018	WA CONTRACT RANGER SERVICES	RANGER SERVICES 18.12.17	233.75
EFT13230	10/01/2018	HANDS ON THERAPEUTIC MASSAGE	VOUCHERS	30.00
EFT13231	10/01/2018	HEAVY METAL WELDING & CUSTOM FABRICATION	ART EASELS	358.84
EFT13232	10/01/2018	ASPHALT IN A BAG	ASPHALT	1718.75
EFT13233	10/01/2018	SITE ARCHITECTURE	CONTRACT ADMINISTRATION	5066.05
EFT13234	10/01/2018	SOUTHERN CROSS AUSTEREO PTY LTD	ADVERTISING-DECEMBER17	82.50

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Chq/EFT	Date	Name	Description	Amount
EFT13235	10/01/2018	DEVLYN CONSTRUCTION	REDEVELOPMENT BENCUBBIN MULTIPURPOSE COMPLEX	296148.49
EFT13236	10/01/2018	JOHN GOSPER DESIGN	NEW HEALTH-BUILDING SURVEYING SERVICE OCT/DEC17	4004.00
EFT13237	10/01/2018	A R & HR WEST	AQUATIC CENTRE REIMBURSEMENT SCHEME 2017/18	150.00
EFT13239	16/01/2018	SHIRE OF WYALKATCHEM	RENT-EHO 1.1.18-31.1.18	797.14
EFT13240	16/01/2018	KTY ELECTRICAL SERVICES	JANUARY REPAIRS	405.79
EFT13241	16/01/2018	BENCUBBIN NEWS & POST	POSTAGE 18.12.17-22.12.17	173.65
EFT13242	16/01/2018	WINC AUSTRALIA PTY LTD	DECEMBER SUPPLIES	99.47
EFT13243	16/01/2018	BURGESS RAWSON (WA) PTY LTD	UTILITY CHARGES 7.11.17-8.1.18	18.41
EFT13244	16/01/2018	ICS CARPENTRY	JANUARY REPAIRS	5283.85
EFT13245	16/01/2018	STAR TRACK EXPRESS	FREIGHT-JANUARY18	5.22
EFT13246	16/01/2018	D I TOMAS CONTRACTING	GRAVEL PATH/BACKFILL KERBING	1336.50
EFT13247	16/01/2018	5RIVERS PLUMBING AND GAS	JANUARY REPAIRS	358.32
EFT13248	16/01/2018	NADINE RICHMOND	REIMBURSEMENT FOR CARD	5.00
EFT13249	16/01/2018	SALLY PUTT	REIMBURSEMENT-STORAGE TUBS	40.00
EFT13250	16/01/2018	ALLAN MONSON	REIMBURSEMENT OF AIRFARE UPON COMMENCEMENT	501.10
EFT13251	16/01/2018	DANEEKA LEE BEAGLEY	REIMBURSEMENT FOR KLM'S TRAVELLED FOR DOT COURSE	506.03
EFT13252	16/01/2018	PETER TOBOSS	REIMBURSEMENT FOR VEHICLE SERVICE	349.00
EFT13254	18/01/2018	BENDIGO BANK	DECEMBER SUPPLIES	1164.49
EFT13255	18/01/2018	NINGHAN SPRAYING & AG SERVICES	DECEMBER SUPPLIES	1224.43
EFT13256	18/01/2018	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	PRINTING	37.10
EFT13257	18/01/2018	BEACON CO-OPERATIVE LTD	VOUCHERS	305.95
EFT13258	18/01/2018	D & D TRANSPORT	FREIGHT-DECEMBER17	59.95
EFT13259	18/01/2018	BENNY MART	VOUCHERS	177.25
EFT13260	18/01/2018	DYLAN COPELAND	PROVISION OF NATURAL RESOURCE MANAGEMENT-DECEMBER17	1930.50

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Chq/EFT	Date	Name	Description	Amount
EFT13261	19/01/2018	SHIRE OF MT MARSHALL	PAYROLL DEDUCTIONS	240.00
EFT13262	19/01/2018	STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	865.00
EFT13263	24/01/2018	COURIER AUSTRALIA	FREIGHT-JANUARY18	15.21
EFT13264	24/01/2018	KTY ELECTRICAL SERVICES	JANUARY REPAIRS	1637.69
EFT13265	24/01/2018	BENCUBBIN NEWS & POST	POSTAGE 2.1.18-5.1.18	99.30
EFT13266	24/01/2018	MT MARSHALL & DISTRICTS AGRICULTURAL SOCIETY	DONATION-2018 MT MARSHALL COMMUNITY SHOW	7500.00
EFT13267	24/01/2018	BEACON CO-OPERATIVE LTD	BOOKING AGENT FEE-NOV17/DEC17 PLUS CLEANING-ACTUALLY DECEMBER INVOICE	821.00
EFT13268	24/01/2018	DIELECTRIC SECURITY SERVICES	MONITORING FEES 1.2.18-30.4.18	101.20
EFT13269	24/01/2018	WINC AUSTRALIA PTY LTD	JANUARY SUPPLIES	124.78
EFT13270	24/01/2018	LGRCEU	PAYROLL DEDUCTIONS	38.80
EFT13271	24/01/2018	ALL-WAYS FOODS	JANUARY SUPPLIES	381.28
EFT13272	24/01/2018	PORKY'S ENTERPRISES	TYRES	605.00
EFT13273	24/01/2018	PLANWEST (WA) PTY LTD	PLANNING SERVICES	484.00
EFT13274	24/01/2018	DEPARTMENT OF MINES,INDUSTRY REGULATION AND SAFETY (DMIRS)	BUILDING SERVICES LEVY-DECEMBER17	226.60
EFT13275	24/01/2018	5RIVERS PLUMBING AND GAS	JANUARY REPAIRS	5313.94
EFT13276	24/01/2018	BENNY MART	VOUCHERS	112.20
EFT13277	24/01/2018	DEPARTMENT OF PLANNING,LANDS & HERITAGE	LEASE FOR FUEL DEPOT 1.1.18-30.6.18	715.00
EFT13278	24/01/2018	NORTHAM CARPETS PTY LTD	BLINDS	1447.00
EFT13279	24/01/2018	KC SALES	UNIFORMS	802.22
EFT13280	24/01/2018	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11.2.18-10.3.18	488.13
EFT13281	24/01/2018	JANE PUTT	AQUATIC CENTRE REIMBURSEMENT SCHEME 2017/18	150.00
EFT13282	24/01/2018	EMILY MILLAR	AQUATIC CENTRE REIMBURSEMENT SCHEME 2017/18	35.50
EFT13283	29/01/2018	CARDTRONICS AUSTRALASIA PTY LTD	ONGOING FEES FOR ATM-DECEMBER17	85.35

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Chq/EFT	Date	Name	Description	Amount
EFT13284	29/01/2018	WA TREASURY CORPORATION	LOAN NO. 119 INTEREST PAYMENT - LOAN TO BENNYMART - REPAID IN LEASE PAYM	975.84
EFT13285	03/01/2018	TONY BUCHERT	RENT-GYM	100.00
EFT13286	10/01/2018	TONY BUCHERT	RENT-GYM	100.00
EFT13287	17/01/2018	TONY BUCHERT	RENT-GYM	100.00
EFT13288	24/01/2018	TONY BUCHERT	RENT-GYM	100.00
EFT13289	31/01/2018	TONY BUCHERT	RENT-GYM	100.00
EFT13291	23/01/2018	WA TREASURY CORPORATION	GOVERNMENT GUARANTEE FEE FOR PERIOD ENDING 31.12.17	4672.32
DD8999.1	03/01/2018	WALGS PLAN	PAYROLL DEDUCTIONS	5342.87
DD8999.2	03/01/2018	FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	125.90
DD8999.3	03/01/2018	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	217.54
DD8999.4	03/01/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	764.92
DD8999.5	03/01/2018	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	189.74
DD8999.6	03/01/2018	COLONIAL FIRST STATE INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	183.08
DD8999.7	03/01/2018	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	194.36
DD8999.8	03/01/2018	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	475.00
DD8999.9	03/01/2018	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	180.99
DD8999.10	03/01/2018	BENDIGO SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	118.31
				433,881.85

2. Trust

Chq/eft	Date	Name	Description	Amount
EFT13238	16/01/2018	CARGEEG PAINTING SUPPLIES	REFUND OF CAT TRAP BOND	50.00
EFT13253	17/01/2018	SHIRE OF MT MARSHALL	BOND 229 MURRAY ST BENCUBBIN	240.00
EFT13290	31/01/2018	DEPARTMENT OF TRANSPORT	MMSO20180105	12945.05
				13,235.05

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3. Mastercard

Details	Amount
Water filter	127.00
Plate change	25.70
Plate change	25.70
Application clearing permit	200.00
Double up of permit(to be refunded)	200.00
Postage	5.00
Council snacks	10.85
Farewell present	50.00
Assorted gifts for Daycare	34.05
Christmas gifts for Daycare	34.92
Bank fees	4.00
Bank fees	4.00
Bldg services levy-Solar panels Beacon	61.65
Bank fees	4.00
Uniforms-S.Wyatt	130.75
Uniforms-S.Wyatt	74.25
Bank fees	4.00
Steps for community bus	101.62
E-zyme crystals	16.75
E-zyme crystals	16.75
E-zyme crystals	16.75
E-zyme crystals	16.75
	1164.49

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This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **12 February 2018**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

John Nuttall
Chief Executive Officer

Consultation:

Tanika McLennan – Finance and Administration Manager

Statutory Environment:

Financial Management Regulations and the Local Government Act 1995

Relevant Plans and Policy:

Nil

Financial Implications:

An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.

Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

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Comment:

Nil

2018/1 - 010 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the Accounts Listed

<i>Municipal Fund</i>	\$	433,881.85
<i>Trust Fund</i>	\$	13,235.05
<i>Mastercard</i>	\$	<u>1164.49</u>
<i>Total</i>	\$	448,281.39

Be endorsed.

Moved Cr RM Kirby

Seconded Cr IC Sanders

Carried 7/0

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12.4.4 Budget Review as at 31 December 2017

File No:	F1/3
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Tanika McLennan – Finance & Admin Manager
Attachments:	12.4.4 – Budget Review Period Ending 31 December 2017
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Previously Considered:	Nil

Background:

The Local Government Act 1995 requires a local government to prepare a review of the Approved Budget each year for consideration by Council.

The purpose of this review is to ensure the Shire is on track to achieve the objectives outlined in the adopted budget and to make any adjustments as required as a result of actual events unfolding.

Consultation:

Nil

Statutory Environment:

Local Govt. Act 1995 section 6.2 and Financial Management Regulations 33A

33A. Review of budget

(1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.

(2A) The review of an annual budget for a financial year must —

(a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and

(b) consider the local government's financial position as at the date of the review; and

(c) review the outcomes for the end of that financial year that are forecast in the budget.

(2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.

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(3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

*Absolute majority required.

(4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Relevant Plans and Policy:

N/A

Financial Implications:

Nil. Review is presented for information only at this stage however budget adjustments are likely to be presented for consideration at the March 2018 ordinary meeting of Council

Risk Assessment:

Breach of Local Govt. Act 1995 section 6.2 and Financial Management Regulations 33A

Community & Strategic Objectives:

N/A

Comment:

Whilst the Financial Management Regulations allow for the Budget Review to be presented up until 31 March each year, it is considered that this information is starting to lose its relevance by this time and therefore, the six monthly budget review has been prepared and is at **Attachment 12.4.4**. All projected variances which meet Council's reporting threshold of \$5,000 or 10% have been highlighted in yellow. The review shows a projected loss of \$99,609, which is attributed to the \$115,820 reduction in Federal Assistance Grant versus the indicative amount advised by the Federal Government at the time of adopting the budget.

No adjustments have been made to the projected road budget as there has been a change of Works Supervisor and the Contract Engineer has been unavailable to assist with the review. It is however important to note that no Roads to Recovery funding has been received to date. This is the outcome of the Shire breaching its agreement in 2016/17 by not completing its budgeted roadworks program. Whilst the shortfall was carried over in the 2017/18 budget and will be made up this year, as long as the road program is completed, this must be demonstrated to Road to Recovery before any funds will be released. Staff have been liaising with Roads to Recovery in an attempt to have these funds released as soon as possible. A seven month review of the roadworks budget will be conducted during February and presented at the March 2018 ordinary meeting of Council. Any adjustments required as a result of this review and the reduction in Federal Assistance Grant funding will be presented for consideration at this time.

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2018/1 – 011 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That the Budget Review document for the period ending 31 December 2017 be accepted as presented in attachment 12.4.4.

*Moved Cr LN Gobbart
Absolute Majority*

Seconded Cr NR Gillett

Carried 7/0

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12.5 Community Development Officer

Nil

12.6 Regulatory Officer

Cr SE Faulkner declared a proximity interest in item 12.6.1 being that he is an adjoining land owner to Potts Rd and left Chambers at 2.38pm.

12.6.1 Road Closure – Section of Potts Road

File No:	A3/2
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Jack Walker – Regulatory Officer
Attachments:	12.6.1a – Letter from Department of Planning, Lands and Heritage Including SmartPlan of Suggested Road Closure
	12.6.1b – Various Consultation Responses
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	14 February 2017

Background:

At the July 2016 meeting of Council a development application for an extractive industry was granted to QStone Pty Ltd to extricate pegmatite aggregate on Ninghan locations 606, 3029 and 2643. The properties are accessed by the Potts Road Reserve, which has never been constructed. The developers had indicated that during the life of the project it would be necessary to excavate across the Potts Road Reserve and therefore Council included an additional condition that a separate development application be submitted to mine the Potts Road Reserve. As the Potts Road Reserve is unconstructed it would require formal closure to allow the development application to proceed.

As a result of the Council resolution all the necessary steps were undertaken to formally close the road reserve and submit a formal request to the Minister for Planning, Land and Heritage for its closure.

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2016/149 OFFICER RECOMMENDATION / COUNCIL DECISION:

That:

- 1. the Shire of Mt Marshall request the Minister for Regional Development and Lands to permanently close an unconstructed portion of Potts Road as shown in attachment 12.6.3, reverting the road reserve to crown land; and**
- 2. the Shire of Mt Marshall advertise the proposed closure, seeking community feedback.**

Moved Cr WJ Beagley

Seconded Cr ARC Sachse

Carried 5/0

A further resolution was made at the February 2017 meeting to formally close the road.

2017/028 OFFICERS RECOMMENDATION / COUNCIL DECISION:

That Council direct the CEO to write to the Minister of Regional Development and Lands requesting the formal closure of the unconstructed portion of Potts Road from the Welbungin-Wialki Road to the Mukinbudin Shire boundary and the said land be returned to the crown.

Moved Cr ARC Sachse

Seconded Cr WJ Beagley

Carried 4/0

The Shire has recently received correspondence from the Minister's office advising Council that it would not support the current request as there would be no access to locations 3029 and 3028 in the future. They have however suggested a proposal that they would support (see **attachment 12.6.1a**) which leaves a portion of the road reserve intact in the event that it is ever required to provide access to the two locations. Another condition is that the land contained in the closed road be purchased by an adjoining owner and amalgamated with existing freehold land.

Adjoining landowners Faulkner Brothers and Mr PA Sachse have indicated that they would be agreeable to the proposal. Accordingly the whole process has been started again, and this item requests Council to once again resolve to close the road.

Consultation:

Department of Planning, Lands and Heritage

Mr John Nuttall – Chief Executive Officer

Faulkner Brothers – Land owners

Mr PA Sachse – Land owner

Main Roads WA – service provider

Water Corporation – service provider

Western Power – service provider

Telstra – service provider

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Department of Mines, Industry, Regulations and Safety
Gimlet & Bulletin 14/12/2017 – public notice “notice of proposed closure”

Statutory Environment:

Land Administration Act 1997

58. *Closing roads*

- (1) When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.
- (2) When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.
- (3) A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.
- (4) On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements of subsections (2) and (3) —
 - (a) by order grant the request; or
 - (b) direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or
 - (c) refuse the request.
- (5) If the Minister grants a request under subsection (4) —
 - (a) the road concerned is closed on and from the day on which the relevant order is registered; and
 - (b) any rights suspended under section 55(3)(a) cease to be so suspended.
- (6) When a road is closed under this section, the land comprising the former road —
 - (a) becomes unallocated Crown land; or
 - (b) if a lease continues to subsist in that land by virtue of section 57(2), remains Crown land.

[Section 58 amended by No. 59 of 2000 s. 18(1)⁹.]

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Land Administration Regulations 1998

9. *Local government request to close road permanently (Act s. 58(2)), requirements for*

For the purposes of preparing and delivering under section 58(2) of the Act a request to the Minister to close a road permanently, a local government must include with the request —

- (a) written confirmation that the local government has resolved to make the request, details of the date when the relevant resolution was passed and any other information relating to that resolution that the Minister may require; and
- (b) sketch plans showing the location of the road and the proposed future disposition of the land comprising the road after it has been closed; and
- (c) copies of any submissions relating to the request that, after complying with the requirement to publish the relevant notice of motion under section 58(3) of the Act, the local government has received, and the local government's comments on those submissions; and
- (d) a copy of the relevant notice of motion referred to in paragraph (c); and
- (e) any other information the local government considers relevant to the Minister's consideration of the request; and
- (f) written confirmation that the local government has complied with section 58(2) and (3) of the Act.

The above regulations have been complied with to date, with the matter appearing in the local papers on the 14th December 2016. No submissions regarding the proposed closure have been received.

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

ECONOMIC - Provide an effective and efficient transportation network

E 3.2 Maintain an efficient, safe and quality local road network

Comment:

Nil

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2018/1 - 012 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That Council, pursuant to section 58 Land Administration Act 1997 and clause 9 Land Administration Regulations 1998, endorse the closure of the section of Potts Road as outlined by the Department of Planning, Lands and Heritage SmartPlan below and direct the Chief Executive Officer to request the Minister for Lands to take the necessary steps to permanently close that section of road.



Moved Cr RM Kirby

Seconded Cr SR Putt

Carried 6/0

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Cr SE Faulkner entered Chambers at 2.41pm

12.7 Development

Nil

The Presiding Member declared a change in the order of business to consider Late Item – 15.1 at this stage of the meeting.

15.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

2018/1 - 013 COUNCIL DECISION:

That the late item 15.1 be considered as presented.

Moved Cr LN Gobbart

Seconded Cr SR Putt

Carried 7/0

15.1 LATE ITEM - Bencubbin Multi-Purpose Complex – Funding of Cold Room Doors

File No:	A6/18a, F1/3
Location/Address:	Bencubbin Multipurpose Complex
Name of Applicant:	Bencubbin Community Recreation Council
Name of Owner:	Shire of Mt Marshall
Author:	John Nuttall – Chief Executive Officer
	15.1a – Correspondence from Bencubbin Community Recreation Council
Attachments:	15.1b – Email Correspondence from Site Architects
	15.1c – Correspondence including price of Cold Room Doors
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

After lengthy negotiations between the architects (Site), the builders (Devlyn) and the Steering Group the redevelopment of the Bencubbin Multi-Purpose Complex was approved by Council in June 2017. It will be recalled that as part of the final decision a contingency amount of just under \$100,000 was to be set aside, that money coming from Shire funds (just under \$25000) and the BCRC (\$75000).

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During the course of the project there have been some variations requested by Devlyn which the Chief Executive Officer has agreed to fund from the Shire's portion of contingency. These have been items which the Chief Executive Officer has believed to be necessary items for the project (an example includes a ladder cover for the water tank ladders to prevent children climbing up on them).

On Monday 5 February, Site Architects sent an email (**Attachment 15.1b**) indicating that it would still be possible to reinstate some of the cold room doors which were removed during the negotiation process. The cost would be a little over \$10,000 plus GST. The Chief Executive Officer made the determination that as these doors were not necessary to the project, and that they had been removed as part of the negotiation phase of the process, that it could not be agreed to have the doors reinstated at the Shire's expense.

Communication was therefore sent to the Bencubbin Community Recreation Council (BCRC) asking if they wish to fund the doors from their portion of the contingency monies. In response correspondence was received on Thursday evening (**Attachment 15.1a**) requesting that the Shire fund the doors. This late item was therefore prepared as an answer is required as soon as possible so that the project is not delayed.

Consultation:

There have been discussions internally, and with Mrs Deanne Breakell the President of the BCRC.

Statutory Environment:

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

(a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(b) is authorised in advance by resolution*; or

(c) is authorised in advance by the mayor or president in an emergency.

* Absolute majority required.

Relevant Plans and Policy:

Nil

Financial Implications:

Should Council accede to the request there will have to be a budget variation in the amount of the doors and in order to fund the request potentially a movement from reserves.

Risk Assessment:

There is a risk that the Shire will be asked to fund any future additional sums should this request be granted.

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Community & Strategic Objectives:

Outcome 3.2 A sense of place through public infrastructure and facilities

3.2.3 Develop and maintain sustainable assets and infrastructure

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.4 Ensure that facilities are being maintained, developed/rationalised in line with the Asset Management Plan and Long Term Financial Plan

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

Comment:

Council are aware of the lengthy process undertaken to get to the point where the redevelopment came in under budget. It is, of course, correct to say that the BCRC have taken on a large burden, in voluntary work, the loan repayments and the undertaking to cover \$75000 worth of contingency. However, despite that situation the project was brought into budget by removing a number of items, included amongst which are the cold room doors the subject of this item. It is the belief of the Chief Executive Officer that he had no ability to agree to these doors being put back into the project at the cost of the Shire, and that the offer to the BCRC for them to pay for the doors from their contingency money if they wished them to be part of the project was appropriate.

For all of the above reasons the recommendation of this report is that Council refuse the request to fund the doors from Shire reserves. Should Council agree, the situation will be that either the BCRC are willing to fund the doors from their set aside contingency monies, or that the project continues without the doors as per the agreed plan.

It is important for Council to note that if there is to be a different recommendation preferred which agrees to the request from the BCRC, such a resolution will have to determine a budget increase for the project, determine where the additional funds should be taken from, and be passed by absolute majority.

OFFICER'S RECOMMENDATION

That the request from the Bencubbin Community Recreation Council to have the Shire fund the cold room doors on the Bencubbin Multi-Purpose Complex Upgrade project be refused.

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2018/1 - 014 COUNCILLOR MOTION / COUNCIL DECISION:

- 1. That the Bencubbin Multipurpose Complex Redevelopment budget be increased by \$30,000 to \$2,705,000 to allow for a greater contingency of \$129,258 with a corresponding \$30,000 increase in transfers from the Bencubbin Recreation Complex Reserve; and***
- 2. That the request from the Bencubbin Community Recreation Council to have the Shire fund the cold room doors be granted with funds coming from the Shire's portion of the contingency.***

***Moved Cr SR Putt
Absolute Majority***

Seconded Cr IC Sanders

Carried 5/2

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The Presiding Member declared a return to the order of business as per the agenda.

13.0 Matters for Which Members of the Public are Excluded

2018/1 – 015 RECOMMENDATION / COUNCIL DECISION:

That members of the public be excluded to discuss agenda item 13.1 as it is considered to be a matter regarding an employee or employees.

Moved Cr RM Kirby

Seconded Cr IC Sanders

Carried 7/0

Ms Tanika McLennan, Ms Nadine Richmond, and Mrs Tanya Gibson left Chambers at 3.09pm.

13.1 CONFIDENTIAL – Chief Executive Officer’s Annual Performance Review

2018/1 - 016 COUNCIL DECISION:

That Standing Orders in their entirety be suspended for the duration of item 13.1 to allow for greater debate on the item.

Moved Cr IC Sanders

Seconded Cr SR Putt

Carried 7/0

Mr John Nuttall left Chambers at 3.15pm.

Mr John Nuttall entered Chambers at 4.45pm.

Mr John Nuttall left Chambers at 5.15pm.

Mr John Nuttall entered Chambers at 5.25pm.

2018/1 - 017 COUNCIL DECISION:

That Standing Orders in their entirety be reinstated for the remainder of the meeting.

Moved Cr RM Kirby

Seconded Cr IC Sanders

Carried 7/0

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OFFICER'S RECOMMENDATION

That Council:

1. Subject to S5.38 Local Government Act 1995, receive the completed Chief Executive Officer Appraisal Form and adopt its conclusions and recommendations.
2. Subject to S5.39 Local Government Act 1995, adopt any agreed and documented (upon the Chief Executive Officer Appraisal Form) alterations to the current contract and remuneration package, effective as of 13 February 2018.

2018/1 - 018 COUNCIL DECISION:

That Council:

- 1. Subject to S5.38 Local Government Act 1995, receive the completed Chief Executive Officer Appraisal Forms A and B and adopt its conclusions and recommendations; and***
- 2. Subject to S5.39 Local Government Act 1995, adopt any agreed and documented (upon the Chief Executive Officer Appraisal Form C) alterations to the current contract and remuneration package, effective as of 13 February 2018.***

Moved Cr RM Kirby

Seconded Cr SE Faulkner

Carried 7/0

Reason Council Decision is different from Officer Recommendation: To provide clarity on the specific forms used during the review.

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Ms Nadine Richmond entered Chambers at 5.32pm.

14.0 Elected Members' Motions of Which Previous Notice Has Been Given

Nil

16.0 Next Meeting – Tuesday 20 March 2018 commencing at 3:00pm in Council Chambers, 80 Monger St, Bencubbin

17.0 Closure of Meeting

The Presiding Member declared the meeting closed at 5.33pm.

These Minutes were confirmed by Council at its Ordinary Meeting held on

Date

Cr ARC Sachse President