



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that an Ordinary Meeting of Council was held on Tuesday 17 April 2018, at the Beacon Country Club, Shemeld St, Beacon commencing at 3:00pm.

Cr ARC Sachse

President

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intentionally**

DISCLAIMER

MEMBERS OF THE PUBLIC ARE REQUESTED TO READ THROUGH AND FAMILIARISE THEMSELVES WITH THE DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Mt Marshall for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Mt Marshall disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

John Nuttall
Chief Executive Officer

Chairperson Initial

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- 14. **New Business of an Urgent Nature Introduced by Decision of the Meeting**
 - 14.1 **Economic Development Fund – Round 2 Applications**
 - 14.2 **New Fee: Hire of Site Fencing**

- 15. **Next Meeting – Tuesday 15 May 2018 commencing at 6:45pm in Council Chambers, 80 Monger St, Bencubbin**

- 16. **Closure of Meeting**

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1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 3:00pm and welcomed all those present.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr ARC Sachse	President	
Cr NR Gillett	Deputy President	
Cr RM Kirby	Councillor	
Cr SE Faulkner	Councillor	
Cr LN Gobbart	Councillor	
Cr IC Sanders	Councillor	3.00 – 3.18, 3.21 – 3.45pm

Mr John Nuttall	Chief Executive Officer
Ms Nadine Richmond	Executive Assistant
Ms Tanika McLennan	Finance and Administration Manager
Mrs Megan Beagley	Member of the Public
Mr Chris Kirby	Member of the Public
Mr Callum Lumsden	Member of the Public

Apologies

Cr SR Putt Councillor

3.0 Standing Orders

2018/3- 001 COUNCIL DECISION:

That Standing Order number 9.2 - Limitation of Number of Speeches be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr SE Faulkner

Seconded Cr RM Kirby

Carried 6/0

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4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

The Presiding Member declared Public Question time open and closed at 3.02pm

5.0 Applications for Leave Of Absence

Nil

6.0 Declarations of Interest

Cr IC Sanders declared a financial interest in item 12.1.13 being that the applicant is an employee as well as a relative.

7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Monday 20 March 2018

2018/3-002 OFFICER RECOMMENDATION / COUNCIL DECISION:

That the Minutes of the Ordinary Meeting of Council held on Monday 20 March 2018 be confirmed as a true and correct record of proceedings.

Moved Cr LN Gobbart

Seconded Cr NR Gillett

Carried 6/0

8.0 Announcements by Presiding Person Without Discussion

The Shire of Mt Marshall would like to extend our condolences to the family of Bob Huxley who passed away on 8th April, 2018. Bob has lived and farmed in Gabbin most of his life and has played a major role in Sandalwood plantation forestry over recent times. Bob's funeral was held last Saturday, 14th April in Koorda. We would like to acknowledge the contribution that Bob and his family have made in our Shire. Rest in Peace.

The Shire of Mt Marshall would like to thank all those who assisted and helped after the severe storms that went through the region on Friday, 30th March 2018 during the Easter holiday period. Our Shire was impacted resulting in road closures as well as loss of communications both landline and mobile, with prolonged and extended power outages. It is important to recognize the resilience of the people in the regions in such circumstances. However it is also important to learn from this event and how we can better respond in the future.

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9.0 Report's of Councillors

9.1 President's Report

Purpose:

This report is prepared by the President to provide Council and the community of Mt Marshall with information about activities undertaken.

Comment:

The President represented the Shire at the following meetings and training opportunities from 21st March 2018 to 17th April 2018.

26/03/2018 Central East Aged Care Alliance INC (CEACA) Special General Meeting and Committee Meeting – Merredin with Cr Kirby and CEO John Nuttall.

5/04/18 – 6/04/18 WALGA Wheatbelt Conference 2018 – Jurien Bay with Deputy President Cr Gillett, Cr Kirby and CEO John Nuttall.

9/04/18 – Corporate Information Session AM Bencubbin, Shire Bus Tour Beacon and Bencubbin PM with Deputy President Cr Gillett, Cr Faulkner, Cr Gobbart, Cr Kirby, Cr Putt, Cr Sanders, CEO John Nuttall, CDO Olivia Granich and RO Jack Walker.

10/04/18 – Bencubbin 3.4U Fire Appliance Familiarisation – Bencubbin.

11/04/2018 – North Eastern Wheatbelt Regional Organisation of Councils 10am meeting with the Hon Melissa Price MP, Launch of the NEWROC Telecommunications Network 11am with Cr Kirby and CEO John Nuttall.

16/04/18 – Shire of Mt Marshall Economic Development Grant Fund Committee, Council Chambers with Deputy Chair Cr Faulkner, Deputy President Cr Gillett, CEO John Nuttall and EDO Loren Northover.

17/04/2018 – WALGA Great Eastern Country Zone Executive Committee Meeting, Merredin.

9.2 Councillors

Cr RM Kirby attended CEACA Executive Committee meetings via teleconference on 21 March and 10 April.

Cr LN Gobbart attended Elected Member training facilitated by WALGA on 12 and 13 April. The training covered Effective Community Leadership and Understanding Financial Reports and Budgets.

10.0 Petitions / Deputations / Presentations / Submissions

Nil

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11.0 Reports of Committees

Nil

12.0 Reports of Officers

12.1 Chief Executive Officer

12.1.9 Beacon Airstrip Upgrade Funding

File No:	F1/16
Location/Address:	Beacon Airstrip, Beacon
Name of Applicant:	N/A
Name of Owner:	Shire of Mt Marshall
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.9a – Correspondence from Minister or Transport; Planning and Lands
	12.1.9b – Correspondence from Dept Infrastructure, Regional Development and Cities
	12.1.9c – Deed of Agreement with Dept Infrastructure, Regional Development and Cities
Declaration of Interest:	Nil
Voting Requirements:	Recommendation 1 and 3: Simple Majority Recommendation 2 and 4: Absolute Majority
Previously Considered:	Nil

Background:

Funding applications for the upgrade of Beacon Airstrip to allow for night time Royal Flying Doctor Service (RFDS) operations were lodged with both the Federal Government (Remote Airstrip Upgrade Program) and State Government (Regional Airports Development Scheme) in late 2017. Correspondence has been received from both Government Departments (copies attached) indicating that the Shire has been successful with both applications. Between the two funding bodies the Shire will receive just under \$400,000. The balance of the cost of the required works will be funded by the Shire.

In order to confirm the two grants, Council are required to agree to the conditions and allow the relevant funding documents to be signed and sealed with the Shire seal. Whilst the Federal funding approval letter has been sent along with the Federal funding conditions (attached), the State conditions are yet to be sent.

Consultation:

There was extensive consultation with local emergency personnel and the RFDS in relation to the applications for funding.

Statutory Environment:

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9.49A. Execution of documents

- (1) A document is duly executed by a local government if —
- (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
 - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of —
- (a) the mayor or president; and
 - (b) the chief executive officer or a senior employee authorised by the chief executive officer,
- each of whom is to sign the document to attest that the common seal was so affixed.

Relevant Plans and Policy:

Nil

Financial Implications:

The Shire is required to co-fund the works in line with the agreements. Sufficient funding was budgeted for the current financial year, and will be carried over into next financial year.

Risk Assessment:

Nil

Community & Strategic Objectives:

Outcome 2.3 An effective and efficient transportation network

2.3.1 Plan for the provision and delivery of transport services and infrastructure in the Shire in close consultation with the State and Federal governments and the local community

2.3.3 Advocate for improvement and provision of appropriate regional transport links, including rail, air and bus services.

Comment:

Council has already resolved to accept the grants by adopting the budget for the 2017/18 year. However, as at least the Federal Grant requires to be signed and sealed, Council is requested in this item to formally accept the grants and allow for the sealing to be effected. The State agreement is yet to be received, but in order to avoid the need for the matter to come back to Council, there is also a recommendation that the document is signed and sealed if necessary.

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2018/3 - 003 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council:

- 1. Accept the Federal funding of \$157000 to be used for the upgrade of the airstrip at Beacon.***
- 2. Subject to section 9.49A Local Government Act 1995, direct the Chief Executive Officer to affix the common seal to the Federal funding agreement.***
- 3. Accept the State funding of \$238400 to be used for the upgrade of the airstrip at Beacon.***
- 4. Subject to section 9.49A Local Government Act 1995, direct the Chief Executive Officer to affix the common seal to the State funding agreement, so long as he is content that the conditions are appropriate.***

Moved Cr SE Faulkner
Absolute Majority

Seconded Cr NR Gillett

Carried 6/0

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12.1.10 Lease Renewal – Pergandes Sheep Yards

File No:	Agreements
Location/Address:	Pergandes Sheep Yards
Name of Applicant:	N/A
Name of Owner:	Murray and Donna Cooper
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.10 – Email Correspondence from Donna Cooper
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

In September 2006 the Shire entered into an agreement with Mr & Mrs Cooper relating to use of the Pergandes Sheep Yards by the Shire as a tourist attraction. That formal agreement was for a period of 10 years, and so expired in September 2016. Unfortunately that date was missed by officers working at the Shire at that time, and so the yards have continued to be utilised as previously agreed but without an actual agreement being in place.

This report requests Council approval for the Shire to enter into another formal agreement with Mr & Mrs Cooper relating to the use of the yards. Correspondence with them confirms that they are happy to enter into a further similar agreement as before. A copy of that correspondence is attached.

Consultation:

Some internal discussion, and correspondence with Mr & Mrs Cooper.

Statutory Environment:

2.5. Local governments created as bodies corporate

- (1) When an area of the State becomes a district, a local government is established for the district.
- (2) The local government is a body corporate with perpetual succession and a common seal.
- (3) The local government has the legal capacity of a natural person.

Relevant Plans and Policy:

Nil

Financial Implications:

Whilst the previous lease did not have a lease payment attached to it, it did require (as a condition of the lease) the Shire to maintain the area in an appropriate manner. It is expected that a similar condition be imposed in any new lease. It is also appropriate that the Shire cover any legal costs incurred in the drawing up and execution of a new lease. There is a budget for incidental legal works already.

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Risk Assessment:

Nil

Community & Strategic Objectives:

Outcome 2.2 The development of local and regional tourism

2.2.5 Develop partnerships to actively support visitor growth

Outcome 3.2 A sense of place through public infrastructure and facilities

3.2.4 Protect significant heritage buildings and sites

Comment:

It is unfortunate that the end date of this lease was missed. However it appears that matters have simply carried on and no party has been adversely impacted in the intervening period. Notwithstanding that it is appropriate that the Shire has in place a lease to cover property that it is using.

2018/3 - 004 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council:

- 1. Direct the Chief Executive Officer to make arrangements for a new lease for the use of the Pergandes Sheep Yards as a tourist destination between the Shire and Mr & Mrs Cooper; and***

- 2. That any costs associated with the preparation and execution of the new lease be borne by the Shire.***

Moved Cr IC Sanders

Seconded Cr RM Kirby

Carried 6/0

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12.1.11 Economic Development Guide

File No:	A6/40
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.11 – Proposed Economic Development Guide
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

As part of the Strategic Community Planning, Council and the Community indicated a wish for the preparation of an Economic Development Strategy for use by Council and the Administration. After spending some time undertaking research, the Economic Development Officer (EDO) discovered that the strategies most commonly used by other Local Governments were complex documents, prepared by consultants. In order to be able to meet the spirit of the Corporate Business Plan, but without the budget for an expensive team of consultants, a decision was taken that an appropriate way to proceed would be with the preparation of a practical and short term Economic Development Guide.

Attached therefore is the document prepared by the EDO in consultation with the Chief Executive Officer. It is believed that this guide offers some practical steps and ideas to be able to put in place over the next couple of years. During that timeframe Council would then be invited to budget to have a full Economic Development Strategy prepared for the medium term.

Consultation:

There was consultation between the Economic Development Officer and the Chief Executive Officer.

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

There are no financial implications from Council adopting the guide, but implementation of some parts of the guide will have costs associated with them which will be budgeted.

Risk Assessment:

Nil

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Community & Strategic Objectives:

Outcome 2.1 Actively support and develop local and new business

2.1.1 Develop a local economic development strategy

2.1.6 Support opportunities for all businesses

Comment:

The document which has been prepared hopes to capture some actions which will hopefully have an impact upon the economic development of the Shire. It is acknowledged that the document will not have captured everything possible, but it should be a living document which can be added to and changed if new ideas are presented. It will be a guide to assist the Economic Development Officer in her newly created role, along with providing an opportunity for the community to see what type of actions the Shire can engage in to assist business across the Shire.

2018/3 - 005 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council adopt the Economic Development Guide.

Moved Cr LN Gobbart

Seconded Cr RM Kirby

Carried 6/0

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12.1.12 Sale of 27 Rowlands St, Beacon

File No:	B3/2
Location/Address:	27 Rowlands St, Beacon
Name of Applicant:	Mr Jens Dierks
Name of Owner:	Shire of Mt Marshall
Author:	John Nuttall – Chief Executive Officer
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Recommendation 1 and 3: Simple Majority Recommendation 2: Absolute Majority
Previously Considered:	Nil

Background:

At the Ordinary Council Meeting held 20 March 2018 Council dealt with a request from Mr Jens Dierks to purchase the staff house he resides in at 27 Rowlands Street, Beacon. Council resolved as follows:

2018/2 – 007 OFFICER’S RECOMMENDATION/COUNCIL DECISION:

That Council:

- 1. Subject to S3.58 (3) Local Government Act 1995 determine to dispose of the Shire Owned property at 27 Rowlands Street, Beacon;*
- 2. Subject to S3.58 (3) Local Government Act 1995 direct the Chief Executive Officer to give local public notice that it is the intention of Council to dispose of 27 Rowlands Street, Beacon for \$40000 subject to any public comment; and*
- 3. Direct the Chief Executive Officer to present any public comments along with a final recommendation relating to disposal of 27 Rowlands Street Beacon, to the April Ordinary Meeting of Council.*

Moved Cr LN Gobbart Seconded Cr RM Kirby Carried 7/0

As required by legislation and the resolution public notice of this proposed disposition was given. There were no responses received by the administration during or after the notice period.

Consultation:

There has been local public notice of this proposed disposition in both local papers.

Statutory Environment:

Local Government Act 1995

3.58. Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

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- property** includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
- (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
- (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
- (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
- (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or

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- (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
- (d) any other disposition that is excluded by regulations from the application of this section.

Relevant Plans and Policy:

Nil

Financial Implications:

Given the amount offered as against both the book value and valuation report, should Council choose to accept this offer it would show as a loss on disposal of the asset. However, Council had resolved to spend around \$12000 in repairs to the property in the current budget. As that work has not yet been undertaken, there would be a saving of that amount against the budget.

Risk Assessment:

Nil

Community & Strategic Objectives:

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.4 Ensure that facilities are being maintained, developed/rationalised in line with the Asset Management Plan and Long Term Financial Plan

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

Comment:

As discussed in the March agenda item, the offer made for this property given the condition, and the need for the Shire to turn over housing stock, lead to Council determining that it was prepared to dispose of the property.

Given that there has been no public comment regarding the proposal following local public notice, the recommendation is to proceed with the disposal by way of acceptance of the offer and sale to Mr Dierks. It is further recommended that the proceeds of the sale be put into the housing reserve.

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2018/3 - 006 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council:

- 1. Subject to Section 3.58 (3) Local Government Act 1995, dispose of 27 Rowlands Street Beacon by way of sale to Mr Jens Dierks for the sum of \$40000;***
- 2. Authorise the Chief Executive Officer to complete and append the common seal upon any paperwork necessary to effect the sale; and***
- 3. Upon completion of the sale transfer the proceeds of the sale into the Housing Reserve.***

Moved Cr SE Faulkner

Seconded Cr RM Kirby

Carried 6/0

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Cr Ian Sanders declared a financial interest in item 12.1.13 and left the meeting at 3.18pm.

12.1.13 Sale of 29 Brown St, Bencubbin

File No:	B3/18
Location/Address:	29 Brown St, Bencubbin
Name of Applicant:	Mr Craig Anderson
Name of Owner:	Shire of Mt Marshall
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.13a – Submission from M & J Jeffries
	12.1.13b – Submission from D Morgan
	12.1.13c – Submission from K Smith
	12.1.13d – Submission from P & A Gillett
	12.1.13e – Submission from L Cargeeg
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

At the Ordinary Council Meeting held 20 March 2018 Council dealt with a request from Mr Craig Anderson to purchase the Shire house he resides in at 29 Brown Street, Bencubbin. Council resolved as follows:

2018/2 -006 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That Council:

- 1. Subject to S3.58 (3) Local Government Act 1995 determine to dispose of the Shire Owned property at 29 Brown Street, Bencubbin;*
- 2. Subject to S3.58 (3) Local Government Act 1995 direct the Chief Executive Officer to give local public notice that it is the intention of the Shire to dispose of 29 Brown Street, Bencubbin for \$19000 subject to any public comment; and*
- 3. Direct the Chief Executive Officer to present any public comments along with a final recommendation relating to disposal of 29 Brown Street Bencubbin, to the April Ordinary Meeting of Council.*

Moved Cr SR Putt

Seconded Cr LN Gobbart

Carried 7/0

As required by legislation and the resolution public notice of this proposed disposition was given. There have been five (5) responses during the notice period. Copies of those responses are at **attachment 12.1.13**.

As can be seen from the responses there is strong objection from the community to the disposition at the amount offered. It is the belief of the author that those who have objected may not have read the agenda item presented at the March Council Meeting as there is no reference within those responses to the condition of the property, and the amount of money the Shire were due to spend on the property this year. Nonetheless those

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objections are valid and must be taken into account by Council prior to making any final determination relating to the proposed disposition.

Of most note however, and something that Council must pay particular regard to, is the offer made by Mr Kevin Smith. On face value this offer is almost double the offer made by Mr Craig Anderson.

Consultation:

There has been local public notice of this proposed disposition in both local papers.

Statutory Environment:

Local Government Act 1995

3.58. Disposing of property

- (1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

- (2) Except as stated in this section, a local government can only dispose of property to —
- (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
- (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;
- and
- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
- (a) the names of all other parties concerned; and

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- (b) the consideration to be received by the local government for the disposition; and
- (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
 - (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

Relevant Plans and Policy:

Nil

Financial Implications:

Given the amount offered as against both the book value and valuation report, should Council choose to accept this offer it would show as a loss on disposal of the asset. However, Council had resolved to spend around \$12000 in repairs to the property in the current budget. As that work has not yet been undertaken, there would be a saving of that amount against the budget.

Risk Assessment:

Nil

Community & Strategic Objectives:

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.4 Ensure that facilities are being maintained, developed/rationalised in line with the Asset Management Plan and Long Term Financial Plan

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

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Comment:

Given the responses received to the proposed disposition, and the offer to purchase the property at a greater amount, it would seem that the appropriate way to now deal with disposition of 29 Brown Street, Bencubbin is by way of public tender. This will allow an opportunity for sale of the property to be open to all and hopefully a price achieved that is considered fair by the community.

2018/3 - 007 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council:

- 1. Direct the Chief Executive Officer to inform Mr Anderson that his offer to purchase 29 Brown Street, Bencubbin is not accepted; and***
- 2. Call public tenders for the disposal of 29 Brown Street Bencubbin as soon as practicable, with received tenders being referred to Council for consideration and decision.***

Moved Cr RM Kirby

Seconded Cr LN Gobbart

Carried 5/0

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12.1.14 Beacon Workers Camp

File No:	F1/3
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Recommendation 1 and 3: Simple Majority Recommendation 2: Absolute Majority
Previously Considered:	Nil

Background:

Council is fully aware that the Perth Transport Authority (PTA) are closing and demolishing the Beacon Barracks which is currently used as worker style accommodation. That demolition is due to take place at the end of December 2018. Council have previously resolved that they wish to construct a new workers camp rather than take over the ageing asset, the Beacon Barracks.

The site chosen for the new workers camp is the eastern side of the current caravan park. This area of land is zoned for accommodation purposes so is an ideal location. The exact layout and positioning of the new site are still being formulated, but the way in which the site is powered needs to be resolved early in order that requisitions for the work can be lodged in time for the site to be finalised prior to December.

The Chief Executive Officer has considered a number of power options for the site. These options have been roughly costed in order that Council can make a determination as early as possible. The options considered have been Western Power, Solar and Generator. The rough estimates (for the power source alone, not connection to cabins etc.) are as follows:

Western Power:	\$20,000
Generator (x3)	\$82,500
Solar (+ back-up generator)	\$114,400

Along with cost there are other matters to consider, such as the usage times of workers camp accommodation (primarily at night) meaning that solar alone would not be a viable option.

Bearing in mind the rough estimates above, it is recommended in this report that Council choose Western Power.

Consultation:

There has been some discussion with Council.

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Statutory Environment:

6.8. *Expenditure from municipal fund not included in annual budget*

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required.*

Relevant Plans and Policy:

Nil

Financial Implications:

\$20000 from reserves to be utilised this financial year.

Risk Assessment:

There is a risk that if Western Power are chosen that they may not install the power in time should an order not be placed with them as soon as possible.

Community & Strategic Objectives:

Outcome 2.1 Actively support and develop local and new business

2.1.1 Develop a local economic development strategy

2.1.6 Support opportunities for all businesses

Comment:

There is of course a lot more information to be presented to Council regarding the exact configuration, scope and cost of the whole project. As the project will be undertaken next financial year that will be done through the budgeting process. There is a concern, however, that if Western Power are not engaged as soon as possible that the provision of power may hold the project up. Accordingly this report seeks a determination from Council to engage Western Power, and allow the cost of that engagement this financial year to be taken from the Beacon Accommodation Reserve.

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2018/3 - 008 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council:

- 1. Resolve to engage Western Power to supply the power to the proposed Beacon Workers Accommodation Site;***
- 2. Subject to Section 6.8(1) Local Government Act 1995 expenditure of \$20,000 be authorised to undertake the power supply works to the proposed Beacon Workers Accommodation Site; and***
- 3. \$20000 be transferred from the Beacon Accommodation Reserve.***

***Moved Cr NR Gillett
Absolute Majority***

Seconded Cr SE Faulkner

Carried 6/0

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12.1.15 CEACA Budget 2018/2019

File No:	A5/15
Location/Address:	N/A
Name of Applicant:	CEACA
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The Shire has been a member of CEACA since its inception and has been working with CEACA for the new construction project of 75 new Independent Living Units throughout eleven Shire's.

Unfortunately due to Budget constraints the State Government have requested \$5 million dollars be returned to assist the state government budget. This is unfortunate though part of the process. With the reduction the Shire's of Bruce Rock, Kellerberrin and Merredin have given up one residence each to assist with the pay back of the abovementioned funds.

In going forward and with the extension of time due to negotiation with the State Government the construction of the units has been delayed which leads to further lead times for rental income to be received for the units. This is evident through the CEACA budget that has been presented to the CEACA Executive and subsequently to the CEACA Committee. The Executive has recommended to the committee to approve an increase in subscriptions from a total of \$14,000 last year comprising of \$10,000 Membership Fee and \$4,000 Project and activities to a General Membership Fee of \$20,000. The Project and Activities funding has been combined with the General Membership as there is insufficient funds to allocate to this field for specific allocation.

The budget that has been presented to CEACA is attached for Council's information.

The role of CEACA is not only to build the units but to continue to monitor and progress the other six platforms within the Verso reporting which relates to services aged care. The CEACA Executive advised the Committee that the immediate priority is to have Management Plans put in place to look after the operations of the facilities those being:

- *Rent Setting Policies (Social and Other)*
- *How to deal with properties that are being sold.*
- *Management Plan*

With the Shire's of Bruce Rock, Kellerberrin and Merredin forgoing a residence to assist in reducing costs there is an overpayment made by the respective Shires to the Shire of Merredin of \$60,000 (\$20,000 per unit – Construction contribution) which will need to be

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reimbursed back to Bruce Rock, Kellerberrin and Merredin. Mr Ralton Benn, Access Housing has advised through the project management reports that with the abovementioned handing back of funds to the State, significant savings have had to be identified as well as pay back of funds to the three Shires.

Access Housing has provided the committee with information that each Shire will need to provide additional funding to the program to enable the budget to balance in its current state. The additional funds required are broken up into two parts being:

1. Reimbursement of Bruce Rock, Kellerberrin & Merredin overpayment

This item was presented to the 26th March 2018 Committee Meeting with the following recommendations adopted.

1. CEACA reimburse the Shires of Bruce Rock, Kellerberrin and Merredin \$20,000 each, being the contributions made for units which will be foregone and that CEACA's Members agree to an increase in per unit/site contribution of \$833.33 per unit; and
2. The Shires of Bruce Rock, Kellerberrin and Merredin be give "first right of refusal" on any additional housing constructed through the CEACA Seniors Housing Project should funds become available to allow additional houses to be constructed.

2. Additional Contribution by all member Councils to balance the budget as there is a current shortfall of \$24,408 with current estimates.

Therefore it is requested that each member Shire allocate additional funds of \$339 per unit as an additional contribution to balance the current budget.

The Council is reminded that it is only discussing the contribution to CEACA and the expenditure associated within the Budget is for allocation by the CEACA Committee.

Consultation:

There have been lengthy discussions with all CEACA members during various meetings, along with informal discussion with Council regarding this proposed budget.

Statutory Environment:

6.2. Local government to prepare annual budget

- (1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

** Absolute majority required.*

Relevant Plans and Policy:

Nil

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Financial Implications:

On the budget presented the financial implications for Council will be:

\$20,000 – General Membership Fee

\$2499.99 – Loss of unit reimbursement to Shire of Merredin

\$1017 – Budget 2017/2018 shortfall

\$23516.99 – Total Requested

CEACA Budget 2018/2019 Notes

Note	Account No	Account Description	2017/2018 Budget (Amended)	Proposed Budget 2018/2019	Details
A	0500	General Subscriptions	110,000	220,000	This is a general subscription of \$20,000 for each foundation member. The amount in 2017/2018 was \$14,000 per member. The CEACA Executive decided to combine the general subscription and projects and consultancy subscription into a single amount. Item C (a/c 0519) is now \$0
B	0575	Bank interest	900	800	Interest received on bank accounts
C	0519	Project and Consultancy Fund	44,000	0	See under note A
1	1716	Chair Meeting Fees	28,000	36,000	Remuneration for the Chair which is paid monthly.
2	1717	Chair Travel and Accommodation	3,500	3000	Travel and accommodation for the Chair This allows accommodation and travel for the Chair for six in-person meetings in either Merredin or Nungarin (Accommodation \$220 x 6 and 560km x 6). The travel however has been reduced recognising that in the main the Chair is likely to travel with the Executive Officer.
3	1715	Chair - Other	500	1000	This provides for incidental expenses that the Chair may incur.
4		Chair Training	0	1000	This provides for any training that the Chair may require.
5	1719		75,400	83,000	This amount is linked to the contract discussions that the Executive Committee is currently having with

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					<p>BHW Consulting in respect to the provision of Executive Officer Services. This amount acknowledges the increased work required to undertake the role of Executive Officer now that the project is transitioning into the operational phase of the CEACA Seniors Housing Project and leading into the appointment of a CEO for CEACA. Work to be undertaken also includes:</p> <ul style="list-style-type: none"> ▪ Assisting the CEACA Chair, CEACA's Executive Committee and the CEACA Committee as a whole; ▪ The day to day financial management of CEACA, including CEACA has all appropriate insurances; ▪ Ensuring CEACA meets all its obligations under the <i>Associations Incorporation Act 2015</i>; ▪ Assisting CEACA in the development of its foundation Strategic Plan; ▪ Assisting CEACA in fulfilling its commitments as defined in the Financial Assistance Agreements (FAAs) for the CEACA Seniors Housing Project; ▪ Assisting CEACA in the development of policies to cover CEACA' housing once constructed; ▪ Assist CEACA in the development of the management arm of CEACA, initially for CEACA's housing but then any additional housing CEACA's Member Councils wish to be managed by CEACA as has been previously discussed by CEACA and information around this included in the development of a management model; ▪ Research associated with the implementation of further planks of the Verso Report,
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					<p>including finding funding to undertake the research into a review of the delivery of aged care services for the residents of CEACA's aged housing;</p> <ul style="list-style-type: none"> ▪ Assist CEACA in attracting funding for CEACA related Projects; ▪ Assist CEACA with ongoing advocacy around CEACA and its related activities; and ▪ Assist CEACA with any other work that may arise during 2018/2019. <p>The amount is calculated on an hourly rate of \$75 for 20 hours per week as a fixed amount paid monthly (estimated 86.5 hours per calendar month). In support of this allocation the average hours worked for the period 1 July 2017 to 31 December 2017 was 88 per calendar month. In addition, this allocation also includes an estimated \$5,000 for the June 2018 Professional Services claim which will be paid after the 1 July 2018.</p>
6	1720	Executive Officer – Travel and Accommodation	5,500	4,800	<p>Travel and accommodation for the EO. This allows accommodation and travel for the EO for six in-person meetings in either Merredin or Nungarin (Accommodation \$220 x 6 and 560km x 6). The travel however has been reduced recognising that in the main the Chair may travel with the Executive Officer and as such the costs are allocated across the two accounts. In addition, an allowance has been made for visits to Dowerin Field Day and other activities within the CEACA Shires.</p>
7		Executive Officer – Technology and Administration Charge	0	2000	<p>This is a new allocation. Previously this cost was included in the Professional Officer Services allocation however it was felt that it should have a separate allocation. The allocation will cover telephone and internet cost incurred by BHW Consulting in undertaking the</p>

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					Executive Officer role and is calculated as 2.5% of the monthly remuneration.
8	1721	Executive Officer – Office Expenses	1,000	1000	This allocation covers expenditure such as office stationery, printing and, postage associated with the operation of CEACA.
9	1722	Executive Officer - Other	400	500	This provides for incidental expenses that the EO may incur.
10		Executive Officer - Training	1,000	1,000	The allocation enables the EO to undertake appropriate training.
11	1723	Financial Services Accounting Fees	4,000	4,500	Cost of CEACA accounting support services. The allocation includes the cost of using Xero Accounting (monthly Xero access fee of \$38.64) system to enable easier reporting of the contractor's payments to the ATO. Up to Date Accounting continue to be used to provide the accounting service. The number of transactions has increased considerably during the first 7 months of the financial year.
12	1724	Bank Fees	100	100	This allocation allows for any costs associated with managing the bank account.
13	1725	Financial Services – Audit Fees	800	2,500	Cost of conducting the 2017/2018 Audit. With the increasing number of transactions and ATO reporting requirements it is anticipated that the cost of the 2017/2018 audit will increase. The allocation is based on similar size organisation that BHW Consulting provides support.
14	1726	Committee Meeting Expenses – Catering and Venue Hire	3,500	4,000	Cost of catering for various meetings. This amount is based on catering for 4 in-person Committee Meetings (\$25 per head x 30 people x 4 meetings) and 3 in-person Executive Committee Meetings (\$25 per head x 6 people x 3 meetings) together with venue hire.

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15	1727	Committee Meeting Expenses - Teleconference	1,950	2,000	Cost of teleconferences. The number of meetings held via teleconference has increased considerably during the past 6 months. It is not expected the same level of meetings will occur during 2018/2019 however the allocation allows for a reasonable number of meetings.
16	1728	Committee - Legal Expenses	55,000	20,000	This allocation includes an amount for legal expenses that may arise during the year. Whilst 2017/2018 was extraordinary set of circumstances it is felt that a reasonable amount should be included to allow legal advice when required.
17	1718	Committee Training Expenses	0	3,000	Training expenses provides the opportunity for Committee Members to undertake appropriate training.
18	1755	Committee - Insurance	5,550	10,000	Cost of insurance for CEACA including public liability, professional indemnity and directors and officers insurance. In addition, with the development of a website and public web presence CEACA requires to also have cyber insurance. It also provides insurance in respect to "hacking" of CEACA information system. The allocations include the estimated cost of Office Package \$600, Voluntary Workers Cover \$550 and Management Liability \$4,500.
19	1844	Committee - Governance Other	500	500	An allocation to cover incidental governance costs with the Committee and Executive Committee
20	1738	IT - Costs Office 365 Implementation and Management	2,500	2,500	Cost of managing IT Services for CEACA. Costs incurred include monthly license fee of \$20.00 and technical service where any technical difficulties may arise.
21		Facebook Account Set up	4,500	3,500	Cost of managing the Facebook Account for CEACA by Market Creations. This includes an

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		and Management			allocation of \$260 per month for management of the site.
22	1850	CEACA Website Setup and Content Management	9,600	4,000	Cost of managing the CEACA Website Account for CEACA by Market Creations. Includes an allocation for annual host fee of \$600, domain registration \$90.
23		Newsletter Design 4pp A4 Template	0	0	This newsletter will not be produced in 2018/2019
24	1840	Consultancy General	2,000	5,000	This is an account to cover any general consultancy that may be required by CEACA during the year. The previous expenditure related to data research for presentation to the Minister in support of the case for the funding.
25	1841	Business Case Consultancy	0	15,000	Expenditure to assist CEACA develop any business case(s) for future services.
26	1842	CEACA Funding Opportunities		0	It was intended to allocate an amount of \$20,000 to pursue potential funding opportunities that may arise during the year, however during the budget deliberations it was determined to delete the allocation.
27	1843	CEACA Advocacy	1,500	4,000	This is an account to enable CEACA to undertake any advocacy work. An example is the cost of engaging a PR firm to assist in gaining access to Minister in regard to CEACA Housing Project.
28		Management of Housing Loss 2018/2019		6,000	Based on advice from Access Housing on the CEACA Service Delivery Business Case it is likely that during the 2018/2019 year some houses will be occupied and the overall loss is estimated at \$11,330. The sum of \$6,000 is a provision to meet CEACA's share of any loss.

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Risk Assessment:

There are risks associated with this project which need to be understood by Council in order that an informed decision can be made. At this time the Chief Executive Officer believes that two risks in particular are worthy of consideration:

1. On the current modelling there is a loss projected for the next financial year. Part of the current budget requested is to cover that loss (as shown by item 28 on the budget notes above). The modelling undertaken does not account for issues such as Rates, lower rents being set than expected and lower than anticipated occupancy.
2. Every year the fee requested from Local Governments involved has increased. This year the increase is almost 50%. There is a very real concern for some that the costs involved are getting to the point where they will no longer be manageable or appropriate, particularly for the smaller local governments involved.

Community & Strategic Objectives:

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

Comment:

The Chief Executive Officer has a number of issues with the budget presented by CEACA for consideration. Those issues are as below:

Note 1 – Chair Meeting Fees

There is not currently in place an independent chair. There is no information provided why there needs to be an increase to fund this position. Suggest revise the figure back to the current year.

Note 4 – Chair Training

It is not clear why CEACA should fund training for an independent chair. Suggest this is removed.

Note 7 – EO Technology and Administration Charge

This cost should be absorbed by the consultant as it forms part of the work required of the position. Suggest this is removed.

Note 10 – EO Training

Not appropriate that a consultant is paid to undertake training by the principal. Suggest this is removed.

Note 21 – Facebook Account

Not clear why this is important and so costly. Not agreed that it is required (at that cost) for the CEACA organisation. Suggest this is removed.

24 Consultancy General and 25 Business Case Consultancy and 27 CEACA advocacy

These amounts seem to be overstated given that the organisation is entering into the building phase of the project. Suggest they could be reduced by \$12000 (across the three).

28 Housing Loss

The Chief Executive Officer does not have any confidence in the calculation of this figure. However, it is not possible currently to offer any alternative calculations.

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Unfortunately there does not appear to have been enough time to properly discuss the budget as an organisation, although it is accepted that the Executive Committee have spent a great deal of time in the preparation of the document. Given those timeframes each Shire is now in the position where they are asked to approve the budget as it stands. Council will be aware that it cannot adopt a budget outside the correct budget framework, so any decision at this stage will be to put the agreed amount into the budget decisions for next financial year.

There has been some email communication relating to the view of the other organisations relating to the budget. It is fair to say that the majority of organisations will approve the amounts requested. It is not clear at this stage what will be the effect upon those Shires who do not approve such expenditure. There is also opinion amongst some members that these costs should be divided pro rata depending upon the number of units being constructed. Whilst there may well be some merit in this argument, it is felt that it is too late in the financial year for such debate to occur properly prior to budget adoption.

There is no reason in the opinion of the Chief Executive Officer why the additional payments requested should not be approved, as this will be fair to all involved.

Given all of the above information, it seems clear that at the next meeting of CEACA the budget as it currently stands will be adopted whether Mt Marshall vote for or against it. On that basis the Chief Executive Officer feels that a clear message can be sent to the CEACA organisation that this Shire does not feel the budget as it currently stands is appropriate, and that the organisation should not think that Local Government's will be prepared to continue to fund the organisation unchecked and without the appropriate questions being asked. Although, therefore, there is a risk of some disharmony within the organisation, it is recommended that Council vote against the budget.

It is important for Councillors to be aware of the resolution which has brought this item before Council. That resolution reads:

The Draft Budget for the year ending 30 June 2019, as presented, be received with a general subscription for each Member Organisation set at \$20,000 (excluding GST) and be referred to Member Organisations for comment, with all comments to be submitted to the Executive Officer no later than Monday 30 April 2018.

It is therefore further recommended that Council direct the Chief Executive Officer to send the comments regarding the disputed budget items above within this document to the CEACA Executive Officer.

Finally, should Council resolve to vote against the budget and provide comments to the Executive Officer, the Chief Executive Officer would propose to put the full amount requested into the budget should the current budget be passed by the full committee.

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2018/3 - 009 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council:

- 1. Includes the additional \$2499.99 into the proposed Shire budget for 2018/19 to cover the reimbursement of funds to the Shires of Bruce Rock, Kellerberrin and Merredin for the overpayment of one unit per Shire;***
- 2. Includes the additional \$1017 into the proposed Shire budget for 2018/19 to balance the construction budget for the CEACA project;***
- 3. Directs the CEACA delegate to vote against the proposed CEACA budget for 2018/19 on the basis that it is believed the budget is overstated and includes items that are not acceptable; and***
- 4. Directs the Chief Executive Officer to send comments relating to the proposed CEACA budget prior to 30 April 2018 as outlined within this report and confirm that the Shire of Mt Marshall does not support the budget as currently presented.***

Moved Cr LN Gobbart

Seconded Cr SE Faulkner

Carried 6/0

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12.2 Works Supervisor

12.2.2 Works Report April 2018

File No:	N/A
Location/Address:	Mt Marshall District
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Allan Monson – Works Supervisor
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

In the interest of better communications the following report of activities and tasks carried out by the Shire's works department is provided to Council.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

ECONOMIC - Provide an effective and efficient transportation network

E 3.2 Maintain an efficient, safe and quality local road network

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

Roads

The storm in the area over Easter caused trees to be brought down and several roads to be closed. All roads are now open.

Wialki Road reconstruction - wet mixing with the stabilizer to start Monday 9/4/2018.

Cement stabilizing on two sections of Bimbij Road to follow.

Our maintenance grading is going well and is ongoing.

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Town Maintenance

Bencubbin and Beacon ovals have been fertilized and sprayed for beetles. All other town maintenance work ongoing.

Plant

The water tanker has had to have the back axel replaced plus other work.

The prime mover P14 is having over heating problems

Several items of plant have been overdue for services which we are catching up on while trying to keep the works crew going at the same time. Most of the problems with plant, big and small are due to poor maintenance practises in the past.

Other Items of Interest

The Bencubbin waste site is to have a new hole dug, starting 9 April. Whitestone Quarries have been contracted to carry out the work. The Beacon site will be dug as soon as the old one is full. Porky's Enterprises have been contracted to carry out the work.



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2018/3 - 010 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the April report of the Works Supervisor be received.

Moved Cr IC Sanders

Seconded Cr LN Gobbart

Carried 6/0

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12.3 Executive Assistant

12.3.6 Status Report – March 2018

File No:	N/A
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	12.3.6 – Status Report March 2018
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The status report is a register of Council resolutions that are allocated to Shire staff for actioning. When staff have progressed or completed any action in relation to Council's decision, comments are provided until the process is completed or superseded by more recent Council resolutions.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

In the interest of increased transparency and communication with the community, the status report is provided for information.

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2018/3 - 011 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

The Status Report for March 2018 be received.

Moved Cr SE Faulkner

Seconded Cr RM Kirby

Carried 6/0

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12.3.7 Council and Committee Meetings 2018/19

File No:	A2/13
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	12.3.7 – Notice of Meeting Dates 2018/19
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Ordinary Meetings of Council are typically held on the third Tuesday afternoon of each month commencing at 3:00pm. In the past the May and November meetings have been held in the evenings. As far as the author's memory serves the main reason behind the late meetings was so that the Council meeting would not interrupt the harvesting or seeding activities of Elected Members.

The Shire is required to provide local public notice, at least once each year, of its meetings and those of its committees in accordance with *the Local Government Act 1995*, s1.7 (2)(a)(b).

Consultation:

Nil

Statutory Environment:

Local Government Act 1995,
Section 1.7 - Local Public Notice (1)(a)(b)(c) and (2)(a)(b)

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

C 1.1 Enhance open and interactive communication between Council and the community.

Comment:

Three meetings were held in Beacon last year and have been recommended again.

A change to the commencement times of the meetings has been recommended, being that the two meetings previously held at 6.45pm be held at 3pm.

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It is the understanding of the author that the majority of farmers do not carry out harvesting and seeding activities during daylight hours only and are more often than not operating 24 hours a day. This suggests that the ordinary meeting would interrupt harvesting or seeding activities regardless of what time it is held.

Meetings starting at 6.45pm do significantly extend staff work days.

The date of the February meeting is quite often amended to meet statutory requirements whereby Council are required to endorse the Annual Report within 2 months of the annual financials being accepted. In recent years the financials have typically been presented at the December meeting. For this reason it is recommended to schedule the February meeting on the second Tuesday of the month to ensure the time frame requirements are satisfied.

Dates and commencement times for the remainder of Council's committees are yet to be scheduled and public notice will be provided once dates are set.

OFFICER'S RECOMMENDATION:

That the attached notice specifying the following meeting dates for 2018/19:

<i>17 July 2018</i>	<i>Recess – January 2019</i>
<i>21 August 2018</i>	<i>12 February 2019</i>
<i>18 September 2018</i>	<i>19 March 2019</i>
<i>16 October 2018</i>	<i>16 April 2019</i>
<i>20 November 2018</i>	<i>21 May 2019</i>
<i>18 December 2018</i>	<i>18 June 2019</i>

be approved for advertisement in the Gimlet Newspaper, the Beacon Bulletin, Shire notice boards, and the Shire's website and social media sites.

2018/3 – 012 COUNCILLOR MOTION / COUNCIL DECISION:

That the item lie on the table for consideration at the May 2018 ordinary meeting of Council to allow for further discussion regarding times, dates and venues.

Moved Cr NR Gillett

Seconded Cr LN Gobbart

Carried 6/0

Reason Council Decision is different from Officer Recommendation: To allow for more research and discussion regarding ordinary meeting times, dates and venues.

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12.4 Finance and Administration Manager

12.4.8 Statement of Financial Activity to 31 March 2018

File No:	F1/4
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Tanika McLennan – Finance & Admin Manager
Attachments:	12.4.8 – Statement of Financial Activity to 31 March 2018
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

Relevant Plans and Policy:

Nil

Financial Implications:

The statement presented to Council is the most up to date information on its current financial position.

Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

Nil

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2018/3 - 013 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

The Statement of Financial Activity for the month ending 31 March 2018 be endorsed.

Moved Cr RM Kirby

Seconded Cr SE Faulkner

Carried 6/0

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12.4.9 Accounts Paid to 31 March 2018

File No: F1/4
Location/Address: N/A
Name of Applicant: Nil
Name of Owner: N/A
Author: Sandy Wyatt – Administration Officer
Attachments: Nil
Declaration of Interest: Nil
Voting Requirements: Simple Majority
Previously Considered: Nil

Background:

Following is a List of Accounts submitted to Council on Tuesday 17 April 2018 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
101	22/03/2018	TELSTRA	UTILITY CHARGES-MARCH18	4080.65
102	22/03/2018	SHIRE OF MT MARSHALL	PRIZE MONEY FOR BEACON TO BENCUBBIN BIKE RACE	1500.00
103	22/03/2018	WATER CORPORATION	UTILITY CHARGES 2.1.18-12.3.18	12864.94
104	22/03/2018	SYNERGY	UTILITY CHARGES 14.2.18-14.3.18 & STREETLIGHTS	3272.75
105	22/03/2018	SYNANDRA FARMS	GRAVEL	2711.28
106	22/03/2018	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	CTF LEVY	632.18

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Chq/EFT	Date	Name	DESCRIPTION	Amount
EFT13378	02/03/2018	EASISALARY	PAYROLL DEDUCTIONS	1474.38
EFT13379	08/03/2018	JASON SIGNMAKERS	SIGNS	3654.42
EFT13380	08/03/2018	MOORE STEPHENS (WA) PTY LTD	RATIO COMPARISON REPORT	990.00
EFT13381	08/03/2018	WINC AUSTRALIA PTY LTD	FEBRUARY SUPPLIES	123.89
EFT13382	08/03/2018	DIGGA-WEST & EARTHPARTS WA	FEBRUARY SUPPLIES	142.01
EFT13383	08/03/2018	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SERVICES	215.00
EFT13384	08/03/2018	JR & A HERSEY	FEBRUARY SUPPLIES	42.90
EFT13385	08/03/2018	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11.3.18-10.4.18	488.13
EFT13386	08/03/2018	WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPY CHARGES	433.84
EFT13387	08/03/2018	SITE ARCHITECTURE	CONTRACT ADMINISTRATION	6550.50
EFT13388	08/03/2018	GRESLEY ABAS PTY LTD	MT MARSHALL AQUATIC CENTRE FEASIBILITY STUDY	14003.00
EFT13389	08/03/2018	COMPRESSED AIR INSTALLATIONS WA	FEBRUARY SUPPLIES	654.50
EFT13390	08/03/2018	AERODROME MANAGEMENT SERVICES PTY LTD	ENGINEER-BEACON AIRSTRIP	1870.00
EFT13391	09/03/2018	AVON WASTE	RUBBISH COLLECTION-FEBRUARY18	5064.64
EFT13392	09/03/2018	BOC GASES	GAS CYLINDERS-FEBRUARY18	37.56
EFT13393	09/03/2018	CJD EQUIPMENT PTY LTD	LOADER REPAIRS	3059.77
EFT13394	09/03/2018	EASTERN HILLS SAWS & MOWERS PTY LTD	FEBRUARY SUPPLIES	190.00
EFT13395	09/03/2018	COURIER AUSTRALIA	FREIGHT-FEBRUARY18	109.56
EFT13396	09/03/2018	BEACON BULLETIN	ADVERTISING SUBSCRIPTION 2017/18	1700.00
EFT13397	09/03/2018	PURE AIR FILTERS	FEBRUARY SUPPLIES	623.15
EFT13398	09/03/2018	NINGHAN SPRAYING & AG SERVICES	FEBRUARY SUPPLIES	676.14
EFT13399	09/03/2018	EDGECOMBE'S JEWELLERS	KEYS CUT	70.00
EFT13400	09/03/2018	MUKINBUDIN STEEL FABRICATORS	FEBRUARY SUPPLIES	44.00
EFT13401	09/03/2018	BENCUBBIN SPORTS CLUB INC.	CHRISTMAS FUNCTION (FROM DECEMBER)	1575.00
EFT13402	09/03/2018	SHIRE OF TRAYNING	DOCTORS VEHICLE/MEDICAL PRACTICE EXPENSES PLUS DOCTORS RENT 31.12.17-27.1.18	6896.94
EFT13403	09/03/2018	BENCUBBIN NEWS & POST	POSTAGE 19.2.18-23.2.18	36.50

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Chq/EFT	Date	Name	DESCRIPTION	Amount
EFT13404	09/03/2018	BEACON COUNTRY CLUB INC.	CARAVAN PARK VOUCHERS	70.00
EFT13405	09/03/2018	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	FEBRUARY SUPPLIES	4.50
EFT13406	09/03/2018	MOORE STEPHENS (WA) PTY LTD	BUDGETING WORKSHOP-T.MCLENNAN	907.50
EFT13407	09/03/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESLB 3RD QUARTER CONTRIBUTION	11250.00
EFT13408	09/03/2018	ICS CARPENTRY	FEBRUARY REPAIRS	9871.68
EFT13409	09/03/2018	ALL-WAYS FOODS	FEBRUARY SUPPLIES	480.19
EFT13410	09/03/2018	BENCUBBIN COMMUNITY RESOURCE CENTRE	CARAVAN PARK VOUCHERS	20.00
EFT13411	09/03/2018	PORKY'S ENTERPRISES	RE SHEET WHITE ROAD	56023.00
EFT13412	09/03/2018	BENCUBBIN TRUCK N AUTO'S	FEBRUARY REPAIRS	3040.60
EFT13413	09/03/2018	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SERVICES	1445.00
EFT13414	09/03/2018	CUTTING EDGES EQUIPMENT PARTS	GRADER BLADES	1427.14
EFT13415	09/03/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SERVING ON COUNCIL-S.PUTT 8.2.18	1030.00
EFT13416	09/03/2018	BENCUBBIN AG SUPPLIES	FEBRUARY SUPPLIES	1005.54
EFT13417	09/03/2018	REFUEL AUSTRALIA	FUEL-FEBRUARY18	406.86
EFT13418	09/03/2018	5RIVERS PLUMBING AND GAS	FEBRUARY REPAIRS	1741.44
EFT13419	09/03/2018	BENNY MART	FEBRUARY SUPPLIES	66.38
EFT13420	09/03/2018	JOHN LAURO BEACON GARAGE	FEBRUARY REPAIRS	173.25
EFT13421	09/03/2018	CENTRAL WHEATBELT FOOTBALL LEAGUE	2018 CONTRIBUTION TO CWWS EXECUTIVE OFFICER POSITION	2500.00
EFT13422	09/03/2018	LOCAL PEST CONTROL	PEST CONTROL	621.00
EFT13423	09/03/2018	R MUNNS ENGINEERING CONSULTING SERVICES	CONSULTANCY WORK	4223.65
EFT13424	09/03/2018	MUKINBUDIN HOTEL / MOTEL	STREET SWEEPING	550.00
EFT13425	09/03/2018	BOB WADDELL & ASSOCIATES PTY LTD	VARIOUS ACCOUNTING SUPPORT	297.00
EFT13426	09/03/2018	DYLAN COPELAND	PROVISION OF NATURAL RESOURCE MANAGEMENT-FEBRUARY18	360.01
EFT13427	09/03/2018	WA CONTRACT RANGER SERVICES	RANGER SERVICES 29.1.18 & 12.2.18	607.75

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Chq/EFT	Date	Name	DESCRIPTION	Amount
EFT13428	09/03/2018	ECOWATER SERVICES	MAINTENANCE BIOMAX SYSTEM-229 MURRAY ST	215.30
EFT13429	09/03/2018	MERREDIN REFRIGERATION & AIR CONDITIONING	FEBRUARY REPAIRS	2784.10
EFT13430	09/03/2018	MARKETFORCE PTY LTD	ADVERTISING-DECEMBER 17	321.20
EFT13431	09/03/2018	HANDS ON THERAPEUTIC MASSAGE	VOUCHERS	70.00
EFT13432	09/03/2018	HEAVY METAL WELDING & CUSTOM FABRICATION	FEBRUARY REPAIRS	1337.60
EFT13433	09/03/2018	DANEEKA LEE BEAGLEY	TRAVEL-MERREDIN LIBRARY	152.10
EFT13434	09/03/2018	RADIO AND BROADCAST SERVICES	RADIO INSTALLATION/REPAIRS	2684.36
EFT13435	09/03/2018	WHEATBELT LIQUID WASTE MANAGEMENT	SEPTIC PUMP OUT	375.00
EFT13436	12/03/2018	BENCUBBIN TRUCK N AUTO'S	FEBRUARY SUPPLIES (FROM JANUARY)	39.00
EFT13437	12/03/2018	BENCUBBIN AG SUPPLIES	FEBRUARY SUPPLIES	99.00
EFT13438	12/03/2018	BENNY MART	BREAKFAST-FOX SHOOT 2018	359.75
EFT13439	12/03/2018	GREAT BEGINNINGS FAMILY DAY CARE SERVICE	ATTENDANCE BOOK	25.00
EFT13440	12/03/2018	SOUTHERN CROSS AUSTEREO PTY LTD	ADVERTISING-FEBRUARY18	82.50
EFT13442	12/03/2018	KANGAROO HOLDINGS P/L ATF CAUGHEY TRADING TRUST	PORTABLE TOILET HIRE	286.00
EFT13443	14/03/2018	GERAGHTYS ENG & AUTO ELECTRICS	FEBRUARY SUPPLIES	197.96
EFT13444	14/03/2018	MUKA TYRE MART	REAIRS TO TYRES	478.00
EFT13445	14/03/2018	MUKA MATTERS	ADVERTISING (FROM DECEMBER)	130.00
EFT13446	14/03/2018	SHIRE OF TRAYNING	ADVERTISING-FEBRUARY18	20.00
EFT13447	14/03/2018	BENCUBBIN NEWS & POST	NEWSPAPERS	108.80
EFT13448	14/03/2018	BEACON PROGRESS ASSOCIATION INC.	AUSTRALIA DAY SUPPLIES (FROM JANUARY)	725.25
EFT13449	14/03/2018	BENCUBBIN COMMUNITY RESOURCE CENTRE	FEBRUARY SUPPLIES	536.00
EFT13450	14/03/2018	BENCUBBIN TRUCK N AUTO'S	FEBRUARY REPAIRS (FROM JANUARY)	607.58
EFT13451	14/03/2018	IT VISION	ALTUS ENABLING OF SYNERGYSOFT	1100.00
EFT13452	14/03/2018	MERREDIN GLAZING SERVICE	FEBRUARY REPAIRS	1178.10
EFT13453	14/03/2018	KOORDA COMMUNITY RESOURCE CENTRE	ADVERTISING-FEBRUARY18	25.00
EFT13454	14/03/2018	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY COSTS	824.95

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Chq/EFT	Date	Name	DESCRIPTION	Amount
EFT13455	14/03/2018	JOHN NUTTALL	REIMBURSEMENT-PARKING & TRAIN COSTS	22.80
EFT13456	14/03/2018	THE BIG BOUNCE	WATERSLIDE FOR AUSTRALIA DAY	1350.00
EFT13457	14/03/2018	D&D CABINETS	FEBRUARY SUPPLIES	9250.00
EFT13458	14/03/2018	BENDIGO BANK	FEBRUARY SUPPLIES	1754.84
EFT13460	15/03/2018	KAREN LEECE	MURAL FOR BEACON PLAYGROUP-2ND INSTALMENT	1500.00
EFT13461	16/03/2018	GREAT SOUTHERN FUELS	FUEL-FEBRUARY18	15654.12
EFT13462	16/03/2018	EASISALARY	PAYROLL DEDUCTIONS	491.46
EFT13463	22/03/2018	SHIRE OF WYALKATCHEM	RENT-EHO 1.2.18-31.3.18	1517.14
EFT13464	22/03/2018	CJD EQUIPMENT PTY LTD	PARTS	627.81
EFT13465	22/03/2018	EASTERN HILLS SAWS & MOWERS PTY LTD	MARCH SUPPLIES	22.55
EFT13466	22/03/2018	COURIER AUSTRALIA	FREIGHT-MARCH18	88.36
EFT13467	22/03/2018	WESFARMERS KLEENHEAT GAS P/L	FACILITY FEE-GAS CYLINDERS	75.90
EFT13468	22/03/2018	NINGHAN SPRAYING & AG SERVICES	MARCH SUPPLIES	159.27
EFT13469	22/03/2018	KTY ELECTRICAL SERVICES	MARCH REPAIRS	591.48
EFT13470	22/03/2018	JASON SIGNMAKERS	SIGNS	513.04
EFT13471	22/03/2018	SHIRE OF TRAYNING	DOCTORS VEHICLE/DOCTORS RENT 21.1.18-3.3.18	1124.64
EFT13472	22/03/2018	BENCUBBIN NEWS & POST	POSTAGE 6.3.18-9.3.18	132.95
EFT13473	22/03/2018	A & B CANVAS AUSTRALIA	WINDSOCKS	503.80
EFT13474	22/03/2018	MERREDIN TELEPHONE SERVICES	MARCH REPAIRS	554.95
EFT13475	22/03/2018	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	ANNUAL TWO WAY LICENCE	57.00
EFT13476	22/03/2018	BENCUBBIN BULK HAULIERS	HIRE OF TRUCK AND DRIVER	14217.50
EFT13477	22/03/2018	WINC AUSTRALIA PTY LTD	MARCH SUPPLIES	127.38
EFT13478	22/03/2018	BURGESS RAWSON (WA) PTY LTD	UTILITY CHARGES 8.1.18-12.3.18	23.67
EFT13479	22/03/2018	DIGGA-WEST & EARTHPARTS WA	MARCH SUPPLIES	237.60
EFT13480	22/03/2018	ICS CARPENTRY	MARCH REPAIRS	27329.50
EFT13481	22/03/2018	ALL-WAYS FOODS	MARCH SUPPLIES	740.56
EFT13482	22/03/2018	D I TOMAS CONTRACTING	STABILIZED SAND	814.00

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Chq/EFT	Date	Name	DESCRIPTION	Amount
EFT13483	22/03/2018	HITACHI CONSTRUCTION MACHINERY (AUST) P/L	MARCH SUPPLIES	660.85
EFT13484	22/03/2018	D & D TRANSPORT	FREIGHT-MARCH18	201.67
EFT13485	22/03/2018	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SERVICES	2412.50
EFT13486	22/03/2018	DALGOURING FARMS	GRAVEL	1122.50
EFT13487	22/03/2018	JR & A HERSEY	UNIFORMS	380.60
EFT13488	22/03/2018	MERREDIN GLAZING SERVICE	MARCH REPAIRS	2627.02
EFT13489	22/03/2018	5RIVERS PLUMBING AND GAS	MARCH REPAIRS	192.77
EFT13490	22/03/2018	CR IC SANDERS	MEETING FEES & ALLOWANCES 20.3.18	493.18
EFT13491	22/03/2018	KALANNIE COMMUNITY RESOURCE CENTRE	MOVIE SCREEN HIRE	500.00
EFT13492	22/03/2018	MW GRANT	PUSHING GRAVEL	25712.50
EFT13493	22/03/2018	MUKINBUDIN HOTEL / MOTEL	STREET SWEEPING	330.00
EFT13494	22/03/2018	POWERVAC PTY LTD	MARCH SUPPLIES (ACTUALLY FROM JANUARY)	82.50
EFT13495	22/03/2018	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11.4.18-10.5.18	488.13
EFT13496	22/03/2018	CR ARC SACHSE	MEETING FEES & ALLOWANCES 19.3.18-20.3.18	1973.90
EFT13497	22/03/2018	CR RM KIRBY	MEETING FEES & ALLOWANCES 26.2.18-20.3.18	893.18
EFT13498	22/03/2018	CR SE FAULKNER	MEETING FEES & ALLOWANCES 26.2.18-20.3.18	579.18
EFT13499	22/03/2018	WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPY CHARGES	397.24
EFT13500	22/03/2018	SITE ARCHITECTURE	CONTRACT ADMINISTRATION	6551.60
EFT13501	22/03/2018	CR NICK GILLETT	MEETING FEES & ALLOWANCES 26.2.18-20.3.18	688.50
EFT13502	22/03/2018	CR STUART PUTT	MEETING FEES & ALLOWANCES 20.3.18	493.18
EFT13503	22/03/2018	CR LEEANNE GOBBART	MEETING FEES & ALLOWANCES 20.3.18	525.18
EFT13504	22/03/2018	KAREN LEECE	MURAL FOR BEACON PLAYGROUP-FINAL PAYMENT	3000.00
EFT13505	22/03/2018	WHEATBELT LIQUID WASTE MANAGEMENT	SEPTIC PUMP OUT	1800.00

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Chq/EFT	Date	Name	DESCRIPTION	Amount
EFT13506	22/03/2018	PLAN EARTH PTY LTD	LAWN & RETICULATION	7063.27
EFT13507	22/03/2018	SILINGER CONTRACTORS	GRAVEL CARTING	6198.50
EFT13508	22/03/2018	MUKINBUDIN AGENCIES	HOUSE APPRAISAL	550.00
EFT13509	22/03/2018	MUKINBUDIN DISTRICT CLUB INC	NEWROC CHRISTMAS DINNER	71.00
EFT13510	22/03/2018	JIM BOYD	SOLAR INSTALLATION	1276.50
EFT13511	27/03/2018	WA TREASURY CORPORATION	LOAN NO. 119 INTEREST PAYMENT - LOAN TO BENNYMART - REPAID IN LEASE PAYM	975.84
EFT13512	27/03/2018	CARDTRONICS AUSTRALASIA PTY LTD	ONGOING FEES FOR ATM-FEBRUARY18	84.63
EFT13513	28/03/2018	DEVLYN CONSTRUCTION	REDEVELOPMENT BENCUBBIN MULTIPURPOSE COMPLEX	566992.44
EFT13514	07/03/2018	TONY BUCHERT	RENT-GYM	100.00
EFT13515	14/03/2018	TONY BUCHERT	RENT-GYM	100.00
EFT13516	21/03/2018	TONY BUCHERT	RENT-GYM	100.00
EFT13517	28/03/2018	TONY BUCHERT	RENT-GYM	100.00
DD9084.1	14/03/2018	WALGS PLAN	PAYROLL DEDUCTIONS	5102.87
DD9084.2	14/03/2018	FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	143.88
DD9084.3	14/03/2018	THE PIPA SELF MANAGED SUPER FUND	SUPERANNUATION CONTRIBUTIONS	189.74
DD9084.4	14/03/2018	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	189.74
DD9084.5	14/03/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	973.00
DD9084.6	14/03/2018	COLONIAL FIRST STATE INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	184.89
DD9084.7	14/03/2018	TASPLAN	SUPERANNUATION CONTRIBUTIONS	332.88
DD9084.8	14/03/2018	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	195.32
DD9084.9	14/03/2018	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	511.54
DD9098.1	28/03/2018	WALGS PLAN	PAYROLL DEDUCTIONS	5485.91
DD9098.2	28/03/2018	THE PIPA SELF MANAGED SUPER FUND	SUPERANNUATION CONTRIBUTIONS	189.74
DD9098.3	28/03/2018	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	189.74
DD9098.4	28/03/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1002.74
DD9098.5	28/03/2018	COLONIAL FIRST STATE INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	190.25
DD9098.6	28/03/2018	TASPLAN	SUPERANNUATION CONTRIBUTIONS	364.80
DD9098.7	28/03/2018	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	195.32
DD9098.8	28/03/2018	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	511.54

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DD9098.9	28/03/2018	BENDIGO SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	169.02
DD9084.10	14/03/2018	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	153.72
DD9084.11	14/03/2018	BENDIGO SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	169.02
DD9098.10	28/03/2018	FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	179.85
				920,498.86

2. Trust

Chq/left	Date	Name	Description	Amount
EFT13519	31/03/2018	DEPARTMENT OF TRANSPORT	MMSO20180302	23,838.35
				23,838.35

3. Mastercard

Details	Amount
Dvd's for movie nights	44.34
Reregistration-non farming	75.00
Bank fees	4.00
Family daycare memb/p.liability	472.84
Council catering	69.86
Council refreshments	103.00
W/belt conference accomm	500.00
Prizes for foxshoot	198.00
Prizes for foxshoot	100.00
Plaques for President frames	70.00
Bank fees	4.00
Cr. W/belt conference accomm	-250.00
Bank fees	4.00
Uniforms-J.Walker	355.80
Bank fees	4.00
	1,754.84

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This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **20 March 2018**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

John Nuttall
Chief Executive Officer

Consultation:

Tanika McLennan – Finance and Administration Manager

Statutory Environment:

Financial Management Regulations and the Local Government Act 1995

Relevant Plans and Policy:

Nil

Financial Implications:

An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.

Risk Assessment:

Nil

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Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

Nil

2018/3 – 014 OFFICER’S RECOMMENDATION/COUNCIL DECISION:

That the Accounts Listed

<i>Municipal Fund</i>	\$	920,498.86
<i>Trust Fund</i>	\$	23,838.35
<i>Mastercard</i>	\$	<u>1,754.84</u>
<i>Total</i>	\$	946,092.05

Be endorsed.

Moved Cr RM Kirby

Seconded Cr IC Sanders

Carried 6/0

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12.5 Community Development Officer

Nil

12.6 Regulatory Officer

Nil

12.7 Development

Nil

13.0 Elected Members' Motions of Which Previous Notice Has Been Given

Nil

14.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

2018/3 – 015 COUNCIL DECISION:

That the late items 14.1 and 14.2 be considered as presented.

Moved Cr NR Gillett

Seconded Cr RM Kirby

Carried 6/0

14.1 LATE ITEM - Economic Development Fund – Round 2 Applications

File No:	A6/40
Location/Address:	N/A
Name of Applicant:	Bencubbin Community Recreation Council
Name of Owner:	N/A
Author:	John Nuttall - Chief Executive Officer
Attachments:	14.1 - Minutes of Economic Development Fund Grant Committee Meeting
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

As part of the Mt Marshall annual budget for 2017/2018, Council adopted an Economic Development Fund (EDF). The fund is open twice annually for community groups and businesses to make applications for funding of projects which benefit the community. The second round of applications closed on 11 April 2018, and a Council appointed committee met on Monday 16 April to assess the one application received. This item presents the application, and the committee recommendation relating to it. Also presented with this report are the minutes from the committee meeting.

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As the application contains both financial and potentially sensitive business information it is not appropriate that it is presented as attachments to this item as it would then be open for public inspection. However Councillors are able to view any and all of the documents in advance of the Council meeting.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Council adopted Policy CS3.2 (recently updated) relating to this funding.

Financial Implications:

This year Council allowed \$120,000 to the fund, to be awarded over two rounds. There was a little over \$50000 awarded in round 1.

Risk Assessment:

Nil

Community & Strategic Objectives:

Outcome 2.1 Actively support and develop local and new business

2.1.6 Support opportunities for all businesses

Outcome 4.1 Collaborative and transparent leadership

4.1.3 Engage the community in decision making and shared responsibility in achieving our goals

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

Comment:

The Economic Development Grant Fund Committee met on 16 April 2018 and discussed the application. The minutes of the meeting are at attachment 14.1. It is important to note that it will be a requirement for all grant money recipients to properly acquit the grant funding, and an amount less than awarded may be provided subject to the provision of receipts.

Listed below is information relating to the single application, reasons for the committee recommendation and the recommended amount to be awarded:

- Bencubbin Community Recreation Council

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The committee discussed the application, and considered the merits against the requirement that there be significant community benefit. The following matters were specifically discussed, and were deemed as favourable towards the request being granted:

- Environmentally positive outcome
- Infrastructure to be fixed to a Shire owned building
- Significant financial saving to the community groups involved
- Recent Beacon Solar Installation well received and offering savings
- Strategic Community Plan identifies the use of renewable energies

2018/3 – 016 OFFICER’S RECOMMENDATION / COUNCIL DECISION:

That Council:

- 1. Receive the minutes from the Economic Development Grant Fund Committee meeting of 16 April 2018 which are at attachment 14.1; and***
- 2. Endorse the recommendation of the Economic Development Grant Fund Committee by awarding the sum of \$9383.59 from the Economic Development Fund to the Bencubbin Community Recreation Council towards the installation of Solar Panels at the Bencubbin Community Recreation Centre.***

Moved Cr IC Sanders

Seconded Cr LN Gobbart

Carried 6/0

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14.2 LATE ITEM – New Fee: Hire of Site Fencing

File No:	F1/3
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	Shire of Mt Marshall
Author:	John Nuttall – Chief Executive Officer
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Previously Considered:	Nil

Background:

As part of the Bencubbin Recreation Complex upgrade, the Shire purchased the site fencing that has been used whilst the redevelopment works have been ongoing. Given the length of time that the works have taken, the cost of hiring and the ability to use them in the future, the option to purchase them was taken rather than hiring them.

The major part of the complex redevelopment works has now been completed, and the majority of the fencing taken down.

There has now been a request by Devlyn, the builders who have undertaken the redevelopment works, to hire the fencing from the Shire for use at Devlyn's next building project in Dalwallinu. The Chief Executive Officer believes that this would be a good opportunity to recover some of the costs of purchase, and would recommend that the Shire does so. In order to be able to hire the fencing to Devlyn, Council needs to set an appropriate rate in the fees and charges.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

* Absolute majority required.

- (3) Fees and charges are to be imposed when adopting the annual budget but may be —

- (a) imposed* during a financial year; and

- (b) amended* from time to time during a financial year.

* Absolute majority required

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Relevant Plans and Policy:

Nil

Financial Implications:

If Council adopt a charge, there will be some income that had not been budgeted for this financial year.

Risk Assessment:

Nil

Community & Strategic Objectives:

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

Comment:

The request from Devlyn provides a good opportunity for the Shire to obtain some return on the investment made in purchasing the site fencing. It is not easy to set a charge for hiring the fencing at such short notice, as there has been little time to obtain any detailed information regarding how much it would cost to hire from a provider. However based upon some investigation there is a recommendation below relating to the appropriate charge for hiring out the fencing.

Council should further be aware that if there is a request for Shire officers to deliver and collect any fencing hired out, that would be charged out at private rate charges. Unfortunately, although all of the Shire machinery has current charge out rates, there is not currently an hourly rate for an officer performing private works labour. Accordingly, there is also a recommendation below that such a rate be set.

2018/3 – 017 OFFICER’S RECOMMENDATION / COUNCIL DECISION:

That Council, subject to Local Government Act 1995 section 6.16, impose new charges as follows:

- ***Private Works Labour - \$90 per hour***
- ***Hire of Temporary Site Fencing - \$1 per metre per month***

Effective as of Wednesday 18 April 2018.

Moved Cr IC Sanders
Absolute Majority

Seconded Cr LN Gobbart

Carried 6/0

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15.0 Next Meeting – Tuesday 15 May 2018 commencing at 6:45pm in Council Chambers, 80 Monger St, Bencubbin

16.0 Closure of Meeting

The Presiding Member declared the meeting closed at 3.45pm.

These Minutes were confirmed by Council at its Ordinary Meeting held on

Date

Cr ARC Sachse President