



# **SHIRE OF MT MARSHALL**

**Minutes of Meeting held on  
Wednesday 24 July 2013, in  
Council Chambers, Bencubbin  
commencing at 2:16pm.**

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# **SHIRE OF MT MARSHALL**

**These Minutes were confirmed  
by Council at the Ordinary  
Meeting of Council held on  
24 July 2013**

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Cr PA Gillett

President

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# **DISCLAIMER**

## **MEMBERS OF THE PUBLIC ARE REQUESTED TO READ THROUGH AND FAMILIARISE THEMSELVES WITH THE DISCLAIMER**

**No responsibility whatsoever is implied or accepted by the Shire of Mt Marshall for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Mt Marshall disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.**

**In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.**

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**6.0          Declarations of Interest**

CR IC Sanders declared he held an interest in item 11.6.22 – Housing Tender Selection being that he was one of the tenderers.

**7.0          Confirmation of Minutes of Previous Meetings**

**7.1          Minutes of the Ordinary Meeting held on Tuesday 15 February 2013**

**2013/089   COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Minutes of the Ordinary Meeting of Council held on Tuesday 18 June 2013 be confirmed as a true and correct record of proceedings.**

**Moved Cr DA Miguel**

**Seconded Cr CJ Kirby**

**Carried 6/0**

**8.0          Announcements by Presiding Person Without Discussion**

The Presiding Member read aloud a letter of resignation from the Chief Executive Officer.

**9.0          Petitions / Deputations / Presentations / Submissions**

Nil

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<b>10.0 Reports of Committees</b>
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<b>10.1 NEWROC Council</b>
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<b>10.1.1 Minutes of NEWROC Council Meeting held 25 June 2013</b>
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<b>LOCATION/ADDRESS:</b>	NEWROC District
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A5/16
<b>AUTHOR:</b>	Lauren Grylls – Executive Administrator
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	17 July 2013
<b>ATTACHMENT NUMBER:</b>	10.1.1 – Minutes of NEWROC Council Meeting 25 June 2013
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

<b>2013/090 COUNCIL DECISION / OFFICER RECOMMENDATION:</b>
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**That the information be received.**

**Moved Cr RN Breakell**

**Seconded Cr CJ Kirby**

**Carried 6/0**

**BACKGROUND:**

The Shire of Mt Marshall is a member of the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC). NEWROC is not a formal organisation but was formed for the purpose of collaboration and joint initiatives between the Shires Koorda, Mt Marshall, Mukinbudin, Nungarin, Trayning and Wyalkatchem, and is governed by a Memorandum of Understanding (MOU) between these Shires.

NEWROC Council and NEWROC Executive meetings alternate on a bi-monthly basis.

**COMMENT:**

The Minutes of the NEWROC Council meeting held on 25 June 2013 are submitted (attachment 9.1.1) in order to keep all Members abreast of the activities of the NEWROC Council.

The next meeting of the NEWROC Council is scheduled to be held on Tuesday 27 August at Nungarin, commencing at 2:00pm.

Nil

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**11.0 Reports of Officers**

**11.1 Environmental Health Officer / Building Surveyor**

Nil

**11.2 Community and Recreation Development Officer**

**11.2.5 Off-Road Racing Working Group**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** Nil  
**FILE REFERENCE:** A4/7  
**AUTHOR:** Rebecca Watson – Community and Recreation Development Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 17 July 2013  
**ATTACHMENT NUMBER:** 11.2.5a Nomination from Mrs Tracy Tranter  
11.2.5b Nomination from Mr Jack Walker  
11.2.5c Nomination from Mrs Leeanne Gobbart  
11.2.5d Nomination from Mr Terry Gobbart  
**CONSULTATION:** Matthew Gilfellow – Chief Executive Officer  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**OFFICER RECOMMENDATION:**

For Council consideration.

**2013/091 COUNCIL DECISION:**

**That Mrs Tracy Tranter, Mr Jack Walker, Mrs Leeanne Gobbart, Mr Terry Gobbart, Cr IC Sanders and Cr RN Breakell be appointed to the Off-Road Racing Working Group.**

**Moved Cr PA Gillett**

**Seconded Cr DA Miguel**

**Carried 6/0**

**BACKGROUND:**

Council made the following decision at the June 2013 Meeting of Council:

**2013/072 COUNCIL DECISION:**

That an Off Road Race Working Group, consisting of a minimum of five members, including 2 Shire representatives, be established by Council to be responsible for:

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- Liaising with the Western Australia Off Road Racing Association (WAORRA);
- Booking and hire of venues and equipment;
- Liaising with stakeholders, WAORRA and land owners to determine a track;
- Negotiating use of land terms and conditions with land owners;
- Obtaining quotes for track clean up and informing the shire of these prices;
- Organising catering;
- Organising a licensed bar (including obtaining all permits required);
- Contacting the shire regarding road closures;
- Organising the setting up and packing up required for the event;
- Liaising with stakeholders and holding meetings when required; and
- First meeting to be chaired by a Shire representative and attended by relevant shire staff.

Moved Cr Sanders

Seconded Cr Gillett

Carried 7/0

**COMMENT:**

Positions for the Off Road Race (ORR) Working Group were advertised in the local newspapers and on the Shire Facebook page with nominations closing on Monday 15<sup>th</sup> July 2013. Nominations were received from the following community members:

Mr Jack Walker  
Mrs Tracy Tranter  
Mrs Leeanne Gobbart  
Mr Terry Gobbart

Please see attached copy of written nominations which provide information to Council on why these people would like to become a member of the ORR Working Group. Council need to appoint a minimum of five members to the working group including a minimum of two shire representatives.

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**11.3 Natural Resource Management Officer**

Nil

**11.4 Senior Finance Officer**

**11.4.16 Statement of Financial Activity**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/4
<b>AUTHOR:</b>	Nancy Collins – Senior Finance Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	10 July 2013
<b>ATTACHMENT NUMBER:</b>	11.4.16a – Statement of Financial Activity 11.4.16b – Municipal Fund Statement 11.4.16c – Trust Fund Statement 11.4.16d – Municipal Term Deposit Statement 11.4.16e – Reserve Term Deposit Statement
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2013/092 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Council endorse the Statement of Financial Activity for the month ending 30 June 2013.**

**Moved Cr CJ Kirby**

**Seconded Cr IC Sanders**

**Carried 6/0**

**BACKGROUND:**

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

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**11.4.17 Accounts Paid**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/4  
**AUTHOR:** Nancy Collins – Senior Finance Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 12 July 2013  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Financial Management Regulations and the Local Government Act 1995  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2013/093 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Accounts Listed**

<b>Municipal Fund</b>	<b>\$</b>	<b>513643.96</b>
<b>Trust Fund</b>	<b>\$</b>	<b>12371.75</b>
<b>Mastercard</b>	<b>\$</b>	<b>1586.55</b>

**Be endorsed.**

**Moved Cr RN Breakell**

**Seconded Cr IC Sanders**

**Carried 6/0**

**BACKGROUND:**

Following is a List of Accounts submitted to Council on Wednesday 24 July 2013 for the Municipal Fund, Trust Fund and Mastercard.

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**Municipal Fund**

<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT7377	02/06/2013	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	286.55
EFT7378	02/06/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	68.70
EFT7379	02/06/2013	LGRCEU	PAYROLL DEDUCTIONS	58.20
EFT7380	02/06/2013	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	18407.46
EFT7381	02/06/2013	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	431.37
EFT7383	11/06/2013	COVS	BRITAX MIRROR HEADS	755.48
EFT7384	11/06/2013	AVON WASTE	RUBBISH COLLECTION - MAY 2013	4181.13
EFT7385	11/06/2013	KTY ELECTRICAL SERVICES	REMOVE OLD OVAL POWER CABLE AND BOX, INSTALL AT GO KART TRACK	526.90
EFT7386	11/06/2013	JASON SIGNMAKERS	BOLLARDS, ORANGE CONES, SADDLE BAGS	2093.30
EFT7387	11/06/2013	BENCUBBIN NEWS & POST	EXPRESS POST ENVELOPES - BANKWEST	402.80
EFT7388	11/06/2013	BEACON CO-OPERATIVE LTD	POSTAGE - BEACON LIBRARY	22.90
EFT7389	11/06/2013	STAPLES AUSTRALIA	STATIONERY	247.60
EFT7390	11/06/2013	ICS CARPENTRY	SUPPLY AND ERECT VERANDAH FOR ABLUTION BLOCK - BENCUBBIN CARAVAN PARK	5918.00
EFT7391	11/06/2013	STAR TRACK EXPRESS	FREIGHT	493.25
EFT7392	11/06/2013	BENCUBBIN COMMUNITY RESOURCE CENTRE	HIRE OF CONFERENCE ROOM; LAMINATING	113.20
EFT7393	11/06/2013	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER SUPPORT SERVICE AGREEMENT - MAY 2013	286.99
EFT7394	11/06/2013	BENCUBBIN SMASH REPAIRS	INSTALL SATELLITE PHONE KIT TO JD GRADER	280.00
EFT7395	11/06/2013	BENCUBBIN TRUCK N AUTO'S	MAXXIS TYRES	1163.00
EFT7396	11/06/2013	WINDSOR LODGE COMO	ACCOMODATION FOR FINANCIAL WORKSHOP - N COLLINS	353.00
EFT7398	11/06/2013	NANCY COLLINS	REIMBURSEMENT OF FUEL AND PARKING	119.45
EFT7399	11/06/2013	JR & A HERSEY	BUNTING	396.00
EFT7400	11/06/2013	LANDGATE	RURAL UV INTERIM VALUATIONS	108.55

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EFT7401	11/06/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	INTRODUCTION TO LOCAL GOVERNMENT FINANCE - L GRYLIS	456.50
EFT7402	11/06/2013	JACK WALKER	REIMBURSEMENT FOR CELLINK PATCH LEAD	22.95
EFT7403	11/06/2013	BENCUBBIN AG SUPPLIES	PAINT FOR DEPOT \$2200; FIRE FIGHTING FOAM \$594; RUBBER MATTING \$675 SUNDRY HARDWARE ITEMS	5313.47
EFT7404	11/06/2013	5RIVERS PLUMBING AND GAS	REPAIR LEAKING TOILET \$334; LEAKING CISTERN \$147	481.25
EFT7405	11/06/2013	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 9.5 - 5.6.2013	3045.00
EFT7406	11/06/2013	WEST & HAGGERTY	GRAVEL FROM ROCKLYN PIT	5728.80
EFT7407	11/06/2013	R MUNNS ENGINEERING CONSULTING SERVICES	1/8 SHARE OF SECRETARIAL COSTS - WNE SRRG	996.05
EFT7408	11/06/2013	AMPAC DEBT RECOVERY PTY LTD	FEES FOR DEBT RECOVERY	137.50
EFT7409	11/06/2013	REEPAR ASSET PROTECTION	TRAFFIC MANAGEMENT - BENCUBBIN-KELLERBERRIN ROAD	467.50
EFT7410	11/06/2013	AUSTRALIAN TREE CONTRACTORS	PRUNE TREES AWAY FROM POWER LINES - BEACON	1760.00
EFT7411	13/06/2013	TWINKARRI	TREE PRUNING AND MULCHING	56424.50
EFT7412	13/06/2013	ADRIAN TOOVEY	TRAFFIC CONTROL - BENCUBBIN-KELLERBERRIN ROAD	2440.00
EFT7413	13/06/2013	STUART HOPWOOD	TRAFFIC CONTROL - BENCUBBIN-KELLERBERRIN ROAD	2646.00
EFT7414	14/06/2013	D & GJ PEASE	REPAIRS TO TV RETRANSMISSION SYSTEMS	1165.60
EFT7415	14/06/2013	COVS	FREIGHT	79.20
EFT7416	14/06/2013	BOC GASES	CLINDER HIRE - MAY 2013	64.10
EFT7417	14/06/2013	CJD EQUIPMENT PTY LTD	ISOLATING BATTERY SWITCH	372.33
EFT7418	14/06/2013	COURIER AUSTRALIA	FREIGHT	94.92
EFT7419	14/06/2013	NINGHAN SPRAYING SERVICE	COURTYARD WATER TANK, SLIMLINE WATER TANK, CCA PINE POSTS WITH DOMED ENDS	2540.27
EFT7420	14/06/2013	BENCUBBIN NEWS & POST	STATIONERY - MAY 2013	89.35
EFT7421	14/06/2013	MOBILE MASTERS	BATTERIES FOR HAND HELD RADIOS	369.60



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EFT7422	14/06/2013	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	CUT KEYS FOR WIALKI FIRE SHED	40.25
EFT7423	14/06/2013	RN COLLINS	REMOVE OLD TOURIST INFORMATION STRUCTURE; RELOCATE INFORMATION SIGNS	715.00
EFT7424	14/06/2013	STAR TRACK EXPRESS	FREIGHT	110.83
EFT7425	14/06/2013	RELIANCE PETROLEUM	FUEL CARD PURCHASES - MAY 2013	679.53
EFT7426	14/06/2013	ALL-WAYS FOODS	CLEANING PRODUCTS	862.32
EFT7427	14/06/2013	SHIRE OF KELLERBERRIN	CONTRIBUTION TO CENTRAL EAST AGED CARE ALLIANCE	5500.00
EFT7428	14/06/2013	BENCUBBIN SMASH REPAIRS	AIR FRESHENERS	95.76
EFT7429	14/06/2013	5RIVERS PLUMBING AND GAS	REPAIRS TO HWS AT GO KART TRACK	455.28
EFT7430	14/06/2013	KUNUNOPPIN MEDICAL PRACTICE	REIMBURSEMENT OF MEDICAL PRACTICE EXPENSES 1.4 - 31.5.13	13798.13
EFT7431	14/06/2013	KOORDA COMMUNITY RESOURCE CENTRE	ADVERTISING - WAORRA RALLY	75.00
EFT7432	14/06/2013	GREAT SOUTHERN FUELS	BULK DIESEL - BENCUBBIN \$13097, BEACON \$4574, CONSTRUCTION TANKER \$5289; FUEL CARDS \$3882	26842.88
EFT7433	14/06/2013	SPILL STATION AUSTRALIA PTY LTD	DUAL BUNDED PALLET	2519.00
EFT7434	14/06/2013	BRAYCO GLOBAL PTY LTD	STAINLESS STEEL FITTINGS FOR BEACON CAMPERS KITCHEN	4950.00
EFT7435	14/06/2013	G.C.M. AGENCIES PTY LTD	ELBOW	440.00
EFT7436	19/06/2013	COURIER AUSTRALIA	FREIGHT	27.59
EFT7437	19/06/2013	KTY ELECTRICAL SERVICES	SUPPLY AND FIT NEW PRESSURE PUMP TO OLD CHANGEROOMS - BENCUBBIN \$2485; POWER TO BEACON CAMPERS KITCHEN \$2365; HWS - TRACE'S PLACE \$ 1600	6449.69
EFT7438	19/06/2013	EDGECOMBE'S JEWELLERS	CUT KEYS FOR SMALL CABIN	30.00
EFT7439	19/06/2013	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS - COUNCIL	43.00
EFT7440	19/06/2013	BENCUBBIN NEWS & POST	POSTAGE 10.6 - 14.6.13	52.31

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EFT7441	19/06/2013	AUSTRALIAN TAXATION OFFICE	MAY 2013 BAS	7907.00
EFT7442	19/06/2013	WA TREASURY CORPORATION	LOAN NO. 118 FIXED COMPONENT - STAFF HOUSING	32091.39
EFT7443	19/06/2013	BEACON CO-OPERATIVE LTD	POSTAGE - BEACON LIBRARY	45.50
EFT7444	19/06/2013	UHY HAINES NORTON (WA) PTY LTD	PREPARATION OF FBT RETURN FOR YEAR ENDED 31.3.2013	1375.00
EFT7445	19/06/2013	ICS CARPENTRY	REMOVE SHADE CLOTH AND REPLACE WITH COLORBOND ROOFS - BENCUBBIN CARAVAN PARK	4404.80
EFT7446	19/06/2013	ALL-WAYS FOODS	CLEANING SUPPLIES	126.99
EFT7447	19/06/2013	PORKY'S ENTERPRISES	SUPPLY AND INSTALL CULVERT; GRADE TRACK - DATJOIN WELL	3850.00
EFT7448	19/06/2013	BENCUBBIN SMASH REPAIRS	SUPPLY AND FIT WINDSCREEN TO HOLDEN RODEO	330.00
EFT7449	19/06/2013	IPLX PIPELINES	BLACK MAX PIPE	6174.17
EFT7450	19/06/2013	CITY OF LIGHTS	HOSTING SHIRE WEBSITE ON SERVER	297.00
EFT7451	19/06/2013	5RIVERS PLUMBING AND GAS	CONNECT WATER AND DRAINAGE TO SINK, LEACH DRAIN - BEACON CAMPERS KITCHEN	3819.03
EFT7452	19/06/2013	COOPER WALKER FARMS	ERECT TOURIST SIGNS TO FRAMES	6050.00
EFT7453	19/06/2013	RJ BACK	BALANCE OF PAYMENT FOR LONG TERM FINANCIAL PLAN, STRATEGIC COMMUNITY PLAN, CORPORATE BUSINESS PLAN, ASSET MANAGEMENT PLAN	8472.86
EFT7454	19/06/2013	CARPE DIEM STRATEGIC SOLUTIONS	BALANCE OF PAYMENT FOR WORKFORCE PLAN	12754.50
EFT7455	25/06/2013	COVS	BATTERY CABLE, PVC TAPE	256.74
EFT7456	25/06/2013	BENCUBBIN COMMUNITY RECREATION COUNCIL	ANNUAL ELECTRICITY USAGE (AS PER MOU)	550.00
EFT7457	25/06/2013	CJD EQUIPMENT PTY LTD	FIT NEW WIRING HARNESS TO GRADER	2315.27
EFT7458	25/06/2013	COURIER AUSTRALIA	FREIGHT	11.75
EFT7459	25/06/2013	BENCUBBIN NEWS & POST	POSTAGE 17.6 - 21.6.13	14.40
EFT7460	25/06/2013	MOBILE MASTERS	VOLTAGE CONVERTOR, SPEAKER EXTENSION, MICROPHONES	335.50

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EFT7461	25/06/2013	RN COLLINS	BALANCE OF PAYMENT - BEACON CAMPERS KITCHEN	10912.00
EFT7462	25/06/2013	WA HINO SALES & SERVICE	WATER LEVEL SENSOR	93.75
EFT7463	25/06/2013	BEACON CO-OPERATIVE LTD	BIN LINERS	16.40
EFT7464	25/06/2013	BENCUBBIN BULK HAULIERS	HIRE OF SINGLE SIDE TIPPER - BENCUBBIN-KELLERBERRIN ROAD	14751.00
EFT7465	25/06/2013	UHY HAINES NORTON (WA) PTY LTD	AUDIT CERTIFICATION - ROYALTIES FOR REGIONS ROUND 3	1980.00
EFT7466	25/06/2013	ICS CARPENTRY	WORKS COMPLETED TO CHEMICAL SHED IN SHIRE DEPOT	742.50
EFT7467	25/06/2013	STAR TRACK EXPRESS	FREIGHT	948.24
EFT7468	25/06/2013	CR PA GILLETT	MEETING FEES AND ALLOWANCES - JUNE 2013	1410.95
EFT7469	25/06/2013	BENCUBBIN SMASH REPAIRS	2T SELF MIX	12.80
EFT7470	25/06/2013	KENYON & COMPANY PTY LTD	MAGNETIC BASE LAMPS	319.00
EFT7471	25/06/2013	CIVIC LEGAL	PROFESSIONAL FEES - EEI SCHEME	574.75
EFT7472	25/06/2013	D & D TRANSPORT	FREIGHT - IPLEX	535.49
EFT7473	25/06/2013	NAUGHTY BUGS PEST CONTROL	INSPECT AND TREAT STREET TREES FOR TERMITES - BEACON AND BENCUBBIN	946.00
EFT7474	25/06/2013	CR RN BREAKELL	MEETING FEES AND ALLOWANCES - JUNE 13	385.93
EFT7475	25/06/2013	CR DA MIGUEL	MEETING FEES AND ALLOWANCES - JUNE 2013	301.88
EFT7476	25/06/2013	LANDGATE	UV VALUATIONS (COUNTRY SHARED)	683.35
EFT7477	25/06/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISING - OFFICE EXTENSIONS, BOWLING GREEN AND HOUSES TENDER	2877.29
EFT7478	25/06/2013	CR MP HOGAN	MEETING FEES AND ALLOWANCES - JUNE 2013	260.93
EFT7479	25/06/2013	ROAD SIGNS AUSTRALIA	RHS YELLOW POSTS	3880.80
EFT7480	25/06/2013	5RIVERS PLUMBING AND GAS	REPAIR GAS LEAK - LOT 5 HAMMOND STREET	130.35
EFT7481	25/06/2013	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 6.6 - 19.6.13	1927.50
EFT7482	25/06/2013	CR CJ KIRBY	MEETING FEES AND ALLOWANCES - JUNE 2013	358.30

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<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT7483	25/06/2013	TRUCK CENTRE (WA) PTY LTD	MODIFY TRAILER CONTROLS; FIT RADIO TO TRUCK	1786.41
EFT7484	25/06/2013	CR WJ BEAGLEY	MEETING FEES AND ALLOWANCES - JUNE 2013	267.30
EFT7485	25/06/2013	TRACE'S PLACE	CATERING FOR NRMO MEETING	540.60
EFT7486	25/06/2013	CR IC SANDERS	MEETING FEES AND ALLOWANCES - JUNE 2013	247.28
EFT7487	25/06/2013	WHITESTONE QUARRIES WA PTY LTD	SUPPLY PAVING SAND	539.00
EFT7488	25/06/2013	JOHN PAPAS TRAILERS	6X4 TRAILER WITH JOCKEY WHEEL AND SPARE	1030.00
EFT7489	27/06/2013	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	773.10
EFT7490	27/06/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	45.80
EFT7491	27/06/2013	LGRCEU	PAYROLL DEDUCTIONS	38.80
EFT7492	27/06/2013	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	12501.80
EFT7493	27/06/2013	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	287.58
EFT7494	27/06/2013	ADRIAN TOOVEY	TRAFFIC CONTROL ON BENCUBBIN-KELLERBERRIN ROAD 12.6 - 21.6.13	2331.50
EFT7495	27/06/2013	STUART HOPWOOD	TRAFFIC CONTROL ON BENCUBBIN-KELLERBERRIN ROAD 13.6 - 21.6.13	2086.00
EFT7496	28/06/2013	SHIRE OF KOORDA	PEHO EXPENSES APRIL - JUNE 2013 PLUS SHARE OF FBT	8356.72
EFT7497	28/06/2013	CJD EQUIPMENT PTY LTD	FILTERS ETC FOR GRADERS; ADAPTORS, JOINTS ETC FEL; OIL SAMPLE KITS; ROTATING BEACONS	7656.56
EFT7498	28/06/2013	STATE LIBRARY OF WA	FREIGHT FOR INTER-LIBRARY LOANS - BENCUBBIN	252.02
EFT7499	28/06/2013	KTY ELECTRICAL SERVICES	INVESTIGATE AND RECTIFY POWER FAILURE AT BENCUBBIN RECREATION CENTRE	137.50
EFT7500	28/06/2013	JASON SIGNMAKERS	WARNING SIGNS; ROAD NAME BLADES; TOURIST SIGNS	6045.60
EFT7501	28/06/2013	STAPLES AUSTRALIA	STATIONERY	74.93
EFT7502	28/06/2013	STAR TRACK EXPRESS	FREIGHT	662.05
EFT7503	28/06/2013	BENCUBBIN TRUCK N AUTO'S	BRIDGESTONE TYRES FOR BEACON TOWN MAINTENANCE UTE; BATTERY; SUNDRY OTHER PARTS	1102.60

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7504	28/06/2013	JR & A HERSEY	HI VIS DRILL SHIRTS, WORK PANTS, FLEECE, JACKET	863.61
EFT7505	28/06/2013	LANDGATE	GRV REVALUATION	12000.00
EFT7506	28/06/2013	BENCUBBIN AG SUPPLIES	BP PUMP; SUNDRY HARDWARE ITEMS	822.22
EFT7507	28/06/2013	JONATHAN TRANTER	TELEPHONE ALLOWANCE FOR QUARTER ENDED 30 JUNE 2013	250.00
EFT7508	28/06/2013	BOB WADDELL CONSULTANT	PROVISION OF WORKING PAPERS RELATING TO FAIR VALUE	264.00
20233	11/06/2013	SHIRE OF MT MARSHALL	PETTY CASH RECOUP - MAY 2013	123.15
20234	11/06/2013	AG IMPLEMENTS MUKINBUDIN	MAKE UP HYDRAULIC HOSES FOR WATER TANKER	601.56
20235	13/06/2013	SHIRE OF MT MARSHALL	CASH PAYMENTS 12.06.2013	3350.00
20236	14/06/2013	R N R CONTRACTING	EMULSION SEALING - BURAKIN-WIALKI ROAD	126691.18
20237	19/06/2013	LIONS CLUB OF BENCUBBIN & DISTRICTS	DONATION AS PER COUNCIL RESOLUTION 2013/075	343.75
20238	19/06/2013	SYNERGY	STREETLIGHTS 25.4 - 24.5.13	11761.55
20239	25/06/2013	SYNERGY	ELECTRICITY 17.4 - 13.6.13	471.25
20240	27/06/2013	SHIRE OF MT MARSHALL	CASH PAYMENTS 26.06.2013	3350.00
20241	27/06/2013	TELSTRA	TELEPHONE - JUNE 2013	4367.82
20242	28/06/2013	SHIRE OF MT MARSHALL	PETTY CASH RECOUP - JUNE 2013	150.60
20243	28/06/2013	STIHL SHOP REDCLIFFE	HUSQVARNA BLADES AND SHAFT ASSEMBLY	396.00
				<b>513643.96</b>

**2. Trust**

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7382	04/06/2013	DEPARTMENT OF PLANNING & INFRASTRUCTURE	RECOUP LICENSING - MAY 2013	12371.75
				<b>12371.75</b>

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**3. Mastercard**

<b>DETAILS</b>	<b>AMOUNT</b>
ACCOMMODATION - R WATSON	660.00
REFRESHMENTS FOR COUNCIL	56.00
RADIATOR PARTS	495.55
SMALL FRIDGE FOR BEACON CAMPERS KITCHEN	375.00
	1586.55

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **24 July 2013**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

\_\_\_\_\_  
Matthew Gilfellow  
Chief Executive Officer

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**11.5 Engineering Administration Officer**

Nil

**11.6 Chief Executive Officer**

Cr IC Sanders left the meeting at 2:34pm due to the financial interest he held in the matter.

**11.6.22 Housing Tender Selection**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/28  
**AUTHOR:** Matthew Gilfellon – Chief Executive Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 16 July 2013  
**ATTACHMENT NUMBER:** 11.6.22 – Tender Evaluation Report  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Local Government Act 1995  
Local Government (Functions and General) Regulations 1996  
**POLICY IMPLICATIONS:** F&R.2.1 – Local Purchasing  
**FINANCIAL IMPLICATIONS:** All tenders submitted are within the project budget  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Absolute Majority

**2013/094 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That tender MM01/13, Three x 2 Bedroom + Study Site Built Dwellings on Lots 224 & 800 Baxter St Bencubbin, be awarded to ICS Carpentry.**

**Moved Cr DA Miguel  
Absolute Majority**

**Seconded Cr WJ Beagley**

**Carried 5/0**

Cr IC Sanders returned to the room at 2:37pm.

**BACKGROUND:**

Following a decision by Council at the May Ordinary Meeting of Council, tenders were invited on the 22 May 2013 for the construction of three two bedroom plus study dwellings on lots 224 and 800 Baxter St Bencubbin.

**COMMENT:**

Tenders were received from five companies however the tender from McGrath Homes was a non-conforming tender. Of the four companies to submit conforming tenders, all were of a high standard. A tender evaluation report is attached.

All tenderers were able to demonstrate experience and addressed the specification list. TR Homes provided very detailed housing plans and specifications. ICS

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Carpentry and Pindan Pty Ltd had the best build time. TR Homes, ICS Carpentry and Pindan Pty Ltd all had a very similar prices.

It is important to remember Council's Regional Price Preference Policy. ICS Carpentry are a local builder and in the evaluation report finished only 0.5 points behind Pindan Pty Ltd due to having a less detailed housing plan. If the 10% price preference was included in the Evaluation Report then ICS Carpentry would make up this difference.



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**11.6.23 Method of Election – October 2013**

**LOCATION/ADDRESS:** Shire of Mt Marshall  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** A1/4  
**AUTHOR:** Matthew Gilfellon – Chief Executive Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 15 July 2013  
**ATTACHMENT NUMBER:** Nil  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Local Government Act 1995  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Method of election will determine the size of the election budget provision  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Absolute Majority

**OFFICER RECOMMENDATION:**

For Council consideration.

**2013/095 COUNCIL DECISION:**

**That the 2013 Local Government Election be performed as an in person election.**

**Moved Cr IC Sanders**  
**Absolute Majority**

**Seconded Cr CJ Kirby**

**Carried 6/0**

**BACKGROUND:**

Section 4.61 of the Local Government Act 1995 Provides guidance on the choice of methods of conducting an election. Elections may be conducted as either a postal election or a voting in person election. If an election is to be held as a postal election then it must be passed by an absolute majority of council at least 80 days before the election is held.

**COMMENT:**

A postal vote election can only be run by the Western Australian Electoral Commission (WAEC). For the 2009 Election the quote to run a postal vote election received from the WAEC was \$6,818. This did not include non-statutory advertising however this would be a nil cost for the shire.

To run an in-person election, as was chosen in 2011, the estimated cost would be \$2,000. An in-person election still allows the voter to elect to use a postal vote as well as the ability to use an early and absent vote.

The method of election can be changed not less than 80 days before the election by an absolute majority decision of council.

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**11.6.24 Long Term Financial Plan**

<b>LOCATION/ADDRESS:</b>	Nil
<b>NAME OF APPLICANT:</b>	Nil
<b>FILE REFERENCE:</b>	Nil
<b>AUTHOR:</b>	Matthew Gilfellon – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	15 July 2013
<b>ATTACHMENT NUMBER:</b>	11.6.24 Long Term Financial Plan
<b>CONSULTATION:</b>	Consultation with Council and community
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	The Long Term Financial Plan provides a forward estimate of Council's financial position over ten years
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2013/096 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Shire of Mt Marshall Long Term Financial Plan be endorsed.**

**Moved Cr IC Sanders**

**Seconded Cr RN Breakell**

**Carried 6/0**

**BACKGROUND:**

In 2011 an Integrated Planning Framework was introduced by the Department of Local Government. Through the amendment of the Local Government (Administration) Regulations 1996, the requirement for local governments to adopt a ten year Strategic Community Plan and a four year Corporate Business Plan was incorporated in legislation.

As part of the Integrated Planning Framework, shires are also encouraged to develop informing strategies such as the Asset Management Plan, Long Term Financial Plan and Workforce Plan.

As a reforming shire, the Department of Local Government provided funding for the Shire of Mt Marshall to complete a Long Term Financial Plan. RJ Back was contracted to prepare the plan.

**COMMENT:**

Nil



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**11.6.27 CONFIDENTIAL ITEM – Contract**

**2013/099 COUNCIL DECISION / OFFICER RECOMMENDATION:**

That, in accordance with Section 5.23(2)(c), the meeting remain closed to the public in order to discuss a contract entered into.

Moved Cr DA Miguel

Seconded Cr CJ Kirby

Carried 6/0

**2013/100 COUNCIL DECISION / OFFICER RECOMMENDATION:**

That the Service Agreement with Regional Health Outcomes Pty Ltd for the Kununoppin Medical Practice be approved and the signing and affixing the Common Seal by the President and Chief Executive Officer be authorised.

Moved Cr CJ Kirby  
Absolute Majority

Seconded Cr WJ Beagley

Carried 6/0

**2013/101 COUNCIL DECISION:**

That the meeting be re-opened to the public at 3:26pm

Moved Cr IC Sanders

Seconded Cr PA Gillett

Carried 6/0

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<b>11.7</b>	<b>Administration Officer</b>
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Nil

<b>11.8</b>	<b>Executive Administrator</b>
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Nil

<b>12.0</b>	<b>Reports of Elected Members</b>
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The Presiding Member declared that item 12.0 – Reports of Elected Members would be addressed later in the meeting.

<b>13.0</b>	<b>Elected Members Motions of Which Previous Notice Has Been Given</b>
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Nil

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**14.0 New Business of an Urgent Nature Introduced by Decision of the Meeting**

**2013/102 COUNCIL DECISION:**

**That the late items 14.4 – 14.6 be considered as presented.**

**Moved Cr IC Sanders**

**Seconded Cr DA Miguel**

**Carried 6/0**

Mr Jack Walker entered the meeting at 3:28pm.

**14.4 Tender MM03/13 – Supply and Installation of Synthetic Bowling Green**

<b>LOCATION/ADDRESS:</b>	Bencubbin Recreation Grounds
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/28
<b>AUTHOR:</b>	Matthew Gilfellow – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	23 July 2013
<b>ATTACHMENT NUMBER:</b>	14.1 – Bowling Green Tender Evaluation Report
<b>CONSULTATION:</b>	Jack Walker – Engineering Administration Officer Bencubbin Bowling Club Various Bowling Clubs
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 Local Government (Functions & General) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil – Bowling green tenders fit within the budgeted project cost
<b>STRATEGIC IMPLICATIONS:</b>	The Bencubbin Bowling Green Relocation has been included in previous strategic plans
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**OFFICER RECOMMENDATION:**

For Council consideration.

**2013/103 COUNCIL DECISION:**

**That the tender submitted by Evergreen for the Ultra Plus surface, excluding the shades, seats and scoreboards, and including irrigation be accepted for the supply and installation of a synthetic bowling green.**

**Moved Cr PA Gillett**  
**Absolute Majority**

**Seconded Cr IC Sanders**

**Carried 6/0**

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**BACKGROUND:**

At the May Ordinary Meeting of Council, Council moved to tender for a bowling green to be constructed at the Bencubbin Recreation Grounds.

Tenders have closed and the evaluation report is presented to Council for assistance in their decision.

**COMMENT:**

Tenders were received from three companies, Green Planet Grass, Evergreen and Berry Bowling Surfaces. Various bowls clubs were contacted to assess the quality of the companies through the construction and post-construction phase and the longevity of their greens. All clubs were very happy with all aspects of their greens so the companies were unable to be separated on the quality of their work.

The main difference between the tenderers was price however there was also variations in the accessories and such which means that the decision still cannot be made on a price basis.

The Bencubbin Bowls club indicated that their preference was for the Evergreen Ultra Plus surface followed by the Berry Bowling Systems Pro Master Surface.

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Mr Jack Walker left the meeting at 4:00pm.  
Cr CJ Kirby left the meeting at 4:00pm.  
Cr CJ Kirby returned to the meeting at 4:01pm.

<b>14.5 CEO Resignation</b>
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<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	Matthew Gilfellow – Chief Executive Officer
<b>FILE REFERENCE:</b>	S1/14
<b>AUTHOR:</b>	Matthew Gilfellow – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Matter affects my employment
<b>DATE:</b>	24 July 2013
<b>ATTACHMENT NUMBER:</b>	14.5 – Letter of Resignation
<b>CONSULTATION:</b>	Paul Gillett – President
<b>STATUTORY ENVIRONMENT:</b>	Contract of employment
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

<b>2013/104 COUNCIL DECISION / OFFICER RECOMMENDATION:</b>
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<b>That the Chief Executive Officers resignation, effective on 11 October 2013, be accepted.</b>
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<b>Moved Cr PA Gillett</b>
<b>Absolute Majority</b>

<b>Seconded Cr DA Miguel</b>
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<b>Carried 6/0</b>
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**BACKGROUND:**

The Chief Executive Officers contract requires a period of three months' notice upon termination by the employee.

**COMMENT:**

I am requesting that Council allow me to resign as at close of business 11 October 2013. This is one week short of the three week period. I had been intending to take leave over the school holidays, 27 September to 11 October 2013. This would avoid coming back for a one week period.

I still intend on taking a two week holiday over the school holiday period so if Council allows the shorter notice period the last day in the office will be 27 September 2013.



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**14.6 CEO Recruitment**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	Matthew Gilfellon – Chief Executive Officer
<b>FILE REFERENCE:</b>	S1/14
<b>AUTHOR:</b>	Matthew Gilfellon – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Resigning CEO
<b>DATE:</b>	23 July 2103
<b>ATTACHMENT NUMBER:</b>	14.6a – Guideline 10 – Appointing a CEO 14.6b – CEO Recruitment Quote – Fitzgerald Strategies 14.6c – CEO Position Description 14.6d – CEO Key Result Areas
<b>CONSULTATION:</b>	Paul Gillett – President
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 Local Government (Administration) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Recruitment consultant, advertising and CEO salary are included in the annual budget however expenses may go above budgeted expenses
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**OFFICER RECOMMENDATION:**

For Council consideration.

**2013/105 COUNCIL DECISION:**

**That the matter regarding the recruitment of a Chief Executive Officer lay on the table.**

**Moved Cr PA Gillett**

**Seconded Cr DA Miguel**

**Carried 6/0**

**BACKGROUND:**

Under Section 18C of the Local Government (Administration) Regulations 1996, a local government is to approve a process to be used for the selection and appointment of a CEO for the local government before the position of CEO is to be advertised.

Further information regarding the recruitment of a CEO is contained in attachment 14.5a, Guideline 10 – Appointing a CEO.

**COMMENT:**

Nil

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**2013/106 COUNCIL DECISION:**

That the meeting adjourn for a short break at 4:19pm.

Moved Cr DA Miguel

Seconded Cr PA Gillett

Carried 6/0

**2013/107 COUNCIL DECISION:**

That the meeting resume at 4:26pm.

Moved Cr PA Gillett

Seconded Cr WJ Beagley

Carried 6/0

The Presiding Member declared that item 11.6.25 deferred earlier in the meeting would now be considered.

**11.6.25 Annual Budget 2013/2014 Financial Year**

<b>LOCATION/ADDRESS:</b>	Shire of Mt Marshall
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/3
<b>AUTHOR:</b>	Matthew Gilfellon – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	15 July 2013
<b>ATTACHMENT NUMBER:</b>	11.6.25 – Annual Budget 2013/14 (Under Separate Cover)
<b>CONSULTATION:</b>	Shire of Mt Marshall Officers Shire of Mt Marshall Councillors Shire of Mt Marshall Community Groups Other External Organisations
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Budget Adoption
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

Cr RN Breakell declared a proximity interest in the Bencubbin-Kellerberrin Rd final seal project and abstained from voting.

**2013/108 COUNCIL DECISION:**

That the budget for the Bencubbin-Kellerberrin Rd SLK 10.9 – 14.35 \$114,292.00 final seal be approved.

Moved Cr DA Miguel  
Absolute Majority

Seconded Cr WJ Beagley

Carried 5/0

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Cr PA Gillett declared a proximity interest in the Beacon-Bencubbin Rd shoulder sealing project and abstained from voting.

Cr RN Breakell assumed the chair.

**2013/109 COUNCIL DECISION:**

**That the budget for the Beacon-Bencubbin Rd SLK 18.74 – 19.68 \$57,167.00 shoulder widening project be approved.**

**Moved Cr WJ Beagley  
Absolute Majority**

**Seconded Cr CJ Kirby**

**Carried 5/0**

Cr PA Gillett re-assumed the chair.

**2013/110 COUNCIL DECISION:**

**That:**

- 1) The amended draft budget as attached, with the exception of items already dealt with be adopted for the 2013/2014 financial year and the levels of income and expenditure be authorised.**
- 2) That the following rate levels be adopted for the 2013/2014 financial year;**
  - a) Where the General Rate is to apply, for all rateable properties with a Gross Rental Valuation a rate of 10.228 cents in the dollar and a Minimum Rate of \$320.00 be applied.**
  - b) Where the General Rate is to apply, for all the rateable properties with Unimproved Valuations a rate of 1.7522 cents in the dollar and a Minimum Rate of \$320.00 be applied.**
  - c) Where the Specified Area Rate for the Beacon RTC is to apply, for all rateable properties with a Gross Rental Valuation a rate of 0.4215 cents in the dollar be imposed.**
  - d) Where the Specified Area Rate for the Beacon RTC is to apply, for all rateable properties with an Unimproved Valuation a rate of 0.0202 cents in the dollar is to apply.**
  - e) Where the rates are paid in full, including all amounts in arrears, within 21 days from the date of the notice's service date, then a discount of 7.5% shall be allowed on current rates.**
  - f) That where payment is received after the prescribed time and penalty charges apply, then a penalty interest rate for all outstanding Rates and Service Charges is set at 11% per annum, to be calculated on a daily basis.**

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- g) That for those ratepayers paying by instalment, the penalty interest to apply is set at 0.0% per annum, to be calculated on a daily basis.**
- h) That the following payment options be adopted:**
- i) Option 1**  
To pay the total amount of rates and charges, less a 7.5% discount on the current general rate only included on the rate notice, by the 28<sup>th</sup> August 2013.
- ii) Option 2**  
To pay the total of the rates and charges including arrears by Wednesday, the 11<sup>th</sup> September 2013.
- iii) Option 3**  
To pay the total amount of the rates and charges by four (4) instalments, as detailed on the rate notice on or before the following anticipated due dates:
- |                   |                                 |
|-------------------|---------------------------------|
| First Instalment  | 11 <sup>th</sup> September 2013 |
| Second Instalment | 6 <sup>th</sup> November 2013   |
| Third Instalment  | 8 <sup>th</sup> January 2014    |
| Fourth Instalment | 5 <sup>th</sup> March 2014      |
- i) That where payments are made by instalments, an administration charge of \$0.00 for each instalment be applied after the first payment which shall include all arrears (if any).**
- j) That the following Rubbish/Sanitation charges be imposed for the 2013/2014 year:**
- i) For Domestic/Household collections a charge of \$180.00 per bin per annum.**
- ii) For Commercial collections a charge of \$230.00 per bin per annum.**
- iii) For Recycling collections a charge of \$125.00 per bin per annum.**
- k) That the Fees and Charges listed in the budget document be applied for the 2013/2014 financial year.**
- l) That the transfer/movements to and from the Reserve Accounts detailed in the budget document authorised.**
- m) That the President's Allowance of \$5,100.00 and the Deputy President's Allowance of \$1,275.00 be adopted.**
- n) That Councillor's Meeting Attendance Fees be set at \$3,500.00 per annum and be paid monthly; and the President's Meeting Attendance Fees be set at \$10,000.00 per annum and be paid monthly.**

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- o) That the significant accounting policies as detailed in the budget document be adopted.
- p) That the Trust Budget for 2013/2014, as detailed in the budget be adopted.
- q) That in the Statement of Financial Activity, reporting of material variances for the financial year ending 30 June 2013 be plus or minus \$5,000 and ten (10) percent.

**Moved Cr IC Sanders  
Absolute Majority**

**Seconded Cr DA Miguel**

**Carried 6/0**

**Note:** The Officer recommendation was amended by:

1. The inclusion of the term 'with the exception of items already dealt with' to part 1);
2. Changing the GRV rate in part 2 a) from 18.047 to 10.228 cents in the dollar; and
3. Changing the UV rate in part 2 b) from 1.0503 to 1.7522 cents in the dollar.

**BACKGROUND:**

Each year council must approve a financial budget. The draft budget for the 2013/2014 financial year is presented to council as attached.

**COMMENT:**

There is a proposed rates increase of three (3) percent for the 2013/2014 financial year.

Amendments can be made to the draft budget, however councillors should be aware that if any projects that consist of labour are deleted then they will need to be replaced by an item which has a similar amount of labour.

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The Presiding Member declared that item 12.0 – Reports of Elected Members deferred earlier in the meeting would now be presented.

<b>12.0 Reports of Elected Members</b>
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**Cr IC Sanders attended the following meetings / functions:**

10 July 2013	Meeting with Hon Tony Simpson Minister for Local Government	Bencubbin
10 July 2013	Medical Practice Committee Meeting	Bencubbin

**Cr DA Miguel attended the following meetings / functions:**

24 June 2013	Beacon Progress Association Meeting	Beacon
1 July 2013	Sub-Regional Road Group Meeting	Mukinbudin

**Cr MP Hogan attended the following meetings / functions:**

Not present

**Cr CJ Kirby attended the following meetings / functions:**

24 June 2013	Beacon Progress Association Meeting	Beacon
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**Cr WJ Beagley attended the following meetings / functions:**

Nil

**Cr RN Breakell attended the following meetings / functions:**

26 June 2013	Bencubbin CRC Meeting	Bencubbin
27 June 2013	GE Country Zone Meeting	Koorda

**Cr PA Gillett attended the following meetings / functions:**

10 July 2013	Meeting with Hon Tony Simpson Minister for Local Government	Bencubbin
10 July 2013	Medical Practice Committee Meeting	Bencubbin

**Minutes of the Ordinary Meeting of Council**  
**held on Wednesday 24 July 2013**

<b>15.0</b>	<b>Next Meeting – Tuesday 20 August 2013 commencing at 3:00pm in the Sandalwood Meeting Room of Bencubbin Community Resource Centre, Monger St, Bencubbin</b>
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<b>16.0</b>	<b>Closure of Meeting</b>
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The Presiding Member declared the meeting closed at 5:31pm, thanking everyone for their attendance.

These Minutes were confirmed by the Council at the Ordinary Meeting of Council held on 20 August 2013.

\_\_\_\_\_  
Date

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Cr PA Gillett

\_\_\_\_\_  
President