



SHIRE OF MT MARSHALL

**Minutes of Meeting held on
Tuesday 20 August 2013, held at
the Bencubbin Community
Resource Centre, 283 Monger
St, Bencubbin,
commencing at 3:03pm.**

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SHIRE OF MT MARSHALL

**These Minutes were confirmed
by Council at the Ordinary
Meeting of Council held on
17 September 2013**

Cr PA Gillett

President

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held on Tuesday 20 August 2013

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12. **Reports of Elected Members**
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Nil
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Nil
15. **Next Meeting – Tuesday 17 September 2013 commencing at 3:00pm in the Sandalwood Meeting Room of Bencubbin Community Resource Centre, Monger St, Bencubbin**
16. **Closure of Meeting**

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1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 3:03pm and welcomed everyone to the meeting.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr PA Gillett	President / Presiding Member
Cr RN Breakell	Deputy President
Cr MP Hogan	Councillor
Cr DA Miguel	Councillor
Cr CJ Kirby	Councillor
Cr WJ Beagley	Councillor
Cr IC Sanders	Councillor

Mr Matthew Gilfellon	Chief Executive Officer
Mrs Lauren Grylls	Executive Administrator

Apologies

Nil

3.0 Standing Orders

2013/111 COUNCIL DECISION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr WJ Beagley Seconded Cr IC Sanders Carried 7/0

4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

Nil

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5.0 Applications for Leave Of Absence

2013/112 COUNCIL DECISION:

That Cr CJ Kirby be approved leave from the September 2013 Ordinary Meeting of Council.

Moved Cr DA Miguel

Seconded Cr MP Hogan

Carried 7/0

6.0 Declarations of Interest

Nil

7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Wednesday 24 July 2013

2013/113 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on Wednesday 24 July 2013 be confirmed as a true and correct record of proceedings.

Moved Cr PA Gillett

Seconded Cr CJ Kirby

Carried 7/0

8.0 Announcements by Presiding Person Without Discussion

Nil

9.0 Petitions / Deputations / Presentations / Submissions

Nil

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10.0 Reports of Committees

Nil

11.0 Reports of Officers

11.1 Environmental Health Officer / Building Surveyor

Nil

11.2 Community and Recreation Development Officer

Nil

11.3 Natural Resource Management Officer

Nil

11.4 Senior Finance Officer

11.4.18 Statement of Financial Activity

Cr MP Hogan left the meeting at 3:08pm.
Cr MP Hogan returned to the meeting at 3:14pm.

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/4
AUTHOR:	Nancy Collins – Senior Finance Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	16 August 2013
ATTACHMENT NUMBER:	11.4.18a – Statement of Financial Activity 11.4.18b – Municipal Fund Statement 11.4.18c – Trust Fund Statement 11.4.18d – Municipal Term Deposit Statement 11.4.18e – Reserve Term Deposit Statement
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION:

That Council endorse the Statement of Financial Activity for the month ending 31 July 2013.

Minutes of the Ordinary Meeting of Council
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2013/114 COUNCIL DECISION:

That Council endorse the Statement of Financial Activity for the month ending 31 July 2013, with the exception of the Reserves Adopted Budget figures.

Moved Cr CJ Kirby

Seconded Cr RN Breakell

Carried 7/0

Note: The Statement of Financial Activity for the month ending 31 July 2013 was endorsed with the exception of the Reserves due to an anomaly with the Adopted Budget figures.

BACKGROUND:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

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11.4.19 Accounts Paid

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Senior Finance Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 13 August 2013
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2013/115 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Accounts Listed

Municipal Fund	\$	482164.89
Trust Fund	\$	15463.25
Mastercard	\$	1303.39

Be endorsed.

Moved Cr DA Miguel

Seconded Cr MP Hogan

Carried 7/0

BACKGROUND:

Following is a List of Accounts submitted to Council on Tuesday 20 August 2013 for the Municipal Fund, Trust Fund and Mastercard.

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1. Municipal Fund

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7510	12/07/2013	COVS	FLAT STEEL SPRING WASHERS	155.74
EFT7511	12/07/2013	AVON WASTE	RUBBISH COLLECTION - JUNE 2013	4141.01
EFT7512	12/07/2013	MUKA TYRE MART	GRADER TYRES	4927.00
EFT7513	12/07/2013	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	PHOTOCOPYING - BEACON LIBRARY	15.00
EFT7514	12/07/2013	STAPLES AUSTRALIA	SUNI YELLOW CARD	37.22
EFT7515	12/07/2013	WJ & J BEAGLEY	GRAVEL	4131.60
EFT7516	12/07/2013	MAXINE LAURIE	TRANSCRIPT OF INTERVIEW - JACK MOIR	350.00
EFT7517	12/07/2013	ICS CARPENTRY	SUPPLY AND INSTALL PANEL FENCE AT SIDE OF 19 ROWLANDS ST BEACON \$8580 (1/2 RECOUPED) FENCE AT REAR OF 19 ROWLANDS ST \$2640 PAINT BEACON HALL \$7150 VARIOUS MINOR REPAIRS	18938.71
EFT7518	12/07/2013	RELIANCE PETROLEUM	FUEL CARD PURCHASES - JUNE 2013	372.98
EFT7519	12/07/2013	ALL-WAYS FOODS	MOP	21.34
EFT7520	12/07/2013	PORKY'S ENTERPRISES	DEMOLISH BUILDINGS AT BENCUBBIN COMPLEX; REMOVE TREE	10450.00
EFT7521	12/07/2013	D I TOMAS CONTRACTING	FORM UP, SUPPLY AND LAY CONCRETE PAD FOR OIL TANK; JACKHAMMER OUT THEN CONCRETE HOLE FOR CRANE	3916.00
EFT7522	12/07/2013	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER SUPPORT SERVICE AGREEMENT - JUNE 2013	316.54
EFT7523	12/07/2013	PERFECT COMPUTER SOLUTIONS PTY LTD	LABOUR TO DOWNLOAD UPDATES, APPLY PATCH, PERFORM CONVERSION, CONFIGURE BACKUPS	2875.00
EFT7524	12/07/2013	LANDGATE	GRV MINIMUM CHARGE	94.60
EFT7525	12/07/2013	BENNY MART	SUPPLIES FOR JUNIOR COUNCIL	22.84
EFT7526	12/07/2013	KARNI ENGINEERING	REPAIRS TO WATER TANKER	21369.80
EFT7527	12/07/2013	ORBIT HEALTH & FITNESS SOLUTIONS	FIT WIPES AND DISPENSER - BENCUBBIN GYM	283.80

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7528	12/07/2013	TRUCK CENTRE (WA) PTY LTD	FIRST WARRANTY SERVICE; FIT FLOOR MATS	1157.56
EFT7529	12/07/2013	TRACE'S PLACE	PPMV - M SREDOJEVIC	100.00
EFT7530	12/07/2013	GREAT SOUTHERN FUELS	BULK DIESEL - BEACON DEPOT	7654.88
EFT7531	12/07/2013	BRICK MART NORTHAM	EXTRA SAND SILICA FOR LAWN AT BENCUBBIN CARAVAN PARK	330.00
EFT7532	12/07/2013	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY CHARGES	401.60
EFT7533	12/07/2013	DYLAN COPELAND	REIMBURSEMENT FOR PARKING - PROJECT MANAGEMENT COURSE	72.42
EFT7534	18/07/2013	COVS	BEARING SEPARATOR	243.44
EFT7535	18/07/2013	BOC GASES	CYLINDER HIRE - JUNE 2013	62.06
EFT7536	18/07/2013	COURIER AUSTRALIA	FREIGHT	210.07
EFT7537	18/07/2013	SHIRE OF MUKINBUDIN	HIRE OF MOZZIE FOGGER	462.00
EFT7538	18/07/2013	GREAT EASTERN COUNTRY ZONE WALGA	ANNUAL SUBSCRIPTION 2013/2014	4400.00
EFT7539	18/07/2013	NINGHAN SPRAYING SERVICE	RETIC FITTINGS, FUEL AND OIL FOR CHAINSAW, BATTERIES	217.83
EFT7540	18/07/2013	KTY ELECTRICAL SERVICES	CHECK OUT ISSUE WITH RAILWAY DAM PUMP	140.25
EFT7541	18/07/2013	WHEATBELT SIGNS	UPDATE COUNCIL HONOUR BOARD AND RE-DO SOME LISTINGS	200.00
EFT7542	18/07/2013	BENCUBBIN NEWS & POST	STATIONERY - JUNE 2013	483.75
EFT7543	18/07/2013	MOBILE MASTERS	REPAIRS TO TWO TWO-WAY RADIOS	525.80
EFT7544	18/07/2013	TOTAL EDEN PTY LTD	ORBIT 4 STATION CONTROLLER	180.18
EFT7545	18/07/2013	AUSTRALIAN TAXATION OFFICE	BAS - JUNE 2013	4904.00
EFT7546	18/07/2013	WA TREASURY CORPORATION	LOAN NO. 119 FIXED COMPONENT - LOAN TO BENNYMART - REPAYED IN LEASE PAYM	979.96
EFT7547	18/07/2013	BEACON CO-OPERATIVE LTD	POSTAGE - BEACON INTER-LIBRARY LOANS	185.85
EFT7548	18/07/2013	DIELECTRIC SECURITY SERVICES	CENTRAL STATION MONITORING 1.8 - 31.10.2013	101.20
EFT7549	18/07/2013	UHY HAINES NORTON (WA) PTY LTD	AUDIT CERTIFICATION CLGF FUNDING 2010/11	2035.00
EFT7550	18/07/2013	BURGESS RAWSON (WA) PTY LTD	WATER CONSUMPTION 3.4 - 8.7.13	178.70

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7551	18/07/2013	ALL-WAYS FOODS	DELUXE TOILET PAPER	39.05
EFT7552	18/07/2013	HITACHI CONSTRUCTION MACHINERY (AUST) P/L	SET OF BLADE SLIDE INSERTS	958.14
EFT7553	18/07/2013	BENCUBBIN SMASH REPAIRS	SUPPLY AND FIT WINDSCREEN TO TRITON UTILITY	441.96
EFT7554	18/07/2013	D & D TRANSPORT	FORKLIFT HIRE - JAN TO JUNE 2013	623.87
EFT7555	18/07/2013	IT VISION	RENEW SYNERYSOFT AND UNIVERSE ANNUAL LICENCE FEES TO 30.6.2014	20864.80
EFT7556	18/07/2013	EASTERN WHEATBELT DECLARED SPECIES GROUP	CONTRACTED SERVICES FOR CONTROL OF WILD DOGS 2013/14	6600.00
EFT7557	18/07/2013	BENCUBBIN AG SUPPLIES	BAILEYS LAWN FERTILISER, GRAYBATE, FENCE DROPPERS ETC	4082.81
EFT7558	18/07/2013	5RIVERS PLUMBING AND GAS	CLEAR BLOCKAGE IN LADIES TOILET - BENCUBBIN HALL	245.85
EFT7559	18/07/2013	BENNY MART	PPMVS S BLACKIE, B JINMAN, W PENGILLY, C KOCH	370.00
EFT7560	18/07/2013	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 20.6 - 3.7.13	1275.00
EFT7561	18/07/2013	DEPARTMENT OF LANDS	LEASE RENT FROM 1.7 - 31.12.13	715.00
EFT7562	18/07/2013	MERREDIN MOWER & CHAINSAW CENTRE	CHAINS AND FILES FOR CHAINSAWS	1729.50
EFT7563	18/07/2013	HEARTLANDS WESTERN AUSTRALIA INC	WA LOCAL GOVERNMENT MEMBERSHIP 2013/14	300.00
EFT7564	18/07/2013	PETE'S SHED	PPMV - J DIERKS	100.00
EFT7565	23/07/2013	LGIS INSURANCE BROKING	MOTOR VEHICLE INSURANCE \$40704, LIABILITY \$4274, PERSONAL ACCIDENT \$1760, STATUTORY & BUSINESS PRACTICES \$4139 VARIOUS SMALL POLICIES	53820.26
EFT7566	23/07/2013	LGIS PROPERTY	WORKERS COMPENSATION	46101.92
EFT7567	26/07/2013	MUKA MATTERS	ADVERTISING - CAR RALLY AND ROAD CLOSURES	60.00
EFT7568	26/07/2013	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS - COUNCIL MEETING	144.00
EFT7569	26/07/2013	BENCUBBIN NEWS & POST	PPMV - B GRACIE	121.85
EFT7570	26/07/2013	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	773.10
EFT7571	26/07/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	48.88

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7572	26/07/2013	LGRCEU	PAYROLL DEDUCTIONS	38.80
EFT7573	26/07/2013	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	13080.30
EFT7574	26/07/2013	STAR TRACK EXPRESS	FREIGHT	571.70
EFT7575	26/07/2013	LGIS PROPERTY	PROPERTY INSURANCE \$56505 BUSHFIRES \$4441 PUBLIC LIABILITY \$17503 VARIOUS SMALL POLICIES	79062.00
EFT7576	26/07/2013	BENCUBBIN SMASH REPAIRS	VARIATION TO COST OF STONEGUARD FOR UD TRUCK	114.00
EFT7577	26/07/2013	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	303.26
EFT7578	26/07/2013	BENNY MART	REFRESHMENTS - COUNCIL MEETING	70.67
EFT7579	26/07/2013	CORPORATE TRAVELLER	REFUND ONE NIGHT IN CABIN - JOE CUTHBERTSON	88.00
EFT7580	29/07/2013	CJD EQUIPMENT PTY LTD	FILTERS	260.37
EFT7581	29/07/2013	JASON SIGNMAKERS	BUY LOCAL BE LOCAL SIGN	2258.30
EFT7582	29/07/2013	BEACON PROGRESS ASSOCIATION INC.	2013/14 RENTAL BEACON LIBRARY AND UTILITIES	1716.00
EFT7583	29/07/2013	WA TREASURY CORPORATION	LOAN NO. 115 FIXED COMPONENT - HOUSING REPAIRS/UPGRADE	28793.57
EFT7584	29/07/2013	STAPLES AUSTRALIA	ARCHIVE BOXES, CARD, CLIPS	169.63
EFT7585	29/07/2013	DIGGA-WEST & EARTHPARTS WA	HYDRAULIC MOTOR	627.00
EFT7586	29/07/2013	ICS CARPENTRY	COMPLETE REWIRING, PATCH AND PAINT ALL WALLS - 156 BROWN ST BENCUBBIN	18315.00
EFT7587	29/07/2013	HANSON CONSTRUCTION MATERIALS P/L	20MM SINGLE SIZE AGGREGATE	2062.83
EFT7588	29/07/2013	RURAL WATER COUNCIL OF WA INC	MEMBERSHIP SUBSCRIPTION 2013	200.00
EFT7589	29/07/2013	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 4.7 - 17.7.13	1710.00
EFT7590	29/07/2013	KUNUNOPPIN MEDICAL PRACTICE	MEDICAL PRACTICE EXPENSES 1.6 - 30.6.13	3362.03
EFT7591	29/07/2013	NORTHAM CARPET COURT	SUPPLY AND LAY CARPET AND UNDERLAY - 156 BROWN ST BENCUBBIN	4853.00
EFT7592	29/07/2013	TRUCK CENTRE (WA) PTY LTD	OIL FILTERS	247.59
EFT7593	29/07/2013	MERREDIN MOWER & CHAINSAW CENTRE	REPAIRS TO STIHL CHAINSAW	244.10
EFT7594	31/07/2013	CJD EQUIPMENT PTY LTD	STARTER SWITCH	118.15

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7595	31/07/2013	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	ANALYTICAL SERVICES 2013/14	467.88
EFT7596	31/07/2013	KTY ELECTRICAL SERVICES	REPLACE FAN AND LIGHT IN LADIES CHANGEROOM; REPLACE TRANSFORMER AT DAM	341.28
EFT7597	31/07/2013	JASON SIGNMAKERS	VARIOUS SIGNS - BENCUBBIN CARAVAN PARK & BILLIBURNING	5665.00
EFT7598	31/07/2013	BENCUBBIN NEWS & POST	POSTAGE 22.7 - 26.7.2013	21.35
EFT7599	31/07/2013	MOBILE MASTERS	REPAIRS TO TWO-WAY RADIO	147.40
EFT7600	31/07/2013	MERREDIN TELEPHONE SERVICES	RUN TEMPORARY CABLES FOR OFFICE EXTENSIONS	563.97
EFT7601	31/07/2013	STAR TRACK EXPRESS	FREIGHT	88.30
EFT7602	31/07/2013	ALL-WAYS FOODS	CLEANING PRODUCTS	340.34
EFT7603	31/07/2013	CR PA GILLETT	MEETING FEES AND ALLOWANCES - JULY 2013	1472.80
EFT7604	31/07/2013	BENCUBBIN SMASH REPAIRS	REPAIRS TO HOLDEN CAPRICE, REMOVE AND REPLACE FOG LIGHT AND SENSOR	2161.10
EFT7605	31/07/2013	CR RN BREAKELL	MEETING FEES AND ALLOWANCES - JULY 2013	493.20
EFT7606	31/07/2013	CR DA MIGUEL	MEETING FEES AND ALLOWANCES - JULY 2013	591.15
EFT7607	31/07/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA MEMBERSHIP SUBSCRIPTION 2013/14	17217.23
EFT7608	31/07/2013	CR MP HOGAN	MEETING FEES AND ALLOWANCES - JULY 2013	354.55
EFT7609	31/07/2013	MARGARET FRASER	ESSENTIAL FIRST AID COURSE	1500.00
EFT7610	31/07/2013	DEPARTMENT OF TRANSPORT	ANNUAL RENEWAL FEE FOR AUTHORISED INSPECTION STATION	121.00
EFT7611	31/07/2013	TOLLARZO BUILDING	CARRY OUT RENOVATIONS TO PATIO - 101 BROADBENT ST BEACON	2785.60
EFT7612	31/07/2013	5RIVERS PLUMBING AND GAS	REPAIR SHOWER IN LARGE CABIN - BENCUBBIN	307.45
EFT7613	31/07/2013	BENNY MART	PPMV - P WALKER	100.00
EFT7614	31/07/2013	CR CJ KIRBY	MEETING FEES AND ALLOWANCES - JULY 2013	396.41
EFT7615	31/07/2013	CR WJ BEAGLEY	MEETING FEES AND ALLOWANCES - JULY 2013	374.57

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7616	31/07/2013	CR IC SANDERS	MEETING FEES AND ALLOWANCES - JULY 2013	354.55
EFT7617	31/07/2013	ASTRO ALLOYS	WELDING RODS	427.40
20244	01/07/2013	SHIRE OF MT MARSHALL	REGISTRATION MM909	5566.10
20245	11/07/2013	SHIRE OF MT MARSHALL	CASH PAYMENTS 10.07.2013	3350.00
20246	12/07/2013	AG IMPLEMENTS MUKINBUDIN	INJECTION NOZZLES, GASKETS AND HOSES - OLD JD TRACTOR	1015.74
20247	18/07/2013	SYNERGY	STREETLIGHTS	1727.70
20248	18/07/2013	WHEATBELT AGCARE COMMUNITY SUPPORT SERVICES INC	CONTRIBUTION TO RURAL FAMILY COUNSELLING SERVICE FOR 2013/2014	990.00
20249	18/07/2013	RN & JB WHYTE	DOZER HIRE - PUSH UP GRAVEL AT JOHN BEAGLEY'S PIT	4840.00
20250	18/07/2013	NUKLEEN DRYCLEANERS	RAGS	616.00
20252	19/07/2013	WATER CORPORATION	WATER CONSUMPTION 3.4 - 8.7.13	25069.55
20253	25/07/2013	SHIRE OF MT MARSHALL	CASH PAYMENTS 24.07.2013	3350.00
20254	26/07/2013	TELSTRA	TELEPHONE - JULY 2013	2295.72
20255	26/07/2013	WESTNET PTY LTD	ANTI SPAM HOSTING 1.7.13 - 30.6.14	49.95
20256	26/07/2013	JOHN SMITH	REFUND VEHICLE INSPECTION	65.30
20257	31/07/2013	WATER CORPORATION	WATER CONSUMPTION 22.3 - 23.7 AND RATES 1.7 - 31.8.13	1325.83
20258	31/07/2013	SYNERGY	ELECTRICITY 17.5 - 18.7.13	282.45
				482164.89

2. Trust

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7509	01/07/2013	DEPARTMENT OF PLANNING & INFRASTRUCTURE	RECOUP LICENSING - JUNE 2013	15463.25
				15463.25

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3. Mastercard

DETAILS	AMOUNT
ACCOMMODATION - D COPELAND	1153.04
BUS INSPECTION	150.35
	1303.39

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **20 August 2013**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

Matthew Gilfellow
Chief Executive Officer

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11.5 Engineering Administration Officer

11.5.3 Restricted Access Vehicles Permits

LOCATION/ADDRESS:	Shire of Mt Marshall
NAME OF APPLICANT:	Bencubbin Bulk Hauliers
FILE REFERENCE:	A2/24
AUTHOR:	Jack Walker – Engineering Administration Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	09 August 2013
ATTACHMENT NUMBER:	11.5.3a – Correspondence from Bencubbin Bulk Hauliers 11.5.3b – RAV Category Table 11.5.3c – Copy of Councils current Heavy Vehicle Policy
CONSULTATION:	Matthew Gilfellon – CEO Rod Munns – ex Shire Engineer Gren Putland – Department of Main Roads, Northam
STATUTORY ENVIRONMENT:	Road Traffic Act (Vehicle Standards) Rules 2002 Road Traffic (Vehicle Standards) Regulations 2002
POLICY IMPLICATIONS:	Changes to R&V 2.8 Heavy Vehicle Access Policy
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2013/116 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Bencubbin Bulk Hauliers be advised that their request to operate a Class 2, Network 7 Restricted Access Vehicles in the Shire has been declined.

Moved Cr DA Miguel

Seconded Cr MP Hogan

Carried 7/0

BACKGROUND:

Correspondence has been received from Bencubbin Bulk Hauliers applying for a permit to operate a 'B' Double with a dog trailer (RAV Class 2, Category 7) in the north of the Shire during the harvest period.

COMMENT:

A review of Council's Heavy Vehicle Access Policy (R&V 2.8) has the following notation '**there are no roads within Council's road network of sufficient standard to allow access for Class 2 & 3 Category 7 and above RAVs**'. According to Rod this would have been carried out in 2004.

Although Council has carried out considerable improvements to its road network since 2004, if you were to approve Bencubbin Bulk Hauliers application it would require Main Roads to inspect the roads for suitability. Main Roads has advised that they would be able to inspect two or three roads, but if you wanted the whole network inspected that would be impossible for them to do. It is also Main Roads opinion that Cat: 6 & 7 are far less efficient for farm haulage than Cat: 3 & 4 and cause more damage to the gravel roads.

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If Council was to grant approval this would mean a change to its Heavy Vehicle Policy and further applications from other contractors to operate Category 7's within the Shire. Besides the Shires of Mukinbudin and Dalwallinu and possibly the Shire of Menzies there are no adjoining local authorities who allow Category 7 heavy vehicles to operate within their shire.

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11.6 Chief Executive Officer

11.6.28 CEO Recruitment

2013/117 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the matter from the July Ordinary meeting regarding CEO recruitment be raised from the table.

Moved Cr PA Gillett

Seconded Cr CJ Kirby

Carried 7/0

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	Matthew Gilfellow – Chief Executive Officer
FILE REFERENCE:	S1/14
AUTHOR:	Matthew Gilfellow – Chief Executive Officer
DISCLOSURE OF INTEREST:	Resigning CEO
DATE:	23 July 2103
ATTACHMENT NUMBER:	11.6.28a – Guideline 10 – Appointing a CEO 11.6.28b – CEO Recruitment Quote – Fitzgerald Strategies 11.6.28c – CEO Position Description 11.6.28d – CEO Key Result Areas
CONSULTATION:	Paul Gillett – President
STATUTORY ENVIRONMENT:	Local Government Act 1995 Local Government (Administration) Regulations 1996
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Recruitment consultant, advertising and CEO salary are included in the annual budget however expenses may go above budgeted expenses
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION:

For Council consideration.

2013/118 COUNCIL DECISION:

That the President and Deputy President be given authority to appoint a human resources consultant with regard to the recruitment of a Chief Executive Officer.

Moved Cr IC Sanders

Seconded Cr MP Hogan

Carried 7/0

BACKGROUND:

Under Section 18C of the Local Government (Administration) Regulations 1996, a local government is to approve a process to be used for the selection and appointment of a CEO for the local government before the position of CEO is to be advertised.

Further information regarding the recruitment of a CEO is contained in attachment 14.5a, Guideline 10 – Appointing a CEO.

COMMENT:

Nil

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11.6.29 Request for Donation from Bencubbin Primary School

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	Bencubbin Primary School
FILE REFERENCE:	F1/9
AUTHOR:	Matthew Gilfellon
DISCLOSURE OF INTEREST:	Nil
DATE:	13 August 2013
ATTACHMENT NUMBER:	11.6.29a – Letter requesting donation 11.6.29b – Delegation COMM 001 – Donations to Local Groups or Individuals
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2013/119 OFFICER RECOMMENDATION:

That ten large limestone blocks be donated to the Bencubbin Primary School.

Moved Cr DA Miguel

Seconded Cr WJ Beagley

Carried 7/0

BACKGROUND:

A letter was received from Bencubbin Primary School asking for a donation or purchase of ten larger limestone blocks so that the school can create a garden memorial and plaque.

The shire currently has the limestone blocks in the shire depot which are leftover blocks from a previous project. The blocks were purchased for approximately \$45 each with freight being a similar amount per block.

COMMENT:

The Chief Executive Officer is delegated authority to determine donations in certain situations however this request falls outside of those situations.

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11.6.30 Bendigo Bank Agency

LOCATION/ADDRESS:	80 Monger Street, Bencubbin
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/27
AUTHOR:	Matthew Gilfellon – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	14 August 2013
ATTACHMENT NUMBER:	11.6.30 – SWOT Analysis
CONSULTATION:	Dannelle Foley – Economic Development Officer Lauren Grylls – Executive Administrator Tara Chambers – Manager of Mukinbudin Branch, Bendigo Bank
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	There may be some difference between commissions received
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2013/120 COUNCIL DECISION / OFFICER RECOMMENDATION:

That community engagement take place to gain feedback on the proposal to change the bank agency operated by the shire to a Bendigo Bank.

Moved Cr MP Hogan

Seconded Cr RN Breakell

Carried 7/0

BACKGROUND:

For many years the shire has operated a Bankwest Agency. This agency has worked well over this time.

On 1 May 2013, Dannelle Foley, the Economic Development Officer met with Tara Chambers, the Manager of the Mukinbudin Branch of Bendigo Bank to discuss the shire changing from a Bankwest Agency to a Bendigo Bank Agency.

COMMENT:

All the relevant information is contained in the attached SWOT Analysis.

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11.6.31 Asset Management Plan

LOCATION/ADDRESS:	Nil
NAME OF APPLICANT:	Nil
FILE REFERENCE:	Nil
AUTHOR:	Matthew Gilfellon – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	12 August 2013
ATTACHMENT NUMBER:	11.6.31 – Asset Management Plan
CONSULTATION:	Consultation with Council and community
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	The Asset Management Plan will help to guide future Council decisions that will have an effect on assets
VOTING REQUIREMENT:	Simple Majority

2013/121 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Shire of Mt Marshall Asset Management Plan be endorsed.

Moved Cr PA Gillett

Seconded Cr MP Hogan

Carried 7/0

BACKGROUND:

In 2011 an Integrated Planning Framework was introduced by the Department of Local Government. Through the amendment of the Local Government (Administration) Regulations 1996, the requirement for local governments to adopt a ten year Strategic Community Plan and a four year Corporate Business Plan was incorporated in legislation.

As part of the Integrated Planning Framework, shires are also encouraged to develop informing strategies such as the Asset Management Plan, Long Term Financial Plan and Workforce Plan.

As a reforming shire, the Department of Local Government provided funding for the Shire of Mt Marshall to complete a Asset Management Plan. RJ Back was contracted to prepare the plan.

COMMENT:

Nil

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11.7 Administration Officer

Nil

11.8 Executive Administrator

11.8.8 Delegation to Chief Executive Officer – Administer the *Cat Act 2011*

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: N/A
FILE REFERENCE: A6/3d
AUTHOR: Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST: Nil
DATE: 13 August 2013
ATTACHMENT NUMBER: 11.8.8 – Delegation to Chief Executive Officer
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Cat Act 2011
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2013/122 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Chief Executive Officer be delegated the authority under s.44(1) of the Cat Act 2011 to administer that Act.

Moved Cr IC Sanders
Absolute Majority

Seconded Cr DA Miguel

Carried 7/0

BACKGROUND:

Under Section 44(1) of the Cat Act 2011, a local government may delegate to its CEO the exercise of any of its powers or the discharge of any of its duties under another provision of this Act.

This delegation will give the CEO the power to do things such as appoint authorised persons (employees) to undertake cat control, impound animals, issue infringements etc.

COMMENT:

Conditions may be imposed on the delegation. None have been recommended.

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12.0 Reports of Elected Members
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Cr IC Sanders attended the following meetings / functions:

7-9 August 2013	WALGA Convention	Perth
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Cr DA Miguel attended the following meetings / functions:

25 July 2013	Official Presentation of Beacon Netball Court	Beacon
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Cr MP Hogan attended the following meetings / functions:

Cr CJ Kirby attended the following meetings / functions:

25 July 2013	Official Presentation of Beacon Netball Court	Beacon
30 July 2013	BCRC AGM	Beacon
7-9 August 2013	WALGA Convention	Perth

Cr WJ Beagley attended the following meetings / functions:

25 July 2013	Official Presentation of Beacon Netball Court	Beacon
7-9 August 2013	WALGA Convention	Perth

Cr RN Breakell attended the following meetings / functions:

7-9 August 2013	WALGA Convention	Perth
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Cr PA Gillett attended the following meetings / functions:

25 July 2013	Official Presentation of Beacon Netball Court	Beacon
7-9 August 2013	WALGA Convention	Perth

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13.0	Elected Members Motions of Which Previous Notice Has Been Given
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Nil

14.0	New Business of an Urgent Nature Introduced by Decision of the Meeting
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Nil

15.0	Next Meeting – Tuesday 17 September 2013 commencing at 3:00pm in the Sandalwood Meeting Room, Bencubbin Community Resource Centre, Monger St Bencubbin
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16.0	Closure of Meeting
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The Presiding Member thanked everyone for their attendance and declared the meeting closed at 4:28pm.

These Minutes were confirmed by the Council at its Ordinary Meeting held on 17 September 2013.

Date

Cr PA Gillett

President