

# **SHIRE OF MT MARSHALL**



## **Local Emergency Management Committee**

**Minutes of the Mt Marshall Local Emergency  
Management Committee meeting held in  
Council Chambers, 80 Monger St, Bencubbin on  
Tuesday 14 August 2018,  
commencing at 3.37pm.**

Attachment 11.1.2

---

Cr ARC Sachse      Chairman

This page has  
been left blank intentionally

---

# **DISCLAIMER**

## **MEMBERS OF THE PUBLIC ARE REQUESTED TO READ THROUGH AND FAMILIARISE THEMSELVES WITH THE DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Mt Marshall for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Mt Marshall disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

**Minutes of the Mt Marshall Local Emergency Management Committee Meeting  
held Tuesday 14 August 2018**

**TABLE OF CONTENTS**

- 1. Declaration of Opening**
- 2. Record of Attendance/Apologies/Approved Leave of Absence**
- 3. Confirmation of Minutes of Previous Meetings**
  - 3.1 Minutes of the Mt Marshall Local Emergency Management Committee Meeting held on Tuesday 13 February 2018**
- 4. Reports of Officers**
- 5. Other Reports**
- 6. New Business of an Urgent Nature Introduced by Decision of the Meeting**
- 7. Next Meeting – Tuesday 13 November 2018, commencing at 3.30pm**
- 8. Meeting Closure**

**Minutes of the Mt Marshall Local Emergency Management Committee Meeting  
held Tuesday 14 August 2018**

**1.0 Declaration of Opening / Announcement of Visitors**

Cr Sachse welcomed committee members and visitors to the meeting and declared the meeting open at 3.37pm.

**2.0 Record of Attendance / Apologies**

**In Attendance**

Cr Anthony Sachse	Shire President/Chair
Sgt Heather Carter	OIC Bencubbin Police/Deputy Chair
SC Lily Unasa	2IC Bencubbin Police
Mr Jack Walker	Regulatory Officer
Ms Olivia Granich	Community Development Officer
Mr Peter Geraghty	SJA Co-ordinator Kununoppin SC
Mr Damian Tomas	Chief Bush Fire Control Officer
Ms Sue Scully	RAN Bencubbin Silver Chain

**Apologies**

Ms Leah Boehme	Principal Bencubbin PS
Ms Jo Spadaccini	DCP & Family Support
Mr Michael Lovell	Area Manager DFES
Mr John Nuttall	Chief Executive Officer
Mr Shaun Betley	SJA Community Paramedic
Cr Ian Sanders	Shire Councillor

**Visitors**

Inspector John Robertson	WAPOL
Inspector Gordon Fairman	WAPOL

**3.0 Confirmation of Minutes**

**3.1 Minutes of the Mt Marshall Local Emergency Management Committee Meeting held Tuesday 14 November 2017**

**LEMC2018/001 OFFICER RECOMMENDATION / COMMITTEE DECISION:**

***That the minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 13 February 2018 be confirmed as a true and correct record of proceedings.***

***Moved Sgt Heather Carter***

***Seconded Mr Peter Geraghty***

***Carried 8/0***

## **4.0 Reports of Officers**

### **4.1 Regulatory Officer**

#### **4.1.1 Information for the Committee**

- Beacon Airstrip upgrade – applications for funding has been successful, with the Federal and State Government each contributing \$157,000.00. The Shire will contribute \$175,000.00. A total of \$489,000.00 has been included in the shire budget to upgrade the airstrip which will include improvements to the running surface, installation of runway lighting and a vermin proof fence.
- Although this situation has been brought to the attention of the District Emergency Management Committee and various local government bodies it is worth making mention that on Good Friday the district lost its phone service due to severe thunderstorms, which resulted in power failures and due to the length of time the power was out the batteries to the mobile phone tower and to the exchange went flat. As a result of the incident the Shire President and CEO have had discussions with Telstra regarding their concerns.
- At the conclusion of the last meeting Jo Spadacinni carried out a desktop exercise on the opening of an evacuation centre, to ensure Shire staff are prepared for an emergency. The Community Development Officer has made up “evacuation centre kits” which contain all the necessary materials required to open an evacuation centre.
- On Wednesday 20 June 2018, committee members attended a Risk Management workshop with Rachel Nightingale to prepare the Shire’s risk management arrangements. Rachel will forward the arrangements once the paperwork has been completed.
- Amendments to Contacts – Leah Boehme replaces Bruce Gibson as Principal of Bencubbin Primary School, Craig Lewington replaces Karen Tabner as Principal of Beacon Primary School and Tara Eddy leaves Beacon Silver Chain.
- Attachment – Wheatbelt DEMC – June 20108 minutes of meeting
- Attachment – copy of Cr Sachse’s report to WALGA Great Eastern Country Zone Committee on 28 June 2018.

## **5.0 Other Reports**

### **5.1 Chief Bush Fire Control Officer**

- Steady rainfall over the last two months should reward farmers with a very good harvest which in turn means an abundance of fuel loading that could create a busy fire season.
- All Shire fire appliances will be serviced prior to the commencement of the fire season.
- Shire’s Fire Break notice will go out to rate payers with their rate notices.
- The Restricted Burning season commences on Wednesday 19 September 2018 to Wednesday 31 October 2018.

## **5.2 St John Ambulance Services**

- AGM to be held on Thursday 22 August 2018 in Bencubbin at 7.30pm
- Replacement ambulances have been ordered for Bencubbin and Beacon
- Two more volunteers have joined the service, one in Bencubbin and one in Beacon.
- Next major event to attend will be the Adam Harvey concert in Beacon.
- Mr Geraghty raised the following topics with regards to the upgrade of the Beacon airstrip:
  - (1) SJA would like to erect a transfer shed at the airstrip
  - (2) Pad for RFDS planes
  - (3) Electrical components
- Mr Damian Tomas asked on the progress with clearing permits and made mention of the requirements if endangered species are identified.

## **5.3 Department of Fire & Emergency Services**

- Tested new fire service at the Bencubbin Sporting complex with CBFCO Mr Damian Tomas, Bencubbin Bush Fire Brigade Captain Mr Mark Jeffries, Regulatory Officer, Mr Jack Walker and Mr Paul White, Hydrologist.
- Will discuss training requirements for Bush Fire Brigade members with Mr Jack Walker.
- Next DOAC meeting will be in Merredin on Monday 10 September 2018

## **5.4 Department of Child Protection and Family Services**

Nil

## **5.5 Education Department**

Bencubbin and Beacon Primary Schools have new Principals – Leah Boehme is at Bencubbin and Craig Lewington is at Beacon.

Bencubbin Primary School has revised its Emergency and Critical Incident Management Plan and Bush Fire Plan and a copy has been included in the Local Emergency Management Arrangements.

## **5.6 Bencubbin Police**

Inspector's Robertson and Fairman were invited to address the meeting and they have requested that our annual exercise be in the form of an incident that the local police officers are the Hazard Management Agency. The meeting was agreeable to hold an exercise in October 2018.

Inspector Freeman to check with Main Roads regarding the requirements for a local authority to close roads during a storm event.

**Minutes of the Mt Marshall Local Emergency Management Committee Meeting**  
**held Tuesday 14 August 2018**

**5.7 Silver Chain Nursing Association**

Tara Eddy has left Beacon.

Concern was raised that the emergency generator at the Beacon Nursing Post was inadequate as it had a limited fuel supply.

**5.8 Disabilities Service Commission**

Nil

**5.9 Community Development**

Evacuation centre kits have been prepared.

Shire staff to prepare a "chain of command" procedure in the event that an evacuation centre is required.

**6.0 General Business**

A brief discussion was had on the positives and negatives that social media played during an emergency event.

**7.0 New Business of an Urgent Nature Introduced by Decision of the Meeting**

Nil

**8.0 Next Meeting – Tuesday 13 November 2018 commencing at 3.30pm in Council Chambers, 80 Monger Street, Bencubbin**

**9.0 Closure of Meeting**

There being no further business the meeting closed at 4.58pm

These Minutes were confirmed at the Local Emergency Management Committee Meeting held on

---

Date

---

Cr ARC Sachse

---

Chair



## **MEMORANDUM OF UNDERSTANDING**

*July 2018 – June 2020*

SHIRE OF KOORDA

AND

SHIRE OF MT MARSHALL

AND

SHIRE OF MUKINBUDIN

AND

SHIRE OF NUNGARIN

AND

SHIRE OF TRAYNING

AND

SHIRE OF WYALKATCHEM

# CONTENTS

1.	DEFINITIONS.....	1
2.	RECITALS.....	1
3.	NAME .....	1
4.	REGIONAL PURPOSES .....	2
5.	OBJECTIVES.....	2
6.	THE COUNCIL .....	2
	i) Appointment of members.....	2
	ii) Tenure of members of NEWROC.....	3
	iv) Tenure of Chair and Deputy Chair.....	3
	v) Role of Chair .....	3
	vi) Role of Deputy Chair.....	4
	vii) Role of members of NEWROC Council.....	4
	viii) Role of CEO of NEWROC .....	4
7.	FINANCIAL CONTRIBUTIONS .....	5
	i) Annual contributions .....	5
	ii) Capital contributions .....	5
	iv) Late Payment .....	5
8.	PROJECTS .....	5
	i) Requirements .....	5
	ii) Project Plan to be Prepared .....	6
	iii) Contents of a Project Plan .....	6
	iv) Participants to be given Project Plan.....	6
	v) Election to Participate in Project.....	6
	vii) Review of Project Plan.....	7
	viii) Project Participants to be Bound .....	7
	x) Division of Assets .....	7
	xi) Division of Liabilities .....	7
	xii) Indemnification by Project Participants of NEWROC.....	7
9.	TERM AND TERMINATION .....	8
	i) Winding up by Agreement.....	8
	ii) Extension of Agreement .....	8
	iii) Term of Agreement .....	8
	iv) Division of assets.....	8
	v) Division of liabilities .....	8
10.	WITHDRAWAL OF A PARTICIPANT .....	8
	i) Withdrawal .....	8
	ii) When Withdrawal to Take Effect.....	8
	iii) Entitlement or Liability of Withdrawing Participant.....	8
	iv) Participants May be Required to Pay Distribution.....	8
11.	ADMITTING NEW MEMBERS.....	9
12.	BORROWINGS .....	9
13.	DISPUTE RESOLUTION .....	9
	i) Dispute .....	9
	ii) Arbitration .....	9
	iii) Legal Representation.....	9
14.	INTERPRETATION.....	10
	i) Interpretation .....	10
	ii) Headings and footnotes .....	10
	iii) Time .....	10
15.	AMENDMENT TO MEMORANDUM OF AGREEMENT.....	10
16.	SCHEDULE ONE .....	11

<b>EXECUTED by the Parties .....</b>	<b>11</b>
<b>17. SCHEDULE TWO .....</b>	<b>14</b>
Regional Purposes.....	14

## AGREEMENT

### THIS MEMORANDUM OF UNDERSTANDING (MoU)

BETWEEN

**SHIRE OF KOORDA** of Allenby Street, KOORDA, Western Australia

AND **SHIRE OF MT MARSHALL** of Monger Street, BENCUBBIN, Western Australia

AND **SHIRE OF MUKINBUDIN** of Maddock Street, MUKINBUDIN, Western Australia

AND **SHIRE OF NUNGARIN** of Railway Avenue, NUNGARIN, Western Australia

AND **SHIRE OF TRAYNING** of Railway Street, TRAYNING, Western Australia

AND **SHIRE OF WYALKATCHEM** of Corner Honour Avenue and Flint Street, WYALKATCHEM, Western Australia

#### 1. DEFINITIONS

In this Memorandum of Understanding unless the context requires otherwise;

**“Act”** means the *Local Government Act 1995*;

**“NEWROC”** means the North Eastern Wheatbelt Regional Organisation of Councils;

**“Operative Date”** means 1 July 2018

**“Participant”** means the Shires of Koorda, Mt Marshall, Mukinbudin, Nungarin, Trayning, or Wyalkatchem, either jointly or individually, as the context requires;

**“Project”** means the undertaking of any activity for a Regional Purpose described in clause 4;

**“Proposal”** means the proposal to undertake a Project;

**“Region”** means the districts of the Participants;

**“Regional Purpose”** means any regional purpose referred to in clause 2 and including, but not limited to, those detailed in Schedule 2.

#### 2. RECITALS

The Participants have resolved, on the dates referred to in Schedule 1, to enter into this Memorandum of Understanding.

#### 3. NAME

The name of the regional organisation of councils is the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC).

*Notes:*

1. Section 3.62(1) of the Act provides that a regional local government is a body corporate with perpetual succession and a common seal.
2. A regional local government has the same general function of a local government including its legislative and executive functions. See part 3 and section 3.66 of the Act.
3. Except as stated in section 3.66, the Local Government Act 1995 applies to a regional local government as if:
  - a) The participants' districts together made up a single district; and
  - b) The regional local government were the local government established for that district.

#### **4. REGIONAL PURPOSES**

The Regional Purposes for which NEWROC is established are to:

- a) Be guided by Schedule 2
- b) Undertake the activities defined as Projects in accordance with clause 8:
- c) Provide a means for the Participants, through voluntary participation and the integration and sharing of resources, where requirements of clause 8.1 are met, to:
  - i. Assess the possibilities and methodology of facilitating a range of projects, services and facilities on a regional basis including, without limitation, the Regional Purposes;
  - ii. Promote, initiate, undertake, manage and facilitate the Regional Purposes;

Promote productive effectiveness and financial benefit to the Participants where there are common and shared community of interest linkages

*Notes:*

1. In certain circumstances, a proposal to undertake a Regional Purpose may require the preparation of a business plan under the Act – see section 3.59
2. A proposal to undertake a Regional Purpose is defined as a “Project” and may only be undertaken in accordance with clause 8.

#### **5. OBJECTIVES**

The objectives of NEWROC shall be:

- a) To endeavour to carry out the Regional Purposes (see Schedule 2) in a manner which enhances and assists in the advancement of the Region
- b) To encourage cooperation and resource sharing on a regional basis
- c) Not to detract from the relationships a Participant holds within its community, with the state and federal governments and other entities it interacts with in the course of usual business.

#### **6. THE COUNCIL**

##### **i) Appointment of members**

- a) A Participant is to appoint one member of the Council of the Participant to be a member of the NEWROC Council.
- b) A Participant may appoint a first and a second deputy from the Council of the Participant who are able to attend the NEWROC meetings and who may act temporarily in place of either member of the NEWROC appointed by the Participant during any period in which the member of the NEWROC is unable by reason of illness, temporary absence from State, conflict of interest or for any other cause to perform the functions of the office.

**Note:**

1. Section 3.62(b) of the Act provides that a regional local government is to have, as its governing body, a Council established under the Memorandum of Understanding and consisting of members of the Councils of the Participants.

**ii) Tenure of members of NEWROC**

A member of the NEWROC Council shall be appointed and shall hold office until either:







- a) The member ceases to be a member of the Council of the Participant or
- b) The member is removed by the Participant

**Note:**

1. Section 2.32 and 2.33 of the Act set out circumstances in which the office of a member of a Councillor becomes vacant.

**iii) Election of Chair and Deputy Chair**

The members of the NEWROC Council shall elect a Chair and a Deputy Chair at the first meeting of NEWROC Council following each local government election. The election of the Chair and Deputy Chair will be flexible to accommodate new Presidents or CEO's and structured accordingly e.g. term. The Chair and Deputy Chair shall be rotated accordingly:

-  Shire of Mt Marshall
-  Shire of Nungarin
-  Shire of Wyalkatchem
-  Shire of Koorda
-  Shire of Mukinbudin
-  Shire of Trayning.

If the office of Chair and a Deputy Chair becomes vacant then the members of the NEWROC Council shall elect a new Chair and Deputy Chair, as the case requires.

**iv) Tenure of Chair and Deputy Chair**

The Chair and Deputy Chair hold office until:

- a) no longer eligible to be a member pursuant to clause 6.2
- b) the election of a new Chair and a Deputy Chair pursuant to clause 6.3 or
- c) the incoming Chair and/or Deputy Chair are new members to NEWROC and do not wish to take on the role immediately

**v) Role of Chair**

The Chair:

- a) Presides at meetings of the NEWROC Council;
- b) Carries out civic and ceremonial duties on behalf of NEWROC;
- c) Speaks on behalf of NEWROC;
- d) Performs such other functions as are given to the Chair by the Act, any other written law or this Agreement; and

- e) Liaises with the CEO on NEWROC affairs and the performance of its functions.

**Notes:**

1. The role of the NEWROC Council is set out in section 2.7 of the Act.
2. The functions of the CEO are set out in section 5.41 of the Act.
3. The Chair may agree to the CEO speaking on behalf of the NEWROC – see section 5.41(f) of the Act.

**vi) Role of Deputy Chair**

The Deputy Chair performs the functions of the Chair, when authorised to do so, under this clause.

The Deputy Chair may perform the functions of Chair if;

- a) The office of Chair is vacant; or
- b) The Chair is not available or is unable or unwilling to perform the functions of Chair,







**vii) Role of members of NEWROC Council**

A member of the NEWROC Council:

- a) Represents the interests of the electors and residents of the Region;
- b) Facilitates communication between the community of the Region and NEWROC;
- c) Participates in NEWROC's decision-making processes at meetings of the NEWROC and its committees;
- d) Represents and undertakes actions on behalf of NEWROC as authorised by the NEWROC Council; and
- e) Performs such other functions as are given to the member by the Act or any other written law.

**viii) Role of CEO of NEWROC**

The NEWROC CEO is to be from the Council that holds the Chair role and shall be rotated accordingly:

-  Shire of Mt Marshall
-  Shire of Nungarin
-  Shire of Wyalkatchem
-  Shire of Koorda
-  Shire of Mukinbudin
-  Shire of Trayning

If the NEWROC CEO position becomes vacant then the members of the NEWROC Council shall elect a new NEWROC CEO, as the case requires.

The role of the CEO is to:







- a) Advise the council in relation to functions of the NEWROC Council;
- b) Ensure the advice and information is available to the NEWROC Council so that informed decisions can be made;
- c) Cause the NEWROC Council decisions to be implemented;

- d) Liaise with the NEWROC Council Chair on the affairs of the NEWROC Council;
- e) Liaise with the NEWROC Executive Officer;
- f) Ensure that records and documents of the NEWROC Council are properly kept (delegated to the Executive Officer); and
- g) Perform any other function specified or delegated by the NEWROC Council.

## **7. FINANCIAL CONTRIBUTIONS**

### **i) Annual contributions**

Each Participant shall make an annual contribution towards the amount necessary to meet the deficiency, if any, disclosed in the annual budget of NEWROC, which contribution shall be in the following proportions:

	Shire of Koorda	-	1/6 <sup>th</sup>
	Shire of Mt Marshall	-	1/6 <sup>th</sup>
	Shire of Mukinbudin	-	1/6 <sup>th</sup>
	Shire of Nungarin	-	1/6 <sup>th</sup>
	Shire of Trayning	-	1/6 <sup>th</sup>
	Shire of Wyalkatchem	-	1/6 <sup>th</sup>

### **ii) Capital contributions**

Where the NEWROC Council determines that the Participants will make any contribution (other than the annual contribution referred to in clause 7.1 or any capital contributions for a project under a project plan) including, without limitation, any contribution towards the acquisition of any asset of a capital nature, then the Participants will make those contributions in the same proportions as set out in clause 7.1. The contributions so determined shall be as disclosed in the budget of NEWROC for each financial year

### **iii) Manner of Payment**

The contributions referred to in clauses 7.1 and 7.2 shall be paid by each Participant to NEWROC in the manner determined by NEWROC.

### **iv) Late Payment**

Unless otherwise agreed, if a Participant fails to pay to NEWROC a sum of money owing under this clause on or before the due date for payment, that Participant must, in addition to the sum of money due and payable, pay to NEWROC, interest at the overdraft rate charged by NEWROC's bank on amounts of the same size as the unpaid sum, calculated from and including the due date of payment to but excluding the actual date of payment.

## **8. PROJECTS**

### **i) Requirements**

NEWROC shall only undertake a Project in accordance with this clause and provided that:

- a) NEWROC is satisfied that any services and facilities that it will provide:
  - ii. Integrate and coordinate, so far as practical, with any provided by the Commonwealth, State or any public body;



- iii. Within the district of a Participant, do not duplicate, to an extent that the Participant consider inappropriate, services or facilities provided by the Commonwealth, the State or any body or person, whether public or private; and
- iv. Are managed efficiently and effectively;
- b) The requirements for the preparation of a business plan under section 3.59 of the Act, if applicable, are complied with.

**Note:**

- 1. In certain circumstances, a proposal to undertake a Regional Purpose may require the preparation of a business plan under the Act – see section 3.59.

**ii) Project Plan to be Prepared**

Where NEWROC is considering a proposed Project it shall prepare a Project Plan.

**iii) Contents of a Project Plan**

A Project Plan should include:

- a) A clear definition of the proposed Project;
- b) Details of the expected cost and benefits for the Participants.
- c) A project time-line with performance milestones clearly outlined.
- d) The proportion (and the basis of its calculation) in which the Project Participants will make contributions towards:
  - i. The acquisition of any asset of a capital nature required for the Project or Service;
  - ii. The operating expenditure, including administrative expenses, relating to the Project
- e) The manner of payment of the contributions referred to in paragraph (d);
- f) The proportion entitlement or liability, as the case may be (and the basis of its calculation) of the Project Participants in the event that the Project is wound up;
- g) The manner of payment of the entitlement or liability referred to in paragraph (i);
- h) The procedure for the giving of notice by a Project Participant wishing to withdraw from the Project including the period of notice;
- i) The proportional entitlement or liability, as the case may be (and the basis of its calculation), of a Project Participant when withdrawal of that Project Participant from the Project takes effect; and
- j) The manner of payment of the entitlement or liability referred to in paragraph (h);
- k) The amount, if any, of interest payable where contributions are not made on the due date for payment;
- l) The entitlement, if any, of a participant which is not a Project Participant to join a Project and the procedure to be followed including the period of notice given by that Participant.

**iv) Participants to be given Project Plan**

Upon completion of the Project Plan NEWROC shall give a copy of the Project Plan to each of the Participants.

**v) Election to Participate in Project**

- iii. Each Participant shall, within a reasonable period determined by NEWROC, elect whether to participate in the Project by giving notice of its election to NEWROC

#### **vi) Project Participants**

The Participants, who elect to participate in a Project, are the Project Participants in respect of that Project.

#### **vii) Review of Project Plan**

As soon as practicable NEWROC shall:

- a) Review the Project Plan and its viability having regard to the number of Participants who have elected to participate;
- b) Decide whether to proceed with the Project; and
- c) Give notice to each of the Project Participant of its decision.

Where the number of Participants which have elected to participate is less than the number, if any, specified in the Project Plan or less than all of the Participants where no number is specified, then NEWROC will give the Participants an opportunity to withdraw their election before the NEWROC decides to proceed under clause 8

#### **viii) Project Participants to be Bound**

Where NEWROC decides to proceed with a Project and gives notice of its decision to each of the Project Participants in accordance with clause 8.1, then each of the Project Participants shall be bound by the terms of the Project Plan as if those terms were set out in this Agreement.

#### **ix) Winding Up of Project**

The NEWROC Council may resolve to wind up a Project. An absolute majority vote will be required by the NEWROC Council to resolve to wind up any Project.

#### **x) Division of Assets**

- (1) Subject to subclause 8.8 if a Project is to be wound up and there remains, after satisfaction of all its debts and liabilities, any property and assets of the Project then the property and assets shall be realised and the proceeds along with any surplus funds shall be divided among the Project Participants in the proportions referred to in the Project Plan.
- (2) Subclause 8.10 (1) shall not apply where the Project Participants advise NEWROC that a realisation of the property and assets is not necessary.

#### **xi) Division of Liabilities**

If a Project is to be wound up and there remains any liability or debt in excess of the realised property and assets of the Project then the liability or debt is to be met by the Project Participants in the proportions referred to in the Project Plan.

#### **xii) Indemnification by Project Participants of NEWROC**

If a Project is wound up then the Project Participants shall indemnify NEWROC (in the proportions referred to in the Project Plan) with respect to that liability or debt.

## **9. TERM AND TERMINATION**

### **i) Winding up by Agreement**

The Participants may, by agreement, wind up NEWROC.

### **ii) Extension of Agreement**

The Participants may, by agreement, extend the term of NEWROC.

### **iii) Term of Agreement**

Unless otherwise wound up or extended, this Agreement will terminate on 30 June 2018.

### **iv) Division of assets**

If NEWROC is to be wound up and there remains, after satisfaction of all its debts and liabilities, any property and assets of NEWROC then the property and assets shall be realised and the Proceeds along with any surplus funds shall be divided among each of the Participants in the same proportions as the contributions of a particular Participant to the assets of NEWROC bear to the total of such contributions by all Participants.

### **v) Division of liabilities**

If NEWROC is to be wound up and there remains any liability or debt in excess of the realised property and assets of NEWROC then the liability or debt is to be met by each of the Participants in the same proportions as the contributions of a particular Participant to the assets of NEWROC bear to the total of such contributions by all Participants.

## **10. WITHDRAWAL OF A PARTICIPANT**

### **i) Withdrawal**

A Participant may at any time, advise NEWROC of their intent to withdraw from NEWROC.

### **ii) When Withdrawal to Take Effect**

Withdrawal will take effect as from 30 June next following.

### **iii) Entitlement or Liability of Withdrawing Participant**

- d) As soon as practicable following withdrawal taking effect on 30 June NEWROC shall: Distribute to the Participant an amount equal to the proceeds and any surplus funds which would have been payable if NEWROC was wound up; or
- e) Be entitled to recover from the Participant an amount equal to the liability or debt which would be payable by the Participant if the NEWROC was wound up, as the case may be.

### **iv) Participants May be Required to Pay Distribution**

If the NEWROC is unable to meet the distribution referred to in clause 9.4 from funds on hand then, unless the NEWROC decides otherwise, the Participants (other than the Participant that has withdrawn) shall pay the distribution in the proportions equal to their respective equities in the NEWROC.

## **11. ADMITTING NEW MEMBERS**

- (1) Section 3.65 of the Local Government Act 1995 is to apply.
- (2) Prospective new members may be admitted by a decision of the NEWROC Council and shall be required to contribute to NEWROC a sum determined by the NEWROC Council that is described as "the entry sum" and in addition a sum equal to the current year's contribution schedule as described in clause 6.1 or such other sum agreed to by the NEWROC Council.

### *Note:*

1. This Memorandum of understanding can be amended to include another local government as a party to the amending agreement – see section 3.65(2) of the Act.

## **12. BORROWINGS**

NEWROC is not permitted to borrow funds.

### *Notes:*

1. Section 3.66 (4) of the Act provides that Part 6, Division 5, subdivision 3 does not apply in relation to a regional local government unless the Memorandum of Understanding provides that it does.
2. Part 6, Division 5, subdivision 3 of the Act deals with borrowings and includes the power to borrow and restrictions on borrowings.

## **13. DISPUTE RESOLUTION**

### **i) Dispute**

In the event of any dispute or difference ('dispute') arising between the Participants and NEWROC or any of them at any time as to any matter or thing arising under or in connection with this Memorandum of Understanding, then a Participant or NEWROC may give to the other Participants and NEWROC (as the case may be) notice in writing ('dispute notice') adequately identifying the matters, the subject of the dispute, and the giving of the dispute notice shall be a condition precedent to the commencement by any Participant or NEWROC of proceedings (whether by way of litigation or arbitration) with regard to the dispute as identified in the dispute notice.

### **ii) Arbitration**

At the expiration of 25 business days from the date of sending the dispute notice, the Participant or NEWROC giving the dispute notice may notify the others in writing ('arbitration notice') that it requires the dispute to be referred to arbitration and the dispute (unless meanwhile settled) shall upon receipt of the arbitration notice by the recipients then be and is hereby referred to arbitration under and in accordance with the provisions of the Commercial Arbitration Act 1985.

### **iii) Legal Representation**

For the purposes of the Commercial Arbitration Act 1985, the Participants consent to each other and to NEWROC being legally represented at any such arbitration.

## **14.INTERPRETATION**

### **i) Interpretation**

In this Memorandum of Understanding unless the context requires otherwise:

- a) Words importing the singular include the plural and vice versa;
- b) Words importing any gender include the other gender;
- c) References to persons include corporations and bodies politic;
- d) References to a person include the legal personal representatives, successors and assigns of that person;
- e) A reference to a statute, ordinance, code or other law includes regulations and other statutory instruments under it and consolidations, amendments, re-enactments or replacements of any of them (whether of the same or any other legislative authority having jurisdiction);
- f) References to this or any other document include the document as varied or replaced, and not withstanding any change in the identity of the parties;
- g) References to writing include any mode of representing or reproducing words in tangible and permanently visible form, including confirmed facsimile transmission and email with receipt confirmation;
- h) An obligation of two or more parties shall bind them jointly and severally;
- i) If a word or phrase is defined cognate words and phrases have corresponding definitions;
- j) An obligation incurred in favour of two or more parties shall be enforceable by them jointly and severally;
- k) Reference to anything (including, without limitation, any amount) is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them;
- l) References to this Memorandum of Understanding include its Schedules.

### **ii) Headings and footnotes**

Headings and footnotes shall be ignored in construing this Memorandum of Understanding.

### **iii) Time**

- a) References to time are to local time in Perth, Western Australia;
- b) Where time is to be reckoned from a day or event, such day or the day of such event shall be excluded.

## **15.AMENDMENT TO MEMORANDUM OF AGREEMENT**

The Participants may amend this Memorandum of Understanding by unanimous consent,

*Note:*

- 1. Refer section 3.65(1) of the Act.

## 16. SCHEDULE ONE

### EXECUTED by the Parties

<b>PARTICIPANT</b>	<b>Date of resolution to enter this Memorandum of Understanding</b>
Shire of Koorda	
Shire of Mt Marshall	
Shire of Mukinbudin	
Shire of Nungarin	
Shire of Trayning	
Shire of Wyalkatchem	

**THE COMMON SEAL** of SHIRE OF )  
KOORDA was hereunto affixed in the )  
presence of: )

---

President

---

Chief Executive Officer

**THE COMMON SEAL** of SHIRE OF )  
MT MARSHALL was hereunto affixed in the )  
presence of: )

---

President

---

Chief Executive Officer

**THE COMMON SEAL** of SHIRE OF )  
MUKINBUDIN was hereunto affixed in the )  
presence of: )

---

President

---

Chief Executive Officer

**THE COMMON SEAL** of SHIRE OF )  
NUNGARIN was hereunto affixed in the )  
presence of: )

---

President

---

Chief Executive Officer

**THE COMMON SEAL** of SHIRE OF )  
TRAYNING was hereunto affixed in the )  
presence of: )

---

President

---

Chief Executive Officer

**THE COMMON SEAL** of SHIRE OF )  
WYALKATCHEM was hereunto affixed in the)  
presence of: )

---

President

---

Chief Executive Officer



## **17. SCHEDULE TWO**

### **Regional Purposes**

**Vision: NEWROC is a strong, cohesive regional leadership group that fosters economic prosperity of member Councils**

#### **1. Cooperation**

To provide a strong and cohesive regional group that has the capacity to provide leadership and practical projects that will foster economic prosperity of member Councils

#### **2. Strategy and Governance**

To aid in the achievement of critical and high priority strategic outcomes of Participants

To improve the skills, knowledge and capacity of Participant Councillors and Participant employees

To assist in the achievement of corporate governance and compliance of Participants

#### **3. Tourism Coordination**

To maximise the potential of community events in the region through coordination of individual events, staging of major events and promotion including, but not limited to;






-  The marketing and promotion of North Eastern Wheatbelt (NEWTravel) events and attractions including the Wheatbelt Way

To support tourism activities through NEWTravel

#### **3. Resource Sharing**

To promote inter-council cooperation and resource sharing opportunities where these add value and do not diminish the way individual councils provide services to their communities.


These opportunities can include but are not limited to the following;

-  Enhance the finance/compliance capability of individual councils.
-  Joint procurement
-  Facilitate resource sharing of technical/professional officer positions for two or more local governments by creating the blue print for successful joint arrangements e.g. NRM
-  Establish a central facility for local government functions such as rating, accounting and records management.
-  Develop the capacity as a group to tender for and undertake major and minor works.

#### **4. Economic and Community Building**

To implement strategies relating to issues of regional significance that foster and promote economic and community development opportunities that benefit the region.

These opportunities can include, but not limited to:

-  Business and economic innovation and diversification

- 🔥 Education and training initiatives that invest in the human capital of the NEWROC communities
- 🔥 Technology and telecommunications
- 🔥 Marketing and promotion of the NEWROC communities to attract and retain population
- 🔥 Services and infrastructure for youth and the elderly

## **5. Health and Community Services**

To act as a catalyst to promote the health and well-being of the regional community and undertake activities including, but not limited to;

- 🔥 Encouraging improved access and delivery of health services for the NEWROC community
- 🔥 Facilitating improved health resources for the vulnerable members of the NEWROC community

## **6. Environment**

To provide leadership, coordination and information on regional natural resource management practices and undertake activities including, but not limited to;

- 🔥 Achieving improved control and utilisation of surface and sub-surface water resources.
- 🔥 Achieving improved land management practices across the region.
- 🔥 Ensure the long-term economic future of the region through sustainability practices.
- 🔥 Implementing progressive Natural Resource Management initiatives
- 🔥 Reporting on the state of the environment in the NEWROC region.

**AQUATIC FACILITY SURVEY RESPONSES  
JULY 2018**

Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
1	Bencubbin		Provides a place to bring people together in a healthy environment. Supports vital and social skills.	<b>X</b>		Loan
2	Bencubbin		Imperative to teach kids to swim. People spend out of town when travelling to other pools. Attracts people to the area. Reserves have been created for this purpose.	<b>X</b>		Gen Rev & Loan
3	Bencubbin		Physical fitness, swimming and brings the community together.	<b>X</b>		Gen Rev & Loan
4	Bencubbin		Crucial facility for kids swim lessons. Priority for the community and aquatic reserves are designed for this.	<b>X</b>		Gen Rev & Loan
5	Bencubbin			<b>X</b>		Gen Rev & Loan
6	Bencubbin		Vital for swimming lessons, Australia Day celebrations and family occasions	<b>X</b>		Gen Rev & Loan
7	Bencubbin		Benefits the whole Shire	<b>X</b>		Gen Rev & Loan
8	Bencubbin		Important for exercise facility and youth activities	<b>X</b>		Gen Rev & Loan
9	Bencubbin		Good for the community	<b>X</b>		Gen Rev & Loan
10	Bencubbin		Makes the Shire an attractive place to live. Important for kids to learn to swim and for the elderly to exercise.	<b>X</b>		Gen Rev & Loan

Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
11	Bencubbin		All kids should have a facility to learn to swim in.	<b>X</b>		Gen Rev & Loan
12	Bencubbin		Pool has been missed the last 2 seasons. Facility to teach kids a life skill. A social hub in summer. High priority.	<b>X</b>		Gen Rev & Loan
13	Bencubbin		All children need the opportunity to learn to swim.	<b>X</b>		Loan
14	Bencubbin		All children need the opportunity to learn to swim.	<b>X</b>		Gen Rev & Loan
15	Bencubbin		Without a pool in the Shire some people will have a 80km drive to other pools. If people visit pools in other towns they will also spend money there.	<b>X</b>		Gen Rev & Loan
16	Bencubbin		A pool is vital for sport, fitness, general health and water safety in a small community.	<b>X</b>		Gen Rev & Loan
17	Bencubbin		Imperative that our children learn to swim and have recreational activities in the warm summer months.	<b>X</b>		Gen Rev & Loan
18	Bencubbin		Adds value to our community in an economic and recreational perspective and capacity	<b>X</b>		Gen Rev & Loan
19	Beacon		Evidence that there will be large ongoing costs to Shire. Surrounding towns have pools.		<b>X</b>	Nil
20	Beacon		Ongoing cost to a declining Shire		<b>X</b>	Nil
21	Beacon		The ongoing costs are a waste of money. Most people have access to a private pool. A lot of bus trips to Mukka for Schools out of \$2,000,000		<b>X</b>	Nil

Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
22	Beacon		Pools in surrounding towns		X	Nil
23	Koorda		Don't use it, don't want to pay for it.		X	Nil
24	Bencubbin		We need facilities to keep attracting people to the area.	X		Loan
25	Bencubbin		A place for kids to learn how to swim	X		Loan
26	Bencubbin		I use the pool for fitness, swimming lessons and sports trainings. Don't support upgrade of change rooms.	X		General Revenue
27	Beacon		Shire too small to fund a pool		X	Nil
28	Beacon		More important things to spend money on. Running costs are prohibitive.		X	Nil
29	Beacon		No need with such a small aging population		X	Nil
30	Bencubbin		Small communities need facilities for children to learn to swim too. Important social facility in summer. Use the facility we already have.	X		General Rev & Loan
31	Bencubbin		More important issues within the Shire. Pool loses money. Pay for complex first.		X	Nil
32	Bencubbin		Kids need to be able to learn to swim	X		Loan
33	Bencubbin		Kids need to be able to learn to swim and not all people can travel to surrounding pools. Use facilities we already have.	X		Loan
34	Bencubbin		My small children need to learn to swim. Use facilities we already have.	X		Loan

Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
35	Koorda		Every town should have a swimming facility	<b>X</b>		Loan
36	Bencubbin		The pool is vital in our community. Upgrade to a 25mtr pool will be sufficient.	<b>X</b>		Loan
37	Bencubbin		Pool is important for physical and social development of children. Long term benefits to our community. As long as costs of finance are within reason.	<b>X</b>		Loan
38	Bencubbin		Should have a functioning aquatic centre for children to learn to swim.	<b>X</b>		Loan
39	Bencubbin		Only town other than Beacon without this important asset. It's appeal for new families is most important	<b>X</b>		General Revenue
40	Bencubbin	13	I miss the pool	<b>X</b>		General Revenue
41	Bencubbin		It is needed	<b>X</b>		General Revenue
42	Bencubbin		Social events	<b>X</b>		General Revenue
43	Bencubbin		Build our Shire and its services, not deplete them.	<b>X</b>		General revenue
44	Bencubbin			<b>X</b>		General Revenue
45	Bencubbin		Kids need to learn to swim and there is facilities there already that can be used	<b>X</b>		General Revenue
46	Bencubbin		Children have a right to learn how to swim. Consultation should take place with previous pool staff to make sure the facility is workable and user friendly	<b>X</b>		General Rev & Loan

Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
47	Bencubbin		I always found it to be a good facility to visit with my grandchildren	<b>X</b>		–
48	Bencubbin		Vital in Summer	<b>X</b>		General Revenue
49	Bencubbin		Should be a basic Shire amenity in a Wheatbelt town. Stops people leaving town.	<b>X</b>		General Revenue
50	Mukinbudin		Only if ratepayers support it.	<b>X</b>		Loan
51	Mukinbudin		Expense involved for the benefit received.		<b>X</b>	Nil
52	Mukinbudin		Great meeting place for family	<b>X</b>		Gen Rev & Loan
53	Mukinbudin		Great meeting place for family	<b>X</b>		Gen Rev & Loan
54	Wyalkatchem		I use the pool for a recreation activity with grandkids	<b>X</b>		Gen Rev & Loan
55	Wyalkatchem		I use the pool for a recreation activity with grandkids	<b>X</b>		Gen Rev & Loan
56	Gabbin		Great for our community	<b>X</b>		Gen Rev & Loan
57	Gabbin		Vital for our community and development of children to learn to swim	<b>X</b>		Gen Rev & Loan
58	Bencubbin			<b>X</b>		Gen Rev & Loan
59	Bencubbin		Keeps more business in our town	<b>X</b>		Gen Rev & Loan

Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
60	Bencubbin		Good to use for fitness and family functions	<b>X</b>		Loan
61	Bencubbin	12	Something to do during summer as there is not much else to do	<b>X</b>		Gen Rev & Loan
62	Bencubbin		Good for socialising and fitness. Reserves are for this.	<b>X</b>		Gen Rev & Loan
63	Bencubbin	15	So we don't have to travel	<b>X</b>		Gen Rev & Loan
64	Bencubbin		Good for fitness and rehab	<b>X</b>		Loan
65	Bencubbin		For family days at the pool without travelling	<b>X</b>		Gen Rev & Loan
66	Bencubbin		Children use the pool a lot. Don't have time to travel further. Isn't this what reserves and funding are for?	<b>X</b>		Gen Rev & Loan
67	Bencubbin	10	I like swimming and don't like travelling	<b>X</b>		Don't know
68	Bencubbin	13	Gives us something to do in the summer. I can go by myself without making parents drive to Mukinbudin or Trayning	<b>X</b>		Loan
69	Bencubbin	15	We have used the pool a lot in the past and would like to again. A pool improves the Shire.	<b>X</b>		Gen Rev & Loan
70	Bencubbin	13	Spend a lot of my school holidays there. It helped me to learn to swim.	<b>X</b>		Gen Rev & Loan
71	Bencubbin		Helps keep business in town rather than people spending money out of town.	<b>X</b>		Gen Rev & Loan
72	Gabbin		All kids should be able to learn to swim. Support upgrade of current site, not move it to complex.	<b>X</b>		N/A



Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
73	Bencubbin		Important kids learn to swim. Health and wellbeing for our Shire. Use the funds that are already there.	<b>X</b>		Gen Rev & Loan
74	Bencubbin		Great asset and helps attract people to our Shire.	<b>X</b>		Gen Rev & Loan
75	Beacon		Small benefit against significant running costs. A pool in southern end of Shire does not equitably?? We can do much better than worry about a pool		<b>X</b>	Nil
76	Bencubbin	15	Communal area to catch up. Swimming is an important life skill.	<b>X</b>		Gen Rev & Loan
77	Bencubbin	13	Good on a hot day and swimming is an important life skill.	<b>X</b>		Gen Rev & Loan
78	Bencubbin		Imperative to learn how to swim. Rebuild at the Bencubbin Rec Centre would be best	<b>X</b>		Gen Rev & Loan
79	Bencubbin	11	Swimming is one of my favourite sports and it is an important life skill.	<b>X</b>		Gen Rev & Loan
80	Bencubbin		I swim for fitness and sports injury rehab. A new facility at the Bencubbin Rec Centre would be best	<b>X</b>		Gen Rev & Loan
81	Welbungin		Too many arguments as to where it should be. Running costs hundreds of thousands each year. Used by small percentage		<b>X</b>	Nil
82	Bencubbin		Essential to isolated communities health and lifestyle.	<b>X</b>		Gen Rev & Loan
83	Bencubbin		Provides a place for teaching kids to swim	<b>X</b>		General Revenue
84	Bencubbin		A place to teach kids to swim and socialise. This is the purpose of financial reserves and grants. When people swim in other Shires, they spend money in other Shires which hurts small business which are already struggling.	<b>X</b>		Gen Rev & Loan

Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
85	Bencubbin		Kids need to learn to swim and adults use it for fitness and health. A better option would be to move it to the complex though.	<b>X</b>		Gen Rev & Loan
86	Bencubbin		Swimming lessons, club and carnivals. Attract newcomers. Don't need a 50m pool though, small like Trayning would be ideal.	<b>X</b>		Gen Rev & Loan
87	Bencubbin	6	It is fun to swim in summer and to practice my swimming. I would prefer it to be at the complex though.	<b>X</b>		Gen Rev & Loan
88	Bencubbin	4	I can learn to swim and see my friends	<b>X</b>		N/A
89	Bencubbin		Vital for kids learning to swim. Encourages people to our community for employment. New facility located at rec complex would be better but anything is better than nothing. Use money already put aside.	<b>X</b>		Gen Rev and Loan
90	Bencubbin		Vital community focal point	<b>X</b>		General Revenue
91	Bencubbin		I don't want to travel to have a swim	<b>X</b>		Gen Rev & Loan
92	Bencubbin		Want to swim in our own town	<b>X</b>		Gen Rev & Loan
93	Bencubbin		Would like to swim in our own town and not drive to Trayning, Koorda etc. It was expensive and time consuming	<b>X</b>		Gen Rev & Loan
94	Bencubbin		Yes	<b>X</b>		Gen Rev & Loan
95	Bencubbin		It is hard to attract staff to town with a lack of amenities	<b>X</b>		Gen Rev & Loan
96	Bencubbin		An asset to the community. Beneficial to sporting bodies and seniors. Use the existing infrastructure.	<b>X</b>		General Revenue

Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds
				Yes	No	Gen Rev / Loan
97	Northam		Needed to teach children to swim.	<b>X</b>		Gen Rev & Loan
98	Bencubbin		Used to hold playgroup meetings there. Learning to swim is an essential life skill. Social interaction for kids and adults	<b>X</b>		General Revenue
99	Bencubbin		Pools promote a number of health benefits. An asset to the community.	<b>X</b>		General Revenue
100	Bencubbin		Travelling to other towns to use pools causes a flow on effect. They will shop in other towns rather than ours.	<b>X</b>		Gen Rev & Loan
101	Bencubbin		Need to teach kids to swim	<b>X</b>		Gen Rev & Loan
102	Bencubbin		Climate makes it essential. Children need to learn to swim and acquire a life skill	<b>X</b>		Loan
103	Bencubbin		It is an asset to the Shire. Should be maintained for everyone's use.	<b>X</b>		Gen Rev & Loan
104	Beacon		Only support if it is in Beacon. Bencubbin does not have the area or population to make it feasible.		<b>X</b>	Nil
105	Beacon		Only support if the new facility is located in the North of the Shire (Beacon). Do not want an increase in my rates. Prefer the money be spent on something useful in my community.		<b>X</b>	Nil
106	Wialki		Public pools don't make money, question the viability of a facility. Deplete financial reserves and affect projects of a more important nature. Too far away to use the facility.		<b>X</b>	Nil
107	Bencubbin		Need to have a pool as it is too hot.	<b>X</b>		N/A
108	Bencubbin		Need a pool	<b>X</b>		N/A

Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
109	Beacon		Not a large enough population in the Shire. Will not be able to afford construction, upkeep and running of the facility.		<b>X</b>	Nil
110	Beacon		Not enough population. Should use surrounding pools. Reserves could be put to better use.		<b>X</b>	Nil
111	Bencubbin		It attracts families to the Shire and is very good exercise for seniors	<b>X</b>		Gen Rev & Loan
112	Bencubbin		Attract and retain people in our Shire. Mt Marshall must have a pool asap.	<b>X</b>		Gen Rev & Loan
113	Bencubbin		Aquatic facility promotes exercise, leisure, contributes to positive mental health and keeps money in the Shire	<b>X</b>		Gen Rev & Loan
114	Beacon		Stop wasting money. Spend some money in Beacon for a change.		<b>X</b>	Nil
115	Bencubbin			<b>X</b>		Gen Rev & Loan
116	Bencubbin		Fitness, hydrotherapy and swimming lessons.	<b>X</b>		Gen Rev & Loan
117	Bencubbin			<b>X</b>		N/A
118	Bencubbin		My grandkids deserve to be taught to swim	<b>X</b>		Gen Rev & Loan
119	Bencubbin	2	I want to learn how to swim.	<b>X</b>		N/A
120	Bencubbin		Essential service for children to learn to swim. Spend money to keep people in town.	<b>X</b>		Gen Rev & Loan
121	Bencubbin		Vital service that we need to teach our kids to swim	<b>X</b>		Gen Rev & Loan

Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
122	Beacon		Would rather a pool in Beacon. Not enough people in the Shire. Not enough money to pay loans after the Bencubbin complex.		<b>X</b>	Nil
123	Beacon		There is not the population to support a pool. Shire under enough financial strain already.		<b>X</b>	Nil
124	Beacon	16	Shire's finances should now be shared between the 2 towns equally. Not enough people to support it.		<b>X</b>	Nil
125	Beacon		Not enough population. Extra money was spent on the Bencubbin complex. Shire did not support a donated pool in Beacon in 2001, why should I support this.		<b>X</b>	Nil
126	Mukinbudin		If people use it and it was funded by financial reserves and grant monies	<b>X</b>		N/A
127	Mukinbudin		Already have the infrastructure. Not support if there is a SAR imposed on southern boundary ratepayers	<b>X</b>		N/A
128	Bencubbin		Beneficial for many reasons including economic, social health. Shire should be actively seeking grants.	<b>X</b>		Gen Rev & Loan
129	Bencubbin		Important facility – kids learn to swim, social aspect and attract staff to the area. 25m would be ok.	<b>X</b>		Loan
130	Bencubbin	14	I want to finish my swimming lessons and do bronze.	<b>X</b>		Gen Rev & Loan
131	Bencubbin		Fitness, learn to swim. Creates job opportunities. Downsize to 25m would be great too	<b>X</b>		Gen Rev & Loan
132	Bencubbin		Football Club use it for pre-season training. Would be good not to have to travel. Reserves are put aside for this.	<b>X</b>		Gen Rev & Loan
133	Bencubbin	17	So kids can learn to swim and creates job opportunities. Social place.	<b>X</b>		Loan

Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
134	Merredin		Very important for swimming lessons. Love the pool when I visit my parents.	<b>X</b>		Gen Rev & Loan
135	Bencubbin		Every facility available in Bencubbin makes it easier to attract and retain staff	<b>X</b>		Gen Rev & Loan
136	Bencubbin		Every time people leave town to use facilities they also buy out of town. Very important to retain spending.	<b>X</b>		Gen Rev & Loan
137	Bencubbin			<b>X</b>		Loan
138	Bencubbin		Hot days. Put \$100 on rates.	<b>X</b>		Gen Revenue
139	Bencubbin		Bencubbin is more central. Structures are already there.	<b>X</b>		Gen Rev & Loan
140	Bencubbin		Bencubbin is more central. Structures are already there.	<b>X</b>		Gen Rev & Loan
141	Bencubbin		Structures are already there	<b>X</b>		Gen Rev & Loan
142	Bencubbin		Bencubbin is more central. Structures are already there.	<b>X</b>		Gen Rev & Loan
143	Bencubbin		We need pool	<b>X</b>		Gen Revenue
144	Bencubbin			<b>X</b>		Gen Rev & Loan
145	Bencubbin			<b>X</b>		Loan
146	Bencubbin	11	Summer is hot and we can keep cool outside with a pool	<b>X</b>		Gen Rev & Loan

Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
147	Bencubbin		Travelling to neighbouring towns means less time and money spent in Bencubbin. Important to have something for kids to do in summer so they want to come back to the area as they age. Opening of pool would be a boost of community morale, no opening is loss of identity.	X		Gen Rev & Loan
148	Bencubbin		A pool has an impact on quality of life in rural communities. Opportunities for social interaction & physical activity which help mental health and well-being. Money will leave the local community without a pool.	X		Gen Rev & Loan
149	Bencubbin		Very important for our Shire and families. Kids need consistent swimming lessons to learn to swim. Great place for community events.	X		Gen Rev & Loan
150	Bencubbin		I have kids and it is very important.	X		Gen Rev & Loan
151	South Fremantle			X		Loan
152	Bencubbin		Fitness, Grandkids & Workers	X		Gen Rev & Loan
153	Bencubbin		The more we have in town the more chance of survival	X		Loan
154	Bencubbin		Important for social, physical and educational purposes. I don't support assisting community members to attend surrounding pools as they will do other business out of town which impacts local shops	X		Gen Rev & Loan
154	Bencubbin	17	Significant decrease in community activities has occurred since not having a pool.	X		Gen Rev & Loan
155	Cottesloe		Important for kids growing up in the area. I learnt to swim in Bencubbin and have now done 2 x solo Rottnest Channel Swims	X		Gen Rev & Loan

Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
156	Bencubbin		Children have a right to learn to swim. Avenue for aged care aerobics. Employees etc are more likely to stay or come if we have this facility.	<b>X</b>		General Revenue
157	Bencubbin		Brings the community together	<b>X</b>		Gen Rev & Loan
158	Bencubbin		Younger children can learn to swim	<b>X</b>		Gen Rev & Loan
159	Bencubbin		Children learning to swim, for fitness & health benefits. Only if grant monies are available though. Not prudent to take on more loans at this time.	<b>X</b>		Nil
160	Bencubbin		Reduce travel to teach our kids to swim. Prefer new facility at Bencubbin Recreation Grounds though.	<b>X</b>		Gen Rev & Loan
161	Bencubbin		A big cost in money and time to travel to other pools. Need our pool to keep our town attractive and vibrant. Attract future residents and stops current residents taking business elsewhere.	<b>X</b>		Gen Rev & Loan
162	Bencubbin	7	So we can learn to swim at our own pool	<b>X</b>		Gen Rev & Loan
163	Bencubbin	4	We have to drive to Mukinbudin other wise and it is a long way	<b>X</b>		Gen Rev & Loan
164	Bencubbin	1	Learn to swim by having regular access to a pool.	<b>X</b>		Gen Rev & Loan
165	Bencubbin		Shire of Mt Marshall needs a pool	<b>X</b>		Gen Rev & Loan
166	Bencubbin	16	Travelling to another town is a hassle and a pool will bring more people to town.	<b>X</b>		General Revenue
167	Bencubbin	17		<b>X</b>		General Revenue



Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
168	Bencubbin			<b>X</b>		General Revenue
169	Bencubbin		I grew up in Bencubbin, spent nearly every summer day there. A pool makes the place more attractive to families and we may retain them in our communities	<b>X</b>		General Revenue
170	Bencubbin		Pools are important to regional communities. Learning to swim, fitness and socialisation. Stops people leaving town and impacting our local businesses. Reserve was created for replacement or refurbishment.	<b>X</b>		General Revenue
171	Bencubbin	4	Somewhere to learn to swim and play with friends	<b>X</b>		General Revenue
172	Bencubbin		Good for the Shire as a whole. Will benefit the youth and older generations.	<b>X</b>		Gen Rev & Loan
173	Bencubbin		Swimming is one of the most important life skills.	<b>X</b>		Gen Rev & Loan
174	Bencubbin		Valuable community asset. Lifts standard of living and provides employment. Excellent location next to school.	<b>X</b>		Gen Rev & Loan
175	Welbungin			<b>X</b>		N/A
176	Bencubbin		Children can learn to swim and used for fitness for all ages	<b>X</b>		Gen Rev & Loan
177	Bencubbin		Attracts more families to Shire. Shire asset and not Bencubbin vs Beacon. Currently destroying local business when people go to other towns. Please no more money on consultants.	<b>X</b>		Gen Rev & Loan
178	Bencubbin			<b>X</b>		General Revenue

Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
179	Bencubbin		Encourage families to live here. Travelling to other towns is detrimental to our town. Money has been set aside for this.	<b>X</b>		General Revenue
180	Beacon		Enough aquatic facilities in neighbouring towns. Population decline. Don't want rate rises for this facility.		<b>X</b>	Nil
181	Beacon		Isn't enough need. Not enough information to make a responsible decision. Poor cost/benefit. Redirect reserves for use in better cost/benefit projects		<b>X</b>	Nil
182	Beacon		Financial burden is significant in the short term. Better spent on Shire wide projects like wi-fi and internet connection		<b>X</b>	Nil
183	Bencubbin			<b>X</b>		N/A
184	Beacon		Operating costs too high for something that services few people. 3 x pools within 50km of Bencubbin.		<b>X</b>	Nil
185	Bencubbin	11	When it's swimming lessons we have to go to Mukinbudin that takes a lot of our time	<b>X</b>		Gen Rev & Loan
186	Bencubbin		Town needs a pool during the summer months	<b>X</b>		Loan
187	Bencubbin		People need a pool during the summer months	<b>X</b>		Loan
188	Bencubbin		An asset to the whole community	<b>X</b>		Gen Rev & Loan
189	Bencubbin		We have nothing close to town and the pool is already there	<b>X</b>		Loan
190	Bencubbin		Helps with kids learning to swim and pool is already there	<b>X</b>		Loan
191	Bencubbin		Swimming Club and lessons for kids. Pool is already there.	<b>X</b>		Loan

Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
192	Bencubbin		I am an avid swimmer using the pool every day for fitness. Good location, everything is there. If there is money use it.	<b>X</b>		Gen Rev & Loan
193	Bencubbin		Essential to our town. Hot climate, exercise, relax build relationships. Use great facilities remaining.	<b>X</b>		General Revenue
194	Bencubbin		Brings joy to all community members. Great for school carnivals. Current location is ideal.	<b>X</b>		General Revenue
195	Trayning/ Bencubbin		Children go to Bencubbin PS and it's great for school events and activities so they don't have to travel.	<b>X</b>		Gen Rev & Loan
196	Merredin		Great for the community and school	<b>X</b>		General Revenue
197	Kelmscott		Need it in Summer, I am a regular user.	<b>X</b>		Gen Rev & Loan
198	Bencubbin		Physical and mental health reasons	<b>X</b>		Gen Rev & Loan
199	Bencubbin	17	Meet with friends and swim. Nothing to do in summer.	<b>X</b>		Gen Rev & Loan
200	Bencubbin	6	So when it is hot I can swim in Bencubbin	<b>X</b>		Gen Rev & Loan
201	Trayning		My kids go to Bencubbin PS and would be good for swimming lessons	<b>X</b>		Gen Rev & Loan
202	Bencubbin			<b>X</b>		Gen Rev & Loan
203	Bencubbin			<b>X</b>		Loan
204	Bencubbin		For healthy communities, for growth of communities. Aid in injury rehabilitation. Benefit the shop – when people travel for lessons they shop elsewhere. Bring people together.	<b>X</b>		Gen Rev & Loan

Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds
				Yes	No	Gen Rev / Loan
205	Bencubbin		Students lose lesson time travelling to Mukka to do swimming lessons. Makes sense to use current location.	<b>X</b>		Gen Rev & Loan
206	Bencubbin	6	We can cool down.	<b>X</b>		N/A
207	Bencubbin	6		<b>X</b>		N/A
208	Bencubbin	8	For very hot days. I don't want the Shire to pay a lot of money	<b>X</b>		N/A
209	Bencubbin	6	So we don't have to go somewhere else	<b>X</b>		N/A
210	Bencubbin	6	So we can cool off.	<b>X</b>		N/A
211	Bencubbin	8	So we don't have to go somewhere else when it is hot. It is close to school so we can walk there.	<b>X</b>		N/A
212	Bencubbin	6	We can swim when it is hot.	<b>X</b>		N/A
213	Bencubbin	9	So we can go swimming without going to other towns	<b>X</b>		N/A
214	Bencubbin	8	So we can go swimming without going to other towns	<b>X</b>		N/A
215	Bencubbin	9	We need a pool to go swimming when it is hot	<b>X</b>		Gen Rev & Loan
216	Bencubbin	11	It's hot in summer and we don't want to drive to other towns	<b>X</b>		Gen Rev & Loan
217	Bencubbin	10	Fun	<b>X</b>		N/A

Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
218	Bencubbin	10	Fun in summer time and for school swimming	<b>X</b>		Gen Rev & Loan
219	Bencubbin	10	Cool down in	<b>X</b>		Gen Rev & Loan
220	Bencubbin	10	Have more special events with a pool	<b>X</b>		Loan
221	Bencubbin	17	A social outlet and opportunity to meet new friends and exercise	<b>X</b>		Gen Rev & Loan
222	Bencubbin	14	Purposeful social activity when I'm home from school and another exercise option	<b>X</b>		Gen Rev & Loan
223	Bencubbin		Preseason training, mental health, physiotherapy	<b>X</b>		Gen Rev & Loan
224	Bencubbin		Kids learn to swim, asset to the Shire, stop residents shopping out of town, employment opportunity	<b>X</b>		Gen Rev & Loan
225	Bencubbin		Essential service for our family with young kids	<b>X</b>		Gen Rev & Loan
226	Bencubbin		Essential service for our family with young kids	<b>X</b>		Gen Rev & Loan
227	Bencubbin		Exercise, social activity. Our new baby needs to learn to swim.	<b>X</b>		Gen Rev & Loan
228	Bencubbin		Exercise and an activity I enjoy after work in summer	<b>X</b>		Gen Rev & Loan
229	Beacon		Other needs in the community that need to be met. Kerbing. Can't afford		<b>X</b>	Nil
230	Beacon		Rates will rise to compensate.		<b>X</b>	Nil

Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
231	Beacon		Rates will rise. Reserves will not cover extra costs incurred		<b>X</b>	Nil
232	Beacon		Money wasted. Build pool in Beacon		<b>X</b>	Nil
233	Beacon		No, we have managed without it for a while		<b>X</b>	Nil
234	Beacon		Don't think it's necessary. Spend money on roads etc.		<b>X</b>	Nil
235	Beacon		Cannot afford the costs. More important projects need to be funded.		<b>X</b>	Nil
236	Beacon		Very important to learn how to swim. Current facilities are fine like they are.	<b>X</b>		Gen Rev & Loan
237	Beacon		Swimming is a very important skill	<b>X</b>		Gen Rev & Loan
238	Beacon		Don't think costs can be justified. Have been to the existing pool 20 times in the last 62 years		<b>X</b>	Nil
239	Beacon	17	Bencubbin people can travel to other pools like we have always had to. Build a boarding school in Beacon. Squash this idea now. Bencubbin is getting greedy.		<b>X</b>	Nil
240	Beacon		Spend reserves on things the whole Shire can use more often. Can go to Mukka for kids sport		<b>X</b>	Nil
241	Beacon	14	Not used enough to justify the money. Spend the money on both towns. We matter too.		<b>X</b>	Nil
242	Beacon		No one has really missed it. Look at getting higher impact for money. Reallocate this reserve to other areas. Why is a SAR not considered as it is a service for only one sector of the Shire.		<b>X</b>	Nil

Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
243	Beacon		Not financially responsible. Already stretched with sporting facility repayments. Not feasible with the declining population.		<b>X</b>	Nil
244	Beacon		Not enough population. Runs at a considerable loss.		<b>X</b>	Nil
245	Beacon		Cost to ratepayers is too much. Reserves belong to the ratepayers. Rate reductions. Enough pools close by		<b>X</b>	Nil
246	Beacon		Not enough people use this service. Enough financial concerns at the moment and do not need to increase costs.		<b>X</b>	Nil
247	Beacon		Too expensive. Need money for roads.		<b>X</b>	Nil
248	Beacon		It will be a financial burden on the ratepayers. Pools in surrounding towns. Shire funds will be depleted.		<b>X</b>	Nil
249	Beacon		Only support it if it is located in Beacon		<b>X</b>	Nil
250	Beacon		Not enough people to support such a facility. Ongoing running costs are too much		<b>X</b>	Nil
251	Beacon		Ratepayers cannot support it long term. Go to Mukka, Trayning or Koorda.		<b>X</b>	Nil
252	Beacon		Unnecessary burden on ratepayers. Diminishing population.		<b>X</b>	Nil
253	Beacon		Shire can't afford to build or operate the facility.		<b>X</b>	Nil
254	Beacon		A pool should be built in Beacon. Massive disparity in spending in past 10 years in favour of the South.		<b>X</b>	Nil
255	Beacon		Population not big enough to support the expense		<b>X</b>	Nil

Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
256	Beacon		Pool is an asset for the region.	<b>X</b>		Nil
257	Beacon		Cost is too much including upkeep.		<b>X</b>	Nil
258	Beacon		Only services one town in the Shire. Redirect reserves to other areas		<b>X</b>	Nil
259	Beacon	8			<b>X</b>	Nil
260	Beacon	6			<b>X</b>	Nil
261	Beacon		Far more important infrastructure renewal projects required in the future		<b>X</b>	Nil
262	Beacon		It must be in Beacon		<b>X</b>	Nil
263	Beacon		Specified Area Rates		<b>X</b>	Nil
264	Beacon		Specified Area Rates		<b>X</b>	Nil
265	Beacon	3	Specified Area Rates		<b>X</b>	Nil
266	Beacon	6	Specified Area Rates		<b>X</b>	Nil
267	Beacon		A lot has been spent on sport and recreation recently. Focus on roads and maintaining buildings already here.		<b>X</b>	Nil
268	Beacon		Population does not warrant such a big expenditure. Use money elsewhere.		<b>X</b>	Nil



Sub No.	Area of Shire	Under 18?	Summary of Submission Comments	Refurbish Aquatic Facility		Using What Funds Gen Rev / Loan
				Yes	No	
269	Beacon		Do not have enough people to justify spending more money on a facility that will run at a loss. Do not spend reserves all on recreational facilities in Bencubbin		<b>X</b>	Nil
270	Beacon		Dwindling population suggests inadequate utilisation. No further long term debt to be taken on. Redirect reserves.		<b>X</b>	Nil
271	Beacon		Spent enough money on sport and recreation lately. Transfer money to roads and maintenance		<b>X</b>	Nil
272	Beacon		Don't think we can afford the annual running costs in the future.		<b>X</b>	Nil
273	Beacon		Short sightedness. Lack of consideration. Redistribute the reserves money. Inequity in the Shire. Communication has been erratic.		<b>X</b>	Nil

## 7 CONSULTATION RESULTS

Community workshops were held in Bencubbin and Beacon in July 2017.

Community members, Councillors and sporting group members were involved in this process to ensure an overview of community sentiment was received.

As well as the workshops, the community was also able to participate by completion of a community survey, made available both online and hard copy.

Individual meetings were held with the Bencubbin Primary School Committee and the Beacon Primary School Committee.

### 7.1 Community Workshops Results:

A workshop was conducted in Bencubbin and Beacon. Each workshop followed the same process with the same questions asked of both groups. At the commencement of each workshop, participants were provided with information on the operating costs of the Mt Marshall pool, operating costs of surrounding pools and capital costs of recently refurbished or new pool developments in regional towns.

Attendees were asked to form small groups and for exercise 1 were asked to provide an answer to questions posed. In groups, people were asked to support, not support or add to the comments.

Attendees were then asked to individually rank the answers. Each person had 7 points to vote with in total and were able to spread the votes out over answers if desired. It is important to note that there was a greater number of people at the Beacon workshop and the votes are noted as being higher for comments from the Beacon workshop. The following summarises the responses to the workshop questions with the average votes provided in brackets. Average votes was determined by the total votes divided by the number of people who voted on that answer. There are at times only one person who used all voting points on one answer;

	<b>Tuesday 25th July 2017 Location - Bencubbin Sports Complex (24 Participants)</b>	<b>Wednesday 26th July 2017 Location - Beacon Country Club (43 participants)</b>
Does Mt Marshall need an Aquatic Centre?	All attendees – YES	Overwhelmingly, attendees of this workshop only agree with a pool being built in Mt Marshall if it is located in Beacon (24 agreed). Nine (9) attendees supported NO aquatic centre being required
For what reason is it important for Mt Marshall to have an aquatic centre?	<ul style="list-style-type: none"><li>• Swimming lessons (2.6)</li><li>• Rehabilitation (1.8)</li><li>• Fitness (1.6)</li><li>• Involvement of aged people (1.6)</li><li>• Supporting local business (1.5)</li><li>• Employment of locals (1.3)</li><li>• Fun (1.25)</li></ul>	<ul style="list-style-type: none"><li>• If in Beacon, everyone will be able to cool down without driving (7)</li><li>• No reason at all (5)</li><li>• Water Safety – swim and survival (4.7)</li><li>• Swimming Club (4)</li><li>• Health and rehabilitation (3.25)</li></ul>

	<ul style="list-style-type: none"> <li>• Mental Wellbeing (1)</li> <li>• Supporting Local Business (1)</li> </ul>	<ul style="list-style-type: none"> <li>• Swimming Lessons (3)</li> <li>• Distance swimming will make for stronger swimmers (3)</li> <li>• Mental Health and Social (3)</li> <li>• Important for kids to have a chance to swim (2.75)</li> <li>• Attracting more people to the town of Beacon (2.5)</li> <li>• Good for the elderly (0)</li> <li>• Why load Shire with more debt (0)</li> </ul>
How will it impact the community if there wasn't a replacement aquatic centre?	<ul style="list-style-type: none"> <li>• Loss of families (7)</li> <li>• Loss of employment (6)</li> <li>• Children won't learn to swim (4)</li> <li>• Most families can't afford to travel (3.5)</li> <li>• No privately owned pools in Town (3)</li> <li>• Meeting and social hub for the community (2)</li> <li>• Some people don't have air-conditioning (2)</li> <li>• Some families can't afford to get to coast (2)</li> <li>• Draw card for families to move here (1.3)</li> <li>• Bencubbin has higher population (1.67)</li> <li>• Shire workforce is in Bencubbin (1.25)</li> <li>• High student numbers and most consistent users (1.25)</li> </ul>	<ul style="list-style-type: none"> <li>• Save the Shire money (5.3)</li> <li>• Money could be spent on inequity in the Shire (4.9)</li> <li>• Lives will be lost due to lack of swimming abilities (4.8)</li> <li>• Kids will have to travel further for lessons (4.3)</li> <li>• More travelling (3.25)</li> <li>• Rates not increased again (3)</li> <li>• No impact - Happy to travel for 3 weeks of lessons (1.5)</li> </ul>
What elements of the Mt Marshall aquatic centre do you like Most?	<ul style="list-style-type: none"> <li>• 6 lanes for lessons, carnivals, lap swimming (2.9)</li> <li>• Grassed area (2.6)</li> <li>• Health and fitness (2.1)</li> <li>• Location (2)</li> <li>• Availability of opening hours (2)</li> <li>• It was there with cold water (1.5)</li> <li>• The size (1.5)</li> <li>• Social functions in Summer (1.4)</li> </ul>	<ul style="list-style-type: none"> <li>• Nothing (7)</li> <li>• Wet and cold (7)</li> <li>• Length (7)</li> </ul>
What elements of the Mt Marshall aquatic centre do you like least?	<ul style="list-style-type: none"> <li>• General age and condition (2.4)</li> <li>• Toddler pool not the safest (2)</li> <li>• Very poor change rooms (2)</li> </ul>	<ul style="list-style-type: none"> <li>• It's not in Beacon (6.6)</li> <li>• Too far away (6.6)</li> <li>• Cost of running it (5)</li> </ul>



	<ul style="list-style-type: none"> <li>• No access for disabled and Elderly (1.9)</li> <li>• Not a centralised hub (1.7)</li> <li>• Pool visibility from kiosk for manager to monitor water (1.6)</li> <li>• Entry points to pool (1.5)</li> <li>• High running costs (0)</li> </ul>	<ul style="list-style-type: none"> <li>• Gradient of water level (for learning swimmers) (3.25)</li> <li>• Not family friendly (2)</li> <li>• Staff (2)</li> <li>• Kiddie pool too small (1.5)</li> <li>• Previous pool, leaked water, cost of fixing (1)</li> </ul>
What would a new Mt Marshall aquatic centre Must Have to service community requirements?	<ul style="list-style-type: none"> <li>• 50m pool (7)</li> <li>• 25m 6 lane pool with ramp access (3.6)</li> <li>• Hand rails – Aged friendly (3)</li> <li>• Fibreglass pool to reduce cost (3)</li> <li>• Learn to swim pool (2)</li> <li>• Wheelchair access from car park to water (1.8)</li> <li>• Beach entry toddler pool (1.7)</li> <li>• Lots of shade by the pool (1.5)</li> <li>• BBQ area (1)</li> <li>• Land based play equipment (1)</li> <li>• Access to current change rooms (1)</li> </ul>	<ul style="list-style-type: none"> <li>• Must be in Beacon (5.95)</li> <li>• Lawn, BBQ areas and canteen (4.5)</li> <li>• No need to spend funds on an aquatic centre (4)</li> <li>• At least 25m, shade, playground and clear water (3.7)</li> <li>• Piles of money (3)</li> <li>• Supervision for safety (1)</li> </ul>
What would a new Mt Marshall aquatic centre Nice to Have to service community requirements?	<ul style="list-style-type: none"> <li>• Lights (2.8)</li> <li>• Access to the gym (2.6)</li> <li>• Zero depth water playground (2)</li> <li>• Deep enough for diving blocks (1.8)</li> <li>• Inflatable toy (1.5)</li> </ul>	<ul style="list-style-type: none"> <li>• Heated Indoor Pool (4.1)</li> <li>• Swim-up bar (4.1)</li> <li>• No smaller than 25 m (3.4)</li> <li>• Waterbomb park style (2.3)</li> </ul>
What 'things' would increase your use of an aquatic centre?	<ul style="list-style-type: none"> <li>• Having a pool (6.4)</li> <li>• Bring back diving boards (2.67)</li> <li>• Beach entry toddler pool (2.6)</li> <li>• Community events/parties (2.2)</li> <li>• Lap lanes (1.8)</li> <li>• Grassed area (1.67)</li> <li>• Being open (1.67)</li> </ul>	<ul style="list-style-type: none"> <li>• If it was in Beacon (6.4)</li> <li>• Family friendly, lawn, bbq, kids aquatic play (2.6)</li> <li>• Opening hours (2)</li> <li>• Heated for longer use (2)</li> <li>• More organised activities / events (2)</li> <li>• Bus service to allow people to access the pool (2)</li> </ul>
What 'things' would reduce your use of an aquatic centre?	<ul style="list-style-type: none"> <li>• Driving to another town (5.2)</li> <li>• Accessibility (lack of) (2.75)</li> <li>• Opening hours being limited (1.8)</li> <li>• Not having a pool (1.5)</li> </ul>	<ul style="list-style-type: none"> <li>• If it was in Bencubbin (6.5)</li> <li>• Travel time (4)</li> <li>• If its too expensive for our communities (3.5)</li> <li>• Opening Times (2)</li> </ul>



## 7.2 Survey Results:

- There were 139 responses to the survey, 26.4% of the total population.
- 59% of respondents were from Bencubbin, 36% from Beacon and 5% other.
- 28% of respondents were between 35 – 44 years old, 24% 25 – 34 years, 21.5% 45 – 54 years old. The remaining respondents were 14% 0 – 24 years, 11.5% 55 – 64 years with 5% above 65 years old.
- 54.6% travelled up to 20 minutes to use the facility, 8% between 20 & 30 minutes, and 37% over 30 minutes to access the aquatic facility.
- 67.6% of respondents are female, 29.5% male, 2.88% preferred not to disclose
- 81% of respondents drove a car to the aquatic centre, the remaining walked, cycled, either school bused or did not use the facility.
- 46.8% of respondents used the facility only occasionally (less than once a month).
- 18.7% of the respondents utilised the facility more than twice per week when open with an additional 21.6% using the facility weekly, and 11.5% fortnightly. 1.4% used the facility, but not more than monthly.
- The main uses of the Mt Marshall Aquatic Centre were (note; respondents could choose more than one answer for this question):
  - 47.5% Cool off in hot weather
  - 39% swimming lessons
  - 30.2% swimming carnivals and events
  - 29.5% lap swimming
  - 25% Informal play
  - 10% water walking
  - There were additional comments to this questions, including social catch ups, hangout with friends, training for sports. 3 comments identified they did not use the aquatic facility at all due to distance.
- The most popular responses to what times the aquatic centre was used were:
  - Weekends and weekdays after 3pm. Additional comments were around using for swimming lessons outside of standard opening times and no use of the pool at all.
- The survey had 2 questions, asking respondents to identify what they liked most about the aquatic centre and what they disliked most about the aquatic centre, with the following key themes identified;

What did you like -	What didn't you like -
• Size (50m)	• Distance to travel
• Use for swimming lessons	• No disabled access
• Clean, Tidy, friendly	• Depth
• Shade and grassed area	• Toddler Pool (depth and not safe)
• Proximity	• Cost to the Shire
• Access to a pool in the Shire	• Poor maintenance / condition of pool
	• Change rooms
	• Dated amenities

- Key response themes to barriers to use of the aquatic centre were:
  - Distance / travel times (from Beacon). This came through very strongly.
  - Access into water (no ramp).
  - Limited opening hours.
  - That it is in Bencubbin, not Beacon.



- A number or people indicated there were NO barriers to use.
- The following table highlights the key responses to a question requesting consideration to what would be the priority inputs if an aquatic centre was to be upgraded / built within the Shire:

Key themes	Priority					Total
	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	
Children's pool/toddler pool/ Learn to Swim	21	27	16	4	5	73
Shaded areas / seating / grassed areas	7	11	10	16	4	48
Contemporary features (change rooms, seating, BBQ's, Splash Pad)	9	12	16	3	7	47
Accessibility/Disabled access/Seniors Access	8	5	7	1	1	22
Smaller (25m)	6	9	3	2	1	21
Build it in Beacon	11	9	0	0	0	20
Include lap lanes	2	7	3	3	0	15
More events and classes / longer opening hours	2	3	6	6	2	19
Don't build it	11	1	2	1	2	18
Diving Boards	1	2	4	3	2	12
Build It	10	0	0	0	0	10
Build it in Bencubbin	3	1	1	2	2	9
Heating and/or Indoor	1	0	1	2	4	8
Build it if it is sustainable	3	1	1	2	1	7
Relocate / co-locate with other sporting facilities	2	1	0	2	1	7
Trained staff, friendly staff, staff on duty	0	1	3	0	2	6
50m	4	0	0	0	0	4
Build in Bencubbin and Beacon	3	0	0	0	0	3
Hydrotherapy	2	0	0	1	0	3
Clean water	1	0	0	0	1	2

The following responses were nominated once only:

Inflatable, Lights, Funding/ Swipe card access, pool cover, spa, improved car park, more bike racks, equipped first aid room, 6 lanes, low cost, available all year round, outdoor kitchen, improved safety.

- In terms of what people would be willing to pay for pool entry
  - 50% indicated \$3 – \$5
  - 28.8% indicated \$2 – \$3
  - 14.4% indicated \$1 – \$2, and
  - 6.8% indicated \$5 - \$10
- 30.4% of respondents said they used an aquatic centre in another LGA when the Mt Marshall aquatic centre closed. 27.5% said they haven't used an aquatic centre, 22.5% stated the aquatic centre closure has not affected them and 5.8% stated their child has not participated in swimming lessons. Additional comments were that children were on the bus longer to access swimming lessons, travel time had increased, that the business community was impacted by the closure as people used businesses in other towns when utilising their pools, and the social aspect of the town has reduced.
- 52.5% of respondents indicated they used an aquatic centre in another town, with Mukinbudin being the most utilised. Trayning, Koorda and facilities in Perth were also accessed. 47.5% said they did not use a pool in another LGA area.



- Of those that used another pool, 83.3% stated the reason was the closure of Mt Marshall pool, 2.8% stating the size of the pool and 13.9%, the location.
- When asked how often they used a pool in another LGA, the following responses were received:

Response	Number
Once / twice	11
Not very often	21
Weekly or more	14
Very Often	7
Fortnightly	7
Not at all	7
When required for swimming carnivals or lessons	10
N/A	12
Never. Distance too far	7
Monthly	3

- Of the features people would most like to see in an aquatic centre in Mt Marshall, 94 respondents said Toddler pool, 69 respondents a splash pad, 66 respondents Learn To Swim area, and 96 respondents Lap Lanes. Additional responses included: heated pool, hydrotherapy pool, diving board, small water slide, playground, shade and BBQ areas. There were also a number of responses suggesting no aquatic centre should be built due to cost and distance from Beacon.
- When asked the preferred location for a new aquatic centre if it were to be built, 62.7% stated Bencubbin and 37.2% said Beacon. Respondents were asked to provide a reason why. Responses were predominantly related to proximity to where people live, although there were a number of comments for the location to be in Beacon as there are no other pools within proximity to Beacon, yet there are 3 other aquatic centres within a similar distance from Bencubbin. Comments for the location to be in Bencubbin include it is the administrative centre for the Shire and holds a greater population.
- The final question in the community survey asked community members for any additional comments. There appears within the comments that the communities are quite divided within the Shire in relation to a perceived inequity between what is provided in Bencubbin as opposed to Beacon. Members of the Beacon community suggested the proposed improvements to the Bencubbin Sports Precinct were not warranted and that the Beacon community were expected to pay for facilities they don't use. Money would be better spent in providing better facilities in Beacon than a pool located in Bencubbin.

### 7.3 Meetings with Primary Schools

#### Beacon Primary School

- 33 students in current year. Will lose 11 students next year.
- Currently cater from Kindy to year 7. Next year will change from Kindy to year 6.
- Impact of pool closure:
  - Swimming lessons held at Mukinbudin. Children were out of school from 10am – 2.30pm (plus a number then caught bus to and from school). The Shire covered the cost of the bus.





Shire of Mt Marshall

— THE SANDALWOOD SHIRE —

# ***FREEDOM OF INFORMATION STATEMENT***

***July 2017***



---

# 1. CONTENTS

---

<u>1.</u>	<u>CONTENTS</u>	<u>2</u>
<u>2.</u>	<u>ADMINISTRATIVE INFORMATION</u>	<u>3</u>
<u>3.</u>	<u>INTRODUCTION</u>	<u>4</u>
<u>4.</u>	<u>STRUCTURE</u>	<u>5</u>
<u>5.</u>	<u>FUNCTIONS &amp; SERVICES</u>	<u>8</u>
<u>6.</u>	<u>COUNCIL MEETINGS &amp; DECISION MAKING</u>	<u>9</u>
<u>7.</u>	<u>COMMITTEE MEETINGS &amp; DECISION MAKING</u>	<u>10</u>
<u>8.</u>	<u>COMMUNITY PARTICIPATION</u>	<u>12</u>
<u>9.</u>	<u>DESCRIPTION OF DOCUMENTS HELD</u>	<u>15</u>
<u>10.</u>	<u>ACCESS ARRANGEMENTS</u>	<u>16</u>

---

## 2. ADMINISTRATIVE INFORMATION

---

### Shire of Mt Marshall

### Administrative Information

**Current Address:**

80 Monger St  
BENCUBBIN WA 6477

**Postal Address:**

PO Box 20  
BENCUBBIN WA 6477

**Telephone:**

08 9685 1202

**Facsimile:**

08 9685 1299

**Website:**

[www.mtmarshall.wa.gov.au](http://www.mtmarshall.wa.gov.au)

**Email:**

[admin@mtmarshall.wa.gov.au](mailto:admin@mtmarshall.wa.gov.au)

**President:**

Cr RM (Rachel) Kirby (Retiring 2019)

**Deputy President:**

Cr SE (Stuart) Faulkner (Retiring 2019)

**Councillors:**

Cr ARC (Tony) Sachse (Retiring 2019)

Cr NR (Nick) Gillett (Retiring 2017)

Cr WJ (John) Beagley (Retiring 2017)

Cr HJ (Helen) Shemeld (Retiring 2017)

Cr CT (Callum) Lumsden (Retiring 2017)

**Chief Executive Officer:**

Mr John Nuttall

**Freedom of Information Officer**

Executive Assistant

**Internal Review:**

Chief Executive Officer

---

### 3. INTRODUCTION

---

The Freedom of Information Act 1992 requires Local Government agencies to cause an up-to-date Information Statement about the agency to be published annually.

The Information Statement must contain:

- a) a statement of the structure and functions of the agency;
- b) a description of the ways in which the functions (including, in particular, the decision-making functions) of the agency affect members of the public;
- c) a description of any arrangements that exist to enable members of the public to participate in the formulation of the agency's policy and the performance of the agency's functions;
- d) a description of the kinds of documents that are usually held by the agency including —
  - i. which kinds of documents can be inspected at the agency under a written law other than this Act (whether or not inspection is subject to a fee or charge);
  - ii. which kinds of documents can be purchased; and
  - iii. which kinds of documents can be obtained free of charge;
- e) a description of the agency's arrangements for giving members of the public access to documents mentioned in paragraph (d)(i), (ii) or (iii) including details of library facilities of the agency that are available for use by members of the public;
- f) a description of the agency's procedures for giving members of the public access to the documents of the agency under Part 2 including —
  - i. the designation of the officer or officers to whom initial inquiries as to access to documents can be made; and
  - ii. the address or addresses at which access applications can be lodged;
- g) a description of the agency's procedures for amending personal information in the documents of the agency under Part 3 including —
  - i. the designation of the officer or officers to whom initial inquiries as to amendment of personal information can be made; and
  - ii. the address or addresses at which applications for amendment of personal information can be lodged.

This statement is published in accordance with the requirements set out by the Office of the Information Commissioner in accordance with the Freedom of Information Act 1992, for public information, and is correct as at 18 July 2017.

Copies of this document can be obtained by contacting the shire's Freedom of Information (FOI) Officer at the shire office, 80 Monger St, Bencubbin, by telephone on 08 9685 1202, via email to [admin@mtmarshall.wa.gov.au](mailto:admin@mtmarshall.wa.gov.au) or on the shire website at [www.mtmarshall.wa.gov.au](http://www.mtmarshall.wa.gov.au)

---

## 4. STRUCTURE

---

The Shire of Mt Marshall was established under the Local Government Act 1995 and is the administrator of affairs, works and services as set out in that legislation.

Members are elected democratically by the residents and ratepayers of the district to carry out all decision making on behalf of the electorate. Elections are held every two years with Members being elected for a 4 year term, retiring on a rotational basis.

The Elected Members form a corporate body (the Council) working for the community, making decisions on issues affecting the community, but do not have the authority to act or make decisions as individuals. Decisions are made as a consensus of the Council in accordance with the Local Government Act 1995.

The Council appoint a Chief Executive Officer who is responsible for the overall management of the Shire and all employees.

### Roles of the Council

The roles of the Council and Elected Members are:

#### *The Council:*

- Directs and controls the Local Government's affairs;
- Is responsible for the performance of the Local Government's functions;
- Is to oversee the allocation of the Local Government's finances and resources;
- Is to determine the Local Government's Policies

#### *The Shire President:*

- Presides at meetings in accordance with the Local Government Act 1995;
- Provides leadership and guidance to the community in the district;
- Carries out civic and ceremonial duties on behalf of the Local Government;
- Speaks on behalf of the Local Government;
- Performs other functions as set out by the Local Government Act 1995;
- Liaises with the Chief Executive Officer on the Local Government's affairs and the performance of its functions;

#### *A Councillor:*

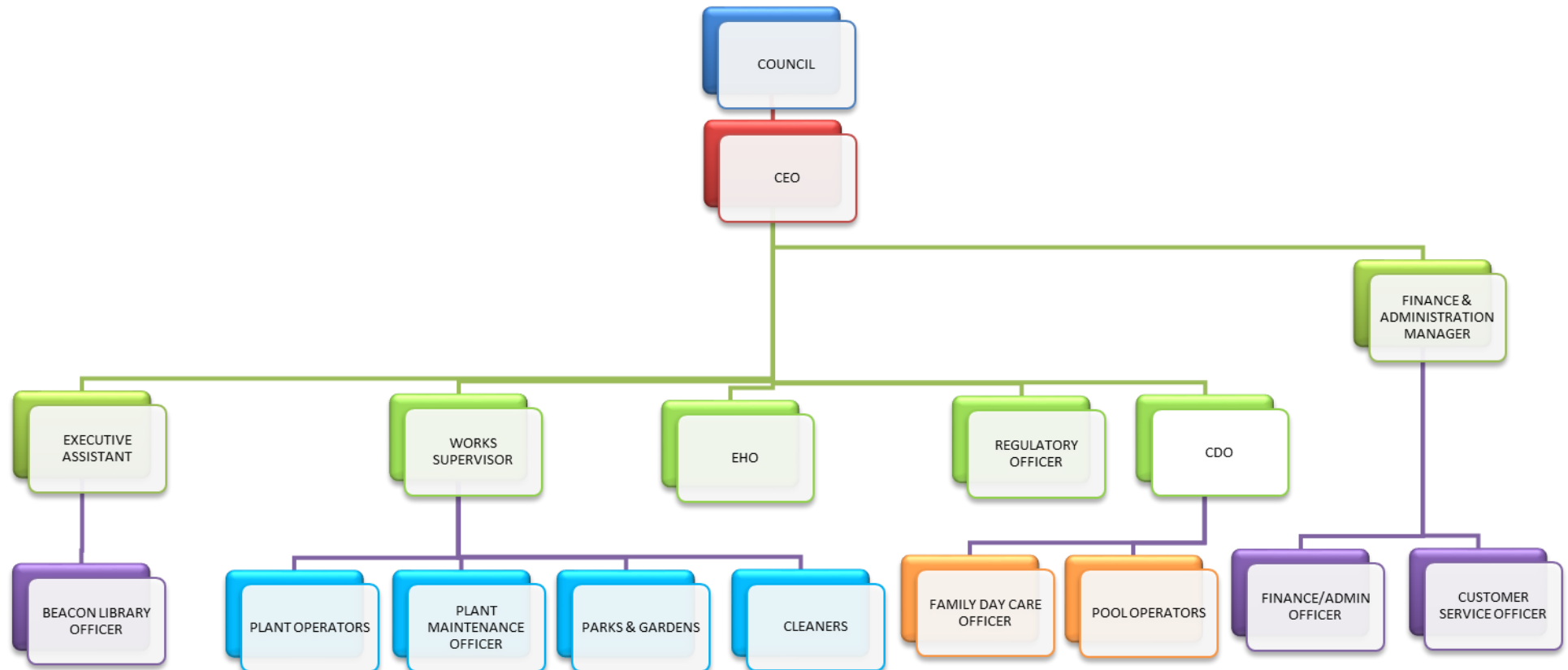
- Represents the interests of electors, ratepayer and residents of the district;
- Provides leadership and guidance to the community;
- Facilitates communication between the community and the Council;
- Participates in the Local Government's decision making processes at Council and Committee Meetings;
- Performs other functions as set out by the Local Government Act 1995;

The Shire is structured in the following manner:

- The President of the Shire who is elected from the body of Councillors, is the first citizen of the Shire and chairs the meetings of the Council.
- The seven Councillors, elected into office, form the Council and are the governing body of the Shire.
- The Chief Executive Officer and staff, who assist in an advisory capacity, administer the day-to-day affairs of Council and implement the policies of Council.
- The residents and ratepayers who are served by Council and its staff.

# SHIRE OF MT MARSHALL ORGANISATION STRUCTURE

---



---

## 5. FUNCTIONS & SERVICES

---

The general function of the Shire of Mt Marshall is to provide for the good government of the people of the shire. The Shire of Mt Marshall uses both legislative and executive powers in its government.

Using its legislative powers, the Shire of Mt Marshall may make Local Laws prescribing all matters that are required or permitted to be prescribed by a local law, or are necessary or convenient to be so prescribed for it to perform any of its functions under the Local Government Act 1995.

The Shire of Mt Marshall uses its executive powers to administer the following Local Laws:

- Health Local Law
- Local Law Relating to Dogs and Cats
- Local Law Relating to Fencing
- Local Law Relating to Standing Orders
- Local Law Relating to Repeal Local Laws

In performing its executive functions the Shire provides a wide range of services and facilities to ratepayers, residents and visitors to the Shire. Categories of services provided by the Shire are as follows:

- Provision of services:
  - Governance
  - Law
  - Order
  - Public Safety
  - Health
  - Education
  - Welfare
  - Housing
  - Community Amenities
  - Recreation and Culture
  - Transport (Roadworks, Maintenance and Construction)
  - Economic Services
  - Other Property and Services (Private and Public Works)
  - Finance and Borrowing
- Regulation:
  - Planning
  - Building
  - Parking
  - Dog and Cat Control
  - Public Health
  - Environment

---

## 6. COUNCIL MEETINGS & DECISION MAKING

---

Decisions on issues affecting the community are made at Council meetings. Decisions are made as a consensus of the Council in accordance with the Local Government Act 1995.

Ordinary meetings of Council are held on the third Tuesday of every month in Council Chambers, 80 Monger St, Bencubbin commencing at 3:00pm (unless advertised otherwise).

These meetings are open to the public, with the first 15 minutes set aside as public question time.

An Electors' General Meeting is held each financial year, typically in December, with notification being provided in the local newspapers. The Annual Report, Annual Financial Report and Auditors Report are all presented at the Elector's General Meeting.

From time to time special meetings of the Council may be required and notice will be provided of these meetings as soon as is practicable.

Agendas and Minutes of all Council meetings are available online at [www.mtmarshall.wa.gov.au](http://www.mtmarshall.wa.gov.au) or hard copies are available upon request by contacting the administration centre on 08 9685 1202 or via email to [admin@mtmarshall.wa.gov.au](mailto:admin@mtmarshall.wa.gov.au). A fee is applicable. Availability is advertised via social media.



---

## 7. COMMITTEE MEETINGS & DECISION MAKING

---

To assist the Shire to achieve its objectives and to provide an avenue for community involvement, the Council has established a number of Council committees and working groups.

Appointment to committees is invited by nomination, considered and voted upon democratically by the Council, and tenure of office is typically for two years with the expiry date being that of the local government elections.

The committees have differing functions and authority but generally make recommendations to Council for consideration. A list of current committees and working groups is as follows:

- Junior Council
- Audit Committee
- Mt Marshall Safety Committee
- Bush Fire Advisory Committee
- The Gimlet Newspaper Committee
- Beacon Bulletin Committee
- Local Emergency Management Committee
- History Working Group
- Bencubbin Multipurpose Complex Steering Committee

From time to time Council is requested to nominate a Council member to represent the Council on committees of external organisations. The Shire of Mt Marshall is represented on the following external organisations:

- Great Eastern Zone of WALGA
- North Eastern Wheatbelt Regional Organisation of Councils (NEWROC)
- North Eastern Wheatbelt Travel (NEWTravel)
- Rural Water Council
- North Eastern Wheatbelt Health Group Scheme (NEWHealth)
- Kununoppin Hospital Local Health Advisory Group (LHAG)
- Wheatbelt North Sub-Regional Road Group
- Mt Marshall Land Conservation District Committee (LCDC)
- Wheatbelt Drainage Reference Group
- Wheatbelt Agcare
- Wheatbelt Joint Development Assessment Panel (DAP)

- Eastern Wheatbelt Biosecurity Group
- Central East Aged Care Alliance (CEACA)

Hard copies of Agendas and Minutes of all Council committee meetings are available upon request by contacting the administration centre on 08 9685 1202 or via email to [admin@mtmarshall.wa.gov.au](mailto:admin@mtmarshall.wa.gov.au). A fee is applicable.

---

## 8. COMMUNITY PARTICIPATION

---

Policies are adopted by Council to act as a reference for Shire staff. The Shire of Mt Marshall encourages community participation in the formation of Shire policy and has the following arrangements in place to allow for community participation:

These meetings are open to the public, with the first 15 minutes set aside as public question time.

### Public Question Time – Council Meetings

Council meetings are open to the public and Council have set aside 15 minutes at the commencement of meetings to accept questions from the public.

A pro-forma is included at the front of Council's agendas to allow the public to table questions beforehand, enabling a prompt response to be provided. The use of this form is not compulsory.

### Deputations

Deputations can be received by the Chief Executive Officer and the Council by prior arrangement.

### Petitions

Petitions will be accepted by Council.

### Electors Meetings

In accordance with Section 5.27 of the Local Government Act 1995, an Electors' General Meeting is held each financial year, typically in December, with notification being provided in the local newspapers. All residents are encouraged to attend.

Special electors meetings may be called under Section 5.28 of the Act by submitting a request signed by not less than 100 electors or 5% of the number of electors whichever is the lesser number.

### Written Requests

Any member of the community may write to the Shire at any time on any matter. Any matter raised will be considered by the Administration and/or the Council and a decision and response provided. Correspondence should be addressed to the:

Chief Executive Officer  
Shire of Mt Marshall  
PO Box 20  
BENCUBBIN WA 6477

### Elected Members

Ratepayers and residents may contact the Shire President and/or Councillors to discuss issues or obtain advice on matters relating to the Shire.

### Community Forums

From time to time, Council will consult with the community by hosting community forums. Details of community forums including venue, commencement time and forum subject are advertised in local newspapers, Beacon & Bencubbin Public libraries and various retail establishments in the townsites of Beacon and Bencubbin where appropriate.

### Advertising

The Shire is committed to advising ratepayers and residents of matters affecting them through regular advertising in local newspapers, on social media and the Shire's website [www.mtmarshall.wa.gov.au](http://www.mtmarshall.wa.gov.au) . The public are able to subscribe to the weekly newsletter by contacting the administration centre during business hours on 08 9685 1202 or via email to [admin@mtmarshall.wa.gov.au](mailto:admin@mtmarshall.wa.gov.au)

### Written Invitation

From time to time, where an issue arises affecting a select group within the community, Council may write to affected members inviting their feedback.

### Community Consultation Policy

Council have adopted a 'Community Consultation Policy' whereby the Shire will consult with the community on issues affecting the quality of life and services to the residents of the district.

The Shire of Mt Marshall is strongly committed to genuine, effective and timely community consultation on a range of issues, often exceeding the minimum consultation requirements.

The process of consultation must encourage the community to actively participate in policy development, planning and programming, the management and evaluation of services and in identifying areas of concern.

Community consultation precedes action. It is seen as the beginning of the cycle which results in action. Consultation is to serve and build trust within the community.

---

## 9. DESCRIPTION OF DOCUMENTS HELD

---

A vast array of documents (listed below) are held by the Shire of Mt Marshall and are available for public inspection or purchase. They can be inspected free of charge upon request at the administration centre located at 80 Monger Street, Bencubbin.

Other documents may be made available upon request, for inspection or purchase, but any exempt matter from those copies may be deleted s.97 (1).

- Confirmed Minutes of Council and Meetings
- Annual Budget
- Schedule of Fees & Charges
- Annual Report
- Annual Financial Report / Statements
- Monthly Financial Statements
- Delegation Register
- Financial Interest Register
- Local Laws
- Policy Manual
- Code of Conduct
- Strategic Plans
- Freedom of Information Statement
- Recordkeeping Plan
- Disability Services Plan
- Community Directory
- Plan for the Future
- Electoral Rolls
- Internal Manuals (s.97 (1)(b))
- Local Emergency Management Arrangements

And any other documents as set out in the Local Government Act 1995.

---

## 10. ACCESS ARRANGEMENTS

---

It is the aim of the Shire to make information available promptly and at the least possible cost. Whenever possible documents will be provided outside the FOI process.

Access to information may be granted by way of inspection, provision of hard copy documentation or provision of electronic documentation.

While the Shire endeavours to respond to requests for information informally, it also recognises that some documents require protection including:

- Personal Information
- Information concerning trade secrets
- Other commercially valuable information
- Any other information concerning the business, professional, commercial or financial affairs of a third party who is not the applicant.

Freedom of Information Legislation may be used to request access to information not available by any other means.

All enquiries, including requests to amend personal information are to be by application to the Freedom of Information Officer. An application may be lodged by:

Hand delivery to:

80 Monger St  
BENCUBBIN WA 6477

Post to:

PO Box 20  
BENCUBBIN WA 6477

Faxed to:

08 9685 1299

Emailed to

[ea@mtmarshall.wa.gov.au](mailto:ea@mtmarshall.wa.gov.au)

Applications must give enough information to enable the requested documents to be identified; give an address in Australia to which notices under this Act can be sent; give any other information or details required under the regulations; and be lodged at the Shire Office.

Information sought for personal information by the applicant must accompany documentary evidence to support their identity, for example Birth Certificate, Birth Extract, Passport, Driver's License, Marriage Certificate etc.

Applications that are lodged with the Shire will be processed by the aforementioned officer and a decision regarding access or the amendment of personal information of documents will be made under the FOI time frame of 45 days.

No fees or charges apply for applications for personal information or amendment of personal information about yourself.

Applications for other documents which are non-personal in nature require a \$30 application fee to be paid when the application is lodged, and other charges may be imposed as follows:

- \$30 per hour of staff time or pro rata for part of an hour for dealing with an application. (Agencies cannot charge for locating the documents within the scope of your request.)
- \$30 per hour (or pro rata for part of an hour) for supervision by staff when access is given to view documents; or the time taken by staff to prepare a transcript from a tape or make photocopies.
- \$0.20 per photocopy.
- Actual cost incurred by the agency for preparing a copy of a tape, film or computerised information, or arranging delivery, packaging and postage of documents.
- There are no application fees or charges for internal or external reviews.





Shire of Mt Marshall

— THE SANDALWOOD SHIRE —

# ***FREEDOM OF INFORMATION STATEMENT***

***August 2018***

---

# 1. CONTENTS

---

<u>1.</u>	<u>CONTENTS</u>	<u>2</u>
<u>2.</u>	<u>ADMINISTRATIVE INFORMATION</u>	<u>3</u>
<u>3.</u>	<u>INTRODUCTION</u>	<u>4</u>
<u>4.</u>	<u>STRUCTURE</u>	<u>5</u>
<u>5.</u>	<u>FUNCTIONS &amp; SERVICES</u>	<u>8</u>
<u>6.</u>	<u>COUNCIL MEETINGS &amp; DECISION MAKING</u>	<u>9</u>
<u>7.</u>	<u>COMMITTEE MEETINGS &amp; DECISION MAKING</u>	<u>10</u>
<u>8.</u>	<u>COMMUNITY PARTICIPATION</u>	<u>12</u>
<u>9.</u>	<u>DESCRIPTION OF DOCUMENTS HELD</u>	<u>14</u>
<u>10.</u>	<u>ACCESS ARRANGEMENTS</u>	<u>15</u>

---

## 2. ADMINISTRATIVE INFORMATION

---

### **Shire of Mt Marshall**

### **Administrative Information**

**Current Address:**

80 Monger St  
BENCUBBIN WA 6477

**Postal Address:**

PO Box 20  
BENCUBBIN WA 6477

**Telephone:**

08 9685 1202

**Website:**

[www.mtmarshall.wa.gov.au](http://www.mtmarshall.wa.gov.au)

**Email:**

[admin@mtmarshall.wa.gov.au](mailto:admin@mtmarshall.wa.gov.au)

**President:**

Cr ARC (Tony) Sachse (Retiring 2019)

**Deputy President:**

Cr NR (Nick) Gillett (Retiring 2021)

**Councillors:**

Cr IC (Ian) Sanders (Retiring 2021)

Cr LN (Leeanne) Gobbart (Retiring 2021)

Cr RM (Rachel) Kirby (Retiring 2019)

Cr SE (Stuart) Faulkner (Retiring 2019)

Cr SR (Stuart) Putt (Retiring 2021)

**Chief Executive Officer:**

Mr John Nuttall

**Freedom of Information Officer**

Executive Assistant

**Internal Review:**

Chief Executive Officer

---

### 3. INTRODUCTION

---

The Freedom of Information Act 1992 requires Local Government agencies to cause an up-to-date Information Statement about the agency to be published annually.

The Information Statement must contain:

- a) a statement of the structure and functions of the agency;
- b) a description of the ways in which the functions (including, in particular, the decision-making functions) of the agency affect members of the public;
- c) a description of any arrangements that exist to enable members of the public to participate in the formulation of the agency's policy and the performance of the agency's functions;
- d) a description of the kinds of documents that are usually held by the agency including —
  - i. which kinds of documents can be inspected at the agency under a written law other than this Act (whether or not inspection is subject to a fee or charge);
  - ii. which kinds of documents can be purchased; and
  - iii. which kinds of documents can be obtained free of charge;
- e) a description of the agency's arrangements for giving members of the public access to documents mentioned in paragraph (d)(i), (ii) or (iii) including details of library facilities of the agency that are available for use by members of the public;
- f) a description of the agency's procedures for giving members of the public access to the documents of the agency under Part 2 including —
  - i. the designation of the officer or officers to whom initial inquiries as to access to documents can be made; and
  - ii. the address or addresses at which access applications can be lodged;
- g) a description of the agency's procedures for amending personal information in the documents of the agency under Part 3 including —
  - i. the designation of the officer or officers to whom initial inquiries as to amendment of personal information can be made; and
  - ii. the address or addresses at which applications for amendment of personal information can be lodged.

This statement is published in accordance with the requirements set out by the Office of the Information Commissioner in accordance with the Freedom of Information Act 1992, for public information, and is correct as at 21 August 2018.

Copies of this document can be obtained by contacting the shire's Freedom of Information (FOI) Officer at the shire office, 80 Monger St, Bencubbin, by telephone on 08 9685 1202, via email to [admin@mtmarshall.wa.gov.au](mailto:admin@mtmarshall.wa.gov.au) or on the shire website at [www.mtmarshall.wa.gov.au](http://www.mtmarshall.wa.gov.au)

---

## 4. STRUCTURE

---

The Shire of Mt Marshall was established under the Local Government Act 1995 and is the administrator of affairs, works and services as set out in that legislation.

Members are elected democratically by the residents and ratepayers of the district to carry out all decision making on behalf of the electorate. Elections are held every two years with Members being elected for a 4 year term, retiring on a rotational basis.

The Elected Members form a corporate body (the Council) working for the community, making decisions on issues affecting the community, but do not have the authority to act or make decisions as individuals. Decisions are made as a consensus of the Council in accordance with the Local Government Act 1995.

The Council appoint a Chief Executive Officer who is responsible for the overall management of the Shire and all employees.

### Roles of the Council

The roles of the Council and Elected Members are:

#### *The Council:*

- Directs and controls the Local Government's affairs;
- Is responsible for the performance of the Local Government's functions;
- Is to oversee the allocation of the Local Government's finances and resources;
- Is to determine the Local Government's Policies

#### *The Shire President:*

- Presides at meetings in accordance with the Local Government Act 1995;
- Provides leadership and guidance to the community in the district;
- Carries out civic and ceremonial duties on behalf of the Local Government;
- Speaks on behalf of the Local Government;
- Performs other functions as set out by the Local Government Act 1995;
- Liaises with the Chief Executive Officer on the Local Government's affairs and the performance of its functions;

#### *A Councillor:*

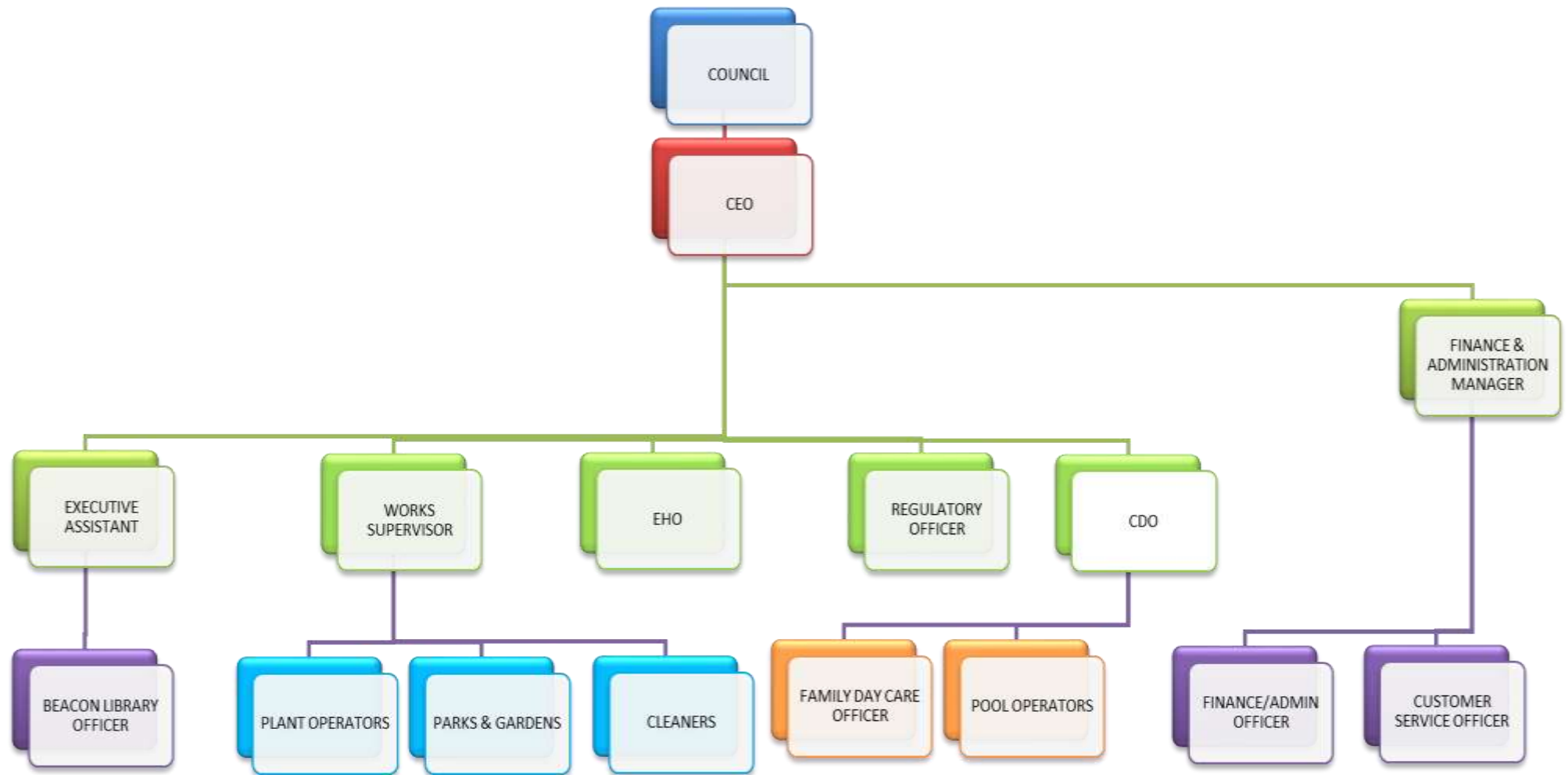
- Represents the interests of electors, ratepayer and residents of the district;
- Provides leadership and guidance to the community;
- Facilitates communication between the community and the Council;
- Participates in the Local Government's decision making processes at Council and Committee Meetings;
- Performs other functions as set out by the Local Government Act 1995;

The Shire is structured in the following manner:

- The President of the Shire who is elected from the body of Councillors, is the first citizen of the Shire and chairs the meetings of the Council.
- The seven Councillors, elected into office, form the Council and are the governing body of the Shire.
- The Chief Executive Officer and staff, who assist in an advisory capacity, administer the day-to-day affairs of Council and implement the policies of Council.
- The residents and ratepayers who are served by Council and its staff.

# SHIRE OF MT MARSHALL ORGANISATION STRUCTURE

---



---

## 5. FUNCTIONS & SERVICES

---

The general function of the Shire of Mt Marshall is to provide for the good governance of the people of the shire. The Shire of Mt Marshall uses both legislative and executive powers in its government.

Using its legislative powers, the Shire of Mt Marshall may make Local Laws prescribing all matters that are required or permitted to be prescribed by a local law, or are necessary or convenient to be so prescribed for it to perform any of its functions under the Local Government Act 1995.

The Shire of Mt Marshall uses its executive powers to administer the following Local Laws:

- Health Local Law
- Local Law Relating to Dogs and Cats
- Local Law Relating to Fencing
- Local Law Relating to Standing Orders
- Local Law Relating to Repeal Local Laws

In performing its executive functions the Shire provides a wide range of services and facilities to ratepayers, residents and visitors to the Shire. Categories of services provided by the Shire are as follows:

- Provision of services:
  - Governance
  - Law
  - Order
  - Public Safety
  - Health
  - Education
  - Welfare
  - Housing
  - Community Amenities
  - Recreation and Culture
  - Transport (Roadworks, Maintenance and Construction)
  - Economic Services
  - Other Property and Services (Private and Public Works)
  - Finance and Borrowing
- Regulation:
  - Planning
  - Building
  - Parking
  - Dog and Cat Control
  - Public Health
  - Environment



---

## 6. COUNCIL MEETINGS & DECISION MAKING

---

Decisions on issues affecting the community are made at Council meetings. Decisions are made as a consensus of the Council in accordance with the Local Government Act 1995.

Ordinary meetings of Council are held on the third Tuesday of every month in Council Chambers, 80 Monger St, Bencubbin commencing at 3:00pm (unless advertised otherwise).

These meetings are open to the public, with the first 15 minutes set aside as public question time.

An Electors' General Meeting is held each financial year, typically in December, with notification being provided in the local newspapers. The Annual Report, Annual Financial Report and Auditors Report are all presented at the Elector's General Meeting.

From time to time special meetings of the Council may be required and notice will be provided of these meetings as soon as is practicable.

Agendas and Minutes of all Council meetings are available online at [www.mtmarshall.wa.gov.au](http://www.mtmarshall.wa.gov.au) or hard copies are available upon request by contacting the administration centre on 08 9685 1202 or via email to [admin@mtmarshall.wa.gov.au](mailto:admin@mtmarshall.wa.gov.au). A fee is applicable. Availability is advertised via social media.

---

## 7. COMMITTEE MEETINGS & DECISION MAKING

---

To assist the Shire to achieve its objectives and to provide an avenue for community involvement, the Council has established a number of Council committees and working groups.

Appointment to committees is invited by nomination, considered and voted upon democratically by the Council, and tenure of office is typically for two years with the expiry date being that of the local government elections.

The committees have differing functions and authority but generally make recommendations to Council for consideration. A list of current committees and working groups is as follows:

- Audit Committee
- Mt Marshall Safety Committee
- Bush Fire Advisory Committee
- Local Emergency Management Committee
- Bencubbin Multipurpose Complex Steering Committee

From time to time Council is requested to nominate a Council member to represent the Council on committees of external organisations. The Shire of Mt Marshall is represented on the following external organisations:

- Great Eastern Zone of WALGA
- North Eastern Wheatbelt Regional Organisation of Councils (NEWROC)
- North Eastern Wheatbelt Travel (NEWTravel)
- Rural Water Council
- North Eastern Wheatbelt Health Group Scheme (NEWHealth)
- Kununoppin Hospital Local Health Advisory Group (LHAG)
- Wheatbelt North Sub-Regional Road Group
- Mt Marshall Land Conservation District Committee (LCDC)
- Wheatbelt Drainage Reference Group
- Wheatbelt Agcare
- Wheatbelt Joint Development Assessment Panel (DAP)
- Eastern Wheatbelt Biosecurity Group
- Central East Aged Care Alliance (CEACA)
- Skeleton Weed Search Program

Hard copies of Agendas and Minutes of all Council committee meetings are available upon request by contacting the administration centre on 08 9685 1202 or via email to [admin@mtmarshall.wa.gov.au](mailto:admin@mtmarshall.wa.gov.au). A fee is applicable.

---

## 8. COMMUNITY PARTICIPATION

---

Policies are adopted by Council to act as a reference for Shire staff. The Shire of Mt Marshall encourages community participation in the formation of Shire policy and has the following arrangements in place to allow for community participation:

These meetings are open to the public, with the first 15 minutes set aside as public question time.

### Public Question Time – Council Meetings

Council meetings are open to the public and Council have set aside 15 minutes at the commencement of meetings to accept questions from the public.

A pro-forma is included at the front of agendas to allow the public to table questions beforehand, enabling a prompt response to be provided. The use of this form is not compulsory.

### Deputations

Deputations can be received by the Chief Executive Officer and the Council by prior arrangement.

### Petitions

Petitions will be accepted by Council.

### Electors Meetings

In accordance with Section 5.27 of the Local Government Act 1995, an Electors' General Meeting is held each financial year, typically in December, with notification being provided in the local newspapers. All residents are encouraged to attend.

Special electors meetings may be called under Section 5.28 of the Act by submitting a request signed by not less than 100 electors or 5% of the number of electors whichever is the lesser number.

### Written Requests

Any member of the community may write to the Shire at any time on any matter. Any matter raised will be considered by the Administration and/or the Council and a decision and response provided. Correspondence should be addressed to the:

Chief Executive Officer  
Shire of Mt Marshall  
PO Box 20  
BENCUBBIN WA 6477

### Elected Members

Ratepayers and residents may contact the Shire President and/or Councillors to discuss issues or obtain advice on matters relating to the Shire.

### Community Forums

From time to time, Council will consult with the community by hosting community forums. Details of community forums including venue, commencement time and forum subject are advertised in local newspapers, Beacon & Bencubbin Public libraries and various retail establishments in the townsites of Beacon and Bencubbin where appropriate.

### Advertising

The Shire is committed to advising ratepayers and residents of matters affecting them through regular advertising in local newspapers, on social media and the Shire's website [www.mtmarshall.wa.gov.au](http://www.mtmarshall.wa.gov.au) . The public are able to subscribe to the weekly newsletter by contacting the administration centre during business hours on 08 9685 1202 or via email to [admin@mtmarshall.wa.gov.au](mailto:admin@mtmarshall.wa.gov.au)

### Written Invitation

From time to time, where an issue arises affecting a select group within the community, Council may write to affected members inviting their feedback.

### Community Consultation Policy

Council have adopted a 'Community Consultation Policy' whereby the Shire will consult with the community on issues affecting the quality of life and services to the residents of the district.

The Shire of Mt Marshall is strongly committed to genuine, effective and timely community consultation on a range of issues, often exceeding the minimum consultation requirements.

The process of consultation must encourage the community to actively participate in policy development, planning and programming, the management and evaluation of services and in identifying areas of concern.

Community consultation precedes action. It is seen as the beginning of the cycle which results in action. Consultation is to serve and build trust within the community.

---

## 9. DESCRIPTION OF DOCUMENTS HELD

---

A vast array of documents (listed below) are held by the Shire of Mt Marshall and are available for public inspection or purchase. They can be inspected free of charge upon request at the administration centre located at 80 Monger Street, Bencubbin.

Other documents may be made available upon request, for inspection or purchase, but any exempt matter from those copies may be deleted s.97 (1).

- Confirmed Minutes of Council and Meetings
- Annual Budget
- Schedule of Fees & Charges
- Annual Report
- Annual Financial Report / Statements
- Monthly Financial Statements
- Delegation Register
- Financial Interest Register
- Local Laws
- Policy Manual
- Code of Conduct
- Strategic Plans
- Freedom of Information Statement
- Recordkeeping Plan
- Disability Services Plan
- Electoral Rolls
- Internal Manuals (s.97 (1)(b))
- Local Emergency Management Arrangements

And any other documents as set out in the Local Government Act 1995.

---

## 10. ACCESS ARRANGEMENTS

---

It is the aim of the Shire to make information available promptly and at the least possible cost. Whenever possible documents will be provided outside the FOI process.

Access to information may be granted by way of inspection, provision of hard copy documentation or provision of electronic documentation.

While the Shire endeavours to respond to requests for information informally, it also recognises that some documents require protection including:

- Personal Information
- Information concerning trade secrets
- Other commercially valuable information
- Any other information concerning the business, professional, commercial or financial affairs of a third party who is not the applicant.

Freedom of Information Legislation may be used to request access to information not available by any other means.

All enquiries, including requests to amend personal information are to be by application to the Freedom of Information Officer. An application may be lodged by:

Hand delivery to:

80 Monger St  
BENCUBBIN WA 6477

Post to:

PO Box 20  
BENCUBBIN WA 6477

Emailed to:

[ea@mtmarshall.wa.gov.au](mailto:ea@mtmarshall.wa.gov.au)

Applications must give enough information to enable the requested documents to be identified; give an address in Australia to which notices under this Act can be sent; give any other information or details required under the regulations; and be lodged at the Shire Office.

Information sought for personal information by the applicant must accompany documentary evidence to support their identity, for example Birth Certificate, Birth Extract, Passport, Driver's License, Marriage Certificate etc.

Applications that are lodged with the Shire will be processed by the aforementioned officer and a decision regarding access or the amendment of personal information of documents will be made under the FOI time frame of 45 days.

No fees or charges apply for applications for personal information or amendment of personal information about yourself.

Applications for other documents which are non-personal in nature require a \$30 application fee to be paid when the application is lodged, and other charges may be imposed as follows:

- \$30 per hour of staff time or pro rata for part of an hour for dealing with an application. (Agencies cannot charge for locating the documents within the scope of your request.)
- \$30 per hour (or pro rata for part of an hour) for supervision by staff when access is given to view documents; or the time taken by staff to prepare a transcript from a tape or make photocopies.
- \$0.20 per photocopy.
- Actual cost incurred by the agency for preparing a copy of a tape, film or computerised information, or arranging delivery, packaging and postage of documents.
- There are no application fees or charges for internal or external reviews.





## **Shire of Mt Marshall**

### **Monthly Statement of Financial Activity**

**For the Period 1 July 2018 to 31 July 2018**

#### **TABLE OF CONTENTS**

	<b>Page</b>
Statement of Financial Activity	2
Graphs	3
Notes to and Forming Part of the Statement	
1 Acquisition of Assets	4 to 5
2 Disposal of Assets	6
3 Information on Borrowings	7
4 Reserves	8 to 11
5 Net Current Assets	12
6 Rating Information	13
7 Trust Funds	14
8 Operating Statement	15
9 Balance Sheet	16
Report on Significant Variances	
Operating Income & Expenditure	17 to 21
Capital Expenditure	22

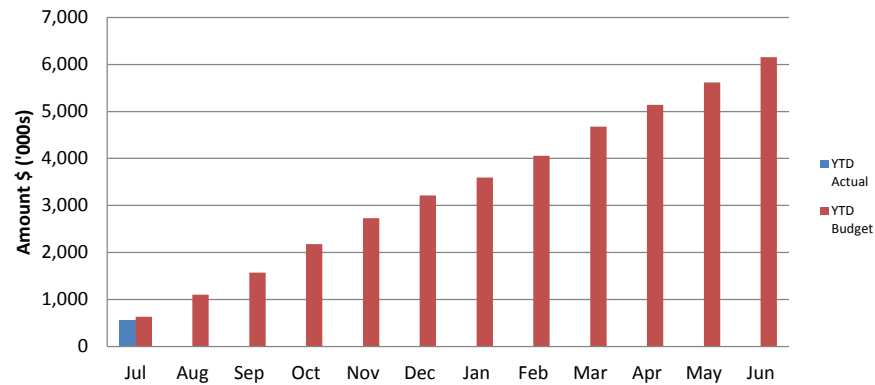
**Shire of Mt Marshall**  
**Statement of Financial Activity**  
**For the period 1 July 2018 to 31 July 2018**

	NOTE	Actual YTD 2018/2019	Budget YTD 2018/2019	Original Full Year Budget 2018/2019	Variance Budget to Actual YTD	
					%	\$
<b>Operating Revenue</b>						
Governance		5,138	1,264	15,199	307%	3,874
General Purpose Funding		1,386	8,911	1,378,277	(84%)	(7,525)
Law, Order & Public Safety		75	282	28,321	(73%)	(207)
Health		0	16,116	193,400	(100%)	(16,116)
Education & Welfare		14,094	14,483	94,601	(3%)	(389)
Housing		11,944	14,574	174,920	(18%)	(2,630)
Community Amenities		403	5,339	117,985	(92%)	(4,936)
Recreation & Culture		1,646	4,837	58,076	(66%)	(3,191)
Transport		350	658	1,218,397	(47%)	(308)
Economic Services		8,524	13,682	189,257	(38%)	(5,158)
Other Property & Services		318	5,489	65,900	(94%)	(5,171)
		<b>43,879</b>	<b>85,635</b>	<b>3,534,333</b>		
<b>Operating Expenses</b>						
Governance		(77,668)	(108,170)	(405,325)	(28%)	30,502
General Purpose Funding		(5,015)	(7,434)	(89,229)	(33%)	2,419
Law, Order & Public Safety		(19,755)	(20,398)	(167,378)	(3%)	643
Health		(37,375)	(21,887)	(295,737)	71%	(15,488)
Education & Welfare		(16,189)	(26,053)	(281,003)	(38%)	9,864
Housing		(16,159)	(17,432)	(308,362)	(7%)	1,273
Community Amenities		(21,356)	(24,614)	(250,265)	(13%)	3,258
Recreation & Culture		(41,067)	(96,295)	(886,631)	(57%)	55,228
Transport		(106,759)	(246,639)	(2,870,287)	(57%)	139,880
Economic Services		(29,600)	(43,224)	(454,721)	(32%)	13,624
Other Property & Services		(35,824)	(31,725)	(17,858)	13%	(4,099)
		<b>(406,767)</b>	<b>(643,871)</b>	<b>(6,026,795)</b>		
<b><u>Adjustments for Non-Cash (Revenue) and Expenditure</u></b>						
(Profit)/Loss on Asset Disposals	2	0	0	135,500		
Employee benefit Provisions Cash Backed		0	4	4		
Movement in employee benefit provisions (non-current)		0	0	0		
Movement in deferred pensioner Rates/ESL		(789)	0	0		
Depreciation on Assets		0	204,455	2,453,460		
<b><u>Capital Revenue and (Expenditure)</u></b>						
Purchase Property Plant & Equipment	1	0	(833)	(1,586,000)		
Purchase Infrastructure Assets	1	(2,215)	(181,833)	(2,182,400)		
Repayment of Debenture	3	(937)	(937)	(109,182)		
Proceeds from New Debenture	3	0	0	135,000		
Self-Supporting Loan Principal Income		937	937	17,411		
Proceeds from Disposal of Assets	2	0	0	332,500		
<b><u>Reserves and Restricted Funds</u></b>						
Transfers to Reserves	4	0	0	(183,821)		
Transfers from Reserves	4	0	0	640,057		
ADD Net Current Assets July 1 B/Fwd.	5	1,449,421	1,449,421	1,449,421		
LESS Net Current Assets Year to Date	5	(1,083,529)	(2,303,489)	0		
<b>Amount Raised from Rates</b>	<b>6</b>	<b>(0)</b>	<b>(1,390,512)</b>	<b>(1,390,512)</b>		

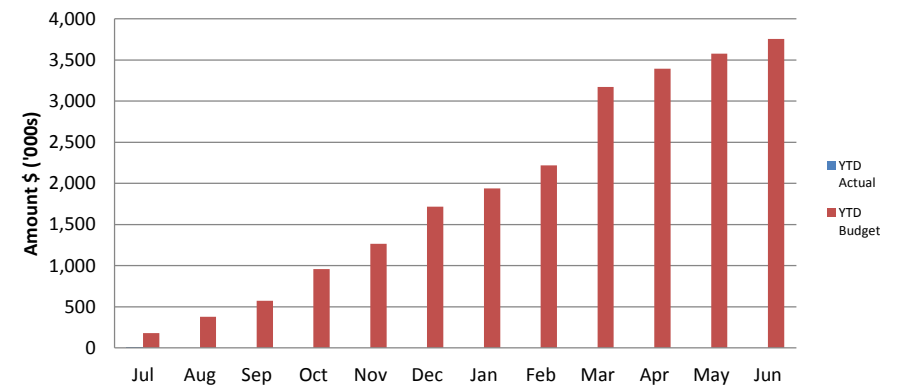
## Shire of Mt Marshall

For the period 1 July 2018 to 31 July 2018

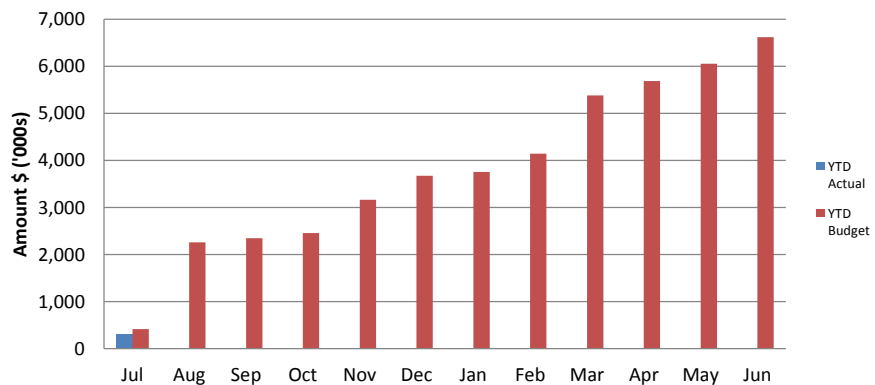
### Operating Expenditure



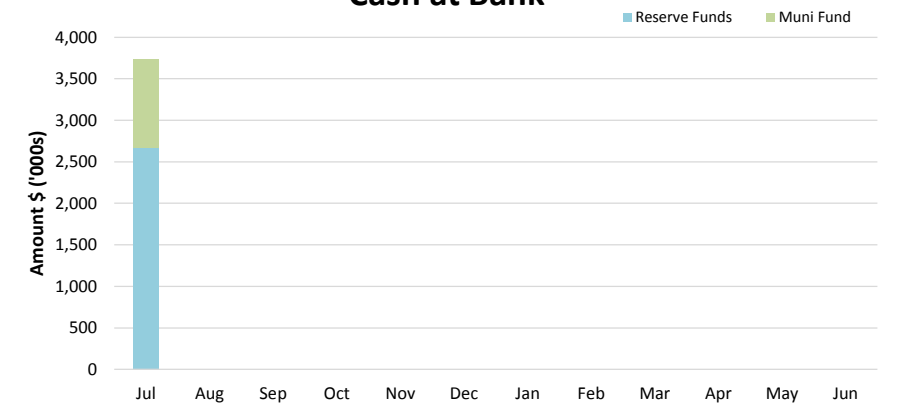
### Capital Works & Equipment Purchases



### Operating Income



### Cash at Bank



# Shire of Mt Marshall

## Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2018 to 31 July 2018

	2018/19 Adopted Budget \$	31-Jul-18 Actual \$	31-Jul-18 Budget YDT \$
<b>1. ACQUISITION OF ASSETS</b>			
The following assets have been acquired during the period under review:			
<b><u>By Program</u></b>			
<b>Governance</b>			
<i>Administration General</i>			
Purchase Vehicle - Admin	60,000	0	0
Admin Office Upgrade	12,000	0	0
<b>Health</b>			
<i>NEW Health Vehicles</i>			
New Health Purchase Of Motor Vehicle	80,000	0	0
<b>Housing</b>			
<i>Staff Housing</i>			
Land & Buildings - Staff Housing	51,000	0	0
<b>Community Amenities</b>			
<i>Protection of the Environment</i>			
Land & Buildings - Community Amenities	5,000	0	0
<i>Other Community Ammenities</i>			
Beacon And Bencubbin Water Collection	0	47	0
Purchase Of Plant	100,000	0	0
<b>Recreation and Culture</b>			
<i>Public Halls and Civic Centres</i>			
Land & Buildings - Halls & Civic Centres	40,000	0	0
<i>Sporting Facilities</i>			
Old Police Station Museum Capital	15,000	0	0
Land & Buildings - Bencubbin Recreation	52,000	0	0
Land & Buildings - Bencubbin			
Recreation Complex Redevelopment	10,000	0	833
<b>Transport</b>			
<i>Construction - Roads, Bridges, Depots</i>			
Roads To Recovery Road Works	456,000	35	37,987
State Road Projects Grant	923,400	2,133	76,942
Municipal Road Construction	294,000	0	24,488
Footpath Construction	20,000	0	1,666
<i>Road Plant Purchases</i>			
Plant Purchases	730,000	0	0
Motor Vehicle Purchases	119,000	0	0
<i>Airstrips</i>			
Beacon Airstrip Upgrade	489,000	0	40,750
<b>Economic Services</b>			
Buildings	35,000	0	0
Beacon Workers Camp - Capital	255,000	0	0
<b>Other Property and Services</b>			
Purchase Land And Buildings - Eng	22,000	0	0
	<u>3,768,400</u>	<u>2,215</u>	<u>182,666</u>

# Shire of Mt Marshall

## Notes to and forming part of the Statement of Financial Activity

### For the Period 1 July 2018 to 31 July 2018

1. ACQUISITION OF ASSETS (Continued)	2018/19 Adopted Budget \$	31-Jul-18 Actual \$	31-Jul-18 Budget YDT \$
The following assets have been acquired during the period under review:			
<b><u>By Class</u></b>			
Land Held for Resale - Current	0	0	0
Land Held for Resale - Non Current	0	0	0
Land	0	0	0
Land & Buildings	497,000	0	833
Furniture & Equipment	0	0	0
Motor Vehicles	259,000	0	0
Plant & Equipment	830,000	0	0
Infrastructure - Roads	1,673,400	2,168	139,417
Infrastructure - Footpaths	20,000	0	1,666
Infrastructure - Ovals & Parks	0	0	0
Infrastructure - Other	489,000	47	40,750
	<u>3,768,400</u>	<u>2,215</u>	<u>182,666</u>

# Shire of Mt Marshall

## Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2018 to 31 July 2018

### 2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	2018/19 Budget \$	July 2018 Actual \$	2018/19 Budget \$	July 2018 Actual \$	2018/19 Budget \$	July 2018 Actual \$
<b>Administration</b>						
Admin Vehicle	45,000		45,000		0	0
<b>Health</b>						
NEW Health Vehicles	60,000		60,000		0	0
<b>Housing</b>						
Lot 158 Brown St, Bencubbin	101,000		37,500		(63,500)	0
<b>Transport</b>						
Ford Ranger XLS C/Cab	30,000		30,000		0	0
Mitsubishi Triton MM279	12,000		10,000		(2,000)	0
Mitsubishi Triton MM254	12,000		10,000		(2,000)	0
Grader MM349	105,000		70,000		(35,000)	0
Grader MM5081	103,000		70,000		(33,000)	0
	468,000	0	332,500	0	(135,500)	0

<u>By Class of Asset</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	2018/19 Budget \$	July 2018 Actual \$	2018/19 Budget \$	July 2018 Actual \$	2018/19 Budget \$	July 2018 Actual \$
Motor Vehicles	159,000	0	155,000	0	(4,000)	0
Land & Buildings	101,000	0	37,500	0	(63,500)	0
Plant & Equipment	208,000	0	140,000	0	(68,000)	0
	468,000	0	332,500	0	(135,500)	0

### Summary

Profit on Asset Disposals  
Loss on Asset Disposals

2018/19 Adopted Budget \$	July 2018 Actual \$
0	0
(135,500)	0
(135,500)	0

# Shire of Mt Marshall

## Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2018 to 31 July 2018

### 3. INFORMATION ON BORROWINGS

#### (a) Debenture Repayments

Particulars	Expiry	Principal 1-Jul-18	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			2018/19 Budget \$	2018/19 Actual \$	2018/19 Budget \$	2018/19 Actual \$	2018/19 Budget \$	2018/19 Actual \$	2018/19 Budget \$	2018/19 Actual \$
<b>General Purpose Funding</b>										
Loan 119 - Benny Mart *	27/03/2019	8,586	0	0	8,586	937	0	7,649	797	34
<b>Housing</b>										
Loan 118 - Staff Housing	25/06/2019	59,159	0	0	59,159	0	0	59,159	6,348	(61)
<b>Recreation &amp; Culture</b>										
Loan 120 - Bencubbin Rec Complex Shire	28/04/2037	417,902	0	0	15,270	0	402,632	417,902	16,515	(3,813)
Loan 121 - Bencubbin Rec SAR	28/04/2037	474,607	0	0	17,342	0	457,265	474,607	18,756	(3,195)
Loan 122 - Bencubbin Rec Complex CRC*	28/04/2037	241,506	0	0	8,825	0	232,681	241,506	9,544	(1,626)
<b>Economic Services</b>										
Beacon Workers Camp			135,000	0	0	0	135,000	0	0	0
		1,201,760	135,000	0	109,182	937	1,227,578	1,200,823	51,960	(8,661)

(\*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

# Shire of Mt Marshall

## Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2018 to 31 July 2018

	2018/19 Adopted Budget \$	July 2018 Actual \$
<b>4. CASH BACKED RESERVES</b>		
<b>(a) Plant Replacement Reserve</b>		
Opening Balance	645,180	645,180
Amount Set Aside / Transfer to Reserve	16,129	0
Amount Used / Transfer from Reserve	(295,550)	0
	<u>365,759</u>	<u>645,180</u>
<b>(b) Aged Care Units Reserve</b>		
Opening Balance	91,017	91,017
Amount Set Aside / Transfer to Reserve	2,275	0
Amount Used / Transfer from Reserve	(48,517)	0
	<u>44,775</u>	<u>91,017</u>
<b>(c) Housing Reserve</b>		
Opening Balance	291,451	291,451
Amount Set Aside / Transfer to Reserve	84,786	0
Amount Used / Transfer from Reserve	0	0
	<u>376,237</u>	<u>291,451</u>
<b>(d) Employee Entitlements Reserve</b>		
Opening Balance	95,669	95,669
Amount Set Aside / Transfer to Reserve	2,392	0
Amount Used / Transfer from Reserve	0	0
	<u>98,061</u>	<u>95,669</u>
<b>(e) Public Amenities &amp; Buildings Reserve</b>		
Opening Balance	254,808	254,810
Amount Set Aside / Transfer to Reserve	6,370	0
Amount Used / Transfer from Reserve	(51,667)	0
	<u>209,511</u>	<u>254,810</u>
<b>(f) Mt Marshall Aquatic Centre Development Reserve</b>		
Opening Balance	940,024	940,024
Amount Set Aside / Transfer to Reserve	63,501	0
Amount Used / Transfer from Reserve	0	0
	<u>1,003,525</u>	<u>940,024</u>
<b>(g) Community Bus Reserve</b>		
Opening Balance	117,847	117,847
Amount Set Aside / Transfer to Reserve	2,946	0
Amount Used / Transfer from Reserve	(100,000)	0
	<u>20,793</u>	<u>117,847</u>



# Shire of Mt Marshall

## Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2018 to 31 July 2018

	2018/19 Adopted Budget \$	July 2018 Actual \$
<b>4. RESERVES (Continued)</b>		
<b>(h) Bencubbin Recreation Complex Reserve</b>		
Opening Balance	4,081	4,081
Amount Set Aside / Transfer to Reserve	102	0
Amount Used / Transfer from Reserve	0	0
	<u>4,183</u>	<u>4,081</u>
<b>(i) Office Equipment Reserve</b>		
Opening Balance	16,324	16,324
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	(16,324)	0
	<u>0</u>	<u>16,324</u>
<b>(j) Economic Development Reserve</b>		
Opening Balance	75,602	75,602
Amount Set Aside / Transfer to Reserve	1,890	0
Amount Used / Transfer from Reserve	0	0
	<u>77,492</u>	<u>75,602</u>
<b>(k) Beacon Accommodation Reserve</b>		
Opening Balance	121,384	121,384
Amount Set Aside / Transfer to Reserve	3,035	0
Amount Used / Transfer from Reserve	(120,000)	0
	<u>4,419</u>	<u>121,384</u>
<b>(l) Medical Enhancement Reserve</b>		
Opening Balance	7,633	7,633
Amount Set Aside / Transfer to Reserve	191	0
Amount Used / Transfer from Reserve	0	0
	<u>7,824</u>	<u>7,633</u>
<b>(m) Bencubbin Community Resource Centre Reserve</b>		
Opening Balance	8,141	8,141
Amount Set Aside / Transfer to Reserve	204	0
Amount Used / Transfer from Reserve	(8,000)	0
	<u>345</u>	<u>8,141</u>
<b>Total Cash Backed Reserves</b>	<u><u>2,212,924</u></u>	<u><u>2,669,163</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

# Shire of Mt Marshall

## Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2018 to 31 July 2018

	2018/19 Adopted Budget \$	July 2018 Actual \$
<b>4. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Plant Replacement Reserve	16,129	0
Aged Care Units Reserve	2,275	0
Community Housing Reserve	0	0
Housing Reserve	84,786	0
Employee Entitlements Reserve	2,392	0
Public Amenities & Buildings Reserve	6,370	0
Mt Marshall Aquatic Centre Development Rese	63,501	0
Community Bus Reserve	2,946	0
Bencubbin Recreation Complex Reserve	102	0
Office Equipment Reserve	0	0
Economic Development Reserve	1,890	0
Integrated Planning/Financial Reporting Reserv	0	0
Beacon Accommodation Reserve	3,035	0
Medical Enhancement Reserve	191	0
Bencubbin Community Resource Centre Reser	204	0
	<b>183,821</b>	<b>0</b>
<b>Transfers from Reserves</b>		
Plant Replacement Reserve	(295,550)	0
Aged Care Units Reserve	(48,517)	0
Community Housing Reserve	0	0
Housing Reserve	0	0
Employee Entitlements Reserve	0	0
Public Amenities & Buildings Reserve	(51,667)	0
Mt Marshall Aquatic Centre Development Rese	0	0
Community Bus Reserve	(100,000)	0
Bencubbin Recreation Complex Reserve	0	0
Office Equipment Reserve	(16,324)	0
Economic Development Reserve	0	0
Integrated Planning/Financial Reporting Reserv	1	0
Beacon Accommodation Reserve	(120,000)	0
Medical Enhancement Reserve	0	0
Bencubbin Community Resource Centre Reser	(8,000)	0
	<b>(640,057)</b>	<b>0</b>
<b>Total Transfer to/(from) Reserves</b>	<b>(456,236)</b>	<b>0</b>

## Shire of Mt Marshall

### Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2018 to 31 July 2018

#### 4. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Plant Replacement Reserve**

- To fund the purchase of plant which exceeds Council's capitalisation threshold, so as to avoid undue heavy burden in a single year

**Aged Care Units Reserve**

- To fund capital works on existing Aged Care Units or construction of new Aged Care Units.

**Housing Reserve**

- To fund the replacement of housing and any major maintenance

**Employee Entitlement Reserve**

- To be used to fund Long Service Leave requirement / other accrued leave

**Public Amenities & Buildings**

- To help fund future building maintenance requirements to the shire's buildings.

**Mt Marshall Aquatic Centre Development**

- To finance future capital and maintenance upgrades for the Mt Marshall Aquatic Centre

**Community Bus Reserve**

- To finance the replacement of the community bus

**Bencubbin Recreation Complex**

- To provide funding for future extensions to the Bencubbin Complex

**Office Equipment**

- To replace office equipment as required

**Economic Development Reserve**

- To set aside funds for Economic Development initiatives.

**Beacon Accommodation Reserve**

- To set aside funds for the provision of transient accommodation in Beacon.

**Medical Enhancement Reserve**

- To be used for projects that may arise through the NEWROC Health Strategy

**Bencubbin Community Resource Centre Reserve**

- To be used for refurbishment of the Bencubbin Community Resource Centre

# Shire of Mt Marshall

## Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2018 to 31 July 2018

	2018/19 B/Fwd Per Approved Budget \$	2017/18 B/Fwd Per Financial Report \$	July 2018 Actual \$
<b>5. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	1,959,858	1,959,858	1,122,550
Cash - Restricted Unspent Grants	0	0	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	2,669,161	2,669,161	2,669,161
Rates Outstanding	109,889	109,889	95,485
Sundry Debtors	269,949	269,949	202,145
Provision for Doubtful Debts	(69,713)	(69,713)	(69,713)
Gst Receivable	1	1	26,586
Accrued Income/Payments In Advance	(32,854)	(32,854)	(32,854)
Loans - Clubs/Institutions	0	0	0
Inventories	10,554	10,554	21,549
	<u>4,916,845</u>	<u>4,916,845</u>	<u>4,034,909</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(630,169)	(630,169)	(133,648)
Accrued Interest On Loans	(8,701)	(8,701)	0
Accrued Salaries & Wages	(40,067)	(40,067)	210
Income In Advance	0	0	0
Gst Payable	0	0	(2,896)
Payroll Creditors	0	0	(26,558)
Accrued Expenses	0	0	0
FBT Liability	0	0	0
Current Employee Benefits Provision	(214,995)	(214,995)	(214,995)
Current Loan Liability	(2)	(2)	935
	<u>(893,934)</u>	<u>(893,934)</u>	<u>(376,952)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>4,022,911</b>	<b>4,022,911</b>	<b>3,657,957</b>
Less: Cash - Reserves - Restricted	(2,669,161)	(2,669,161)	(2,669,161)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add Back : Component of Leave Liability not Required to be Funded	95,669	95,669	95,669
Add Back : Current Loan Liability	2	2	(935)
Adjustment for Trust Transactions Within Muni	0	0	0
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b><u>1,449,421</u></b>	<b><u>1,449,421</u></b>	<b><u>1,083,530</u></b>

# Shire of Mt Marshall

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

For the Period 1 July 2018 to 31 July 2018

### 6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2018/19 Rate Revenue \$	2018/19 Interim Rates \$	2018/19 Back Rates \$	2018/19 Total Revenue \$	2018/19 Budget \$
<b>General Rate</b>								
GRV	0.128889	131	733,228				0	94,505
UV	0.018875	311	69,741,987				0	1,316,380
Mining	0.018875	1	42,416				0	801
<b>Sub-Totals</b>		443	70,517,631	0	0	0	0	1,411,686
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV	406	43	29,182				0	17,458
UV	406	24	187,560				0	9,744
Mining	406	4	7,109				0	1,624
<b>Sub-Totals</b>		71	223,851	0	0	0	0	28,826
Discounts							0	1,440,512
<b>Total Amount of General Rates</b>							0	(50,000)
Movement in Excess Rates							0	1,390,512
Ex Gratia Rates							0	6,451
Specified Area Rates							0	16,400
Rates Written off							0	35,449
							(5)	(3,300)
<b>Total Rates</b>							(5)	1,445,512

All land except exempt land in the Shire of Mt Marshall is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

## Shire of Mt Marshall

### Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2018 to 31 July 2018

#### 7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-18 \$	Amounts Received \$	Amounts Paid (\$)	July 2018 Balance \$
Police Licensing	10,110	7,833	(17,753)	190
Aged Care Beautification	829	0	0	829
Unclaimed Monies	59	0	0	59
Nomination Deposits	0	0	0	0
Tree Planting Nursery	1,000	0	0	1,000
Sundry Creditors	0	0	0	0
Housing Bonds	10,120	780	(60)	10,840
Staff Social Club	2,680	0	(303)	2,377
Portable Toilet Bonds	0	0	0	0
Deposit on Land	0	0	0	0
Rehabilitation Bonds	5,000	0	0	5,000
	29,798	8,613	(18,116)	20,295

# Shire of Mt Marshall

## Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2018 to 31 July 2018

### 8. OPERATING STATEMENT

	July 2018 Actual \$	2018/19 Adopted Budget \$	2017/18 Actual \$
<b>OPERATING REVENUES</b>			
Governance	5,138	15,199	51,916
General Purpose Funding	1,387	2,768,789	3,758,955
Law, Order, Public Safety	75	28,321	334,156
Health	0	193,400	183,142
Education and Welfare	14,094	94,601	100,724
Housing	11,944	174,920	196,349
Community Amenities	403	117,985	159,347
Recreation and Culture	1,646	58,076	1,042,752
Transport	349	1,218,399	1,660,389
Economic Services	8,524	189,257	173,250
Other Property and Services	318	65,900	85,400
<b>TOTAL OPERATING REVENUE</b>	<b>43,878</b>	<b>4,924,847</b>	<b>7,746,381</b>
<b>OPERATING EXPENSES</b>			
Governance	77,668	405,325	393,031
General Purpose Funding	5,015	89,229	79,926
Law, Order, Public Safety	19,755	167,378	189,905
Health	37,375	295,737	251,236
Education and Welfare	16,189	281,003	329,493
Housing	16,159	308,362	547,259
Community Amenities	21,356	250,265	230,345
Recreation & Culture	41,067	886,631	924,580
Transport	106,759	2,870,287	2,780,258
Economic Services	29,600	454,721	413,751
Other Property and Services	35,824	17,858	27,641
<b>TOTAL OPERATING EXPENSE</b>	<b>406,767</b>	<b>6,026,795</b>	<b>6,167,425</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b><u>(362,889)</u></b>	<b><u>(1,101,949)</u></b>	<b><u>1,578,956</u></b>

# Shire of Mt Marshall

## Notes to and forming part of the Statement of Financial Activity

For the Period 1 July 2018 to 31 July 2018

### 9. BALANCE SHEET

	July 2018 Actual \$	2017/18 Actual \$
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	3,791,711	4,629,019
Trade and Other Receivables	217,568	265,634
Inventories	21,549	10,554
<b>TOTAL CURRENT ASSETS</b>	<b>4,030,828</b>	<b>4,905,207</b>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	2,796	10,501
Inventories	0	0
Property, Plant and Equipment	19,431,941	19,431,941
Infrastructure	90,888,037	90,885,822
Work in Progress	0	0
<b>TOTAL NON-CURRENT ASSETS</b>	<b>110,322,774</b>	<b>110,328,264</b>
<b>TOTAL ASSETS</b>	<b>114,353,602</b>	<b>115,233,471</b>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	162,892	678,936
Long Term Borrowings	(935)	2
Provisions	214,995	214,995
<b>TOTAL CURRENT LIABILITIES</b>	<b>376,952</b>	<b>893,933</b>
<b>NON-CURRENT LIABILITIES</b>		
Trade and Other Payables	0	0
Long Term Borrowings	1,201,759	1,201,759
Provisions	17,939	17,939
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>1,219,698</b>	<b>1,219,698</b>
<b>TOTAL LIABILITIES</b>	<b>1,596,650</b>	<b>2,113,631</b>
<b>NET ASSETS</b>	<b>112,756,952</b>	<b>113,119,840</b>
<b>EQUITY</b>		
Trust Imbalance	0	0
Retained Surplus	79,677,823	80,040,711
Reserves - Cash Backed	2,669,161	2,669,161
Revaluation Surplus	30,409,968	30,409,968
<b>TOTAL EQUITY</b>	<b>112,756,952</b>	<b>113,119,840</b>



## Shire of Mt Marshall

For the Period 1 July 2018 to 31 July 2018

### Report on Significant Variances (greater than 10% and \$5,000)

#### Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. grants were budgeted for but not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

#### The Materiality variances adopted by Council are:

Actual Variance to YTD Budget up to 5%:	Don't Report
Actual Variance exceeding 10% of YTD Budget	Use Management Discretion
Actual Variance exceeding 10% of YTD Budget and a value greater than \$5,000:	Must Report

**Shire of Mt Marshall**  
**Report on Significant Variances - Operating Income & Expenditure**  
**For the Period 1 July 2018 to 31 July 2018**

	31 July 2018		Budget to	Budget to	Components	
	YTD	YTD	Actual YTD	Actual YTD	of Variance	
	Actual	Budget		Favourable/ (Unfavourable)	Favourable/ (Unfavourable)	
	\$	\$	%	\$	\$	
<b>Revenues/Sources</b>						
Governance	5,138	1,264	307%	3,874	-	
					3,874	Minor Items
General Purpose Funding	1,386	8,911	(84%)	(7,525)	(5,526)	Interest on Reserves under budget
					(1,666)	Rates debt collection income over budget -
					(333)	offset by expenditure
						Minor Items
Law, Order, Public Safety	75	282	(73%)	(207)	-	
					(207)	Minor Items
Health	-	16,116	0%	(16,116)	(16,116)	NEW Health June Reimbursement invoice not yet done
					-	Minor Items
Education and Welfare	14,094	14,483	(3%)	(389)		
					(389)	Minor Items
Housing	11,944	14,574	(18%)	(2,630)		
					(2,630)	Minor Items
Community Amenities	403	5,339	(92%)	(4,936)		
					(4,936)	Minor Items
Recreation and Culture	1,646	4,837	(66%)	(3,191)		
					(3,191)	Minor Items
Transport	350	658	(47%)	(308)		
					(308)	Minor Items
Economic Services	8,524	13,682	(38%)	(5,158)	(4,424)	Bencubbin Workers Camp income under budget
					(734)	Minor Items
Other Property and Services	318	5,489	(94%)	(5,171)	(3,700)	Diesel Fuel Rebate under budget - BAS not yet done
					(1,471)	Minor Items
<b>Total Revenues excl Rates</b>	<b>43,879</b>	<b>85,635</b>	<b>(49%)</b>	<b>(41,756)</b>		
<b>Amount Raised from Rates</b>	0	1,390,512	(100%)	(1,390,512)	(1,390,512)	Rates not yet raised

**Shire of Mt Marshall**  
**Report on Significant Variances - Operating Income & Expenditure**  
**For the Period 1 July 2018 to 31 July 2018**

(Expenses)/(Applications)	31 July 2018		Budget to Actual YTD	Budget to Actual YTD Favourable/ (Unfavourable)	Components of Variance Favourable/ (Unfavourable)	
	YTD	YTD				
	Actual \$	Budget \$				
Governance	(77,668)	(108,170)	28%	30,502	18,305 11,205 993	Admin Salaries under budget due to number of pay periods in the month Consultants under budget - timing Minor Items
General Purpose Funding	(5,015)	(7,434)	33%	2,419	2,419	Minor Items
Law, Order, Public Safety	(19,755)	(20,398)	3%	643	643	Minor Items
Health	(37,375)	(21,887)	(71%)	(15,488)	(15,480) (08)	EHO expenditure over budget - LSL Accrual for J Goldacre unbudgetted. To be recouped from scheme members Minor Items
Education and Welfare	(16,189)	(26,053)	38%	9,864	1,685 5,157 3,021	Little Bees Salaries under budget due to number of pay periods in the month CDO Salaries under budget due to number of pay periods in the month Minor Items
Housing	(16,159)	(17,432)	7%	1,273	1,273	Minor Items
Community Amenities	(21,356)	(24,614)	13%	3,258	3,258	Minor Items
Recreation & Culture	(41,067)	(96,295)	57%	55,228	30,360 5,387 6,694 10,673 2,116	Rec Grounds under budget - timing Other Culture under budget - timing Parks and Gardens under budget - timing Halls under budget - timing Minor Items
Transport	(106,759)	(246,639)	57%	139,880	145,233 (5,353)	Depreciation not yet run for July Minor Items
Economic Services	(29,600)	(43,224)	32%	13,624	9,883 3,741	Caravan Parks under budget - timing Minor Items
Other Property and Services	(35,824)	(31,725)	(13%)	(4,099)	(4,099)	Minor Items
<b>Total Expenses/Applications</b>	<b>(406,767)</b>	<b>(643,871)</b>	<b>(6%)</b>	<b>48,980</b>		

**Shire of Mt Marshall**  
**Capital Expenditure Report on Significant Variances**  
**For the Period 1 July 2018 to 31 July 2018**

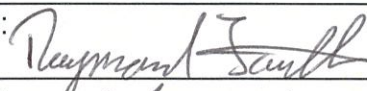
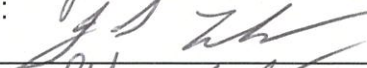

	Full Year Budget	31 July 2018 YTD Actual	YTD Budget	Budget to Actual YTD %	Budget to Actual YTD Favourable/ (Unfavourable)	Commentary
	\$	\$	\$	%	\$	
<b>Capital Expenditure</b>						
<b>Governance</b>						
Purchase Vehicle - Admin	60,000	-	-	0%	-	
Admin Office Upgrade	12,000	-	-	0%	-	
<b>Health</b>						
New Health Purchase Of Motor Vehicle	80,000	-	-	100%	-	
<b>Housing</b>						
Land & Buildings - Staff Housing	51,000	-	-	0%	-	
<b>Community Amenities</b>						
Land & Buildings - Community Amenities	5,000	-	-	0%	-	
Water Collection Projects	-	47	-	100%	(47)	
Portable Toiles	100,000	-	-	0%	-	
<b>Recreation &amp; Culture</b>						
Land & Buildings - Halls & Civic Centres	40,000	-	-	0%	-	
Old Police Station Museum Capital Expenditure	15,000	-	-	0%	-	
Bencubbin Rec Complex	52,000	-	-	0%	-	
Bencubbin Rec Complex	10,000	-	833	100%	833	
<b>Transport</b>						
Road Construction	1,673,400	2,168	139,417	98%	137,249	Timing
Footpath Construction	20,000	-	1,666	100%	1,666	
Plant Purchases	730,000	-	-	0%	-	
Beacon Airstrip Upgrade	489,000	-	40,750	100%	40,750	Timing
Motor Vehicle Purchases	119,000	-	-	0%	-	
<b>Economic Services</b>						
Bencubbin CRC	35,000	-	-	0%	-	
Beacon Workers Camp - Capital Expenditure	255,000	-	-	0%	-	
<b>Other Property &amp; Services</b>						
Depot Shed	22,000	-	-	0%	-	
<b>Total Capital Expenditure</b>	<b>3,768,400</b>	<b>2,215</b>	<b>182,666</b>	<b>99%</b>	<b>180,451</b>	

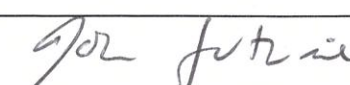


# Shire of Mt Marshall

— THE SANDALWOOD SHIRE —

## APPLICATION FOR DEVELOPMENT APPROVAL

<b>Owner details</b>		
Name: Raymond, Jason & Stuart Faulkner		
ABN (if applicable):		
Address: P.O. Box 2, Beacon W.A.		
		Postcode: 6472
Phone: Work: 9686 2024	Fax:	Email: raytan7@activ8.net.au
Home:		
Mobile: 0427 868 006		
Contact person for correspondence: Raymond Faulkner		
Signature: 	Date: 27-7-18	
Signature: 	Date: 27-7-18	
Signature: 	Date: 27/7/18	
<p><i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature.</i></p> <p><i>For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62 (2).</i></p>		

<b>Applicant details (if different from owner)</b>		
Name: John Richard Guthrie		
Address: 4 Rain Place, Bayswater		Postcode: 6053
Phone: Work:	Fax:	Email: johnguthrie@aapt.net.au
Home: 9272 4487		
Mobile: 0417 681 865		
Contact person for correspondence : John Guthrie		
<p>The information and plans provided with this application may be made available by the local government for public viewing in connection with the application.    <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p>		
Signature: 	Date: 27/7/2018.	



# Shire of Mt Marshall

— THE SANDALWOOD SHIRE —

## Property details

Lot No: <u>606 &amp; 3029</u>	House/Street No:	Location No: <u>606 + 3029</u>
Diagram or Plan No: <u>148004 (606)</u> <u>2839601 (3029)</u>	Certificate of Title Vol. No: No' 1252 (Lot 606) No' 1973 (Lot 3029)	Folio: 656 (Lot 606) 813 (Lot 3029)
Title encumbrances (e.g. easements, restrictive covenants):		
Street Name:	Suburb: Shire of Mt Marshall	
Nearest street intersection: Potts Road		

## Proposed development

Nature of Development	<input type="checkbox"/> Works <input type="checkbox"/> Use <input type="checkbox"/> Works and use
Is an exemption from development claimed for part of the development?  <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, is the exemption for	<input type="checkbox"/> Works <input type="checkbox"/> Use
Description of proposed works and/or land use: Extractive Industry	
Description of exemption claimed (if relevant):	
Nature of any existing buildings and/or land use:	
Approximate cost of proposed development:	
Estimated time of completion: 2 Years from Approval Date.	

## OFFICE USE ONLY

Acceptance Officer's initials: J  
Local government reference No: DA4-18

Date Received: 27/7/2017





# Shire of Mt Marshall

— THE SANDALWOOD SHIRE —

## APPLICATION FOR DEVELOPMENT APPROVAL

### Owner details

Name: Paul Sachse

ABN (if applicable):

Address: 426 South Terrace, P.O. Box 75, South Fremantle,

Postcode: 6162

Phone:  
Work: 08 9336 1238

Fax:

Email:  
paulsachse@hotmail.com

Home:

Mobile: 0428 125 441

Contact person for correspondence: Paul Sachse

Signature: P. A. Sachse

Date: 30-07-2018

Signature:

Date:

*The signature of the owner(s) is required on all applications. This application will not proceed without that signature.*

*For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62 (2).*

### Applicant details (if different from owner)

Name: John Richard Guthrie

Address: 4 Rain Place, Bayswater

Postcode: 6053

Phone:  
Work:

Fax:

Email: johnguthrie@aapt.net.au

Home: 9272 4487

Mobile: 0417 681 865

Contact person for correspondence: John Guthrie

The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. ☒ Yes ☐ No

Signature: J. R. Guthrie

Date: 30/7/2018



# Shire of Mt Marshall

— THE SANDALWOOD SHIRE —

## Property details

Lot No: 2643	House/Street No:	Location No: 2643
Diagram or Plan No: DP 150837	Certificate of Title Vol. No: No' 179	Folio: 86A
Title encumbrances (e.g. easements, restrictive covenants):		
Street Name:	Suburb: Shire of Mt Marshall	
Nearest street intersection: Potts Road		

## Proposed development

Nature of Development	<input type="checkbox"/> Works <input type="checkbox"/> Use <input type="checkbox"/> Works and use
Is an exemption from development claimed for part of the development?  <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, is the exemption for	<input type="checkbox"/> Works <input type="checkbox"/> Use
Description of proposed works and/or land use: Extractive Industry	
Description of exemption claimed (if relevant):	
Nature of any existing buildings and/or land use:	
Approximate cost of proposed development: \$600,000.00	
Estimated time of completion: 2 Years from Approval Date.	

## OFFICE USE ONLY

Acceptance Officer's initials: J

Local government reference No: DA4-18

Date Received: 30/7/2018



Quartz surface extent  
from field mapping and  
drill hole data

Side of Mount Marshall

70°

Dolerite dyke

Quartz blow bisected by  
fault that has been intruded by  
a dolerite dyke, offsetting the  
quartz outcrops by dilation and  
potential offset movement.

Dolerite dyke dips north west  
at approximately 70 degrees.

Map Scale 1 : 4,290  
100 Meters



## Summary

Visual impact is regarded as low.

Qstone is committed to minimising visual impacts and will implement the measures outlined.

