



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that a Special Meeting of Council was held on Friday 10 August 2018, in Council Chambers, 80 Monger St, Bencubbin commencing at 3:30pm for the purpose of:

Consideration and Adoption of the Shire of Mt Marshall 2018/2019 Annual Budget

Cr ARC Sachse

President

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intentionally**

DISCLAIMER

MEMBERS OF THE PUBLIC ARE REQUESTED TO READ THROUGH AND FAMILIARISE THEMSELVES WITH THE DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Mt Marshall for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Mt Marshall disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

Tanika McLennan
Acting Chief Executive Officer

Chairperson Initial

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held on Friday 10 August 2018

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1.0 Purpose of Meeting

The purpose of the meeting was to consider and adopt the 2018/19 Annual Budget.

2.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 3:30pm and welcomed all those present.

3.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr ARC Sachse	President
Cr NR Gillett	Deputy President
Cr RM Kirby	Councillor
Cr SE Faulkner	Councillor
Cr LN Gobbart	Councillor
Cr SR Putt	Councillor
Cr IC Sanders	Councillor
Ms Tanika McLennan	Acting Chief Executive Officer
Ms Nadine Richmond	Executive Assistant

Apologies

Mr John Nuttall	Chief Executive Officer
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4.0 Standing Orders

2018/7 - 001 COUNCIL DECISION:

That Standing Order number 9.2 - Limitation of Number of Speeches be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr SR Putt

Seconded Cr NR Gillett

Carried 7/0

5.0 Public Questions

5.1 Response to Public Questions Taken on Notice

Nil

5.2 Public Question Time

The Presiding Member declared Public Question time open and closed at 3.33pm

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6.0 Reports of Officers

6.1 Annual Budget 2018/19

File No: F1/3
Location/Address: Shire of Mt Marshall
Name of Applicant: Nil
Name of Owner: N/A
Author: Tanika McLennan – Finance and Admin Manager
Attachments: 6.1a - 2018/19 Fees and Charges
 6.1b - 2018/19 Statutory Budget
 6.1c - 2018/19 Budget by Schedule
Declaration of Interest: Nil
Voting Requirements: Absolute Majority
Previously Considered: Nil

Background:

The 2018/19 Annual Budget has been compiled based on the principles contained in the Strategic Community Plan and Plan for the Future. Budget workshops took place on 19 June 2018, 17 July 2018 and 23 July 2018. The following summary of community requests was considered:

2018/19 Budget Requests from Community		
From	Request	Comment
Beacon Progress Association	Beacon Community Centre - Painting of Interior walls, Kitchen blind replacement and passage way carpet	Completed in 2017/18
	Roadworks - Rowlands Street	To be included in road budget for consideration
	Rates Exemption and Annual Rent for Beacon Central	Local Government Act, Section 6.47 - Council may resolve to waive the rate. Must be done each year and cannot be committed for future years. Has been included in budget as a donation. Rent of \$10,000 to replace the previous SAR which was deemed illegal has been included
	Railway Crossing Lights	Not a shire responsibility
	Beacon Cemetery - Shelter	Included in draft
	Beacon Concert Extravaganza 2018	Included in draft
Central Wheatbelt Football League	Executive Officer Funding 2018	Ongoing
Bencubbin Community Resource Centre	Reduction in Rental Charges	Included in draft
	Solar System	Could use reserve funds
	Pass on services - DOT or SLOWA	

Council indicated the following items, which had not previously been included, were priorities to be costed and included in the budget:

- Rowlands Street, Beacon roadworks
- Beacon Concert Extravaganza
- Reduction in Bencubbin CRC rent
- Installation of solar system at Bencubbin CRC

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Consultation:

Shire of Mt Marshall Officers
Shire of Mt Marshall Councillors
Shire of Mt Marshall Community Groups
Contract Accountant – Bob Waddell

Statutory Environment:

Local Government Act 1995
Local Government (Financial Management) Regulations 1996
Local Government (Administration) Regulations 1996
Rates and Charges (Rebates and Deferments) Act 1992

Relevant Plans and Policy:

Subject to Council policies

Financial Implications:

Budget Adoption

Risk Assessment:

Risk of noncompliance with the Local Government Act 1995 if not adopted by 31 August

Community & Strategic Objectives:

C 2.4 Use resources efficiently and effectively (ongoing)
C 2.5 Operate in a financially sustainable manner (long term)

Comment:

The budget includes a rates increase of 3% for the 2018/19 financial year, in accordance with the Shire's Strategic and Long Term Financial Plans. It should be noted that whilst the total rates raised will increase by 3%, individual property results may vary as a result of changes to valuations.

The Local Government Act 1995, requires that the Annual Budget is prepared and adopted no later than 31 August each financial year.

The 2018/2019 Annual Budget is presented for Council's adoption.

OFFICER'S RECOMMENDATION:

That

- 1) *Pursuant to the provisions of Section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, Council adopt the attached Municipal Fund Budget for the Shire of Mt Marshall for the 2018/2019 financial year, which includes the following:*
 - *Statement of Comprehensive Income by Nature and Type*
 - *Statement of Comprehensive Income by Program*
 - *Statement of Cash Flows*
 - *Rate Setting Statement*

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- *Notes to and Forming Part of the Budget*
 - *Budget Program Schedules*
 - *Transfers to and from Reserve Accounts*
- 2) *For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at part 1) above, Council, pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995, impose the following rate levels:*
- a) *Where the General Rate is to apply, for all rateable properties with a Gross Rental Valuation a rate of 12.8889 cents in the dollar and a Minimum Rate of \$406.00 be applied.*
 - b) *Where the General Rate is to apply, for all the rateable properties with Unimproved Valuations a rate of 1.8875 cents in the dollar and a Minimum Rate of \$406.00 be applied.*
 - c) *Where the Specified Area Rate for the Bencubbin area is to apply, for all rateable properties with Gross Rental Valuations, a rate of 0.5759 cents, in the dollar be applied.*
 - d) *Where the Specified Area Rate for the Bencubbin area is to apply, for all rateable properties with Unimproved Valuations, a rate of .0959 cents in the dollar be applied.*
 - e) *Where the service charge for domestic refuse collection is to apply, a charge of \$385.00 be applied.*
 - f) *Where the service charge for commercial refuse collection is to apply, a charge of \$385.00 plus GST be applied.*
 - g) *Where the service charge for domestic recycling bin collection is to apply, a charge of \$220.00 be applied.*
 - h) *Where the service charge for commercial recycling bin collection is to apply, a charge of \$220.00 plus GST be applied.*
- 3) *Pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, Council nominates the following due dates for the payment in full by instalments:*
- | | |
|---|--------------------------|
| <i>Full Payment and/or First Instalment</i> | <i>28 September 2018</i> |
| <i>Second Instalment</i> | <i>28 November 2018</i> |
| <i>Third Instalment</i> | <i>28 February 2019</i> |
| <i>Fourth Instalment</i> | <i>30 April 2019</i> |
- 4) *Pursuant to Section 6.46 of the Local Government Act 1995, the Shire offers a discount of 5% to ratepayers who have paid their rates in full, including arrears, waste and service charges, within 21 days of the issue date of the rate notice.*

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- 5) Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996, Council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through the instalment option of \$12 for each instalment after the initial instalment is paid.
- 6) Pursuant to section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, Council adopts an interest rate of 5% where the owner elected to pay rates and service charges through the instalment option.
- 7) Pursuant to section 6.51(1) and subject to section 5.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulation 1996, Council adopts an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remain unpaid after becoming due and payable.
- 8) Pursuant to section 6.16 of the Local Government Act 1995, Council adopts the attached Fees and Charges schedule.
- 9) Pursuant to section 5.99 of the Local Government Act 1995 and regulation 34 of the Local Government (Administration) Regulations 1996, Council adopts the following individual meeting attendance fees:

President

<i>Meeting Attendance</i>	\$954.54
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Deputy President

<i>Meeting Attendance</i>	\$334.09
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Councillors

<i>Meeting Attendance</i>	\$334.09
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- 10) Pursuant to section 5.99A of the Local Government Act 1995 and regulations 34A and 34AA of the Local Government (Administration) Regulations 1996, Council adopts the following annual allowances for elected members:

<i>Telecommunications Allowance</i>	\$1,750.00
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Travel Allowance:

- \$0.54 per kilometre for engine displacement 1600cc & under
- \$0.654 per kilometre for engine displacement 1600cc to 2600cc
- \$1.00 per kilometre for engine displacement 2600cc & over

- 11) Pursuant to section 5.98 (5) of the Local Government Act 1995 and regulation 33 of the Local Government (Administration) Regulations 1996, Council adopts the following annual local government allowance to be paid in addition to the meeting attendance fee:

<i>President</i>	\$5,250.00
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- 12) Pursuant to section 5.98A of the Local Government Act 1995 and regulations 33A of the Local Government (Administration) Regulations 1996, Council adopts the following annual local government allowance to be paid in addition to the meeting attendance fee:

Deputy President	\$1,312.50 (25% of the President Allowance)
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- 13) In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2018/19 for reporting material variances shall be 10% or \$10,000 whichever is greater.

2018/7 – 002 COUNCIL DECISION:

That

- 1) Pursuant to the provisions of Section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, Council adopt the attached Municipal Fund Budget for the Shire of Mt Marshall for the 2018/2019 financial year, which includes the following:
- Statement of Comprehensive Income by Nature and Type
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 - Rate Setting Statement
 - Notes to and Forming Part of the Budget
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Deputy President
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Councillors
Meeting Attendance **\$334.09**

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- 14) A loan for the Beacon workers camp/accommodation redevelopment only be entered into upon Council approval of a fully costed plan and budget for the redevelopment.**

Moved Cr SR Putt
Absolute Majority

Seconded Cr IC Sanders

Carried 5/2

Reason Council decision is different from Officer's recommendation: Item 14 of the resolution was included to ensure the Beacon accommodation project meets the expectations of Council and the community.

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7.0 Closure of Meeting

The Presiding Member declared the meeting closed at 3:48pm.

These Minutes were confirmed by Council at its Ordinary Meeting held on

Date

Cr ARC Sachse President