

# SHIRE OF MT MARSHALL



## **Local Emergency Management Committee**

**Minutes of the Mt Marshall Local Emergency  
Management Committee meeting held in  
Council Chambers, 80 Monger St, Bencubbin on  
Tuesday 14 November 2017,  
commencing at 3.30pm.**

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Cr ARC Sachse      Chairman

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**Minutes of the Mt Marshall Local Emergency Management Committee Meeting  
held Tuesday 14 November 2017**

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Minutes of the Mt Marshall Local Emergency Management Committee Meeting  
held Tuesday 14 November 2017

**1.0 Declaration of Opening / Announcement of Visitors**

Cr Sachse welcomed committee members to the meeting and declared the meeting open at 3.30pm.

**2.0 Record of Attendance / Apologies**

**In Attendance**

Cr Anthony Sachse	Shire President / Chair
Cr Ian Sanders	Councillor
Mr John Nuttall	Chief Executive Officer
Mr Jack Walker	Regulatory Officer
Mrs Sally Putt	Community Development Officer
Mr Peter Geraghty	SJA Co-ordinator
Mr Shaun Betley	Community Paramedic
Ms Joanne Spadaccini	DCP & Family Support
Mr Michael Lovell	Area Manager - DFES
Mr Robert McArdle	Principal Bencubbin PS
Ms Susan Scully	Bencubbin Silver Chain
Mrs Wendy Evans	Beacon Silver Chain

**Apologies**

Sgt Heather Carter	OIC Bencubbin Police
S/C Lily Unasa	2IC Bencubbin Police
Mrs Karen Tabner	Principal Beacon PS

**3.0 Confirmation of Minutes**

**3.1 Minutes of the Mt Marshall Local Emergency Management Committee Meeting held Tuesday 8 August 2017**

**LEMC2017/010 OFFICER RECOMMENDATION / COMMITTEE DECISION:**

***That the minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 8 August 2017 be confirmed as a true and correct record of proceedings.***

***Moved Mr S Betley***

***Seconded Mrs W Evans***

***Carried 12/0***

## **4.0 Reports of Officers**

### **4.1 Regulatory Officer**

#### **4.1.5 Information for the Committee**

- Annual Exercise – having difficulties getting confirmation from Beacon ambulance volunteers of a suitable date as the exercise was to be in the form of an evacuation from the Beacon Primary School.
- Beacon Airstrip – application for funding has been submitted.
- LEMA Update – review of LEMA has been noted by the Office of Emergency Management, next review due in 2020.
- LEMA Amendments – President and Deputy President details have been updated in the contact list.

## **5.0 Other Reports**

### **5.1 Chief Bush Fire Control Officer**

A recommendation from the Bush Fire Advisory Committee was that the Shire investigate the possibility of having water connected to facilities at Billiburning Rock. This was suggested as a means for tourists to ensure they extinguished camp fires completely. Shire staff are in contact with the Water Corporation in regards to this suggestion and also for Marshall Rock.

### **5.2 St John Ambulance Services**

New ambulance has been purchased for Kununoppin, replaced van will be relocated to Beacon. Bencubbin and Beacon will get refurbished vans next year.

### **5.3 Fire & Emergency Services Authority of WA**

Reviewing volunteers training requirements with shire staff with the view of holding a Bush Fire Control Officers course in February 2018.

### **5.4 Department of Child Protection and Family Services**

Emergency services unit will become a separate department.  
Has updated Shire contacts in Wheatbelt Plan.

### **5.5 Education Department**

Bencubbin – staff were preparing bush fire plans.

## **5.6 Bencubbin Police**

Concerns were expressed that no member of the Police service had been able to attend the last two meetings.

## **5.7 Silver Chain Nursing Association**

Nil

## **5.8 Disabilities Service Commission**

Nil

## **5.9 Community Development**

Nil

President, Cr Sachse thanked Sally for her participation on the committee and wished her well with her impending maternity leave.

## **6.0 General Business**

The meeting was in agreeance to hold a table top exercise at the conclusion of the February 2018 meeting. The exercise was to be in the form of a discussion on the opening of an evacuation centre.

The meeting will be scheduled to commence at 2.30pm.

Joanne Spadaccini gave the meeting a brief overview of the procedure of opening an evacuation centre.

The Shires of Mukinbudin and Trayning be invited to send a delegate to participate or observe the exercise.

## **7.0 New Business of an Urgent Nature Introduced by Decision of the Meeting**

Nil

## **8.0 Next Meeting – Tuesday 13 February 2018 commencing at 2.30pm in Council Chambers, 80 Monger Street, Bencubbin**

The meeting is to commence an hour earlier to enable the committee to carry out a table top exercise with DCPFS on managing an evacuation centre at the conclusion of the meeting.

## **9.0 Closure of Meeting**

There being no further business the meeting closed at 4.22pm

**Minutes of the Mt Marshall Local Emergency Management Committee Meeting  
held Tuesday 14 November 2017**

These Minutes were confirmed at the Local Emergency Management Committee Meeting held on

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Date

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Cr ARC Sacshe

Chair