

SHIRE OF MT MARSHALL



Local Emergency Management Committee

**Minutes of the Mt Marshall Local Emergency
Management Committee meeting held in
Council Chambers, 80 Monger St, Bencubbin on
Tuesday 8 November 2016,
commencing at 3.30pm.**

Cr Rachel Kirby Chairman

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**Minutes of the Mt Marshall Local Emergency Management Committee Meeting
held Tuesday 8 November 2016**

TABLE OF CONTENTS

- 1.0 Declaration of Opening / Announcement of Visitors**
- 2.0 Record of Attendance / Apologies**
- 3.0 Confirmation of Minutes of previous meeting**
 - 3.1 Minutes of the Local Emergency Management Committee meeting held Tuesday 16 February 2016**
- 4.0 Reports of Officers**
 - 4.1 Regulatory Officer**
 - 4.1.2 Information update**
- 5.0 Other Reports**
- 6.0 General Business**
- 7.0 Next Meeting – Tuesday 14 February 2017 commencing at 3:30pm in Council Chambers, 80 Monger St, Bencubbin**
- 8.0 Closure of Meeting**

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1.0 Declaration of Opening / Announcement of Visitors

Cr Kirby welcomed committee members to the meeting and declared the meeting open at 3.30pm.

2.0 Record of Attendance / Apologies

In Attendance

Cr Rachel Kirby	Shire President / Chair
Mr Stephen Tindale	Acting Chief Executive Officer
Mr Jack Walker	Regulatory Officer
Mrs Sally Putt	Community Development Officer
Mr Peter Geraghty	SJA Co-ordinator
Ms Susan Scully	Bencubbin Silver Chain
Mrs Wendy Evans	Beacon Silver Chain
Mr Damian Tomas	Chief Bush Fire Control Officer
Ms Joanne Spadacinni	DCP & Family Services
Mr Shaun Betley	Community Paramedic
Sgt Heather Carter	OIC Bencubbin Police

Apologies

Mr Shane Klunder	DFES Area Manager
Mrs Karen Tabner	Principal Beacon Primary School
Mr Calvin Potter	Captain Beacon ESB
Cr Stuart Faulkner	Deputy Shire President

3.0 Confirmation of Minutes

3.1 Minutes of the Mt Marshall Local Emergency Management Committee Meeting held Tuesday 16 February 2016

LEMC2016/001 COMMITTEE DECISION/OFFICER RECOMMENDATION:

That the minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 16 February 2016 be confirmed as a true and correct record of proceedings.

Moved Mr P Geraghty

Seconded Mr D Tomas

Carried 11/0

**Minutes of the Mt Marshall Local Emergency Management Committee Meeting
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4.0 Reports of Officers

4.1 Regulatory Officer

4.1.2 Information for Committee

LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A6/38
AUTHOR:	Jack Walker – Regulatory Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	13 October 2016
ATTACHMENT NUMBER:	
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION:

That the information be received.

Moved Mr D Tomas

Seconded Mrs W Evans

Carried 11/0

BACKGROUND:

The following is a list of items that require the committee's attention this financial year or information that has been followed up since the last meeting.

COMMENT:

- Annual exercise – follow up annual exercise with Beacon Primary School and other agencies. The exercise will be in the form of a school evacuation, possibly in mid-March 2017.
- Update of Local Emergency Management Arrangements - plans are required to be reviewed every five years. I have had discussions with Yvette Grigg, Executive Officer of the District Emergency Management Committee and some minor changes are required to our plans.
- Update contact details - contact details are updated as soon as I become aware of them.
- Lighting of Beacon Airstrip – I approached the RFDS for information in regards to sourcing funding through the Regional Airstrips Development Scheme but was advised that the airstrip did not meet RFDS standards for night landings therefore any application would not be successful.
- Remote Airstrip Upgrade Funding – staff were made aware of this funding recently and sought confirmation that the Bencubbin and Beacon airstrips were considered “remote” which they are. Unfortunately the closing date did not allow enough time to prepare a submission as there is considerable work to be

**Minutes of the Mt Marshall Local Emergency Management Committee Meeting
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done to the Beacon airstrip to meet night landing standards set by RFDS. Shire staff are in the process of costing the project in the event that future funding becomes available.

- Complete house numbering in Bencubbin and Beacon

5.0 Other Reports

5.1 Chief Bush Fire Control Officer

Nil

5.2 St John Ambulance Services

Mr Geraghty advised that all volunteer training had been completed for 2016. The sub-centre had replaced 10 vans in the last 12 months. The sub-centre was turning out to approximately 40 calls per month.

5.3 Fire & Emergency Services Authority of WA

Nil

5.4 Department of Child Protection and Family Services

Joanne Spadacinni gave a brief address on her role as the District Emergency Services Officer - Wheatbelt for the Department of Child Protection and Family Services.

5.5 Education Department

Nil

5.6 Bencubbin Police

A successful search was carried out in Bencubbin on 10th October 2016 which involved local police, shire workers, members of the public, SJA volunteers and Silver Chain RAN.

5.7 Silver Chain Nursing Association

Bencubbin – Nil

Beacon – Nil

5.8 Disabilities Service Commission

Nil

**Minutes of the Mt Marshall Local Emergency Management Committee Meeting
held Tuesday 8 November 2016**

5.9 Community Development

Nil

6.0 General Business

Mr Damian Tomas made mention of an incident which required some road closed / detour signage but was unable to source them from the Shire as the Works Supervisor was on his RDO. Shire to introduce a procedure that can be implemented on occasions where the Works Supervisor is unavailable.

A hard copy of the Local Emergency Management Arrangements be mailed out to committee members.

7.0 Next Meeting – Tuesday 14 February 2017 commencing at 3.30pm in Council Chambers, 80 Monger Street, Bencubbin

8.0 Closure of Meeting

There being no further business the meeting closed at 4.10pm

These Minutes were confirmed at the Local Emergency Management Committee Meeting held on

Date

Cr Rachel Kirby

Chair