



SHIRE OF MT MARSHALL

**Minutes of Meeting held on
Tuesday 19 November 2013, in
Council Chambers, Bencubbin
commencing at 6:45pm.**

This page has
been left blank intentionally



SHIRE OF MT MARSHALL

**These Minutes were confirmed
by Council at the Ordinary
Meeting of Council held on
16 December 2013**

Cr RN Breakell

President

This page has
been left blank intentionally

DISCLAIMER

MEMBERS OF THE PUBLIC ARE REQUESTED TO READ THROUGH AND FAMILIARISE THEMSELVES WITH THE DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Mt Marshall for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Mt Marshall disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

TABLE OF CONTENTS

1. Declaration of Opening / Announcement of Visitors
2. Record of Attendance / Apologies / Approved Leave of Absence
3. Standing Orders
4. Public Questions
 - 4.1 Response to Previous Public Questions Taken On Notice
Nil
 - 4.2 Public Question Time
No public present
5. Applications for Leave of Absence
Nil
6. Declarations of Interest
 - 6.1 Cr IC Sanders – Financial Interest in item 11.6.38
 - 6.2 Mr A Middleton – Financial Interest in item 11.6.41
 - 6.3 Cr RN Breakell – Proximity Interest in item 11.4.24
 - 6.4 Cr WJ Beagley – Proximity Interest in item 11.4.24
7. Confirmation of Minutes of Previous Meetings
 - 7.1 Minutes of the Ordinary Meeting held on Tuesday 15 October 2013
 - 7.2 Minutes of the Special Meeting held on Monday 21 October 2013
8. Announcements by Presiding Person Without Discussion
Nil
9. Petitions / Deputations / Presentations / Submissions
Nil
10. Reports of Committees
 - 10.1 NEWROC Council
 - 10.1.1 Minutes of NEWROC Council Meeting held 22 October 2013
11. Reports of Officers
 - 11.1 Environmental Health Officer/Building Surveyor
Nil
 - 11.2 Community & Recreation Development Officer
 - 11.2.6 Six Star Energy Efficiency Requirement
 - 11.3 Natural Resource Management Officer
Nil
 - 11.4 Senior Finance Officer
 - 11.4.24 DEFERRED
 - 11.4.25 Statement of Financial Activity
 - 11.4.26 Accounts Paid
 - 11.5 Engineering Administration Officer
Nil

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

- 11.6 Chief Executive Officer
 - 11.6.38 Contribution to Beacon Country Club
 - 11.6.39 Acting Chief Executive Officer
 - 11.6.40 NEWROC Memorandum of Understanding
 - 11.6.41 Acting Chief Executive Officer
- 11.7 Administration Officer
 - Nil
- 11.8 Executive Administrator
 - 11.8.12 Auditor Attendance at Audit Committee Meeting
 - 11.8.13 WITHDRAWN – President’s Annual Meeting Fees

 - Item Deferred Earlier in Meeting
 - 11.4.27 Calcat Resources Pty Ltd – Exploration Licence

 - 11.8.14 Appointment of Elected Members to Committees, Working Groups and External Organisations
 - 11.8.15 Nominations for Great Eastern Country Zone Representatives
 - 11.8.16 Nominations for State Council Representatives
 - 11.8.17 GECZ Special Meeting – Meeting with Minister for Local Government
- 12. Reports of Elected Members
 - Nil
- 13. Elected Members’ Motions of Which Previous Notice Has Been Given
 - Nil
- 14. New Business of an Urgent Nature Introduced by Decision of the Meeting
 - Nil
- 15. Next Meeting – Monday 16 December 2013 commencing at 5:30pm in Council Chambers, 80 Monger St, Bencubbin.
- 16. Closure of Meeting

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 6:45pm and welcomed everyone in attendance.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr RN Breakell	President / Presiding Member	
Cr IC Sanders	Deputy President	
Cr PA Gillett	Councillor	6:53pm – 8:11pm
Cr DA Miguel	Councillor	
Cr WJ Beagley	Councillor	
Cr WJ Munns	Councillor	
Cr AJ Dunne	Councillor	
Allan Middleton	Acting Chief Executive Officer	
Mrs Lauren Grylls	Executive Administrator	
Mr Jack Walker	Engineering Administration Officer	

Apologies

Nil

3.0 Standing Orders

2013/156 COUNCIL DECISION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr DA Miguel

Seconded Cr WJ Beagley

Carried 6/0

4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

Nil

5.0 Applications for Leave Of Absence

Nil

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

10.0	Reports of Committees
-------------	------------------------------

10.1	NEWROC Council
-------------	-----------------------

10.1.1	Minutes of NEWROC Council Meeting held 22 October 2013
---------------	---

LOCATION/ADDRESS:	NEWROC District
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A5/16
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	Nil
DATE:	4 November 2013
ATTACHMENT NUMBER:	10.1.1 – Minutes of NEWROC Council Meeting held 22 October 2013
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2013/159 COUNCIL DECISION / OFFICER RECOMMENDATION:
--

That the information be received.

Moved Cr IC Sanders

Seconded Cr WJ Beagley

Carried 6/0

BACKGROUND:

The Shire of Mt Marshall is a member of the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC). NEWROC is not a formal organisation but was formed for the purpose of collaboration and joint initiatives between the Shires Koorda, Mt Marshall, Mukinbudin, Nungarin, Trayning and Wyalkatchem, and is governed by a Memorandum of Understanding (MOU) between these Shires.

NEWROC Council and NEWROC Executive meetings alternate on a bi-monthly basis.

COMMENT:

At the October meeting the NEWROC Chair, Deputy Chair and CEO were handed over to the Shire of Mt Marshall as per the general rotation. These Offices will be held for a period of 2 years in alignment with the next local government elections.

The Minutes of the NEWROC Council meeting held on 22 October are submitted (attachment 10.1.1) in order to keep all Members abreast of the activities of the NEWROC Council.

The next meeting of the NEWROC Council is scheduled to be held on Tuesday 10 December 2013 at the Shire of Wyalkatchem.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

11.0 Reports of Officers

11.1 Environmental Health Officer / Building Surveyor

Nil

11.2 Community and Recreation Development Officer

11.2.6 Six Star Energy Efficiency Requirement

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: Nil
FILE REFERENCE: B2/1
AUTHOR: Rebecca Watson – Community and Recreation
Development Officer
DISCLOSURE OF INTEREST: Nil
DATE: 11 November 2013
ATTACHMENT NUMBER: Nil
CONSULTATION: Julian Goldacre – Environmental Health Officer/
Building Surveyor
Jack Walker – Acting Chief Executive Officer
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2013/160 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Shire of Mt Marshall implement the Six (6) Star Energy Efficiency Requirements by 1 May 2014.

Moved Cr WJ Munns

Seconded Cr DA Miguel

Carried 6/0

BACKGROUND:

When applying for an energy rating for the three new houses at 800 Baxter Street and 224 Rowlands Street, Bencubbin, we have been made aware of a new 6 Star Energy Efficiency Requirement which came into effect on 1 May 2013. There have also been changes to the calculation/formula to be able to work out an energy rating on a dwelling. These changes have come into place since the shire last built houses/units.

COMMENT:

Through speaking with Mr Ray Adams (provides the energy efficiency rating for Council), we have been made aware that the three houses are unable to rate the required 6 stars. The houses are currently rated at 5.9, 5.8 and 5.6. The contract with the builder has already commenced, and materials have already been ordered so increasing the insulation was going to be a costly exercise. Another suggestion from Mr Adams was to install higher rating glass which of course was going to be an added extra cost for the housing project.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

Mr Adams also indicated that Council has 12 months to implement the new requirement so I have recommended that Council implements the new 6 star rating requirements on 1 May 2014. I have spoken with Mr Julian Goldacre, Environmental Health Officer/Building Surveyor about the matter and he is very happy to support the officer recommendation I have made.

Council needs to be aware that for future tenders it be included that houses/buildings need to rate at least 6 stars to meet the new requirements as of the 1 May 2014.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

Cr Paul Gillett entered the meeting at 6:53pm.

11.3 Natural Resource Management Officer

Nil

11.4 Senior Finance Officer

11.4.24 Calcat Resources Pty Ltd – Exploration Licence

The Presiding Member declared that the matter regarding Calcat Resources Pty Ltd Exploration Licence be deferred until later in the meeting.

11.4.25 Statement of Financial Activity
--

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/4
AUTHOR:	Nancy Collins – Senior Finance Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	11 November 2013
ATTACHMENT NUMBER:	11.4.25a – Statement of Financial Activity 11.4.25b – Municipal Fund Statement 11.4.25c – Trust Fund Statement 11.4.25d – Municipal Term Deposit Statement 11.4.25e – Reserve Term Deposit Statement
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2013/161 COUNCIL DECISION / OFFICER RECOMMENDATION:
--

That Council endorse the Statement of Financial Activity for the month ending 31 October 2013.

Moved Cr PA Gillett

Seconded Cr IC Sanders

Carried 7/0

BACKGROUND:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

11.4.26 Accounts Paid

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Senior Finance Officer
DISCLOSURE OF INTEREST: Nil
DATE: 5 November 2013
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2013/162 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Accounts Listed

Municipal Fund	\$	629936.58
Trust Fund	\$	11548.90
Mastercard	\$	5752.39

Be endorsed.

Moved Cr JW Munns

Seconded Cr AJ Dunne

Carried 7/0

Note: Members request breakdown of side-tipper expenses i.e. hours/loads to seek improvements in efficiencies.

BACKGROUND:

Following is a List of Accounts submitted to Council on Tuesday 19 November 2013 for the Municipal Fund, Trust Fund and Mastercard.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

1. Municipal Fund

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7799	04/10/2013	ICS CARPENTRY	PART PROGRESS PAYMENT - BAXTER STREET HOUSES	80000.00
EFT7800	08/10/2013	ICS CARPENTRY	PART PROGRESS PAYMENT - BAXTER STREET HOUSES	80000.00
EFT7801	09/10/2013	ICS CARPENTRY	PART PROGRESS PAYMENT - BAXTER STREET HOUSES	80000.00
EFT7802	15/10/2013	NINGHAN SPRAYING SERVICE	CARAVAN PARK VOUCHERS	239.98
EFT7803	15/10/2013	KTY ELECTRICAL SERVICES	INSTALL TWO TEMPORARY BUILDERS POLES - BAXTER STREET HOUSES \$1075.80, REPLACE LIGHT FITTINGS TO SUIT HEALTH REGS - TRACE'S PLACE \$242.00, REPAIR FAULT IN LINE TO TOILETS BEHIND HALL \$148.50	1466.30
EFT7804	15/10/2013	BENCUBBIN NEWS & POST	EXPRESS POST ENVELOPES - BANKWEST	308.74
EFT7805	15/10/2013	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	NOTEBOOK; CARAVAN PARK VOUCHERS	32.75
EFT7806	15/10/2013	MERREDIN TELEPHONE SERVICES	SUPPLY AND INSTALL SECURITY KEYPADS AND BATTERY - ADMIN OFFICE	731.94
EFT7807	15/10/2013	WA TREASURY CORPORATION	LOAN NO. 119 FIXED COMPONENT - LOAN TO BENNYMART - REPAID IN LEASE PAYM	979.96
EFT7808	15/10/2013	BEACON CO-OPERATIVE LTD	POSTAGE - BEACON LIBRARY	149.70
EFT7809	15/10/2013	BENCUBBIN BULK HAULIERS	HIRE OF ROADTRAIN - BEACON-CLEARY ROADWORKS	22332.75
EFT7810	15/10/2013	ICS CARPENTRY	REPLACE AND SECURE MOUNTING POINTS FOR NETBALL GOALS \$368.50, REPAIR GATE & DOOR - APU \$350.00, CHECK & REPAIR LEAKS KITCHEN EXHAUST FAN - APU 4 \$130.00	848.50
EFT7811	15/10/2013	STAR TRACK EXPRESS	FREIGHT	1013.73
EFT7812	15/10/2013	RELIANCE PETROLEUM	FUEL CARD PURCHASES - SEPTEMBER 2013	713.82
EFT7813	15/10/2013	ALL-WAYS FOODS	PLASTIC TABLECLOTH	78.54

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7814	15/10/2013	BENCUBBIN COMMUNITY RESOURCE CENTRE	EXCEL WORKSHOP - N RICHMOND, R WATSON; WORD WORKSHOP - N RICHMOND, N COLLINS	792.70
EFT7815	15/10/2013	D I TOMAS CONTRACTING	HIRE OF TRUCK FOR SAND CARTING \$1760.00, VERGE SPRAYING \$3335.99	5095.99
EFT7816	15/10/2013	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER SUPPORT SERVICE AGREEMENT - SEPTEMBER 2013	208.48
EFT7817	15/10/2013	REBECCA WATSON	REIMBURSEMENT FOR CHAIR COVERS - BENCUBBIN BALL, KEYBOARD & MOUSE \$87.95	427.75
EFT7818	15/10/2013	BENCUBBIN SMASH REPAIRS	SUPPLY AND FIT BULLBAR AND SPOTLIGHTS TO MITSUBISHI UTILITY	1779.00
EFT7819	15/10/2013	POOL CONTROLS	SERVICE AND MAINTENANCE ON POOL PUMPS AND CHEMIGEM	865.80
EFT7820	15/10/2013	HILLS FIRE EQUIPMENT SERVICE	SERVICE FIRE EQUIPMENT	4132.70
EFT7822	15/10/2013	5RIVERS PLUMBING AND GAS	REPLACE LIMITING VALVE ON HWS - LODGE	247.50
EFT7823	15/10/2013	BENNY MART	PPMV - B JINMAN, C KOCH, S BLACKIE	390.00
EFT7824	15/10/2013	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING - 11.9 - 25.9.13	2865.00
EFT7825	15/10/2013	TRACE'S PLACE	CATERING - MATTHEW GILFELLON'S FAREWELL	100.00
EFT7826	15/10/2013	GREAT SOUTHERN FUELS	BULK DIESEL - BENCUBBIN DEPOT \$11531.51, CONSTRUCTION TANKER \$6742.74, FUEL CARDS \$3839.96	22114.22
EFT7827	15/10/2013	ALLMARK & ASSOCIATES PTY LTD	STAINLESS STEEL PLAQUE - OFFICE EXTENSIONS	511.50
EFT7828	15/10/2013	REEPAR ASSET PROTECTION	TRAFFIC MANAGEMENT- BURAKIN-WIALKI ROAD	8580.00
EFT7829	15/10/2013	MICHAEL KEEBLE	REIMBURSEMENT FOR TYRES – 2000MM	631.70
EFT7830	15/10/2013	BUILDING & HEALTH SURVEYING SERVICES	ASBESTOS ANALYSIS	152.35
EFT7831	16/10/2013	ICS CARPENTRY	BALANCE OF PROGRESS PAYMENT - BAXTER STREET HOUSES	78642.50
EFT7832	17/10/2013	R.D & J.J LANE	ANNUAL INSPECTION SERVICE - BACKFLOW DEVICE	434.50
EFT7833	21/10/2013	AUSTRALIAN TAXATION OFFICE	BAS - SEPTEMBER 2013	3067.00

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7834	21/10/2013	TOLLARZO BUILDING	FIT SMOKE ALARMS TO INDIVIDUAL ROOMS AT BEACON BARRACKS	187.00
EFT7835	21/10/2013	BRICK MART NORTHAM	SUPPLY AND LAY LIMESTONE BLOCKS - RETAINING WALL – 224 BAXTER ST	6094.38
EFT7836	22/10/2013	TRACE'S PLACE	CATERING - BENCUBBIN COMMUNITY BALL	1560.00
EFT7837	23/10/2013	COVS	FREIGHT CHARGE	59.40
EFT7838	23/10/2013	AVON WASTE	RUBBISH COLLECTION - SEPTEMBER 2013	5298.18
EFT7839	23/10/2013	BOC GASES	CYLINDER RENTAL - SEPTEMBER 2013	64.84
EFT7840	23/10/2013	CJD EQUIPMENT PTY LTD	COOLANT	1796.06
EFT7841	23/10/2013	MUKA TYRE MART	REPAIR/FIT GRADER TYRE, REPLACE TUBE	175.00
EFT7842	23/10/2013	GEOFABRICS AUSTRALASIA PTY LTD	ROOT BARRIER	1684.98
EFT7843	23/10/2013	KTY ELECTRICAL SERVICES	REPLACE STOVE AND HWS AT BEACON HALL	7381.03
EFT7844	23/10/2013	ICS CARPENTRY	ADDITIONAL COSTS - ADMIN OFFICE EXTENSIONS	25491.40
EFT7845	23/10/2013	A & M MEDICAL SERVICES P/L	SERVICE OXY VIVA AND SUPPLY PARTS AS REQUIRED	158.32
EFT7846	23/10/2013	ATU SEWAGE SERVICES	QUARTERLY BIOMAX SERVICE	143.00
EFT7847	23/10/2013	HITACHI CONSTRUCTION MACHINERY (AUST) P/L	BEARING	104.10
EFT7848	23/10/2013	BENCUBBIN TRUCK N AUTO'S	BATTERY, MULTIMETER, SEAT COVERS	525.00
EFT7849	23/10/2013	5RIVERS PLUMBING AND GAS	REPAIR FAULTY EYE-WASH AT DEPOT	121.00
EFT7850	23/10/2013	BENNY MART	CANCER COUNCIL SUNSCREEN	121.45
EFT7851	23/10/2013	TRUCK CENTRE (WA) PTY LTD	FILTERS FOR UD PRIMEMOVER	1439.65
EFT7853	23/10/2013	REEPAR ASSET PROTECTION	TRAFFIC MANAGEMENT - BURAKIN-WIALKI ROAD	2860.00
EFT7854	23/10/2013	FOLEY ADMIN SERVICES	WEST COAST EAGLES GUERNSEY FOR BENCUBBIN COMMUNITY BALL	85.00
EFT7855	28/10/2013	COVS	100 CHANNEL UHF TWO-WAY RADIO	398.65
EFT7856	28/10/2013	SHIRE OF KOORDA	EHO EXPENSES - 1.7 - 30.9.13	8043.11
EFT7857	28/10/2013	COURIER AUSTRALIA	FREIGHT	32.23

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7858	28/10/2013	KTY ELECTRICAL SERVICES	REPLACE AIRCONDITIONER VENTS, CHANGE LIGHTS - GEO HOUSE	2092.33
EFT7859	28/10/2013	SHIRE OF TRAYNING	25% OF MEDICAL PRACTICE EXPENSES 1.9 - 30.9.13	2693.02
EFT7860	28/10/2013	WA HINO SALES & SERVICE	BLOWER ASSEMBLY, HEATER	912.02
EFT7861	28/10/2013	STAPLES AUSTRALIA	STATIONERY	456.29
EFT7862	28/10/2013	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESL ON SHIRE PROPERTIES	2820.00
EFT7863	28/10/2013	ICS CARPENTRY	WORKS CARRIED OUT TO CEO'S HOUSE, AS PER QUOTE	10040.25
EFT7864	28/10/2013	STAR TRACK EXPRESS	FREIGHT	881.70
EFT7865	28/10/2013	D I TOMAS CONTRACTING	FOOTINGS FOR LIMESTONE RETAINING WALL - 224 ROWLANDS ST BENCUBBIN	1345.30
EFT7866	28/10/2013	CR PA GILLETT	MEETING FEES AND ALLOWANCES - OCTOBER 2013	1436.40
EFT7867	28/10/2013	ACCENT RUBBER STAMPS & TROPHIES	SELF INKING STAMP	50.50
EFT7868	28/10/2013	CIVIC LEGAL	LEGAL FEES - BEACON EEI DRAINAGE PROJECT	313.50
EFT7869	28/10/2013	CR RN BREAKELL	MEETING FEES AND ALLOWANCES - OCTOBER 2013	493.20
EFT7870	28/10/2013	CR DA MIGUEL	MEETING FEES AND ALLOWANCES - OCTOBER 2013	354.55
EFT7871	28/10/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISING - ACCOUNTANT	4100.76
EFT7872	28/10/2013	CR MP HOGAN	MEETING FEES AND ALLOWANCES - OCTOBER 2013	401.87
EFT7873	28/10/2013	ADVANCED AUTOLOGIC PTY LTD	SPRAY BOTTLES	99.00
EFT7874	28/10/2013	JONATHAN TRANTER	TELEPHONE ALLOWANCE FOR QUARTER ENDED 30.9.2013	250.00
EFT7875	28/10/2013	BENNY MART	PPMV - D KETT; CARAVAN PARK VOUCHERS	190.00
EFT7876	28/10/2013	T-QUIP	BOLTS FOR MOWER	29.40
EFT7877	28/10/2013	CR CJ KIRBY	MEETING FEES AND ALLOWANCES - OCTOBER 2013	465.57
EFT7878	28/10/2013	LAUREN GRYLLES	VEHICLE AND TRAVEL EXPENSES - L GRYLLES	300.00
EFT7879	28/10/2013	CR WJ BEAGLEY	MEETING FEES AND ALLOWANCES - OCTOBER 2013	374.57
EFT7880	28/10/2013	CR IC SANDERS	MEETING FEES AND ALLOWANCES - OCTOBER 2013	354.55

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7881	28/10/2013	MERREDIN MOWER & CHAINSAW CENTRE	WORK CARRIED OUT TO YTH1542XP RIDE ON LAWN MOWER	2683.30
EFT7882	28/10/2013	MW GRANT	PUSH UP GRAVEL AT TIM CASHMORE'S PIT	7988.75
EFT7883	28/10/2013	WALLIS COMPUTER SOLUTIONS	NEW COMPUTER FOR CEO	3879.81
EFT7884	28/10/2013	REEPAR ASSET PROTECTION	TRAFFIC MANAGEMENT - BURAKIN-WIALKI ROAD	5390.00
EFT7885	28/10/2013	MICHAEL KEEBLE	REIMBURSEMENT FOR COUNCIL REFRESHMENTS	151.00
EFT7886	28/10/2013	BUILDING & HEALTH SURVEYING SERVICES	ASBESTOS AUDIT OF COUNCIL BUILDINGS AND MANAGEMENT PLAN	5516.54
EFT7887	28/10/2013	FEINAUER	LEGAL FEES - INDUSTRIAL SHED LEASE	1150.05
EFT7888	28/10/2013	BENCUBBIN FOOTBALL CLUB	HIRE OF CEILING DECORATION - BENCUBBIN COMMUNITY BALL	100.00
EFT7889	30/10/2013	CJD EQUIPMENT PTY LTD	EXPANSION TANK	137.26
EFT7890	30/10/2013	NINGHAN SPRAYING SERVICE	PPMV - J DIERKS	100.00
EFT7891	30/10/2013	KTY ELECTRICAL SERVICES	CHECK RCDS AND AIRCONDITIONERS IN SHIRE PROPERTIES	5626.16
EFT7892	30/10/2013	BENCUBBIN NEWS & POST	EXPRESS POST ENVELOPES - BANKWEST	189.44
EFT7893	30/10/2013	BEACON CO-OPERATIVE LTD	CARAVAN PARK VOUCHERS	189.00
EFT7894	30/10/2013	LOCAL GOVERNMENT MANAGERS AUSTRALIA - WA	CERTIFICATE IV IN FRONTLINE MANAGEMENT - L GRYLLS	1063.70
EFT7895	30/10/2013	ALL-WAYS FOODS	CLEANING PRODUCTS ETC	285.81
EFT7896	30/10/2013	D I TOMAS CONTRACTING	VERGE SPRAYING	4898.94
EFT7897	30/10/2013	ROCKINGHAM HOLDEN	2013 VF CAPRICE-V V8 AUTO SEDAN \$48977.27, LICENCE \$244.30 LESS TRADE-IN \$34400.00	14821.57
EFT7898	30/10/2013	MERREDIN TOYOTA	BACK CATCH FOR COMMUNITY BUS	3.61
EFT7899	30/10/2013	D & D TRANSPORT	FREIGHT	89.54
EFT7900	30/10/2013	JR & A HERSEY	FLUORO DRILL WORK SHIRTS	156.20
EFT7901	30/10/2013	BENCUBBIN AG SUPPLIES	POOL CHEMICALS	4857.49
EFT7902	30/10/2013	5RIVERS PLUMBING AND GAS	REPLACE CISTERN IN LADIES TOILET - DEPOT	562.48

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT7903	30/10/2013	BENNY MART	PPMV - P WALKER	120.00
EFT7904	30/10/2013	COOPER WALKER FARMS	DIG POSTHOLES FOR SOIL SAMPLES - BAXTER STREET HOUSES	176.00
EFT7905	30/10/2013	NORTHAM CARPET COURT	SUPPLY AND INSTALL CARPETS - CEO HOUSE	6099.00
EFT7906	30/10/2013	TRACE'S PLACE	PPMV - M SREDOJEVIC (2), W PENGILLY	300.00
EFT7907	30/10/2013	WALLIS COMPUTER SOLUTIONS	EXTERNAL HARD DRIVES	495.00
EFT7908	30/10/2013	PETE'S SHED	FRAME EAGLES AND HOCKEYROOS JUMPERS - BENCUBBIN COMMUNITY BALL	300.00
EFT7909	30/10/2013	AIR IMAGES	BALANCE OF PAYMENT - AERIAL PHOTOS OF SHIRE	1600.00
EFT7910	30/10/2013	DAVID PADDON MUSICAL SERVICES	BAND 'TOURIST' - BENCUBBIN COMMUNITY BALL	2000.00
EFT7911	31/10/2013	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1159.65
EFT7912	31/10/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	73.32
EFT7913	31/10/2013	LGRCEU	PAYROLL DEDUCTIONS	58.20
EFT7914	31/10/2013	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	18754.53
EFT7915	31/10/2013	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	454.89
EFT7916	31/10/2013	COOPER WALKER FARMS	SITE WORKS FOR BAXTER STREET HOUSES	14652.00
EFT7917	31/10/2013	THE NICK & TRYPHENA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	160.55
EFT7918	31/10/2013	KEEBLE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1195.39
EFT7919	31/10/2013	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	511.62
20285	03/10/2013	SHIRE OF MT MARSHALL	CASH PAYMENTS 02.10.2013	3200.00
20286	15/10/2013	BEACON COUNTRY CLUB INC.	CARAVAN PARK VOUCHERS	140.00
20287	17/10/2013	SHIRE OF MT MARSHALL	CASH PAYMENTS 16.10.2013	3240.00
20288	16/10/2013	WATER CORPORATION	WATER CONSUMPTION 22.7 - 0.9.13	165.05
20289	16/10/2013	SYNERGY	STREETLIGHTS 25.8 - 24.9.13	1697.20
20290	21/10/2013	SYNERGY	ELECTRICITY 6.8 - 3.10.13	7183.55
20291	23/10/2013	SHIRE OF MT MARSHALL	PETTY CASH RECOUP - SEPTEMBER 2013	115.85
20292	23/10/2013	AG IMPLEMENTS MUKINBUDIN	MAKE UP HYDRAULIC HOSE	93.58

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
20293	25/10/2013	SHIRE OF MT MARSHALL	FLOAT FOR BENCUBBIN COMMUNITY BALL	1230.00
20294	28/10/2013	SHIRE OF MERREDIN	CARAVAN PARK LISTINGS IN EASTERN WHEATBELT VISITORS GUIDE	80.00
20295	28/10/2013	PLANWEST (WA) PTY LTD	SCHEME AND STRATEGY MODIFICATIONS	440.00
20296	28/10/2013	SHIRE OF KALAMUNDA	LONG SERVICE LEAVE REIMBURSEMENT - M MISKELLY	4916.29
20297	30/10/2013	TELSTRA	TELEPHONE - OCTOBER 2013	2122.12
20298	31/10/2013	SHIRE OF MT MARSHALL	CASH PAYMENTS 30.10.2013	3101.35
20299	31/10/2013	ING MASTERFUND	SUPERANNUATION CONTRIBUTIONS	46.83
				629936.58

2. Trust

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
3404	04/10/2013	CALLAN DJ MCEWAN	RETURN OF HOUSING BOND	240.00
EFT7798	01/10/2013	DEPARTMENT OF PLANNING & INFRASTRUCTURE	RECOUP SEPTEMBER LICENSING	11308.90
				11548.90

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

3. Mastercard

Details	Amount
Foreign Transaction Fee	0.31
Apple Laptop	1469.00
Crockery	132.98
Parking - L Grylls	12.30
Refreshments for council	264.50
Accommodation - L Grylls	751.40
Fuel - L Grylls	46.18
Retiring councillor gift - C Kirby	405.50
Gift - M Gilfellon	200.00
Gift - M Gilfellon	200.00
Gift - M Gilfellon	50.00
Lifeguard requal - pool staff	432.00
Computer programme	10.62
Retiring councillor gift - M Hogan	600.00
Retiring councillor gift - M Hogan	205.50
Clothes Dryers (2)	898.00
Phone - shire house	24.00
Licence SAM Trailer	50.10
	5752.39

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **19 November 2013**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

Allan Middleton
Acting Chief Executive Officer

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

11.5 Engineering Administration Officer

Nil

11.6 Acting Chief Executive Officer

Cr IC Sanders declared a financial interest in item 11.6.38 – Contribution to Beacon Country Club as he is Director of the Company, ICS Carpentry that has submitted a quotation, and left the meeting at 7:12pm.

11.6.38 Contribution to Beacon Country Club

LOCATION/ADDRESS:	Lot 63 & 64 Lucas Street Beacon
NAME OF APPLICANT:	Beacon Country Club
FILE REFERENCE:	B1/2
AUTHOR:	Jack Walker – Acting Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	6 November 2013
ATTACHMENT NUMBER:	11.6.38a – Correspondence from Beacon Country Club 11.6.38b – ICS Carpentry Quote 11.6.38c – KTY Electrical Quote
CONSULTATION:	Mr R Breakell – Shire President
STATUTORY ENVIRONMENT:	Local Government Act 1995
POLICY IMPLICATIONS:	CS.1.1 Request for Assistance and/or Donation
FINANCIAL IMPLICATIONS:	There is no budgeted expense. Financial implications will be in line with Council decision
STRATEGIC IMPLICATIONS:	Assist with the maintenance of an important community building
VOTING REQUIREMENT:	Absolute Majority

OFFICER RECOMMENDATION:

That Council considers Beacon Country Clubs request at its budget review in December 2013.

Foreshadowed

2013/163 COUNCIL DECISION:

That:

- 1. The Shire of Mt Marshall will contribute 1/3 of the cost, to a maximum sum of \$20,000 to the Beacon Country Club to assist with the replacement of the Club roof and air conditioning; and**
- 2. The sum be transferred from Account 1221055 – Beacon Main Street Beautification.**

**Moved Cr PA Gillett
Absolute Majority**

Seconded Cr AJ Dunne

Carried 6/0

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

Note: *Council adopted the foreshadowed motion resolving to assist the Beacon Country Club with the replacement of the Club roof and air conditioning by way of financial contribution of 1/3 of the cost to a maximum of \$20,000.00. In order to provide the assistance, it was agreed the funds would be transferred from the 'Beacon Main Street Beautification' account.*

BACKGROUND:

Correspondence has been received from the Beacon Country Club requesting assistance from the Shire by way of a financial contribution of \$20,000.00 towards the cost of replacing the Club roof and air conditioning system.

COMMENT:

Council Policy Community Support Operational Guidelines (ii) states that Council will only make donations to organisations that will bring benefit to or be to the credit of the Shire.

The Beacon Country Club is an important community building and should not be allowed to get in to a state of disrepair.

The invoices from ICS Carpentry and KTY Electrical Services total \$53,889.00 of which \$4,899.00 of GST can be claimed back from the Beacon Country Club. May I suggest that if Council grants the Beacon Country Club their request that it asks the Beacon Country Club to provide a total figure for the project less GST.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

Cr IC Sanders returned to the meeting at 7:24pm.

11.6.39 Appointment of Acting Chief Executive Officer

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: Staff
AUTHOR: Jack Walker – Acting Chief Executive Officer
DISCLOSURE OF INTEREST: Currently employed as Engineering Administration Officer
DATE: 11 November 2013
ATTACHMENT NUMBER: Nil
CONSULTATION: Mr R Breakell – Shire President, Mr I Sanders Deputy President
STATUTORY ENVIRONMENT: Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2013/164 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Council endorses the actions of the President and Deputy President in appointing Mr Jack Walker to the position of Acting CEO for the period Monday 28 October 2013 to Friday 15 November 2013 inclusive.

**Moved Cr WJ Beagley
Absolute Majority**

Seconded Cr PA Gillett

Carried 7/0

BACKGROUND:

On Tuesday 1 October 2013, Mr Michael Keeble commenced employment as the Acting CEO until the appointment of a permanent CEO. On Friday 25 October 2013, following a meeting with the President and Deputy President, Mr Keeble terminated his contract of employment with the Shire of Mt Marshall.

COMMENT:

Following numerous phone calls the Shire President was unable to source an Acting CEO at short notice and therefore in consultation with the Deputy President appointed Mr Jack Walker to the position of Acting CEO until a replacement could be found.

Resolution 2013/139 at the September meeting gave delegated authority to the President and Deputy President to appoint an Acting CEO.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

11.6.40 NEWROC Memorandum of Understanding

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A5/16, Agreements / Contracts / Leases
AUTHOR:	Jack Walker – Acting Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	11 November 2013
ATTACHMENT NUMBER:	11.6.40 – NEWROC MOU
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	NEWROC Membership expenses
STRATEGIC IMPLICATIONS:	Regional Co-operation
VOTING REQUIREMENT:	Absolute Majority

2013/165 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the attached NEWROC Memorandum of Understanding, with amendments for the period 1 July 2012 to 30 June 2014, be adopted.

The President and Chief Executive Officer be authorised to sign and seal the document on behalf of Council.

**Moved Cr IC Sanders
Absolute Majority**

Seconded Cr PA Gillett

Carried 7/0

BACKGROUND:

NEWROC commenced in 1994 as a way for shires to work cooperatively and regionally for the betterment of our communities. At the June 2012 Council meeting Council endorsed the extension of the existing MOU for a two year period from 1 July 2012 to 30 June 2014. Since the endorsement of the extensions it has been noted that several changes are required. The changes relate to section 5.1 to 5.6 all reference to Chairman replaced with Chair and the chair shall be rotated accordingly Mt Marshall, Nungarin, Wyalkatchem, Koorda, Mukinbudin and Trayning. Section 5.8 Role of CEO of NEWROC subclause (1) The NEWROC CEO is to be from the Council that holds the Chair role and shall be rotated accordingly and (2) If the NEWROC CEO position becomes vacant then the members of the NEWROC Council shall elect a new CEO, as the case requires.

COMMENT:

The amended MOU is to be presented at the NEWROC Executive meeting in November 2013 and then presented to Councils in February 2014 for adoption. As the item is a result of an issue dealt with at the October 2013 NEWROC Council meeting I felt that it was better to deal with the item now, sooner than later.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

11.6.41 Appointment of Acting Chief Executive Officer

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: Staff
AUTHOR: Jack Walker – Acting Chief Executive Officer
DISCLOSURE OF INTEREST: Currently employed as Engineering Administration Officer
DATE: 13 November 2013
ATTACHMENT NUMBER: Nil
CONSULTATION: Mr R Breakell – Shire President, Mr I Sanders Deputy President
STATUTORY ENVIRONMENT: Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute majority

2013/166 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Council endorses the actions of the President and Deputy President in appointing Mr Allan Middleton to the position of Acting CEO for the period Monday 18 November 2013 until the appointment of a permanent CEO.

**Moved Cr DA Miguel
Absolute Majority**

Seconded Cr PA Gillett

Carried 7/0

BACKGROUND:

Following the departure of Mr Michael Keeble, I have been carrying out the duties of Acting CEO until a replacement can be found.

COMMENT:

On Thursday 7 October 2013 the President, Deputy President and Acting CEO met with Mr Allan Middleton to offer him the position of Acting CEO until a permanent CEO is appointed. Mr Middleton accepted the offer and will commence work on Monday 18 November 2013.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

11.7 Administration Officer

Nil

11.8 Executive Administrator

11.8.12 Auditor Attendance at Audit Committee Meeting

LOCATION/ADDRESS:	Shire of Mt Marshall
NAME OF APPLICANT:	UHY Haines Norton
FILE REFERENCE:	F1/2
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	Nil
DATE:	1 November 2013
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government (Admin. Regulation 14A)
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Saving in travel costs and time
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2013/167 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Council's auditor be authorised to attend the next Audit Committee Meeting by way of telephone communication, if necessary, from the auditor's office or similar non-public environment.

**Moved Cr DA Miguel
Absolute Majority**

Seconded Cr JW Munns

Carried 7/0

BACKGROUND:

Council's auditor has in the past frequently attended Audit Committee meetings by telephone. This practice is convenient for the auditor and results in savings for Council.

The Local Government (Administration) Regulations requires that Council approves for a person attending a meeting by the means of telephone communication, if that person is in a *suitable place* at the time of the meeting. A *suitable place* means a place that the council has approved as a suitable place for the purpose of this regulation and must be in a townsite or other residential area, and 150km, or further, from the venue where the Audit Committee meeting is being held.

COMMENT:

Although a date has not been scheduled for the Audit Committee meeting, the recommendation will allow for the auditor to attend by telephone in the event that the Audit committee meeting is called at late notice and the Auditor is unable to attend in person.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

11.8.13 President's Annual Meeting Fees

2013/168 COUNCIL DECISION:

That the item be withdrawn from the agenda as the matter of remuneration was considered and determined by Council at its budget meeting held on 24 July 2013 (resolution 2013/110).

Moved Cr DA Miguel

Seconded Cr IC Sanders

Carried 7/0

The Presiding Member declared that item 11.4.24 regarding Calcat Resources Pty Ltd Exploration License deferred earlier in the meeting would now be addressed.

Cr.'s RN Breakell and WJ Beagley each declared a proximity interest in item 11.4.24 – Calcat Resources Pty Ltd as they are both landholders within the exploration area, and left the meeting.

Cr IC Sanders assumed the chair.

11.4.24 Calcat Resources Pty Ltd – Exploration Licence

LOCATION/ADDRESS:	Mt Marshall – Mandiga District
NAME OF APPLICANT:	M & M Walter Consulting
FILE REFERENCE:	F2/6
AUTHOR:	Nancy Collins – Senior Finance Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	29 October 2013
ATTACHMENT NUMBER:	11.4.24a – Application for Exploration Licence 70/4550 11.4.24b – Map
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Section 91 – Mining Act 1978
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2013/169 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the information be noted.

Moved Cr DA Miguel

Seconded Cr PA Gillett

Carried 5/0

BACKGROUND:

Correspondence has been received from M & M Walter Consulting advising of an application on behalf of Calcat Resources Pty Ltd for an Exploration Licence as attached.

COMMENT:

Nil

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

Cr.'s RN Breakell and WJ Beagley returned to the meeting at 7:34pm.
Cr RN Breakell resumed the chair.

11.8.14 Appointment of Elected Members to Committees, Working Groups and External Organisations

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A1/6, Committees
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	Nil
DATE:	18 October 2013
ATTACHMENT NUMBER:	11.8.14 – Draft Committee Information Booklet
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995, s5.10, s5.11
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Meeting and Travel Allowances included in Budget
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2013/170 COUNCIL DECISION / OFFICER RECOMMENDATION:

That:

- 1. Except where appointments were made at the October Special Meeting to the:
 - i. Kununoppin Medical Practice Management Committee;**
 - ii. Wheatbelt North Sub-Regional Roads Group;**
 - iii. Great Eastern Country Zone, WALGA; and**
 - iv. North Eastern Wheatbelt Regional Organisation of Councils (NEWROC)****

Councillor and staff representatives be elected to the relevant Council committees, Working Groups and External Organisations as per the attached Draft Committee Booklet, as amended; and

- 2. Where community positions exist:
 - a. Current members be approached inviting them to continue their membership;**
 - b. Where vacancies exist/occur, advertising take place seeking expressions of interest.****

**Moved Cr PA Gillett
Absolute Majority**

Seconded Cr DA Miguel

Carried 7/0

BACKGROUND:

Membership on all Council committees, working groups and representatives to external organisations are generally re-established at the first Council meeting after local government elections.

Section 5.10 provides for the appointment of committee members. A decision to appoint committee members requires an absolute majority decision of Council.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

At any given time each Council member is entitled to be a member of at least one (1) committee that comprises Council members only, or Council members and employees. If a Council member nominates him/herself to be a member of such committee/s, the Council is to include that Council member to at least one of those committees as the Council determines.

If the Council is to make an appointment to a committee that has, or could have a Council member as a member and the President informs Council of his/her wish to be a member of the committee, the Council is to appoint the President to be a member of the committee.

If the Council is to make an appointment to a committee that has or will have an employee as a member and the Chief Executive Officer informs the Council of his/her wish:

- a. to be a member of the committee; or
- b. that a representative of the Chief Executive Officer be a member of the committee,

the Council is to appoint the Chief Executive Officer or the Chief Executive Officer's representative, as the case may be, to be a member of the committee.

At a Special Meeting of Council held on 21 October 2013 the following resolution was made:

2013/154 COUNCIL DECISION:

That

1. Councillor and staff representatives be elected to the following Council committees, Working Groups and External Organisations:

i. Kununoppin Medical Practice Management Committee

**Cr WJ Beagley
Chief Executive Officer**

ii. Wheatbelt North Sub-Regional Road Group

**Cr DA Miguel
Chief Executive Officer
Cr PA Gillett**

iii. Great Eastern Country Zone – WALGA

**President
Deputy President
Chief Executive Officer**

iv. North Eastern Wheatbelt Regional Organisation of Councils (NEWROC)

**President
Deputy President
Chief Executive Officer**

2. The matter concerning the appointment of councillor and staff representatives for all remaining Council committees, Working Groups and External Organisations outlined in the Draft committee booklet be postponed until the November Ordinary Meeting of Council.

Moved Cr PA Gillett

Seconded Cr DA Miguel

Carried 6/0

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

The matter is now being returned to Council for consideration.

COMMENT:

I have recorded below a summary of Council's committees, working groups and external organisations and the number of positions currently held by Elected Members on each. Council may of course, choose to

Also in the summary below I have noted any other recommended amendments, identified as necessary.

Committees of Council

Natural Resource Management Committee

- Two Elected Member vacancies.
- One staff vacancy (NRMO).

Audit Committee

- No changes have been made to this committee. As required by the Local Government Act 1995 and associated regulations, the Audit committee consists of the full Council.
- No staff are to be appointed to an Audit Committee.

Shire of Mt Marshall Safety Committee

- One Elected Member vacancy; and
- One Deputy Elected Member vacancy.

Bush Fire Advisory Committee

- One Elected Member vacancy; and
- One Deputy Elected Member vacancy.

The Gimlet Newspaper

- One staff vacancy.

The Beacon Bulletin

- One staff vacancy.

Mt Marshall Local Emergency Management Committee

- Two Elected Member vacancies.

Council Working Groups

History Working Group

- One Elected Member vacancy; and
- One Deputy Elected Member vacancy.
- One staff – Community and Recreation Development Officer.

Beacon Lifestyle Retirement Units Working Group

- Two Elected Member vacancies; and
- One staff vacancy.

Junior Council

- One Elected Member vacancy; and

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

- One Deputy Elected Member vacancy.
- One staff – Community and Recreation Development Officer.

Representation on External Organisations

Where representation is by Office no updates have been proposed.

North Eastern Wheatbelt Health Group Scheme (NEWHealth)

- President
- Deputy President
- Chief Executive Officer (CEO has no voting rights)

Rural Water Council

- One Elected Member vacancy; and
- One Deputy Elected Member vacancy.

Kununoppin Hospital Local Health Advisory Committee (LHAG)

- One Elected Member vacancy.

Mt Marshall Land Conservation District Committee (LCDC)

- Two Elected Member vacancies.

Regional Transition Group

- Recommend removal from booklet.

Wheatbelt Development Assessment Panel

- No changes are recommended as this panel has been appointed by the Minister for Planning and is not due for review. Should Council wish to amend the appointments to this panel the new nominations would need to be forwarded to the Department for approval by the Minister.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

11.8.15 Nominations for Great Eastern Country Zone Representatives

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	Great Eastern Country Zone, WALGA
FILE REFERENCE:	A5/3
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	Nil
DATE:	11 November 2013
ATTACHMENT NUMBER:	11.8.15a – Call for Nominations, Great Eastern Country Zone 11.8.15b – Nomination Form – GECZ
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Potential increase in budgeted governance expenditure for travel
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION:

That consideration is given to the nomination of Great Eastern Country Zone positions and representatives.

Moved Cr

Seconded Cr

Carried

2013/171 COUNCIL DECISION:

That the information be received.

Moved Cr AJ Dunne

Seconded Cr WJ Beagley

Carried 7/0

Note: Council gave consideration to the matter however no nominations were forthcoming so it was resolved that the information be received.

BACKGROUND:

A call for nominations for Great Eastern Country Zone positions and representatives was received on 24 October 2013.

The following vacancies exist:

- Zone President;
- Zone Deputy President;
- Three Zone Executive Committee Members;
- Wheatbelt Health MOU Group Representatives (3 delegates);
- Local Government Grain Freight Group (1 delegate and 1 deputy delegate); and
- District Emergency Management Committee (1 delegate and 1 deputy delegate).

All positions are for a two year period, concluding in November 2015.

The election procedure is outlined in attachment 11.8.15a.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

COMMENT:

Except where noted nominees must be an elected Councillor who has been appointed at their local government as the Council delegate to the Great Eastern Country Zone and the Zone Executive Officer has been formally advised. Councillors Breakell and Sanders are eligible for nomination.

Nominations close at 4:00pm on Thursday 21 November 2013. Should a vote be required it will be held at the Great Eastern Country Zone meeting to be held on Thursday 28 November 2013.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

11.8.16 Nominations for State Council Representatives

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	Great Eastern Country Zone, WALGA
FILE REFERENCE:	A5/3, A5/11
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	Nil
DATE:	11 November 2013
ATTACHMENT NUMBER:	11.8.16a – Call for Nominations, State Council 11.8.16b – Nomination Form – State Council
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Potential increase in budgeted governance expenditure for travel
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION:

That consideration is given to the nomination of State Council representatives.

Moved Cr

Seconded Cr

Carried

2013/172 COUNCIL DECISION:

That the information be received.

Moved Cr RN Breakell

Seconded Cr JW Munns

Carried 7/0

Note: Council gave consideration to the matter however no nominations were forthcoming so it was resolved that the information be received.

BACKGROUND:

A call for nominations for State Council representatives was received on 24 October 2013. Vacancies exist for:

- State Council representative; and
- Deputy State Council representative.

The positions are for a two year period, concluding in December 2015.

The election procedure is outlined in attachment 11.8.16a.

COMMENT:

Nominees must be an elected Councillor who has been appointed at their local government as the Council delegate to the Great Eastern Country Zone and the Zone Executive Officer has been formally advised. Councillors Breakell and Sanders are eligible for nomination.

Nominations close at 4:00pm on Thursday 21 November 2013. Should a vote be required it will be held at the Great Eastern Country Zone meeting to be held on Thursday 28 November 2013.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

11.8.17	GECZ Special Meeting – Meeting with Minister for Local Government
----------------	--

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	Great Eastern Country Zone, WALGA
FILE REFERENCE:	A5/3
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	Nil
DATE:	12 November 2013
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Helen Westcott – Executive Officer, GECZ
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION:

For Council consideration.

Moved Cr

Seconded Cr

Carried

2013/173 COUNCIL DECISION:

That the information be received.

Moved Cr IC Sanders

Seconded Cr DA Miguel

Carried 7/0

BACKGROUND:

Following the state election Great Eastern Country Zone President, Cr Eileen O'Connell called a Special Meeting of the Zone for the purpose of meeting with the new Minister for Local Government, Hon Tony Simpson MLA to discuss matters relevant to members of the Zone. The Special Meeting is to be held on Wednesday 11 December 2013 at the Kellerberrin Recreation & Leisure Centre commencing at 11:00am.

Advice from the Zone Executive Officer, Helen Westcott is that the Minister's office has requested information on issues that Member Councils wish to raise. The Executive has advised that member councils are required to forward details on matters to be raised with the Minister by no later than Wednesday 27 November 2013.

COMMENT:

A brief will be prepared on matters that Council may wish to raise with the Minister and submitted to the Zone Executive Officer by 27 November 2013.

Minutes of the Ordinary Meeting of Council
held on Tuesday 19 November 2013

12.0 Reports of Elected Members

Nil

13.0 Elected Members Motions of Which Previous Notice Has Been Given

Nil

14.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

Nil

15.0 Next Meeting – Monday 16 December 2013 commencing at 5:30pm in Council Chambers, 80 Monger St, Bencubbin

16.0 Closure of Meeting

The Presiding Member extended his sympathy and that of the Council to the families of Mr Colin Faulkner who recently passed away.

The Presiding Member declared the meeting closed at 8:11pm.

These Minutes were confirmed by the Council at its Ordinary Meeting held on 16 December 2013.

Date

Cr RN Breakell

President